

CITY OF WACONIA
December 18, 2023

1) [CALL MEETING TO ORDER AND ROLL CALL](#)

Pursuant to due call and notice thereof, the regular meeting of the City Council of the City of Waconia was called to order by Mayor Waldron at 6:00 p.m. The following members were present:

Nicole Waldron, Randy Sorensen, Steve Yetzer, Nick Gleason, Jeff Grengs

Staff present: Jackie Schulze, Lane Braaten, Justin Sorensen, Jake Saulsbury, Nicole Meyer, Mike Melchert, Tyler Stahn, and Brenda Stein.

2) [PLEDGE OF ALLEGIANCE](#)

3) [ADOPT AGENDA](#)

Nothing added.

Motion by Grengs, seconded by Yetzer to approve. **MOTION CARRIED.**

4) [VISITOR'S PRESENTATIONS, PETITIONS, CORRESPONDENCE](#)

Mindy McQuillen, 7611 Frontier Trail, Chanhassen, MN. McQuillen gave a detailed explanation of the process regarding how ballots are processed in Carver County. Asking for changes in the process and for our support.

5) [ADOPT CONSENT AGENDA](#)

5.1 [Approve December 18, 2023 Expenditures](#)

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[Council List Expenditures 12-18-2023 Regular](#)

[Council List-Expenditures 12-18-2023 Purchasing Card](#)

[Council List-Expenditures 12-18-2023 Other](#)

5.2 [Approve Rink Management Services Corporation Safari Island Community Center Expenditures Incurred November 2023](#)

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[Safari Island - Bills Applied Payments 11-23-2023](#)

- 5.3 Approve Rink Management Services Corporation Waconia Ice Arena Expenditures Incurred November 2023

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[Waconia Ice Bills Applied Payments 11-23-2023](#)

- 5.4 Approve Lodging Tax Fund Request - Waconia CVB

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- 5.5 Approve Contractor Pay Request #15 - New Fire Station

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[Waconia Fire Station Payment Application #15](#)

- 5.6 Approve Kraus Anderson Contractor Pay Request - New Fire Station

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[Pay Request for the Waconia Fire Station from Kraus Anderson](#)

- 5.7 Approve Revival Sauna Park Rental

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[Lake Waconia Sauna Experience](#)

[Photos of Typical Sauna Unit](#)

[Rental Agreement for Portable Sauna Location with Revival Sauna Experience](#)

- 5.8 Approve Ordinance No. 770, Repealing Chapter 507 of Waconia City Code

[Cover Page](#)

[Ordinance No. 770 Amusement Machines](#)

[Chapter 507 Amusement Machines \(Current Version for Reference\)](#)

- 5.9 Adopt Resolution No. 2023-259 Authorizing Approval of Sale or Disposal of Surplus Equipment

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[Resolution No. 2023-259 Authorizing Sale or Disposal of Surplus Equipment](#)

- 5.10 Adopt Resolution No. 2023-260 Authorization to Solicit Pricing for Vehicle Replacements

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[Resolution No. 2023-260 Vehicle Replacement Pricing](#)

- 5.11 Adopt Resolution No. 2023-261 Authorizing Approval of Solid Waste Reduction and Recycling Grant Agreement with Carver County

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[Resolution No. 2023-261 Grant Agreement Carver County Compost](#)

[City Solid Waste Reduction and Recycling Grant Agreement](#)

- 5.12 Adopt Resolution No. 2023-262 Awarding Sudheimer Industrial Park Pond Cleaning Project

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[Resolution No. 2023-262 Awarding Project for Sudheimer Industrial Park Storm Pond Cleaning](#)

[Sudheimer Industrial Park Pond Image](#)

[Sudheimer Industrial Park Storm Pond Cleaning Quotes](#)

- 5.13 Adopt Resolution No. 2023-263 approving Planning Commission Appointments

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[Resolution No. 2023-263 Approving Planning Commission Appointments](#)

- 5.14 Adopt Resolution No. 2023-264 Approving the Appointment of Fire Department Officers

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[Resolution No. 2023-264 Appointing Fire Department Officers](#)

- 5.15 Adopt Resolution No. 2023-265 Approving Liquor License Applications Renewals from February 1, 2024 through January 31, 2025

[Cover Page](#)

[Resolution No. 2023-265 Approving Liquor License Applications](#)

[2024 List of Liquor Licenses Applicants](#)

- 5.16 Adopt Resolution No. 2023-266 Approving Agreement with Senior Community Services

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[Resolution No. 2023-266 Approving Agreement with Senior Community Services](#)

[2024 Agreement for Senior Services](#)

- 5.17 Adopt Resolution No. 2023-267 Approving Contract for Police Services for 2024 Calendar Year.

