

WACONIA CITY COUNCIL MEETING AGENDA



Monday, December 19, 2022
6:00 PM

VISION STATEMENT

A thriving, connected community with deep roots: a great place to live for a lifetime.

MISSION STATEMENT

A city that leads, serves, and governs to enhance the quality of life for all community members.

MAYOR: KENT BLOUDEK
COUNCIL MEMBER: NICOLE WALDRON
COUNCIL MEMBER : RANDY SORENSEN
COUNCIL MEMBER: PETE LEO
COUNCIL MEMBER: STEVE YETZER

NOTE: TO ENSURE THAT YOU ARE PRESENT FOR ITEMS OF INTEREST, PLEASE BE PRESENT AT 6:00 P.M.

Those with items on the agenda should reach out to their staff contact. Others who wish to participate in the meeting, please contact the City Administrator at 952-442-3100 or sfineran@waconia.org to make certain that you are called upon during the meeting.

1. CALL MEETING TO ORDER AND ROLL CALL
2. PLEDGE OF ALLEGIANCE
3. ADOPT AGENDA
4. VISITOR'S PRESENTATIONS, PETITIONS, CORRESPONDENCE
5. ADOPT CONSENT AGENDA

The items listed on the Consent Agenda are considered routine and non-controversial by the Council and will be approved by one motion. There will be no separate discussion of these items unless a Councilmember, City Staff, or Citizen so requests; in which case, the item will be removed from the Consent Agenda and considered at the end of the Regular Agenda.

- 1) [December 5, 2022 City Council Meeting Minutes](#)
Approve December 5, 2022 City Council Meeting Minutes
- 2) [December 19, 2022 Expenditures](#)
Payment of December 19, 2022 Expenditures
- 3) [Contractor Pay Request #10 - Waconia Parkway South Improvements](#)
Motion to approve Pay Estimate No. 10 to GMH Asphalt, Inc. for the Waconia Parkway South Improvements.
- 4) [Contractor Pay Request #7 - Waconia East Frontage Road Improvements](#)
Approve Pay Estimate No. 7 to GMH Asphalt, Inc. for the Waconia East Frontage Road Improvements
- 5) [Contractor Pay Request #5 - Waterford Park - Water Reuse Station Project](#)

- Motion to approve Pay Estimate No. 5 to S.M. Hentges & Sons for the Waterford Park - Water Reuse Station Project
- 6) [Contractor Pay Request #7 - Waconia 2022 Infrastructure Improvements](#)
Motion to approve pay estimate No. 7 to W.M. Mueller & Sons, Inc. for the Waconia 2022 Infrastructure Improvements.
- 7) [Rink Management Services Corporation Waconia Ice Arena Expenditures Incurred November 2022](#)
Motion to Approve Rink Management Corporation Expenditures for Waconia Ice Arena Incurred in November 2022
- 8) [Rink Management Services Corporation Safari Island Community Center Expenditures Incurred November 2022](#)
Motion to Approve Rink Management Corporation Expenditures for Safari Island Community Center Incurred in November 2022
- 9) [Job Descriptions and Recruitment Authorization for Utility Maintenance Lead](#)
Motion adopting job description and authorizing recruitment for the Utility Maintenance Lead.
- 10) [Job Descriptions and Recruitment Authorization for Street Maintenance Lead](#)
Motion adopting job description and authorizing recruitment for the Street Maintenance Lead.
- 11) [Application for Exempt Permit for Church of St. Joseph](#)
Adopt Resolution No. 2022-306, Approving Application for Exempt Permit, Church of St. Joseph
- 12) [Approve Temporary Liquor License for Church of St Joseph](#)
Adopt Resolution 2022-307 Approving Temporary On-Sale Liquor License Applications for Church of St Joseph
- 13) [Cigarette License for Kwik Trip, Inc.](#)
Adopt Resolution No. 2022-308, Approving Cigarette License
- 14) [On-Sale Liquor License](#)
Adopt Resolution No. 2022-309, Approving On-Sale Liquor License for Kwik Trip, Inc
- 15) [On-Sale Liquor License](#)
Adopt Resolution No. 2022-310, Approving On-Sale Liquor License for Body Gray's LLC of Waconia
- 16) [Acceptance of SHIP Grant Proceeds from Carver County](#)

Adopt Resolution 2022-311, Accepting Grant Proceeds from Carver County Public Health for 2022 Statewide Health Improvement Partnership (SHIP) Grant.
- 17) [Approve Public Services to Initiate Meter Change-Out Project](#)
Adopt Resolution 2022-312; Approving Public Services to Initiate Meter Change-Out Project; CIP Project 701
- 18) [Summarizing Closed Session Annual Performance Review of City Administrator](#)
Adopt Resolution 2022-313, Summarizing Performance Review of City Administrator
- 19) [Parade Permit for Freshwater Church](#)
Adopt Resolution 2022-314; Approving Parade Route Permit for Freshwater Church
- 20) [Agency Agreement for Federal Participation in Construction](#)
Adopt Resolution 2022-315, Approving Agency Agreement
- 21) [Senior Center Programming Services Contract](#)
Adopt Resolution 2022-316, Approving Agreement with Senior Community Services
- 22) [2023 Police Services Contract](#)
Adopt Resolution 2022-317, Approving Contract for Police Services for 2023
- 23) [Approve Lakeview Terrace Park Play Equipment Order](#)
Adopt Resolution 2022-318; Approval of Staff to Order Lakeview Terrace Park Play Equipment & Replacement Parts; CIP Project 696
- 24) [Termination of Tax Increment Finance District #4 \(Pine Business Park\)](#)
Adopt Resolution No. 2022-320, Approving Termination of Tax Increment Finance District No. 4 (Pine Business Park) and Directing Decertification Thereof by the County Auditor
- 25) [Board and Commission Appointments](#)
Approve Resolution 2022-321, Authorizing Appointments to Planning Commission and Park Board
- 26) [Approve Order of Western Star 47X Chassis](#)
Adopt Resolution 2022-322; Approval of Staff to Order Western Star 47X Chassis in the Amount of

- \$93,636.11; CIP Project 534
- 27) [Employee Reference Manual Updates](#)
Adopt Resolution 2022-323, Approving Employee Reference Manual
 - 28) [Approve Equipment Acquisition for Capital Project 536](#)
Adopt Resolution 2022-324; Authorizing Approval of Equipment Acquisition from Crysteel Truck Equipment in the Amount of \$26,782.00 for Flat Bed and Boss Snowplow for Capital Equipment Project 536
 - 29) [Authorize Approval to Obtain Quotes](#)
Adopt Resolution 2022-331; Authorizing Approval to Obtain Quotes for Lakeview Terrace & Industrial Boulevard Storm Sewer Improvements
 - 30) [Approve Service Body & Plow for Capital Project 697](#)
Adopt Resolution 2022-332; Approval of Equipment Acquisition From Aspen Equipment in the Amount of \$32,308.00 for Service Body and Crysteel Truck Equipment for Boss Snowplow in the Amount of \$9328.00 for Capital Equipment Project 697
 - 31) [Approval of Service Body and Crane for Capital Equipment Project 537](#)
Adopt Resolution 2022-333; Authorizing Approval of Equipment Acquisitions from ABM Equipment in the Amount of \$76,321.00 for Utility Service Body and Crane for Capital Equipment Project 537

6. COUNCIL BUSINESS

- 1) [Accept 10th Street Small Area Plan Report](#)
Motion to accept
- 2) [SITE PLAN and DESIGN REVIEW, VARIANCE & CONDITIONAL USE PERMT \(CUP\) - TMC Properties, LLC](#)
Adopt Resolution 2022-325 approving the Site Plan, Design Review and Variance applications submitted by TMC Properties, LLC for the property located at 1370 Mill Lane.

Adopt Resolution 2022-326 approving the Conditional Use Permit for Proof of Parking.
- 3) [2023 Final Levy](#)
Adopt Resolution No. 2022-327, Approving the Final Levy Collectable in 2023
- 4) [2023 Final Budget](#)

Adopt Resolution No. 2022-328, Adopting 2023 Budget for all General, Enterprise, Special Revenue, Capital Project, and Debt Service Funds
- 5) [Authorize Downtown Design Recommendations](#)
Adopt Resolution 2022-329; Authorizing Downtown Design Recommendations for 2023 Improvement Project
- 6) [Award Safari Island Pool Filter Project](#)
Adopt Resolution 2022-319, Awarding Pool Filter Project
- 7) [Ice Arena Dehumidification Unit](#)
Adopt Resolution 2022-330, Approving Statement of Work for Dehumidification Unit Replacement Project

7. ITEMS REMOVED FROM CONSENT AGENDA

8. STAFF REPORTS

9. BOARD REPORTS

- 1) Councilmember Waldron
- 2) Councilmember Sorensen
- 3) Councilmember Leo
- 4) Councilmember Yetzer
- 5) Mayor Bloudek

10. ANNOUNCEMENTS Recognition of Mayor Kent Bloudek and Councilmember Pete Leo for service to the community.

11. ADJOURN REGULAR MEETINGOFFICE OF THE CITY ADMINISTRATOR

Shane Fineran

Work Session:

The City Council and staff may convene at Waconia Brewing, 255 W Main Street, following the adjournment of the meeting in a social event. The public is welcome to attend.

UPCOMING CALENDAR OF EVENTS/MEETINGS:

Christmas Holiday - Offices Closed December 23rd & 26th

New Years Holiday - Offices Closed January 2nd

City Council Meeting - January 3rd, 6:00 p.m.

Planning Commission - January 5th 6:00 p.m.



REQUEST FOR CITY COUNCIL ACTION

Meeting Date:		December 19, 2022					
Item Name:		December 5, 2022 City Council Meeting Minutes					
Originating Department:		Administration					
Presented by:		Ann Meyerhoff					
Previous Council Action (if any):							
Item Type (X only one):		Consent	X	Regular Session		Discussion Session	
RECOMMENDATIONS/COUNCIL ACTION/MOTION REQUESTED <i>(Include motion in proper format.)</i>							
Approve December 5, 2022 City Council Meeting Minutes							
EXPLANATION OF AGENDA ITEM <i>(Include a description of background, benefits, and recommendations.)</i>							
Attachments: 1. Minutes 12-5-2022.pdf							
FINANCIAL IMPLICATIONS:				ADVISORY BOARD RECOMMENDATIONS:			
Funding Sources & Uses:							
Budget Information: _____ Budgeted _____ Non Budgeted _____ Amendment Required				Planning Commission			
				Parks and Recreation Board			
				Safari Island Advisory Board			
				Other			

**CITY OF WACONIA
December 5, 2022**

- 1) CALL MEETING TO ORDER AND ROLL CALL
- 2) PLEDGE OF ALLEGIANCE
- 3) ADOPT AGENDA

Motion by Yetzer, seconded by Sorensen to Adopt the Agenda. **MOTION carried.**

- 4) VISITOR'S PRESENTATIONS, PETITIONS, CORRESPONDENCE
- 5) PUBLIC HEARING

5.1 PUBLIC HEARING - Ordinance Changing Street Names - City of Waconia

Cover Page

Ord 754_Renaming_Campfire_Ct_and_Oak_Ave.docx

Location Map_Campfire Court.pdf

Location Map_Oak Court.pdf

Lane Braaten stated that the City Council at their regular meeting on November 7th, approved the public hearing notice to review the renaming of Campfire Court and the section of Oak Avenue lying northerly of Waconia Parkway South. He explained that Minnesota Statutes, 412.221, Subd. 18, grants the City authority to name and rename streets within the City. The renaming is necessary to promote public safety by assigning property addresses to properties using a consistent methodology. This will provide clarity to first responders trying to locate addresses in the afore-mentioned roadway sections.

The proposed ordinance would rename two road sections and affect twelve individual single-family properties, including eight properties along Campfire Court and four properties along Oak Avenue. The renaming of the streets would also readdress each property accordingly. The renaming is necessary with the closing of a section of Oak Avenue and the opening of Campfire Court, which was previously a cul-de-sac.

Upon approval of the ordinance staff will notify all property owners of the new street name and address associated with their parcels. Prior to the meeting all property owners were sent a public hearing notice regarding the possible street/road name change and no comments have been received.

Mayor Bloudek opened the public hearing.

Motion by Sorensen, seconded by Leo to close the public hearing. **MOTION carried.**

Motion by Waldron, seconded by Leo to Adopt Ordinance No. 754 changing the street currently named “Campfire Court” to “Campfire Drive East” and changing the section of “Oak Avenue” lying north of Waconia Parkway South to “Oak Court”.

MOTION carried

5.2 2023 Fee Schedule Ordinance Amendment

[Cover Page](#)

[Ord 755 Master Form Fee Schedule Changes](#)

Amanda Ortloff communicated that under Minnesota law, the City must hold a public hearing before a zoning ordinance is amended. Chapter 1100 of the city’s Code contains zoning and land use fees charged by the City. Changes to these types of fees require a public hearing. Therefore, the city will hold a public hearing for the entire fee schedule each year to avoid inadvertently violating the requirement for land use/zoning fee changes. The fee schedule changes do also include fee changes that are incorporated into the 2023 budget. Other corrections and updates have been added for items that have changed in cost or are added services provided by the City throughout 2022.

The fee changes are to be effective January 1, 2023 after adoption. Staff will publish the updated fee information in the Waconia Patriot and update Ordinance 1100 on the City’s website.

Mayor Bloudek opened the public hearing.

Motion by Waldron, seconded by Leo to close the public hearing. **MOTION carried.**

Motion by Leo, seconded by Sorensen to Adopt Ordinance No. 755 amending chapter 1100 of the Waconia City Code related to permits, licenses, and fees to authorize summary publication

MOTION carried

6) ADOPT CONSENT AGENDA

6.1 November 21, 2022 City Council Meeting Minutes

[Cover Page](#)

[Minutes 11-21-2022.pdf](#)

6.2 December 5, 2022 Expenditures

[Cover Page](#)

[Council List-Expenditures 12.05.2022.pdf](#)

6.3 Approve Uniform Agreement

[Cover Page](#)

[22299res_Uniform_Contract_Huebsch-Services.doc](#)

[Executed Waconia MN Agreement Form.pdf](#)

[Weekly and EOW Invoice Less Tax.pdf](#)

6.4 Approve Lease Agreement

[Cover Page](#)

[22300res Rental Loader Resolution 2022.doc](#)

[Executed Waconia Loader Rental Form.pdf](#)

6.5 Approve Executed MNHS Large Grant

[Cover Page](#)

[22301res_Approve_Executed_MNHS_Large_Grant.doc](#)

[Award Email MNHS Large Grant Civil War Memorial Conservation.pdf](#)

[CityWaconia_27178_agt.pdf](#)

6.6 Declaring Surplus Equipment and Authorizing Sale

[Cover Page](#)

[22302res_Surplus_Equipment__Sale_Disposal_-_Tanker_11.docx](#)

6.7 Authorize Execution of Civil War Memorial

[Cover Page](#)

[22303res_Approve_PS_Director_to_Execute_KCI_Proposal.doc](#)

[CivilWar_Final-12-21 Updated.pdf](#)

6.8 Firefighter Resignation

[Cover Page](#)

[22304res Bosshart_Resignation.docx](#)

- 6.9 Grant writing contract with Widseth Group for fire department Assistance to Firefighters Grant Application and grant submission.

[Cover Page](#)

[22305res Widseth_Group_Res.doc](#)

[Waconia FD.pdf](#)

Motion by Sorensen , seconded by Waldron 6) ADOPT CONSENT AGENDA
MOTION carried

7) COUNCIL BUSINESS

7.1 [2023 Budget & Levy Presentation](#)

[Cover Page](#)

[2023 Budget & Levy Information Meeting.pdf](#)

Amanda Ortloff shared a power point presentation regarding the City's proposed 2023 budget and levy. A detailed copy of the City's departmental budgets was posted on the City's website prior to the meeting for inspection by interested parties.

Property owners received their preliminary tax statements from Carver County in late November. The statements received were based on the City's preliminary levy that was set earlier this year. The proposed final levy is planned to be approved on Monday, December 19, 2022. The final levy is proposed to be slightly decreased from the preliminary levy that was approved on September 26, 2022.

Mayor Bloudek opened the meeting for public comment.

Greg Proulx, 40 W Lake Street, expressed that he feels that it is getting way to expensive to in live Waconia with taxes. It causes people on fixed budget to move. He challenged Council to look at the budget to make it easier for people to live here.

Janice Fosmo, 641 W 2nd St, stated her taxes went up 19.2%, single and is unable to make ends meet. Please look at what can be done to help retired residents be able to stay.

Deb Chicos, 600 W 3rd Street, requested a breakdown on the housing valuations and wondered why Safari Island is not a benefit for all residents of Waconia since their taxes are what supports it.

8) ITEMS REMOVED FROM CONSENT AGENDA

9) STAFF REPORTS

Sargent Stahn gave an update for the month of November.

10) BOARD REPORTS

11) ANNOUNCEMENTS

12) RECESS TO CLOSED SESSION

Council recessed to closed session at 7:14 p.m.

Motion by Bloudek, seconded by Sorensen to adjourn the closed session at 8:35 p.m.

MOTION carried.

13) ADJOURN REGULAR MEETING

Motion by Waldron, seconded by Leo to adjourn the meeting at 8:36 p.m. **MOTION carried.**

Work Session:

UPCOMING CALENDAR OF EVENTS/MEETINGS:

Kent Bloudek, Mayor

ATTEST: _____

Ann Meyerhoff, Office Assistant



REQUEST FOR CITY COUNCIL ACTION

Meeting Date:		December 19, 2022					
Item Name:		December 19, 2022 Expenditures					
Originating Department:		Finance					
Presented by:		Amanda Ortloff					
Previous Council Action (if any):							
Item Type (X only one):	Consent	X	Regular Session		Discussion Session		
RECOMMENDATIONS/COUNCIL ACTION/MOTION REQUESTED <i>(Include motion in proper format.)</i>							
Payment of December 19, 2022 Expenditures							
EXPLANATION OF AGENDA ITEM <i>(Include a description of background, benefits, and recommendations.)</i>							
Attachments: 1. Council List-Expenditures 12.19.2022_Other-Electronic.pdf 2. Council List-Expenditures 12.19.2022_P-Card.pdf 3. Council List-Expenditures 12.19.2022.pdf							
FINANCIAL IMPLICATIONS:				ADVISORY BOARD RECOMMENDATIONS:			
Funding Sources & Uses:							
Budget Information: _____ Budgeted _____ Non Budgeted _____ Amendment Required				Planning Commission			
				Parks and Recreation Board			
				Safari Island Advisory Board			
				Other			

CITY OF WACONIA
Council List-Other/Electronic
Meeting: December 19, 2022

VENDOR NAME	DESCRIPTION	AMOUNT	FUND / DEPARTMENT
CENTERPOINT ENERGY RESOURCES CORP	Natural Gas Service 09.2022	\$1,666.49	Central Facilities
CENTERPOINT ENERGY RESOURCES CORP	Natural Gas Service 09.2022	\$1,018.11	Water Utility Fund
CENTERPOINT ENERGY RESOURCES CORP	Natural Gas Service 09.2022	\$60.48	Sewer Utility Fund
CENTERPOINT ENERGY RESOURCES CORP	Natural Gas Service 09.2022	\$12.65	Storm Water Fund
CENTERPOINT ENERGY RESOURCES CORP	Natural Gas Service 09.2022	\$12.65	Street Light Utility Fund
CENTERPOINT ENERGY RESOURCES CORP	Natural Gas Service 09.2022	\$1,054.36	Ice Arena
EFTPS	Federal Taxes - Fire/CC 10/22	\$3,197.25	Personnel Liabilities
EFTPS	Federal Taxes - Pay 23-2022	\$29,593.17	Personnel Liabilities
EFTPS	Federal Taxes - Pay 24-2022	\$28,417.89	Personnel Liabilities
HEALTHPARTNERS	Medical/Dental 11.2022	\$42,123.32	Personnel Liabilities
HEALTHPARTNERS	Medical/Dental 12.2022	\$41,597.33	Personnel Liabilities
INVOICE CLOUD, INC.	CC Transaction Fees 10.2022	\$1,958.20	Finance
JD RENTALS LLC	CDA Grant Proceeds	\$100,000.00	Revolving Loan Fund
KANSAS STATE BANK OF MANHATTAN	Exercise Equip Lease 11.2022	\$2,310.00	Safari Island Fund
MARCO TECHNOLOGIES, LLC	CH Printer Lease 10.21-11.21	\$748.39	Central Facilities
MARCO TECHNOLOGIES, LLC	CH Printer Lease 11.21-12.21	\$748.39	Central Facilities
MARCO TECHNOLOGIES, LLC	FS/PW/SI Printer Use 11.2022	\$1,346.77	Central Facilities
MARCO TECHNOLOGIES, LLC	Support Desk Fee	\$10.00	Central Facilities
MARCO TECHNOLOGIES, LLC	PW Printer Lease 11.2022	\$70.69	Water Utility Fund
MARCO TECHNOLOGIES, LLC	PW Printer Lease 12.2022	\$70.68	Water Utility Fund
MARCO TECHNOLOGIES, LLC	PW Printer Lease 11.2022	\$70.68	Sewer Utility Fund
MARCO TECHNOLOGIES, LLC	PW Printer Lease 12.2022	\$70.69	Sewer Utility Fund
METRO FIBERNET LLC	Phone Services 11.2022	\$22.79	Bill Back Receivable
METRO FIBERNET LLC	Phone Services 11.2022	\$492.84	Central Facilities
METRO FIBERNET LLC	Phone Services 11.2022	\$137.37	Safari Island Fund
METRO FIBERNET LLC	Phone Services 11.2022	\$110.12	Water Utility Fund
METRO FIBERNET LLC	Phone Services 11.2022	\$31.05	Sewer Utility Fund
METRO FIBERNET LLC	Phone Services 11.2022	\$41.40	Storm Water Fund
METRO FIBERNET LLC	Phone Services 11.2022	\$108.84	Ice Arena
MINNESOTA DEPARTMENT OF REVENUE	Sales Tax Liability 10.2022	\$0.19	Sales Tax Liability
MINNESOTA DEPARTMENT OF REVENUE	State Taxes - Fire/CC 10/2022	\$226.81	Personnel Liabilities
MINNESOTA DEPARTMENT OF REVENUE	State Taxes - Pay 23-2022	\$5,407.08	Personnel Liabilities
MINNESOTA DEPARTMENT OF REVENUE	State Taxes - Pay 24-2022	\$5,231.21	Personnel Liabilities
MINNESOTA DEPARTMENT OF REVENUE	Sales Tax Liability 10.2022	\$213.30	Safari Island Fund
MINNESOTA DEPARTMENT OF REVENUE	Sales Tax Liability 10.2022	\$1,782.51	Water Utility Fund
MONEY MOVERS	SI Insurance Reimb 10.2022	\$17.75	Safari Island Fund
NATIONWIDE RETIREMENT SOLUTIONS	EE Retirement - Pay 23-2022	\$2,190.00	Personnel Liabilities
NATIONWIDE RETIREMENT SOLUTIONS	EE Retirement - Pay 24-2022	\$1,970.00	Personnel Liabilities
NORTHERN STATES POWER COMPANY, MINNESOTA	Electric Service 09.2022	\$35.39	Community Safety

CITY OF WACONIA
Council List-Other/Electronic
Meeting: December 19, 2022

VENDOR NAME	DESCRIPTION	AMOUNT	FUND / DEPARTMENT
NORTHERN STATES POWER COMPANY, MINNESOTA	10525 10th St Electric 09.2022	\$53.37	Central Facilities
NORTHERN STATES POWER COMPANY, MINNESOTA	Electric Service 09.2022	-\$1,115.36	Central Facilities
NORTHERN STATES POWER COMPANY, MINNESOTA	Electric Service 09.2022	\$6,220.28	Water Utility Fund
NORTHERN STATES POWER COMPANY, MINNESOTA	Electric Service 09.2022	-\$2,468.73	Sewer Utility Fund
NORTHERN STATES POWER COMPANY, MINNESOTA	Electric Service 09.2022	\$1,030.66	Storm Water Fund
NORTHERN STATES POWER COMPANY, MINNESOTA	Electric Service 09.2022	\$13,106.26	Street Light Utility Fund
NORTHERN STATES POWER COMPANY, MINNESOTA	Electric Service 09.2022	\$2,520.36	Ice Arena
OLD NATIONAL BANK	EE HSA Liability - Pay 23-2022	\$3,779.07	Personnel Liabilities
OLD NATIONAL BANK	EE HSA Liability - Pay 24-2022	\$3,779.07	Personnel Liabilities
OLD NATIONAL BANK	ER HSA Liability - Pay 23-2022	\$2,369.36	Personnel Liabilities
OLD NATIONAL BANK	ER HSA Liability - Pay 24-2022	\$2,369.36	Personnel Liabilities
PERA	EE/ER Retirement - Pay 23-2022	\$17,833.42	Personnel Liabilities
PERA	EE/ER Retirement - Pay 24-2022	\$17,373.58	Personnel Liabilities
RELiance STANDARD	12.2022 Premiums	\$1,651.43	Personnel Liabilities
RINK MANAGEMENT SERVICES CORPORATION	CC Reimburse 11.01.22-11.19.22	\$48,885.75	Safari Island Fund
RINK MANAGEMENT SERVICES CORPORATION	Replenish ME 11.2022 Funds	\$33,022.00	Safari Island Fund
RINK MANAGEMENT SERVICES CORPORATION	SI CC Reimb 11.20.22 -11.30.22	\$15,284.41	Safari Island Fund
RINK MANAGEMENT SERVICES CORPORATION	CC Reimburse 11.01.22-11.19.22	\$9,964.60	Ice Arena
SECURITY BANK WACONIA	Rev Bonds Arena Construction	\$35,811.39	2007 Ice Arena Bond
STANDARD PRINTING -N- MAILING	UB/Mailing Processing 11.2022	\$1,047.82	Water Utility Fund
STANDARD PRINTING -N- MAILING	UB/Mailing Processing 11.2022	\$1,047.81	Sewer Utility Fund
UNITED FARMERS COOP	Unleaded/Diesel Fill 11.28.22	\$26,744.24	Fleet Fuel Payable
Grand Total		\$514,486.99	

The above bills have been approved for payment at the regular City Council Meeting on December 19, 2022.
Authorized and ordered for payment:

Mayor

City Administrator

CITY OF WACONIA
Council List-Purchasing Card
Meeting: December 19, 2022

VENDOR NAME	DESCRIPTION	AMOUNT	FUND / DEPARTMENT
AMAZON.COM	Postage Sealing Solution	\$31.44	Administration
AMAZON.COM	Battery Backup	\$319.19	Technology
AMAZON.COM	Cell Phone Clips	\$36.73	Technology
AMAZON.COM	Ceiling Fan Duster	\$57.97	Fire
AMAZON.COM	Foaming Hand Sanitizer	\$161.38	Fire
AMAZON.COM	#9017 Rim Clamp Mount	\$124.98	Streets
AMAZON.COM	2023 Planner & Highlighters	\$24.69	Streets
ARROWWOOD RESORT & CNF CNT	Lodging MNGFOA Conference	\$208.86	Finance
ASPEN MILLS INCORPORATED	Uniform; Bosshart	\$296.52	Fire
ASSURITY LIFE INSURANCE COMPANY	Premiums 10.2022	\$701.85	Personnel Liabilities
AUTOZONE	#1025 Part	\$57.99	Fire
BIFFS, INC.	Portable Park Sanitation 10.2022	\$2,550.00	Parks
BLACKBURN MFG CO	Custom Marking Flags	\$481.40	Sewer Utility Fund
CAR-CO AUTO PARTS CO.	#1020 Air Filter	\$18.47	Fire
CAR-CO AUTO PARTS CO.	#1022 Air Brake Line	\$7.48	Fire
CAR-CO AUTO PARTS CO.	#1022 Coupling, Rubber, & Elbow	\$59.29	Fire
CAR-CO AUTO PARTS CO.	#1026 Brake Rotors & Pads	\$239.46	Fire
CAR-CO AUTO PARTS CO.	Clay	\$119.92	Fire
CAR-CO AUTO PARTS CO.	#158 LED Marker Light	\$8.99	Streets
CAR-CO AUTO PARTS CO.	#42 & 8022 Coolant Hose, Filter	\$266.81	Streets
CAR-CO AUTO PARTS CO.	#45 Parts	\$24.64	Streets
CAR-CO AUTO PARTS CO.	#54 Hyd Fitting & Rust Prevent	\$276.08	Streets
CAR-CO AUTO PARTS CO.	#56 Brake Pads Sets	\$194.09	Streets
CAR-CO AUTO PARTS CO.	#9017 Brush & No Rust	\$57.51	Streets
CAR-CO AUTO PARTS CO.	Rust Preventor	\$59.94	Streets
CAR-CO AUTO PARTS CO.	#48 & 8022 Filter & Light Kit	\$56.83	Parks
CAR-CO AUTO PARTS CO.	Shop Tools	\$34.99	Parks
CAR-CO AUTO PARTS CO.	Socket & Adapter	\$14.98	Parks
CAR-CO AUTO PARTS CO.	#149 & 2046 Part & 12V Plug	\$52.90	Sewer Utility Fund
CAR-CO AUTO PARTS CO.	#149 Diesel Additive	\$149.95	Sewer Utility Fund
CAR-CO AUTO PARTS CO.	#47 & 180 Filters & Wiper	\$168.73	Storm Water Fund
CINTAS CORPORATION NO. 2	CH Restroom Mats 10.2022	\$55.06	Central Facilities
CORE & MAIN	Hydrant Parts	\$614.67	Water Utility Fund
CORE & MAIN	Hydrant Repair Parts	\$9,792.67	Water Utility Fund
CRYSTEEL TRUCK EQUIPMENT INC	Battery	\$56.93	Street Light Utility Fund
CUZZY'S BRICK HOUSE	County Admins Meeting	\$17.96	Administration

CITY OF WACONIA
Council List-Purchasing Card
Meeting: December 19, 2022

VENDOR NAME	DESCRIPTION	AMOUNT	FUND / DEPARTMENT
D'VINCIS OF WACONIA	Election Day Meals	\$339.84	Administration
ECM PUBLISHERS INC	Meeting Minutes	\$85.51	Administration
ECM PUBLISHERS INC	PW Patriot Subscription	\$71.55	Streets
ELKHART BRASS MANUFACTURING COMPANY	Monitor Repair	\$797.74	Fire
EMERGENCY AUTOMOTIVE TECH INC	#1022 Air Eject & Adapter Kit	\$399.24	Fire
EMERGENCY AUTOMOTIVE TECH INC	#1026 & 42 Strobe, Amber Lens,	\$187.55	Fire
EMERGENCY AUTOMOTIVE TECH INC	#42 LED Amber Lens	\$176.32	Streets
EROSION PRODUCTS LLC	Eklof Parcel - EFR Project	\$356.15	Storm Water Fund
EULL'S MANUFACTURING CO	Mortar & Manhole Rings	\$2,163.90	Sewer Utility Fund
EVERSON HARDWARE HANK	Spray Paint	\$35.96	Fire
EVERSON HARDWARE HANK	Frontage Rd Sign Nuts	\$16.99	Streets
EVERSON HARDWARE HANK	Antifreeze & Brass Nipple	\$90.37	Parks
EVERSON HARDWARE HANK	Antifreeze for Irrigation	\$41.94	Parks
EVERSON HARDWARE HANK	Pipe Straps	\$6.93	Parks
EVERSON HARDWARE HANK	EFR Project	\$45.99	PIR Fund
EVERSON HARDWARE HANK	Vet Clinic Project Supplies	\$59.92	PIR Fund
EVERSON HARDWARE HANK	# 44 Hose Adapter Replacement	\$13.18	Water Utility Fund
EVERSON HARDWARE HANK	Irrigation Blowout Supplies	\$18.46	Water Utility Fund
EVERSON HARDWARE HANK	Reuse CLR Vessel Cleanout	\$66.97	Storm Water Fund
FASTENAL INDUSTRIAL & CONST	Release Clamp	\$12.66	Streets
FASTENAL INDUSTRIAL & CONST	Sign Parts	\$72.78	Streets
FASTENAL INDUSTRIAL & CONST	Tufnut Tamproof	\$43.22	Streets
FASTENAL INDUSTRIAL & CONST	Safety Vending Equipment 09.2022	\$420.35	Storm Water Fund
FIRE STORE/WITMER	Blood Pressure Cuffs	\$88.65	Fire
FIRE STORE/WITMER	Turnout Gear Cleaner	\$150.15	Fire
FIRST HOSPITAL LABORATORIES, INC.	Random Testing Q3 2022	\$59.38	Parks
GRAINGER, INC.	EE Error - Refund	-\$1,215.40	Bill Back Receivable
GRAINGER, INC.	EE Error - Refunded	\$22.00	Bill Back Receivable
GRAINGER, INC.	Halogen Bulb Return	-\$45.98	Fire
GRAINGER, INC.	Forever Bolts	\$211.84	Streets
GRAINGER, INC.	Forever Bolts Return	-\$211.84	Streets
GRAINGER, INC.	Stainless Steel Bolts	\$124.48	Streets
HACH COMPANY	Accuvacs for Testing	\$224.24	Water Utility Fund
HACH COMPANY	Water Testing	\$78.18	Water Utility Fund
HEARTLAND AG SYSTEMS	#8028 Gasket & Clamp	\$124.70	Streets
HEIMAN INC	Stretcher Sling	\$166.76	Fire

CITY OF WACONIA
Council List-Purchasing Card
Meeting: December 19, 2022

VENDOR NAME	DESCRIPTION	AMOUNT	FUND / DEPARTMENT
HOLIDAY GAS STATION	Command Vehicle Washing 10.2022	\$5.50	Fire
HOLIDAY GAS STATION	Portable Gas Tank	\$25.55	Fire
HOLIDAY GAS STATION	#170 Forklift LP	\$52.56	Streets
HOME DEPOT	Sheathing Ply & In-Use Cover	\$97.17	Streets
HOULIHAN'S	Audit Meeting Lunch	\$42.10	Finance
INTERSTATE BATTERY SYSTEMS	#194 & 158 Batteries	\$302.85	Streets
JERSEY MIKE'S SUBS	Election Day Lunch	\$467.88	Administration
KWIK TRIP	Ice for Election Day	\$2.79	Administration
LANO EQUIPMENT, INC.	Chain Saw Tune Up Repair	\$162.69	Streets
LANO EQUIPMENT, INC.	Female & Male Coupler	\$98.57	Parks
LAWSON PRODUCTS INC	Hyd Coupler & Nipple	\$162.88	Streets
MACKENTHUN'S FINE FOODS	All Staff Meeting	\$12.99	Administration
MACKENTHUN'S FINE FOODS	Coffee for Fall EE Meeting	\$19.68	Administration
MACKENTHUN'S FINE FOODS	Donuts for Fall EE Meeting	\$71.56	Administration
MACKENTHUN'S FINE FOODS	Election Day Supplies	\$41.56	Administration
MACQUEEN EQUIPMENT, INC.	#501 Sweeper Part	\$247.00	Storm Water Fund
MACQUEEN EQUIPMENT, INC.	#501 Lease Sweeper Repair	\$1,270.76	Storm Water Fund
MACQUEEN EQUIPMENT, INC.	Return Easy ACS	-\$247.00	Storm Water Fund
MEDIACOM	SI Cable Box Fees 11.06 -12.05	\$22.10	Safari Island Fund
MELCHERT HUBERT SJODIN, PLLP	City Legal Fees 09.2022	\$3,901.63	Administration
MELCHERT HUBERT SJODIN, PLLP	City Legal Fees 09.2022	\$2,159.81	PIR Fund
MELCHERT HUBERT SJODIN, PLLP	City Legal Fees 09.2022	\$96.71	Water Utility Fund
MELCHERT HUBERT SJODIN, PLLP	City Legal Fees 09.2022	\$453.05	Sewer Utility Fund
MID COUNTRY CO-OP	#56 Tire Balancing Beads	\$185.04	Streets
MIDWEST MACHINERY CO.	#47 Filter	\$52.60	Storm Water Fund
MN DEPARTMENT OF LABOR & INDUSTRY	Q3-2022 Bldg Permit Surcharge	\$11,540.93	Building Permit Surcharge Payable
MN VALLEY ELECTRIC COOP	Electric Service 10.2022	\$105.12	Central Facilities
MN VALLEY ELECTRIC COOP	Electric Service 10.2022	\$364.50	Sewer Utility Fund
MN VALLEY ELECTRIC COOP	Electric Service 10.2022	\$3,016.63	Street Light Utility Fund
MOCHA MONKEY	Coffee for Elections	\$95.99	Administration
MONROE TOWMASTER LLC	E-Stop & Pullrod Kit	\$112.51	Streets
MONROE TOWMASTER LLC	Valve Solenoid	\$92.45	Streets
NORTH AMERICAN SAFETY, INC.	Winter Safety Jacket	\$55.15	Streets
OFFICE OF THE SECRETARY OF STATE	Notary Renewal; Meyerhoff	\$120.00	Administration
PINE PRODUCTS	Compost Disposal	\$4,225.00	Streets
PRECISE MRM LLC	Vehicle Data Charge 09.2022	\$504.00	Water Utility Fund

CITY OF WACONIA
Council List-Purchasing Card
Meeting: December 19, 2022

VENDOR NAME	DESCRIPTION	AMOUNT	FUND / DEPARTMENT
RECTECH OUTDOOR SOLUTIONS, LLC	#42 Ram Assembly & Pivot Bar	\$551.12	Streets
REPUBLIC SERVICES	CH Shredding Service 11.2022	\$34.08	Central Facilities
ROBERT HAMILTON/HAJOCA CORP	3/4 Ball Valves	\$58.08	Water Utility Fund
SITE ONE LANDSCAPE SUPPLY	Dura Valve Box	\$201.48	Storm Water Fund
SITE ONE LANDSCAPE SUPPLY	Hybrid Station Outdoor Control	\$4,583.26	Storm Water Fund
STAPLES CONTRACT & COMMERCIAL, INC.	Labels for Absentee Voting	\$109.38	Administration
STAPLES CONTRACT & COMMERCIAL, INC.	Planning Office Supplies	\$43.39	Planning
STAPLES CONTRACT & COMMERCIAL, INC.	Kleenex, Postcards, & Sharpies	\$134.41	Streets
STAPLES CONTRACT & COMMERCIAL, INC.	Paper Towels	\$36.53	Parks
STA-SAFE LOCKSMITHS	Lock Repair at Public Services	\$212.30	Central Facilities
TARGET	Election Day Supplies	\$68.15	Administration
THE SUITES HOTEL AT WATERFRONT PLAZA	MN State Fire Chief's Conference	\$1,691.04	Fire
THE WILL-BURT COMPANY, INC	#1022 Lens for Super Nova Light	\$169.05	Fire
TOLL COMPANY	Industrial Cylinders	\$23.28	Streets
UNIVERSITY OF MN - SHADE TREE	MN Tree Inspector Recertification	-\$50.00	Parks
UNIVERSITY OF WISCONSIN-MADISON	Municipal Engineering Class	\$497.50	Streets
UNIVERSITY OF WISCONSIN-MADISON	Municipal Engineering Class	\$995.00	Parks
UNIVERSITY OF WISCONSIN-MADISON	Municipal Engineering Class	\$497.50	Water Utility Fund
UNIVERSITY OF WISCONSIN-MADISON	Municipal Engineering Class	\$497.50	Sewer Utility Fund
UNIVERSITY OF WISCONSIN-MADISON	Municipal Engineering Class	\$497.50	Storm Water Fund
UPS STORE	Postage	\$12.61	Fire
UPS STORE	Water Sample Postage	\$15.25	Water Utility Fund
USABUEBOOK	Gas Alert Detector & Boot	\$1,170.70	Sewer Utility Fund
VARITECH INDUSTRIES INC.	#8028 Flange Clamp	\$141.71	Streets
VERIZON WIRELESS	City Cell/Aircard Service 10.22	\$82.30	Administration
VERIZON WIRELESS	City Cell/Aircard Service 10.22	\$76.16	Technology
VERIZON WIRELESS	City Cell/Aircard Service 10.22	\$81.16	Planning
VERIZON WIRELESS	City Cell/Aircard Service 10.22	\$242.14	Fire
VERIZON WIRELESS	City Cell/Aircard Service 10.22	\$196.29	Streets
VERIZON WIRELESS	City Cell/Aircard Service 10.22	\$191.66	Parks
VERIZON WIRELESS	City Cell/Aircard Service 10.22	\$264.42	Water Utility Fund
VERIZON WIRELESS	City Cell/Aircard Service 10.22	\$264.42	Sewer Utility Fund
VERIZON WIRELESS	City Cell/Aircard Service 10.22	\$132.83	Storm Water Fund
VERIZON WIRELESS	City Cell/Aircard Service 10.22	\$41.54	Street Light Utility Fund
W.S. DARLEY & CO	Rubber Lined Hoses	\$4,525.00	Fire
WACONIA DODGE	#1026 Alignment	\$94.00	Fire

CITY OF WACONIA
Council List-Purchasing Card
Meeting: December 19, 2022

VENDOR NAME	DESCRIPTION	AMOUNT	FUND / DEPARTMENT
WACONIA FORD SALES INC.	#56 Alignment	\$119.95	Streets
ZIEGLER INC	Caterpillar Cooler Replace	\$2,147.65	Water Utility Fund
ZIEGLER INC	Refund	-\$87.08	Water Utility Fund
ZIEGLER INC	Generator Setup & Training	\$2,874.21	Sewer Utility Fund
ZIEGLER INC	Rental of Air Compressor	\$3,664.50	Storm Water Fund
Grand Total		\$79,744.31	

The above bills have been approved for payment at the regular City Council Meeting on December 19, 2022.
Authorized and ordered for payment:

Mayor

City Administrator

CITY OF WACONIA
Council List-Expenditures
Meeting: December 19, 2022

VENDOR NAME	DESCRIPTION	AMOUNT	FUND / DEPARTMENT
AMERICAN ENGINEERING TESTING, INC.	Downtown Recon - Phase 1	\$14,244.17	PIR Fund
API GARAGE DOOR INC.	PW Garage Door Repair	\$3,384.74	Central Facilities
AUBURN MEADOWS, LLC.	TIF Note Pay #2-2022	\$71,878.96	Administration
BOLTON & MENK, INC	2022 Improvement Project	\$4,393.60	PIR Fund
BOLTON & MENK, INC	2022 Improvement Project	\$1,098.40	Water Utility Fund
BOLTON & MENK, INC	2022 Improvement Project	\$686.50	Sewer Utility Fund
BOLTON & MENK, INC	2022 Improvement Project	\$686.50	Storm Water Fund
BOLTON & MENK, INC	2023 Infrastructure Imprvmnts	\$11,316.00	PIR Fund
BOLTON & MENK, INC	2023 Infrastructure Imprvmnts	\$3,772.00	Storm Water Fund
BOLTON & MENK, INC	2023 Waconia Pond Cleanings	\$3,208.00	Storm Water Fund
BOLTON & MENK, INC	CSAH 10 & Waconia Pkwy N	\$1,521.90	PIR Fund
BOLTON & MENK, INC	CSAH 10 & Waconia Pkwy N	\$169.10	Storm Water Fund
BOLTON & MENK, INC	Downtown Recon - Phase 1	\$13,854.00	PIR Fund
BOLTON & MENK, INC	Downtown Recon - Phase 1	\$4,156.20	Water Utility Fund
BOLTON & MENK, INC	Downtown Recon - Phase 1	\$4,156.20	Sewer Utility Fund
BOLTON & MENK, INC	Downtown Recon - Phase 1	\$5,541.60	Storm Water Fund
BOLTON & MENK, INC	East Frontage Road Extension	\$3,299.58	PIR Fund
BOLTON & MENK, INC	East Frontage Road Extension	\$478.20	Water Utility Fund
BOLTON & MENK, INC	East Frontage Road Extension	\$191.28	Sewer Utility Fund
BOLTON & MENK, INC	East Frontage Road Extension	\$812.94	Storm Water Fund
BOLTON & MENK, INC	East Frontage Road Parking Lot	\$521.00	PIR Fund
BOLTON & MENK, INC	Fields of Waconia Development	\$3,460.00	PIR Fund
BOLTON & MENK, INC	Highway 5 Phase II Funding	\$255.00	Streets
BOLTON & MENK, INC	Hwy 5 Phase 2 Improvements	\$1,136.00	Streets
BOLTON & MENK, INC	L-52 Lift Station Upgrade	\$3,174.00	Sewer Utility Fund
BOLTON & MENK, INC	Laketown Storage	\$1,135.00	PIR Fund
BOLTON & MENK, INC	Miscellaneous Engineering	\$180.00	Streets
BOLTON & MENK, INC	Miscellaneous Engineering	\$30.00	PIR Fund
BOLTON & MENK, INC	Miscellaneous Engineering	\$90.00	Storm Water Fund
BOLTON & MENK, INC	Municipal State Aid System	\$643.00	Streets
BOLTON & MENK, INC	Orchard Park Development	\$4,526.00	PIR Fund
BOLTON & MENK, INC	Siegle Property Development	\$746.00	PIR Fund
BOLTON & MENK, INC	Sparrow Road Kwik Trip	\$3,377.00	PIR Fund
BOLTON & MENK, INC	Storm Water Reuse System	\$574.00	Storm Water Fund
BOLTON & MENK, INC	Stormwater Funding	\$808.00	Storm Water Fund
BOLTON & MENK, INC	Waconia Parkway South Imp	\$660.80	PIR Fund
BOLTON & MENK, INC	Waconia Parkway South Imp	\$115.64	Water Utility Fund
BOLTON & MENK, INC	Waconia Parkway South Imp	\$49.56	Storm Water Fund
BOLTON & MENK, INC	Waterford Park	\$552.00	PIR Fund
BOLTON & MENK, INC	Waterford Park	\$4,598.00	Storm Water Fund
CADY BUILDING MAINTENANCE, INC.	Facility Cleaning 12.2022	\$3,551.32	Central Facilities

CITY OF WACONIA
Council List-Expenditures
Meeting: December 19, 2022

VENDOR NAME	DESCRIPTION	AMOUNT	FUND / DEPARTMENT
CARVER COUNTY	Election Equipment	\$4,566.00	Administration
CARVER COUNTY	Election Maintenance Fees	\$3,571.61	Administration
CARVER COUNTY	EMV Property Report	\$75.00	Finance
CARVER COUNTY	Internet Services 12.2022	\$30.00	Bill Back Receivable
CARVER COUNTY	Internet Services 12.2022	-\$500.00	Technology
CARVER COUNTY	Internet Services 12.2022	\$204.25	Central Facilities
CARVER COUNTY	Internet Services 12.2022	\$110.25	Safari Island Fund
CARVER COUNTY	Internet Services 12.2022	\$23.50	Water Utility Fund
CARVER COUNTY	Internet Services 12.2022	\$23.50	Sewer Utility Fund
CARVER COUNTY	Internet Services 12.2022	\$75.00	Storm Water Fund
CARVER COUNTY	Internet Services 12.2022	\$98.50	Ice Arena
C-D PRODUCTS, INC.	ATV Permit Decals	\$525.00	Administration
CHAD SWANSON	Utility Bill Refund	\$36.17	Water Utility Fund
DAN & GINA BRETHORST	Refund Remaining Escrow Funds	\$183.25	PIR Fund
DELORES SCHMAKEL	Utility Bill Refund	\$54.13	Water Utility Fund
DEM-CON COMPANIES, LLC	C&D Lined Disposal Fee	\$82.54	Streets
EVOQUA WATER TECHNOLOGIES LLC	Bioxide Storage Lease 11.2022	\$2,052.00	Sewer Utility Fund
GMH ASPHALT CORP	East Frontage Rd Improvements	\$151,313.49	PIR Fund
GMH ASPHALT CORP	East Frontage Rd Improvements	\$5,127.60	Water Utility Fund
GMH ASPHALT CORP	East Frontage Rd Improvements	\$3,076.56	Sewer Utility Fund
GMH ASPHALT CORP	East Frontage Rd Improvements	\$9,273.47	Storm Water Fund
GMH ASPHALT CORP	Waconia Parkway South Imp	\$107,568.80	PIR Fund
GMH ASPHALT CORP	Waconia Parkway South Imp	\$27,073.03	Water Utility Fund
GMH ASPHALT CORP	Waconia Parkway South Imp	\$40,469.80	Storm Water Fund
GOPHER STATE ONE-CALL	Utility Locate Tickets 11.2022	\$109.35	Water Utility Fund
GOPHER STATE ONE-CALL	Utility Locate Tickets 11.2022	\$109.35	Sewer Utility Fund
HAUGO GEOTECHNICAL SERVICES, LLC	2022 Infrastructure Project	\$10,367.00	PIR Fund
HAUGO GEOTECHNICAL SERVICES, LLC	Waconia Parkway South Imp	\$2,525.00	PIR Fund
HAWKINS, INC	WTP Chemicals	\$1,331.25	Water Utility Fund
JESSE OLSON	Utility Bill Refund	\$76.15	Water Utility Fund
KELLY GRAFF	Utility Bill Refund	\$149.29	Water Utility Fund
KIMBERLY SCHMELZER	Utility Bill Refund	\$71.56	Water Utility Fund
LEADERSHIP GROWTH GROUP, LLC.	Leadership Growth Group Books	\$142.43	Administration
LEADERSHIP GROWTH GROUP, LLC.	Leadership Growth Group Series	\$600.00	Administration
LOCKRIDGE GRINDAL NAUEN P.L.L.P.	Legislative Contract Service	\$6,666.66	Administration
MACQUEEN EMERGENCY GROUP	Turnout Gear	\$1,118.47	Fire
MARCO TECHNOLOGIES, LLC	Remote - Azure Connect Upgrade	\$300.00	Technology
METRO WEST INSPECTION SERVICES	Building Inspections 11.2022	\$41,902.97	Building Inspections
METRO WEST INSPECTION SERVICES	Building Inspections 11.2022	\$39,662.79	Building Inspections
METRO WEST INSPECTION SERVICES	Expired Permits 11.2022	\$1,580.01	Building Inspections
METROPOLITAN COUNCIL	SAC Report 11.2022	\$24,035.67	Sewer Utility Fund

CITY OF WACONIA
Council List-Expenditures
Meeting: December 19, 2022

VENDOR NAME	DESCRIPTION	AMOUNT	FUND / DEPARTMENT
METROPOLITAN COUNCIL	Sewer Flow Charges 01.2023	\$90,370.33	Sewer Utility Fund
NORDIC MECHANICAL SERVICES	Boiler System Pump Repair	\$327.00	Central Facilities
NORDIC MECHANICAL SERVICES	System Pumps Replacements	\$1,025.00	Streets
NORDIC MECHANICAL SERVICES	System Pumps Replacements	\$1,000.00	Parks
NORDIC MECHANICAL SERVICES	System Pumps Replacements	\$2,000.00	Central Facilities
NORDIC MECHANICAL SERVICES	System Pumps Replacements	\$6,000.00	Water Utility Fund
NORDIC MECHANICAL SERVICES	System Pumps Replacements	\$6,000.00	Sewer Utility Fund
NORDIC MECHANICAL SERVICES	System Pumps Replacements	\$3,000.00	Street Light Utility Fund
NOVEL SOLAR THREE LLC	Solar Electric 10.2022	\$3,714.33	Central Facilities
NOVEL SOLAR THREE LLC	Solar Electric 10.2022	\$5,947.99	Water Utility Fund
NOVEL SOLAR THREE LLC	Solar Electric 10.2022	\$2,874.95	Sewer Utility Fund
NOVEL SOLAR THREE LLC	Solar Electric 10.2022	\$651.57	Storm Water Fund
NOVEL SOLAR THREE LLC	Solar Electric 10.2022	\$369.14	Street Light Utility Fund
NOVEL SOLAR THREE LLC	Solar Electric 10.2022	\$7,802.64	Ice Arena
NUSS EQUIPMENT GROUP LLC	Injector	\$682.01	Streets
NUSS EQUIPMENT GROUP LLC	Sensor	\$552.84	Streets
PRO-IRRIGATION	Irrigation Maintenance	\$800.00	Parks
S.M. HENTGES & SONS, INC	Waterford Park Water Reuse	\$35,413.10	Storm Water Fund
SHI INTERNATIONAL CORP.	Adobe Software Upgrade	\$2,546.00	Technology
SHI INTERNATIONAL CORP.	O365 P1-G1 Licenses Upgrade	\$1,305.00	Technology
VESSCO, INC	Ball Valve & Check Valve	\$1,010.40	Water Utility Fund
WACONIA MILLS PARTNERSHIP, IV LLC.	Tax Abatement #2-2022	\$10,584.24	Administration
WM MUELLER & SONS INC	2022 Infrastructure Project	\$65,935.21	PIR Fund
WM MUELLER & SONS INC	2022 Infrastructure Project	\$18,229.74	Water Utility Fund
WM MUELLER & SONS INC	2022 Infrastructure Project	\$8,203.38	Sewer Utility Fund
WM MUELLER & SONS INC	2022 Infrastructure Project	\$28,046.71	Storm Water Fund
WSB	Small Area Plan Services	\$3,455.00	Planning
Grand Total		\$972,740.17	

The above bills have been approved for payment at the regular City Council Meeting on December 19, 2022.

Authorized and ordered for payment:

Mayor

City Administrator



REQUEST FOR CITY COUNCIL ACTION

Meeting Date:		December 19, 2022					
Item Name:		Contractor Pay Request #10 - Waconia Parkway South Improvements					
Originating Department:		Finance					
Presented by:		Amanda Ortloff					
Previous Council Action (if any):							
Item Type (X only one):		Consent	X	Regular Session		Discussion Session	
RECOMMENDATIONS/COUNCIL ACTION/MOTION REQUESTED <i>(Include motion in proper format.)</i>							
Motion to approve Pay Estimate No. 10 to GMH Asphalt, Inc. for the Waconia Parkway South Improvements.							
EXPLANATION OF AGENDA ITEM <i>(Include a description of background, benefits, and recommendations.)</i>							
Staff has reviewed the contractor pay request for the Waconia Parkway South Improvements and recommends payment of \$175,111.63 based on the engineering request for payment. This payment represents approximately 92.0% of the total approved contract for the project.							
<u>Attachments:</u>							
1. 2022-12-12 WPS Payment #10.pdf							
FINANCIAL IMPLICATIONS:				ADVISORY BOARD RECOMMENDATIONS:			
Funding Sources & Uses:							
PIR Capital, Water and Storm Water Utility Funds							
Budget Information:				Planning Commission			
☒ Budgeted				Parks and Recreation Board			
☐ Non Budgeted				Safari Island Advisory Board			
☐ Amendment Required				Other			



Real People. Real Solutions.

2638 Shadow Lane
Suite 200
Chaska, MN 55318-1172

Ph: (952) 448-8838
Fax: (952) 448-8805
Bolton-Menk.com

December 12, 2022

City of Waconia
Attn: Amanda Ortloff
201 South Vine St.
Waconia, MN 55387

**RE: Waconia Parkway South Improvements
Pay Request No. 10**

Dear Ms. Ortloff:

Enclosed please find Pay Request No. 10 for work completed from 9/30/2022 through 10/30/2022 on the above referenced project. The work completed includes payment for paving, turf restoration, striping and other miscellaneous construction related items.

We have reviewed the estimate, verified the quantities, and recommend the City make payment in the amount of **\$175,111.63** to GMH Asphalt, Corp. Below is a total for the project as well as the estimated percent of work completed for each funding type.

Funding Group	Total Payment	Street	Storm	Watermain	Trail	Sidewalk
WPS-LRIP	\$87,126.49	93.46%	6.54%			
WPS-CITY	\$87,985.14	11.36%	39.52%	30.77%	6.35%	12.00%
Total:	\$175,111.63					

Please contact me if you have any questions regarding this pay request.

Respectfully Submitted,
Bolton & Menk, Inc.

Jake Saulsbury, P.E.

cc: Craig Eldred, City of Waconia
Josh Eckstein, Bolton & Menk

Enclosure

CONTRACTOR'S PAY REQUEST

WACONIA PARKWAY SOUTH IMPROVEMENTS

**BOLTON
& MENK**

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DISTRIBUTION:

CONTRACTOR (1)

OWNER (1)

ENGINEER (1)

CITY OF WACONIA

BMI PROJECT NO. C14.120614

TOTAL AMOUNT BID PLUS APPROVED CHANGE ORDERS	\$3,196,144.31
TOTAL, COMPLETED WORK TO DATE	\$3,029,574.54
TOTAL, STORED MATERIALS TO DATE	\$129,984.14
DEDUCTION FOR STORED MATERIALS USED IN WORK COMPLETED	\$129,984.14
TOTAL, COMPLETED WORK & STORED MATERIALS	\$3,029,574.54
RETAINED PERCENTAGE (2.0%)	\$60,591.49
TOTAL AMOUNT OF OTHER PAYMENTS OR (DEDUCTIONS)	\$0.00
NET AMOUNT DUE TO CONTRACTOR TO DATE	\$2,968,983.05
TOTAL AMOUNT PAID ON PREVIOUS ESTIMATES	\$2,793,871.42
PAY CONTRACTOR AS ESTIMATE NO. 10	\$175,111.63

CERTIFICATE FOR PARTIAL PAYMENT

I hereby certify that, to the best of my knowledge and belief, all items quantities and prices of work and material shown on this Estimate are correct and that all work has been performed in full accordance with the terms and conditions of the Contract for this project between the Owner and the undersigned Contractor, and as amended by any authorized changes, and that the foregoing is a true and correct statement of the contract amount for the period covered by this Estimate.

Contractor:
 GMH Asphalt Corp
 9180 Laketown Road
 Chaska, MN 55318

By

Name

 VP
 Title

Date

12-12-22

CHECKED AND APPROVED AS TO QUANTITIES AND AMOUNT:

ENGINEER: BOLTON & MENK INC. 2638 SHADOW LANE, STE 200, CHASKA, MN 55318

By

CONSULTING ENGINEER

Date

12-12-2022

APPROVED FOR PAYMENT:**OWNER:**

By

Name

Title

Date

And

Name

Title

Date

Pay Request No.:

WACONIA PARKWAY SOUTH IMPROVEMENTS

10



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CITY OF WACONIA
BMT PROJECT NO. C14.120614
WORK COMPLETED THROUGH TUESDAY, NOVEMBER 15, 2022

ITEM NO.	ITEM	UNIT PRICE	AS BIDD		PRIVATIZATION ESTIMATE		COMPLETED TO DATE	
			ESTIMATED QUANTITY	ESTIMATED AMOUNT	ESTIMATED QUANTITY	ESTIMATED AMOUNT	ESTIMATED QUANTITY	ESTIMATED AMOUNT
1	MOBILIZATION	\$215,000.00	1.00	LUMP SUM	\$215,000.00	1.00	LUMP SUM	\$215,000.00
2	CLEARING	\$474.00	5.00	TREE	\$2,370.00	15.00	TREE	\$7,110.00
3	GRUBBING	\$105.00	5.00	TREE	\$525.00	15.00	TREE	\$1,575.00
4	PAVEMENT MARKING REMOVAL	\$2.11	190.00	LIN FT	\$400.90	0.00	LIN FT	\$0.00
5	REMOVE LIGHT UNIT	\$421.00	4.00	EACH	\$1,684.00	4.00	EACH	\$1,684.00
6	REMOVE HYDRANT	\$790.00	7.00	EACH	\$5,530.00	7.00	EACH	\$5,530.00
7	REMOVE DRAINAGE STRUCTURE	\$474.00	11.00	EACH	\$5,214.00	12.00	EACH	\$5,688.00
8	REMOVE SIGN	\$42.10	41.00	EACH	\$1,726.10	13.00	EACH	\$547.30
9	REMOVE WATERMAIN	\$21.05	269.00	LIN FT	\$5,662.45	90.00	LIN FT	\$1,894.50
10	REMOVE PIPE SEWER (STORM)	\$36.85	582.00	LIN FT	\$21,446.70	420.00	LIN FT	\$15,477.00
11	REMOVE CURB & GUTTER	\$3.50	2,575.00	LIN FT	\$9,012.50	2,554.00	LIN FT	\$8,939.00
12	SALVAGE RETAINING WALL	\$27.00	155.00	LIN FT	\$4,185.00	155.00	LIN FT	\$4,185.00
13	REMOVE BITUMINOUS DRIVEWAY/WALK	\$6.00	1,156.00	SQ YD	\$6,936.00	1,942.00	SQ YD	\$11,652.00
14	REMOVE BITUMINOUS PAVEMENT	\$4.00	13,264.00	SQ YD	\$53,056.00	13,624.00	SQ YD	\$54,496.00
15	REMOVE CONCRETE DRIVEWAY/WALK	\$2.75	866.00	SQ FT	\$2,381.50	1,016.00	SQ FT	\$2,794.00
16	SALVAGE SIGN AND FIELD STONE	\$1,000.00	1.00	EACH	\$1,000.00	1.00	EACH	\$1,000.00
17	ABANDON WATER MAIN	\$8.95	2,220.00	LIN FT	\$19,869.00	0.00	LIN FT	\$0.00
18	COMMON EXCAVATION (EV) (P)	\$29.10	7,571.00	CU YD	\$220,316.10	9,540.00	CU YD	\$277,614.00
19	SURGRADE EXCAVATION (EV)	\$24.00	566.00	CU YD	\$13,584.00	241.00	CU YD	\$5,784.00
20	STABILIZING AGGREGATE (CV)	\$29.90	566.00	CU YD	\$16,923.40	0.00	CU YD	\$0.00
21	SURGRADE PREPARATION	\$0.50	14,258.00	SQ YD	\$7,129.00	18,562.00	SQ YD	\$9,281.00
22	AGGREGATE BASE CLASS 5	\$0.01	12,833.00	TON	\$128.33	14,408.00	TON	\$144.08
23	JOINT AND CRACK FILLER	\$10.55	300.00	POUND	\$3,165.00	0.00	POUND	\$0.00
24	MILL BITUMINOUS SURFACE (1.0")	\$1.35	12,568.00	SQ YD	\$16,966.80	11,194.00	SQ YD	\$15,111.90
25	MILL BITUMINOUS SURFACE (2.0")	\$2.60	1,344.00	SQ YD	\$3,494.40	1,789.00	SQ YD	\$4,651.40
26	CONCRETE PAVEMENT 8.0"	\$85.30	250.00	SQ YD	\$21,325.00	237.50	SQ YD	\$20,258.75
27	DRILL & GROUT REINFORCING BARS (EPOXY COATED)	\$26.30	1,346.00	EACH	\$35,399.80	408.00	EACH	\$10,730.40
28	TYPE SP 9.5 WEARING COURSE MIX (3.0)	\$81.85	4,783.00	TON	\$389,033.05	2,031.00	TON	\$166,237.35
29	TYPE SP 12.5 NON WEAR COURSE MIX (3.0)	\$80.05	2,305.00	TON	\$184,515.25	2,889.00	TON	\$231,264.45
30	TYPE SP 9.5 BITUMINOUS MIXTURE (3.0) (LEVELING COURSE)	\$67.35	1,350.00	TON	\$90,922.50	656.00	TON	\$44,181.60
31	INSTALL RETAINING WALL	\$30.00	155.00	LIN FT	\$4,650.00	155.00	LIN FT	\$4,650.00
32	PREFABRICATED MODULAR BLOCK WALL	\$57.00	480.00	SQ FT	\$27,360.00	473.00	SQ FT	\$26,961.00
33	22" SPAN RC PIPE-ARCH CULVERT CLASS V	\$156.00	93.00	LIN FT	\$14,508.00	92.00	LIN FT	\$14,352.00
34	12" RC PIPE APRON (W/ TRASHGUARD)	\$1,237.00	2.00	EACH	\$2,474.00	2.00	EACH	\$2,474.00
35	15" RC PIPE APRON (W/ TRASHGUARD)	\$1,343.00	2.00	EACH	\$2,686.00	2.00	EACH	\$2,686.00
36	18" RC PIPE APRON (W/ TRASHGUARD)	\$3,670.00	1.00	EACH	\$3,670.00	1.00	EACH	\$3,670.00
37	12" RC PIPE SEWER DESIGN 3006 CLASS V	\$64.90	509.00	LIN FT	\$33,034.10	506.00	LIN FT	\$32,839.40
38	15" RC PIPE SEWER DESIGN 3006 CLASS V	\$69.55	456.00	LIN FT	\$31,853.90	335.00	LIN FT	\$23,299.25
39	18" RC PIPE SEWER DESIGN 3006 CLASS V	\$73.55	64.00	LIN FT	\$4,707.20	205.00	LIN FT	\$15,077.75
40	21" RC PIPE SEWER DESIGN 3006 CLASS V	\$81.45	137.00	LIN FT	\$11,158.65	125.00	LIN FT	\$10,181.25
41	CONNECT TO EXISTING WATERMAIN	\$2,894.00	9.00	EACH	\$26,046.00	8.00	EACH	\$23,152.00
42	CONNECT TO EXISTING WATER SERVICE	\$478.00	2.00	EACH	\$956.00	2.00	EACH	\$956.00
43	INSTALL HYDRANT	\$4,617.00	7.00	EACH	\$32,319.00	7.00	EACH	\$32,319.00
44	ADJUST VALVE BOX	\$790.00	4.00	EACH	\$3,160.00	4.00	EACH	\$3,160.00
45	1" CORPORATION STOP	\$856.00	2.00	EACH	\$1,712.00	2.00	EACH	\$1,712.00
46	6" GATE VALVE AND BOX	\$1,891.00	8.00	EACH	\$15,128.00	10.00	EACH	\$18,910.00
47	8" GATE VALVE AND BOX	\$2,452.00	4.00	EACH	\$9,808.00	3.00	EACH	\$7,356.00
48	10" GATE VALVE AND BOX	\$3,871.00	7.00	EACH	\$23,597.00	8.00	EACH	\$26,968.00
49	12" BUTTERFLY VALVE AND BOX	\$2,555.00	2.00	EACH	\$5,110.00	2.00	EACH	\$5,110.00
50	1" CURB STOP AND BOX	\$641.00	2.00	EACH	\$1,282.00	2.00	EACH	\$1,282.00

Pay Request No.:

WACONIA PARKWAY SOUTH IMPROVEMENTS

10



Real People. Real Solutions.

CITY OF WACONIA

BMI PROJECT NO. C14.120614

WORK COMPLETED THROUGH TUESDAY, NOVEMBER 15, 2022

ITEM NO.	ITEM	UNIT PRICE	AS BIDD		RIPRAVES ESTIMATE		COMPLETED TO DATE	
			ESTIMATED QUANTITY	ESTIMATED AMOUNT	ESTIMATED QUANTITY	ESTIMATED AMOUNT	ESTIMATED QUANTITY	ESTIMATED AMOUNT
51	HYDRANT EXTENSION (0.5')	\$1,132.00	2.00	EACH	0.00	EACH	2.00	EACH
52	1" TYPE K COPPER PIPE	\$64.85	70.00	LIN FT	40.00	LIN FT	40.00	LIN FT
53	6" WATERMAIN DUCTILE IRON CL 52	\$57.75	238.00	LIN FT	182.00	LIN FT	182.00	LIN FT
54	6" PVC WATERMAIN C900 DR18	\$41.35	75.00	LIN FT	136.00	LIN FT	136.00	LIN FT
55	8" PVC WATERMAIN C900 DR18	\$50.55	65.00	LIN FT	48.00	LIN FT	48.00	LIN FT
56	10" PVC WATERMAIN C900 DR18	\$55.80	1,070.00	LIN FT	1,016.00	LIN FT	1,016.00	LIN FT
57	12" PVC WATERMAIN C900 DR18	\$77.95	1,360.00	LIN FT	1,305.00	LIN FT	1,305.00	LIN FT
58	4" POLYSTYRENE INSULATION	\$34.75	25.00	SQ YD	\$868.75	SQ YD	37.00	SQ YD
59	PIPE FITTINGS	\$12.10	3,031.00	POUND	\$36,675.10	POUND	\$32,294.90	POUND
60	CASTING ASSEMBLY (STORM)	\$552.00	18.00	EACH	\$9,936.00	EACH	\$9,936.00	EACH
61	ADJUST FRAME & RING CASTING (SANITARY)	\$1,200.00	4.00	EACH	\$4,800.00	EACH	\$2,400.00	EACH
62	ADJUST FRAME & RING CASTING (STORM)	\$1,200.00	3.00	EACH	\$3,600.00	EACH	\$3,600.00	EACH
63	CONSTRUCT DRAINAGE STRUCTURE DESIGN G	\$421.00	3.00	LIN FT	\$1,263.00	3.00	LIN FT	\$1,263.00
64	CONSTRUCT DRAINAGE STRUCTURE DES 48-4020	\$459.00	13.30	LIN FT	\$6,104.70	21.30	LIN FT	\$9,776.70
65	CONSTRUCT DRAINAGE STRUCTURE DESIGN R-1	\$310.00	27.60	LIN FT	\$8,556.00	31.80	LIN FT	\$9,858.00
66	CONSTRUCT DRAINAGE STRUCTURE DESIGN 48-4022	\$450.00	30.90	LIN FT	\$13,905.00	24.20	LIN FT	\$10,890.00
67	CONSTRUCT DRAINAGE STRUCTURE DESIGN 60-22	\$614.00	6.50	LIN FT	\$3,991.00	6.50	LIN FT	\$3,991.00
68	CONNECT TO EXISTING DRAINAGE STRUCTURE	\$395.00	1.00	EACH	\$395.00	1.00	EACH	\$395.00
69	CONNECT TO EXISTING STORM SEWER	\$395.00	7.00	EACH	\$2,765.00	5.00	EACH	\$1,975.00
70	EXTERNAL CHIMNEY SEAL (STORM)	\$198.00	18.00	EACH	\$3,564.00	18.00	EACH	\$3,564.00
71	RANDOM RIPRAP CLASS III	\$121.00	24.00	CU YD	\$2,904.00	28.80	CU YD	\$3,484.80
72	4" CONCRETE WALK	\$9.25	4,628.00	SQ FT	\$42,808.00	7,812.00	SQ FT	\$72,261.00
73	6" CONCRETE DRIVEWAY/WALK	\$17.15	4,102.00	SQ FT	\$70,349.30	2,653.00	SQ FT	\$45,498.95
74	3" BITUMINOUS WALK	\$22.50	1,787.00	SQ YD	\$40,207.50	3,334.00	SQ YD	\$75,015.00
75	CONCRETE CURB & GUTTER DESIGN B424	\$18.85	3,465.00	LIN FT	\$65,315.25	3,508.00	LIN FT	\$66,125.80
76	CONCRETE CURB & GUTTER DESIGN B424 (MODIFIED)	\$33.10	18.00	LIN FT	\$595.80	0.00	LIN FT	\$0.00
77	CONCRETE CURB & GUTTER DESIGN B618	\$18.85	3,210.00	LIN FT	\$60,508.50	3,320.00	LIN FT	\$62,582.00
78	CONCRETE CURB & GUTTER DESIGN R424	\$26.30	258.00	LIN FT	\$6,785.40	266.00	LIN FT	\$6,995.80
79	CONCRETE CURB DESIGN V4	\$26.30	77.00	LIN FT	\$2,025.10	0.00	LIN FT	\$0.00
80	ADA COMPLIANCE SUPERVISOR	\$2,106.00	1.00	LUMP SUM	\$2,106.00	1.00	LUMP SUM	\$2,106.00
81	TRUNCATED DOMES	\$52.65	604.00	SQ FT	\$31,800.60	446.00	SQ FT	\$23,481.90
82	FENCE DESIGN SPECIAL 1	\$132.00	241.00	LIN FT	\$31,812.00	0.00	LIN FT	\$0.00
83	FENCE DESIGN SPECIAL 2	\$132.00	170.00	LIN FT	\$22,440.00	0.00	LIN FT	\$0.00
84	TRAFFIC CONTROL	\$26,325.00	1.00	LUMP SUM	\$26,325.00	1.00	LUMP SUM	\$26,325.00
85	TRAFFIC CONTROL SIGNAL SYSTEM	\$226,391.00	1.00	SYSTEM	\$226,391.00	1.00	SYSTEM	\$226,391.00
86	EMERGENCY VEHICLE PREEMPTION SYSTEM	\$6,318.00	1.00	SYSTEM	\$6,318.00	1.00	SYSTEM	\$6,318.00
87	STORM DRAIN INLET PROTECTION	\$166.00	48.00	EACH	\$7,968.00	48.00	EACH	\$7,968.00
88	SILT FENCE, TYPE NS	\$2.00	4,115.00	LIN FT	\$8,230.00	2,421.00	LIN FT	\$4,842.00
89	SEDIMENT CONTROL LOG TYPE WOOD FIBER	\$3.40	1,420.00	LIN FT	\$4,828.00	620.00	LIN FT	\$2,108.00
90	ROCK DITCH CHECK	\$211.00	2.00	EACH	\$422.00	0.00	EACH	\$0.00
91	STABILIZED CONSTRUCTION EXIT	\$953.00	4.00	EACH	\$3,812.00	0.00	EACH	\$0.00
92	COMMON TOPSOIL BORROW (LV)	\$40.00	550.00	CU YD	\$22,000.00	1,272.00	CU YD	\$50,880.00
93	SUBSOLLING	\$0.11	12,000.00	SQ YD	\$1,320.00	17,300.00	SQ YD	\$1,903.00
94	LANDSCAPING ALLOWANCE	\$10,000.00	1.00	LUMP SUM	\$10,000.00	0.00	LUMP SUM	\$0.00
95	IRRIGATION SYSTEM AND ELECTRIC FENCE REPAIR ALLOWANCE	\$10,000.00	1.00	LUMP SUM	\$10,000.00	0.00	LUMP SUM	\$0.00
96	INSTALL SIGN AND FIELD STONE	\$14,000.00	1.00	EACH	\$14,000.00	1.00	EACH	\$14,000.00
97	EROSION CONTROL BLANKET CAT 3N/W SEED MIX 25-131	\$1.90	6,014.00	SQ YD	\$11,426.60	5,200.00	SQ YD	\$9,880.00
98	HYDROMULCH TYPE BONDED FIBER MATRIX, W/ SEED MIX 25-131	\$1.05	6,260.00	SQ YD	\$6,573.00	13,314.00	SQ YD	\$13,979.70
99	4" SOLID LINE MULTI COMP	\$0.38	25,532.00	LIN FT	\$9,709.76	25,412.00	LIN FT	\$9,656.56
100	24" SOLID LINE MULTI COMP	\$5.70	3,569.00	LIN FT	\$20,343.30	967.00	LIN FT	\$5,454.90
101	12" DOTTED LINE MULTI COMP	\$10.55	72.00	LIN FT	\$759.60	60.00	LIN FT	\$633.00

Pay Request No.:

WACONIA PARKWAY SOUTH IMPROVEMENTS

10



Real People. Real Solutions.

CITY OF WACONIA

BMI PROJECT NO. C14.120614

WORK COMPLETED THROUGH TUESDAY, NOVEMBER 15, 2022

ITEM NO.	ITEM	UNIT PRICE	AS BIDD		PREVIOUS ESTIMATE		COMPLETED TO DATE	
			ESTIMATED QUANTITY	ESTIMATED AMOUNT	ESTIMATED QUANTITY	ESTIMATED AMOUNT	ESTIMATED QUANTITY	ESTIMATED AMOUNT
102	CROSSWALK MULTI COMP	\$4.20	1,932.00	SQ FT	\$8,114.40	1,992.00	SQ FT	\$8,366.40
103	PAVEMENT MESSAGE MULTI COMP	\$18.55	29.00	EACH	\$537.95	15.00	EACH	\$278.25
104	CLEARING	\$253.00	14.00	TREE	\$3,542.00	0.00	TREE	\$0.00
105	GROUBING	\$78.95	14.00	TREE	\$1,105.30	0.00	TREE	\$0.00
106	REMOVE CURB & GUTTER	\$3.50	209.00	LIN FT	\$731.50	287.00	LIN FT	\$1,004.50
107	REMOVE CONCRETE DRIVEWAY/WALK	\$2.75	292.00	SQ FT	\$803.00	401.00	SQ FT	\$1,102.75
108	COMMON EXCAVATION (EV) (P)	\$29.10	370.00	CU YD	\$10,767.00	370.00	CU YD	\$10,767.00
109	PREFABRICATED MODULAR BLOCK WALL	\$56.00	1,835.00	SQ FT	\$102,760.00	1,598.00	SQ FT	\$89,488.00
110	12" HDPE PIPE APRON (W/ TRASHGUARD)	\$316.00	4.00	EACH	\$1,264.00	4.00	EACH	\$1,264.00
111	12" HDPE DUAL WALL W/ WATERTIGHT JOINTS	\$60.80	78.00	LIN FT	\$4,742.40	77.00	LIN FT	\$4,681.60
112	RANDOM RIPRAP CLASS III	\$121.00	18.00	CU YD	\$2,178.00	0.00	CU YD	\$0.00
113	4" CONCRETE WALK	\$8.80	15,710.00	SQ FT	\$138,248.00	17,038.00	SQ FT	\$149,934.40
114	6" CONCRETE DRIVEWAY/WALK	\$17.20	630.00	SQ FT	\$10,836.00	2,144.00	SQ FT	\$36,876.80
115	TRUNCATED DOMES	\$52.65	116.00	SQ FT	\$6,107.40	332.00	SQ FT	\$17,479.80
116	FENCE DESIGN SPECIAL	\$132.00	285.00	LIN FT	\$37,620.00	0.00	LIN FT	\$0.00
117	ADA COMPLIANCE SUPERVISOR	\$2,106.00	1.00	LUMP SUM	\$2,106.00	1.00	LUMP SUM	\$2,106.00
118	SEDIMENT CONTROL LOG TYPE WOOD FIBER	\$3.40	880.00	LIN FT	\$2,992.00	0.00	LIN FT	\$0.00
119	EROSION CONTROL BLANKET CAT 3N/W SEED MIX 25-131	\$2.11	1,703.00	SQ YD	\$3,593.33	1,703.00	SQ YD	\$3,593.33
120	HYDROMULCH TYPE BONDED FIBER MATRIX, W/ SEED MIX 25-131	\$2.11	455.00	SQ YD	\$960.05	455.00	SQ YD	\$960.05
121	CROSSWALK MULTI COMP	\$4.20	288.00	SQ FT	\$1,209.60	0.00	SQ FT	\$0.00
CO#1	FABRIC REMOVAL & DISPOSAL	\$693.85	1.00	LUMP SUM	\$693.85	1.00	LUMP SUM	\$693.85
CO#2	INSTALL CONDUITS	\$1,443.75	1.00	LUMP SUM	\$1,443.75	1.00	LUMP SUM	\$1,443.75
CO#3	DRAIN TILE	\$570.00	1.00	LUMP SUM	\$570.00	1.00	LUMP SUM	\$570.00
CO#4	COMMON BORROW	\$9.25	2,440.00	CU YD	\$22,570.00	2,440.00	CU YD	\$22,570.00
CO#5	TRAIL GRADING	\$1,282.50	1.00	LUMP SUM	\$1,282.50	1.00	LUMP SUM	\$1,282.50
CO#6-A	TYPE SP 9.5 WEARING COURSE MIX (3.B)	\$78.85	1,333.00	TON	\$105,107.05	1,333.00	TON	\$105,107.05
CO#6-B	TYPE SP 12.5 NON WEAR COURSE MIX (3.B)	\$77.05	124.00	TON	\$9,554.20	1,073.00	TON	\$82,874.65
CO#6-C	TYPE SP 9.5 BITUMINOUS MIXTURE (3.B) (LEVELLING COURSE)	\$64.35	38.00	TON	\$2,445.30	38.00	TON	\$2,445.30
CO#7-A	DOZER RENTAL	\$1,915.00	3.00	DAY	\$5,745.00	3.00	DAY	\$5,745.00
CO#7-B	DOZER, OPERATOR, & LABORER	\$317.50	5.00	HR	\$1,587.50	5.00	HR	\$1,587.50
CO#8	TEMPORARY STREET PATCH	\$4,206.61	1.00	LUMP SUM	\$4,206.61	1.00	LUMP SUM	\$4,206.61
CO#9-A	FLARE END REMOVAL & CATCH BASIN INSTALL	\$4,902.70	1.00	LUMP SUM	\$4,902.70	1.00	LUMP SUM	\$4,902.70
CO#9-B	NON-RETURNABLE CATCH BASIN	\$1,947.43	1.00	LUMP SUM	\$1,947.43	1.00	LUMP SUM	\$1,947.43
CO#9-C	NON-RETURNABLE CATCH BASIN	\$1,479.50	1.00	LUMP SUM	\$1,479.50	1.00	LUMP SUM	\$1,479.50
CO#9-D	ADDED SUMP MANHOLE	\$9,249.90	1.00	LUMP SUM	\$9,249.90	1.00	LUMP SUM	\$9,249.90
CO#9-E	REMOVE & REPLACE CATCH BASIN	\$1,293.60	1.00	LUMP SUM	\$1,293.60	1.00	LUMP SUM	\$1,293.60
CO#10-A	REMOVE & DISPOSE OF CASING PIPE	\$4,030.40	1.00	LUMP SUM	\$4,030.40	1.00	LUMP SUM	\$4,030.40
CO#10-B	ADDITIONAL DIGGING AT WATERMAIN STA. 11+30	\$1,511.40	1.00	LUMP SUM	\$1,511.40	1.00	LUMP SUM	\$1,511.40
CO#10-C	ADDITIONAL DIGGING AT WATERMAIN STA. 21+00	\$3,022.80	1.00	LUMP SUM	\$3,022.80	1.00	LUMP SUM	\$3,022.80
TOTAL AMOUNT:				\$3,196,144.31		\$2,940,917.28		\$3,029,574.54



REQUEST FOR CITY COUNCIL ACTION

Meeting Date:		December 19, 2022					
Item Name:		Contractor Pay Request #7 - Waconia East Frontage Road Improvements					
Originating Department:		Finance					
Presented by:		Amanda Ortloff					
Previous Council Action (if any):							
Item Type (X only one):	Consent	☒	X	Regular Session	☐	Discussion Session	☐
RECOMMENDATIONS/COUNCIL ACTION/MOTION REQUESTED <i>(Include motion in proper format.)</i>							
Approve Pay Estimate No. 7 to GMH Asphalt, Inc. for the Waconia East Frontage Road Improvements							
EXPLANATION OF AGENDA ITEM <i>(Include a description of background, benefits, and recommendations.)</i>							
Staff has reviewed the contractor pay request for the Waconia East Frontage Road Improvements and recommends payment of \$168,791.12 based on the engineering request for payment. This payment represents approximately 94% of the total approved contract for the project.							
<u>Attachments:</u>							
1. 2022-12-13 EFR Pay Request 7.pdf							
FINANCIAL IMPLICATIONS:				ADVISORY BOARD RECOMMENDATIONS:			
Funding Sources & Uses:							
PIR Capital, Water, Sewer, Storm Water							
Budget Information:				Planning Commission			
☒ Budgeted				Parks and Recreation Board			
☐ Non Budgeted				Safari Island Advisory Board			
☐ Amendment Required				Other			



Real People. Real Solutions.

2638 Shadow Lane
Suite 200
Chaska, MN 55318-1172

Ph: (952) 448-8838
Fax: (952) 448-8805
Bolton-Menk.com

December 13, 2022

City of Waconia
Attn: Amanda Ortloff
201 South Vine St.
Waconia, MN 55387

**RE: Waconia East Frontage Road Improvements
Pay Request No. 7**

Dear Ms. Ortloff:

Enclosed please find Pay Request No. 7 for work completed from 10/22/2022 through 11/30/2022 on the above referenced project. The work completed includes payment for paving, fencing, signing, striping, restoration, and other miscellaneous items. Retainage on the project has been reduced to 1% as all of the work has been completed and a punchlist of repairs has been established.

We have reviewed the estimate, verified the quantities, and recommend the City make payment in the amount of **\$168,791.12** to GMH Asphalt, Inc. Below is a total for the project as well as the estimated percent of work completed for each funding type.

Funding Group	Total Payment	Street	Storm	Sewer	Watermain	Sidewalk
EFR-LPP	\$66,239.04	86%	14%			
EFR-CITY	\$102,552.08	90%	0%	3%	5%	2%
Total:	\$168,791.12					

Please contact me if you have any questions regarding this pay request.

Respectfully Submitted,
Bolton & Menk, Inc.

Jake Saulsbury, P.E.

cc: Craig Eldred, City of Waconia
Ryan Johnson, Bolton & Menk

Enclosure

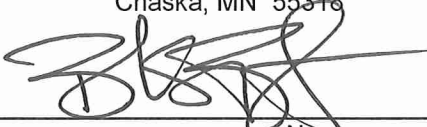
CONTRACTOR'S PAY REQUEST EAST FRONTAGE ROAD		 BOLTON & MENK Real People. Real Solutions.		DISTRIBUTION:
CITY OF WACONIA - BMI PROJECT NO. C14.114915		CONTRACTOR (1)		
		OWNER (1)		
		ENGINEER (1)		
TOTAL AMOUNT BID PLUS APPROVED CHANGE ORDERS		\$1,967,928.02		
TOTAL, COMPLETED WORK TO DATE		\$1,875,394.55		
TOTAL, STORED MATERIALS TO DATE		\$0.00		
DEDUCTION FOR STORED MATERIALS USED IN WORK COMPLETED		\$0.00		
TOTAL, COMPLETED WORK & STORED MATERIALS		\$1,875,394.55		
RETAINED PERCENTAGE (1.0%)		\$18,753.95		
TOTAL AMOUNT OF OTHER PAYMENTS OR (DEDUCTIONS)		\$0.00		
NET AMOUNT DUE TO CONTRACTOR TO DATE		\$1,856,640.60		
TOTAL AMOUNT PAID ON PREVIOUS ESTIMATES		\$1,687,849.48		
PAY CONTRACTOR AS ESTIMATE NO. 7		\$168,791.12		

CERTIFICATE FOR PARTIAL PAYMENT

I hereby certify that, to the best of my knowledge and belief, all items quantities and prices of work and material shown on this Estimate are correct and that all work has been performed in full accordance with the terms and conditions of the Contract for this project between the Owner and the undersigned Contractor, and as amended by any authorized changes, and that the foregoing is a true and correct statement of the contract amount for the period covered by this Estimate.

Contractor:

GMH Asphalt Corp
 9180 Laketown Road
 Chaska, MN 55318



By _____

Date 12.13.22

Name

VP

Title

CHECKED AND APPROVED AS TO QUANTITIES AND AMOUNT:

ENGINEER: BOLTON & MENK, INC., 2638 SHADOW LANE, STE 200, CHASKA, MN 55318

By 

Date 12/13/2022

_____, CONSULTING ENGINEER

APPROVED FOR PAYMENT:

OWNER:

By _____

Name

Title

Date

And _____

Name

Title

Date

Pay Request No.:

EAST FRONTAGE ROAD

7



Real People. Real Solutions.

