

VISION STATEMENT

MISSION STATEMENT

CHAIR: LACEY SHAW
MEMBER: ADAM HEGEHOLZ
MEMBER: THOMAS ADAMINI
MEMBER: ANDREW ANAUO
MEMBER: LEAH SOLTIS
ALTERNATE: BEN STRASHEIM

Those with items on the agenda should reach out to their staff contact. Others who wish to participate in the meeting, please contact the Community Development Director at 952-442-3106 or lbraaten@waconia.org to make certain that you are called upon during the meeting.

- ## Upcoming Meetings February 16th



REQUEST FOR CITY COUNCIL ACTION

Meeting Date:		January 19, 2023			
Item Name:		Approve Regular Meeting Minutes of November 17, 2022.			
Originating Department:		Administration			
Presented by:		Shane Fineran			
Previous Council Action (if any):					
Item Type (X only one):	Consent	X	Regular Session		Discussion Session
RECOMMENDATIONS/COUNCIL ACTION/MOTION REQUESTED <i>(Include motion in proper format.)</i>					
Motion to approve minutes.					
EXPLANATION OF AGENDA ITEM <i>(Include a description of background, benefits, and recommendations.)</i>					
Attachments: 1. 11.17.22 PB Minutes.pdf					
FINANCIAL IMPLICATIONS: Funding Sources & Uses:			ADVISORY BOARD RECOMMENDATIONS:		
Budget Information: _____ Budgeted _____ Non Budgeted _____ Amendment Required			Planning Commission		
			Parks and Recreation Board		
			Safari Island Advisory Board		
			Other		

**CITY OF WACONIA
MINUTES OF SCHEDULED MEETING
PARKS & RECREATION BOARD
November 17, 2022**

Pursuant to due call and notice thereof, the Regular Meeting of the Waconia Parks & Recreation Board was called to order at 6:34 p.m. by Anauo.

Park Board Members Present: Andrew Anauo, Leah Soltis, Adam Hegeholz

Park Board Members Absent: Lacey Shaw, Thomas Adamini, Ben Strasheim

Council Liaison: Pete Leo (absent)

Staff Present: Shane Fineran, Craig Eldred

Guests: None

Adopt Agenda

Hegeholz made a motion to approve the agenda, seconded by Soltis. All in favor.

Approval of Minutes from October 20, 2022 Meeting

Hegeholz made a motion to approve the October 20, 2022 meeting minutes, seconded by Soltis. All in favor.

Park Dedication Fee Review

Administrator Fineran presented the current structure and calculation method for determining Park Dedication Fee in the community. The fee structure has been an acreage calculation based on the plan and the cash in lieu of defined dollar amount. The fee scheduled had not been changed since 2004. Other examples were provided of adjacent cities and how park dedication fees are calculated as well as the statutory authority to do so. The board had discussion on updating the fee schedule to a per acreage fee based on the fair market value of the property to be platted and not make any changes to the percentage of acreage required.

Hegeholz motioned, seconded by Soltis, to recommend that the fee schedule for park dedication fee be changed to the fair market value of the property to be platted. All in favor.

Lakeview Terrace Park Plan

Public Services Director Eldred presented the plan for the refurbishment and relocation of playground play equipment to Lakeview Terrace Park. Currently the park features a few swings and bench area. The refurbishment of the equipment once found at Waterford Park will allow for the development of two play areas targeting 2-5yr olds and 5-12yr olds. The refurbishment of the equipment will allow for these amenities to be repurposed in a cost effective manner. Potential

additions also included a Zip Krooze Line and accessibility features if the Polar Plunge group supports these efforts through donation. Preliminary costs for equipment refurbishment is \$86,244 with total project costs estimated at \$148,180 and would include concrete curbing, pour in place access areas, trail connection, and resilient material.

Hegeholz motioned, seconded by Soltis to recommend the Lakeview Terrace Playground project scope. All in favor.

Adjournment

Hegeholz motion to adjourn. Soltis second. All in favor. Adjourn at 7:31 p.m.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'Shane Fineran', with a stylized, cursive script.

