

# WACONIA PARK BOARD MEETING AGENDA



Thursday, March 20, 2025  
6:30 PM

## VISION STATEMENT

A thriving, connected community with deep roots: a great place to live for a lifetime.

## MISSION STATEMENT

A city that leads, serves, and governs to enhance the quality of life for all community members.

CHAIR: LACEY SHAW  
MEMBER: THOMAS ADAMINI  
MEMBER: LEAH SOLTIS  
MEMBER: BEN STRASHEIM  
MEMBER: TAMI PETERSON  
ALTERNATE MEMBER: LUCAS REINERS

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**NOTE: TO ENSURE THAT YOU ARE PRESENT FOR ITEMS OF INTEREST, PLEASE BE PRESENT AT 6:30 P.M.**

Those with items on the agenda should reach out to their staff contact. Others who wish to participate in the meeting, please contact the Community Development Director at 952-442-3106 or [lbraaten@waconia.org](mailto:lbraaten@waconia.org) to make certain that you are called upon during the meeting.

1. **Call Meeting to Order**
2. **Approval of Agenda**
3. **Approval of Minutes**
  - 1) [Approve Meeting Minutes of February 20th, 2025](#)  
Motion to approve meeting minutes of February 20th, 2025.
4. **Regular Business**
  - 1) [Island View Park Amenity Survey Results](#)  
Discussion & Direction
5. **Staff Park Items Update**
6. **Board Updates & Questions**
7. **Adjourn**

**Upcoming Meetings**



**REQUEST FOR CITY COUNCIL ACTION**

<b>Meeting Date:</b>		March 20, 2025			
<b>Item Name:</b>		Approve Meeting Minutes of February 20th, 2025			
<b>Originating Department:</b>		Administration			
<b>Presented by:</b>		Shane Fineran			
<b>Previous Council Action</b> (if any):					
<b>Item Type (X only one):</b>	Consent	<input checked="" type="checkbox"/>	X	Regular Session	Discussion Session
<b>RECOMMENDATIONS/COUNCIL ACTION/MOTION REQUESTED</b> <i>(Include motion in proper format.)</i>					
Motion to approve meeting minutes of February 20th, 2025.					
<b>EXPLANATION OF AGENDA ITEM</b> <i>(Include a description of background, benefits, and recommendations.)</i>					
<b>Attachments:</b>					
1. <a href="#">2.20.25 Park Board Minutes.pdf</a>					
<b>FINANCIAL IMPLICATIONS:</b>			<b>ADVISORY BOARD RECOMMENDATIONS:</b>		
Funding Sources & Uses:					
Budget Information:			Planning Commission		
_____ Budgeted			Parks and Recreation Board		
_____ Non Budgeted			Safari Island Advisory Board		
_____ Amendment Required			Other		

**CITY OF WACONIA  
MINUTES OF SCHEDULED MEETING  
PARKS & RECREATION BOARD  
February 20<sup>th</sup>, 2025**

Pursuant to due call and notice thereof, the Regular Meeting of the Waconia Parks & Recreation Board in the City Council Chambers was called to order at 6:28 p.m. by Adamini.

**Park Board Members Present:** Ben Strasheim, Tom Adamini, Tami Peterson, Lucas Reiners. Leah Soltis

**Park Board Members Absent:** Lacey Shaw

**Council Liaison:** None

**Staff Present:** Shane Fineran, Mike Mawdsley

**Guests:** Tim Litfin, Ryan Palmby

**Adopt Agenda**

Peterson made a motion to approve the agenda, seconded by Strasheim. All in favor.

**Approval of Minutes from January 16<sup>th</sup>, 2025 Meeting**

Peterson made a motion to approve the meeting minutes, seconded by Strasheim, All in favor.

**Regular Business**

1. Sketch Plan – Elm Creek Ridge

The Park Board received a presentation by Ryan Palmby with Magellan Development for a sketch plan which includes the eastern 23 acres of PID# 090261211), which is currently located within Waconia Township. The property is included in the City's 2040 Comprehensive Plan as a developable mix of low density and medium density residential. The subject area is located within Transition Area 2, which assumes development between 2020 and 2030.

The sketch plan includes medium density residential directly south of the Waterford neighborhood and bounded by Elm Creek Road to the south. The sketch plan does not include any developed park land and the cash in lieu valuation would be \$153,010.00. The Park Board recommendation of park land dedication is requested.

The board discussed the proximity of this neighborhood to other park land areas within Waterford to the north and Woodland Creek to the east across Highway 284. With existing or future park and playground within close proximity the park board consensus was that cash in lieu of park land dedication would be sufficient.

Adamini motioned to recommend cash in lieu of fee be collected, Peterson seconded. All in favor.

**Staff Updates**

Administrator provided update to the equipment order and installation schedule for Windmill Creek playground for May or June. Lack of snow has provided opportunity for tree work within parks and trail corridors.

**Board Updates**

None

**Adjournment**

Adamini motion to adjourn. Peterson second. All in favor. Adjourn at 6:55 p.m.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Shane Fineran". The signature is stylized with a large, looping initial "S" and a long, sweeping underline.

Shane Fineran  
City Administrator



**REQUEST FOR CITY COUNCIL ACTION**

<b>Meeting Date:</b>	March 20, 2025
<b>Item Name:</b>	Island View Park Amenity Survey Results
<b>Originating Department:</b>	Administration
<b>Presented by:</b>	Shane Fineran

**Previous Council Action** (if any):

<b>Item Type (X only one):</b>	Consent		Regular Session	X	Discussion Session	
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**RECOMMENDATIONS/COUNCIL ACTION/MOTION REQUESTED** *(Include motion in proper format.)*

Discussion & Direction

**EXPLANATION OF AGENDA ITEM** *(Include a description of background, benefits, and recommendations.)*

A post card survey with a link bringing respondents to an online survey was sent to residents in the Island View Estates neighborhood to gather feedback on preferred amenities for the neighborhood park in this area. The survey will be open until March 20th and current results will be provided at the meeting. The Park Board will discuss preferred amenities for incorporation into buildout plan for budgeting purposes in 2026.

Survey results as of March 17 are attached.

**Attachments:**

1. [image \(1\).png](#)

<b>FINANCIAL IMPLICATIONS:</b> Funding Sources & Uses: PIR	<b>ADVISORY BOARD RECOMMENDATIONS:</b>
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Budget Information: <input checked="" type="checkbox"/> Budgeted <input type="checkbox"/> Non Budgeted <input type="checkbox"/> Amendment Required	Planning Commission	
	Parks and Recreation Board	
	Safari Island Advisory Board	
	Other	

● 2-5 Year Old Play Structure	10
● 5-12 Year Old Play Structure	10
● All Ages Play Structure	15
● Basketball Court	33
● Accessible Play Features	1
● Swings	22
● Picnic Feature	3
● Picnic Shelter	11
● Shade Structure	13
● Yard Games	10
● Landscaping/Plantings	14
● Unprogrammed Play Space/Turf Areas	11
● Other	12