CITY OF WACONIA

BMI PROJECT NO. C14.114915

WORK COMPLETED THROUGH WEDNESDAY, NOVEMBER 30, 2022

ITEM NO.	ITEM	UNIT PRICE	AS BID		PREVIOUS ESTIMATE		COMPLETED TO DATE	
			ESTIMATED QUANTITY	ESTIMATED AMOUNT	ESTIMATED QUANTITY	ESTIMATED AMOUNT	ESTIMATED QUANTITY	ESTIMATED AMOUNT
1	AS BUILT	\$3,600.00	1.00 LUMP SUM	\$3,600.00	0.00 LUMP SUM	\$0.00	0.00 LUMP SUM	\$0.00
2	MOBILIZATION	\$123,000.00	1.00 LUMP SUM	\$123,000.00	1.00 LUMP SUM	\$123,000.00	1.00 LUMP SUM	\$123,000.00
3	CLEARING	\$303.00	21.00 TREE	\$6,363.00	1.00 TREE	\$303.00	1.00 TREE	\$303.00
4	GRUBBING	\$105.00	21.00 TREE	\$2,205.00	14.00 TREE	\$1,470.00	14.00 TREE	\$1,470.00
5	PAVEMENT MARKING REMOVAL	\$1.58	1,081.00 LIN FT	\$1,707.98	0.00 LIN FT	\$0.00	0.00 LIN FT	\$0.00
6	BUILDING REMOVAL	\$3,973.00	1.00 LUMP SUM	\$3,973.00	1.00 LUMP SUM	\$3,973.00	1.00 LUMP SUM	\$3,973.00
7	REMOVE PIPE APRON	\$369.00	1.00 EACH	\$369.00	0.00 EACH	\$0.00	0.00 EACH	\$0.00
8	REMOVE BOLLARDS	\$59.55	8.00 EACH	\$476.40	8.00 EACH	\$476.40	8.00 EACH	\$476.40
9	REMOVE CASTING	\$457.00	4.00 EACH	\$1,828.00	4.00 EACH	\$1,828.00	4.00 EACH	\$1,828.00
10	REMOVE GATE VALVE & BOX	\$474.00	9.00 EACH	\$4,266.00	4.00 EACH	\$1,896.00	4.00 EACH	\$1,896.00
11	REMOVE HYDRANT	\$790.00	4.00 EACH	\$3,160.00	2.00 EACH	\$1,580.00	2.00 EACH	\$1,580.00
12	REMOVE DRAINAGE STRUCTURE	\$421.00	6.00 EACH	\$2,526.00	2.00 EACH	\$842.00	2.00 EACH	\$842.00
13	REMOVE SIGN TYPE C	\$36.85	4.00 EACH	\$147.40	0.00 EACH	\$0.00	0.00 EACH	\$0.00
14	SALVAGE CASTING	\$457.00	3.00 EACH	\$1,371.00	3.00 EACH	\$1,371.00	3.00 EACH	\$1,371.00
15	SALVAGE SIGN TYPE C	\$36.85	7.00 EACH	\$257.95	7.00 EACH	\$257.95	7.00 EACH	\$257.95
16	SALVAGE SIGN TYPE SPECIAL	\$79.00	7.00 EACH	\$553.00	0.00 EACH	\$0.00	0.00 EACH	\$0.00
17	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	\$2.40	727.00 LIN FT	\$1,744.80	953.00 LIN FT	\$2,287.20	953.00 LIN FT	\$2,287.20
18	REMOVE WATER MAIN	\$34.25	1,064.00 LIN FT	\$36,442.00	853.00 LIN FT	\$29,215.25	853.00 LIN FT	\$29,215.25
19	REMOVE SEWER PIPE (STORM)	\$31.60	484.00 LIN FT	\$15,294.40	564.00 LIN FT	\$17,822.40	564.00 LIN FT	\$17,822.40
20	REMOVE SEWER PIPE (SANITARY)	\$26.35	622.00 LIN FT	\$16,389.70	742.00 LIN FT	\$19,551.70	742.00 LIN FT	\$19,551.70
21	REMOVE CURB AND GUTTER	\$4.00	943.00 LIN FT	\$3,772.00	882.00 LIN FT	\$3,528.00	882.00 LIN FT	\$3,528.00
22	REMOVE RETAINING WALL	\$19.45	132.00 LIN FT	\$2,567.40	93.60 LIN FT	\$1,820.52	93.60 LIN FT	\$1,820.52
23	REMOVE FENCE	\$3.05	460.00 LIN FT	\$1,403.00	547.00 LIN FT	\$1,668.35	547.00 LIN FT	\$1,668.35
24	REMOVE SANITARY SERVICE PIPE	\$15.80	140.00 LIN FT	\$2,212.00	54.00 LIN FT	\$853.20	54.00 LIN FT	\$853.20
25	REMOVE WATER SERVICE PIPE	\$15.80	87.00 LIN FT	\$1,374.60	54.50 LIN FT	\$861.10	54.50 LIN FT	\$861.10
26	REMOVE BITUMINOUS PAVEMENT	\$3.50	6,202.00 SQ YD	\$21,707.00	6,202.00 SQ YD	\$21,707.00	6,202.00 SQ YD	\$21,707.00
27	REMOVE CONCRETE WALK	\$1.50	976.00 SQ FT	\$1,464.00	1,145.00 SQ FT	\$1,717.50	1,145.00 SQ FT	\$1,717.50
28	REMOVE CONCRETE DRIVEWAY PAVEMENT	\$2.75	318.00 SQ FT	\$874.50	300.00 SQ FT	\$825.00	300.00 SQ FT	\$825.00
29	REMOVE BITUMINOUS DRIVEWAY PAVEMENT	\$0.75	5,478.00 SQ FT	\$4,108.50	5,478.00 SQ FT	\$4,108.50	5,478.00 SQ FT	\$4,108.50
30	ABANDON PIPE SEWER	\$14.20	90.00 LIN FT	\$1,278.00	0.00 LIN FT	\$0.00	0.00 LIN FT	\$0.00
31	GEOTEXTILE FABRIC TYPE 5	\$1.00	9,610.00 SQ YD	\$9,610.00	6,770.00 SQ YD	\$6,770.00	6,770.00 SQ YD	\$6,770.00
32	STOCKPILE CONTAMINATED SOIL	\$14.50	200.00 CU YD	\$2,900.00	180.00 CU YD	\$2,610.00	180.00 CU YD	\$2,610.00
33	HAUL & DISPOSE OF CONTAMINATED MATERIAL	\$75.00	200.00 CU YD	\$15,000.00	180.00 CU YD	\$13,500.00	180.00 CU YD	\$13,500.00
34	SELECT GRANULAR BORROW	\$6.90	3,267.00 TON	\$22,542.30	2,025.96 TON	\$13,979.12	2,025.96 TON	\$13,979.12
35	EXCAVATION - COMMON (P)	\$29.05	5,471.00 CU YD	\$158,932.55	5,471.00 CU YD	\$158,932.55	5,471.00 CU YD	\$158,932.55
36	EXCAVATION - MUCK	\$31.35	335.00 CU YD	\$10,502.25	496.00 CU YD	\$15,549.60	496.00 CU YD	\$15,549.60
37	EXCAVATION - SUBGRADE	\$32.90	330.00 CU YD	\$10,857.00	1,143.26 CU YD	\$37,613.25	1,143.26 CU YD	\$37,613.25
38	COMMON EMBANKMENT (CV) (P)	\$7.25	2,573.00 CU YD	\$18,654.25	2,573.00 CU YD	\$18,654.25	2,573.00 CU YD	\$18,654.25
39	STABILIZING AGGREGATE (CV)	\$42.50	660.00 CU YD	\$28,050.00	1,303.54 CU YD	\$55,400.45	1,303.54 CU YD	\$55,400.45
40	CRAWLER MOUNTED BACKHOE	\$285.00	8.00 HOUR	\$2,280.00	0.00 HOUR	\$0.00	0.00 HOUR	\$0.00
41	AGGREGATE BASE CLASS 5	\$17.00	6,734.00 TON	\$114,478.00	5,330.07 TON	\$90,611.19	5,330.07 TON	\$90,611.19
42	MILL BITUMINOUS SURFACE (2.0")	\$12.60	508.00 SQ YD	\$6,400.80	0.00 SQ YD	\$0.00	0.00 SQ YD	\$0.00
43	TYPE SP 9.5 WEARING COURSE MIX (3,C)	\$87.90	1,525.00 TON	\$134,047.50	1,192.59 TON	\$104,828.66	1,604.80 TON	\$141,061.92
44	TYPE SP 12.5 NON WEAR COURSE MIX (3,B)	\$72.65	1,728.00 TON	\$125,539.20	1,540.43 TON	\$111,912.24	1,614.58 TON	\$117,299.24
45	PIPE RAILING	\$173.00	50.00 LIN FT	\$8,650.00	0.00 LIN FT	\$0.00	0.00 LIN FT	\$0.00
46	PREFABRICATED MODULAR BLOCK WALL	\$60.85	4,081.00 SQ FT	\$248,328.85	3,163.25 SQ FT	\$192,483.76	3,163.25 SQ FT	\$192,483.76
47	CONCRETE RETAINING WALL	\$126.00	91.00 SQ FT	\$11,466.00	275.00 SQ FT	\$34,650.00	275.00 SQ FT	\$34,650.00
48	SPECIAL SURFACE FINISH	\$3.95	2,475.00 SQ FT	\$9,776.25	2,475.00 SQ FT	\$9,776.25	2,475.00 SQ FT	\$9,776.25
49	15" RC PIPE APRON	\$869.00	1.00 EACH	\$869.00	0.00 EACH	\$0.00	0.00 EACH	\$0.00
50	24" RC PIPE APRON	\$1,095.00	1.00 EACH	\$1,095.00	1.00 EACH	\$1,095.00	1.00 EACH	\$1,095.00

Pay Request No.:

EAST FRONTAGE ROAD

7



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CITY OF WACONIA

BMI PROJECT NO. C14.114915

WORK COMPLETED THROUGH WEDNESDAY, NOVEMBER 30, 2022

ITEM NO.	ITEM	UNIT PRICE	AS BID		PREVIOUS ESTIMATE		COMPLETED TO DATE	
			ESTIMATED QUANTITY	ESTIMATED AMOUNT	ESTIMATED QUANTITY	ESTIMATED AMOUNT	ESTIMATED QUANTITY	ESTIMATED AMOUNT
51	44" SPAN RC PIPE-ARCH APRON	\$4,791.00	1.00 EACH	\$4,791.00	1.00 EACH	\$4,791.00	1.00 EACH	\$4,791.00
52	6" PVC PIPE DRAIN	\$32.80	7.00 LIN FT	\$229.60	0.00 LIN FT	\$0.00	7.00 LIN FT	\$229.60
53	4" PERF PE PIPE DRAIN	\$13.20	1,396.00 LIN FT	\$18,427.20	0.00 LIN FT	\$0.00	0.00 LIN FT	\$0.00
54	6" PERF PE PIPE DRAIN	\$19.40	349.00 LIN FT	\$6,770.60	310.00 LIN FT	\$6,014.00	310.00 LIN FT	\$6,014.00
55	CONNECT TO EXISTING PIPE DRAIN	\$83.55	3.00 EACH	\$250.65	12.00 EACH	\$1,002.60	13.00 EACH	\$1,086.15
56	4" PVC PIPE DRAIN CLEANOUT	\$212.00	6.00 EACH	\$1,272.00	1.00 EACH	\$212.00	1.00 EACH	\$212.00
57	6" PVC PIPE DRAIN CLEANOUT	\$268.00	3.00 EACH	\$804.00	11.00 EACH	\$2,948.00	11.00 EACH	\$2,948.00
58	44" SPAN RC PIPE-ARCH SEWER CL IVA	\$299.00	8.00 LIN FT	\$2,392.00	8.00 LIN FT	\$2,392.00	8.00 LIN FT	\$2,392.00
59	15" RC PIPE SEWER DESIGN 3006 CLASS V	\$61.35	886.00 LIN FT	\$54,356.10	705.50 LIN FT	\$43,282.43	705.50 LIN FT	\$43,282.43
60	24" RC PIPE SEWER DESIGN 3006 CLASS III	\$77.90	804.00 LIN FT	\$62,631.60	804.00 LIN FT	\$62,631.60	804.00 LIN FT	\$62,631.60
61	8" PVC PIPE SEWER	\$44.25	578.00 LIN FT	\$25,576.50	582.00 LIN FT	\$25,753.50	582.00 LIN FT	\$25,753.50
62	CONNECT TO EXISTING SANITARY SEWER	\$4,212.00	2.00 EACH	\$8,424.00	2.00 EACH	\$8,424.00	2.00 EACH	\$8,424.00
63	CONNECT TO EXISTING SANITARY SEWER SERVICE	\$476.00	4.00 EACH	\$1,904.00	2.00 EACH	\$952.00	2.00 EACH	\$952.00
64	8"x6" PVC WYE	\$766.00	4.00 EACH	\$3,064.00	2.00 EACH	\$1,532.00	2.00 EACH	\$1,532.00
65	6" PVC SANITARY SERVICE PIPE	\$41.05	166.00 LIN FT	\$6,814.30	61.50 LIN FT	\$2,524.58	61.50 LIN FT	\$2,524.58
66	TEMPORARY WATER SERVICE	\$7,898.00	1.00 LUMP SUM	\$7,898.00	1.00 LUMP SUM	\$7,898.00	1.00 LUMP SUM	\$7,898.00
67	CONNECT TO EXISTING WATER MAIN	\$839.00	3.00 EACH	\$2,517.00	3.00 EACH	\$2,517.00	3.00 EACH	\$2,517.00
68	CONNECT TO EXISTING WATER SERVICE	\$563.00	3.00 EACH	\$1,689.00	3.00 EACH	\$1,689.00	3.00 EACH	\$1,689.00
69	HYDRANT	\$5,825.00	3.00 EACH	\$17,475.00	2.00 EACH	\$11,650.00	2.00 EACH	\$11,650.00
70	ABANDON WATER SERVICE	\$790.00	1.00 EACH	\$790.00	0.00 EACH	\$0.00	0.00 EACH	\$0.00
71	1.5" CORPORATION STOP	\$702.00	3.00 EACH	\$2,106.00	2.00 EACH	\$1,404.00	2.00 EACH	\$1,404.00
72	6" GATE VALVE & BOX	\$2,195.00	9.00 EACH	\$19,755.00	2.00 EACH	\$4,390.00	2.00 EACH	\$4,390.00
73	8" GATE VALVE & BOX	\$2,598.00	4.00 EACH	\$10,392.00	4.00 EACH	\$10,392.00	4.00 EACH	\$10,392.00
74	1.5" CURB STOP & BOX	\$934.00	3.00 EACH	\$2,802.00	3.00 EACH	\$2,802.00	3.00 EACH	\$2,802.00
75	1.5" TYPE K COPPER PIPE	\$47.65	114.00 LIN FT	\$5,432.10	133.38 LIN FT	\$6,355.56	133.38 LIN FT	\$6,355.56
76	6" WATERMAIN DUCTILE IRON CL 52	\$57.70	167.00 LIN FT	\$9,635.90	57.00 LIN FT	\$3,288.90	57.00 LIN FT	\$3,288.90
77	6" PVC WATERMAIN	\$46.15	114.00 LIN FT	\$5,261.10	0.00 LIN FT	\$0.00	0.00 LIN FT	\$0.00
78	8" PVC WATERMAIN	\$54.50	810.00 LIN FT	\$44,145.00	739.33 LIN FT	\$40,293.49	739.33 LIN FT	\$40,293.49
79	4" POLYSTYRENE INSULATION	\$47.40	50.00 SQ YD	\$2,370.00	3.56 SQ YD	\$168.74	3.56 SQ YD	\$168.74
80	DUCTILE IRON FITTINGS	\$12.10	863.00 POUND	\$10,442.30	1,110.00 POUND	\$13,431.00	1,110.00 POUND	\$13,431.00
81	CASTING ASSEMBLY	\$826.00	28.00 EACH	\$23,128.00	28.00 EACH	\$23,128.00	28.00 EACH	\$23,128.00
82	INSTALL CASTING	\$1,335.00	3.00 EACH	\$4,005.00	3.00 EACH	\$4,005.00	3.00 EACH	\$4,005.00
83	CONSTRUCT DRAINAGE STRUCTURE DESIGN G	\$396.00	14.50 LIN FT	\$5,742.00	4.21 LIN FT	\$1,667.16	4.21 LIN FT	\$1,667.16
84	CONSTRUCT DRAINAGE STRUCTURE DESIGN 48-4020	\$337.00	107.60 LIN FT	\$36,261.20	60.55 LIN FT	\$20,405.35	60.55 LIN FT	\$20,405.35
85	CONSTRUCT DRAINAGE STRUCTURE DESIGN 60-4020	\$1,612.00	7.20 LIN FT	\$11,606.40	0.00 LIN FT	\$0.00	0.00 LIN FT	\$0.00
86	CONSTRUCT DRAINAGE STRUCTURE DESIGN SPECIAL	\$396.00	23.20 LIN FT	\$9,187.20	23.10 LIN FT	\$9,147.60	23.10 LIN FT	\$9,147.60
87	CONSTRUCT DRAINAGE STRUCTURE DESIGN SPECIAL 1	\$398.00	6.30 LIN FT	\$2,507.40	8.40 LIN FT	\$3,343.20	8.40 LIN FT	\$3,343.20
88	CONSTRUCT DRAINAGE STRUCTURE DESIGN SPECIAL 3	\$896.00	12.40 LIN FT	\$11,110.40	0.00 LIN FT	\$0.00	0.00 LIN FT	\$0.00
89	CONSTRUCT DRAINAGE STRUCTURE DESIGN SPECIAL 4	\$1,298.00	8.40 LIN FT	\$10,903.20	0.00 LIN FT	\$0.00	0.00 LIN FT	\$0.00
90	ADJUST FRAME & RING CASTING	\$921.00	1.00 EACH	\$921.00	1.00 EACH	\$921.00	1.00 EACH	\$921.00
91	CONSTRUCT DRAINAGE STRUCTURE DESIGN SPECIAL 2	\$158.00	3.00 EACH	\$474.00	0.00 EACH	\$0.00	0.00 EACH	\$0.00
92	CONNECT INTO EXISTING STORM SEWER	\$4,212.00	3.00 EACH	\$12,636.00	2.00 EACH	\$8,424.00	2.00 EACH	\$8,424.00
93	RANDOM RIPRAP CLASS III	\$132.00	10.50 CU YD	\$1,386.00	0.00 CU YD	\$0.00	0.00 CU YD	\$0.00
94	GRANULAR FILTER	\$331.00	9.30 CU YD	\$3,078.30	9.30 CU YD	\$3,078.30	9.30 CU YD	\$3,078.30
95	GRANULAR BEDDING SPECIAL	\$36.60	248.00 CU YD	\$9,076.80	248.00 CU YD	\$9,076.80	252.00 CU YD	\$9,223.20
96	4" CONCRETE WALK	\$5.70	8,915.00 SQ FT	\$50,815.50	8,520.26 SQ FT	\$48,565.48	8,520.26 SQ FT	\$48,565.48
97	6" CONCRETE WALK	\$19.35	403.00 SQ FT	\$7,798.05	478.60 SQ FT	\$9,260.91	478.60 SQ FT	\$9,260.91
98	CONCRETE CURB & GUTTER DESIGN B612	\$19.15	772.00 LIN FT	\$14,783.80	829.00 LIN FT	\$15,875.35	829.00 LIN FT	\$15,875.35
99	CONCRETE CURB & GUTTER DESIGN B618	\$18.40	1,721.00 LIN FT	\$31,666.40	1,771.00 LIN FT	\$32,586.40	1,771.00 LIN FT	\$32,586.40
100	CONCRETE CURB & GUTTER DESIGN B624	\$19.10	324.00 LIN FT	\$6,188.40	325.00 LIN FT	\$6,207.50	325.00 LIN FT	\$6,207.50
101	6" CONCRETE DRIVEWAY PAVEMENT	\$61.95	376.00 SQ YD	\$23,293.20	412.75 SQ YD	\$25,569.86	412.75 SQ YD	\$25,569.86

Pay Request No.:

EAST FRONTAGE ROAD

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BMI PROJECT NO. C14.114915

WORK COMPLETED THROUGH WEDNESDAY, NOVEMBER 30, 2022

ITEM NO.	ITEM	UNIT PRICE	AS BID		PREVIOUS ESTIMATE		COMPLETED TO DATE	
			ESTIMATED QUANTITY	ESTIMATED AMOUNT	ESTIMATED QUANTITY	ESTIMATED AMOUNT	ESTIMATED QUANTITY	ESTIMATED AMOUNT
102	TRUNCATED DOMES	\$39.80	100.00	SQ FT \$3,980.00	67.20	SQ FT \$2,674.56	67.20	SQ FT \$2,674.56
103	VEHICULAR GATE-DOUBLE	\$9,551.00	1.00	EACH \$9,551.00	0.00	EACH \$0.00	1.00	EACH \$9,551.00
104	VEHICULAR GATE-SPECIAL	\$7,882.00	1.00	EACH \$7,882.00	0.00	EACH \$0.00	1.00	EACH \$7,882.00
105	FENCE DESIGN SPECIAL 1	\$141.00	394.00	LIN FT \$55,554.00	0.00	LIN FT \$0.00	0.00	LIN FT \$0.00
106	FENCE DESIGN SPECIAL 2	\$41.60	377.00	LIN FT \$15,683.20	0.00	LIN FT \$0.00	377.00	LIN FT \$15,683.20
107	TRAFFIC CONTROL SUPERVISOR	\$919.00	1.00	LUMP SUM \$919.00	1.00	LUMP SUM \$919.00	1.00	LUMP SUM \$919.00
108	TRAFFIC CONTROL	\$7,845.00	1.00	LUMP SUM \$7,845.00	1.00	LUMP SUM \$7,845.00	1.00	LUMP SUM \$7,845.00
109	INSTALL SIGN TYPE C	\$36.85	7.00	EACH \$257.95	0.00	EACH \$0.00	1.00	EACH \$36.85
110	SIGN PANELS TYPE C	\$36.85	35.00	SQ FT \$1,289.75	0.00	SQ FT \$0.00	13.50	SQ FT \$497.48
111	INSTALL SIGN TYPE SPECIAL	\$79.00	7.00	EACH \$553.00	0.00	EACH \$0.00	0.00	EACH \$0.00
112	DECIDUOUS TREE 2.5" CAL B&B	\$790.00	1.00	TREE \$790.00	0.00	TREE \$0.00	0.00	TREE \$0.00
113	STABILIZED CONSTRUCTION EXIT	\$2,237.00	1.00	LUMP SUM \$2,237.00	0.00	LUMP SUM \$0.00	0.00	LUMP SUM \$0.00
114	EROSION CONTROL SUPERVISOR	\$919.00	1.00	LUMP SUM \$919.00	1.00	LUMP SUM \$919.00	1.00	LUMP SUM \$919.00
115	STORM DRAIN INLET PROTECTION	\$132.00	21.00	EACH \$2,772.00	21.00	EACH \$2,772.00	21.00	EACH \$2,772.00
116	SILT FENCE, TYPE MS	\$2.21	552.00	LIN FT \$1,219.92	0.00	LIN FT \$0.00	0.00	LIN FT \$0.00
117	SEDIMENT CONTROL LOG TYPE STRAW	\$2.84	400.00	LIN FT \$1,136.00	120.00	LIN FT \$340.80	120.00	LIN FT \$340.80
118	SUBSOILING	\$316.00	0.90	ACRE \$284.40	0.32	ACRE \$101.12	0.63	ACRE \$199.08
119	SOIL BED PREPARATION	\$421.00	0.90	ACRE \$378.90	0.32	ACRE \$134.72	0.63	ACRE \$265.23
120	COMMON TOPSOIL BORROW	\$0.01	630.00	CU YD \$6.30	187.00	CU YD \$1.87	479.00	CU YD \$4.79
121	FERTILIZER TYPE 3	\$0.74	180.00	POUND \$133.20	100.00	POUND \$74.00	100.00	POUND \$74.00
122	SEEDING	\$632.00	0.90	ACRE \$568.80	0.45	ACRE \$284.40	0.76	ACRE \$480.32
123	SEED MIXTURE 25-141	\$4.10	51.00	POUND \$209.10	170.65	POUND \$699.67	241.00	POUND \$988.10
124	SEED MIXTURE 33-261	\$21.75	3.00	POUND \$65.25	6.00	POUND \$130.50	6.00	POUND \$130.50
125	ROLLED EROSION PREVENTION CATEGORY 20	\$1.37	3,771.00	SQ YD \$5,166.27	3,071.00	SQ YD \$4,207.27	4,557.00	SQ YD \$6,243.09
126	REMOVABLE PREFORMED PLASTIC MASK (BLACK)	\$2.37	574.00	LIN FT \$1,360.38	0.00	LIN FT \$0.00	120.00	LIN FT \$284.40
127	4" SOLID LINE PAINT	\$1.52	1,081.00	LIN FT \$1,643.12	0.00	LIN FT \$0.00	1,125.00	LIN FT \$1,710.00
128	4" SOLID LINE MULTI-COMPONENT	\$0.55	2,562.00	LIN FT \$1,409.10	0.00	LIN FT \$0.00	0.00	LIN FT \$0.00
129	24" SOLID LINE MULTI-COMPONENT	\$9.40	152.00	LIN FT \$1,428.80	0.00	LIN FT \$0.00	196.00	LIN FT \$1,842.40
130	4" DOUBLE SOLID LINE MULTI-COMPONENT (WR)	\$1.10	1,140.00	LIN FT \$1,254.00	0.00	LIN FT \$0.00	990.00	LIN FT \$1,089.00
131	4" SOLID LINE MULTI-COMPONENT GROUND IN (WR)	\$1.64	520.00	LIN FT \$852.80	0.00	LIN FT \$0.00	0.00	LIN FT \$0.00
132	PAVEMENT MESSAGE PREFORM THERMOPLASTIC GROUND IN E	\$24.60	30.00	SQ FT \$738.00	0.00	SQ FT \$0.00	30.00	SQ FT \$738.00
133	PAVEMENT MESSAGE MULTI-COMPONENT	\$8.40	150.00	SQ FT \$1,260.00	0.00	SQ FT \$0.00	150.00	SQ FT \$1,260.00
CO1	FIRE PROTECTION WATER SERVICE AND HYDRANT	\$15,180.00	1.00	LUMP SUM	1.00	LUMP SUM \$15,180.00	1.00	LUMP SUM \$15,180.00
CO2	BUSINESS ACCESS SIGNAGE	\$8,742.41	1.00	LUMP SUM	1.00	LUMP SUM \$8,742.41	1.00	LUMP SUM \$8,742.41
CO3	STABILIZING AGGREGATE SPECIAL (CV)	\$17.92	1,259.96	CU YD	1,259.96	CU YD \$22,578.48	1,259.96	CU YD \$22,578.48
CO4.1	4" PERF PE PIPE DRAIN	\$11.75	122.00	LIN FT	122.00	LIN FT \$1,433.50	122.00	LIN FT \$1,433.50
CO4.2	6" PERF PE PIPE DRAIN	\$16.15	1,244.00	LIN FT	1,244.00	LIN FT \$20,090.60	1,244.00	LIN FT \$20,090.60
CO5	FUEL ESCALATION - APRIL 2022	\$596.59	1.00	LUMP SUM	1.00	LUMP SUM \$596.59	1.00	LUMP SUM \$596.59
CO6	FUEL ESCALATION - MAY 2022	\$3,900.17	1.00	LUMP SUM	1.00	LUMP SUM \$3,900.17	1.00	LUMP SUM \$3,900.17
CO7	FUEL ESCALATION - JUNE 2022	\$1,222.45	1.00	LUMP SUM	1.00	LUMP SUM \$1,222.45	1.00	LUMP SUM \$1,222.45
CO8	HIGH EARLY CONCRETE WORK AND GRADING FOR DRIVEWAYS	\$10,964.76	1.00	LUMP SUM	1.00	LUMP SUM \$10,964.76	1.00	LUMP SUM \$10,964.76
CO9	FUEL ESCALATION - JULY 2022	\$2,655.56	1.00	LUMP SUM	1.00	LUMP SUM \$2,655.56	1.00	LUMP SUM \$2,655.56
CO10	REMOVALS AND GRADING BETWEEN BUSINESSES	\$13,727.53	1.00	LUMP SUM	1.00	LUMP SUM \$13,727.53	1.00	LUMP SUM \$13,727.53
CO11	FENCE DESIGN SPECIAL 1	\$141.00	394.00	LIN FT	377.00	LIN FT \$53,157.00	377.00	LIN FT \$53,157.00
CO12	LANDSCAPE ROCK	\$1,471.10	1.00	LUMP SUM	0.00	LUMP SUM \$0.00	1.00	LUMP SUM \$1,471.10
CO13	ROCK AND DRAINTILE IN LOADING DOCK	\$9,755.09	1.00	LUMP SUM	0.00	LUMP SUM \$0.00	1.00	LUMP SUM \$9,755.09
CO14	BUSINESS ENTRANCE SIDEWALK REPLACEMENT	\$2,079.00	1.00	LUMP SUM	0.00	LUMP SUM \$0.00	1.00	LUMP SUM \$2,079.00
							0	0
TOTAL AMOUNT:				\$1,952,748.02		\$1,776,683.66		\$1,875,394.55



REQUEST FOR CITY COUNCIL ACTION

Meeting Date:		December 19, 2022					
Item Name:		Contractor Pay Request #5 - Waterford Park - Water Reuse Station Project					
Originating Department:		Finance					
Presented by:		Amanda Ortloff					
Previous Council Action (if any):							
Item Type (X only one):	Consent	☒	X	Regular Session	☐	Discussion Session	☐
RECOMMENDATIONS/COUNCIL ACTION/MOTION REQUESTED <i>(Include motion in proper format.)</i>							
Motion to approve Pay Estimate No. 5 to S.M. Hentges & Sons for the Waterford Park - Water Reuse Station Project							
EXPLANATION OF AGENDA ITEM <i>(Include a description of background, benefits, and recommendations.)</i>							
Staff has reviewed the contractor pay request for the Waterford Park - Water Reuse Station Project and recommends payment of \$35,413.10 based on the engineering request for payment. This payment represents approximately 85.0% of the total approved contract for the project.							
<u>Attachments:</u>							
1. 2022-12-14 Waterford Reuse Payment #5.pdf							
FINANCIAL IMPLICATIONS:				ADVISORY BOARD RECOMMENDATIONS:			
Funding Sources & Uses: Storm Water Utility Fund							
Budget Information: ☒ Budgeted ☐ Non Budgeted ☐ Amendment Required				Planning Commission			
				Parks and Recreation Board			
				Safari Island Advisory Board			
				Other			



**BOLTON
& MENK**

Real People. Real Solutions.

2638 Shadow Lane
Suite 200
Chaska, MN 55318-1172

Ph: (952) 448-8838
Fax: (952) 448-8805
Bolton-Menk.com

December 13, 2022

City of Waconia
Attn: Amanda Ortloff
201 South Vine St.
Waconia, MN 55387

**Re: Waterford Park – Water Reuse Station Project
Payment Request No. 5**

Dear Ms. Ortloff:

Enclosed please find Payment Request No. 5 for work completed from 10/29/2022 to 12/12/2022 on the above referenced project. The work completed includes building and surface improvements.

We have reviewed the estimate, verified the quantities, and recommend the City make payment in the amount of **\$35,413.10** to S.M. Hentges & Sons. 100% of this requested payment is for work associated with the storm sewer system.

Please contact me if you have any questions regarding this payment request or this project.

Sincerely,

Bolton & Menk, Inc.

Jake S. Saulsbury, P.E.

Cc: Craig Eldred, City of Waconia
Matt Bauman, Bolton & Menk
Nicole Meyer, City of Waconia

Enclosure

CONTRACTOR'S PAY REQUEST
WATERFORD PARK REUSE STATION



**BOLTON
& MENK**

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DISTRIBUTION:

CONTRACTOR (1)
 OWNER (1)
 ENGINEER (1)

CITY OF WACONIA -

BMI PROJECT NO. 0C1.123804

TOTAL AMOUNT BID PLUS APPROVED CHANGE ORDERS	\$492,570.00
TOTAL, COMPLETED WORK TO DATE	\$443,753.70
TOTAL, STORED MATERIALS TO DATE	\$0.00
DEDUCTION FOR STORED MATERIALS USED IN WORK COMPLETED	\$0.00
TOTAL, COMPLETED WORK & STORED MATERIALS	\$443,753.70
RETAINED PERCENTAGE (5.0%)	\$22,187.69
TOTAL AMOUNT OF OTHER PAYMENTS OR (DEDUCTIONS)	\$0.00
NET AMOUNT DUE TO CONTRACTOR TO DATE	\$421,566.02
TOTAL AMOUNT PAID ON PREVIOUS ESTIMATES	\$386,152.91
PAY CONTRACTOR AS ESTIMATE NO. 5	\$35,413.10

CERTIFICATE FOR PARTIAL PAYMENT

I hereby certify that, to the best of my knowledge and belief, all items quantities and prices of work and material shown on this Estimate are correct and that all work has been performed in full accordance with the terms and conditions of the Contract for this project between the Owner and the undersigned Contractor, and as amended by any authorized changes, and that the foregoing is a true and correct statement of the contract amount for the period covered by this Estimate.

Contractor: S.M. Hentges & Sons
 650 Quaker Ave
 Jordan MN 55352

By Thomas A. Soucek

Digitally signed by Thomas A. Soucek
 DN: C=US, E=tom.soucek@smhentges.com,
 O="SM Hentges & Sons, Inc", CN=Thomas A.
 Soucek
 Date: 2022.12.12 16:13:13-06'00'

Project Manager

Name

Title

Date December 12, 2022

CHECKED AND APPROVED AS TO QUANTITIES AND AMOUNT:

ENGINEER: BOLTON & MENK, INC., 2638 SHADOW LANE, STE 200, CHASKA, MN 55318

By Matt Bauman, CONSULTING ENGINEER

Date 12/13/2022

APPROVED FOR PAYMENT:

OWNER:

By _____
 Name Title Date

And _____
 Name Title Date

Pay Request No.:

WATERFORD PARK REUSE STATION

5



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CITY OF WACONIA

BMI PROJECT NO. 0C1.123804

WORK COMPLETED THROUGH MONDAY, DECEMBER 12, 2022

ITEM NO.	ITEM	UNIT PRICE	AS BID		PREVIOUS ESTIMATE		COMPLETED TO DATE	
			ESTIMATED QUANTITY	ESTIMATED AMOUNT	ESTIMATED QUANTITY	ESTIMATED AMOUNT	ESTIMATED QUANTITY	ESTIMATED AMOUNT
1	MOBILIZATION	\$21,000.00	1.00	LS	0.90	LS	0.90	LS
2	TRAFFIC CONTROL	\$2,625.00	1.00	LS	1.00	LS	1.00	LS
3	REMOVE BITUMINOUS TRAIL	\$9.00	104.00	SY	96.00	SY	96.00	SY
4	REMOVE CONCRETE SIDEWALK	\$2.00	185.00	SF	150.00	SF	182.50	SF
5	REMOVE CONCRETE CURB AND GUTTER	\$10.00	20.00	LF	50.00	LF	50.00	LF
6	SALVAGE BENCH	\$550.00	1.00	EA	0.00	EA	0.00	EA
7	POND PUMPING/DEWATERING	\$39,500.00	1.00	LS	1.00	LS	1.00	LS
8	CONNECT TO EXISTING STORM MANHOLE	\$1,870.00	2.00	EA	2.00	EA	2.00	EA
9	4" PVC DRAINTILE	\$30.00	7.00	LF	7.00	LF	7.00	LF
10	4" DIP - CL 52	\$190.00	60.00	LF	65.00	LF	65.00	LF
11	6" REUSE MAIN DIP - CL 52	\$209.00	20.00	LF	11.00	LF	11.00	LF
12	1" TYPE K COPPER SERVICE PIPE	\$62.00	86.00	LF	140.00	LF	140.00	LF
13	1" CORPORATION STOP	\$1,250.00	1.00	EA	1.00	EA	1.00	EA
14	1" CURB STOP & BOX	\$590.00	1.00	EA	1.00	EA	1.00	EA
15	WATER SERVICE LID COVER	\$263.00	1.00	EA	0.00	EA	0.00	EA
16	4" POLYSTYRENE INSULATION (UTILITY CROSSINGS)	\$78.00	8.00	SY	8.00	SY	8.00	SY
17	4" PVC SANITARY SEWER SERVICE - SDR 26	\$84.00	70.00	LF	135.00	LF	135.00	LF
18	EXTERIOR SANITARY SEWER CLEANOUT & COVER	\$850.00	1.00	EA	0.70	EA	0.70	EA
19	CONNECT TO EXISTING SANITARY SEWER	\$2,000.00	1.00	EA	1.00	EA	1.00	EA
20	12" PVC SDR-26 STORM SEWER	\$230.00	142.00	LF	142.00	LF	142.00	LF
21	12" CAST IRON GATE VALVE & BOX	\$6,500.00	1.00	EA	1.00	EA	1.00	EA
22	6" GATE VALVE & BOX	\$2,610.00	1.00	EA	1.00	EA	1.00	EA
23	4" GATE VALVE & BOX	\$2,290.00	1.00	EA	1.00	EA	1.00	EA
24	INTAKE STRUCTURE	\$3,500.00	1.00	EA	1.00	EA	1.00	EA
25	SUMP MANHOLE WITH SNUBBER	\$21,000.00	1.00	LS	1.00	LS	1.00	LS
26	60" CONCRETE WET WELL	\$32,000.00	1.00	LS	0.90	LS	0.90	LS
27	REUSE STATION BUILDING*	\$227,533.00	1.00	LS	0.75	LS	0.90	LS
28	SITE GRADING	\$12,500.00	1.00	LS	0.90	LS	0.90	LS
29	SELECT GRAN BORROW (CV) - FOOTING FOUNDATION CORRECT	\$30.00	105.00	CY	146.00	CY	146.00	CY
30	SUBGRADE EXCAVATION (EV) - FOOTING FOUNDATION CORRECT	\$12.00	105.00	CY	146.00	CY	146.00	CY
31	6" CHAIN LINK FENCE, VINYL COATED	\$71.00	80.00	LF	0.00	LF	0.00	LF
32	24" WIDE CHAIN LINK DOUBLE GATE (12' SPANS)	\$8,500.00	1.00	EA	0.00	EA	0.00	EA
33	INSTALL BENCH	\$2,000.00	1.00	EA	0.00	EA	0.00	EA
34	3" BITUMINOUS TRAIL (W/ 6" AGG. BASE CL. 5)	\$49.00	104.00	SY	96.00	SY	96.00	SY
35	4" BITUMINOUS DRIVEWAY - HEAVY DUTY (W/ 12" AGG. BASE CL. 5)	\$71.00	73.00	SY	0.00	SY	0.00	SY
36	BITUMINOUS PATCH - RAVENCROFT ROAD	\$46.00	67.00	SY	0.00	SY	67.00	SY
37	4" CONCRETE WALK (W/ 6" AGG. BASE CL. 5)	\$12.00	395.00	SF	395.00	SF	395.00	SF
38	8" CONCRETE PAD (W/ 24" SELECT GRANULAR BORROW)	\$58.00	37.00	SF	37.00	SF	37.00	SF
39	CONCRETE CURB AND GUTTER DESIGN B618	\$87.00	20.00	LF	24.00	LF	24.00	LF
40	ROCK CONSTRUCTION ENTRANCE	\$1,490.00	1.00	EA	0.00	EA	0.00	EA
41	STORM DRAIN INLET PROTECTION	\$180.00	2.00	EA	0.00	EA	0.00	EA
42	SILT FENCE, TYPE MACHINE SLICED	\$4.00	260.00	LF	260.00	LF	260.00	LF
43	STRAW MULCH BIOLOG	\$4.00	150.00	LF	0.00	LF	0.00	LF
44	HYDROMULCH W/ STATE SEED MIX 25-151 & FERTILIZER	\$4.00	500.00	SY	0.00	SY	0.00	SY
45	EROS CTL BLANKET CAT. 3N W/ STATE SEED MIX 25-151 & FERT	\$2.00	80.00	SY	0.00	SY	0.00	SY
46	TOPSOIL BORROW (LV)	\$18.00	125.00	CY	0.00	CY	0.00	CY
							0	
TOTAL AMOUNT:			\$492,570.00		\$406,476.75		\$443,753.70	



REQUEST FOR CITY COUNCIL ACTION

Meeting Date:		December 19, 2022					
Item Name:		Contractor Pay Request #7 - Waconia 2022 Infrastructure Improvements					
Originating Department:		Finance					
Presented by:		Amanda Ortloff					
Previous Council Action (if any):							
Item Type (X only one):	Consent	☒	X	Regular Session	☐	Discussion Session	☐
RECOMMENDATIONS/COUNCIL ACTION/MOTION REQUESTED <i>(Include motion in proper format.)</i>							
Motion to approve pay estimate No. 7 to W.M. Mueller & Sons, Inc. for the Waconia 2022 Infrastructure Improvements.							
EXPLANATION OF AGENDA ITEM <i>(Include a description of background, benefits, and recommendations.)</i>							
Staff has reviewed the contractor pay request for the Waconia 2022 Infrastructure Improvements and recommends payment of \$120,415.04 based on the engineering request for payment. This payment represents approximately 85% of the total approved contract for the project.							
<u>Attachments:</u>							
1. 2022-12-14 2022 Project Payment #7.pdf							
FINANCIAL IMPLICATIONS:				ADVISORY BOARD RECOMMENDATIONS:			
Funding Sources & Uses: PIR Capital, Water, Sewer, Storm Water							
Budget Information:				Planning Commission			
☒ Budgeted				Parks and Recreation Board			
☐ Non Budgeted				Safari Island Advisory Board			
☐ Amendment Required				Other			



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2638 Shadow Lane
Suite 200
Chaska, MN 55318-1172

Ph: (952) 448-8838
Fax: (952) 448-8805
Bolton-Menk.com

December 14, 2022

City of Waconia
Attn: Amanda Ortloff
201 South Vine St.
Waconia, MN 55387

**RE: Waconia 2022 Infrastructure Improvements
Pay Request No. 7**

Dear Ms. Ortloff:

Enclosed please find Pay Request No. 7 for work completed from 11/1/2022 through 11/30/2022 on the above referenced project. The work completed includes payment for storm manholes, watermain fittings, and traffic control, and other miscellaneous items. Retainage on the project has been reduced to 2% as most of the work has been completed and a punchlist of repairs has been established.

We have reviewed the estimate, verified the quantities, and recommend the City make payment in the amount of **\$120,415.04** to W.M. Mueller & Sons, Inc. Below is a total for the project as well as the estimated percent of work completed for each funding type.

Funding Group	Total Payment	Street	Storm	Sewer	Watermain	Sidewalk/Trail
Recon	\$91,148.71	47%	18%	9%	20%	6%
Oak Ave	\$24,485.38	38%	45%	1%	3%	13%
Dunsmore	\$4,780.95	82%	13%	5%	0%	0%
TOTAL	\$120,415.04					

Please contact me if you have any questions regarding this pay request.

Respectfully Submitted,
Bolton & Menk, Inc.

Jake Saulsbury, P.E.

cc: Craig Eldred, City of Waconia
Ryan Johnson, Bolton & Menk

Enclosure

CONTRACTOR'S PAY REQUEST**2022 INFRASTRUCTURE IMPROVEMENTS****BOLTON
& MENK**

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DISTRIBUTION:

CONTRACTOR (1)

OWNER (1)

ENGINEER (1)

CITY OF WACONIA -**BMI PROJECT NO. 0C1.124351**

TOTAL AMOUNT BID PLUS APPROVED CHANGE ORDERS	\$3,671,783.82
TOTAL, COMPLETED WORK TO DATE	\$3,212,605.45
TOTAL, STORED MATERIALS TO DATE	\$0.00
DEDUCTION FOR STORED MATERIALS USED IN WORK COMPLETED	\$0.00
TOTAL, COMPLETED WORK & STORED MATERIALS	\$3,212,605.45
RETAINED PERCENTAGE (2.0%)	\$64,252.11
TOTAL AMOUNT OF OTHER PAYMENTS OR (DEDUCTIONS)	\$0.00
NET AMOUNT DUE TO CONTRACTOR TO DATE	\$3,148,353.34
TOTAL AMOUNT PAID ON PREVIOUS ESTIMATES	\$3,027,938.30
PAY CONTRACTOR AS ESTIMATE NO. 7	\$120,415.04

CERTIFICATE FOR PARTIAL PAYMENT

I hereby certify that, to the best of my knowledge and belief, all items quantities and prices of work and material shown on this Estimate are correct and that all work has been performed in full accordance with the terms and conditions of the Contract for this project between the Owner and the undersigned Contractor, and as amended by any authorized changes, and that the foregoing is a true and correct statement of the contract amount for the period covered by this Estimate.

Contractor:

W.M. Mueller & Sons, Inc.
831 Park Avenue
Hamburg, MN 55339

By Cory Hoernemann
Name

PM

Title

Date 12/12/2022

CHECKED AND APPROVED AS TO QUANTITIES AND AMOUNT:**ENGINEER: BOLTON & MENK, INC., 2638 SHADOW LANE, STE 200, CHASKA, MN 55318**

By Ryan R Johnson, CONSULTING ENGINEER

12/13/2022
Date _____

APPROVED FOR PAYMENT:**OWNER:**

By _____
Name Title Date

And _____
Name Title Date

Pay Request No.:

2022 INFRASTRUCTURE IMPROVEMENTS

7



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CITY OF WACONIA

BMI PROJECT NO. 0C1.124351

WORK COMPLETED THROUGH WEDNESDAY, NOVEMBER 30, 2022

ITEM NO.	ITEM	UNIT PRICE	AS BID		PREVIOUS ESTIMATE		COMPLETED TO DATE	
			ESTIMATED QUANTITY	ESTIMATED AMOUNT	ESTIMATED QUANTITY	ESTIMATED AMOUNT	ESTIMATED QUANTITY	ESTIMATED AMOUNT
1	MOBILIZATION	\$86,000.00	0.99 LUMP SUM	\$85,140.00	0.90 LUMP SUM	\$77,400.00	0.90 LUMP SUM	\$77,400.00
2	TRAFFIC CONTROL	\$7,000.00	1.00 LUMP SUM	\$7,000.00	0.90 LUMP SUM	\$6,300.00	0.90 LUMP SUM	\$6,300.00
3	CLEARING & GRUBBING	\$950.00	37.00 TREE	\$35,150.00	30.00 TREE	\$28,500.00	30.00 TREE	\$28,500.00
4	REMOVE HYDRANT	\$239.13	3.00 EACH	\$717.39	3.00 EACH	\$717.39	3.00 EACH	\$717.39
5	REMOVE DRAINAGE STRUCTURE	\$800.00	3.00 EACH	\$2,400.00	4.00 EACH	\$3,200.00	4.00 EACH	\$3,200.00
6	REMOVE SANITARY SEWER STRUCTURE	\$800.00	6.00 EACH	\$4,800.00	6.00 EACH	\$4,800.00	6.00 EACH	\$4,800.00
7	SALVAGE & INSTALL PRIVATE LIGHT POLE	\$7,000.00	2.00 EACH	\$14,000.00	0.00 EACH	\$0.00	0.00 EACH	\$0.00
8	SALVAGE & INSTALL CASTING (STORM)	\$350.00	3.00 EACH	\$1,050.00	0.00 EACH	\$0.00	0.00 EACH	\$0.00
9	SALVAGE & INSTALL CASTING (SEWER)	\$600.00	1.00 EACH	\$600.00	0.00 EACH	\$0.00	0.00 EACH	\$0.00
10	SALVAGE SIGN	\$50.00	15.00 EACH	\$750.00	15.00 EACH	\$750.00	15.00 EACH	\$750.00
11	SALVAGE DOWNTOWN WAYFINDING SIGN	\$400.00	2.00 EACH	\$800.00	0.00 EACH	\$0.00	0.00 EACH	\$0.00
12	SALVAGE & INSTALL RETAINING WALL	\$74.55	366.00 LIN FT	\$27,285.30	362.00 LIN FT	\$26,987.10	362.00 LIN FT	\$26,987.10
13	REMOVE WATER MAIN	\$5.00	1,823.00 LIN FT	\$9,115.00	1,779.00 LIN FT	\$8,895.00	1,779.00 LIN FT	\$8,895.00
14	REMOVE SEWER PIPE (STORM)	\$19.13	372.00 LIN FT	\$7,116.36	486.00 LIN FT	\$9,297.18	486.00 LIN FT	\$9,297.18
15	REMOVE SEWER PIPE (SANITARY)	\$2.00	2,338.00 LIN FT	\$4,676.00	2,373.00 LIN FT	\$4,746.00	2,373.00 LIN FT	\$4,746.00
16	REMOVE CURB AND GUTTER	\$4.00	5,274.00 LIN FT	\$21,096.00	5,292.00 LIN FT	\$21,168.00	5,292.00 LIN FT	\$21,168.00
17	REMOVE SUMP PUMP CONNECTION BOX	\$50.00	10.00 EACH	\$500.00	8.00 EACH	\$400.00	8.00 EACH	\$400.00
18	REMOVE DRAINTILE CLEANOUT	\$50.00	2.00 EACH	\$100.00	2.00 EACH	\$100.00	2.00 EACH	\$100.00
19	REMOVE SANITARY SERVICE PIPE	\$1.00	1,322.00 LIN FT	\$1,322.00	1,308.00 LIN FT	\$1,308.00	1,308.00 LIN FT	\$1,308.00
20	REMOVE WATER SERVICE PIPE	\$1.00	1,481.00 LIN FT	\$1,481.00	1,422.00 LIN FT	\$1,422.00	1,422.00 LIN FT	\$1,422.00
21	REMOVE CONCRETE STAIRS	\$20.00	70.00 SQ FT	\$1,400.00	70.00 SQ FT	\$1,400.00	70.00 SQ FT	\$1,400.00
22	REMOVE BITUMINOUS PAVEMENT	\$2.25	13,694.00 SQ YD	\$30,811.50	13,694.00 SQ YD	\$30,811.50	13,694.00 SQ YD	\$30,811.50
23	REMOVE CONCRETE VALLEY GUTTER	\$2.00	172.00 SQ FT	\$344.00	172.00 SQ FT	\$344.00	172.00 SQ FT	\$344.00
24	REMOVE CONCRETE WALK	\$1.00	5,221.00 SQ FT	\$5,221.00	5,117.00 SQ FT	\$5,117.00	5,117.00 SQ FT	\$5,117.00
25	REMOVE CONCRETE DRIVEWAY PAVEMENT	\$1.00	12,888.00 SQ FT	\$12,888.00	10,623.00 SQ FT	\$10,623.00	10,623.00 SQ FT	\$10,623.00
26	SALVAGE & REINSTALL PAVERS	\$28.23	127.00 SQ FT	\$3,585.21	60.00 SQ FT	\$1,693.80	60.00 SQ FT	\$1,693.80
27	REMOVE BITUMINOUS DRIVEWAY PAVEMENT	\$1.00	1,830.00 SQ FT	\$1,830.00	1,835.00 SQ FT	\$1,835.00	1,835.00 SQ FT	\$1,835.00
28	REMOVE AGGREGATE DRIVEWAY	\$1.00	465.00 SQ FT	\$465.00	465.00 SQ FT	\$465.00	465.00 SQ FT	\$465.00
29	GEOTEXTILE FABRIC TYPE V	\$1.80	15,185.00 SQ YD	\$27,333.00	14,785.00 SQ YD	\$26,613.00	14,785.00 SQ YD	\$26,613.00
30	SELECT GRANULAR BORROW	\$13.00	9,731.00 TON	\$126,503.00	9,731.00 TON	\$126,503.00	9,731.00 TON	\$126,503.00
31	EXCAVATION - COMMON (EV) (P)	\$18.35	10,671.00 CU YD	\$195,812.85	10,671.00 CU YD	\$195,812.85	10,671.00 CU YD	\$195,812.85
32	EXCAVATION - SUBGRADE (EV)	\$24.00	1,279.00 CU YD	\$30,696.00	106.00 CU YD	\$2,544.00	106.00 CU YD	\$2,544.00
33	STABILIZING AGGREGATE - 3 INCH MINUS CRUSHED	\$22.00	2,303.00 TON	\$50,666.00	136.20 TON	\$2,996.40	136.20 TON	\$2,996.40
34	EXPLORATORY EXCAVATION	\$500.00	20.00 HOUR	\$10,000.00	5.00 HOUR	\$2,500.00	5.00 HOUR	\$2,500.00
35	AGGREGATE BASE CLASS 5	\$39.05	5,274.00 CU YD	\$205,949.70	5,274.00 CU YD	\$205,949.70	5,274.00 CU YD	\$205,949.70
36	AGGREGATE SURFACING CLASS 5 (ALLEYS)	\$55.00	18.00 TON	\$990.00	10.00 TON	\$550.00	10.00 TON	\$550.00
37	TYPE SP 9.5 WEARING COURSE MIX (3,C)	\$80.70	2,553.00 TON	\$206,027.10	1,307.00 TON	\$105,474.90	1,307.00 TON	\$105,474.90
38	TYPE SP 12.5 NON WEAR COURSE MIX (3,B)	\$76.60	2,277.00 TON	\$174,418.20	2,179.00 TON	\$166,911.40	2,179.00 TON	\$166,911.40
38A	PERVIOUS CONCRETE PAVERS	\$302.73	189.00 SQ YD	\$57,215.97	182.00 SQ YD	\$55,096.86	182.00 SQ YD	\$55,096.86
39	CONSTRUCT MODULAR BLOCK WALL	\$44.50	210.00 SQ FT	\$9,345.00	0.00 SQ FT	\$0.00	0.00 SQ FT	\$0.00
40	6" PERF HDPE PIPE DRAIN	\$18.00	134.00 LIN FT	\$2,412.00	0.00 LIN FT	\$0.00	0.00 LIN FT	\$0.00
41	4" PERF PE PIPE DRAIN	\$12.45	4,229.00 LIN FT	\$52,651.05	4,962.00 LIN FT	\$61,776.90	4,962.00 LIN FT	\$61,776.90
42	6" PERF PVC PIPE DRAIN	\$25.00	6.00 LIN FT	\$150.00	0.00 LIN FT	\$0.00	0.00 LIN FT	\$0.00
43	CONNECT TO EXISTING DRAIN TILE	\$185.00	37.00 EACH	\$6,845.00	32.00 EACH	\$5,920.00	32.00 EACH	\$5,920.00
44	SUMP PUMP SERVICE CONNECTION	\$385.00	37.00 EACH	\$14,245.00	36.00 EACH	\$13,860.00	36.00 EACH	\$13,860.00
45	4" PVC PIPE DRAIN CLEANOUT	\$290.00	14.00 EACH	\$4,060.00	12.00 EACH	\$3,480.00	12.00 EACH	\$3,480.00
46	6" PVC PIPE DRAIN CLEANOUT	\$425.00	1.00 EACH	\$425.00	0.00 EACH	\$0.00	0.00 EACH	\$0.00
47	INFILTRATION MEDIA(70% SAND/30% COMPOST)	\$250.00	2.00 CU YD	\$500.00	0.00 CU YD	\$0.00	0.00 CU YD	\$0.00
48	15" RC PIPE SEWER DESIGN 3006 CLASS V	\$82.73	2,046.00 LIN FT	\$169,265.58	2,037.00 LIN FT	\$168,521.01	2,037.00 LIN FT	\$168,521.01
49	18" RC PIPE SEWER DESIGN 3006 CLASS V	\$103.82	68.00 LIN FT	\$7,059.76	140.00 LIN FT	\$14,534.80	140.00 LIN FT	\$14,534.80

Pay Request No.:

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2022 INFRASTRUCTURE IMPROVEMENTS



CITY OF WACONIA

BMI PROJECT NO. 0C1.124351

WORK COMPLETED THROUGH WEDNESDAY, NOVEMBER 30, 2022

ITEM NO.	ITEM	UNIT PRICE	AS BID		PREVIOUS ESTIMATE		COMPLETED TO DATE	
			ESTIMATED QUANTITY	ESTIMATED AMOUNT	ESTIMATED QUANTITY	ESTIMATED AMOUNT	ESTIMATED QUANTITY	ESTIMATED AMOUNT
50	CONSTRUCT DRAINAGE STRUCTURE DESIGN 2'X3'	\$429.65	13.90 LIN FT	\$5,972.14	13.25 LIN FT	\$5,692.86	13.25 LIN FT	\$5,692.86
51	CONSTRUCT DRAINAGE STRUCTURE DESIGN 48-4022	\$729.98	79.40 LIN FT	\$57,960.41	72.90 LIN FT	\$53,215.54	84.00 LIN FT	\$61,318.32
52	CONNECT TO EXISTING STORM SEWER	\$1,434.16	3.00 EACH	\$4,302.48	4.00 EACH	\$5,736.64	4.00 EACH	\$5,736.64
53	CONNECT TO EXISTING STORM STRUCTURE	\$1,913.04	5.00 EACH	\$9,565.20	6.00 EACH	\$11,478.24	6.00 EACH	\$11,478.24
54	BULKHEAD EXISTING STORM INVERT	\$286.98	1.00 EACH	\$286.98	1.00 EACH	\$286.98	1.00 EACH	\$286.98
55	CASTING ASSEMBLY (STORM)	\$875.00	21.00 EACH	\$18,375.00	21.00 EACH	\$18,375.00	21.00 EACH	\$18,375.00
56	TEMPORARY SANITARY SEWER BYPASS PUMPING	\$0.01	1.00 LUMP SUM	\$0.01	1.00 LUMP SUM	\$0.01	1.00 LUMP SUM	\$0.01
57	8" PVC PIPE SEWER	\$59.25	2,374.00 LIN FT	\$140,659.50	2,373.00 LIN FT	\$140,600.25	2,373.00 LIN FT	\$140,600.25
58	CONNECT TO EXISTING SANITARY SEWER	\$1,398.46	5.00 EACH	\$6,992.30	5.00 EACH	\$6,992.30	5.00 EACH	\$6,992.30
59	CONNECT TO EXISTING SANITARY SEWER SERVICE	\$206.55	37.00 EACH	\$7,642.35	38.00 EACH	\$7,848.90	38.00 EACH	\$7,848.90
60	8"X6" PVC WYE	\$499.40	37.00 EACH	\$18,477.80	38.00 EACH	\$18,977.20	38.00 EACH	\$18,977.20
61	6" PVC SANITARY SERVICE PIPE	\$39.77	1,322.00 LIN FT	\$52,575.94	1,304.00 LIN FT	\$51,860.08	1,304.00 LIN FT	\$51,860.08
62	CONSTRUCT SANITARY SEWER MANHOLE (48")	\$409.55	74.30 LIN FT	\$30,429.57	83.24 LIN FT	\$34,090.94	83.24 LIN FT	\$34,090.94
63	EXTERNAL CHIMNEY SEAL	\$290.00	7.00 EACH	\$2,030.00	0.00 EACH	\$0.00	0.00 EACH	\$0.00
64	ADD EXTERNAL CHIMNEY SEAL TO EXISTING MANHOLE	\$685.00	1.00 EACH	\$685.00	1.00 EACH	\$685.00	1.00 EACH	\$685.00
65	CASTING ASSEMBLY (SANITARY)	\$945.00	6.00 EACH	\$5,670.00	1.00 EACH	\$945.00	1.00 EACH	\$945.00
66	INSTALL CASTING	\$500.00	4.00 EACH	\$2,000.00	0.00 EACH	\$0.00	0.00 EACH	\$0.00
67	ADJUST FRAME & RING CASTING	\$500.00	3.00 EACH	\$1,500.00	1.00 EACH	\$500.00	1.00 EACH	\$500.00
68	TEMPORARY WATER SERVICE	\$36,666.67	1.00 LUMP SUM	\$36,666.67	1.00 LUMP SUM	\$36,666.67	1.00 LUMP SUM	\$36,666.67
69	CONNECT TO EXISTING WATER MAIN	\$2,237.01	9.00 EACH	\$20,133.09	9.00 EACH	\$20,133.09	9.00 EACH	\$20,133.09
70	CONNECT TO EXISTING WATER SERVICE	\$298.80	37.00 EACH	\$11,055.60	37.00 EACH	\$11,055.60	37.00 EACH	\$11,055.60
71	HYDRANT	\$5,802.51	6.00 EACH	\$34,815.06	6.00 EACH	\$34,815.06	6.00 EACH	\$34,815.06
72	1.0" CORPORATION STOP	\$382.37	37.00 EACH	\$14,147.69	36.00 EACH	\$13,765.32	36.00 EACH	\$13,765.32
73	6" GATE VALVE & BOX	\$2,364.85	6.00 EACH	\$14,189.10	6.00 EACH	\$14,189.10	6.00 EACH	\$14,189.10
74	8" GATE VALVE & BOX	\$3,130.21	12.00 EACH	\$37,562.52	12.00 EACH	\$37,562.52	12.00 EACH	\$37,562.52
75	1.0" CURB STOP & BOX	\$570.47	37.00 EACH	\$21,107.39	36.00 EACH	\$20,536.92	36.00 EACH	\$20,536.92
76	CASTING ASSEMBLY - CURB STOP	\$435.49	8.00 EACH	\$3,483.92	2.00 EACH	\$870.98	2.00 EACH	\$870.98
77	1.0" TYPE K COPPER PIPE	\$39.24	1,178.00 LIN FT	\$46,224.72	1,169.00 LIN FT	\$45,871.56	1,169.00 LIN FT	\$45,871.56
78	6" WATERMAIN DUCTILE IRON CL 52	\$80.43	129.00 LIN FT	\$10,375.47	125.00 LIN FT	\$10,053.75	125.00 LIN FT	\$10,053.75
79	8" PVC WATERMAIN	\$61.75	2,533.00 LIN FT	\$156,412.75	2,477.00 LIN FT	\$152,954.75	2,477.00 LIN FT	\$152,954.75
80	4" POLYSTYRENE INSULATION	\$41.44	20.00 SQ YD	\$828.80	24.90 SQ YD	\$1,031.86	24.90 SQ YD	\$1,031.86
81	DUCTILE IRON FITTINGS	\$14.70	2,142.00 POUND	\$31,487.40	1,320.00 POUND	\$19,404.00	1,571.00 POUND	\$23,093.70
82	TRACER WIRE ACCESS BOX	\$309.19	4.00 EACH	\$1,236.76	0.00 EACH	\$0.00	0.00 EACH	\$0.00
83	CATHODIC PROTECTION TEST STATION	\$391.97	1.00 EACH	\$391.97	0.00 EACH	\$0.00	0.00 EACH	\$0.00
84	3LB ANODE	\$93.45	10.00 EACH	\$934.50	10.00 EACH	\$934.50	10.00 EACH	\$934.50
85	9LB ANODE	\$205.94	7.00 EACH	\$1,441.58	7.00 EACH	\$1,441.58	7.00 EACH	\$1,441.58
86	17LB ANODE	\$357.35	1.00 EACH	\$357.35	1.00 EACH	\$357.35	1.00 EACH	\$357.35
87	EXPORT UNSUITABLE TRENCH EXC. MATERIAL (EV)	\$15.40	1,874.00 CU YD	\$28,859.60	0.00 CU YD	\$0.00	0.00 CU YD	\$0.00
88	GRANULAR BORROW FOR TRENCH BACKFILL (CV)	\$14.40	1,874.00 CU YD	\$26,985.60	0.00 CU YD	\$0.00	0.00 CU YD	\$0.00
89	4" CONCRETE WALK(W/6" AGG. BASE CL 5)	\$6.00	12,062.00 SQ FT	\$72,372.00	11,697.00 SQ FT	\$70,182.00	11,697.00 SQ FT	\$70,182.00
90	6" CONCRETE WALK(W/6" AGG. BASE CL 5)	\$13.50	752.00 SQ FT	\$10,152.00	1,124.00 SQ FT	\$15,174.00	1,124.00 SQ FT	\$15,174.00
91	CONCRETE CURB & GUTTER DESIGN B618	\$15.25	5,455.00 LIN FT	\$83,188.75	5,222.00 LIN FT	\$79,635.50	5,222.00 LIN FT	\$79,635.50
92	CONCRETE VALLEY GUTTER	\$9.25	250.00 SQ FT	\$2,312.50	0.00 SQ FT	\$0.00	0.00 SQ FT	\$0.00
93	6" CONCRETE DRIVEWAY PAVEMENT(W/6" AGG. BASE CL 5)	\$6.55	13,365.00 SQ FT	\$87,540.75	9,949.25 SQ FT	\$65,167.59	9,949.25 SQ FT	\$65,167.59
94	CONCRETE STAIRS	\$100.00	70.00 SQ FT	\$7,000.00	70.00 SQ FT	\$7,000.00	70.00 SQ FT	\$7,000.00
95	3" BIT DRIVEWAY PAVEMENT(W/6" AGG. BASE CL 5)	\$3.95	2,100.00 SQ FT	\$8,295.00	1,847.00 SQ FT	\$7,295.65	1,847.00 SQ FT	\$7,295.65
96	TRUNCATED DOMES	\$55.00	182.00 SQ FT	\$10,010.00	138.00 SQ FT	\$7,590.00	138.00 SQ FT	\$7,590.00
97	DECIDUOUS TREE 2.5" CAL B&B	\$737.00	37.00 TREE	\$27,269.00	0.00 TREE	\$0.00	0.00 TREE	\$0.00
98	STABILIZED CONSTRUCTION EXIT	\$1,600.00	1.00 LUMP SUM	\$1,600.00	1.00 LUMP SUM	\$1,600.00	1.00 LUMP SUM	\$1,600.00
99	EROSION CONTROL SUPERVISOR	\$2,500.00	1.00 LUMP SUM	\$2,500.00	1.00 LUMP SUM	\$2,500.00	1.00 LUMP SUM	\$2,500.00
100	STORM DRAIN INLET PROTECTION	\$100.00	29.00 EACH	\$2,900.00	25.00 EACH	\$2,500.00	25.00 EACH	\$2,500.00

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2022 INFRASTRUCTURE IMPROVEMENTS



Real People. Real Solutions.

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BMI PROJECT NO. 0C1.124351

WORK COMPLETED THROUGH WEDNESDAY, NOVEMBER 30, 2022

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			ESTIMATED QUANTITY	ESTIMATED AMOUNT	ESTIMATED QUANTITY	ESTIMATED AMOUNT	ESTIMATED QUANTITY	ESTIMATED AMOUNT
101	SILT FENCE, TYPE MS	\$1.70	682.00 LIN FT	\$1,159.40	0.00 LIN FT	\$0.00	0.00 LIN FT	\$0.00
102	SEDIMENT CONTROL LOG TYPE STRAW	\$2.30	300.00 LIN FT	\$690.00	1,058.00 LIN FT	\$2,433.40	1,058.00 LIN FT	\$2,433.40
103	COMMON TOPSOIL BORROW	\$31.00	1,433.00 CU YD	\$44,423.00	830.00 CU YD	\$25,730.00	830.00 CU YD	\$25,730.00
104	SODDING TYPE LAWN	\$9.00	6,205.00 SQ YD	\$55,845.00	6,120.00 SQ YD	\$55,080.00	6,120.00 SQ YD	\$55,080.00
105	4" DOUBLE SOLID LINE LATEX	\$0.70	2,114.00 LIN FT	\$1,479.80	0.00 LIN FT	\$0.00	0.00 LIN FT	\$0.00
106	CROSS WALK PAVEMENT MARKING	\$2.50	540.00 SQ FT	\$1,350.00	0.00 SQ FT	\$0.00	0.00 SQ FT	\$0.00
107	CLEARING & GRUBBING	\$350.00	1.00 EACH	\$350.00	2.00 EACH	\$700.00	2.00 EACH	\$700.00
108	REMOVE CURB AND GUTTER	\$12.00	903.00 LIN FT	\$10,836.00	421.00 LIN FT	\$5,052.00	421.00 LIN FT	\$5,052.00
109	REMOVE BIT PVTMT (ADJACENT TO CURB REPLACEMENTS)	\$4.50	220.00 SQ YD	\$990.00	128.00 SQ YD	\$576.00	128.00 SQ YD	\$576.00
110	REMOVE RETAINING WALL	\$10.00	384.00 LIN FT	\$3,840.00	384.00 LIN FT	\$3,840.00	384.00 LIN FT	\$3,840.00
111	REMOVE DRAINTILE CLEANOUT	\$100.00	2.00 EACH	\$200.00	2.00 EACH	\$200.00	2.00 EACH	\$200.00
112	REMOVE FENCE	\$15.00	182.00 LIN FT	\$2,730.00	182.00 LIN FT	\$2,730.00	182.00 LIN FT	\$2,730.00
113	REMOVE DRAINAGE STRUCTURE	\$956.52	2.00 EACH	\$1,913.04	2.00 EACH	\$1,913.04	2.00 EACH	\$1,913.04
114	REMOVE BITUMINOUS TRAIL	\$0.66	12,830.00 SQ FT	\$8,467.80	12,830.00 SQ FT	\$8,467.80	12,830.00 SQ FT	\$8,467.80
115	REMOVE CONCRETE WALK	\$4.00	137.00 SQ FT	\$548.00	131.00 SQ FT	\$524.00	131.00 SQ FT	\$524.00
116	REMOVE CONCRETE DRIVEWAY APRON	\$4.00	105.00 SQ FT	\$420.00	0.00 SQ FT	\$0.00	0.00 SQ FT	\$0.00
117	REMOVE WATER MAIN	\$9.57	25.00 LIN FT	\$239.25	0.00 LIN FT	\$0.00	0.00 LIN FT	\$0.00
118	SALVAGE SIGN	\$50.00	8.00 EACH	\$400.00	0.00 EACH	\$0.00	0.00 EACH	\$0.00
119	SALVAGE & INSTALL FENCE	\$24.50	51.00 LIN FT	\$1,249.50	56.00 LIN FT	\$1,372.00	56.00 LIN FT	\$1,372.00
120	ADJUST FRAME & RING CASTING	\$500.00	7.00 EACH	\$3,500.00	5.00 EACH	\$2,500.00	5.00 EACH	\$2,500.00
121	ADJUST GATE VALVE BOX	\$395.00	9.00 EACH	\$3,555.00	4.00 EACH	\$1,580.00	4.00 EACH	\$1,580.00
122	10" GATE VALVE & BOX	\$4,692.07	1.00 EACH	\$4,692.07	0.00 EACH	\$0.00	0.00 EACH	\$0.00
123	10" PVC WATERMAIN	\$93.87	27.00 LIN FT	\$2,534.49	0.00 LIN FT	\$0.00	0.00 LIN FT	\$0.00
124	DUCTILE IRON FITTINGS	\$18.19	606.00 POUND	\$11,023.14	0.00 POUND	\$0.00	0.00 POUND	\$0.00
125	CONNECT TO EXISTING WATER MAIN	\$2,611.86	2.00 EACH	\$5,223.72	0.00 EACH	\$0.00	0.00 EACH	\$0.00
126	CONNECT TO EXISTING STORM SEWER	\$1,242.94	4.00 EACH	\$4,971.76	4.00 EACH	\$4,971.76	4.00 EACH	\$4,971.76
127	CONSTRUCT DRAINAGE STRUCTURE 48-4022	\$490.51	19.10 LIN FT	\$9,368.74	16.10 LIN FT	\$7,897.21	16.10 LIN FT	\$7,897.21
128	SAFL BAFFLE	\$6,631.75	2.00 EACH	\$13,263.50	2.00 EACH	\$13,263.50	2.00 EACH	\$13,263.50
129	SALVAGE & INSTALL CASTING (STORM)	\$500.00	1.00 EACH	\$500.00	1.00 EACH	\$500.00	1.00 EACH	\$500.00
130	ADD EXTERNAL CHMINEY SEAL TO EXISTING MANHOLE	\$845.00	4.00 EACH	\$3,380.00	0.00 EACH	\$0.00	0.00 EACH	\$0.00
131	CONSTRUCT PRECAST MODULAR BLOCK WALL	\$66.72	1,233.00 SQ FT	\$82,265.76	1,233.00 SQ FT	\$82,265.76	1,233.00 SQ FT	\$82,265.76
132	SPLIT RAIL FENCE	\$32.00	185.00 LIN FT	\$5,920.00	0.00 LIN FT	\$0.00	0.00 LIN FT	\$0.00
133	MILL BITUMINOUS PAVEMENT (2.0")	\$1.84	14,805.00 SQ YD	\$27,241.20	14,874.00 SQ YD	\$27,368.16	14,874.00 SQ YD	\$27,368.16
134	TYPE SP 9.5 WEARING COURSE MIX (3,C)	\$81.75	1,659.00 TON	\$135,623.25	1,531.00 TON	\$125,159.25	1,531.00 TON	\$125,159.25
135	BITUMINOUS TACK COAT	\$3.30	4,146.00 GAL	\$13,681.80	1,091.00 GAL	\$3,600.30	1,091.00 GAL	\$3,600.30
136	BIT PATCH (ADJACENT TO CURB RECONSTRUCTION)	\$44.00	220.00 SQ YD	\$9,680.00	118.00 SQ YD	\$5,192.00	118.00 SQ YD	\$5,192.00
137	3" BITUMINOUS TRAIL (W/6" AGG BASE CL 5)	\$2.87	23,744.00 SQ FT	\$68,145.28	23,744.00 SQ FT	\$68,145.28	23,744.00 SQ FT	\$68,145.28
138	CONCRETE CURB & GUTTER DESIGN B618	\$33.00	903.00 LIN FT	\$29,799.00	421.00 LIN FT	\$13,893.00	421.00 LIN FT	\$13,893.00
139	CONCRETE DRIVEWAY APRON	\$11.00	105.00 SQ FT	\$1,155.00	0.00 SQ FT	\$0.00	0.00 SQ FT	\$0.00
140	4" CONCRETE WALK(W/6" AGG. BASE CL 5)	\$10.00	166.00 SQ FT	\$1,660.00	660.00 SQ FT	\$6,600.00	660.00 SQ FT	\$6,600.00
141	6" CONCRETE WALK(W/6" AGG. BASE CL 5)	\$17.50	1,250.00 SQ FT	\$21,875.00	1,371.00 SQ FT	\$23,992.50	1,371.00 SQ FT	\$23,992.50
142	TRUNCATED DOMES	\$55.00	298.00 SQ FT	\$16,390.00	196.00 SQ FT	\$10,780.00	196.00 SQ FT	\$10,780.00
143	FLOATING SILT CURTAIN	\$30.00	58.00 LIN FT	\$1,740.00	42.00 LIN FT	\$1,260.00	42.00 LIN FT	\$1,260.00
144	STORM DRAIN INLET PROTECTION	\$100.00	28.00 EACH	\$2,800.00	5.00 EACH	\$500.00	5.00 EACH	\$500.00
145	SILT FENCE, TYPE MS	\$1.70	1,114.00 LIN FT	\$1,893.80	796.00 LIN FT	\$1,353.20	796.00 LIN FT	\$1,353.20
146	HYDROMULCH W/SEED MIX 25-151	\$1.50	2,588.00 SQ YD	\$3,882.00	1,621.00 SQ YD	\$2,431.50	1,621.00 SQ YD	\$2,431.50
147	COMMON TOPSOIL BORROW	\$37.00	470.00 CU YD	\$17,390.00	259.00 CU YD	\$9,583.00	259.00 CU YD	\$9,583.00
148	4" SOLID LINE LATEX	\$0.35	2,912.00 LIN FT	\$1,019.20	2,921.00 LIN FT	\$1,022.35	2,921.00 LIN FT	\$1,022.35
149	24" SOLID LINE LATEX	\$4.00	330.00 LIN FT	\$1,320.00	252.00 LIN FT	\$1,008.00	252.00 LIN FT	\$1,008.00
150	4" DOUBLE SOLID LINE LATEX	\$0.70	3,181.00 LIN FT	\$2,226.70	3,089.00 LIN FT	\$2,162.30	3,089.00 LIN FT	\$2,162.30
151	PAVEMENT MESSAGE LATEX	\$55.00	22.00 EACH	\$1,210.00	19.00 EACH	\$1,045.00	19.00 EACH	\$1,045.00

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WORK COMPLETED THROUGH WEDNESDAY, NOVEMBER 30, 2022

ITEM NO.	ITEM	UNIT PRICE	AS BID		PREVIOUS ESTIMATE		COMPLETED TO DATE	
			ESTIMATED QUANTITY	ESTIMATED AMOUNT	ESTIMATED QUANTITY	ESTIMATED AMOUNT	ESTIMATED QUANTITY	ESTIMATED AMOUNT
152	CROSS WALK PAVEMENT MARKING	\$2.50	936.00 SQ FT	\$2,340.00	756.00 SQ FT	\$1,890.00	756.00 SQ FT	\$1,890.00
153	REMOVE CURB AND GUTTER	\$6.25	1,670.00 LIN FT	\$10,437.50	1,646.00 LIN FT	\$10,287.50	1,646.00 LIN FT	\$10,287.50
154	REMOVE CONCRETE DRIVEWAY PAVEMENT	\$1.20	2,327.00 SQ FT	\$2,792.40	1,756.00 SQ FT	\$2,107.20	1,756.00 SQ FT	\$2,107.20
155	REMOVE BITUMINOUS DRIVEWAY PAVEMENT	\$1.20	1,934.00 SQ FT	\$2,320.80	1,075.00 SQ FT	\$1,290.00	1,075.00 SQ FT	\$1,290.00
156	REMOVE AGGREGATE DRIVEWAY	\$1.20	122.00 SQ FT	\$146.40	122.00 SQ FT	\$146.40	122.00 SQ FT	\$146.40
157	SALVAGE & INSTALL RETAINING WALL	\$99.55	15.00 LIN FT	\$1,493.25	0.00 LIN FT	\$0.00	0.00 LIN FT	\$0.00
158	ADJUST FRAME & RING CASTING(STORM)	\$880.00	2.00 EACH	\$1,760.00	2.00 EACH	\$1,760.00	2.00 EACH	\$1,760.00
159	ADJUST FRAME & RING CASTING(SANITARY)	\$1,155.00	6.00 EACH	\$6,930.00	6.00 EACH	\$6,930.00	6.00 EACH	\$6,930.00
160	ADD EXTERNAL CHIMNEY SEAL TO EXISTING MANHOLE	\$925.00	6.00 EACH	\$5,550.00	6.00 EACH	\$5,550.00	6.00 EACH	\$5,550.00
161	CONSTRUCT DRAINAGE STRUCTURE DESIGN 2'X3'	\$426.83	6.90 LIN FT	\$2,945.13	5.52 LIN FT	\$2,356.10	5.52 LIN FT	\$2,356.10
162	CASTING ASSEMBLY	\$239.13	2.00 EACH	\$478.26	2.00 EACH	\$478.26	2.00 EACH	\$478.26
163	CONNECT TO EXISTING STORM STRUCTURE	\$1,913.04	1.00 EACH	\$1,913.04	1.00 EACH	\$1,913.04	1.00 EACH	\$1,913.04
164	15" RC PIPE SEWER DESIGN 3006 CLASS V	\$86.73	212.00 LIN FT	\$18,386.76	212.00 LIN FT	\$18,386.76	212.00 LIN FT	\$18,386.76
165	CONCRETE CURB & GUTTER DESIGN SURMOUNTABLE	\$16.25	1,670.00 LIN FT	\$27,137.50	1,646.00 LIN FT	\$26,747.50	1,646.00 LIN FT	\$26,747.50
166	EXCAVATION - COMMOM (P)	\$32.00	331.00 CU YD	\$10,592.00	331.00 CU YD	\$10,592.00	331.00 CU YD	\$10,592.00
167	TYPE SP 9.5 WEARING COURSE MIX (3,C)	\$89.00	263.00 TON	\$23,407.00	260.00 TON	\$23,140.00	260.00 TON	\$23,140.00
168	TYPE SP 12.5 NON WEAR COURSE MIX (3,B)	\$79.00	525.00 TON	\$41,475.00	506.50 TON	\$40,013.50	506.50 TON	\$40,013.50
169	6" CONCRETE DRIVEWAY PVMT(W/6" AGG. BASE CL 5)	\$8.00	2,313.00 SQ FT	\$18,504.00	1,908.00 SQ FT	\$15,264.00	1,908.00 SQ FT	\$15,264.00
170	3" BIT DRIVEWAY PAVEMENT(W/6" AGG. BASE CL 5)	\$3.95	1,812.00 SQ FT	\$7,157.40	1,099.50 SQ FT	\$4,343.03	1,099.50 SQ FT	\$4,343.03
171	AGGREGATE SURFACING CLASS 5	\$60.00	8.00 TON	\$480.00	7.00 TON	\$420.00	7.00 TON	\$420.00
172	BIOLOG	\$2.30	50.00 LIN FT	\$115.00	0.00 LIN FT	\$0.00	0.00 LIN FT	\$0.00
173	STORM DRAIN INLET PROTECTION	\$100.00	9.00 EACH	\$900.00	9.00 EACH	\$900.00	9.00 EACH	\$900.00
174	COMMON TOPSOIL BORROW	\$31.00	206.00 CU YD	\$6,386.00	219.00 CU YD	\$6,789.00	219.00 CU YD	\$6,789.00
175	SODDING TYPE LAWN	\$9.00	1,211.00 SQ YD	\$10,899.00	730.00 SQ YD	\$6,570.00	730.00 SQ YD	\$6,570.00
176	LANDSCAPING	\$5,000.00	1.00 ALLOWANCE	\$5,000.00	1.14 ALLOWANCE	\$5,695.74	1.139 ALLOWANCE	\$5,695.74
177	IRRIGATION & DOG FENCE REPAIR	\$3,000.00	1.00 ALLOWANCE	\$3,000.00	1.10 ALLOWANCE	\$3,312.00	1.104000 ALLOWANCE	\$3,312.00
EW1	SANITARY SEWER MANHOLE CONNECTION	\$406.55	1.00 LUMP SUM		1.00 LUMP SUM	\$406.55	1.00 LUMP SUM	\$406.55
EW2	OAK AVE EAST WALL BACKFILL	\$2,294.00	1.00 LUMP SUM		1.00 LUMP SUM	\$2,294.00	1.00 LUMP SUM	\$2,294.00
EW3	OAK AVE PAVING LEVELING COURSE	\$16,129.50	1.00 LUMP SUM		1.00 LUMP SUM	\$16,129.50	1.00 LUMP SUM	\$16,129.50
EW4	OAK AVENUE 72" MANHOLE MATERIAL COST	\$10,349.50	1.00 LUMP SUM		0.00 LUMP SUM	\$0.00	1.00 LUMP SUM	\$10,349.50
EW5	EXTRA DETOUR TRAFFIC CONTROL - OLIVE STREET	\$3,160.00	1.00 LUMP SUM		0.00 LUMP SUM	\$0.00	1.00 LUMP SUM	\$3,160.00
							0	0
TOTAL AMOUNT:				\$3,671,783.83		\$3,187,303.47		\$3,212,605.45



REQUEST FOR CITY COUNCIL ACTION

Meeting Date:		December 19, 2022					
Item Name:		Rink Management Services Corporation Waconia Ice Arena Expenditures Incurred November 2022					
Originating Department:		Finance					
Presented by:		Amanda Ortloff					
Previous Council Action (if any):							
Item Type (X only one):	Consent	☒ X	Regular Session	☐	Discussion Session	☐	
RECOMMENDATIONS/COUNCIL ACTION/MOTION REQUESTED <i>(Include motion in proper format.)</i>							
Motion to Approve Rink Management Corporation Expenditures for Waconia Ice Arena Incurred in November 2022							
EXPLANATION OF AGENDA ITEM <i>(Include a description of background, benefits, and recommendations.)</i>							
Rink Management Services Corporation has provided the attached report for expenditures paid in November 2022. Per the City's contract with Rink Management, these expenditures are paid by Rink Management for the City's operation of the Waconia Ice Arena. <u>Attachments:</u> 1. Waconia Ice Arena Bills Applied Payments Nov '22.pdf							
FINANCIAL IMPLICATIONS:				ADVISORY BOARD RECOMMENDATIONS:			
Funding Sources & Uses:							
Ice Arena Fund (678)							
Budget Information:				Planning Commission			
☒ Budgeted				Parks and Recreation Board			
☐ Non Budgeted				Safari Island Advisory Board			
☐ Amendment Required				Other			

**Waconia Ice Arena
Bills and Applied Payments
November 2022**

	Date	Transaction Type	Num	Memo/Description	Split	Amount
Advanced Energy Partners						
	11/28/2022	Bill Payment (Check)	2893		0012 Cash - IA/RMSC	-165.37
	11/09/2022	Bill	2022-10	Solar Energy for October	4049 2 Utilities:Solar Energy	165.37
American Red Cross Training Services						
	11/04/2022	Bill Payment (Check)	2879		0012 Cash - IA/RMSC	-160.00
	10/19/2022	Bill	22492595	CPR/AED training	4041 Training & Education	160.00
Bank of America - Business Credit Card						
	11/04/2022	Bill Payment (Check)	2881		0012 Cash - IA/RMSC	-171.79
	10/21/2022	Bill	BOA102122	Shark Vacuum	4023 1 Operating Supplies:Building Supplies	171.79
Becker Arena Products, Inc						
	11/28/2022	Bill Payment (Check)	2894		0012 Cash - IA/RMSC	-18.74
	11/16/2022	Bill	607089	Net Twine for Lacing Goals	4023 1 Operating Supplies:Building Supplies	18.74
CD Products INC						
	11/28/2022	Bill Payment (Check)	2901		0012 Cash - IA/RMSC	-750.55
	11/17/2022	Bill	80443	Glass Ads - Lake Life/Kotterman	4046 1 COGS - Advertising	429.50
	11/17/2022	Bill	80437	Waconia Chamber Dasherboard	4046 1 COGS - Advertising	321.05
GK2 Promotions						
	11/11/2022	Bill Payment (Check)	2891		0012 Cash - IA/RMSC	-1,146.43
	10/28/2022	Bill	6091	Uniform Polos & Embroidery	4085 Uniforms	1,146.43
Hillyard/Hutchinson						
	11/04/2022	Bill Payment (Check)	2882		0012 Cash - IA/RMSC	-316.63
	10/28/2022	Bill	604922170	Janitorial Supplies	4023 2 Operating Supplies:Maintenance Supplies	316.63
	11/28/2022	Bill Payment (Check)	2896		0012 Cash - IA/RMSC	-514.48
	11/15/2022	Bill	700525817	Rear squeezegee	4029 2 Maintenance & Repairs:Equipment Repairs	245.13
	11/17/2022	Bill	700526099	Zamboni Repairs	4029 2 Maintenance & Repairs:Equipment Repairs	269.35
Innovative Office Solutions, LLC						
	11/04/2022	Bill Payment (Check)	2883		0012 Cash - IA/RMSC	-44.73
	10/26/2022	Bill	IN3982334	Thermal Pouch and Batteries	4023 4 Operating Supplies:Office Supplies	44.73
	11/11/2022	Bill Payment (Check)	2888		0012 Cash - IA/RMSC	-102.09
	10/01/2022	Bill	IN3905953	frames, Bleach, tape	4023 4 Operating Supplies:Office Supplies	102.09
	11/28/2022	Bill Payment (Check)	2897		0012 Cash - IA/RMSC	-227.89
	11/15/2022	Bill	4006910	Janitorial Supplies	4023 1 Operating Supplies:Building Supplies	227.89
Larkin Electric						
	11/04/2022	Bill Payment (Check)	2884		0012 Cash - IA/RMSC	-1,515.95
	10/01/2022	Bill	22241	Wire RO system and water heater	4029 1 Maintenance & Repairs:Building Repairs	565.95
	10/18/2022	Bill	22362A	Replace two lights and ballasts	4029 1 Maintenance & Repairs:Building Repairs	950.00
Montague, Dan - Expense Reimbursement						
	11/11/2022	Bill Payment (Check)	2889		0012 Cash - IA/RMSC	-141.97
	10/01/2022	Bill			-Split-	141.97

	Date	Transaction Type	Num	Memo/Description	Split	Amount
	11/18/2022	Bill Payment (Check)	2892		0012 Cash - IA/RMSC	-1,812.19
	11/09/2022	Bill	11/8 - 11/9/22		-Split-	1,812.19
Nathan Swanson - Petty Cash						
	11/28/2022	Bill Payment (Check)	2898		0012 Cash - IA/RMSC	-160.95
	11/01/2022	Bill	09.22.22		-Split-	27.01
	11/16/2022	Bill	11.16.22	drop off box for skate sharpening at entrance	4023 1 Operating Supplies:Building Supplies	133.94
R & R Specialties of Wisconsin Inc						
	11/28/2022	Bill Payment (Check)	2899		0012 Cash - IA/RMSC	-65.00
	11/23/2022	Bill	77372	Blade Sharpening	4029 2 Maintenance & Repairs:Equipment Repairs	65.00
Rink Management Services Corporation						
	11/04/2022	Bill Payment (Check)	2885		0012 Cash - IA/RMSC	-4.50
	10/01/2022	Bill	109692	Time Budgeting split charges	-Split-	4.50
	11/11/2022	Bill Payment (Check)	2890		0012 Cash - IA/RMSC	-6,899.44
	10/01/2022	Bill	109613	HR Classroom; Split Charges jfrom Bill #090622th & 100622th	4004 3 Contracted Payroll:Payroll Expenses	95.00
	10/06/2022	Bill	109804	Quick Books	4053 Subscript., Memberships & Dues	200.00
	10/07/2022	Bill	109720	Payroll Processing Week 41; Paychex Invoice #20221000401	4004 3 Contracted Payroll:Payroll Expenses	87.52
	10/14/2022	Bill	109852	Paychex Monitoring; October 2022 Invoice #25914320	4004 3 Contracted Payroll:Payroll Expenses	20.80
	10/14/2022	Bill	109831	October Screening Invoice - Paychex #25914320 (\$424 Split with 21 users)	4004 3 Contracted Payroll:Payroll Expenses	20.19
	10/20/2022	Bill	109885	October Timeclocks; Paychex Invoice #2843006	4004 3 Contracted Payroll:Payroll Expenses	148.40
	10/24/2022	Bill	109744	Payroll Processing WK 43; Paychex Invoice #20221018901	4004 3 Contracted Payroll:Payroll Expenses	102.40
	11/02/2022	Bill	109771	Payroll Period Ending 10/30/22, Pay Date 11/7/22, WK 45	4004 1 Contracted Payroll:Payroll	6,225.13
	11/28/2022	Bill Payment (Check)	2900		0012 Cash - IA/RMSC	-12,403.91
	11/20/2022	Bill	110052	November Timeclocks; Paychex Invoice #2939049	4004 3 Contracted Payroll:Payroll Expenses	148.40
	11/17/2022	Bill	109942	Payroll Period Ending 11/13/22, Pay Date 11/21/22, WK 47	4004 Contracted Payroll	6,075.19
	11/14/2022	Bill	110037	November Monitoring; Paychex Statement #26060261	4004 3 Contracted Payroll:Payroll Expenses	13.58
	11/14/2022	Bill	110004	November Screening Charges; Paychex Statement #26060261 (424 split with 21 users)	4004 3 Contracted Payroll:Payroll Expenses	20.19
	11/07/2022	Bill	109988	Cigna Health Insurance Billing Period 11/1 - 11/30/22	4004 2 Contracted Payroll:Health Insurance	2,396.55
	12/01/2022	Bill	109962	December 2022 management fee	4069 1 Contract Services:Management Fees	3,750.00
The Lifeguard Store						
	11/04/2022	Bill Payment (Check)	2886		0012 Cash - IA/RMSC	-42.00
	10/20/2022	Bill	INV001256395	Gloves and Resuscitator Masks	4023 2 Operating Supplies:Maintenance Supplies	42.00
Total Expenses:						\$26,664.61



REQUEST FOR CITY COUNCIL ACTION

Meeting Date:		December 19, 2022					
Item Name:		Rink Management Services Corporation Safari Island Community Center Expenditures Incurred November 2022					
Originating Department:		Finance					
Presented by:		Amanda Ortloff					
Previous Council Action (if any):							
Item Type (X only one):	Consent	☒ X	Regular Session	☐	Discussion Session	☐	
RECOMMENDATIONS/COUNCIL ACTION/MOTION REQUESTED <i>(Include motion in proper format.)</i>							
Motion to Approve Rink Management Corporation Expenditures for Safari Island Community Center Incurred in November 2022							
EXPLANATION OF AGENDA ITEM <i>(Include a description of background, benefits, and recommendations.)</i>							
Rink Management Services Corporation has provided the attached report for expenditures paid in November 2022. Per the City's contract with Rink Management, these expenditures are paid by Rink Management for the City's operation of the Safari Island Community Center. <u>Attachments:</u> 1. Safari Island Bills Applied Payments Nov '22.pdf							
FINANCIAL IMPLICATIONS:				ADVISORY BOARD RECOMMENDATIONS:			
Funding Sources & Uses: Safari Island Fund (231)							
Budget Information: ☒ Budgeted ☐ Non Budgeted ☐ Amendment Required				Planning Commission			
				Parks and Recreation Board			
				Safari Island Advisory Board			
				Other			

**Safari Island Community Center
Bills and Applied Payments
November 2022**

	Date	Transaction Type	Num	Memo/Description	Split	Amount
Bank of America - Credit Card						
	11/04/2022	Bill Payment (Check)	4608		0012 Cash - SI/RMSC	-51.00
	10/21/2022	Bill	BOA102122	Pickle ball balls	4023 6 COGS - Operating:COGS - Reg., Programs & Lessons	51.00
Cady Building Maintenance						
	11/17/2022	Bill Payment (Check)	4622		0012 Cash - SI/RMSC	-3,511.16
	11/01/2022	Bill	4985118	October cleaning	4069 Contract Services	3,511.16
CD Products, INC						
	11/28/2022	Bill Payment (Check)	4627		0012 Cash - SI/RMSC	-57.98
	11/10/2022	Bill	80409	Advertise Here sponsor sign	4046 Advertising & Promotion	57.98
City of Waconia						
	11/27/2022	Bill Payment (Check)			-Split-	
	09/30/2022	Journal Entry	JE 09.30.22	09.30.22 balance adjustments per the City of Waconia - AO	-Split-	3,919.87
	10/31/2022	Journal Entry	JE 10.31.22	10.31.22 balance adjustments per the City of Waconia - AO	-Split-	-3,919.87
Dan Montague - Expense Reimbursement						
	11/04/2022	Bill Payment (Check)	4609		0012 Cash - SI/RMSC	-689.80
	10/26/2022	Bill	8/24 - 8/28/22	8/24 - 8/28/22	-Split-	689.80
	11/28/2022	Bill Payment (Check)	4640		0012 Cash - SI/RMSC	-675.72
	11/14/2022	Bill	11.14.22		-Split-	675.72
Dan Montague - Petty Cash						
	11/11/2022	Bill Payment (Check)	4616		0012 Cash - SI/RMSC	-81.71
	11/03/2022	Bill	PC10/20-10/25		-Split-	81.71
Diedrick, Craig						
	11/28/2022	Bill Payment (Check)	4629		0012 Cash - SI/RMSC	-220.92
	11/01/2022	Bill	10/21/22		-Split-	220.92
GK2 Promotions						
	11/28/2022	Bill Payment (Check)	4630		0012 Cash - SI/RMSC	-265.45
	11/01/2022	Bill	6070	Volleyball T's	-Split-	265.45
Grainger						
	11/04/2022	Bill Payment (Check)	4610		0012 Cash - SI/RMSC	-101.04
	10/19/2022	Bill	9483469186	Janitorial Supplies	4023 2 Operating Supplies:Maintenance Supplies	101.04
Hillyard / Hutchinson						
	11/28/2022	Bill Payment (Check)	4631		0012 Cash - SI/RMSC	-142.14
	11/23/2022	Bill	604949351	Janitorial Supplies	4023 2 Operating Supplies:Maintenance Supplies	142.14
Horizon Commercial Pool Supply						
	11/11/2022	Bill Payment (Check)	4617		0012 Cash - SI/RMSC	-1,245.82
	10/31/2022	Bill	INV28715	Pool Chemicals	4075 Chemicals/Pool Supplies	2,989.80
	09/26/2022	Vendor Credit	CM10571	Multiport Side Mount	4075 Chemicals/Pool Supplies	-1,786.56
	11/28/2022	Bill Payment (Check)	4632		0012 Cash - SI/RMSC	-42.58
	11/01/2022	Bill	INV27770	Test Tube	4075 Chemicals/Pool Supplies	42.58
Innovative Office Solutions, LLC						
	11/04/2022	Bill Payment (Check)	4611		0012 Cash - SI/RMSC	-1,190.91
	10/26/2022	Bill	IN3982322	Janitorial Supplies	4023 2 Operating Supplies:Maintenance Supplies	1,018.59

	Date	Transaction Type	Num	Memo/Description	Split	Amount
	10/28/2022	Bill	IN3985869	Janitorial Supplies	4023 2 Operating Supplies:Maintenance Supplies	172.32
	11/17/2022	Bill Payment (Check)	4623		0012 Cash - SI/RMSC	-255.13
	11/01/2022	Bill	IN3953622	Janitorial Supplies	4023 2 Operating Supplies:Maintenance Supplies	255.13
	11/28/2022	Bill Payment (Check)	4633		0012 Cash - SI/RMSC	-179.89
	11/16/2022	Bill	IN4005773	Janitorial Supplies	4023 2 Operating Supplies:Maintenance Supplies	157.14
	11/18/2022	Bill	IN4008712	Janitorial Supplies	4023 2 Operating Supplies:Maintenance Supplies	22.75
Johnson Fitness & Wellness						
	11/28/2022	Bill Payment (Check)	4634		0012 Cash - SI/RMSC	-73.41
	11/15/2022	Bill	22-039817	Weight Belt	4029 3 Maintenance & Repairs:Equipment Repairs	41.41
	11/17/2022	Bill	22-039836	GoFit 16" Barbell Pad	4029 3 Maintenance & Repairs:Equipment Repairs	32.00
Kristi Sherlock - Expense Reimbursement						
	11/11/2022	Bill Payment (Check)	4618		0012 Cash - SI/RMSC	-23.13
	11/04/2022	Bill	10/25 - 11/4/22	Mileage to and from bank 10/25 - 11/4/22	4043 2 Travel & Entertainment:Travel & Mileage	23.13
Marcsisak, Tom						
	11/04/2022	Bill Payment (Check)	4612		0012 Cash - SI/RMSC	-105.00
	10/28/2022	Bill	INV102822	Volleyball official 3 games \$35 each	4023 6 COGS - Operating:COGS - Reg., Programs & Lessons	105.00
Minneapolis Oxygen Company						
	11/11/2022	Bill Payment (Check)	4619		0012 Cash - SI/RMSC	-23.60
	10/31/2022	Bill	100803	Helium Rental	4023 4 COGS - Operating:COGS - Birthday Parties	23.60
Refund - Baumchen, Jane						
	11/17/2022	Bill Payment (Check)	4624		0012 Cash - SI/RMSC	-128.85
	11/01/2022	Bill	2,002,071.00	Refund for membership	3059 Reimbursements & Refunds	128.85
Rink Management Services Corporation						
	11/04/2022	Bill Payment (Check)	4613		0012 Cash - SI/RMSC	-37.50
	10/01/2022	Bill	109689	Time Budgeting split charges	-Split-	37.50
	11/11/2022	Bill Payment (Check)	4620		0012 Cash - SI/RMSC	-66,703.17
	10/24/2022	Bill	109739	Payroll Processing WK 43; Paychex Invoice #2022101901	4004 3 Contracted Payroll:Payroll Expenses	542.72
				General Liability Insurance 10/1/22 - 10/01/23		
	10/01/2022	Bill	109642	Umbrella Insurance 10/1/22 - 10/1/23	-Split-	64,980.00
	10/06/2022	Bill	109803	Quick Books	4053 Subscript., Memberships & Dues	200.00
	10/07/2022	Bill	109716	Payroll Processing WK 41; Paychex Invoice #20221000401	4004 3 Contracted Payroll:Payroll Expenses	536.06
	10/14/2022	Bill	109848	Paychex Monitoring; October 2022 Invoice #25914320	4004 3 Contracted Payroll:Payroll Expenses	127.40
	10/20/2022	Bill	109870	October Timeclocks; Paychex Invoice # 2843006	4004 3 Contracted Payroll:Payroll Expenses	296.80
	10/14/2022	Bill	109828	October Screening Invoice - Paychex #25914320 (\$424 split with 21 users)	4004 3 Contracted Payroll:Payroll Expenses	20.19
	11/28/2022	Bill Payment (Check)	4635		0012 Cash - SI/RMSC	-25,270.64
	11/17/2022	Bill	109936	Payroll Period Ending 11/13/22, Pay Date 11/21/22, WK 47	4004 Contracted Payroll	24,845.01
	11/14/2022	Bill	110031	November Monitoring; Paychex Statement #26060261	4004 3 Contracted Payroll:Payroll Expenses	108.64
	11/14/2022	Bill	110001	November Screening Charges; Paychex Statement #26060261 (\$424 split with 21 users)	4004 3 Contracted Payroll:Payroll Expenses	20.19
	11/20/2022	Bill	110051	November Timeclocks; Paychex Invoice 2939049	4004 3 Contracted Payroll:Payroll Expenses	296.80
Shenk, Karen						
	11/04/2022	Bill Payment (Check)	4614		0012 Cash - SI/RMSC	-350.00
	10/28/2022	Bill	10/18 - 10/27/22	Pickle Ball Instructor	-Split-	350.00
Staples Advantage						
	11/11/2022	Bill Payment (Check)	4621		0012 Cash - SI/RMSC	-154.28
	10/22/2022	Bill	8068006467	Paper and toner	4023 3 Operating Supplies:Office Supplies	154.28
	11/28/2022	Bill Payment (Check)	4636		0012 Cash - SI/RMSC	-114.22
	11/01/2022	Bill	8067221989	Napkins	4023 4 COGS - Operating:COGS - Birthday Parties	62.38
	11/05/2022	Bill	8068176164	Whiteboard and pencil cup	4023 3 Operating Supplies:Office Supplies	51.84

	Date	Transaction Type	Num	Memo/Description	Split	Amount
The Lifeguard Store, INC						
	11/04/2022	Bill Payment (Check)	4615		0012 Cash - SI/RMSC	-222.00
	10/12/2022	Bill	INV001254184	Tank Shirts, Whistles, & Shorts	4085 Uniforms	222.00
	11/17/2022	Bill Payment (Check)	4626		0012 Cash - SI/RMSC	-158.50
	11/02/2022	Bill	INV001260058	Tee Shirts	4085 Uniforms	158.50
The Sherwin Williams Co						
	11/28/2022	Bill Payment (Check)	4637		0012 Cash - SI/RMSC	-98.32
	11/14/2022	Bill	4476-6	Paint	4029 1 Maintenance & Repairs:Building Repairs	98.32
Waconia Ice Arena						
	11/27/2022	Bill Payment (Check)			-Split-	
	10/31/2022	Journal Entry	JE 10.31.22	To correct IA transaction from 10/15	-Split-	37.50
	10/15/2022	Journal Entry	Revenue 10/15/22	Revenue 10/15/22 IA rental revenue run through SI ActiveNet; deposited at IA	-Split-	-37.50
	11/28/2022	Bill Payment (Check)	4638		0012 Cash - SI/RMSC	-3,013.09
	10/28/2022	Bill	ST 09/22	Sales & Use tax payment for September 2022	-Split-	3,013.09
Watson Company						
	11/28/2022	Bill Payment (Check)	4639		0012 Cash - SI/RMSC	-419.64
	11/17/2022	Bill	129868	Concessions Inventory	-Split-	419.64
Welcome Neighbor Inc						
	11/17/2022	Bill Payment (Check)	4625		0012 Cash - SI/RMSC	-147.90
	11/01/2022	Bill	16968	New Neighbor packet	4046 Advertising & Promotion	147.90
Total Expenses:						\$105,754.50



REQUEST FOR CITY COUNCIL ACTION

Meeting Date:		December 19, 2022					
Item Name:		Job Descriptions and Recruitment Authorization for Utility Maintenance Lead					
Originating Department:		Administration					
Presented by:		Jackie Schulze					
Previous Council Action (if any):							
Item Type (X only one):	Consent	X	Regular Session		Discussion Session		
RECOMMENDATIONS/COUNCIL ACTION/MOTION REQUESTED <i>(Include motion in proper format.)</i>							
Motion adopting job description and authorizing recruitment for the Utility Maintenance Lead.							
EXPLANATION OF AGENDA ITEM <i>(Include a description of background, benefits, and recommendations.)</i>							
A stable, capable workforce is one of the City of Waconia's strategic priorities. As part of this priority, the City conducted an organizational study in 2022 to assist us in planning our human capital needs over the next six years. Through this study, the recommendation of hiring division leads in the streets, parks, and utilities division was made. The Utility Maintenance Lead position is programmed for a January 1, 2023 start date as part of the 2023 budget. The goal is to begin recruitment internally shortly after approval and authorization. The pay scale for the Utility Maintenance Worker Lead position is below: • Step 1: \$35.90 • Step 2: \$36.95 • Step 3: \$38.01 • Step 4: \$39.06 • Step 5: \$40.12 • Step 6: \$41.17 • Step 7: \$42.23 Attached is the lead position job description. <u>Attachments:</u> 1. Utilities Lead.pdf							
FINANCIAL IMPLICATIONS:				ADVISORY BOARD RECOMMENDATIONS:			
Funding Sources & Uses:							
Budget Information:				Planning Commission			
X Budgeted				Parks and Recreation Board			
Non Budgeted				Safari Island Advisory Board			
Amendment Required				Other			



Administrative Offices
109 South Elm Street
Waconia, MN 55387
Phone: (952) 442-2184
FAX: (952) 442-2135
www.waconia.org

Public Services
1250 Hwy. 284
Waconia, MN 55387
(952) 442-2615
(952) 442-4963

Parks & Recreation
1600 Community Drive
Waconia, MN 55387
(952) 442-0695
(952) 442-0692
www.safariisland.net

JOB DESCRIPTION

Utilities Maintenance Lead

Job Title

November 2022

Date

Utilities Supervisor

Title of Immediate Supervisor

Public Services

Department

Non-exempt

Status

Full Time/40 hours per week

FT/PT Hours per Week

Supervision Exercised: None, provides work direction and assignments to Utility Maintenance Workers and Seasonals

PRIMARY OBJECTIVES:

Under the direction of the Utilities Supervisor, serve as Utilities Maintenance Lead to provide work direction to all "Non-Exempt" Utilities Maintenance employees, both full time and seasonal employees in the Utilities department. The Utility Maintenance lead will assist the Utilities Supervisor in the coordination, planning and direction of a comprehensive operational and maintenance program for the City's water, wastewater utilities, and equipment in a manner that will ensure the safe, economical, and efficient operation of the Public Services Department.

The Utility Maintenance Lead will also help to delegate crew assignments and participate in the completion of tasks and projects associated with the maintenance, construction and repair of equipment, facilities and properties which are a part of Public Services and the City of Waconia.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

- Assist Utilities Supervisor in planning, scheduling, directing, assigning, and participating in daily maintenance and operations of municipal water, sewer, and storm sewer systems.
- Coordinate and cooperate with contractors, sub-contractors, and inspectors to provide the most feasible and economical completion for City projects.
- Become well versed and proficient with the operation of all equipment and have the capability to train department personnel in its efficient and safe operation.
- Oversee and inspect job sites to determine work progress, changing priorities, problems, hazards and material and equipment needs.
- Adhere to safety policies and procedures established by the Federal, State, City, Manufacturers, and other applicable laws.
- Perform and ensure completion of utilities maintenance projects including sewer line jetting, water, storm sewer, equipment, and other facilities as needed.
- Communicate with supervisor to resolve maintenance problems and recommend measures to improve operations and conditions of machines and equipment.

- Be a resource to Utility Maintenance Worker employees with questions or concerns. Identify training opportunities for employees. Train new hires in on the job.
- Inspect water treatment facilities. Perform a variety of water testing and record results of testing.
- Manage time off and approve timecards in absence of Utility Maintenance Supervisor.
- Assist in the repair and excavation of water and sewer mains, replace water and sewer lines, and respond to water and sewer breaks or complaints during and after normal working hours. Perform inspection and repair to a wide variety of valves and curb boxes.
- Inspect, troubleshoot, maintain, and monitor lift stations.
- Operate treatment facility and lift stations under emergency conditions during inclement weather.
- Assist with snowplowing and other winter maintenance operations.
- Assist Utilities Maintenance Workers with job duties outlined in the Utility Maintenance Worker job description.

ESSENTIAL KNOWLEDGE SKILLS AND ABILITIES:

- Ability to operate all light equipment, all heavy equipment, and vehicles in a safe and efficient manner.
- Ability to perform minor vehicle and equipment repair.
- Ability to plow snow and undertake ice control measures on streets, sidewalks, and other public property.
- Ability to maintain water and wastewater systems using all appropriate equipment at Public Services.
- Ability to demonstrate initiative and independence to complete the assigned work and responsibilities using available resources effectively and efficiently.
- Ability to direct, supervise, provide constructive criticism, and train employees with courtesy and professionalism.
- Ability to carry out detailed but uninvolved written or verbal instructions. Ability to apply sound judgment and logic to deal with problems involving a few concrete variables in standardized situations.
- Ability to review and interpret blueprints and construction drawings.
- Ability to write simple correspondence and effectively present information to supervisors, subordinates, government agencies, contractors, and the public.
- Ability to prepare reports and effectively communicate, verbally and in writing, with residents, contractors, and supervisor.
- Ability to respond to citizen concerns and complaints by answering questions and providing information, direction, and assistance.
- Ability to maintain accurate and up-to-date records.
- Ability to operate various hand and power tools.
- Normal working hours: Monday – Friday, 6:30 a.m. to 3:00 p.m. Ability to work extended hours, including weekends, holidays, be on call and respond to calls during non-working hours as needed.
- Ability to attend work punctually and regularly.

OTHER DUTIES AND RESPONSIBILITIES:

- Provide occasional assistance to Mechanic, Streets, Facilities, and Parks projects.
- Perform other duties and assume responsibilities as apparent or assigned.

MINIMUM QUALIFICATIONS, EDUCATION AND/OR EXPERIENCE:

- High school diploma or general education degree (GED), and three years' experience in public services or construction field, with a minimum of three years' experience in public utilities operation and maintenance, or equivalent combination of education and experience.
- Ability to speak, read, write, and comprehend the English language.

