

CITY OF WACONIA
December 4, 2023

1) **CALL MEETING TO ORDER AND ROLL CALL**

Pursuant to due call and notice thereof, the regular meeting of the City Council of the City of Waconia was called to order by Mayor Waldron at 6:00 p.m. The following members were present:

Nicole Waldron, Randy Sorensen, Steve Yetzer, Nick Gleason, Jeff Grengs

Staff Present: Jackie Schulze, Lane Braaten, Justin Sorensen, Jake Saulsbury, Nicole Meyer, Mike Melchert, Tyler Stahn.

2) **PLEDGE OF ALLEGIANCE**

3) **ADOPT AGENDA**

4) **PUBLIC HEARING**

PUBLIC HEARING: 2024 Fee Schedule Ordinance Amendment

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Fee Schedule Publication Information

Fineran presented the revision to the City of Waconia Fee Schedule, Chapter 1100. Changes to the fee schedule require a Public Hearing and approval by the City Council. Updating the fee schedule can be done at any time.

Motion by Sorensen, seconded by Grengs to open the public hearing. **MOTION CARRIED.**

Motion by Grengs, seconded by Gleason to close the public hearing. **MOTION CARRIED.**

Fineran mentioned there were no public comments submitted.

Motion by Sorensen, second by Grengs to approve the 2024 Fee Schedule Ordinance Amendment. **MOTION CARRIED.**

5) **VISITOR'S PRESENTATIONS, PETITIONS, CORRESPONDENCE**

Nothing listed.

6) **ADOPT CONSENT AGENDA**

1. Minutes from November 20, 2023 City Council Meeting

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[Minutes 11.20.23.docx](#)

2. December 4, 2023 Expenditures

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[Council List Expenditures 12-04-2023](#)

3. Contractor Pay Request #1 - 2023 Alley Improvement Project

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[Pay Request #1 - 2023 Alley Improvement Project](#)

4. Contractor Pay Request #1 - 2023 Infrastructure Improvement Project

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[Pay Request #1 - 2023 Infrastructure Improvement Project](#)

5. Contractor Pay Request #2 - 2023 Infrastructure Improvement Project

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[Pay Request #2 - 2023 Infrastructure Improvement Project](#)

6. Final Pay Request #8 - Waterford Park - Water Reuse Station Project

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[Final Pay Request #8 - Waterford Park - Water Reuse Station Project](#)

7. Joint Assessment Contract with Carver County

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[Resolution_No._2023.251_Joint_Assessment_Agreement_with_Carver_County.docx](#)

[2023 24 CITY OF WACONIA Service Agreement.pdf](#)

8. Declaration of Restrictive Covenant - Waterford Park - Minnesota Department of Natural Resources Grant Requirement

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Resolution No. 2023-252 Approving Declaration of Restrictive Covenant

Declaration of Restrictive Covenant

9. Authorize Application for Metropolitan Council Municipal Inflow and Infiltration Grant

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Resolution No. 2023-253 Grant Application with Metropolitan Council Municipal Inflow and Infiltration

10. Authorize Application for Metropolitan Council Private Property Inflow and Infiltration Grant

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Resolution No. 2023-254 Grant Application with Metropolitan Council for Inflow and Infiltration Private Property

11. Inflow & Infiltration Reduction Program Construction Vendor

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Resolution No. 2023-255 Authorizing Award of Inflow and Infiltration to Northland Lining

Inflow and Infiltration Lining Pricing from Northland Lining

12. Contract with USA Security

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Resolution No. 2023-256 Open Path Contract with USA Security

Hosted Services Agreement Addendum with USA Security

No items removed from the consent agenda.

MOTION by Yetzer, second by Sorensen to Adopt the Consent Agenda. **MOTION CARRIED.**

7) COUNCIL BUSINESS

1. 2024 Budget & Levy Presentation

Lueke presented the 2024 Budget & Levy. The presentation consists of the City's budget process, taxable market value information, levy information, property tax explanations and the general funds. Thanks to Nicole for all the hard work and for a complete presentation.

The full presentation is on the City's website .

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[2024 Budget Presentation](#)

[2. Public Services Director Recruitment Firm](#)

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[Resolution No. 2023-257 Public Service Director Executive Search Recruitment](#)

[Public Services Director Search Proposal - DDA HR](#)

Fineran presented the recruitment of a Public Service Director. At the last work session, the City Council asked staff to make a recommendation for the final direction regarding recruitment. The discussion focused on utilizing the services of an executive search firm to help lead the search for this position. Recommendations from the City are to hire David Drown & Associates to perform the search for the Public Services Director.

Yetzer mentioned the council has not seen any formal written proposals. Fineran stated the proposal was a part of the work session packet. Yetzer's point was that the public should have seen both proposals.

Motion by Yetzer, seconded by Gleason to Adopt Resolution No. 2023-257 authorizing the recruitment of David Drown & Associates for hiring of Public Services Director.

MOTION CARRIED.

[3. Main Street 15 Minute Parking Alteration](#)

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[23-258_Time Parking Main St.doc](#)

Discussion for the consideration of two 15-minute parking alterations. A time window of 15 minutes on Main Street between Olive and Vine Street. This would be for typical hours of operation, between 8:00 am and 5:00 pm. Staff and Council have heard some comments and questions from businesses for the removal of time restrictive spaces. The resolution is regarding the time of the two parking spaces not the number of stalls.

Yetzer wondered if the entire downtown area should be looked at for the 15-minute parking to be more consistent in the downtown area.

Grengs inquired about days of the week the parking signs would apply.

Motion by Yetzer, seconded by Sorensen to approve resolution 23-258 with the additional wording of Monday-Saturday. **MOTION PASSES WITH A 3-2 VOTE.**

8) ITEMS REMOVED FROM CONSENT AGENDA

9) STAFF REPORTS

Sergeant Stahn talked about crime activity.

December activities include lunches at the schools and shop with a cop.

Sorensen asked about changes in personal the first of the year which will happen January 5th. Thank you for your service.

Fineran mentioned the tree trimming and tree maintenance. The poles for the lights in the downtown area arrived and will be installed.

10) BOARD REPORTS

Sorensen-Park Board Meeting December 21, 2023. Several good comments on the lights in City Square Park.

Yetzer- Nothing to report.

Gleason- December School Board meeting.

Grengs-Nothing to report.

Waldron-Nothing to report.

11) ANNOUNCEMENTS

12) ADJOURN REGULAR MEETING

Motion by Sorensen, seconded by Gleason to Adjourn at 7:05pm. **MOTION CARRIED.**

Work Session:

UPCOMING CALENDAR OF EVENTS/MEETINGS:

Nicole Waldron, Mayor

ATTEST: _____

Brenda Stein, Office Assistant

