

WACONIA CITY COUNCIL REGULAR MEETING AGENDA



**Monday, June 2, 2025
6:00 PM**

VISION STATEMENT

A thriving, connected community with deep roots: a great place to live for a lifetime.

MISSION STATEMENT

A city that leads, serves, and governs to enhance the quality of life for all community members.

**MAYOR: TIM LITFIN
COUNCIL MEMBER: NICK GLEASON
COUNCIL MEMBER: JEFF GRENGS
COUNCIL MEMBER: JACOB COLEMAN
COUNCIL MEMBER: DEREK SIDDONS**

**NOTE: TO ENSURE THAT YOU ARE PRESENT FOR ITEMS OF INTEREST,
PLEASE BE PRESENT AT 6:00 P.M.**

Those with items on the agenda should reach out to their staff contact. Others who wish to participate in the meeting, please contact the City Administrator at 952-442-3100 or sfineran@waconiamn.gov to make certain that you are called upon during the meeting.

- 1. CALL MEETING TO ORDER AND ROLL CALL**
- 2. PLEDGE OF ALLEGIANCE**
- 3. PROCLAMATIONS**
- 4. ADOPT AGENDA**
- 5. PUBLIC HEARING**

PUBLIC HEARING: Comcast Cable Franchise Application

Motion to Open the Public Hearing

Motion to Close the Public Hearing

No formal action taken following the closing of the Public Hearing

6. OPEN FORUM

7. COMMUNITY INTEREST PRESENTATIONS

Rick Gramith - Waconia Heritage Association

8. CONSENT AGENDA

The items listed on the Consent Agenda are considered routine and non-controversial by the Council and will be approved by one motion. There will be no separate discussion of these items unless a Councilmember, City Staff, or Citizen so requests; in which case, the item will be removed from the Consent Agenda and considered at the end of the Regular Agenda.

- 1) Minutes from the May 19, 2025, City Council Meeting
- 2) Approve June 2, 2025 Expenditures
- 3) **Fire Station Project Pay Request #31 Final, with Kraus-Anderson**
Motion to Approve Fire Station Pay Request #31-Final with Kraus-Anderson
- 4) **Free Standing Sauna Addition - Safari Island Community Center**
Adopt Resolution No. 2025-153 Approving Capital Project at Safari Island Community Center for Free Standing Sauna Addition with Sauna Supply LLC
- 5) **Donation and Approve Pass Thru Recommendation - Waconia Fire Relief Association**
Adopt Resolution No. 2025-154 Accepting Donation and Approving Pass Through Recommendation from Waconia Fire Relief Association
- 6) **City Council Meeting Guidelines**
Motion to adopt City Council Meeting Guidelines Policy
- 7) **Comp Plan Amendment - Norsq Companies, LLC**
Adopt Resolution No. 2025-155 approving the proposed Comprehensive Plan Amendment to re-guide the subject property as M, Medium Density Residential versus the current guidance of I, Industrial.

9. REGULAR AGENDA

- 1) **Strategic Plan 2026-2029**
Accept Strategic Plan 2026-2029 Report
- 2) **Special Event Permit - Christmas in Waconia**
Adopt Resolution No. 2025-156 Approve Special Event Permit
- 3) **Professional Services Agreement for the Design and Construction Administration of Water Treatment Plant No. 4 and Authorize State Capital Funding Request**
Adopt Resolution No. 2025-157 Authorizing Acceptance of a Professional Services Agreement with SEH, Inc for Design and Construction Administration of Water Treatment Plant No. 4, CIP Project No. 318
Adopt Resolution No. 2025-158 Authorizing a 2026 Capital Budget Request to the

10. REPORTS/EMERGING ISSUES

Staff Reports

- 1) Staff Reports**
- 2) Councilmember Siddons**
- 3) Councilmember Coleman**
- 4) Councilmember Gleason**
- 5) Councilmember Grengs**
- 6) Mayor Litfin**

11. ANNOUNCEMENTS

12. ADJOURNMENT

OFFICE OF THE CITY ADMINISTRATOR
Shane Fineran

13. 5:00 P.M. WORK SESSION: LAKETOWN TOWNSHIP SANITARY SEWER & SEWER CAPITAL INVESTMENTS

14. UPCOMING CALENDAR OF EVENTS/MEETINGS:

Planning Commission - June 5th at 6:30 p.m. City Council Work Session - June 16th at 5:00 p.m. City Council Meeting - June 16th at 6:00 p.m. Lake Waconia Band Festival - June 21st



REQUEST FOR CITY COUNCIL ACTION

Meeting Date:	June 2, 2025
Item Name:	PUBLIC HEARING: Comcast Cable Franchise Application
Originating Dept:	Administration
Presented By:	Jackie Schulze
Previous Council Action:	April 21, 2025: Motion to Approve Notice of Intent to Franchise
Item Type:	Discussion

RECOMMENDATIONS/COUNCIL ACTION/MOTION REQUESTED:

No formal action taken following the closing of the Public Hearing

EXPLANATION OF AGENDA ITEM:

The Waconia City Council serves as the City's local cable franchising authority. In this role, the Council represents residents on issues related to cable television and the use of public rights-of-way by cable providers.

Currently, Mediacom holds the only cable franchise within the City. This agreement allows Mediacom to utilize the City's public rights-of-way to provide video (cable television) service. Mediacom's internet and phone services, however, are not regulated by the City under this franchise.

Cable franchises in Waconia are non-exclusive, meaning other providers may apply to offer cable television services. The addition of new providers could increase consumer choice and promote competitive pricing for residents and businesses.

Comcast has been in informal discussions with the City regarding a full-service build-out, including cable television and internet service. To legally provide television services, Comcast is required to obtain a cable franchise.

At the April 21, 2025, City Council Meeting, the Council approved a Notice of Intent to accept applications for cable franchises. This notice was published in the May 1 and May 8, 2025, editions of the *Waconia Patriot*, in accordance with legal requirements.

The City received a completed application and the required \$5,000 application fee from Comcast of Arkansas, Florida, Louisiana, Minnesota, Mississippi, Tennessee, LLC (Comcast).

In accordance with Minnesota Statute 238.081, the City Council must conduct a public hearing as part of the franchise review process. Notice of the hearing was published in the May 15, 2025, edition of the *Waconia Patriot*. At the hearing, Comcast will present their application and respond to Council questions. The public will also be given an opportunity to provide comments. To date, the City has not received any public feedback related to the application or hearing.

City staff are permitted to begin preliminary negotiations upon receipt of the application. Staff

have held several meetings with Comcast to outline expectations regarding communication protocols and construction standards. These expectations will also be addressed in right-of-way permits that Comcast must obtain prior to any construction.

No Council action will be taken at this meeting. Per state statute, the City must wait at least one week following the public hearing before adopting a new cable franchise agreement.

ATTACHMENTS:

1. Comcast Franchise Application
2. Notice of Intent to Consider Issuance of Franchise

FINANCIAL IMPLICATIONS:	ADVISORY BOARD RECOMMENDATIONS:
Funding Sources & Uses:	Planning Commission:
Budget Information:	Park Board:
_____ Budgeted	Personnel Committee:
_____ Non-Budgeted	Other:
_____ Amendment Required	



City of Waconia
C/O Jacqueline Schulze
201 South Vine Street
Waconia, MN 55387

May 15, 2025

Dear Ms. Schulze:

Pursuant to Minn. Stat. § 238.081, Comcast of Arkansas, Florida, Louisiana, Minnesota, Mississippi, Tennessee, LLC. ("Comcast") hereby submits this application for a franchise to operate a cable system ("Application") within the City of Waconia ("City"), in response to the City's Request for Proposals released on May 1, 2025. The required application fee of Five Thousand dollars (\$5,000) will be sent directly to the City.

Comcast proposes to extend Comcast's state-of-the-art network that is currently serving neighboring communities, including Chanhassen, Wayzata and Chaska. Comcast has the legal, technical, and financial qualifications to support its proposed Application. Comcast and its predecessors in interest have invested over \$1 billion in Minnesota to build a high-quality cable system that serves over 500,000 customers with superior quality digital cable, broadband, voice, and other services in the Twin Cities metropolitan area.

Comcast's headend, the command control center for the Twin Cities network, has been recognized as a model for other cable systems to emulate. Furthermore, Comcast has dramatically changed the at-home experience for Minnesota customers with the deployment of its X1 Platform, the state-of-the-art customer premises platform that allows customers to seamlessly navigate live television, on demand movies, web video, and online streaming video services such as Netflix, Hulu, AppleTV and YouTube. A key feature of the X1 program is its Voice Remote, which enables customers to navigate with voice commands rather than with remote control buttons. The X1 Platform has also given customers the mobility they demand. Customers can access their 500 GB DVR cloud-based library from anywhere with a broadband connection.

Another important feature of Comcast's network is its two-way communications capability, which allows Comcast to constantly monitor its network, in many cases resolving technical issues before the customer even knows about them. This feature has greatly reduced the need for customer service calls and truck rolls, thereby improving Comcast customer's service experience.

Comcast's significant ongoing network and technology investments enable it to continually deliver innovative and scalable products and services that keep residents and business on the cutting edge and enable it to meet evolving community demands. In the last three years alone, Comcast has invested nearly \$525.3 million in private, at-risk capital in Minnesota, building, maintaining, and operating one of the most extensive fiber-based networks in the country. Moreover, Comcast doubles its network capacity every 2 ½ years to stay well ahead of demand. This is why during the COVID-19 pandemic when Internet traffic spiked more than 30% as people rapidly transitioned to working and learning from home, Comcast's network continued to deliver fast speeds, even under the heaviest usage, and even in the areas most severely affected by the pandemic.

10 River Park Plaza, Saint Paul, MN 55107

Comcast Minnesota Operations Snapshot

\$1.4 billion	\$506.7 million
Comcast invested in Minnesota, including capital expenditures, employee wages & benefits, taxes & fees, & charitable giving in the last 3 years	Invested in payroll, benefits, and training for our Minnesota workforce in the last 3 years
\$401.7 million	\$25.3 million
Taxes, fees, and permits paid to & collected for Minnesota state and local governments in the last 3 years.	Technology & infrastructure investments in the last 3 years, including upgrades to our broadband network.
\$5.5 million	114 Lift Zones
Value of charitable contribution to Minnesota nonprofits in the last 3 years.	Lift Zones provide students & families with free, high-capacity WiFi.
480,000 IE Connects- Cumulative low-income Minnesota residents in 120,000 homes to the Internet through Internet Essentials since 2011	

In support of its Application, Comcast provides the following responses to the City's Request for Proposals Official Application Form.

1. Plans for channel capacity, including both the total number of channels capable of being delivered and actually to be delivered upon system activation.

Comcast proposes to construct a system that shall pass a minimum of 750 MHz (with a minimum passband of between 50 and 750 MHz). Upon activation of the system, residents will be able to receive Comcast's channel line-up that is available throughout the Twin Cities metro but will reflect the City's PEG channels. An example of a current channel line-up for a Comcast community in the Twin Cities is attached to this Application and can be found at: [Xfinity® Channel Lineup and TV Guide by Comcast.](#)

2. A statement of the television and radio broadcast signals for which permission to carry will be requested from the Federal Communications Commission.

None, Comcast is not aware of any permissions we need from the FCC related to television or radio broadcast signals that we may carry.

3. A description of the proposed system design and planned operations, including at least the following items.

Comcast proposes to build the network with a fiber-to-the-premise deployment capable of symmetrical service of 1 gigabit or higher speeds. The network will be highly reliable and scalable, permitting bandwidth and low latency potential well beyond foreseeable needs. Comcast's fiber

network spans more than 295,000 sheath miles (the total length of all fiber cables in a network) of fiber, and is continuously monitored and protected by proprietary, internally developed artificial intelligence and machine learning technologies that can automatically detect issues like fiber tears and dramatically reduce the estimated time to repair. This fiber-to-the-premise network will be serving subscribers in the City.

a) The location of headend facilities comprising the video system.

Comcast's network will be served by Comcast's state-of-the art headend facility located in Roseville, MN, and already providing service throughout the Twin Cities. This will enable Comcast to provide a variety of products and services and a seamless experience for residents, including the Comcast X1 video platform and Xfinity Mobile. The facility already has in place critical operational advantages in reliability and efficiency including backup power and a 24X7 monitoring of all the facets of the delivery system.

b) A map identifying the proposed initial service area(s) in the City.

Comcast's specific construction schedule will depend on further discussions with the City and a mutual agreement of a timeline. Generally, Comcast will plan to activate its cable service in phases, after the completion of its construction of the network in each phase.

c) A proposed schedule for expansion of service beyond the initial service area or description of the proposed policy for such expansion.

Comcast proposes to complete the build in as short timeframe as allows, understanding that the schedule for completing the build is dependent on many factors. One of the primary factors is working with the city's public works department regarding its preferences and requirements that will dictate the pace of the build. Timing is also dependent on other external factors, such as the amount of pole make-ready work that might be required and timing of the power company to complete it.

If possible, Comcast would plan to activate the first phase of its construction as early as Q4 of 2025.

d) The type of automated services to be provided ("two-way capacity").

Comcast is a leader in innovation and continually automates services for customers where automation supports efficiency and ease. Here are some primary examples:

Scheduled and Saved DVR Recording – customers won't lose saved or scheduled programs; they are all saved in the cloud and will resync with any new equipment.

X1 Voice remote – if a customer has a question about their service, wants to know their wireless network password, or needs a video walkthrough of a service, they can just ask their X1 remote.

Xfinity Assistant – lives in all Comcast apps and the Comcast website for when customers have questions about services, bills, troubleshooting or even upgrading. The Xfinity Assistant is an always-on virtual assistant that lets customers get personalized, guided help.

Autopay – customers can setup and manage autopay.

Outages – Comcast pushes outage information into our apps and the customer can opt in to receive an SMS notice when the outage has cleared.

Automation has also been employed to assist network reliability, such as the automated 24X7 monitoring of the network.

e) The number of channels and services to be made available for accessible broadcasting.

Comcast proposes to provide the same amount of PEG channels currently included in Mediacom's Franchise, consistent with applicable law.

As Exhibit D of Mediacom's Franchise requires Comcast will provide up to four (4) access channels for use by the City to provide access programming. Comcast will provide up to one (1) of the access channels in HD.

f) Description of any non-video services such as telephone service, high-speed internet or data transmission services to be provided in the City of Waconia.

Comcast, through its Xfinity brand, offers a variety of services. Here are some primary examples:

Internet - High-speed internet plans ranging from 300 Mbps to 2000 Mbps, perfect for streaming, downloading, and video calls.

Phone - Home phone services with various calling features.

Mobile - Xfinity Mobile with unlimited data plans and the option to bring your own phone or get a new one.

Smart Home and Security- Services like Wi-Fi Motion for home monitoring and security solutions.

Streaming - Xfinity StreamSaver, which bundles streaming services like Apple TV+, Netflix, and Peacock for a lower price.

4. A proposal for funding community access programming and staff.

Comcast will provide PEG assistance and a PEG fee consistent with Mediacom's Franchise obligations, which according to Exhibit D of Mediacom's Franchise, is \$.84 per month per subscriber. Comcast plans to learn from the City specifically what is required to provide the same PEG programming on the Comcast network as is currently provided on the Mediacom network and intends to adopt those obligations in a franchise with the City. Comcast does not charge for the use of PEG fiber return lines or Comcast's staff assistance that is required to facilitate the PEG programming onto the Comcast network.

5. The terms and conditions under which services will be provided to institutions and identification of any plans for providing free or reduced price video or data transmission services or capacity or other "in-kind" services to governmental, educational, and other institutional entities.

Comcast proposes to adopt the same terms and conditions contained in Exhibit E of Mediacom's Franchise, consistent with the needs of the City and consistent with applicable law.

6. A schedule of proposed rates in relation to the services to be provided and aproposed policy regarding unusual or difficult connection of services.

Customers in the City will have the same rates as other Twin Cities communities. Comcast's recent rate card for neighboring communities is attached. Note that this is a current rate card. The rates that Comcast will charge customers in the City will be the current video service tier rates that are published at the time of the activation of the network. Discounted pricing may be available to customer that accept promotional offers or term agreements for video services or buy one or more additional services.

Rates for different technician visits to address issues that require technical assistance can be found on the attached rate card.

7. A time schedule for constructing and activating the system.

Comcast plans to begin construction shortly after a franchise is adopted, hopefully in June 2025. Comcast is exploring the opportunity to start construction efforts as joint trench opportunities present themselves, with construction beginning in the first phase in Q3 or early Q4 of 2025. Comcast hopes to activate the first phase of its construction as early as Q4 of 2025, with the work being completed at the latest by Q3 of 2027.

Comcast proposes to complete the build in as short a timeframe as allows, understanding that the schedule for completing the build is dependent on many factors. One of the primary factors is working with the City's public works department regarding its preferences and requirements that will dictate the pace of the build. Timing is also dependent on other external factors, such as the amount of pole make-ready work that might be required and the timing of the power company to complete it.

8. A statement indicating the applicant's qualifications and experience in the video services field, if any.

Comcast is a leading communications provider in the United States, currently operating throughout 39 states and the District of Columbia. With 19 million video customers, 31 million residential broadband customers, and 10 million voice customers, Comcast passes a total of 60 million homes and businesses. Comcast is the nation's largest gigabit Internet provider.

We've spent nearly \$30 billion in the last decade building an expansive fiber-dense network comprised of 191,000 route miles that carries an immense amount of traffic and has demonstrated extraordinary performance throughout the pandemic. Comcast has established an industrywide reputation for technology leadership, superior products, and operational efficiency.

As a right-of-way (ROW) user in over 6,000 communities nationwide and in 39 states, Comcast is accustomed to designing fiber networks in a variety of environments. The network of 191,000+ route-miles of fiber features a combination of both aerial and underground plant, and the system is designed to comport with local, state, and federal laws and guidelines.

Over the last several years, Comcast has made extensive, multi-million-dollar investments in new

coaxial and fiber network throughout the nation, ensuring that Comcast's services to both business and residential customers are scalable and capable of expanding to meet evolving community needs. We have extended our infrastructure to more and more businesses since launching our commercial service less than 15 years ago, bringing competition and lower prices to the small, medium, and large business sector market. And we continue an aggressive and proactive multi-million-dollar construction investment effort to extend our network even further throughout the communities we serve. We have also been on a pace of doubling network capacity every 2 ½ years, which ensures that we stay well ahead of consumer demand.

Our network services today include broadband offered on a wired and Wi-Fi basis in homes, businesses, and public locations. Comcast's broadband service capabilities include up to 10 Gigabit symmetrical services to businesses (and as high as 100 symmetrical Gigabits for businesses that meet specific criteria), and our residential broadband speeds currently offered in Minnesota range from 50 Mbps to 1.2 Gbps.

Comcast is also one of the first U.S. Internet Service Providers to offer a Wi-Fi 6 Certified gateway with the latest version of its xFi Advanced Gateway, which is capable of delivering multi-Gigabit speeds via ethernet that has laid the groundwork for Gigabit speeds over WiFi. Customers on the new upgraded Xfinity Gigabit tier will require an xFi Advanced Gateway, or one of the WiFi 6 capable devices approved to work with the Xfinity network to receive the faster speeds.

9. An identification of the municipalities in which the applicant either owns or operates a cable communications system, directly or indirectly, or has outstanding franchises for which no system has been built.

Comcast has franchises with 112 local municipalities in Minnesota. A complete list is attached to this Application.

10. Plans for financing the proposed system, which must indicate every significant anticipated source of capital and significant limitations or conditions with respect to the availability of the indicated sources of capital as well as any other information that applicant determines would be useful in evaluating its financial qualifications.

Comcast is a publicly traded company, creating efficient capital deployment and business plans that satisfy the needs of customers while also satisfying a rational business case—often expressed in business *pro formae*. Comcast is a Fortune 50 company with revenues of \$123 billion (FY2024). The company's CEO is Brian Roberts. All public financial disclosures including the SEC filings, Earnings, and Annual Reports can be found at [Financials | Comcast Corporation \(cmcsa.com\)](https://www.comcast.com/financials).

11. A statement of ownership detailing the corporate organization of the applicant, if any, including the names and addresses of officers and directors and the number of shares held by each officer or director, and intercompany relationship, including the parent, subsidiary or affiliated company.

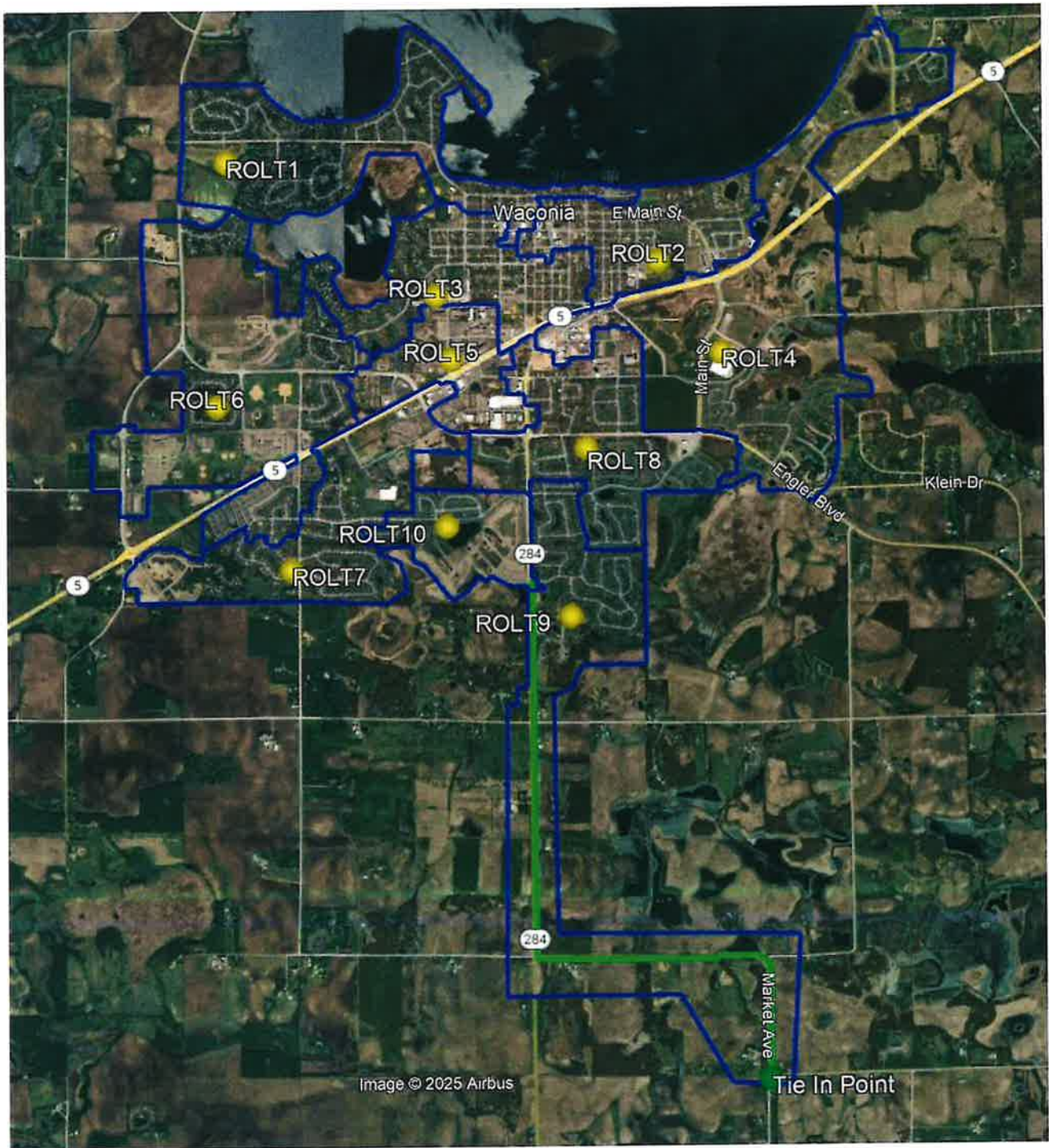
Comcast is a publicly traded company. Comcast's Board of Directors, as well as its Corporate Governance structure, can be found here: <https://www.cmcsa.com/corporate-governance>.

