

CITY OF WACONIA
JANUARY 2, 2024

1) **CALL MEETING TO ORDER AND ROLL CALL**

Pursuant to due call and notice thereof, the regular meeting of the City Council of the City of Waconia was called to order by Mayor Waldron at 6:00 p.m. The following members were present: Nicole Waldron, Randy Sorensen, Steve Yetzer, Nick Gleason, and Jeff Grengs

2) **PLEDGE OF ALLEGIANCE**

3) **ADOPT AGENDA**

No changes to the agenda.

Motion by Sorensen, seconded by Gleason to adopt the agenda. **MOTION CARRIED.**

4) **VISITOR'S PRESENTATIONS, PETITIONS, CORRESPONDENCE**

Nothing listed for Visitor's Presentation.

5) **ADOPT CONSENT AGENDA**

5.1 Approve January 2, 2024 Expenditures

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[Council List Expenditures 01-02-2024](#)

5.2 Adopt Resolution No. 2024-001 Appointing Acting Mayor

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[Resolution No. 2024-001 Appointing Acting Mayor](#)

5.3 Adopt Resolution No. 2024-002 Appointing Council Representatives to Advisory Boards

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[Resolution No. 2024-002 Appointing Council Representatives to Advisory Boards](#)

5.4 Adopt Resolution No. 2024-003 Appointing Council Liaison Appointments

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[Resolution No. 2024-003 Appointing Council Liaison Appointments](#)

- 5.5 Adopt Resolution No. 2024-004 Approving Council Committee Appointments

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[Resolution No. 2024-004 Approving Council Committee Appointments](#)

- 5.6 Adopt Resolution No. 2024-005 Appointing Bond Counsel

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[Resolution No. 2024-005 Appointing Bond Counsel](#)

- 5.7 Adopt Resolution No. 2024-006 Appointment of City Attorney

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[Resolution No. 2024-006 Appointing City Attorney](#)

[MHS Engagement Letter](#)

- 5.8 Adopt Resolution No. 2024-007 Designating Official Newspaper

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[Resolution No. 2024-007 Designating Official Newspaper](#)

- 5.9 Adopt Resolution No. 2024-008 Appointment of Consulting Engineer

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[Resolution No. 2024-008 Appointing Consulting Engineer of Bolton & Menk, Incorporated](#)

[Bolton & Menk Engagement Letter 2024](#)

- 5.10 Adopt Resolution No. 2024-009 Appointment of City Insurance Agent

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[2024-09 Insurance Agent Res.](#)

- 5.11 Adopt Resolution No. 2024-010 Appointment of Fiscal Advisor

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[Resolution No. 2024-010 Appointment of Fiscal Advisors](#)

- 5.12 Adopt Resolution No. 2024-011 Designating Official Depositories

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[Resolution No. 2024-011 Designating Official Depositories](#)

- 5.13 Adopt Resolution No. 2024-012 Approving Park Board Appointments

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[Resolution No. 2024-012 Approving Park Board Appointments](#)

- 5.14 Adopt Resolution No. 2024-013 Approving Temporary On-Sale Liquor License for the Church of St Joseph

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[Resolution No. 2024-013 Temporary On-Sale Liquor License Church of St. Joseph](#)

- 5.15 Adopt Resolution No. 24-014 Approving Application for Exempt Permit for Church of St. Joseph

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[Resolution No. 2024-014 Application for Exempt Permit Church of St. Joseph](#)

- 5.16 Adopt Resolution No. 2024-015 Approving Orchard Park Right of Way and Storm Sewer Joint Powers Agreement

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[Resolution No. 2024-015 Approving Joint Powers Agreement on CSAH 10](#)

[Joint Powers Agreement for Construction on CSAH 10 with Carver County](#)

[Orchard Park Right of Way Location Map](#)

- 5.17 Adopt Resolution No. 2024-016 Approving Security System Upgrades - CIP Projects #757 and #758

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[Resolution No. 2024-016 Approving CIP Project #757 and #758](#)

[Agreement for Brook Peterson Park with USA Security](#)

[Agreement for Ice Arena with USA Security](#)

- 5.18 Adopt Resolution No. 2024-017 Approving Investment Portfolio Diversification Due to Unspent Bond Proceeds - Fiscal Year End 2023

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[Resolution No. 2017-017 Investment Portfolio Diversification due to Unspent Bond Proceeds Fiscal Year End 2024](#)

- 5.19 Adopt Resolution No. 2024-018 Accepting Donation and Approving Pass Thru Recommendation - Waconia Fire Relief Association

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[Resolution No. 2024-018 Accepting Donation and Pass Thru Recommendation](#)

- 5.20 Adopt Resolution No. 2024-019 Accepting Grant Proceeds for Inflow & Infiltration - Metropolitan Council

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[Resolution No. 2024-019 Accepting Grant Proceeds from Metropolitan Council for Inflow and Infiltration Projects 2021-2022](#)

- 5.21 Adopt Resolution No. 2024-020 Accepting Cash Donations for Operations of the Fire Department

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[Resolution No. 2024-020 Accepting Cash Donation for Operations Fire Department](#)

- 5.22 Approve 2023 Infrastructure Improvement Project Pay Request #3 with GMH Asphalt, Inc.