Utilities Maintenance Lead
November 2022

- Ability to use all computer management systems for Public Services and the City.
- Proficient in establishment of work zone, flagger.
- Ability to add, subtract, multiply and divide in all units of measure using whole numbers, common fractions, and decimals.
- Ability to socially, physically and mentally perform all essential functions under working conditions as described herein.
- Must successfully pass and comply with DOT drug and alcohol testing regulations.
- Desire to attend supervisor, management, and other related training seminars.
- This position requires response to work be within 30 minutes from notification.

REQUIRED CERTIFICATES, LICENSES AND REGISTRATIONS:

- Public Works Certificate or Ability to obtain Public Works Certificate within five full semesters of appointment date
- Class A CDL with tanker and air brake endorsement or ability to obtain within six (6) months of appointment, a Minnesota Class “A” Commercial Driver License (CDL).
- Possess a Class D Water Operators Certificate and S-D Wastewater Collection Certificate. If no certificate is currently held, must obtain within 6 months of hire.
- Possess or ability to obtain Class “C” Water Operators Certificate within one year of assuming position and Class “S-C” Wastewater Collection Certificate within one year of assuming position.
- Possess or ability to obtain within 30 months (after obtaining a “C” certificate), a Class “B” Water Operators Certificate issued by the Minnesota Department of Health. Ability to work towards A licensure as appropriate or necessary.
- Possess or ability to obtain within 30 months (after obtaining a S-C Collection Certificate) a Class “S-B” Wastewater Collection Certificate issued by the Minnesota Pollution Control Agency.
- National Incident Management System Training within two years of hire
- Confined Space/Shoring and Trenching within two years of hire

PHYSICAL DEMANDS:

The physical demands that are described herein are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform essential functions.

- While performing the duties of this job, the employee is regularly required to sit, use hands and fingers, handle or feel objects, tools or controls, and talk and hear. The employee will be required to walk, stand, reach with their hands and arms, climb or balance, stoop, kneel, crouch or crawl, and taste and smell. The employee must occasionally lift and or move material up to 75 pounds. Work with exposure to loud noises from operating equipment.
- Specific vision abilities required of this position include close vision, distance vision, peripheral vision, depth perception, ability to distinguish colors and the ability to adjust and focus.

WORK ENVIRONMENT:

- The work environment characteristics described herein are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- While performing the duties of this job, the employee regularly works in outside weather conditions. The employee frequently works near moving mechanical parts. The employee occasionally works in high, precarious places and confined spaces. The employee is occasionally exposed to extreme hot and cold as well as other types of inclement weather conditions, fumes, or airborne particles, toxic or caustic chemicals, extreme heat, risk of electrical shock and vibration. The employee will be required to use personal protective equipment under appropriate circumstances.
- The noise level in the office area is usually moderate. The employee may be exposed to loud noises from operating equipment and machines in the shop area and under field conditions.

NON-DISCRIMINATION POLICY:

The City of Waconia will not discriminate against or harass any employee or applicant for employment because of race, color, creed, religion, national origin, sex, disability, age, marital status, sexual orientation, or status regarding public assistance.

(These examples are intended only as illustrations of various types of work performed and are not necessarily all-inclusive. The job description is subject to change as the needs of the employer and requirements of the job change. The City of Waconia reserves the right to change and/or eliminate all job duties if needed. This position is subject to drug and alcohol testing.)



REQUEST FOR CITY COUNCIL ACTION

Meeting Date:		December 19, 2022					
Item Name:		Job Descriptions and Recruitment Authorization for Street Maintenance Lead					
Originating Department:		Administration					
Presented by:		Jackie Schulze					
Previous Council Action (if any):							
Item Type (X only one):	Consent	X	Regular Session		Discussion Session		
RECOMMENDATIONS/COUNCIL ACTION/MOTION REQUESTED <i>(Include motion in proper format.)</i>							
Motion adopting job description and authorizing recruitment for the Street Maintenance Lead.							
EXPLANATION OF AGENDA ITEM <i>(Include a description of background, benefits, and recommendations.)</i>							
A stable, capable workforce is one of the City of Waconia's strategic priorities. As part of this priority, the City conducted an organizational study in 2022 to assist us in planning our human capital needs over the next six years. Through this study, the recommendation of hiring division leads in the streets, parks, and utilities division was made. The Street Maintenance Lead position is programmed for a January 1, 2023 start date as part of the 2023 budget. The goal is to begin recruitment internally shortly after approval and authorization. The pay scale for the Street Maintenance Worker Lead position is below: • Step 1: \$34.47 • Step 2: \$35.48 • Step 3: \$36.50 • Step 4: \$37.51 • Step 5: \$38.52 • Step 6: \$39.54 • Step 7: \$40.55 Attached is the lead position job description. <u>Attachments:</u> 1. Street Maintenance Lead.pdf							
FINANCIAL IMPLICATIONS:				ADVISORY BOARD RECOMMENDATIONS:			
Funding Sources & Uses:							
Budget Information:				Planning Commission			
X Budgeted				Parks and Recreation Board			
Non Budgeted				Safari Island Advisory Board			
Amendment Required				Other			

JOB DESCRIPTION

Street Maintenance Lead
Job Title

Public Services
Department

November 2022
Date

Non-exempt
Status

Street Maintenance Supervisor
Title of Immediate Supervisor

Full Time/40 hours per week
FT/PT Hours per Week

Supervision Exercised: None, provides work direction and assignments to Street Maintenance Employees and Seasonals

PRIMARY OBJECTIVES:

Under the direction of the Street Maintenance Supervisor, provide work direction to all street maintenance employees on assignments related to streets, alleys, streetlights, signs, traffic systems, ADA compliance, and storm reuse.

Assist the Street Maintenance Supervisor in the coordination, planning and direction of a comprehensive operational and maintenance program for the City's streets, alleys, streetlights, storm water, and equipment in a manner that will assure the safe, economical, and efficient operation of the Public Services Department.

Delegate crew assignments and participate in the completion of tasks and projects associated with the maintenance, construction and repair of equipment, facilities and properties which are a part of Public Services and the City of Waconia.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

- Assist the Street Maintenance Supervisor in the coordination, planning, scheduling, directing, assigning, and participating in daily maintenance of streets, alleys, streetlights and storm sewers infrastructure maintenance.
- Coordinate and cooperate with contractors, sub-contractors, and inspectors to provide the most feasible and economical completion for projects.
- Become well versed and proficient with the operation of all equipment and have the capability to train department personnel in efficient and safe operation of equipment and vehicles.
- Oversee and inspect job sites to determine work progress, changing priorities, problems, hazards and material and equipment needs.
- Assist in development and enforcement of policies, procedures and practices that ensure safety and efficiency in the workplace.
- Adhere to safety policies and procedures established by the Federal, State, City, Manufacturers, and other applicable laws.
- Perform preventive maintenance and repair on streets, storm sewer, equipment, and other facilities as needed.

- Requisition tools, equipment, material, personnel and supplies as needed to ensure safe and efficient completion of assigned tasks.
- Be a resource to street maintenance employees with questions or concerns. Identify and promote training opportunities within the street maintenance division.
- Assist with snowplowing and other winter maintenance operations.
- Assist Street Maintenance Workers with job duties outlined in the Street Maintenance Worker job description.

ESSENTIAL KNOWLEDGE SKILLS AND ABILITIES:

- Ability to operate all light equipment, all heavy equipment, and vehicles in a safe and efficient manner.
- Ability to perform minor vehicle and equipment repair.
- Ability to plow snow and undertake ice control measures on streets, sidewalks, and other public property.
- Ability to maintain streets, sidewalks, walkways, street signs using all appropriate equipment at Public Services.
- Ability to demonstrate initiative and independence to complete the assigned work and responsibilities using available resources effectively and efficiently.
- Ability to direct, supervise, provide constructive criticism, and train employees with courtesy and professionalism.
- Ability to carry out detailed but uninvolved written or verbal instructions. Ability to apply sound judgment and logic to deal with problems involving a few concrete variables in standardized situations.
- Ability to review and interpret blueprints and construction drawings.
- Ability to write simple correspondence and effectively present information to supervisors, subordinates, government agencies, contractors, and the public.
- Ability to prepare reports and effectively communicate, verbally and in writing, with residents, contractors, and supervisor.
- Ability to respond to citizen concerns and complaints by answering questions and providing information, direction, and assistance.
- Ability to utilize computer systems for maintaining compliance documents, accurate and up-to-date records.
- Knowledge of computer guided asset management systems.
- Ability to operate various hand and power tools.
- Normal working hours: Monday – Friday, 6:30 a.m. – 3:00 p.m. Ability to work extended hours, including weekends, holidays, be on call and respond to calls during non-working hours as needed.
- Ability to attend work punctually and regularly.

OTHER DUTIES AND RESPONSIBILITIES:

Provide assistance to Mechanic, Utilities, Facilities, and Parks on varied improvement projects. Collaborate with all departments and divisions of the City. Partner with leads and supervisors of all Public Services divisions.

Perform other duties and assume responsibilities as apparent or assigned.

MINIMUM QUALIFICATIONS, EDUCATION AND/OR EXPERIENCE:

- High school diploma or general education degree (GED), and five years' experience in public services or construction field, with a minimum of three years' experience in street construction and maintenance, or equivalent combination of education and experience.
- Successful completion of aptitude testing covering areas outlined in this job description.
- Ability to speak, read, write, and comprehend the English language.
- Ability to add, subtract, multiply, and divide in all units of measure using whole numbers, common fractions, and decimals.
- Ability to socially, physically, and mentally perform all essential functions under working conditions as described herein.
- Must successfully pass and comply with DOT drug and alcohol testing regulations.
- Desire to attend supervisor, management, and other related training seminars.
- May be required to successfully complete a criminal background check.
- Ability to be on call.
- This position requires response to work be within 30 minutes from notification. (Personnel Policy 250.19, Subd. 5)
- All new hires and/or appointments require that they are subject to the Personnel Policy 250.03 & 250.04. This position is considered as Exempt status.
- Ability to use all computer management systems for Public Services Department and City of Waconia
- Proficient in the establishment of Work Zone and Flagger

REQUIRED CERTIFICATES, LICENSES AND REGISTRATIONS:

- Public Works Certificate or Ability to obtain Public Works Certificate within five full semesters following date of hire.
- Class A CDL with Tanker and Air Brake Endorsements or ability to obtain within six (6) months of appointment, a Minnesota Class "A" Commercial Driver License (CDL) with Tanker and Air-Brake endorsements.
- Possess or ability to obtain within two (2) years a MPCA Level I Winter Maintenance Certification for Roadways, Sidewalk and Parking lot
- Possess or ability to obtain within two (2) years a Stormwater construction site Inspection certification.
- National Incidence Management System Training within 2 years of hire
- Confined Space/Shoring and Trenching Training within 2 years of hire

PHYSICAL DEMANDS:

The physical demands that are described herein are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform essential functions.

While performing the duties of this job, the employee is regularly required to sit, use hands and fingers, handle or feel objects, tools or controls, and talk and hear. The employee will be required to walk, stand, reach with their hands and arms, climb or balance, stoop, kneel, crouch or crawl, and taste and smell. The employee must occasionally lift and or move material up to 75 pounds. Work with exposure to loud noises from operating equipment.

Specific vision abilities required of this position include close vision, distance vision, peripheral vision, depth perception, ability to distinguish colors and the ability to adjust and focus.

WORK ENVIRONMENT:

The work environment characteristics described herein are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee regularly works in outside weather conditions. The employee frequently works near moving mechanical parts. The employee occasionally works in high, precarious places and confined spaces. The employee is occasionally exposed to extreme hot and cold as well as other types of inclement weather conditions, fumes or airborne particles, toxic or caustic chemicals, extreme heat, risk of electrical shock and vibration. The employee will be required to use personal protective equipment under appropriate circumstances.

The noise level in the office area is usually moderate. The employee may be exposed to loud noises from operating equipment and machines in the shop area and under field conditions.

NON-DISCRIMINATION POLICY:

The City of Waconia will not discriminate against or harass any employee or applicant for employment because of race, color, creed, religion, national origin, sex, disability, age, marital status, sexual orientation, or status regarding public assistance.



REQUEST FOR CITY COUNCIL ACTION

Meeting Date:		December 19, 2022			
Item Name:		Application for Exempt Permit for Church of St. Joseph			
Originating Department:		Administration			
Presented by:		Ann Meyerhoff			
Previous Council Action (if any):					
Item Type (X only one):	Consent	☒ X	Regular Session	☐	Discussion Session
RECOMMENDATIONS/COUNCIL ACTION/MOTION REQUESTED <i>(Include motion in proper format.)</i>					
Adopt Resolution No. 2022-306, Approving Application for Exempt Permit, Church of St. Joseph					
EXPLANATION OF AGENDA ITEM <i>(Include a description of background, benefits, and recommendations.)</i>					
The Church of St. Joseph has submitted an application for an Exempt Permit to conduct a raffle at St. Joseph Education Center, 41 East First Street, February 4, 2023.					
<u>Attachments:</u>					
1. 22306res st. joe gambling.doc					
FINANCIAL IMPLICATIONS:			ADVISORY BOARD RECOMMENDATIONS:		
Funding Sources & Uses:					
Budget Information:			Planning Commission		
_____ Budgeted			Parks and Recreation Board		
_____ Non Budgeted			Safari Island Advisory Board		
_____ Amendment Required			Other		

**CITY OF WACONIA
RESOLUTION NO. 2022-306**

**A RESOLUTION APPROVING APPLICATION FOR EXEMPT PERMIT,
CHURCH OF ST. JOSEPH**

WHEREAS, The City Council of the City of Waconia, Minnesota has received an Application for an Exempt Permit from the Church of St. Joseph; and

WHEREAS, The Church of St. Joseph has requested this application in order to conduct a Raffle at St. Joseph's Education Center, 41 East First Street, Waconia, Minnesota on Saturday, February 4, 2023 as stated on the application for said exemption: and

WHEREAS, The City Council of the City of Waconia has no objection to the said application.

NOW, THEREFORE, BE IT RESOLVED That the City Clerk is hereby instructed to provide a copy of this Resolution to be included with the permit application to the Department of Gaming, Gambling Control Division, State of Minnesota.

Adopted by the City Council of the City of Waconia this 19th day of December 2023.

Kent Bloudek, Mayor

ATTEST: _____
Jackie Schulze, City Clerk



REQUEST FOR CITY COUNCIL ACTION

Meeting Date:		December 19, 2022					
Item Name:		Approve Temporary Liquor License for Church of St Joseph					
Originating Department:		Administration					
Presented by:		Ann Meyerhoff					
Previous Council Action (if any):							
Item Type (X only one):	Consent	☒	X	Regular Session	☐	Discussion Session	☐
RECOMMENDATIONS/COUNCIL ACTION/MOTION REQUESTED <i>(Include motion in proper format.)</i>							
Adopt Resolution 2022-307 Approving Temporary On-Sale Liquor License Applications for Church of St Joseph							
EXPLANATION OF AGENDA ITEM <i>(Include a description of background, benefits, and recommendations.)</i>							
The Office of City Administrator received an application for a temporary on-sale liquor license from Church of St Joseph for an event to be held on February 4, 2023. Sale and consumption of alcoholic beverage will be limited to the Education Center Commons & Gym. Staff recommends approval of this request. <u>Attachments:</u> 1. 22307res Temp On Sale Church of St Joseph.doc							
FINANCIAL IMPLICATIONS:				ADVISORY BOARD RECOMMENDATIONS:			
Funding Sources & Uses:							
Budget Information:				Planning Commission			
_____ Budgeted				Parks and Recreation Board			
_____ Non Budgeted				Safari Island Advisory Board			
_____ Amendment Required				Other			

**CITY OF WACONIA
RESOLUTION NO. 2022-307**

**RESOLUTION APPROVING TEMPORARY ON-SALE
LIQUOR LICENSE APPLICATION**

WHEREAS, An application for a temporary on-sale liquor license has been received in the Office of the City Administrator from the Church of St Joseph for an event to held on February 4, 2022 to be held at 41 E 1st Street.

WHEREAS, Sale and consumption of alcoholic beverages will be limited to the Education Center Commons and Gym.

NOW, THEREFORE, BE IT RESOLVED, That the City Council of the City of Waconia hereby approves the temporary on-sale liquor license application of the Church of St Joseph on March 18, 2022, contingent upon completion of all forms, payment of fees, receipt of certificates of insurance, and proof of compliance with state and local requirements.

Adopted by the City Council of the City of Waconia this 19th day of December, 2023.

Kent Bloudek, Mayor

ATTEST: _____
Jackie Schulze, City Clerk



REQUEST FOR CITY COUNCIL ACTION

Meeting Date:		December 19, 2022					
Item Name:		Cigarette License for Kwik Trip, Inc.					
Originating Department:		Administration					
Presented by:		Ann Meyerhoff					
Previous Council Action (if any):							
Item Type (X only one):	Consent	X	Regular Session		Discussion Session		
RECOMMENDATIONS/COUNCIL ACTION/MOTION REQUESTED <i>(Include motion in proper format.)</i>							
Adopt Resolution No. 2022-308, Approving Cigarette License							
EXPLANATION OF AGENDA ITEM <i>(Include a description of background, benefits, and recommendations.)</i>							
We have received notification that Kwik Trip Inc will be opening at 100 Sparrow Road. A new application for a Cigarette License has been submitted. This License will be effective January 16 – January 31, 2023. We recommend approval of the new license, condition on receipt of payment of fees, certificates of insurance, approval by the State Department of Revenue. The applicant will be required to submit another application to renew on February 1, 2023 following our current licensing cycle. <u>Attachments:</u> 1. 22308res Cigarette License for Kwik Trip.docx							
FINANCIAL IMPLICATIONS:				ADVISORY BOARD RECOMMENDATIONS:			
Funding Sources & Uses:							
Budget Information:				Planning Commission			
_____ Budgeted				Parks and Recreation Board			
_____ Non Budgeted				Safari Island Advisory Board			
_____ Amendment Required				Other			

**CITY OF WACONIA
RESOLUTION NO. 2022-308**

RESOLUTION APPROVING CIGARETTE LICENSE FOR Kwik Trip, Inc.

WHEREAS, Applications for a new cigarette license has been received in the Office of the City Clerk for Kwik Trip, Inc; and

WHEREAS, Licenses will be issued contingent upon receipt of appropriate fees and certificates of insurance as required by City Ordinance.

NOW, THEREFORE, BE IT RESOLVED, That the City Council of the City of Waconia hereby approves License for the term January 16, 2023 through January 31, 2023.

Adopted by the City Council of the City of Waconia this 19th day of December, 2022.

Kent Bloudek, Mayor

ATTEST: _____
Jackie Schulze, Clerk



REQUEST FOR CITY COUNCIL ACTION

Meeting Date:		December 19, 2022					
Item Name:		On-Sale Liquor License					
Originating Department:		Administration					
Presented by:		Ann Meyerhoff					
Previous Council Action (if any):							
Item Type (X only one):		Consent	X	Regular Session		Discussion Session	
RECOMMENDATIONS/COUNCIL ACTION/MOTION REQUESTED <i>(Include motion in proper format.)</i>							
Adopt Resolution No. 2022-309, Approving On-Sale Liquor License for Kwik Trip, Inc							
EXPLANATION OF AGENDA ITEM <i>(Include a description of background, benefits, and recommendations.)</i>							
Attachments: 1. 22309res Kwik Trip On Sale License.docx							
FINANCIAL IMPLICATIONS:				ADVISORY BOARD RECOMMENDATIONS:			
Funding Sources & Uses:							
Budget Information: _____ Budgeted _____ Non Budgeted _____ Amendment Required				Planning Commission			
				Parks and Recreation Board			
				Safari Island Advisory Board			
				Other			

**CITY OF WACONIA
RESOLUTION NO. 2023-309**

**RESOLUTION APPROVING ON-SALE LIQUOR LICENSE,
KWIK TRIP, INC.**

WHEREAS, an application for an On-Sale Liquor License has been received in the Office of the City Clerk for Kwik Trip, Inc. located at 100 Sparrow Rd., Waconia Mn.:

NOW, THEREFORE, BE IT RESOLVED, That the City Council of the City of Waconia hereby approves On-Sale Liquor Licenses for Kwik Trip, Inc. for the term January 16, 2023 through January 31, 2023, contingent upon completion of all forms, payment of fees, receipt of certificates of insurance and BCA background check.

Adopted by the City Council of the City of Waconia this 19th day of December, 2022.

Kent Bloudek, Mayor

ATTEST: _____
Jackie Schulze, City Clerk



REQUEST FOR CITY COUNCIL ACTION

Meeting Date:		December 19, 2022					
Item Name:		On-Sale Liquor License					
Originating Department:		Administration					
Presented by:		Ann Meyerhoff					
Previous Council Action (if any):							
Item Type (X only one):	Consent	☒	X	Regular Session	☐	Discussion Session	☐
RECOMMENDATIONS/COUNCIL ACTION/MOTION REQUESTED <i>(Include motion in proper format.)</i>							
Adopt Resolution No. 2022-310, Approving On-Sale Liquor License for Body Gray's LLC of Waconia							
EXPLANATION OF AGENDA ITEM <i>(Include a description of background, benefits, and recommendations.)</i>							
Body Gray's Inc. has submitted an application for an on-sale liquor license for the premises located at 125 W 1st Street, Waconia MN. The license is contingent upon completion of all forms, payment of fees, receipt of certificates of insurance, and approval of all building plans. Attachments: 1. 22310res Body Grey's On Sale License.docx							
FINANCIAL IMPLICATIONS:				ADVISORY BOARD RECOMMENDATIONS:			
Funding Sources & Uses:							
Budget Information:				Planning Commission			
☐ Budgeted				Parks and Recreation Board			
☐ Non Budgeted				Safari Island Advisory Board			
☐ Amendment Required				Other			

**CITY OF WACONIA
RESOLUTION NO. 2022-310**

**RESOLUTION APPROVING ON-SALE LIQUOR LICENSE,
REY AZTECA OF WACONIA**

WHEREAS, an application for an On-Sale Liquor License has been received in the Office of the City Clerk for the Body Grey's located at 125 W First Street, Waconia Mn.:

NOW, THEREFORE, BE IT RESOLVED, That the City Council of the City of Waconia hereby approves On-Sale Liquor Licenses for Body Grey's for the term January 1, 2023 through January 31, 2023, contingent upon completion of all forms, payment of fees, receipt of certificates of insurance and BCA background check.

Adopted by the City Council of the City of Waconia this 19th day of December, 2022.

Kent Bloudek, Mayor

ATTEST: _____
Jackie Schulze, City Clerk



REQUEST FOR CITY COUNCIL ACTION

Meeting Date:		December 19, 2022					
Item Name:		Acceptance of SHIP Grant Proceeds from Carver County					
Originating Department:		Finance					
Presented by:		Amanda Ortloff					
Previous Council Action (if any):		Resolution 2022-113 – Resolution Authorizing Carver County SHIP Grant Agreement – Approved February 7, 2022					
Item Type (X only one):	Consent	☒	X	Regular Session	☐	Discussion Session	☐
RECOMMENDATIONS/COUNCIL ACTION/MOTION REQUESTED <i>(Include motion in proper format.)</i>							
Adopt Resolution 2022-311, Accepting Grant Proceeds from Carver County Public Health for 2022 Statewide Health Improvement Partnership (SHIP) Grant.							
EXPLANATION OF AGENDA ITEM <i>(Include a description of background, benefits, and recommendations.)</i>							
In February 2022, staff completed an agreement with Carver County Public Health for a SHIP grant which supplies opportunities for workplace wellness funding. The grant would pay up to \$2,250 in reimbursement for a multi-use wellness room at City Hall. Staff recently completed the project and requested reimbursement from the County for expenditures. The total amount expended for the project was \$2,045.87 and the amount reimbursed was \$1,670.87. An in-kind donation of \$375 was part of the project costs which mainly consisted of staff time to coordinate the project and clear out the space to be improved. The proceeds received will be recognized as grant revenue in the administration department budget; this off-setting the expenditures posted in operating supplies to complete the project.							
Attachments: 1. 22311res_Acceptance_of_Grant_Funds_-_Carver_County_SHIP_Grant.doc							
FINANCIAL IMPLICATIONS:				ADVISORY BOARD RECOMMENDATIONS:			
Funding Sources & Uses:							
General Fund - Administration							
Budget Information:				Planning Commission			
_____ Budgeted				Parks and Recreation Board			
☒ Non Budgeted				Safari Island Advisory Board			
_____ Amendment Required				Other			

**CITY OF WACONIA
RESOLUTION NO. 2022-311**

**RESOLUTION ACCEPTING GRANT PROCEEDS FROM CARVER COUNTY PUBLIC
HEALTH FOR 2022 STATEWIDE HEALTH IMPROVEMENT PARTNERSHIP (SHIP) GRANT**

WHEREAS, City staff applied for a grant with Carver County Public Health for reimbursement of funds spent on a multi-use wellness room at City Hall; and

WHEREAS, the project was recently completed and staff requested payment to the City as reimbursement for the project; and

WHEREAS, the City's total costs of materials and labor in 2022 was \$2,045.87; this including an in-kind donation of staff time to coordinate the project and clear out the space to be improved totaling \$375; and

WHEREAS, the City of Waconia met the grant criteria with the expenditures incurred.

NOW, THEREFORE, BE IT RESOLVED the City Council of the City of Waconia hereby graciously accepts the grant proceeds of \$1,670.87 for the 2022 Carver County Public Health 2022 Statewide Health Improvement Partnership (SHIP) Grant.

Adopted by the City Council of Waconia, Minnesota this 19th day of December, 2022.

Kent Bloudek, Mayor

ATTEST: _____
Jackie Schulze, City Clerk



REQUEST FOR CITY COUNCIL ACTION

Meeting Date:		December 19, 2022					
Item Name:		Approve Public Services to Initiate Meter Change-Out Project					
Originating Department:		Public Services					
Presented by:		Craig Eldred					
Previous Council Action (if any):		None					
Item Type (X only one):	Consent	☒ X	Regular Session	☐	Discussion Session	☐	
RECOMMENDATIONS/COUNCIL ACTION/MOTION REQUESTED <i>(Include motion in proper format.)</i>							
Adopt Resolution 2022-312; Approving Public Services to Initiate Meter Change-Out Project; CIP Project 701							
EXPLANATION OF AGENDA ITEM <i>(Include a description of background, benefits, and recommendations.)</i>							
The focus of this Council action item is to allow staff to initiate ordering water meters to conduct an internal replacement project of approximately 301 5/8-inch residential and 10 large irrigation or commercial meters which have gone beyond their life expectancy. Residential meters have a typical 10-year life for accurate and accountable water flow reading. All programmed meters have met and exceeded this life cycle. Commercial and larger meters life is about half of the residential capacity and in some cases are older than the residential meters. A large portion of the large meter size exceed 2-inches up to 6-inch. Replacements in a timely or programmed manner improve reading efficiencies and will pay for themselves by following an annual replacement schedule. In order to initiate the replacements staff have found that ordering meters now would mean meter availability would be late summer or early fall of 2023. Timing for ordering is critical and allows us to meet the current meter and equipment pricing. Focus of this work will be for staff to conduct the replacements and complete site visits to inspect for sump pumps for compliance. We have budgeted \$114,000.00 for meters, reading devices and wire if needed. Funds are to be from Water Cash for this improvement project. Staff recommend approval of this request of City Council action							
Attachments:							
1. 22312res_Approve_PS_to_Initiate_Meter_Replacement_Project__1_.doc							
FINANCIAL IMPLICATIONS:				ADVISORY BOARD RECOMMENDATIONS:			
Funding Sources & Uses:							
Water Cash							
Budget Information:				Planning Commission			
☒ X Budgeted				Parks and Recreation Board			
☐ Non Budgeted				Safari Island Advisory Board			
☐ Amendment Required				Other			

**CITY OF WACONIA
RESOLUTION NO. 2022-312**

**RESOLUTION AUTHORIZING APPROVAL OF PUBLIC SERVICES TO INITIATE METER
CHANGE-OUT PROJECT; CIP PROJECT 701**

WHEREAS, one of the City’s Priorities “Infrastructure – managing, maintaining, and improving our current and future physical assets”; and

WHEREAS, staff programmed meter replacements in the Capital Plan for 2023 including 311 residential and commercial water meters; and

WHEREAS, focus of the replacements are to replace outdated meters and reading devices with city staff; and

WHEREAS, the Public Services staff are authorized to order said meters to complete the project before supply issues are worsened.

NOW, THEREFORE, BE IT RESOLVED That the City Council of the City of Waconia hereby authorizes approval of Public Services to initiate Meter Change-Out Project; CIP Project 701.

Adopted by the City Council of the City of Waconia this 19th day of December, 2022.

Kent Bloudek, Mayor

Attest: _____
Jackie Schulze, City Clerk



REQUEST FOR CITY COUNCIL ACTION

Meeting Date:		December 19, 2022					
Item Name:		Summarizing Closed Session Annual Performance Review of City Administrator					
Originating Department:		Administration					
Presented by:		Shane Fineran					
Previous Council Action (if any):		2022-15, 6 month Performance Review of City Administrator					
Item Type (X only one):	Consent	X	Regular Session		Discussion Session		
RECOMMENDATIONS/COUNCIL ACTION/MOTION REQUESTED <i>(Include motion in proper format.)</i>							
Adopt Resolution 2022-313, Summarizing Performance Review of City Administrator							
EXPLANATION OF AGENDA ITEM <i>(Include a description of background, benefits, and recommendations.)</i>							
The City Council met in closed session pursuant to Minn. Stat. 13D.05, subd. 3 to review the annual performance of the City Administrator. Per the employment contract between the City Administrator and the City of Waconia, an annual performance evaluation is conducted. The outcome of the evaluation is that Mr. Fineran is performing satisfactorily the duties of the City Administrator and has met the goals and objectives agreed upon by the City Council and Mr. Fineran. <u>Attachments:</u> 1. 22313res 2022_City_Admin_Annual_Performance_Review.docx							
FINANCIAL IMPLICATIONS:				ADVISORY BOARD RECOMMENDATIONS:			
Funding Sources & Uses:							
Budget Information: _____ Budgeted _____ Non Budgeted _____ Amendment Required				Planning Commission			
				Parks and Recreation Board			
				Safari Island Advisory Board			
				Other			

**CITY OF WACONIA
RESOLUTION NO. 2022 - 313**

**RESOLUTION SUMMARIZING CLOSED SESSION TO REVIEW THE
PERFORMANCE OF THE CITY ADMINISTRATOR**

WHEREAS, Shane Fineran was hired on June 14Th, 2021 as the City Administrator; and

WHEREAS, the employment contract between Mr. Fineran and the City of Waconia stipulated that his performance would be evaluated annually; and

WHEREAS, the City Council met in a closed session pursuant to Minn. Stat. 13D.05, subd. 3 on December 5th; and

NOW, THEREFORE, BE IT RESOLVED, that, the City Council hereby finds that Mr. Fineran performance to be satisfactory and is meeting the goals and objectives of his employment as agreed upon by both parties:

Adopted by the City Council of the City of Waconia this 19th day of December 2022.

Kent Bloudek, Mayor

ATTEST: _____
Jackie Schulze, City Clerk



REQUEST FOR CITY COUNCIL ACTION

Meeting Date:		December 19, 2022					
Item Name:		Parade Permit for Freshwater Church					
Originating Department:		Administration					
Presented by:		Shane Fineran					
Previous Council Action (if any):							
Item Type (X only one):	Consent	X	Regular Session		Discussion Session		
RECOMMENDATIONS/COUNCIL ACTION/MOTION REQUESTED <i>(Include motion in proper format.)</i>							
Adopt Resolution 2022-314; Approving Parade Route Permit for Freshwater Church							
EXPLANATION OF AGENDA ITEM <i>(Include a description of background, benefits, and recommendations.)</i>							
Freshwater Church has submitted a parade permit pursuant to city code section 320.02 for December 24th from 1pm to 5pm to conduct horse and carriage rides originating from the church entrance. Portions of S Vine Street, W 1st Street, and Lot 1 will be used as the route. The city has received a certificate of insurance from the vendor naming the city as additional insured. Staff recommend approval with the noted conditions.							
Attachments:							
1. 22314res_Freshwater_Church_Parade_Permit.doc 2. Parade Route Map							
FINANCIAL IMPLICATIONS:				ADVISORY BOARD RECOMMENDATIONS:			
Funding Sources & Uses:							
Budget Information:				Planning Commission			
_____ Budgeted				Parks and Recreation Board			
_____ Non Budgeted				Safari Island Advisory Board			
_____ Amendment Required				Other			

**CITY OF WACONIA
RESOLUTION NO. 2022-314**

RESOLUTION APPROVING PARADE ROUTE PERMIT FOR FRESHWATER CHURCH

WHEREAS, City ordinance allows for the use of streets for a parade by permit; and

WHEREAS, Freshwater Church is requesting to conduct a parade with horse and carriage on portions of Vine Street S, W 1st Street, and Lot 1; and

WHEREAS, the route will not be closed to traffic and the parade shall obey all posted traffic laws.; and

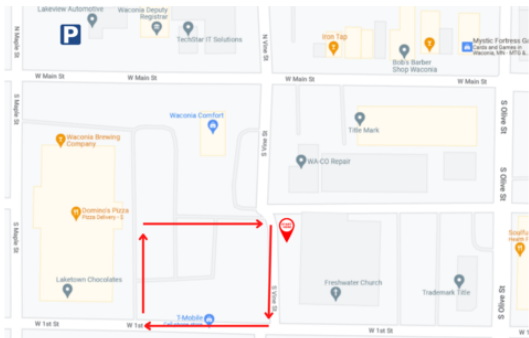
WHEREAS, the applicant shall be responsible for the clean-up of any excrement deposited by animals used in the parade; and

NOW, THEREFORE, BE IT RESOLVED That the City Council of the City of Waconia hereby approves the parade route permit.

Adopted by the City Council of the City of Waconia this 19th day of December 2022.

Kent Bloudek, Mayor

Attest: _____
Jacqueline Schulze, City Clerk



← = Route (5-7 min)

P = House trailer parking

 = Carriage loading and drop off



REQUEST FOR CITY COUNCIL ACTION

Meeting Date:		December 19, 2022					
Item Name:		Agency Agreement for Federal Participation in Construction					
Originating Department:		Administration					
Presented by:		Shane Fineran					
Previous Council Action (if any):							
Item Type (X only one):	Consent	X	Regular Session		Discussion Session		
RECOMMENDATIONS/COUNCIL ACTION/MOTION REQUESTED <i>(Include motion in proper format.)</i>							
Adopt Resolution 2022-315, Approving Agency Agreement							
EXPLANATION OF AGENDA ITEM <i>(Include a description of background, benefits, and recommendations.)</i>							
This agreement between the City and the Minnesota Department of Transportation updates and memorializes the role MnDOT would play in accepting and disbursing federal funds to the city related to construction projects that have been awarded federal funding. In addition this memorializes certain processes that the city must follow to be compliant with federal regulations and code in order to utilize federal funds. Upcoming projects that have been awarded or that maybe eligible for federal funding include the CSAH 10/Waconia Parkway N intersection improvement and Highway 5 Phase 2 work. The agreement updates an existing agreement executed in 2018. Attachments: 1. 22315res_MNDOT_Federal_Agency_Agreement.doc 2. Agency Agreement No. 1052225							
FINANCIAL IMPLICATIONS:				ADVISORY BOARD RECOMMENDATIONS:			
Funding Sources & Uses:							
Budget Information:				Planning Commission			
_____ Budgeted				Parks and Recreation Board			
_____ Non Budgeted				Safari Island Advisory Board			
_____ Amendment Required				Other			

**CITY OF WACONIA
RESOLUTION NO. 2022-315**

RESOLUTION APPROVING AGENCY AGREEMENT WITH MNDOT FOR FEDERAL FUNDS

BE IT RESOVLED, that pursuant to Minn. Stat. Sec.161.36, the Commissioner of Transportation be appointed as Agent of the City of Waconia to accept as its agent, federal aid funds which may be made available for eligible transportation related projects.

NOW, THEREFORE, BE IT FURTHER RESOLVED the Mayor and City Administrator are hereby authorized and directed for and on behalf of the City of Waconia to execute and enter into an agreement with the Commissioner of Transportation prescribing the terms and conditions of said federal aid participation set forth and contained in “Minnesota Department of Transportation Agency Agreement No. 1052225”, a copy of which said agreement was before the City Council and is made a part hereof by reference.

Adopted by the City Council of the City of Waconia this 19th day of December 2022.

Kent Bloudek, Mayor

Attest: _____
Jacqueline Schulze, City Clerk



STATE OF MINNESOTA

AGENCY AGREEMENT

for

FEDERAL PARTICIPATION IN CONSTRUCTION

This Agreement is entered into by and between City of Waconia ("Local Government") and the State of Minnesota acting through its Commissioner of Transportation ("MnDOT").

RECITALS

1. Pursuant to Minnesota Statutes Section 161.36, the Local Government desires MnDOT to act as the Local Government's agent in accepting federal funds on the Local Government's behalf for the construction, improvement, or enhancement of transportation financed either in whole or in part by Federal Highway Administration ("FHWA") federal funds, hereinafter referred to as the "Project(s)"; and
2. This Agreement is intended to cover all federal aid projects initiated by the Local Government and therefore has no specific State Project number associated with it, and
 - 2.1. The Assistance Listing Number (ALN) is 20.205, 20.224, 20.933 or another Department of Transportation ALN as listed on SAM.gov and
 - 2.2. This project is for construction, not research and development.
 - 2.3. MnDOT requires that the terms and conditions of this agency be set forth in an agreement.

AGREEMENT TERMS

1. Term of Agreement; Prior Agreement

- 1.1. **Effective Date.** This Agreement will be effective on the date that MnDOT obtains all required signatures under Minn. Stat. §16C.05, Subd. 2. This Agreement will remain effective until it is superseded or terminated pursuant to section 14.

2. Local Government's Duties

- 2.1. **Designation.** The Local Government designates MnDOT to act as its agent in accepting federal funds on its behalf made available for the Project(s). Details on the required processes and procedures are available on the State Aid Website.
- 2.2. **Staffing.**
 - 2.2.1. The Local Government will furnish and assign a publicly employed and licensed engineer, ("Project Engineer"), to be in responsible charge of the Project(s) and to supervise and direct the work to be performed under any construction contract let for the Project(s). In the alternative, where the Local Government elects to use a private consultant for construction engineering services, the Local Government will provide a qualified, full-time public employee of the Local Government to be in responsible charge of the Project(s). The services of the Local Government to be performed hereunder may not be assigned, sublet, or transferred unless the Local Government is notified in writing by MnDOT that such action is permitted under 23 CFR 1.33 and 23 CFR 635.105 and state law. This written consent will in no way relieve the Local Government from its primary responsibility for performance of the work.

- 2.2.2. During the progress of the work on the Project(s), the Local Government authorizes its Project Engineer to request in writing specific engineering and/or technical services from MnDOT, pursuant to Minnesota Statutes Section 161.39. Such services may be covered by other technical service agreements. If MnDOT furnishes the services requested, and if MnDOT requests reimbursement, then the Local Government will promptly pay MnDOT to reimburse the state trunk highway fund for the full cost and expense of furnishing such services. The costs and expenses will include the current MnDOT labor additives and overhead rates, subject to adjustment based on actual direct costs that have been verified by audit. Provision of such services will not be deemed to make MnDOT a principal or co-principal with respect to the Project(s).
- 2.3. **Pre-letting.** The Local Government will prepare construction contracts in accordance with Minnesota law and applicable Federal laws and regulations.
- 2.3.1. The Local Government will solicit bids after obtaining written notification from MnDOT that the FHWA has authorized the Project(s). Any Project(s) advertised prior to authorization **without permission** will not be eligible for federal reimbursement.
- 2.3.2. The Local Government will prepare the Proposal for Highway Construction for the construction contract, which will include all federal-aid provisions supplied by MnDOT.
- 2.3.3. The Local Government will prepare and publish the bid solicitation for the Project(s) as required by state and federal laws. The Local Government will include in the solicitation the required language for federal-aid construction contracts as supplied by MnDOT. The solicitation will state where the proposals, plans, and specifications are available for the inspection of prospective bidders and where the Local Government will receive the sealed bids.
- 2.3.4. The Local Government may not include other work in the construction contract for the authorized Project(s) without obtaining prior notification from MnDOT that such work is allowed by FHWA. Failure to obtain such notification may result in the loss of some or all of the federal funds for the Project(s). All work included in a federal contract is subject to the same federal requirements as the federal project.
- 2.3.5. The Local Government will prepare and sell the plan and proposal packages and prepare and distribute any addenda, if needed.
- 2.3.6. The Local Government will receive and open bids.
- 2.3.7. After the bids are opened, the Local Government will consider the bids and will award the bid to the lowest responsible bidder or reject all bids. If the construction contract contains a goal for Disadvantaged Business Enterprises (DBEs), the Local Government will not award the bid until it has received certification of the Disadvantaged Business Enterprise participation from the MnDOT Office of Civil Rights.
- 2.3.8. The Local Government must disclose in writing any potential conflict of interest to the Federal awarding agency or MnDOT in accordance with applicable FHWA policy.
- 2.4. **Contract Administration.**
- 2.4.1. The Local Government will prepare and execute a construction contract with the lowest responsible bidder, hereinafter referred to as the "Contractor," in accordance with the special provisions and the latest edition of MnDOT's Standard Specifications for Construction when the contract is awarded and all amendments thereto. All contracts between the Local Government and third parties or subcontractors must contain all applicable provisions of this Agreement, including the applicable federal contract clauses, which are identified in Appendix II of 2 CFR 200, Uniform Administrative

Requirements, Cost Principles and Audit Requirements for Federal Awards, and as identified in Section 18 of this Agreement.

- 2.4.2. The Project(s) will be constructed in accordance with the plans, special provisions, and standard specifications of each Project. The standard specifications will be the latest edition of MnDOT Standard Specifications for Highway Construction and all amendments thereto. The plans, special provisions, and standard specifications will be on file at the Local Government Engineer's Office. The plans, special provisions, and specifications are incorporated into this Agreement by reference as though fully set forth herein.
- 2.4.3. The Local Government will furnish the personnel, services, supplies, and equipment necessary to properly supervise, inspect, and document the work for the Project(s). The services of the Local Government to be performed hereunder may not be assigned, sublet, or transferred unless the Local Government is notified in writing by MnDOT that such action is permitted under 23 CFR 1.33 and 23 CFR 635.105 and state law. This written consent will in no way relieve the Local Government from its primary responsibility for performance of the work.
- 2.4.4. The Local Government will document quantities in accordance with the guidelines set forth in the Construction Section of the Electronic State Aid Manual that are in effect at the time the work was performed.
- 2.4.5. The Local Government will test materials in accordance with the Schedule of Materials Control in effect at the time each Project was let. The Local Government will notify MnDOT when work is in progress on the Project(s) that requires observation by the Independent Assurance Inspector, as required by the Independent Assurance Schedule.
- 2.4.6. The Local Government may make changes in the plans or the character of the work, as may be necessary to complete the Project(s), and may enter into Change Order(s) with the Contractor. The Local Government will not be reimbursed for any costs of any work performed under a change order unless MnDOT has notified the Local Government that the subject work is eligible for federal funds and sufficient federal funds are available.
- 2.4.7. The Local Government will request approval from MnDOT for all costs in excess of the amount of federal funds previously approved for the Project(s) prior to incurring such costs. Failure to obtain such approval may result in such costs being disallowed for reimbursement.
- 2.4.8. The Local Government will prepare reports, keep records, and perform work so as to meet federal requirements and to enable MnDOT to collect the federal aid sought by the Local Government. Required reports are listed in the MnDOT State Aid Manual, Delegated Contract Process Checklist, available from MnDOT's authorized representative. The Local Government will retain all records and reports and allow MnDOT or the FHWA access to such records and reports for six years.
- 2.4.9. Upon completion of the Project(s), the Project Engineer will determine whether the work will be accepted.

2.5. **Limitations.**

- 2.5.1. The Local Government will comply with all applicable Federal, State, and local laws, ordinances, and regulations.
- 2.5.2. **Nondiscrimination.** It is the policy of the Federal Highway Administration and the State of Minnesota that no person in the United States will, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance (42 U.S.C. 2000d). Through expansion of the mandate for nondiscrimination in Title VI and through parallel legislation, the proscribed bases of discrimination

include race, color, sex, national origin, age, and disability. In addition, the Title VI program has been extended to cover all programs, activities and services of an entity receiving Federal financial assistance, whether such programs and activities are Federally assisted or not. Even in the absence of prior discriminatory practice or usage, a recipient in administering a program or activity to which this part applies is expected to take affirmative action to assure that no person is excluded from participation in, or is denied the benefits of, the program or activity on the grounds of race, color, national origin, sex, age, or disability. It is the responsibility of the Local Government to carry out the above requirements.

2.5.3. **Utilities.** The Local Government will treat all public, private or cooperatively owned utility facilities which directly or indirectly serve the public and which occupy highway rights of way in conformance with 23 CFR 645 "Utilities", which is incorporated herein by reference.

2.6. **Maintenance.** The Local Government assumes full responsibility for the operation and maintenance of any facility constructed or improved under this Agreement.

3. MnDOT's Duties

3.1. **Acceptance.** MnDOT accepts designation as Agent of the Local Government for the receipt and disbursement of federal funds and will act in accordance herewith.

3.2. Project Activities.

3.2.1. MnDOT will make the necessary requests to the FHWA for authorization to use federal funds for the Project(s) and for reimbursement of eligible costs pursuant to the terms of this Agreement.

3.2.2. MnDOT will provide to the Local Government copies of the required Federal-aid clauses to be included in the bid solicitation and will provide the required Federal-aid provisions to be included in the Proposal for Highway Construction.

3.2.3. MnDOT will review and certify the DBE participation and notify the Local Government when certification is complete. If certification of DBE participation (or good faith efforts to achieve such participation) cannot be obtained, then Local Government must decide whether to proceed with awarding the contract. Failure to obtain such certification will result in the Project becoming ineligible for federal assistance, and the Local Government must make up any shortfall.

3.2.4. MnDOT will provide the required labor postings.

3.3. **Authority.** MnDOT may withhold federal funds, where MnDOT or the FHWA determines that the Project(s) was not completed in compliance with federal requirements.

3.4. **Inspection.** MnDOT, the FHWA, or duly authorized representatives of the state and federal government will have the right to audit, evaluate and monitor the work performed under this Agreement. The Local Government will make all books, records, and documents pertaining to the work hereunder available for a minimum of six years following the closing of the construction contract.

4. Time

4.1. The Local Government must comply with all time requirements described in this Agreement. In the performance of this Agreement, time is of the essence.

4.2. The period of performance is defined as beginning on the date of federal authorization and ending on the date defined in the federal financial system or federal agreement ("end date"). **No work completed** after the **end date** will be eligible for federal funding. Local Government must submit all contract close out paperwork to MnDOT at least twenty-four months prior to the **end date**.

5. Payment

- 5.1. **Cost.** The entire cost of the Project(s) is to be paid from federal funds made available by the FHWA and by other funds provided by the Local Government. The Local Government will pay any part of the cost or expense of the Project(s) that is not paid by federal funds. MnDOT will receive the federal funds to be paid by the FHWA for the Project(s), pursuant to Minnesota Statutes § 161.36, Subdivision 2. MnDOT will reimburse the Local Government, from said federal funds made available to each Project, for each partial payment request, subject to the availability and limits of those funds.
- 5.2. **Indirect Cost Rate Proposal/Cost Allocation Plan.** If the Local Government seeks reimbursement for indirect costs and has submitted to MnDOT an indirect cost rate proposal or a cost allocation plan, the rate proposed will be used on a provisional basis. At any time during the period of performance or the final audit of a Project, MnDOT may audit and adjust the indirect cost rate according to the cost principles in 2 CFR Part 200. MnDOT may adjust associated reimbursements accordingly.
- 5.3. **Reimbursement.** The Local Government will prepare partial estimates in accordance with the terms of the construction contract for the Project(s). The Project Engineer will certify each partial estimate. Following certification of the partial estimate, the Local Government will make partial payments to the Contractor in accordance with the terms of the construction contract for the Project(s).
 - 5.3.1. Following certification of the partial estimate, the Local Government may request reimbursement for costs eligible for federal funds. The Local Government's request will be made to MnDOT and will include a copy of the certified partial estimate.
 - 5.3.2. Upon completion of the Project(s), the Local Government will prepare a final estimate in accordance with the terms of the construction contract for the Project(s). The Project Engineer will certify the final estimate. Following certification of the final estimate, the Local Government will make the final payment to the Contractor in accordance with the terms of the construction contract for the Project(s).
 - 5.3.3. Following certification of the final estimate, the Local Government may request reimbursement for costs eligible for federal funds. The Local Government's request will be made to MnDOT and will include a copy of the certified final estimate along with the required records.
 - 5.3.4. Upon completion of the Project(s), MnDOT will perform a final inspection and verify the federal and state eligibility of all payment requests. If the Project is found to have been completed in accordance with the plans and specifications, MnDOT will promptly release any remaining federal funds due the Local Government for the Project(s). If MnDOT finds that the Local Government has been overpaid, the Local Government must promptly return any excess funds.
 - 5.3.5. In the event MnDOT does not obtain funding from the Minnesota Legislature or other funding source, or funding cannot be continued at a sufficient level to allow for the processing of the federal aid reimbursement requests, the Local Government may continue the work with local funds only, until such time as MnDOT is able to process the federal aid reimbursement requests.
- 5.4. **Matching Funds.** Any cost sharing or matching funds required of the Local Government in this Agreement must comply with 2 CFR 200.306.
- 5.5. **Federal Funds.** Payments under this Agreement will be made from federal funds. The Local Government is responsible for compliance with all federal requirements imposed on these funds and accepts full financial responsibility for failure to comply with any federal requirements including, but not limited to, 2 CFR Part 200. If, for any reason, the federal government fails to pay part of the cost or expense incurred by the Local Government, or in the event the total amount of federal funds is not available, the Local Government will be responsible for any and all costs or expenses incurred under this Agreement. The Local Government further agrees to pay any and all lawful claims arising out of or incidental to the performance of the work covered by this Agreement in the event the federal government does not pay the same.

5.6. **Closeout.** The Local Government must liquidate all obligations incurred under this Agreement for each Project and submit all financial, performance, and other reports as required by the terms of this Agreement and the Federal award at least twenty-four months prior to the **end date** of the period of performance for each Project. MnDOT will determine, at its sole discretion, whether a closeout audit is required prior to final payment approval. If a closeout audit is required, final payment will be held until the audit has been completed. Monitoring of any capital assets acquired with funds will continue following project closeout.

6. **Conditions of Payment.** All services provided by Local Government under this Agreement must be performed to MnDOT's satisfaction, as determined at the sole discretion of MnDOT's Authorized Representative, and in accordance with all applicable federal, state, and local laws, ordinances, rules, and regulations. The Local Government will not receive payment for work found by MnDOT to be unsatisfactory or performed in violation of federal, state, or local law.

7. Authorized Representatives

7.1. MnDOT's Authorized Representative is:

Name: Kristine Elwood, or her successor.

Title: State Aid Engineer

Phone: 651-366-4831

Email: Kristine.elwood@state.mn.us

MnDOT's Authorized Representative has the responsibility to monitor Local Government's performance and the authority to accept the services provided under this Agreement. If the services are satisfactory, MnDOT's Authorized Representative will certify acceptance on each invoice submitted for payment.

7.2. The Local Government's Authorized Representative is:

Name: Shane Fineran or their successor.

Title: Waconia City Administrator

Phone: 952-442-3100

Email: sfineran@waconia.org

If the Local Government's Authorized Representative changes at any time during this Agreement, the Local Government will immediately notify MnDOT.

8. Assignment Amendments, Waiver, and Agreement Complete

8.1. **Assignment.** The Local Government may neither assign nor transfer any rights or obligations under this Agreement without the prior written consent of MnDOT and a fully executed Assignment Agreement, executed and approved by the same parties who executed and approved this Agreement, or their successors in office.

8.2. **Amendments.** Any amendment to this Agreement must be in writing and will not be effective until it has been executed and approved by the same parties who executed and approved the original agreement, or their successors in office.

8.3. **Waiver.** If MnDOT fails to enforce any provision of this Agreement, that failure does not waive the provision or MnDOT's right to subsequently enforce it.

8.4. **Agreement Complete.** This Agreement contains all negotiations and agreements between MnDOT and the Local Government. No other understanding regarding this Agreement, whether written or oral, may be used to bind either party.

- 8.5. **Severability.** If any provision of this Agreement, or the application thereof, is found to be invalid or unenforceable to any extent, the remainder of the Agreement, including all material provisions and the application of such provisions, will not be affected and will be enforceable to the greatest extent permitted by the law.
- 8.6. **Electronic Records and Signatures.** The parties agree to contract by electronic means. This includes using electronic signatures and converting original documents to electronic records.
- 8.7. **Certification.** By signing this Agreement, the Local Government certifies that it is not suspended or debarred from receiving federal or state awards.

9. Liability and Claims

- 9.1. **Tort Liability.** Each party is responsible for its own acts and omissions and the results thereof to the extent authorized by law and will not be responsible for the acts and omissions of any others and the results thereof. The Minnesota Tort Claims Act, Minnesota Statutes Section 3.736, governs MnDOT liability.
- 9.2. **Claims.** The Local Government acknowledges that MnDOT is acting only as the Local Government's agent for acceptance and disbursement of federal funds, and not as a principal or co-principal with respect to the Project. The Local Government will pay any and all lawful claims arising out of or incidental to the Project including, without limitation, claims related to contractor selection (including the solicitation, evaluation, and acceptance or rejection of bids or proposals), acts or omissions in performing the Project work, and any *ultra vires* acts. To the extent permitted by law, the Local Government will indemnify, defend (to the extent permitted by the Minnesota Attorney General), and hold MnDOT harmless from any claims or costs arising out of or incidental to the Project(s), including reasonable attorney fees incurred by MnDOT. The Local Government's indemnification obligation extends to any actions related to the certification of DBE participation, even if such actions are recommended by MnDOT.

10. Audits

- 10.1. Under Minn. Stat. § 16C.05, Subd.5, the books, records, documents, and accounting procedures and practices of the Local Government, or any other party relevant to this Agreement or transaction, are subject to examination by MnDOT and/or the State Auditor or Legislative Auditor, as appropriate, for a minimum of six years from the end of this Agreement, receipt and approval of all final reports, or the required period of time to satisfy all state and program retention requirements, whichever is later. The Local Government will take timely and appropriate action on all deficiencies identified by an audit.
- 10.2. All requests for reimbursement are subject to audit, at MnDOT's discretion. The cost principles outlined in 2 CFR 200.400-.476 will be used to determine whether costs are eligible for reimbursement under this Agreement.
- 10.3. If Local Government expends \$750,000 or more in Federal Funds during the Local Government's fiscal year, the Local Government must have a single audit or program specific audit conducted in accordance with 2 CFR Part 200.

- 11. **Government Data Practices.** The Local Government and MnDOT must comply with the Minnesota Government Data Practices Act, [Minn. Stat. Ch. 13](#), as it applies to all data provided by MnDOT under this Agreement, and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by the Local Government under this Agreement. The civil remedies of [Minn. Stat. §13.08](#) apply to the release of the data referred to in this clause by either the Local Government or MnDOT.

- 12. **Workers Compensation.** The Local Government certifies that it is in compliance with [Minn. Stat. §176.181](#), Subd. 2, pertaining to workers' compensation insurance coverage. The Local Government's employees and agents will not be considered MnDOT employees. Any claims that may arise under the Minnesota Workers' Compensation Act on behalf of these employees and any claims made by any third party as a consequence of any act or omission

on the part of these employees are in no way MnDOT's obligation or responsibility.

- 13. Governing Law, Jurisdiction, and Venue.** Minnesota law, without regard to its choice-of-law provisions, governs this Agreement. Venue for all legal proceedings out of this Agreement, or its breach, must be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.
- 14. Termination; Suspension**
 - 14.1. Termination by MnDOT.** MnDOT may terminate this Agreement with or without cause, upon 30 days written notice to the Local Government. Upon termination, the Local Government will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed.
 - 14.2. Termination for Cause.** MnDOT may immediately terminate this Agreement if MnDOT finds that there has been a failure to comply with the provisions of this Agreement, that reasonable progress has not been made, that fraudulent or wasteful activity has occurred, that the Local Government has been convicted of a criminal offense relating to a state agreement, or that the purposes for which the funds were granted have not been or will not be fulfilled. MnDOT may take action to protect the interests of MnDOT of Minnesota, including the refusal to disburse additional funds and/or requiring the return of all or part of the funds already disbursed.
 - 14.3. Termination for Insufficient Funding.** MnDOT may immediately terminate this Agreement if:
 - 14.3.1. It does not obtain funding from the Minnesota Legislature; or
 - 14.3.2. If funding cannot be continued at a level sufficient to allow for the payment of the services covered here. Termination must be by written or fax notice to the Local Government. MnDOT is not obligated to pay for any services that are provided after notice and effective date of termination. However, the Local Government will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed to the extent that funds are available. MnDOT will not be assessed any penalty if the Agreement is terminated because of the decision of the Minnesota Legislature, or other funding source, not to appropriate funds. MnDOT will provide the Local Government notice of the lack of funding within a reasonable time of MnDOT's receiving that notice.
 - 14.4. Suspension.** MnDOT may immediately suspend this Agreement in the event of a total or partial government shutdown due to the failure to have an approved budget by the legal deadline. Work performed by the Local Government during a period of suspension will be deemed unauthorized and undertaken at risk of non-payment.
- 15. Data Disclosure.** Under [Minn. Stat. § 270C.65](#), Subd. 3, and other applicable law, the Local Government consents to disclosure of its social security number, federal employer tax identification number, and/or Minnesota tax identification number, already provided to MnDOT, to federal and state tax agencies and state personnel involved in the payment of state obligations. These identification numbers may be used in the enforcement of federal and state tax laws which could result in action requiring the Local Government to file state tax returns and pay delinquent state tax liabilities, if any.
- 16. Fund Use Prohibited.** The Local Government will not utilize any funds received pursuant to this Agreement to compensate, either directly or indirectly, any contractor, corporation, partnership, or business, however organized, which is disqualified or debarred from entering into or receiving a State contract. This restriction applies regardless of whether the disqualified or debarred party acts in the capacity of a general contractor, a subcontractor, or as an equipment or material supplier. This restriction does not prevent the Local Government from utilizing these funds to pay any party who might be disqualified or debarred after the Local Government's contract award on this Project.
- 17. Discrimination Prohibited by Minnesota Statutes §181.59.** The Local Government will comply with the provisions of Minnesota Statutes §181.59 which requires that every contract for or on behalf of the State of Minnesota, or

any county, city, town, township, school, school district or any other district in the state, for materials, supplies or construction will contain provisions by which Contractor agrees: 1) That, in the hiring of common or skilled labor for the performance of any work under any contract, or any subcontract, no Contractor, material supplier or vendor, will, by reason of race, creed or color, discriminate against the person or persons who are citizens of the United States or resident aliens who are qualified and available to perform the work to which the employment relates; 2) That no Contractor, material supplier, or vendor, will, in any manner, discriminate against, or intimidate, or prevent the employment of any person or persons identified in clause 1 of this section, or on being hired, prevent or conspire to prevent, the person or persons from the performance of work under any contract on account of race, creed or color; 3) That a violation of this section is a misdemeanor; and 4) That this contract may be canceled or terminated by the state of Minnesota, or any county, city, town, township, school, school district or any other person authorized to contracts for employment, and all money due, or to become due under the contract, may be forfeited for a second or any subsequent violation of the terms or conditions of this Agreement.

18. Federal Contract Clauses

18.1. Appendix II 2 CFR Part 200. The Local Government agrees to comply with the following federal requirements as identified in 2 CFR 200, Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards, and agrees to pass through these requirements to its subcontractors and third-party contractors, as applicable. In addition, the Local Government shall have the same meaning as “Contractor” in the federal requirements listed below.

- 18.1.1. Contracts for more than the simplified acquisition threshold, which is the inflation adjusted amount determined by the Civilian Agency Acquisition Council and the Defense Acquisition Regulations Council (Councils) as authorized by 41 U.S.C. 1908, must address administrative, contractual, or legal remedies in instances where contractors violate or breach contract terms, and provide for such sanctions and penalties as appropriate.
- 18.1.2. All contracts in excess of \$10,000 must address termination for cause and for convenience by the non-Federal entity including the manner by which it will be effected and the basis for settlement.
- 18.1.3. Equal Employment Opportunity. Except as otherwise provided under 41 CFR Part 60, all contracts that meet the definition of “federally assisted construction contract” in 41 CFR Part 60-1.3 must include the equal opportunity clause provided under 41 CFR 60-1.4(b), in accordance with Executive Order 11246, “Equal Employment Opportunity” (30 FR 12319, 12935, 3 CFR Part, 1964-1965 Comp., p. 339), as amended by Executive Order 11375, “Amending Executive Order 11246 Relating to Equal Employment Opportunity,” and implementing regulations at 41 CFR part 60, “Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor.”
- 18.1.4. Davis-Bacon Act, as amended (40 U.S.C. 3141-3148). When required by Federal program legislation, all prime construction contracts in excess of \$2,000 awarded by non-Federal entities must include a provision for compliance with the Davis-Bacon Act (40 U.S.C. 3141-3144, and 3146-3148) as supplemented by Department of Labor regulations (29 CFR Part 5, “Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction”). In accordance with the statute, contractors must be required to pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determination made by the Secretary of Labor. In addition, contractors must be required to pay wages not less than once a week. The non-Federal entity must place a copy of the current prevailing wage determination issued by the Department of Labor in each solicitation. The decision to award a contract or subcontract must be conditioned upon the acceptance of the wage determination. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency. The contracts must also include a provision for compliance with the Copeland “Anti-Kickback” Act (40 U.S.C. 3145), as supplemented by Department of Labor regulations (29 CFR Part 3, “Contractors and Subcontractors on Public

Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States”). The Act provides that each contractor or subrecipient must be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency.

- 18.1.5. Contract Work Hours and Safety Standards Act (40 U.S.C. 3701-3708). Where applicable, all contracts awarded by the non-Federal entity in excess of \$100,000 that involve the employment of mechanics or laborers must include a provision for compliance with 40 U.S.C. 3702 and 3704, as supplemented by Department of Labor regulations (29 CFR Part 5). Under 40 U.S.C. 3702 of the Act, each contractor must be required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week. The requirements of 40 U.S.C. 3704 are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence.
- 18.1.6. Rights to Inventions Made Under a Contract or Agreement. If the Federal award meets the definition of “funding agreement” under 37 CFR § 401.2 (a) and the recipient or subrecipient wishes to enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance of experimental, developmental, or research work under that “funding agreement,” the recipient or subrecipient must comply with the requirements of 37 CFR Part 401, “Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements,” and any implementing regulations issued by the awarding agency.
- 18.1.7. Clean Air Act (42 U.S.C. 7401-7671q.) and the Federal Water Pollution Control Act (33 U.S.C. 1251-1387), as amended - Contracts and subgrants of amounts in excess of \$150,000 must contain a provision that requires the non-Federal award to agree to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401-7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251-1387). Violations must be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA).
- 18.1.8. Debarment and Suspension (Executive Orders 12549 and 12689) - A contract award (see 2 CFR 180.220) must not be made to parties listed on the governmentwide exclusions in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 CFR 180 that implement Executive Orders 12549 (3 CFR part 1986 Comp., p. 189) and 12689 (3 CFR part 1989 Comp., p. 235), “Debarment and Suspension.” SAM Exclusions contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549.
- 18.1.9. Byrd Anti-Lobbying Amendment (31 U.S.C. 1352) - Contractors that apply or bid for an award exceeding \$100,000 must file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. 1352. Each tier must also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the non-Federal award.

18.1.10. Local Government will comply with 2 CFR § 200.323.

18.1.11. Local Government will comply with 2 CFR § 200.216.

18.1.12. Local Government will comply with 2 CFR § 200.322.

18.2. **Drug-Free Workplace.** The Local Government will comply with the Drug-Free Workplace requirements under subpart B of 49 C.F.R. Part 32.

18.3. **Title VI/Non-discrimination Assurances.** The Local Government hereby agrees that, as a condition of receiving any Federal financial assistance under this Agreement, it will comply with Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 U.S.C. § 2000d), related nondiscrimination statutes (i.e., 23 U.S.C. § 324, Section 504 of the Rehabilitation Act of 1973 as amended, and the Age Discrimination Act of 1975), and applicable regulatory requirements to the end that no person in the United States shall, on the grounds of race, color, national origin, sex, disability, or age be excluded from participation in, be denied the benefits of, or otherwise be subjected to discrimination under any program or activity for which the Local Government receives Federal financial assistance.

The Local Government hereby agrees to comply with all applicable US DOT Standard Title VI/Non-Discrimination Assurances contained in DOT Order No. 1050.2A, and in particular Appendices A and E, which can be found at: https://edocs-public.dot.state.mn.us/edocs_public/DMResultSet/download?docId=11149035. If federal funds are included in any contract, the Local Government will ensure the appendices and solicitation language within the assurances are inserted into contracts as required. State may conduct a review of the Local Government's compliance with this provision. The Local Government must cooperate with State throughout the review process by supplying all requested information and documentation to State, making Local Government staff and officials available for meetings as requested, and correcting any areas of non-compliance as determined by State.

18.4. **Buy America.** The Local Government must comply with the Buy America domestic preferences contained in the Build America, Buy America Act (Sections 70901-52 of the Infrastructure Investment and Jobs Act, Public Law 117-58) and as implemented by US DOT operating agencies.

18.5. **Federal Funding Accountability and Transparency Act (FFATA)**

18.5.1. This Agreement requires the Local Government to provide supplies and/or services that are funded in whole or in part by federal funds that are subject to FFATA. The Local Government is responsible for ensuring that all applicable requirements, including but not limited to those set forth herein, of FFATA are met and that the Local Government provides information to the MnDOT as required.

- a. Reporting of Total Compensation of the Local Government's Executives.
- b. The Local Government shall report the names and total compensation of each of its five most highly compensated executives for the Local Government's preceding completed fiscal year, if in the Local Government's preceding fiscal year it received:
 - i. 80 percent or more of the Local Government's annual gross revenues from Federal procurement contracts and Federal financial assistance subject to the Transparency Act, as defined at 2 CFR 170.320 (and subawards); and
 - ii. \$25,000,000 or more in annual gross revenues from Federal procurement contracts (and subcontracts), and Federal financial assistance subject to the Transparency Act (and subawards); and
 - iii. The public does not have access to information about the compensation of the executives through periodic reports filed under section 13(a) or 15(d) of the Securities

Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or section 6104 of the Internal Revenue Code of 1986. (To determine if the public has access to the compensation information, see the U.S. Security and Exchange Commission total compensation filings at <https://www.sec.gov/answers/execomp.htm>).

Executive means officers, managing partners, or any other employees in management positions.

- c. Total compensation means the cash and noncash dollar value earned by the executive during the Local Government's preceding fiscal year and includes the following (for more information see 17 CFR 229.402(c)(2)):
 - i. Salary and bonus.
 - ii. Awards of stock, stock options, and stock appreciation rights. Use the dollar amount recognized for financial statement reporting purposes with respect to the fiscal year in accordance with the Statement of Financial Accounting Standards No. 123 (Revised 2004) (FAS 123R), Shared Based Payments.
 - iii. Earnings for services under non-equity incentive plans. This does not include group life, health, hospitalization or medical reimbursement plans that do not discriminate in favor of executives, and are available generally to all salaried employees.
 - iv. Change in pension value. This is the change in present value of defined benefit and actuarial pension plans.
 - v. Above-market earnings on deferred compensation which is not tax qualified.
- 18.5.2. Other compensation, if the aggregate value of all such other compensation (e.g. severance, termination payments, value of life insurance paid on behalf of the employee, perquisites or property) for the executive exceeds \$10,000.
- 18.5.3. The Local Government must report executive total compensation described above to the MnDOT by the end of the month during which this Agreement is awarded.
- 18.5.4. The Local Government will obtain a Unique Entity Identifier number and maintain this number for the term of this Agreement. This number shall be provided to MnDOT on the plan review checklist submitted with the plans for each Project.
- 18.5.5. The Local Government's failure to comply with the above requirements is a material breach of this Agreement for which the MnDOT may terminate this Agreement for cause. The MnDOT will not be obligated to pay any outstanding invoice received from the Local Government unless and until the Local Government is in full compliance with the above requirements.

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City of Waconia

Local Government certifies that the appropriate person(s) have executed the contract on behalf of the Local Government as required by applicable articles, bylaws, resolutions or ordinances.

By: _____

Title: _____

Date: _____

By: _____

Title: _____

Date: _____

DEPARTMENT OF TRANSPORTATION

By: _____

Title: _____

Date: _____

COMMISSIONER OF ADMINISTRATION

By: _____

Date: _____



REQUEST FOR CITY COUNCIL ACTION

Meeting Date:		December 19, 2022					
Item Name:		Senior Center Programming Services Contract					
Originating Department:		Administration					
Presented by:		Shane Fineran					
Previous Council Action (if any):							
Item Type (X only one):	Consent	☒ X	Regular Session	☐	Discussion Session	☐	
RECOMMENDATIONS/COUNCIL ACTION/MOTION REQUESTED <i>(Include motion in proper format.)</i>							
Adopt Resolution 2022-316, Approving Agreement with Senior Community Services							
EXPLANATION OF AGENDA ITEM <i>(Include a description of background, benefits, and recommendations.)</i>							
The 2023 budget allocates resources for contracted services with Senior Community Services to provide a part-time Senior Center Director to the community. This contract provides for the organization and enhancement of senior directed programming, educational, and caregiver support programs primarily occurring in the Senior Center at City Hall. This effort seeks to support many years of tireless activity by local volunteers and very committed group of older adults in the community that have sought to provide meaningful and consistent opportunities for older adults in the community to gather, socialize, and connect with others in the community. The service contract demonstrates the community's commitment to making Waconia a place to live for a lifetime and enhances the commitment made by the community with the build out of the senior center space in 2019. Leveraging Senior Community Services over 60 years of serving the older adult community, as well as operating directly or through affiliation, senior centers in community's like Minnetonka, Mound, Delano, Monticello, and St. Michael will provide enhanced services that support health and wellness, social and community action, arts and humanities, volunteer opportunities, and financial literacy. The contract provides for 20 hours per week of staff at an annual total of \$49,373.00. Approval of the agreement is conditioned upon approval of the 2023 budget and levy. Attachments: 1. 22316res_Senior_Community_Services_Agreement.docx 2. Senior Community Services Partnership Summary 3. Waconia Senior Center Agreement							
FINANCIAL IMPLICATIONS:				ADVISORY BOARD RECOMMENDATIONS:			
Funding Sources & Uses:							
General Fund							
Budget Information:				Planning Commission			
☒ X Budgeted				Parks and Recreation Board			
☐ Non Budgeted				Safari Island Advisory Board			
☐ Amendment Required				Other			

**CITY OF WACONIA
RESOLUTION NO. 2022-316**

**RESOLUTION APPROVING AGREEMENT WITH SENIOR COMMUNITY
SERVICES**

WHEREAS, the City has built space for programming and gathering that is focused on older adults in the community; and

WHEREAS, the City desires to provide enhanced and additional services and programming to the older adults in the community that serve their health, wellness, social, financial wellbeing; and

WHEREAS, Senior Community Services have demonstrated ability and capacity to provide senior programming services in communities across the west metro and leverage their knowledge and professional network to enhance the lives of older adults; and

NOW, THEREFORE, BE IT RESOLVED, That the City Council of the City of Waconia hereby approves the agreement with Senior Community Services for senior programming services in 2023 contingent upon the approval of the 2023 budget and levy and directs the City Administrator to execute the agreement.

Adopted by the City Council of the City of Waconia this 19th day of December, 2022.

Kent Bloudek, Mayor

ATTEST: _____
Jackie Schulze, City Clerk



Serve Compassionately – Support Independent – Empower Caregivers – Connect Community



SENIOR CENTER PARTNERSHIP

Senior Community Services is a nonprofit organization with a mission to innovate and deliver services that meet the changing needs of older adults and their caregivers.

The Senior Center Partnership includes the following benefits:

- Your website on mnseniorcenters.org
- Participation in virtual programming
- Member of a collaborate team of senior center directors
- Senior center volunteer annual workshops

SENIOR COMMUNITY SERVICES' SENIOR CENTER PHILOSOPHY

No longer do senior centers provide only socialization opportunities. A Senior Community Services' senior center is a community focal point where older adults come together, both in person and virtually, for services and activities that reflect their experience and interests, enhance their dignity, support their independence, and encourage their involvement in and with the senior center and the community.

As part of a community strategy to meet the needs of older adults, senior centers offer services and activities within the senior center, outside the center and link participants with resources offered by other agencies. Senior center programs consist of a variety of individual and group services and activities that may include but are not limited to:

- ❖ Information and referral services
- ❖ Meal programs
- ❖ Health and wellness
- ❖ Social and community action opportunities
- ❖ Educational opportunities
- ❖ Arts and humanities programming
- ❖ Intergenerational activities
- ❖ Volunteer opportunities
- ❖ Financial and benefits assistance

DETAILS OF PARTNERSHIP BENEFITS

Be part of mnseniorcenters.org

Add your current website to mnseniorcenters.org providing or create a new website for the Waconia Senior Center.

Virtual Programming

More exposure to your senior center programs and ability to share virtual programs. On average, the virtual programs tab receives 1,900 visitor a month.

Monthly Center Director Meetings

Senior Center Directors participate in monthly senior center director meetings. The meetings are a collegial forum for sharing ideas and discussing issues. Older adults benefit when new ideas are brought to their programs and joint programming can bring groups of seniors together. Directors can broaden their programming without broadening their workload. Discussing issues and sharing information on policies and procedures helps everyone raise the bar of excellence for center management.

Program Support

Senior Community Services regularly pursues additional support for programming that benefits all our partners.

Workshops, Trainings and Recognition Event for Volunteers

Annually Senior Community Services organizes a workshop for volunteers involved in the wide variety of roles and events available in senior centers, including: Advisory Boards, Receptionists, Story Theater Groups, Choir, Art Groups, and more.

An Annual Volunteer Recognition event brings together volunteers from the center to celebrate the contributions and accomplishments of volunteers who help make Senior Centers the place to be.

In-Service Training

Senior Center Directors participate with all Senior Community Services staff in an annual in-service training. This training is a one-day event with guest speakers focused on the interests and needs of the over 60 population.

Record Keeping

An annual Activity Report should be made available to Senior Community Services, participants, and the community.

Participation	
Total Participants Served (Unduplicated)	Number of volunteers and total hours worked
Number of Male/Female	Number of Health Services presented and persons attending
Ages	Number of Educational Events presented and persons attending
Race/Ethnicity	Number of Recreational Events presented and persons attending
Number of Virtual Programs	Number of Meals Served to number of unduplicated individuals

For more information, please contact Deb Taylor, CEO at Senior Community Services at 952-767-7897 or d.taylor@seniorcommunity.org



AGREEMENT BETWEEN THE CITY OF WACONIA AND SENIOR COMMUNITY SERVICES

This Agreement is made effective as of January 1, 2023 by and between The City of Waconia, Minnesota (Waconia) and Senior Community Services (SCS), a 501(c)(3) non-profit corporation that provide services to senior citizens and their caregivers.

Responsibilities of Waconia

- a) Waconia owns and operates a Senior Center located at 201 S Vine Street. All costs of operation and maintenance of the Senior Center will be borne by Waconia.
- b) Waconia agrees to provide \$49,373 to SCS in 2023 in 12 installments of \$4,114.42 to help support the costs of SCS in providing the resources specified later in this Agreement.
- c) Waconia will provide office space, telephone, and internet service for use by the Senior Center Director (who is an employee of SCS).
- d) Waconia will help recruit volunteers from citizens of the Waconia community to assist in providing the services, programs and activities of the Senior Center. This volunteer time is extremely beneficial in making it possible to provide the desired services to the Waconia community.

Responsibilities of SCS

- a) SCS will provide a half time (.50 FTE) Senior Center Director. All costs of salary plus fringe benefits will be paid for by SCS. SCS shall be responsible for the administration and payment of all applicable federal, state, and local employment taxes and withholdings and shall provide workers' compensation coverage.
 - b) SCS will also provide opportunities for the Senior Center Director to participate in service training, monthly SCS Senior Center Director meetings, and pay for registration costs to attend the Minnesota Association of Senior Services Annual Conference.
 - c) SCS will provide supervision and also pay for all indirect expenses of the Senior Center Director.
 - d) SCS will pay for the annual movie license and financially support the volunteer recognition event.
1. **TERM.** The term of this Agreement shall commence on January 1, 2023 and end on December 31, 2023.
 2. **EARLY TERMINATION.** Notwithstanding anything to the contrary contained herein, either party may terminate this Agreement prior to the end of the term as follows: (a) without cause - by the delivery to the other party of thirty (30) days advance written notice of termination, and (b) for cause or material breach of this Agreement by the other party – immediately, by delivery of written notice. In the event that this Agreement is terminated early as provided herein, the support payment due to SCS shall be pro-rated on a per diem basis through the termination date.
 3. **NOTICES.** All notices required to be given by either party pursuant to this Agreement shall be in writing and sent to the other party at the following addresses:

To Waconia:

City of Waconia
Attention: City Administrator
201 S Vine Street
Waconia, MN 55387

To Senior Community Services

Senior Community Services
Attn: Deb Taylor, CEO
10201 Wayzata Blvd., Suite 335
Minnetonka, MN 55305

All notices shall be deemed received when delivered, if hand-delivered, or three business days after deposit with the United States Postal Service, postage prepaid. Notices by fax or email alone are not sufficient. The addresses for notices may be changed by the parties from time to time by delivery of written notice to the other party as provided herein.

4. NON-DISCRIMINATION. In the performance of this Agreement, neither Waconia nor SCS shall discriminate against any employee, applicant for employment or user of the Senior Center because of age, race, color, creed, religion, national origin, sex, sexual orientation, marital status, disability or status with regard to public assistance.
5. INDEMNIFICATION. Each party hereby, for itself and its successors and assigns, releases and agrees to defend, indemnify and hold the other party harmless from all Loss or Damage in any manner, directly or indirectly arising out of, resulting from, or in any manner connected with this Agreement, the provision of programs and services pursuant to this Agreement, and SCS's participation in providing services at the Waconia Senior Center unless caused by the gross negligence or willful misconduct of the other party. The term "Loss or Damage" as used herein means all losses, costs, expenses (including without limitation, reasonable attorneys' fees, disbursements of counsel and costs of investigation), liabilities, damages, debts, fees, fines, penalties, charges, assessments, judgments, liens, settlements, claims, demands, rights, actions, suits, causes of action, and proceedings, and other obligations of any nature whatsoever and of any person whomsoever, including for death or injury to any person (including the parties and their employees, agents, and contractors) and including damage to property owned by, leased, rented to, or in the care, custody, or control of the parties and including damage to the environment or natural resources. The indemnity obligations contained in this Section shall survive termination of this Agreement.
6. ASSIGNMENT. This Agreement may not be assigned by either party without the advance written consent of the other party.
7. ENTIRE AGREEMENT; AMENDMENT. This Agreement constitutes the entire agreement between Waconia and SCS and supersedes any and all other written or oral agreements between the parties related to the subject matter contained herein. This Agreement can be modified or amended only by written agreement signed by both Waconia and SCS.

8. APPLICABLE LAW. This Agreement will be governed and construed in accordance with the laws of the State of Minnesota.

IN WITNESS WHEREOF, Waconia and SCS have executed this Agreement effective as of the date first written above.

The City of Waconia, Minnesota

By _____
Printed Name

Senior Community Services

By _____
Deb Taylor, CEO



REQUEST FOR CITY COUNCIL ACTION

Meeting Date:		December 19, 2022					
Item Name:		2023 Police Services Contract					
Originating Department:		Administration					
Presented by:		Shane Fineran					
Previous Council Action (if any):							
Item Type (X only one):	Consent	☒ X	Regular Session	☐	Discussion Session	☐	
RECOMMENDATIONS/COUNCIL ACTION/MOTION REQUESTED <i>(Include motion in proper format.)</i>							
Adopt Resolution 2022-317, Approving Contract for Police Services for 2023							
EXPLANATION OF AGENDA ITEM <i>(Include a description of background, benefits, and recommendations.)</i>							
The 2023 budget provides for additional services in 2023 for law enforcement services through the contracted model with the Carver County Sheriffs office. The contract provides for 24/7 coverage with general patrol deputies working around the clock on twelve-hour shifts. Supervision is provided by a day-time Sergeant position. Additional patrol coverage is provided for in the power-shift patrol deputy working mid-afternoons into the evening hours. In 2023 an additional power-shift patrol deputy is programmed to be added mid-year, bringing our patrol coverage to two additional patrol deputies 7 days per week during peak call periods. In 2022 the city only had one power-shift patrol deputy working part of the work week. The contract also provides for 40 hours per week of Community Service Officer time which supports patrol deputies in traffic control, park patrol, minor nuisance complaints, and parking enforcement. Overtime is also budgeted to provide back-fill coverage during absences and illness of regular patrol deputies. The total law enforcement budget stands at \$1,058,699 for 2023 and includes the patrol contract presented, overtime contingency, Southwest Drug Task force dues, and fine payments to Carver County. Contract approval is contingent upon adoption of the 2023 budget and levy.							
<u>Attachments:</u>							
1. 22317res_Police_Services_2023.docx 2. 2023 Police contract-Waconia							
FINANCIAL IMPLICATIONS:				ADVISORY BOARD RECOMMENDATIONS:			
Funding Sources & Uses:							
General Fund>Law Enforcement							
Budget Information:				Planning Commission			
☒ X Budgeted				Parks and Recreation Board			
☐ Non Budgeted				Safari Island Advisory Board			
☐ Amendment Required				Other			

**CITY OF WACONIA
RESOLUTION NO. 2022-317**

**RESOLUTION APPROVING CONTRACT FOR
POLICE SERVICES FOR 2023 CALENDAR YEAR**

WHEREAS, the City of Waconia (the “City”) desires to contract police services with Carver County and the Carver County Sheriff’s Department; and

WHEREAS, such contracts are authorized by the provisions of Minnesota Statutes, Chapter 471.59, and the 1961 Session Laws, Chapter 693; and

WHEREAS, said contract will be for police services provided during the 2023 calendar year under the terms and conditions contained within the contract.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Waconia, Minnesota, hereby approves the Contract for Police Services for the 2023 calendar year, attached hereto and by said references incorporated herein in its entirety conditioned upon adoption of the 2023 General Fund Budget.

BE IT FURTHER RESOLVED, that the Mayor and City Administrator are hereby authorized and directed to execute said Contract on behalf of the City.

Adopted by the City Council of the City of Waconia this 19th day of December 2022.

Kent Bloudek, Mayor

ATTEST: _____
Jackie Schulze, City Clerk

CONTRACT FOR POLICE SERVICES Waconia

THIS AGREEMENT, made and entered into this 19th day of December, 2022 by and between the County of Carver, through its Sheriff's Office (hereinafter, "County"), and the City of Waconia (hereinafter, the "City"), and, collectively known as the "parties".

WHEREAS, the City desires to enter into a contract with the County whereby the County will provide police services within the boundaries of the City; and

WHEREAS, the County agrees to render such services upon the terms and conditions hereinafter set forth; and

WHEREAS, Minnesota Statutes Section 471.59 authorizes governmental units in the State of Minnesota to enter into agreements with any other governmental unit to perform on behalf of that unit any service or function which that unit would be authorized to provide for itself; and

WHEREAS, Minnesota Statutes, Section 436.05 allows the sheriff of any county to contract for the furnishing of police service to a municipality; and

WHEREAS, this Agreement is authorized by Minnesota Statute, Section 471.59, 436.05,

NOW, THEREFORE, it is agreed between the parties as follows:

ARTICLE I

PURPOSE: The purpose of this Agreement is to secure police services for the City in the manner as hereinafter set forth.

ARTICLE II

1. POLICE SERVICES. The County agrees to provide police service within the corporate limits of the City to the extent and in the manner set forth below:
 - 1.1 Police services to be provided under this contract shall encompass those police duties and functions within the City's corporate limits of which the Sheriff and his duly assigned deputies shall exercise all the police powers and duties of city police officers as provided by Minnesota Statutes, Section 436.05.
 - 1.2 The County shall solicit City input related to assignment of personnel before making assignments. The County shall give thoughtful consideration to the City's input and shall retain the full and unrestricted right to assign personnel as necessary.

- 1.3 The County shall pay for all training costs associated with assigned personnel to maintain POST licensure and any other agency authorized training.
- 1.4 At a minimum, the County shall provide the City with monthly, quarterly, and annual reports including but not limited to calls for service by offense type, hour of the day, and day of the week. Such reports shall include an arrest summary, traffic citation summary, and verbal warning summary. Additionally, the County shall provide monthly, quarterly, and annual reports showing the number of CSO hours and types of calls for service CSO's responded to within the corporate City limits.
- 1.5 The rendition of services, the standard of performance, the discipline of deputies, and other matters of incident to the performance of such services and control of personnel so employed shall be and remain in and under control of the County.
- 1.6 The rendition of services shall include the enforcement of Minnesota State Statutes and the municipal ordinances of the City.
- 1.7 At the City's request, the County (i.e., Sheriff's contract manager or designee) shall meet with the City to discuss any questions, concerns, or requested modifications to the type of services provided, or manner in which such services are provided. In the event a dispute arises between the parties concerning services provided pursuant to this agreement, the County shall in good faith discuss a plan with the City; however, the County retains the sole discretion in determining a solution to said dispute (e.g., reassignment of personnel, types of patrol, level of service available).
- 1.8 The police services will be provided to the City for the selected number of contracted hours and/or full time equivalent (FTE) personnel. Such services shall not include situations in which, in the opinion of the County, a police emergency occurs which requires a different use of the personnel, patrol vehicle, equipment, or the performance of special details relating to police services. It shall also not include the enforcement of matters which are primarily administrative or regulatory in nature (e.g., zoning, building code violations).

ARTICLE III

SPECIAL EVENT OR ADDITIONAL SERVICES. If the City desires additional police services over and above the hours and/or FTE's contracted for in this Agreement, the City shall contact the Sheriff's Office contract manager or designee noted in this Agreement. The County will invoice the City for these additional services and the City shall make payment pursuant to Minnesota Statute, Section 471.425, subd. 2(a).

1. If the City of Waconia desires additional police services performed during the months of June, July, and August 2023. The County shall invoice the City for these additional services given staffing allows, based on the average actual earnings and benefit cost of contract deputies as determined by the County.

ARTICLE IV

COOPERATION AMONG PARTIES. It is hereby agreed that the parties and all of their officials, personnel, agents and employees shall render full cooperation and assistance to each other to facilitate the provision of the services selected herein.

ARTICLE V

1. PROVISION OF EQUIPMENT.

a). The County shall provide all necessary labor, supervision, vehicle, equipment, and supplies to maintain and provide the police services selected herein. All County property and equipment used in rendering services under this Agreement is, and shall remain, County property.

b). The City shall provide outdoor storage within the corporate limits of the City for patrol cars used for providing services pursuant to this Agreement. Indoor parking is at the discretion of the city and if chosen, no cost for maintenance of city facilities will be incurred by the county.

2. OFFICE SPACE. Police services shall be conducted out of office space selected and provided by the City that is sufficient to provide for the office needs of the assigned personnel.

3. FINANCIAL LIABILITY. The City shall not be responsible or liable for the payment of any salaries, wages, or other compensation to personnel employed by the County to perform services under this Agreement. It is agreed that all personnel shall be employees of the County and the County shall be responsible for providing worker's compensation insurance and all other benefits to which such personnel shall become entitled by reason of their employment with the County.

4. MUTUAL INDEMNIFICATION. Each party shall be liable for its own acts to the extent provided by law and hereby agrees to indemnify, hold harmless and defend the other, its personnel and employees against any and all liability loss, costs, damages, expenses, claims or actions, including attorney's fees which its personnel and employees may hereafter sustain, incur or be required to pay, arising out of or by reason for any act or omission of the party, its agents, servants or employees, in the execution, performance, or failure to adequately perform its obligations pursuant to this contract. Liability of the City and County shall be governed by the provisions of the Municipal Tort Claims Act, Minnesota Statutes, Chapter 466, and other applicable laws.

It is further understood that Minnesota 471.59, Subd. 1a applies to this Agreement. To the full extent permitted by law, actions by the parties pursuant to this Agreement are intended to be and shall be construed as a "cooperative activity" and it is the intent of the parties that they shall be deemed a "single governmental unit" for the purposes of liability, all as set

forth in Minnesota Statutes Section 471.59, Subd. 1a(a); provided further that for purposes of that statute, each party to this Agreement expressly declines responsibility for the acts or omissions of the other party.

Each party agrees to promptly notify the other party if it knows or becomes aware of any facts or allegations reasonably giving rise to actual or potential liability, claims, causes of action, judgments, damages, losses, costs or expenses, including attorney's fees, involving or reasonably likely to involve the other party, and arising out of acts or omissions related to this Agreement.

- (a) This Agreement to indemnify and hold harmless does not constitute a waiver by either party of immunities from, or limitations on liability provided under Minnesota Statutes Section 466.04.

For purposes of determining total liability damages, the parties are considered a single governmental unit and the total liability shall not exceed the limits on governmental liability for a single governmental unit as specified in State Statute, Section 3.736 or Section 466.04, Subdivision 1.

5. INSURANCE. The County agrees that all insurance required to adequately insure vehicles, personnel and equipment used by the County in the provision of the selected services will be provided by the County.

ARTICLE VI

1. TERM. The term of this contract shall be January 1, 2023 to December 31, 2023. The term of this Agreement may be extended for up to an additional sixty (60) days under the same terms and conditions, provided the parties are attempting in good faith to negotiate a new Agreement. Unless otherwise terminated in accordance with Article VI, Section 3 of this agreement, this Agreement shall automatically terminate upon the parties' entering into a new written Agreement, or on the sixtieth (60th) day, whichever occurs first.

2. NOTICE.

2.1 If either party does not desire to enter into a contract for police service for 2024, such party shall notify the other party in writing by July 1, 2023.

2.2 The City, if electing to terminate or discontinue contracted services, or decrease contracted police services, the City shall still be obligated to pay all unpaid personnel costs (e.g. OT and annual carryover), incurred prior to termination.

2.3 On or before June 1 of the current contract year, the County shall notify the City of the estimated police contract rates for the following year. The County shall provide proposed police contract rates by October 1 of the current contract year.

2.4 Notice under the above provisions shall be sent to:

Commander Mike Wollin
Carver County Sheriff's Office
606 East 4th Street
Chaska, MN 55318
952-361-1857
mwollin@co.carver.mn.us

City of Waconia
Shane Fineran, City Administrator
201 South Vine Street
Waconia, MN 55387
Phone: 952-442-3100
sfineran@waconia.org

ARTICLE VII

MENU OF POLICE SERVICES

1. POLICE STAFFING OPTIONS

1.1 FULL TIME EQUIVALENT (FTE) PERSONNEL OPTION

1.1.1 FTE personnel are Full Time Employees dedicated to the contract community.

The FTE deputies compensated time includes regular assignment duties, training, holidays, vacation, sick leave and other benefited time. The FTE deputy position is not automatically backfilled when the deputy is away from assignment for the above types of compensated time. The FTE deputy costs include: salary, benefits, supervision, administration, training, clerical support, insurance, and county overhead. The FTE costs do not include additional hours which are necessary for court or filling a shift for a compensated day off.

The first eighty (80) hours the deputy is gone from the community while on military leave will not be backfilled. The Sheriff's Office will backfill the position or credit back the time for military leave after the first 80 hours.

The first eighty (80) hours a deputy is gone from the community on FMLA leave will not be backfilled; it will be treated like sick leave. The Sheriff's Office will backfill the position or credit back the time for FMLA after the first 80 hours of FMLA is completed.

If the City requests coverage for compensated days off noted above, it is recommended the City set aside a contingency for additional hours. Additional hours for deputies will be billed at \$75.37 per hour.

The SouthWest Metro Drug Task Force will invoice \$2,100 separately.

Hours worked on a designated holiday will be billed at double the FTE's hourly pay rate per the collective bargaining agreement(s).

1.2 PERSONNEL COST

The County agrees to provide police services within the corporate City limits. Costs are set forth as follows:

Deputy –	5 (2184 FTE)	\$628,060
Sergeant –	1 (2080 FTE)	\$132,193
CSO -	1 (2080 hours)	\$90,730
Deputy -	.5 (2184 hours- 7/1/23-12/31/23)	\$62,806

1.3 VEHICLE COST

Patrol Vehicle - 4	\$89,012
--------------------	----------

1.4 TOTAL POLICE SERVICES \$1,002,801

2. PAYMENT. The County shall invoice the City for one half of the total contracted amount of the current year police staffing option cost hereunder, or \$501,400.50 to be paid on or before June 30 of the current contract year. The County shall invoice the remaining half, or \$501,400.50 to be paid on or before November 30 of the current contract year. The City shall promptly pay such invoiced amounts in accordance with applicable law. The Sheriff shall inform the City of the actual CSO hours worked for the year and then reimburse the City for unused CSO hours, bill for additional hours or deduct from applied year end credit for unfilled deputy FTE hours.
3. MINNESOTA STATE POLICE AID. The County, upon receiving Minnesota State Police Aid, shall reimburse the City pursuant to Minnesota Statute, Section 69.011.
4. POST REIMBURSEMENT. The County, upon receiving continuing education reimbursement, shall reimburse the city pursuant to the MN Administrative Rules, Peace Officer Standards and Training Board, Chapter 6700, part 6700.1800.

ARTICLE VIII

1. DATA. All data collected, created, received, maintained or disseminated in any form for any purposes by the activities of this Agreement is governed by the Minnesota Data Practices Act, Minnesota Statutes Chapter 13, or the appropriate Rules of Court and shall only be shared pursuant to laws governing that particular data.
2. AUDIT. Pursuant to Minnesota Statute Section 16C.05, Subdivision 5, the parties agree that the State Auditor or any duly authorized representative at that time during normal business hours and as often as they may reasonably deem necessary, shall have access to and the right to examine, audit, excerpt, and transcribe any books, documents, papers, records, etc. which are pertinent to the accounting practices and procedures related to this Agreement. All such records shall be maintained for a period of six (6) years from the date of termination of this Agreement.
3. NONWAIVER, SEVERABILITY AND APPLICABLE LAWS. Nothing in this Agreement shall constitute a waiver by the parties of any statute of limitation or exceptions on liability. If any part of this Agreement is deemed invalid such shall not affect the remainder.

The laws of the State of Minnesota apply to this Agreement.

4. MERGER AND MODIFICATION. It is understood and agreed that the entire Agreement between the parties is contained herein and that this Agreement supersedes all oral agreements and negotiations between the parties relating to the subject matter hereof. All items referred to in this Agreement are incorporated or attached and are deemed to be part of this Agreement. Any alterations, variations, modifications, or waivers of provisions of this Agreement shall only be valid when they have been reduced to writing as an amendment to this Agreement and signed by the parties hereto.

IN WITNESS THEREOF, the City has caused this Agreement to be executed by its Mayor and by the authority of its governing body on this _____ day of _____.

SIGNED: _____
Mayor

DATE: _____

SIGNED: _____
City Administrator

DATE: _____

IN WITNESS THEREOF, the County of Carver has caused this Agreement to be executed by its Chair and attested by its Administrator pursuant to the authority of the Board of County Commissioners on this _____ day of _____, _____.

COUNTY OF CARVER:

SIGNED: _____
CHAIR, BOARD OF COMMISSIONERS

DATE: _____

SIGNED: _____
SHERIFF

DATE: _____

Attest

SIGNED: _____
COUNTY ADMINISTRATOR

DATE: _____



REQUEST FOR CITY COUNCIL ACTION

Meeting Date:		December 19, 2022					
Item Name:		Approve Lakeview Terrace Park Play Equipment Order					
Originating Department:		Public Services					
Presented by:		Craig Eldred					
Previous Council Action (if any):		None					
Item Type (X only one):	Consent	☒ X	Regular Session	☐	Discussion Session	☐	
RECOMMENDATIONS/COUNCIL ACTION/MOTION REQUESTED <i>(Include motion in proper format.)</i>							
Adopt Resolution 2022-318; Approval of Staff to Order Lakeview Terrace Park Play Equipment & Replacement Parts; CIP Project 696							
EXPLANATION OF AGENDA ITEM <i>(Include a description of background, benefits, and recommendations.)</i>							
As Council Members are aware as we worked through the process of the Inclusive Play Ground in Waterford Park it has been the intention of reutilizing the equipment through a revitalization process for Lakeview Terrace Park. Processes like this where highly respected and utilized play systems are typically left in place and reinvigorated with new parts and or systems for another life cycle. In this situation we expect to save considerable dollars for equipment. Attached are several pdf documents as follows: • Equipment Information and pricing under Revised Budget 12_14_22 • Fall 2022 Equipment Layout • Site Plan View Lakeview Terrace Park Costs for the new equipment and replacement parts amount to \$64,766.87. Makeup of the costs includes replacement of the climbing material of the Lunar Blat at \$32,640.00. The remaining \$8,606.87 are replacement parts which our Consultant reviewed with staff to reutilize the current standard features of the Waterford Park equipment. Staff recommend approval of this request allowing for savings of price increases prior to end of year. Attachments: 1. 22318res_Lakeview_Terrace_Park_Play_Equipment_and_Replacement_Parts.doc 2. Fall 2022 Equipment Layout.pdf 3. Site Plan View Lakeview Terrace Park.pdf 4. Revised Budget 12_14_22.pdf							
FINANCIAL IMPLICATIONS:				ADVISORY BOARD RECOMMENDATIONS:			
Funding Sources & Uses: PiR Cash				Park Board Made Recommendation of Project			
Budget Information: ☒ X Budgeted ☐ Non Budgeted ☐ Amendment Required				Planning Commission			
				Parks and Recreation Board			
				Safari Island Advisory Board			
				Other			

**CITY OF WACONIA
RESOLUTION NO. 2022-318**

**RESOLUTION AUTHORIZING APPROVAL OF STAFF TO ORDER LAKEVIEW TERRACE
PARK PLAY EQUIPMENT & REPLACEMENT PARTS**

WHEREAS, one of the City’s Priorities “Infrastructure – managing, maintaining, and improving our current and future physical assets”; and

WHEREAS, staff prepared and planned for reutilization of the Waterford Park play equipment for Lakeview Terrace Park; and

WHEREAS, reutilization of the current play equipment if systems are well liked by the public has become an accepted practice; and

WHEREAS, project costs are substantially less than installation of new equipment; and

WHEREAS, the Public Services Director is authorized to approve the equipment pricing as provided from Landscape Structure through the State Contract Pricing.

