

**CITY OF WACONIA
JANUARY 16, 2024**

1) **CALL MEETING TO ORDER AND ROLL CALL**

Pursuant to due call and notice thereof, the regular meeting of the City Council of the City of Waconia was called to order by Mayor Waldron at 6:00 p.m. The following members were present: Nicole Waldron, Randy Sorensen, Steve Yetzer, Nick Gleason, and Jeff Grengs.

2) **PLEDGE OF ALLEGIANCE**

3) **ADOPT AGENDA**

No changes to the agenda.

Motion by Grengs second by Sorensen to adopt the agenda. **MOTION CARRIED**

4) **VISITOR'S PRESENTATIONS, PETITIONS, CORRESPONDENCE**

Mayor Waldron presented certificates to the following residents in recognition to their years of service as members of the Planning Commission:

Tina Zellman for three years of service from 2021 to 2023

Jim Sarcletti for three years of service from 2012 to 2023

Dan Leshner for seven years of service from 2017 to 2023

5) **ADOPT CONSENT AGENDA**

5.1 Approve January 16, 2024 Expenditures

[Cover Page](#)

[Council List Expenditures 01-16-2024 Purchasing Card](#)

[Council List Expenditures 01-16-2024 EFT Other](#)

[Council List Expenditures 01-16-2024 Regular](#)

5.2 Adopt Resolution No. 2024-025 Approving Delegation of Business Administrator
- Electronic Funds Transfers

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[Resolution No. 24-025 Approving Designated Business Administrator for EFT](#)

5.3 Adopt Resolution No. 2024-026 Approving Tobacco License Applications

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[Resolution No. 2024-026 Approving Tobacco License Applications](#)

[2024 Tobacco License Application List](#)

5.4 Adopt Resolution No. 2024-027 Approving Waste and Recycle Hauler Licenses

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[2024 Waste and Recycle Haulers Renewal License List](#)

[Resolution No. 2024-027 Approving Waste and Recycle Hauler Licenses](#)

5.5 Adopt Resolution No. 2024-028 Approving an Application to Conduct Off-Site Gambling - Waconia Lions

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[Resolution No. 2024-028 Approving an Application to Conduct Off-Site Gambling Waconia Lions](#)

5.6 Adopt Resolution No. 2024-029 Appointment of Election Judges

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[Resolution No. 2024-029 Election Judge Appointments](#)

5.7 Adopt Resolution No. 2024-030 Authorizing Solicitation of Pricing for Capital Project #772 High Service Pump & VFD Replacement

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[Resolution No. 2024-030 HSP and VFD Pricing Authorization](#)

5.8 Adopt Resolution No. 2024-031 Accepting Cash Donations for Operations of the Fire Department

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[Resolution No. 2024-031 Accepting Cash Donations for Operations of the Fire Department](#)

5.9 Adopt Resolution No. 2024-032 Hiring of Probationary Firefighter

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[Resolution No. 2024-032 Appointment of Probationary Firefighter 1](#)

- 5.10 Approve Kraus Anderson Contractor Pay Request - New Fire Station

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[Fire Station Invoice #8 from Kraus Anderson](#)

- 5.11 Approve GMH Asphalt Pay Request #6-Final - East Frontage Road Parking Lot

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[GMH Asphalt Pay Request #6-Final East Frontage Road Parking Lot](#)

Motion by Yetzer second by Gleason to adopt the consent agenda as published. **MOTION CARRIED.**

6) COUNCIL BUSINESS

- 6.1 Adopt Resolution No. 2024-033 Approving Public Services Director Recruitment Profile

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[Resolution No. 2024-033 Approving Public Services Director Recruitment Profile](#)

[Public Services Director Position Profile](#)

[Public Services Director Job Description](#)

The City has contracted with David Drown and Associates for the recruitment of the Public Services Director with the City of Waconia. Bart Fischer of David Drown and Associates met with all Council members and specific staff to discuss and complete the job profile. Upon Council approval, the job will be posted. The next step will be recruitment with a goal of a candidate list to the Council for review by March 4, 2024. Interviews will be scheduled for April 3 and 4th depending on the number of candidates.

