

WACONIA PARK BOARD MEETING AGENDA



Thursday, January 15, 2026
6:30 PM

VISION STATEMENT

A thriving, connected community with deep roots: a great place to live for a lifetime.

MISSION STATEMENT

A city that leads, serves, and governs to enhance the quality of life for all community members.

MEMBER: BEN STRASHEIM

MEMBER: ELIZABETH DEMEYERE

MEMBER: LEAH SOLTIS

MEMBER: LUCAS REINERS

MEMBER: TAMI PETERSON

ALTERNATE: DAN O'BRIEN

**NOTE: TO ENSURE THAT YOU ARE PRESENT FOR ITEMS OF INTEREST,
PLEASE BE PRESENT AT 6:30 P.M.**

Those with items on the agenda should reach out to their staff contact. Others who wish to participate in the meeting, please contact the City Administrator, Shane Fineran, at 952-442-3100 or sfineran@waconiamn.gov to make certain that you are called upon during the meeting.

- 1. CALL MEETING TO ORDER**
- 2. APPROVAL OF AGENDA**
- 3. APPROVAL OF MINUTES**
 - 1) Approve November 20, 2025 Park Board Meeting Minutes**
- 4. REGULAR BUSINESS**
 - 1) Board Chair & Vice Chair**

Nominate and select chair and vice-chair positions for 2026.
 - 2) 2026 Park & Trail Capital Project Update**

Discussion
- 5. STAFF PARK ITEMS UPDATE**
- 6. BOARD UPDATES & QUESTIONS**

7. ADJOURN

UPCOMING MEETINGS



REQUEST FOR PARK BOARD ACTION

Meeting Date: January 15, 2026	
Item Name: 3.1. Approve November 20, 2025 Park Board Meeting Minutes	
Originating Dept:	
Presented By:	
Previous Council Action:	
Item Type:	
RECOMMENDATIONS/COUNCIL ACTION/MOTION REQUESTED:	
EXPLANATION OF AGENDA ITEM:	
ATTACHMENTS: 1. Park Board Minutes 11-20-25	
FINANCIAL IMPLICATIONS:	ADVISORY BOARD RECOMMENDATIONS:
Funding Sources & Uses:	Planning Commission:
Budget Information:	Park Board:
_____ Budgeted	Personnel Committee:
_____ Non-Budgeted	Other:
_____ Amendment Required	

**CITY OF WACONIA
NOVEMBER 20, 2025**

1. CALL MEETING TO ORDER

Pursuant to due call and notice thereof, the Regular Meeting of the Waconia Parks & Recreation Board in the City Council Chambers was called to order at 6:34 p.m. by Shaw.

Park Board Members Present: Lacey Shaw, Tami Peterson, Ben Strasheim

Park Board Members Absent: Tom Adamini, Lucas Reiners, and Leah Soltis

Council Liaison: None

Staff Present: Shane Fineran

Guests: Mayor Tim Litfin, Chris Ohm (WBA), Chad Backes (WBA)

2. APPROVAL OF AGENDA

Motion to Approve made by Park Board Member Peterson, seconded by Park Board Member Strasheim.

MOTION CARRIED.

3. APPROVAL OF MINUTES

Motion to Approve made by Park Board Member Peterson, seconded by Park Board Member Strasheim.

MOTION CARRIED.

1) Approve September 18, 2025 Park Board Meeting Minutes

4. REGULAR BUSINESS

Chris Ohm presented on behalf of the Waconia Baseball Association (WBA) a request to begin planning for a perimeter expansion of the ballfield at Brooke Peterson Park, originally developed in 2019.

The field has hosted several major events, and WBA is seeking improvements to enhance overall functionality and fan experience.

Proposed Improvements:

Move the outfield fence back to increase field size.

Long-term conceptual ideas include adjustments would be to relocate some batting cages and potentially an indoor facility, though the latter would be a far-future, high-cost project.

Timeline & Purpose:

WBA aims to complete improvements by 2027, ensuring everything is finalized before 2029, when they plan to host the State Amateur Baseball Tournament.

The State Amateur Board requires a clear plan for any facilities that will be upgraded prior to hosting.

Cost & Funding:

Cost estimates are still being developed; WBA is gathering data.
WBA is not requesting full City or Park Board funding but is seeking a partnership.
Board members appreciated the early approach to planning.

Board Discussion:

Ben asked about required steps; emphasized having a solid plan for the state board.

Tami asked about cost; it was stated the numbers are pending.

Shane noted the project could align with other improvements listed in the City's Capital Improvement Plan (CIP), which includes fencing.