12. A notation and explanation of omissions or other variations with

respect to the requirements of the proposal.

Comcast submits that it does not believe that any substantive information requested in the City's Request for Proposals has been omitted at this time. Comcast recognizes that it must reach an agreement on a franchise with each member city that will contain the terms offered in this Proposal as well as additional terms and conditions to be discussed in more detail if the City accepts this Application for a Franchise.

Map of proposed service area





Comcast looks forward to discussing this Application and answering any questions that the City may have at the June 2, 2025, public hearing.

Respectfully submitted,

Karly Baraga Werner
Vice President, External Affairs
Comcast Twin Cities Region
(M) 651-900-9953
karly_baraga-werner@comcast.com

Subscribed and sworn to before me on the 20 day of May, 2025
County of Ramsey, State of Minnesota

Heidi Jo Lindemann
Signature of Notary



My Commission expires 1-31-2030

Chaska

LIMITED BASIC

2 KTCA (PBS)
 3 CNN
 4 WCCO (CBS)
 5 KSTP (ABC)
 6,999,1067,1076 Local Access
 7 KONC
 8 WUCW (CW)
 9 KMSP (FOX)
 10 WFTC (MyNetwork)
 11 KARE (NBC)
 12 KSTC (IND)
 13 KTCI (PBS)
 14-16 Local Access
 18 QVC
 19 HSN
 20 KPXM (ION)
 21 C-SPAN
 23,90,1059,1092 Leased Access
 46 TBS
 63 FOX News Channel
 81,1021,1027 Jewelry TV
 82,1040,1042 HSN2
 93-94 Leased Access
 99,1013 WJMN (Univision)
 100,624 KMWE
 104 C-SPAN2
 190-192 Leased Access
 202,1150 KTCA Minnesota Channel HD (PBS)
 203,1151 KTCA Weather Now HD (PBS)
 204,1152 KTCA Kids HD (PBS)
 206,1170 KSTP Heroes & Icons
 208,1166 KSTC GetTV
 209,1167 KSTC (MeTV)
 210,1168 KSTC Toons
 211,1183 WUCW Charge!
 212,1182 WUCW CometTV
 216,1155 KARE Quest
 217,1154 KARE True Crime Network
 220,1162 KMSP Buzzr
 221,1178 WFTC Movies!
 223,1174 WCCO Start TV
 224,1175 WCCO Dabl
 226,1164 KMSP Comedy
 239,1153 KTCI Minnesota Channel (PBS)
 242 TBN
 243 EWTN
 244,1657 Daystar
 423,842,1111 CNN HD
 442,826,1434 TBS HD
 446-495 Music Choice
 799,859,1060,1062 Local Access HD
 800,1017 KTCI HD (PBS)
 802,1002 KTCA HD (PBS)
 803,1041 KPXM HD (ION)
 804,1004 WCCO HD (CBS)
 805,1005 KSTP HD (ABC)
 807,1029 WFTC HD (MyNetwork)

808,1023 WUCW HD (CW)
 809,1009 KMSP HD (FOX)
 811,1011 KARE HD (NBC)
 812,1045 KSTC HD (IND)
 814,1003,1015 HSN HD
 815,1010 QVC HD
 844,1110 FOX News Channel HD
 850,1024 QVC2 HD²
 912,1128 C-SPAN HD
 936,1044 QVC3 HD²
 937 BMA Networks
 1007 KONC HD
 1025 KMWE HD²
 1052 Jewelry TV HD²
 1073,1074 Leased Access¹
 1081,1084 Local Access
 1095-1099 Leased Access
 1129 C-SPAN2 HD²
 1177 WFTC Weather HD (FOX)
 1220 MLS 360²
 1233 MLS 360 Spanish²
 1354 FOX 4K²
 1355 FOX E4K²
 1550-1599 Music Choice
 1661 TBN HD²
 1668 EWTN HD²

KIDS & FAMILY

(INCLUDED IN POPULAR TV AND ULTIMATE TV)
 35 MTV
 41 Nickelodeon
 45 Freeform
 52 TLC
 66,109 National Geographic Channel
 67 Disney Channel
 69 Hallmark Channel
 172 UP
 413,819,1473 National Geographic HD
 425,817,1450 TLC HD
 443,840,1728 Nickelodeon HD
 444,838,1742 Freeform HD
 445,839,1715 Disney Channel HD
 833,1458 Hallmark Channel HD
 851,1457 UP HD
 853,1606 MTV HD
 1721 Primo TV HD²
 1722 Kids Street HD²

ENTERTAINMENT

(INCLUDED IN POPULAR TV AND ULTIMATE TV)
 30 Bravo
 31 Comedy Central
 32 VH1
 33 BET
 36 TNT
 37 USA Network
 38 Lifetime
 39 Food Network
 40 HGTV

43 TV Land
 44 Syfy
 48 Travel Channel
 49 E!
 50 FX
 51 truTV
 53 A&E
 54 History
 55 Discovery
 56 Animal Planet
 103 OWN (Oprah Winfrey Network)
 111 Investigation Discovery
 114 BBC America
 117 WE tv
 119 LMN
 123 Oxygen
 136 Hallmark Mystery
 138 AMC
 147 Great American Family
 161 Ovation
 173 TV One
 179 GSN
 184 Cleo
 399,1464 OWN HD (Oprah Winfrey Network)
 407,879,1404 TNT HD
 410,829,1402 A&E HD
 411,885,1612 MTV Live HD
 414,827,1484 Food Network HD
 415,828,1492 HGTV HD
 421,836,1455 Lifetime HD
 422,823,1478 History HD
 424,816,1449 Discovery HD
 426,818,1471 Animal Planet HD
 427,824,1411 Syfy HD
 428,831,1405 AMC HD
 441,825,1403 USA Network HD
 728 FXX
 820,1488 Travel Channel HD
 830,1409 FX HD
 834,1459 Hallmark Mystery HD
 835,1456 LMN HD
 852,1466 E! HD
 854,1607 VH1 HD
 856,1625 BET HD
 857,1626 TV One HD
 860,1435 Comedy Central HD
 880,1463 Bravo HD
 881,1428 WE tv HD
 884,1444 Investigation Discovery HD
 915,1410 FXX HD
 917,1430 truTV HD
 919,1418 BBC America HD
 922,1465 Oxygen HD
 925,1425 GSN HD
 935,1462 Ovation HD
 1426 TV Land HD²
 1431 INSP HD²
 1437 Comedy.TV HD²
 1446 Justice Central TV HD²
 1461 Great American Family HD²

1483 Recipe TV HD²
 1623 AFRO HD²
 1624 Cleo HD²
 1627 ASPIRE HD²
 1636 GriotTV HD²
 1637 Revolt HD²
 3131 Crossings TV HD²

SPORTS & NEWS

(INCLUDED IN SPORTS & NEWS TV, POPULAR TV, AND ULTIMATE TV)
 22 NewsNation
 25 ESPN
 26 ESPN2
 27,255 BTN
 29 Golf Channel
 58 The Weather Channel
 59 Bloomberg TV
 60 CNBC
 61 HLN
 62 MSNBC
 105 C-SPAN3
 106 FOX Business Network
 256,405,867,1313 BTN HD
 401,862,1223 Golf Channel HD
 403,864,1205 ESPN HD
 404,865,1206 ESPN2 HD
 412,883,1243 MotorTrend Network HD
 691,1209 FOX Sports 2 HD²
 692,1255 BTN Overflow
 693 BTN Overflow 2
 732 FOX Sports 1
 737 Tennis Channel
 740 FOX Sports 2
 810,1116 NewsNation HD
 841,1102 The Weather Channel HD
 843,1112 HLN HD
 845,1113 MSNBC HD
 846,1121 CNBC HD
 847,1123 FOX Business Network HD
 848,1122 Bloomberg TV HD
 878,1208 FOX Sports 1 HD
 916,1224 Tennis Channel HD
 1108 FOX Weather HD²
 1115 Newsmax TV HD²
 1130 C-SPAN3 HD²
 1356 NBC 4K²
 1357 NBC E4K²
 1684 Jewish Broadcasting Service HD²

ULTIMATE TV

(PREVIOUSLY NAMED PREFERRED+)
 28 FanDuel Sports Network North
 34 Paramount Network
 42 Cartoon Network
 102,722 ESPNNews
 108 Nat Geo WILD
 110 Science

112 American Heroes Channel
 113 Destination America
 115 fyi
 116 VICE
 121 Magnolia Network
 122 Cooking Channel
 129 Nicktoons
 130 Discovery Family Channel
 131 Nick Jr.
 132 Nick 2
 133 TeenNick
 135 Disney XD
 137 Disney Jr.
 139,1615 Nick Music
 140 MTV2
 141,605 MTV TR3s
 142,1633 BET Jams
 143,1614 MTV Classic
 144 BET Her
 148 Hallmark Family¹
 153 ScreenPix
 154 ScreenPix Action
 157 ScreenPix Voices
 159,1789 ScreenPix Westerns
 163 Logo
 164 IFC
 165 SundanceTV East
 170 FLIX East
 178,1709 BabyFirst Americas
 180,736 NFL Network
 181,876,1215 NFL Network HD
 182 Discovery Life
 186 Smithsonian Channel
 187 BBC News
 247,1682 The Impact Network
 254 FanDuel Sports Network North Extra
 259 FX Movie Channel
 260 ReelzChannel
 400,866,1412 Paramount Network HD
 402,863,1250 FanDuel Sports Network North HD
 429,822,1451 Science HD
 603 FOX Deportes
 607 NBC Universo
 625 Galavision
 649 TUDN
 686,1229 TUDN HD
 689,1230 FOX Deportes HD
 690,1232 NBC Universo HD
 729 ESPN
 731 Outdoor Channel
 733 MLB Network
 734,749 NBA TV
 735 CBS Sports Network
 738 Sportsman Channel
 739 NHL Network
 744 ACC Network National Area
 745 SEC Network (National)
 821,1487 Destination America HD
 837,1716 Disney XD HD
 849,1486 fyi HD

861,1734 Cartoon Network HD
 868,1210 ESPNNews HD
 869,1301 ESPNU HD
 870,1236 Outdoor Channel HD
 871,1303 CBS Sports Network HD
 872,1217 NHL Network HD
 873,1219 MLB Network HD
 874,1218 NBA TV HD
 882,1436 VICE HD
 906,1438 IFC HD
 914,1237 Sportsman Channel HD
 918,1477 Smithsonian Channel HD
 921 Galavision HD
 924,1472 Nat Geo WILD HD
 928,1714 Discovery Family Channel HD
 929,1701 Disney Jr. HD
 933,1485 Cooking Channel HD
 960,1321 SEC Network HD (National)
 961,1325 ACC Network National Area HD
 963,1251 FanDuel Sports Network North Extra HD
 1117 BBC News HD²
 1118 i24 News HD²
 1228 Zona Futbol HD²
 1238 Pursuit Channel HD²
 1261 MLB - Twins HD²
 1429 ReelzChannel HD²
 1439 Logo HD²
 1440 SundanceTV HD East²
 1460 Hallmark Family HD²
 1480 American Heroes Channel HD²
 1493 Magnolia Network HD²
 1497 Discovery Life HD²
 1613 AXS TV²
 1628 BET Her HD²
 1629 The Africa Channel²
 1639 MTV2 HD²
 1702 Nick Jr. HD²
 1727 Nicktoons²
 1729 NICK 2 HD²
 1740 TeenNick HD²
 1766 FX Movie Channel HD²
 1771 FLIX East HD²
 1786 ScreenPix HD²
 1787 ScreenPix Action HD²
 1788 ScreenPix Voices HD²
 3491 Zona Futbol¹

MORE SPORTS & ENTERTAINMENT PACKAGE

64 TCM
 102,722 ESPNNews
 146 CMT
 180,736 NFL Network
 181,876,1215 NFL Network HD
 406,875,1216 NFL RedZone HD
 727 NFL RedZone
 731 Outdoor Channel
 733 MLB Network
 734,749 NBA TV
 735 CBS Sports Network
 738 Sportsman Channel
 739 NHL Network

741,1246 FanDuel TV
 832,1755 TCM HD
 855,1608 CMT HD
 868,1210 ESPNNews HD
 870,1236 Outdoor Channel HD
 871,1303 CBS Sports Network HD
 872,1217 NHL Network HD
 873,1219 MLB Network HD
 874,1218 NBA TV HD
 914,1237 Sportsman Channel HD
 1270 MIDM HD (RSN)²

PREMIUM CHANNELS

150 STARZ ENCORE East
 152,1775 STARZ ENCORE Action East
 158,1777 STARZ ENCORE Black East
 160,1784 STARZ ENCORE Westerns East
 301,416,900,1802 HBO HD East
 302 HBO East
 303 HBO2 East
 304,1806 HBO Signature East
 305,1808 HBO Family East
 306,1810 HBO Comedy East
 307,1803 HBO West
 311,1812 HBO Zone East
 312,675 HBO Latino East
 319,417,930,1820 CINEMAX HD East
 320 CINEMAX East
 322,1821 CINEMAX West
 325,1406,1816 AMC+ HD²
 336,1852 SHOWTIME Family East
 339,418,920,1840 Paramount+ with SHOWTIME HD East
 340 Paramount+ with SHOWTIME East
 341,1842 SHOWTIME 2 East
 342,1846 SHOWTIME Showcase East
 347,1848 SHOWTIME Extreme East
 350 The Movie Channel East
 352,1862 The Movie Channel Xtra East
 369,419,910,1868 STARZ East HD
 370 STARZ East
 372,923,1871 MGM+ HD (East)
 373 MGM+ Hits
 374 MGM+ Marquee
 375 MGM+ Drive-In
 376 MGM+ East
 503,1889 Vivid TV
 543,1886 Playboy
 545,1891 XTSY
 546,1888 Penthouse
 547,1894 TEN+
 548,1893 Juicy
 549,1890 Hustler TV
 901,1804 HBO2 HD East
 903,1814 HBO Latino HD East
 908,1773 STARZ ENCORE East HD
 940,1860 The Movie Channel HD East
 1822 MoreMAX East

1824 ActionMAX East
 1826 ThrillerMax East
 1873 MGM+ Hits HD²
 1874 MGM+ Marquee HD²
 1875 MGM+ Drive-In HD²

INTERNATIONAL SELECTIONS

3101 Willow Plus HD
 3102 TV Asia HD
 3103 ZeeTV HD
 3106 SET HD
 3108 ABP News
 3135 CCTV4
 3137 Phoenix Info News
 3138 CTI Zhong Tian Channel
 3139 Phoenix NA
 3150 TVB Jade
 3185 Saigon Broadcasting Television Network
 3194 The Filipino Channel HD
 3195 GMA Pinoy TV
 3196 GMA Life TV
 3212 RecordTV Europa HD
 3213 TV Globo HD
 3216 SIC International
 3217 RTPi (Portuguese)
 3225 RTVi (Russian)
 3226 RTN (Russian)
 3227 Russian Kino
 3230 Impact TV
 3245 ART Network
 3250 The Israeli Network
 3265 TV5 Monde HD
 3275 AntennaTV
 3280 RAI International HD
 3281 Mediaset Italia
 3285 Willow Plus
 3286 TV Asia
 3287 ZeeTV
 3289 SET
 3292 RecordTV
 3293 TV Globo
 3294 TV5 Monde
 3295 RAI International
 3296 The Filipino Channel

PAY-PER-VIEW

501 IN DEMAND PPV
 502 IN DEMAND PPV 7
 504,1201 IN DEMAND PPV HD
 542,1887 Playboy Latino
 734,749 NBA TV
 874,1218 NBA TV HD
 3001 MLB EI - Arizona Diamondbacks
 3002 MLB EI - Atlanta Braves
 3003 MLB EI - Baltimore Orioles
 3004 MLB EI - Boston Red Sox
 3005 MLB EI - Chicago Cubs
 3006 MLB EI - Chicago White Sox
 3007 MLB EI - Cincinnati Reds
 3008 MLB EI - Cleveland Indians
 3009 MLB EI - Colorado Rockies
 3010 MLB EI - Detroit Tigers
 3011 MLB EI - Houston Astros
 3012 MLB EI - Kansas City Royals
 3013 MLB EI - Los Angeles Angels

3014 MLB EI - Los Angeles Dodgers
 3015 MLB EI - Miami Marlins
 3016 MLB EI - Milwaukee Brewers
 3017 MLB EI - Minnesota Twins
 3018 MLB EI - New York Mets
 3019 MLB EI - New York Yankees
 3020 MLB EI - Oakland Athletics
 3021 MLB EI - Philadelphia Phillies
 3022 MLB EI - Pittsburgh Pirates
 3023 MLB EI - San Diego Padres
 3024 MLB EI - San Francisco Giants
 3025 MLB EI - Seattle Mariners
 3026 MLB EI - St. Louis Cardinals
 3027 MLB EI - Tampa Bay Rays
 3028 MLB EI - Texas Rangers
 3029 MLB EI - Toronto Blue Jays
 3030 MLB EI - Washington Nationals
 3034 NBA LP - Atlanta Hawks
 3035 NBA LP - Boston Celtics
 3036 NBA LP - Brooklyn Nets
 3037 NBA LP - Charlotte Hornets
 3038 NBA LP - Chicago Bulls
 3039 NBA LP - Cleveland Cavaliers
 3040 NBA LP - Dallas Mavericks
 3041 NBA LP - Denver Nuggets
 3042 NBA LP - Detroit Pistons
 3043 NBA LP - Golden State Warriors
 3044 NBA LP - Houston Rockets
 3045 NBA LP - Indiana Pacers
 3046 NBA LP - Los Angeles Clippers
 3047 NBA LP - Los Angeles Lakers
 3048 NBA LP - Memphis Grizzlies
 3049 NBA LP - Miami Heat
 3050 NBA LP - Milwaukee Bucks
 3051 NBA LP - Minnesota Timberwolves
 3052 NBA LP - New Orleans Pelicans
 3053 NBA LP - New York Knicks
 3054 NBA LP - Oklahoma City Thunder
 3055 NBA LP - Orlando Magic
 3056 NBA LP - Philadelphia 76ers
 3057 NBA LP - Phoenix Suns
 3058 NBA LP - Portland Trailblazers
 3059 NBA LP - Sacramento Kings
 3060 NBA LP - San Antonio Spurs
 3061 NBA LP - Toronto Raptors
 3062 NBA LP - Utah Jazz
 3063 NBA LP - Washington Wizards
 3067 NHL CI - Anaheim Ducks
 3068 NHL CI - Boston Bruins
 3069 NHL CI - Buffalo Sabres
 3070 NHL CI - Calgary Flames
 3071 NHL CI - Carolina Hurricanes
 3072 NHL CI - Chicago Blackhawks

3073 NHL CI - Colorado Avalanche
 3074 NHL CI - Columbus Blue Jackets
 3075 NHL CI - Dallas Stars
 3076 NHL CI - Detroit Red Wings
 3077 NHL CI - Edmonton Oilers
 3078 NHL CI - Florida Panthers
 3079 NHL CI - Los Angeles Kings
 3080 NHL CI - Minnesota Wild
 3081 NHL CI - Montreal Canadiens
 3082 NHL CI - Nashville Predators
 3083 NHL CI - New Jersey Devils
 3084 NHL CI - New York Islanders
 3085 NHL CI - New York Rangers
 3086 NHL CI - Ottawa Senators
 3087 NHL CI - Philadelphia Flyers
 3088 NHL CI - Pittsburgh Penguins
 3089 NHL CI - San Jose Sharks
 3090 NHL CI - Seattle Kraken
 3091 NHL CI - St. Louis Blues
 3092 NHL CI - Tampa Bay Lightning
 3093 NHL CI - Toronto Maple Leafs
 3094 NHL CI - Utah Hockey Club
 3095 NHL CI - Vancouver Canucks
 3096 NHL CI - Vegas Golden Knights
 3097 NHL CI - Washington Capitals
 3098 NHL CI - Winnipeg Jets
 3956 MLS Season Pass Game 1 Spanish
 3957 MLS Season Pass Game 2 Spanish
 3958 MLS Season Pass Game 3 Spanish
 3959 MLS Season Pass Game 4 Spanish
 3960 MLS Season Pass Game 5 Spanish
 3961 MLS Season Pass Game 6 Spanish
 3962 MLS Season Pass Game 7 Spanish
 3963 MLS Season Pass Game 8 Spanish
 3964 MLS Season Pass Game 9 Spanish
 3965 MLS Season Pass Game 10 Spanish
 3966 MLS Season Pass Game 11 Spanish
 3967 MLS Season Pass Game 12 Spanish
 3968 MLS Season Pass Game 13 Spanish
 3969 MLS Season Pass Game 14 Spanish
 3970 MLS Season Pass Game 15 Spanish
 3972 MLS Season Pass Game 1
 3973 MLS Season Pass Game 2
 3974 MLS Season Pass Game 3
 3975 MLS Season Pass Game 4
 3976 MLS Season Pass Game 5

3977 MLS Season Pass Game 6
3978 MLS Season Pass Game 7
3979 MLS Season Pass Game 8
3980 MLS Season Pass Game 9
3981 MLS Season Pass Game 10
3982 MLS Season Pass Game 11
3983 MLS Season Pass Game 12
3984 MLS Season Pass Game 13
3985 MLS Season Pass Game 14
3986 MLS Season Pass Game 15

XFINITY TV LATINO

141,605 MTV TR3s
601 Discovery en Espanol
602 CNN en Espanol
603 FOX Deportes
604 RC Novelas
606 History en Espanol
607 NBC Universo
608 Cinelatino
609 ViendoMovies
610 Cine Mexicano
611 Centroamerica TV
612 ESPN Deportes
613 UniMás
614 UniMás Alt
615 Univision Alt
616,3344 ESNE TV
622 Video Rola
625 Galavision
626 Vme Kids
627 Discovery Familia
628 Once Mexico
629 HITN
633 BabyFirst Americas - Spanish
635 EWTN en Espanol
640 TeleFormula
642 Sony Cine
644 SUR TV
647 Mexicana
648 Multimedios
649 TUDN
650 Latin American Sports
651 Caracol TV
653 WAPA America
656 Telefe
657 TV Chile
658 Nuestra Tele
659 TV Dominicana
660 TV Venezuela
670 TVE Internacional
672 Kanal Drama
673 SUR Peru
680 Cinema Dinamita
684 Pasiones
685 Ecuavisa
686,1229 TUDN HD
688,1231 ESPN Deportes HD
689,1230 FOX Deportes HD
690,1232 NBC Universo HD
921 Galavision HD
1228 Zona Futbol HD²
1228 Zona Futbol HD²
3307 UniMás HD²
3308 UniMás Alt HD²
3335 Discovery Familia HD²
3371 Discovery en Espanol HD²
3377 History en Espanol HD²
3404 Caracol HD²
3409 Mexicana HD²

3443 Sony Cine HD²
3447 ViendoMovies HD²
3491 Zona Futbol¹
3491 Zona Futbol¹

DEPORTES

603 FOX Deportes
607 NBC Universo
612 ESPN Deportes
613 UniMás
650 Latin American Sports
688,1231 ESPN Deportes HD
689,1230 FOX Deportes HD
690,1232 NBC Universo HD
1228 Zona Futbol HD²
3307 UniMás HD²
3491 Zona Futbol¹