NOW, THEREFORE, BE IT RESOLVED That the City Council of the City of Waconia hereby authorizes approval of staff to order Lakeview Terrace Park play equipment & replacement parts.

Adopted by the City Council of the City of Waconia this 19th day of December, 2022.

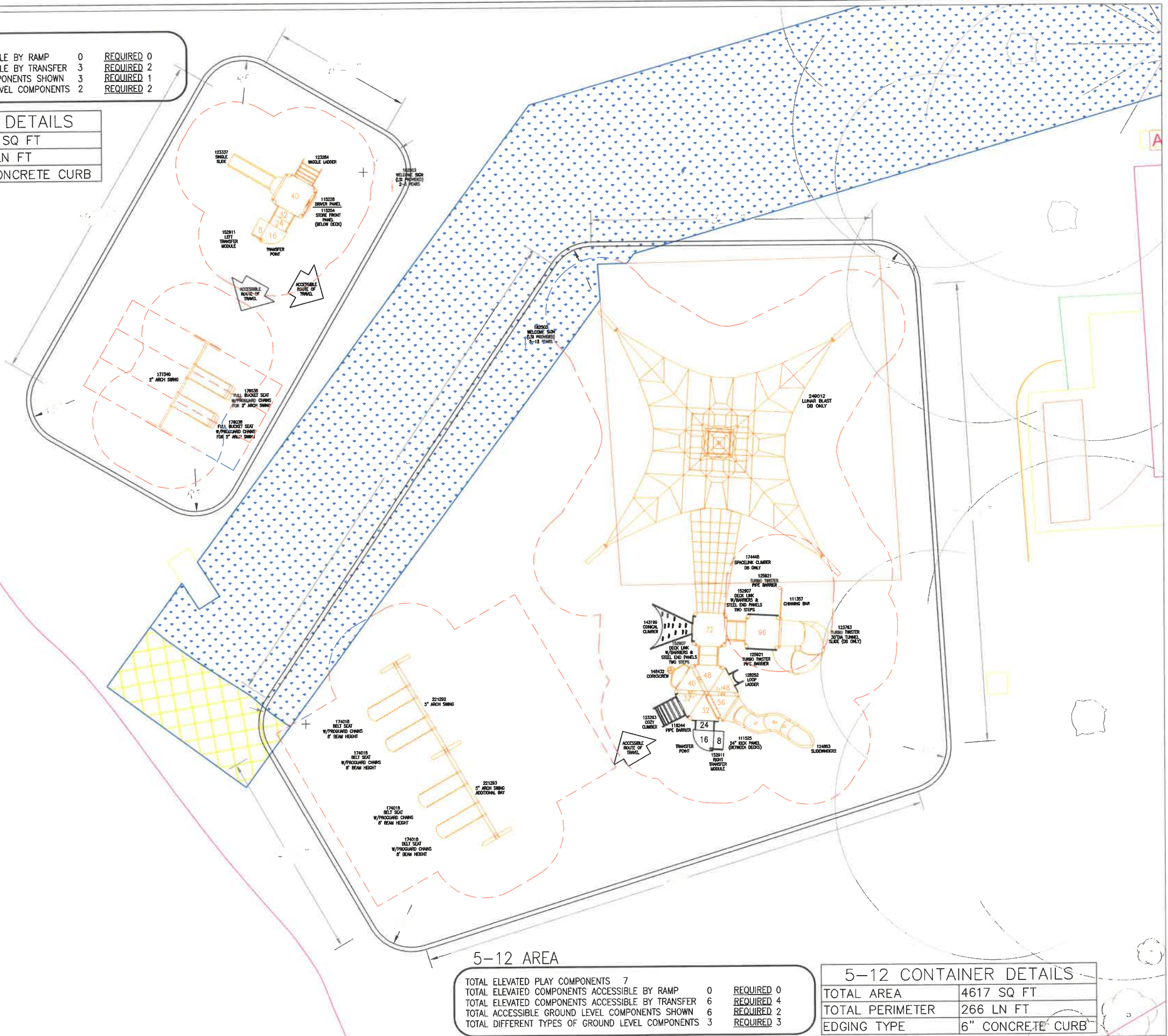
Kent Bloudek, Mayor

Attest: _____
Jackie Schulze, City Clerk

2-5 AREA

TOTAL ELEVATED PLAY COMPONENTS	3	REQUIRED	0
TOTAL ELEVATED COMPONENTS ACCESSIBLE BY RAMP	0	REQUIRED	2
TOTAL ELEVATED COMPONENTS ACCESSIBLE BY TRANSFER	3	REQUIRED	1
TOTAL ACCESSIBLE GROUND LEVEL COMPONENTS SHOWN	3	REQUIRED	2
TOTAL DIFFERENT TYPES OF GROUND LEVEL COMPONENTS	2	REQUIRED	2

2-5 CONTAINER DETAILS	
TOTAL AREA	1274 SQ FT
TOTAL PERIMETER	146 LN FT
EDGING TYPE	6" CONCRETE CURB



5-12 AREA

TOTAL ELEVATED PLAY COMPONENTS	7	REQUIRED	0
TOTAL ELEVATED COMPONENTS ACCESSIBLE BY RAMP	0	REQUIRED	4
TOTAL ELEVATED COMPONENTS ACCESSIBLE BY TRANSFER	6	REQUIRED	2
TOTAL ACCESSIBLE GROUND LEVEL COMPONENTS SHOWN	6	REQUIRED	3
TOTAL DIFFERENT TYPES OF GROUND LEVEL COMPONENTS	3	REQUIRED	3

5-12 CONTAINER DETAILS	
TOTAL AREA	4617 SQ FT
TOTAL PERIMETER	266 LN FT
EDGING TYPE	6" CONCRETE CURB



FLAGSHIP RECREATION
11123 UPPER 33RD ST N
LAKE ELMO, MN 55082
763-550-7860
FLAGSHIPPLAY.COM
@FLAGSHIPPLAY



THIS PLAY AREA & PLAY EQUIPMENT IS
DESIGNED FOR AGE RANGES AS NOTED
ON PLAN.

LAKEVIEW TERRACE
RELOCATE

WACONIA, MN

SALES
REPRESENTATIVE:
Bailey Wolf

DESIGNED BY:
JLT
10/28/2021

3/16" = 1'-0"

SHEET

LS101



slr
landscape
structures

Lakeview Terrace Relocate

LakeviewTerrace_Waconia 102821_Render • 11.08.2021

flagship
recreation

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State Contract Pricing



PROJECT INFORMATION

Project name	Lakeview Terrace Park
Address	56 Lakeview Terrace Blvd
City, State ZIP	Waconia MN, 55387
Contract Year	2023

EQUIPMENT INFORMATION & PRICING

2-5 Equipment

Qty	Item No.	Description	Price	Ext Price
1	237670A	SkyWays Single Post Pyramid 14'x14' Shade 8' Entry Height	\$5,309.00	\$5,309.00
2	176038E	Full Bucket Seat ProGuard Chains for 2" Arch Swing	\$428.00	\$856.00
1	177340A	2" Arch Swing Frame	\$2,264.00	\$2,264.00

5-12 Equipment

1	123293A	Cozy Climber Perm Handholds 32"Dk DB	\$3,024.00	\$3,024.00
1	128252A	Loop Ladder 48"Dk DB	\$1,158.00	\$1,158.00
1	143199A	Conical Climber 72"Dk DB	\$5,243.00	\$5,243.00
1	152911A	Curved Transfer Module Right 32"Dk DB	\$2,953.00	\$2,953.00
2	125921A	TurboTwister Pipe Barrier	\$826.00	\$1,652.00

INDEPENDENT:

1	249012A	Lunar Blast DB Only	\$32,640.00	\$32,640.00
1	194863A	ZipKrooz 34' w/Aluminum Posts DB	\$14,790.00	\$14,790.00
1	177351A	Molded Bucket Seat (5-12 yrs) w/Harness ProGuard Chains for 8' Beam Height	\$1,061.00	\$1,061.00

Total NEW Equipment Cost at State Contract Pricing

~~\$70,950.00~~

Replacement Parts

2	128824	90* ATCH BRACKET PNT	\$28.18	\$56.36
8	100198	BHCS 6LP 3/8x1-1/8i SST	\$1.66	\$13.30
4	146007	BIT 5/16 6-LOBE T45 TAMP	\$1.73	\$6.94

\$56,160.00

8	152050	CHN 3/16 X 67-7/8i PVC	\$70.38	\$563.04
2	152055	CHN 4/0 59-15/16i PVC	\$64.26	\$128.52
8	121291	CLMP ASY SWG HGR/CLV 5i	\$91.80	\$734.40
26	106022	CLMP DK HGR	\$39.27	\$1,021.02
76	105327	CLMP HALF 5i AL	\$30.40	\$2,310.10
30	113729	CLMP OFFSET 5i RAIL HGR	\$39.27	\$1,178.10
2	118029	FTR 1.315iOD X 24i	\$74.46	\$148.92
1	133806	HDW 64/72 EL SLD 30iOD	\$154.02	\$154.02
2	141416	HDW ARCH SWING 5iOD BEAM	\$66.30	\$132.60
2	124900	HDW DK MNT PNL T-DECK PB	\$52.02	\$104.04
1	142230	HDW DK TO DK STEPS 24i	\$97.92	\$97.92
1	124342	HDW HLOOP/RAIL PB	\$32.13	\$32.13
1	124342	HDW HLOOP/RAIL PB	\$32.13	\$32.13
4	120203	HDW PB TRIANGULAR DK	\$33.20	\$132.80
4	132635	HDW PKG (2) BOLT LINKS	\$36.41	\$145.66
1	132739	HDW PKG ABOVE DK BARR PB	\$46.05	\$46.05
2	138414	HDW PKG BUCKET SEAT	\$8.57	\$17.14
1	121371	HDW PKG ENTR/DECK MTG	\$12.85	\$12.85
1	121371	HDW PKG ENTR/DECK MTG	\$12.85	\$12.85
1	111704	HDW PKG EXIT SPRT	\$13.92	\$13.92
2	119491	HDW PKG PB SQ TENDERDECK	\$42.84	\$85.68
1	119491	HDW PKG PB SQ TENDERDECK	\$42.84	\$42.84
1	111506	HDW PKG SGL POLY SLD	\$13.92	\$13.92
1	106578	HDW PKG SGL SLD HOOD PB	\$38.56	\$38.56
1	148851	HDW PKG SPACELINK CLMR	\$266.22	\$266.22
1	157711	HDW PKG SWING BEAM ATTACH	\$43.91	\$43.91
1	128373	HDW SLIDEWINDER2* EXIT DB	\$9.64	\$9.64
4	154942	HDW SLIDEWINDER2* SECTION	\$16.07	\$64.26
1	115985	HDW STORE COUNTER TOP	\$54.06	\$54.06
2	119593	HDW TRI-DK EXTENSION	\$23.56	\$47.12
1	139573	HDW WIGGLE LADR 40DK PB	\$64.26	\$64.26

1	146589	INST 2i ARCH SWING	\$0.00	\$0.00
1	146791	INST ARCH BELT SWING 5iOD	\$0.00	\$0.00
1	136166	INST BELT SWING SEAT	\$0.00	\$0.00
1	138716	INST CONCRETE TYP PB POST	\$0.00	\$0.00
1	148146	INST CORKSCREWS PB	\$0.00	\$0.00
1	142234	INST DK/DK STEPS PB	\$0.00	\$0.00
1	148634	INST DRIVER PNL PB	\$0.00	\$0.00
1	136165	INST FULL BUCKET SEAT	\$0.00	\$0.00
1	133914	INST KICK PANELS PB	\$0.00	\$0.00
1	141958	INST KICK PLATE SQ T-DECK	\$0.00	\$0.00
1	148798	INST MACRO SPACENET 3140	\$0.00	\$0.00
1	140666	INST PB CRVD XFER MOD 40i	\$0.00	\$0.00
1	150424	INST PB SLIDEWINDER2	\$0.00	\$0.00
1	145824	INST PB TRI-DECK	\$0.00	\$0.00
1	135331	INST PIPE BARRIER SQ PB	\$0.00	\$0.00
1	151060	INST SINGLE POLY SLIDE PB	\$0.00	\$0.00
1	152160	INST SPACELINK CLIMBER	\$0.00	\$0.00
1	145821	INST SQUARE DECK PB	\$0.00	\$0.00
1	144582	INST STOREFRONT PNL PB	\$0.00	\$0.00
1	145826	INST TRI-DECK EXT PB	\$0.00	\$0.00
1	148170	INST TURBO TWISTER SLD PB	\$0.00	\$0.00
1	136163	INST TYP SWING HGR ASY	\$0.00	\$0.00
1	147861	INST WIGGLE LADDER PB DB	\$0.00	\$0.00
4	146017	L-KEY 6-LOBE T45 TAMP	\$3.26	\$13.06
8	100351	NUT MOD-T 3/8-16 SST	\$1.81	\$14.44
3	119813	RAIL 13/16iOD X 27-15/16i	\$81.60	\$244.80
60	100610	RIVET 1/4X5/8i DRV AS	\$1.15	\$69.16
2	132443	TUBE 1-3/8ODX1-11/16 PNT	\$21.37	\$42.74
12	113468	TUBE 7/8iOD X 1-11/16i AL/PNT	\$11.88	\$142.60
Custom				
1	136920	HDW PB CRVD TRANSFER MOD	\$137.70	\$137.70

3	122202	HDW SQ DECK KICK PLATE	\$13.87	\$41.62
1	148176	HDW PKG POLE PB	\$75.48	\$75.48
Total Replacdement Parts Equipment Cost				\$8,606.87



REQUEST FOR CITY COUNCIL ACTION

Meeting Date:		December 19, 2022					
Item Name:		Termination of Tax Increment Finance District #4 (Pine Business Park)					
Originating Department:		Finance					
Presented by:		Nicole Meyer					
Previous Council Action (if any):							
Item Type (X only one):	Consent	☒ X	Regular Session	☐	Discussion Session	☐	
RECOMMENDATIONS/COUNCIL ACTION/MOTION REQUESTED <i>(Include motion in proper format.)</i>							
Adopt Resolution No. 2022-320, Approving Termination of Tax Increment Finance District No. 4 (Pine Business Park) and Directing Decertification Thereof by the County Auditor							
EXPLANATION OF AGENDA ITEM <i>(Include a description of background, benefits, and recommendations.)</i>							
The City entered into a tax increment financing plan in April 2014 for the Pine Business Park and a development plan in November 2014 with Nordic Components, Inc. In these agreements, the City agreed to make payments to Nordic Components, Inc. as part of a pay-as-you-go Tax Increment Revenue Note. The note was to be paid from tax increment generated by the district. The initial balance of the note was \$149,999 with an interest rate of 5.0%. Tax increment payments began August 1, 2016 and were due each February 1 and August 1 thereafter to and including February 1, 2025. Payments were equal to 90% of the tax increment received during the preceding 6 months. Payments were first applied to interest and then to principal. Staff notified Nordic Components, Inc. that the final tax increment payment was made on the note on July 19, 2022 (it was due August 1, 2022). With this payment, the City's obligation for tax increment totaling \$149,999 was paid in full with interest. The note was paid off early. With the final tax increment payment being made to the developer, the City is able to terminate and decertify the tax increment district. With approval of the attached resolution, staff will notify Carver County of the decertification for 2022 year end processing.							
Attachments:							
1. 22320res Waconia__TIF_Dist_4__RESOLUTION_TERMINATING_TIF_DISTRICT.docx							
FINANCIAL IMPLICATIONS:				ADVISORY BOARD RECOMMENDATIONS:			
Funding Sources & Uses:							
Budget Information:				Planning Commission			
☒ X Budgeted				Parks and Recreation Board			
☐ Non Budgeted				Safari Island Advisory Board			
☐ Amendment Required				Other			

EXTRACT OF MINUTES OF A MEETING OF THE
CITY COUNCIL OF THE CITY OF WACONIA, MINNESOTA

HELD: December 19, 2022

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Waconia, Minnesota, was duly called and held at the City Hall in Waconia, Minnesota, on December 19, 2022, at 6:00 p.m., for the purpose, in part, of terminating Tax Increment Financing District No. 4 (Pine Business Park).

The following members were present:

and the following were absent:

Member _____ introduced the following resolution and moved its adoption:

RESOLUTION NO. 2022-320

RESOLUTION TERMINATING TAX INCREMENT FINANCING DISTRICT NO. 4 (PINE BUSINESS PARK) AND DIRECTING DECERTIFICATION THEREOF BY THE COUNTY AUDITOR

WHEREAS, the City of Waconia, Minnesota (the "City"), by adoption of a resolution on April 21, 2014, has heretofore created Tax Increment Financing District No. 4 (Pine Business Park) (the "District"), located within the Waconia Development District, and has approved a Tax Increment Financing Plan (the "TIF Plan"), as amended, for the District to provide assistance to Nordic Components, Inc. (the "Developer"), for construction by the Developer of a 38,000 square foot manufacturing facility on the development property in the City (the "Project"); and

WHEREAS, the County Auditor of Carver County has certified the original net tax capacity and the original local tax rate of the District pursuant to the provisions of Minnesota Statutes, Section 469.177; and

WHEREAS, the Project has been completed and all obligations to which tax increment from the District has been pledged have been paid in full; and

WHEREAS, the City has determined that it is in the best interests of the City to terminate and decertify the District:

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Waconia, Minnesota that (i) the District is hereby terminated and (ii) the City Administrator shall provide a certified copy of this resolution to the County Auditor of Carver County so that the District may be decertified on the books and records of the County Auditor with no further tax increment from the District being remitted to the City.

The motion for the adoption of the foregoing resolution was duly seconded by Member _____ and, after a full discussion thereof and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

Adopted on December 19, 2022 by the City Council of Waconia.

Mayor

Attest:

City Administrator

STATE OF MINNESOTA
COUNTY OF CARVER
CITY OF WACONIA

I, the undersigned, being the duly qualified and acting City Administrator of the City of Waconia, Carver County, Minnesota, DO HEREBY CERTIFY that I have compared the attached and foregoing extract of minutes with the original thereof on file in my office, and that the same is a full, true and complete transcript of the minutes of a meeting of the City Council of said City, duly called and held on the date therein indicated, insofar as such minutes relate to the termination of Tax Increment Financing District No. 4 (Pine Business Park).

WITNESS my hand this 19th day of December, 2022.

City Administrator



REQUEST FOR CITY COUNCIL ACTION

Meeting Date:	December 19, 2022
Item Name:	Board and Commission Appointments
Originating Department:	Administration
Presented by:	Jackie Schulze

Previous Council Action (if any):

Item Type (X only one):	Consent	☒ X	Regular Session	☐	Discussion Session	☐
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RECOMMENDATIONS/COUNCIL ACTION/MOTION REQUESTED *(Include motion in proper format.)*

Approve Resolution 2022-321, Authorizing Appointments to Planning Commission and Park Board

EXPLANATION OF AGENDA ITEM *(Include a description of background, benefits, and recommendations.)*

The City's Planning Commission has three vacancies effective January 1, 2023. Following interviews, the Personnel Committee made a recommendation to appointment the following individuals to the commission:

Planning Commission	Position	Term	Expires
Chad Genz	Regular	Replacement one-year term	December 31, 2023
		First three-year term	
Joe Polunc	Regular		December 31, 2025
Bruce Paulsen	Alternate	Three-year alternate term	December 31, 2025

In addition, the park board has two members whose first terms are expiring as of December 31, 2022. Both members have requested to be reappointed to their second term.

Park Board	Position	Term	Expires
Lacey Shaw	Regular	2nd 3-year term	December 31, 2025
Thomas Adamini	Regular	2nd 3-year term	December 31, 2025

City staff requests approval of the following appointments.

Attachments:

1. [22321res 2022_Commission_Appointments.docx](#)

FINANCIAL IMPLICATIONS:	ADVISORY BOARD RECOMMENDATIONS:	
Funding Sources & Uses:	Personnel Committee	
Budget Information:	Planning Commission	
_____ Budgeted	Parks and Recreation Board	
_____ Non Budgeted	Safari Island Advisory Board	

_____Amendment Required	Other
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**CITY OF WACONIA
RESOLUTION NO. 2022 - 321**

**RESOLUTION APPROVING
PLANNING COMMISSION & PARK BOARD APPOINTMENTS**

WHEREAS, the City has three Planning Commission vacancies and two park board vacancies; and

WHEREAS, following interviews, the Personnel Committee recommends the following appointments to the Planning Commission: and

Planning Commission	Position	Term	Expires
Chad Genz	Regular	Replacement of Resigning Member (1-year)	December 31, 2023
Joe Polunc	Regular	Three-year Term	December 31, 2025
Bruce Paulsen	Alternate	Three-year Alternate Term	December 31, 2025

WHEREAS, the following individuals would like to be reappointed to their second Park Board term:

Park Board	Position	Term	Expires
Lacey Shaw	Regular	2 nd three-year term	December 31, 2025
Thomas Adamini	Regular	2 nd three-year term	December 31, 2025

NOW, THEREFORE, BE IT RESOLVED, that, the City Council of Waconia hereby approves the commission appointments above as recommended by the Personnel Committee.

Adopted by the City Council of the City of Waconia this 19th of December 2022.

Kent Bloudek, Mayor

Attest: _____
Jackie Schulze, City Clerk



REQUEST FOR CITY COUNCIL ACTION

Meeting Date:	December 19, 2022
Item Name:	Approve Order of Western Star 47X Chassis
Originating Department:	Public Services
Presented by:	Craig Eldred
Previous Council Action (if any):	July 18, 2022 Approval of Staff to Obtain Chassis and Dump Body Winter Equipment Pricing for Replacement of Unit 40, Capital Improvement Project 534

Item Type (X only one):	Consent	X	Regular Session		Discussion Session	
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RECOMMENDATIONS/COUNCIL ACTION/MOTION REQUESTED *(Include motion in proper format.)*

Adopt Resolution 2022-322; Approval of Staff to Order Western Star 47X Chassis in the Amount of \$93,636.11; CIP Project 534

EXPLANATION OF AGENDA ITEM *(Include a description of background, benefits, and recommendations.)*

In July staff requested the ability to obtain chassis and equipment pricing for replacement of unit #40 one of Public Services tandem dump trucks with winter equipment. The programmed replacement date is calendar year 2024, and securing a chassis for calendar year 2024 has come and gone for some model chassis we typically specify for our fleet. We were on the tail-end of acquiring pricing from Nuss Truck Equipment, Mack Granite series whom we have purchased from recently. They however had all of their orders filled. We have competitively bid Western Star against the Mack Granite series with the trade value of our current units being the deciding factor. This time we added in the Freightliner 114SD chassis against the Western Star 47X to attempt to gain some competitive pricing. Staff did visit City and County Public Work Departments who have utilized these model trucks for a few years. Each unit pricing was supplied by Boyer Trucks. However, the Freightliner is ultimately supplied through Superior Store, and the Western Star through Savage, Minnesota.

Each unit contains similar features including engine size, front axle, rear axle and working chassis and cab features. There are a few items which separate the units as provided below.

- The Freightliner has from outside experience had issues with electrical items. It is my understanding they are working to address them in calendar year 2024 models. This improvement is slighted towards the Detroit Engines. We have specified a Cummins Engine in the current specifications
- The Western Star cab has a trenched roof, providing the operator and passenger more head room and a large door opening than that of the Freight liner.
- Cab ergonomic features with the Western Star are more readily accessible.
- The Western Star also provides a higher frame rating on the 6x4 plow applications than that of Freightliner. (3.2 RBM vs. 2.6 RBM)
- Higher ground clearance for the underbody plow with the Western Star
- The Service locations as slightly noted earlier are more available for the Western Star model over the Freightliner. Major concern of Mechanic's
- Resources from outside agencies whom have operated both chassis models favored the Western Star.
- Concerns we have are with the aluminum rims supplied by Freightliner and their long-term ability to seal tire changes due to the salt activities experience by these units.

Attached Council Members will find the detailed spread sheet for each unit. Below are the financial items regarding the model, cost, trade value, and final costs of each unit

Chassis Body Model	Chassis Price	Trade Value	Final Chassis Price
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Western Star 47X	\$138,636.11	\$45,000.00	\$93,636.11
Freightliner 114SD	\$118,371.67	\$45,000.00	\$73,371.67

While the cost difference is \$20,264.44 between the Western Star and Freightliner chassis. We feel the benefit of the additional chassis cost provides benefit of meeting standards established by Western Star competing against our previous purchased Mack Granite models. Features provided by Western Star in the chassis strength, ergonomics, experience by local agencies and dealer local are more favorable. It would be staff's recommendation to acquire the Western Star 47X chassis over that of the Freightliner 114SD.

Attachments:

1. [22322res Approval_of_Chassis_Purchase_Western_Star_47X \(1\).doc](#)
2. [Copy of City of Waconia MN 47X 6x4 10-21-22.xlsx](#)
3. [Copy of City of Waconia MN 114SD 12-5-22.xlsx](#)

FINANCIAL IMPLICATIONS:

Funding Sources & Uses:
Equipment Certificate

ADVISORY BOARD RECOMMENDATIONS:

Budget Information:

☒ Budgeted
☐ Non Budgeted
☐ Amendment Required

Planning Commission

Parks and Recreation Board

Safari Island Advisory Board

Other

**CITY OF WACONIA
RESOLUTION NO. 2022-322**

**RESOLUTION AUTHORIZING APPROVAL OF STAFF TO ORDER WESTERN STAR 47X
CHASSIS IN THE AMOUNT OF \$93,636.11; CIP PROJECT 534**

WHEREAS, one of the City’s Priorities “Infrastructure – managing, maintaining, and improving our current and future physical assets”; and

WHEREAS, staff requested chassis pricing to replace unit 40 in calendar year 2024; and

WHEREAS, staff received two chassis bids as provided in the table below; and

Chassis Body Model	Chassis Price	Trade Value	Final Chassis Price
Western Star 47X	\$138,636.11	\$45,000.00	\$93,636.11
Freightliner 114SD	\$118,371.67	\$45,000.00	\$73,371.67

WHEREAS, staff recommends award of Western Star 47X due to its comparability of previous chassis bids received and the proximity or local support of the chassis dealer.

NOW, THEREFORE, BE IT RESOLVED That the City Council of the City of Waconia hereby authorizes approval of Staff to order Western Star 47X chassis in the amount of \$93,636.11; CIP Project 534.

Adopted by the City Council of the City of Waconia this 19th day of December, 2022.

Kent Bloudek, Mayor

Attest: _____
Jackie Schulze, City Clerk

Amendment 1 Exhibit D: Price Schedule

PRICING PAGE

Price quote for:

TANDEM AXLE CAB/CHASSIS

Vendor Name: **Boyer Trucks**
 Contact Person: **Bill Fischer / Josh Beck**
 Street Address: **2500 Broadway Drive**
 P.O. Box:
 City, State, Zip: **Lauderdale, MN 55113**
 Phone #: **Bill - (612) 676-3806 / Josh - (952) 846-6917**
 Toll Free #: **Bill - (800) 220-8495 / Josh - (800) 440-4769**
 Fax #: **Bill - (612) 676-3805 / Josh - (952) 469-6901**
 Email Address: **bfischer@boyertrucks.com / jbeck@boyertrucks.com**

Version of Excel used:

2010

Spec #	Information Requested	Answer
1.0	Make & Model	2023 Western Star 47X
	C.A. & W.B. dimension	66" CA & 147" WB
	Front Axle Location (Set Forward, Set Back)	Set Forward
	Frame, Steel PSI	120,000 PSI
	Frame, Section Modulus	14.94
	Frame, Resistance to Bending Moment	1,792,426
	Frame overhang length	65"
	Type of fasteners used on frame members	Huck-Spin, Round Collar
	Front bumper description	Painted Steel 3/16" (7GA) Vocational
	Front Axle Type & Size	DETROIT DA-F-12.0-3 12,000# FF1 71.5 KPI/3.74 DROP SINGLE FRONT AXLE
	Front Spring length	56"
	Front brake size	15 x 4
	Front Brake chamber size	20 Square Inch
	U Joint Make, Model & Type (1/2 round, etc.)	Meritor RPL25, Flange
	Rear Axle Type & Size	Meritor MT-40-14X 40,000# R-SERIES TANDEM
	Rear brake size	16.5 x 7
	Rear brake chamber size	30/30 Square Inch
	Parking Brake Type & Model #	Spring, WABCO TRISTOP D Longstroke
	Front Tire Make & Size	CONTINENTAL 11R22.5 14 PLY
	Front Rim Size & Rating	22.5 x 8.25 7,400#

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Spec #	Information Requested	Answer
	Rear tire make & size	Continental 11R22.5 14 PLY
	Rear rim size & rating	22.5 x 8.25 7,400#
	Air compressor type & size	Cummins 18.7 CFM
	Air dryer info	WABCO SYSTEM SAVER with Heater
	Engine type, HP & torque	Cummins L9, 260 HP & 860 LB/FT Torque
	Type of engine fan drive	Air Powered On/Off
	Exhaust description	RH Outboard Under Step Mounted Horizontal Aftertreatment System Assembly with RH Horizontal Tailpipe
	Starter motor Make & Model	Delco 12V 39MT HD/OCP
	Right side steering assist (Auxiliary gear, hydraulic ram or none)	None
	Transmission Make & Model, # of Speeds	EATON FULLER FR-14210B, 10-Speed
	Clutch size and # of plates	14", 2 Plate
	Battery CCA, # of batteries, CCA of each battery	2000 CCA, (2) Batteries, 1000 CCA Each
	Fuel tank size, shape and material	60 Gallon, Round, Aluminum
	Alternator Type & Size	LN 12V, 170 Amp
	Radiator Sq in & Material	1400 Square Inch, Aluminum
	Type and number of horns	Electric, 1
	Cab ride (type of mounting)	Air
	Cab size door to door, floor to ceiling	76", 57"
	Distance of cab floor to ground	52"
	Description of seats supplied with base cab & chassis	Basic High Back Air Suspension Driver Seat, No Passenger Seat
	Windshield washer nozzle location	Wiper Arm
	Interior package (Low, Med or Premium)	Medium
	Does unit include cruise control	Yes
	How is dome light activated	LH, RH Door, & Dash switch
	Steering wheel adjustment (tilt, telescoping, etc.)	Adjustable Tilt and Telescoping
	Cab grab handle locations	Interior LH/ RH & Lower LH/RH A Pillar

STATE OF MINNESOTA
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Spec #	Information Requested	Answer
	Storage pocket description	LH and RH Door Pockets, Overhead Console
	Cab Gauges, List	Speedometer, Odometer, Tachometer, Voltage, Fuel level, DEF level, Coolant Temp, Oil Pressure, (2) System Air PSI, Air Suspension PSI, Outside Air Temp.
	Dimmer switch location	Turn Signal Lever
	Paint description	Base Coat/Clear Coat, White
	Cab & chassis warranty (time & mileage)	1 Year/Unlimited
	Engine warranty (time & mileage)	2 Year/250,000 miles
	Transmission warranty (time & mileage)	3 Year/Unlimited miles
	Rear end warranty (time & mileage)	2 Year/Unlimited miles
	Delivery of chassis starting point	Boyer Trucks Lauderdale, Savage, Rogers, MN - Sioux Falls, SD - Superior, WI
	Estimated weight on front axle of base unit	6,940 Lbs.
	Estimated weight on rear axle of base unit	7,244 Lbs.

PRICING PAGE

Print Date & Time 12/14/2022 19:42

TANDEM AXLE CAB/CHASSIS

Amendment 1 Exhibit D: Price Schedule

VENDOR NAME

Boyer Trucks

MAKE AND MODEL

Western Star 47X

This section for use when ordering

WB	212"	Grand Total	\$ 132,836.11
CA	131" CT		
AF	64"	Surcharge	\$5,800
Rear Ratio	4.33	Total	\$138,636.11
Cab Color	White		
Wheel Color	White		
Notes	City of Waconia 47X 6x4		

Code	Spec #	Description	Qty	2022 Price	Subtotal
	1.0	Price for Base Unit:	1	\$ 86,740.00	\$ 86,740.00

2.0 FRAME OPTIONS

MC

2.1 Front frame extension

\$ 232.00	\$ -
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MC

2.2 Custom hole punching in frame

\$ 105.00	\$ -
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2.3 Deduct for no front bumper

\$ -	\$ -
------	------

2.4 Frame fastener option (bolt or huck spun) CLASS 10.9 THREADED METRIC FASTENERS

1	\$ 239.00	\$ 239.00
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2.5 Frame, R.B.M., S.M., PSI, CT

	\$ -
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2.6 1,792,426 / 14.94 / 120,000 / up to 175"

\$ -	\$ -
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2.7 1,792,426 / 14.94 / 120,000 / 177" to 179"

\$ 56.00	\$ -
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2.8 1,792,426 / 14.94 / 120,000 / 181" to 216"

\$ 342.00	\$ -
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2.9 1,792,426 / 14.94 / 120,000 / 218" to 226"

\$ 380.00	\$ -
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2.10 1,792,426 / 14.94 / 120,000 / 228" to 240"

\$ 526.00	\$ -
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2.11 1,792,426 / 14.94 / 120,000 / 242" to 258"

\$ 672.00	\$ -
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2.12 1,792,426 / 14.94 / 120,000 / 259" to 267"

\$ 996.00	\$ -
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2.13 1,792,426 / 14.94 / 120,000 / 269" to 311"

\$ 1,125.00	\$ -
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2.14 1,792,426 / 14.94 / 120,000 / 313" to 332"

\$ 1,179.00	\$ -
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2.15 1,792,426 / 14.94 / 120,000 / 334" to 356"

\$ 1,504.00	\$ -
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2.16 1,792,426 / 14.94 / 120,000 / 358" to 385"

\$ 1,595.00	\$ -
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2.17 1,792,426 / 14.94 / 120,000 / 387" to 407"

\$ 1,711.00	\$ -
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2.18 2,023,715 / 16.86 / 120,000 / up to 175"

\$ 44.00	\$ -
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2.19 2,023,715 / 16.86 / 120,000 / 177" to 179"

\$ 117.00	\$ -
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2.20 2,023,715 / 16.86 / 120,000 / 181" to 216"

\$ 403.00	\$ -
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2.21 2,023,715 / 16.86 / 120,000 / 218" to 226"

\$ 473.00	\$ -
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2.22 2,023,715 / 16.86 / 120,000 / 228" to 240"

\$ 598.00	\$ -
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2.23 2,023,715 / 16.86 / 120,000 / 242" to 258"

\$ 763.00	\$ -
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2.24 2,023,715 / 16.86 / 120,000 / 259" to 267"

\$ 1,087.00	\$ -
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2.25 2,023,715 / 16.86 / 120,000 / 269" to 311"

\$ 1,256.00	\$ -
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2.26 2,023,715 / 16.86 / 120,000 / 313" to 332"

\$ 1,390.00	\$ -
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2.27 2,023,715 / 16.86 / 120,000 / 334" to 356"

\$ 1,714.00	\$ -
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2.28 2,023,715 / 16.86 / 120,000 / 358" to 385"

\$ 1,827.00	\$ -
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2.29 2,023,715 / 16.86 / 120,000 / 387" to 407"

\$ 1,943.00	\$ -
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PRICING PAGE					
Code	Spec #	Description	Qty	2022 Price	Subtotal
2.30	2,500,800 / 20.84 / 120,000 / Up to 175"			\$ 77.00	\$ -
2.31	2,500,800 / 20.84 / 120,000 / 177" to 179"			\$ 224.00	\$ -
2.32	2,500,800 / 20.84 / 120,000 / 181" to 216"			\$ 511.00	\$ -
2.33	2,500,800 / 20.84 / 120,000 / 218" to 226"			\$ 557.00	\$ -
2.34	2,500,800 / 20.84 / 120,000 / 228" to 240"			\$ 633.00	\$ -
2.35	2,500,800 / 20.84 / 120,000 / 242" to 258"			\$ 898.00	\$ -
2.36	2,500,800 / 20.84 / 120,000 / 259" to 267"			\$ 1,222.00	\$ -
2.37	2,500,800 / 20.84 / 120,000 / 269" to 311"			\$ 1,351.00	\$ -
2.38	2,500,800 / 20.84 / 120,000 / 313" to 332"			\$ 1,557.00	\$ -
2.39	2,500,800 / 20.84 / 120,000 / 334" to 356"			\$ 1,881.00	\$ -
2.40	2,500,800 / 20.84 / 120,000 / 358" to 385"			\$ 2,130.00	\$ -
2.41	2,500,800 / 20.84 / 120,000 / 387" to 407"			\$ 2,470.00	\$ -
2.42	2,584,175 / 21.53 / 120,000 / Up to 175"			\$ 624.00	\$ -
2.43	2,584,175 / 21.53 / 120,000 / 177" to 179"			\$ 721.00	\$ -
2.44	2,584,175 / 21.53 / 120,000 / 181" to 216"			\$ 1,007.00	\$ -
2.45	2,584,175 / 21.53 / 120,000 / 218" to 226"			\$ 1,102.00	\$ -
2.46	2,584,175 / 21.53 / 120,000 / 228" to 240"			\$ 1,211.00	\$ -
2.47	2,584,175 / 21.53 / 120,000 / 242" to 258"			\$ 1,300.00	\$ -
2.48	2,584,175 / 21.53 / 120,000 / 259" to 267"			\$ 1,624.00	\$ -
2.49	2,584,175 / 21.53 / 120,000 / 269" to 311"			\$ 1,786.00	\$ -
2.50	2,584,175 / 21.53 / 120,000 / 313" to 332"			\$ 1,931.00	\$ -
2.51	2,584,175 / 21.53 / 120,000 / 334" to 356"			\$ 2,256.00	\$ -
2.52	2,584,175 / 21.53 / 120,000 / 358" to 385"			\$ 2,381.00	\$ -
2.53	2,584,175 / 21.53 / 120,000 / 387" to 407"			\$ 2,563.00	\$ -
2.54	3,216,626 / 26.81 / 120,000 / Up to 175"		1	\$ 591.00	\$ 591.00
2.55	3,216,626 / 26.81 / 120,000 / 177" to 179"			\$ 684.00	\$ -
2.56	3,216,626 / 26.81 / 120,000 / 181" to 216"			\$ 970.00	\$ -
2.57	3,216,626 / 26.81 / 120,000 / 218" to 226"			\$ 1,068.00	\$ -
2.58	3,216,626 / 26.81 / 120,000 / 228" to 240"			\$ 1,182.00	\$ -
2.59	3,216,626 / 26.81 / 120,000 / 242" to 258"			\$ 1,348.00	\$ -
2.60	3,216,626 / 26.81 / 120,000 / 259" to 267"			\$ 1,672.00	\$ -
2.61	3,216,626 / 26.81 / 120,000 / 269" to 311"			\$ 1,886.00	\$ -
2.62	3,216,626 / 26.81 / 120,000 / 313" to 332"			\$ 2,014.00	\$ -
2.63	3,216,626 / 26.81 / 120,000 / 334" to 356"			\$ 2,339.00	\$ -
2.64	3,216,626 / 26.81 / 120,000 / 358" to 385"			\$ 2,424.00	\$ -
2.65	3,216,626 / 26.81 / 120,000 / 387" to 407"			\$ 2,617.00	\$ -
2.66	3,737,583 / 31.15 / 120,000 / Up to 175"			\$ 643.00	\$ -
2.67	3,737,583 / 31.15 / 120,000 / 177" to 179"			\$ 767.00	\$ -
2.68	3,737,583 / 31.15 / 120,000 / 181" to 216"			\$ 1,053.00	\$ -
2.69	3,737,583 / 31.15 / 120,000 / 218" to 226"			\$ 1,142.00	\$ -
2.70	3,737,583 / 31.15 / 120,000 / 228" to 240"			\$ 1,275.00	\$ -
2.71	3,737,583 / 31.15 / 120,000 / 242" to 258"			\$ 1,436.00	\$ -
2.72	3,737,583 / 31.15 / 120,000 / 259" to 267"			\$ 1,761.00	\$ -
2.73	3,737,583 / 31.15 / 120,000 / 269" to 311"			\$ 2,052.00	\$ -
2.74	3,737,583 / 31.15 / 120,000 / 313" to 332"			\$ 2,194.00	\$ -
2.75	3,737,583 / 31.15 / 120,000 / 334" to 356"			\$ 2,518.00	\$ -
2.76	3,737,583 / 31.15 / 120,000 / 358" to 385"			\$ 2,682.00	\$ -
2.77	3,737,583 / 31.15 / 120,000 / 387" to 407"			\$ 2,891.00	\$ -

		PRICING PAGE			
Code	Spec #	Description	Qty	2022 Price	Subtotal
		6mm C-Channel inner frame reinforcement frame value when combined with 26.81 SM frame rail			
2.78	4,343,000 / 36.19 / 120,000 / Up to 175"			\$ 1,728.00	\$ -
2.79	4,343,000 / 36.19 / 120,000 / 177" to 179"			\$ 1,821.00	\$ -
2.80	4,343,000 / 36.19 / 120,000 / 181" to 216"			\$ 2,107.00	\$ -
2.81	4,343,000 / 36.19 / 120,000 / 218" to 226"			\$ 2,205.00	\$ -
2.82	4,343,000 / 36.19 / 120,000 / 228" to 240"			\$ 2,319.00	\$ -
2.83	4,343,000 / 36.19 / 120,000 / 242" to 258"			\$ 2,484.00	\$ -
2.84	4,343,000 / 36.19 / 120,000 / 259" to 267"			\$ 2,809.00	\$ -
2.85	4,343,000 / 36.19 / 120,000 / 269" to 295"			\$ 3,023.00	\$ -
2.86	4,343,000 / 36.19 / 120,000 / 297" to 311"			\$ 3,399.00	\$ -
2.87	4,343,000 / 36.19 / 120,000 / 313" to 332"			\$ 3,528.00	\$ -
2.88	4,343,000 / 36.19 / 120,000 / 334" to 356"			\$ 3,852.00	\$ -
2.89	4,343,000 / 36.19 / 120,000 / 358" to 385"			\$ 3,937.00	\$ -
2.90	4,343,000 / 36.19 / 120,000 / 387" to 407"			\$ 4,176.00	\$ -
		6mm C-Channel inner frame reinforcement frame value when combined with 31.15 SM frame rail			
2.91	4,849,851 / 40.42 / 120,000 / Up to 175"			\$ 1,780.00	\$ -
2.92	4,849,851 / 40.42 / 120,000 / 177" to 179"			\$ 1,904.00	\$ -
2.93	4,849,851 / 40.42 / 120,000 / 181" to 216"			\$ 2,190.00	\$ -
2.94	4,849,851 / 40.42 / 120,000 / 218" to 226"			\$ 2,279.00	\$ -
2.95	4,849,851 / 40.42 / 120,000 / 228" to 240"			\$ 2,412.00	\$ -
2.96	4,849,851 / 40.42 / 120,000 / 242" to 258"			\$ 2,573.00	\$ -
2.97	4,849,851 / 40.42 / 120,000 / 259" to 267"			\$ 2,897.00	\$ -
2.98	4,849,851 / 40.42 / 120,000 / 269" to 295"			\$ 3,189.00	\$ -
2.99	4,849,851 / 40.42 / 120,000 / 297" to 311"			\$ 3,565.00	\$ -
2.100	4,849,851 / 40.42 / 120,000 / 313" to 332"			\$ 3,707.00	\$ -
2.101	4,849,851 / 40.42 / 120,000 / 334" to 356"			\$ 4,032.00	\$ -
2.102	4,849,851 / 40.42 / 120,000 / 358" to 385"			\$ 4,195.00	\$ -
2.103	4,849,851 / 40.42 / 120,000 / 387" to 407"			\$ 4,449.00	\$ -
		9mm C-Channel inner frame reinforcement frame value when combined with 31.15 SM frame rail			
2.104	5,390,634 / 44.92 / 120,000 / Up to 175"			\$ 1,958.00	\$ -
2.105	5,390,634 / 44.92 / 120,000 / 177" to 179"			\$ 2,082.00	\$ -
2.106	5,390,634 / 44.92 / 120,000 / 181" to 216"			\$ 2,369.00	\$ -
2.107	5,390,634 / 44.92 / 120,000 / 218" to 226"			\$ 2,457.00	\$ -
2.108	5,390,634 / 44.92 / 120,000 / 228" to 240"			\$ 2,590.00	\$ -
2.109	5,390,634 / 44.92 / 120,000 / 242" to 256"			\$ 2,752.00	\$ -
2.110	5,390,634 / 44.92 / 120,000 / 258" to 258"			\$ 3,201.00	\$ -
2.111	5,390,634 / 44.92 / 120,000 / 259" to 267"			\$ 3,525.00	\$ -
2.112	5,390,634 / 44.92 / 120,000 / 269" to 311"			\$ 3,817.00	\$ -
2.113	5,390,634 / 44.92 / 120,000 / 313" to 332"			\$ 3,958.00	\$ -
2.114	5,390,634 / 44.92 / 120,000 / 334" to 346"			\$ 4,283.00	\$ -
2.115	5,390,634 / 44.92 / 120,000 / 348" to 356"			\$ 4,400.00	\$ -
2.116	5,390,634 / 44.92 / 120,000 / 357" to 385"			\$ 4,564.00	\$ -
2.117	5,390,634 / 44.92 / 120,000 / 387" to 407"			\$ 4,773.00	\$ -
2.118	Rear Frame Overhang from 96" to 130"			\$ 56.00	\$ -
2.119	Rear Frame Overhang from 138" to 145"			\$ 94.00	\$ -
2.120	Rear Frame Overhang from 146" to 155"			\$ 240.00	\$ -

PRICING PAGE			Qty	2022 Price	Subtotal
Code	Spec #	Description			
	2.121	Rear Frame Overhang from 160" to 175"		\$ 385.00	\$ -
549-033	2.122	8 INCH INTEGRAL FRONT FRAME EXTENSION		\$ 232.00	\$ -
549-036	2.123	12 INCH INTEGRAL FRONT FRAME EXTENSION		\$ 96.00	\$ -
549-043	2.124	16 INCH INTEGRAL FRONT FRAME EXTENSION		\$ 98.00	\$ -
549-044	2.125	20 INCH INTEGRAL FRONT FRAME EXTENSION		\$ 98.00	\$ -
549-002	2.126	24 INCH INTEGRAL FRONT FRAME EXTENSION	1	\$ 98.00	\$ 98.00
549-097	2.127	30 INCH INTEGRAL FRONT FRAME EXTENSION		\$ -	\$ -
533-031		FLANGE TAPERED END OF FRAME, GRIND AND POLISH WELDS		\$ 34.00	\$ -
	2.128			\$ 39.00	\$ -
533-025	2.129	SQUARE END OF FRAME WITH 4.0"X 6.5" NOTCH		\$ 21.00	\$ -
55E-007	2.130	BUMPER MOUNTED IN BRIDGE FORMULA POSITION		\$ 33.00	\$ -
587-003	2.131	REAR TOW HOOKS		\$ 7.00	\$ -
587-066		PREP FOR CUSTOMER FURNISHED AND INSTALLED PREMIER		\$ 10.00	\$ -
	2.132	#2300 AIR PINTLE HITCH		\$ 12.00	\$ -
587-033		CUSTOMER FURNISHED AND INSTALLED PRE 370 AIR PINTLE		\$ 480.00	\$ -
	2.133	HITCH		\$ 575.00	\$ -
587-025		CUSTOMER FURNISHED AND INSTALLED PRE 270 TOW HITCH		\$ 583.00	\$ -
	2.134			\$ 432.00	\$ -
587-005	2.135	PREMIER #270 AIR PINTLE HITCH		\$ 131.00	\$ 131.00
587-039	2.136	PREMIER #2300 AIR PINTLE HITCH		\$ 297.00	\$ -
587-035	2.137	PREMIER #2400 AIR PINTLE HITCH		\$ 50.00	\$ -
559-004	2.138	HEAVY DUTY DUCTILE IRON ENGINE CROSSMEMBER		\$ 83.00	\$ 83.00
561-001	2.139	STANDARD CROSSMEMBER BACK OF TRANSMISSION □	1	\$ 19.00	\$ -
561-007	2.140	HEAVY DUTY BACK OF TRANSMISSION CROSSMEMBER		\$ 19.00	\$ -
562-001	2.141	STANDARD MIDSHIP #1 CROSSMEMBER(S)		\$ 33.00	\$ -
562-028	2.142	HEAVY DUTY MIDSHIP #1 CROSSMEMBER	1	\$ 14.00	\$ -
572-082	2.143	STANDARD CAST ALUMINUM REARMOST CROSSMEMBER		\$ 1,460.00	\$ -
572-001	2.144	STANDARD REARMOST CROSSMEMBER		\$ 761.00	\$ -
572-028		TEMPORARILY MOUNTED DISPOSABLE END OF FRAME		\$ 1,097.00	\$ -
	2.145	CROSSMEMBER		\$ 68.00	\$ -
572-029		TRACTOR C-CHANNEL CROSSMEMBER WITH 3.5 INCH KINGPIN		\$ 335.00	\$ -
	2.146	CLEARANCE		\$ 19.00	\$ -
572-051		DROP CENTER TOWING CROSSMEMBER WITH 4 INCH X 6.5		\$ 19.00	\$ -
	2.147	INCH NOTCH FOR DUMP BOX HINGE, 40,000# CAPACITY		\$ 19.00	\$ -
572-002		DROP CENTER TOWING CROSSMEMBER WITH U-BOLT		\$ 19.00	\$ -
	2.148	ATTACHMENT - 40,000# CAPACITY		\$ 19.00	\$ -
572-076		DROP CENTER TOWING CROSSMEMBER WITH U-BOLT		\$ 19.00	\$ -
	2.149	ATTACHMENT - 75,000# CAPACITY		\$ 19.00	\$ -
572-036	2.150	HEAVY DUTY REAR CROSSMEMBER		\$ 19.00	\$ -
572-079		HEAVY DUTY REAR C-CHANNEL TOWING CROSSMEMBER		\$ 19.00	\$ -
	2.151	WITH A-FRAME, 40,000 LB CAPACITY		\$ 19.00	\$ -
572-083		INVERTED CAST ALUMINUM REAR CLOSING CROSSMEMBER		\$ 19.00	\$ -
	2.152			\$ 19.00	\$ -
572-084		INVERTED MOUNTED CAST ALUM REAR CLOSING		\$ 19.00	\$ -
	2.153	CROSSMEMBER AFT 82 INCHES FROM REAR SUSPENSION		\$ 19.00	\$ -
	2.154	CENTERLINE		\$ 19.00	\$ -
565-020	2.155	STANDARD CAST ALUMINUM FORWARD CROSSMEMBER		\$ -	\$ -
565-001	2.156	STANDARD SUSPENSION CROSSMEMBER	1	\$ -	\$ -
565-002	2.157	HEAVY DUTY SUSPENSION CROSSMEMBER		\$ -	\$ -
568-001	2.158	STANDARD WEIGHT REAR SUSPENSION CROSSMEMBER	1	\$ 244.00	\$ 244.00
568-011		INVERTED MOUNTED REAR SUSPENSION CROSSMEMBER AFT		\$ 244.00	\$ -
	2.158	46" FROM REAR SUSPENSION CENTERLINE		\$ -	\$ -

PRICING PAGE			Qty	2022 Price	Subtotal
Code	Spec #	Description			
568-013	2.159	INVERTED MOUNTED REAR SUSPENSION CROSSMEMBER		\$ -	\$ -
568-014		INVERTED MOUNTED CAST ALUMINUM REAR SUSPENSION CROSSMEMBER AFT 46" FROM REAR SUSPENSION			
	2.160	CENTERLINE		\$ -	\$ -
5CF-001	2.161	CLEAR FRAME SPACE REQUESTED		\$ 105.00	\$ -
6CF-001	2.162	1 MID CHASSIS COMPONENT LOCATION REQUEST		\$ 105.00	\$ -
6CF-002	2.163	2 MID CHASSIS COMPONENT LOCATION REQUESTS	1	\$ 158.00	\$ 158.00
6CF-003	2.164	3 MID CHASSIS COMPONENT LOCATION REQUESTS		\$ 210.00	\$ -
6CF-010	2.165	NEW CUSTOM FRAME LAYOUT		\$ 736.00	\$ -
6CF-011	2.166	UPDATE CUSTOM FRAME LAYOUT		\$ 210.00	\$ -
6CF-800	2.167	MID-CHASSIS LAYOUT BUILD SAME AS		\$ -	
674-019		LH BACK OF CAB ACCESS, GRAB HANDLES WITH SINGLE RUBBER INSERT		\$ 158.00	\$ -
674-020		RH BACK OF CAB ACCESS, GRAB HANDLES WITH SINGLE RUBBER INSERT		\$ 158.00	\$ -
674-021		LH AND RH BACK OF CAB ACCESS, GRAB HANDLES WITH SINGLE RUBBER INSERT		\$ 315.00	\$ -
674-024		LH BACK OF CAB ACCESS WITH SINGLE RUBBER INSERT GRAB HANDLE(S); DOES NOT COMPLY WITH FMCSR 399		\$ 158.00	\$ -
674-028		LH AND RH BACK OF CAB ACCESS, GRAB HANDLES WITH SINGLE RUBBER INSERT LOOSE; DOES NOT COMPLY WITH FMCSR 399		\$ 315.00	\$ -
674-037		LH AND RH BACK OF CAB ACCESS, GRAB HANDLE(S) WITH SINGLE RUBBER INSERT; DOES NOT COMPLY WITH FMCSR 399		\$ 315.00	\$ -
674-038		LH AND RH BACK OF CAB ACCESS, GRAB HANDLES WITH SINGLE RUBBER INSERT; LH ACCESS DOES NOT COMPLY WITH FMCSR 399		\$ 315.00	\$ -
674-039		LH AND RH BACK OF CAB ACCESS, GRAB HANDLES WITH SINGLE RUBBER INSERT; RH ACCESS DOES NOT COMPLY WITH FMCSR 399		\$ 315.00	\$ -
674-040		RH BACK OF CAB ACCESS WITH SINGLE RUBBER INSERT GRAB HANDLE(S); DOES NOT COMPLY WITH FMCSR 399		\$ 158.00	\$ -
592-001	2.177	FLUSH MOUNTED ALUMINUM DECK PLATE FROM BACK OF CAB TO FIFTH WHEEL		\$ 162.00	\$ -
592-053	2.178	14 INCH (350MM) DECK PLATE FLUSH MOUNTED BETWEEN RAILS		\$ 22.00	\$ -
592-054	2.179	21 INCH (525MM) DECK PLATE FLUSH MOUNTED BETWEEN RAILS		\$ 33.00	\$ -
592-055	2.180	28 INCH (700MM) DECK PLATE FLUSH MOUNTED BETWEEN RAILS		\$ 44.00	\$ -
592-056	2.181	35 INCH (875MM) DECK PLATE FLUSH MOUNTED BETWEEN RAILS		\$ 55.00	\$ -
592-057	2.182	42 INCH (1050MM) DECK PLATE FLUSH MOUNTED BETWEEN RAILS		\$ 66.00	\$ -
592-058	2.183	49 INCH (1225MM) DECK PLATE FLUSH MOUNTED BETWEEN RAILS		\$ 77.00	\$ -
592-059	2.184	56 INCH (1400MM) DECK PLATE FLUSH MOUNTED BETWEEN RAILS		\$ 88.00	\$ -
592-067	2.185	21 INCH (525MM) REMOVABLE DECK PLATE FLUSH MOUNTED BETWEEN RAILS		\$ 33.00	\$ -
592-068	2.186	42 INCH (1050MM) DECK PLATE USING (2) 21" REMOVABLE SECTIONS FLUSH MOUNTED BETWEEN RAILS		\$ 66.00	\$ -
592-072	2.187	63 INCH (1575MM) DECK PLATE FLUSH MOUNTED BETWEEN RAILS		\$ 99.00	\$ -

PRICING PAGE			Qty	2022 Price	Subtotal
Code	Spec #	Description			
592-073		70 INCH (1750MM) DECK PLATE FLUSH MOUNTED BETWEEN			
	2.188	RAILS		\$ 110.00	\$ -
592-075		84 INCH (2100MM) DECK PLATE FLUSH MOUNTED BETWEEN			
	2.189	RAILS		\$ 132.00	\$ -
592-077		28 INCH (700MM) ONE PIECE REMOVABLE DECK PLATE FLUSH			
	2.190	MOUNTED BETWEEN RAILS		\$ 118.00	\$ -
556-127		BRIGHT STEEL 1/8 INCH VOCATIONAL BUMPER		\$ 234.00	\$ -
556-128		BRIGHT STEEL 5/16 INCH SEVERE DUTY BUMPER		\$ 810.00	\$ -
556-129		PLAIN ALUMINUM 1/4 INCH VOCATIONAL BUMPER		\$ 187.00	\$ -
556-141		POLISHED ALUMINUM 1/4 INCH VOCATIONAL BUMPER		\$ 227.00	\$ -
556-143		BRIGHT STEEL 1/4 INCH LOGGER BUMPER		\$ 1,001.00	\$ -
556-144		PAINTED STEEL 1/4 INCH LOGGER BUMPER WITH CHIP GUARD			
	2.196			\$ 522.00	\$ -
556-145		PAINTED STEEL 3/8 INCH SEVERE DUTY BUMPER		\$ 424.00	\$ -
556-800		TEMPORARY STEEL BUMPER		\$ -	\$ -
59Y-001		LOGGER BUMPER MOUNTED MUDFLAPS		\$ 92.00	\$ -
557-002		LOOP STEP MOUNTED BELOW BUMPER		\$ 32.00	\$ -
558-998		NO FRONT TOW HOOKS		\$ -	\$ -
558-027		REMOVABLE CENTERED FRONT TOW PIN FOR LOGGER			
	2.202	BUMPER		\$ 362.00	\$ -
558-066		REMOVABLE PROUD CENTERED FRONT TOW PIN		\$ 215.00	\$ -
558-065		FRONT TOW HOOKS - FRONT FRAME EXTENSION MOUNTED	1	\$ 87.00	\$ 87.00
585-095		BETTS B-23 PAINTED COILED MUDFLAP BRACKETS		\$ 53.00	\$ -
585-042		BETTS B-25 PAINTED MUDFLAP BRACKETS		\$ 35.00	\$ -
585-043		BETTS B-35 PAINTED MUDFLAP BRACKETS		\$ 40.00	\$ -
585-046		NU-LINE STAINLESS STEEL MITERED MUDFLAP BRACKETS		\$ 151.00	\$ -
585-078		BETTS B-83 PAINTED COILED SPRING HEAVY DUTY MUDFLAP			
	2.209	BRACKETS		\$ 49.00	\$ -
585-084		NU-LINE STAINLESS STEEL MUDFLAP BRACKETS		\$ 130.00	\$ -
585-005		BETTS B-84 PAINTED COILED SPRING HEAVY DUTY MUDFLAP			
	2.211	BRACKETS		\$ 44.00	\$ -
585-1A8		BETTS B-60S STAINLESS STEEL MUDFLAP BRACKETS		\$ 112.00	\$ -
585-1AJ		BETTS B-7 STAINLESS STEEL MUDFLAP BRACKETS		\$ 53.00	\$ -
590-002		WHITE MUDFLAPS		\$ 102.00	\$ -
590-012		BLACK MUDFLAPS, NO LOGO		\$ 94.00	\$ -
590-032		WESTERN STAR LOGO BLACK MUDFLAPS		\$ 102.00	\$ -
590-036		ECO-FLAP BLACK MUDFLAPS, NO LOGO		\$ 159.00	\$ -
576-018		DRILL FRAM FOR CUSTOMER FURNISHED PRO-TECH TA-5951			
	2.218	CHAIN HANGER		\$ 17.00	\$ -
576-086		DRILLING ONLY FOR PRO-TECH 35-5962 24" CHAIN HANGER,			
	2.219	RH RAIL		\$ 17.00	\$ -
551-032		CLASS 10.9 THREADED METRIC FASTENERS; REAR			
	2.220	SUSPENSION HANGER TO BE HUCK-SPIN		\$ 280.00	\$ -
551-003		HUCK-SPIN ROUND COLLAR CHASSIS FASTENERS EXLUDING			
	2.221	FIFTH WHEEL		\$ 6.00	\$ -
44Z-005		EXTERIOR HARNESSSES WRAPPED IN ABRASION TAPE,			
	2.222	SECONDARY COVERING, & CONNECTOR PROTECTION		\$ 580.00	\$ -
583-052		LIFETIME STAINLESS STEEL QUARTER FENDERS WITH			
	2.223	ETCHED WESTERN STAR LOGO PLUS LOGO FLAP		\$ 174.00	\$ -
583-056		STAINLESS STEEL QUARTER FENDERS WITH LOGO		\$ 139.00	\$ -
583-057		STAINLESS STEEL QUARTER FENDERS WITHOUT LOGO		\$ 129.00	\$ -
583-058		PLASTIC QUARTER FENDERS WITHOUT LOGO		\$ 58.00	\$ -

PRICING PAGE			Qty	2022 Price	Subtotal
Code	Spec #	Description			
583-059	2.227	PLASTIC QUARTER FENDERS WITH LOGO		\$ 69.00	\$ -
602-086	2.228	18 INCH LOCKING TOOL BOX #1 UNPOLISHED ALUMINUM COVER WST		\$ 1,261.00	\$ -
602-087	2.229	24 INCH LOCKING TOOL BOX #1 UNPOLISHED ALUMINUM COVER WST		\$ 1,314.00	\$ -
602-088	2.230	34 INCH LOCKING TOOL BOX #1 UNPOLISHED ALUMINUM COVER WST		\$ 1,366.00	\$ -
602-089	2.231	18 INCH LOCKING TOOL BOX #1 POLISHED ALUMINUM COVER WST		\$ 1,577.00	\$ -
602-091	2.232	24 INCH LOCKING TOOL BOX #1 POLISHED ALUMINUM COVER WST		\$ 1,629.00	\$ -
602-101	2.233	34 INCH LOCKING TOOL BOX #1 POLISHED ALUMINUM COVER WST		\$ 1,682.00	\$ -
602-102	2.234	18 INCH LOCKING TOOL BOX #1 POLISHED ALUMINUM DIAMOND PLATE COVER WST		\$ 1,577.00	\$ -
602-103	2.235	24 INCH LOCKING TOOL BOX #1 POLISHED ALUMINUM DIAMOND PLATE COVER WST		\$ 1,629.00	\$ -
602-104	2.236	34 INCH LOCKING TOOL BOX #1 POLISHED ALUMINUM DIAMOND PLATE COVER WST		\$ 1,682.00	\$ -
61B-003	2.237	SINGLE TOOL/STORAGE BOX #1 FRAME MOUNTED LH SIDE BACK OF CAB		\$ -	\$ -
61B-004	2.238	SINGLE TOOL/STORAGE BOX #1 FRAME MOUNTED RH SIDE BACK OF CAB		\$ -	\$ -
603-100	2.239	27X17X11 INCH PLAIN STEP BOX WITH REMOVABLE COVER FOR CAB ENTRY WITH HIGH GROUND CLEARANCE		\$ 368.00	\$ -
603-106	2.240	18 INCH LOCKING TOOL BOX #2 UNPOLISHED ALUMINUM COVER WST		\$ 1,261.00	\$ -
603-107	2.241	24 INCH LOCKING TOOL BOX #2 UNPOLISHED ALUMINUM COVER WST		\$ 1,314.00	\$ -
603-108	2.242	34 INCH LOCKING TOOL BOX #2 UNPOLISHED ALUMINUM COVER WST		\$ 1,366.00	\$ -
603-110	2.243	18 INCH LOCKING TOOL BOX #2 POLISHED ALUMINUM COVER WST		\$ 1,577.00	\$ -
603-111	2.244	24 INCH LOCKING TOOL BOX #2 POLISHED ALUMINUM COVER WST		\$ 1,629.00	\$ -
603-112	2.245	34 INCH LOCKING TOOL BOX #2 POLISHED ALUMINUM COVER WST		\$ 1,682.00	\$ -
603-113	2.246	18 INCH LOCKING TOOL BOX #2 POLISHED ALUMINUM DIAMOND PLATE COVER WST		\$ 1,577.00	\$ -
603-114	2.247	24 INCH LOCKING TOOL BOX #2 POLISHED ALUMINUM DIAMOND PLATE COVER WST		\$ 1,629.00	\$ -
603-115	2.248	34 INCH LOCKING TOOL BOX #2 POLISHED ALUMINUM DIAMOND PLATE COVER WST		\$ 1,682.00	\$ -
61C-003	2.249	SINGLE TOOL/STORAGE BOX #2 FRAME MOUNTED LH SIDE BACK OF CAB		\$ -	\$ -
61C-004	2.250	SINGLE TOOL/STORAGE BOX #2 FRAME MOUNTED RH SIDE BACK OF CAB		\$ -	\$ -
M.C.	2.251	FACTORY INSTALLED BENDIX NEXT GEN SMARTIRE TIRE PRESSURE MONITORING SYSTEM WITH WHEEL RIM MOUNTED NEXT GEN SENSORS AND INTEGRATED IN DASH		\$ 558.00	\$ -
605-003	2.252	LEVEL FRAME RAILS (+/- 1%) WHEN CHASSIS IS LOADED TO FRONT AND REAR SUSPENSION RATINGS		\$ 65.00	\$ -
605-017	2.253	LEVEL FRAME RAILS (+1%, -0%) WHEN CHASSIS IS LOADED TO FRONT AND REAR SUSPENSION RATINGS		\$ 76.00	\$ -
605-1AB	2.254	D15-16004-000 CENTER PUNCH TO MARK CENTERLINE OF REAR SUSPENSION ON FRAME WEB		\$ 17.00	\$ -

PRICING PAGE			Qty	2022 Price	Subtotal
Code	Spec #	Description			
605-130		MIXER TRANSITION PLATE AT BACK OF CAB, 1.5 INCH			
	2.255	PROTRUSION ABOVE FRAME RAIL		\$ 303.00	\$ -
605-131		MIXER TRANSITION PLATE AT BACK OF CAB, 2 INCH			
	2.256	PROTRUSION ABOVE FRAME RAIL		\$ 158.00	\$ -
605-132		MIXER TRANSITION PLATE AT BACK OF CAB, 2.5 INCH			
	2.257	PROTRUSION ABOVE FRAME RAIL		\$ 158.00	\$ -
605-133		MIXER TRANSITION PLATE AT BACK OF CAB, 3 INCH			
	2.258	PROTRUSION ABOVE FRAME RAIL		\$ 178.00	\$ -
605-134		REPTO MIXER PUMP BRACKET MOUNTED RH RAIL BACK OF CAB & MIXER TRANSITION PLATE, 1.5 INCH PROTRUSION			
	2.259	ABOVE FRAME RAIL		\$ 427.00	\$ -
605-135		REPTO MIXER PUMP BRACKET MOUNTED RH RAIL BACK OF CAB & MIXER TRANSITION PLATE, 2.0 INCH PROTRUSION			
	2.260	ABOVE FRAME RAIL		\$ 452.00	\$ -
605-136		REPTO MIXER PUMP BRACKET MOUNTED RH RAIL BACK OF CAB & MIXER TRANSITION PLATE, 2.5 INCH PROTRUSION			
	2.261	ABOVE FRAME RAIL		\$ 374.00	\$ -
605-137		REPTO MIXER PUMP BRACKET MOUNTED RH RAIL BACK OF CAB & MIXER TRANSITION PLATE, 3.0 INCH PROTRUSION			
	2.262	ABOVE FRAME RAIL		\$ 477.00	\$ -
924-005		UPPER/LOWER TEM LH MID-CHASSIS ROUTING & CLIPPING			
	2.263	BRACKETS	1	\$ 61.00	\$ 61.00
924-007		LEFT HAND SIDE HEAVY DUTY BRACKETS REQUIRED		\$ 11.00	\$ -
928-005		UPPER/LOWER TEM RH MID-CHASSIS ROUTING & CLIPPING			
	2.265	BRACKETS		\$ 48.00	\$ -
928-007		RIGHT HAND SIDE HEAVY DUTY BRACKETS REQUIRED		\$ 11.00	\$ -
606-800		DRILLING PREP FOR CUSTOMER INSTALLED BODY/EQUIPMENT			
	2.267			\$ 105.00	\$ -
606-803		UPDATE EXISTING DRILLING PREP FOR CUSTOMER INSTALLED			
	2.268	BODY/EQUIPMENT		\$ 105.00	\$ -
606-804		DRILLING PREP FOR CUSTOMER INSTALLED EQUIPMENT-MAX			
	2.269	8 HOLES/SIDE, ON GRID		\$ 105.00	\$ -
606-295		TEMPORARILY INSTALLED SECOND STEER AXLE FOR CONVERSION TO TWIN STEER WITH WHEELS/TIRES FOR			
	2.270	SECOND STEER AXLE STRAPPED TO CHASSIS□		\$ -	\$ -
601-017		2D DXF/PDF VEHICLE DRAWING		\$ 236.00	\$ -
601-018		3D JT VEHICLE MODEL		\$ 158.00	\$ -
601-019		3D PARASOLID VEHICLE MODEL		\$ 158.00	\$ -
601-020		3D STEP VEHICLE MODEL		\$ 158.00	\$ -
MC		DEALER INSTALLED AUTOLUBE SYSTEM UP TO 26 GREASE			
	2.275	POINTS		\$ 6,500.00	\$ -
MC		DEALER INSTALLED AUTOLUBE SYSTEM UP TO 32 GREASE			
	2.276	POINTS		\$ 7,400.00	\$ -
MC		DEALER INSTALLED AUTOLUBE SYSTEM UP TO 38 GREASE			
	2.277	POINTS		\$ 7,800.00	\$ -
MC		DEALER INSTALLED AUTOLUBE SYSTEM UP TO 44 GREASE			
	2.278	POINTS		\$ 8,600.00	\$ -
MC		DEALER INSTALLED AUTOLUBE SYSTEM UP TO 48 GREASE			
	2.279	POINTS		\$ 9,000.00	\$ -
MC		DEALER INSTALLED AUTOLUBE SYSTEM UP TO 58 GREASE			
	2.280	POINTS		\$ 10,300.00	\$ -
MC		DEALER INSTALLED AUTOLUBE SYSTEM UP TO 72 GREASE			
	2.281	POINTS		\$ 12,500.00	\$ -
MC		GREASE POINTS ADDITIONAL POINTS, EACH		\$ 137.00	\$ -
	2.283			\$ -	\$ -

PRICING PAGE			Qty	2022 Price	Subtotal
Code	Spec #	Description			
	3.0	FRONT AXLE/SUSPENSION/BRAKE/OPTION			
	3.1	Set back/forward front axle option		\$ -	\$ -
M.C.	3.2	14,000 front axle and matching suspension		\$ 377.00	\$ -
M.C.	3.3	16,000 front axle and matching suspension		\$ 870.00	\$ -
M.C.	3.4	18,000 front axle & matching suspension		\$ 1,387.00	\$ -
M.C.	3.5	20,000 front axle and matching suspension		\$ 1,530.00	\$ -
410-001	3.6	Heavy duty front axle shocks	1	\$ 109.00	\$ 109.00
	3.7	Front stabilizer bar		\$ -	\$ -
	3.8	Right hand air bag suspension per Spec 3.7, Driver controlled		\$ -	\$ -
	3.9	Left air bag suspension per Spec 3.7, Driver controlled		\$ -	\$ -
408-001	3.10	Front axle lubrication cap with slotted venthole		\$ 3.00	\$ -
427-001	3.11	Front brake dust shields	1	\$ 28.00	\$ 28.00
536-104	3.12	Dual front auxiliary steering gear	1	\$ 810.00	\$ 810.00
536-105		DUAL HIGH CAPACITY POWER STEERING GEARS, BENDIX 20-			
	3.13	23K		\$ 918.00	\$ -
400-095		MFS-12-143A 12,000# FF1 71.5 INCH KPI/3.74 INCH DROP SINGLE			
	3.14	FRONT AXLE		\$ 22.00	\$ -
400-1G1		DETROIT DA-F-12.5-3 12,500# FF1 71.5 KPI/3.74 DROP SINGLE			
	3.15	FRONT AXLE		\$ 12.00	\$ -
400-1EA		DETROIT DA-F-13.0-3 13,000# FF1 71.5 KPI/3.74 DROP SINGLE			
	3.16	FRONT AXLE		\$ 67.00	\$ -
400-1A7		DETROIT DA-F-13.3-3 13,300# FF1 71.5 KPI/3.74 DROP SINGLE			
	3.17	FRONT AXLE		\$ 70.00	\$ -
400-097		MFS-13-143A 13,300# FF1 71.5 INCH KPI/3.74 INCH DROP SINGLE			
	3.18	FRONT AXLE		\$ 70.00	\$ -
400-1A8		DETROIT DA-F-14.7-3 14,700# FF1 71.5 KPI/3.74 DROP SINGLE			
	3.19	FRONT AXLE		\$ 153.00	\$ -
400-099		MFS-14-143A 14,700# FF1 71.5 INCH KPI/3.74 INCH DROP SINGLE			
	3.20	FRONT AXLE		\$ -	\$ -
400-1A9		DETROIT DA-F-16.0-5 16,000# FL1 71.0 KPI/3.74 DROP SINGLE			
	3.21	FRONT AXLE		\$ 636.00	\$ -
400-1AA		MFS-16-143A 16,000# FL1 71.5 INCH KPI/3.74 INCH DROP SINGLE			
	3.22	FRONT AXLE		\$ 437.00	\$ -
400-1BA		DETROIT DA-F-18.0-5 18,000# FL1 71.0 KPI/3.74 DROP SINGLE			
	3.23	FRONT AXLE		\$ 828.00	\$ -
400-1AB		MFS-18-133A 18,000# FL1 71.0 INCH KPI/3.74 INCH DROP SINGLE			
	3.24	FRONT AXLE		\$ 437.00	\$ -
400-1BB		DETROIT DA-F-20.0-5 20,000# FL1 71.0 KPI/3.74 DROP SINGLE			
	3.25	FRONT AXLE	1	\$ 910.00	\$ 910.00
400-125		DETROIT DA-F-23.0-5 20,000# FL1 71.0 KPI/3.74 DROP HD			
	3.26	SINGLE FRONT AXLE		\$ 1,051.00	\$ -
400-1AC		MFS-20-133A 20,000# FL1 71.0 INCH KPI/3.74 INCH DROP SINGLE			
	3.27	FRONT AXLE		\$ 497.00	\$ -
400-1EB		MFS-20-133A 22,000# FL1 71.0 INCH KPI/3.74 INCH DROP SINGLE			
	3.28	FRONT AXLE		\$ 459.00	\$ -
400-1H2		DETROIT DA-F-23.0-5 23,000# FL1 71.0 KPI/3.74 DROP SINGLE			
	3.29	FRONT AXLE		\$ 1,142.00	\$ -
418-058	3.30	CONMET PRESET PLUS PREMIUM ALUMINUM FRONT HUBS		\$ 279.00	\$ -
418-059		CONMET HIGH CAPACITY PRESET PLUS PREMIUM ALUMINUM			
	3.31	FRONT HUBS		\$ 305.00	\$ -
418-060	3.32	CONMET PRESET PLUS PREMIUM IRON FRONT HUBS	1	\$ 269.00	\$ 269.00
418-014	3.33	WEBB IRON FRONT HUBS		\$ 402.00	\$ -
402-1A4	3.34	MERITOR EX-L OPTIMIZED AXIAL AIR DISC FRONT BRAKES		\$ 262.00	\$ -
402-109	3.35	MERITOR EX+LS AXIAL AIR DISC FRONT BRAKES		\$ 243.00	\$ -

		PRICING PAGE			
Code	Spec #	Description	Qty	2022 Price	Subtotal
402-021		MERITOR 15X5 Q+ CAST SPIDER CAM FRONT BRAKES, DOUBLE			
	3.36	ANCHOR, FABRICATED SHOES		\$ 45.00	\$ -
402-049		MERITOR 16.5X5 Q+ CAST SPIDER CAM FRONT BRAKES,			
	3.37	DOUBLE ANCHOR, FABRICATED SHOES		\$ 141.00	\$ -
402-050		MERITOR 16.5X5 Q+ CAST SPIDER HEAVY DUTY CAM FRONT			
	3.38	BRAKES, DOUBLE ANCHOR, FABRICATED SHOES		\$ 140.00	\$ -
402-030		MERITOR 16.5X6 Q+ CAST SPIDER CAM FRONT BRAKES,			
	3.39	DOUBLE ANCHOR, FABRICATED SHOES	1	\$ 116.00	\$ 116.00
402-078		MERITOR 16.5X6 Q+ HIGH CAPCITY CAST SPIDER CAM FRONT			
	3.40	BRAKES, DOUBLE ANCHOR, FABRICATED SHOES		\$ 189.00	\$ -
402-013		MERITOR 16.5X6 Q+ CAST SPIDER HEAVY DUTY CAM FRONT			
	3.41	BRAKES, DOUBLE ANCHOR, FABRICATED SHOES		\$ 189.00	\$ -
402-083		BENDIX ADB22X-V AIR DISC FRONT BRAKES		\$ 390.00	\$ -
402-075		BENDIX ADB22X AIR DISC FRONT BRAKES		\$ 316.00	\$ -
402-1B1		MERITOR EX-L AIR DISC FRONT BRAKES		\$ 345.00	\$ -
402-1AX		WABCO MAXXUS 225 AIR DISC 23,000# FRONT BRAKES		\$ 285.00	\$ -
402-1A5		WABCO MAXXUS AXIAL AIR DISC FRONT BRAKES		\$ 287.00	\$ -
403-026		FIRE AND EMERGENCY SEVERE SERVICE, NON-ASBESTOS			
	3.47	FRONT LINING		\$ -	\$ -
419-004		FRONT DISC BRAKE ROTORS		\$ -	\$ -
419-014		MERITOR STEELLITE X30 FRONT BRAKE DRUMS		\$ 117.00	\$ -
419-018		WEBB CAST IRON FRONT BRAKE DRUMS		\$ 98.00	\$ -
419-021		GUNITE CAST IRON FRONT BRAKE DRUMS		\$ 12.00	\$ -
419-023		CONMET CAST IRON FRONT BRAKE DRUMS	1	\$ 11.00	\$ 11.00
408-016		STEMCO ALUMINUM VENTED FRONT HUB CAPS WITH WINDOW			
	3.53	AND CENTER AND SIDE PLUGS - OIL		\$ 11.00	\$ -
408-022		STEMCO SENTINEL BLUE ESP CENTER PLUG ALUMINUM			
	3.54	VENTED FRONT HUB CAPS WITH WINDOW, WITHOUT SIDE PLUG - OIL		\$ 19.00	\$ -
408-033		STEMCO INTEGRATED SENTINEL NON-REMOVABLE RED			
	3.55	CENTER ALUMINUM VENTED FRONT HUB CAPS WITH WINDOW AND SIDE PLUG - OIL		\$ 32.00	\$ -
405-003		HALDEX AUTOMATIC FRONT SLACK ADJUSTERS		\$ 30.00	\$ -
405-007		BENDIX VERSAJUST AUTOMATIC FRONT SLACK ADJUSTERS		\$ 15.00	\$ -
405-008		GUNITE AUTOMATIC FRONT SLACK ADJUSTERS		\$ 14.00	\$ -
405-012		MERITOR 5.5 INCH UNHANDED AUTOMATIC FRONT SLACK			
	3.59	ADJUSTERS		\$ -	\$ -
405-030		FRONT AIR DISC BRAKE INTERNAL ADJUSTERS		\$ -	\$ -
405-031		HALDEX AUTOMATIC FRONT SLACK ADJUSTERS WITH			
	3.61	STAINLESS STEEL CLEVIS PINS	1	\$ 36.00	\$ 36.00
536-103		SINGLE HIGH CAPACITY POWER STEERING GEAR, BENDIX,			
	3.62	14.6-18K		\$ 307.00	\$ -
536-110		TRIPLE HIGH CAPACITY POWER STEERING GEARS, BENDIX,			
	3.63	29.2-40K		\$ 3,191.00	\$ -
534-003		4 QUART POWER STEERING RESERVOIR	1	\$ 22.00	\$ 22.00
533-001		OIL/AIR POWER STEERING COOLER	1	\$ 52.00	\$ 52.00
40T-001		MINERAL SAE 80/90 FRONT AXLE LUBE		\$ -	\$ -
40T-003		SYNTHETIC 40/50W FRONT AXLE LUBE		\$ 4.00	\$ -
40T-004		GUARANTEED NAME BRAND "ROADRANGER SYNTHETIC" FE			
	3.68	75W-90 FRONT AXLE LUBE		\$ 7.00	\$ -
620-043		9,500# LEFT, 10,500# RIGHT MIXER/PLOW FLAT LEAF FRONT			
	3.69	SUSPENSION (20,000#)		\$ 358.00	\$ -
620-009		10,500# LEFT, 9,500# RIGHT MIXER FLAT LEAF FRONT			
	3.70	SUSPENSION (20,000#)		\$ 358.00	\$ -

PRICING PAGE			Qty	2022 Price	Subtotal
620-1D8	3.71	13,300# TAPERLEAF FRONT SUSPENSION		\$ 141.00	\$ -
620-010	3.72	14,600# TAPERLEAF FRONT SUSPENSION		\$ 258.00	\$ -
620-003	3.73	14,600# FLAT LEAF FRONT SUSPENSION		\$ 78.00	\$ -
620-026	3.74	16,000# TAPERLEAF FRONT SUSPENSION		\$ 271.00	\$ -
620-004	3.75	16,000# FLAT LEAF FRONT SUSPENSION		\$ 126.00	\$ -
620-013	3.76	18,000# TAPERLEAF FRONT SUSPENSION		\$ 315.00	\$ -
620-005	3.77	18,000# FLAT LEAF FRONT SUSPENSION		\$ 139.00	\$ -
620-025	3.78	20,000# TAPERLEAF FRONT SUSPENSION	1	\$ 393.00	\$ 393.00
620-006	3.79	20,000# FLAT LEAF FRONT SUSPENSION		\$ 223.00	\$ -
620-068	3.80	23,000# FLAT LEAF FRONT SUSPENSION		\$ 258.00	\$ -
619-002	3.81	THREADED SPRING PINS AND BUSHINGS - FRONT SUSPENSION		\$ 79.00	\$ -
410-998	3.82	NO FRONT SHOCK ABSORBERS		\$ -	\$ -
4.0 4.0 TANDEM REAR AXLE/SUSPENSION/BRAKE/OPTIONS					
MC	4.1	46,000# rear axle & matching suspension MERITOR RT-46-160 with 46K TUFFTRAC GEN2 suspension		\$ 3,762.00	\$ -
MC	4.2	40,000# walking beam rear suspension and axle MERITOR MT-40-14X with 40K TUFFTRAC suspension		\$ 2,002.00	\$ -
MC	4.3	46,000# walking beam rear suspension and axle MERITOR RT-46-160 with HENDRICKSON 46K HAULMAX suspension		\$ 4,299.00	\$ -
MC	4.4	40,000# air suspension and axle MERITOR MT-40-14X with AIRLINER 40k Lightweight Extra Duty suspension		\$ 365.00	\$ -
MC	4.5	46,000# air suspension and axle MERITOR RT-46-160 with 46k AIRLINER suspension		\$ 2,125.00	\$ -
888-078	4.6	Dash mounted air dump system		\$ -	\$ -
452-005	4.7	Driver activated differential lock on one rear axle (front axle _____ rear axle _X_, check one)		\$ 385.00	\$ -
452-006	4.8	Driver activated differential lock on both front and rear axles		\$ 692.00	\$ -
MC	4.9	Driver activated differential lock on both front and rear axles, and lubrication pump and filter system		\$ 900.00	\$ -
	4.10	Meritor RT-40-145P, both axles driver differential lock and pump, HMX400 40,000 # walking beam suspension		\$ -	\$ -
MC	4.11	Meritor RT-46-160P, both axles driver differential lock and pump, HMX460 46,000 # walking beam suspension		\$ 5,219.00	\$ -
386-075	4.12	½ round universal joints		\$ -	\$ -
	4.13	Spicer 1810 HD drive line with half round universal joints		\$ -	\$ -
425-002	4.14	Rear brake dust shield	1	\$ 59.00	\$ 59.00
420-1T8	4.15	DETROIT DA-RT-40.0-4S HH 40,000# R-SERIES TANDEM REAR AXLE		\$ 91.00	\$ -
420-1K4	4.16	MT-40-14XP 40,000# R-SERIES TANDEM REAR AXLE		\$ 208.00	\$ -
420-1N5	4.17	MT-40-14X 40,000# R-SERIES DUALTRAC 74-77 INCH INTERMEDIATE TRACK TANDEM REAR AXLE		\$ 312.00	\$ -
420-1N6	4.18	MT-40-14XP 40,000# R-SERIES DUALTRAC 74-77 INCH INTERMEDIATE TRACK TANDEM REAR AXLE		\$ 531.00	\$ -
420-074	4.19	RT-40-160 40,000# R-SERIES TANDEM REAR AXLE		\$ 2,007.00	\$ -
420-075	4.20	RT-40-160P 40,000# R-SERIES TANDEM REAR AXLE		\$ 2,246.00	\$ -
420-1T9	4.21	DETROIT DA-RT-44.0-4S HH 44,000# R-SERIES TANDEM REAR AXLE		\$ 742.00	\$ -
420-1K7	4.22	MT-44-14X 44,000# R-SERIES TANDEM REAR AXLE		\$ 941.00	\$ -
420-1K8	4.23	MT-44-14XP 44,000# R-SERIES TANDEM REAR AXLE		\$ 1,159.00	\$ -
420-1G2	4.24	DETROIT DA-RT-46.0-4 HH 46,000# R-SERIES WEIGHT OPTIMIZED TANDEM REAR AXLE		\$ 1,643.00	\$ -
420-103	4.25	RT-46-160 46,000# R-SERIES TANDEM REAR AXLE		\$ 1,700.00	\$ -

		PRICING PAGE			
Code	Spec #	Description	Qty	2022 Price	Subtotal
420-1W6		RT-46-160 46,000# R-SERIES DUALTRAC 74-77 INCH			
	4.26	INTERMEDIATE TRACK TANDEM REAR AXLE		\$ 2,110.00	\$ -
420-111	4.27	RT-46-160P 46,000# R-SERIES TANDEM REAR AXLE		\$ 1,929.00	\$ -
420-058	4.28	RT-46-164 46,000# R-SERIES TANDEM REAR AXLE		\$ 2,246.00	\$ -
420-236		RT-46-164 46,000# R-SERIES 78 INCH WIDE TRACK TANDEM			
	4.29	REAR AXLE		\$ 2,940.00	\$ -
420-059	4.30	RT-46-164P 46,000# R-SERIES TANDEM REAR AXLE		\$ 2,369.00	\$ -
420-270		RT-46-164P 46,000# R-SERIES 78 INCH WIDE TRACK TANDEM			
	4.31	REAR AXLE		\$ 4,505.00	\$ -
420-299	4.32	D46-172 46,000# R-SERIES TANDEM REAR AXLE		\$ 1,755.00	\$ -
420-300	4.33	D46-172P 46,000# R-SERIES TANDEM REAR AXLE		\$ 1,984.00	\$ -
420-219	4.34	RT-50-160P 50,000# R-SERIES TANDEM REAR AXLE		\$ 3,535.00	\$ -
420-301	4.35	D50-172P 50,000# R-SERIES TANDEM REAR AXLE		\$ 3,591.00	\$ -
420-050	4.36	RT-52-185 52,000# T-SERIES TANDEM REAR AXLE		\$ 6,679.00	\$ -
420-1HF		D52-190P 52,000# T-SERIES 72-74 INCH TRACK TANDEM REAR			
	4.37	AXLE		\$ 5,391.00	\$ -
420-1EH		RT-52-185 52,000# T-SERIES 77-79 INCH WIDE TRACK TANDEM			
	4.38	REAR AXLE		\$ 7,621.00	\$ -
420-053	4.39	RT-58-185 58,000# U-SERIES TANDEM REAR AXLE		\$ 8,574.00	\$ -
420-1JU		RZ-69-166 R-SERIES PUMPLESS 72-74 INCH TRACK TRIDEM			
	4.40	REAR AXLE, RD-23-164/RT-46-164 CONFIGURATION		\$ 9,959.00	\$ -
420-1CX		RZ-69-166 R-SERIES DUAL PUMP 72-74 INCH TRACK TRIDEM			
	4.41	REAR AXLE, RP-23-164/RT-46-164P CONFIGURATION		\$ 10,429.00	\$ -
420-248		RZ-69-166 R-SERIES SINGLE PUMP 78-80 INCH WIDE TRACK			
	4.42	TRIDEM REAR AXLE, RP-23-164/RT-46-164 CONFIGURATION		\$ 9,825.00	\$ -
420-1EY		RZ-69-166 R-SERIES DUAL PUMP 78-80 INCH WIDE TRACK			
	4.43	TRIDEM REAR AXLE, RP-23-164/RT-46-164P CONFIGURATION		\$ 11,651.00	\$ -
420-232		RZ-78-188 T-SERIES DUAL PUMP 78-80 INCH WIDE TRACK			
	4.44	TRIDEM REAR AXLE, RP-26-185/RT-52-185 CONFIGURATION		\$ 15,090.00	\$ -
450-058	4.45	CONMET PRESET PLUS PREMIUM ALUMINUM REAR HUBS		\$ 57.00	\$ -
450-014	4.46	WEBB IRON REAR HUBS		\$ 1,109.00	\$ -
424-003		IRON REAR AXLE CARRIER WITH OPTIONAL HEAVY DUTY AXLE			
	4.47	HOUSING	1	\$ 52.00	\$ 52.00
386-075		MXL 18T MERITOR EXTENDED LUBE MAIN DRIVELINE WITH			
	4.48	HALF ROUND YOKES		\$ -	\$ -
386-073		MXL 17T MERITOR EXTENDED LUBE MAIN DRIVELINE WITH			
	4.49	HALF ROUND YOKES		\$ -	\$ -
386-074		MXL 176T MERITOR EXTENDED LUBE MAIN DRIVELINE WITH			
	4.50	HALF ROUND YOKES		\$ -	\$ -
386-094		RPL14 MERITOR SERVICE-FREE MAIN DRIVELINE WITH HALF			
	4.51	ROUND (17T) YOKES		\$ -	\$ -
386-039	4.52	RPL20 MERITOR MAIN DRIVELINE		\$ -	\$ -
386-083	4.53	RPL35 MERITOR MAIN DRIVELINE		\$ 180.00	\$ -
386-084	4.54	RPL35SD MERITOR MAIN DRIVELINE		\$ 217.00	\$ -
386-067	4.55	RPL25SD MERITOR MAIN DRIVELINE		\$ -	\$ -
386-046		SPL140HD DANA SPICER MAIN DRIVELINE WITH HALF ROUND			
	4.56	YOKES		\$ -	\$ -
386-011		SPL170 XL DANA SPICER MAIN DRIVELINE WITH HALF ROUND			
	4.57	YOKES		\$ 19.00	\$ -
386-089	4.58	SPL250 HT XL DANA SPICER MAIN DRIVELINE		\$ 148.00	\$ -
386-090	4.59	SPL250 HT SERVICE FREE DANA SPICER MAIN DRIVELINE		\$ 148.00	\$ -
386-091	4.60	SPL350 HT XL DANA SPICER MAIN DRIVELINE		\$ 293.00	\$ -
386-092	4.61	SPL350 HT SERVICE FREE DANA SPICER MAIN DRIVELINE		\$ 293.00	\$ -
388-039	4.62	RPL20 MERITOR INTERAXLE DRIVELINE		\$ -	\$ -
388-073		MXL 17T MERITOR EXTENDED LUBE INTERAXLE DRIVELINE			
	4.63	WITH HALF ROUND YOKES	1	\$ -	\$ -
388-044	4.64	RPL25 MERITOR INTERAXLE DRIVELINE		\$ 155.00	\$ -

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Code	Spec #	Description	Qty	2022 Price	Subtotal
388-031					
	4.65	RPL25 FORWARD AND AFT MERITOR INTERAXLE DRIVELINES		\$ 575.00	\$ -
388-012		SPL170 XL DANA SPICER INTERAXLE DRIVELINE WITH HALF			
	4.66	ROUND YOKES		\$ 204.00	\$ -
388-022		SPL170 XL FORWARD AND SPL170 XL AFT DANA SPICER			
	4.67	INTERAXLE DRIVELINES WITH HALF ROUND YOKES		\$ 629.00	\$ -
388-035		SPL170 SF DANA SPICER INTERAXLE DRIVELINE WITH HALF			
	4.68	ROUND YOKES		\$ 127.00	\$ -
388-023		SPL250 XL FORWARD AND SPL170 XL AFT DANA SPICER			
	4.69	INTERAXLE DRIVELINES WITH HALF ROUND YOKES		\$ 637.00	\$ -
388-032		SPL250 XL DANA SPICER INTERAXLE DRIVELINE WITH HALF			
	4.70	ROUND YOKES		\$ 269.00	\$ -
388-034		SPL250 SF DANA SPICER INTERAXLE DRIVELINE SERVICE			
	4.71	FREE WITH HALF ROUND YOKES		\$ 270.00	\$ -
382-075		MXL 18T MERITOR EXTENDED LUBE INTERTRANSMISSION			
	4.72	DRIVELINE WITH HALF ROUND YOKES		\$ 417.00	\$ -
382-074		MXL 176T MERITOR EXTENDED LUBE INTERTRANSMISSION			
	4.73	DRIVELINE WITH HALF ROUND YOKES		\$ 360.00	\$ -
382-073		MXL 17T MERITOR EXTENDED LUBE INTERTRANSMISSION			
	4.74	DRIVELINE WITH HALF ROUND YOKES		\$ 366.00	\$ -
382-083		RPL35 MERITOR INTERTRANSMISSION DRIVELINE		\$ 653.00	\$ -
382-084		RPL35SD MERITOR INTERTRANSMISSION DRIVELINE		\$ 691.00	\$ -
382-011		SPL170 XL DANA SPICER INTERTRANSMISSION DRIVELINE			
	4.77	WITH HALF ROUND YOKES		\$ 458.00	\$ -
382-030		SPL250HD XL DANA SPICER INTERTRANSMISSION DRIVELINE			
	4.78	WITH HALF ROUND YOKES		\$ 477.00	\$ -
452-005		DRIVER CONTROLLED TRACTION DIFFERENTIAL - REAR MOST			
	4.79	TANDEM/TRIDEM REAR AXLE		\$ 385.00	\$ -
452-006		DRIVER CONTROLLED TRACTION DIFFERENTIAL - BOTH			
	4.80	TANDEM REAR AXLES	1	\$ 692.00	\$ 692.00
452-017		DRIVER CONTROLLED TRACTION DIFFERENTIAL - FORWARD,			
	4.81	CENTER AND REAR TRIDEM REAR AXLES		\$ 986.00	\$ -
452-004		DRIVER CONTROLLED TRACTION DIFFERENTIAL - FORWARD			
	4.82	TANDEM/TRIDEM REAR AXLE		\$ 385.00	\$ -
878-045		(1) INTERAXLE LOCK VALVE FOR TANDEM DRIVE AXLES		\$ -	\$ -
878-039		(1) INTERAXLE LOCK VALVE SUPPLIES (1) DRIVER			
		CONTROLLED DIFFERENTIAL LOCK FORWARD-REAR AXLE			
		VALVE, (1) CENTER-REAR AXLE VALVE AND (1) REAR-REAR			
	4.84	AXLE VALVE		\$ 20.00	\$ -
878-021		(1) INTERAXLE LOCK VALVE AND (1) DRIVER CONTROLLED			
	4.85	DIFFERENTIAL LOCK REAR-REAR AXLE VALVE		\$ -	\$ -
878-043		(1) INTERAXLE LOCK VALVE SUPPLIES (1) DRIVER			
		CONTROLLED DIFFERENTIAL LOCK FORWARD-REAR PLUS			
	4.86	REAR-REAR AXLE VALVE		\$ -	\$ -
878-046		(1) INTERAXLE LOCK VALVE FOR TRIDEM DRIVE AXLES		\$ -	\$ -
878-031		(1) INTERAXLE LOCK VALVE, (1) DRIVER CONTROLLED			
		DIFFERENTIAL LOCK FORWARD-REAR AXLE VALVE, (1)			
	4.88	CENTER-REAR AXLE VALVE, (1) REAR-REAR AXLE VALVE		\$ 18.00	\$ -
878-035		(1) INTERAXLE LOCK VALVE SUPPLIES (1) DRIVER			
	4.89	CONTROLLED DIFFERENTIAL LOCK REAR-REAR AXLE VALVE		\$ -	\$ -
878-020		(1) INTERAXLE LOCK VALVE AND (1) DRIVER CONTROLLED			
	4.90	DIFFERENTIAL LOCK FORWARD-REAR VALVE		\$ -	\$ -
878-034		(1) INTERAXLE LOCK VALVE SUPPLIES (1) DRIVER			
		CONTROLLED DIFFERENTIAL LOCK FORWARD-REAR AXLE			
	4.91	VALVE		\$ -	\$ -

