

**CITY OF WACONIA  
MINUTES OF SCHEDULED MEETING  
PARKS & RECREATION BOARD  
Thursday, January 20, 2021**

Pursuant to due call and notice thereof, the Regular Meeting of the Waconia Parks & Recreation Board was called to order at 6:31 p.m. by Shaw.

**Park Board Members Present:** Lacey Shaw, Leah Soltis, Andrew Anaao

**Park Board Members Absent:** Tom Adamini, Adam Hegeholz

**Council Liaison:** Carl Pierson (Absent)

**Staff Present:** Shane Fineran, Craig Eldred, Deanna La Plant, Lane Braaten

**Guests:** Terry Hartman

**Adopt Agenda**

Anaao made a motion to approve the agenda, seconded by Soltis. All in favor.

**Approval of Minutes from November 18, 2021, Meeting**

Anaao made a motion to approve the November 18, 2021, meeting minutes, seconded by Soltis. All in favor.

**Board Chair and Vice-Chair**

Anaao made a motion to nominate Lacey Shaw as board chair, seconded by Soltis. All in favor.

Soltis made a motion to nominate Andrew Anaao as board vice-chair, seconded by Shaw. All in favor.

**Cardinal Property Sketch Plan**

Community Development Director, Lane Braaten presented the sketch plan of the Cardinal property. This property is approximately 15.2 acres directly adjacent and to the south of the existing Woodland Creek neighborhood. Staff is seeking a recommendation from the board regarding the preference to accept land donation or cash in lieu of to satisfy park dedication requirements. The estimated land donation requirement is 1.16 acres or \$69,900. The proposed development seeks to build small lot detached villas maintained by an association. The target market for these properties will be empty nesters.

Terry Hartman, representing the development group, provided an overview of the parcel and areas identified as possible land donations, which include approximately 0.9 acres of land central to the development which would allow for extension of the existing trail segment in Woodland

Creek across the subject parcel and features a wooded area and possible small wetland. To the southeast of the subject parcel on the east side of Carver Creek is approximately 1.9 acres of rolling field area also proposed as donated land.

Discussion was had by the board about the future connectivity of the field parcel to existing city owned land to the north, relationship to land to the east that could be developed in the future, access across Carver Creek, possible open space uses that are not prevalent in other city parks, proximity to other active play areas near the proposed development, the need for a small tot lot in the area and possible location, and future trail connectivity along Carver Creek as identified in the city's comprehensive plan.

Soltis made a motion to recommend land donation to satisfy park dedication requirements, seconded by Anauo. All in favor.

### **Staff Updates**

Parks Maintenance Supervisor, Deanna LaPlant provided an update to the board regarding winter maintenance activities of staff.

Public Services Director, Craig Eldred provided updates regarding completion of 2021 capital investment projects as well as progress reports of 2022 capital investment projects to include the Inclusive Playground, Reitz Lake Fishing Pier and City Square Park ADA improvements.

Eldred provided an update to the concept previously reviewed by the board regarding the reconditioning and relocation of existing equipment from the Waterford Park playground to the park located in Lakeview Terrace. The board will review future capital investment projects and priorities at the February meeting.

### **Adjournment**

Soltis motion to adjourn. Anauo second. All in favor. Adjourn at 7:32p.m.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Soltis", is written over a horizontal line.

Shane Fineran  
City Administrator