

CITY OF WACONIA
MARCH 24, 2025

1) **CALL MEETING TO ORDER AND ROLL CALL**

Council Members Present: Grengs, Coleman, Siddons, and Mayor Litfin.
Council Members Absent: Nick Gleason

Staff Present: Shane Fineran, Jackie Schulze, Nevin Waldron, and Jon Haukaas

2) **PLEDGE OF ALLEGIANCE**

3) **ADOPT AGENDA**

Motion by Coleman second by Siddons to Adopt the Agenda as Published.
MOTION CARRIED

4) **VISITOR'S PRESENTATIONS, PETITIONS, CORRESPONDENCE**

None

5) **ADOPT CONSENT AGENDA**

None

6) **COUNCIL BUSINESS**

6.1 **City Hall Facility Improvements: Furniture Order**

Cover Page

Resolution No. 2025-099 Approving Office Furniture Order as Part of CIP Project No. 688

Q711312 Q2 City Hall 2025 03-20-2025

Q711318 Maple Conference Room 03-21-2025

Q710268 PUBLIC SERVICE OFFICES 03-20-2025

Jackie Schulze, Assistant City Administrator, stated that staff received notice from the supplier that there will be price increases effective March 27th. In 2021, Council directed staff to break this project into phases which have been completed over the last few years. In January 2025, Council directed staff to acquire quotes for paint, furniture, and carpet. The paint and carpet quotes will be brought to the Council at the April 7th meeting. This will be updating the furniture for the private offices, the Maple Conference Room, as well as adding a set of cubicles in the front desk area. This also includes the furniture for the

Public Services Director's office and front space. By combining these orders will save the City design and shipping costs. This vendor is on the State contract.

Motion by Grengs second by Siddons to Adopt Resolution No. 2025-099 Approving Office Furniture Order as Part of CIP Project No. No. 688.
MOTION CARRIED

6.2 [Accept Bids and Award the Contracts for the 2025 Downtown Phase 3 Reconstruction and the Purchase of Lighting Equipment.](#)

[Cover Page](#)

[Resolution No. 2025-100 Authorizing Award of Construction Contract for the 2025 Downtown Reconstruction Phase 3 to GMH Asphalt Corporation](#)

Jon Haukaas, Public Services Director, stated that four prime bids were opened on March 20th. Bolton & Menk and staff have reviewed all bids and recommend the low bid from GMH Asphalt. GMH Asphalt was the contractor for Phase 1 of this project as well as other projects in the City. The pre-construction meeting will be scheduled within the next two weeks.

Mayor Litfin requested a breakdown of the Phases of this portion of the project. Haukaas stated that Stage 1 is 1st Street from Olive Street to the west beginning in May removing the asphalt and doing the utility work. Stage 2 will be on Olive Street from north of 1st to the alley between 1st street and 2nd street. There will be smaller focused areas to minimize the impact to the adjacent businesses. Stage 3 will be south of the alley and all of 2nd street. All in coordination with the apartment project. The storm water tank will now be done early in the project. There will be on-going coordination with all businesses. Jon also explained the incentives within the contract to meet completion dates.

The Mayor is requesting possible removal of the bump out in front of the theatre to capture more parking spaces.

Motion by Coleman second Grengs to Adopt Resolution No. 2025-100 Authorizing Award of Construction Contract for the 2025 Downtown Reconstruction Phase 3 to GMH Asphalt Corporation
MOTION CARRIED

[Resolution No. 2025-101 Accepting Bids and Approving the Purchase of 2025 Street Lighting Equipment](#)

[03-20-2025 Downtown Reconstruction Phase 3 Award](#)

Jon Haukaas, Public Services Director, stated this bid was also opened on March 20th. Requests were sent to four local suppliers and the City received two. Staff recommend the low bid received from Border Electric. Staff are requesting approval at this time as there is a 12-14 week lead time on this equipment.

Motion by Siddons second by Grengs to Adopt Resolution No. 2025-101 Accepting Bids and Approving the Purchase of 2025 Street Lighting Equipment
MOTION CARRIED

7) ITEMS REMOVED FROM CONSENT AGENDA

None

8) STAFF REPORTS

None

9) BOARD REPORTS

Council Member Siddson: None

Council Member Grengs: None

Council Member Coleman: Thanked staff for the great turnout for the Social District Information Meeting/Open House and is hopeful to move forward with this project.

Mayor Litfin: None

10) ANNOUNCEMENTS

None

11) ADJOURN REGULAR MEETING

Motion by Coleman second by Grengs to adjourn the March 24, 2025, Waconia City Council meeting at 5:15 p.m.

MOTION CARRIED

Tim Litfin, Mayor

ATTEST: _____

Sue Schwalbe, Office Assistant