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Code	Spec #	Description	Qty	2022 Price	Subtotal
878-044		(1) INTERAXLE LOCK VALVE SUPPLIES (1) DRIVER CONTROLLED DIFFERENTIAL LOCK FORWARD-REAR AXLE VALVE AND (1) REAR-REAR AXLE VALVE		\$ 21.00	\$ -
878-023		(1) INTERAXLE LOCK VALVE, (1) DRIVER CONTROLLED DIFFERENTIAL LOCK FORWARD-REAR AND REAR-REAR AXLE VALVE		\$ -	\$ -
878-022		(1) INTERAXLE LOCK VALVE, (1) DRIVER CONTROLLED DIFFERENTIAL LOCK FORWARD-REAR AXLE VALVE AND (1) REAR-REAR AXLE VALVE		\$ 24.00	\$ -
878-029		(1) INTERAXLE LOCK VALVE, (1) DRIVER CONTROLLED DIFFERENTIAL LOCK FORWARD-REAR AXLE VALVE, (1) CENTER AND REAR-REAR AXLE VALVE		\$ -	\$ -
87A-012		INDICATOR LIGHT FOR EACH INTERAXLE LOCKOUT SWITCH WITH IAD FEEDBACK		\$ -	\$ -
87A-005		INDICATOR LIGHT FOR EACH INTERAXLE LOCKOUT SWITCH		\$ -	\$ -
87A-015		INDICATOR LIGHT FOR EACH INTERAXLE LOCKOUT SWITCH ENGAGE <30MPH;DISENGAGE>50MPH		\$ 12.00	\$ -
87A-006		INDICATOR LIGHT AND BUZZER FOR EACH INTERAXLE LOCKOUT SWITCH		\$ 16.00	\$ -
87A-013		INDICATOR LIGHT AND BUZZER FOR EACH INTERAXLE LOCKOUT SWITCH WITH IAD FEEDBACK		\$ -	\$ -
87A-016		INDICATOR LIGHT AND BUZZER FOR EACH INTERAXLE LOCKOUT SWITCH;ENGAGE<30MPH;DISENGAGE>50MPH		\$ 16.00	\$ -
423-109		MERITOR EX+LS AXIAL AIR DISC REAR BRAKES		\$ 455.00	\$ -
423-075		BENDIX ADB22X AIR DISC REAR BRAKES		\$ 576.00	\$ -
423-010		MERITOR 16.5X7 P CAST SPIDER CAM REAR BRAKES, DOUBLE ANCHOR, CAST SHOES		\$ 1,236.00	\$ -
423-032		MERITOR 16.5X7 Q+ STAMPED SPIDER CAM REAR BRAKES, DOUBLE ANCHOR, FABRICATED SHOES		\$ 994.00	\$ -
423-033		MERITOR 16.5X7 Q+ CAST SPIDER HEAVY DUTY CAM REAR BRAKES, DOUBLE ANCHOR, FABRICATED SHOES	1	\$ 164.00	\$ 164.00
423-020		MERITOR 16.5X7 Q+ CAST SPIDER CAM REAR BRAKES, DOUBLE ANCHOR, FABRICATED SHOES		\$ -	\$ -
423-039		MERITOR 16.5X7 Q+ CAST SPIDER CAM REAR BRAKES, DOUBLE ANCHOR HEAVY DUTY BRAKE AND SHOES		\$ 330.00	\$ -
423-019		MERITOR 16.5X8.62 Q+ CAST SPIDER CAM REAR BRAKES, DOUBLE ANCHOR, FABRICATED SHOES		\$ 111.00	\$ -
423-085		MERITOR 16.5X8.62 Q+ CAST SPIDER HEAVY DUTY CAM REAR BRAKES, DOUBLE ANCHOR, FABRICATED SHOES		\$ 274.00	\$ -
423-008		MERITOR 16.5X8.62 Q+ STAMPED SPIDER CAM REAR BRAKES, DOUBLE ANCHOR, FABRICATED SHOES		\$ 107.00	\$ -
423-094		MERITOR 16.5X8.62 Q+ STAMPED SPIDER CAM REAR BRAKES, DOUBLE ANCHOR, PLATINUM SHIELD SHOES		\$ 161.00	\$ -
423-1AB		MERITOR 16.5X8.62 Q+ HIGH CAPACITY CAST CAM REAR BRAKES, DOUBLE ANCHOR, HEAVY DUTY FABRICATED SHOES		\$ 441.00	\$ -
423-1A5		WABCO MAXXUS AXIAL AIR DISC REAR BRAKES		\$ 515.00	\$ -
434-011		BRAKE CAMS AND CHAMBERS ON FORWARD SIDE OF DRIVE AXLE(S)	1	\$ -	\$ -
434-005		BRAKE CAMS AND CHAMBERS ON FORWARD SIDE OF DRIVE AXLE(S) WITH AUXILIARY SUPPORT BRACKETS		\$ -	\$ -
434-020		BRAKE CAMS & CHAMBERS ON FORWARD SIDE OF DRIVE AXLE(S) WITH AUXILIARY SUPPORT BRACKETS & 70 DEGREE CHAMBER BRACKET ANGLE		\$ -	\$ -
434-019		ASPHALT SPREADER CLEARANCE REAR BRAKE GEOMETRY		\$ -	\$ -
451-023		CONMET CAST IRON REAR BRAKE DRUMS		\$ 16.00	\$ -

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Code	Spec #	Description			
451-027	4.120	CONMET CASTLITE CAST IRON REAR BRAKE DRUMS		\$ 75.00	\$ -
451-014	4.121	MERITOR STEELLITE X30 REAR BRAKE DRUMS		\$ 114.00	\$ -
451-018	4.122	WEBB CAST IRON REAR BRAKE DRUMS	1	\$ 18.00	\$ 18.00
426-094	4.123	AIR DISC LONGSTROKE 2-DRIVE AXLES SPRING PARKING CHAMBERS		\$ 67.00	\$ -
426-180	4.124	AIR DISC LONGSTROKE 3-DRIVE AXLES SPRING PARKING CHAMBERS		\$ 218.00	\$ -
426-183	4.125	BENDIX EVERSURE LONGSTROKE 2-DRIVE AXLES SPRING PARKING CHAMBERS	1	\$ 2.00	\$ 2.00
426-186	4.126	BENDIX EVERSURE LONGSTROKE HEAVY DUTY 30/36 2-DRIVE AXLES SPRING PARKING CHAMBERS		\$ 177.00	\$ -
426-184	4.127	BENDIX EVERSURE LONGSTROKE 3-DRIVE AXLES SPRING PARKING CHAMBERS		\$ 133.00	\$ -
426-097	4.128	HALDEX GOLDSEAL LONGSTROKE 3-DRIVE AXLES SPRING PARKING CHAMBERS		\$ 104.00	\$ -
426-101	4.129	WABCO TRISTOP D LONGSTROKE 2-DRIVE AXLE SPRING PARKING CHAMBERS		\$ -	\$ -
426-112	4.130	WABCO TRISTOP-D LONGSTROKE 30/36 2-DRIVE AXLE SPRING PARKING CHAMBERS		\$ 49.00	\$ -
426-106	4.131	WABCO TRISTOP D LONGSTROKE 3-DRIVE AXLE SPRING PARKING CHAMBERS		\$ 80.00	\$ -
426-1AE	4.132	MGM TR-TS LONGSTROKE 2-DRIVE AXLES SPRING PARKING CHAMBERS WITH NEOPRENE DIAPHRAGMS		\$ 366.00	
428-030	4.133	REAR AIR DISC BRAKE INTERNAL ADJUSTERS		\$ -	\$ -
428-007	4.134	BENDIX VERSAJUST AUTOMATIC REAR SLACK ADJUSTERS		\$ 35.00	\$ -
428-003	4.135	HALDEX AUTOMATIC REAR SLACK ADJUSTERS		\$ 50.00	\$ -
428-031	4.136	HALDEX AUTOMATIC REAR SLACK ADJUSTERS WITH STAINLESS STEEL CLEVIS PINS	1	\$ 60.00	\$ 60.00
428-008	4.137	GUNITE AUTOMATIC REAR SLACK ADJUSTERS		\$ 38.00	\$ -
41T-006	4.138	FE 75W-85 REAR AXLE LUBE		\$ -	\$ -
41T-003	4.139	GUARANTEED NAME BRAND "ROADRANGER SYNTHETIC" FE 75W-90 REAR AXLE LUBE		\$ 91.00	\$ -
41T-001	4.140	MINERAL SAE 80/90 REAR AXLE LUBE		\$ -	\$ -
42T-006	4.141	UNDER CAB MOUNTED REAR AXLE BREATHER(S)WITH FILTER		\$ 143.00	\$ -
42T-004	4.142	REMOTE MOUNTED REAR AXLE BREATHER(S)		\$ 64.00	\$ -
622-192	4.143	AIRLINER 40,000# REAR SUSPENSION WITH CHAIN CLEARANCE		\$ 89.00	\$ -
622-1M7	4.144	AIRLINER 40,000# LIGHTWEIGHT EXTRA DUTY REAR SUSPENSION WITH CHAIN CLEARANCE		\$ 365.00	\$ -
622-080	4.145	CHALMERS 854 40,000# REAR SUSPENSION		\$ 3,515.00	\$ -
622-251	4.146	CHALMERS 854 40,000# HIGH STABILITY REAR SUSPENSION WITH #29 CAN		\$ 2,623.00	\$ -
622-311	4.147	HENDRICKSON HAULMAAX EX 40,000# REAR SUSPENSION		\$ 2,339.00	\$ -
622-297	4.148	TUFTRAC GEN2 40,000# REAR SPRING SUSPENSION	1	\$ 1,718.00	\$ 1,718.00
622-302	4.149	TUFTRAC GEN2 40,000# COMFORT RIDE REAR SPRING SUSPENSION		\$ 1,950.00	\$ -
622-199	4.150	AIRLINER 46,000# REAR SUSPENSION		\$ 425.00	\$ -
622-108	4.151	AIRLINER 46,000# REAR SUSPENSION WITH CHAIN CLEARANCE		\$ 474.00	\$ -
622-060	4.152	CHALMERS 854 46,000# REAR SUSPENSION		\$ 3,001.00	\$ -
622-248	4.153	CHALMERS 854 46,000# HIGH STABILITY REAR SUSPENSION WITH #29 CAN		\$ 3,001.00	\$ -
622-249	4.154	CHALMERS 860 46,000# HIGH STABILITY REAR SUSPENSION WITH #29 CAN		\$ 3,137.00	\$ -
622-076	4.155	CHALMERS 872 46,000# REAR SUSPENSION		\$ 2,950.00	\$ -

PRICING PAGE			Qty	2022 Price	Subtotal
Code	Spec #	Description			
622-250		CHALMERS 872 46,000# HIGH STABILITY REAR SUSPENSION			
	4.156	WITH #29 CAN		\$ 3,235.00	\$ -
622-312	4.157	HENDRICKSON HAULMAAX EX 46,000# REAR SUSPENSION		\$ 2,628.00	\$ -
622-1H2	4.158	HENDRICKSON PRIMAAX EX 46,000# REAR AIR SUSPENSION		\$ 3,334.00	\$ -
622-1M5	4.159	NEWAY ADZ 246 46,000# REAR AIR SUSPENSION		\$ 4,218.00	\$ -
622-298	4.160	TUFTRAC GEN2 46,000# REAR SPRING SUSPENSION		\$ 2,062.00	\$ -
622-303		TUFTRAC GEN2 46,000# COMFORT RIDE REAR SPRING			
	4.161	SUSPENSION		\$ 2,209.00	\$ -
622-255		CHALMERS 854 50,000# HIGH STABILITY REAR SUSPENSION			
	4.162	WITH #29 CAN		\$ 4,965.00	\$ -
622-252		CHALMERS 854 52,000# HIGH STABILITY REAR SUSPENSION			
	4.163	WITH #29 CAN		\$ 3,826.00	\$ -
622-256		CHALMERS 860 52,000# HIGH STABILITY REAR SUSPENSION			
	4.164	WITH #29 CAN		\$ 4,883.00	\$ -
622-313	4.165	HENDRICKSON HAULMAAX EX 52,000# REAR SUSPENSION		\$ 2,943.00	\$ -
622-1H3	4.166	HENDRICKSON PRIMAAX EX 52,000# REAR AIR SUSPENSION		\$ 3,574.00	\$ -
622-288	4.167	HENDRICKSON ULTIMAAX @52,000# REAR SUSPENSION		\$ 3,395.00	\$ -
622-1K3	4.168	NEWAY ADZ 252 52,000# REAR AIR SUSPENSION		\$ 5,192.00	\$ -
622-299	4.169	TUFTRAC GEN2 52,000# REAR SPRING SUSPENSION		\$ 2,226.00	\$ -
622-306	4.170	HENDRICKSON ULTIMAAX 60,000# REAR SUSPENSION		\$ 6,159.00	\$ -
622-307	4.171	HENDRICKSON ULTIMAAX 70,000# REAR SUSPENSION		\$ 7,156.00	\$ -
622-223		AIRLINER 69,000# TRI-AXLE REAR SUSPENSION WITH CHAIN			
	4.172	CLEARANCE		\$ 2,056.00	\$ -
622-1P1	4.173	NEWAY ADZ 369 69,000# TRI-AXLE REAR AIR SUSPENSION		\$ 7,397.00	\$ -
622-1N7	4.174	NEWAY ADZ 378 78,000# TRI-AXLE REAR AIR SUSPENSION		\$ 8,760.00	\$ -
431-003	4.175	AXLE CLAMPING GROUP		\$ -	\$ -
431-004	4.176	WELDED AXLE SEATS SUPPLIED ON REAR AXLE		\$ 137.00	\$ -
431-005	4.177	RESTRAINED AXLE SEATS IN AXLE CLAMP GROUP		\$ 53.00	\$ -
624-011	4.178	52 INCH AXLE SPACING		\$ 55.00	\$ -
624-009	4.179	54 INCH AXLE SPACING		\$ -	\$ -
624-025	4.180	55 INCH AXLE SPACING	1	\$ -	\$ -
624-028	4.181	56 INCH AXLE SPACING		\$ -	\$ -
624-024	4.182	59 INCH (1500MM) AXLE SPACING		\$ 55.00	\$ -
624-010	4.183	60 INCH AXLE SPACING		\$ 513.00	\$ -
624-008	4.184	72 INCH AXLE SPACING		\$ -	\$ -
624-021	4.185	72.5 INCH AXLE SPACING		\$ 55.00	\$ -
910-011		SINGLE AIR REAR SUSPENSION LEVELING VALVE WITH INLINE			
	4.186	FILTER		\$ 37.00	\$ -
910-004	4.187	DUAL AIR REAR SUSPENSION LEVELING VALVES		\$ 53.00	\$ -
910-012		DUAL AIR REAR SUSPENSION LEVELING VALVES WITH INLINE			
	4.188	FILTER		\$ 97.00	\$ -
630-001	4.189	REAR SWAYBAR		\$ 598.00	\$ -
625-008	4.190	DOUBLE REBOUND STRAP - INBOARD AND OUTBOARD		\$ 53.00	\$ -
625-006		HEAVY DUTY SUSPENSION OPTION - 23,000#, 46,000#, 69,000#			
	4.191	AIRLINER SUSPENSIONS		\$ 46.00	\$ -
439-002	4.192	REAR SHOCK ABSORBERS - TWO AXLES (TANDEM)	1	\$ 415.00	\$ 415.00
439-020		SEVERE SERVICE REAR SHOCK ABSORBERS FOR FORWARD			
	4.193	AXLE OF TANDEM ONLY		\$ 144.00	\$ -
439-021		SEVERE SERVICE REAR SHOCK ABSORBERS FOR AFT AXLE			
	4.194	OF TANDEM ONLY		\$ 158.00	\$ -
035-152		HENDRICKSON EX8 COMP 8,000# AIUR LIFT STEERABLE			
	4.195	PUSHER SUSPENSION, 13X4 BRAKES, DRESSED AXLE		\$ 5,092.00	\$ -
035-127		HENDRICKSON EX10 COMP 10,000# AIR LIFT STEERABLE			
	4.196	PUSHER SUSPENSION, 13X4 BRAKES, DRESSED AXLE		\$ 5,092.00	\$ -
035-128		HENDRICKSON EX13 COMP 13,500# AIR LIFT STEERABLE			
	4.197	PUSHER SUSPENSION, 15X4 BRAKES, FF1 AXLE		\$ 4,826.00	\$ -

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Code	Spec #	Description	Qty	2022 Price	Subtotal
035-161		HENDRICKSON EXF13 COMP 13,500# AIR LIFT NON-STEERABLE			
	4.198	PUSHER, 15X4 BRAKES, FF1 AXLE		\$ 4,527.00	\$ -
035-168		HENDRICKSON EXF13 COMPOSILITE 13,500# AIR LIFT NON-			
	4.199	STEER PUSHER, 15X4 BRAKES, FF1 AXLE, 82.3" TRACK		\$ 4,527.00	\$ -
035-160		HENDRICKSON EXO13 COMP 13,500# AIR LIFT STEERABLE			
	4.200	ROLL-OFF PUSHER, 15X4 BRAKES, FF1 AXLE		\$ 5,069.00	\$ -
035-165		HENDRICKSON EXFO13 COMP 13,500# AIR LIFT NON-			
	4.201	STEERABLE ROLL-OFF PUSHER SUSPENSION, 15X4 FF1		\$ 4,762.00	\$ -
035-159		HENDRICKSON EXO20 COMP 20,000# AIR LIFT STEERABLE			
	4.202	ROLL-OFF PUSHER, 16.5X6 BRAKES, FL1 AXLE, REVERSE MOUNTED CYLINDERS		\$ 7,252.00	\$ -
035-129		HENDRICKSON EX20 COMP 20,000# AIR LIFT STEERABLE			
	4.203	PUSHER SUSPENSION, 16.5X6 BRAKES, FL1 AXLE		\$ 6,423.00	\$ -
035-166		HENDRICKSON EXO20 COMP 20,000# AIR LIFT STEERABLE			
	4.204	ROLL-OFF PUSHER, 16.5X6 BRAKES, FL1 AXLE, FORWARD MOUNTED CYLINDERS		\$ 7,252.00	\$ -
035-1C1		WATSON/CHALIN SL0893SSR TRU-TRACK SUPER LITE 8,000#			
	4.205	AIR LIFT STEERABLE PUSHER SUSPENSION, 13X4 BRAKES AND DRESSED AXLE		\$ 4,854.00	\$ -
035-1E2		WATSON/CHALIN SL-2065 TRU-TRACK 20,000# AIR LIFT			
	4.206	STEERABLE PUSHER SUSPENSION, 16.5X6 BRAKES AND INTEGRAL FL1 AXLE		\$ 6,489.00	\$ -
035-098		WATSON/CHALIN SL-2200 22,000# AIR LIFT STEERABLE			
	4.207	PUSHER SUSPENSION WITH INTEGRAL N-SERIES DROP CENTER AXLE		\$ 11,142.00	\$ -
035-045		WATSON/CHALIN AL-2200 25,000# NON-STEER PUSHER			
	4.208	SUSPENSION, TUBULAR AXLE		\$ 5,201.00	\$ -
035-1C0		(2) WATSON/CHALIN SL0893SSR TRU-TRACK SUPER LITE			
	4.209	8,000# AIR LIFT STEERABLE PUSHER SUSPENSIONS, 13X4 BRAKES AND DRESSED AXLES		\$ 9,382.00	\$ -
035-136		(2) HENDRICKSON EX13 COMP 13,500# AIR LIFT STEERABLE			
	4.210	PUSHER SUSPENSION, 15X4 BRAKES, FF1 AXLES		\$ 9,351.00	\$ -
035-202		(2) HENDRICKSON EX13 COMPOSILITE 13,500# AIR LIFT			
	4.211	STEERABLE PUSHER SUSPENSION WITH LOCK STRAIGHT, 15X4 BRAKES AND FF1 AXLE		\$ 9,607.00	\$ -
035-148		(2) HENDRICKSON EX20 COMP 20,000# AIR LIFT STEERABLE			
	4.212	PUSHER SUSPENSION, 16.5X6 BRAKES, FL1 AXLES		\$ 12,664.00	\$ -
035-169		(2) WATSON/CHALIN SL-2065 TRU-TRACK 20,000# AIR LIFT			
	4.213	STEERABLE PUSHER SUSPENSION, 16.5X6 BRAKES AND INTEGRAL FL1 AXLE		\$ 12,762.00	\$ -
035-1B9		(3) WATSON/CHALIN SL0893SSR TRU-TRACK SUPER LITE			
	4.214	8,000# AIR LIFT STEERABLE PUSHER SUSPENSIONS, 13X4 BRAKES AND DRESSED AXLES		\$ 14,111.00	\$ -
035-146		(3) HENDRICKSON EX13 COMP 13,500# AIR LIFT STEERABLE			
	4.215	PUSHER SUSPENSION, 15X4 BRAKS, FF1 AXLES		\$ 14,075.00	\$ -
035-137		(1) PUSHER AND (1) TAG HENDRICKSON EX13 COMP 13,500#			
	4.216	AIR LIFT STEERABLE SUSPENSION, 15X4 BRAKES, FF1 AXLES		\$ 9,351.00	\$ -
035-163		(1) PUSHER AND (1) TAG HENDRICKSON EXF13 COMP 13,500#			
	4.217	AIR LIFT NON-STEERABLE, 15X4 BRAKES, FF1 AXLES		\$ 8,553.00	\$ -
035-138		(1) HENDRICKSON EX13 COMP 13,500# AIR LIFT STEERABLE			
	4.218	PUSHER, FF1 AND (1) HENDRICKSON FM22 TOUGHLIFT 22,000# AIR LIFT NON-STEERABLE TAG, N-SRS		\$ 9,323.00	\$ -
035-156		(1) PUSHER AND (1)TAG HENDICKSON EX8 COMP 8,000# AIR			
	4.219	LIFT STEERABLE SUSPENSION, 13X4 BRAKES, DRESSED AXLES		\$ 9,928.00	\$ -

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035-164		(1) EX13 STEERABLE PUSHER AND (1) EXF NON-STEERABLE TAG, HENDRICKSON COMP 13,500# AIR LIFT, 15X4 BRKAES, FF1			
	4.220	AXLE		\$ 8,859.00	\$ -
035-139		(1) PUSHER AND (1) TAG HENDRICKSON EX20 COMP 20,000# AIR LIFT STEERABLE PUSHER SUSPENSION, 16.5X6 BRAKES, FL1 ALXE		\$ 12,664.00	\$ -
	4.221				
035-157		(2) PUSHER AND (1) TAG HENDRICKSON EX8 COMP 8,000# AIR LIFT STEERABLE SUSPENSION, 13X4 BRAKES, DRESSED AXLES		\$ 14,789.00	\$ -
	4.222				
035-147		(2) PUSHER AND (1) TAG HENDRICKSON EX13 COMP 13,500# AIR LIFT STEERABLE SUSPENSION, 15X4 BRAKES, FF1 AXLES		\$ 14,064.00	\$ -
	4.223				
035-158		(3) PUSHER AND (1) TAG HENDRICKSON EX8 COMP 8,000# AIR LIFT STEERABLE SUSPENSION, 13X4 BRAKES, DRESSED AXLES		\$ 19,289.00	\$ -
	4.224				
035-141		(3) PUSHER AND (1) TAG HENDRICKSON EX10 COMP 10,000# AIR LIFT STEERABLE SUSPENSION, 13X4 BRAKES, DRESSED AXLE		\$ 19,289.00	\$ -
	4.225				
035-151		(3) PUSHER AND (1) TAG HENDRICKSON EX13 COMP 13,500# STEERABLE, 15X4 BRAKES, FF1 AXLE		\$ 18,511.00	\$ -
	4.226				
035-153		(2) HENDRICKSON EX8 COMP 8,000# AIR LIFTSTEERABLE PUSHER SUSPENSION, 13X4 BRAKES, DRESSED AXLES		\$ 9,928.00	\$ -
	4.227				
035-131		(2) HENDRICKSON EX10 COMP 10,000# AIR LIFT STEERABLE PUSHER SUSPENSION, 13X4 BRAKES, DRESSED AXLES		\$ 9,922.00	\$ -
	4.228				
035-154		(3) HENDRICKSON EX8 COMP 8,000# AIR LIFTSTEERABLE PUSHER SUSPENSION, 13X4 BRAKES, DRESSED AXLES		\$ 14,789.00	\$ -
	4.229				
035-132		(3) HENDRICKSON EX10 COMP 10,000# AIR LIFT STEERABLE PUSHER SUSPENSION, 13X4 BRAKES, DRESSED AXLES		\$ 14,789.00	\$ -
	4.230				
035-150		(1) HENDRICKSON EX13 13,500# STEERABLE PUSHER, 15X4, FF1, AND (1) HENDRICKSON EXO13 13,500K PUSHER, ROLL OFF BODY WITH FORWARD CYLINDERS, 15X4, FF1		\$ 9,427.00	\$ -
	4.231				
035-149		(1) HENDRICKSON EX13 13,500# STEERABLE PUSHER, 15X4 BRAKE, FF1 AND (1) HENDRICKSON EX20 20,000# STEERABLE TAG, 16.5X6 BRAKE, FL1		\$ 11,003.00	\$ -
	4.232				
035-133		(1) PUSHER AND (1) TAG HENDRICKSON EX10 COMP 10,000# AIR LIFT STEERABLE SUSPENSIO, 13X4 BRAKES, DRESSED AXLES		\$ 9,922.00	\$ -
	4.233				
035-144		(1) EX20 20,000# PUSHER, 16.5X6, FL1 AND (1) EX13 13,500# TAG, 15X4, FF1		\$ 11,001.00	\$ -
	4.234				
035-134		(2) PUSHER AND (1) TAG HENDRICKSON EX10 COMP 10,000# AIR LIFT STEERABLE SUSPENSIO, 13X4 BRAKES, DRESSED AXLES		\$ 14,789.00	\$ -
	4.235				
035-155		HENDRICKSON EX8 COMP 8,000# AIUR LIFT STEERABLE TAG SUSPENSION, 13X4 BRAKES, DRESSED AXLE		\$ 5,092.00	\$ -
	4.236				
035-130		HENDRICKSON EX10 COMP 10,000# AIR LIFT STEERABLE TAG SUSPENSION, 13X4 BRAKES, DRESSED AXLE		\$ 5,092.00	\$ -
	4.237				
035-162		HENDRICKSON EXF13 COMP 13,500# AIR LIFT NON-STEERABLE TAG, 15X4 BRAKES, FF1 AXLE		\$ 4,527.00	\$ -
	4.238				
035-135		HENDRICKSON EX13 COMP 13,500# AIR LIFT STEERABLE TAG SUSPENSION, 15X4 BRAKES, FF1 AXLE		\$ 4,826.00	\$ -
	4.239				
035-140		HENDRICKSON EX20 COMP 20,000# AIR LIFT STEERABLE TAG SUSPENSION, 16.5X6 BRAKES, FL1 AXLE		\$ 6,423.00	\$ -
	4.240				
035-1E3		WATSON/CHALIN SL-2065 TRU-TRACK 20,000# AIR LIFT STEERABLE TAG SUSPENSION, 16.5X6 BRAKES AND INTEGRAL FL1 AXLE		\$ 6,303.00	\$ -
	4.241				
035-170		(4) HENDRICKSON EX8 COMP 8,000# AIR LIFTSTEERABLE PUSHER SUSPENSION, 13X4 BRAKES, DRESSED AXLES		\$ 19,195.00	\$ -
	4.242				

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Code	Spec #	Description	Qty	2022 Price	Subtotal	
035-171		(4) HENDRICKSON EX10 COMP 10,000# AIR LIFT STEERABLE				
	4.243	PUSHER SUSPENSION, 13X4 BRAKES, DRESSED AXLES		\$ 19,055.00	\$ -	
035-172		(4) HENDRICKSON EX13 COMP 13,500# AIR LIFT STEERABLE				
	4.244	PUSHER SUSPENSION, 15X4 BRAKES, FF1 AXLES		\$ 18,304.00	\$ -	
035-174		HENDRICKSON EX13 COMPOSILITE 13,500# AIR LIFT				
	4.245	STEERABLE PUSHER SUSPENSION WITH LOCK STRAIGHT, 15X4 BRAKES AND FF1 AXLE		\$ 4,459.00	\$ -	
035-175		(1) PUSHER AND (1) TAG HENDRICKSON EX13 COMPOSILITE				
	4.246	13,500# AIR LIFT STEERABLE SUSPENSIONS WITH LOCK STRAIGHT, 15X4 BRAKES AND FF1 AXLES		\$ 8,807.00	\$ -	
035-176		HENDRICKSON EX13 COMPOSILITE 13,500# AIR LIFT				
	4.247	STEERABLE TAG SUSPENSION WITH LOCK STRAIGHT, 15X4 BRAKES AND FF1 AXLE		\$ 4,961.00	\$ -	
035-177		HENDRICKSON EX20 COMPOSILITE 20,000# AIR LIFT				
	4.248	STEERABLE TAG SUSPENSION WITH LOCK STRAIGHT, 16.5X6 BRAKES AND FL1 AXLE		\$ 6,098.00	\$ -	
035-178		(2) HENDRICKSON EX10 COMPOSILITE 10,000# AIR LIFT				
	4.249	STEERABLE PUSHER SUSPENSIONS, (1)HENDRICKSON EX20 COMPOSILITE 20,000# AIR LIFT STEERABLE TAG SUSPENSION,		\$ 15,458.00	\$ -	
035-179		WATSON/CHALIN SL-13 TRU-TRACK 13,500# AIR LIFT				
	4.250	STEERABLE PUSHER SUSPENSION, 15X4 BRAKES AND INTEGRAL FF1 AXLE		\$ 4,664.00	\$ -	
035-180		(2) WATSON/CHALIN SL-13 TRU-TRACK 13,500# AIR LIFT				
	4.251	STEERABLE PUSHER SUSPENSIONS, 15X4 BRAKES AND INTEGRAL FF1 AXLES		\$ 9,283.00	\$ -	
035-181		WATSON/CHALIN SL-13 TRU-TRACK 13,500# AIR LIFT				
	4.252	STEERABLE TAG SUSPENSION, 15X4 BRAKES AND INTEGRAL FF1 AXLE		\$ 4,664.00	\$ -	
035-182		(1) PUSHER AND (1) TAG WATSON/CHALIN SL-13 TRU-TRACK				
	4.253	13,500# AIR LIFT STEERABLE SUSPENSIONS, 15X4 BRAKES AND INTEGRAL FF1 AXLE		\$ 9,283.00	\$ -	
035-183		(2) PUSHER AND (1) TAG WATSON/CHALIN SL-13 TRU-TRACK				
	4.254	13,500# AIR LIFT STEERABLE SUSPENSIONS, 15X4 BRAKES AND INTEGRAL FF1 AXLE		\$ 13,627.00	\$ -	
035-184		(3) WATSON/CHALIN SL-13 TRU-TRACK 13,500# AIR LIFT				
	4.255	STEERABLE PUSHER SUSPENSIONS, 15X4 BRAKES AND INTEGRAL FF1 AXLES		\$ 13,470.00	\$ -	
035-185		(4) WATSON/CHALIN SL-13 TRU-TRACK 13,500# AIR LIFT				
	4.256	STEERABLE PUSHER SUSPENSIONS, 15X4 BRAKES AND INTEGRAL FF1 AXLES		\$ 19,271.00	\$ -	
035-186		(3) PUSHER AND (1) TAG WATSON/CHALIN SL-13 TRU-TRACK				
	4.257	13,500# AIR LIFT STEERABLE SUSPENSIONS, 15X4 BRAKES AND INTEGRAL FF1 AXLE		\$ 19,271.00	\$ -	
035-189		HENDRICKSON FM22 TOUGHLIFT 22,000# NON-STEER TAG				
	4.258	SUSPENSION, N-SERIES TAG AXLE		\$ 5,223.00	\$ -	
035-190		(1) HENDRICKSON FM20 TOUGHLIFT 20,000# NON-STEER				
	4.259	PUSHER AND (1) FM22 TOUGHLIFT 22,000# NON-STEER TAG AXLE SUSPENSIONS WITH N-SERIES AXLES		\$ 11,110.00	\$ -	
035-191		HENDRICKSON FM20 TOUGHLIFT 20,000# AIR LIFT NON-STEER				
	4.260	PUSHER SUSPENSION WITH SHOCKS, 16.5X7 BRAKES AND N- SERIES DROP CENTER INTEGRAL AXLE		\$ 5,164.00	\$ -	
035-192		HENDRICKSON FM22 TOUGHLIFT 22,000# AIR LIFT NON-STEER				
	4.261	TAG SUSPENSION WITH SHOCKS, 16.5X7 INCH BRAKES, AND N- SERIES INTEGRAL AXLE		\$ 4,794.00	\$ -	
035-193		HENDRICKSON FM20 TOUGHLIFT 20,000# NON-STEER PUSHER				
	4.262	SUSPENSION, N-SERIES DROP CENTER AXLE		\$ 5,275.00	\$ -	

PRICING PAGE			Qty	2022 Price	Subtotal
Code	Spec #	Description			
449-058		CONMET PRESET PLUS PREMIUM ALUMINUM PUSHER/TAG			
	4.263	HUBS, PER AXLE		\$ 45.00	\$ -
449-060	4.264	CONMET PRESET PLUS PREMIUM IRON PUSHER/TAG HUBS		\$ -	\$ -
449-045	4.265	CONMET PRESET IRON PUSHER/TAG HUBS		\$ -	\$ -
449-018	4.266	CONMET PRESET ALUMINUM PUSHER/TAG HUBS		\$ 37.00	\$ -
449-051	4.267	HENDRICKSON IRON PUSHER/TAG HUBS		\$ -	\$ -
449-053	4.268	WATSON/CHALIN IRON PUSHER/TAG HUBS		\$ -	\$ -
874-015	4.269	(1) DASH VALVE AND (1) GAUGE FOR SINGLE LIFT AXLE		\$ -	\$ -
874-004		(1) DASH SWITCH, (1) GAUGE AND (1) AIR PRESSURE			
	4.270	REGULATOR INSIDE CAB		\$ 23.00	\$ -
874-016	4.271	(2) DASH VALVES AND (2) GAUGES FOR DUAL LIFT AXLES		\$ -	\$ -
874-012		(2) DASH SWITCHES, (2) GAUGES AND (2) AIR PRESSURE			
	4.272	REGULATORS INSIDE CAB		\$ 45.00	\$ -
874-018	4.273	(3) DASH VALVES AND (3) GAUGES FOR TRIPLE LIFT AXLES		\$ -	\$ -
874-013		(3) DASH SWITCHES, (3) GAUGES AND (3) AIR PRESSURE			
	4.274	REGULATORS INSIDE CAB		\$ 68.00	\$ -
874-028	4.275	(4) DASH VALVES AND (4) GAUGES FOR QUAD LIFT AXLES		\$ -	\$ -
874-020	4.276	OUTSIDE OF CAB MOUNTED PUSHER/TAG CONTROLS		\$ 176.00	\$ -
874-024		OUTSIDE OF CAB MOUNTED PUSHER/TAG CONTROLS WITH (1)			
	4.277	DASH AIR GAUGE FOR SINGLE LIFT AXLE		\$ 211.00	\$ -
896-015		(1)REGULATOR AND (1)GAUGE MOUNTED ON CHASSIS FOR			
	4.278	SINGLE LIFT AXLE		\$ 38.00	\$ -
896-014					
	4.279	(1)REGULATOR MOUNTED ON CHASSIS FOR SINGLE LIFT AXLE		\$ -	\$ -
896-016		(2) REGULATORS MOUNTED ON CHASSIS FOR DUAL LIFT			
	4.280	AXLES		\$ -	\$ -
896-024		(2)REGULATORS AND (2)GAUGES MOUNTED ON CHASSIS FOR			
	4.281	DUAL LIFT AXLES		\$ 77.00	\$ -
896-017		(3) REGULATORS MOUNTED ON CHASSIS FOR TRIPLE LIFT			
	4.282	AXLES		\$ -	\$ -
896-025		(3)REGULATORS AND (3)GAUGES MOUNTED ON CHASSIS FOR			
	4.283	TRIPLE LIFT AXLES		\$ 115.00	\$ -
896-030		(4)REGULATORS MOUNTED ON CHASSIS FOR QUAD LIFT			
	4.284	AXLES		\$ -	\$ -
896-007		AIR PIPING FOR LIFTABLE PUSHER/TAG AXLE, CONTROLS			
	4.285	MOUNTED INSIDE CAB		\$ -	\$ -
896-022		LIFT AXLE CONTROL BOX, INCLUDING UP/DOWN SWITCH,			
	4.286	MOUNTED ON CHASSIS		\$ -	\$ -
896-026					
		LIFT AXLE CONTROL BOX, INCLUDING UP/DOWN SWITCH,			
	4.287	MOUNTED ON CHASSIS WITH ADDITIONAL DASH AIR GAUGE(2)		\$ -	\$ -
448-027		CONMET CASTLITE CAST IRON PUSHER/TAG BRAKE DRUMS,			
	4.288	PER AXLE		\$ 5.00	\$ -
448-014		MERITOR STEELLITE X30 PUSHER/TAG BRAKE DRUMS, PER			
	4.289	AXLE		\$ 53.00	\$ -
429-001	4.290	PUSHER/TAG BRAKE DUST SHIELDS, PER AXLE		\$ 32.00	\$ -
5.0 Fifth Wheel options					
	5.1	Frame end tapered and open		\$ -	\$ -
	5.2	Frame end tapered and closed		\$ -	\$ -
578-1V8	5.3	Fixed fifth wheel		\$ 573.00	\$ -
	5.4	Mechanical slide fifth wheel Travel ____		\$ -	\$ -
578-1JG	5.5	Air operated slide fifth wheel Travel ____		\$ 1,053.00	\$ -
583-058	5.6	1/4 fenders, mounted front of tandems		\$ 58.00	\$ -
MC	5.7	Tractor package hookup		\$ 1,539.00	\$ -
592-053	5.8	Behind cab deck plate		\$ 22.00	\$ -

		PRICING PAGE			
Code	Spec #	Description	Qty	2022 Price	Subtotal
553-031	5.9				
		FLANGE TAPERED END OF FRAME, GRIND AND POLISH WELDS		\$ 34.00	\$ -
578-111	5.10	CUSTOMER FURNISHED AND INSTALLED AIR SLIDE FIFTH WHEEL		\$ 35.00	\$ -
578-1BK	5.11	INBOARD ANGLES FOR CUSTOMER FURNISHED AND INSTALLED INTEGRAL ANGLE STATIONARY FIFTH WHEEL		\$ -	\$ -
578-1T3	5.12	FONTAINE NO-SLACK II 6000 SERIES 6LWB 12.0 INCH AIR SLIDE FIFTH WHEEL - 2 INCH SLIDE INCREMENTS		\$ 918.00	\$ -
578-1T4	5.13	FONTAINE NO-SLACK II 6000 SERIES 6LWB 16.0 INCH AIR SLIDE FIFTH WHEEL - 2 INCH SLIDE INCREMENTS		\$ 930.00	\$ -
578-1T6	5.14	FONTAINE NO-SLACK II 6000 SERIES 6LWB 36.0 INCH AIR SLIDE FIFTH WHEEL - 2 INCH SLIDE INCREMENTS		\$ 966.00	\$ -
578-1W7	5.15	FONTAINE 6000 SERIES 6NWB 12.0 INCH AIR SLIDE FIFTH WHEEL		\$ 864.00	\$ -
578-1W9	5.16	FONTAINE 6000 SERIES 6NWB 24.0 INCH AIR SLIDE FIFTH WHEEL		\$ 928.00	\$ -
578-1V8	5.17	FONTAINE 6000 SERIES 6BSL INTEGRAL ANGLE MOUNT STATIONARY FIFTH WHEEL		\$ 573.00	\$ -
578-1W1	5.18	FONTAINE 6000 SERIES 6PML FLAT PLATE MOUNT STATIONARY FIFTH WHEEL		\$ 683.00	\$ -
578-1J1	5.19	HOLLAND FWAL ILS LOW-LUBE 12.0 INCH AIR SLIDE FIFTH WHEEL WITH ALUMINUM TOP PLATE - 2 INCH SLIDE INCREMENTS		\$ 2,789.00	\$ -
578-1J6	5.20	HOLLAND FWAL ILS LOW-LUBE 36.0 INCH AIR SLIDE FIFTH WHEEL WITH ALUMINUM TOP PLATE - 2 INCH SLIDE INCREMENTS		\$ 2,969.00	\$ -
578-1J4	5.21	HOLLAND FWAL ILS LOW-LUBE 24.0 INCH AIR SLIDE FIFTH WHEEL WITH ALUMINUM TOP PLATE - 2 INCH SLIDE INCREMENTS		\$ 2,856.00	\$ -
578-1M2	5.22	HOLLAND FW17 ILS 12.0 INCH AIR SLIDE FIFTH WHEEL		\$ 906.00	\$ -
578-1M8	5.23	HOLLAND FW17 ILS 24.0 INCH AIR SLIDE FIFTH WHEEL		\$ 1,023.00	\$ -
578-1J7	5.24	HOLLAND FWAL LOW-LUBE FLAT PLATE MOUNTED STATIONARY FIFTH WHEEL WITH ALUMINUM TOP PLATE		\$ 2,193.00	\$ -
578-1J5	5.25	HOLLAND FWAL LOW-LUBE INTEGRAL ANGLE MOUNTED STATIONARY FIFTH WHEEL WITH ALUMINUM TOP PLATE		\$ 2,513.00	\$ -
578-1N1	5.26	HOLLAND FW17 INTEGRAL ANGLE STATIONARY FIFTH WHEEL		\$ 798.00	\$ -
578-1U5	5.27	JOST JSK36 SERIES 12.0 INCH AIR SLIDE FIFTH WHEEL WITH FABRICATED TOP PLATE - 2 INCH SLIDE INCREMENTS		\$ 919.00	\$ -
578-1U6	5.28	JOST JSK36 SERIES 24.0 INCH AIR SLIDE FIFTH WHEEL WITH FABRICATED TOP PLATE - 2 INCH SLIDE INCREMENTS		\$ 948.00	\$ -
578-1U7	5.29	JOST JSK36 SERIES FLAT PLATE MOUNTED STATIONARY FIFTH WHEEL WITH FABRICATED TOP PLATE		\$ 699.00	\$ -
578-1K8	5.30	JOST JSK36 SERIES INTEGRAL ANGLE STATIONARY FIFTH WHEEL WITH LIGHTWEIGHT TOP PLATE		\$ 634.00	\$ -
578-1GJ	5.31	JOST JSK37 SERIES 24.0 INCH AIR SLIDE NO-TILT FIFTH WHEEL - 2 INCH SLIDE INCREMENTS		\$ 928.00	\$ -
578-1B1	5.32	JOST JSK37 SERIES LOW LUBE 12.0 INCH AIR SLIDE FIFTH WHEEL - 2 INCH SLIDE INCREMENTS		\$ 1,112.00	\$ -
578-1CB	5.33	JOST JSK37 SERIES LOW LUBE 24.0 INCH AIR SLIDE FIFTH WHEEL - 2 INCH SLIDE INCREMENTS		\$ 1,212.00	\$ -
578-1CC	5.34	JOST JSK37 SERIES LOW LUBE 36.0 INCH AIR SLIDE FIFTH WHEEL - 2 INCH SLIDE INCREMENTS		\$ 1,224.00	\$ -
578-1CE	5.35	JOST JSK37 SERIES 12.0 INCH AIR SLIDE FIFTH WHEEL - 2 INCH SLIDE INCREMENTS		\$ 880.00	\$ -
578-1CF	5.36	JOST JSK37 SERIES 16.0 INCH AIR SLIDE FIFTH WHEEL - 2 INCH SLIDE INCREMENTS		\$ 891.00	\$ -

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Code	Spec #	Description			
578-1CG	5.37	JOST JSK37 SERIES 24.0 INCH AIR SLIDE FIFTH WHEEL - 2 INCH SLIDE INCREMENTS		\$ 909.00	\$ -
578-1CH	5.38	JOST JSK37 SERIES 36.0 INCH AIR SLIDE FIFTH WHEEL		\$ 933.00	\$ -
578-1CJ	5.39	JOST JSK37 SERIES 48.0 INCH AIR SLIDE FIFTH WHEEL - 2 INCH SLIDE INCREMENTS		\$ 998.00	\$ -
578-1B8	5.40	JOST JSK37 SERIES CORRUGATED PLATE MOUNT STATIONARY FIFTH WHEEL		\$ 896.00	\$ -
578-1B6	5.41	JOST JSK37 SERIES INTEGRAL ANGLE STATIONARY FIFTH WHEEL		\$ 676.00	\$ -
578-1B3	5.42	JOST JSK37 SERIES FLAT PLATE MOUNTED STATIONARY FIFTH WHEEL		\$ 678.00	\$ -
578-1P3	5.43	JOST JSK37 SERIES FLAT PLATE MOUNTED STATIONARY NO-TILT FIFTH WHEEL		\$ 696.00	\$ -
578-1GK	5.44	JOST JSK37 SERIES LOW LUBE FLAT PLATE MOUNTED STATIONARY NO-TILT FIFTH WHEEL		\$ 929.00	\$ -
578-1B5	5.45	JOST JSK37 SERIES LOW LUBE FLAT PLATE MOUNTED STATIONARY FIFTH WHEEL		\$ 910.00	\$ -
578-1B7	5.46	JOST JSK37 SERIES LOW LUBE INTEGRAL ANGLE STATIONARY FIFTH WHEEL		\$ 908.00	\$ -
578-1JC	5.47	JOST JSK37022 SERIES FLAT PLATE MOUNTED STATIONARY FIFTH WHEEL WITH AUTO LUBE PLUMBING		\$ 819.00	\$ -
578-1T8	5.48	FONTAINE NO-SLACK II 7000 SERIES 7LWB 16.0 INCH AIR SLIDE FIFTH WHEEL WITH CAST TOP PLATE - 2 INCH SLIDE INCREMENTS		\$ 1,030.00	\$ -
578-1T7	5.49	FONTAINE NO-SLACK II 7000 SERIES 7LWB 12.0 INCH AIR SLIDE FIFTH WHEEL WITH CAST TOP PLATE - 2 INCH SLIDE INCREMENTS		\$ 1,017.00	\$ -
578-1T9	5.50	FONTAINE NO-SLACK II 7000 SERIES 7LWB 24.0 INCH AIR SLIDE FIFTH WHEEL WITH CAST TOP PLATE - 2 INCH SLIDE INCREMENTS		\$ 1,042.00	\$ -
578-1U2	5.51	FONTAINE NO-SLACK II 7000 SERIES CLWB 16.0 INCH AIR SLIDE CLEAN CONNECT (LOW LUBE) FIFTH WHEEL - 2 INCH SLIDE INCREMENTS		\$ 1,288.00	\$ -
578-1U3	5.52	FONTAINE NO-SLACK II 7000 SERIES CLWB 24.0 INCH AIR SLIDE CLEAN CONNECT (LOW LUBE) FIFTH WHEEL - 2 INCH SLIDE INCREMENTS		\$ 1,300.00	\$ -
578-1V9	5.53	FONTAINE 7000 SERIES 7BSL INTEGRAL ANGLE MOUNT STATIONARY FIFTH WHEEL		\$ 820.00	\$ -
578-1W2	5.54	FONTAINE 7000 SERIES 7PML FLAT PLATE MOUNT STATIONARY FIFTH WHEEL		\$ 828.00	\$ -
578-1W0	5.55	FONTAINE 7000 SERIES CBSL (LOW LUBE) INTEGRAL ANGLE MOUNT STAT FIFTH WHEEL		\$ 993.00	\$ -
578-1W3	5.56	FONTAINE 7000 SERIES CPML (LOW LUBE) FLAT PLATE MOUNT STATIONARY FIFTH WHEEL		\$ 1,107.00	\$ -
578-1JK	5.57	HOLLAND FW31 ILS NO-LUBE 12.0 INCH AIR SLIDE FIFTH WHEEL - 2 INCH SLIDE INCREMENTS		\$ 1,192.00	\$ -
578-1JM	5.58	HOLLAND FW31 ILS NO-LUBE 24.0 INCH AIR SLIDE FIFTH WHEEL - 2 INCH SLIDE INCREMENTS		\$ 1,703.00	\$ -
578-1JN	5.59	HOLLAND FW31 ILS NO-LUBE 36.0 INCH AIR SLIDE FIFTH WHEEL - 2 INCH SLIDE INCREMENTS		\$ 1,369.00	\$ -
578-1JF	5.60	HOLLAND FW35 ILS 12.0 INCH AIR SLIDE FIFTH WHEEL - 2 INCH SLIDE INCREMENTS		\$ 1,014.00	\$ -
578-1JG	5.61	HOLLAND FW35 ILS 24.0 INCH AIR SLIDE FIFTH WHEEL - 2 INCH SLIDE INCREMENTS		\$ 1,053.00	\$ -
578-1JH	5.62	HOLLAND FW35 ILS 36.0 INCH AIR SLIDE FIFTH WHEEL - 2 INCH SLIDE INCREMENTS		\$ 1,096.00	\$ -

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Code	Spec #	Description			
578-1JJ	5.63	HOLLAND FW35 ILS 48.0 INCH AIR SLIDE FIFTH WHEEL - 2 INCH SLIDE INCREMENTS		\$ 1,147.00	\$ -
578-440	5.64	HOLLAND FW35K 24 INCH KOMPENSATOR AIR SLIDE		\$ 2,945.00	\$ -
578-441	5.65	HOLLAND FW35K 48 INCH KOMPENSATOR AIR SLIDE		\$ 3,107.00	\$ -
578-216	5.66	HOLLAND FW35N 18 INCH NO TILT AIR SLIDE		\$ 1,412.00	\$ -
578-221	5.67	HOLLAND FW35N 30 INCH NO TILT AIR SLIDE		\$ 1,510.00	\$ -
578-224	5.68	HOLLAND FW35N 42 INCH NO TILT AIR SLIDE		\$ 1,586.00	\$ -
578-442	5.69	HOLLAND FW70K 60 INCH KOMPENSATOR AIR SLIDE		\$ 3,746.00	\$ -
578-467	5.70	HOLLAND FW70N 48 INCH NO TILT AIR SLIDE		\$ 2,446.00	\$ -
578-423	5.71	HOLLAND FW31 NO-LUBE FLAT PLATE STATIONARY FIFTH WHEEL		\$ 968.00	\$ -
578-422	5.72	HOLLAND FW31 NO-LUBE INTEGRAL ANGLE STATIONARY FIFTH WHEEL		\$ 898.00	\$ -
578-362	5.73	HOLLAND FW35 CORRUGATED PLATE MOUNTED STATIONARY FIFTH WHEEL		\$ 1,119.00	\$ -
578-363	5.74	HOLLAND FW35 FLAT PLATE MOUNTED STATIONARY FIFTH WHEEL		\$ 790.00	\$ -
578-269	5.75	HOLLAND FW35 FLAT PLATE MOUNTED (KOMPENSATOR) STATIONARY FIFTH WHEEL - HIGH MOUNT		\$ 1,652.00	\$ -
578-406	5.76	HOLLAND FW35 FLAT PLATE MOUNTED (KOMPENSATOR) STATIONARY FIFTH WHEEL - LOW MOUNT		\$ 1,503.00	\$ -
578-360	5.77	HOLLAND FW35 FLAT PLATE MOUNT STATIONARY NO-TILT FIFTH WHEEL		\$ 1,372.00	\$ -
578-1U9	5.78	HOLLAND FW35 FLAT PLATE MOUNTED STATIONARY FIFTH WHEEL WITH FW BIAS HANDLE		\$ 786.00	\$ -
578-361	5.79	HOLLAND FW35 INTEGRAL ANGLE MOUNTED STATIONARY FIFTH WHEEL		\$ 720.00	\$ -
578-152	5.80	FONTAINE NO-SLACK H7 SERIES AWB 24.0 INCH HEAVY DUTY AIR SLIDE FIFTH WHEEL - 4 INCH SLIDE INCREMENTS		\$ 1,431.00	\$ -
578-445	5.81	HOLLAND FW70K 24 INCH KOMPENSATOR SEVERE DUTY AIR SLIDE		\$ 3,508.00	\$ -
578-262	5.82	HOLLAND FW70N 24 INCH NO TILT AIR SLIDE		\$ 2,568.00	\$ -
578-263	5.83	HOLLAND FW70N 60 INCH NO TILT AIR SLIDE		\$ 2,903.00	\$ -
578-275	5.84	HOLLAND FW70R/S 60 INCH SEVERE DUTY AIR SLIDE		\$ 2,664.00	\$ -
578-369	5.85	HOLLAND FW70R/S 72 INCH SEVERE DUTY AIR SLIDE		\$ 2,745.00	\$ -
578-265	5.86	HOLLAND FW70R/S 24 INCH SEVERE DUTY ILS AIR SLIDE		\$ 2,486.00	\$ -
578-274	5.87	HOLLAND FW70R/S 48 INCH SEVERE DUTY ILS AIR SLIDE		\$ 2,581.00	\$ -
578-1AG	5.88	HOLLAND FW0070 EXTRA CAPACITY FLAT PLATE MOUNTED STATIONARY FIFTH WHEEL		\$ 1,376.00	\$ -
580-001	5.89	ADDITIONAL FIFTH WHEEL DRILLINGS AT 2, 4 AND 6 INCHES FORE AND AFT OF BOLT DOWN POSITION		\$ 33.00	\$ -
580-004	5.90	ADDITIONAL FIFTH WHEEL DRILLINGS AT 2 AND 4 INCHES FORE AND AFT OF BOLT DOWN POSITION		\$ 33.00	\$ -
580-013	5.91	ADDITIONAL FIFTH WHEEL DRILLINGS AT 2, 4, 6, 8 AND 10 INCHES FORWARD OF BOLT DOWN POSITION		\$ 33.00	\$ -
580-017	5.92	ADDITIONAL FIFTH WHEEL DRILLINGS AT 2, 4 AND 6 INCHES AFT OF BOLT DOWN POSITION		\$ 33.00	\$ -
580-018	5.93	ADDITIONAL FIFTH WHEEL DRILLINGS AT 2, 4, 6 AND 8 INCHES AFT OF BOLT DOWN POSITION		\$ 33.00	\$ -
580-024	5.94	ADDITIONAL FIFTH WHEEL DRILLINGS AT 2 AND 4 INCHES FORWARD OF BOLT DOWN POSITION		\$ 33.00	\$ -
580-025	5.95	ADDITIONAL FIFTH WHEEL DRILLINGS AT 2, 4, 6 AND 8 INCHES FORWARD OF BOLT DOWN POSITION		\$ 33.00	\$ -
580-026	5.96	ADDITIONAL FIFTH WHEEL DRILLINGS AT 2, 4, 6, 8, 10 AND 12 INCHES FORWARD OF BOLT DOWN POSITION		\$ 33.00	\$ -
580-028	5.97	ADDITIONAL FIFTH WHEEL DRILLINGS AT 2 INCHES FORE; 2, 4 AND 6 INCHES AFT OF BOLT DOWN POSITION		\$ 33.00	\$ -

PRICING PAGE			Qty	2022 Price	Subtotal
Code	Spec #	Description			
580-031	5.98	ADDITIONAL FIFTH WHEEL DRILLINGS AT 2 AND 4 INCHES FORE; 2, 4, 6, 8 AND 10 INCHES AFT OF BOLT DOWN POSITION		\$ 33.00	\$ -
580-037	5.99	ADDITIONAL FIFTH WHEEL DRILLINGS AT 2, 4, 6, 8, 10, 12, 14 AND 16 INCHES FORE OF BOLT DOWN POSITION		\$ 33.00	\$ -
580-059	5.100	ADDITIONAL FIFTH WHEEL DRILLINGS AT 2, 4, 6, 8, 10, 12 AND 14 INCHES FORE; 2 AND 4 INCHES AFT OF BOLT DOWN POSITION		\$ 33.00	\$ -
890-001	5.101	DASH MOUNTED CONTROL AND PLUMBING FOR FIFTH WHEEL		\$ 21.00	\$ -
890-002	5.102	FIFTH WHEEL PLUMBING WITH AIR SLIDER INDICATOR LIGHT AND CONTROL ON DASH		\$ -	\$ -
890-004	5.103	DASH MOUNTED CONTROL WITH AIR LINE TO END OF FRAME FOR STINGER FIFTH WHEEL		\$ 28.00	\$ -
	5.104	DASH MOUNTED CONTROL WITH AIR LINE TO END OF FRAME FOR STINGER FIFTH WHEEL WITH 36 INCHES ADDITIONAL LINE END OF FRAME		\$ 42.00	\$ -
890-006	5.105	SIDE LEFT FIFTH WHEEL RELEASE		\$ -	\$ -
579-003	5.105	SIDE LEFT FIFTH WHEEL RELEASE		\$ -	\$ -
579-005	5.106	LH FIFTH WHEEL RELEASE		\$ -	\$ -
579-006	5.107	RH FIFTH WHEEL RELEASE		\$ -	\$ -
579-008	5.108	INSIDE CAB MOUNTED LH AIR-ACTUATED KING PIN RELEASE FOR FONTAINE/HOLLAND/JOST FIFTH WHEELS		\$ 253.00	\$ -
579-015	5.109	LH FIFTH WHEEL RELEASE WITH HOLLAND OPTION #28 DROPPED HANDLE		\$ 20.00	\$ -
591-001	5.110	BRAIDED FIFTH WHEEL GROUND STRAP MOUNTED LEFT SIDE		\$ 11.00	\$ -
591-002	5.111	MANUAL SECOND LOCK		\$ -	\$ -
591-008	5.112	BRAIDED FIFTH WHEEL GROUND STRAP MOUNTED RIGHT SIDE		\$ 17.00	\$ -
591-011	5.113	KOMPENSATOR LOCKOUTS		\$ 595.00	\$ -
591-012	5.114	DRILL AND TAP FIFTH WHEEL FOR AUTOLUBE		\$ 96.00	\$ -
591-020	5.115	MANUAL SECOND LOCK WITH BRAIDED GROUND STRAP MOUNTED LEFT SIDE		\$ 16.00	\$ -
591-026	5.116	LOCKTRONIC KING PIN LOCK INDICATOR FOR JOST FIFTH WHEELS		\$ 145.00	\$ -
591-027	5.117	BRAIDED FIFTH WHEEL GROUND STRAP MOUNTED RIGHT SIDE AND DRILL AND TAP FOR AUTOLUBE		\$ 17.00	\$ -
591-031	5.118	BRAIDED 15 INCH FIFTH WHEEL GROUND STRAP MOUNTED LEFT SIDE AND PRE-DRILLED FOR LUBE SYSTEM, 4 HOLES		\$ 19.00	\$ -
581-011	5.119	FIFTH WHEEL RAMPS		\$ 131.00	\$ -
583-052	5.120	LIFETIME STAINLESS STEEL QUARTER FENDERS WITH ETCHED WESTERN STAR LOGO PLUS LOGO FLAP		\$ 174.00	\$ -
583-056	5.121	STAINLESS STEEL QUARTER FENDERS WITH LOGO		\$ 139.00	\$ -
583-057	5.122	STAINLESS STEEL QUARTER FENDERS WITHOUT LOGO		\$ 1,285.00	\$ -
583-058	5.123	PLASTIC QUARTER FENDERS WITHOUT LOGO		\$ 58.00	\$ -
583-059	5.124	PLASTIC QUARTER FENDERS WITH LOGO		\$ 69.00	\$ -
583-061	5.125	PDI INSTALLED STAINLESS STEEL HALF FENDERS		\$ 868.00	\$ -
583-062	5.126	PDI INSTALLED BETTS 4 RIB SR400-126 STAINLESS STEEL FULL FENDERS		\$ 1,291.00	\$ -
583-060	5.127	PDI INSTALLED ALUMINUM HALF FENDERS		\$ 781.00	\$ -
583-076	5.128	PDI INSTALLED BLACK POLY HALF FENDERS WITH GALVANIZED FRONT TUBE MOUNTING BRACKETS		\$ 884.00	\$ -
583-081	5.129	PDI INSTALLED PROTECH 30-7324NR SMOOTH ALUMINUM HALF FENDERS		\$ 981.00	\$ -
592-001	5.130	FLUSH MOUNTED ALUMINUM DECK PLATE FROM BACK OF CAB TO FIFTH WHEEL		\$ 120.00	\$ -

PRICING PAGE			Qty	2022 Price	Subtotal
592-053	5.131	14 INCH (350MM) DECK PLATE FLUSH MOUNTED BETWEEN RAILS		\$ 22.00	\$ -
592-054	5.132	21 INCH (525MM) DECK PLATE FLUSH MOUNTED BETWEEN RAILS		\$ 33.00	\$ -
592-055	5.133	28 INCH (700MM) DECK PLATE FLUSH MOUNTED BETWEEN RAILS		\$ 44.00	\$ -
592-056	5.134	35 INCH (875MM) DECK PLATE FLUSH MOUNTED BETWEEN RAILS		\$ 55.00	\$ -
592-057	5.135	42 INCH (1050MM) DECK PLATE FLUSH MOUNTED BETWEEN RAILS		\$ 66.00	\$ -
592-058	5.136	49 INCH (1225MM) DECK PLATE FLUSH MOUNTED BETWEEN RAILS		\$ 77.00	\$ -
592-059	5.137	56 INCH (1400MM) DECK PLATE FLUSH MOUNTED BETWEEN RAILS		\$ 88.00	\$ -
592-067	5.138	21 INCH (525MM) REMOVABLE DECK PLATE FLUSH MOUNTED BETWEEN RAILS		\$ 33.00	\$ -
592-068	5.139	42 INCH (1050MM) DECK PLATE USING (2) 21 INCH REMOVABLE SECTIONS FLUSH MOUNTED BETWEEN RAILS		\$ 66.00	\$ -
592-072	5.140	63 INCH (1575MM) DECK PLATE FLUSH MOUNTED BETWEEN RAILS		\$ 99.00	\$ -
592-073	5.141	70 INCH (1750MM) DECK PLATE FLUSH MOUNTED BETWEEN RAILS		\$ 110.00	\$ -
592-075	5.142	84 INCH (2100MM) DECK PLATE FLUSH MOUNTED BETWEEN RAILS		\$ 132.00	\$ -
592-077	5.143	28 INCH (700MM) ONE PIECE REMOVABLE DECK PLATE FLUSH MOUNTED BETWEEN RAILS		\$ 118.00	\$ -
6.0 TIRES/RIMS OPTIONS:					
498-011	6.1	Nylon wafers or wheel guards on all wheels (10 ea.)		\$ 26.00	\$ -
MC	6.2	Heavier 7500 lb. 22.5 x 8.25 Steel rims in lieu of standard 7300# rims (10 ea.)		\$ 242.00	\$ -
	6.3	Heavier 7500 lb. 22.5 x 8.25 Steel rims in lieu of standard 7300# rims (8 ea.) in rear only		\$ 193.00	\$ -
505-428	6.4	11R 22.5 H front tires		\$ 55.00	\$ -
093-1YX	6.5	12R 22.5 H front tires		\$ 184.00	\$ -
093-10A	6.6	9000 lb. 22.5 9 front steel rims, 315/80R 22.5 J front tires		\$ 656.00	\$ -
MC	6.7	10,000 lb. 22.5 9 front steel rims, 315/80R 22.5 J front tires		\$ 656.00	\$ -
MC	6.8	10,500 lb. 22.5 x 12.25 front steel rims, 385/65R 22.5 J front tires		\$ 639.00	\$ -
MC	6.9	10,500 lb. 22.5 x 12.25 front steel rims, 425/65R 22.5 J front tires		\$ 902.00	\$ -
094-1UY	6.10	11R 22.5 H rear tires		\$ 597.00	\$ -
502-1N7	6.11	7,300 lb. 24.5 x 8.25 steel front rims		\$ 27.00	\$ -
505-1N6	6.12	7300 lb. 24.5 x 8.25 rear steel rims		\$ 84.00	\$ -
502-427	6.13	8,000 lb. 24.5 x 8.25" steel front rims		\$ 76.00	\$ -
	6.14	8,000 lb. 24.5 x 8.25 steel rear rims		\$ -	\$ -
093-2HB	6.15	11R 24.5 G front tires		\$ 152.00	\$ -
093-1YY	6.16	11R 24.5 H front tires		\$ 95.00	\$ -
094-2EG	6.17	11R 24.5 G rear tires		\$ 610.00	\$ -
094-1YW	6.18	11R 24.5 H rear tires		\$ 374.00	\$ -
511-1F2	6.19	Spare rim, size 22.5 X 8.25		\$ 79.00	\$ -
511-574	6.20	Spare rim, size 22.5 X 12.25		\$ 215.00	\$ -
489-031	6.21	FACTORY INSTALLED BENDIX NEXT GEN SMARTIRE TIRE PRESSURE MONITORING SYSTEM WITH WHEEL RIM MOUNTED NEXT GEN SENSORS AND INTEGRATED IN DASH		\$ 180.00	\$ -
50W-001	6.22	BENDIX SMARTIRE TIRE PRESSURE MONITORING SYSTEM WHEEL/RIM MOUNTED SENSORS, TIRE MOUNTER INSTALLED		\$ 378.00	\$ -

Description			PRICING PAGE		
Code	Spec #	Description	Qty	2022 Price	Subtotal
794-001	6.23	12 TON JACK WITH HANDLE AND WHEEL WRENCH		\$ 86.00	\$ -
	6.24	DTNA FRONT TIRE SURCHARGE	1	\$ 60.00	\$ 60.00
	6.25	DTNA REAR TIRE SURCHARGE	1	\$ 240.00	\$ 240.00
093-14F	6.26	BRIDGESTONE R213 ECOPIA 11R22.5 14 PLY RADIAL FRONT TIRES		\$ 64.00	\$ -
093-1WA	6.27	GOODYEAR ENDURANCE LHS 11R22.5 14 PLY RADIAL FRONT TIRES		\$ 240.00	\$ -
093-2DH	6.28	MICHELIN X LINE ENERGY D 11R22.5 14 PLY RADIAL FRONT TIRES		\$ 151.00	\$ -
093-1KJ	6.29	MICHELIN X LINE ENERGY Z 11R22.5 14 PLY RADIAL FRONT TIRES		\$ 132.00	\$ -
093-2DE	6.30	MICHELIN X MULTI ENERGY D 11R22.5 14 PLY RADIAL FRONT TIRES		\$ 174.00	\$ -
093-1G4	6.31	MICHELIN XZE2 11R22.5 14 PLY RADIAL FRONT TIRES		\$ 89.00	\$ -
093-14G	6.32	BRIDGESTONE R213 ECOPIA 11R22.5 16 PLY RADIAL FRONT TIRES		\$ 91.00	\$ -
093-2HA	6.33	BRIDGESTONE ECOPIA R268 11R22.5 16 PLY RADIAL FRONT TIRES		\$ 133.00	\$ -
093-12V	6.34	CONTINENTAL HDR2+ 11R22.5 16 PLY RADIAL FRONT TIRES		\$ 81.00	\$ -
093-1YX	6.35	CONTINENTAL HSC3 11R22.5 16 PLY RADIAL FRONT TIRES		\$ 55.00	\$ -
093-1WH	6.36	GOODYEAR ENDURANCE LHS 11R22.5 16 PLY RADIAL FRONT TIRES		\$ 267.00	\$ -
093-1KR	6.37	GOODYEAR G282 MSD 11R22.5 16 PLY RADIAL FRONT TIRES		\$ 389.00	\$ -
093-1KK	6.38	MICHELIN X LINE ENERGY Z 11R22.5 16 PLY RADIAL FRONT TIRES		\$ 150.00	\$ -
093-13T	6.39	MICHELIN X WORKS D 11R22.5 16 PLY RADIAL FRONT TIRES		\$ 227.00	\$ -
093-1RK	6.40	MICHELIN X WORKS Z 11R22.5 16 PLY RADIAL FRONT TIRES		\$ 202.00	\$ -
093-1AX	6.41	MICHELIN XZE2 11R22.5 16 PLY RADIAL FRONT TIRES		\$ 140.00	\$ -
093-0TV	6.42	YOKOHAMA RY023 11R22.5 16 PLY RADIAL FRONT TIRES		\$ 43.00	\$ -
093-10A	6.43	CONTINENTAL HSC3 12R22.5 16 PLY RADIAL FRONT TIRES		\$ 184.00	\$ -
093-1NF	6.44	GOODYEAR ARMORMAX PROGRADE MSD 12R22.5 16 PLY RADIAL FRONT TIRES		\$ 640.00	\$ -
093-2JB	6.45	GOODYEAR G731 MSA 12R22.5 16 PLY RADIAL FRONT TIRES		\$ 626.00	\$ -
093-2JC	6.46	GOODYEAR G751 MSA 12R22.5 16 PLY RADIAL FRONT TIRES		\$ 626.00	\$ -
093-1RM	6.47	MICHELIN X WORKS Z 12R22.5 16 PLY RADIAL FRONT TIRES		\$ 317.00	\$ -
093-994	6.48	MICHELIN XZE 12R22.5 16 PLY RADIAL FRONT TIRES		\$ 317.00	\$ -
093-1XM	6.49	MICHELIN X MULTI Z 275/70R22.5 18 PLY RADIAL FRONT TIRES		\$ 86.00	\$ -
093-2DK	6.50	MICHELIN X LINE ENERGY D 275/80R22.5 14 PLY RADIAL FRONT TIRES		\$ 125.00	\$ -
093-1KG	6.51	MICHELIN X LINE ENERGY Z 275/80R22.5 14 PLY RADIAL FRONT TIRES		\$ 109.00	\$ -
093-2DG	6.52	MICHELIN X MULTI ENERGY D 275/80R22.5 14 PLY RADIAL FRONT TIRES		\$ 194.00	\$ -
093-1G7	6.53	MICHELIN XZE2 275/80R22.5 14 PLY RADIAL FRONT TIRES		\$ 82.00	\$ -
093-1V9	6.54	CONTINENTAL HSR2 275/80R22.5 16 PLY RADIAL FRONT TIRES		\$ 32.00	\$ -
093-1KH	6.55	MICHELIN X LINE ENERGY Z 275/80R22.5 16 PLY RADIAL FRONT TIRES		\$ 141.00	\$ -
093-1VT	6.56	MICHELIN X LINE ENERGY Z 295/60R22.5 18 PLY RADIAL FRONT TIRES		\$ 249.00	\$ -
093-2G7	6.57	BRIDGESTONE ECOPIA R268 295/75R22.5 14 PLY RADIAL FRONT TIRES		\$ 53.00	\$ -

Description			PRICING PAGE		
Code	Spec #	Description	Qty	2022 Price	Subtotal
093-13N	6.58	BRIDGESTONE R213 ECOPIA 295/75R22.5 14 PLY RADIAL FRONT TIRES		\$ 48.00	\$ -
093-2FN	6.59	CONTINENTAL HDR2 ECO PLUS 295/75R22.5 14 PLY RADIAL FRONT TIRES		\$ 80.00	\$ -
093-1NA	6.60	GOODYEAR FUEL MAX RSA 295/75R22.5 14 PLY RADIAL FRONT TIRES		\$ 273.00	\$ -
093-13V	6.61	BRIDGESTONE R213 ECOPIA 295/75R22.5 16 PLY RADIAL FRONT TIRES		\$ 90.00	\$ -
093-13F	6.62	CONTINENTAL HS3+ ECO PLUS 295/75R22.5 16 PLY RADIAL FRONT TIRES		\$ 83.00	\$ -
093-1WG	6.63	GOODYEAR ENDURANCE LHS 295/75R22.5 16 PLY RADIAL FRONT TIRES		\$ 261.00	\$ -
093-2CJ	6.64	CONTINENTAL HSR2 295/80R22.5 16 PLY RADIAL FRONT TIRES		\$ 191.00	\$ -
093-2H8	6.65	GOODYEAR MARATHON LHSII 295/80R22.5 16 PLY RADIAL FRONT TIRES		\$ 397.00	\$ -
093-14D	6.66	MICHELIN X COACH Z 295/80R22.5 16 PLY RADIAL FRONT TIRES		\$ 297.00	\$ -
093-128	6.67	GOODYEAR G291 315/80R22.5 18 PLY RADIAL FRONT TIRES		\$ 500.00	\$ -
093-1XJ	6.68	BRIDGESTONE M870 315/80R22.5 20 PLY RADIAL FRONT TIRES		\$ 623.00	\$ -
093-1YU	6.69	CONTINENTAL HAU 3 WT 315/80R22.5 20 PLY RADIAL FRONT TIRES		\$ 413.00	\$ -
093-1R8	6.70	GOODYEAR G289 WHA 315/80R22.5 20 PLY RADIAL FRONT TIRES		\$ 622.00	\$ -
093-1U2	6.71	GOODYEAR G289 WHA DURASEAL 315/80R22.5 20 PLY RADIAL FRONT TIRES		\$ 770.00	\$ -
093-699	6.72	GOODYEAR G291 315/80R22.5 20 PLY RADIAL FRONT TIRES		\$ 588.00	\$ -
093-2JE	6.73	GOODYEAR G751 MSA 315/80R22.5 20 PLY RADIAL FRONT TIRES		\$ 810.00	\$ -
093-1RJ	6.74	MICHELIN X WORKS Z 315/80R22.5 20 PLY RADIAL FRONT TIRES	1	\$ 409.00	\$ 409.00
093-2CM	6.75	MICHELIN X WORKS XDY 315/80R22.5 20 PLY RADIAL FRONT TIRES		\$ 547.00	\$ -
093-2CC	6.76	MICHELIN XZU-S2 315/80R22.5 20 PLY RADIAL FRONT TIRES		\$ 547.00	\$ -
093-1XG	6.77	BRIDGESTONE M864 385/65R22.5 18 PLY RADIAL FRONT TIRES		\$ 522.00	\$ -
093-2BK	6.78	GOODYEAR G278 MSD 385/65R22.5 18 PLY RADIAL FRONT TIRES		\$ 790.00	\$ -
093-1Y1	6.79	GOODYEAR G296 MSA 385/65R22.5 18 PLY RADIAL FRONT TIRES		\$ 569.00	\$ -
093-0TA	6.80	MICHELIN XZY-3 385/65R22.5 18 PLY RADIAL FRONT TIRES		\$ 421.00	\$ -
093-1VE	6.81	MICHELIN X MULTIWAY HD XZE 385/65R22.5 20 PLY RADIAL FRONT TIRES		\$ 513.00	\$ -
093-2BM	6.82	GOODYEAR G278 MSD 425/65R22.5 20 PLY RADIAL FRONT TIRES		\$ 972.00	\$ -
093-1X7	6.83	GOODYEAR G296 MSA 425/65R22.5 20 PLY RADIAL FRONT TIRES		\$ 725.00	\$ -
093-1E2	6.84	MICHELIN XFE 425/65R22.5 20 PLY RADIAL FRONT TIRES		\$ 671.00	\$ -
093-0TB	6.85	MICHELIN XZY-3 425/65R22.5 20 PLY RADIAL FRONT TIRES		\$ 685.00	\$ -
093-2BN	6.86	GOODYEAR G278 MSD 445/65R22.5 20 PLY RADIAL FRONT TIRES		\$ 1,126.00	\$ -
093-2AD	6.87	GOODYEAR G296 MSA 445/65R22.5 20 PLY RADIAL FRONT TIRES		\$ 830.00	\$ -
093-2HB	6.88	BRIDGESTONE ECOPIA R268 11R24.5 14 PLY RADIAL FRONT TIRES		\$ 152.00	\$ -
093-1G5	6.89	MICHELIN XZE2 11R24.5 14 PLY RADIAL FRONT TIRES		\$ 140.00	\$ -

Description			PRICING PAGE		
Code	Spec #	Description	Qty	2022 Price	Subtotal
093-2HC	6.90	BRIDGESTONE ECOPIA R268 11R24.5 16 PLY RADIAL FRONT TIRES		\$ 200.00	\$ -
093-14P	6.91	BRIDGESTONE R213 ECOPIA 11R24.5 16 PLY RADIAL FRONT TIRES		\$ 144.00	\$ -
093-1V5	6.92	CONTINENTAL HSR2 11R24.5 16 PLY RADIAL FRONT TIRES		\$ 67.00	\$ -
093-1WM	6.93	GOODYEAR ENDURANCE LHS 11R24.5 16 PLY RADIAL FRONT TIRES		\$ 331.00	\$ -
093-2JD	6.94	GOODYEAR G731 MSA 11R24.5 16 PLY RADIAL FRONT TIRES		\$ 516.00	\$ -
093-2D2	6.95	MICHELIN XDA5+ 11R24.5 16 PLY RADIAL FRONT TIRES		\$ 314.00	\$ -
093-13U	6.96	MICHELIN X WORKS D 11R24.5 16 PLY RADIAL FRONT TIRES		\$ 301.00	\$ -
093-1RN	6.97	MICHELIN X WORKS Z 11R24.5 16 PLY RADIAL FRONT TIRES		\$ 256.00	\$ -
093-1G6	6.98	MICHELIN XZE2 11R24.5 16 PLY RADIAL FRONT TIRES		\$ 205.00	\$ -
093-10M	6.99	BF GOODRICH HIGHWAY CONTROL S 285/75R24.5 14 PLY RADIAL FRONT TIRES		\$ 20.00	\$ -
093-2G8	6.100	BRIDGESTONE ECOPIA R268 285/75R24.5 14 PLY RADIAL FRONT TIRES		\$ 111.00	\$ -
093-1WK	6.101	GOODYEAR ENDURANCE LHS 285/75R24.5 14 PLY RADIAL FRONT TIRES		\$ 273.00	\$ -
094-1RW	6.102	BRIDGESTONE M726ELA 11R22.5 14 PLY RADIAL REAR TIRES		\$ 366.00	\$ -
094-2D6	6.103	BRIDGESTONE M770 11R22.5 14 PLY RADIAL REAR TIRES		\$ 471.00	\$ -
094-14F	6.104	BRIDGESTONE R213 ECOPIA 11R22.5 14 PLY RADIAL REAR TIRES		\$ 256.00	\$ -
094-1RB	6.105	CONTINENTAL HDL2 11R22.5 14 PLY RADIAL REAR TIRES		\$ 29.00	\$ -
094-1V4	6.106	CONTINENTAL HSR2 11R22.5 14 PLY RADIAL REAR TIRES		\$ -	\$ -
094-1VR	6.107	GOODYEAR ENDURANCE LHD 11R22.5 14 PLY RADIAL REAR TIRES		\$ 1,186.00	\$ -
094-1WA	6.108	GOODYEAR ENDURANCE LHS 11R22.5 14 PLY RADIAL REAR TIRES		\$ 959.00	\$ -
094-2DH	6.109	MICHELIN X LINE ENERGY D 11R22.5 14 PLY RADIAL REAR TIRES		\$ 605.00	\$ -
094-1UX	6.110	MICHELIN X MULTI D 11R22.5 14 PLY RADIAL REAR TIRES		\$ 488.00	\$ -
094-2DE	6.111	MICHELIN X MULTI ENERGY D 11R22.5 14 PLY RADIAL REAR TIRES		\$ 698.00	\$ -
094-0GK	6.112	MICHELIN XDN2 11R22.5 14 PLY RADIAL REAR TIRES	1	\$ 559.00	\$ 559.00
094-1G4	6.113	MICHELIN XZE2 11R22.5 14 PLY RADIAL REAR TIRES		\$ 357.00	\$ -
094-2KC	6.114	YOKOHAMA 709ZL 11R22.5 14 PLY RADIAL REAR TIRES		\$ 383.00	\$ -
094-2KP	6.115	YOKOHAMA TY517 MC2 11R22.5 14 PLY RADIAL REAR TIRES		\$ 353.00	\$ -
094-2EF	6.116	BRIDGESTONE M770 11R22.5 16 PLY RADIAL REAR TIRES		\$ 534.00	\$ -
094-14G	6.117	BRIDGESTONE R213 ECOPIA 11R22.5 16 PLY RADIAL REAR TIRES		\$ 366.00	\$ -
094-1YV	6.118	CONTINENTAL HDC3 11R22.5 16 PLY RADIAL REAR TIRES		\$ 168.00	\$ -
094-12V	6.119	CONTINENTAL HDR2+ 11R22.5 16 PLY RADIAL REAR TIRES		\$ 324.00	\$ -
094-1YX	6.120	CONTINENTAL HSC3 11R22.5 16 PLY RADIAL REAR TIRES		\$ 219.00	\$ -
094-1WH	6.121	GOODYEAR ENDURANCE LHS 11R22.5 16 PLY RADIAL REAR TIRES		\$ 1,068.00	\$ -
094-0JY	6.122	GOODYEAR G182 RSD 11R22.5 16 PLY RADIAL REAR TIRES		\$ 1,362.00	\$ -
094-1KR	6.123	GOODYEAR G282 MSD 11R22.5 16 PLY RADIAL REAR TIRES		\$ 1,556.00	\$ -
094-2H9	6.124	GOODYEAR G731 MSA 11R22.5 16 PLY RADIAL REAR TIRES		\$ 1,766.00	\$ -
094-2JA	6.125	GOODYEAR G731 MSA DURASEAL 11R22.5 16 PLY RADIAL REAR TIRES		\$ 1,968.00	\$ -
094-1UY	6.126	MICHELIN X MULTI D 11R22.5 16 PLY RADIAL REAR TIRES		\$ 597.00	\$ -
094-13T	6.127	MICHELIN X WORKS D 11R22.5 16 PLY RADIAL REAR TIRES		\$ 908.00	\$ -
094-1RK	6.128	MICHELIN X WORKS Z 11R22.5 16 PLY RADIAL REAR TIRES		\$ 807.00	\$ -
094-0GP	6.129	MICHELIN XDN2 11R22.5 16 PLY RADIAL REAR TIRES		\$ 643.00	\$ -

Description			PRICING PAGE		
Code	Spec #	Description	Qty	2022 Price	Subtotal
094-2A7	6.130	MICHELIN XDS2 11R22.5 16 PLY RADIAL REAR TIRES		\$ 1,051.00	\$ -
094-1AX	6.131	MICHELIN XZE2 11R22.5 16 PLY RADIAL REAR TIRES		\$ 559.00	\$ -
094-2A4	6.132	GOODYEAR G182 RSD 12R22.5 16 PLY RADIAL REAR TIRES		\$ 2,014.00	\$ -
094-1KU	6.133	GOODYEAR G282 MSD 12R22.5 16 PLY RADIAL REAR TIRES		\$ 2,220.00	\$ -
094-1X9	6.134	GOODYEAR G622 RSD 12R22.5 16 PLY RADIAL REAR TIRES		\$ 1,829.00	\$ -
094-2JB	6.135	GOODYEAR G731 MSA 12R22.5 16 PLY RADIAL REAR TIRES		\$ 2,506.00	\$ -
094-1N4	6.136	GOODYEAR G288 MSA 255/70R22.5 16 PLY RADIAL REAR TIRES		\$ 1,127.00	\$ -
094-1XM	6.137	MICHELIN X MULTI Z 275/70R22.5 18 PLY RADIAL REAR TIRES		\$ 345.00	\$ -
094-2DK	6.138	MICHELIN X LINE ENERGY D 275/80R22.5 14 PLY RADIAL REAR TIRES		\$ 500.00	\$ -
094-1WR	6.139	MICHELIN X LINE ENERGY D+ 275/80R22.5 14 PLY RADIAL REAR TIRES		\$ 719.00	\$ -
094-1UW	6.140	MICHELIN X MULTI D 275/80R22.5 14 PLY RADIAL REAR TIRES		\$ 374.00	\$ -
094-2DG	6.141	MICHELIN X MULTI ENERGY D 275/80R22.5 14 PLY RADIAL REAR TIRES		\$ 778.00	\$ -
094-0GU	6.142	MICHELIN XDN2 275/80R22.5 14 PLY RADIAL REAR TIRES		\$ 450.00	\$ -
094-1G7	6.143	MICHELIN XZE2 275/80R22.5 14 PLY RADIAL REAR TIRES		\$ 328.00	\$ -
094-1VT	6.144	MICHELIN X LINE ENERGY Z 295/60R22.5 18 PLY RADIAL REAR TIRES		\$ 996.00	\$ -
094-11X	6.145	BRIDGESTONE ECOPIA M713 295/75R22.5 14 PLY RADIAL REAR TIRES		\$ 118.00	\$ -
094-2HH	6.146	BRIDGESTONE ECOPIA M760 295/75R22.5 14 PLY RADIAL REAR TIRES		\$ 269.00	\$ -
094-1RY	6.147	BRIDGESTONE M726ELA 295/75R22.5 14 PLY RADIAL REAR TIRES		\$ 328.00	\$ -
094-1HF	6.148	CONTINENTAL HDL2 295/75R22.5 14 PLY RADIAL REAR TIRES		\$ 59.00	\$ -
094-2FN	6.149	CONTINENTAL HDR2 ECO PLUS 295/75R22.5 14 PLY RADIAL REAR TIRES		\$ 320.00	\$ -
094-1NA	6.150	GOODYEAR FUEL MAX RSA 295/75R22.5 14 PLY RADIAL REAR TIRES		\$ 1,093.00	\$ -
094-2KN	6.151	YOKOHAMA TY517 MC2 295/75R22.5 14 PLY RADIAL REAR TIRES		\$ 273.00	\$ -
094-14D	6.152	MICHELIN X COACH Z 295/80R22.5 16 PLY RADIAL REAR TIRES		\$ 1,190.00	\$ -
094-045	6.153	GOODYEAR G291 315/80R22.5 18 PLY RADIAL REAR TIRES		\$ 2,001.00	\$ -
094-1XJ	6.154	BRIDGESTONE M870 315/80R22.5 20 PLY RADIAL REAR TIRES		\$ 2,493.00	\$ -
094-1YU	6.155	CONTINENTAL HAU 3 WT 315/80R22.5 20 PLY RADIAL REAR TIRES		\$ 1,652.00	\$ -
094-2CM	6.156	MICHELIN X WORKS XDY 315/80R22.5 20 PLY RADIAL REAR TIRES		\$ 2,186.00	\$ -
094-1RJ	6.157	MICHELIN X WORKS Z 315/80R22.5 20 PLY RADIAL REAR TIRES		\$ 1,636.00	\$ -
094-1C1	6.158	MICHELIN XDN2 GRIP 315/80R22.5 20 PLY RADIAL REAR TIRES		\$ 2,081.00	\$ -
094-2CC	6.159	MICHELIN XZU-S2 315/80R22.5 20 PLY RADIAL REAR TIRES		\$ 2,186.00	\$ -
094-1XN	6.160	MICHELIN X-ONE X LINE GRIP D 445/50R22.5 20 PLY RADIAL REAR TIRES		\$ 610.00	\$ -
094-2K0	6.161	BRIDGESTONE L315 445/65R22.5 20 PLY RADIAL REAR TIRES		\$ 1,223.00	\$ -
094-2BN	6.162	GOODYEAR G278 MSD 445/65R22.5 20 PLY RADIAL REAR TIRES		\$ 1,383.00	\$ -
094-2AD	6.163	GOODYEAR G296 MSA 445/65R22.5 20 PLY RADIAL REAR TIRES		\$ 793.00	\$ -

Description			PRICING PAGE		
Code	Spec #	Description	Qty	2022 Price	Subtotal
094-1XP	6.164	MICHELIN X-ONE X LINE GRIP D 455/55R22.5 20 PLY RADIAL REAR TIRES		\$ 828.00	\$ -
094-1RU	6.165	BRIDGESTONE M726ELA 11R24.5 14 PLY RADIAL REAR TIRES		\$ 584.00	\$ -
094-2EG	6.166	BRIDGESTONE M770 11R24.5 14 PLY RADIAL REAR TIRES		\$ 610.00	\$ -
094-0WF	6.167	GOODYEAR G182 RSD 11R24.5 14 PLY RADIAL REAR TIRES		\$ 1,514.00	\$ -
094-1G5	6.168	MICHELIN XZE2 11R24.5 14 PLY RADIAL REAR TIRES		\$ 559.00	\$ -
094-1H9	6.169	YOKOHAMA 703ZL 11R24.5 14 PLY RADIAL REAR TIRES		\$ 471.00	\$ -
094-2J7	6.170	YOKOHAMA 709ZL 11R24.5 14 PLY RADIAL REAR TIRES		\$ 517.00	\$ -
094-1RV	6.171	BRIDGESTONE M726ELA 11R24.5 16 PLY RADIAL REAR TIRES		\$ 711.00	\$ -
094-1YW	6.172	CONTINENTAL HDC3 11R24.5 16 PLY RADIAL REAR TIRES		\$ 374.00	\$ -
094-1V5	6.173	CONTINENTAL HSR2 11R24.5 16 PLY RADIAL REAR TIRES		\$ 269.00	\$ -
094-1WM	6.174	GOODYEAR ENDURANCE LHS 11R24.5 16 PLY RADIAL REAR TIRES		\$ 1,324.00	\$ -
094-0WG	6.175	GOODYEAR G182 RSD 11R24.5 16 PLY RADIAL REAR TIRES		\$ 1,640.00	\$ -
094-1KT	6.176	GOODYEAR G282 MSD 11R24.5 16 PLY RADIAL REAR TIRES		\$ 1,842.00	\$ -
094-2JD	6.177	GOODYEAR G731 MSA 11R24.5 16 PLY RADIAL REAR TIRES		\$ 2,064.00	\$ -
094-2DN	6.178	GOODYEAR G741 MSD 11R24.5 16 PLY RADIAL REAR TIRES		\$ 2,338.00	\$ -
094-1UV	6.179	MICHELIN X MULTI D 11R24.5 16 PLY RADIAL REAR TIRES		\$ 753.00	\$ -
094-13U	6.180	MICHELIN X WORKS D 11R24.5 16 PLY RADIAL REAR TIRES		\$ 1,202.00	\$ -
094-1RN	6.181	MICHELIN X WORKS Z 11R24.5 16 PLY RADIAL REAR TIRES		\$ 1,026.00	\$ -
094-2BV	6.182	MICHELIN XDS2 11R24.5 16 PLY RADIAL REAR TIRES		\$ 1,181.00	\$ -
094-2D2	6.183	MICHELIN XDA5+ 11R24.5 16 PLY RADIAL REAR TIRES		\$ 1,257.00	\$ -
094-1G6	6.184	MICHELIN XZE2 11R24.5 16 PLY RADIAL REAR TIRES		\$ 820.00	\$ -
094-14P	6.185	BRIDGESTONE R213 ECOPIA 11R24.5 16 PLY RADIAL REAR TIRES		\$ 576.00	\$ -
094-976	6.186	GOODYEAR G177 12R24.5 16 PLY RADIAL REAR TIRES		\$ 2,758.00	\$ -
094-2JK	6.187	GOODYEAR G751 MSA 12R24.5 16 PLY RADIAL REAR TIRES		\$ 2,628.00	\$ -
094-824	6.188	GOODYEAR G177 12R24 18 PLY RADIAL REAR TIRES		\$ 3,418.00	\$ -
094-0VU	6.189	GOODYEAR G288 12R24 18 PLY RADIAL REAR TIRES		\$ 2,779.00	\$ -
094-2D3	6.190	MICHELIN XDA5+ 275/80R24.5 14 PLY RADIAL REAR TIRES		\$ 790.00	\$ -
094-11Y	6.191	BRIDGESTONE ECOPIA M713 285/75R24.5 14 PLY RADIAL REAR TIRES		\$ 290.00	\$ -
094-1RX	6.192	BRIDGESTONE M726ELA 285/75R24.5 14 PLY RADIAL REAR TIRES		\$ 471.00	\$ -
094-1WK	6.193	GOODYEAR ENDURANCE LHS 285/75R24.5 14 PLY RADIAL REAR TIRES		\$ 1,093.00	\$ -
095-1VP	6.194	MICHELIN X MULTI Z 215/75R17.5 14 PLY RADIAL PUSHER/TAG TIRES, (2) PER AXLE		\$ 345.00	\$ -
095-0NC	6.195	GOODYEAR G114 215/75R17.5 16 PLY RADIAL PUSHER/TAG TIRES, (2) PER AXLE		\$ 571.00	\$ -
095-0E5	6.196	MICHELIN XZE 245/70R19.5 16 PLY RADIAL PUSHER/TAG TIRES, (2) PER AXLE		\$ 515.00	\$ -
095-14F	6.197	BRIDGESTONE R213 ECOPIA 11R22.5 14 PLY RADIAL PUSHER/TAG TIRES		\$ 658.00	\$ -
095-1WA	6.198	GOODYEAR ENDURANCE LHS 11R22.5 14 PLY RADIAL PUSHER/TAG TIRES, (2) PER AXLE		\$ 835.00	\$ -
095-1UX	6.199	MICHELIN X MULTI D 11R22.5 14 PLY RADIAL PUSHER/TAG TIRES, (2) PER AXLE		\$ 716.00	\$ -
095-0GK	6.200	MICHELIN XDN2 11R22.5 14 PLY RADIAL PUSHER/TAG TIRES, (2) PER AXLE		\$ 735.00	\$ -
095-1G4	6.201	MICHELIN XZE2 11R22.5 14 PLY RADIAL PUSHER/TAG TIRES, (2) PER AXLE		\$ 684.00	\$ -
095-2EF	6.202	BRIDGESTONE M770 11R22.5 16 PLY RADIAL PUSHER/TAG TIRES, (2) PER AXLE		\$ 728.00	\$ -

Description			PRICING PAGE		
Code	Spec #	Description	Qty	2022 Price	Subtotal
095-14G	6.203	BRIDGESTONE R213 ECOPIA 11R22.5 16 PLY RADIAL PUSHER/TAG TIRES		\$ 685.00	\$ -
095-1YV	6.204	CONTINENTAL HDC3 11R22.5 16 PLY RADIAL PUSHER/TAG TIRES, (2) PER AXLE		\$ 636.00	\$ -
095-1YX	6.205	CONTINENTAL HSC3 11R22.5 16 PLY RADIAL PUSHER/TAG TIRES, (2) PER AXLE		\$ 649.00	\$ -
095-1WH	6.206	GOODYEAR ENDURANCE LHS 11R22.5 16 PLY RADIAL PUSHER/TAG TIRES, (2) PER AXLE		\$ 861.00	\$ -
095-1UY	6.207	MICHELIN X MULTI D 11R22.5 16 PLY RADIAL PUSHER/TAG TIRES, (2) PER AXLE		\$ 744.00	\$ -
095-0GP	6.208	MICHELIN XDN2 11R22.5 16 PLY RADIAL PUSHER/TAG TIRES, (2) PER AXLE		\$ 755.00	\$ -
095-1AX	6.209	MICHELIN XZE2 11R22.5 16 PLY RADIAL PUSHER/TAG TIRES, (2) PER AXLE		\$ 735.00	\$ -
095-1N4	6.210	GOODYEAR G288 MSA 255/70R22.5 16 PLY RADIAL PUSHER/TAG TIRES, (2) PER AXLE		\$ 876.00	\$ -
095-0BN	6.211	MICHELIN XZE 255/70R22.5 16 PLY RADIAL PUSHER/TAG TIRES, (2) PER AXLE		\$ 593.00	\$ -
095-1XM	6.212	MICHELIN X MULTI Z 275/70R22.5 18 PLY RADIAL PUSHER/TAG TIRES, (2) PER AXLE		\$ 681.00	\$ -
095-1WR	6.213	MICHELIN X LINE ENERGY D+ 275/80R22.5 14 PLY RADIAL PUSHER/TAG TIRES, (2) PER AXLE		\$ 745.00	\$ -
095-1G7	6.214	MICHELIN XZE2 275/80R22.5 14 PLY RADIAL PUSHER/TAG TIRES, (2) PER AXLE		\$ 676.00	\$ -
095-1V9	6.215	CONTINENTAL HSR2 275/80R22.5 16 PLY RADIAL PUSHER/TAG TIRES		\$ 626.00	\$ -
095-1NA	6.216	GOODYEAR FUEL MAX RSA 295/75R22.5 14 PLY RADIAL PUSHER/TAG TIRES, (2) PER AXLE		\$ 867.00	\$ -
095-2KN	6.217	YOKOHAMA TY517 MC2 295/75R22.5 14 PLY RADIAL PUSHER/TAG TIRES, (2) PER AXLE		\$ 663.00	\$ -
095-13F	6.218	CONTINENTAL HS3+ ECO PLUS 295/75R22.5 16 PLY RADIAL REAR TIRES, (2) PER AXLE		\$ 678.00	\$ -
095-1WG	6.219	GOODYEAR ENDURANCE LHS 295/75R22.5 16 PLY RADIAL PUSHER/TAG TIRES, (2) PER AXLE		\$ 856.00	\$ -
095-13M	6.220	MICHELIN X MULTI ENERGY Z2 295/75R22.5 16 PLY RADIAL PUSHER/TAG TIRES		\$ 801.00	\$ -
095-2CJ	6.221	CONTINENTAL HSR2 295/80R22.5 16 PLY RADIAL PUSHER/TAG TIRES, (2) PER AXLE		\$ 786.00	\$ -
095-14D	6.222	MICHELIN X COACH Z 295/80R22.5 16 PLY RADIAL PUSHER/TAG TIRES		\$ 891.00	\$ -
095-045	6.223	GOODYEAR G291 315/80R22.5 18 PLY RADIAL PUSHER/TAG TIRES, (2) PER AXLE		\$ 1,095.00	\$ -
095-1YU	6.224	CONTINENTAL HAU 3 WT 315/80R22.5 20 PLY RADIAL PUSHER/TAG TIRES, (2) PER AXLE		\$ 1,007.00	\$ -
095-1R8	6.225	GOODYEAR G289 WHA 315/80R22.5 20 PLY RADIAL PUSHER/TAG TIRES, (2) PER AXLE		\$ 1,217.00	\$ -
095-1U2	6.226	GOODYEAR G289 WHA DURASEAL 315/80R22.5 20 PLY RADIAL PUSHER/TAG TIRES, (2) PER AXLE		\$ 1,364.00	\$ -
095-699	6.227	GOODYEAR G291 315/80R22.5 20 PLY RADIAL PUSHER/TAG TIRES, (2) PER AXLE		\$ 1,181.00	\$ -
095-1RJ	6.228	MICHELIN X WORKS Z 315/80R22.5 20 PLY RADIAL PUSHER/TAG TIRES, (2) PER AXLE		\$ 1,004.00	\$ -
095-2CC	6.229	MICHELIN XZU-S2 315/80R22.5 20 PLY RADIAL PUSHER/TAG TIRES, (2) PER AXLE		\$ 1,142.00	\$ -
095-1XG	6.230	BRIDGESTONE M864 385/65R22.5 18 PLY RADIAL PUSHER/TAG TIRES, (2) PER AXLE		\$ 1,117.00	\$ -

