

# WACONIA CITY COUNCIL REGULAR MEETING AGENDA



**Monday, December 1, 2025  
6:00 PM**

## **VISION STATEMENT**

**A thriving, connected community with deep roots: a great place to live for a lifetime.**

## **MISSION STATEMENT**

**A city that leads, serves, and governs to enhance the quality of life for all community members.**

MAYOR: TIM LITFIN  
COUNCIL MEMBER: NICK GLEASON  
COUNCIL MEMBER: JEFF GRENGS  
COUNCIL MEMBER: JACOB COLEMAN  
COUNCIL MEMBER: DEREK SIDDON

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**NOTE: TO ENSURE THAT YOU ARE PRESENT FOR ITEMS OF INTEREST,  
PLEASE BE PRESENT AT 6:00 P.M.**

Those with items on the agenda should reach out to their staff contact. Others who wish to participate in the meeting, please contact the City Administrator at 952-442-3100 or [sfineran@waconiamn.gov](mailto:sfineran@waconiamn.gov) to make certain that you are called upon during the meeting.

- 1. CALL MEETING TO ORDER AND ROLL CALL**
- 2. PLEDGE OF ALLEGIANCE**
  - 1) Waconia Mayor's Youth Advisory Council**
- 3. PROCLAMATIONS**
- 4. ADOPT AGENDA**
- 5. PUBLIC HEARING**
- 6. OPEN FORUM**
- 7. COMMUNITY INTEREST PRESENTATIONS**
  - 1) Student Survey Results - Waconia Mayor's Youth Advisory Council**
- 8. ADOPT CONSENT AGENDA**

The items listed on the Consent Agenda are considered routine and non-controversial by the Council and will be approved by one motion. There will be no separate discussion of these items unless a Councilmember, City Staff, or Citizen so requests; in which case, the item will be removed from the Consent Agenda and considered at the end of the Regular Agenda.

- 1) City Council Minutes November 8, 2025
- 2) Approve December 1, 2025 Expenditures
- 3) **Lodging Tax Fund Request - Waconia Convention & Visitors Bureau (CVB)**  
Motion to Approve Request for Lodging Tax Reimbursement from the Waconia CVB for Expenditures Incurred September through November 2025
- 4) **Contractor Pay Request - Water Treatment Facility Piping Modifications to Municipal Builders #11**  
Motion to approve Water Treatment Facility Piping Modifications Pay Request #11 to Municipal Builders, Inc.
- 5) **Contractor Pay Request - Wildcat Way Reconstruction Pay Request to GMH Asphalt Corporation #2**  
Motion to approve Wildcat Way Reconstruction Project Pay Request #2 to GMH Asphalt Corporation
- 6) **Contractor Pay Request - Downtown Reconstruction Phase 2 to W.M. Mueller & Sons #8-Final**  
Motion to approve Downtown Reconstruction Phase 2 Pay Request No. 8-Final to W.M. Mueller & Sons
- 7) **Firefighter Resignation**  
Adopt resolution No. 2025-275 Accepting Resignation of Firefighter Nick Burkhalter.
- 8) **Waconia Fire Department Officer Appointments**  
Adopt Resolution No. 2025-276 Approving Fire Officer Positions
- 9) **Approve License Agreement with Urban SDK for Speed Data Collection**  
Adopt Resolution No. 2025-277 Authorizing License Agreement for Speed Data Collection and Analysis tool.
- 10) **Authorization to Apply for Grant Funds**  
Adopt Resolution No. 2025-278 Approving Grant Applications for Minnesota DNR Outdoor Recreation Grant and LCCMR Grant Assistance Funds
- 11) **Approve Exempt Permit Application for a Raffle from the Waconia Hockey Association**  
Adopt Resolution No. 2025-279 approving an exempt permit for a raffle for the Waconia Hockey Association
- 12) **Tobacco License Application**  
Adopt Resolution No. 2025-280 Approving Tobacco License Application
- 13) **Liquor License Applications — SKGK Ventures LLC, DBA Colony Plaza Inc.**  
Adopt Resolution No. 2025-281 Approving Liquor License Application

**9. COUNCIL BUSINESS**

**1) 2026 Budget & Levy Presentation**

No action required. This is an opportunity for the Public to ask questions of the City Council regarding the proposed budget and property tax levy for 2026. Council can direct staff to make adjustments during this discussion and presentation.

**10. ITEMS REMOVED FROM CONSENT AGENDA**

**11. BOARD REPORTS**

**1) Staff Reports**

- a. All Way Stop Condition Evaluation for Sparrow Road at Ravenwood Road
- b. Law Enforcement Update

- 2) Councilmember Siddons**
- 3) Councilmember Coleman**
- 4) Councilmember Gleason**
- 5) Councilmember Grengs**
- 6) Mayor Litfin**

**12. ANNOUNCEMENTS**

**13. ADJOURN REGULAR MEETING**

**OFFICE OF THE CITY ADMINISTRATOR**  
**Shane Fineran**

**WORK SESSION: FRANCHISE FEE REVIEW #3, DOWNTOWN  
RECONSTRUCTION PHASE 4 DESIGN REVIEW**

**UPCOMING CALENDAR OF EVENTS/MEETINGS:**

- 1) Planning Commission Meeting - December 4th at 6:30 p.m.**
- Special City Council Meeting - December 8th at 5:00 p.m.**
- City Council Meeting - December 22nd at 6:00 p.m.**