DIGITAL ECONOMY (NO LONGER AVAILABLE FOR NEW SUBSCRIPTIONS)

30 Bravo
31 Comedy Central
33 BET
37 USA Network
38 Lifetime
43 TV Land
44 Syfy
49 E!
53 A&E
54 History
55 Discovery
56 Animal Planet
59 Bloomberg TV
60 CNBC
62 MSNBC
66,109 National Geographic
Channel
69 Hallmark Channel
106 FOX Business Network
114 BBC America
123 Oxygen
136 Hallmark Mystery
138 AMC
186 Smithsonian Channel
187 BBC News
410,829,1402 A&E HD
413,819,1473 National
Geographic HD
421,836,1455 Lifetime HD
422,823,1478 History HD
424,816,1449 Discovery HD
426,818,1471 Animal Planet HD
427,824,1411 Syfy HD
428,831,1405 AMC HD
441,825,1403 USA Network HD
728 FXX
833,1458 Hallmark Channel HD
834,1459 Hallmark Mystery HD
845,1113 MSNBC HD
846,1121 CNBC HD
847,1123 FOX Business Network
HD
848,1122 Bloomberg TV HD
852,1466 E! HD
856,1625 BET HD
860,1435 Comedy Central HD
880,1463 Bravo HD
915,1410 FXX HD

918,1477 Smithsonian Channel
HD
919,1418 BBC America HD
922,1465 Oxygen HD
1117 BBC News HD²
1426 TV Land HD²
1627 ASPIRE HD²

DIGITAL PREFERRED (NO LONGER AVAILABLE FOR NEW SUBSCRIPTIONS)

28 FanDuel Sports Network North
34 Paramount Network
42 Cartoon Network
102,722 ESPN
108 Nat Geo WILD
110 Science
112 American Heroes Channel
113 Destination America
115 fyi
116 VICE
121 Magnolia Network
122 Cooking Channel
129 Nicktoons
130 Discovery Family Channel
131 Nick Jr.
132 Nick 2
133 TeenNick
135 Disney XD
137 Disney Jr.
139,1615 Nick Music
140 MTV2
141,605 MTV TR3s
142,1633 BET Jams
143,1614 MTV Classic
144 BET Her
148 Hallmark Family¹
153 ScreenPix
154 ScreenPix Action
157 ScreenPix Voices
159,1789 ScreenPix Westerns
163 Logo
164 IFC
165 SundanceTV East
170 FLIX East
178,1709 BabyFirst Americas
180,736 NFL Network
181,876,1215 NFL Network HD
182 Discovery Life
186 Smithsonian Channel
187 BBC News
247,1682 The Impact Network
254 FanDuel Sports Network
North Extra
259 FX Movie Channel
260 ReelzChannel
400,866,1412 Paramount
Network HD
402,863,1250 FanDuel Sports
Network North HD
429,822,1451 Science HD
603 FOX Deportes
607 NBC Universo
625 Galavision
649 TUDN
686,1229 TUDN HD
689,1230 FOX Deportes HD
690,1232 NBC Universo HD
729 ESPN
731 Outdoor Channel

733 MLB Network
734,749 NBA TV
735 CBS Sports Network
738 Sportsman Channel
739 NHL Network
744 ACC Network National Area
745 SEC Network (National)
821,1487 Destination America HD
837,1716 Disney XD HD
849,1486 fyi HD
861,1734 Cartoon Network HD
868,1210 ESPN HD
869,1301 ESPN HD
870,1236 Outdoor Channel HD
871,1303 CBS Sports Network
HD
872,1217 NHL Network HD
873,1219 MLB Network HD
874,1218 NBA TV HD
882,1436 VICE HD
906,1438 IFC HD
914,1237 Sportsman Channel HD
918,1477 Smithsonian Channel
HD
921 Galavision HD
924,1472 Nat Geo WILD HD
928,1714 Discovery Family
Channel HD
929,1701 Disney Jr. HD
933,1485 Cooking Channel HD
960,1321 SEC Network HD
(National)
961,1325 ACC Network National
Area HD
963,1251 FanDuel Sports
Network North Extra HD
1117 BBC News HD²
1118 i24 News HD²
1228 Zona Futbol HD²
1238 Pursuit Channel HD²
1261 MLB - Twins HD²
1429 ReelzChannel HD²
1439 Logo HD²
1440 SundanceTV HD East²
1460 Hallmark Family HD²
1480 American Heroes Channel
HD²
1493 Magnolia Network HD²
1497 Discovery Life HD²
1613 AXS TV²
1628 BET Her HD²
1629 The Africa Channel²
1639 MTV2 HD²
1702 Nick Jr. HD²
1727 Nicktoons²
1729 NICK 2 HD²
1740 TeenNick HD²
1766 FX Movie Channel HD²
1771 FLIX East HD²
1786 ScreenPix HD²
1787 ScreenPix Action HD²
1788 ScreenPix Voices HD²
3491 Zona Futbol¹

DIGITAL STARTER (NO LONGER AVAILABLE FOR NEW SUBSCRIPTIONS)

22 NewsNation
25 ESPN
26 ESPN2

27,255 BTN
29 Golf Channel
30 Bravo
31 Comedy Central
32 VH1
33 BET
35 MTV
36 TNT
37 USA Network
38 Lifetime
39 Food Network
40 HGTV
41 Nickelodeon
43 TV Land
44 Syfy
45 Freeform
48 Travel Channel
49 E!
50 FX
51 truTV
52 TLC
53 A&E
54 History
55 Discovery
56 Animal Planet
58 The Weather Channel
59 Bloomberg TV
60 CNBC
61 HLN
62 MSNBC
66,109 National Geographic
Channel
67 Disney Channel
69 Hallmark Channel
103 OWN (Oprah Winfrey
Network)
105 C-SPAN3
106 FOX Business Network
111 Investigation Discovery
114 BBC America
117 WE tv
119 LMN
123 Oxygen
136 Hallmark Mystery
138 AMC
147 Great American Family
161 Ovation
172 UP
173 TV One
179 GSN
184 Cleo
256,405,867,1313 BTN HD
399,1464 OWN HD (Oprah
Winfrey Network)
401,862,1223 Golf Channel HD
403,864,1205 ESPN HD
404,865,1206 ESPN2 HD
407,879,1404 TNT HD
410,829,1402 A&E HD
411,885,1612 MTV Live HD
412,883,1243 MotorTrend
Network HD
413,819,1473 National
Geographic HD
414,827,1484 Food Network HD
415,828,1492 HGTV HD
421,836,1455 Lifetime HD
422,823,1478 History HD
424,816,1449 Discovery HD
425,817,1450 TLC HD

426,818,1471 Animal Planet HD
 427,824,1411 Syfy HD
 428,831,1405 AMC HD
 441,825,1403 USA Network HD
 443,840,1728 Nickelodeon HD
 444,838,1742 Freeform HD
 445,839,1715 Disney Channel HD
 691,1209 FOX Sports 2 HD²
 692,1255 BTN Overflow
 693 BTN Overflow 2
 728 FXX
 732 FOX Sports 1
 737 Tennis Channel
 740 FOX Sports 2
 810,1116 NewsNation HD
 820,1488 Travel Channel HD
 830,1409 FX HD
 833,1458 Hallmark Channel HD
 834,1459 Hallmark Mystery HD
 835,1456 LMN HD
 841,1102 The Weather Channel HD
 843,1112 HLN HD
 845,1113 MSNBC HD
 846,1121 CNBC HD
 847,1123 FOX Business Network HD
 848,1122 Bloomberg TV HD
 851,1457 UP HD
 852,1466 E! HD
 853,1606 MTV HD
 854,1607 VH1 HD
 856,1625 BET HD
 857,1626 TV One HD
 860,1435 Comedy Central HD
 878,1208 FOX Sports 1 HD
 880,1463 Bravo HD
 881,1428 WE tv HD
 884,1444 Investigation Discovery HD
 915,1410 FXX HD
 916,1224 Tennis Channel HD
 917,1430 truTV HD
 919,1418 BBC America HD
 922,1465 Oxygen HD
 925,1425 GSN HD
 935,1462 Ovation HD
 1108 FOX Weather HD²
 1115 Newsmax TV HD²
 1130 C-SPAN3 HD²
 1356 NBC 4K²
 1357 NBC E4K²
 1426 TV Land HD²
 1431 INSP HD²
 1437 Comedy.TV HD²
 1446 Justice Central TV HD²
 1461 Great American Family HD²
 1483 Recipe TV HD²
 1623 AFRO HD²
 1624 Cleo HD²
 1627 ASPIRE HD²
 1636 GriotTV HD²
 1637 Revolt HD²

1684 Jewish Broadcasting Service HD²
 1721 Primo TV HD²
 1722 Kids Street HD²
 3131 Crossings TV HD²

ECONOMY PLUS LATINO TV

(NO LONGER AVAILABLE FOR NEW SUBSCRIPTIONS)

22 NewsNation
 32 VH1
 35 MTV
 40 HGTV
 41 Nickelodeon
 45 Freeform
 48 Travel Channel
 50 FX
 52 TLC
 61 HLN
 67 Disney Channel
 103 OWN (Oprah Winfrey Network)
 117 WE tv
 119 LMN
 173 TV One
 179 GSN
 247,1682 The Impact Network
 399,1464 OWN HD (Oprah Winfrey Network)
 411,885,1612 MTV Live HD
 412,883,1243 MotorTrend Network HD
 415,828,1492 HGTV HD
 425,817,1450 TLC HD
 443,840,1728 Nickelodeon HD
 444,838,1742 Freeform HD
 445,839,1715 Disney Channel HD
 810,1116 NewsNation HD
 820,1488 Travel Channel HD
 830,1409 FX HD
 835,1456 LMN HD
 843,1112 HLN HD
 853,1606 MTV HD
 854,1607 VH1 HD
 857,1626 TV One HD
 881,1428 WE tv HD
 925,1425 GSN HD

STARTER LATINO TV

(NO LONGER AVAILABLE FOR NEW SUBSCRIPTIONS)

22 NewsNation
 25 ESPN
 26 ESPN2
 27,255 BTN
 32 VH1
 35 MTV
 36 TNT
 40 HGTV
 41 Nickelodeon
 45 Freeform
 48 Travel Channel
 50 FX

52 TLC
 61 HLN
 67 Disney Channel
 103 OWN (Oprah Winfrey Network)
 117 WE tv
 119 LMN
 173 TV One
 179 GSN
 247,1682 The Impact Network
 256,405,867,1313 BTN HD
 399,1464 OWN HD (Oprah Winfrey Network)
 403,864,1205 ESPN HD
 404,865,1206 ESPN2 HD
 407,879,1404 TNT HD
 411,885,1612 MTV Live HD
 412,883,1243 MotorTrend Network HD
 415,828,1492 HGTV HD
 425,817,1450 TLC HD
 443,840,1728 Nickelodeon HD
 444,838,1742 Freeform HD
 445,839,1715 Disney Channel HD
 692,1255 BTN Overflow
 693 BTN Overflow 2
 810,1116 NewsNation HD
 820,1488 Travel Channel HD
 830,1409 FX HD
 835,1456 LMN HD
 843,1112 HLN HD
 853,1606 MTV HD
 854,1607 VH1 HD
 857,1626 TV One HD
 881,1428 WE tv HD
 925,1425 GSN HD

LATINO

(NO LONGER AVAILABLE FOR NEW SUBSCRIPTIONS)

601 Discovery en Espanol
 602 CNN en Espanol
 606 History en Espanol
 608 Cinelatino
 609 ViendoMovies
 610 Cine Mexicano
 625 Galavision
 626 Vme Kids
 627 Discovery Familia
 633 BabyFirst Americas - Spanish
 642 Sony Cine
 680 Cinema Dinamita
 684 Pasiones
 921 Galavision HD
 3335 Discovery Familia HD²
 3371 Discovery en Espanol HD²
 3377 History en Espanol HD²
 3443 Sony Cine HD²
 3447 ViendoMovies HD²

¹Requires designated Xfinity TV service and X1 TV Box or compatible customer owned device.

²Requires designated Xfinity TV service and X1 TV Box or compatible customer owned device. Requires HD Technology Fee.

A subscription to Limited Basic is required to receive video services unless otherwise indicated. TV Box, TV Adapter, or compatible customer owned device is required to receive video services. Except for Limited Basic only customers, HD programming requires subscription to HD Technology Fee and HD compatible equipment. Channel lineup subject to change. Additional restrictions may apply. See Services and Pricing card for additional information. © 2025 Comcast. All rights reserved.

87721000: 6230;6300;6310;6320;6330;6930;6940;6950

For more information visit xfinity.com/support/local-channel-lineup.

Carver, Chaska, Jackson, Louisville and Shakopee (TCR-007)

XFINITY TV¹

Limited Basic² Includes Broadcast TV Fee	\$46.45
Choice TV Select³¹ Includes Limited Basic, Streampix, 20 hours DVR Service, HD Programming, Streaming to 2 devices, and Broadcast TV Fee - with TV Box (Flex upgrade)	\$48.00 \$60.00
Choice TV² Includes Limited Basic, Streampix, HD Programming, 20 hours DVR Service, and Broadcast TV Fee	\$56.95
Sports & News TV² Includes Limited Basic, Sports & News, Streampix, HD Programming, Premium DVR Service, Broadcast TV Fee, Regional Sports Fee, and Peacock Premium	\$70.00
Popular TV Includes Limited Basic, Sports & News, Kids & Family, Entertainment, Streampix, HD Programming, 20 hours DVR Service, Broadcast TV Fee, and Regional Sports Fee	\$88.85
Ultimate TV Includes Limited Basic, Sports & News, Kids & Family, Entertainment, 50+ Additional Channels, Streampix, HD Programming, 20 hours DVR Service, Broadcast TV Fee, and Regional Sports Fee	\$118.55
Genre Packs	
Kids & Family³ Includes kid and family-friendly channels including Disney Channel, Nickelodeon, and Universal Kids	\$10.00
Entertainment³ Includes entertainment channels including A&E, AMC, Bravo, Food Network, FX, TNT, and VH1	\$17.00
Sports & News⁴⁰ Includes sports and news channels including CNBC, CNN, ESPN, Golf, MSNBC, and Regional Sports Fee	\$31.90
Deportes³ Includes deportes channels including ESPN Deportes, FOX Deportes, and NBC Universo	\$5.00
HBO⁴ Includes access to HBO Channels and HBO On Demand	\$16.99
Max⁴ Includes access to the Max app, HBO Channels and HBO On Demand	\$16.99
Paramount+ with SHOWTIME³³ Includes access to SHOWTIME Channels and Paramount + with SHOWTIME On Demand	\$12.00
Starz⁴	\$10.99
Cinemax⁴	\$12.00
The Movie Channel⁴	\$12.00
MGM+⁵	\$6.99
Playboy⁴	\$19.99
Hustler⁴	\$19.99
Juicy⁴	\$19.99
Penthouse⁴	\$19.99
TEN⁴	\$19.99
Vivid⁴	\$19.99
Xtsy⁴	\$19.99
Xfinity StreamSaver³⁴ Includes Netflix Standard with ads, Apple TV+ and Peacock Premium	\$15.00
Xfinity TV Latino⁴ Includes up to 50 channels of Spanish language programming	\$10.00
Ultimate TV Upgrade⁶ 50+ Additional Channels including Regional Sports Fee	\$29.70
More Sports & Entertainment Package³⁷ Includes over 12 channels including NFL RedZone, Outdoor Channel, and TCM	\$9.99
DVR Service⁸	\$10.00
Premium DVR Service⁹	\$20.00
Additional DVR Service¹⁰ (150 hours)	\$10.00
HD Technology Fee⁷	\$9.95

XFINITY TV SERVICE FEES

(INCLUDED IN PACKAGE PRICE WHERE NOTED)

Broadcast TV Fee³⁵	\$26.95
Regional Sports Fee - Popular TV and Sports & News³⁶	\$1.90
Regional Sports Fee - Ultimate TV and Ultimate TV Upgrade³⁶	\$13.10

INTERNATIONAL SELECTIONS¹¹

ART: Arabic	\$9.99
Record TV: Brazilian	\$14.99
TV Globo: Brazilian	\$19.99
Brazilian 2 Pack Includes TV Globo and Record TV	\$24.99
Mandarin 2 Pack Includes Phoenix Info News and Phoenix North America	\$6.99
Mandarin 4 Pack Includes CTI Zhong Tian, CCTV4, Phoenix Info News, and Phoenix North America	\$19.99
Filipino 2 Pack Includes GMA Pinoy w/ GMA Video On Demand and GMA Life	\$14.99
Filipino 3 Pack Includes GMA Pinoy w/ GMA Video On Demand, GMA Life, and TFC	\$22.99
TV5MONDE: French With Cinema On Demand	\$9.99
Antenna: Greek	\$14.99
The Israeli Network	\$19.99
Rai Italia: Italian	\$9.99
Italian 2 Pack Includes Rai Italia and Mediaset	\$14.99
SIC: Portuguese	\$9.99
Portuguese 2 Pack Includes RTP1 and SIC	\$14.99
Russian: Impact TV	\$6.99
Russian: TV1000 Kino	\$9.99
Russian: RTN	\$14.99
Russian: RTVI	\$14.99
Russian 2 Pack Includes RTN and TV1000 Kino	\$19.99
Russian 3 Pack Includes RTN, RTVI and TV1000 Kino	\$24.99
Willow: Cricket Add-on With any International package	\$6.99
Willow: Cricket	\$14.99
Zee TV: Hindi	\$14.99
SET: Hindi	\$14.99
Hindi 2 Pack Includes Zee TV and SET	\$24.99
Hindi Pack Includes Zee TV, SET, and TV Asia	\$26.99
Hindi Plus Pack Includes Zee TV, SET, TV Asia, and Willow	\$32.99
SBTN: Vietnamese	\$14.99
TVB Jade: Cantonese	\$10.99
ABP News: Hindi	\$7.99
TFC: Filipino	\$11.99

PAY-PER-VIEW AND ON DEMAND SUBSCRIPTION SERVICES

A&E Crime Central On Demand²⁵	\$4.99
Acorn TV On Demand²⁶	\$7.99
Air 2 Air On Demand²⁵	\$4.99
ALLBLK On Demand²⁶	\$6.99
All Nations Network²⁵	\$4.99
AMC+ On Demand²⁸	\$9.99
Anime Network On Demand²⁶	\$6.99
Black&SexyTV On Demand²⁵	\$4.99
AsianCrush On Demand²⁵	\$4.99
aspireTV+ On Demand²⁵	\$4.99

Refer to the last page for additional information. For the most recent Services and Pricing list, visit [xfinity.com/support/rate-card](https://www.xfinity.com/support/rate-card). For information about Xfinity policies and terms of service, go to [xfinity.com/policies](https://www.xfinity.com/policies).

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BFI Player Classics On Demand ²⁵	\$5.99
Brown Sugar On Demand ²⁵	\$3.99
CineFest On Demand ²⁵	\$4.99
ZenLIFE by Stingray On Demand ²⁵	\$5.99
Carnegie Hall+ On Demand ²⁵	\$7.99
Catholic Stream On Demand ²⁵	\$10.99
Cinemoi On Demand ²⁵	\$2.99
Cohen Media Channel On Demand ²⁵	\$4.99
Conspiracy TV On Demand ²⁵	\$4.99
Midnight Pulp On Demand ²⁵	\$5.99
Craftsy On Demand ²⁵	\$7.99
CultFlix On Demand ²⁵	\$4.99
CuriosityStream On Demand ²⁵	\$4.99
Curious World On Demand ²⁵	\$3.99
Daily Burn On Demand ²⁵	\$14.99
Da Vinci Kids On Demand ²⁵	\$7.99
Dekkoo On Demand ²⁵	\$9.99
Disney Story Central On Demand ²⁶	\$4.99
DJAZZ On Demand ²⁵	\$6.99
Docurama On Demand ²⁵	\$4.99
DOGTV On Demand ²⁶	\$4.99
Dove Channel On Demand ²⁵	\$4.99
Echoboom Sports On Demand ²⁵	\$5.99
Fandor On Demand ²⁵	\$3.99
Filipino On Demand ²⁶	\$7.99
Fearless On Demand ²⁵	\$7.99
Filipino On Demand ²⁶ w/a Filipino international selection	\$5.99
FitFusion On Demand ²⁶	\$6.99
France Channel On Demand ²⁵	\$7.99
FlixLatino On Demand ²⁵	\$3.99
FlixFling On Demand ²⁵	\$7.99
Fox Nation On Demand ²⁵	\$7.99
Gaia On Demand ²⁶	\$13.99
Gaiam TV Fit & Yoga On Demand ²⁶	\$7.99
Fuel TV+ On Demand ²⁵	\$4.99
GaitherTV+ On Demand ²⁵	\$4.99
Fun And Moving On Demand ²⁵	\$6.99
Gravitas Movies On Demand ²⁵	\$4.99
Great American Living On Demand ²⁵	\$4.99
Grokker Yoga Fitness On Demand ²⁶	\$6.99
Hallmark+ On Demand ²⁵	\$7.99
here! TV On Demand ²⁵	\$7.99
HISTORY Vault On Demand ²⁵	\$5.99
Hitz ^{26,27}	\$12.00
Hi-YAH! On Demand ²⁵	\$2.99
Hopster On Demand ²⁵	\$6.99
TNA Wrestling Channel On Demand ²⁵	\$7.99
InSightTV On Demand ²⁵	\$4.99
Kidstream On Demand ²⁵	\$4.99
Kidz Bop+ On Demand ²⁵	\$4.99
Kino Film Collection On Demand ²⁵	\$5.99
Kocowa On Demand ²⁵	\$6.99
kweliTV On Demand ²⁵	\$5.99
Lifetime Movie Club On Demand ²⁶	\$4.99
Lion Mountain TV On Demand ²⁵	\$3.99
MagellanTV On Demand ²⁵	\$4.99
Marquee TV On Demand ²⁵	\$9.99
MHz Choice On Demand ²⁵	\$7.99

Miniteve On Demand ²⁵	\$1.99
Music Choice Karaoke On Demand ²⁵	\$7.99
Music Choice Holiday On Demand ²⁵	\$3.99
Music Choice Lo-Fi On Demand ²⁵	\$6.99
Music Choice Relax On Demand ²⁵	\$6.99
Ninja Kidz TV+ On Demand ²⁵	\$3.99
MyOutdoorTV On Demand ²⁵	\$9.99
Curiosity University On Demand ²⁵	\$7.99
Outside TV Features On Demand ²⁵	\$4.99
OUTtv On Demand ²⁵	\$5.99
Passionflix On Demand ²⁵	\$5.99
Pay-Per-View and On Demand Movies and Events ^{26,28} (per title or event) Prices Vary	
PlayKids On Demand ²⁵	\$6.99
PREMO On Demand ²⁵	\$5.99
Pro Guitar Lessons On Demand ²⁵	\$4.99
Qwest TV On Demand ²⁵	\$9.99
Real Vision On Demand ²⁵	\$14.99
Revry On Demand ²⁵	\$6.99
Screambox On Demand ²⁵	\$6.99
Sport Now Insight On Demand ²⁵	\$4.99
Ryan and Friends Plus On Demand ²⁵	\$3.99
RetroCrush On Demand ²⁵	\$3.99
Stingray Classica On Demand ²⁶	\$6.99
Skillshare On Demand ²⁵	\$6.99
Stingray Karaoke On Demand ²⁶	\$6.99
Stingray Qello On Demand ²⁵	\$7.99
Streampix ²⁹	\$4.99
Sweat Factor On Demand ²⁵	\$4.99
The Great Courses Signature On Demand ²⁵	\$7.99
The Jewish Channel On Demand ²⁵	\$6.99
The Reading Corner On Demand ²⁵	\$3.99
Too Much for TV On Demand ²⁶	\$14.99
TheSurfNetwork On Demand ²⁵	\$5.99
The Great Courses Living On Demand ²⁵	\$7.99
True Royalty On Demand ²⁵	\$6.99
TumbleBooksTV On Demand ²⁵	\$4.99
UP Faith and Family On Demand ²⁶	\$5.99
Viaplay On Demand ²⁵	\$5.99
Walter Presents On Demand ²⁵	\$6.99
WHAM On Demand ²⁵	\$2.99
UK Stand-Up Comedy On Demand ²⁵	\$4.99
WildBrain On Demand ²⁵	\$5.99
Yippee TV On Demand ²⁵	\$7.99
ZooMoo On Demand ²⁵	\$2.99
Arouse On Demand ^{26,30}	\$19.99
Buku TV On Demand ^{26,30}	\$19.99
Evil Angel On Demand ^{26,30}	\$19.99
Falcon On Demand ^{26,30}	\$19.99
Girlfriends Films On Demand ^{26,30}	\$19.99
Homegrown Amateur On Demand ^{26,30}	\$19.99
Mature Lust On Demand ^{26,30}	\$19.99
Urban Fantasy On Demand ^{26,30}	\$19.99
Vixen On Demand ^{26,30}	\$19.99
Wicked On Demand ^{26,30}	\$19.99
Zero Tolerance On Demand ^{26,30}	\$19.99