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Code	Spec #	Description	Qty	2022 Price	Subtotal
095-1Y1	6.231	GOODYEAR G296 MSA 385/65R22.5 18 PLY RADIAL PUSHER/TAG TIRES, (2) PER AXLE		\$ 1,163.00	\$ -
095-1VE	6.232	MICHELIN X MULTIWAY HD XZE 385/65R22.5 20 PLY RADIAL PUSHER/TAG TIRES, (2) PER AXLE		\$ 1,107.00	\$ -
095-1E2	6.233	MICHELIN XFE 425/65R22.5 20 PLY RADIAL PUSHER/TAG TIRES, (2) PER AXLE		\$ 1,266.00	\$ -
095-0TB	6.234	MICHELIN XZY-3 425/65R22.5 20 PLY RADIAL PUSHER/TAG TIRES, (2) PER AXLE		\$ 1,280.00	\$ -
095-0WF	6.235	GOODYEAR G182 RSD 11R24.5 14 PLY RADIAL PUSHER/TAG TIRES, (2) PER AXLE		\$ 972.00	\$ -
095-14P	6.236	BRIDGESTONE R213 ECOPIA 11R24.5 16 PLY RADIAL PUSHER/TAG TIRES		\$ 739.00	\$ -
095-1G6	6.237	MICHELIN XZE2 11R24.5 16 PLY RADIAL PUSHER/TAG TIRES, (2) PER AXLE		\$ 800.00	\$ -
095-11Y	6.238	BRIDGESTONE ECOPIA M713 285/75R24.5 14 PLY RADIAL PUSHER/TAG TIRES, (2) PER AXLE		\$ 666.00	\$ -
095-1WK	6.239	GOODYEAR ENDURANCE LHS 285/75R24.5 14 PLY RADIAL PUSHER/TAG TIRES, (2) PER AXLE		\$ 867.00	\$ -
502-428	6.240	ACCURIDE 28828 22.5X8.25 10-HUB PILOT 6.18 INSET 2-HAND HD STEEL DISC FRONT WHEELS		\$ 48.00	\$ -
502-1BH	6.241	ACCURIDE 29169 22.5X8.25 10-HUB PILOT 5-HAND HD STEEL DISC FRONT WHEELS		\$ 47.00	\$ -
502-524	6.242	MAXION WHEELS 90541 22.5X8.25 10-HUB PILOT 6.20 INSET 2- HAND STEEL DISC FRONT WHEELS		\$ 2.00	\$ -
502-1F2	6.243	MAXION WHEELS 90541 22.5X8.25 10-HUB PILOT 6.20 INSET 2- HAND STEEL DISC FRONT WHEELS		\$ 2.00	\$ -
502-433	6.244	ACCURIDE 29039 22.5X9.00 10-HUB PILOT 5.25 INSET 5-HAND STEEL DISC FRONT WHEELS	1	\$ 156.00	\$ 156.00
502-445	6.245	ACCURIDE 29300 22.5X9.00 10-HUB PILOT 6.38 INSET 5-HAND STEEL DISC FRONT WHEELS		\$ 168.00	\$ -
502-580	6.246	OTR 22.5X13.00 335-HUB PILOT 5.25 INSET STEEL DISC FRONT WHEELS		\$ 798.00	\$ -
502-427	6.247	ACCURIDE 28827 24.5X8.25 10-HUB PILOT 6.15 INSET 2-HAND HD STEEL DISC FRONT WHEELS		\$ 76.00	\$ -
502-1N6	6.248	ACCURIDE 50409 24.5X8.25 10-HUB PILOT 6.17 INSET 2-HAND STEEL DISC FRONT WHEELS		\$ 21.00	\$ -
502-1N7	6.249	ACCURIDE 50641 24.5X8.25 10-HUB PILOT 6.17 INSET 5-HAND STEEL DISC FRONT WHEELS		\$ 27.00	\$ -
502-536	6.250	MAXION WHEELS 90542 24.5X8.25 10-HUB PILOT 6.19 INSET 2- HAND STEEL DISC FRONT WHEELS		\$ 16.00	\$ -
502-693	6.251	ALCOA LVL ONE 88267X 22.5X8.25 10-HUB PILOT 5.80 INSET ALUMINUM DISC FRONT WHEELS		\$ 161.00	\$ -
502-659	6.252	ACCURIDE 42644 ACCU-LITE 22.5X8.25 10-HUB PILOT 5.72 INSET ALUMINUM DISC FRONT WHEELS		\$ 161.00	\$ -
502-593	6.253	ACCURIDE 40008 22.5X8.25 10-HUB PILOT 5.65 INSET 10-HAND HD ALUMINUM DISC FRONT WHEELS		\$ 185.00	\$ -
502-735	6.254	ACCURIDE 43644 ACCU-LITE 22.5X8.25 10-HUB PILOT 5.79 INSET ALUMINUM DISC FRONT WHEELS		\$ 161.00	\$ -
502-694	6.255	ALCOA LVL ONE 88267XDF 22.5X8.25 10-HUB PILOT 5.80 INSET DURAFLANGE ALUMINUM DISC FRONT WHEELS		\$ 324.00	\$ -
502-695	6.256	ALCOA ULTRA ONE ULT39X 22.5X8.25 10-HUB PILOT 5.81 INSET ALUMINUM DISC FRONT WHEELS		\$ 163.00	\$ -
502-355	6.257	ACCURIDE 41012 22.5X9.00 10-HUB PILOT 3.12 INSET 10-HAND ALUMINUM DISC FRONT WHEELS		\$ 250.00	\$ -
502-664	6.258	ALCOA ULTRA ONE 89U63X 22.5X9.00 10-HUB PILOT 3.12 INSET 10-HD ALUMINUM FRONT WHEELS		\$ 250.00	\$ -

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Code	Spec #	Description	Qty	2022 Price	Subtotal
502-357	6.259	ALCOA ULTRA ONE 89U64XDF 22.5X9.00 10-HUB PILOT 5.99 INSET DURAFLANGE ALUMINUM FRONT WHEELS		\$ 412.00	\$ -
502-1H5	6.260	ALCOA LVL ONE 82462X 22.5X12.25 10-HUB PILOT 4.68 INSET 10-HAND ALUMINUM DISC FRONT WHEELS		\$ 366.00	\$ -
502-458	6.261	ACCURIDE 29376A 22.5X13.00 10-HUB PILOT 5.25 INSET 10-HAND ALUMINUM DISC FRONT WHEELS		\$ 346.00	\$ -
502-358	6.262	ALCOA ULTRA ONE 98U63X 24.5X8.25 10-HUB PILOT 5.77 INSET ALUMINUM DISC FRONT WHEELS		\$ 229.00	\$ -
502-730	6.263	ACCURIDE 42362 ACCU-LITE 24.5X8.25 10-HUB PILOT 5.79 INSET 10-HAND ALUMINUM DISC FRONT WHEELS		\$ 150.00	\$ -
505-428	6.264	ACCURIDE 28828 22.5X8.25 10-HUB PILOT 2-HAND HD STEEL DISC REAR WHEELS	1	\$ 193.00	\$ 193.00
505-1BH	6.265	ACCURIDE 29169 22.5X8.25 10-HUB PILOT 5-HAND HD STEEL DISC REAR WHEELS		\$ 189.00	\$ -
505-657	6.266	ACCURIDE 51408 ACCU-LITE 22.5X8.25 10-HUB PILOT 2-HAND STEEL DISC REAR WHEELS		\$ 13.00	\$ -
505-658	6.267	ACCURIDE 51487 ACCU-LITE 22.5X8.25 10-HUB PILOT 5-HAND STEEL DISC REAR WHEELS		\$ 17.00	\$ -
505-1DN	6.268	ACCURIDE 51637 ACCU-LITE 22.5X8.25 10-HUB PILOT 10-HAND STEEL DISC REAR WHEELS		\$ 92.00	\$ -
505-545	6.269	MAXION WHEELS 90260 22.5X8.25 10-HUB PILOT 2-HAND HD STEEL DISC REAR WHEELS		\$ 164.00	\$ -
505-1F2	6.270	MAXION WHEELS 90541 22.5X8.25 10-HUB PILOT 6.20 INSET 2-HAND STEEL DISC REAR WHEELS		\$ 8.00	\$ -
505-524	6.271	MAXION WHEELS 90541 22.5X8.25 10-HUB PILOT 2-HAND STEEL DISC REAR WHEELS		\$ 8.00	\$ -
505-445	6.272	ACCURIDE 29300 22.5X9.00 10-HUB PILOT 5-HAND STEEL DISC REAR WHEELS		\$ 673.00	\$ -
505-596	6.273	MAXION WHEELS 10047 22.5X9.00 10-HUB PILOT 5-HAND STEEL DISC REAR WHEELS		\$ 673.00	\$ -
505-1K8	6.274	ACCURIDE 50593 22.5X9.00 335-HUB PILOT 6.38 INSET 10-HAND STEEL DISC REAR WHEELS		\$ 757.00	\$ -
505-564	6.275	OTR 24.0X8.50 30003802 335-HUB PILOT 7.05 OFFSET 2-HAND STEEL DISC REAR WHEELS , TUBE TYPE		\$ 6,004.00	\$ -
505-1D9	6.276	OTR 2485018 24.0X8.50 335-HUB PILOT 7.62 OFFSET 2-HAND STEEL DISC REAR WHEELS, TUBE TYPE		\$ 5,449.00	\$ -
505-427	6.277	ACCURIDE 28827 24.5X8.25 10-HUB PILOT 2-HAND HD STEEL DISC REAR WHEELS		\$ 303.00	\$ -
505-1N6	6.278	ACCURIDE 50409 24.5X8.25 10-HUB PILOT 2-HAND STEEL DISC REAR WHEELS		\$ 84.00	\$ -
505-1N7	6.279	ACCURIDE 50641 24.5X8.25 10-HUB PILOT 5-HAND STEEL DISC REAR WHEELS		\$ 109.00	\$ -
505-546	6.280	MAXION WHEELS 90261 24.5X8.25 10-HUB PILOT 2-HAND STEEL HD DISC REAR WHEELS		\$ 97.00	\$ -
505-536	6.281	MAXION WHEELS 90542 24.5X8.25 10-HUB PILOT 2-HAND STEEL DISC REAR WHEELS		\$ 63.00	\$ -
505-693	6.282	ALCOA LVL ONE 88267X 22.5X8.25 10-HUB PILOT ALUMINUM DISC REAR WHEELS		\$ 643.00	\$ -
505-1DT	6.283	ACCURIDE 42644 ACCU-LITE ALUMINUM OUTSIDE, 51637 ACCU-LITE STEEL INSIDE; 22.5X8.25 10-HUB PILOT DISC REAR WHEELS		\$ 685.00	\$ -
505-659	6.284	ACCURIDE 42644 ACCU-LITE 22.5X8.25 10-HP ALUMINUM DISC REAR WHEELS		\$ 643.00	\$ -
505-667	6.285	ACCURIDE 42644 ACCU-LITE ALUMINUM OUTSIDE, MAXION WHEELS 90541 STEEL INSIDE; 22.5X8.25 10-HUB PILOT DISC REAR WHEELS		\$ 349.00	\$ -

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Code	Spec #	Description			
505-669	6.286	ACCURIDE 42644 ACCU-LITE ALUMINUM OUTSIDE, 51408 ACCU-LITE STEEL INSIDE; 22.5X8.25 10-HUB PILOT DISC REAR WHEELS		\$ 336.00	\$ -
505-675	6.287	ACCURIDE 42644 ACCU-LITE ALUMINUM OUTSIDE, MAXION WHEELS 90262 STEEL INSIDE; 22.5X8.25 10-HUB PILOT DISC REAR WHEELS		\$ 341.00	\$ -
505-674	6.288	ACCURIDE 42644 ACCU-LITE ALUMINUM OUTSIDE, 28828 HD STEEL INSIDE; 22.5X8.25 10-HUB PILOT DISC REAR WHEELS		\$ 484.00	\$ -
505-593	6.289	ACCURIDE 40008 22.5X8.25 10-HUB PILOT 10-HAND HD ALUMINUM DISC REAR WHEELS		\$ 740.00	\$ -
505-736	6.290	ACCURIDE 43644 ACCU-LITE 22.5X8.25 10-HUB PILOT ALUMINUM DISC REAR WHEELS		\$ 643.00	\$ -
505-737	6.291	ACCURIDE 43644 ACCU-LITE ALUMINUM OUTSIDE, 51637 STEEL INSIDE; 22.5X8.25 10-HUB PILOT DISC REAR WHEELS		\$ 685.00	\$ -
505-738	6.292	ACCURIDE 43644 ACCU-LITE ALUMINUM OUTSIDE, 51408 ACCU-LITE STEEL INSIDE; 22.5X8.25 10-HUB PILOT DISC REAR WHEELS		\$ 336.00	\$ -
505-740	6.293	ACCURIDE 43644 ACCU-LITE ALUMINUM OUTSIDE, 28828 HD STEEL INSIDE; 22.5X8.25 10-HUB PILOT DISC REAR WHEELS		\$ 484.00	\$ -
505-741	6.294	ACCURIDE 43644 ACCU-LITE ALUMINUM OUTSIDE, MAXION WHEELS 90541 STEEL INSIDE; 22.5X8.25 10-HUB PILOT DISC REAR WHEELS		\$ 349.00	\$ -
505-751	6.295	ACCURIDE 43644 ACCU-LITE ALUMINUM OUTSIDE, MAXION 90262 STEEL INSIDE; 22.5X8.25 10-HUB PILOT DISC REAR WHEELS		\$ 341.00	\$ -
505-698	6.296	ALCOA LVL ONE 88267X ALUMINUM OUTSIDE, ACCURIDE 51637 STEEL INSIDE; 22.5X8.25 10-HUB PILOT DISC REAR WHEELS		\$ 433.00	\$ -
505-697	6.297	ALCOA LVL ONE 88267X ALUMINUM OUTSIDE, ACCURIDE 51408 ACCU-LITE STEEL INSIDE; 22.5X8.25 10-HUB PILOT DISC REAR WHEELS		\$ 332.00	\$ -
505-1M9	6.298	ALCOA LVL ONE 88565X 22.5X8.25 10-HUB PILOT HD 10-HAND ALUMINUM DISC REAR WHEELS		\$ 984.00	\$ -
505-695	6.299	ALCOA ULTRA ONE ULT39X 22.5X8.25 10-HUB PILOT ALUMINUM DISC REAR WHEELS		\$ 652.00	\$ -
505-694	6.300	ALCOA LVL ONE 88267XDF 22.5X8.25 10-HUB PILOT DURAFLANGE ALUMINUM DISC REAR WHEELS		\$ 1,295.00	\$ -
505-570	6.301	WESTERN STAR LOGO 40004 22.5X8.25 10-HUB PILOT ALUMINUM DISC REAR WHEELS		\$ 917.00	\$ -
505-1CP	6.302	ALCOA 88652X 22.5X8.25 335-HUB PILOT ALUMINUM DISC REAR WHEELS		\$ 1,097.00	\$ -
505-614	6.303	ACCURIDE 29380A 22.5X13.00 10-HUB PILOT 0.56 OUTSET 10-HAND ALUMINUM DISC REAR WHEELS		\$ 832.00	\$ -
505-746	6.304	ACCURIDE 43140 ACCU-LITE 22.5X14.00 10-HUB PILOT 0.48 OUTSET 10-HAND ALUM REAR WHEELS		\$ 1,085.00	\$ -
505-661	6.305	ALCOA ULTRA ONE 84U60XDF 22.5X14.00 10-HUB PILOT 0.00 OUTSET DURAFLANGE ALUMINUM REAR WHEELS		\$ 1,724.00	\$ -
505-660	6.306	ALCOA ULTRA ONE 84U60X 22.5X14.00 10-HUB PILOT 0.00 OUTSET 10-HAND ALUMINUM REAR WHEELS		\$ 1,085.00	\$ -
505-729	6.307	ACCURIDE 42362 ACCU-LITE 24.5X8.25 10-HUB PILOT 10-HAND ALUMINUM DISC REAR WHEELS		\$ 601.00	\$ -
505-733	6.308	ACCURIDE 42362 ACCU-LITE ALUMINUM OUTSIDE, ACCURIDE 28827 HD STEEL INSIDE; 24.5X 8.25 10-HUB PILOT DISC REAR WHEELS		\$ 454.00	\$ -
505-731	6.309	ACCURIDE 42362 ACCU-LITE ALUMINUM OUTSIDE, 50409 STEEL INSIDE; 24.5X8.25 10-HUB PILOT DISC REAR WHEELS		\$ 345.00	\$ -

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Code	Spec #	Description			
505-358	6.310	ALCOA ULTRA ONE 98U63X 24.5X8.25 10-HUB PILOT ALUMINUM REAR WHEELS		\$ 917.00	\$ -
505-665	6.311	ALCOA ULTRA ONE 98U63X ALUMINUM OUTSIDE, ACCURIDE 50409 STEEL INSIDE; 24.5X8.25 10-HUB PILOT REAR WHEELS		\$ 500.00	\$ -
505-734	6.312	ACCURIDE 41362 ACCU-LITE ALUMINUM OUTSIDE, MAXION WHEELS 90263 STEEL INSIDE; 24.5X8.25 10-HUB PILOT DISC REAR WHEELS		\$ 315.00	\$ -
505-571	6.313	WESTERN STAR LOGO 40006 24.5X8.25 10-HUB PILOT ALUMINUM DISC REAR WHEELS		\$ 904.00	\$ -
509-428	6.314	ACCURIDE 28828 22.5X8.25 10-HUB PILOT 2-HAND HD STEEL DISC PUSHER/TAG WHEELS, (2) PER AXLE		\$ 205.00	\$ -
509-1BH	6.315	ACCURIDE 29169 22.5X8.25 10-HUB PILOT 5-HAND HD STEEL DISC PUSHER/TAG WHEELS, (2) PER AXLE		\$ 205.00	\$ -
509-523	6.316	MAXION WHEELS 90262 22.5X8.25 10-HUB PILOT 5-HAND STEEL DISC PUSHER/TAG WHEELS, (2) PER AXLE		\$ 157.00	\$ -
509-1F2	6.317	MAXION WHEELS 90541 22.5X8.25 10-HUB PILOT 6.20 INSET 2-HAND STEEL DISC PUSHER/TAG WHEELS, (2) PER AXLE		\$ 159.00	\$ -
509-524	6.318	MAXION WHEELS 90541 22.5X8.25 10-HUB PILOT 2-HAND STEEL DISC PUSHER/TAG WHEELS, (2) PER AXLE		\$ 159.00	\$ -
509-445	6.319	ACCURIDE 29300 22.5X9.00 10-HUB PILOT 6.38 INSET 5-HAND STEEL DISC PUSHER/TAG WHEELS, (2) PER AXLE		\$ 325.00	\$ -
509-433	6.320	ACCURIDE 29039 22.5X9.00 10-HUB PILOT 5.25 INSET 5-HAND STEEL DISC PUSHER/TAG WHEELS, (2) PER AXLE		\$ 312.00	\$ -
509-533	6.321	ACCURIDE 29685A 19.5X7.50 10-HUB PILOT ALUMINUM DISC PUSHER/TAG WHEELS, (2) PER AXLE		\$ 372.00	\$ -
509-1EA	6.322	ALCOA 66480X 17.5X6.00 6-HUB PILOT 4.25 INCH INSET ALUMINUM DISC PUSHER/TAG WHEELS, (2) PER AXLE		\$ 399.00	\$ -
509-1K4	6.323	ALCOA 77349X 19.5X7.50 8-HUB PILOT ALUMINUM DISC PUSHER/TAG WHEELS, (2) PER AXLE		\$ 367.00	\$ -
509-693	6.324	ALCOA LVL ONE 88267X 22.5X8.25 5.80 INSET 10-HUB PILOT ALUMINUM DISC PUSHER/TAG WHEELS, (2) PER AXLE		\$ 326.00	\$ -
509-694	6.325	ALCOA LVL ONE 88267XDF 22.5X8.25 5.80 INSET 10-HUB PILOT DURAFLANGE ALUMINUM DISC PUSHER/TAG WHEELS, (2) PER AXLE		\$ 480.00	\$ -
509-695	6.326	ALCOA ULTRA ONE ULT39X 22.5X8.25 5.81 IN SET 10-HUB PILOT ALUMINUM DISC PUSHER/TAG WHEELS, (2) PER AXLE		\$ 328.00	\$ -
509-570	6.327	WESTERN STAR LOGO 40004 22.5X8.25 10-HUB PILOT ALUMINUM DISC PUSHER/TAG WHEELS, (2) PER AXLE		\$ 387.00	\$ -
509-1H5	6.328	ALCOA LVL ONE 82462X 22.5X12.25 10-HUB PILOT 4.68 INSET 10-HAND ALUMINUM DISC PUSHER/TAG WHEELS, (2) PER AXLE		\$ 522.00	\$ -
509-571	6.329	WESTERN STAR LOGO 40006 24.5X8.25 10-HUB PILOT ALUMINUM DISC PUSHER/TAG WHEELS, (2) PER AXLE		\$ 410.00	\$ -
524-001	6.330	POLISHED FRONT WHEELS; OUTSIDE ONLY		\$ 15.00	\$ -
524-002	6.331	POLISHED FRONT WHEELS; INSIDE AND OUTSIDE		\$ 57.00	\$ -
524-020	6.332	UNPOLISHED FRONT WHEELS WITH DURA-BRIGHT FINISH		\$ 122.00	\$ -
524-022	6.333	POLISHED DISC SIDE FRONT WHEELS WITH DURA-BRIGHT FINISH		\$ 89.00	\$ -
524-026	6.334	POLISHED BOTH SIDES FRONT WHEELS WITH DURA-BRIGHT FINISH		\$ 131.00	\$ -
524-030	6.335	BRIGHT STANDARD POLISH FRONT WHEELS WITH ACCU-SHIELD FINISH		\$ 122.00	\$ -
524-036	6.336	POLISHED BOTH SIDES FRONT WHEELS WITH ACCU-SHIELD FINISH		\$ 131.00	\$ -

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Code	Spec #	Description	Qty	2022 Price	Subtotal
524-065	6.337	ACCURIDE EXTRA POL (BOTH SIDE) W/PROSHLD EXTREME GLOSS TECH FRONT WHEELS (XGT)		\$ 122.00	\$ -
525-001	6.338	POLISHED REAR WHEELS; OUTSIDE OF OUTER WHEELS ONLY		\$ 63.00	\$ -
525-002	6.339	POLISHED REAR WHEELS; OUTSIDE AND INSIDE (BOTH SIDES)		\$ 227.00	\$ -
525-006	6.340	POLISHED REAR WHEELS - OUTSIDE & INSIDE (DISHED SIDES)		\$ 122.00	\$ -
525-007	6.341	POLISHED REAR WHEELS; BOTH SIDES OF OUTER WHEELS ONLY		\$ 114.00	\$ -
525-020	6.342	UNPOLISHED REAR WHEELS WITH OUTER ONLY DURA-BRIGHT FINISH		\$ 244.00	\$ -
525-021	6.343	UNPOLISHED REAR WHEELS WITH ALL DURA-BRIGHT FINISH		\$ 299.00	\$ -
525-023	6.344	POLISHED OUTER (DISHED SIDE) REAR WHEELS WITH OUTER ONLY DURA-BRIGHT FINISH		\$ 210.00	\$ -
525-025	6.345	POLISHED OUTER AND INNER (BOTH SIDES) REAR WHEELS WITH ALL DURA-BRIGHT FINISH		\$ 526.00	\$ -
525-026	6.346	POLISHED OUTER AND INNER (DISHED SIDES) REAR WHEELS WITH ALL DURA-BRIGHT FINISH		\$ 526.00	\$ -
525-030	6.347	BRIGHT STANDARD POLISH REAR WHEELS WITH OUTER ONLY ACCU-SHIELD FINISH		\$ 244.00	\$ -
525-033	6.348	POLISHED OUTER (DISHED SIDE) REAR WHEELS WITH OUTER ONLY ACCU-SHIELD FINISH		\$ 210.00	\$ -
525-037	6.349	POLISHED OUTER (BOTH SIDES) REAR WHEELS WITH OUTER ONLY ACCU-SHIELD FINISH		\$ 383.00	\$ -
525-059	6.350	ACCURIDE EXTRA POLISH (BOTH SIDES) W/ PROSHIELD EXTREME GLOSS TECHNOLOGY OUTER (XGT), BASE FINISH INNER, DUAL REAR WHEELS		\$ 488.00	\$ -
525-065	6.351	ACCURIDE EXTRA POLISH (BOTH SIDES) W/ PROSHIELD EXTREME GLOSS TECHNOLOGY DUPLEX (WIDE BASE) SINGLE REAR WHEELS (XGT)		\$ 488.00	\$ -
526-001	6.352	POLISHED PUSHER/TAG WHEELS; OUTSIDE OF OUTER WHEEL ONLY, PER AXLE		\$ 32.00	\$ -
526-002	6.353	POLISHED PUSHER/TAG WHEELS; OUTSIDE AND INSIDE, BOTH SIDES, PER AXLE		\$ 57.00	\$ -
526-020	6.354	UNPOLISHED PUSHER/TAG WHEELS WITH OUTER ONLY DURA-BRIGHT FINISH, PER AXLE		\$ 122.00	\$ -
526-022	6.355	POLISHED SINGLES (DISC SIDE) PUSHER/TAG WHEELS WITH DURA-BRIGHT FINISH, PER AXLE		\$ 89.00	\$ -
526-023	6.356	POLISHED OUTER (DISHED SIDE) PUSHER/TAG WHEELS WITH OUTER ONLY DURA-BRIGHT FINISH, PER AXLE		\$ 105.00	\$ -
526-037	6.357	POLISHED OUTER (BOTH SIDES) PUSHER/TAG WHEELS WITH OUTER ONLY ACCU-SHIELD FINISH, PER AXLE		\$ 191.00	\$ -
526-059	6.358	ACCURIDE EXTRA POLISH (BOTH SIDES) W/ PROSHIELD EXTREME GLOSS TECHNOLOGY OUTER (XGT), BASE FINISH INNER, DUAL REAR WHEELS, PER AXLE		\$ 122.00	\$ -
526-065	6.359	ACCURIDE EXTRA POLISH (BOTH SIDES) W/ PROSHIELD EXTREME GLOSS TECHNOLOGY DUPLEX (WIDE BASE) SINGLE REAR WHEELS (XGT), PER AXLE		\$ 122.00	\$ -
511-684	6.360	ACCURIDE 29374A 22.5X12.25 10-HUB PILOT 10-HAND HOLE ALUMINUM DISC SPARE WHEEL		\$ 220.00	\$ -
511-659	6.361	ACCURIDE 42644 ACCU-LITE 22.5X8.25 10-HUB PILOT ALUMINUM DISC SPARE WHEEL		\$ 163.00	\$ -
496-022	6.362	FRONT WHEEL MOUNTING NUTS WIHT PDI INSTALLED WHEEL NUT INDICATORS		\$ 35.00	\$ -

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Code	Spec #	Description	Qty	2022 Price	Subtotal
497-010	6.363	REAR WHEEL MOUNTING NUTS WITH PDI INSTALLED WHEEL NUT INDICATORS		\$ 64.00	\$ -
498-011	6.364	NYLON WHEEL GUARDS FRONT AND REAR ALL INTERFACES	1	\$ 26.00	\$ 26.00
498-012	6.365	NYLON WHEEL GUARDS BETWEEN REAR DUAL WHEELS ONLY		\$ 13.00	\$ -
438-001	6.366	STEMCO MECHANICAL HUBODOMETER WITH TENTHS LEFT SIDE SINGLE OR FORWARD REAR DRIVE AXLE		\$ 55.00	\$ -
438-005	6.367	STEMCO MECHANICAL HUBODOMETER WITHOUT TENTHS LEFT SIDE SINGLE OR FORWARD REAR DRIVE AXLE		\$ 54.00	\$ -
7.0 BRAKE SYSTEM OPTIONS:					
480-040	7.1	Wabco System Saver 1200 E heated air dryer		\$ -	\$ -
477-004	7.2	Manual cable drain valves on air tanks		\$ 25.00	\$ -
	7.3	Heated air tanks		\$ -	\$ -
477-006	7.4	Auto drain valves on air tanks		\$ 77.00	\$ -
426-1AE	7.5	MGM type TR-T rear brake chambers		\$ 322.00	\$ -
MC	7.6	S.S. pins on slack adjuster yoke (2 ea. per yoke) for all air brake chambers		\$ 96.00	\$ -
	7.7	Inverted rear brake chamber mounting in lieu of regular mounting		\$ -	\$ -
MC	7.8	Relocate air dryer		\$ -	\$ -
490-1AW		WABCO 6S/6M ABS WITH HILL START AID AND TRACTION CONTROL WITH ATC SHUT OFF SWITCH		\$ 294.00	\$ -
490-1AV		WABCO 6S/6M ABS WITH TRACTION CONTROL WITH ATC SHUT OFF SWITCH		\$ 246.00	\$ -
490-109		WABCO 6S/4M ABS WITH TRACTION CONTROL WITH ATC SHUT OFF SWITCH		\$ 113.00	\$ -
490-110		WABCO 6S/4M ABS		\$ -	\$ -
490-115		WABCO 6S/4M ABS WITH HILL START AID AND TRACTION CONTROL WITH ATC SHUT OFF SWITCH		\$ 148.00	\$ -
490-1AT		WABCO 4S/4M ABS WITH HILL START AID AND TRACTION CONTROL WITH ATC SHUT OFF SWITCH		\$ 89.00	\$ -
490-1AU		WABCO 4S/4M ABS WITH TRACTION CONTROL WITH ATC SHUT OFF SWITCH	1	\$ 45.00	\$ 45.00
480-031	7.16	WABCO TWIN AIR DRYER WITH HEATER		\$ 562.00	\$ -
480-086	7.17	BW AD-9SI BRAKE LINE AIR DRYER WITH HEATER		\$ 44.00	\$ -
460-007	7.18	ALUMINUM AIR BRAKE RESERVOIRS		\$ 113.00	\$ -
460-019		ALUMINUM AIR BRAKE RESERVOIRS MOUNTED INSIDE RAILS	1	\$ 289.00	\$ 289.00
460-091		ALUMINUM AIR BRAKE RESERVOIRS, NO TRIPLE OR TORPEDO TANKS		\$ 244.00	\$ -
460-1AG		ALUMINUM AIR BRAKE RESERVOIRS MOUNTED PERPENDICULAR TO OUTSIDE RAIL		\$ 128.00	\$ -
460-015	7.22	ALUM AIR TANKS MOUNTED BELOW FRAME RAILS		\$ 126.00	\$ -
460-008	7.23	STEEL AIR BRAKE RESERVOIRS MOUNTED INSIDE RAIL		\$ 210.00	\$ -
460-040		STEEL AIR BRAKE RESERVOIRS MOUNTED PERPENDICULAR TO OUTSIDE RAIL		\$ 263.00	\$ -
460-090		STEEL AIR BRAKE RESERVOIRS, NO TRIPLE OR TORPEDO TANKS		\$ 81.00	\$ -
460-014	7.26	STEEL AIR TANKS MOUNTED BELOW FRAME RAILS		\$ 23.00	\$ -
MC	7.27	STEEL AIR TANKS MOUNTED FOR MAX GROUND CLEARANCE, (BELLY PLOW - AA3-073)	1	\$ 105.00	\$ 105.00
MC	7.28	ALUMINUM AIR TANKS MOUNTED FOR MAX GROUND CLEARANCE, (BELLY PLOW - AA3-073)		\$ 218.00	\$ -
46A-007	7.29	(1) 1730 CUBIC INCH AUXILIARY AIR TANK, INLET CHECK VALVE		\$ 105.00	\$ -

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Code	Spec #	Description	Qty	2022 Price	Subtotal
46A-011		(2) 1350 CUBIC INCH AUXILIARY AIR TANKS PLUMBED IN			
	7.30	SERIES, INLET CHECK VALVE FIRST TANK		\$ 131.00	\$ -
46A-015		(1) 1730, 1740 OR 1750 CUBIC INCH AUXILIARY AIR TANK			
	7.31	WITHOUT PLUMBING		\$ 67.00	\$ -
46A-029	7.32	(1) 1730 CUBIC INCH/MINIMUM AIR UNLOADER TANK		\$ 82.00	\$ -
477-001		PULL CABLE ON WET TANK, PETCOCK DRAIN VALVES ON ALL			
	7.33	OTHER AIR TANKS		\$ 20.00	\$ -
477-003					
	7.34	BW DV-2 AUTO DRAIN VALVE WITHOUT HEATER - WET TANK		\$ 37.00	\$ -
477-016		BW DV-2 AUTO DRAIN VALVE WITHOUT HEATER TO WET TANK;			
	7.35	DRAIN VALVE CABLES ON ALL OTHER TANKS		\$ 63.00	\$ -
477-019		BW DV-2 AUTO DRAIN VALVE WITH HEATER TO WET TANK;			
	7.36	DRAIN VALVE CABLES ON ALL OTHER TANKS	1	\$ 99.00	\$ 99.00
485-001	7.37	EXTERNAL CHARGING GLADHAND		\$ 48.00	\$ -
485-002	7.38	EXTERNAL CHARGING SCHRADER VALVE		\$ 28.00	\$ -
485-003	7.39	QUICK DISCONNECT FITTING WITH TIRE INFLATION KIT		\$ 114.00	\$ -
485-019		QUICK DISCONNECT FITTING W/HOSE FOR TIRE INFLATION KIT			
	7.40	NEAR LH CAB ENTRY DOOR		\$ 73.00	\$ -
485-037		CAB BLOW OUT KIT WITH AIR HOSE AND NOZZLE INSIDE LH			
	7.41	CAB ENTRY DOOR		\$ 66.00	\$ -
8.0 ENGINE/EXHAUST AND FUEL TANKS OPTIONS:					
101-3CX	8.1	DETROIT DD13 GEN 5 12.8L 410 HP @ 1625 RPM, 1900 GOV			
		RPM, 1450 LB/FT @ 975 RPM		\$ 10,858.00	\$ -
101-3CV	8.2	DETROIT DD13 GEN 5 12.8L 370 HP @ 1625 RPM, 1900 GOV			
		RPM, 1250 LB/FT @ 975 RPM		\$ 10,559.00	\$ -
101-3CW	8.3	DETROIT DD13 GEN 5 12.8L 380 HP @ 1625 RPM, 1900 GOV			
		RPM, 1450 LB/FT @ 975 RPM		\$ 10,806.00	\$ -
101-3FG	8.4	DETROIT DD13 GEN 5 12.8L 410 HP @ 1625 RPM, 1900 GOV			
		RPM, 1650 LB-FT @ 975 RPM		\$ 10,964.00	\$ -
101-3CY	8.5	DETROIT DD13 GEN 5 12.8L 450 HP @ 1625 RPM, 1900 GOV			
		RPM, 1550 LB/FT @ 975 RPM		\$ 11,036.00	\$ -
101-3FH	8.6	DETROIT DD13 GEN 5 12.8L 450 HP @ 1625 RPM, 1900 GOV			
		RPM, 1650 LB-FT @ 975 RPM		\$ 11,183.00	\$ -
101-3C0	8.7	DETROIT DD13 GEN 5 12.8L 470 HP @ 1625 RPM, 1900 GOV			
		RPM, 1650 LB-FT @ 975 RPM		\$ 11,377.00	\$ -
101-3C1	8.8	DETROIT DD13 GEN 5 12.8L 505 HP @ 1625 RPM, 1900 GOV			
		RPM, 1850 LB/FT @ 975 RPM		\$ 12,303.00	\$ -
101-3C2	8.9	DETROIT DD13 GEN 5 12.8L 525 HP @ 1625 RPM, 1900 GOV			
		RPM, 1850 LB/FT @ 975 RPM		\$ 12,497.00	\$ -
101-3DV	8.10	CUM X12 350 HP @ 1800 RPM, 1350 LB-FT @ 1000 RPM, 1800			
		GOV RPM		\$ 9,391.00	\$ -
101-28T	8.11	CUM X12 350 HP @ 1900 RPM, 1350 LB-FT @ 1000 RPM, 2000			
		GOV RPM, REFUSE		\$ 9,923.00	\$ -
101-3DE	8.12	CUM X12 350 HP @ 1900 RPM, 1450 LB-FT @ 1000 RPM, 2000			
		GOV RPM, REFUSE		\$ 9,923.00	\$ -
101-26R	8.13	CUM X12 350V HP @ 1900 RPM, 1350 LB-FT @ 1000 RPM, 2000			
		GOV RPM, VOC		\$ 9,923.00	\$ -
101-3DF	8.14	CUM X12 350V HP @ 1900 RPM, 1450 LB-FT @ 1000 RPM, 2000			
		GOV RPM, VOC		\$ 9,923.00	\$ -
101-3FA	8.15	CUM X12 365V HP @ 1700 RPM, 1250 LB-FT @ 900 RPM, 2100			
		GOV RPM, VOC		\$ 9,923.00	\$ -
101-28U	8.16	CUM X12 365 HP @ 1700 RPM, 1250 LB-FT @ 1000 RPM, 2100			
		GOV RPM, REFUSE		\$ 9,923.00	\$ -
101-3DX	8.17	CUM X12 370 HP @ 1800 RPM, 1350 LB-FT @ 1000 RPM, 1800			
		GOV RPM		\$ 9,654.00	\$ -

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101-26T	8.18	CUM X12 370V HP @ 1900 RPM, 1350 LB-FT @ 1000 RPM, 2100 GOV RPM, VOC		\$ 9,916.00	\$ -
101-3DW	8.19	CUM X12 380 HP @ 1800 RPM, 1450 LB-FT @ 1000 RPM, 1800 GOV RPM		\$ 9,436.00	\$ -
101-28V	8.20	CUM X12 380 HP @ 1900 RPM, 1450 LB-FT @ 1000 RPM, 2000 GOV RPM, REFUSE		\$ 10,163.00	\$ -
101-3DM	8.21	CUM X12 380EX HP @ 1800 RPM, 1450 LB-FT @ 1000 RPM, 1800 GOV RPM		\$ 9,751.00	\$ -
101-26U	8.22	CUM X12 380V HP @ 1900 RPM, 1450 LB-FT @ 1000 RPM, 2000 GOV RPM, VOC	1	\$ 10,163.00	\$ 10,163.00
101-3DK	8.23	CUM X12 400EX HP @ 1800 RPM, 1650 LB-FT @ 1000 RPM, 1800 GOV RPM		\$ 9,969.00	\$ -
101-3D0	8.24	CUM X12 400ST HP @ 1800 RPM, 1550-1700 LB-FT @ 1000 RPM, 1800 GOV RPM		\$ 11,062.00	\$ -
101-3DY	8.25	CUM X12 410 HP @ 1800 RPM, 1450 LB-FT @ 1000 RPM, 1800 GOV RPM		\$ 11,265.00	\$ -
101-3EA	8.26	CUM X12 410 HP @ 1800 RPM, 1650 LB-FT @ 1000 RPM, 1800 GOV RPM		\$ 11,062.00	\$ -
101-3EB	8.27	CUM X12 410ST HP @ 1800 RPM, 1450-1650 LB-FT @ 1000 RPM, 1800 GOV RPM		\$ 11,168.00	\$ -
101-26V	8.28	CUM X12 410V HP @ 1900 RPM, 1450 LB-FT @ 1000 RPM, 2000 GOV RPM, VOC		\$ 11,488.00	\$ -
101-3EC	8.29	CUM X12 430 HP @ 1800 RPM, 1550 LB-FT @ 1000 RPM, 1800 GOV RPM		\$ 11,194.00	\$ -
101-3ED	8.30	CUM X12 430 HP @ 1800 RPM, 1650 LB-FT @ 1000 RPM, 1800 GOV RPM		\$ 11,246.00	\$ -
101-26G	8.31	CUM X12 430V HP @ 1900 RPM, 1550 LB-FT @ 1000 RPM, 2000 GOV RPM, VOC		\$ 11,619.00	\$ -
101-26F	8.32	CUM X12 430V HP @ 1900 RPM, 1650 LB-FT @ 1000 RPM, 2000 GOV RPM, VOC		\$ 11,642.00	\$ -
101-3EE	8.33	CUM X12 455 HP @ 1800 RPM, 1700 LB-FT @ 1000 RPM, 1800 GOV RPM		\$ 11,387.00	\$ -
101-3DN	8.34	CUM X12 455EX HP @ 1800 RPM, 1700 LB-FT @ 1000 RPM, 1800 GOV RPM		\$ 11,378.00	\$ -
101-3EF	8.35	CUM X12 455ST HP @ 1800 RPM, 1550-1700 LB-FT @ 1000 RPM, 1800 GOV RPM		\$ 11,387.00	\$ -
101-26J	8.36	CUM X12 455V HP @ 1900 RPM, 1550 LB-FT @ 1000 RPM, 2000 GOV RPM, VOC		\$ 11,665.00	\$ -
101-26K	8.37	CUM X12 455V HP @ 1900 RPM, 1700 LB-FT @ 1000 RPM, 2000 GOV RPM, VOC		\$ 11,812.00	\$ -
101-26W	8.38	CUM X12 475V HP @ 1900 RPM, 1700 LB-FT @ 1000 RPM, 2000 GOV RPM, VOC		\$ 1,200.00	\$ -
101-3FE	8.39	CUM X12 500V HP @ 1900 RPM, 1700 LB-FT @ 1000 RPM, 2000 GOV RPM, VOC		\$ 12,407.00	\$ -
101-3EW	8.40	CUM L9 260 HP @ 2200 RPM; 2200 GOV RPM, 860 LB-FT @ 1200 RPM, REFUSE		\$ -	\$ -
101-3BM	8.41	CUM L9 270 HP @ 2200 RPM; 2200 GOV RPM, 860 LB-FT @ 1200 RPM		\$ 377.00	\$ -
101-3EX	8.42	CUM L9 270 HP @ 2200 RPM; 2200 GOV RPM, 860 LB-FT @ 1200 RPM, REFUSE		\$ 377.00	\$ -
101-3BN	8.43	CUM L9 300 HP @ 2200 RPM; 2200 GOV RPM, 860 LB-FT @ 1200 RPM		\$ 762.00	\$ -
101-3EY	8.44	CUM L9 300 HP @ 2200 RPM, 2200 GOV RPM, 860 LB-FT @ 1200 RPM, REFUSE		\$ 12,006.00	\$ -
101-3BP	8.45	CUM L9 330 HP @ 2200 RPM; 2200 GOV RPM, 1000 LB-FT @ 1200 RPM		\$ 930.00	\$ -

PRICING PAGE			Qty	2022 Price	Subtotal
Code	Spec #	Description			
101-3E0	8.46	CUM L9 330 HP @ 2200 RPM, 2200 GOV RPM, 1000 LB-FT @ 1200 RPM, REFUSE		\$ 930.00	\$ -
101-3BT	8.47	CUM L9 350 HP @ 2200 RPM; 2200 GOV RPM, 1050 LB-FT @ 1200 RPM		\$ 1,310.00	\$ -
101-3E1	8.48	CUM L9 350 HP @ 2200 RPM, 2200 GOV RPM, 1050 LB-FT @ 1200 RPM, REFUSE		\$ 1,310.00	\$ -
101-3BR	8.49	CUM L9 360 HP @ 2200 RPM; 2200 GOV RPM, 1150 LB-FT @ 1200 RPM		\$ 3,059.00	\$ -
101-3E2	8.50	CUM L9 360 HP @ 2200 RPM, 2200 GOV RPM, 1150 LB-FT @ 1200 RPM, REFUSE		\$ 3,059.00	\$ -
101-3BU	8.51	CUM L9 370 HP @ 2100 RPM; 2100 GOV RPM, 1250 LB-FT @ 1200 RPM		\$ 5,012.00	\$ -
101-3E3	8.52	CUM L9 370 HP @ 2100 RPM, 2100 GOV RPM, 1250 LB-FT @ 1200 RPM, REFUSE		\$ 5,012.00	\$ -
101-3BV	8.53	CUM L9 380 HP @ 2100 RPM; 2100 GOV RPM, 1250 LB-FT @ 1200 RPM		\$ 5,279.00	\$ -
101-3E4	8.54	CUM L9 380 HP @ 2100 RPM, 2100 GOV RPM, 1250 LB-FT @ 1200 RPM, REFUSE		\$ 5,279.00	\$ -
99D-011	8.55	2008 CARB EMISSION CERTIFICATION - CLEAN IDLE (INCLUDES 6X4 INCH LABEL ON LOWER FORWARD CORNER OF DRIVER DOOR)		\$ -	\$ -
99D-009	8.56	2008 CARB EMISSION CERTIFICATION - CLEAN IDLE (INCLUDES 6X4 INCH LABEL ON LEFT SIDE OF HOOD)		\$ 56.00	\$ -
MC	8.57	GHG 21 ENHANCEMENT		\$ 510.00	\$ -
PNZ-001	8.58	CARB22 BASE WARRANTY DD5/DD8 SS/B6.7/L9 <=325		\$ 1,075.00	\$ -
PNZ-002	8.59	CARB22 BASE WARRANTY DD8 DS/B6.7/ L9 >=330		\$ 1,670.00	\$ -
PNZ-003	8.60	CARB22 BASE WARRANTY DD13 / X12		\$ 1,350.00	\$ -
	8.61	OPTIONAL SELECTION OF CARB BASE WARRANTY/CERTIFICATION. DEALER CONFIRMS REGISTRATION IN OTHER THAN CALIFORNIA OR CARB OPT-IN STATES		\$ -	\$ -
RNZ-001	8.62	RH OUTBOARD UNDER STEP MOUNTED HORIZONTAL AFTERTREATMENT SYSTEM ASSEMBLY WITH RH B-PILLAR MOUNTED VERTICAL TAILPIPE		\$ 106.00	\$ -
016-1C2	8.63	RH OUTBOARD UNDER STEP MOUNTED HORIZONTAL AFTERTREATMENT SYSTEM ASSEMBLY WITH DUAL CAB MOUNTED VERTICAL TAILPIPES		\$ 864.00	\$ -
016-1C4	8.64	RH OUTBOARD UNDER STEP MOUNTED HORIZONTAL AFTERTREATMENT SYSTEM ASSEMBLY WITH RH FRAME MOUNTED VERTICAL TAILPIPE (ROUTED UNDER/INSIDE RAIL)		\$ 1,429.00	\$ -
016-1C1	8.65	RH OUTBOARD UNDER STEP MOUNTED HORIZONTAL AFTERTREATMENT SYSTEM ASSEMBLY WITH RH FRAME MOUNTED VERTICAL TAILPIPE (ROUTED OUTSIDE/ABOVE RAIL)		\$ 956.00	\$ -
016-1F3	8.66	RH OUTBOARD MID-CHASSIS MOUNTED HORIZONTAL AFTERTREATMENT SYSTEM ASSEMBLY WITH RH HORIZONTAL TAILPIPE		\$ 930.00	\$ -
016-1DH	8.67	RH OUTBOARD FRAME MOUNTED VERTICAL AFTERTREATMENT SYSTEM ASSEMBLY WITH TOPSTACK		\$ 1,528.00	\$ -
016-1C0	8.68	RAISED RH OUTBOARD UNDER STEP MOUNTED HORIZONTAL AFTERTREATMENT SYSTEM ASSEMBLY WITH RH B-PILLAR MOUNTED VERTICAL TAILPIPE	1	\$ 949.00	\$ 949.00
016-1E2	8.69	ENGINE AFTERTREATMENT DEVICE, AUTOMATIC OVER THE ROAD ACTIVE REGENERATION AND VIRTUAL REGENERATION REQUEST SWITCH IN CLUSTER AND DASH MOUNTED INHIBIT SWITCH		\$ 11.00	\$ -
28F-015					

PRICING PAGE			Qty	2022 Price	Subtotal
Code	Spec #	Description			
239-038	8.70	11 FOOT 06 INCH (138 INCH+0/-5.9 INCH) EXHAUST SYSTEM HEIGHT		\$ -	\$ -
239-003	8.71	90 DEG STACK AND B-PILLAR PIPE WITH NO STACK PROTRUSION ABOVE CAB		\$ 6.00	\$ -
239-020	8.72	10 FOOT 00 INCH (120 INCH+0/-5.9 INCH) EXHAUST SYSTEM HEIGHT		\$ (1.00)	\$ -
239-026	8.73	10 FOOT 06 INCH (126 INCH+0/-5.9 INCH) EXHAUST SYSTEM HEIGHT		\$ (2.00)	\$ -
239-032	8.74	11 FOOT 00 INCH (132 INCH+0/-5.9 INCH) EXHAUST SYSTEM HEIGHT	1	\$ -	\$ -
239-044	8.75	12 FOOT 00 INCH (144 INCH+0/-5.9 INCH) EXHAUST SYSTEM HEIGHT		\$ (9.00)	\$ -
239-050	8.76	12 FOOT 06 INCH (150 INCH+0/-5.9 INCH) EXHAUST SYSTEM HEIGHT		\$ 4.00	\$ -
239-056	8.77	13 FOOT 00 INCH (156 INCH+0/-5.9 INCH) EXHAUST SYSTEM HEIGHT		\$ -	\$ -
239-062	8.78	13 FOOT 06 INCH (162 INCH+0/-5.9 INCH) EXHAUST SYSTEM HEIGHT		\$ -	\$ -
233-017	8.79	STANDARD CURVE BRIGHT UPPER STACK(S)	1	\$ 64.00	\$ 64.00
233-019	8.80	STANDARD CURVE BRIGHT UPPER STACK(S) AND ELBOW(S)		\$ 76.00	\$ -
233-018	8.81	30 DEGREE CURVE BRIGHT UPPER STACK(S)		\$ 66.00	\$ -
233-020	8.82	30 DEGREE CURVE BRIGHT UPPER STACK(S) AND ELBOW(S)		\$ 116.00	\$ -
23U-027	8.83	8 GALLON DIESEL EXHAUST FLUID TANK	1	\$ 98.00	\$ 98.00
23U-002	8.84	13 GALLON DIESEL EXHAUST FLUID TANK		\$ -	\$ -
23U-003	8.85	23 GALLON DIESEL EXHAUST FLUID TANK		\$ 74.00	\$ -
23Z-007	8.86	POLISHED ALUMINUM DIAMOND PLATE WST DIESEL EXHAUST FLUID TANK COVER		\$ 13.00	\$ -
23Z-006	8.87	POLISHED ALUMINUM WST DIESEL EXHAUST FLUID TANK COVER		\$ 106.00	\$ -
43Y-002	8.88	PDI INSTALLED LOCKING DIESEL EXHAUST FLUID TANK CAP		\$ 64.00	\$ -
242-001	8.89	STAINLESS STEEL AFTERTREATMENT DEVICE/MUFFLER/TAILOPIPE SHIELD		\$ -	\$ -
242-002	8.90	DUAL STAINLESS STEEL MUFFLER/TAILOPIPE SHIELDS		\$ -	\$ -
242-049	8.91	PERFORATED SINGLE STAINLESS STEEL MUFFLER/TAILOPIPE SHIELD WITH WESTERN STAR LOGO		\$ 15.00	\$ -
242-050	8.92	PERFORATED DUAL STAINLESS STEEL MUFFLER/TAILOPIPE SHIELDS WITH WESTERN STAR LOGO		\$ 30.00	\$ -
206-151	8.93	60 GALLON/227 LITER ALUMINUM FUEL TANK - RH		\$ 378.00	\$ -
206-152	8.94	70 GALLON/264 LITER ALUMINUM FUEL TANK - RH		\$ 441.00	\$ -
206-154	8.95	80 GALLON/302 LITER ALUMINUM FUEL TANK - RH		\$ 503.00	\$ -
206-044	8.96	80 GALLON SPLIT ALUMINUM FUEL/HYDRAULIC TANK RH, 40/40		\$ 583.00	\$ -
206-138	8.97	80 GALLON SPLIT ALUMINUM FUEL/HYDRAULIC TANK RH, 40/40 WITH 1-1/4 INCH NPT, INBOARD BELOW RAIL FITTINGS, WITH FLUID LEVEL GAUGE		\$ 671.00	\$ -
206-156	8.98	100 GALLON/378 LITER ALUMINUM FUEL TANK - RH		\$ 630.00	\$ -
206-045	8.99	100 GALLON SPLIT ALUMINUM FUEL/HYDRAULIC TANK RH, 40/60		\$ 728.00	\$ -
206-042	8.100	100 GALLON SPLIT ALUMINUM FUEL/HYDRAULIC TANK RH, 60/40		\$ 728.00	\$ -
206-009	8.101	100 GALLON SPLIT ALUMINUM FUEL/HYDRAULIC TANK RH, 50/50		\$ 728.00	\$ -
206-139	8.102	100 GALLON SPLIT ALUMINUM FUEL/HYDRAULIC TANK RH, 40/60 WITH 1-1/4 INCH NPT, INBOARD BELOW RAIL FITTINGS, WITH FLUID LEVEL GAUGE		\$ 838.00	\$ -

Description			PRICING PAGE		
Code	Spec #	Description	Qty	2022 Price	Subtotal
206-140	8.103	100 GALLON SPLIT ALUMINUM FUEL/HYDRAULIC TANK RH, 60/40 WITH 1-1/4 INCH NPT, INBOARD BELOW RAIL FITTINGS, WITH FLUID LEVEL GAUGE		\$ 838.00	\$ -
206-141	8.104	120 GALLON SPLIT ALUMINUM FUEL/HYDRAULIC TANK RH, 60/60 WITH 1-1/4 INCH NPT, INBOARD BELOW RAIL FITTINGS, WITH FLUID LEVEL GAUGE		\$ 1,006.00	\$ -
206-142	8.105	120 GALLON SPLIT ALUMINUM FUEL/HYDRAULIC TANK RH, 80/40 WITH 1-1/4 INCH NPT, INBOARD BELOW RAIL FITTINGS, WITH FLUID LEVEL GAUGE		\$ 1,006.00	\$ -
206-158	8.106	120 GALLON/453 LITER ALUMINUM FUEL TANK - RH		\$ 756.00	\$ -
206-143	8.107	150 GALLON SPLIT ALUMINUM FUEL/HYDRAULIC TANK RH, 80/70 WITH 1-1/4 INCH NPT, INBOARD BELOW RAIL FITTINGS, WITH FLUID LEVEL GAUGE		\$ 1,064.00	\$ -
206-162	8.108	150 GALLON/567 LITER ALUMINUM FUEL TANK - RH		\$ 944.00	\$ -
206-204	8.109	150 GALLON SPLIT ALUMINUM FUEL/HYDRAULIC TANK RH, 80/70		\$ 1,093.00	\$ -
201-060	8.110	60 GALLON/227 LITER ALUMINUM AUXILIARY FUEL TANK - RH		\$ 388.00	\$ -
201-080	8.111	80 GALLON/302 LITER ALUMINUM AUXILIARY FUEL TANK - RH		\$ 518.00	\$ -
201-100	8.112	100 GALLON/378 LITER ALUMINUM AUXILIARY FUEL TANK - RH		\$ 647.00	\$ -
204-152	8.113	70 GALLON/264 LITER ALUMINUM FUEL TANK - LH		\$ 45.00	\$ -
204-195	8.114	60 GALLON/227 LITER RECTANGULAR ALUMINUM FUEL TANK - LH		\$ 153.00	\$ -
204-034	8.115	80 GALLON/302 LITER RECTANGULAR ALUMINUM FUEL TANK - LH	1	\$ 189.00	\$ 189.00
204-138	8.116	80 GALLON SPLIT ALUMINUM FUEL/HYDRAULIC TANK LH, 40/40 WITH 1-1/4 INCH NPT, INBOARD BELOW RAIL FITTINGS, WITH FLUID LEVEL GAUGE		\$ 363.00	\$ -
204-154	8.117	80 GALLON/302 LITER ALUMINUM FUEL TANK - LH		\$ 90.00	\$ -
204-155	8.118	90 GALLON/340 LITER ALUMINUM FUEL TANK - LH		\$ 135.00	\$ -
204-193	8.119	90 GALLON/340 LITER RECTANGULAR ALUMINUM FUEL TANK - LH		\$ 207.00	\$ -
204-156	8.120	100 GALLON/378 LITER ALUMINUM FUEL TANK - LH		\$ 180.00	\$ -
204-045	8.121	100 GALLON SPLIT ALUMINUM FUEL/HYDRAULIC TANK LH, 40/60		\$ 342.00	\$ -
204-187	8.122	100 GALLON SPLIT ALUMINUM FUEL/HYDRAULIC TANK LH, 50/50		\$ 342.00	\$ -
204-042	8.123	100 GALLON SPLIT ALUMINUM FUEL/HYDRAULIC TANK LH, 60/40		\$ 342.00	\$ -
204-174	8.124	100 GALLON SPLIT ALUMINUM FUEL/HYDRAULIC TANK LH, 70/30		\$ 342.00	\$ -
204-139	8.125	100 GALLON SPLIT ALUMINUM FUEL/HYDRAULIC TANK LH, 40/60 WITH 1-1/4 INCH NPT, INBOARD BELOW RAIL FITTINGS, WITH FLUID LEVEL GAUGE		\$ 443.00	\$ -
204-140	8.126	100 GALLON SPLIT ALUMINUM FUEL/HYDRAULIC TANK LH, 60/40 WITH 1-1/4 INCH NPT, INBOARD BELOW RAIL FITTINGS, WITH FLUID LEVEL GAUGE		\$ 443.00	\$ -
204-157	8.127	110 GALLON/416 LITER ALUMINUM FUEL TANK - LH		\$ 225.00	\$ -
204-158	8.128	120 GALLON/453 LITER ALUMINUM FUEL TANK - LH		\$ 270.00	\$ -
204-170	8.129	120 GALLON SPLIT ALUMINUM FUEL/HYDRAULIC TANK LH, 60/60		\$ 399.00	\$ -
204-172	8.130	120 GALLON SPLIT ALUMINUM FUEL/HYDRAULIC TANK LH, 70/50		\$ 399.00	\$ -
204-175	8.131	120 GALLON SPLIT ALUMINUM FUEL/HYDRAULIC TANK LH, 90/30		\$ 399.00	\$ -

PRICING PAGE			Qty	2022 Price	Subtotal
Code	Spec #	Description			
204-141	8.132	120 GALLON SPLIT ALUMINUM FUEL/HYDRAULIC TANK LH, 60/60 WITH 1-1/4 INCH NPT, INBOARD BELOW RAIL FITTINGS, WITH FLUID LEVEL GAUGE		\$ 522.00	\$ -
204-142	8.133	120 GALLON SPLIT ALUMINUM FUEL/HYDRAULIC TANK LH, 80/40 WITH 1-1/4 INCH NPT, INBOARD BELOW RAIL FITTINGS, WITH FLUID LEVEL GAUGE		\$ 522.00	\$ -
204-160	8.134	130 GALLON/492 LITER ALUMINUM FUEL TANK - LH		\$ 315.00	\$ -
204-161	8.135	140 GALLON/529 LITER ALUMINUM FUEL TANK - LH		\$ 360.00	\$ -
204-196	8.136	140 GALLON SPLIT ALUMINUM FUEL/HYDRAULIC TANK LH, 90/50		\$ 459.00	\$ -
204-162	8.137	150 GALLON/567 LITER ALUMINUM FUEL TANK - LH		\$ 405.00	\$ -
204-204	8.138	150 GALLON SPLIT ALUMINUM FUEL/HYDRAULIC TANK LH, 80/70		\$ 488.00	\$ -
204-143	8.139	150 GALLON SPLIT ALUMINUM FUEL/HYDRAULIC TANK LH, 80/70 WITH 1-1/4 INCH NPT, INBOARD BELOW RAIL FITTINGS, WITH FLUID LEVEL GAUGE		\$ 641.00	\$ -
200-060	8.140	60 GALLON/227 LITER ALUMINUM AUXILIARY FUEL TANK - LH		\$ 388.00	\$ -
200-080	8.141	80 GALLON/302 LITER ALUMINUM AUXILIARY FUEL TANK - LH		\$ 518.00	\$ -
200-100	8.142	100 GALLON/378 LITER ALUMINUM AUXILIARY FUEL TANK - LH		\$ 647.00	\$ -
203-009	8.143	50 GALLON ALUMINUM HYDRAULIC RESERVOIR, RH WITH 1-1/4 INCH NPT STANDPIPE FITTINGS		\$ 421.00	\$ -
203-006	8.144	60 GALLON ALUMINUM HYDRAULIC RESERVOIR, RH WITH 1-1/4 INCH NPT STANDPIPE FITTINGS		\$ 505.00	\$ -
203-011	8.145	60 GALLON ALUMINUM HYDRAULIC RESERVOIR, LH WITH 1-1/4 INCH NPT TOP AND BOTTOM END FITTINGS		\$ 505.00	\$ -
203-013	8.146	60 GALLON ALUMINUM HYDRAULIC RESERVOIR, RH WITH 1-1/4 INCH NPT TOP AND BOTTOM END FITTINGS		\$ 505.00	\$ -
203-090	8.147	60 GALLON ALUMINUM HYDRAULIC RESERVOIR, LH WITH 1-1/4 INCH NPT, INBOARD SIDE OF TANK, BELOW RAIL FTGS, WITH FLUID LEVEL GAUGE, OK AS IS.		\$ 679.00	\$ -
203-091	8.148	60 GALLON ALUMINUM HYDRAULIC RESERVOIR, RH WITH 1-1/4 INCH NPT, INBOARD BELOW RAIL FTGS, WITH FLUID LEVEL GAUGE		\$ 505.00	\$ -
203-023	8.149	80 GALLON ALUMINUM HYDRAULIC RESERVOIR, LH WITH 1-1/4 INCH NPT STANDPIPE FITTINGS		\$ 673.00	\$ -
203-017	8.150	80 GALLON ALUMINUM HYDRAULIC RESERVOIR, RH WITH 1-1/4 INCH NPT STANDPIPE FITTINGS		\$ 673.00	\$ -
203-074	8.151	80 GALLON ALUMINUM HYDRAULIC RESERVOIR, RH WITH 1-1/4 INCH NPT TOP AND BOTTOM END FITTINGS		\$ 673.00	\$ -
203-092	8.152	80 GALLON ALUMINUM HYDRAULIC RESERVOIR, LH WITH 1-1/4 INCH NPT, INBOARD BELOW RAIL FTGS, WITH FLUID LEVEL GAUGE		\$ 673.00	\$ -
203-093	8.153	80 GALLON ALUMINUM HYDRAULIC RESERVOIR, RH WITH 1-1/4 INCH NPT, INBOARD BELOW RAIL FTGS, WITH FLUID LEVEL GAUGE		\$ 673.00	\$ -
203-003	8.154	100 GALLON ALUMINUM HYDRAULIC RESERVOIR, LH WITH 1-1/4 INCH NPT STANDPIPE FITTINGS		\$ 841.00	\$ -
203-018	8.155	100 GALLON ALUMINUM HYDRAULIC RESERVOIR, RH WITH 1-1/4 INCH NPT TOP AND BOTTOM END FITTINGS		\$ 841.00	\$ -
203-094	8.156	100 GALLON ALUMINUM HYDRAULIC RESERVOIR, LH WITH 1-1/4 INCH NPT, INBOARD BELOW RAIL FTGS, WITH FLUID LEVEL GAUGE		\$ 841.00	\$ -
203-095	8.157	100 GALLON ALUMINUM HYDRAULIC RESERVOIR, RH WITH 1-1/4 INCH NPT, INBOARD BELOW RAIL FTGS, WITH FLUID LEVEL GAUGE		\$ 841.00	\$ -

Description			PRICING PAGE		
Code	Spec #	Description	Qty	2022 Price	Subtotal
203-007	8.158	1-1/4 INCH TOP AND BOTTOM END FITTINGS FOR HYDRAULIC SECTION OF SPLIT TANK(S)		\$ -	\$ -
203-010	8.159	1-1/4 INCH NPT STANDPIPE FITTINGS FOR HYDRAULIC SECTION OF SPLIT TANK(S)		\$ 2.00	\$ -
218-005	8.160	RECTANGULAR FUEL TANK(S)	1	\$ -	\$ -
215-007	8.161	PLAIN ALUMINUM/PAINTED STEEL FUEL/HYDRAULIC TANK(S) WITH POLISHED STAINLESS STEEL BANDS		\$ 55.00	\$ -
215-004	8.162	POLISHING OF FUEL/HYDRAULIC TANK(S) WITH PAINTED BANDS		\$ 78.00	\$ -
215-006	8.163	POLISHING OF FUEL/HYDRAULIC TANK(S) WITH POLISHED STAINLESS STEEL BANDS		\$ 129.00	\$ -
212-008	8.164	FUEL TANK(S) AFT		\$ 24.00	\$ -
212-011	8.165	FUEL TANK(S) FORWARD - RAISED MOUNTING	1	\$ 110.00	\$ 110.00
212-012	8.166	FUEL TANK(S) AFT - RAISED MOUNTING		\$ 35.00	\$ -
212-014	8.167	LH FUEL TANK MOUNTED FORWARD, RH FUEL TANK MOUNTED AFT		\$ 311.00	\$ -
212-034	8.168	FUEL TANK(S) AS FAR AFT AS POSSIBLE		\$ 24.00	\$ -
664-002	8.169	POLISHED STEP FINISH		\$ 158.00	\$ -
207-005	8.170	FUEL TANK FILLER NECK ANTI-SIPHON INSERT		\$ 17.00	\$ -
205-002	8.171	CHROME FUEL TANK CAP, EACH		\$ 5.00	\$ -
205-004	8.172	CHROME LOCKING FUEL TANK CAP, EACH		\$ 26.00	\$ -
220-019	8.173	ARCTIC FOX FUEL HEATER (1 TANK) WITH THERMATIC CONTROL		\$ 348.00	\$ -
220-020	8.174	ARCTIC FOX FUEL HEATER (2 TANKS) WITH THERMATIC CONTROL		\$ 579.00	\$ -
216-072	8.175	EQUIFLO INBOARD FUEL SYSTEM BETWEEN MAIN AND AUXILIARY TANKS		\$ 66.00	\$ -
20E-002	8.176	AUXILIARY FUEL SUPPLY AND RETURN PORTS LOCATED ON RH FUEL TANK		\$ 9.00	\$ -
20E-004	8.177	AUXILIARY FUEL SUPPLY AND RETURN PORTS LOCATED ON LH FUEL TANK		\$ 10.00	\$ -
20E-003	8.178	AUXILIARY FUEL SUPPLY AND RETURN PORTS LOCATED ON LH AND RH FUEL TANKS		\$ 20.00	\$ -
20E-007	8.179	AUXILIARY FUEL PORTS RH FUEL TANK FOR TRIPAC		\$ 23.00	\$ -
213-001	8.180	INSULATION FOR FUEL LINES		\$ 32.00	\$ -
9.0 ENGINE RELATED OPTIONS:					
105-015	9.1	Oil fill and dipstick EZ access		\$ 44.00	\$ -
	9.2	Delco 35 SI Brushless Alternator, 135 AMP		\$ -	\$ -
	9.3	Delco 24 SI Alternator, 130 AMP		\$ -	\$ -
	9.4	Delco 24 SI Alternator, 145 AMP		\$ -	\$ -
	9.5	Leece-Neville Alternator, 145 AMP		\$ -	\$ -
	9.6	Dual element air cleaner		\$ -	\$ -
	9.7	Donaldson Single Stage Air cleaner per spec 12.1		\$ -	\$ -
	9.8	Thumb screws for Donaldson. Single Stage Air Cleaner.		\$ -	\$ -
	9.9	Fuel/water separator/heated/ Thermostatically controlled, __ (Brand)		\$ -	\$ -
	9.10	Davco 382 fuel/water separator, non heated		\$ -	\$ -
122-1H3	9.11	Non-heated fuel/water separator, __Detroit__ (Brand)		\$ -	\$ -
	9.12	Coolant spin on filter/conditioner		\$ -	\$ -
MC	9.13	Front engine powered take off adapter and radiator cut out		\$ 299.00	\$ -
	9.14	Air applied fan drive, ____(Brand)		\$ -	\$ -
	9.15	Air applied fan drive, _____(Brand)		\$ -	\$ -
	9.16	Viscous fan drive		\$ -	\$ -
	9.17	Radiator hose package (Silicone) per Spec 12.2		\$ -	\$ -
	9.18	Curved exhaust pipe end		\$ -	\$ -
	9.19	Fuel tank per specification 12.7		\$ -	\$ -

PRICING PAGE			Qty	2022 Price	Subtotal
Code	Spec #	Description			
138-011	9.20	Engine block heater		\$ 11.00	\$ -
	9.21	In line fuel heater		\$ -	\$ -
	9.22	In tank fuel heater		\$ -	\$ -
221-001	9.23	Fuel cooler		\$ 127.00	\$ -
	9.24	Radiator bug screen		\$ -	\$ -
128-032	9.25	Engine brake system		\$ -	\$ -
MC	9.26	Relocate air dryer		\$ -	\$ -
103-039	9.27	Extended life anti-freeze	1	\$ -	\$ -
155-060	9.28	Starter motor options		\$ -	\$ -
13E-006	9.29	ALUMINUM OIL PAN		\$ -	\$ -
13E-007	9.30	HIGH CAPACITY OIL PAN		\$ 64.00	\$ -
104-008	9.31	ESOC OIL EVACUATION SYSTEM		\$ 230.00	\$ -
104-016		FLOCS OIL EVACUATION FITTING WITH AEROQUIP FD14			
	9.32	FITTING AND DIRECT ACCESS		\$ 22.00	\$ -
104-002	9.33	FUMOTO DRAIN VALVE(S) ON OIL PAN		\$ 36.00	\$ -
104-010		OIL SAMPLE TEST FITTING ON COMPRESSOR OR GEAR CASE			
	9.34			\$ 108.00	\$ -
104-025	9.35	OIL SAMPLE TEST FITTING ON OIL FILTER MODULE		\$ 56.00	\$ -
104-026		OIL SAMPLE TEST FITTING ON OIL FILTER MODULE AND ESOC			
	9.36	OIL EVACUATION SYSTEM		\$ 242.00	\$ -
104-021	9.37	SPEEDCLICK OIL DRAIN VALVE		\$ 37.00	\$ -
014-111		SIDE OF HOOD AIR INTAKE WITH ENGINE MOUNTED AIR			
	9.38	CLEANER, WITH INSIDE/OUTSIDE AIR AND SNOW DOOR		\$ 399.00	\$ -
014-115		SIDE OF HOOD AIR INTAKE WITH ENGINE MOUNTED HIGH			
	9.39	CAPACITY AIR CLEANER AND PASSIVE PRECLEANER		\$ 87.00	\$ -
014-112		SIDE OF HOOD AIR INTAKE WITH ENGINE MOUNTED HIGH			
	9.40	CAPACITY AIR CLEANER, PASSIVE PRECLEANER, WITH			
		INSIDE/OUTSIDE AIR AND SNOW DOOR	1	\$ 487.00	\$ 487.00
014-113		SIDE OF HOOD AIR INTAKE WITH NFPA COMPLIANT EMBER			
	9.41	SCREEN AND ENGINE MOUNTED AIR CLEANER WITH FIRE			
		RETARDANT FILTER		\$ 110.00	\$ -
124-1E6		LN 12V 185 AMP BRUSHLESS 2333GH PAD MOUNT			
	9.42	ALTERNATOR WITH REMOTE BATTERY VOLT SENSE, LAMP			
		TERMINAL AND HEX SHAFT		\$ 68.00	\$ -
124-1F2	9.43	LN 12V 210 AMP AVI 160 PAD MOUNT ALTERNATOR		\$ 63.00	\$ -
124-1F3	9.44	LN 12V 240 AMP AVI 160 PAD MOUNT ALTERNATOR		\$ 88.00	\$ -
124-1D7		DR 12V 160 AMP 28-SI QUADRAMOUNT PAD ALTERNATOR WITH			
	9.45	REMOTE BATTERY VOLT SENSE	1	\$ 10.00	\$ 10.00
124-1DJ		DR 12V 160 AMP 36-SI BRUSHLESS QUADRAMOUNT PAD			
	9.46	ALTERNATOR WITH REMOTE BATTERY VOLT SENSE		\$ 65.00	\$ -
124-1E1		DR 12V 200 AMP 28-SI QUADRAMOUNT PAD ALTERNATOR WITH			
	9.47	REMOTE BATTERY VOLT SENSE		\$ 39.00	\$ -
124-1G3		DR 12V 215 AMP 38-SI BRUSHLESS QUADRAMOUNT PAD			
	9.48	ALTERNATOR WITH REMOTE BATTERY VOLT SENSE		\$ 153.00	\$ -
124-1E8		DR 12V 240 AMP 40-SI BRUSHLESS PAD ALTERNATOR WITH			
	9.49	REMOTE BATTERY VOLTAGE SENSE		\$ 165.00	\$ -
124-1E7		DR 12V 275 AMP 40-SI BRUSHLESS PAD ALTERNATOR WITH			
	9.50	REMOTE BATTERY VOLTAGE SENSE		\$ 229.00	\$ -
124-1G1		DR 12V 300 AMP 40-SI BRUSHLESS PAD MOUNT ALTERNATOR			
	9.51	WITH REMOTE BATTERY VOLTAGE SENSE		\$ 302.00	\$ -
124-110		MITSUBISHI 12V 200 AMP BRUSHLESS PAD ALTERNATOR WITH			
	9.52	REMOTE BATTERY VOLT SENSE		\$ 251.00	\$ -
		BW MODEL FE-921 19.0 CFM SINGLE CYLINDER AIR			
107-046	9.53	COMPRESSOR WITH SAFETY VALVE		\$ -	\$ -
107-042		BW LK-862 650CC 34.8 CFM DUAL CYLINDER AIR COMPRESSOR			
	9.54			\$ 141.00	\$ -

PRICING PAGE			Qty	2022 Price	Subtotal
Code	Spec #	Description			
107-048	9.55	CUMMINS NATURALLY ASPIRATED 25.9 CFM AIR COMPRESSOR WITH INTERNAL SAFETY VALVE		\$ -	\$ -
107-043	9.56	CUMMINS 30.4 CFM AIR COMPRESSOR WITH INTERNAL SAFETY VALVE		\$ 1,261.00	\$ -
128-002	9.57	JACOBS COMPRESSION BRAKE		\$ -	\$ -
128-004	9.58	CUMMINS INTEBRAKE BRAKE WITH HIGH MED LOW BRAKE	1	\$ -	\$ -
128-1A9	9.59	CUMMINS INTEBRAKE WITH HIGH MED LOW BRAKE WITH BRAKE LAMPS ACTIVATED AT 70%		\$ 12.00	\$ -
128-127	9.60	CUMMINS INTEBRAKE HIGH/MED/LOW, W/5 LEVEL TRANS RETARDER, W/BRAKE LAMPS		\$ 1,354.00	\$ -
128-126	9.61	CUMMINS INTEBRAKE HIGH/MED/LOW, W/5 LEVEL TRANS RETARDER		\$ 1,348.00	\$ -
128-122	9.62	CUMMINS W/VAR GEOMETRY TURBO INTEGRAL ENGINE BRAKE ON/OFF, W/5 LEVEL TRANS RETARDER, W/BRAKE LAMPS		\$ 7.00	\$ -
128-123	9.63	CUMMINS W/VAR GEOMETRY TURBO INTEGRAL ENGINE BRAKE ON/OFF, W/5 LEVEL TRANS RETARDER		\$ 7.00	\$ -
128-124	9.64	CUMMINS BRAKE BY JACOBS HIGH/MED/LOW, W/5 LEVEL TRANS RETARDER, W/BRAKE LAMPS		\$ 1,349.00	\$ -
128-125	9.65	CUMMINS BRAKE BY JACOBS HIGH/MED/LOW, W/5 LEVEL TRANS RETARDER		\$ 1,349.00	\$ -
128-1AR	9.66	CUMMINS ENGINE INTEGRAL BRAKE WITH VARIABLE GEOMETRY TURBO ON/OFF WITH BRAKE LAMPS		\$ -	\$ -
128-1AN	9.67	C-BRAKE BY JACOBS WITH HIGH MED LOW BRAKE WITH BRAKE LAMPS		\$ 1,345.00	\$ -
128-1AV	9.68	JACOBS COMPRESSION BRAKE, STOP LAMPS ACTIVATE AT 70% RETARDATION		\$ 12.00	\$ -
273-059	9.69	ELECTRONICALLY CONTROLLED VARIABLE SPEED VISCOUS FAN DRIVE	1	\$ 129.00	\$ 129.00
276-002	9.70	AUTOMATIC FAN CONTROL WITH DASH SWITCH AND INDICATOR LIGHT, NON ENGINE MOUNTED		\$ 5.00	\$ -
122-078	9.71	ALLIANCE FUEL FILTER/WATER SEPARATOR WITH INDICATOR LIGHT	1	\$ -	\$ -
122-079	9.72	ALLIANCE FUEL FILTER/WATER SEPARATOR WITH HEATED BOWL AND INDICATOR LIGHT		\$ -	\$ -
122-123	9.73	DAVCO 385 FUEL/WATER SEPARATOR WITH ESOC		\$ 320.00	\$ -
122-124	9.74	DAVCO 385 FUEL/WATER SEPARATOR WITH ESOC AND 12 VOLT PREHEATER		\$ 353.00	\$ -
122-130	9.75	DAVCO 385 FUEL/WATER SEPARATOR WITH ESOC AND 12 VOLT PREHEATER AND WATER IN FUEL SENSOR		\$ 244.00	\$ -
122-125	9.76	DAVCO 385 FUEL/WATER SEPARATOR WITH ESOC AND 12 VOLT AND 120 VOLT PREHEATER		\$ 377.00	\$ -
122-131	9.77	DAVCO 385 FUEL/WATER SEPARATOR WITH ESOC AND 12 VOLT AND 120 VOLT PREHEATER AND WATER IN FUEL SENSOR		\$ 268.00	\$ -
122-129	9.78	DAVCO 385 FUEL/WATER SEPARATOR WITH WATER IN FUEL SENSOR AND ESOC		\$ 211.00	\$ -
122-1H1	9.79	DETROIT FUEL/WATER SEPARATOR WITH BYPASS		\$ 200.00	\$ -
122-1H2	9.80	DETROIT FUEL/WATER SEPARATOR WITH BYPASS AND 12 VOLT PREHEATER		\$ 232.00	\$ -
122-1H4	9.81	DETROIT FUEL/WATER SEPARATOR WITH WATER IN FUEL SENSOR AND 12 VOLT PREHEATER		\$ 125.00	\$ -
110-068	9.82	DDC SUPPLIED ENGINE MOUNTED FUEL FILTER/FUEL WATER SEPARATOR WITH WATER-IN-FUEL INDICATOR		\$ -	\$ -
110-071	9.83	DDC SUPPLIED ENGINE MOUNTED FUEL FILTER/FUEL WATER SEPARATOR WITH ESOC AND WATER-IN-FUEL INDICATOR		\$ 109.00	\$ -

		PRICING PAGE			
Code	Spec #	Description	Qty	2022 Price	Subtotal
266-109	9.84	1400 SQUARE INCH VOCATIONAL RADIATOR WITH PROTECTION PACKAGE	1	\$ 177.00	\$ 177.00
103-036	9.85	ANTIFREEZE TO -34F, ETHYLENE GLYCOL PRE-CHARGED SCA HEAVY DUTY COOLANT		\$ 9.00	\$ -
103-040	9.86	ANTIFREEZE TO -60F, OAT (NITRITE AND SILCATE FREE) EXTENDED LIFE COOLANT		\$ 66.00	\$ -
103-037	9.87	ANTIFREEZE TO -60F, ETHYLENE GLYCOL PRE-CHARGED SCA HEAVY DUTY COOLANT		\$ 13.00	\$ -
171-002	9.88	SILICONE COOLANT HOSES - WHERE POSSIBLE		\$ 54.00	\$ -
270-023	9.89	HDEP FIXED RATIO COOLANT PUMP AND RADIATOR DRAIN VALVE		\$ -	\$ -
270-019	9.90	HDEP VARIABLE SPEED COOLANT PUMP AND RADIATOR DRAIN VALVE		\$ 190.00	\$ -
270-020	9.91	HDEP VARIABLE SPEED COOLANT PUMP WITH COOLANT FILL/EVACUATION QUICK CONNECT ON RADIATOR		\$ 31.00	\$ -
173-014	9.92	TRAILER HEATER PLUMBING FROM ENGINE TO BACK OF CAB WITH BALL SHUTOFF VALVES INSIDE RIGHT HAND RAIL		\$ 250.00	\$ -
168-014	9.93	ONE PIECE STEEL CONSTRUCTION SKID PLATE AND RADIATOR SCREEN		\$ 326.00	\$ -
360-016	9.94	1310 ADAPTER FLANGE FOR FRONT PTO PROVISION		\$ 121.00	\$ -
360-013	9.95	1350 ADAPTER FLANGE FOR FRONT PTO PROVISION	1	\$ 703.00	\$ 703.00
360-008	9.96	1410 ADAPTER FLANGE FOR FRONT PTO PROVISION		\$ 263.00	\$ -
360-024	9.97	CUSTOMER FURNISHED ACCESSORY DRIVEN PTO FLYWHEEL PTO MOUNTED 1 O'CLOCK WITH 1.217 RATIO AND COMPACT 2000 FLANGE YOKE; REQUIRED VISCOUS DAMPER FOR DRIVESHAFT PROVIDED BY ENGINE MANUFACTURER		\$ -	\$ -
361-013	9.98	FLYWHEEL PTO, STANDARD GEARS, FOR REMOTE MOUNTED PUMP, CLOCKWISE ROTATION, AS VIEWED FROM REAR OF VEHICLE		\$ 2,823.00	\$ -
361-017	9.99	FLYWHEEL PTO, STANDARD GEARS, FOR REMOTE MOUNTED PUMP		\$ 2,940.00	\$ -
361-001	9.100	FLYWHEEL PTO, STANDARD GEARS, FOR REMOTE MOUNTED PUMP		\$ 2,940.00	\$ -
361-016	9.101	FLYWHEEL PTO, SCISSOR GEARS, FOR REMOTE MOUNTED PUMP		\$ -	\$ -
361-100	9.102	NO REPTO, EXTENDED FLYWHEEL HOUSING, CUMUL9 REQUIRED FOR PACKGING		\$ -	\$ -
138-010	9.103	PHILLIPS-TEMRO 750 WATT/115 VOLT BLOCK HEATER		\$ -	\$ -
138-005	9.104	PHILLIPS-TEMRO 1500 WATT/115 VOLT BLOCK HEATER	1	\$ 16.00	\$ 16.00
138-041	9.105	PHILLIPS-TEMRO 1500 WATT/115 VOLT BLOCK HEATER WITH THERMOSTAT		\$ 20.00	\$ -
141-052	9.106	LH RAIL ESPAR HYDRONIC2 D5S ENGINE PREHEATER, DASH MOUNT MULTI-MAX F1000 CONTROLLER WITH DIAGNOSTICS		\$ 1,027.00	\$ -
141-054	9.107	LH RAIL ESPAR HYDRONIC2 D5S ENGINE PREHEATER, DASH MOUNT EASY-START CONTROLLER WITH OUT DIAGONSTICS		\$ 1,297.00	\$ -
141-053	9.108	RH RAIL ESPAR HYDRONIC2 D5S ENGINE PREHEATER, DASH MOUNT MULTI-MAX F1000 CONTROLLER WITH DIAGNOSTICS		\$ 1,017.00	\$ -
141-055	9.109	RH RAIL ESPAR HYDRONIC2 D5S ENGINE PREHEATER, DASH MOUNT EASY-START CONTROLLER WITH OUT DIAGNOSTICS		\$ 1,029.00	\$ -
166-002	9.110	PHILLIPS-TEMRO 150 WATT/115 VOLT OIL PREHEATER		\$ 16.00	\$ -
166-005	9.111	PHILLIPS-TEMRO 300 WATT/115 VOLT OIL PREHEATER	1	\$ 24.00	\$ 24.00
140-022	9.112	CHROME ENGINE HEATER RECEPTACLE MOUNTED UNDER LH DOOR	1	\$ 42.00	\$ 42.00

PRICING PAGE			Qty	2022 Price	Subtotal
Code	Spec #	Description			
140-038		CHROME ENGINE HEATER RECEPTACLE MOUNTED UNDER LH			
	9.113	DOOR WITH CURRENT SENSOR LIGHT		\$ 59.00	\$ -
140-053		BLACK PLASTIC ENGINE HEATER RECEPTACLE MOUNTED			
	9.114	UNDER LH DOOR		\$ 36.00	\$ -
221-008	9.115	FUEL COOLER MOUNTED LEFT HAND IN RAIL		\$ 127.00	\$ -
221-009	9.116	FUEL COOLER MOUNTED RIGHT HAND IN RAIL		\$ 127.00	\$ -
155-075		MITSUBISHI 12V MOD 3.175-DP60 STARTER WITH INTEGRATED			
	9.117	MAGNETIC SWITCH		\$ -	\$ -
155-076		DELCO 12V MOD 3.175-39MT+ STARTER WITH ENGINE ECU			
	9.118	SOFTWARE PROTECTION AND INTEGRATED MAGNETIC SWITCH		\$ -	\$ -
	10.0	TRANSMISSION OPTIONS:			
	10.1	2 plate 14" ceramic clutch option for manual transmission		\$ -	\$ -
	10.2	2 plate 15½" ceramic clutch option for manual transmission		\$ -	\$ -
181-002	10.3	External grease fitting for throw out bearing		\$ -	\$ -
180-100	10.4	Adjustment free option for 2 plate clutches		\$ 86.00	\$ -
35T-001	10.5	Synthetic (TranSynd) lubrication for Automatic Transmission	1	\$ -	\$ -
35T-003	10.6	Synthetic lubrication for Manual Transmission		\$ -	\$ -
342-591	10.7	DT12-1550-DHE EFFICIENT ON-HIGHWAY 12-SPEED DIRECT DRIVE AUTOMATED MANUAL TRANSMISSION		\$ 3,826.00	\$ -
342-592	10.8	DT12-1650-DHE EFFICIENT ON-HIGHWAY 12-SPEED DIRECT DRIVE AUTOMATED MANUAL TRANSMISSION		\$ 3,966.00	\$ -
342-593	10.9	DT12-1750-DHE EFFICIENT ON-HIGHWAY 12-SPEED DIRECT DRIVE AUTOMATED MANUAL TRANSMISSION		\$ 4,107.00	\$ -
342-594	10.10	DT12-1850-DHE EFFICIENT ON-HIGHWAY 12-SPEED DIRECT DRIVE AUTOMATED MANUAL TRANSMISSION		\$ 4,247.00	\$ -
342-611	10.11	DT12-1650-OV VOCATIONAL 12-SPEED OVERDRIVE AUTOMATED MANUAL TRANSMISSION		\$ 3,497.00	\$ -
342-595	10.12	DT12-1550-OHE EFFICIENT ON-HIGHWAY 12-SPEED OVERDRIVE AUTOMATED MANUAL TRANSMISSION		\$ 3,248.00	\$ -
342-596	10.13	DT12-1650-OHE EFFICIENT ON-HIGHWAY 12-SPEED OVERDRIVE AUTOMATED MANUAL TRANSMISSION		\$ 3,390.00	\$ -
342-597	10.14	DT12-1750-OHE EFFICIENT ON-HIGHWAY 12-SPEED OVERDRIVE AUTOMATED MANUAL TRANSMISSION		\$ 4,407.00	\$ -
342-598	10.15	DT12-1850-OHE EFFICIENT ON-HIGHWAY 12-SPEED OVERDRIVE AUTOMATED MANUAL TRANSMISSION		\$ 4,968.00	\$ -
342-599	10.16	DT12-2050-OHE EFFICIENT ON-HIGHWAY 12-SPEED OVERDRIVE AUTOMATED MANUAL TRANSMISSION		\$ 5,605.00	\$ -
342-608	10.17	DT12-1550-OV VOCATIONAL 12-SPEED OVERDRIVE AUTOMATED MANUAL TRANSMISSION		\$ 3,356.00	\$ -
342-612	10.18	DT12-1750-OV VOCATIONAL 12-SPEED OVERDRIVE AUTOMATED MANUAL TRANSMISSION		\$ 4,514.00	\$ -
342-613	10.19	DT12-1850-OV VOCATIONAL 12-SPEED OVERDRIVE AUTOMATED MANUAL TRANSMISSION		\$ 5,075.00	\$ -
342-614	10.20	DT12-2050-OV VOCATIONAL 12-SPEED OVERDRIVE AUTOMATED MANUAL TRANSMISSION		\$ 5,712.00	\$ -
342-415	10.21	EATON FULLER FRO-14210C TRANSMISSION		\$ 96.00	\$ -
342-417	10.22	EATON FULLER FRO-15210C TRANSMISSION		\$ 171.00	\$ -
342-419	10.23	EATON FULLER FRO-16210C TRANSMISSION		\$ 307.00	\$ -
342-1BV	10.24	EATON FULLER FRO-17210C TRANSMISSION		\$ 627.00	\$ -
342-1BW	10.25	EATON FULLER FRO-18210C TRANSMISSION		\$ 1,284.00	\$ -
342-1BY	10.26	EATON FULLER RTO-14909ALL TRANSMISSION		\$ 1,571.00	\$ -
342-1B8	10.27	EATON FULLER RTO-16909ALL TRANSMISSION		\$ 1,747.00	\$ -
342-624	10.28	EE-17F111B ENDURANT AUTOMATED MANUAL TRANSMISSION		\$ 4,188.00	\$ -
342-619	10.29	EEO-14F112C ENDURANT AUTOMATED MANUAL TRANSMISSION		\$ 3,189.00	\$ -

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Code	Spec #	Description			
342-620	10.30	EEO-15F112C ENDURANT AUTOMATED MANUAL TRANSMISSION		\$ 3,330.00	\$ -
342-621	10.31	EEO-16F112C ENDURANT AUTOMATED MANUAL TRANSMISSION		\$ 3,471.00	\$ -
342-622	10.32	EEO-17F112C ENDURANT AUTOMATED MANUAL TRANSMISSION		\$ 4,488.00	\$ -
342-623	10.33	EEO-18F112C ENDURANT AUTOMATED MANUAL TRANSMISSION		\$ 5,050.00	\$ -
342-1BM	10.34	EATON FULLER RTLO-16913A TRANSMISSION		\$ 2,275.00	\$ -
342-051	10.35	EATON FULLER RTLO-18913A TRANSMISSION		\$ 2,830.00	\$ -
342-1PA	10.36	EATON FULLER FO-16E313A-MHP ULTRASHIFT PLUS TRANSMISSION		\$ 5,655.00	\$ -
342-1PB	10.37	EATON FULLER FO-18E313A-MHP ULTRASHIFT PLUS TRANSMISSION		\$ 6,202.00	\$ -
342-1BO	10.38	EATON FULLER RTLO-16918B TRANSMISSION		\$ 2,584.00	\$ -
342-1BP	10.39	EATON FULLER RTLO-18918B TRANSMISSION		\$ 3,062.00	\$ -
342-1NP	10.40	EATON FULLER RTLO-22918B TRANSMISSION WITH NON-RATCHETING GEARS		\$ 5,649.00	\$ -
342-1PE	10.41	EATON FULLER FO-16E318B-MXP ULTRASHIFT PLUS TRANSMISSION		\$ 6,168.00	\$ -
342-1V8	10.42	EATON FULLER FO-18E318B-MXP ULTRASHIFT PLUS TRANSMISSION		\$ 6,884.00	\$ -
342-1N9	10.43	EATON FULLER FO-18E318B-VXP ULTRASHIFT PLUS TRANSMISSION		\$ 10,369.00	\$ -
342-1N2	10.44	EATON FULLER FO-14E309ALL-VMS ULTRASHIFT PLUS TRANSMISSION		\$ 6,948.00	\$ -
342-1N3	10.45	EATON FULLER FO-16E309ALL-VMS ULTRASHIFT PLUS TRANSMISSION		\$ 7,377.00	\$ -
342-1N0	10.46	EATON FULLER FO-14E308LL-VCS ULTRASHIFT PLUS TRANSMISSION		\$ 5,477.00	\$ -
342-1N1	10.47	EATON FULLER FO-16E308LL-VCS ULTRASHIFT PLUS TRANSMISSION		\$ 6,114.00	\$ -
342-1W1	10.48	EATON FULLER FO-17E308LL-VCS ULTRASHIFT PLUS TRANSMISSION		\$ 6,628.00	\$ -
342-444	10.49	EATON FULLER RTO-14908LL TRANSMISSION		\$ 988.00	\$ -
342-445	10.50	EATON FULLER RTO-16908LL TRANSMISSION		\$ 1,259.00	\$ -
342-442	10.51	EATON FULLER RT-8908LL TRANSMISSION		\$ 223.00	\$ -
342-580	10.52	ALLISON 3000 HS AUTOMATIC TRANSMISSION, NO PTO PROVISION		\$ 2,778.00	\$ -
342-582	10.53	ALLISON 3000 RDS AUTOMATIC TRANSMISSION WITH PTO PROVISION		\$ 3,603.00	\$ -
342-584	10.54	ALLISON 3500 RDS AUTOMATIC TRANSMISSION WITH PTO PROVISION		\$ 3,564.00	\$ -
342-1M3	10.55	ALLISON 4500 RDS AUTOMATIC TRANSMISSION WITH PTO PROVISION	1	\$ 10,902.00	\$ 10,902.00
342-1MY	10.56	ALLISON 4000 HS AUTOMATIC TRANSMISSION, NO PTO PROVISION		\$ 9,932.00	\$ -
342-1M1	10.57	ALLISON 4000 RDS AUTOMATIC TRANSMISSION WITH PTO PROVISION		\$ 10,236.00	\$ -
342-1M0	10.58	ALLISON 4500 HS AUTOMATIC TRANSMISSION, NO PTO PROVISION		\$ 10,223.00	\$ -
342-1NB	10.59	ALLISON 4500 RDS AUTOMATIC TRANSMISSION WITHOUT PTO PROVISION		\$ 10,689.00	\$ -
342-1M4	10.60	ALLISON 4500 RDS AUTOMATIC TRANSMISSION WITH PTO PROVISION AND OUTPUT RETARDER		\$ 16,960.00	\$ -
342-275	10.61	ALLISON 4700 ORS AUTOMATIC TRANSMISSION WITH PTO PROVISION		\$ 27,851.00	\$ -

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Code	Spec #	Description			
342-1ND	10.62	ALLISON 4700 RDS AUTOMATIC TRANSMISSION WITHOUT PTO PROVISION		\$ 13,274.00	\$ -
342-1NC	10.63	ALLISON 4700 RDS AUTOMATIC TRANSMISSION WITH PTO PROVISION		\$ 13,641.00	\$ -
348-002	10.64	POLISHED STAINLESS STEEL TRANSMISSION BOOT RING		\$ 6.00	\$ -
352-016	10.65	FULLER AT-1202 A3 AUXILIARY TRANSMISSION		\$ 6,460.00	\$ -
352-022	10.66	FABCO FAT-30 AUXILIARY TRANSMISSION, 3 SPEED		\$ 22,507.00	\$ -
84N-200	10.67	FUEL SENSE 2.0 DISABLED - PERFORMANCE - TABLE BASED		\$ -	\$ -
84N-004	10.68	FUEL SENSE 2.0 PLUS - DYNACTIVE: PERFORMANCE, NEUTRAL AT STOP: ACTIVE		\$ 389.00	\$ -
84N-000	10.69	NEUTRAL AT STOP - DISABLED, FUELSense - DISABLED		\$ -	\$ -
34C-011	10.70	ELECTRONIC TRANSMISSION WIRING TO CUSTOMER INTERFACE CONNECTOR	1	\$ -	\$ -
	10.71	DETROIT HEAVY DUTY AUTOMATED MANUAL TRANSMISSION CLUTCH		\$ -	\$ -
180-1AP	10.72	EATON FULLER ECA CLUTCH		\$ -	\$ -
180-1AK	10.73	EATON ADVANTAGE 15-1/2 INCH SELF ADJUSTING CLUTCH WITH PREDAMPER		\$ 281.00	\$ -
180-1AR	10.74	EATON ENDURANT HEAVY DUTY AUTOMATED MANUAL TRANSMISSION CLUTCH		\$ -	\$ -
180-102	10.75	CUSTOMER REQUESTS MINIMUM CLUTCH TORQUE RATING OF 1650 LB-FT		\$ 135.00	\$ -
18B-001	10.76	CUSTOMER REQUESTS MINIMUM CLUTCH TORQUE RATING OF 1750 LB-FT		\$ 239.00	\$ -
18B-002	10.77	CUSTOMER REQUESTS MINIMUM CLUTCH TORQUE RATING OF 1850 LB-FT		\$ 163.00	\$ -
18B-003	10.78	CUSTOMER REQUESTS MINIMUM CLUTCH TORQUE RATING OF 2050 LB-FT		\$ 209.00	\$ -
18B-008	10.79	CUSTOMER REQUESTS 2-PLATE CLUTCH		\$ 383.00	\$ -
347-001	10.80	CAST IRON CLUTCH HOUSING		\$ -	\$ -
	10.81	(2) PTO'S: CUSTOMER INSTALLED CHELSEA 489DA SERIES PTO AND CUSTOMER INSTALLED DT12 REAR MOUNTED PTO FOR CUSTOMER INSTALLED HYDRAULIC PUMP		\$ 601.00	\$ -
362-723	10.82	CUSTOMER INSTALLED CHELSEA 280 SERIES PTO		\$ -	\$ -
362-823	10.83	CHELSEA PTO - CHL280GCFJP B5XD		\$ 1,111.00	\$ -
362-306	10.84	CHELSEA PTO - CHL280GDFJP B5RK		\$ 1,198.00	\$ -
362-368	10.85	CHELSEA PTO - CHL280GDFJP B5XD		\$ 1,109.00	\$ -
362-297	10.86	CHELSEA PTO - CHL280GGFJP B5RY		\$ 1,158.00	\$ -
362-431	10.87	CHELSEA PTO - CHL280GGFJP B5RK		\$ 1,146.00	\$ -
362-588	10.88	CHELSEA PTO - CHL280GMFJP B5RK		\$ 1,196.00	\$ -
362-328	10.89	CHELSEA PTO - CHL280GMFJP B5XD		\$ 1,113.00	\$ -
362-412	10.90	CHELSEA PTO - CHL280GTFJP B5XD		\$ 1,151.00	\$ -
362-508	10.91	CHELSEA PTO - CHL280GGFJP B5RK		\$ 1,200.00	\$ -
362-322	10.92	CHELSEA PTO - CHL280GCFJP B5RK		\$ 1,198.00	\$ -
362-337	10.93	CHELSEA PTO - CHL870XEFJP B5XV		\$ 1,417.00	\$ -
362-2B3	10.94	CHELSEA PTO - CHL890LDFJW B5XV		\$ 2,312.00	\$ -
362-2BF	10.95	CHELSEA PTO - CHL489GFAHX V3XK		\$ 501.00	\$ -
362-237	10.96	CHELSEA PTO - CHL489GHAHX V3XK		\$ 501.00	\$ -
362-1F4	10.97	CHELSEA PTO - CHL489GLAHX V3AF		\$ 527.00	\$ -
362-2CB	10.98	CHELSEA PTO - CHL489GRAHX V5XK		\$ 511.00	\$ -
362-2DE	10.99	CHELSEA PTO - CHL489GQAHX V3XD		\$ 429.00	\$ -
362-241	10.100	CHELSEA PTO - CHL489GUAHX V3XD		\$ 426.00	\$ -
362-1U4				\$ 435.00	\$ -
362-2DK	10.101	CHELSEA PTO - CHL489XAAHX V3XD		\$ 435.00	\$ -