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[Resolution No. 2023-267 Approving Contract for Police Services for 2024 Calendar Year](#)

[2024 Police Services Contract with Carver County Sheriff](#)

[Waconia School District #110 Resolution of SRO Agreement](#)

- 5.18 Adopt Resolution No. 2023-268 approving use of Ice Arena Municipal Lot for Hockey Fights Cancer Event

[Cover Page](#)

[Resolution No. 2023-268 Approving Use of Ice Arena Parking Lot for Blue Line Club Benefit](#)

[Ice Arena Food Truck Location Map](#)

- 5.19 Adopt Resolution No. 2023-269 Approving Updated Employee Reference Manual

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[Resolution No. 2023-269 Approving Updated Employee Reference Manual](#)

[2024 City of Waconia Employee Reference Manual](#)

Motion by Sorensen, seconded by Grengs to adopt the consent agenda. **MOTION CARRIED**

6) COUNCIL BUSINESS

6.1 Adopt Resolution No. 2023-275 Lions Field Lighting Upgrade

Fineran presented the Lions Field Lighting upgrade. This is a partnership with the City and the Waconia Baseball Association. Staff recommends approval of Resolution 2023-275, and notify Musco that we've approved the quote that was submitted for the lighting upgrade. Installation of the lighting is proposed in February/early March. City Attorney is working on the lease agreement we have with the WBA. Fineran explained the payment pay back plan.

Yetzer inquired about the \$12,000 not being mentioned in the resolution. Fineran stated they approved the quote but will be included in the final paperwork. Sorensen mentioned that taxes and bonds are not included, wondering who's paying for that. We are tax exempt and we're not bonding the project.

Chris, Musco Lighting gave an overview of the project.

Yetzer inquired about the other bid.

Motion by Grengs, seconded by Yetzer to adopt Lighting upgrade to Lions Field.
MOTION CARRIED.

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[Resolution No. 2023-275 Accepting the Quote from Musco Lighting for Lions Field Lighting Upgrade](#)

[Sourcewell Quote - Waconia Baseball Retrofit TK 12-2023](#)

6.2 Adopt Resolution No. 2023-270 Approving Final Tax Levy Collectible in 2024

Meyer presented the Final Tax Levy Collectible in 2024 explaining the Annual Budget Process, Market Value information, Preliminary vs. Proposed Final Levy, and Tax Changes. Some of the budget highlights mentioned are employee retention and recruitment, pavement management and maintenance, law enforcement and economic development. Meyer touched on 2024 infrastructure projects reminding the council that there are different funding sources for all these projects.

The Resolutions for consideration are Approval of Final Tax Levy Collectable in 2024 and Adopting 2024 Budget for Enterprise, Special Revenue, Capital Project, and Debt Service Funds.

The full budget is on the City's website.

Motion by Grengs, seconded by Gleason to adopt the resolution to approve Final Tax Levy collectible in 2024. **MOTION CARRIED**

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[Resolution No. 2023-270 Approving the Final Tax Levy Collectible in 2024](#)

[Financial Model 11-28-2023](#)

[6.3 Adopt Resolution No. 2023-271 Adopting the 2024 Final Budget](#)

Motion by Grengs, seconded by Gleason to adopt the resolution to approve Final Budget for 2024. **MOTION CARRIED**

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[Resolution No. 2023-271 Adopting 2024 Budget](#)

[Summary Budget Exhibit A](#)

[6.4 Adopt Resolution No. 2023-272 Approving Conditional Use Permit Amendment - 9460 County Road 10 East](#)

Braaten present the Amendment to the Conditional Use Permit at 9460 County Road 10 East and property location. The property is zoned R-3, Medium Density Residential. Our ordinance was changed years ago to allow the garden center use and conditional use in the R-3 zoning district. Interlaken 8th addition is the surrounding properties. Lovett stated that her business model has changed to more of a planter business than a retail business. She is looking for a 10-year extension to hook up to City Water and Sewer and paving the driveway/parking lot. The Planning Commission did approve with a 2-year recommendation of approval. Other conditions are parking/driveway improvements and city utility connections. Braaten recommended a spring or early summer deadline date vs February 16, 2026. June 1, 2026, is a recommendation stated in the resolution which staff revision.