Shane Fineran
City Administrator



REQUEST FOR CITY COUNCIL ACTION

Meeting Date:		January 19, 2023					
Item Name:		Board Chair and Vice-Chair					
Originating Department:		Administration					
Presented by:		Shane Fineran					
Previous Council Action (if any):							
Item Type (X only one):		Consent		Regular Session	X	Discussion Session	
RECOMMENDATIONS/COUNCIL ACTION/MOTION REQUESTED <i>(Include motion in proper format.)</i>							
Nominate and Select Chair and Vice-Chair positions for 2023							
EXPLANATION OF AGENDA ITEM <i>(Include a description of background, benefits, and recommendations.)</i>							
Per ordinance the Park Board shall select a chair and vice-chair for the upcoming year. Members shall nominate themselves or another for the position with the board majority voting for the selection.							
<u>Attachments:</u>							
FINANCIAL IMPLICATIONS:				ADVISORY BOARD RECOMMENDATIONS:			
Funding Sources & Uses:							
Budget Information: _____ Budgeted X _____ Non Budgeted _____ Amendment Required				Planning Commission			
				Parks and Recreation Board			
				Safari Island Advisory Board			
				Other			



REQUEST FOR CITY COUNCIL ACTION

Meeting Date:		January 19, 2023										
Item Name:		Park Board Discussion Items										
Originating Department:		Public Services										
Presented by:		Craig Eldred										
Previous Council Action (if any):		November 2022 Direction of Priorities From Park Board										
Item Type (X only one):	Consent		Regular Session		Discussion Session	X						
RECOMMENDATIONS/COUNCIL ACTION/MOTION REQUESTED <i>(Include motion in proper format.)</i>												
Accept Report and Provide Further Direction												
EXPLANATION OF AGENDA ITEM <i>(Include a description of background, benefits, and recommendations.)</i>												
Attached Park Board Members will find the following items for discussion: Report from Deanna LaPlant, Park Department Supervisor on action and activity items Park Staff have been engaged in since November of 2022. This includes winter operations, tree pruning and EAB activities. Deanna will provide additional information on EAB infected tree removal management. We have had individuals request to keep the tree's for fire wood, which is a non-conforming item. Deanna has provided images of the locations, or target areas for EAB removals. We have reviewed and found a few sites for discussion of future Pickleball Courts for Park Board Consideration. Attached are images of the sites for consideration. It takes the following area in square footage to construct a series of courts: <table><tr><td>4 Units</td><td>9,120.24 SF</td></tr><tr><td>6 Units</td><td>13,582.93 SF</td></tr><tr><td>8 Units</td><td>18,645.66 SF</td></tr></table> I'm hoping to have pricing calculated for the different series of courts. The surface areas do not include walk ways or amenities for the individual sites. Those that would require parking, my intent is to provide those ideas and costs. It will be my intent to provide updates on several transportation projects we are working on in relationship to trail linking efforts around the community. These projects are out a few year's, but wanted to make the Park Board aware of the programed improvements. Quick update on Lakeview Terrace Park Improvement. The equipment has been ordered, and we expect delivery in May for June or early July installation. Attachments: 1. PUBLIC SERVICES DEPARTMENT MEMO Deanna.doc 2. EAB trees Sparrow.pdf 3. EAB trees Burandt.pdf 4. EAB trees BP.pdf 5. Brook Peterson East of Ice Arena.pdf 6. Bent Creek Park.pdf 7. Clearwater Park.pdf							4 Units	9,120.24 SF	6 Units	13,582.93 SF	8 Units	18,645.66 SF
4 Units	9,120.24 SF											
6 Units	13,582.93 SF											
8 Units	18,645.66 SF											

FINANCIAL IMPLICATIONS:

Funding Sources & Uses:

Budget Information:

 Budgeted Non Budgeted Amendment Required***ADVISORY BOARD RECOMMENDATIONS:*** Planning Commission Parks and Recreation Board Safari Island Advisory Board Other



PUBLIC SERVICES DEPARTMENT MEMO

To: Park Board

From: Deana LaPlant, Park Supervisor

Date: January 11, 2023

RE: Staff Report

CC:

- Assisted hanging Christmas lights
- Put up snow fence in a few locations
- Did fall cleaning of rain guardians (MS4) requirement
- Started tree pruning in Oakpointe Park area
- 25 days and counting with winter maintenance (plowing,brooming,blowing,pre-treating) of trails and sidewalks.
- EAB tree removal (Olive St. S, BP-map, Burandt-map, Sparrow by Waterford-map)