SPORTS PACKAGES

MLB Extra Innings ¹²	Call 1-800-XFINITY for pricing
NHL Center Ice ¹²	Call 1-800-XFINITY for pricing
NBA League Pass ¹²	Call 1-800-XFINITY for pricing
MLS Season Pass ⁴¹	Call 1-800-XFINITY for pricing

XFINITY INTERNET^{1,13}

Connect	\$67.00
Connect More	\$79.00
Fast	\$89.00
Superfast	\$99.00
Gigabit	\$109.00
Gigabit Extra ¹⁴	\$119.00
Gigabit x10 ^{14,15}	\$299.95
Internet/Voice Equipment Rental	\$15.00
Gigabit x10 Cable Modem/Router	\$19.95
Unreturned or Damaged Equipment Fees ¹⁶ (per piece, per occurrence)	Replacement Cost
Gigabit x10 Activation Fee (per occurrence)	Up to \$500.00

XFINITY HOME

Self Protection ¹⁷	\$10.00
Xfinity Home Security ²⁴	\$65.00

XFINITY VOICE^{1,18}

Xfinity Voice Premier Includes unlimited International Calling to 90+ countries	\$40.00
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XFINITY DISCOUNTS¹⁹

2 Product Discount	\$20.00
3 Product Discount	\$40.00
4 Product Discount	\$60.00
Autopay and Paperless Billing Discount (Credit or Debit Card) ²⁰	\$2.00
Autopay and Paperless Billing Discount (Bank Account) ²⁰	\$10.00

XFINITY EQUIPMENT

TV Box ³⁹	\$12.00
TV Box (Limited Basic) ³⁸	\$0.50

INSTALLATION AND REACTIVATION

(PER OCCURRENCE UNLESS NOTED)

Professional Installation ²¹ (per line of business, applies to TV, Voice, and Internet)	\$100.00
Self Installation Plus ²²	\$39.99
In-Home Service Visit	\$100.00
Xfinity Home Installation	\$100.00
	Up to
Xfinity Internet Gigabit x10 Professional Installation	\$500.00
Reactivation – TV, Internet, Voice and/or Home Security ³²	\$12.00

MISCELLANEOUS

(PER OCCURRENCE UNLESS NOTED)

Returned Payment Item (each)	\$30.00
Late Fee	\$10.00
Agent Assisted Payment For payment made by phone with a Customer Care Representative	\$5.99
Unreturned or Damaged Equipment Fees ²³ (per piece)	Replacement Cost
Getting Started Kit Shipping and Handling	\$15.00
Getting Started Kit Shipping and Handling (Priority Shipping)	\$29.95
Remote Shipping and Handling	\$10.00
Cable Guide Magazine (per month)	\$4.99

¹ Certain services available separately or as a part of other levels of service. Xfinity services are subject to Comcast's standard terms and conditions of service. Unless otherwise specified, prices shown are the monthly charge for the corresponding service, equipment or package. Prices shown do not include applicable taxes, franchise fees, FCC fees, Regulatory Cost Recovery, Public Access fees, other state or local fees or other applicable charges (e.g., per-call toll charges). Prices, services and features are subject to change. If you are an Xfinity TV customer and you own a compatible TV Box, please call 1-800-XFINITY for pricing information or visit xfinity.com/equipmentpolicy. © 2025 Comcast. All rights reserved.

² Requires TV Box, or compatible customer owned device.

³ Requires Limited Basic, Choice TV Select, or Choice TV.

⁴ Requires Limited Basic.

⁵ Requires Limited Basic, HD Technology Fee and TV Box, or compatible customer owned device.

⁶ Requires Popular TV.

⁷ Not available to customers with Limited Basic only. Must subscribe to HD Technology Fee to receive HD programming.

⁸ Requires HD Technology Fee.

⁹ Requires More Sports & Entertainment Package or Popular TV or higher, Connect or higher, TV Box or compatible customer owned equipment.

¹⁰ Requires Premium DVR Service, HD Technology Fee, and TV Box or compatible customer owned device.

¹¹ Requires Limited Basic with X1 TV Box or compatible customer owned device and Xfinity Internet service.

¹² Requires Limited Basic, HD Technology Fee, X1 TV Box, or compatible customer owned device with Xfinity Internet. Sports packages will automatically renew at the start of each season at that seasons full-season early-bird rate, provided Comcast still carries the package. Subscription will automatically be billed in 4 total payments. Call 1-800-XFINITY to cancel subscription within 30 days of first charge to bill. Charges are non-refundable after 30 days of first charge to bill. Other restrictions may apply. Customers enrolled in the auto-renewal program moving to another Comcast serviceable address and continuing service with Comcast in or out of season, will remain enrolled in the auto-renewal program.

¹³ Internet/Voice Equipment required. For more information regarding Xfinity Internet go to xfinity.com/internet-service.

¹⁴ Not available in all areas. May require installation and non-refundable installation charge.

¹⁵ Requires 2 year contract. Monthly rental of Gigabit x10 cable modem/router additional. Activation and professional installation fees additional. Gigabit x10 does not qualify for Comcast 30-day money back guarantee.

¹⁶ Contact 1-800-XFINITY for questions regarding equipment replacement charges.

¹⁷ Equipment required at an additional cost. For additional information go to xfinity.com/homesecurity.

¹⁸ Requires Internet/Voice Equipment. Unlimited pricing applies only to direct dialed calls from home to locations included in the plan. Plan does not include other international calls. For more information regarding Xfinity Voice pricing go to xfinity.com/Corporate/About/PhoneTermsOfService/ComcastDigitalVoice/cdvstatepricing.

¹⁹ Multi Product Discount and Autopay and Paperless Billing Discount do not apply to certain Xfinity TV, Xfinity Internet, and Xfinity Home services, including but not limited to: Limited Basic, Choice TV Select, Sports & News TV, Digital Starter, Ultimate TV Tier, Internet Essentials, Gigabit x10, Self Protection, and services purchased under a bulk service agreement.

²⁰ Autopay and Paperless Billing Discount requires enrollment in both automatic payment and paperless billing.

²¹ Standard installation includes installation of service line up to 125 feet from existing Comcast plant. Comcast does not perform custom installations including installations which require in-wall wiring, wiring in extensive drop ceilings, basements, or crawl spaces. Includes standard installation of Xfinity TV, Xfinity Internet, and/or Xfinity Voice including installation of additional outlets. Does not include installation charges for Gigabit x10 Internet Service or Xfinity Home.

²² Includes delivery of up to a total of three Get Started Kits for Xfinity TV, Xfinity Internet, or Xfinity Voice and a network signal test at the service address. Requires prior successful activation of Xfinity TV, Internet, or Voice at service address. Does not include installation or relocation of in home wiring, equipment installation, setup or troubleshooting, or installation of Xfinity Home or Xfinity Gigabit x10 Internet.

²³ Contact 1-800-XFINITY for questions regarding equipment replacement charges.

²⁴ Includes 24/7 Video Recording for up to 6 cameras. Equipment required at an additional cost. For more information on 24/7 Video Recording go to xfinity.com/video-recording.

²⁵ Requires Limited Basic with X1 TV Box and Xfinity Internet service.

²⁶ Requires Limited Basic and Xfinity Internet.

²⁷ Requires Limited Basic TV service and a compatible Xfinity TV Box or customer owned device.

²⁸ Price of Pay-Per-View and On Demand Movie or Event is displayed prior to the completion of the Pay-Per-View, or On Demand ordering process.

²⁹ Requires Limited Basic and TV Box and remote or compatible customer owned device. Requires HD Technology Fee to receive HD programming.

³⁰ One month minimum purchase required. Not available in all areas.

³¹ Requires Xfinity Internet service, Flex, and compatible customer owned device or Flex Streaming TV Box.

³² Flat fee applies to reactivation of Xfinity services listed, regardless of the number of services being reactivated. No in-home service visit required.

³³ Requires Limited Basic. Does not include access to the Paramount+ app.

- 34 Requires Xfinity TV with Limited Basic or higher or Xfinity Internet.
 35 Applies to Limited Basic and services that include Limited Basic.
 36 Includes programming fees related to Regional Sports Networks and College Conference Networks.
 37 Requires Sports & News TV or Popular TV. Not available to customers under a bulk service agreement.
 38 Includes remote. TV Box (Limited Basic) has limited features and will receive Limited Basic channel lineup, access to Pay-Per-View, and Video On Demand each at the Limited Basic level only. Does not have access to apps, DVR, upgrades and purchases.
 39 Includes remote. Channel lineup for additional televisions with TV Box or compatible customer-owned device will be the same as primary television.
 40 Requires Choice TV Select. Not available to Choice TV customers.
 41 Requires Xfinity TV or Internet and compatible equipment. Package will automatically renew either monthly (excluding December and January) or at the start of each season at the then current applicable rate, provided Comcast still carries the package. Call 1-800-XFINITY to cancel. For seasonal passes, cancel within first 14 days for a full refund. Seasonal passes are non-refundable after 14 days. For monthly passes, cancel at least a day before each renewal date. Access will continue until the end of the billing cycle at the time of cancellation. Monthly passes are non-refundable. Other restrictions may apply.

Xfinity Home License Numbers:

AL: 001484, 001504; **AR:** 12-030; **AZ:** ROC 280515, BTR 18287-0; **CA:** CSLB 974291, ACO 7118; **CT:** ELC 0189754-C5; **DE:** PAL-0299, FAC-0293, SSPS 11-123; **FL:** EF0000921, EF20001002, EF0001095; **GA:** LVU406303, LVU406264, LVU406190, LVU406354; **IL:** PACA 127-001503; **LA:** F1691; **MA:** SS-001968; **MD:** 21PLU-SS1128; **ME:** LM50017039; **MI:** 3601206217; **MN:** TS674412; **NC:** 2335-CSA; **NJ:** Burglar and Fire Alarm Business Lic. # 34BF00047700; **NM:** 373379; **NY:** licensed by the N.Y.S. Department of State 12000305421; **OH:** LIC# 53-89-1732; **OR:** CCB 192945; **SC:** BAC-13497, FAC-13440; **TN:** ACL 1597, ACL 1604; **TX:** ACR-1672104, -1818, B16922, B02571; **UT:** 8226921-6501; **VA:** 2705145289, DCJS 11-7361; **VT:** ES-02366; **WA:** COMCABS892DS; **WASHINGTON, DC:** ECS 902687, BBL 602512000005; **WV:** WVD49211.

MS: 15018010

Valid 3/1/24. See xfinity.com/home-security for current list.

87721000; 6230; 6300; 6310; 6320; 6330; 6930; 6940; 6950

Minnesota

AFTON CITY	HUGO CITY	RICHFIELD CITY
ANDOVER CITY	INVER GROVE HEIGHTS CITY	ROBBINSDALE CITY
ANOKA CITY	JACKSON TOWNSHIP	ROGERS CITY
ARDEN HILLS CITY	JORDAN CITY	ROSEVILLE CITY
BAYPORT CITY	LAKE ELMO CITY	SAND CREEK TOWNSHIP
BAYTOWN TOWNSHIP	LAKE ST. CROIX BEACH VILLAGE	SHAKOPEE CITY
BIRCHWOOD VILLAGE CITY	LAKELAND SHORES VILLAGE	SHOREVIEW CITY
BLAINE CITY	LAKELAND VILLAGE	SOUTH ST. PAUL CITY
BLOOMINGTON CITY	LANDFALL CITY	SPRING LAKE PARK CITY
BROOKLYN CENTER CITY	LANESBURGH TOWNSHIP	ST. ANTHONY CITY
BROOKLYN PARK VILLAGE	LAUDERDALE CITY	ST. LOUIS PARK CITY
BURNSVILLE CITY	LEXINGTON CITY	ST. MARY'S POINT VILLAGE
CARVER CITY	LILYDALE CITY	ST. PAUL CITY
CENTERVILLE CITY	LINO LAKES CITY	ST. PAUL PARK VILLAGE
CHAMPLIN CITY	LITTLE CANADA CITY	STILLWATER CITY
CHASKA CITY	LOUISVILLE TOWNSHIP	STILLWATER TOWNSHIP
CIRCLE PINES VILLAGE	MADELIA CITY	SUNFISH LAKE CITY
COLUMBIA HEIGHTS CITY	MADELIA TOWNSHIP	VADNAIS HEIGHTS CITY
COON RAPIDS CITY	MAHTOMEDI CITY	WAVERLY CITY
CORCORAN CITY	MAPLE GROVE VILLAGE	WEST LAKELAND TOWNSHIP
COTTAGE GROVE VILLAGE	MAPLEWOOD CITY	WEST ST. PAUL CITY
COURTLAND CITY	MEDICINE LAKE CITY	WHITE BEAR LAKE CITY
COURTLAND TOWNSHIP	MENDOTA CITY	WHITE BEAR TOWNSHIP
CRYSTAL CITY	MENDOTA HEIGHTS CITY	WILLERNIE CITY
DAYTON CITY	MINNEAPOLIS CITY	WOODBURY CITY
DELLWOOD CITY	MINNETONKA CITY	WAYZATA
DENMARK TOWNSHIP	MONTROSE CITY	CHANHASSEN
EAGAN CITY	MOUNDS VIEW CITY	NOWTHEN
EDEN PRAIRIE CITY	NEW BRIGHTON CITY	
EDINA CITY	NEW HOPE VILLAGE	
FALCON HEIGHTS CITY	NEW PRAGUE CITY	
FRIDLEY CITY	NEW ULM CITY	
GEM LAKE TOWN	NEWPORT VILLAGE	
GOLDEN VALLEY VILLAGE	NORTH OAKS CITY	
GRANT CITY	NORTH ST. PAUL CITY	
GREY CLOUD ISLAND TOWNSHIP	OAK GROVE CITY	
HAM LAKE CITY	OAK PARK HEIGHTS VILLAGE	
HANOVER CITY	OAKDALE CITY	
HASTINGS CITY	OSSEO VILLAGE	
HELENA TOWNSHIP	PINE SPRINGS CITY	
HILLTOP CITY	PLYMOUTH TOWN	
HOPKINS CITY	RAMSEY CITY	

CITY OF WACONIA

NOTICE OF INTENT TO CONSIDER ISSUANCE OF FRANCHISE

Notice is hereby given on behalf of the City of Waconia of its intent to consider issuance of a cable television franchise. This notice is given in accordance with Minnesota law. The application requirements are as per Minn. Stat. §238.081, subd. 4 and the City's application instructions.

1. Applications must be in writing and notarized. Applicants must submit an original and two copies of the application to the City by **4:00 p.m., May 21, 2025**. A copy of the application must be e-mailed or delivered to Christophe L. Morschen, Esq. Melchert Hubert Sjodin, PLLP 121 W. Main Street, Suite 200, Waconia, MN 55387; email: cmorschen@mhslaw.com.
2. Each application shall be submitted to the City, along with an application fee of \$5,000.00 made by check payable to the City of Waconia. Applicants will be required to reimburse any expenses not covered by the application fee.
3. Applicants are requested to be present at a public hearing before the City Council in the City Council chambers located at 201 South Vine Street, Waconia, MN 55387 beginning at 6:00 p.m. on June 2, 2025.
4. The minimum system design and services to be offered are addressed in the City's application instructions which are available upon request, and every application must include, at the minimum, all information required by Minnesota Statutes § 238.081, subdivision 4.
5. Upon review of the application(s) and completion of the public hearing, the City will decide whether to award a franchise or franchises based on applicable law and the record including the application, information provided by the applicant, and other information received by the City including any information submitted by the incumbent company.
6. In no event will submission of a conforming application entitle any applicant to grant of a franchise. The City expressly reserves the right to reject all applications.
7. Any successful applicant(s) will be required to accept the franchise granted within thirty (30) days after adoption.
8. Delivery of application submissions and any questions concerning applications or requests for application instructions should be directed to Jacqueline Schulze, 201 South Vine Street, Waconia, MN 55387; telephone (952) 442-2184; e-mail: jschulze@waconiamn.gov.

Jacqueline Schulze, Assistant City Administrator

Published in the Waconia Patriot on May 1, 2025 and May 8, 2025.



REQUEST FOR CITY COUNCIL ACTION

Meeting Date:	June 2, 2025		
Item Name:	8.1. Minutes from the May 19, 2025, City Council Meeting		
Originating Dept:	Administration		
Presented By:	Sue Schwalbe		
Previous Council Action:	None		
Item Type:			
RECOMMENDATIONS/COUNCIL ACTION/MOTION REQUESTED: Approve City Council Minutes May 19, 2025			
EXPLANATION OF AGENDA ITEM: Approve the May 19, 2025, City Council Minutes			
ATTACHMENTS: 1. City Council Minutes 05-19-25			
FINANCIAL IMPLICATIONS:		ADVISORY BOARD RECOMMENDATIONS:	
Funding Sources & Uses:		Planning Commission:	
Budget Information:		Park Board:	
_____ Budgeted		Personnel Committee:	
_____ Non-Budgeted		Other:	
_____ Amendment Required			

**CITY OF WACONIA
MAY 19, 2025**

1. CALL MEETING TO ORDER AND ROLL CALL

Mayor Litfin called the May 19, 2025, Waconia City Council Meeting to order at 6:00 p.m.

2. PLEDGE OF ALLEGIANCE

Mayor Litfin led all in the Pledge of Allegiance

3. PROCLAMATIONS

1) Proclamation Declaring May 18 through May 24, 2025, as National Public Works Week

Mayor Litfin read the Proclamation Declaring May 18 through May 24, 2025, as National Public Works Week into record.

4. ADOPT AGENDA

Motion to Adopt the Agenda as Published made by Council Member Coleman, seconded by City Council Member Siddons.

MOTION CARRIED.

5. PUBLIC HEARING

None

6. VISITOR'S PRESENTATIONS, PETITIONS, CORRESPONDENCE

None

7. ADOPT CONSENT AGENDA

- 1) May 5, 2025 Council Minutes**
- 2) Approve May 19, 2025 Expenditures**
- 3) Rink Management Services Corporation Waconia Ice Arena Expenditures Incurred April 2025**
- 4) Rink Management Services Corporation Safari Island Community Center Expenditures Incurred April 2025**
- 5) Contractor Pay Request - Water Treatment Facility Piping Modifications #6**

- 6) **Contractor Pay Request - Fire Station Project with Kraus-Anderson #30**
- 7) **Lot 4 Parking Time Limits**
- 8) **Public Works Roof Repair - Capital Project #838**
- 9) **Material Testing in Support of the CSAH 10 and Waconia Parkway North Roundabout Intersection Improvement Project**
- 10) **Approve Extension of Compost Contract with SMSC**
- 11) **Sale or Disposal of Surplus Equipment**
- 12) **Hiring of Probationary Firefighters**
- 13) **Performance Measures & Report for 2024**
- 14) **2026 State Capital Budget Local Requests**
- 15) **Minnesota State Arts Board 2026 Arts Experiences for Older Adults Grant Application**
- 16) **Service Contract for Outdoor Warning System - Annual Service, Inspections, and Preventative Maintenance**
- 17) **Optional 2:00 a.m. Closing Applications**

Mayor Litfin requested pulling Item No. 7.14 from the Consent Agenda, *2026 State Capital Budget Local Requests*, for staff to provide details to the Council and residents.

Motion by Council Member Gleason seconded by Council Member Coleman Adopting the Consent Agenda pulling the 2026 State Capital Budget Local Request Agenda item.

MOTION CARRIED.

8. COUNCIL BUSINESS

- 1) **Accepting Audited Annual Comprehensive Financial Report as of December 31, 2024**

Nicole Meyer, Finance Director, stated staff and the City's auditing firm, Redpath Company, have completed the 2024 audit and is being presented to the Council for approval.

The full reports that were provided by the auditors are included in the packet, which are the internal control report, the legal compliance report, the governance letter, and the Auditors report. The complete report can be found online on the City's website or a hard copy is available at City Hall.

Andy Hering, representing Redpath Company, presented their findings to the Council. In 2023, the City, again, received the Certificate of Achievement in Financial Reporting from the Government Officers Finance Association. This award

demonstrates the City's commitment to preparing financial statements that are comprehensive, transparent and consistent with accounting standards. This is the 11th consecutive year the City of Waconia has received this award.

There are four reports issued by the Auditor which include the Opinion on the Fair Presentation of the Financial Statements (unmodified audit opinion), Report on Internal Controls over Financial Reporting (no findings), Minnesota Legal Compliance Report (no findings) and Communication with those Charged with Governance (standard communications from the auditor to governing body). Andy also explained that it is the City's policy that the unassigned fund balance should be approximately 50% of actual expenses and should never fall below 40%. Overall, once again, great results. A clean audit gives confidence to the public and finances critical projects like the Fire Station, road projects, and more.

Motion to Adopt Resolution No. 2025-149 Accepting the Audited Annual Comprehensive Financial Reports as of December 31, 2024, made by Council Member Siddons, seconded by Council Member Coleman.

MOTION CARRIED.

2) Provide for the Issuance and Sale of \$9,425,000 General Obligation Bonds, Series 2025A

Ncirole Meyer stated that staff have been working with Ehler's and Associates on the issuance of bonds to fund the 2025 infrastructure improvement project, equipment financing, and utility oversizing for the southeast area.

Tom Hagen of Ehlers and Associates stated the City issues five different bonds and bundles them together for the best rate with one 10-year bond. General Obligation 429 special assessment bonds, General Obligation special assessment 429 bonds, General Obligation 444 revenue bonds, General Obligation 410/412 bonds, and General Obligation 115 bonds. The Council has been provided a pre-sale report which explains the conditions and terms. The bond sale will take place on June 16, 2025. This bond is under the 10 million dollar bank qualification limit, which saves the City interest expense with a lower interest rate. Also, the City can prepay the bonds without penalty on any day after February 1, 2033. The City has a Double A+ rating by Standard and Poors. This is a General Obligation bond that has the lowest interest rate that can be on a bond issued and this is the most cost-effective bond and should sell very well on the market.

Motion to Adopt Resolution No. 2025-150 Providing for the Issuance and Sale of General Obligation Bonds made by Council Member Grengs, seconded by Council Member Siddons.

MOTION CARRIED.

