

CITY OF WACONIA
MARCH 3, 2025

1) [**CALL MEETING TO ORDER AND ROLL CALL**](#)

Council Members Present: Derek Siddons, Jeff Grengs, Nick Gleason, and Mayor Tim Litfin.

Council Members Absent: Jaccob Coleman

Staff Present: Shane Fineran, Jackie Schulze, Jon Haukaas, Nicole Meyer, Justin Sorensen, Jody Lechner, and City Attorney Mike Melchert

2) [**PLEDGE OF ALLEGIANCE**](#)

3) [**ADOPT AGENDA**](#)

Motion by Grengs second by Gleason to Adopt the Agenda as Published.

MOTION CARRIED

4) [**VISITOR'S PRESENTATIONS, PETITIONS, CORRESPONDENCE**](#)

Reidun Trostad, 9424 Glacier Road, a Junior at Waconia High School. She is on the Student Council and is here to present an update to the Council of the events at Waconia High School. Reidun shared her interests, what is happening at the High School, things for improvement, goals for the Mayoral board and a description of the student life at Waconia High School. Reidun and the Mayor are implementing a Mayoral Board as a leadership opportunity for high school students. The main reason is to create a connection between the City Council and the School District to discuss important issues and create interest in City work and opportunities for students.

Also students in attendance: Nic Maass, 1304 Brenda Road and Zach Robbins, 10595 Elm Creek Road.

5) [**ADOPT CONSENT AGENDA**](#)

5.1 Approve City Council Minutes February 18, 2025

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[February 18, 2025 City Council Minutes](#)

5.2 Approve March 3, 2025 Expenditures

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5.3 Approve Appointment of Fire Captains for the remainder of term.

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[Resolution No. 2025-076 Appointing Fire Department Officers](#)

- 5.4 Accept Donation and Approve Pass Thru Recommendation - Waconia Fire Relief Association

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[Resolution No. 2025-077 Accepting Donation and Pass Thru Recommendation From Waconia Fire Relief Association](#)

- 5.5 Contractor Pay Request #1 - Industrial Park Wetland Excavation

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[02-26-2025 Industrial Park Wetland Payment Request #1](#)

- 5.6 Approve Purchase of Replacement Speed Signal and Trailer - Capital Equipment Project No. 832

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[Resolution No. 2025-078 Authorizing Acquisition of Replacement Speed Signs and Trailer](#)

[02-11-2025 Quote All Traffic Solutions Signatures](#)

[Specifications Traffic Logix Safe Place Evolution](#)

[Manual Traffic Logix Safe Pace Cruiser](#)

- 5.7 Approve Purchase of Metal Pless Snowplow Skidsteer Attachment

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[Resolution No. 2025-079 Authorizing Acquisition of Metal Pless Plow for Skidsteer](#)

[02-14-2025 Storm Equipment Quote](#)

- 5.8 Authorizing Approval of Sale or Disposal of Surplus Equipment

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[Resolution No. 2025-080 Approving Surplus Equipment and Sale](#)

- 5.9 Call Public Hearing - Revision to City's Fee Schedule : Waconia City Code - Chapter 1100 & 1101

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- 5.10 Verizon Tower #2 Lease Amendment

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[First Amendment to Site Lease Agreement with Verizon Wireless](#)

- 5.11 Carver County CDA Community Growth Partnership Initiative Grant

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[Resolution No. 2025-081 Approving Carver County CDA Community Growth Partnership Initiative Grant Application](#)

[2025 CGPI Predevelopment Application](#)

- 5.12 Minor Subdivision - Falk/Lovaasen

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[Resolution No. 2025-082 Approving Minor Subdivision for the Properties 9550, 9780, and 10080 Little Avenue](#)

[Location Map](#)

[Minor Subdivision Plan Set](#)

- 5.13 Approve the Sidewalk Cafe License and Encroachment Agreement with Waconia Brewing

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[Resolution No. 2025-083 Approving Sidewalk Cafe License and Encroachment Agreement for Waconia Brewing Company](#)

[Outdoor Patio Plan for Waconia Brewing Company](#)

- 5.14 Approve Special Event Permit for Don't Worry Be Hoppy 5K, 10K and Kids Run.

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[Resolution No. 2025-084 Approving Special Event Permit for Don't Worry Be Hoppy 5K, 10K, and Kids Run](#)

Waconia Brewing Company Letter 01-29-2025

Special Event Permit Application

Location Map

Parking Lot Map

5.15 Authorize Hire for Public Services Asset Management/GIS Technician

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Resolution No. 2025-085 Authorizing Public Services Asset Management/GIS Technician Hire

Motion by Siddons second by Grengs to Adopt the Consent Agenda as Published Removing Item #5.10 Verizon Tower #2 Lease Amendment.
MOTION CARRIED.

6) COUNCIL BUSINESS

6.1 Prepare Plans & Specifications and Authorize Advertisement for Bids - Wildcat Way Reconstruction

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Resolution No. 2025-086 Authorizing Prepare Plans and Specifications and Authorizing Advertisements for Bids Wildcat Way Reconstruction Project

Jon Haukaas, Public Services Director, stated that the Council approved the acceptance of including Wildcat Way into the Municipal State Aid System at the February 18th meeting. Staff will include 12-15 parking stalls in the design as directed. Staff will develop and submit plans for approval from the Office of State Aid for Location Transportation which is required to access funding for the project. Staff was also directed to try to include cross walk safety and speed bumps.

Motion by Gleason second by Siddons to Adopt Resolution No. 2025-086 Authorizing Preparation of Plans & Specifications and Authorizing Advertisement for Bids for the Wildcat Way Reconstruction Project.
MOTION CARRIED

7) ITEMS REMOVED FROM CONSENT AGENDA

At the request of Mayor Litfin, Agenda Item #5.10 was removed from the Consent Agenda for discussion.

Shae Fineran, City Administrator stated that the City leases locations on water towers to various cellular and telecommunications companies. Verizon has a site on Tower #2. The original lease expires at the end of 2026 and Verizon reached out to extend the lease. The term of the extension is that the initial term will be for a period of five years with astatically renewal for four additional terms of five years each. There will be an automatic increase of 5% every year.

Motion by Grengs second by Siddons to Approve the First Amendment to Site Lease Agreement the Verizon Wireless
MOTION CARRIED

8) **STAFF REPORTS**

None

9) **BOARD REPORTS**

Council Member Siddons: Will not be attending the School Board Meeting tonight.
Council Member Gleason: Nothing to report
Council Member Grengs Nothing
Mayor Litfin: February 20th attended the Park Board Meeting
February 24th attended the Groundbreaking Ceremony for Olive and
Second Apartments and Retail Project

10) **ANNOUNCEMENTS**

Jackie Schulze, Assistant City Administrator, reminded the Council of the Waconia Stewardship Award deadline of March 15, 2025. The City has received approximately 4 nominations to date.

11) **ADJOURN REGULAR MEETING**

Motion by Gleason second by Grengs to Adjourn the March 3, 2025, Waconia City Council Meeting at 6:30 p.m.
MOTION CARRIED

Tim Litfin Mayor

ATTEST: _____

Sue Schwalbe, Office Assistant