ENCROFT

DEER

SPARROW RD

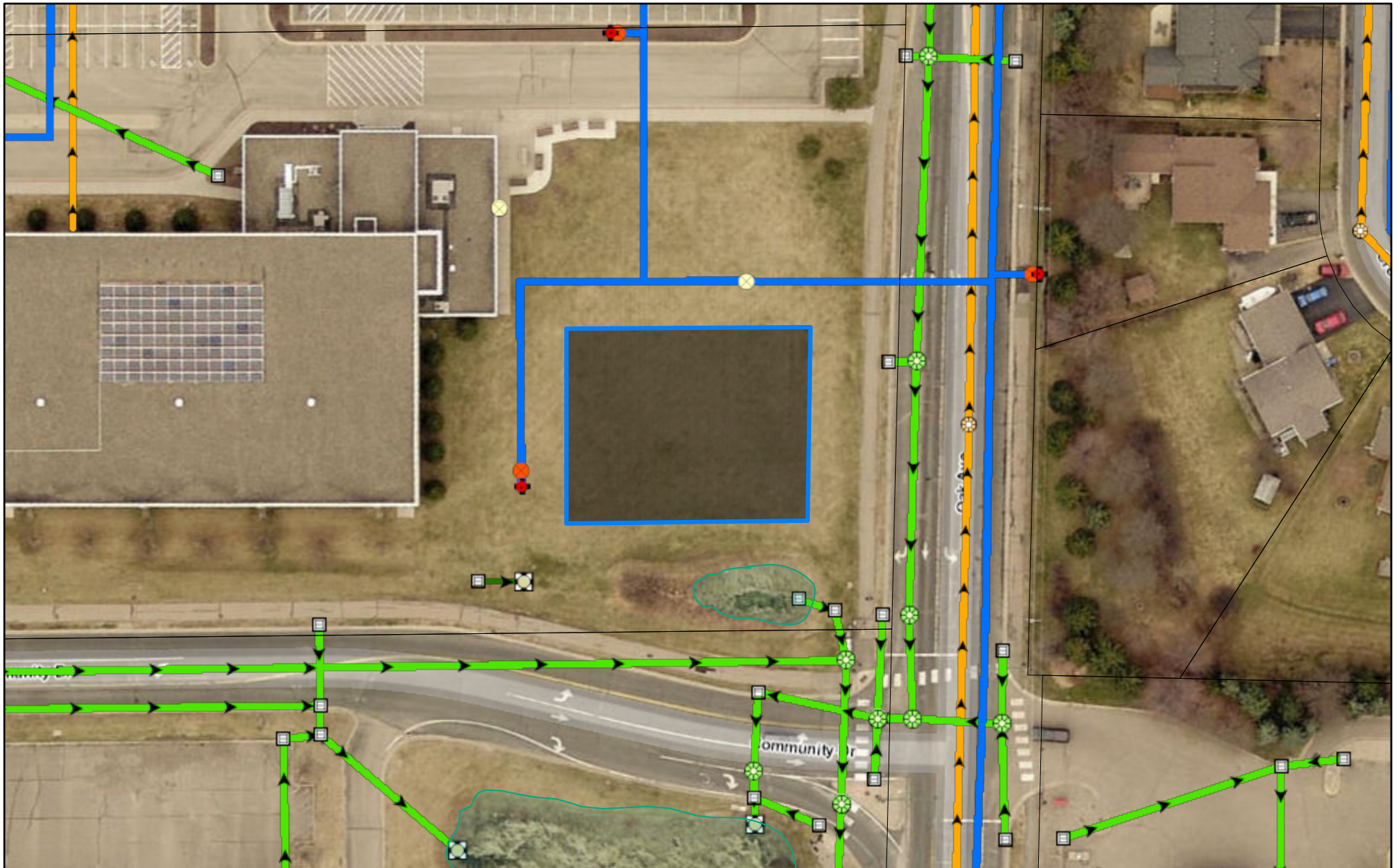
RD

BURANDT BLVD



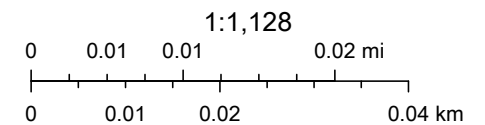


ArcGIS Web Map



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| Override 1 | Water Casing | Water Structures | Treatment Plant | Hydrant | Storm Culvert |
| Waconia Parcels | Water Lateral | Water Tower | Hydrant Valve | Curb Stop | Storm Drantile |
| Stormwater Basins | Water Main | Production Well | Gate Valve | Storm Sump | Storm Main |