3) Comprehensive Plan Amendment - Norsq Companies, LLC

Lane Braaten, Community Development Director, stated that the application is for a Comprehensive Plan Amendment submitted by Norsq Companies and staff provided a brief history of the parcel. The property is located in Waconia Township and is bisected by Hartmann Drive and 10th Street East. The property is currently guided as "I" industrial. The applicant is requesting to re-guide the 7-acre portion located west of Hartmann Drive and north of 10th Street East as Medium Density Residential to allow for a future townhome development. This was brought to the Planning Commission which held a public hearing and recommended 3-2 to deny the application. As this property is in Waconia Township, the zoning does not apply until annexed into the City of Waconia Limits. By approving this resolution, the parcel will remain as industrial. There have been some inquiries by industrial users on this property.

The Mayor stated that this 7-acre area is a challenging property with a gas line and sloped topography. The Mayor feels this is an opportunity to spur development. Grengs asked staff if the property owner considered selling anything to the east so that this is a larger parcel and the road can be vacated, which would make this a more attractive parcel. Braaten stated the property owner, back in 2022, did not provide a timeline for the sale of the additional property. Staff also believe the parcel could be developed industrial. Council Member Siddons asked if the City had completed any re-guiding of the 2040 plan. Staff stated that the City has completed comp plan amendments. Mostly re-guidance from medium density to a high density but nothing regarding the industrial amendments.

Council Member Grengs stated that for many years, industrial commercial property has been greatly needed in Waconia to supply jobs and the City is severely lacking in industrial/commercial space. This property has been guided for years for this industrial purpose. The City has a major road project along Highway 5 and that has funding tied to it that is related to industrial and commercial growth.

Fineran stated that the Highway 5 Phase II project was awarded \$5 million in transportation/economic development (TED) grant funds and those funds are given to transportation projects that promote and support economic development in communities. Mayor Litfin asked Mr. Fineran if there is a deferred assessment due to the City if any part of this land is sold. Fineran explained that, yes, there is a deferred assessment of approximately \$500,000 on this property from 2006-2008. This was levied on the entirety of this property, with the agreement that the assessments will be deferred until any of the property is sold. Mayor Litfin thanked Mr. Fineran for the information.

City Attorney Mike Melchert stated that the Resolution in front of the Council is approving the denial which would deny the Comprehensive Plan Amendment; however a Council Member could make an oral motion to approve the comprehensive plan amendment. This would require a 4/5 vote to approve.

Motion to Adopt Resolution No. 2025-151 Denying the Comprehensive Plan Amendment made by Grengs seconded by none.

MOTION FAILED due to lack of a second

Motion to approve the comprehensive plan amendment pertaining to this property as applied for by the applicant made by Council Member Gleason seconded by Council Member Siddons

Mayor Litfon - Aye
Council Member Coleman - Aye
Council Member Gleason - Aye
Council Member Siddons - Aye
Council Member Grengs - Nay

MOTION CARRIED.

4) Ordinance Amending Chapter 900 - Zoning Code Updates Related to Cannabis Businesses

Jackie Schulze, Assistant City Administrator, stated that in December 2024, the Council approved Ordinance updates related to Cannabis zoning and licensing. Recently, the State of Minnesota approved the rules related to sales, cultivation, manufacturing, and the licensing of cannabis products. Staff have been working through the application process, zoning map, and to include the buffer areas the Council requested. The first update is regarding the low-potency cannabis sales. As of now, those items are available for sale at local gas stations, grocery stores, etc. In the City Ordinance, low-potency hemp edibles are subject to this Ordinance and subject to the buffer requirements, which are 100 feet from schools, and 500 from parks and day cares. Staff are requesting to modify the Ordinance to remove the low-potency cannabis buffer area as these current businesses are in the buffered areas. The second update is to remove language for Ordinance clarification. This will remove the buffer requirements for cultivation and manufacturing, as it was the Council's intent for those buffer requirements to be for retail only.

Motion to Adopt Ordinance #782 Amending Chapter 900 Zoning Code Updates Related to Cannabis Businesses made by Council Member Siddons, seconded by Council Member Grengs.

MOTION CARRIED.

Motion to Adopt Resolution No. 2025-152 Approving Summary Publication of Ordinance No. 782 made by Council Member Siddons, seconded by Council Member Grengs.

MOTION CARRIED.

9. ITEMS REMOVED FROM CONSENT AGENDA

Mayor Litfin removed Consent Agenda Item #7.14 2026 State Capital Budget Local Requests

Shane Fineran stated that bi-annually the State of Minnesota accepts applications for local projects for the State Capital Budget, also known as the bonding bill. The deadline for applications for consideration in the 2026 legislative session is June 2025. Previously, the City had submitted an application for the construction of the frontage road system for completion between CSAH 59 and Hartman Drive as part of the Phase 2 Highway 5 construction in 2027. A bonding bill was not passed in the 2024 legislative session and appropriation in this year's session is undetermined. The previous request was for \$4.7 million in capital bonding funds to complete this segment of roadway and utilities. This frontage road system will allow for local traffic to safely and efficiently traverse through the community, access businesses, serve future industrial and commercial development, and enhance the pedestrian connections in this area.

The City is seeking additional funding for transportation upgrades. The Trunk Highway portion of 5 is directly on and adjacent to Highway 5 and has been fully funded through a construction standpoint. The City was awarded 12 million dollars to date and staff continue to chase grant dollars to complete the Council's vision of this project. Staff have been active in trying to acquire outside funding for the 4.7 million dollars needed for the frontage road. Staff will also submit a request for the Water Treatment Plant #4.

Motion to Adopt Resolution No. 2025-144 Approving the Capital Budget Request made by Council Member Coleman, seconded by Council Member Grengs.

MOTION CARRIED.

10. STAFF REPORTS

Fire Chief Justin Sorenson provided the Council a brief annual report. This was a snippet of the full report that will be posted on the City website on May 20, 2025.

In January 2025, two additional captains were hired. Also in 2025, four firefighters will be hired: two experienced firefighters and two probationary firefighters. Firefighters were acknowledged for their years of service, including Assistant Chief Mike Dressel with 25 years of service and Firefighter Doug Rolf with 30 years of service to the community. The Fire Chief then reviewed the strategic priorities of the department, which include staffing, service delivery and resources. The major accomplishments for 2024 include the completion and operation of the new fire station and the replacement of Command Vehicle 11. 2024 was the first year the department hosted an open house, with this being the first opportunity to show the residents of Waconia the fire station. Other outreach accomplishments include fire prevention month and National Night Out. Statistically, in 2024 call volumes were 1,390. The average response time in 2024 was 2 minutes 18

seconds, which is 12 seconds faster than 2023. The goals and priorities for 2025 will be the project close-out of the fire station, hiring two firefighters, and fire inspections with the new software system.

11. BOARD REPORTS

1) Councilmember Coleman

Nothing to report

2) Councilmember Grengs

Nothing to report.

3) Councilmember Gleason

Nothing to report.

4) Councilmember Siddons

Nothing to report.

5) Mayor Litfin

May 6th attended the Waconia Senior Center for a Cinco de Mayo celebration.

May 7th "The Mayor Is In" session with two attending.

May 14th Met with and was interviewed by the Southview Elementary School Student Council Members

May 14th Met with Carver County Parks Director

May 14th Gave a presentation to the American Legion Club Post #150

May 15th Met with Student Council representatives of the Waconia High School. This was the first meeting of the new "Mayor's Youth Advisory Council". This group will meet next in September.

May 18th Public Services Open House

May 18th Waconia Baseball Association hosted Minnesota Baseball Day.

12. ANNOUNCEMENTS

13. CLOSED SESSION

1) Closed Session

Mayor Litfin stated the Council will move to closed session pursuant to Minn Stat.13.05, subd. 3(c)(3) to consider the purchase of real property in the City of Waconia identified as PID 750240100, located at 801 Highway 284.

14. ADJOURN REGULAR MEETING

**WORK SESSION: STRATEGIC PLAN SUMMARY, MEETING GUIDELINES
POLICY, ANNEXATION 101, 1ST QTR BUDGET TO ACTUAL**

UPCOMING CALENDAR OF EVENTS/MEETINGS:

Tim Litfin, Mayor

ATTEST:

Sue Schwalbe, Administrative Specialist



REQUEST FOR CITY COUNCIL ACTION

Meeting Date: June 2, 2025	
Item Name: 8.2. Approve June 2, 2025 Expenditures	
Originating Dept: Finance	
Presented By: Nicole Meyer	
Previous Council Action: None	
Item Type:	Consent
RECOMMENDATIONS/COUNCIL ACTION/MOTION REQUESTED: Approve the June 2, 2025, Expenditures	
EXPLANATION OF AGENDA ITEM: Attached are the claim and disbursements registers for the City of Waconia as of June 2, 2025. Payments are made to vendors via check, electric payment, and through the City's purchasing card program.	
ATTACHMENTS: None	
FINANCIAL IMPLICATIONS: Funding Sources & Uses: Budget Information: _____ Budgeted _____ Non-Budgeted _____ Amendment Required	ADVISORY BOARD RECOMMENDATIONS: Planning Commission: _____ Park Board: _____ Personnel Committee: _____ Other: _____



REQUEST FOR CITY COUNCIL ACTION

Meeting Date: June 2, 2025	
Item Name: 8.3. Fire Station Project Pay Request #31 Final, with Kraus-Anderson	
Originating Dept: Finance	
Presented By: Amanda Ortloff	
Previous Council Action: None	
Item Type:	Consent
RECOMMENDATIONS/COUNCIL ACTION/MOTION REQUESTED: Motion to Approve Fire Station Pay Request #31-Final with Kraus-Anderson	
EXPLANATION OF AGENDA ITEM:	
Kraus-Anderson Construction Co. has reviewed the contractor pay request #31-Final for the new fire station project. The contractors requesting payment are as follows: Ebert Construction Company \$1,500 The total amount of the contractor payments for this request is \$1,500. This is the final payment for the total approved contracts of \$11,971,053.95. There is no retainage remaining on the project.	
ATTACHMENTS:	
None	
FINANCIAL IMPLICATIONS:	ADVISORY BOARD RECOMMENDATIONS:
Funding Sources & Uses: PIR	Planning Commission:
Budget Information:	Park Board:
☒ Budgeted	Personnel Committee:
☐ Non-Budgeted	Other:
☐ Amendment Required	



REQUEST FOR CITY COUNCIL ACTION

Meeting Date:	June 2, 2025		
Item Name:	8.4. Free Standing Sauna Addition - Safari Island Community Center		
Originating Dept:	Finance		
Presented By:	Nicole Meyer		
Previous Council Action:	None		
Item Type:	Consent		
RECOMMENDATIONS/COUNCIL ACTION/MOTION REQUESTED: Adopt Resolution No. 2025-153 Approving Capital Project at Safari Island Community Center for Free Standing Sauna Addition with Sauna Supply LLC EXPLANATION OF AGENDA ITEM: A project listed in the City's current 2025 capital budget is the addition of a freestanding sauna unit at Safari Island Community Center. Staff at the facility have had requests for this type of amenity and feel it will be a great addition and draw for members during and after the construction this summer. Staff reviewed the project with the Sports Facilities Company and ISD #110 after final quotes and information were received from the vendors. Two quotes were obtained which include delivery and installation. The quotes contain several options, so staff completed the attached analysis to ensure the comparison between companies is accurate. The two quotes are attached to this resolution and are summarized below: • Sauna Supply LLC - \$35,850 • Bear North Sauna - \$42,100 The City has budgeted to use cash in the Safari Island Operating Fund (231) to complete the project. The total budgeted for this project is \$30,000. There is cash available in the fund to cover the overage from the quotes and bids received last fall. With approval of the project, staff will work with the vendor to schedule delivery and installation. ATTACHMENTS: 1. Resolution No. 2025-153 Approving Safari Island Sauna A 2. Bear North Sauna Quote 3. Sauna Supply Sauna Quote 4. Sauna Cost Comparison with Options			
FINANCIAL IMPLICATIONS:		ADVISORY BOARD RECOMMENDATIONS:	
Funding Sources & Uses:		Planning Commission:	
Budget Information:		Park Board:	
_____ Budgeted			

Non-Budgeted Amendment Required	Personnel Committee: Other:
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**CITY OF WACONIA
RESOLUTION NO. 2025-153**

**RESOLUTION APPROVING CAPITAL PROJECT
AT SAFARI ISLAND COMMUNITY CENTER FOR FREE STANDING SAUNA
ADDITION WITH SAUNA SUPPLY LLC**

WHEREAS, the 2025 capital improvement plan includes a project for a free-standing sauna unit; and

WHEREAS, the unit will be a new amenity at the facility that has never been offered, but that has been requested by members and patrons; and

WHEREAS, City staff obtained two quotes/estimates as listed below:

- Sauna Supply LLC - \$35,850
- Bear North Sauna - \$42,100

WHEREAS, the City budgeted \$30,000 to fund the project and plans to utilize Safari Island Community Center Operating fund cash (Fund 231); and

WHEREAS, the amount over what was budgeted will be covered with available fund balance; and

WHEREAS, City staff request approval of the project to ensure the equipment can be ordered, delivered, and installed as soon as possible.

NOW, THEREFORE, BE IT RESOLVED, the City Council of the City of Waconia hereby approves the capital project at the Safari Island Community Center for a free-standing sauna unit with Sauna Supply LLC.

Adopted by the City Council of the City of Waconia this 2nd day of June 2025.

Tim Litfin, Mayor

ATTEST: _____
Jackie Schulze, Assistant City Administrator

Bear North Sauna, Inc

50501 180th Street
Osage, MN 56570
218-255-1851



Estimate

Estimate #	DATE
2053	3/17/2025

BILL TO

Dan Montague

Waconia Community Center

TERMS
50% down to start, remainder due at completion

DESCRIPTION	QTY	UNIT PRICE	AMOUNT
10x10x7 Custom Indoor Sauna (8-9 people) -Nordic white spruce interior (base price - \$16,500) -material cushion due to timing (\$1,800) -Installation (\$6,000) -Windows on front wall (\$800) -Electrical hook up (\$5,500)	1	30,600.00	30,600.00
Option: Upgrade Hemlock interior - 10x10x7 - additional		9,000.00	9,000.00
8x8x7 Custom Indoor Sauna (6-7 people) -Nordic white spruce interior (base price - \$15,000) -material cushion due to timing (\$1,500) -Installation (\$6,000) -Windows on front wall (\$800) -Electrical hook up (\$5,500)	1	28,800.00	28,800.00
Option: Upgrade Hemlock interior - 8x8x7 - additional		7,000.00	
		500.00	500.00

Thank you for your business!

Please contact us for any questions or design changes:

Levi Halonen, 218-255-1851, levi@bearnorthsauna.com

SUBTOTAL	
TAX RATE	7.375%
TAX	
TOTAL	\$ -
Down Payment	-
Final Due	-



Sauna Supply LLC

560 Cokato St W
Cokato, MN 55321 USA
(612) 505-9700
tyler@saunasupplyco.com
<https://saunasupplyco.com>

Estimate

ADDRESS

Dan Montague
Safari Island Community Center
1600 Community Drive
Waconia, MN 55318

SHIP TO

Dan Montague
Safari Island Community Center
1600 Community Drive
Waconia, MN 55318

ESTIMATE

1050

DATE

04/24/2025

EXPIRATION

05/24/2025

DATE

SALES REP

John Raisanen

DATE	DESCRIPTION	QTY	RATE	AMOUNT
	10 x 10 x 7 Sauna Build			
Custom Indoor Sauna	Clear Canadian Hemlock tongue-and-groove for interior walls and ceiling.	1	25,250.00	25,250.00
	Nordic White Spruce tongue and groove for 3 exterior walls.			
	Pre-built Hemlock benches assembled from the bottom w/stainless steel screws.			
	Pre-hung all-glass bronze tint 24" x 80" door (27-1/2" x 82-1/4" R.O.).			
	QTY (2) bronze tint windows, 16 x 30			
	Headrests, corner and cove molding, interior door casing.			
	Finnleo Laava heater with SL2 commercial control.			
	Heater guard.			
	In-backrest LED RGBW light strips			
	2-bar Hemlock backrests for each top bench			
	Misc: sliding vent valve, two vent grills, foil vapor barrier, and bucket and ladle.			
	Does NOT include flooring.			
Framing	Framing and fiberglass batt insulation	1	1,000.00	1,000.00
Sauna Supply Installation	Includes framing/insulation the exterior. Includes interior sauna build-out, and	1	5,000.00	5,000.00

exterior T&G.

Does NOT include:
Flooring, high voltage wiring, drain,
exterior paint/stain

Sauna Supply Delivery	1	600.00	600.00
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Thank you for your business! We take credit cards, ACH payments, and checks
can be made to:
Sauna Supply Co
560 Cokato St W
Cokato, MN 55321

SUBTOTAL	31,850.00
TAX	0.00
TOTAL	\$31,850.00

Accepted By

Accepted Date

<i>10x10x7 Sauna Costs (Fits 8 or 9 people):</i>		Sauna Supply Company	Bear North Sauna
Nordic White Spruce	\$15,510	Choose one	\$16,500
Canadian Hemlock	\$23,100		\$25,500
Exterior T&G on 3 walls			
Nordic White Spruce	\$1,500	Choose one	\$1,800
Canadian Hemlock	\$4,300		\$5,000
Installation Cost	\$5,000		\$6,000
Entrance Windows	\$650		\$800
Delivery Fee:	\$600		\$500
Electrical Hookup Cost - Choice Electric	\$3,000		\$5,500
Framing Costs and Material	\$1,000		\$1,000
Adding new drain under sauna	\$1,000		\$1,000
Total cost Nordic White Spuce:	\$28,260		\$33,100
Total cost Canadian Hemlock:	\$38,650		\$47,100
Total Cost - Hemlock inside/White Spruce outside:	\$35,850		\$42,100
<i>8x8x7 Sauna Costs (Fits 6 or 7 people):</i>			
Nordic White Spruce	\$13,805	Choose one	\$15,000
Canadian Hemlock	\$17,325		\$22,000
Exterior T&G on 3 walls			
Nordic White Spruce	\$1,200	Choose one	\$1,500
Canadian Hemlock	\$3,400		\$3,500
Installation Cost	\$5,000		\$6,000
Entrance Windows	\$650		\$800
Delivery Fee:	\$600		\$500
Electrical Hookup Cost - Choice Electric	\$3,000		\$5,000
Framing Costs and Material	\$1,000		\$1,000
Adding new drain under sauna			
Total cost Nordic White Spuce:	\$25,255		\$29,800
Total cost Canadian Hemlock:	\$30,975		\$38,800
Sauna Costs: 13kW Heater x Electricity Rate .10/kwh		\$1.30 Per hour	
Hours open per week		100.5 hrs open per week	
Weekly Total:		\$130.65 per week	
Yearly Total (120.60 x 52):		\$6,793.80	



REQUEST FOR CITY COUNCIL ACTION

Meeting Date:	June 2, 2025		
Item Name:	8.5. Donation and Approve Pass Thru Recommendation - Waconia Fire Relief Association		
Originating Dept:	Finance		
Presented By:	Nicole Meyer		
Previous Council Action:	None		
Item Type:	Consent		
RECOMMENDATIONS/COUNCIL ACTION/MOTION REQUESTED: Adopt Resolution No. 2025-154 Accepting Donation and Approving Pass Through Recommendation from Waconia Fire Relief Association EXPLANATION OF AGENDA ITEM: The City received a donation from the Waconia Fire Department Gambling Board totaling \$7,000. The gambling board approved this donation as a pass-through for the following purposes: \$7,000 – Three AED Units to be Installed in Public Locations in Waconia With the Council’s acceptance of the donation and recommended purpose for pass through by the gambling board, City staff will recognize the donation revenue and off-setting expenditures in the General Fund - Fire (101). ATTACHMENTS: 1. Resolution No. 2025-154 Donation Pass Through Fire Department			
FINANCIAL IMPLICATIONS:		ADVISORY BOARD RECOMMENDATIONS:	
Funding Sources & Uses: General Fund - Fire (101)		Planning Commission:	
Budget Information:		Park Board:	
☐ Budgeted ☒ Non-Budgeted ☐ Amendment Required		Personnel Committee:	
		Other:	

**CITY OF WACONIA
RESOLUTION NO. 2025-154
RESOLUTION ACCEPTING DONATION AND PASS THRU RECOMMENDATION FROM
WACONIA FIRE RELIEF ASSOCIATION**

WHEREAS, the City of Waconia is generally authorized to accept contributions of real and personal property pursuant to Minnesota Statutes Sections 412.21 and 465.03 for the benefit of its citizens and is specifically authorized to accept gifts and requests for the benefit of recreational facilities, services and the development of programs to benefit residents pursuant to Minnesota Statutes Section 471.17; and

WHEREAS, the following persons and/or entities have offered to contribute the items set forth below to the City:

<u>Name of Donor</u>	<u>Item</u>	<u>Value</u>	<u>Department/Fund</u>
Waconia Fire Gambling Board	Check	\$7,000	General Fund

WHEREAS, these donations have been contributed for the benefit of residents within the City's corporate limits either alone or in cooperation with others, as allowed by law; and

WHEREAS, the City Council hereby finds that it is appropriate to accept the contributions offered.

WHEREAS, the Waconia Fire Department Gambling Board wishes to enhance the donation by passing the funds thru for the following purpose:

- \$7,000 – Three AED Units for Installation in Public Locations in Waconia

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF WACONIA, MINNESOTA, AS FOLLOWS:

1. The contribution described above is hereby accepted and acknowledged with gratitude.
2. Said contribution shall be deposited to the appropriate funds and used for the designated purposes.
3. That the Finance Director is hereby directed to issue receipts to the donor acknowledging the City's receipt of the donor's contribution.

Adopted by the City Council of the City of Waconia this 2nd day of June 2025.

Tim Litfin, Mayor

ATTEST: _____
Jackie Schulze, Assistant City Administrator



REQUEST FOR CITY COUNCIL ACTION

Meeting Date:	June 2, 2025		
Item Name:	8.6. City Council Meeting Guidelines		
Originating Dept:	Administration		
Presented By:	Shane Fineran		
Previous Council Action:	None		
Item Type:	Consent		
RECOMMENDATIONS/COUNCIL ACTION/MOTION REQUESTED: Motion to adopt City Council Meeting Guidelines Policy			
EXPLANATION OF AGENDA ITEM: The City Council recently reviewed an update to and formal policy development regarding the structure of City Council meetings. Presented is the City Council Meeting Guidelines Policy. This document outlines the order of business for City Council meetings, provides guidance and creates expectations to elected officials, staff, and the public on the various meeting elements, what they are, and also provides clear guidance to the public on where and how they can participate in the meetings of the City Council. This document more formally memorializes the processes and procedures that the Waconia City Council has operated under for a number of years.			
ATTACHMENTS: 1. Council Meeting Guidelines.6.2.25			
FINANCIAL IMPLICATIONS:		ADVISORY BOARD RECOMMENDATIONS:	
Funding Sources & Uses:		Planning Commission:	
Budget Information:		Park Board:	
_____ Budgeted		Personnel Committee:	
_____ Non-Budgeted		Other:	
_____ Amendment Required			



The purpose of this policy is to establish a set of rules to govern the conduct of city council meetings. These “rules of procedure” were adopted to provide for a systematic and consistent way to conduct business and provide for participation of the City Council and residents.

POLICY

The City Council welcomes the public to attend all council meetings. The City Council meets two times per month (1st and 3rd Mondays unless otherwise noted) in the council chambers at City Hall, 201 S Vine Street. Meetings of the City Council are live-streamed and recorded and available for streaming on-demand online. Regular meetings of the City Council start at 6:00 p.m. (unless otherwise noticed) and are open to the public. Council workshops and special meetings are scheduled as needed and the starting time will be noticed. Workshops generally are held immediately preceding a regular meeting of the City Council at 5:00 p.m.