Motion by Sorensen second by Yetzer to adopt Resolution No. 2024-033 approving the public director recruitment profile. **MOTION CARRIED.**

- 6.2 Adopt Resolution No. 2024-034 Denying Variance (After-the-Fact) - 150 Stacy Circle

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[Resolution 2024-034 Denying After the Fact Variance at 150 Stacy Circle](#)

[Location Map for 150 Stacy Circle](#)

[Certificate of Survey Campbell](#)

[Amended Letter of intent for variance with notation](#)

[Revised Site Plan Stormwater Plan](#)

[City Engineer Comments Revisions](#)

[Public Hearing Comments](#)

Staff reported receiving a variance application for 150 Stacy Circle requesting approval of an after-the-fact variance to exceed the 25% hardcover allowed in the Shoreland Overlay District. The Planning Commission reviewed the latest proposal that was submitted by the applicants and determined that this variance does not meet the variance criteria in the State Statue and recommended denial in a 5-0 vote on January 4, 2024.

Property owners were in attendance to address the Council. Will and Gretchen Campbell, 150 Stacy Circle have lived in this residence for 23 years and Will works local. This Variance is an attempt to alleviate vehicle parking in the yard for additional vehicles. The applicants stated they were not aware of the 25% hardcover issue and have been meeting with contractors to determine the best options available to lower the hardcover.

The Mayor has concerns with after-the-fact variances. Including that if one is approved, the Council will be requested to approve all after-the-fact variances, and this would set precedence.

Motion by Grengs second by Sorensen to adopt Resolution No. 2024-034 denying variance (after-the-fact) for 150 Stacy Circle. **MOTION CARRIED.**

[6.3 Adopt Resolution No. 2024-035 Authorize Public Bid for the 2024 Infrastructure Maintenance Projects](#)

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[Resolution No. 2024-035 Authorizing Public Bid for 2024 Asphalt Maintenance Projects](#)

[2024 Asphalt Infrastructure Maintenance Memo](#)

[Asphalt Maintenance Project Area Map](#)

City Engineer Jake Saulsbury presented on mill and overlay work for Sugarbush, Willowbrook, and west end of Burandt Blvd. Council Member Yetzer asked about the condition of the streets and Mr. Saulsbury responded that with certain segments of road they do have more planned such as to reconstruct certain areas of street, not all of those areas have been identified, but there is an allowance to account for them. Council Member Yetzer also inquired as to the funding sources for these projects. City Administrator Shane Fineran stated that Burandt Blvd. and William Lakeshore Drive are MSA (state aid eligible) roads while the streets in the Sugarbush neighborhood are general fund dollars. Throughout the budget process, significant investments were made for asphalt maintenance, and this is the initial phase of maintenance using these funds. Mr. Fineran stated we have about \$315,000 allocated for state funding which would cover the Burandt Blvd. project area, as state aid dollars need to be used on state aid streets.

Council Member Grengs stated that the area has been in rough shape for awhile so he is looking forward to seeing that get completed. Mayor Waldron was happy to see state aid dollars applied to the project.

Motion from Gleason second from Yetzer to adopt Resolution No. 2024-035 authorizing public bid for the 2024 asphalt maintenance projects. **MOTION CARRIED.**

7) ITEMS REMOVED FROM CONSENT AGENDA

No items removed from the consent agenda

8) STAFF REPORTS

Carver County Sheriff's Office reported:

- Just over 6,700 calls for service in 2023 - 12.4% increase from 2022
- Reduction in over 3.6% for all criminal activity from 2022
- Group A Crimes (more serious in nature) had a reduction in almost 20% from 2022
- Significant decrease in drug related offenses and thefts, however DWIs are up from 2022
 - 31 DWIs in 2022 and 40 DWIs in 2023
- 8% increase in non-criminal calls for service
 - social service intake reports: 81 to 127
 - medical calls: 873 to 1025
 - disturbances: 259 to 313
- Slight decline in mental health calls - but last two years has seen the most the City has ever had (average 72 a year prior to 2022), now over 100 in 2022 and 2023

9) BOARD REPORTS

Council Member Sorensen – Nothing to report

Council Member Yetzer

Waconia Chamber of Commerce Meeting Updates:

- Polar Plunge – February 10, 2024 at Lola's Lakehouse
- Soulful Smoothies has been sold
- Community Expo – Career Fair April 5th and Expo April 6th
- Chamber Annual Meeting – Thursday, January 25, 2024

Council Member Gleason – Nothing to report

Council Member Grengs – Planning commission meeting moved to February 8, 2024

Mayor Waldron – nothing to report

10) ANNOUNCEMENTS

No announcements

11) ADJOURN REGULAR MEETING

Motion by Sorensen second by Gleason to adjourn the Council meeting at 7:00 p.m.

MOTION CARRIED

Work Session:

UPCOMING CALENDAR OF EVENTS/MEETINGS:

Nicole Waldron, Mayor

ATTEST: _____

Sue Schwalbe Office Assistant