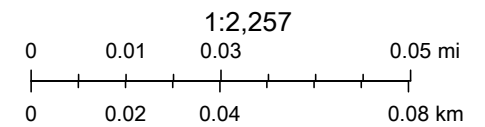
Carver County GIS, City of Waconia

ArcGIS Web Map



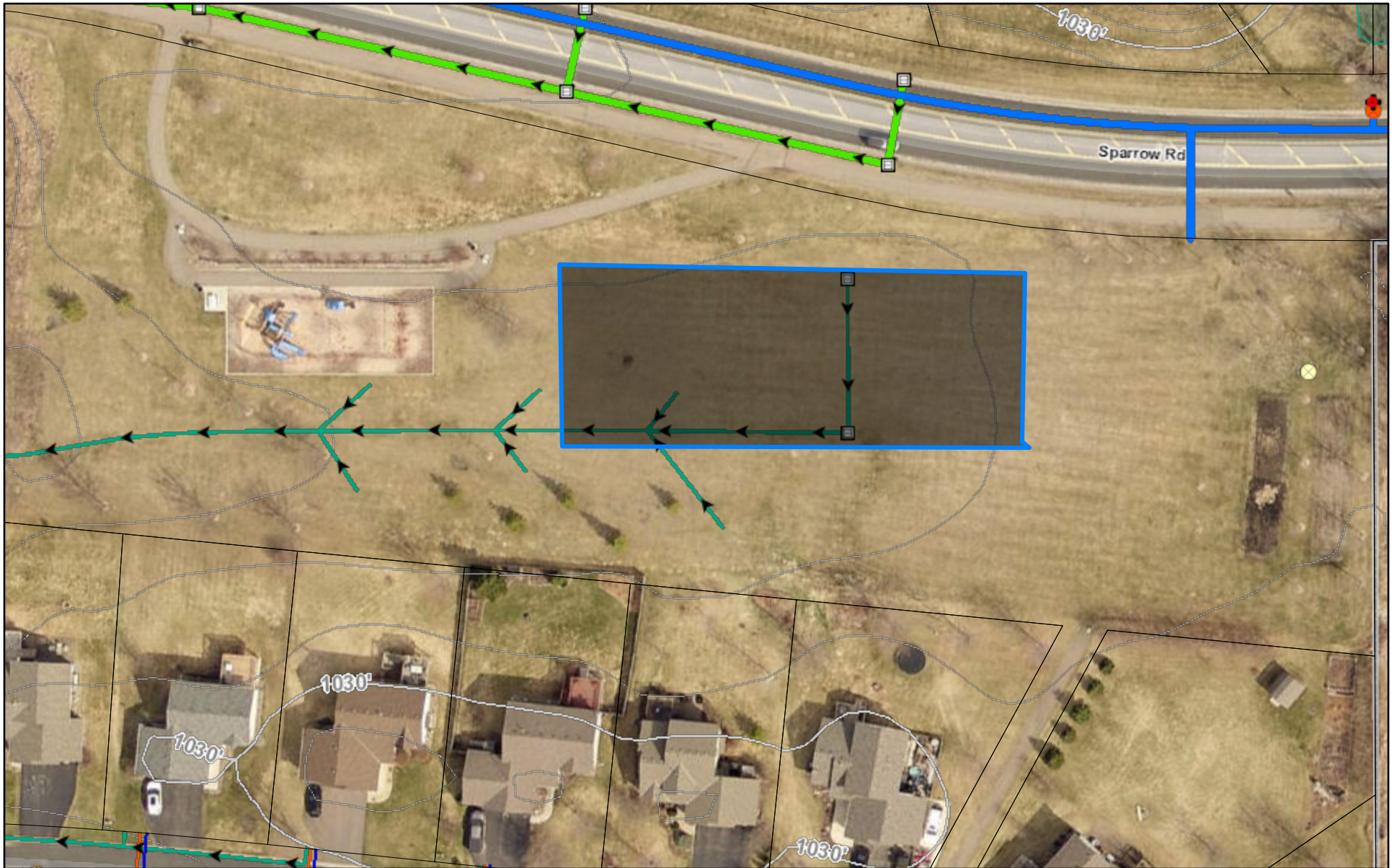
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| Override 1 | Water Casing | Water Structures | Treatment Plant | Hydrant | Storm Culvert |
| Waconia Parcels | Water Lateral | Water Tower | Hydrant Valve | Curb Stop | Storm Draintile |
| Stormwater Basins | Water Main | Production Well | Gate Valve | Storm Sump | Storm Main |



Carver County GIS, City of Waconia

ArcGIS Web Map



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| Override 1 | Water Casing | Water Structures | Treatment Plant | Hydrant | Storm Culvert |
| Waconia Parcels | Water Lateral | Water Tower | Hydrant Valve | Curb Stop | Storm Drantile |
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