Council agendas are published before Council meetings on the [City's website](#). Copies of the agenda are also available at the entrance of the council chambers on the day of the meeting. Questions about the agenda or requests to speak during Open Forum should be directed to the Administrative Assistant.

Council receives background information related to the agenda prior to each meeting and have prepared themselves for the decision-making process. In some cases, Council may have also discussed agenda items in-depth at previous workshops. Background information Council receives includes but is not limited to: staff reports; supplemental reports or documents; correspondence; submittals by petitioners and other interested parties and related Council or Commission meeting reports; minutes or supporting materials.

The Mayor or in the Mayor's absence, the Acting Mayor shall preside at all meetings of the Council and shall have the power to preserve order and decorum at meetings and enforce the City Council meeting procedures.

Council Meetings have a mandatory adjournment of 11 p.m. A supermajority vote of the Council can supersede this requirement.

In accordance with Minnesota Statutes §13D.05, the City Council may adjourn into CLOSED SESSION to discuss non-public information, personnel matters, and/or attorney-client privileged information.

PROCEDURES

The following procedures are intended to implement the spirit of this policy and are not meant to be all inclusive:

A. Order of Business.

To keep meetings moving smoothly, the council follows an “Order of Business.” The schedule for regular council meetings is shown on the AGENDA. An agenda is a list of business items to be considered at a meeting. The Order of Business for the City of Waconia follows:

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. PROCLAMATIONS**
- 4. ADOPT THE AGENDA**
- 5. PUBLIC HEARINGS**

The City Council maybe required by statute to conduct a public hearing on various matters. If an item is on an agenda and has been properly noticed, public comment on that item must take place during a Public Hearing, which can be held by the Council or a City advisory commission and provides the opportunity for any resident to fully present his or her position on an issue. Complete a “Request to Speak” form prior to the start of the meeting and provide to the Administrative Assistant, Mayor, or City Administrator.

6. OPEN FORUM.

The City Council offers members of the public to address items of public interest that is in the purview and under the authority of the City Council. This portion of the agenda is reserved for issues that are not included on an agenda or are not in the application process at City Hall. No Council action should be expected during OPEN FORUM as the Council needs to thoroughly study all proposals or requests not of a routine nature. Items brought to the City Council during OPEN FORUM will not have specific or formal action taken but the City Council may respond, have an item placed on a future agenda for consideration, referral to City board, commission, or committee, or referral to city staff for study or conclusion. OPEN FORUM comments are to be limited to no more than 3 minutes per individual. Anyone wishing to speak should contact the Administrative Assistant at 952-442-2184 by Noon of the meeting date with your name, phone number, and subject matter. If time permits, after scheduled speakers are finished, the Mayor will open the floor to unscheduled speakers who have completed a “Request to Speak” form prior to the start of the meeting and provided to the Administrative Assistant, Mayor, or City Administrator.

7. COMMUNITY INTEREST PRESENTATIONS.

The City Council offers community partners (governmental agencies and

representatives, non-profit organizations, and businesses) the opportunity to present on items of community interest or subject matter not requiring action by the City Council. The Council sets aside time for up to one community interest per meeting. Presentors should be concise plan for presentation and Council dialogue to last approximately 10 minutes. To be placed on a regular meeting agenda for COMMUNITY INTEREST PRESENTATIONS an individual or group should do so by contacting the Administrative Assistant or City Administrator at 952-442-2184.

8. CONSENT AGENDA.

The City Council uses a CONSENT AGENDA procedure for routine, administrative, non-controversial items needing little or no deliberation or “housekeeping” items required by law. Those items are identified on the agenda and are approved as a block with one vote unless a council member, City staff, or member of the public requests that an item be considered separately.

9. REGULAR AGENDA.

The REGULAR AGENDA consists of items requiring individual consideration by the Council; for example, discussion of individual development issues that have a significant number of community or neighborhood concerns, adoption of ordinances or amendments, resolutions awarding contracts or construction project.

10. REPORTS/EMERGING ISSUES.

This section is reserved for reports of city staff and Council Members. This includes committee reports or updates. It is also an opportunity for Council or staff to discuss an emerging issue not on the CONSENT or REGULAR AGENDA and not planned as a future agenda item. Generally, discussion will focus on whether Council will direct staff to spend time and/or resources on a particular item to bring back for future Council consideration. The City Administrator, or any member of the City Council may bring forward an emerging item for inclusion on the Agenda; however, staff will not spend time preparing a staff report or research. The individual requesting the emerging item be discussed shall submit the item to the City Administrator for inclusion on the Agenda no later than Wednesday prior to the Monday meeting. The submission must include a brief description (prepared by the individual making the request) of what Council is being asked to provide direction on.

11. ANNOUNCEMENTS

12. ADJOURNMENT

B. City Council Work Session.

At times, Council may schedule a work session which is generally held immediately preceding the Regular Council Meeting. The scheduled work session discussion maybe continued following the adjournment of the regular meeting and will be noticed at the ANNOUNCEMENTS portion of the meeting. All members of the public are welcome to attend the work sessions. Work sessions provide an opportunity for staff to present updates on City policies, plans for the future, and other presentations that keep Council informed of the activities around the City. Workshops offer an informal setting for the exchange of ideas and discussion of issues. It also is an opportunity for staff to obtain Council direction when needed. City Council workshops are generally held at City Hall, 201 S Vine Street, in the Maple Conference Room. Work Session topics will be noted with publication of the regular meeting agenda.

c. Council Voting.

The City of Waconia is a Statutory Plan A city with a mayor and four (4) council members all with equal voting authority. At a minimum, three (3) members of the Council must be present to constitute a quorum for official business to be conducted. Ordinances, resolutions, and motions of the Council are adopted by a simple majority of the Council Members present, unless a 4/5 vote of the entire Council is required by law. The most common items requiring a 4/5 vote are:

- Adoption or amendment of zoning ordinances that change existing zoning from residential to commercial or industrial.
- Adoption or amendment of Comprehensive Plans.
- Street improvement projects that will be paid for with special assessments.
- Summary publications of ordinances.

D. Ordinances.

Before Council can consider a new or amended ordinance, state statutes require the City to publish the draft ordinance on the City's website at least ten (10) days prior to the date Council will consider the ordinance.

After adoption, the publication of an ordinance, or summary of the ordinance, is required to be published in the official newspaper (The Patriot).

E. Public Comment.

The City Council will consider comments from residents, businesses, staff, committees, and commissions and the interest of the public before arriving at a decision. The public is asked to fill out a "Request to Speak" form (Exhibit A of this policy). The final responsibility for making the decision to accept public comment on a REGULAR AGENDA item not requiring a public hearing rests with the City Council. The City Council shall attempt to base its decisions on the premise of protecting the overall general health, welfare, and safety of

the public.

F. ADDRESSING THE CITY COUNCIL

The City Council welcomes resident participation and input. Individuals wishing to address the Council are asked to fill out a “Request to Speak Form” (Exhibit A of this policy) and submit it to the Mayor or the City Administrator prior to the meeting. When the item is announced, and after being acknowledged by the mayor, the individual wishing to speak should go to the podium, then state their name and address for the record.

- Individuals shall limit their comments to three minutes.
- Individuals should address only the subject item being discussed.
- Individuals may not allocate their speaking time to others.
- The mayor may limit the number of speakers addressing the same topic.
- The mayor may allow a speaker additional time to speak on complex issues.

Members of the audience at a City Council meeting shall not engage in disorderly or boisterous conduct including the utterance of loud, threatening, or abusive language, whistling, stamping of feet, applauding, or other acts which disturb, disrupt, or otherwise impede the orderly conduct of any City Council meeting.

Additional opportunities for public participation at Council meetings follow:

OPEN FORUM. The City Council offers members of the public the opportunity to comment on items of public interest. This portion of the agenda is reserved for issues that are not included on an agenda or are not in the application process at City Hall. Anyone wanting to address the council in Open Forum are asked to fill out the “Request to Speak” form (Exhibit A of this policy).

CONSENT AGENDA. All items listed under the CONSENT AGENDA are considered routine and non-controversial by the Council and will be approved by one motion. There will be no separate discussion on these matters unless the Mayor, Council Member, staff or member of the public so requests, in which case, the item will be removed from the CONSENT AGENDA for a separate discussion and vote. Any member of the public wanting to pull an item from the CONSENT AGENDA for a separate discussion and vote are asked to fill out a “Request to Speak” form (Exhibit A of this policy).

REGULAR AGENDA. Pursuant to the law, certain items must be noticed and a public hearing held. Public input will be taken once the mayor opens the Public Hearing. For all other items on the REGULAR AGENDA, it is up to the discretion of the mayor or by the majority vote of the City Council as to what, if any, public comment will be heard on these items. Any member of the public wanting to be recognized by the mayor and speak to an item on the REGULAR AGENDA are asked to fill out a “Request to Speak” form (Exhibit A of this policy).



REQUEST FOR CITY COUNCIL ACTION

Meeting Date: June 2, 2025			
Item Name: 8.7. Comp Plan Amendment - Norsq Companies, LLC			
Originating Dept: Community Development			
Presented By: Lane Braaten			
Previous Council Action: None			
Item Type:	Consent		
RECOMMENDATIONS/COUNCIL ACTION/MOTION REQUESTED: Adopt Resolution No. 2025-155 approving the proposed Comprehensive Plan Amendment to re-guide the subject property as M, Medium Density Residential versus the current guidance of I, Industrial. EXPLANATION OF AGENDA ITEM: The City Council, at their regular meeting on May 19, 2025, motioned to approve the request by Norsq Companies, LLC to re-guide approximately 7 acres of PID# 090240420 as M, Medium Density Residential. As such, City staff have drafted the attached resolution for consideration. ATTACHMENTS: 1. Resolution No. 2025-155 Comp Plan Amend Norsq 2. Location Map 3. Existing and Proposed Land Use Maps			
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; vertical-align: top;"> FINANCIAL IMPLICATIONS: Funding Sources & Uses: Budget Information: ☐ Budgeted ☐ Non-Budgeted ☐ Amendment Required </td> <td style="width: 50%; vertical-align: top;"> ADVISORY BOARD RECOMMENDATIONS: ☐ Planning Commission: ☐ Park Board: ☐ Personnel Committee: ☐ Other: </td> </tr> </table>		FINANCIAL IMPLICATIONS: Funding Sources & Uses: Budget Information: ☐ Budgeted ☐ Non-Budgeted ☐ Amendment Required	ADVISORY BOARD RECOMMENDATIONS: ☐ Planning Commission: ☐ Park Board: ☐ Personnel Committee: ☐ Other:
FINANCIAL IMPLICATIONS: Funding Sources & Uses: Budget Information: ☐ Budgeted ☐ Non-Budgeted ☐ Amendment Required	ADVISORY BOARD RECOMMENDATIONS: ☐ Planning Commission: ☐ Park Board: ☐ Personnel Committee: ☐ Other:		

**CITY OF WACONIA
RESOLUTION NO. 2025-155**

**RESOLUTION APPROVING A COMPREHENSIVE PLAN AMENDMENT
AND AUTHORIZING SUBMITTAL TO THE METROPOLITAN COUNCIL**

WHEREAS, The Planning Commission of the City of Waconia conducted a public hearing on Thursday, April 3, 2025, to consider a Comprehensive Plan Amendment submitted by Norsq Companies, LLC (the “Applicant”); and

WHEREAS, the subject parcel is identified as PID# 090240420 and located in Waconia Township; and

WHEREAS, the Applicant has requested only the approximate 7-acre portion of the subject parcel lying west of Hartmann Drive and north of 10th Street East be considered as part of this application; and

WHEREAS, the Comprehensive Plan Amendment for the afore-mentioned portion of the subject parcel seeks to re-guide the property currently guided as I, Industrial to a designation of M, Medium Density Residential to allow for future residential development; and

WHEREAS, the City Council makes the following findings based on the review of the applicable materials and information:

1. The change from industrial to medium density residential allows the city to better meet its life-cycle housing goals as the applicant is proposing a rental townhome development, which will allow for another housing type within the community.
2. The change does not have a significant adverse impact on the natural environment in that the current use of the property is agricultural in nature and future improvement to residential could further mitigate pollution concerns and issues.
3. The growth of the community and neighborhoods around the subject property justifies the proposed change from industrial to residential in nature.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Waconia hereby approves the Comprehensive Plan Amendment for Norsq Companies, LLC as proposed based on the findings stated above.

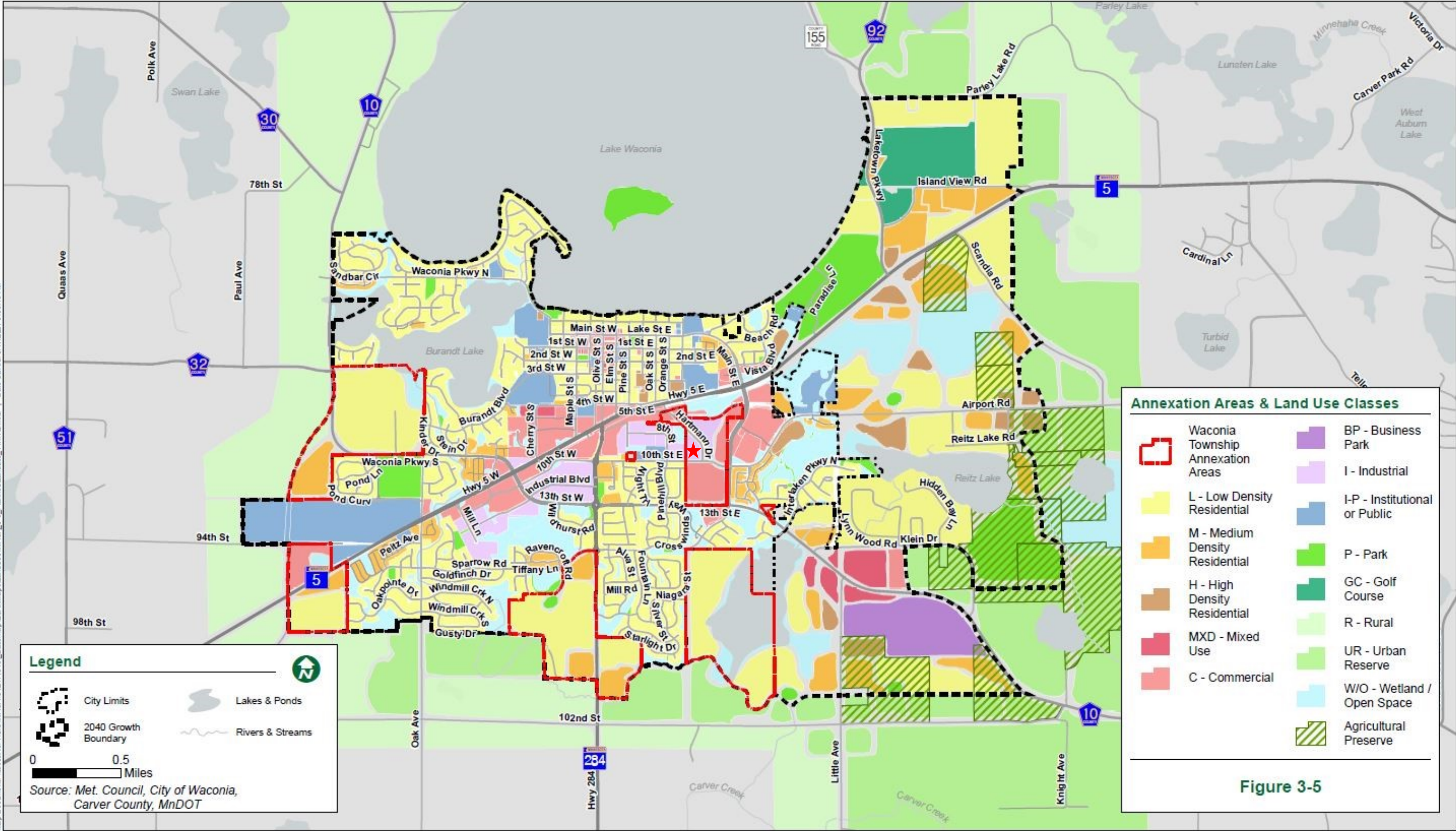
Passed and adopted by the City Council of the City of Waconia this 2nd day of June 2025.

Tim Litfin, Mayor

ATTEST: _____
Jackie Schulze, Assistant City Administrator

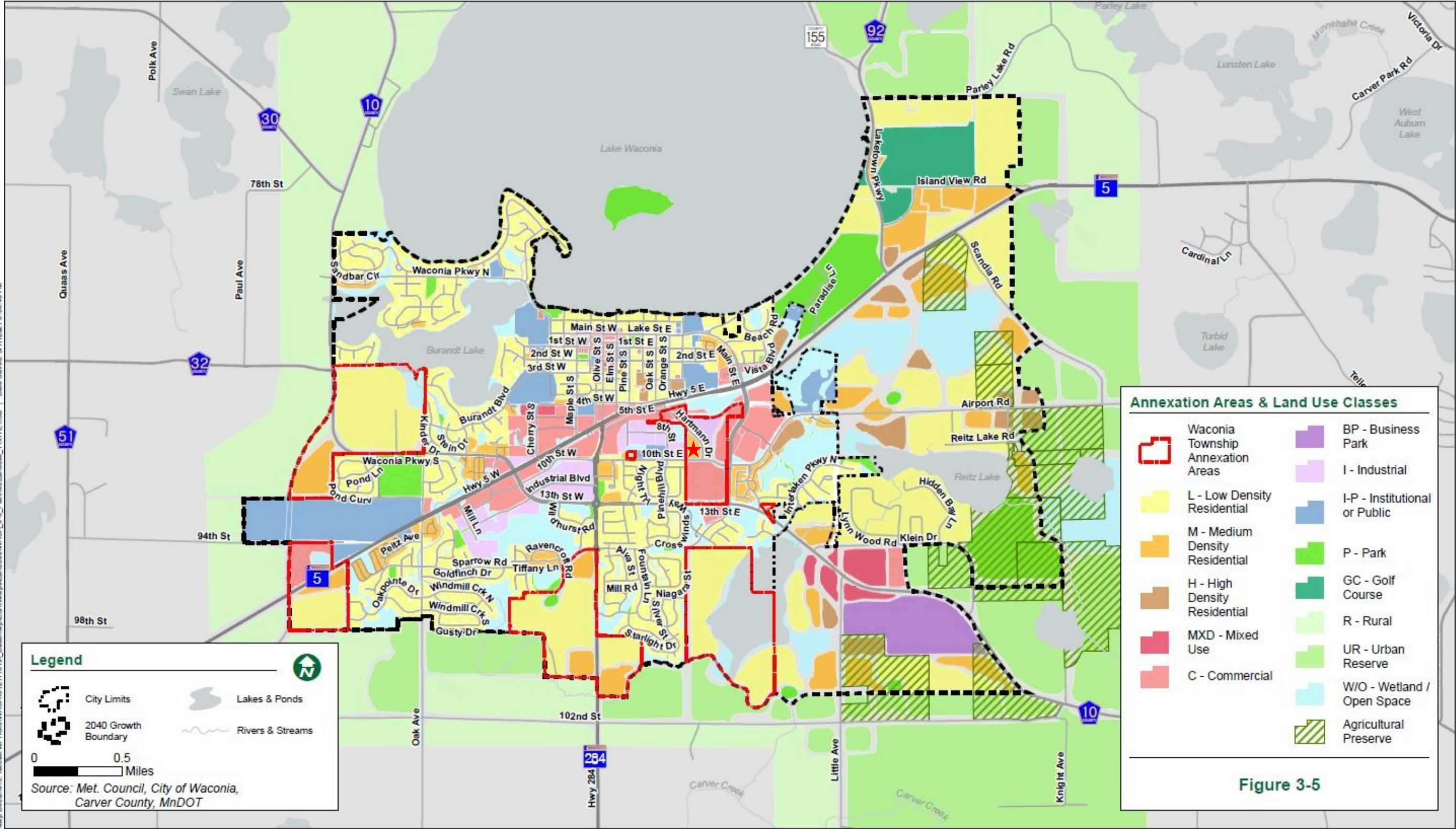


EXISTING LAND USE MAP



★ SUBJECT PROPERTY

PROPOSED LAND USE MAP



★ SUBJECT PROPERTY



REQUEST FOR CITY COUNCIL ACTION

Meeting Date: June 2, 2025	
Item Name: 9.1. Strategic Plan 2026-2029	
Originating Dept: Administration	
Presented By: Shane Fineran	
Previous Council Action: None	
Item Type:	Regular Session
RECOMMENDATIONS/COUNCIL ACTION/MOTION REQUESTED: Accept Strategic Plan 2026-2029 Report EXPLANATION OF AGENDA ITEM: Earlier this year, the City Council and senior leadership of the City completed a facilitated process with Rapp Consulting to update the Strategic Plan for the organization and community. This plan charts the course and direction for the organization to address and tackle the top priorities of the City Council. The Council has set the priorities for the community over the next few years to be Strengthen Fiscal Condition, Sustain & Improve Infrastructure Systems, Promote Economic Development, Reimagine Community Recreation, and Expand Community Engagement. This effort has defined the outcomes, key indicators, and targets as to what success or meeting these priorities to be during this period will look like. Staff will begin the work of crafting the specific action plans necessary to achieve results in these areas. Highlights of the desired outcomes include additional sources of revenue and stronger financial position in the general fund, decreased deficiencies in underground infrastructure, improved road surfaces, a lively downtown, expanded industrial and commercial opportunities, expanded community recreation amenities, diversified community events, and improved confidence in city governance. Staff is excited about beginning the detailed work to carry out this vision that the City Council has for the community and generating results that the community can be proud of.	
ATTACHMENTS: 1. Strategic Plan Report 2026-2029	
FINANCIAL IMPLICATIONS: Funding Sources & Uses: Budget Information: ☒ Budgeted _____ Non-Budgeted _____ Amendment Required	ADVISORY BOARD RECOMMENDATIONS: Planning Commission: Park Board: Personnel Committee: Other:



2026-2029
**STRATEGIC
PLAN**

MAY 2025





RAPP CONSULTING GROUP

May 2025

RE: 2026-2029 Strategic Plan – City of Waconia

Dear Mayor Litfin,

Enclosed is the 2026–2029 Strategic Plan and Summary Report, which captures the City’s strategic direction for the coming three years. The plan translates broad goals into clear priorities and reinforces Waconia’s commitment to accountable governance and high-quality service outcomes.

The development of this plan reflects the City’s disciplined approach to planning, operational alignment, and organizational performance. The strategy outlined here is well-positioned to support effective execution and continuous evaluation.

Thanks to you, the City Council, and the senior staff for your dedication and the thoughtful deliberation that made this possible.

Craig R. Rapp
President



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EXECUTIVE SUMMARY

From January 2025 through April 2025, the City of Waconia engaged in a strategic planning process. The process yielded a strategic plan covering 2026-2029.

The plan consists of five **strategic priorities** — the issues of greatest importance to the City over the next four years. Associated with each priority is a set of **desired outcomes**, **key outcome indicators**, and **performance targets**, describing expected results and how the results will be measured. The plan also includes **strategic initiatives** that will be undertaken to achieve the targeted outcomes.

The planning effort began with a governance and team-building session on January 14, 2025. It continued with a kick-off meeting to discuss the previous plan, updates to the new plan, and a Strengths, Weaknesses, Opportunities & Threats (SWOT) analysis. On April 16, 2025, the City's leadership team held a full-day strategic planning session. They identified a set of priorities, key outcomes, and performance targets and reviewed the City's vision, mission, and values statements.