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[Pay Request #3 for 2023 Infrastructure Improvements Project with Bolton & Menk](#)

- 5.23 Approve Waconia Downtown Reconstruction - Phase 1 Pay Request #7 with GMH Asphalt

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Waconia Downtown Reconstruction - Phase 1 Pay Request #7 from Bolton & Menk

- 5.24 Adopt Resolution No. 2024-024 Approving Waconia Works Loan for 25 1st Street West

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Resolution No. 2024-024 Approving Waconia Works Loan for 125 1stst Street West

Council Member Yetzer requested agenda item 5.10 be removed from the consent agenda and to request Bolton and Menk to separate the bid price with any change orders so that the Council is aware of changes to the contract. Jay Saulsbury indicated that will be added to the pay requests moving forward.

Motion by Yetzer seconded by Sorenson to adopt the consent agenda with the removal of agenda item 5.10 from the Consent Agenda. **MOTION CARRIED**

6) COUNCIL BUSINESS

- 6.1 Adopt Resolution No. 2024-021 Sidewalk Snow Removal - Stonegate Home Owners Association

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Resolution No. 2024-021 Amending the 2024/2025 Winter Maintenance Policy

Stonegate HOA Sidewalk Removal Location Map

Staff gave an overview of the agenda item and the City's current policy of snow removal. The Council adopted the updated Winter Maintenance Policy at the November 6, 2023, Council meeting and the adjacent property owners were notified by mail of the changes. The Stonegate neighborhood will be significantly impacted by this change and is requesting the Council postpone these changes until the 2024/2025 winter season as the Homeowners Association has already approved their budget for grounds maintenance.

Yetzer asked if there have by any other comments or complaints regarding this policy. Shane stated there have been approximately five neighborhoods that have questioned the policy.

Tom Adamini, 614 Highland Court, Representing Stonegate HOA. Seeking a one-year reprieve stating it is late in the year and the association has already passed their budget. The HOA believes the residents should be responsible for the plowing--the issue is the timing.

Terry Marholz, 656 Copper Court. This is a good policy, but it is the timing of the policy.

Yetzer asked the HOA what the additional cost would be for the sidewalk snow removal.

Andre Anauo, 668 Copper Court. The HOA does not have an executed agreement with its current vender; however, the vendor stated approximately \$500 per month. Appreciates the City maintaining this area for years and is requesting a one-year reprieve.

City Council members discussed if the changes should be made at this time or in the next 2024/2025 snow season. Grengs stated if the Council makes a change for one area, the change should be made for the entire City. Waldron is concerned on pulling back the budget as it has been approved.

Motion by Sorenson second by Gleason to deny the Approval of Resolution No. 2024-021. **MOTION OF DENIAL CARRIED.**

[6.2 Adopt Resolution No. 2024-022 Accepting Cash Donations for City Square Park War Memorial Monument Restoration](#)

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[Resolution No. 2024-022 Accepting Cash Donations for City Square Park War Memorial Restoration](#)

The City received a donation from the American Legion for the City Square Park War Memorial Monument Restoration Project. Council Member Sorensen has traditionally abstained from voting as he is an active member of the organization.

No discussion.

Motion by Yetzer, second by Grengs to Adopt Resolution No. 2024-022 Accepting Cash Donations for City Square Park War Memorial Monument Restoration. **MOTION CARRIED** with Council Member Sorensen abstained.

[6.3 Adopt Resolution No. 2024-023 Approving a Special Event Permit - Polar Plunge](#)

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[Resolution No. 2024-023 Approving Special Event and Temporary Noise Permit Special Olympics Polar Plunge](#)

[Special Event Permit Application Polar Plunge](#)

[Polar Plunge Area Location Map](#)

Polar Plunge Site Plan

Staff gave a review of this agenda item detailing the set-up and street closure on Oak Street North. The applicant has submitted all necessary forms. Applicant will need to provide a traffic control plan for resident access and for a 10' wide emergency access. The second condition will be that any snow removal above and beyond normal staff efforts will be invoiced to the event organizer. Chief Sorenson has reviewed the application and is satisfied with a 10' access.

Yetzer questioned if there will be any shuttle service at this event. Staff indicated the applicant is not proposing any shuttles.

Council agreed this is a great event for the City and all are supportive.

Motion by Gleason second by Grengs to adopt Resolution No. 2024-023 approving special event and temporary noise permit for the Special Olympics Polar Plunge.

MOTION CARRIED.

7) ITEMS REMOVED FROM CONSENT AGENDA

Agenda Item 5.10 Adopt Resolution No. 2024-009 Appointment of City Insurance Agent.

City Clerk Schulze gave a brief history of the City's insurance appointment process.

Yetzer requested staff to provide an RFP before the next budget cycle focusing on local agents.

Motion by Grengs second by Gleason to adopt Resolution No. 2024-009 appointment of city insurance agent. **MOTION CARRIED** 4-1 with Yetzer voting nay.

8) STAFF REPORTS

No staff reports

9) BOARD REPORTS

Sorensen – Nothing to report

Yetzer – Nothing to report

Gleason – Nothing to report

Grengs – Nothing to report

Waldron – Nothing to report

10) ANNOUNCEMENTS

Schulze announced the City is still recruiting election judges. Absentee voting for the Presidential Nomination Primary begins January 19, 2024, at City Hall for Waconia residents with the Presidential Nomination election on March 5, 2024.

Fineran announced on January 16, 2024, the State Senate Bonding Tour will be held to fund the frontage road on Highway 5.

11) **ADJOURN REGULAR MEETING**

Motion by Gleason second by Sorensen to adjourn the meeting at 7:00 p.m.

MOTION CARRIED

Work Session:

UPCOMING CALENDAR OF EVENTS/MEETINGS:

Nicole Waldron, Mayor

ATTEST: _____

Sue Schwalbe Office Assistant