

**CITY OF WACONIA**  
**MINUTES OF SCHEDULED MEETING**  
**PARKS & RECREATION BOARD**  
**November 21<sup>st</sup>, 2024**

Pursuant to due call and notice thereof, the Regular Meeting of the Waconia Parks & Recreation Board in the City Council Chambers was called to order at 6:30 p.m. by Shaw.

**Park Board Members Present:** Lacey Shaw, Ben Strasheim, Tom Adamini, Adam Hegeholz, Leah Soltis.

**Park Board:** Tami Peterson

**Council Liaison:** Nick Gleason

**Staff Present:** Shane Fineran, Mike Mawdsley

**Guests:** Mike Jensen, Adam Breiter

**Adopt Agenda**

Adamini made a motion to approve the agenda, seconded by Hegeholz. All in favor.

**Approval of Minutes from September 19<sup>th</sup>, 2024 Meeting**

Adamini made a motion to approve the meeting minutes, seconded by Hegeholz, All in favor.

**Regular Business**

1. Sudheimer Park Phasing Plan

Administrator Fineran reviewed the phasing plan developed following input from the Park Board at the August meeting. The phasing plan was split into three phases commencing in 2027 and completing in 2030. Elements completed in phase 1 include bituminous trail development, trail head components and grubbing for both. Phase 2 includes gravel or limestone trail development, addition of a natural play/interactive area, fitness features, and grubbing for all. Phase 3 includes additional gravel/limestone trail loop development, boardwalk across the central area of the park, and grubbing for all.

All phases are estimated cost approximately \$540,000. The phasing plan allows for specific elements to be completed over time, reducing the one time impact to the capital investment plan. The three phases were incorporated into the CIP as part of the 2025 budget discussions with the City Council and will be presented for adoption in December.

2. Park Playground CIP

Administrator Fineran reviewed information presented to the CIP committee of the City Council detailing out the programmed replacement of various playground elements throughout the system. The plan was developed based upon the age of the existing installation and created a clearer justification for timing in the CIP. There were a number of playgrounds nearing their

expected 20 year life expectancy and continued delaying of these investments could potentially create a back log of replacements that would put pressure on the cash flow of the CIP.

### **Staff Updates**

Mike Mawdsley, Park Maintenance Supervisor provided an update to the end of fall maintenance activities occurring throughout the system, plans to create an outdoor recreational skating rink this coming winter, and winter preparations of equipment and facilities for snow and ice control.

### **Board Updates**

Adam Hegeholz was recognized and thanked for his years of service to the Park Board. Mr. Hegeholz will complete his 2<sup>nd</sup> term on the board at the end of 2024 and will term out.

### **Adjournment**

Adamini motion to adjourn. Soltis second. All in favor. Adjourn at 7:35 p.m.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Shane Fineran". The signature is stylized with a large, looping initial "S" and a long, sweeping underline.

Shane Fineran  
City Administrator