Shane also noted the field is under lease with the City, so formal adoption of any expansion would involve the City.

Lacey expressed strong support, praising WBA's commitment to maintaining the park.

Tami agreed.

Ben supported the concept and noted the intent is simply to enhance the

1) Lions Field Perimeter Expansion Request

5. STAFF PARK ITEMS UPDATE

Shane Reported: Parks staff are currently conducting fall cleanup and preparing facilities for winter operations.

He also recognized Lacey and Tom for their commitment and leadership on the Park Board.

Noted that with their terms being up there will be two open board positions for the upcoming year.

The board will begin exploring grant opportunities for 2026.

Lacey shared a few words reflecting on her accomplishments and expressed that she was honored to serve on the board.

6. BOARD UPDATES & QUESTIONS

7. ADJOURN

Motion to Adjourn at 7:02pm made by Park Board Member Peterson, seconded by Park Board Member Strasheim.

MOTION CARRIED.

UPCOMING MEETINGS

Lacey Shaw, Chair

ATTEST: _____
Brenda Jurek, Administrative Specialist



REQUEST FOR PARK BOARD ACTION

Meeting Date: January 15, 2026	
Item Name: 4.1. Board Chair & Vice Chair	
Originating Dept: Administration	
Presented By: Shane Fineran	
Previous Council Action:	
Item Type:	Regular Session
RECOMMENDATIONS/COUNCIL ACTION/MOTION REQUESTED: Nominate and select chair and vice-chair positions for 2026.	
EXPLANATION OF AGENDA ITEM:	
Per ordinance the Park Board shall select a chair and vice-chair for the upcoming year. Members shall nominate themselves or another for the positions with the board majority voting for the selection	
ATTACHMENTS:	
None	
FINANCIAL IMPLICATIONS:	ADVISORY BOARD RECOMMENDATIONS:
Funding Sources & Uses:	Planning Commission:
Budget Information:	Park Board:
_____ Budgeted	Personnel Committee:
_____ Non-Budgeted	Other:
_____ Amendment Required	



REQUEST FOR PARK BOARD ACTION

Meeting Date:	January 15, 2026
Item Name:	4.2. 2026 Park & Trail Capital Project Update
Originating Dept:	Administration
Presented By:	Shane Fineran
Previous Council Action: Staff will present an update on planned and projected 2026 park and trail capital projects.	
<p>1. Pine Hill Playground Replacement This is an equipment replacement at an existing neighborhood playground in the Pine Hill development. This is a 2-5 structure only and will feature equipment replacement, new resilient material, seating pad area replacement and shade structure replacement. We anticipate this work to occur in late spring.</p> <p>2. Island View Estates.Park This is a new neighborhood park development in the Island View Estates development. This park will feature a playground with separate 2-5 and 5-12 play structures, a asphalt sports court surface and some open space. Grading and drainage plan are in their final design and will be ready to receive quotes soon. We anticipate this work to occur in early spring.</p> <p>3. CSAH 10 Trail extension This project would extend the trail adjacent to the east side of CSAH 10 that currently terminates at Sterling Road. The trail would make a connection to the trail stub at the intersection of Waconia Parkway North and CSAH 10. We are currently in final design and are waiting on commitment from the Carver County Board on the cost share details.</p> <p>4. CSAH 10/Sparrow Road Trail & Sidewalk As part of planned Carver County mill and overlay and ADA improvements along CSAH 10 and at the intersection of CSAH 59/Sparrow Road, the City will fund the extension of the trail segment on the south side of the Pine Hill development eastward along CSAH 10 to the intersection with CSAH 59/Sparrow Rd. Additionally, the City will fund the extension of a sidewalk segment from Kwik Trip #2 westward along CSAH 10 to the intersection of Pinehill Boulevard along the south side of CSAH 10.</p> <p>In December, the City Council authorized the application for two 2027 projects related to parks. The application was for DNR Outdoor Recreation grant funds. Applications are due in February, with an award announced in July. The two projects submitted include the pickleball court project at Brook Peterson Park and the development of Sudheimer Park.</p>	
Item Type:	Regular Session
RECOMMENDATIONS/COUNCIL ACTION/MOTION REQUESTED: Discussion	
EXPLANATION OF AGENDA ITEM:	

ATTACHMENTS:

None

FINANCIAL IMPLICATIONS:	ADVISORY BOARD RECOMMENDATIONS:
Funding Sources & Uses:	Planning Commission:
Budget Information:	Park Board:
_____ Budgeted	Personnel Committee:
_____ Non-Budgeted	Other:
_____ Amendment Required	