Based upon those priorities, the City's management team met on April 28, 2025, to determine a set of strategic initiatives and begin the process of developing detailed action plans. The strategic priorities, key outcome indicators, performance targets, and strategic initiatives are summarized here and on the following page.



strategy

The Plan

Five Strategic Priorities

- 1 STRENGTHEN FISCAL CONDITION
- 2 SUSTAIN & IMPROVE INFRASTRUCTURE SYSTEMS
- 3 PROMOTE ECONOMIC DEVELOPMENT
- 4 REIMAGINE COMMUNITY RECREATION
- 5 EXPAND COMMUNITY ENGAGEMENT

STRATEGIC PLAN SUMMARY 2026-2029

City of Waconia

Strategic Priority	Desired Outcome	Key Outcome Indicator	Target	Strategic Initiatives
Strengthen Fiscal Condition <i>A financially responsible organization</i>	Expanded alternative funding sources	Change in # of non-tax funding sources	Add <u> </u> new non-tax levy funding sources by 12/2028	a) Develop alternate funding source analysis b) Complete community survey addressing baseline financial awareness c) Complete financial communications plan d) Update and enact financial policy updates with new fund balance targets
	Community understands city financial position	Reported understanding of city financial position	=/>> <u> </u> % report understanding city's financial position by 12/2028	
	Enhanced financial strength in the General Fund	Fund balance change	Increase fund balance in General Fund to 43% by 12/2028	
Sustain & Improve Infrastructure Systems <i>Infrastructure that supports our community</i>	Well maintained infrastructure	% adherence to maintenance schedules	> <u> </u> % of all scheduled maintenance completed on schedule	a) Develop maintenance schedule for infrastructure assets b) Adopt Pavement Management Plan c) Establish deficient infrastructure reconstruction plan(s)
	Underground systems improvement	# of deficiencies eliminated	Underground utility deficiencies reduced 30% 2025-2028	
	Improved street conditions	Increase in overall PCI	PCI > 60 system-wide by 12/2028	
Promote Economic Development <i>A well-planned community</i>	Expanded commercial & industrial opportunities	Business Park developments	Two (2) approved site plans in Business Park by 12/28	a) Complete additional small area or site pre-planning for industrial/commercial districts b) Complete local housing study c) Evaluate ED Grant & Loan Programs for specific uses d) Complete RFP for old Fire Station for desired uses e) Implement Social District Program
	Abundant housing options	Broaden in housing price range across the city	Housing price range in city broadened by 15% 2025-2028	
	Lively downtown	Net increase in downtown retail and/or evening entertainment businesses	<u> </u> net new retail and/or evening entertainment businesses in downtown added 2025-2028	
Reimagine Community Recreation <i>High quality amenities</i>	Clear direction on Community Center services	Safari Island leasing decision	Decision on Safari Island lease terms completed by 12/2028	a) Complete community center futures plan b) Complete pickleball court and Phase I of Sudheimer Park master plan c) Create advocacy plan to support Regional Park development
	Expanded community amenities	New recreation amenities added	Two new community recreation amenities completed by 12/2028	
	Expanded Regional Park amenities	Regional Park master plan projects completed	=/>>75% of Regional Park Master Plan projects completed by 12/2028	
Expand Community Engagement <i>A community that feels connected</i>	Improved confidence in city government	Reported increase in government confidence	=/>> <u> </u> % increase in reported government trust 2025-2028	a) Complete community survey addressing trust in government and where people get their information b) Create communications and engagement plan building community trust c) Develop plan to increase video use in communication channels d) Create a comprehensive year-round special event strategy
	An inclusive, engaged, involved community	-Website traffic increase -Social media traffic increase -Online follower increase	-Website traffic increases <u> </u> % 2025-2028 -Social media traffic increases <u> </u> % 2025-2028 -Online followers increase <u> </u> % 2025-2028	
	Diversified community event offerings	-Change in # of new offerings -Change in variety of offerings	-Add <u> </u> event offerings by 12/2028 -Add <u> </u> new types of events by 12/2028	

STRATEGIC PLANNING PROCESS

Strategic planning enables leaders to examine current conditions, determine a desired future state, establish priorities, and define a set of actions to achieve specific outcomes. The process is designed to answer four key questions: (1) Where are we now? (2) Where are we going? (3) How will we get there? (4) What will we do? The process is divided into a development phase and an implementation phase, depicted below:



DEVELOPMENT

IMPLEMENTATION

Where we are

- Scan the environment
 - Conduct internal and external analysis (SWOT)
 - Develop Strategic Profile
 - Identify Strategic Challenges

Where we're going

- Define our Mission
 - Articulate Core Values
 - Set a Vision
 - Establish Goals
- Identify Key Intended Outcomes

How we'll get there

- Develop Initiatives
 - Define Performance Measures
 - Set Targets and Thresholds
 - Cascade throughout organization

What we'll do

- Create Detailed Action Plans
 - Establish Accountability: Who, What, When
 - Identify Success Indicators
 - Provide Resources

Initiating the Process: Setting Expectations, Charting the Course

The strategic planning process began with a meeting of the consultant and the City's senior staff on January 23, 2025. The meeting included a review of strategic planning principles, a discussion on the status of previous strategic plans, current organizational challenges, and other operational issues.

The group established a timeline for the strategic planning effort, coordination of the environmental scan, a process for conducting a SWOT analysis, and details regarding implementation.

Setting Direction: Mission, Value Proposition, Vision, Priorities

On April 16, 2025, the City Council and senior staff held a retreat to develop the strategic plan. To address the question "Where are we now?" the group was challenged to define its value proposition. A value proposition is how an organization chooses to deliver its services and provide value to its customers (citizens). There are three different value propositions commonly used across all sectors of the economy (see below). Organizations choose a primary value proposition, then set, and meet threshold standards on the other two.

During the extended discussion, it was acknowledged that value propositions and service approaches varied by department and circumstance. It was concluded, however, that operational excellence has been foundational and will continue to be important for operational stability. For that reason, **operational excellence** was chosen as the primary value proposition, with **customer intimacy** the secondary focus.

From Challenges to Priorities

The leadership team engaged in a review of the current operating environment using the results of a SWOT (Strengths, Weaknesses, Opportunities, Threats) analysis conducted in advance of the planning session.

THREE VALUE PROPOSITIONS

Operational Excellence

(example: Wal-Mart, Southwest Airlines) *Motto:* They adjust to us

Product/Service Leadership

(example: Apple, Google) *Motto:* They 'ooh and ah' over our services

Customer Intimacy

(example: Nordstrom, Ritz-Carlton) *Motto:* We get to know them, solve their problems, satisfy their needs



Using the SWOT data, a facilitated process yielded a set of organizational challenges and strategic issues confronting the City.

Based upon the challenges and issues, the leadership group established a set of five strategic priorities. Within each priority, a set of desired outcomes were defined, along with key outcome indicators (KOI's), and a set of performance targets.

To successfully address the strategic priorities, achieve outcomes, and reach the targets, the management staff, in collaboration with the City Council, identified a set of strategic initiatives and detailed action plans to be implemented over the duration of the plan.



OUR VISION

A thriving, connected community with small town charm, offering "the best of everything" - *a great place to live for a lifetime*

OUR MISSION

We respect our past, responsibly plan for the future, and deliver high quality public services that support a safe, flourishing community.

OUR VALUES

Resiliency - maintaining, reacting to the unexpected, being adaptable

Stewardship - caring for our fiscal health, environment, and assets (people and infrastructure)

Embracing Diversity - providing a welcoming and engaging environment for all

Health & Safety - encouraging and providing resources for health living and a safe environment

Innovation - willing to try new things, managing risk, and celebrating success

Reviewing the Environment, SWOT Analysis

An important part of the strategic planning process is a review of the current operating environment and an evaluation of the challenges confronting the community. This was accomplished via a SWOT analysis—a process that examines the organization’s internal strengths and weaknesses, as well as the opportunities and threats in the external environment. The results are displayed below.



STRATEGIC PRIORITY 1

Strengthen Fiscal Condition



OUTCOME

Expanded alternative funding sources

KEY OUTCOME INDICATOR

Change in # of non-tax funding sources

TARGET

Add _#_ new non-tax levy funding sources by 12/2028

OUTCOME

Community understands city financial position

KEY OUTCOME INDICATOR

Reported understanding of city financial position

TARGET

=/> _%_ report understanding city's financial position by 12/2028

OUTCOME

Enhanced financial strength in the General Fund

KEY OUTCOME INDICATOR

Fund balance change

TARGET

Increase fund balance in General Fund to 43% by 12/2028

STRATEGIC INITIATIVES

1. Develop alternate funding source analysis
2. Complete community survey addressing baseline financial awareness
3. Complete financial communications plan
4. Update and enact financial policy updates with new fund balance targets

STRATEGIC PRIORITY 2

Sustain & Improve Infrastructure Systems



OUTCOME

Well maintained infrastructure

KEY OUTCOME INDICATOR

% adherence to maintenance schedules

TARGET

>_%_ of all scheduled maintenance completed on schedule

OUTCOME

Underground systems improvement

KEY OUTCOME INDICATOR

of deficiencies eliminated

TARGET

Underground utility deficiencies reduced 30% 2025-2028

OUTCOME

Improved street conditions

KEY OUTCOME INDICATOR

Increase in overall PCI

TARGET

PCI> 60 system-wide by 12/2028

STRATEGIC INITIATIVES

1. Develop maintenance schedule for infrastructure assets
2. Adopt Pavement Management Plan
3. Establish deficient infrastructure reconstruction plan(s)

STRATEGIC PRIORITY 3

Promote Economic Development



OUTCOME

Expanded commercial & industrial opportunities

KEY OUTCOME INDICATOR

Business Park developments

TARGET

Two (2) approved site plans in Business Park by 12/2028

OUTCOME

Abundant housing options

KEY OUTCOME INDICATOR

Broaden in housing price range across the city

TARGET

Housing price range in city broadened by 15% 2025-2028

OUTCOME

Lively downtown

KEY OUTCOME INDICATOR

Net increase in downtown retail and/or evening entertainment businesses

TARGET

net new retail and/or evening entertainment businesses in downtown added 2025-2028

STRATEGIC INITIATIVES

1. Complete additional small area or site pre-planning for industrial/commercial districts
2. Complete local housing study
3. Evaluate ED Grant & Loan Programs for specific uses
4. Complete RFP for old Fire Station for desired uses
5. Implement Social District program

STRATEGIC PRIORITY 4

Reimagine Community Recreation



OUTCOME

Clear direction on Community Center services

KEY OUTCOME INDICATOR

Safari Island leasing decision

TARGET

Decision on Safari Island lease terms completed by 12/2028

OUTCOME

Expanded community amenities

KEY OUTCOME INDICATOR

New recreation amenities added

TARGET

Two new community recreation amenities completed by 12/2028

OUTCOME

Expanded Regional Park amenities

KEY OUTCOME INDICATOR

Regional Park master plan projects completed

TARGET

=/> 75% of Regional Park Master Plan projects completed by 12/2028

STRATEGIC INITIATIVES

1. Complete community center futures plan
2. Complete pickleball court and Phase 1 of Sudheimer Park master plan
3. Create advocacy plan to support Regional Park development

STRATEGIC PRIORITY 5

Expand Community Engagement



OUTCOME

Improved confidence in city government

KEY OUTCOME INDICATOR

Reported increase in government confidence

TARGET

=/>_%_ increase in reported government trust 2025-2028

OUTCOME

An inclusive, engaged, involved community

KEY OUTCOME INDICATOR

Website traffic increase; Social media traffic increase; Online follower increase

TARGET

Website traffic increases _%_ 2025-2028
Social media traffic increases _%_ 2025-2028
Online followers increase _%_ 2025-2028

OUTCOME

Diversified community event offerings

KEY OUTCOME INDICATOR

Change in # of new offerings; Change in variety of offerings

TARGET

Add _#_ event offerings by 12/2028
Add _#_ new types of events by 12/2028

STRATEGIC INITIATIVES

1. Complete community survey addressing trust in government and where people get their information
2. Create communications and engagement plan building community trust
3. Develop plan to increase video use in communication channels
4. Create a comprehensive year-round special event strategy



STRATEGIC PLANNING PARTICIPANTS

The Strategic Plan was developed with the hard work and dedication of many individuals. The City Council led the way, taking time out of their schedules to commit to long-term thinking. They defined a direction and a set of outcomes that are important to the community.

The City's senior staff supported the Council and offered an operations perspective and context regarding capacity and capabilities.

CITY COUNCIL

Tim Litfin, *Mayor*

Jeff Grengs, *Council*

Nick Gleason, *Council Member*

Derek Siddons, *Council Member*

Jacob Coleman, *Council Member*

DEPARTMENT HEADS & STAFF

Shane Fineran, *City Administrator*

Jackie Schulze, *Assistant City Administrator*

Jon Haukaas, *Public Services Director*

Justin Sorensen, *Fire Chief*

Nicole Meyer, *Finance Director*

Lane Braaten, *Community Development Director*

CONSULTANTS

Rapp Consulting Group

Craig Rapp, *President*



REQUEST FOR CITY COUNCIL ACTION

Meeting Date:	June 2, 2025
Item Name:	9.2. Special Event Permit - Christmas in Waconia
Originating Dept:	Administration
Presented By:	Shane Fineran
Previous Council Action:	None
Item Type:	Regular Session

RECOMMENDATIONS/COUNCIL ACTION/MOTION REQUESTED: Adopt Resolution No. 2025-156 Approve Special Event Permit

EXPLANATION OF AGENDA ITEM:

Myrle Mackenzie with Minnesota Christkindl Market has submitted a Special Event Permit application to conduct an outdoor Christmas market in Waconia at City Square Park over the course of two weekends in December 2025. The Christkindl Market has previously operated in Excelsior, MN for the past 20 years. The event is a German-themed Christmas festival in celebration of the holiday season with family-friendly activities. The open-air market features German Christmas traditions, food sales, alcohol sales, and shopping for crafts, clothes, and other wares.

The event is proposed to utilize City Square Park as the location and will be open on Friday, December 5th from 12:00 p.m. to 7:00 p.m., Saturday, December 6th from 10:00 a.m. to 7:00 p.m., Sunday, December 7th from 10:00 a.m. to 5:00 p.m. Friday, December 12th from 12:00 p.m. to 7:00 p.m., Saturday, December 13th from 10:00 a.m. to 7:00 p.m., and Sunday, December 14th from 10:00 a.m. to 5:00 p.m. The event is free to attend and organizers anticipate 10,000 visitors over the span of the market being open.

Organizers are requesting the use of the park and adjacent streets for market activities. The park is proposed to be fenced beginning on Monday, December 1st to accommodate the erection of tents for vendor space within the park. Access will be controlled during the event via gates on Main Street, Pine Street, and Spruce Street. Fencing is necessary around the park to provide security for the vendors whose products and wares will remain on-site during the overnight and the week in between the event schedule. When the event is not occurring on the dates noted, the park will be closed for public access and security will be onsite provided by the organizer.

The City's Special Event Policy notes that various categories of events receive either direct or in-kind support for the event. Events that are organized by a tax-exempt or non-profit and that the City determines are "of general interest to the public and advances the City's public image" are eligible to receive designation as City-supported. Event organizers are requesting that the City Council determine that this event should receive City support status under the policy and, in exchange for waiver of the park rental fee of \$960 per day, the City would be recognized as a Platinum Sponsor, which is reserved for sponsors providing \$10,000 or more in support. Since the park is requested to be occupied by event materials, booths, fencing, etc. between December 1st and 15th, the park rental rate would be due for the entire period at \$14,400.00 All other City

costs related to the event, such as staff time, etc. would be billed to event organizers at the rate identified in the City's fee schedule. Other "City Supported" special events include Nickle Dickle Day, the Lake Waconia Band Festival, Carver County Fair, etc.

Street impacts during the event are requested for the closure of Spruce Street to accommodate food trucks and vendors during the event. Parking is required to be limited on streets adjacent to the park on Main and 1st Street with handicap parking posted on Pine Street. Additional street closures may be requested by the event organizers for small parades in support of the event, which will require additional City Council approval if desired.

Public Services staff have met with event organizers to review vendor tent locations to avoid conflicts with holiday lighting in the park, electrical availability, and tent locations to avoid conflict with snow removal if needed.

Conditions of approval are recommended to be the following:

1. Event organizers shall submit any additional street closure needs and a traffic control plan shall be submitted for City approval for the requested street closures by a certified vendor a minimum of 45 days prior to the event.
2. Event organizers shall notify adjacent residents and businesses of street closures and parking impacts per the Special Event Policy.
3. A certificate of insurance shall be submitted to the City in the amounts required by the Special Event Policy a minimum of two weeks prior to the event.
4. Temporary liquor license applications sought for the event shall be submitted a minimum of 90 days prior to the event.
5. A minimum of 9 portable toilets shall be made available within the park during the event per the Special Event Policy.
6. Any city staff time necessary to support the event during the permit period shall be billed to the event organizers at the rates established in the City fee schedule.

ATTACHMENTS:

1. Resolution No. 2025-156 Special Event Permit Christmas in Waconia
2. Location Map
3. Special Event Permit Christkindl Event
4. Christkindl Market Additional Information

FINANCIAL IMPLICATIONS:	ADVISORY BOARD RECOMMENDATIONS:
Funding Sources & Uses:	Planning Commission:
Budget Information:	Park Board:
_____ Budgeted	Personnel Committee:
_____ Non-Budgeted	Other:
_____ Amendment Required	

**CITY OF WACONIA
RESOLUTION NO. 2025-156**

**RESOLUTION APPROVING THE SPECIAL EVENT PERMIT
AND TEMPORARY NOISE PERMIT FOR MINNESOTA CHRISTKINDL MARKET**

WHEREAS, Minnesota Christkindl Market organizers have requested use of and closure of certain streets and parks in support of a special event for a Christmas Market to be held December 5th-7th and December 12th – 14th; and

WHEREAS, request closure and use of Spruce Street between Main Street and 1st Street and City Square Park between December 1st and December 15th of 2025; and

WHEREAS, request closure to parking of portions of 1st Street, Pine Street, and Main Street during the event between December 1st and December 15th of 2025; and

WHEREAS, request the permitting of food trucks and/or other private food vending and concessions sales on public streets, public parking lots, or within City Square Park during the event; and

WHEREAS, a park rental application for each day the park is closed to the public and or for the event shall be submitted with a facility rental fee of \$960.00 per day paid; and

WHEREAS, event organizers shall submit any additional street closure needs, and a traffic control plan shall be submitted from a qualified vendor for City approval a minimum of 45 days prior to the event; and

WHEREAS, event organizers shall notify adjacent residents and businesses of street closures and no parking zones per the Special Event Policy; and

WHEREAS, a certificate of insurance shall be submitted to the City in the amounts required by the Special Event Policy; and

WHEREAS, temporary liquor license applications sought for the event shall be submitted a minimum of 90 days prior to the event; and

WHEREAS, a minimum of nine (9) portable toilets shall be made available in the park during the open hours of the event per the Special Event Policy; and

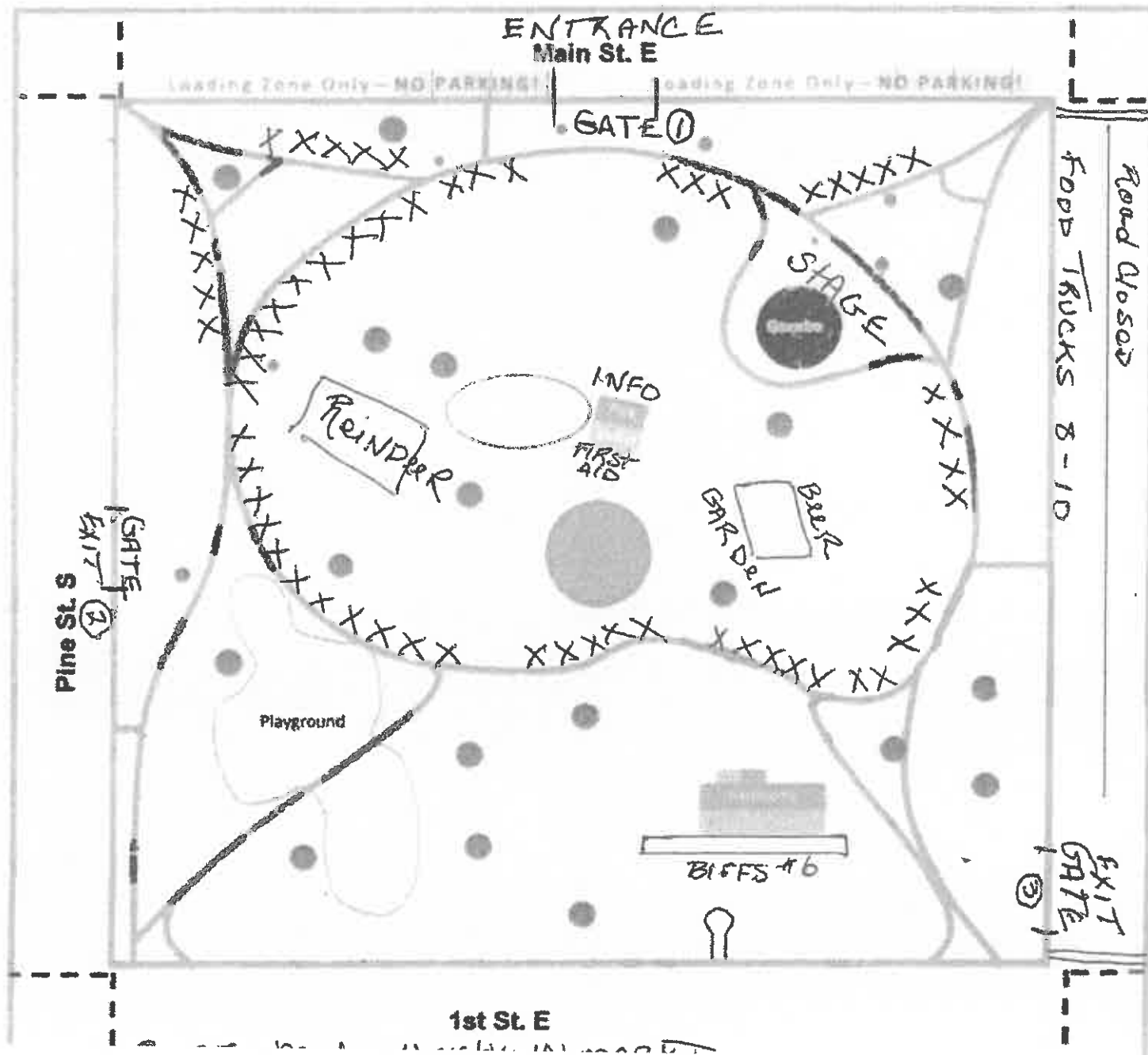
WHEREAS, any City staff time necessary to support the event during the permit period shall be billed to the event organizers at the rates established in the City fee schedule; and

NOW, THEREFORE, BE IT RESOLVED That the City Council of the City of Waconia hereby approves the Special Event Permit and Temporary Noise Permit for December 1st through the 15th of 2025.

Adopted by the City Council of the City of Waconia this 2nd day of June 2025.