PRICING PAGE				Qty	2022 Price	Subtotal
362-2DD	10.102	CHELSEA PTO - CHL489XFAHX V3RB			\$ 583.00	\$ -
362-1U5	10.103	CHELSEA PTO - CHL489XFAHX V3XD			\$ 440.00	\$ -
362-1JP	10.104	CHELSEA PTO - CHL489XFAHX V3XK			\$ 527.00	\$ -
362-1HU	10.105	CHELSEA PTO - CHL489XHAHX V3XK			\$ 490.00	\$ -
362-1W6	10.106	CHELSEA PTO - CHL489XLAHX V3XQ			\$ 444.00	\$ -
362-1F7	10.107	CHELSEA PTO - CHL489XRAHX V3XD			\$ 404.00	\$ -
362-2BC	10.108	CHELSEA PTO - CHL680GRAHX V3XD			\$ 751.00	\$ -
362-615	10.109	CHELSEA PTO - CHL880DRMAX V6XV			\$ 2,679.00	\$ -
362-627	10.110	CHELSEA PTO - CHL880DGMAX V6XV			\$ 2,573.00	\$ -
362-2DH	10.111	CHELSEA PTO - CHL880XRAHX V3XV			\$ 1,573.00	\$ -
362-574	10.112	CHELSEA PTO - CHL890HAFJW B5XK			\$ 2,109.00	\$ -
362-445	10.113	CHELSEA PTO - CHL890HAFJW B5XY			\$ 1,855.00	\$ -
362-425	10.114	DT12 REAR MOUNTED PTO 1:1 FOR CUSTOMER INSTALLED DRIVESHAFT			\$ 646.00	\$ -
362-424	10.115	DT12 REAR MOUNTED PTO 1:1 FOR CUSTOMER INSTALLED HYDRAULIC PUMP			\$ 646.00	\$ -
362-318	10.116	DT12 REAR MOUNTED PTO 1:1.32 FOR CUSTOMER INSTALLED DRIVESHAFT			\$ 642.00	\$ -
362-2HB	10.117	DT12 REAR MOUNTED PTO 1:1.32 FOR CUSTOMER INSTALLED HYDRAULIC PUMP			\$ 642.00	\$ -
362-2CA	10.118	MUNCIE PTO - MPM828BU6813 Q1EX			\$ 1,644.00	\$ -
362-1W5	10.119	MUNCIE PTO - MPM828BU6815 Q1EX			\$ 2,013.00	\$ -
362-1V5	10.120	MUNCIE PTO - MPM828SU6819 Q1EX			\$ 1,823.00	\$ -
362-1N8	10.121	MUNCIE PTO - MPMCS40A1010 H3CX			\$ 1,581.00	\$ -
362-2CN	10.122	MUNCIE PTO - MPMSH8SU6809 P1EX			\$ 1,179.00	\$ -
362-1HK	10.123	MUNCIE PTO - MPMTG8BU6807 P1KX			\$ 600.00	\$ -
362-2DR	10.124	MUNCIE PTO - MPMTG8BU6807 P1PX			\$ 593.00	\$ -
362-1GV	10.125	MUNCIE PTO - MPMTG8BU6807 P3KX			\$ 600.00	\$ -
362-2CJ	10.126	MUNCIE PTO - MPMTG8SU6804 P1BX			\$ 101.00	\$ -
362-1BE	10.127	MUNCIE PTO - MPMTG8SU6807 P3KX			\$ 546.00	\$ -
362-265	10.128	MUNCIE PTO - MPMTG8SU6808 P1KX			\$ 612.00	\$ -
362-163	10.129	MUNCIE PTO - MPMTG8BU6809 P1KX			\$ 600.00	\$ -
362-1BT	10.130	MUNCIE PTO - MPMTG8SU6812 P1KH			\$ 513.00	\$ -
362-2DU	10.131	MUNCIE PTO - MPMTG8BU6813 P1KG			\$ 564.00	\$ -
362-1F9	10.132	MUNCIE PTO - MPMTG8BU6813 P3KH			\$ 600.00	\$ -
362-2A8	10.133	MUNCIE PTO - MPMTG8BU6818 P1BH			\$ 519.00	\$ -

PRICING PAGE			Qty	2022 Price	Subtotal
Code	Spec #	Description			
362-637	10.134	MUNCIE PTO - MPMTG8SU6807 P4KX, FOR DT12		\$ 599.00	\$ -
362-639	10.135	MUNCIE PTO - MPM828SU6813 T4CX		\$ 2,065.00	\$ -
362-802	10.136	CUSTOMER INSTALLED CHELSEA 442 SERIES PTO		\$ -	\$ -
362-1T6	10.137	CUSTOMER INSTALLED CHELSEA 489 SERIES PTO		\$ -	\$ -
	10.138	CUSTOMER INSTALLED CHELSEA 489 SERIES PTO, FOR DT12		\$ 601.00	\$ -
362-707	10.139	CUSTOMER INSTALLED CHELSEA 541 SERIES REAR MOUNT PTO		\$ -	\$ -
362-1PB	10.140	CUSTOMER INSTALLED CHELSEA 680 SERIES PTO		\$ -	\$ -
326-2AU	10.141	CUSTOMER INSTALLED CHELSEA 680 SERIES PTO, FOR DT12		\$ 287.00	\$ -
362-708	10.142	CUSTOMER INSTALLED CHELSEA 823 SERIES PTO		\$ -	\$ -
362-819	10.143	CUSTOMER INSTALLED CHELSEA 870 SERIES PTO		\$ -	\$ -
362-818	10.144	CUSTOMER INSTALLED CHELSEA 880 SERIES PTO		\$ -	\$ -
362-1Y1	10.145	CUSTOMER INSTALLED CHELSEA 890 SERIES PTO		\$ -	\$ -
362-817	10.146	CUSTOMER INSTALLED DT12 REAR MOUNTED PTO FOR CUSTOMER INSTALLED DRIVE SHAFT		\$ -	\$ -
362-822	10.147	CUSTOMER INSTALLED DT12 REAR MOUNTED PTO FOR CUSTOMER INSTALLED HYDRAULIC PUMP		\$ -	\$ -
362-825	10.148	CUSTOMER INSTALLED MUNCIE 82 SERIES PTO		\$ -	\$ -
362-805	10.149	CUSTOMER INSTALLED MUNCIE A20 SERIES PTO		\$ -	\$ -
362-656	10.150	CUSTOMER INSTALLED MUNCIE A20 SERIES PTO		\$ -	\$ -
362-671	10.151	CUSTOMER INSTALLED MUNCIE CS8 SERIES PTO		\$ -	\$ -
362-800	10.152	CUSTOMER INSTALLED MUNCIE CS6 SERIES PTO WITH ELECTRIC/AIR CONTROLS		\$ -	\$ -
362-803	10.153	CUSTOMER INSTALLED MUNCIE CS6 SERIES PTO WITH ELECTRIC/HYDRAULIC CONTROLS		\$ -	\$ -
362-804	10.154	CUSTOMER INSTALLED MUNCIE CS10 SERIES PTO		\$ -	\$ -
362-158	10.155	CUSTOMER INSTALLED MUNCIE TG8 SERIES PTO		\$ -	\$ -
362-1U1	10.156	(2) CUSTOMER INSTALLED CHELSEA 280 SERIES PTO'S		\$ -	\$ -
362-824	10.157	(2) CUSTOMER INSTALLED CHELSEA PTO'S: 442 AND 489 SERIES		\$ -	\$ -
362-806	10.158	(2) CUSTOMER INSTALLED PTO'S: CHELSEA 489 SERIES BOTTOM MOUNTED AND CHELSEA 541 SERIES REAR MOUNTED		\$ -	\$ -
362-196	10.159	(2) CHELSEA PTO'S: CHL489DAMAX 56RK AND DT12 REAR MOUNTED PTO 1:1 FOR CUSTOMER INSTALLED HYDRAULIC PUMP		\$ 1,448.00	\$ -
362-701	10.160	(2) CUSTOMER INSTALLED MUNCIE PTO'S: TG6 AND TG8 SERIES		\$ -	\$ -
362-040	10.161	(2) CUSTOMER INSTALLED MUNCIE PTO'S: TG8 SERIES BOTTOM MOUNTED AND RL6 SERIES RH MOUNTED		\$ -	\$ -
362-2CP	10.162	(2) CUSTOMER INSTALLED PTO'S: MUNCIE TG8 SERIES BOTTOM MOUNTED AND CHELSEA 541 SERIES REAR MOUNTED		\$ -	\$ -
362-1Y6				\$ -	\$ -

Description			PRICING PAGE		
Code	Spec #	Description	Qty	2022 Price	Subtotal
362-2AC	10.163	(2) MUNCIE PTO'S: MPMTG6LU6806 P1BX RH AND MPMTG8BU6807 P1BX BOTTOM		\$ -	\$ -
362-463	10.164	(2) PTO'S: CUSTOMER INSTALLED CHELSEA 282 SERIES PTO AND DT12 REAR MOUNTED PTO 1:1 FOR DRIVESHAFT		\$ 645.00	\$ -
362-467	10.165	(2) PTO'S: CUSTOMER INSTALLED CHELSEA 282 SERIES PTO AND DT12 REAR MOUNTED PTO 1:1.32 FOR CUSTOMER INSTALLED DRIVESHAFT		\$ 641.00	\$ -
362-459	10.166	(2) PTO'S: CUSTOMER INSTALLED CHELSEA 282 SERIES PTO AND DT12 REAR MOUNTED PTO 1:1.32 FOR HYDRAULIC PUMP		\$ 641.00	\$ -
362-486	10.167	(2) PTO'S: CUSTOMER INSTALLED CHELSEA 238 SERIES PTO AND CUSTOMER INSTALLED DT12 REAR MOUNTED PTO FOR CUSTOMER INSTALLED DRIVE SHAFT		\$ -	\$ -
362-490	10.168	(2) PTO'S: CUSTOMER INSTALLED CHELSEA 238 SERIES PTO AND CUSTOMER INSTALLED DT12 REAR MOUNTED PTO FOR CUSTOMER INSTALLED HYDRAULIC PUMP		\$ -	\$ -
362-460	10.169	(2) PTO'S: CUSTOMER INSTALLED CHELSEA 823 SERIES PTO AND DT12 REAR MOUNTED PTO 1:1 FOR CUSTOMER INSTALLED DRIVESHAFT		\$ 645.00	\$ -
362-464	10.170	(2) PTO'S: CUSTOMER INSTALLED CHELSEA 823 SERIES PTO AND DT12 REAR MOUNTED PTO 1:1.32 FOR CUSTOMER INSTALLED DRIVESHAFT		\$ 641.00	\$ -
362-450	10.171	(2) PTO'S: CUSTOMER INSTALLED CHELSEA 823 SERIES PTO AND DT12 REAR MOUNTED PTO 1:1 FOR CUSTOMER INSTALLED HYDRAULIC PUMP		\$ 645.00	\$ -
362-456	10.172	(2) PTO'S: CUSTOMER INSTALLED CHELSEA 823 SERIES PTO AND DT12 REAR MOUNTED PTO 1:1.32 FOR CUSTOMER INSTALLED HYDRAULIC PUMP		\$ 641.00	\$ -
362-483	10.173	(2) PTO'S: CUSTOMER INSTALLED CHELSEA 823 SERIES PTO AND CUSTOMER INSTALLED DT12 REAR MOUNTED PTO FOR CUSTOMER INSTALLED DRIVE SHAFT		\$ -	\$ -
362-487	10.174	(2) PTO'S: CUSTOMER INSTALLED CHELSEA 823 SERIES PTO AND CUSTOMER INSTALLED DT12 REAR MOUNTED PTO FOR CUSTOMER INSTALLED HYDRAULIC PUMP		\$ -	\$ -
362-462	10.175	(2) PTO'S: CUSTOMER INSTALLED CHELSEA 880 SERIES PTO AND DT12 REAR MOUNTED PTO 1:1 FOR CUSTOMER INSTALLED DRIVESHAFT		\$ 645.00	\$ -
362-489	10.176	(2) PTO'S: CUSTOMER INSTALLED CHELSEA 880 SERIES PTO AND CUSTOMER INSTALLED DT12 REAR MOUNTED PTO FOR CUSTOMER INSTALLED HYDRAULIC PUMP		\$ -	\$ -
362-466	10.177	(2) PTO'S: CUSTOMER INSTALLED CHELSEA 880 SERIES PTO AND DT12 REAR MOUNTED PTO 1:1.32 FOR CUSTOMER INSTALLED DRIVESHAFT		\$ 641.00	\$ -
362-458	10.178	(2) PTO'S: CUSTOMER INSTALLED CHELSEA 880 SERIES PTO AND DT12 REAR MOUNTED PTO 1:1.32 FOR CUSTOMER INSTALLED HYDRAULIC PUMP		\$ 641.00	\$ -
362-485	10.179	(2) PTO'S: CUSTOMER INSTALLED CHELSEA 880 SERIES PTO AND CUSTOMER INSTALLED DT12 REAR MOUNTED PTO FOR CUSTOMER INSTALLED DRIVE SHAFT		\$ -	\$ -
362-454	10.180	(2) PTO'S: CUSTOMER INSTALLED CHELSEA 880 SERIES PTO AND DT12 REAR MOUNTED PTO 1:1 FOR CUSTOMER INSTALLED HYDRAULIC PUMP		\$ 645.00	\$ -
362-525	10.181	(2) CUSTOMER INSTALLED CHELSEA 890 SERIES PTO'S		\$ -	\$ -
362-2DW	10.182	(2) PTO'S: MUNCIE MPMTG8SU6808 P1KX BOTTOM AND CUSTOMER INSTALLED CHELSEA 442 SERIES RH		\$ 627.00	\$ -
363-021	10.183	PTO MOUNTING, BOTTOM AND RH REAR FOR THRU-SHAFT PTO		\$ 50.00	\$ -

Description			PRICING PAGE		
Code	Spec #	Description	Qty	2022 Price	Subtotal
363-001	10.184	PTO MOUNTING, LH SIDE OF MAIN TRANSMISSION		\$ -	\$ -
363-019	10.185	PTO MOUNTING, BOTTOM AND LH REAR FOR THRU-SHAFT PTO		\$ 63.00	\$ -
363-003	10.186	PTO MOUNTING, BOTTOM OF MAIN TRANSMISSION		\$ 11.00	\$ -
363-026	10.187	PTO MOUNTING, BOTTOM, RH SIDE AND LH REAR FOR THRU-SHAFT PTO		\$ 60.00	\$ -
363-012	10.188	PTO MOUNTING, LH REAR FOR THRU-SHAFT PTO		\$ 55.00	\$ -
363-010	10.189	PTO MOUNTING, LH SIDE AND TOP RH SIDE OF MAIN TRANSMISSION		\$ 933.00	\$ -
363-011	10.190	PTO MOUNTING, LH AND RH SIDES OF MAIN TRANSMISSION		\$ 50.00	\$ -
363-004	10.191	PTO MOUNTING, REAR OF MAIN TRANSMISSION		\$ -	\$ -
363-009	10.192	PTO MOUNTING, RH AND BOTTOM OF MAIN TRANSMISSION		\$ 11.00	\$ -
363-008	10.193	PTO MOUNTING, RH AND BOTTOM OF MAIN TRANSMISSION; REQUIRES REVERSE ROTATION ADAPTER FOR CLEARANCE ON RH SIDE		\$ 63.00	\$ -
363-002	10.194	PTO MOUNTING, RH SIDE OF MAIN TRANSMISSION		\$ -	\$ -
363-007	10.195	PTO MOUNTING, TOP RH SIDE OF MAIN TRANSMISSION		\$ 854.00	\$ -
345-078	10.196	HEAVY DUTY ELECTRONIC TRANSMISSION SHIFT CONTROL, COLUMN MOUNTED	1	\$ -	\$ -
345-002	10.197	CHROMED SHIFT LEVER, SOLID LINKAGE		\$ 38.00	\$ -
345-006	10.198	ELECTRONIC CONTROL SHIFT LEVER, TUNNEL/FLOOR MOUNTED		\$ 352.00	\$ -
345-086	10.199	PUSH BUTTON DASH MOUNTED SHIFT CONTROL, WITH WIRING PREP FOR SECONDARY PUSH BUTT ON SHIFT CONTROL		\$ 168.00	\$ -
345-003	10.200	PUSH BUTTON ELECTRONIC SHIFT CONTROL, DASH MOUNTED		\$ 167.00	\$ -
375-001	10.201	AT-1202 AUXILIARY TRANSMISSION OIL COOLER AND PUMP		\$ 862.00	\$ -
375-007	10.202	FABCO FAT-30 AUXILIARY TRANSMISSION OIL COOLER		\$ 1,385.00	\$ -
377-021	10.203	NAMCO 174-C-SBCSPS-Y SPLIT-SHAFT PTO, WARRANTY IS EXCLUDED BY DTNA		\$ 13,270.00	\$ -
377-031	10.204	NAMCO 174-C-SBSCPS-Y SPLIT-SHAFT PTO, WARRANTY IS EXCLUDED BY DTNA		\$ 15,053.00	\$ -
377-026	10.205	NAMCO 186-A-SXXSPS-N29-Y SPLIT-SHAFT PTO, WARRANTY IS EXCLUDED BY DTNA		\$ 11,569.00	\$ -
377-027	10.206	NAMCO 205-2SR-B-SXEDPS-Y SPLIT-SHAFT PTO, WARRANTY IS EXCLUDED BY DTNA		\$ 33,072.00	\$ -
377-029	10.207	NAMCO 236-A-SXXSPS-Y SPLIT-SHAFT PTO, WARRANTY IS EXCLUDED BY DTNA		\$ 19,357.00	\$ -
377-022	10.208	NAMCO 237-A-SXEDPS-Y SPLIT-SHAFT PTO, WARRANTY IS EXCLUDED BY DTNA		\$ 18,091.00	\$ -
377-028	10.209	NAMCO 237-B-SXCDPS-Y SPLIT-SHAFT PTO, WARRANTY IS EXCLUDED BY DTNA		\$ 20,729.00	\$ -
377-030	10.210	NAMCO 436-A-SXXSPS-Y SPLIT-SHAFT PTO, WARRANTY IS EXCLUDED BY DTNA		\$ 20,795.00	\$ -
377-023	10.211	NAMCO 437-A-SXEDPS-Y SPLIT-SHAFT PTO, WARRANTY IS EXCLUDED BY DTNA		\$ 20,316.00	\$ -
377-800	10.212	CUSTOMER FURNISHED AND INSTALLED SPLIT SHAFT PTO		\$ -	\$ -

PRICING PAGE			Qty	2022 Price	Subtotal
Code	Spec #	Description			
377-801	10.213	PREP KIT FOR CUSTOMER FURNISHED AND INSTALLED NAMCO 164 OR 174 SPLIT SHAFT PTO - STATE COMPLETE MODEL NUMBER AND LOCATION TO CENTERLINE OF BOX		\$ 40.00	\$ -
377-802	10.214	PREP KIT FOR CUSTOMER FURNISHED AND INSTALLED NAMCO 235, 236, 237 OR 239 SPLIT SHAFT PTO - STATE COMPLETE MODEL NUMBER AND LOCATION TO CENTERLINE OF BOX		\$ 40.00	\$ -
377-803	10.215	PREP KIT FOR CUSTOMER FURNISHED AND INSTALLED NAMCO 436 OR 437 SPLIT SHAFT PTO - STATE COMPLETE MODEL NUMBER AND LOCATION TO CENTERLINE OF BOX		\$ 40.00	\$ -
376-011	10.216	TRANSFER CASE SHIFT CONTROLS WITH TRANSFER CASE PTO ON/OFF SWITCH		\$ 22.00	\$ -
376-012	10.217	TRANSFER CASE SHIFT CONTROLS WITHOUT TRANSFER CASE PTO ON/OFF SWITCH		\$ 17.00	\$ -
376-013	10.218	SPLIT SHAFT ENGAGEMENT, DASH SWITCH, WIRING, PNEUMATICS, STATIONARY OPERATION		\$ 152.00	\$ -
376-014	10.219	SPLIT SHAFT ENGAGEMENT, TEM SUPPLIED REQUEST AT POWERTRAIN INTERFACE CONNECTOR, NO SWITCH, STATIONARY OPERATION		\$ -	\$ -
376-800	10.220	CUSTOMER FURNISHED AND INSTALLED SPLIT SHAFT PTO CONTROLS		\$ -	\$ -
374-002	10.221	STEEL FRONT AND REAR PTO/TRANSFER CASE SUPPORTS WITH RUBBER MOUNTS		\$ 903.00	\$ -
11.0 ELECTRICAL OPTIONS:					
	11.1	Resettable circuit breaker electrical protection		\$ -	\$ -
	11.2	Automatic reset circuit breakers		\$ -	\$ -
	11.3	Solid state circuit protection		\$ -	\$ -
	11.4	Circuit box under hood or end of frame, each		\$ -	\$ -
	11.5	Battery disconnect off negative side in cab control		\$ -	\$ -
295-029	11.6	Remote jump start terminals		\$ 62.00	\$ -
	11.7	Back up alarm (Preco Factory Model)		\$ -	\$ -
311-001	11.8	OEM daytime running lights		\$ -	\$ -
	11.9	2700 CCA batteries in lieu of 1875CCA		\$ -	\$ -
	11.10	3 each 625 CCA batteries in lieu of 2 each batteries		\$ -	\$ -
282-003	11.11	Battery box aft of cab		\$ -	\$ -
	11.12	Grote 44710 flasher		\$ -	\$ -
	11.13	Signal Stat 935 turn signal per Spec 12.6		\$ -	\$ -
	11.14	Auxiliary customer access circuits		\$ -	\$ -
		Switch for snowplow lights mounted on instrumental panel. Includes wiring terminated near headlights, for customer mounted auxiliary snowplow lights.			
314-824	11.15	Power source terminal-2 stud type-mounted on firewall or inside cab with ground to frame rail and to starter, with 6 gauge wire.	1	\$ 85.00	\$ 85.00
	11.16	10-position switch panel mounted on instrument panel. Includes 10 lighted switches, ignition control; switches will control relays which will feed stud type junction block mounted inside cab.		\$ -	\$ -
	11.17	Vehicle speed sensor with speed signal at fuse panel for sander ground speed control system.		\$ -	\$ -
292-222		(3) DTNA GENUINE, HIGH TEMP AGM STARTING AND CYCLING, MIN 2775CCA, 570RC, THREADED STUD BATTERIES			
	11.19		1	\$ 456.00	\$ 456.00
292-236		(3) DTNA GENUINE, FLOODED STARTING, MIN 3000CCA, 555RC, THREADED STUD BATTERIES		\$ 202.00	\$ -
292-217		(4) DTNA GENUINE, AGM STARTING AND CYCLING, MIN 2920CCA, 760RC, THREADED STUD BATTERIES		\$ 414.00	\$ -

		PRICING PAGE			
Code	Spec #	Description	Qty	2022 Price	Subtotal
292-223		(4) DTNA GENUINE, HIGH TEMP AGM STARTING AND CYCLING, MIN 3700CCA, 760RC, THREADED STUD BATTERIES			
	11.22			\$ 632.00	\$ -
292-214		(4) DTNA GENUINE, FLOODED STARTING AND CYCLING, MIN 2800CCA, 760RC, THREADED STUD BATTERIES		\$ 300.00	\$ -
292-237		(4) DTNA GENUINE, FLOODED STARTING, MIN 4000CCA, 740RC, THREADED STUD BATTERIES		\$ 259.00	\$ -
292-145		(2) NORTHSTAR ULTRA HIGH PERFORMANCE ABSORBED GLASS MAT NSB-AGM31, GROUP 31, 12 VOLT 2300 CCA THREADED STUD BATTERIES, DTNA WARRANTY INCLUDED		\$ 386.00	\$ -
292-146		(3) NORTHSTAR ULTRA HIGH PERFORMANCE ABSORBED GLASS MAT NSB-AGM31, GROUP 31, 12 VOLT 3450 CCA THREADED STUD BATTERIES, DTNA WARRANTY INCLUDED		\$ 561.00	\$ -
292-144		(4) NORTHSTAR ULTRA HIGH PERFORMANCE ABSORBED GLASS MAT NSB-AGM31, GROUP 31, 12 VOLT 4600 CCA THREADED STUD BATTERIES, DTNA WARRANTY INCLUDED		\$ 779.00	\$ -
29H-014		(1) DTNA GENUINE, ABSORBED GLASS MAT STARTING & CYCLING, MIN 800CCA, 2000RC, THREADED STUD BATTERIES, AUXILIARY BATTERY FOR CPAP ONLY		\$ 133.00	\$ -
29H-013		(4) DTNA GENUINE, HIGH TEMP ABSORBED GLASS MAT STARTING AND CYCLING, MIN 3700CCA, 760RC, THREADED STUD AUXILIARY BATTERIES		\$ 771.00	\$ -
29H-012		(4) NORTHSTAR ABSORBED GLASS MAT FOR PARKSMART AND (1) DTNA GENUINE 8A31 ABSORBED GLASS MAT FOR CPAP, GROUP 31, THREADED STUD, AUXILIARY BATTERIES		\$ 1,014.00	\$ -
29H-006		(4) NORTHSTAR ULTRA HIGH PERFORMANCE ABSORBED GLASS MAT NSB-AGM31, GROUP 31, 12 VOLT 4600 CCA THREADED STUD AUXILIARY BATTERIES, DTNA WARRANTY INCLUDED		\$ 920.00	\$ -
290-1AC	11.32	PASSENGER SEAT BATTERY BOX VENTED TO OUTSIDE OF CAB	1	\$ (85.00)	\$ (85.00)
290-1B9		BATTERY BOX WITH ALUMINUM COVER MOUNTED LONG SIDE TO RAIL		\$ 150.00	\$ -
290-105		ENCLOSED ALUMINUM BATTERY BOX MOUNTED LONG SIDE TO RAIL		\$ 876.00	\$ -
290-060	11.35	PLASTIC BATTERY BOX MOUNTED BETWEEN RAILS		\$ 26.00	\$ -
290-1D2	11.36	STACK BATTERY BOX		\$ 683.00	\$ -
29G-001		PLASTIC AUXILIARY BATTERY BOX MOUNTED BETWEEN RAILS		\$ 186.00	\$ -
29G-002		AUXILIARY BATTERY BOX WITH ALUMINUM COVER MOUNTED SHORT SIDE TO RAIL		\$ 337.00	\$ -
29G-003		AUXILIARY BATTERY BOX WITH ALUMINUM COVER MOUNTED LONG SIDE TO RAIL		\$ 424.00	\$ -
282-013	11.40	BATTERY BOX MOUNTED UNDER PASSENGER SEAT	1	\$ -	\$ -
282-001		SINGLE BATTERY BOX FRAME MOUNTED LH SIDE UNDER CAB		\$ -	\$ -
282-002		SINGLE BATTERY BOX FRAME MOUNTED RH SIDE UNDER CAB		\$ 77.00	\$ -
282-004		SINGLE BATTERY BOX FRAME MOUNTED RH SIDE BACK OF CAB		\$ -	\$ -
282-042		LH BATTERY BOX MOUNTED AS FAR AFT AS POSSIBLE, NO GREATER THAN 60 INCHES BACK OF CAB		\$ 135.00	\$ -
282-014	11.45	BATTERY BOX(ES) MOUNTED IN RAIL BACK OF CAB		\$ -	\$ -
289-006	11.46	PLASTIC BATTERY BOX COVER		\$ -	\$ -
289-022		POLISHED ALUMINUM DIAMOND PLATE WST BATTERY BOX COVER		\$ 56.00	\$ -
289-021	11.48	POLISHED ALUMINUM WST BATTERY BOX COVER		\$ 60.00	\$ -

PRICING PAGE			Qty	2022 Price	Subtotal
Code	Spec #	Description			
289-023		POLISHED BATTERY BOX COVER WITH 3/16 INCH TETHER ON			
	11.49	FORWARD SIDE OF COVER/BOX		\$ 62.00	\$ -
289-024		POLISHED DIAMOND PLATE BATTERY BOX COVER WITH 3/16			
	11.50	INCH TETHER ON FORWARD SIDE OF COVER/BOX		\$ 58.00	\$ -
289-011		NON-POLISHED BATTERY BOX COVER WITH 3/16 INCH TETHER			
	11.51	ON FORWARD SIDE OF COVER/BOX		\$ 2.00	\$ -
29F-001	11.52	PLASTIC AUXILIARY BATTERY BOX COVER		\$ -	\$ -
29F-004	11.53	POLISHED AUXILIARY BATTERY BOX COVER		\$ 60.00	\$ -
29F-005		POLISHED DIAMOND PLATE AUXILIARY BATTERY BOX COVER			
	11.54			\$ 49.00	\$ -
29F-002	11.55	NON-POLISHED AUXILIARY BATTERY BOX COVER		\$ -	\$ -
33M-001		AUXILIARY POWER NET DISTRIBUTION BLOCK FOR BODY			
	11.56	BUILDER USE	1	\$ 186.00	\$ 186.00
293-058		POSITIVE LOAD DISCONNECT WITH CAB MOUNTED CONTROL			
	11.57	SWITCH MOUNTED OUTBOARD DRIVER SEAT	1	\$ 137.00	\$ 137.00
295-003		POSITIVE AND NEGATIVE POSTS FOR JUMPSTART CHASSIS			
	11.58	MOUNTED LH BACK OF CAB		\$ 97.00	\$ -
295-029		POSITIVE AND NEGATIVE POSTS FOR JUMPSTART LOCATED			
	11.59	ON FRAME NEXT TO STARTER	1	\$ 62.00	\$ 62.00
306-015		PROGRESSIVE LOW VOLTAGE DISCONNECT AT 12.3 VOLTS			
	11.60	FOR DESIGNATED CIRCUITS		\$ -	\$ -
353-073		QUICKFIT BODY LIGHTING CONNECTOR UNDER CAB, WITH			
	11.61	CAP		\$ 66.00	\$ -
353-074		QUICKFIT BODY LIGHTING CONNECTOR UNDER CAB, WITH			
	11.62	BLUNTCUTS	1	\$ 66.00	\$ 66.00
353-075		QUICKFIT BODY LIGHTING CONNECTOR AT END OF FRAME,			
	11.63	WITH CAP		\$ 105.00	\$ -
353-076		QUICKFIT BODY LIGHTING CONNECTOR AT END OF FRAME,			
	11.64	WITH BLUNTCUTS		\$ 105.00	\$ -
MC	11.65	PTO 1, DASH SWITCH, 80S-xxx		\$ 17.00	\$ -
MC	11.66	PTO 2, DASH SWITCH, 80T-xxx		\$ 17.00	\$ -
MC	11.67	PTO 3, NO SWITCH, TEM SUPPLIED REQUEST, 80U-xxx		\$ 17.00	\$ -
MC	11.68	ENGINE MOUNT PTO, DASH SWITCH, 80V-xxx	1	\$ 17.00	\$ 17.00
81B-004	11.69	PANEL LAMP DIMMER SWITCH IN SWITCH PANEL		\$ 6.00	\$ -
4CH-001	11.70	1 EXTRA PROGRAMMABLE SWITCH/INDICATOR		\$ 21.00	\$ -
4CH-002	11.71	2 EXTRA PROGRAMMABLE SWITCHES/INDICATORS		\$ 31.00	\$ -
4CH-003	11.72	3 EXTRA PROGRAMMABLE SWITCHES/INDICATORS		\$ 41.00	\$ -
4CH-004	11.73	4 EXTRA PROGRAMMABLE SWITCHES/INDICATORS		\$ 51.00	\$ -
4CH-005	11.74	5 EXTRA PROGRAMMABLE SWITCHES/INDICATORS		\$ 61.00	\$ -
4CH-006	11.75	6 EXTRA PROGRAMMABLE SWITCHES/INDICATORS		\$ 71.00	\$ -
4CH-007	11.76	7 EXTRA PROGRAMMABLE SWITCHES/INDICATORS		\$ 81.00	\$ -
4CH-008	11.77	8 EXTRA PROGRAMMABLE SWITCHES/INDICATORS		\$ 91.00	\$ -
185-004	11.78	STANDARD FOOT PEDAL SYSTEM		\$ -	\$ -
106-004		ELECTRONIC ACCELERATOR CONTROL WITH KICKDOWN			
	11.79	FEATURE		\$ 27.00	\$ -
87L-001		ENGINE REMOTE INTERFACE WITH PARK BRAKE INTERLOCK			
	11.80			\$ -	\$ -
87L-003		ENGINE REMOTE INTERFACE WITH PARK BRAKE AND			
	11.81	NEUTRAL INTERLOCKS		\$ 18.00	\$ -
870-002	11.82	BRIGHT ARGENT FINISH GAUGE BEZELS	1	\$ 15.00	\$ 15.00
		VOCATIONAL INSTRUMENT PANEL WITH CUSTOMER			
734-026	11.83	SPECIFIED CUSTOM SWITCH AND GAUGE LAYOUT		\$ 53.00	\$ -
838-001	11.84	(1) SINGLE BRAKE APPLICATION AIR GAUGE		\$ 60.00	\$ -
838-010		(1) TRACTOR AND (1) TRAILER BRAKE APPLICATION AIR			
	11.85	GAUGE		\$ 71.00	\$ -
		SINGLE BRAKE APPLICATION AIR INDICATION IN DRIVER			
838-012	11.86	DISPLAY		\$ 13.00	\$ -

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Code	Spec #	Description			
838-013	11.87	TRACTOR AND TRAILER BRAKE APPLICATION AIR INDICATION IN DRIVER DISPLAY		\$ 5.00	\$ -
840-028	11.88	PRIMARY AND SECONDARY AIR PRESSURE INDICATION IN DRIVER DISPLAY		\$ -	\$ -
198-002	11.89	INTAKE MOUNTED AIR RESTRICTION INDICATOR WITH GRADUATIONS		\$ 6.00	\$ -
198-035	11.90	ELECTRONIC AIR RESTRICTION INDICATOR DISPLAYED IN DRIVER DISPLAY		\$ -	\$ -
721-021	11.91	87 DB TO 112 DB SELF-ADJUSTING BACKUP ALARM		\$ 31.00	\$ -
721-030		87 DB TO 112 DB SELF-ADJUSTING BACKUP ALARM ONLY TO OPERATE WHEN ENGINE RUNNING, MOUNT ALARM ON BOTTOM SIDE OF MOUNTING BRACKET		\$ 53.00	\$ -
721-001	11.93	97 DB BACKUP ALARM	1	\$ 18.00	\$ 18.00
149-059		CRUISE CONTROL WITH CUMMINS PREDICTIVE CRUISE AND CONTROLS ON STEERING WHEEL SPOKES		\$ 66.00	\$ -
149-036	11.95	CRUISE CONTROL STEERING WHEEL MOUNTED WITH DISENGAGE WITH WIPERS ON		\$ -	\$ -
149-046		CRUISE CONTROL WITH INTELLIGENT POWERTRAIN MANAGEMENT STEERING WHEEL MOUNTED AND DISENGAGE WITH HEADLIGHTS OR WIPERS ON		\$ 359.00	\$ -
149-045	11.96	ELECTRONIC CRUISE CONTROL WITH INTELLIGENT POWERTRAIN MANAGEMENT AND CONTROLS ON STEERING WHEEL SPOKES		\$ 359.00	\$ -
156-016	11.98	KEY OPERATED IGNITION SWITCH AND INTEGRAL START POSITION AND DDC OPTIMIZED IDLE SYSTEM		\$ 39.00	\$ -
156-053		4 POSITION KEY OPERATED IGNITION SWITCH WITH DDC OPTIMIZED IDLE AND ADDITIONAL START SWITCH INTERLOCK		\$ 56.00	\$ -
157-004	11.100	MANUAL REMOTE ENGINE STOP/START		\$ 12.00	\$ -
157-009		MANUAL REMOTE ENGINE STOP/START WITH MANUAL PTO RE-ENGAGE		\$ 12.00	\$ -
157-007	11.102	MANUAL REMOTE ENGINE STOP/START WITH PTO RE-ENGAGE		\$ 12.00	\$ -
32M-002	11.103	MOBILE DEVICE USB-C HEAD UNIT INTERFACE AND CHARGING PORTS		\$ 73.00	\$ -
339-005	11.104	AUXILIARY POWER DISTRIBUTION MODULE FOR TEM USE, AUXILIARY EVAULT MOUNTED, FUSE PROTECTED		\$ 102.00	\$ -
339-007		AUXILIARY POWER DISTRIBUTION MODULE FOR TEM USE, AUXILIARY EVAULT MOUNTED, CIRCUIT BREAKER PROTECTED	1	\$ 108.00	\$ 108.00
845-011	11.106	FUEL FILTER RESTRICTION INDICATOR		\$ -	\$ -
148-085	11.107	EMISSIONS LIMITED IDLE ADJUST		\$ -	\$ -
148-071		ENGINE REMOTE INTERFACE WITH INCREMENT/DECREMENT		\$ 82.00	\$ -
148-072	11.109	ENGINE REMOTE INTERFACE WITH MULTIPLE SET SPEEDS		\$ 26.00	\$ -
148-073	11.110	ENGINE REMOTE INTERFACE FOR REMOTE THROTTLE		\$ 32.00	\$ -
148-070	11.111	ENGINE REMOTE INTERFACE WITH PRESET FAST IDLE		\$ 22.00	\$ -
148-074	11.112	ENGINE REMOTE INTERFACE NOT CONFIGURED	1	\$ 31.00	\$ 31.00
148-086		EMISSIONS LIMITED IDLE ADJUST - ELECTRONIC ENGINE WITH PARK BRAKE ACTIVATED THROTTLE INHIBIT		\$ 7.00	\$ -
48H-001	11.114	QUICKFIT POWERTRAIN INTERFACE CONNECTOR LOCATED BETWEEN SEATS WITH CAPS		\$ 40.00	\$ -
48H-002		QUICKFIT POWERTRAIN INTERFACE CONNECTOR LOCATED BETWEEN SEATS WITH BLUNTCUTS	1	\$ 50.00	\$ 50.00
48H-003	11.116	QUICKFIT POWERTRAIN INTERFACE CONNECTOR UNDER CAB WITH CAPS		\$ 42.00	\$ -

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Code	Spec #	Description			
48H-004		QUICKFIT POWERTRAIN INTERFACE CONNECTOR UNDER CAB			
	11.117	WITH BLUNTCUTS		\$ 50.00	\$ -
4CG-001	11.118	1 EXTRA PROGRAMMABLE SWITCH/INDICATOR		\$ 19.00	\$ -
4CG-002	11.119	2 EXTRA PROGRAMMABLE SWITCHES/INDICATORS		\$ 22.00	\$ -
4CG-003	11.120	3 EXTRA PROGRAMMABLE SWITCH/INDICATOR		\$ 25.00	\$ -
4CG-004	11.121	4 EXTRA PROGRAMMABLE SWITCHES/INDICATORS		\$ 27.00	\$ -
4CG-005	11.122	5 EXTRA PROGRAMMABLE SWITCHES/INDICATORS		\$ 30.00	\$ -
4CG-006	11.123	6 EXTRA PROGRAMMABLE SWITCHES/INDICATORS		\$ 33.00	\$ -
4CG-007	11.124	7 EXTRA PROGRAMMABLE SWITCHES/INDICATORS		\$ 35.00	\$ -
4CG-008	11.125	8 EXTRA PROGRAMMABLE SWITCHES/INDICATORS		\$ 37.00	\$ -
4CG-012	11.126	12 EXTRA PROGRAMMABLE SWITCHES/INDICATORS		\$ 46.00	\$ -
4CG-016	11.127	16 EXTRA PROGRAMMABLE SWITCHES/INDICATORS		\$ 58.00	\$ -
4CG-020	11.128	20 EXTRA PROGRAMMABLE SWITCHES/INDICATORS		\$ 76.00	\$ -
4CG-024	11.129	24 EXTRA PROGRAMMABLE SWITCHES/INDICATORS		\$ 88.00	\$ -
4CH-001	11.130	1 EXTRA PROGRAMMABLE SWITCH/INDICATOR		\$ 21.00	\$ -
4CH-002	11.131	2 EXTRA PROGRAMMABLE SWITCHES/INDICATORS	1	\$ 31.00	\$ 31.00
4CH-003	11.132	3 EXTRA PROGRAMMABLE SWITCHES/INDICATORS		\$ 41.00	\$ -
4CH-004	11.133	4 EXTRA PROGRAMMABLE SWITCHES/INDICATORS		\$ 51.00	\$ -
4CH-005	11.134	5 EXTRA PROGRAMMABLE SWITCHES/INDICATORS		\$ 61.00	\$ -
4CH-006	11.135	6 EXTRA PROGRAMMABLE SWITCHES/INDICATORS		\$ 71.00	\$ -
4CH-007	11.136	7 EXTRA PROGRAMMABLE SWITCHES/INDICATORS		\$ 81.00	\$ -
4CH-008	11.137	8 EXTRA PROGRAMMABLE SWITCHES/INDICATORS		\$ 91.00	\$ -
48C-001		QUICKFIT PROGRAMMABLE INTERFACE CONNECTOR(S)			
	11.138	BETWEEN SEATS WITH CAP		\$ -	\$ -
48C-002		QUICKFIT PROGRAMMABLE INTERFACE CONNECTOR(S)			
	11.139	BETWEEN SEATS WITH BLUNTCUTS		\$ 21.00	\$ -
48C-003		QUICKFIT PROGRAMMABLE INTERFACE CONNECTOR(S)			
	11.140	UNDER CAB WITH CAP		\$ 3.00	\$ -
48C-004		QUICKFIT PROGRAMMABLE INTERFACE CONNECTOR(S)			
	11.141	UNDER CAB WITH BLUNTCUTS		\$ 24.00	\$ -
48C-005		QUICKFIT PROGRAMMABLE INTERFACE CONNECTORS 1 & 2			
	11.142	BETWEEN SEATS WITH CAP		\$ -	\$ -
48C-006		QUICKFIT PROGRAMMABLE INTERFACE CONNECTORS 1 & 2			
	11.143	BETWEEN SEATS WITH BLUNTCUTS		\$ 60.00	\$ -
48C-007		QUICKFIT PROGRAMMABLE INTERFACE CONNECTOR 1 UNDER CAB, CONNECTOR 2 BETWEEN SEATS, BOTH W/CAPS			
	11.144			\$ -	\$ -
48C-008		QUICKFIT PROGRAMMABLE INTERFACE CONNECTOR 1 UNDER CAB, CONNECTOR 2 BETWEEN SEATS, W/BLUNTCUTS			
	11.145			\$ 64.00	\$ -
48C-009		QUICKFIT PROGRAMMABLE INTERFACE CONNECTOR IN SLEEPER WITH CAP		\$ 8.00	\$ -
48C-010		QUICKFIT PROGRAMMABLE INTERFACE CONNECTOR IN SLEEPER WITH BLUNTCUTS		\$ 28.00	\$ -
866-007		SINGLE REAR AXLE TEMPERATURE GAUGE WITH SENSOR SHIELD		\$ 56.00	\$ -
866-020		DIGITAL TRIDRIVE REAR AXLE TEMP IN DRIVER DISPLAY WITH SENSOR SHIELDS		\$ 47.00	\$ -
866-009		DUAL REAR AXLE TEMPERATURE GAUGES WITH SENSOR SHIELD		\$ 101.00	\$ -
866-018		DIGITAL SINGLE REAR AXLE TEMPERATURE IN DRIVER DISPLAY WITH SENSOR SHIELD		\$ 28.00	\$ -
866-019		DIGITAL DUAL REAR AXLE TEMPERATURE IN DRIVER DISPLAY WITH SENSOR SHIELDS		\$ 47.00	\$ -
866-008		(3) TEMPERATURE GAUGES WITH SENSOR SHIELDS FOR TRIDEM REAR AXLES		\$ 138.00	\$ -

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Code	Spec #	Description			
856-018		DIGITAL ENGINE COOLANT TEMPERATURE GAUGE IN DRIVER			
	11.154	DISPLAY		\$ -	\$ -
854-001	11.155	ENGINE OIL TEMPERATURE GAUGE	1	\$ 19.00	\$ 19.00
852-017	11.156	DIGITAL ENGINE OIL PRESSURE GAUGE IN DRIVER DISPLAY		\$ -	\$ -
864-025		(2) TRANSMISSION OIL TEMPERATURE GAUGES IN DRIVER			
		DISPLAY; (1) MAIN TRANSMISSION AND (1) AUXILIARY			
	11.157	TRANSMISSION		\$ 25.00	\$ -
864-007		(2) TRANSMISSION OIL TEMPERATURE GAUGES; (1) MAIN			
	11.158	TRANSMISSION AND (1) AUXILIARY TRANSMISSION		\$ 75.00	\$ -
864-022		DIGITAL TRANSMISSION OIL TEMPERATURE IN DRIVER			
	11.159	DISPLAY		\$ 25.00	\$ -
372-123		PTO CONTROLS FOR ENHANCED VEHICLE			
	11.160	ELECTRIC/ELECTRONIC ARCHITECTURE	1	\$ 9.00	\$ 9.00
736-140		DETROIT ASSURANCE, ACTIVE BRAKE ASSIST 5, WITH			
		ADAPTIVE CRUISE CONTROL TO 0 MPH AND FIXED HEADWAY			
	11.161			\$ 2,272.00	\$ -
736-142		DETROIT ASSURANCE, ACTIVE BRAKE ASSIST 5, WITH			
		STANDARD ADAPTIVE CRUISE CONTROL AND FIXED HEADWAY			
	11.162			\$ 2,272.00	\$ -
736-1AF		WABCO ONGUARD COLLISION WARNING, ADAPTIVE CRUISE			
	11.163	CONTROL AND COLLISION MITIGATION		\$ 2,159.00	\$ -
736-132		DETROIT ASSURANCE, ACTIVE BRAKE ASSIST 5 WITH OFF			
		SWITCH, STANDARD ADAPTIVE CRUISE CONTROL AND FIXED			
	11.164	HEADWAY		\$ 2,272.00	\$ -
736-133		DETROIT ASSURANCE, ACTIVE BRAKE ASSIST 5 WITH OFF			
		SWITCH, STANDARD ADAPTIVE CRUISE CONTROL &			
	11.165	ADJUSTABLE HEADWAY		\$ 2,272.00	\$ -
736-141		DETROIT ASSURANCE, ACTIVE BRAKE ASSIST 5 , WITH			
		ADAPTIVE CRUISE CONTROL TO 0 MPH AND ADJUSTABLE			
	11.166	HEADWAY		\$ 2,272.00	\$ -
736-143		DETROIT ASSURANCE, ACTIVE BRAKE ASSIST 5, WITH			
		STANDARD ADAPTIVE CRUISE CONTROL AND ADJUSTABLE			
	11.167	HEADWAY		\$ 2,272.00	\$ -
736-112		DETROIT ASSURANCE, ACTIVE BRAKE ASSIST 5 WITH OFF			
		SWITCH, ADAPTIVE CRUISE CONTROL TO 0 MPH & FIXED			
	11.168	HEADWAY		\$ 2,272.00	\$ -
736-118		DETROIT ASSURANCE, ACTIVE BRAKE ASSIST 5 WITH OFF			
		SWITCH, ADAPTIVE CRUISE CONTROL TO 0 MPH &			
	11.169	ADJUSTABLE HEADWAY		\$ 2,272.00	\$ -
73K-002	11.170	DETROIT SIDE GUARD ASSIST		\$ 675.00	\$ -
73K-001	11.171	BENDIX SIDE OBJECT DETECTION SYSTEM		\$ 739.00	\$ -
3ZS-001		FORWARD FACING VIDEO CAPTURE AND DRIVER FACING			
	11.172	VIDEO CAPTURE WITH BENDIX SAFETYDIRECT		\$ 505.00	\$ -
3ZS-002		DETROIT FORWARD FACING VIDEO CAPTURE VIA BENDIX			
		SAFETYDIRECT WITH BENDIX FORWARD LOOKING CAMERA 5			
	11.173	(NO DRIVER FACING VIDEO CAMERA)		\$ 659.00	\$ -
3ZS-014		DETROIT FORWARD FACING VIDEO CAPTURE VIA BENDIX			
	11.174	SAFETYDIRECT (NO DRIVER FACING VIDEO CAPTURE)		\$ -	\$ -
49B-004	11.175	ELECTRONIC STABILITY CONTROL		\$ 186.00	\$ -
73B-031		DETROIT ASSURANCE 5.0 LANE DEPARTURE WARNING			
	11.176	SYSTEM WITH 15 MINUTE OFF TIMEOUT DASH SWITCH		\$ 568.00	\$ -
73B-033		DETROIT ASSURANCE ACTIVE BRAKE ASSIST 5 CAMERA. NO			
	11.177	LANE DEPARTURE WARNING SYSTEM		\$ 568.00	\$ -
73B-019		DETROIT ASSURANCE 5.0 LANE DEPARTURE WARNING			
		SYSTEM WITH 15 MINUTE OFF TIMEOUT DASH SWITCH AND			
	11.178	VIDEO CAPTURE WITH BENDIX SAFETYDIRECT		\$ 1,098.00	\$ -

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Code	Spec #	Description			
73B-007		BENDIX (ITERIS) GEN 3 LANE GUIDANCE SYSTEM WITH 15			
	11.179	MINUTE OFF TIMEOUT		\$ 921.00	\$ -
73B-032		BENDIX 5G BASE LANE GUIDANCE SYSTEM WITH 15 MINUTES			
	11.180	OFF TIMEOUT, SAFETY DIRECT, VIDEO CAPTURE & BATTERY			
	11.180	BACKUP		\$ 1,085.00	\$ -
35M-010	11.181	QUICKFIT PROGRAMMABLE INTERFACE MODULE		\$ 81.00	\$ -
35M-011		QUICKFIT PROGRAMMABLE INTERFACE MODULE + (4) 20 AMP			
	11.182	FUSED RELAYS	1	\$ 91.00	\$ 91.00
35M-012		QUICKFIT PROGRAMMABLE INTERFACE MODULE + (8) 20 AMP			
	11.183	FUSED RELAYS		\$ 133.00	\$ -
35M-013	11.184	2 QUICKFIT PROGRAMMABLE INTERFACE MODULES		\$ 166.00	\$ -
786-113		GENERIC TELEMATICS PREWIRE (CONSTANT BATTERY			
	11.185	POWER/IGNITION/GROUND/J1939); RP1226 TYPE CONNECTOR			
	11.185	AT PASSENGER SIDE OF DASH END		\$ 18.00	\$ -
786-117		OMNITRACS IVG WIRING PREP WITH CONNECTOR AT			
	11.186	PASSENGER SIDE OF DASH AND DISPLAY MOUNTING			
	11.186	PROVISION ON DASH, CONSTANT BATT POWER AND TRAILER			
	11.186	TRACS WIRING		\$ 28.00	\$ -
786-118		OMNITRACS IVG SYSTEM WIRING PREP WITH CONNECTOR AT			
	11.187	PASSENGER SIDE OF DASH, CONSTANT BATT POWER AND			
	11.187	TRAILER TRACS WIRING		\$ 22.00	\$ -
786-124		PEOPLENET PMG SYSTEM PREP: DASH PREP FOR PCT-			
	11.188	PEOPLENET CONNECT TABLET, CONSTANT BAT POWER,			
	11.188	PARTIAL DISPLAY WIRING, TTRACKS WIRING, ANTENNA IN			
	11.188	DASH		\$ 163.00	\$ -
786-126		PEOPLENET PMG SYSTEM PREP: DASH PREP FOR PD5			
	11.189	DISPLAY, CONSTANT BATTERY POWER, PARTIAL DISPLAY			
	11.189	WIRING, TTRACKS WIRING, ANTENNA IN DASH		\$ 163.00	\$ -
786-110		PEOPLENET PMG SYSTEM PREP: CONSTANT BATT POWER,			
	11.190	DISPLAY WIRING TO PASSENGER FOOTWELL, TRACKS			
	11.190	WIRING, INTERIOR ANTENNA, PMG MOUNTING BRACKET		\$ 228.00	\$ -
786-123		PEOPLENET PMG PREP: B-PANEL RIGHT SIDE WIRELESS			
	11.191	DISPLAY PREP, CONSTANT BATTERY POWER, TTRACKS			
	11.191	WIRING, ANTENNA IN DASH		\$ 163.00	\$ -
786-100		PEOPLENET PMG SYSTEM PREP: ANDROID TABLET MOUNTING			
	11.192	PROVISION, CONSTANT BAT POWER, DISPLAY WIRING BEHIND			
	11.192	B PANEL, TRACKS WIRING, INTERIOR ANTENNA, PMG			
	11.192	MOUNTING BRACKET		\$ 361.00	\$ -
786-131		PLATFORM SCIENCE PREWIRE; RP1226 TYPE CONNECTOR AT			
	11.193	PASSENGER SIDE OF DASH		\$ 18.00	\$ -
78A-061		BATTERY POWER CIRCUIT THROUGH CUT OFF SWITCH WHEN			
	11.194	EQUIPPED		\$ -	\$ -
78A-065		DASH B PANEL DRILLING RIGHT SIDE-FOR RAM DEVICE			
	11.195	INCLUDES PASS-THRU FOR WIRE		\$ -	\$ -
78A-066		RAM MOUNT DEVICE PREP: INCLUDES PASS-THROUGH FOR			
	11.196	WIRE		\$ -	\$ -
78A-069		STAND OFF BRACKET FOR OMNITRACS HOLSTER MOUNTED			
	11.197	CENTER OF DASH AUX PANEL		\$ 16.00	\$ -
78A-058	11.198	OMIT REAR WALL SERVER MOUNTING BRACKET		\$ -	\$ -
1U1-002		TOP OF DASH RAM MOUNT WITHOUT POWER OR GROUND,			
	11.199	FOR CUSTOMER FURNISHED DEVICE		\$ 17.00	\$ -
746-135		AM/FM/WB WORLD TUNER RADIO WITH SIRIUSXM,			
	11.200	BLUETOOTH, IPOD INTERFACE, USB AND AUXILIARY INPUTS,			
	11.200	J1939		\$ -	\$ -

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746-125		CONNECT 5 INTEGRATED AM/FM/WB/SXM RADIO WITH USB-C, BLUETOOTH/MICROPHONE/APPLE CARPLAY/ANDROID AUTO			
	11.201			\$ 57.00	\$ -
753-007	11.202	AM/FM ANTENNA MOUNTED ON RH SIDE MIRROR		\$ 6.00	\$ -
753-046	11.203	AM/FM/WB INTEGRATED AERO-ROOF ANTENNA		\$ 11.00	\$ -
753-045	11.204	AM/FM/WB ANTENNA RH SIDE OF CAB		\$ 27.00	\$ -
748-013		POWER AND GROUND STUDS TOP OF DASH PLUS POWER AND			
	11.205	GROUND WIRING PROVISION IN OVERHEAD CONSOLE		\$ 2.00	\$ -
748-042		COBRA 29LX OEM FACTORY INSTALLED CB RADIO WITH			
	11.206	WEATHERBAND		\$ 112.00	\$ -
748-014	11.207	COBRA 29NW LTD CLASSIC FACTORY INSTALLED CB RADIO		\$ 97.00	\$ -
749-006		TOP OF DASH MOUNT CB RADIO PROVISION WITH PLATE AND			
	11.208	STRAPS		\$ 25.00	\$ -
749-021		ROOF/OVERHEAD CONSOLE AND TOP OF DASH WITH PLATE			
	11.209	AND STRAPS PROVISIONS FOR CB RADIO, CB ANTENNA COAX			
		ROUTED TO TOP OF DASH		\$ 16.00	\$ -
749-014		ROOF/OVERHEAD CONSOLE AND TOP OF DASH WITH PLATE			
	11.210	AND STRAPS PROVISIONS FOR CB RADIO		\$ 25.00	\$ -
751-001	11.211	SINGLE REMOTE SPEAKER WITH LEAD FOR 2-WAY RADIO	1	\$ 5.00	\$ 5.00
752-004		SINGLE FIBERGLASS LH MIRROR MOUNTED CB ANTENNA WITH			
	11.212	BRACKET AND LEAD	1	\$ 11.00	\$ 11.00
752-043		SINGLE LH SIDE OF CAB MOUNTED CB ANTENNA WITH HEAVY			
	11.213	DUTY (RG8) COAX CABLES		\$ 34.00	\$ -
752-002		CB ANTENNA BRACKET AND LEAD LH MIRROR MOUNTED, NO			
	11.214	ANTENNA		\$ 3.00	\$ -
752-050	11.215	INTEGRATED AERO-ROOF CB ANTENNA		\$ 11.00	\$ -
75W-002		SHARKFIN MULTI-BAND ANTENNA: AM/FM/WEATHERBAND,			
	11.216	WIFI/BLUETOOTH, SDAR/SIRIUSXM, GNSS/GPS		\$ 17.00	\$ -
78C-003	11.217	INTEROPERABLE SDAR ANTENNA		\$ 48.00	\$ -
78C-004	11.218	INTEROPERABLE SDAR ANTENNA, SHIP LOOSE		\$ 54.00	\$ -
75A-002		UHF/VHF RADIO POWER/GROUND HARNESS TO OVERHEAD			
	11.219	INSTRUMENT PANEL		\$ 22.00	\$ -
75B-027		RH MIRROR MOUNTED UHF/VHF RADIO ANTENNA PREP (OMIT			
	11.220	ANTENNA)		\$ 14.00	\$ -
6TS-005		TMC RP1226 ACCESSORY CONNECTOR LOCATED BEHIND			
	11.221	PASSENGER SIDE REMOVEABLE DASH PANEL		\$ 2.00	\$ -
6TS-007		TMC RP1226 ACC CONN LOCATED CENTER OF			
	11.222	BACKWALL/PASSENGER SIDE BAGGAGE COMPARTMENT	1	\$ 46.00	\$ 46.00
6TS-008		(2) TMC RP1226 ACCESSORY CONNECTORS: (1) LOCATED			
		BEHIND PASSENGER SIDE REMOVABLE DASH PANEL (1)			
	11.223	CENTER OF OVERHEAD CONSOLE		\$ 17.00	\$ -
6TS-009		(2) TMC RP1226 ACCESSORY CONNECTORS: (1) LOCATED			
		BEHIND PASSENGER SIDE REMOVEABLE DASH PANEL (1)			
		CENTER OF BACKWALL/PASSENGER SIDE BAGGAGE			
	11.224	COMPARTMENT		\$ 19.00	\$ -
6TS-012		(3) TMC RP 1226 ACCESSORY CONNECTORS: (2) LOCATED			
		BEHIND PASSENGER SIDE REMOVABLE DASH PANEL, AND (1)			
	11.225	LOCATED CENTER OF OVERHEAD CONSOLE		\$ 25.00	\$ -
MC		5 YEARS DETROIT CONNECT BASE PACKAGE (FEATURES			
	11.226	VARY BY MODEL) DETROIT CONNECT PLATFORM		\$ -	\$ -
MC		5 YEARS DETROIT CONNECT FUEL ANALYTICS PACKAGE			
	11.227	(INCLUDES BASE PACKAGE FEATURES)		\$ 184.00	\$ -
MC		5 YEARS DETROIT CONNECT FUEL ANALYTICS AND SAFETY			
	11.228	EVENT REPORTING PACKAGE FOR DETROIT ASSURANCE		\$ 184.00	\$ -
		(INCLUDES BASE PACKAGE FEATURES)			
329-118		ONE EXTRA HARDWIRED SWITCH IN DASH, INPUT POWER, NO			
	11.229	OUTPUT WIRING		\$ 18.00	\$ -

		PRICING PAGE			
Code	Spec #	Description	Qty	2022 Price	Subtotal
329-134		ONE EXTRA HARDWIRED SWITCH IN DASH, ROUTE TO END OF			
	11.230	FRAME, BLUNTCUT		\$ 66.00	\$ -
329-122		ONE EXTRA HARDWIRED SWITCH IN DASH, ROUTE TO END OF			
	11.231	FRAME, CAPPED		\$ 66.00	\$ -
329-130		ONE EXTRA HARDWIRED SWITCH IN DASH, ROUTE TO			
	11.232	BETWEEN SEATS, BLUNTCUT		\$ 26.00	\$ -
329-114		ONE EXTRA HARDWIRED SWITCH IN DASH, ROUTE TO			
	11.233	BETWEEN SEATS, CAPPED		\$ 26.00	\$ -
329-126		ONE EXTRA HARDWIRED SWITCH IN DASH, ROUTE TO UNDER			
	11.234	CAB, BLUNTCUT		\$ 39.00	\$ -
329-110		ONE EXTRA HARDWIRED SWITCH IN DASH, ROUTE TO UNDER			
	11.235	CAB, CAPPED		\$ 39.00	\$ -
329-119		TWO EXTRA HARDWIRED SWITCHES IN DASH, INPUT POWER,			
	11.236	NO OUTPUT WIRING		\$ 26.00	\$ -
329-135		TWO EXTRA HARDWIRED SWITCHES IN DASH, ROUTE TO END			
	11.237	OF FRAME, BLUNTCUT		\$ 81.00	\$ -
329-123		TWO EXTRA HARDWIRED SWITCHES IN DASH, ROUTE TO END			
	11.238	OF FRAME, CAPPED		\$ 81.00	\$ -
329-131		TWO EXTRA HARDWIRED SWITCHES IN DASH, ROUTE TO			
	11.239	BETWEEN SEATS, BLUNTCUT		\$ 42.00	\$ -
329-115		TWO EXTRA HARDWIRED SWITCHES IN DASH, ROUTE TO			
	11.240	BETWEEN SEATS, CAPPED		\$ 42.00	\$ -
329-127		TWO EXTRA HARDWIRED SWITCHES IN DASH, ROUTE TO			
	11.241	UNDER CAB, BLUNTCUT		\$ 55.00	\$ -
329-111		TWO EXTRA HARDWIRED SWITCHES IN DASH, ROUTE TO			
	11.242	UNDER CAB, CAPPED		\$ 55.00	\$ -
329-120		THREE EXTRA HARDWIRED SWITCHES IN DASH, INPUT			
	11.243	POWER, NO OUTPUT WIRING		\$ 34.00	\$ -
329-136		THREE EXTRA HARDWIRED SWITCHES IN DASH, ROUTE TO			
	11.244	END OF FRAME, BLUNTCUT		\$ 100.00	\$ -
329-124		THREE EXTRA HARDWIRED SWITCHES IN DASH, ROUTE TO			
	11.245	END OF FRAME, CAPPED		\$ 100.00	\$ -
329-132		THREE EXTRA HARDWIRED SWITCHES IN DASH, ROUTE TO			
	11.246	BETWEEN SEATS, BLUNTCUT		\$ 60.00	\$ -
329-116		THREE EXTRA HARDWIRED SWITCHES IN DASH, ROUTE TO			
	11.247	BETWEEN SEATS, CAPPED		\$ 60.00	\$ -
329-128		THREE EXTRA HARDWIRED SWITCHES IN DASH, ROUTE TO			
	11.248	UNDER CAB, BLUNTCUT		\$ 71.00	\$ -
329-112		THREE EXTRA HARDWIRED SWITCHES IN DASH, ROUTE TO			
	11.249	UNDER CAB, CAPPED		\$ 71.00	\$ -
329-121		FOUR EXTRA HARDWIRED SWITCHES IN DASH, INPUT POWER,			
	11.250	NO OUTPUT WIRING		\$ 42.00	\$ -
329-137		FOUR EXTRA HARDWIRED SWITCHES IN DASH, ROUTE TO END			
	11.251	OF FRAME , BLUNTCUT		\$ 118.00	\$ -
329-125		FOUR EXTRA HARDWIRED SWITCHES IN DASH, ROUTE TO END			
	11.252	OF FRAME, CAPPED		\$ 118.00	\$ -
329-133		FOUR EXTRA HARDWIRED SWITCHES IN DASH, ROUTE TO			
	11.253	BETWEEN SEATS, BLUNTCUT	1	\$ 79.00	\$ 79.00
329-117		FOUR EXTRA HARDWIRED SWITCHES IN DASH, ROUTE TO			
	11.254	BETWEEN SEATS, CAPPED		\$ 79.00	\$ -
329-129		FOUR EXTRA HARDWIRED SWITCHES IN DASH, ROUTE TO			
	11.255	UNDER CAB, BLUNTCUT		\$ 87.00	\$ -
329-113		FOUR EXTRA HARDWIRED SWITCHES IN DASH, ROUTE TO			
	11.256	UNDER CAB, CAPPED		\$ 87.00	\$ -
4C1-005		HARDWIRE SWITCH #1,ON/OFF MOMENTARY, 20 AMPS			
	11.257	IGNITION POWER		\$ 8.00	\$ -

		PRICING PAGE			
Code	Spec #	Description	Qty	2022 Price	Subtotal
4C1-006		HARDWIRE SWITCH #1,ON/OFF MOMENTARY, 20 AMPS			
	11.258	BATTERY POWER		\$ 8.00	\$ -
4C1-007		HARDWIRE SWITCH #1,ON/OFF/ON LATCHING, 20 AMPS			
	11.259	IGNITION POWER		\$ 8.00	\$ -
4C1-008		HARDWIRE SWITCH #1,ON/OFF/ON LATCHING, 20 AMPS			
	11.260	BATTERY POWER		\$ 8.00	\$ -
4C1-009		HARDWIRE SWITCH #1,ON/OFF/ON MOMENTARY, 20 AMPS			
	11.261	IGNITION POWER		\$ 8.00	\$ -
4C1-010		HARDWIRE SWITCH #1,ON/OFF/ON MOMENTARY, 20 AMPS			
	11.262	BATTERY POWER		\$ 8.00	\$ -
4C1-011		HARDWIRE SWITCH #1,ON/OFF LATCHING, 30 AMPS IGNITION			
	11.263	POWER		\$ 16.00	\$ -
4C1-012		HARDWIRE SWITCH #1,ON/OFF LATCHING, 30 AMPS BATTERY			
	11.264	POWER		\$ 16.00	\$ -
4C1-013		HARDWIRE OUTPUT #1, NO SWITCH, 30 AMPS IGNITION			
	11.265	POWER		\$ 16.00	\$ -
4C1-014		HARDWIRE OUTPUT #1, NO SWITCH, 30 AMPS BATTERY			
	11.266	POWER		\$ 16.00	\$ -
4C1-025		HARDWIRE SWITCH #1, ON/OFF LATCHING, 20 AMPS IGNITION			
	11.267	POWER	1	\$ 8.00	\$ 8.00
4C1-026		HARDWIRE SWITCH #1, ON/OFF LATCHING, 10 AMPS BATTERY			
	11.268	POWER		\$ -	\$ -
4C1-027		HARDWIRE SWITCH #1, ON/OFF LATCHING, 20 AMPS BATTERY			
	11.269	POWER		\$ 8.00	\$ -
4C2-005		HARDWIRE SWITCH #2,ON/OFF MOMENTARY, 20 AMPS			
	11.270	IGNITION POWER		\$ 8.00	\$ -
4C2-006		HARDWIRE SWITCH #2,ON/OFF MOMENTARY, 20 AMPS			
	11.271	BATTERY POWER		\$ 8.00	\$ -
4C2-007		HARDWIRE SWITCH #2,ON/OFF/ON LATCHING, 20 AMPS			
	11.272	IGNITION POWER		\$ 8.00	\$ -
4C2-008		HARDWIRE SWITCH #2,ON/OFF/ON LATCHING, 20 AMPS			
	11.273	BATTERY POWER		\$ 8.00	\$ -
4C2-009		HARDWIRE SWITCH #2,ON/OFF/ON MOMENTARY, 20 AMPS			
	11.274	IGNITION POWER		\$ 8.00	\$ -
4C2-010		HARDWIRE SWITCH #2,ON/OFF/ON MOMENTARY, 20 AMPS			
	11.275	BATTERY POWER		\$ 8.00	\$ -
4C2-011		HARDWIRE SWITCH #2,ON/OFF LATCHING, 30 AMPS IGNITION			
	11.276	POWER		\$ 16.00	\$ -
4C2-012		HARDWIRE SWITCH #2,ON/OFF LATCHING, 30 AMPS BATTERY			
	11.277	POWER		\$ 16.00	\$ -
4C2-013		HARDWIRE OUTPUT #2, NO SWITCH, 30 AMPS IGNITION			
	11.278	POWER		\$ 16.00	\$ -
4C2-014		HARDWIRE OUTPUT #2, NO SWITCH, 30 AMPS BATTERY			
	11.279	POWER		\$ 16.00	\$ -
4C2-025		HARDWIRE SWITCH #2, ON/OFF LATCHING, 20 AMPS IGNITION			
	11.280	POWER	1	\$ 8.00	\$ 8.00
4C2-026		HARDWIRE SWITCH #2, ON/OFF LATCHING, 10 AMPS BATTERY			
	11.281	POWER		\$ -	\$ -
4C2-027		HARDWIRE SWITCH #2, ON/OFF LATCHING, 20 AMPS BATTERY			
	11.282	POWER		\$ 8.00	\$ -
4C3-005		HARDWIRE SWITCH #3,ON/OFF MOMENTARY, 20 AMPS			
	11.283	IGNITION POWER		\$ 8.00	\$ -
4C3-006		HARDWIRE SWITCH #3,ON/OFF MOMENTARY, 20 AMPS			
	11.284	BATTERY POWER		\$ 8.00	\$ -
4C3-016		HARDWIRE SWITCH #3, ON/OFF LATCHING, 20 AMPS IGNITION			
	11.285	POWER	1	\$ 8.00	\$ 8.00

PRICING PAGE			Qty	2022 Price	Subtotal
4C3-017		HARDWIRE SWITCH #3,ON/OFF LATCHING, 10 AMPS BATTERY			
11.286	POWER			\$ -	\$ -
4C3-018		HARDWIRE SWITCH #3, ON/OFF LATCHING, 20 AMPS BATTERY			
11.287	POWER			\$ 8.00	\$ -
4C4-005		HARDWIRE SWITCH #4,ON/OFF MOMENTARY, 20 AMPS			
11.288	IGNITION POWER			\$ 8.00	\$ -
4C4-006		HARDWIRE SWITCH #4,ON/OFF MOMENTARY, 20 AMPS			
11.289	BATTERY POWER			\$ 8.00	\$ -
4C4-016		HARDWIRE SWITCH #4, ON/OFF LATCHING, 20 AMPS IGNITION			
11.290	POWER		1	\$ 8.00	\$ 8.00
4C4-017		HARDWIRE SWITCH #4,ON/OFF LATCHING, 10 AMPS BATTERY			
11.291	POWER			\$ -	\$ -
4C4-018		HARDWIRE SWITCH #4,ON/OFF LATCHING, 20 AMPS BATTERY			
11.292	POWER			\$ 8.00	\$ -
81Y-005		PRE-TRIP INSPECTION FEATURE FOR EXTERIOR LAMPS ONLY			
11.293			1	\$ 6.00	\$ 6.00
81Y-006		PRE-TRIP INSPECTION FEATURE FOR EXTERIOR LAMPS AND			
11.294	SERVICE BRAKES			\$ 8.00	\$ -
MC	11.295	OPTIONAL AIR SWITCH 1, 87G-xxx		\$ -	\$ -
MC	11.296	OPTIONAL AIR SWITCH 2, 87T-xxx		\$ 27.00	\$ -
MC	11.297	RELOCATE BATTERY SHUT OFF CONTROL SWITCH		\$ 500.00	\$ -
12.0 CAB EXTERIOR OPTIONS:					
726-002	12.1	Dual electric horns	1	\$ 6.00	\$ 6.00
727-096	12.2	Air horns, dual, round, with snow shields		\$ 74.00	\$ -
727-012	12.3	Dual rectangular air horns	1	\$ 125.00	\$ 125.00
74B-114	12.4	Fender mirrors per Spec 12.4	1	\$ 139.00	\$ 139.00
	12.5	Heated mirrors per Spec 12.5		\$ -	\$ -
	12.6	Remote control for R.H. mirror		\$ -	\$ -
744-1E0	12.7	Remote control for dual mirrors		\$ 636.00	\$ -
MC	12.8	Upcharge for cab extension or larger cab		\$ 6,258.00	\$ -
	12.9	Severe duty aluminum cab option		\$ -	\$ -
MC	12.10	Dupont Highway orange paint or equal		\$ -	\$ -
MC	12.11	Premium paint color option		\$ 548.00	\$ -
	12.12	Imron paint option		\$ -	\$ -
	12.13	Imron and clear coat paint option		\$ -	\$ -
MC	12.14	Top of hood painted flat black		\$ 749.00	\$ -
	12.15	Cab Air Ride Suspension		\$ -	\$ -
644-048	12.16	Tilting hood per Spec 12.8		\$ -	\$ -
	12.17	Butterfly option on hood		\$ -	\$ -
	12.18	Transverse hood opening w/setback axle		\$ -	\$ -
	12.19	Front fender mounted turn signals		\$ -	\$ -
	12.20	Cab visor, external, painted to match cab color		\$ -	\$ -
754-017	12.21	Front fender extensions	1	\$ 60.00	\$ 60.00
	12.22	Front fender mud flaps		\$ -	\$ -
	12.23	Arctic winter wiper blades		\$ -	\$ -
659-006	12.24	Optional windshield washer tank		\$ 8.00	\$ -
MC	12.25	Per truck charge for all trucks, key identical		\$ 23.00	\$ -
	12.26	RH observation prism window in door		\$ -	\$ -
MC	12.27	Spotlight LH, RH, or roof mounted each		\$ 163.00	\$ -
558-070	12.28	Front tow hooks		\$ -	\$ -
587-003	12.29	Rear tow hooks		\$ 33.00	\$ -
682-094	12.30	36 INCH X-SERIES MID ROOF SLEEPER		\$ 5,271.00	\$ -
682-088	12.31	36 INCH TRENCH STYLE LOW ROOF SLEEPER		\$ 4,990.00	\$ -
682-093	12.32	48 INCH X-SERIES MID ROOF SLEEPER		\$ 5,362.00	\$ -
784-065	12.33	FACTORY PAINTED AND INSTALLED ROOF FAIRING		\$ 1,140.00	\$ -

		PRICING PAGE			
Code	Spec #	Description	Qty	2022 Price	Subtotal
		DAY CAB ADJUSTABLE AERODYNAMIC DEFLECTOR, FACTORY PAINTED AND INSTALLED, BACKWALL BRACKETS PAINTED			
784-083	12.34	BLACK		\$ 618.00	\$ -
783-019		12 INCH CAB/SLEEPER CAB SIDE EXTENDERS WITH BLACK			
	12.35	FLEXIBLE ENDS		\$ 207.00	\$ -
82A-028	12.36	STAINLESS STEEL CAB ACCENT MOLDING	1	\$ 87.00	\$ 87.00
704-038	12.37	RH BAGGAGE DOOR		\$ 46.00	\$ -
705-054		CLEAR DASH FLEX PANEL FOR CUSTOMER/TEM INSTALLED			
	12.38	DEVICE		\$ -	\$ -
RFZ-023	12.39	DTNA PRODUCTION COST SURCHARGE	1	\$ 4,500.00	\$ 4,500.00
705-003	12.40	REPTO DRIVELINE ACCESS IN CAB FLOOR		\$ 33.00	\$ -
695-002	12.41	RH SLEEPER DOOR		\$ 532.00	\$ -
		102 INCH OAW PAINTED ALUMINUM FRONT FENDERS TANDEM			
667-100	12.42	STEER		\$ 1,588.00	\$ -
		102 INCH OAW BARE ALUMINUM FRONT FENDERS TANDEM			
667-101	12.43	STEER		\$ 1,492.00	\$ -
678-066		INTERIOR GRAB HANDLES WITH ADDED LOWER LH AND RH A			
	12.44	PILLAR GRAB HANDLES AND LH AND RH EXTERIOR NON-SLIP GRAB HANDLES	1	\$ 96.00	\$ 96.00
678-072		INTERIOR GRAB HANDLES WITH ADDED LOWER LH AND RH A			
	12.45	PILLAR GRAB HANDLES AND LH EXTERIOR NON-SLIP GRAB HANDLES		\$ 82.00	\$ -
678-068		SAFETY YELLOW INTERIOR GRAB HANDLES WITH ADDED			
	12.46	LOWER LH AND RH A PILLAR GRAB HANDLES AND LH AND RH EXTERIOR NON-SLIP GRAB HANLDES		\$ 99.00	\$ -
678-073		SAFETY YELLOW INTERIOR GRAB HANDLES WITH ADDED			
	12.47	LOWER LH AND RH A PILLAR GRAB HANDLES AND LH EXTERIOR NON-SLIP GRAB HANDLES		\$ 85.00	\$ -
678-051	12.48	SAFETY YELLOW INTERIOR GRAB HANDLES		\$ 3.00	\$ -
65X-010		BRIGHT HOOD MOUNTED AIR INTAKE GRILLE, BLACK SCREEN,			
	12.49	WITH LED ACCENT LIGHTS	1	\$ 12.00	\$ 12.00
649-016	12.50	BRIGHT GRILLE GUARD		\$ 369.00	\$ -
649-006	12.51	GRILLE GUARD		\$ 296.00	\$ -
644-049	12.52	X-SERIES VOCATIONAL HOOD WITH ACCESS HATCH		\$ 202.00	\$ -
727-039	12.53	FOUR HADLEY SD-978 26 INCH RECTANGULAR AIR HORNS		\$ 233.00	\$ -
727-1AY	12.54	SINGLE AIR HORN UNDER LH DECK		\$ 30.00	\$ -
78G-003	12.55	KEY QUANTITY OF 3	1	\$ 5.00	\$ 5.00
78G-004	12.56	KEY QUANTITY OF 4		\$ 9.00	\$ -
78G-005	12.57	KEY QUANTITY OF 5		\$ 14.00	\$ -
78G-006	12.58	KEY QUANTITY OF 6		\$ 19.00	\$ -
78G-008	12.59	KEY QUANTITY OF 8		\$ 28.00	\$ -
327-006		SWITCH, INDICATOR LIGHT AND WIRING FOR (1) CUSTOMER			
	12.60	FURNISHED BEACON		\$ 32.00	\$ -
327-010		SWITCH AND WIRING WITH STAINLESS STEEL BRACKETS			
	12.61	MOUNTED OUTBOARD ROOF FOR (2) CUSTOMER FURNISHED BEACONS		\$ 143.00	\$ -
327-012		SWITCH, INDICATOR LIGHT AND WIRING FOR (2) CUSTOMER			
	12.62	FURNISHED BEACONS		\$ 36.00	\$ -
327-027		SWITCH, INDICATOR LIGHT, WIRING AND 6 FEET OF			
	12.63	ADDITIONAL CABLE BACK OF CAB/SLEEPER FOR (1) CUSTOMER FURNISHED BEACON		\$ 32.00	\$ -
327-028		SWITCH, INDICATOR LIGHT, WIRING AND 6 FEET OF			
	12.64	ADDITIONAL CABLE BACK OF CAB/SLEEPER FOR (2) CUSTOMER FURNISHED BEACONS		\$ 37.00	\$ -
327-058		SWITCH AND WIRING WITH STAINLESS STEEL BRACKETS			
	12.65	MOUNTED OUTBOARD SLEEPER ROOF FOR (2) CUSTOMER FURNISHED BEACONS		\$ 232.00	\$ -

Description			PRICING PAGE		
Code	Spec #	Description	Qty	2022 Price	Subtotal
327-064	12.66	DUAL AMBER LED CLASS I STROBE LIGHTS WITH STAINLESS STEEL BRACKETS ABOVE CAB DOORS		\$ 284.00	\$ -
327-066	12.67	DUAL AMBER LED CLASS I REVOLVING ROOF MOUNTED BEACON LIGHTS WITH STAINLESS STEEL BRACKETS		\$ 420.00	\$ -
327-067	12.68	SINGLE RH AMBER LED CLASS I STROBE LIGHT WITH STAINLESS STEEL BRACKET ABOVE CAB DOOR		\$ 161.00	\$ -
327-069	12.69	SINGLE LH AMBER LED CLASS I STROBE LIGHT WITH STAINLESS STEEL BRACKET ABOVE CAB DOOR		\$ 161.00	\$ -
327-071	12.70	DUAL AMBER LED CLASS I SLEEPER ROOF MOUNTED STROBE LIGHTS WITH STAINLESS STEEL BRACKETS		\$ 392.00	\$ -
327-073	12.71	DUAL AMBER LED CLASS I REVOLVING SLEEPER ROOF MOUNTED BEACON LIGHTS WITH STAINLESS STEEL BRACKETS		\$ 349.00	\$ -
327-074	12.72	AMBER LED CLASS I CENTER ROOF MOUNTED STROBE LIGHT		\$ 141.00	\$ -
327-080	12.73	DUAL BLUE LED REVOLVING ROOF MOUNTED BEACON LIGHTS WITH SST BRACKETS		\$ 430.00	\$ -
312-095	12.74	DUAL STAGE INTELLIGENT LED HEADLIGHTS WITH HEATED LENS SYSTEM	1	\$ 38.00	\$ 38.00
302-073	12.75	VISOR MOUNTED LED MARKER LIGHTS	1	\$ -	\$ -
314-809	12.76	CUTOUTS IN BUMPER FOR (2) CUSTOMER FURNISHED RECTANGULAR ROAD/DRIVING LAMPS WITH WIRING, SWITCH AND ROCK GUARDS		\$ 36.00	\$ -
314-073	12.77	LED ROADLIGHTS RECESSED IN BUMPER WITH ROCK GUARDS		\$ 184.00	\$ -
314-823	12.78	WIRING AND SWITCH FOR CUSTOMER FURNISHED SNOW PLOW LAMPS WITH SINGLE CONNECTION AT LH FORWARD		\$ 57.00	\$ -
314-069	12.79	WIRING AND SWITCH ONLY FOR CUSTOMER FURNISHED AUXILIARY HIGH BEAM LIGHTS		\$ 14.00	\$ -
314-808	12.80	WIRING AND SWITCH ONLY FOR CUSTOMER FURNISHED DRIVING/ROAD LIGHTS		\$ 36.00	\$ -
315-809	12.81	CUTOUTS IN BUMPER FOR (2) CUSTOMER FURNISHED RECTANGULAR FOG LAMPS WITH WIRING, SWITCH AND ROCK GUARDS		\$ 30.00	\$ -
315-007	12.82	WHITE LED FOG LIGHTS RECESSED IN BUMPER WITH ROCK GUARDS		\$ 269.00	\$ -
315-808	12.83	WIRING AND SWITCH ONLY FOR CUSTOMER FURNISHED FOG LIGHTS		\$ 28.00	\$ -
311-011	12.84	DAYTIME RUNNING LIGHTS TO ACTIVATE MARKER, CLEARANCE AND TAIL LIGHTS		\$ 12.00	\$ -
311-019	12.85	HEADLIGHTS ON WITH WIPERS, WITH DAYTIME RUNNING LIGHTS		\$ 11.00	\$ -
311-022	12.86	HEADLIGHTS OFF WITH IGNITION OFF, WITH DAYTIME RUNNING LIGHTS		\$ 12.00	\$ -
316-040	12.87	LED SPOTLIGHT OVER LH DOOR		\$ 163.00	\$ -
316-039	12.88	LED SPOTLIGHTS OVER LH AND RH DOORS		\$ 327.00	\$ -
294-1AY	12.89	INTEGRAL LED STOP/TAILO/BACKUP LIGHTS		\$ 14.00	\$ -
294-1A2	12.90	INDIVIDUAL LED STOP/TURN/BACKUP LIGHTS GROMMET MOUNTED IN BOX UNDER END OF FRAME		\$ 69.00	\$ -
294-1AX	12.91	INDIVIDUAL LED STOP/TURN/BACKUP LIGHTS GROMMET MOUNTED OUTBOARD OF RAIL		\$ 23.00	\$ -
294-107	12.92	INTEGRAL LED STOP/TAILO/BACKUP LIGHTS WITH 7 EXTRA FEET OF WIRE MOUNTED END OF FRAME		\$ 28.00	\$ -
294-110	12.93	INTEGRAL LED TAIL LIGHT ASSEMBLY (STOP/TAILO/BACKUP) MOUNTED IN BOXES OUTBOARD OF RAILS		\$ 42.00	\$ -

		PRICING PAGE			
Code	Spec #	Description	Qty	2022 Price	Subtotal
294-114		INTEGRAL LED TAIL LIGHT ASSEMBLY (STOP/TAIL/BACKUP) MOUNTED IN BOXES OUTBOARD OF RAILS AND INSET 4			
	12.94	INCHES FROM END OF FRAME		\$ 42.00	\$ -
294-108		INTEGRATED LED STOP/TAIL/TURN/BACKUP LIGHTS GROMMET MOUNTED		\$ 25.00	\$ -
294-1A1		LED STOP/TAIL WITH SEPARATE BACKUP LIGHTS MOUNTED ON POLISHED STAINLESS STEEL PLATE END OF FRAME		\$ 466.00	\$ -
294-1AV		LED STOP/TAIL WITH SEPARATE LED BACKUP LIGHTS MOUNTED ON PAINTED STEEL PLATE END OF FRAME		\$ 47.00	\$ -
294-113		LED STOP/TAIL WITH SEPARATE LED BACKUP LIGHTS MOUNTED ON POLISHED ALUMINUM PLATE END OF FRAME		\$ 25.00	\$ -
294-111		LED STOP/TAIL/TURN WITH LED BACKUP LIGHTS MOUNTED IN BOXES OUTBOARD OF RAILS		\$ 31.00	\$ -
294-112		LED STOP/TAIL/TURN WITH LED BACK UP LIGHTS MOUNTED IN LOGGER LIGHTBAR END OF FRAME		\$ 125.00	\$ -
294-115		OMIT STOP/TAIL/BACKUP LIGHTS AND PROVIDE WIRING FOR COMBINED STOP/TURN LIGHTS TO 7 FEET BEYOND END OF FRAME		\$ (35.00)	\$ -
318-1F6		(1) FLUSH LED UTILITY LIGHT MOUNTED LH BACK OF CAB/SLEEPER		\$ 33.00	\$ -
318-1H5		(1) SWIVEL LED UTILITY LIGHT MOUNTED HIGH LH BACK OF CAB		\$ 76.00	\$ -
318-1H2		(1) SWIVEL LED UTILITY LIGHT MOUNTED LH INBOARD ON SIDE EXTENDER		\$ 79.00	\$ -
318-1H4		(1) SWIVEL LED UTILITY LIGHT MOUNTED LH OUTBOARD ON SIDE EXTENDER		\$ 84.00	\$ -
318-1D7		(2) FLUSH LED UTILITY LIGHTS MOUNTED BACK OF CAB/SLEEPER		\$ 90.00	\$ -
318-1H6		(2) SWIVEL LED UTILITY LIGHTS MOUNTED HIGH LH AND RH BACK OF CAB		\$ 132.00	\$ -
318-1H3		(2) SWIVEL LED UTILITY LIGHTS MOUNTED LH AND RH INBOARD ON SIDE EXTENDERS		\$ 138.00	\$ -
318-1G1		(2) SWIVEL LED UTILITY LIGHTS MOUNTED LH AND RH OUTBOARD ON SIDE EXTENDERS		\$ 149.00	\$ -
318-1J1		(3) LED UTILITY LIGHTS: (1) SWIVEL MOUNTED HIGH LH BACK OF CAB AND (2) FLUSH MOUNTED BACK OF CAB		\$ 115.00	\$ -
318-1H7		(3) LED UTILITY LIGHTS: (1) SWIVEL MOUNTED LH INBOARD ON SIDE EXTENDER AND (2) FLUSH MOUNTED BACK OF CAB		\$ 117.00	\$ -
318-1H9		(3) LED UTILITY LIGHTS: (1) SWIVEL MOUNTED LH OUTBOARD ON SIDE EXTENDER AND (2) FLUSH MOUNTED BACK OF CAB		\$ 125.00	\$ -
318-1J2		(4) LED UTILITY LIGHTS: (2) SWIVEL MOUNTED HIGH LH AND RH BACK OF CAB AND (2) FLUSH MOUNTED BACK OF CAB		\$ 169.00	\$ -
318-1J0		(4) LED UTILITY LIGHTS: (2) SWIVEL MOUNTED LH AND RH OUTBOARD HIGH ON SIDE EXTENDERS AND (2) FLUSH MOUNTED BACK OF CAB		\$ 178.00	\$ -
318-1AD		SWITCH, INDICATOR LIGHT AND APPROXIMATELY 10 FEET OF WIRE ON CHASSIS LH AT BACK OF CAB FOR CUSTOMER FURNISHED UTILITY LIGHT(S)		\$ 12.00	\$ -
31K-001		(2) CHROME LED UTILITY LIGHTS WITH STAINLESS STEEL ANTI- GLARE SHIELDS MOUNTED ON MIRROR ARMS		\$ 179.00	\$ -
31K-800		SWITCH & WIRING TO LH/RH OF DASH FOR C/F MIRROR MOUNTED UTILITY LIGHTS		\$ 6.00	\$ -
596-011		(1) SET 4X4 LOAD LOCK CARRIERS MOUNTED LH BACK OF CAB/SLEEPER		\$ 101.00	\$ -

PRICING PAGE			Qty	2022 Price	Subtotal
Code	Spec #	Description			
744-106		C-BAR MIRROR SYSTEM WITH DUAL HEATED MIRRORS WITH INTEGRAL CONVEX, DUAL REMOTE, STAINLESS STEEL BACK COVER, AND BLACK C-BAR		\$ (208.00)	\$ -
744-008	12.119	DUAL WEST COAST STAINLESS STEEL HEATED MIRRORS		\$ 564.00	\$ -
744-009	12.120	DUAL WEST COAST STAINLESS STEEL HEATED MIRRORS WITH LIGHTS		\$ 604.00	\$ -
744-104	12.121	C-BAR MIRROR SYSTEM WITH DUAL HEATED MIRRORS WITH INTEGRAL CONVEX, DUAL REMOTE, TURN SIGNAL, STAINLESS STEEL BACK COVER, AND BRIGHT C-BAR	1	\$ (165.00)	\$ (165.00)
744-105	12.122	C-BAR MIRROR SYSTEM WITH DUAL HEATED MIRRORS WITH INTEGRAL CONVEX, DUAL REMOTE, STAINLESS STEEL BACK COVER, AND BRIGHT C-BAR		\$ (205.00)	\$ -
744-107	12.123	C-BAR MIRROR SYSTEM WITH DUAL HEATED MIRRORS WITH INTEGRAL CONVEX, DUAL REMOTE, TURN SIGNAL, STAINLESS STEEL BACK COVER, AND BLACK C-BAR		\$ (165.00)	\$ -
744-1E2	12.124	DUAL WEST COAST STAINLESS STEEL HEATED MIRRORS WITH LIGHTS AND LH AND RH REMOTE		\$ 651.00	\$ -
796-001	12.125	102 INCH EQUIPMENT WIDTH		\$ -	\$ -
796-006	12.126	120 INCH EQUIPMENT WIDTH		\$ 79.00	\$ -
743-209	12.127	LH AND RH CONVEX MIRRORS INTEGRAL WITH PRIMARY MIRRORS		\$ -	\$ -
74B-112	12.128	RH HEATED BLACK HOOD/FENDER MOUNTED MIRROR WITH BLACK MOUNTING ARM		\$ 75.00	\$ -
74B-113	12.129	RH AND LH HEATED BLACK HOOD/FENDER MOUNTED MIRRORS WITH BLACK MOUNTING ARM		\$ 147.00	\$ -
74B-114	12.130	RH AND LH HEATED BLACK HOOD/FENDER MOUNTED MIRRORS W/ BRIGHT FINISH MOUNTING ARM		\$ 139.00	\$ -
74B-115	12.131	RH HEATED BLACK HOOD/FENDER MOUNTED MIRROR WITH BRIGHT FINISH MOUNTING ARM		\$ 70.00	\$ -
74B-1A7	12.132	RH BRIGHT FINISH CROSS VIEW COMPLIANT HOOD MOUNTED CONVEX MIRROR WITH SWING ARM MOUNTING		\$ 57.00	\$ -
713-009	12.133	5X12 INCH STAINLESS STEEL PERMIT PLAQUES		\$ 16.00	\$ -
73A-002	12.134	REAR REFLECTIVE DEVICE		\$ 9.00	\$ -
787-004	12.135	REMOTE KEYLESS ENTRY AND 2 TRANSMITTERS		\$ 8.00	\$ -
677-100	12.136	POLISHED ALUMINUM DIAMOND PLATE WST		\$ 175.00	\$ -
677-099	12.137	AFTERTREATMENT SYSTEM COVER		\$ 661.00	\$ -
275-061	12.138	POLISHED ALUMINUM WST AFTERTREATMENT SYSTEM COVER		\$ 2.00	\$ -
275-083	12.139	ELECTRIC HORN WARNING SYSTEM FOR PARK BRAKE NOT SET WITH DOOR OPEN AND ALL IGNITION KEY POSITIONS		\$ -	\$ -
275-084	12.140	OCCUPANT SAFETY PANIC BUTTON WITH HORN AND FLASHING LIGHTS		\$ 6.00	\$ -
275-063	12.141	ELECTRIC HORN WARNING SYSTEM FOR PARK BRAKE NOT SET WITH DOOR OPEN AND ALL IGNITION KEY POSITIONS AND OCCUPANT SAFETY PANIC BUTTON WITH HORN AND FLASHING LIGHTS		\$ -	\$ -
275-064	12.142	2-STAGE ELECTRIC HORN AND HAZARD LAMP ALERT CONTROLLED BY PARTICULATE FILTER REGENERATION REQUIRED STATUS		\$ 2.00	\$ -
275-078	12.143	ELECTRIC HORN WARNING SYS FOR PARK BRK NOT SET W/DOOR OPEN & ALL IGN KEY POSITIONS; 2-STAGE ELEC HORN & HAZARD LAMP ALERT CTRL BY PART FILTER REGEN REQ'D STATUS		\$ -	\$ -
275-079	12.144	LOW FUEL OUTPUT FOR TEM USE		\$ -	\$ -
	12.145	ENABLE GROUND OUTPUT FROM XMC MODULE WHEN PARTICULATE FILTER REGENERATION REQUIRED FOR CUSTOMER INSTALLED EXTERNAL ALARM SYSTEM		\$ -	\$ -

PRICING PAGE			Qty	2022 Price	Subtotal
275-080		ENABLE 12 VOLT OUTPUT FROM XMC MODULE WHEN PARTICULATE FILTER REGENERATION REQUIRED FOR CUSTOMER INSTALLED EXTERNAL ALARM SYSTEM			
12.146				\$ -	\$ -
776-004	12.147	(2) PAINTED SLEEPER VENTS, LH AND RH		\$ 53.00	\$ -
776-008	12.148	(1) PAINTED SLEEPER VENT, LH		\$ 26.00	\$ -
776-018	12.149	(2) BRIGHT FINISH SLEEPER VENTS, LH AND RH		\$ 79.00	\$ -
776-020	12.150	(1) BRIGHT FINISH SLEEPER VENT, LH		\$ 39.00	\$ -
764-020		STAINLESS STEEL EXTERIOR SUN VISOR WITH INTEGRAL MARKER LIGHTS	1	\$ 283.00	\$ 283.00
768-064		SINGLE SOLAR TINTED REAR WINDOW, (1) 31 INCH X 20 INCH	1	\$ 58.00	\$ 58.00
768-065		HIGH VISIBILITY 3-PIECE SOLAR TINTED REAR WINDOW, (1) 31 INCH X 20 INCH SOLAR TINTED REAR WINDOW, (2) 9 INCH X 20 INCH		\$ 100.00	\$ -
768-066	12.153			\$ 321.00	\$ -
768-067		HIGH VISIBILITY 3-PIECE SOLAR TINTED POLYCARBONATE REAR WINDOW, (1) 31 INCH X 20 INCH SOLAR TINTED REAR WINDOW, (2) 9 INCH X 20 INCH		\$ 636.00	\$ -
768-070		SINGLE DARK TINTED AND INSULATED REAR WINDOW, (1) 31 INCH X 20 INCH		\$ 121.00	\$ -
767-052	12.157	RH TINTED AND SCREENED SLIDING WINDOW		\$ 58.00	\$ -
767-058	12.158	RH 22X31.5 TIP OUT WINDOW		\$ 229.00	\$ -
663-037	12.159	1-PIECE ROPED-IN TUGGLASS WINDSHIELD		\$ 667.00	\$ -
MC	12.160	1-PIECE ROPED-IN HEATED WINDSHIELD	1	\$ 1,700.00	\$ 1,700.00
647-001	12.161	WHITE WINTERFRONT		\$ 34.00	\$ -
	12.162	DEALER INSTALLED CUSTOM DOOR GRAPHICS		\$ 350.00	\$ -
	12.163	DEALER INSTALLED CUSTOM DOT NUMBER GRAPHICS		\$ 75.00	\$ -
13.0 CAB INTERIOR OPTIONS:					
	13.1	Medium grade interior trim package		\$ -	\$ -
055-016	13.2	Premium grade interior trim package	1	\$ 475.00	\$ 475.00
	13.3	Round universal gauge package		\$ -	\$ -
	13.4	Power window, passenger side		\$ -	\$ -
	13.5	Power window/both passenger and driver window		\$ -	\$ -
746-136	13.6	O.E.M factory installed, AM/FM		\$ 1,051.00	\$ -
	13.7	O.E.M factory installed, air conditioning		\$ -	\$ -
	13.8	Cab mounted non-resettable hour meter		\$ -	\$ -
198-003	13.9	Dash mounted air cleaner air restriction gauge	1	\$ 13.00	\$ 13.00
	13.10	AM-FM stereo w/weather band and CD		\$ -	\$ -
864-001	13.11	Transmission temp gauges	1	\$ 50.00	\$ 50.00
	13.12	Windshield defroster fan w/switch dash mounted		\$ -	\$ -
696-010	13.13	Between seats mounted console		\$ 36.00	\$ -
346-003	13.14	Transmission oil sensor (check & fill)		\$ -	\$ -
748-002	13.15	CB hot jacks dash mounted		\$ -	\$ -
	13.16	Tilt & telescope steering wheel	1	\$ -	\$ -
	13.17	Tilt steering wheel		\$ -	\$ -
299-020	13.18	Self canceling turn signals	1	\$ -	\$ -
707-1CW	13.19	QUARRY GRAY VINYL BASE LEVEL INTERIOR		\$ 98.00	\$ -
707-104	13.20	TIMBER BROWN VINYL UP LEVEL INTERIOR		\$ 98.00	\$ -
707-1C4	13.21	CHARCOAL BLACK VINYL UP LEVEL INTERIOR	1	\$ 98.00	\$ 98.00
707-1C5	13.22	QUARRY GRAY VINYL UP LEVEL INTERIOR		\$ 98.00	\$ -
70K-017	13.23	CARBON WITH PREMIUM TEAK ACCENT	1	\$ 46.00	\$ 46.00
70K-021	13.24	CARBON WITH PREMIUM BLACK ACCENT		\$ 90.00	\$ -
772-035		BLACK MATS WITH ADDED FLOOR HEAT AND NOISE INSULATION	1	\$ 88.00	\$ 88.00