Gleason asked if the paved driveway would be included in the June 1, 2023, deadline which it would if Council approves.

Yetzer inquired about Lovett's business and the changes from retail to her planter business.

Brianna Lovette, 9460 County Road East, Waconia, MN

For the first two years Lovette ran the business as a garden center. The garden center retail is temporally closed, and she is just managing her planter business. Lovette is trying to determine what works the best and is asking for time to make these decisions.

Discussions include:

- Lovette is trying to decide what avenue of her business suits Waconia community and the neighboring properties.
- Trying to compose a plan for a smaller retail garden center and continue her planter business. Cleaning up the property is taking time which is the reason for the extension.
- Yetzer asked about the number of employees. Depending on the season between 3-8 employees.
- Questions regarding other uses for this property.
- Yetzer wondered if her goal is retail or wholesale for this property.
- Discussion and comments regarding retail vs wholesale with this business. With a garden center the truck deliveries are 3 times a week, planter business is around 3 to 5 trucks a season.
- CUP is specific to the property.
- The City Attorney stated whatever you allow at this time is what is allowed in the future.
- Lovette is presently providing a small amount of retail.
- The CUP does not specifically refer to retail sales and states it is permitted use as a garden center.
- If the deadline comes and some of the items are not completed that may be grounds for revocation.

Motion by Waldron, seconded by Grengs to adopt the resolution to approve Conditional Use Permit Amendment for 9460 County Road 10 East for extension with an expiration date of June 1, 2026, to include the paving/improvement of the gravel areas and the connection to City Services. **MOTION CARRIED with a 3-2 vote in favor.**

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[Resolution No. 2023-272 Approving Amendment to the Conditional Use Permit for Garden Center Use](#)

[Location Map 9460 County Road 10 East.pdf](#)

[CUP Amendment Application Lovett.pdf](#)

[Applicant Narrative](#)

[Public Hearing Notice](#)

Certificate of Survey 9460 County Road 10 East

ALTA Survey

Resolution No 2021-050 Conditional Use Permit

6.5 Adopt Resolution No. 2023-273 Approve Fire Contract for Waconia Township

Meyer explained the Fire Contracts had expired December 31, 2022. The term of the contract will be from January 1, 2023, to December 31, 2028, 5-year term. Meyer explained the update of the map to both contracts and updated the fees. Feedback was received from Laketown township which included the length of the contract and the other being the change from \$20,000 to \$50,000.

Fire Chief Sorensen stated there was no reason for not having a significant breakdown between Laketown township and Waconia Township on the map. Melchert explained wording within the contract.

Motion by Sorensen, seconded by Yetzer to adopt the resolution to approve Fire Contract for Waconia Township. **MOTION CARRIED**

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Resolution No. 2023-273 Approving Contract for Fire Service with Waconia Township

Contract for Fire and Rescue Services for Waconia Township

6.6 Adopt Resolution No. 2023-274 Approving the Fire Contract for Laketown Township

Motion by Sorensen, seconded by Yetzer to adopt the resolution to approve Fire Contract for Laketown Township. **MOTION CARRIED**

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Resolution No. 2023-274 Approving Fire and Rescue Services for Laketown Township

Contract for Fire and Rescue Services for Laketown Township

7) ITEMS REMOVED FROM CONSENT AGENDA

No items removed from Consent Agenda

8) STAFF REPORTS

Fineran had nothing to report.

9) BOARD REPORTS

Sorensen had nothing to report.

Yetzer had nothing additional to report.

Gleason added the “Hockey Fights Cancer” event at the Ice Arena on January 1st, 2024. The benefit will go to a local family whose son is battling cancer.

Grengs had nothing to report.

Waldron had nothing to report.

10) ANNOUNCEMENTS

Fineran mentioned the holiday hours.

11) ADJOURN REGULAR MEETING

Social event after the meeting at Lola’s Lake house. The public is welcome.

Motion by Sorensen, seconded by Grengs to adjourn at **MOTION CARRIED**

Work Session:

UPCOMING CALENDAR OF EVENTS/MEETINGS:

Nicole Waldron, Mayor

ATTEST: _____

Brenda Stein, Office Assistant