Tim Litfin, Mayor

Attest: _____
Jackie Schulze, City Clerk



- ☒ Amplified Sound to be used – COMPLETE SECTION 3 (B)
- ☒ Closure request for a street, sidewalk, or other public way or place as part of the event – COMPLETE SECTION 3 (C)
- ☒ Alcohol service as part of the event – COMPLETE SECTION 3 (D) AND ANY ADDITIONAL LIQUOR LICENSES WITH THE CITY HALL'S OFFICE IF REQUIRED
- ☒ Tents or other membrane structures to be erected as part of the event
- ☐ Fireworks Display as part of the event

Section 2. REQUIRED LICENSE INFORMATION – complete every question**A. Information about who is completing and submitting this application**

1. First Name Myrle		2. Last Name Mackenzie	
3. Primary Telephone Number 952-292-8898	4. Type of Phone: ☒ Cell ☐ Business ☐ Home ☐ Other	5. Alternate Phone Number 00	6. Type of Phone: ☐ Cell ☐ Business ☐ Home ☐ Other
7. Email Address myrlemac@gmail.com			
8. Please send official notices relating to this license to: ☒ Mailing Address ☒ Email ☐ Business Address		9. Role of person completing application: ☐ Owner ☒ Officer ☐ Partner ☐ Manager ☐ Agent for the Owner ☐ Other	

**B. Information about primary point of contact for this license during licensed activity (if different than above)
THIS PERSON MUST BE ON SITE DURING THE EVENT**

10. First Name Chris		11. Last Name Pace	
12. Primary Telephone Number 715-572-1236	13. Type of Phone: ☒ Cell ☐ Business ☐ Home ☐ Other	14. Alternate Phone Number 00	15. Type of Phone: ☐ Cell ☐ Business ☐ Home ☐ Other
16. Email Address mrspacel236@gmail.com		17. Role of primary contact: ☐ Owner ☐ Officer ☐ Partner ☐ Manager ☐ Agent for the Owner ☐ Other ☒ Coordinator	

C. Mailing Address Information

18. Name of organization or individual to whom correspondence should be sent about this permit MinnesotaChristkindlmarkt, Inc.			
19. Email Address myrlemac@gmail.com			
20. Mailing Address 701 State Hwy 7 suite 202	21. City Excelsior	22. State mn	23. Zip Code 55331
24. Please send official notices relating to this license to: ☒ Mailing Address ☒ Email			

D. License Holder Information**Provide information about who this license will be issued to**

25. Entity license will be issued to MinnesotaChristkindlmarkt Inc.			
26. Business Federal Tax ID Number/Tax Exempt Number 45-2125600		27. Business State Tax ID Number	
28. Business Address 701 State Hwy 7	29. City Excelsior	30. State mn	31. Zip Code 55331

Section 3. Event Information – attach additional sheets as needed for any questions**A. Event Basics**

32. Name of Event MinnesotaChristkindlmarkt in Waconia	
33. Date(s) of Event <i>complete separate applications for a series of events held at separate times</i> 3/12/2025	
34. Time of Event 10:00 to 6:00	35. Set up start time and clean up finish time setup; DEC1ST- DEC 4TH clean up Dec.8th

36. Location of Event –Street Address Sq. City Park	37. City Waconia	38. State mn	39. Zip Code 55387
40. Description of area to be used at the event location for activities (Attach additional sheets as needed) <i>***A detailed diagram of the site plan is also required to be submitted</i>			
the park have 10 food trucks on the spruce street, the park will accomadate the tents for the vendors &			
41. Is your event in a City park? ☒ Yes ☐ No			
If yes, you must schedule use of the park with City Hall as well. Call: 952-442-2615			
42. Is your event outdoors? ☒ Yes ☐ No			
43. Estimated Number of Attendees- 10,000	44. Are tickets being sold? ☐ Yes ☒ No		
45. What is the admission charge, if any 0	46. Purpose of event proceeds (if applicable)		
47. Describe how attendance will be monitored and limited if necessary there are greeters at the entrances; providing programs and to answer questions.			
48. Describe any entertainment being provided 1. live Reindeer 2. wagon rides 3. live alpacas 4. music performances ; German Guitarist , Narren 5. choirs 6. Saint Nicholas 7. Christkind 8. Facepainting 9. Children's Lantern Parade 10. Baloon Artist 11. Storytelling 12. Children's Charactors such as Frozen Char.plus others			

49. Describe food and beverage plans for the event, including who will be providing any food or beverages and what other licenses or permits will be obtained from any jurisdiction for this service.

1. Food Trucks -- 10
2. Beirgarten-- alcohol temp licsense -- by Mn Christkindlmarkt Inc. [beer]
3. Gluhwein booth -- Temp. Alcohol license -- by Mn Christkindlmarkt, Inc.[wine]
4. 5-6 Food vendors in tents
5. all food vendors are required to obtain their proper permits and licenses

50. Describe how any emergencies or medical needs occurring during the event will be met
there is a First Aid booth on site and staffed during the event
in emergencies they will contact 911.

Sanitation and garbage disposal is the responsibility of the event sponsor. Staff will review this information for adequacy based on planned attendance.

51. Will you be providing additional trash receptacles?



Yes

Company providing this service: Waconia Roll off

Number of receptacles: large dumpster and extra trash containers #20

What is the plan for picking these receptacles up following the event?

pick up for dumpster is on Dec 8 or 9th



No

Explain how trash will be managed as part of the event:

staff will monitor the trash containers and empty as needed

52. Will you be providing toilets and wash stations?



Yes

Company providing this service: TBD

Number of toilets: 6

Number of wash stations: 2

What is the plan for picking these items up following the event?

they are picked up on Dec.8th or 9th



No

Explain how these needs will be met for event attendees:

the Biffs are serviced each day early in the a.m.

B. Information about Amplified Sound

53. INDICATE WHICH OF THE FOLLOWING APPLIES TO THIS EVENT:

- ☒ Maximum allowable sound pressure level no more than 85 decibels measure at the property line or venue boundary.
- ☐ Waive the maximum allowable sound pressure level and require the amplified sound to terminate no later than 10:30 PM
- ☐ There will be NO amplified sound at this event.

54. Describe the means and method proposed by you as the applicant to prevent noise from the event from unreasonably disturbing those persons who live or work in the vicinity of the event.

we own the sound system and will be monitored. by staff.

C. Information about any public right of way closures

55. Are you requesting any kind of public right of way closure as part of this event?

- ☒ Yes, for a very limited duration less than 15 minutes
- ☐ Yes, for 15 minutes or longer – an obstruction permit through Public Services Department will be required
- ☐ No – if no, please skip the remainder of this section and jump to subsection D

When a street is to be closed for over 15 minutes, a detour is to be established and signed to provide a designated route around the event. A detailed layout of the route and arrangements for traffic control must be done by a certified vendor using the Manual of Uniform Traffic Control Devices standards. Law Enforcement Officers must be utilized at all traffic controlled intersections. Public Services time for temporary traffic signal modifications, additional signage, or other City costs may be charged.

In addition all events with street closures must include an emergency plan detailing access for emergency vehicles. Road closures are not allowed for locations where there are no other access options for the businesses or residents

56. Attach a detailed diagram of any proposed closure, and explain here exactly what is pictured in the diagram and intended in terms of the closure

TBD; the childrens Lantern Parade
TBD- Opening Parade on Main Street

57. Are you proposing a street closure that will impact residential properties?

- ☒ Yes – if yes, you must notify all properties at least 7-days in advance of the event of the closure
- ☐ No

58. Are you proposing a street closure that will impact commercial properties?

- ☒ Yes
 - ☐ No
- If yes, you must notify all businesses at least 14-days in advance of the closure.

D. Information about any alcohol as part of the event

59. Are you planning to serve alcoholic beverages as part of this event?

- ☒ Yes – if yes, please answer the following questions
☐ No – if no, please skip the remainder of this section and jump to Section 4 of the application

60. Which of the following are you requesting as part of serving alcoholic beverages?

- ☐ Temporary Liquor License (requires a separate application)
☐ Designation of the special event as a Community Festival to allow on-sale licensee(s) to provide service
☐ Service by licensed on-sale licensee(s) on Municipal Facilities
☐ Use of licensed caterer(s) who will be providing alcohol service incidental to the service of food
☐ Other

If you indicated other, please explain how alcoholic beverages will be provided as part of this event, by whom, and under what authority

61. If you intend to apply for a temporary liquor license, is the same entity applying for the liquor license as the special event permit?

- ☒ Yes
☐ No – Name of the organization/entity applying for a temporary liquor license also serving as an event sponsor:

Indicate what type of organization will be applying for the liquor license:

- ☐ Club
☐ Religious Organization
☐ Political Committee Registered Under Minn. Stat. Section 10A.14
State University
☐ Brewer or Microdistillery
☐ Charitable Organization
☒ Non-Profit Organization

*If the organization is not one of the above, it is not eligible to apply for a temporary liquor license

If the organization is a club or a charitable, religious or non-profit organization, has it been in existence for at least 3 years?

- ☒ Yes
☐ No-the organization is not eligible for a temporary liquor license

Note: A temporary liquor application must be received by the City Hall's Office NO LATER 45 DAYS BEFORE THE EVENT. There is no ability to make any exceptions to this requirement.

62. Please list all on-sale licensees who will be providing liquor service as part of this event under this designation. Certificates of insurance specifically covering this event must also be provided for all vendors.

Minnesota Christkindlmarkt, Inc.

63. If a licensed caterer will be used as part of the event, indicate the name and state license number of the caterer

64. List who will be carrying liquor liability insurance for this event

Minnesota Christkindlmarkt, Inc.

65. Indicate the specific area(s) liquor will be dispensed and consumed, and what measures will be followed to ensure liquor is only dispensed to event attendees who are of legal age, and that no liquor leaves the authorized area

1. Beirgarten and Gluhwein booths are in the park tickets will be sold for beverages and ages will be checked and wrist bands will be given as appropriate. Persons with beverages will be not allowed to leave the site. there are 2 entrances staffed and they will monitor addendees as they leave the site. the site will be fenced with 2 entrances/exits.

66. Do you plan to hire off-duty officers to provide security during the event (required with alcohol service)?

☐ Yes

☒ No

Contact Carver County Sheriff's Office. 952-361-1231

67. Fireworks Display as Part of the event?

☐ Yes

☒ No

If you answered yes to the above, please contact the Fire Department at 952-442-2316 in order to request a Fireworks Display Permit

68. Tents or other membrane structures to be erected as part of the event?

☒ Yes

☐ No

69. If you answered yes to question 68, please name the tent provider/company. Please also list the square footage and dimensions of your tent. If you do not have or need a tent provider please state so below.

TBD / may be Ultimate Events; 10x 10 , 10x20, 10x40, , 10x50 these #'s are still TBD

If your tent is over 400 square ft. Please contact the Planning Department for a temporary structure permit. 952-442-2184

Section 4. APPLICATION VERIFICATION AND ACCEPTANCE OF RESPONSIBILITY

Notice of Collection of Private Data

The information collected and required as part of a license application will be used to determine eligibility for a City of Waconia License or Permit. Disclosure of this information is voluntary. It is not legally required to provide requested data, however, failure to do so may mean the City of Waconia is unable to process this application.

Social Security Numbers and Birth Dates are classified as private data, and are not available to the public. Access to this data is limited to staff with a business need in order to determine license eligibility, and to administer and manage the licensing program.

Disclosure of a Minnesota Tax ID Number is required by Minnesota Statutes 270C.72, and this information may be requested by and released to the Minnesota Commissioner of Revenue.

All other information contained in this application is public information upon submission pursuant to the Government Data Practices Act, Minnesota Statutes Chapter 13. Individuals have the right to see and obtain copies of the data maintained on them, including private data, and also have the right to be told the contents and meaning of the data, and to contest the accuracy and completeness of the data.

A SIGNATURE VERIFYING THE OVERALL ACCURACY AND COMPLETENESS OF THIS APPLICATION BY THE OWNER, PARTNER, OR OFFICER OF THE ENTITY APPLYING IS REQUIRED IN ORDER TO PROCESS THIS LICENSE APPLICATION

I, (print name) myrle mackenzie, agree to strictly comply with all the laws of the State of Minnesota governing the taxation of business and all ordinances of the City of Waconia, and that I intend to comply with the special event policy as well as any conditions of approval that may be placed on the permit if granted. I understand I can review all City ordinances on the City website or in the City Hall's Office.

I affirm I have no intention or agreement to transfer the permit being applied for to another person or entity, or to allow any other person or entity to operate under the authority of the permit. I understand that by submitting this application, I hereby consent to allow the appropriate City personnel, or any authorized representative or agents, to inspect the event premises for the purpose of ensuring compliance with the law and any permit conditions at any time the permit is active. I also understand that a denial of permission for such a lawful inspection of the premises is a violation of the permit provisions.

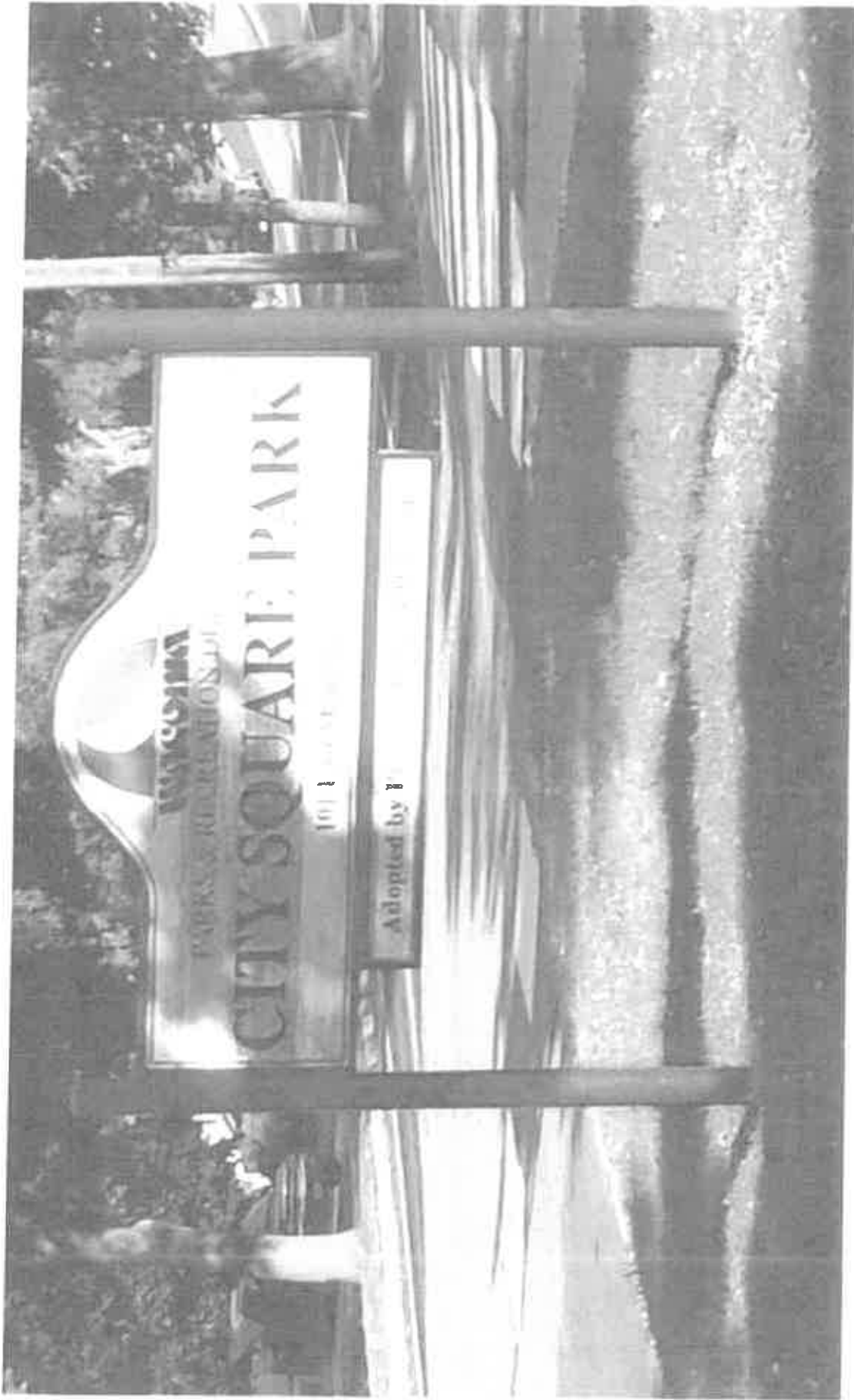
I hereby certify that I have read and understand every question in this application and that the answer to every question is true to my knowledge, information and belief. I further understand that the giving of false information as part of this application, regardless of when it is discovered, and/or failure to give required pertinent information can constitute cause for denial, suspension, or revocation of any permit issued.

Signature of Applicant



3/11/2025

Date



2 of 2 Photos

City Hall 26.32mi

From: Myrle M. Mackenzie
To: Shane Fineran
Cc: Nicole Waldron
Subject: 2025 Christkindlmarkt in Waconia site plan
Date: Saturday, May 17, 2025 3:26:37 PM
Attachments: Scan_20250517.pdf

Shane,

1. the Christmas site plan is attached
2. the street closure is for Spruce St. which is where the food trucks will be located.

they will arrive on Thursday Dec. 4th and early Dec. 5th. Friday morning

and Dec. 11th and early Dec 12th they will be removed on Sunday Dec. 7th and Dec. 14th.

3. we would request no parking on the perimeter of the park

4. the main entrance gate will be on Main Street

5. we could have some parking on Pine street which would be reserved for handicap parking only.

6. the decorating would be scheduled to begin on Sunday Nov 30th , the tents would start being set up

depending on the weather on Dec. 1st, 2nd, 3rd.

7. Dec. 4th and early Dec 5th the vendors would be scheduled to set up their product in their booths

8. Christmas items, Tents, Biffs, Dumpster, etc. will be removed Mon. Dec. 15th.

schedule for festival

Friday Dec. 5th opens noon to 7:00pm

Saturday Dec. 6th opens 10:00am - 7:00pm

Sunday Dec 7th opens 10:00am - 5:00pm

Friday Dec. 12th opens noon to 7:00pm

Saturday Dec. 13th opens 10:00am - 7:00pm

Sunday Dec 14th opens 10:00am - 5:00pm

Myrle M Mackenzie
President
Christmas in Waconia
myrlemac@aol.com
952-292-8898



REQUEST FOR CITY COUNCIL ACTION

Meeting Date:	June 2, 2025
Item Name:	9.3. Professional Services Agreement for the Design and Construction Administration of Water Treatment Plant No. 4 and Authorize State Capital Funding Request
Originating Dept:	Public Services
Presented By:	Jon Haukaas
Previous Council Action:	Resolution No. 2025-097 Authorizing a Request for Qualifications for Design and Construction Administration of Water Treatment Plant No. 4
Item Type:	Regular Session

RECOMMENDATIONS/COUNCIL ACTION/MOTION REQUESTED: Adopt Resolution No. 2025-157 Authorizing Acceptance of a Professional Services Agreement with SEH, Inc for Design and Construction Administration of Water Treatment Plant No. 4, CIP Project No. 318 Adopt Resolution No. 2025-158 Authorizing a 2026 Capital Budget Request to the State of Minnesota for the Watter Treatment Plant No. 4 Project

EXPLANATION OF AGENDA ITEM:

With the acceptance of the Water Supply Plan Update and subsequent discussions of expanding the Water System for the future growth of the city, the next step to advance this work is to contract with an experienced engineering firm to design a new water treatment plant, including contract administration and support during construction. On March 17, 2025, the City Council authorized the solicitation of potential firms through a Request for Qualifications (RFQ) process. Staff were also directed to prepare a State of Minnesota Capital Budget Request for assistance to pay for the project.

This RFQ was sent to six highly qualified firms with experience in this type of project. Proposals were submitted by four firms. The other two either had high workloads that could not meet our timeline or did not feel they could be competitive.

These proposals were evaluated based on the quality of the firm, experience of the design team proposed, their understanding of the project and design approach, experience on similar projects, and key decision points to advance the project. The evaluation of written materials narrowed the choices down to two finalists. The two finalists were asked to come in for in-person interviews where additional questions and discussions led to a recommendation to accept the proposal from SEH, Inc. and negotiate a Professional Services Agreement.

SEH has provided a draft Professional Services Agreement that is being reviewed by the City Attorney. Staff recommends the City Council authorize the City Administrator to negotiate a final Professional Services Agreement with final approval subject to the City Attorney reviewing the agreement and the agreement being revised to include recommended changes.

Additionally, staff recommends adoption of the Resolution authorizing a 2026 Capital Budget Request to the State of Minnesota requesting funds to help pay for the project.

ATTACHMENTS:

1. Resolution 2025-157 Accept Professional Services Agreement for Water Treatment Plant No. 4
2. Resolution No. 2025-158 2026 Capital Budget Request

FINANCIAL IMPLICATIONS:

Funding Sources & Uses:

Budget Information:

☒ Budgeted
☐ Non-Budgeted
☐ Amendment Required

ADVISORY BOARD RECOMMENDATIONS:

Planning Commission:

Park Board:

Personnel Committee:

Other:

**CITY OF WACONIA
RESOLUTION NO. 2025-157**

**RESOLUTION AUTHORIZING ACCEPTANCE OF A PROFESSIONAL SERVICES
AGREEMENT WITH SEH, INC. FOR DESIGN AND CONSTRUCTION
ADMINISTRATION OF WATER TREATMENT NO. 4, CIP PROJECT NO. 318**

WHEREAS, one of the City’s Priorities “Infrastructure – managing, maintaining, and improving our current and future physical assets”; and

WHEREAS, the City has planned for a new Water Treatment Plant No. 4 identified as CIP Project No. 318 ; and

WHEREAS, plans and specifications must be developed for the project meeting the requirements and approval by the Minnesota Department of Health prior to construction of the project; and

WHEREAS, the City Council authorized on March 17, 2025 a Request for Qualifications process to solicit proposals from multiple firms to perform design and construction administration; and

WHEREAS, a review of the proposals by staff and the City Council CIP subcommittee determined that the proposal from SEH, Inc. provides the best value for the City’s needs.

NOW, THEREFORE, BE IT RESOLVED, That the City Council of the City of Waconia hereby authorizes the City Administrator to negotiate a Professional Services Agreement with SEH, Inc. for the Design and Construction Administration of Water Treatment Plant No. 4, CIP Project No. 318; and

BE IT FURTHER RESOLVED, that this Professional Services Agreement is subject to review by the City Attorney and the PSA being revised to reflect such recommended changes prior to final acceptance.

Adopted by the City Council of the City of Waconia this 2nd day of June, 2025.

Tim Litfin, Mayor

Attest: _____
Jackie Schulze, City Clerk

CITY OF WACONIA
RESOLUTION NO. 2025-158

**A RESOLUTION AUTHORIZING A 2026 CAPITAL BUDGET REQUEST TO THE
STATE OF MINNESOTA FOR THE WATER TREATMENT PLANT #4 PROJECT**

WHEREAS, under the provisions contained in Minnesota Statutes 16A.86, Subd. 3a (6) sets out the process by which local governments and political subdivisions may request state appropriations for capital improvement projects. The Governor and Legislature will consider these bonding requests in the 2026 session; and,

WHEREAS, Local governments should submit their capital budget requests to Minnesota Management and Budget (MMB) by June 13, 2025; and

WHEREAS, the City of Waconia has identified a need for State financial assistance in addition to funding from local partners and other competitive funding sources for the Water Treatment Plant #4 Project; and

WHEREAS, the City of Waconia considers the funding for the Water Treatment Plant #4 project to be the second priority for the community for projects submitted by the city to the 2026 Capital Budget process; and

WHEREAS, the proposed Capital Budget request will construct a new treatment facility to treat for iron and manganese and provide critical system redundancy due to removal of treatment facility #2 from the city's water system and treatment facility #3 being beyond its useful life, lacking efficiency and reliability; and

WHEREAS, the City of Waconia has the legal authority to apply for Capital Budget assistance, and has the financial, technical, and managerial capacity to ensure proper construction, operation and maintenance of the project for its design life; and

NOW THEREFORE, BE IT RESOLVED that the City of Waconia is authorized to submit the necessary 2026 Capital Budget application and information to the Minnesota Management and Budget Office.

Adopted by the City Council of the City of Waconia on this 2nd day of June 2025.

Tim Liftin, Mayor

Attest: _____
Jackie Schulze, Assistant City Administrator