

**CITY OF WACONIA
JANAURY 6, 2025**

1) **CALL MEETING TO ORDER AND ROLL CALL**

Council Members Present: Derek Siddons, Jacob Coleman, Jeff Grengs, Nick Gleason and Mayor Tim Litfin

Staff Present: Shane Fineran, Jackie Schulze, Justin Sorensen, Jon Haukaas, Mike Dressel, Nevin Waldron, Doug Bode, Justin Sorensen, and City Engineer Jake Saulsbury

2) **PLEDGE OF ALLEGIANCE**

3) **OATH OF OFFICE**

Jackie Schulze, Assistant City Administrator provided the oath to Mayor Litfin, Council Member Coleman, and Council Member Siddons and swore in the new Mayor and Council Members.

4) **ADOPT AGENDA**

Motion by Coleman second Grengs by to Adopt the Agenda as Published.
MOTION CARRIED

5) **VISITOR'S PRESENTATIONS, PETITIONS, CORRESPONDENCE**

Mark Anderson spoke on behalf of the Special Olympics Polar Plunge taking place on February 8, 2025. Waconia is in its fourth year participating in this event and the number of plungers has increased every year.

6) **ADOPT CONSENT AGENDA**

6.1 Approve City Council Minutes December 16, 2024

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[Council Minutes December 16, 2024](#)

6.2 Approve January 6, 2025 Expenditures

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6.3 Contractor Pay Request #6 - Waconia Downtown Reconstruction - Phase 2

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[Downtown Reconstructions Phase 2 Pay Request #6](#)

6.4 Approve Kraus-Anderson Construction Pay Request #27 for the New Fire Station

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6.5 Contractor Pay Request #2 - Water Treatment Facility Piping Modifications

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[Water Treatment Facility Piping Pay Request #2](#)

6.6 Appointment of Acting Mayor

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[Resolution No. 2025-001 Appointing Acting Mayor](#)

6.7 Appointment of Council Representatives to Advisory Boards

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[Resolution No. 2025-002 Appointing Council Representative to Advisory Boards](#)

6.8 Council Liaison Appointments

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[Resolution No. 2025-003 Appointing Council Liaison Appointments](#)

6.9 Council Committee Appointments

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[Resolution No. 2025-004 Approving Council Committee Appointments](#)

6.10 Appointment of Bond Counsel

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[Resolution No. 2025-005 Appointing Bond Counsel](#)

6.11 Appointment of City Attorney

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[Resolution No. 2025-006 Appointing City Attorney](#)

[MHS Engagement Letter.pdf](#)

6.12 Designation of Official Newspaper

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[Resolution No. 2025-007 Designating Official Newspaper](#)

6.13 Appointment of Consulting Engineer

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[Resolution No. 2025-008 Appointing Consulting Engineer](#)

[Professional Engineering Services Fee Memorandum for 2025 from Bolton & Menk](#)

6.14 Designate Official Depositories

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[Resolution No. 2025-009 Designating Official Depositories](#)

6.15 Approve Delegation of Business Administrator - Electronic Funds Transfers

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[Resolution No. 2025-010 Approving Designated Business Administrator for Electronic Funds Transfers](#)

6.16 Accepting Donation and Approving Pass Thru Recommendation - Waconia Fire Relief Association

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[Resolution No. 2025-011 Accepting Donation and Pass Thru Recommendation From Waconia Fire Relief Association](#)

6.17 Donation Acceptance - Cash Donation for Parks Department - Pickleball Courts

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[Resolution No. 2025-012 Accepting Cash Donation for Park Department Pickleball Courts](#)

6.18 Authorize Purchase of Mobile Vehicle Lifts, CIP Project #784

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Resolution No. 2025-013 Approving Purchase of Mobile Vehicle Lifts CIP Project #784

Mobile Lift Estimate Dated 12-18-2024 with Reliable Plus

6.19 Authorize Execution of Large Printer Lease

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Resolution No. 2025-014 Approving Lease of Large Format Printer with Marco

Large Printer Lease Agreement with Marco

6.20 2024 Pay Equity Report

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Resolution No. 2025-015 Approving 2024 Pay Equity Report

2024 Compliance Report

6.21 Approving Investment Portfolio Diversification Due to Unspent Bond Proceeds - Fiscal Year End 2024

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Resolution No. 2025-016 Approving Investment Portfolio Diversification due to Unspent Bond Proceeds Year End 2025

6.22 Olive and Second Development Agreement with Olive & Second Holding, LLC

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Development Agreement Draft 01-02-2025

Resolution No. 2024-017 Approving Development Agreement for Olive and Second

Collateral Assignment of Development Agreement and TIF Note

Resolution No. 2025-018 Consenting to Assignment of Tax Increment Revenue Note and Development Agreement

6.23 Application for Exempt Permit for Carver County Pheasants Forever

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Resolution No. 2025-019 Approving Application for Exempt Permit for Carver
County Pheasants Forever

Motion by Grengs second by Coleman to adopt the Consent Agenda as Published
MOTION CARRIED

7) COUNCIL BUSINESS

7.1 Approve Purchase of Playground Equipment for Windmill Creek Park

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Resolution No. 2025-020 Approving Purchase of Playground Equipment
Windmill Creek Park

Contract for Playground Equipment at Windmill Creek from Landscape
Structures

Jon Haukaas, Public Services Director, provided a background on the City's parks and that replacement of playground equipment at Windmill Creek Park has been programmed in the 2025 Capital Improvement Program. Windmill Creek is the oldest city playground and was originally installed in 2003. Outreach was conducted in 2022-2023 to allow for the neighborhood to provide feedback on the future playground equipment and the final product was reviewed with the Park Commission in May 2023. Staff are requesting to order equipment at this time to allow for installation in late spring and make the park usable.

Motion by Gleason second by Siddons to adopt Resolution No. 2025-020 Approving
Purchase of Playground Equipment Windmill Creek Park
MOTION CARRIED

8) ITEMS REMOVED FROM CONSENT AGENDA

None

9) STAFF REPORTS

Sergeant Tyler Stahn provided the Council with an update on 2024.
There was a 2% increase in total call volume with 6,855 calls for service in the City. Crime was nearly identical to calendar year 2024 with Group A crimes (more serious) falling by 3.8% to 231 and Group B crimes (DWI or drug possession) remaining constant. In 2023, forty DWI's were issued and in 2024 55 DWI's were issued. Non-criminal calls for service were at 3,384, which is a 4% increase from 2023. The increase was basically all medical calls and they continue to rise.

Sergeant Stahn introduced Sergeant John Howard to the Council who will start with the City in two weeks. Sergeant Howard provided the Council with a brief history of his service in Carver County.

Jon Haukaas introduced Mike Dressel to the Council who is the new Assistant Public Services Director.

10) **BOARD REPORTS**

Council Member Coleman: Nothing to report.

Council Member Gleason: Nothing to report.

Council Member Grengs: Nothing to report.

Council Member Siddons: Nothing to report.

Mayor Litfin: On December 17th attended the Carver County Legislative Breakfast discussing Legislative goals for the new session. Recently met with Carver County Commissioner Tim Lynch and requested their attendance at the next Council Meeting.

11) **ANNOUNCEMENTS**

None

12) **ADJOURN REGULAR MEETING**

Motion by Coleman second by Gleason to adjourn the January 6, 2025 City Council meeting at 6:30 p.m.

MOTION CARRIED

Tim Litfin, Mayor

ATTEST: _____

Sue Schwalbe, Office Assistant