Description			PRICING PAGE		
Code	Spec #	Description	Qty	2022 Price	Subtotal
773-018	13.26	BLACK MAT IN SLEEPER AREA		\$ 89.00	\$ -
771-001	13.27	BLACK MATS IN BAGGAGE COMPARTMENT		\$ 168.00	\$ -
MC	13.28	MINIMIZER FLOOR MATS		\$ 300.00	\$ -
785-015		(1) DASH MOUNTED POWER OUTLET, LIGHTER AND ASH TRAY			
	13.29			\$ 8.00	\$ -
		(1) DASH MOUNTED POWER OUTLETS AND (1) USB CHARGING			
785-032	13.30	OUTPUT		\$ 12.00	\$ -
		(1) USB CHARGING OUTLET, (1) LIGHTER OUTLET AND ASH			
785-033	13.31	TRAY	1	\$ 16.00	\$ 16.00
691-006		FORWARD ROOF MOUNTED CONSOLE WITH DOORS RH AND			
	13.32	LH		\$ 37.00	\$ -
696-010		BETWEEN SEATS CONSOLE WITH COIN TRAY, CB BIN,			
	13.33	STORAGE BIN AND CUP AND THERMOS HOLDER		\$ 36.00	\$ -
696-012	13.34	CENTER STORAGE CONSOLE MOUNTED ON BACKWALL		\$ 21.00	\$ -
696-024		CENTER STORAGE CONSOLE MOUNTED ON BACKWALL			
		RAISED 9 INCHES OFF FLOOR TO CLEAR CENTER BACKWALL			
	13.35	LOCATED REFLECTOR KIT		\$ 52.00	\$ -
741-003	13.36	CLOTHES ROD IN SLEEPER		\$ 5.00	\$ -
826-046	13.37	30 INCH WIDE LIFTABLE LOWER BUNK		\$ 279.00	\$ -
826-011	13.38	35 INCH WIDE LIFTABLE LOWER BUNK		\$ 334.00	\$ -
745-005	13.39	UPPER STORAGE SHELF		\$ 242.00	\$ -
666-001	13.40	BLANKET STYLE LOWER BUNK RESTRAINT		\$ 101.00	\$ -
666-005	13.41	TENT STYLE LOWER BUNK RESTRAINT		\$ 105.00	\$ -
742-028	13.42	THERMOS HOLDER INBOARD OF DRIVER SEAT		\$ 2.00	\$ -
718-010		VENT FAN IN LH LOWER SLEEPER WIRED TO LOW VOLTAGE			
	13.43	DISCONNECT		\$ 59.00	\$ -
720-019		2-1/2 LB. FIRE EXTINGUISHER MOUNTED IN LH BAGGAGE			
	13.44	COMPARTMENT		\$ 18.00	\$ -
720-035		2-1/2 LB. FIRE EXTINGUISHER MOUNTED INBOARD OF DRIVER			
	13.45	SEAT		\$ 18.00	\$ -
720-001		2-1/2 LB. FIRE EXTINGUISHER MOUNTED OUTBOARD OF			
	13.46	DRIVER SEAT		\$ 23.00	\$ -
720-072	13.47	2.5 LB. FIRE EXTINGUISHER SHIPPED LOOSE IN CAB		\$ 21.00	\$ -
720-077		2-1/2 LB. FIRE EXTINGUISHER MOUNTED IN RH BAGGAGE			
	13.48	COMPARTMENT		\$ 30.00	\$ -
720-011		5 LB. FIRE EXTINGUISHER MOUNTED IN LH BAGGAGE			
	13.49	COMPARTMENT		\$ 31.00	\$ -
720-060		5 LB. FIRE EXTINGUISHER MOUNTED IN RH BAGGAGE			
	13.50	COMPARTMENT		\$ 31.00	\$ -
720-025		5 LB. FIRE EXTINGUISHER MOUNTED INBOARD OF DRIVER			
	13.51	SEAT	1	\$ 31.00	\$ 31.00
720-043		5 LB. FIRE EXTINGUISHER WITH INSPECTION TAG, MANUAL			
		AND BRACKET SHIPPED LOOSE IN BODY IN UNOPENED BOX			
	13.52			\$ 25.00	\$ -
720-012		10 LB. FIRE EXTINGUISHER, MTD IN LH BAGG COMPARTMENT			
	13.53			\$ 73.00	\$ -
689-003		AUXILIARY HEATER/AIR CONDITIONER WITH CONSTANT			
	13.54	OUTLET TEMPERATURE CONTROL		\$ 263.00	\$ -
689-077		AUXILIARY HVAC W/CONSTANT TEMP CONTROL, ESPAR D4			
		FUEL HEATER AND ESPAR DIGI CONTROLLER WITH TIMER,			
		ENABLE WITH KEY OFF W/O OPT IDLE OR W/PARK BRAKE			
	13.55	W/OPT IDLE		\$ 947.00	\$ -
689-079		AUXILIARY HEATER/A/C W/CONSTANT TEMP CONTROL, ESPAR			
		D2 FUEL OPERATED HEATER, ESPAR DIGI CONTROLLER			
		W/TIMER AND SEPARATE ISOLATED BATTERY, ENABLED			
	13.56	W/PARK BRAKE		\$ 1,753.00	\$ -

		PRICING PAGE			
Code	Spec #	Description	Qty	2022 Price	Subtotal
689-083		AUXILIARY HEATER/AIR CONDITIONER WITH CONSTANT OUTLET TEMPERATURE CONTROL AND ESPAR HYDRO D5			
	13.57	HEATER CONNECTED TO AUXILIARY HVAC		\$ 1,123.00	\$ -
689-093		AUX HVAC IN SLEEPER WITH CONSTANT TEMPERATURE & WEBASTO AIR TOP 2000 AIR HEATER W/SMARTEMP CONTROL TO BATTERY ENABLE W/KEY OFF W/O OR W/PARK BRAKE			
	13.58	W/OPT IDLE		\$ 914.00	\$ -
689-100		DUAL PARKED BATTERY POWERED HVAC SYSTEM WITH			
	13.59	CENTER MOUNT BACKWALL CONDENSER WITH ESPAR D5		\$ 3,821.00	\$ -
170-012		STANDARD PLUMBING WITH INSULATED AUXILIARY HEATER			
	13.60	PLUMBING UNDER CAB DECK ONLY		\$ 12.00	\$ -
170-045		STANDARD HEATER PLUMBING WITH BALL SHUTOFF VALVES			
	13.61	AT SUPPLY LINES ONLY		\$ 10.00	\$ -
170-046		STANDARD HEATER PLUMBING WITH BALL SHUTOFF VALVES AT SUPPLY LINES ONLY AND INSULATED AUXILIARY PLUMBING			
	13.62	UNDER CAB DECK ONLY		\$ 22.00	\$ -
698-029	13.63	ROOF MOUNTED CONDENSER		\$ 1,366.00	\$ -
739-028		EXTREME CLIMATE THERMAL CAB AND SLEEPER INSULATION			
	13.64			\$ 567.00	\$ -
739-034	13.65	PREMIUM INSULATION	1	\$ 381.00	\$ 381.00
322-038		DOOR AND BUNK ACTIVATED LH AND RH BUNK MOUNTED LED			
	13.66	BAGGAGE COMPARTMENT LIGHTS		\$ 24.00	\$ -
322-040		DOOR AND BUNK ACTIVATED CENTER AND RH BUNK			
	13.67	MOUNTED LED BAGGAGE COMPARTMENT LIGHTS		\$ 24.00	\$ -
324-1B2	13.68	PREMIUM LED CAB LIGHTING	1	\$ 68.00	\$ 68.00
325-1B3	13.69	STANDARD LED SLEEPER LIGHTING		\$ 84.00	\$ -
64C-002	13.70	BRIGHT DOOR HANDLES	1	\$ 6.00	\$ 6.00
66W-015		BATTERY POWERED MOMENTARY INTERNAL OPEN/CLOSE ELECTRIC DOOR CONTROL SWITCH LOCATED IN SLEEPER			
	13.71	CONTROL PANEL		\$ 97.00	\$ -
740-037	13.72	QUILTED SPRING MATTRESS IN SLEEPER		\$ 106.00	\$ -
740-044	13.73	QUILTED MEMORY FOAM LOWER MATTRESS, 8 INCH THICK		\$ 174.00	\$ -
740-036		8" THICK QUILTED MEMORY FOAM LOWER MATTRESS WITH			
	13.74	REMOVABLE VINYL COVER		\$ 198.00	\$ -
740-039		8" THICK QUILTED MEMORY FOAM LOWER MATTRESS WITH			
	13.75	REMOVABLE CLOTH COVER		\$ 202.00	\$ -
284-075	13.76	(2) 12 VOLT POWER OUTLETS AT BASE OF BUNK		\$ 32.00	\$ -
284-119		(2)12V OUTLETS IN THE BUNK, (1)12V OUTLET AND (1) USB			
	13.77	POWER PORT IN THE SLEEPER PANEL		\$ 32.00	\$ -
337-001		AC 120 VOLT CAB WIRING AND AC OUTLET WITH SHORE			
	13.78	POWER ONLY		\$ 223.00	\$ -
710-001	13.79	CAB PRIVACY CURTAIN		\$ 73.00	\$ -
722-001	13.80	TRIANGULAR REFLECTORS WITH FLARES		\$ 32.00	\$ -
722-002	13.81	TRIANGULAR REFLECTORS WITHOUT FLARES	1	\$ 16.00	\$ 16.00
722-004		TRIANGULAR REFLECTORS WITHOUT FLARES MOUNTED IN LH			
	13.82	BAGGAGE COMPARTMENT		\$ 16.00	\$ -
722-006		TRIANGULAR REFLECTORS WITHOUT FLARES MOUNTED IN RH			
	13.83	BAGGAGE COMPARTMENT		\$ 16.00	\$ -
722-012		TRIANGULAR REFLECTORS WITH FLARE HOLDER (FLARES			
	13.84	NOT INCLUDED)		\$ 24.00	\$ -
722-028		TRIANGULAR REFLECTORS KIT WITHOUT FLARES SHIPPED			
	13.85	LOOSE IN CAB		\$ 13.00	\$ -
722-029		TRIANGULAR REFLECTORS KIT WITH FLARES SHIPPED LOOSE			
	13.86	IN CAB		\$ 20.00	\$ -
709-006	13.87	SLEEPER CURTAIN		\$ 84.00	\$ -
842-001	13.88	2 INCH TURBO AIR PRESSURE GAUGE		\$ 12.00	\$ -
842-006	13.89	DIGITAL TURBO AIR PRESSURE IN DRIVER DISPLAY		\$ -	\$ -

PRICING PAGE			Qty	2022 Price	Subtotal
Code	Spec #	Description			
882-018		ONE VALVE PARKING BRAKE SYSTEM WITH DASH VALVE			
	13.90	CONTROL AUTONEUTRAL AND WARNING INDICATOR		\$ 24.00	\$ -
882-004		TWO VALVE PARKING BRAKE SYSTEM WITH WARNING			
	13.91	INDICATOR		\$ 16.00	\$ -
882-021		TWO VALVE PARKING BRAKE SYSTEM WITH DASH VALVE			
	13.92	CONTROL AUTONEUTRAL AND WARNING INDICATOR	1	\$ 32.00	\$ 32.00
299-028		MANUAL TURN SIGNAL SWITCH WITH DIMMER, HEADLAMP			
	13.93	FLASH, WASH/WIPE/INTERMITTENT		\$ 3.00	\$ -
869-800		HOLE IN DASH FOR CUSTOMER FURNISHED 2 INCH GAUGE		\$ 3.00	\$ -
869-801		(2) HOLES IN DASH FOR CUSTOMER FURNISHED 2 INCH			
	13.95	GAUGES		\$ 6.00	\$ -
869-014		PDI INSTALLED AIR-WEIGH TRUCK SCALE, 5800, AIR DRIVE,			
	13.96	CALC STEER - 2A5800B1A0A0A0A		\$ 933.00	\$ -
869-015		PDI INSTALLED AIR-WEIGH TRUCK SCALE, 5801, DUAL AIR			
	13.97	DRIVE, CALC STEER - 2A5801B1B1A0A0A		\$ 1,125.00	\$ -
869-016		PDI INSTALLED AIR-WEIGH TRUCK SCALE, 5803, AIR DRIVE, NO			
	13.98	STEER, STRAIGHT TRUCK - 2A5803B1A0A0A0A		\$ 933.00	\$ -
869-017		PDI INSTALLED AIR-WEIGH TRUCK SCALE, 5805, AIR DRIVE, AIR			
	13.99	STEER - 0A5805B1B1A0A0A		\$ 1,341.00	\$ -
869-018		PDI INSTALLED AIR-WEIGH TRUCK SCALE, 5806, DUAL AIR			
	13.100	DRIVE, AIR STEER - 0A5806B1B1B1A0A		\$ 1,417.00	\$ -
	13.101			\$ -	\$ -
756-1J6	13.102	PREMIUM 2.0 HIGH BACK AIR SUSPENSION DRIVER SEAT WITH			
		2 AIR LUMBAR, INTEGRATED CUSHION EXTENSION, TILT AND			
		ADJUSTABLE SHOCK	1	\$ 12.00	\$ 12.00
756-1J7	13.103	ELITE 2.0 HIGH BACK AIR SUSPENSION DRIVER SEAT W/2 AIR			
		LUMBAR,ACTIVE BOLSTER,INTEGRATED CUSHION EXTENSION,			
		TILT,ADJUSTABLE SHOCK, MAP POCKET, HEAT & VENTILATION		\$ 187.00	\$ -
756-1K8	13.104	ISRINGHAUSEN PREMIUM 2.0 HIGH BACK AIR SUSPENSION			
		DRIVER SEAT WITH 2 CHAMBER AIR LUMBAR, INTEGRATED			
		CUSHION EXTENSION, TILT, ADJUSTABLE SHOCK AND SWIVEL		\$ 191.00	\$ -
		BASE			
756-296	13.105	ROLLTEK EQUIPPED NATIONAL HIGH BACK AIR SUSPENSION			
		DRIVER SEAT WITH 3 CHAMBER AIR LUMBAR,ACTIVE			
		BOLSTERS,6 POSITION FRONT & REAR CUSHION ADJUSTMENT		\$ 2,160.00	\$ -
		& BACKCYCLER			
756-319	13.106	SEARS ATLAS II DELUXE SERIES HIGH BACK AIR DRIVERS			
		SEAT W/ACTIVE VIBRATION REDUCTION SYSTEM, 4 CHAMBER			
		AIR LUMBAR, INTEGRATED CUSHION EXTENSION AND TILT		\$ 1,022.00	\$ -
760-294	13.107	BATTERY BOX MID BACK NON SUSPENSION PASSENGER SEAT			
				\$ 360.00	\$ -
760-1J4	13.108	BASIC 2.0 HIGH BACK NON SUSPENSION PASSENGER SEAT			
			1	\$ 243.00	\$ 243.00
760-1J5	13.109	BASIC 2.0 HIGH BACK AIR SUSPENSION PASSENGER SEAT			
		WITH 1 CHAMBER AIR LUMBAR, INTEGRATED CUSHION			
		EXTENSION AND TILT		\$ 383.00	\$ -
760-1J6	13.110	PREMIUM 2.0 HIGH BACK AIR SUSPENSION PASSENGER SEAT			
		WITH 2 AIR LUMBAR, INTEGRATED CUSHION EXTENSION, TILT			
		AND ADJUSTABLE SHOCK		\$ 394.00	\$ -
760-1J7	13.111	ELITE 2.0 HIGH BACK AIR SUSPENSION PASSENGER SEAT W/2			
		AIR LUMBAR,ACTIVE BOLSTER,INTEGRATED CUSHION			
		EXTENSION,TILT,ADJUSTABLE SHOCK,MAP POCKET,HEAT &			
		VENTILATION		\$ 555.00	\$ -

Description			PRICING PAGE		
Code	Spec #	Description	Qty	2022 Price	Subtotal
760-1K8	13.112	ISRINGHAUSEN PREMIUM 2.0 HIGH BACK AIR SUSPENSION PASSENGER SEAT WITH 2 CHAMBER AIR LUMBAR, INTEGRATED CUSHION EXTENSION, TILT, ADJUSTABLE SHOCK AND SWIVEL BASE		\$ 562.00	\$ -
760-319	13.113	SEARS ATLAS II DELUXE SERIES HIGH BACK AIR PASSENGER SEAT W/ACTIVE VIBRATION REDUCTION SYSTEM, 4 CHAMBER AIR LUMBAR, INTEGRATED CUSHION EXTENSION AND TILT		\$ 1,174.00	\$ -
760-036	13.114	SEARS TOOL BOX HIGH BACK NON SUSPENSION PASSENGER SEAT		\$ 452.00	\$ -
760-332	13.115	BATTERY BOX MID BACK NON SUSPENSION PASSENGER SEAT WITH 3 BATTERY CAPACITY ONLY		\$ 425.00	\$ -
760-225	13.116	2 PERSON TOOL/BATTERY BOX MID BACK NON SUSPENSION PASSENGER SEAT WITH FOLDING BACKREST		\$ 703.00	\$ -
757-001	13.117	BLACK SUSPENSION COVER FOR AIR DRIVER SEAT	1	\$ 26.00	\$ 26.00
757-002	13.118	BLACK SUSPENSION COVER FOR DRIVER AND PASSENGER SEATS		\$ 53.00	\$ -
759-007	13.119	DUAL DRIVER SEAT ARMRESTS, NO PASSENGER SEAT ARMRESTS	1	\$ 34.00	\$ 34.00
759-002	13.120	INBOARD DRIVER AND PASSENGER SEAT ARMRESTS		\$ 34.00	\$ -
759-009	13.121	INBOARD DRIVER SEAT ARMREST, NO PASSENGER SEAT ARMREST		\$ 17.00	\$ -
759-003	13.122	DUAL PASSENGER SEAT ARMRESTS, NO DRIVER SEAT ARMRESTS		\$ 34.00	\$ -
759-005	13.123	DUAL DRIVER AND PASSENGER SEAT ARMRESTS		\$ 72.00	\$ -
759-006	13.124	DUAL DRIVER SEAT ARMRESTS AND INBOARD PASSENGER SEAT ARMREST		\$ 53.00	\$ -
759-008	13.125	OUTBOARD DRIVER SEAT ARMREST, NO PASSENGER SEAT ARMREST		\$ 17.00	\$ -
758-135	13.126	BLACK MORDURA CLOTH DRIVER SEAT COVER WITH EMBROIDERED LOGO	1	\$ 37.00	\$ 37.00
758-014	13.127	BLACK CORDURA PLUS CLOTH DRIVER SEAT COVER		\$ 80.00	\$ -
758-131	13.128	BLACK LAREDO LEATHER DRIVER SEAT COVER WITH DIAMOND STITCHED CENTER PANELS AND EMBROIDERED LOGO		\$ 207.00	\$ -
758-134	13.129	BLACK LAREDO LEATHER DRIVER SEAT COVER WITH NO STITCH PATTERN AND NO LOGO		\$ 207.00	\$ -
758-138	13.130	BLACK MORDURA CLOTH DRIVER SEAT COVER WITH NO LOGO		\$ 37.00	\$ -
758-137	13.131	BROWN MORDURA CLOTH DRIVER SEAT COVER WITH EMBROIDERED LOGO		\$ 37.00	\$ -
758-133	13.132	BROWN LAREDO LEATHER DRIVER SEAT COVER WITH DIAMOND STITCHED CENTER PANELS AND EMBROIDERED LOGO		\$ 207.00	\$ -
758-132	13.133	GRAY LAREDO LEATHER DRIVER SEAT COVER WITH DIAMOND STITCHED CENTER PANELS AND EMBROIDERED LOGO		\$ 207.00	\$ -
758-136	13.134	GRAY MORDURA CLOTH DRIVER SEAT COVER WITH EMBROIDERED LOGO		\$ 37.00	\$ -
758-140	13.135	GRAY VINYL DRIVER SEAT COVER WITH NO LOGO		\$ -	\$ -
761-138	13.136	BLACK MORDURA CLOTH PASSENGER SEAT COVER WITH NO LOGO	1	\$ -	\$ -
761-014	13.137	BLACK CORDURA PLUS CLOTH PASSENGER SEAT COVER		\$ 44.00	\$ -

PRICING PAGE			Qty	2022 Price	Subtotal
761-131	13.138	BLACK LAREDO LEATHER PASSENGER SEAT COVER WITH DIAMOND STITCHED CENTER PANELS AND EMBROIDERED LOGO		\$ 170.00	\$ -
761-134	13.139	BLACK LAREDO LEATHER PASSENGER SEAT COVER WITH NO STITCH PATTERN AND NO LOGO		\$ 170.00	\$ -
761-135	13.140	BLACK MORDURA CLOTH PASSENGER SEAT COVER WITH EMBROIDERED LOGO		\$ -	\$ -
761-139	13.141	BLACK VINYL PASSENGER SEAT COVER WITH NO LOGO		\$ -	\$ -
761-137	13.142	BROWN MORDURA CLOTH PASSENGER SEAT COVER WITH EMBROIDERED LOGO		\$ -	\$ -
761-133	13.143	BROWN LAREDO LEATHER PASSENGER SEAT COVER WITH DIAMOND STITCHED CENTER PANELS AND EMBROIDERED LOGO		\$ 170.00	\$ -
761-136	13.144	GRAY MORDURA CLOTH PASSENGER SEAT COVER WITH EMBROIDERED LOGO		\$ -	\$ -
761-132	13.145	GRAY LAREDO LEATHER PASSENGER SEAT COVER WITH DIAMOND STITCHED CENTER PANELS AND EMBROIDERED LOGO		\$ 170.00	\$ -
	13.146	GRAY VINYL PASSENGER SEAT COVER WITH NO LOGO		\$ -	\$ -
761-140				\$ -	\$ -
763-1AA	13.147	3 POINT ADJUSTABLE D-RING RETRACTOR DRIVER AND FIXED D-RING RETRACTOR PASSENGER SEAT BELTS		\$ 11.00	\$ -
763-008	13.148	3 POINT ADJUSTABLE D-RING RETRACTOR DRIVER SEAT BELT; NO PASSENGER SEAT BELT		\$ 11.00	\$ -
763-063	13.149	3 POINT HIGH VISIBILITY ORANGE ADJUSTABLE D-RING RETRACTOR DRIVER SEAT BELT; NO PASSENGER SEAT BELT		\$ 18.00	\$ -
763-1AB	13.150	3 POINT HIGH VISIBILITY ORANGE ADJUSTABLE D-RING RETRACTOR DRIVER AND FIXED D-RING RETRACTOR PASSENGER SEAT BELTS		\$ 20.00	\$ -
763-1AD	13.151	3 POINT ADJUSTABLE D-RING RETRACTOR DRIVER AND FIXED D-RING RETRACTOR PASSENGER SEAT BELTS WITH DRIVER SEAT BELT STATUS INDICATOR LIGHT AND AUDIBLE ALARM		\$ 26.00	\$ -
763-1AE	13.152	3 POINT HIGH VISIBILITY ORANGE ADJUSTABLE D-RING RETRACTOR DRIVER AND FIXED D-RING PASSENGER SEAT BELTS WITH DRIVER STATUS INDICATOR LIGHT AND AUDIBLE ALARM		\$ 32.00	\$ -
	13.153	3 POINT ADJUSTABLE D-RING DRIVER & 3 POINT FIXED D-RING FRONT PASSENGER & CENTER SEAT BELTS		\$ 44.00	\$ -
763-111				\$ 1,175.00	\$ -
725-010	13.154	ROLLTEK DRIVER SIDE ONLY ROLLOVER RESTRAINT AND SEAT MOUNTED AIR BAG SYSTEM		\$ 1,175.00	\$ -
540-070	13.155	4-SPOKE 18 INCH (450MM) LEATHER WRAPPED STEERING WHEEL WITH CHROME SWITCH BEZELS	1	\$ 68.00	\$ 68.00
765-021	13.156	DRIVER AND PASSENGER INTERIOR SUN VISORS WITH ILLUMINATED VANITY MIRRORS		\$ 14.00	\$ -
14.0 MN/DOT OPTIONS:					
	14.1	Additional warranty coverage per spec 12.9		\$ -	\$ -
	14.2	Prebuild specification meeting (per person) to be held in St. Paul/Minneapolis area.		\$ -	\$ -
	14.3	Pilot inspection meeting (per person).		\$ 1,750.00	\$ -
15.0 TRAILER TOW OPTIONS:					
019-006	15.1	Trailer tow package extended to rear of frame	1	\$ 208.00	\$ 208.00
MC	15.2	Trailer package extend to rear of frame per Spec 12.12		\$ 226.00	\$ -
482-001	15.3	BW TRACTOR PROTECTION VALVE	1	\$ 63.00	\$ 63.00

PRICING PAGE			Qty	2022 Price	Subtotal
Code	Spec #	Description			
883-014		DASH MOUNTED TRACTOR AND TRAILER SERVICE BRAKE			
	15.4	CHECK WITH HAND CONTROLLED TRAILER BRAKE VALVE		\$ 84.00	\$ -
883-002	15.5	REAR SPRING LOADED HAND CONTROL BRAKE VALVE		\$ 29.00	\$ -
883-011	15.6	TRACTOR AND TRAILER SERVICE BRAKE CHECK		\$ 63.00	\$ -
883-028		TRAILER HAND CONTROL BRAKE VALVE AND WINCH BRAKE (APPLIES 45 PSI AIR TO STEER AXLE SERVICE BRAKES WHEN PARKED)		\$ 110.00	\$ -
883-001	15.8	TRAILER HAND CONTROL BRAKE VALVE	1	\$ 18.00	\$ 18.00
883-027		WINCH BRAKE, APPLIES 45 PSI AIR TO STEER AXLE SERVICE BRAKES WHEN PARKED, AND NO TRAILER HAND CONTROL BRAKE VALVE		\$ 68.00	\$ -
883-009		WORK BRAKE WITH RETURN TO GEAR, AUTO NEUTRAL, FOR DRIVE AXLE SERVICE BRAKES		\$ 150.00	\$ -
914-025	15.11	AIR CONNECTIONS TO END OF FRAME WITH GLAD HANDS FOR TRUCK AND DUST COVERS		\$ 50.00	\$ -
914-001	15.12	AIR CONNECTIONS TO END OF FRAME WITH GLAD HANDS FOR TRUCK AND NO DUST COVERS	1	\$ 37.00	\$ 37.00
914-012		AIR CONNECTIONS TO END OF FRAME WITH GLAD HANDS FOR TRUCK WITH 36 INCHES ADDITIONAL LINE END OF FRAME		\$ 55.00	\$ -
914-013	15.14	AIR CONNECTIONS TO END OF FRAME ON ADJUSTABLE ANGLE WITH GLAD HANDS		\$ 84.00	\$ -
914-006	15.15	AIR CONNECTIONS AT BACK OF CAB ONLY WITH ANCHOR COUPLINGS FOR TRUCK		\$ 34.00	\$ -
914-023	15.16	PLUGGED AIR CONNECTIONS AT BACK OF CAB		\$ 50.00	\$ -
914-004		TRAILER ANCHOR COUPLINGS AT BACK OF CAB AND AIRLINES WITH GLAD HANDS AT END OF FRAME FOR TRUCKS		\$ 39.00	\$ -
914-020		TRAILER GLAD HANDS AT BACK OF CAB AND END OF FRAME PLUMBED TO OPERATE ONE CONNECTION LOCATION AT A TIME		\$ 50.00	\$ -
914-002	15.19	TRAILER GLAD HANDS AT END OF FRAME IN ADDITION TO ANCHOR COUPLINGS AT BACK OF CAB FOR TRACTORS		\$ 39.00	\$ -
919-059	15.20	(1) ADDITIONAL SWITCH FOR ELEC/AIR SOLENOID W/STATE RETENTION PLUMBED TO END OF FRAME		\$ 76.00	\$ -
919-060	15.21	(1) ADDITIONAL SWITCH FOR ELEC/AIR SOLENOID W/STATE RETENTION PLUMBED TO BACK OF CAB		\$ 105.00	\$ -
919-061	15.22	(2) ADDITIONAL SWITCHES FOR ELEC/AIR SOLENOIDS W/STATE RETENTION PLUMBED TO BACK OF CAB		\$ 111.00	\$ -
919-062	15.23	(2) ADDITIONAL SWITCHES FOR ELEC/AIR SOLENOIDS W/STATE RETENTION PLUMBED TO END OF FRAME		\$ 83.00	\$ -
919-063	15.24	(1) QUICKFIT PROGRAMMABLE SOLENOID W/STATE RETENTION PLUMBED TO BACK OF CAB		\$ 44.00	\$ -
919-064	15.25	(2) QUICKFIT PROGRAMMABLE SOLENOIDS W/STATE RETENTION PLUMBED TO BACK OF CAB		\$ 59.00	\$ -
919-065	15.26	(3) QUICKFIT PROGRAMMABLE SOLENOIDS W/STATE RETENTION PLUMBED TO BACK OF CAB		\$ 76.00	\$ -
919-066	15.27	(4) QUICKFIT PROGRAMMABLE SOLENOIDS W/STATE RETENTION PLUMBED TO BACK OF CAB		\$ 100.00	\$ -
919-067	15.28	(5) QUICKFIT PROGRAMMABLE SOLENOIDS W/STATE RETENTION PLUMBED TO BACK OF CAB		\$ 99.00	\$ -
919-068	15.29	(6) QUICKFIT PROGRAMMABLE SOLENOIDS W/STATE RETENTION PLUMBED TO BACK OF CAB		\$ 144.00	\$ -
919-069	15.30	(1) QUICKFIT PROGRAMMABLE SOLENOID W/STATE RETENTION PLUMBED TO END OF FRAME		\$ 44.00	\$ -
919-070	15.31	(2) QUICKFIT PROGRAMMABLE SOLENOIDS W/STATE RETENTION PLUMBED TO END OF FRAME		\$ 59.00	\$ -

		PRICING PAGE			
Code	Spec #	Description	Qty	2022 Price	Subtotal
919-071		(3) QUICKFIT PROGRAMMABLE SOLENOIDS W/STATE			
	15.32	RETENTION PLUMBED TO END OF FRAME		\$ 76.00	\$ -
919-072		(4) QUICKFIT PROGRAMMABLE SOLENOIDS W/STATE			
	15.33	RETENTION PLUMBED TO END OF FRAME		\$ 100.00	\$ -
919-073		(5) QUICKFIT PROGRAMMABLE SOLENOIDS W/STATE			
	15.34	RETENTION PLUMBED TO END OF FRAME		\$ 99.00	\$ -
919-074		(6) QUICKFIT PROGRAMMABLE SOLENOIDS W/STATE			
	15.35	RETENTION PLUMBED TO END OF FRAME		\$ 144.00	\$ -
		COMBINATION DUMMY GLAD HANDS AND LIGHT PLUG HOLDER			
		MOUNTED LH BACK OF CAB WITH GROUND ACCESS			
484-032	15.36			\$ 16.00	\$ -
		COMBINATION DUMMY GLAD HANDS AND LIGHT PLUG HOLDER			
		MOUNTED OUTBOARD LH BACK OF CAB WITH GROUND			
484-039	15.37	ACCESS		\$ 26.00	\$ -
		COMBINATION GLADHAND/PLUG HOLDER MOUNTED ON			
484-022	15.38	HOSETENNA		\$ 11.00	\$ -
296-010		PRIMARY CONNECTOR/RECEPTACLE WIRED FOR SEPARATE			
		STOP/TURN, ABS CENTER PIN POWERED THROUGH IGNITION			
	15.39		1	\$ 21.00	\$ 21.00
		PRIMARY RECEPTACLE ABS CENTER PIN, BATTERY			
		POWERED,WITH IGNITION LOCKOUT & CRANK			
296-036	15.40	CUTOFF,LABELED TRLR-AUX		\$ 50.00	\$ -
297-132		SAE J560 7-WAY PRIMARY TRAILER CABLE RECEPTACLE			
	15.41	MOUNTED BACK OF CAB/BACK OF SLEEPER		\$ 68.00	\$ -
297-096		SAE J560 7-WAY PRIMARY TRAILER CABLE RECEPTACLE			
		TEMPORARILY TIED AND COILED ON CHASSIS BACK OF			
		CAB/SLEEPER WITH 2 FEET ADDITIONAL CABLE; NO BRACKET			
	15.42			\$ 68.00	\$ -
297-097		SAE J560 7-WAY PRIMARY TRAILER CABLE RECEPTACLE			
		TEMPORARILY TIED AND COILED ON CHASSIS BACK OF			
		CAB/SLEEPER WITH 4 FEET ADDITIONAL CABLE; NO BRACKET			
	15.43			\$ 79.00	\$ -
297-094		SAE J560 7-WAY PRIMARY TRAILER CABLE RECEPTACLE			
		TEMPORARILY TIED AND COILED ON CHASSIS BACK OF			
		CAB/SLEEPER WITH 6 FEET ADDITIONAL CABLE; NO BRACKET			
	15.44			\$ 89.00	\$ -
297-098		SAE J560 7-WAY PRIMARY TRAILER CABLE RECEPTACLE			
		TEMPORARILY TIED AND COILED ON CHASSIS BACK OF			
		CAB/SLEEPER WITH 8 FEET ADDITIONAL CABLE; NO BRACKET			
	15.45			\$ 100.00	\$ -
297-099		SAE J560 7-WAY PRIMARY TRAILER CABLE RECEPTACLE			
		TEMPORARILY TIED AND COILED ON CHASSIS BACK OF			
		CAB/SLEEPER WITH 10 FEET ADDITIONAL CABLE; NO BRACKET			
	15.46			\$ 110.00	\$ -
308-003		SUPPLEMENTAL RECEPTACLE WIRING FOR THIRD AXLE LIFT			
	15.47			\$ 22.00	\$ -
308-013		SUPPLEMENTAL RECEPTACLE WIRING FOR THIRD AXLE LIFT			
	15.48	SWITCH WITH BUZZER		\$ 66.00	\$ -
308-019		SUPPLEMENTAL CENTER PIN IGNITION POWER, WIRE #2 FOR			
	15.49	BACKUP LIGHTS		\$ 54.00	\$ -
308-020		SUPPLEMENTAL TRAILER WIRING WITH CENTER PIN IGNITION			
	15.50			\$ 6.00	\$ -
308-022		SUPPLEMENTAL RECEPTACLE WIRING WITH CENTER PIN			
	15.51	BATTERY		\$ 84.00	\$ -
308-023		SUPPLEMENTAL RECEPTACLE WIRING WITH SWITCHED			
	15.52	IGNITION AT CENTER PIN LABELED 'TRLR AUX'		\$ 79.00	\$ -
308-024		SUPPLEMENTAL RECEPTACLE WIRING WITH SWITCHED			
	15.53	BATTERY AT CENTER PIN LABELED 'TRLR AUX'		\$ 25.00	\$ -

		PRICING PAGE			
Code	Spec #	Description	Qty	2022 Price	Subtotal
331-013		SUPPLEMENTAL ISO 3731 7-WAY RECEPTACLE LOCATED WITH PRIMARY RECEPTACLE BACK OF CAB/BACK OF SLEEPER			
	15.54			\$ 35.00	\$ -
303-025		SAE J560 7-WAY PRIMARY TRAILER CABLE RECEPTACLE MOUNTED END OF FRAME	1	\$ 68.00	\$ 68.00
303-026		SAE J560 7-WAY PRIMARY TRAILER CABLE RECEPTACLE TEMPORARY TIED & COILED IN CHASSIS END OF FRAME WITH 2' ADDITIONAL; NO BRACKETS		\$ 68.00	\$ -
303-027		SAE J560 7-WAY PRIMARY TRAILER CABLE RECEPTACLE TEMPORARY TIED & COILED IN CHASSIS END OF FRAME WITH 4' ADDITIONAL; NO BRACKETS		\$ 79.00	\$ -
303-028		SAE J560 7-WAY PRIMARY TRAILER CABLE RECEPTACLE TEMPORARY TIED & COILED IN CHASSIS END OF FRAME WITH 6' ADDITIONAL; NO BRACKETS		\$ 89.00	\$ -
303-029		SAE J560 7-WAY PRIMARY TRAILER CABLE RECEPTACLE TEMPORARY TIED & COILED IN CHASSIS END OF FRAME WITH 8' ADDITIONAL; NO BRACKETS		\$ 100.00	\$ -
30K-062		90 AMP SERVICE FOR BODY BUILDER INSTALLED COMPONENTS MOUNTED BETWEEN SEATS		\$ 172.00	\$ -
30K-063		150 AMP SERVICE FOR BODY BUILDER INSTALLED COMPONENTS MOUNTED BETWEEN SEATS		\$ 189.00	\$ -
30K-011		2-WAY HEAVY DUTY 90 AMP RECEPTACLE WIRED HOT, MOUNTED WITH PRIMARY RECEPTACLE		\$ 209.00	\$ -
30K-013		2-WAY HEAVY DUTY 90 AMP RECEPTACLE WIRED HOT, MOUNTED END OF FRAME		\$ 93.00	\$ -
30K-027		2-WAY HEAVY DUTY 150 AMP RECEPTACLE WIRED HOT, MOUNTED END OF FRAME		\$ 107.00	\$ -
30K-025		2-WAY HEAVY DUTY 150 AMP RECEPTACLE WIRED HOT, MOUNTED WITH PRIMARY RECEPTACLE		\$ 101.00	\$ -
1AZ-013		BRACKET LOCATED ON LOWER FLANGE OF CAB		\$ 29.00	\$ -
1AZ-014		BRACKET LOCATED ON EXHAUST/ATD STRUT		\$ 29.00	\$ -
1AZ-007		INBOARD FLAG BRACKET LOCATED AT BACK OF CAB/BACK OF SLEEPER		\$ 29.00	\$ -
1AZ-002		PAINTED STRADDLE BRACKET LOCATED 24" BACK OF CAB/BACK OF SLEEPER		\$ 39.00	\$ -
1AZ-003		PAINTED STRADDLE BRACKET LOCATED 36" BACK OF CAB/BACK OF SLEEPER		\$ 39.00	\$ -
1AZ-004		PAINTED STRADDLE BRACKET LOCATED 48" BACK OF CAB/BACK OF SLEEPER		\$ 39.00	\$ -
1AZ-005		PAINTED STRADDLE BRACKET LOCATED 60" BACK OF CAB/BACK OF SLEEPER		\$ 39.00	\$ -
1AZ-006		PAINTED STRADDLE BRACKET LOCATED 96" BACK OF CAB/BACK OF SLEEPER		\$ 39.00	\$ -
1AZ-001		PAINTED STRADDLE BRACKET LOCATED AT BACK OF CAB/BACK OF SLEEPER		\$ 39.00	\$ -
30L-001		12' DETACHABLE COILED HEAVY DUTY CABLE, DUAL POLE TRACTOR AND TRAILER		\$ 58.00	\$ -
30L-007		13' PHILLIPS DETACHABLE STRAIGHT 2 POLE SUPPLEMENTAL ELECTRICAL CABLE		\$ 55.00	\$ -
30L-002		15' DETACHABLE COILED HEAVY DUTY CABLE, DUAL POLE TRACTOR AND TRAILER		\$ 77.00	\$ -
30L-003		15' DETACHABLE COILED HEAVY DUTY CABLE, DUAL POLE TRACTOR, SINGLE POLE TRAILER		\$ 100.00	\$ -
30L-004		15' DETACHABLE COILED HEAVY DUTY CABLE, DUAL POLE TRACTOR, Y WITH SINGLE AND DUAL POLE TRAILER		\$ 138.00	\$ -
334-003		SUPPLEMENTAL ISO 3731 7-WAY RECEPTACLE LOCATED WITH PRIMARY RECEPTACLE END OF FRAME		\$ 37.00	\$ -

PRICING PAGE			Qty	2022 Price	Subtotal
Code	Spec #	Description			
MC	15.81	DEALER INSTALLED ELECTRIC BRAKE CONTROLLER	1	\$ 650.00	\$ 650.00
16.0 MANUALS / INTEREST FEE:					
		Percent interest per month (non-compounding) on unpaid cab & chassis balance. Applies only to CPV Members. (Payable after trade-in is delivered to vendor). Percentage/per month.			\$ -
16.1					
16.2		Manuals in print form, parts repair and service, per set		\$ 600.00	\$ -
16.3		Parts and Service, USB format		\$ 600.00	\$ -
17.0 Delivery Charges: NA					
		Price per loaded mile Starting Point			
17.1					\$ -
18.0 Maintenance/ Body Shop Labor rates					
18.1		Rate for Initial Inspection/Diagnostic		\$ 168.00	\$ -
18.2		Rate for Mechanical Work		\$ 168.00	\$ -
18.3		Rate for Body Work			\$ -
19.0 Quantity Discounts: NA					
20.0 Next Model Year Upcharges					
20.1		Percentage Upcharge for the following Model Year Base Unit	1	1.15%	\$ 1,000.11
20.2		Percentage Upcharge for the following Model Year Options			\$ -
Total Cost:				\$	132,836.11



REQUEST FOR CITY COUNCIL ACTION

Meeting Date:		December 19, 2022					
Item Name:		Employee Reference Manual Updates					
Originating Department:		Administration					
Presented by:		Jackie Schulze					
Previous Council Action (if any):							
Item Type (X only one):	Consent	X	Regular Session		Discussion Session		
RECOMMENDATIONS/COUNCIL ACTION/MOTION REQUESTED <i>(Include motion in proper format.)</i>							
Adopt Resolution 2022-323, Approving Employee Reference Manual							
EXPLANATION OF AGENDA ITEM <i>(Include a description of background, benefits, and recommendations.)</i>							
The City of Waconia makes updates to our employee reference manual on an annual basis based on policy recommended by the League of Minnesota Cities, state law changes, and policy updates. The version in front of the City Council has the following changes: • Removal of references of the City's ward system and instead discusses the at-large council members • Clarification surrounding employee break times • Addition of on-call stipend policy (part of 2023 budget, attached) • Addition of winter maintenance shift differential compensation (part of 2023 budget, attached) • Update to the City's FMLA policy to allow an employee to take unpaid or partial pay FMLA leave • Addition of paid parental leave policy allowing parents two weeks of paid leave following the birth or adoption of a child • Update to workers compensation policy to account for League of MN Cities recommendation and to follow proper tax laws • Added language that it is up to a supervisor to determine adequate staffing levels for department • Removal of New Year's Eve half day holiday and addition of floating holiday • Clarification on actual vs. observed holidays In addition to the policies outlined above, there were also several formatting, spelling, and grammar updates made to the reference manual that do not change the content. If approved, the manual will be provided to all employees, as well as placed on the employee intranet site.							
Attachments:							
1. 22323res 2022_Employee_Handbook_Resolution.docx 2. December 22 Handbook Changes Clean 3. Winter Maintenance & On Call Policies 4. Paid Parental Leave							
FINANCIAL IMPLICATIONS:				ADVISORY BOARD RECOMMENDATIONS:			
Funding Sources & Uses:							
Budget Information:				Planning Commission			
_____ Budgeted				Parks and Recreation Board			
_____ Non Budgeted				Safari Island Advisory Board			
_____ Amendment Required				Other			

**CITY OF WACONIA
RESOLUTION NO. 2022 - 323**

**RESOLUTION APPROVING
UPDATED EMPLOYEE HANDBOOK**

WHEREAS, the City updates the employee handbook on an annual basis; and

WHEREAS, an updated handbook is necessary to have all City policies in one place and to communicate effectively to employees; and

WHEREAS, the updated reference manual includes several new policies included in the 2023 budget, and

WHEREAS, it also includes several proofreading corrections from the previously approved version; and

NOW, THEREFORE, BE IT RESOLVED, that, the City Council hereby approves the Waconia Employee Reference Manual.

Adopted by the City Council of the City of Waconia this 19th day of December, 2022.

Kent Bloudek, Mayor

ATTEST: _____
Jackie Schulze, City Clerk



City of Waconia

Employee Reference Manual

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SECTION 1: CITY INFORMATION

VISION, MISSION, AND VALUES

Vision Statement

Waconia is a thriving, connected community with deep roots; a great place to live for a lifetime.

Mission Statement

Waconia is a City that leads, serves, and governs to enhance the quality of life for all community members.

Values

The City Council has identified values that reflect the desires and expectations for our work:

- Resiliency – maintaining, reacting to the unexpected, being adaptable
- Stewardship – caring for our fiscal health, environment, and assets (people and infrastructure)
- Embracing Diversity – providing a welcoming and engaging environment for all
- Health & Safety – encouraging and providing resources for healthy living and a safe environment
- Innovation – willing to try new things, managing risk, and celebrating successes

PURPOSE AND APPLICABILITY

Purpose

The purpose of these policies is to establish a uniform and equitable system of personnel administration for employees of the City of Waconia. The language of this Personnel Policy is not intended to nor does it create any form of employment contract between the City of Waconia and any employee. The policies are not intended to cover every situation that might arise and can be amended at any time at the sole discretion of the City. These policies supersede all previous personnel policies of the City or of any department.

In order to retain necessary flexibility in the administration of policies and procedures, the City of Waconia reserves the right to change, revise, or eliminate any of the policies and/or benefits described herein. The only recognized deviations from the stated policies are those authorized and adopted by the City Council. The provisions in this policy shall not be interpreted as creating anything other than an at-will employment relationship between the City and its employees. Except as otherwise prohibited by law, the City of Waconia has the right to terminate any employee at any time for any or no reason. Employees may similarly terminate employment at any time for any reason.

Applicability

This employee handbook and procedures manual has been developed for the specific purpose of explaining policies and procedures which affect all employees of the City of Waconia. These policies also apply to unpaid volunteers and elected and appointed officials as may be applicable pursuant to the specific policy and applicable laws.

The following groups are not covered by these policies:

- Consultants and advisory personnel such as engineers, attorneys, auditors, health officers, bond consultants, and such other personnel who may be engaged by the City from time to time as independent contractors;
- Emergency Employees
- County law enforcement personnel who contract with the City for services

Departments may have special work rules deemed necessary by the supervisor and approved by the City Administrator for the achievement of objectives of that department. In this case, such rules will be further explained and enforcement discussed with the employee by the immediate supervisor.

Nothing in these policies are intended to modify or supersede applicable state or federal law. Any employee with a written employment agreement shall be exempt from any provision of this part which is inconsistent with such agreement. Nothing in this part is intended to modify or supersede any provision of the Veteran's Preference Act, Minn. Stat. § 197.45 to 197.481.

DEFINITIONS OF TERMS

For purposes of these policies, the following definitions will apply:

- Authorized Hours:** The number of hours an employee was hired to work. Actual hours worked during any given pay period may be different than authorized hours, depending on workload demands or other factors, and upon approval of the employee's supervisor.
- Benefits:** Privileges granted to qualified employees in the form of paid leave and/or insurance coverage.
- Benefit Earning Employees:** Employees who are eligible for at least a pro-rated portion of city-provided benefits. Such employees must be year-round employees who work at least 32 hours per week on a regular basis.
- Core Hours:** The core hours that all City Hall employees (exempt and non-exempt) are expected to work are 8:00 a.m. to 4:30 p.m. Monday through Friday. Core hours for Public Services Employees are 6:30 a.m. to 3:00 p.m. Monday through Friday. Public

Services employees also have a rotating on-call schedule and are responsible for snow removal, which can take place during nights and weekends in the winter.

- E. **Direct Deposit:** As permitted by State law, all City employees are required to participate in the direct deposit of their paychecks.
- F. **Exempt Employee:** Employees who are not covered by the overtime provisions of the federal or state Fair Labor Standards Act.
- G. **FICA (Federal Insurance Contributions Act):** FICA is the federal requirement that a certain amount be automatically withheld from employees' earnings. Specifically, FICA requires an employee contribution of 6.2 percent for Social Security and 1.45 percent for Medicare. The city contributes a matching 7.65 percent on behalf of each employee. Certain employees are exempt or partially exempt from these withholdings (e.g., police officers). These amounts may change if required by law.
- H. **Fiscal Year:** The period from January 1 to December 31.
- I. **Full-Time Employee:** Employees who are required to work forty (40) or more hours per week year-round in an ongoing position.
- J. **Non-Exempt Employee:** Employees who are covered by the federal or state Fair Labor Standards Act. Such employees are normally eligible for overtime or compensatory time at 1.5 times their regular hourly wage for all hours worked over forty (40) in any given workweek.
- K. **Part-Time Employee:** Employees who are required to work less than forty (40) hours per week year-round in an ongoing position
- L. **Pay Period:** A fourteen (14) day period beginning at 12:00 a.m. (midnight) on Sunday through 11:59 p.m. on Saturday, fourteen (14) days later.
- M. **PERA (Public Employees Retirement Association):** Statewide pension program in which all city employees meeting program requirements must participate in accordance with Minnesota law. The city and the employee each contribute to the employee's retirement account.
- N. **Seasonal Employee:** Employees who work only part of the year (100 days or less) to conduct seasonal work. Seasonal employees may be assigned to work a full-time or part-time schedule. Seasonal employees do not earn benefits or credit for seniority.
- O. **Temporary Employee:** Employees who work in temporary positions. Temporary jobs might have a defined start and end date or may be for the duration of a specific project. Temporary employees may be assigned to work a full-time or part-time schedule. Temporary employees do not earn benefits or credit for seniority.

CITY COUNCIL

The City of Waconia is a Statutory Plan A City with the Mayor/City Council having administrative and legislative responsibility. As the elected representatives of the community, the City Council

establishes City policy and long-range community goals, and exercises budgetary control through the adoption of an annual budget.

City leadership consists of a Mayor and four Council Members. The City Council are elected at large to alternating four-year terms. The Mayor is elected at-large for a two-year term. The Mayor has one vote on the Council, as does each Council Member. City elections are held on the first Tuesday following the first Monday in November of even-numbered years.

The City Council meets regularly to consider ordinances, resolutions, and other such actions as may be required by law and circumstance. The various issues brought before the Council may be initiated by Council Members, advisory commissions, administrative staff, or residents of the community.

ADVISORY BOARD AND COMMISSIONS

The City Council receives advisory reports and recommendations from several citizen commissions. These commissions are appointed by the City Council. All commission meetings are open to the public and are held in the Council Chambers of Waconia City Hall (201 South Vine Street, Waconia).

ECONOMIC DEVELOPMENT AUTHORITY

The Economic Development Authority consists of five members; the Mayor and four Council members. Meetings are held, as required, as part of a regularly scheduled Council meeting. The Economic Development Authority (EDA) promotes economic development, including industrial and commercial development and expansion. The EDA has developed Waconia West Industrial Park and offers a Revolving Loan Program to businesses in the Downtown and Highway Business and Industrial Districts. Terms coincide with elected terms.

HOUSING AND REDEVELOPMENT AUTHORITY

The Housing and Redevelopment Authority (HRA) consists of five members; the Mayor and four Council members. Meetings are held, as required, as part of a regularly scheduled Council meeting. The HRA is responsible for addressing housing and redevelopment issues for the City of Waconia.

PLANNING COMMISSION

The Planning Commission reviews requests and applications to ensure compliance with the City's land use regulations and comprehensive plan. There are five members, with one alternate commissioner to act in the absence of any of the five commissioners. Commission

members are appointed to three-year terms. Public hearings regarding development petitions and requests for variances from the zoning ordinance standards are conducted by this body.

PARK & RECREATION BOARD

This Commission reviews current and future community park and recreation needs, programs and facilities and recommends action to promote the implementation of the City's park, trail, and recreation plans. This board consists of five regular members, with one alternate to serve in the absence of any regular member. Terms are three years.

COMMISSION ON AGING

This Commission serves in the goal of addressing the special needs of the people who are aging in Waconia. These needs have been identified as, but are not limited to: transportation, independent living in the home, social and recreational activities, senior centers and housing. The Commission works in an advisory capacity to the City Council in how to best meet the needs of aging citizens as well as attract a similar population to the amenities the City possesses. There are five members, with one alternate, who serve three-year terms.

CITY DEPARTMENTS

ADMINISTRATION

The Office of the City Administrator comprises the Administration Department for the City. General administrative services for management of the City, coordination of City departments and personnel matters, and budget administration are performed by the City Administrator. The City Administrator's office also provides the Clerk functions of the City, as well as serving as the election administrator, processing license and permit applications, collecting and certifying special assessments, maintaining all official City records and contracts. Human resources, communications, and facility management are also found within this department.

The Administration Department also oversees Park and Recreation activities, including oversight of the Safari Island Community Center and the Ice Arena contracts.

FINANCE

The Finance Department is responsible for developing and implementing economic development opportunities for existing and new businesses; administering the City's Revolving Loan and other incentive programs; accounts payable and receivable; utility billing; investments; risk management; debt management; audit; internal control; payroll; budget preparation and administration; and assisting all departments with internal and external business procedures.

COMMUNITY DEVELOPMENT

This department oversees planning and development in the City and reviews applications and petitions to ensure compliance with zoning and land use regulations.

The City's Long Range Comprehensive Guide Plan is maintained by the Community Development Department. It promotes orderly development in the City. This department also reviews development requests, annexation petitions, administers and enforces the zoning ordinance and subdivision code, and provides support to the Planning Commission.

The Planning Department is responsible for processing all new construction and minor building permit applications and oversees the licensing of rental dwellings. Building inspections are currently conducted by an independent agency.

PUBLIC SERVICES

The Public Services Department conducts business between the hours of 7:00 a.m. - 3:30 p.m. Monday – Friday and is closed on legal holidays. The Public Services Department oversees the construction of public improvements. The department consists of Streets, Street Lights, Storm Water, Parks, and Public Utilities. The department also maintains the City's fleet supply and employs two technicians. The Public Services Department also updates the master park and trails plan and coordinates park and trail development. The Parks system is comprised of three community parks, 18 neighborhood parks, and a City owned cemetery.

Streets: The Street Division maintains and repairs City streets and alleys, storm sewers, public property, and City equipment, and coordinates the maintenance/replacement of street lights. Its duties include street and alley repair, seal coating, street sweeping, snow and ice control, and traffic sign maintenance. The Street Division also enforces weed ordinances and administers the City's boulevard tree program.

Public Utilities: The Utility Division consists of water and sanitary sewer utilities. This division operates and maintains the public water supply system including the water treatment facility, hydrants, City wells and water storage facilities, installation and maintenance of water meters, and the wastewater collection system including lift stations.

Parks: The Park Maintenance Division maintains City parks, athletic fields, park property, and trails. Much of the maintenance activities in City Parks is based on seasonal usage. In addition to physical maintenance of park amenities and equipment, Park Maintenance staff also is trained in horticultural maintenance such as prevention, diagnosis, and treatment of turf grass and tree disease, and pest infestation.

FIRE DEPARTMENT

The City is served by one fire station located on the western edge of the downtown district at the intersection of Maple and Main Streets. The Waconia Fire Department is a paid-on-call department, consisting of a full-time chief and paid-on-call firefighters who are considered part-time employees. The Department maintains a six-to-seven-minute total response time to any area within the City.

CONTRACTED SERVICES

The City of Waconia contracts several services to outside agencies. These services are subject to change at any time, and our current contracted services can be found below. Additionally, the City will, from time to time, work with other consultants or firms in all areas of operation.

SAFARI ISLAND AND THE ICE ARENA

The City contracts with Rink Management Services who manages day-to-day operation of Safari Island and the Ice Arena. While Rink Management operates these facilities, the City Council still has financial oversight and approval of the budget for Safari Island and the Ice Arena.

PUBLIC SAFETY

Law Enforcement is provided for the residents of Waconia via contract with the Carver County Sheriff's Department. Waconia has officers on duty that are dedicated solely to law enforcement within the City of Waconia. The deputies serve the City out of the Sheriff substation located at City Hall.

PROFESSIONAL ENGINEERING

Professional Engineering services are provided by Bolton & Menk. The City Engineer is responsible for activities associated with municipal engineering such as infrastructure planning, construction contract management, traffic and transportation engineering, facility development, and representing the City's interest in projects with regional and state partners such as MNDOT and Carver County.

LEGAL SERVICES

Legal Services are provided by Melchert Hubert Sjodin, PLLP. The firm acts as the City Attorney and provides legal advice and counsel to the City Council and staff in such matters as ordinance creation and amendments, contracts and language, and employment law. Crimes or ordinance violations that are committed within City limits are prosecuted by the Carver County Attorney's Office.

BUILDING INSPECTION

The City Building Official and Building Inspection services are provided by Metro West Inspection Services, LLC. This firm conducts all construction related inspections for residential commercial, and industrial buildings. The inspection service ensures that all structures build within the City are done so according to the proper specifications as set forth by the building code and City ordinance.

SECTION 2: EMPLOYMENT

DATA PRACTICES AND PERSONNEL FILES

All information created by the City is governed by the Minnesota Government Data Practices Act. While most government data is considered public information, in some instances some or all of the information the City creates may be considered private. All requests for government data must be submitted to the responsible party as designated by the City Data Practices Policy.

Employee records are maintained in a location designated by the City Administrator. Personnel data is kept in personnel files, finance (payroll) files, and benefit/medical files. Information is used to administer employee salary and benefit programs, process payroll, complete state and federal reports, document employee performance, etc.

Employees have the right to know what data is retained, where it is kept, and how it is used. All employee data will be received, retained, and disseminated according to the Minnesota Government Data Practices Act. Employees who wish to review the data contained in their personnel file can do so once every six months.

More information regarding the City's Data Practices Policy can be found on the City's website (<http://www.waconia.org/212/Government-Data>).

EQUAL EMPLOYMENT OPPORTUNITY

The City of Waconia is committed to providing equal opportunity in all areas of employment, including but not limited to hiring, demotion, transfer, recruitment, selection, lay-off, disciplinary action, termination, compensation, and selection for training. The City of Waconia will not discriminate against any employee or job applicant on the basis of race, color, creed, religion, national origin, ancestry, sex, sexual orientation, disability, age, familial status, marital status, political affiliation, status with regard to public assistance, status with respect to genetic medical information or membership on a local human rights commission, or because of the exercise of rights under provisions of the Public Employment Labor Relations Act, Minn. Stat. § 179.61 to 179.76, or any other class or characteristic protected by law. Harassment against any applicant or employee due to his/her protected class status is strictly prohibited and will result in disciplinary action, up to and including involuntary termination of employment.

IMMIGRATION LAW COMPLIANCE

The City is committed to employing only United States citizens and aliens who are authorized to work in the United States and does not unlawfully discriminate on the basis of citizenship or national origin.

In compliance with the Immigration Reform and Control Act of 1986, each new employee, as a condition of employment, must complete the Employment Eligibility Verification Form I-9 and present documentation establishing identity and employment eligibility. Former employees who are rehired must also complete the form if they have not completed an I-9 with the City within the past three years, or if their previous I-9 is no longer retained or valid.

Employees with questions or seeking more information on immigration law issues are encouraged to contact the City Administrator. Employees may raise questions or complaints about immigration law compliance without fear of reprisal.

DISABILITY ACCOMODATION

The City of Waconia is committed to complying fully with the Minnesota Human Rights Act, the Americans with Disabilities Act, and the Americans with Disabilities Amendments Act ensuring equal opportunity in employment for qualified persons with disabilities. All employment practices and activities are conducted on a non-discriminatory basis.

Hiring procedures have been reviewed and provide persons with disabilities meaningful employment opportunities. Pre-employment inquiries are made only regarding an applicant's ability to perform the duties of the position.

Qualified individuals with disabilities are entitled to equal pay and other forms of compensation (or changes in compensation) in job assignments, classifications, organizational structures, position descriptions, lines of progression, and seniority lists. Leave of all types will be available to all employees on an equal basis.

The City of Waconia is also committed to not discriminating against any qualified employees or applicants because they are related to or associated with a person with a disability.

This policy is neither exhaustive nor exclusive. The City of Waconia is committed to taking all other actions necessary to ensure equal employment opportunity for persons with disabilities in accordance with the Minnesota Human Rights Act, the Americans with Disabilities Act, and the Americans with Disabilities Amendments Act.

APPOINTMENTS

Every appointment to municipal service shall be made in accordance with the hiring practices as approved by the City Council. When required by law or by the Council, merit and fitness shall be ascertained by written, oral, or other examinations designed to evaluate the ability of the candidate to discharge the position for which the examination is held. The City Council shall reserve the right to interview all final candidates for a given position if the Council deems such interview to be desirable.

The City of Waconia is committed to complying fully with all applicable State and Federal laws relating to equal opportunity employment. All employment practices and activities are conducted on a non-discriminatory basis. This policy is neither exhaustive nor exclusive. The City of Waconia is committed to taking all other actions necessary to ensure equal employment opportunity for persons with disabilities in accordance with the Minnesota Human Rights Act, the Americans with Disabilities Act, and the Americans with Disabilities Amendments Act.

APPLICATION FOR EMPLOYMENT

All individuals seeking employment with the City of Waconia shall complete and sign the appropriate “Application for Employment” form prior to being given consideration for employment. Unsolicited applications received by the City will not be kept on file and will be securely destroyed.

All applications received during an active recruitment period shall be kept in the “Active” file for a period of one (1) year. If an applicant desires to keep their application active beyond that time, he/she will be required to bring the existing application up-to-date or fill out a new application. Unsolicited applications will not be kept on file.

If an applicant is interviewed, but not hired, his/her application will continue to be kept active for a two (2) year period and will be again considered, as another position becomes available.

All applicants should indicate specific job titles when applying simultaneously for two or more openings.

HIRING PROCEDURES

The City Council reserves the right to deviate from this hiring practice upon reasonable documentation for the alteration at its sole discretion.

Hiring Authority

The City Council shall make all employee appointments on the recommendation of the Personnel Committee. Exception: The Council grants authorization to the City Administrator to appoint seasonal and temporary part-time employees, subject to budget limitations.

Hiring Process

The hiring process shall be coordinated through the office of the City Administrator. Job descriptions, testing, interviewing and evaluation of applicants shall be coordinated by the office of City Administrator and the appropriate Department Head. Recommendations of appointment shall be made by the City Administrator, who will confer with the Personnel Committee, with final appointment being granted by the City Council. When required by law or by the Council, merit and fitness shall be ascertained by written, oral, or other examinations designed to evaluate the ability of the candidate to discharge the position for which the examination is held. The City Council shall reserve the right to interview all final candidates for a given position if the Council deems such interview to be desirable, including part-time and seasonal employees.

The Office of the City Administrator is authorized to advertise for vacancies in existing full-time non-exempt positions. All new full-time positions and vacant full-time exempt positions require Council authorization to advertise.

Part-time and seasonal employees who have left employment with the City in good standing, and are re-hired to their previous position within twelve months of leaving that position are eligible to return to employment at the same pay step as when they had left. An employee whose separation from City employment extends beyond twelve months and is re-hired to the same or similar position will be paid at a step rate at the discretion of the City. Any employee who returns to employment with the City in a different capacity will be paid at step one of the appropriate pay scale or as otherwise negotiated by the City.

Job Postings

Vacant full-time exempt positions shall be posted externally. All full-time non-exempt positions shall be posted internally, provided

- the City Administrator determines that sufficient qualified candidates are available within the City for the position; or
- the opening represents a natural career progression for an employee.

Firefighters, part-time, and full-time employees may be considered during the internal posting period of full-time position vacancies and may submit applications for externally posted vacancies.

Internal recruitments will be open to any City employee who: (1) has successfully completed the initial training period; (2) meets the minimum qualifications for the vacant position; and (3) currently is and for the past year has been in good standing with the City. The internal posting period shall be five days. Internal postings will occur on the City's intranet site. This policy is

not a waiver of job-relevant qualifications for this position, nor is it a guarantee of promotion to existing employees.

Upon review of the qualifications of any and all internal applicants, the City shall reserve the right to advertise externally using some or all of the following: City web site; local and/or state-wide newspaper; League of Minnesota Cities; trade schools/publications.

Job postings shall contain a brief description of the minimum qualifications, starting salary range, closing date, how to obtain and where to return applications, and other requirements unique to the position.

Hiring

Job descriptions are written for each job and reviewed for accuracy on a periodic basis. In order to compare and evaluate candidates, applications shall be reviewed based on a rated 100point scale, based on the duties identified in the job description. The hiring decision shall be based on ability, aptitude, examination results (medical, drug and alcohol testing, successful completion of a background check, or as may be required in the job description), and the determination that the individual's knowledge, skills, and abilities best meet the needs of the City for the position.

Part-Time/Seasonal Employees

The City shall not be obligated to publicly advertise seasonal or part-time job openings in an effort to reduce costs associated with placing advertisements, provided an adequate number of qualified candidates are identified by the supervisor.

These seasonal employment positions shall be subject to budget and staffing limitations as established by the City Council via annual resolution approving FTEs. Recommendation for appointment of Part-Time/Seasonal employees shall be made by the supervisor to the City Administrator.

No person shall be considered approved for employment nor shall they report for work until:

- The applicant has completed the employment application and any/all appropriate testing procedures including, but not limited to, the successful passage of a drug and alcohol test.
- The applicant has been interviewed and recommended for appointment.
- The applicant has successfully passed a background investigation, if required, and any/all pre-employment physicals.
- City Council, or its designee, has approved the applicant's appointment.

All persons entering City employment shall report to the office of the City Administrator for the purpose of completing the required employment enrollment forms (W-4, I-9, etc.) prior to performing any work activities or duties.

PRE-EMPLOYMENT MEDICAL EXAM

The City Administrator or designee may determine that a pre-employment medical examination is necessary to determine fitness to perform the essential duties of any City position. Where a medical examination is required, the offer of employment will be made contingent upon successful completion of the medical exam. The physician conducting the exam will normally be provided with a description of the essential duties and responsibilities and other pertinent information on the position to aid in the determination of the candidate's ability to perform the essential functions of the job in question. If the City determines that pre-employment medical exams will be required, they will be required of all candidates who are conditionally offered employment for a given job class. The information obtained during the medical exam will be treated as confidential medical records.

The exam will be conducted by a licensed physician designated by the City and the cost of the exam will be paid for by the City. The physician will notify the recruiter that a candidate either is or is not medically able to perform the essential functions of the job. If the employee requires a reasonable accommodation to perform one or more of the essential functions of the job, the supervisor and City Administrator will confer with the physician regarding acceptable reasonable accommodations. The supervisor will inform the candidates of the results of their examination. If the candidate is rejected for employment based on the results, he/she will be notified of this determination and may request further explanation from the physician.

PRE-EMPLOYMENT BACKGROUND STUDY

All finalists for employment with the City will be subject to a background study to confirm information submitted as part of the application materials and to assist in determining the candidate's suitability for the position. In accordance with federal, state, and local law, the City conducts a pre-employment background check which includes a credit check, verification of past employment and education, and a criminal record check of candidates who have received a conditional offer of employment. Except where already defined by state law, the City Administrator will determine the level of background study to be conducted based on the position being filled and disqualification criteria based on the applicability to that position. Finalists who may be disqualified from employment with the City based upon their criminal background will have the opportunity to demonstrate rehabilitation in accordance with Minn. Stat. § 364.01-364.10

RESPONSE REQUIREMENTS

Pursuant to Minn. Stat. § 415.16, Subdivision 3, the City of Waconia has the authority to request certain employees to live within a reasonable distance of the community if there is a demonstrated job-related necessity. All paid on-call firefighters employed by the City shall live in the fire service area or have the ability to arrive at the fire station within a 15 minute timeframe, as driven under normal weather conditions and following posted speed limits.

VETERAN'S PREFERENCE

Preference shall be accorded Veterans pursuant to applicable state law, Minn. Stat. § 197.46. Veteran's Preference is applicable in cases where an open competitive examination is given. Veteran's Preference shall be available to every person who has been separated under Honorable conditions from any branch of the Armed Forces of the United States:

- After having served on active duty 181 consecutive days or,
- By reason of disability incurred while serving on active duty and,
- A citizen of the United States or a resident alien.

Veterans thus preferred shall not be disqualified from holding any position on account of age or by reason of any physical disability provided such age or physical disability does not render them incompetent to perform duties of the position.

NEPOTISM

The potential for conflicts of interest are increased when personnel who are related are employed by the same employer; and real or implied conflicts of interest can result in distrust and a general lack of harmony among other employees.

No person shall be appointed, promoted, demoted or transferred to a position where that person would be on a daily basis supervising, or receiving supervision from that person's spouse, any person permanently residing with the employee, a child, parent, sibling, grandparent, or grandchild of either the employee or of the employee's spouse. Employees may be temporarily placed in the position of supervising a relative, with the advance approval of the City Council. Such temporary supervision shall not last more than six months and be limited to providing work direction, and shall not include the authority to recommend hiring, promoting, terminating, disciplining, or adjusting the compensation of a relative.

No language in this policy is intended to discriminate against any individual on the basis of marital status or any other protected class status under any applicable federal or state law including, but not limited to, the Minnesota Human Rights Act, Minn. Stat. § 363. The City, in administering this policy, will take all steps to fully

SECTION 3: ATTENDANCE

ATTENDANCE AND ABSENSE

ATTENDANCE POLICY

The operations and standards of service in the City of Waconia require that employees be at work unless valid reasons warrant absence. For a team to function efficiently and effectively, employees must be on the job. All employees are expected to perform their regular work duties when required to do so by proper authority, including situations where the workday or workweek requires additional hours or different hours from that normally scheduled.

Attendance is an essential function of every City position. It is expected that all employees will report to work on time, use their available hours to the best advantage, and leave only after the regular working hours are complete.

Employees who are going to be absent from work are required to notify their supervisor as soon as possible in advance of the absence. In case of unexpected absence, employees or their designee should make every effort to contact their supervisor at least 30 minutes before the scheduled starting time if possible. If the supervisor is not available at the time, the employee should leave a message that includes a telephone number where he/she can be reached and/or contact any other individual who was designated by the supervisor. Failure to use the established reporting process will be grounds for disciplinary action. Departments may establish more specific reporting procedures.

The employee must call the supervisor on each day of an absence extending beyond one (1) day unless arrangements otherwise have been made with the supervisor. Employees who are absent for three (3) days or more and who do not report the absence in accordance with this policy, will be considered to have voluntarily resigned not in good standing. The City may waive this rule if extenuating circumstances warranted such behavior. This policy does not preclude the City from administering discipline for unexcused absences of less than three (3) days.

MEAL BREAKS & REST PERIODS

Every regular employee, when working under conditions where a break period is practicable, will be allowed a fifteen (15) minute paid break within each four (4) consecutive hours of work. An unpaid thirty (30) minute lunch period is provided when an employee works eight or more consecutive hours. The two fifteen minute breaks may be combined with an employee's lunch break to account for a one-hour lunch. Each supervisor shall schedule rest periods so as not to interfere with work requirements. Departments with unique job or coverage requirements

may have additional rules, issued by the supervisor and subject to approval of the City Administrator, on the use of meal breaks and rest periods.

Employees should be taking their two 15 minute breaks during the day. Unless specifically asked to work through a 15-minute break by the supervisor, an employee is not allowed to “bank” their 15-minute break hours as compensatory time or to use to leave earlier in the day, unless previously approved and discussed by a supervisor. Breaks should not be taken at the end of the day, unless previously approved by a supervisor.

HOURS OF WORK

Work schedules for personnel shall be established by the City Council and City Administrator. The regular work week for full time employees at City Hall is four nine-hour working days, Monday through Thursday and one four-hour working day on Friday. The regular work week for full-time employees at Public Services is five eight-hour working days Monday through Friday. The City Administrator may assign different schedules in accordance with the custom and needs of the individual department or facility. Flexible schedules will be allowed per the approval of the department head and assuming sufficient coverage is in place for departmental operations and business need.

It is recognized that jobs and work schedules may change over time to respond to the changing needs of the organization. In general, personnel of the following departments or facilities will be expected to work during the following hours:

- City Hall 7:30 a.m. – 4:30 p.m. – Monday through Thursday & 7:30 a.m. – 11:30 a.m. on Fridays
- Public Services 6:30 a.m. – 3:00 p.m.

ON-CALL SCHEDULE

Policy: The City assigns non-exempt Public Services employees in the parks, streets, and utilities divisions to be on-call outside of regular operating hours, including weekends and holidays. The on-call schedule starts at **3:00 pm or the end of business day on Friday and ends at 3:00 p.m. or the end of business day on the following Friday.**

Employees who are scheduled to be on call must:

- Be available at all times
- Be within the range of a telephone and respond to any calls within 15 minutes
- Ensure quick response time to the City of Waconia within half an hour of taking the call
- Abstain from drinking alcohol or using controlled substances while on call
- Complete reports as required

Employees who are part of the on-call rotation are guaranteed a one-hour minimum for call-back pay. Pay for callbacks begins at the start of the call.

Employees will be compensated for their time on call. An employee who is on-call will receive a **\$250 stipend for the week they are on call**. If an employee is on-call on New Year's Day, 4th of July, Thanksgiving Day, Christmas Eve, or Christmas Day, they will receive an additional \$50 per actual holiday.

On-Call Scheduling: The on-call schedule will be published at least three months in advance. In the case of a staffing change, the on-call schedule will be updated within 30-days of the occurrence.

Adjusting On Call Shifts: Employees who trade on-call shifts must do so for the entire week and plans must be made at least two weeks in advance. Shift trades must be approved by the supervisor. If an employee has questions or concerns regarding a specific shift or day they are assigned on call, they must work with their supervisor at least two weeks in advance. Flexibility regarding on-call shifts is at the discretion of the supervisor. Said discretion and flexibility includes supervisor notification and approval of the individuals responsible. The individual assigned the on-call is required to line up their individual for coverage and response if they are unable to do so. It is therefore, the on-call employee's responsibility to ensure adequate response, either their own or another individual. Failure to do so institutes the "Failure to Comply with Policy" language. This item is limited and at the discretion of the supervisor.

Failure to Comply with Policy: An employee who is not answering their phone or responding to calls in a timely manner will be subject to the city's disciplinary policy and loss of on-call pay for the period assigned.

SNOW REMOVAL

Public Services employees are responsible for snow removal within City of Waconia limits during the winter months. During active months (based on seasonal requirements and public demand), employees must be available for call backs, early starts, and extended days, unless the employee has a pre-approved absence. Employees should talk with their supervisor when unavailability occurs to obtain prior approval.

WINTER MAINTENANCE SHIFT DIFFERENTIAL COMPENSATION

Programmed Snow Removal (Including Hauling Operations)

Time of operations and staffing needs are determined by department supervisors or the Public Services Director in their absence.

Call-In & Normal/Extended Operations

1. .5 Shift Differential Pay for hours from 2:00 a.m. to 6:30 a.m. related to snow removal activities. Normal compensation would start for hours worked beyond 6:30 a.m.
2. After hours, or extended hours of a typical day beyond eight (8) hours of service would be managed as current policy states regarding overtime and compensatory time.
3. Shift differential (#1) shall be paid no matter the physical time served during the week.

Holiday Operations

1. 1.5 shift differential in pay for hours of service for operations including snow removal and hauling. Shift differential shall be paid no matter the physical time served during a pay period. This would be for both actual and observed holidays.

All conditions regarding winter maintenance shall be documented by supervisor and accounted for in winter operations reporting for each activity and event.

ADVERSE WEATHER CONDITIONS

City facilities will generally be open during adverse weather. Due to individual circumstances, each employee will have to evaluate the weather and road conditions in deciding to report to work (or leave early). Employees will be allowed to use accrued paid time off or compensatory time; or with supervisor approval, may modify the work schedule or make other reasonable schedule adjustments in the event of an absence due to adverse weather conditions.

Public Services maintenance personnel will generally be required to report to work regardless of conditions.

Decisions to cancel departmental programs (special events, recreation programs, etc.) will be made by the respective supervisor or City Administrator.

ESSENTIAL EMPLOYEES

The City Council has a duty, insofar as possible, to protect the health, safety, welfare, and property of City residents. To fulfill these duties, it may be necessary to recall certain essential City employees in times of disaster or emergencies. To ensure prompt response to such situations, certain employees are required to be available at all times (unless other arrangements are made subject to the approval of the City Administrator) in order to fulfill their job duties.

- A. Applicable Job Class: Firefighters, Maintenance Supervisors in Streets, Utilities, and Parks divisions, and all Maintenance Worker positions within Public Services

- B. Compensation: Employees who shall be required to report to work at hours other than the normal Work Hours as provided in this policy, shall be compensated for a one hour minimum from the time they report to work. Any time incurred in excess of one hour shall be accounted for under normal procedures.

FIREFIGHTER RESPONSE

To minimize the loss of life and property for the City of Waconia, and areas serviced by the Waconia Fire Department from fires, natural disasters, and life-threatening situations, the City allows regular full-time and part-time employees who are members of the WFD to respond to emergency calls during normal working hours or scheduled shifts under certain circumstances to assist with maintaining a vital response force. However, the City of Waconia considers a regular employee's position at the City of Waconia to be their primary employment, and it should be treated as such, with their secondary role being with the Fire Department.

PROCEDURE

An employee must use proper judgment in determining if they are to respond to an emergency call or not. Responding to a call cannot disrupt the work of others or add costs to City budgets. Response to an emergency call during assigned working hours will depend upon the task or job they are performing. Employees are not to leave facilities in which they are the sole person on duty during open business hours. Employees who are paid on-call firefighters in another community may not respond to calls during the workday, unless approved by their supervisor to use PTO.

Employees must notify their supervisor before leaving work to respond to an emergency call. This should occur prior to the employee leaving the building or job site. Employees should make every effort to contact their supervisor directly, either via radio, cell phone, or office phone. Leaving a message on the supervisor's voicemail is an acceptable form of notification if they are unable to reach their supervisor directly.

CITY VEHICLES

Employees can report to the Fire Station in a City vehicle if they are working alone, or are the only one using said vehicle, and that taking the vehicle would not be disruptive to the City's operations. Employees must also not take a vehicle from a job site which leaves a co-worker stranded. The co-worker may transport the employee to the Fire Station so that they can respond to the call but must return immediately to the job site.

RETURNING TO WORK

Returning to Work: The employee is to return to work as soon as they are released from the call or if it is cancelled, permitted there is any time remaining in the regularly scheduled workday or shift. Employees must return immediately to work once all equipment and apparatus has been put back into service or are released by the Officer in Charge. Employees must notify their supervisor once they have returned to work.

TRAINING OR OTHER DEPARTMENT DUTIES

Employees may not attend fire department training during regular work hours or shifts, or while performing work in an on-call capacity. Employees who wish to attend training during regular work hours can request to use PTO, pending supervisor approval for time off. Employees may not perform duties other than responding to emergency calls during regular work hours, but can request to use PTO, pending supervisor approval. Employees may engage in or assist with fire safety education and awareness in the community without using PTO pending supervisor approval.

TIME SHEETS AND PAYROLL

Employees will receive their regular rate of pay for hours spent responding to an emergency call during their normal workday or shift. Employees may not claim fire pay when they are paid at their regular rate while responding to calls. If an employee responds to an emergency call while working in their primary position, they will not be paid overtime for hours worked in the secondary position during the normal workday. Overtime will be paid for hours worked in a secondary position only if the employee worked at least 40 hours between the primary and secondary position during the work week. Paid Holidays, Compensatory Time, and PTO does not count as time worked per City policy and any calls responded to while using PTO or during a paid holiday will be paid at the regular rate of the secondary position. The Fire Chief will submit bi-weekly reporting to Business Development & Finance on which employee's fire call response, date, and time, will be included. BDF staff will reconcile actual time worked between the primary and secondary positions and all earned pay will be paid on the regular bi-weekly pay schedule.

SECTION 4: LEAVES OF ABSENCE

REQUESTING A LEAVE

An employee requesting a leave of absence must first submit a request to their supervisor, who will then inform the City Administrator of the request for leave. Final approval will come from the City Administrator. Please note that some leaves outlined below do have a more detailed process for requesting leaves.

FAMILY MEDICAL LEAVE ACT (FMLA)

OVERVIEW

FMLA requires covered employers to provide up to 12 weeks of unpaid, job protected leave to eligible employees for the following reasons:

- For incapacity due to pregnancy, prenatal medical care or child birth;
- To care for the employee's child after birth, or placement for adoption or foster care;
- To care for the employee's spouse, son or daughter, or parent, who has a serious health condition; or
- For a serious health condition that makes the employee unable to perform the employee's job; or
- For qualifying exigencies arising out of the fact that the employee's spouse, son, daughter, or parent is on active duty or called to active duty status as a member of the National Guard or Reserves in support of contingency operations.

Under some circumstances, employees may take FMLA leave intermittently – which means taking leave in blocks of time, or by reducing their normal weekly or daily work schedule.

- If FMLA leave is for birth and care or placement for adoption or foster care, use of intermittent leave is subject to the employer's approval.
- FMLA leave may be taken intermittently whenever medically necessary to care for a seriously ill family member, or because the employee is seriously ill and unable to work.

ELIGIBILITY

Employees are eligible if they have worked for a covered employer for at least one year, for 1,250 hours over the previous 12 months, and if at least 50 employees are employed by the employer within 75 miles.

BENEFITS AND PROTECTIONS

During FMLA leave, the employer must maintain the employee's health coverage under any "group health plan" on the same terms as if the employee had continued to work. Upon return from FMLA leave, most employees must be restored to their original or equivalent positions with equivalent pay, benefits, and other employment terms.

Use of FMLA leave cannot result in the loss of any employment benefit that accrued prior to the start of an employee's leave.

DEFINITION OF A SERIOUS HEALTH CONDITION

A serious health condition is an illness, injury, impairment, or physical or mental condition that involves either:

- any period of incapacity or treatment connected with inpatient care (i.e., an overnight stay) in a hospital, hospice, or residential medical-care facility, and any period of incapacity or subsequent treatment in connection with such inpatient care; or
- continuing treatment by a health care provider which includes any period of incapacity (i.e., inability to work, attend school or perform other regular daily activities) due to:
 - A health condition (including treatment therefore, or recovery therefrom) lasting more than three consecutive days, and any subsequent treatment or period of incapacity relating to the same condition, that also includes:
 - treatment two or more times or under the supervision of a health care provider; or
 - one treatment by a health care provider with a continuing regimen of treatment; or
 - Pregnancy or prenatal care. A visit to the health care provider is not necessary for each absence; or
 - A chronic serious health condition which continues over an extended period of time, requires periodic visits to a health care provider (at least twice a year), and may involve occasional episodes of incapacity (e.g., asthma, diabetes). A visit to a health care provider is not necessary for each absence; or
 - A permanent or long-term condition for which treatment may not be effective (e.g., Alzheimer's, a severe stroke, terminal cancer). Only supervision by a health care provider is required, rather than active treatment; or
 - Any absences to receive multiple treatments for restorative surgery or for a condition which would likely result in a period of incapacity of more than three days if not treated (e.g., chemotherapy or radiation treatments for cancer).

NOTICE AND CERTIFICATION

Employees seeking to use FMLA leave are required to provide 30-day advance notice of the need to take FMLA leave when the need is foreseeable and such notice is practicable. If leave is foreseeable less than 30 days in advance, the employee must provide notice as soon as practicable—generally, either the same or next business day. When the need for leave is not foreseeable, the employee must provide notice to the employer as soon as practicable under the facts and circumstances of the particular case. Absent unusual circumstances, employees must comply with the employer's usual and customary notice and procedural requirements for requesting leave.

Employees must provide sufficient information for an employer reasonably to determine whether the FMLA may apply to the leave request. Depending upon the situation, such information may include that the employee is incapacitated due to pregnancy, has been hospitalized overnight, is unable to perform the functions of the job, and/or that the employee or employee's qualifying family member is under the continuing care of a health care provider.

When an employee seeks leave for a FMLA-qualifying reason for the first time, the employee need not expressly assert FMLA rights or even mention the FMLA. When an employee seeks leave, however, due to a FMLA-qualifying reason for which the employer has previously provided the employee FMLA-protected leave, the employee must specifically reference either the qualifying reason for leave or the need for FMLA leave.

Employers may also require employees to provide:

- medical certification supporting the need for leave due to a serious health condition affecting the employee or an immediate family member;
- second or third medical opinions (at the employer's expense) and periodic recertification; and
- periodic reports during FMLA leave regarding the employee's status and intent to return to work.

When intermittent leave is needed to care for an immediate family member or the employee's own illness, and is for planned medical treatment, the employee must try to schedule treatment so as not to unduly disrupt the employer's operation.

CITY RESPONSIBILITIES

They City must inform employees requesting leave whether they are eligible under FMLA. If they are, the notice must specify any additional information required as well as the employee's rights and responsibilities. If they are not eligible, the City must provide a reason for the ineligibility.

The City must inform employees if leave will be designated as FMLA-protected and the amount of leave counted against the employee's leave entitlement. If the City determines that the leave is not FMLA-protected, the City must notify the employee.

UNLAWFUL ACTS BY EMPLOYERS

FMLA makes it unlawful for any employer to:

- Interfere with, restrain, or deny the exercise of any right provided under FMLA;

- Discharge or discriminate against any person for opposing any practice made unlawful by FMLA or for involvement in any proceeding under or relating to FMLA.

ENFORCEMENT

An employee may file a complaint with the U.S. Department of Labor or may bring a private lawsuit against the City. FMLA does not affect any Federal or State law prohibiting discrimination or supersede any State or local law or collective bargaining agreement which provides greater family or medical leave rights.

MILITARY FAMILY LEAVE ENTITLEMENTS

Eligible employees with a spouse, son, daughter, or parent on active duty or call to active duty status in the National Guard or Reserves in support of a contingency operation may use their 12-week leave entitlement to address certain qualifying exigencies. Qualifying exigencies may include attending certain military events, arranging for alternative childcare, addressing certain financial and legal arrangements, attending certain counseling sessions, and attending post-deployment reintegration briefings.

FMLA also includes a special leave entitlement that permits eligible employees to take up to 26 weeks of leave to care for a covered service member during a single 12-month period. A covered service member is a current member of the Armed Forces, including a member of the National Guard or Reserves, who has a serious injury or illness incurred in the line of duty on active duty that may render the service member medically unfit to perform his or her duties for which the service member is undergoing medical treatment, recuperation, or therapy; or is in outpatient status; or is on the temporary disability retire list.

SUBSTITUTION OF PAID LEAVE (COMPENSATORY, EXTENDED SICK, & PTO)

Employees have the right to take their FMLA leave paid, unpaid, or a mix there-of, but must let their supervisor and payroll know their plans in advance.

If an employee is proposing an intermittent schedule regarding use of leave time, they must submit a formal proposal to their supervisor and/or department head, who will review the request with the City Administrator.

OTHER PROVISIONS

Salaried executive, administrative, and professional employees of covered employers who meet the Fair Labor Standards Act (FLSA) criteria for exemption from minimum wage and overtime under Regulations, 29 CFR Part 541, do not lose their FLSA-exempt status by using any unpaid FMLA leave. This special exception to the “salary basis” requirements for FLSA’s exemption extends only to “eligible” employees’ use of leave required by FMLA.

The FMLA does not affect any other federal or state law which prohibits discrimination, nor supersede any state or local law which provides greater family or medical leave protection. Nor does it affect an employer's obligation to provide greater leave rights under a collective bargaining agreement or employment benefit plan. The FMLA also encourages employers to provide more generous leave rights.

ADMINISTRATIVE LEAVE

Under special circumstances, an employee may be placed on administrative leave pending the outcome of an internal or external investigation or upon notice of separation from employment with the City. The leave will be paid, depending on the circumstances, as determined by the City Council.

REGULAR LEAVE WITHOUT PAY

The City Administrator may grant any regular full-time employee a leave of absence without pay for a period not exceeding 30 days. Personal leaves of absences may be extended by the City Administrator but cannot exceed 90 days. A request for a leave of absence without pay for any period shall be submitted in writing to the City Administrator for approval. A request for more than 90 days must be made through the City Council.

BENEFITS DURING REGULAR LEAVE WITHOUT PAY

No PTO benefits shall accrue during a regular leave of absence without pay. The City benefit contribution shall be continued during an approved leave of absence for up to 90 days. Employees on a leave without pay will be responsible for payment of any voluntary benefit premiums or deductions while on leave. Employees may use reduced hours of PTO (ex. 10-20 hours per week) in conjunction with an approved regular leave without pay to ensure that they receive earned pay or to make payments for voluntary benefit premiums or deductions.

If an employee is on a regular leave without pay and is not working any hours or using accrued PTO, the employee will not accrue (or be paid for) holidays or PTO. Employees who are working reduced hours or using reduced PTO while on this type of leave will receive holiday pay on a prorated basis and will accrue PTO based on actual hours worked.

Leave without pay hours will not count toward seniority and all accrued compensatory time must normally be used before an unpaid leave of absence will be approved.

Leave without pay for purposes other than medical leave or work-related injuries will be at the convenience of the City.

Employees returning from a leave without pay for a reason other than a qualified Parenting Leave will be guaranteed return to the original position only for absences of thirty (30) calendar days or less unless the City otherwise terminates the employee's position of employment during the leave of absence.

Employees receiving leave without pay in excess of thirty (30) calendar days for reasons other than provided for via state or federal law, are not guaranteed return to their original position. If their original position or a position of similar or less status is available, it may be offered at the discretion of the City Administrator, subject to approval of the City Council. The City reserves the right to lawfully terminate any positions of employment as all employees whether or not on a paid or unpaid leave of absence remain at-will employees.

OTHER TYPES OF LEAVE

MINNESOTA PREGNANCY AND PARENTAL LEAVE LAW

In accordance with MINN. STAT. § 181.941, employees who work twenty (20) hours or more per week and have been employed more than one year are entitled to take an unpaid leave of absence in conformance with this Section 10. Female employees for prenatal care, or incapacity due to pregnancy, childbirth, or related health conditions as well as biological or adoptive parents in conjunction with or after the birth or adoption of a child are eligible for up to 12 weeks of unpaid leave and must begin the leave within twelve (12) months of the birth or adoption of the child. In the case where the child must remain in the hospital longer than the mother, the leave must begin within 12 months after the child leaves the hospital. Employees should provide reasonable notice which is at least 10 business days. If the leave must be taken in less than 10 business days, the employee should give as much notice as possible. A request for leave for Parenting Leave shall be submitted in writing to the City Administrator for approval. Employees are not required to use PTO during Parenting Leave but may use PTO at their option for any period of this leave.

REASONABLE ACCOMMODATIONS TO AN EMPLOYEE FOR HEALTH CONDITIONS RELATING TO PREGNANCY

The City will provide reasonable accommodations to an employee for health conditions related to pregnancy or childbirth if the employee requests, with the advice of her licensed health care provider or certified doula, unless to do so would impose an undue hardship on the City. A pregnant employee may request the following accommodations without the advice of her licensed health care provider or doula:

- more frequent restroom, food, and water breaks
- seating
- limits on lifting over 20 pounds

- temporary transfer to a less strenuous or hazardous position, should one be available

The City and the employee shall engage in the interactive process with respect to an employee's request for reasonable accommodation.

REASONABLE UNPAID WORK TIME FOR NURSING MOTHERS

Nursing mothers will be provided reasonable unpaid break time for nursing mothers to express milk for nursing her child for one year after the child's birth. The city will provide a room (other than a bathroom) as close as possible to the employee's work area, that is shielded from view and free from intrusion from coworkers and the public and includes access to an electrical outlet, where the nursing mother can express milk in private.

MILITARY LEAVE

State and federal laws provide protections and benefits to City employees who are called to military service, whether in the reserves or on active duty. Such employees are entitled to a leave of absence without loss of pay, seniority status, efficiency rating, or benefits for the time the employee is engaged in training on active service not exceeding a total of 15 days in any calendar year.

The leave of absence is only in the event the employee returns to employment with the City as required upon being relieved from service or is prevented from returning by physical or mental disability of other cause not the fault of the employee, or is required by the proper authority to continue in military or naval service beyond the fifteen (15) day paid leave of absence.

Employees on extended unpaid military leave will receive fifteen (15) days paid leave of absence in each calendar year, not to exceed five years.

Where possible, notice is to be provided to the City at least ten (10) working days in advance of the requested leave. If an employee has not yet used his/her fifteen (15) days of paid leave when called to active duty, any unused paid time will be allowed for the active duty time, prior to the unpaid leave of absence.

Employees returning from military service will be reemployed in the job that they would have attained had they not been absent for military service and with the same seniority, status and pay, as well as other rights and benefits determined by seniority. Unpaid military leave will be considered hours worked for the purpose of vacation leave and sick leave accruals.

Eligibility for continuation of insurance coverage for employees on military leave beyond fifteen (15) days will follow the same procedures as for any employee on an unpaid leave of absence.

Pursuant to Minnesota law, employees may attend the following kinds of events relating to the military service of the employee's spouse, parent, or child and to which the employee is invited or otherwise called upon to attend by proper military authorities:

- Departure or return ceremonies for deploying or returning military personnel or units;
- Family training or readiness events sponsored or conducted by the military; and
- Events held as part of official military reintegration programs.

The employee must provide reasonable notice to the City when requesting time off and the City will provide a reasonable amount of nonpaid time off for the employee, for the purposes enumerated in items (i) to (iii) above, not to exceed two consecutive days or six days in a calendar year. The City will not compel the employee to use accumulated but unused PTO for these events.

The City will grant up to ten working days of a leave of absence without pay to an employee whose immediate family member, as a member of the United States armed forces, has been injured or killed while engaged in active service pursuant to Minn. Stat. § 181.947.

The length of leave provided under this policy may be reduced by any period of paid leave provided by the City. Nothing in this section prevents an employer from providing leave benefits in addition to those provided in this section or otherwise affects an employee's rights with respect to other employment benefits.

The City provides military leaves of absence to employees who serve in the Uniform Services as required by the Uniform Services Employment and Re-Employment Rights Act of 1994 and applicable state laws. Leave is available for active duty, active duty for training, initial active duty for training, inactive duty training, full-time National Guard duty, for examinations to determine fitness for any such duty, and for any other leave permitted by law. Total military leave time taken may not exceed five years during employment, except in certain specific circumstances or as otherwise provided by law.

Advance notice of leave is preferred in writing. Please inform the City Administrator of anticipated military leave time as far in advance as possible. Accrued PTO will be paid during military leave at your request and health plan coverage continuation can be arranged for up to 24 months during military leave if you pay the required premium payments. As with other leaves of absence, failure to return to work or to reapply within applicable time limits may result in loss of re-employment rights.

JURY DUTY

Regular full-time employees will be granted paid leaves of absence for required jury duty. Such employees will be required to turn over any compensation they received for jury duty, minus mileage reimbursement, to the City in order to receive their regular wages for the period. Time spent on jury duty will not be counted as time worked in computing overtime.

Employees excused or released from jury duty during their regular working hours will report to their regular work duties as soon as reasonably possible or will take accrued vacation or compensatory time to make up the difference.

Employees are required to notify their supervisor as soon as possible after receiving notice to report for jury duty. The employee will be responsible for ensuring that a report of time spent on jury duty and pay form is completed by the Clerk of Court so the City will be able to determine the amount of compensation due for the period involved.

Part-time, temporary and seasonal employees are generally not eligible for compensation for absences due to jury duty, but can take a leave without pay subject to supervisor approval. However, if a part-time, temporary, or seasonal employee is classified as exempt, he/she will receive compensation for the jury duty time.

COURT APPEARANCES

Employees will be paid their regular wage to testify in court for City-related business. Any compensation received for court appearances arising out of or in connection with City employment, minus mileage reimbursement, must be turned over to the City.

VICTIM OR WITNESS LEAVE

Employees may take time off as reasonable to attend to criminal proceedings in connection with violent crimes of which they, their spouse or their next of kin are the victim.

An employee who is absent from the workplace shall give 48 hours' advance notice to the employer, unless impracticable or an emergency prevents the employee from doing so. Upon request of the employer, the employee shall provide verification that supports the employee's reason for being absent from the workplace. All information related to the employee's leave pursuant to this section shall be kept confidential by the City in accordance with the Minnesota Government Data Practices Act.

SCHOOL CONFERENCES AND ACTIVITY LEAVE

Employees who have worked at least twelve (12) consecutive months preceding the request and who averaged at least half-time status during that period may take up to 16 hours of unpaid leave during any twelve (12) month period to attend school conferences or classroom activities relating to the employee's child (under 18 or under 20 and still attending secondary

school). Such conferences or classroom activities must be scheduled during non-work hours, however, if possible; and prior notice must be given if the need for the leave is foreseeable. An employee may substitute accrued PTO leave or accrued compensatory time off for the leave provided for in this section.

BONE MARROW/ORGAN DONATION LEAVE

Employees working an average of 20 or more hours per week may take paid leave, not to exceed 40 hours unless agreed to by the City, to undergo medical procedures to donate bone marrow or an organ. The City may require a physician's verification of the purpose and length of the leave requested to donate bone marrow or an organ.

BEREAVEMENT/FUNERAL LEAVE

All full-time employees will be granted, if requested, up to three full days of paid funeral leave for the death in the employee's immediate family. All part-time regular employees will be granted the equivalent of three pro-rated days of paid funeral leave, if requested.

Immediate family is defined as: husband, wife, children, parents, grandparents, grandchildren, sisters, brothers, and the above listed relatives with the in-law or step relation.

For non-immediate related family members, full-time employees may request up to one day of funeral leave. Part-time employees may request up to one pro-rated day of funeral leave.

For non-related persons, or if additional time is requested, full-time and part-time regular employees may use accrued PTO.

Employees should inform their supervisor if they are using bereavement leave, who should in turn inform human resources and payroll.

PAID PARENTAL LEAVE

Introduction: In recognition of the importance of family and work life integration, it is the policy of the City of Waconia to provide paid and unpaid parental leave benefits to benefit earning employees due to the birth of an employee's child or the placement within an employee's home of an adopted child.

Policy: The City of Waconia will provide 80 hours of Paid Parental Leave to eligible employees due to the birth of an employee's child, an adoption of an employee's child, or is the spouse of a birthing or adoptive parent. This includes 100% of the employee's base wage (does not include overtime, supplemental pay, and/or additional pay) for regularly scheduled work hours.

Employee and employer benefit contributions and leave accruals continue during this leave.

Eligibility: To be eligible for leave under this policy, an employee must meet the following criteria:

- Be a biological parent, adoptive parent, or spouse of a biological or adoptive parent
- Be employed by the City for at least six months.
- Has worked at least 20 hours per week for a minimum of one year. Part-time employees receive pro-rated Paid Parental Leave based on their budgeted full-time-equivalent (FTE).
- Be in good standing and meet the qualifications of an employee as defined in the personnel manual.

Surrogate mothers and sperm or egg donors are excluded from coverage under this policy. If both parents are eligible employees, each will be able to utilize Paid Parental Leave according to the provisions of this policy. Paid Parental Leave is not available for foster care placement.

Allocation of Leave: Regular full-time employees will receive the allocation of Paid Parental Leave per birth or adoption. Regular part-time employees will receive pro-rated Paid Parental Leave based on their budgeted FTE at the time of the birth or adoption. The allocation of time must be used within the first three months of the date of birth or placement for adoption. Paid Parental Leave will not reduce eligibility for other times of paid and unpaid leaves such as FMLA. Employees are welcome to use accrued PTO to extend the leave.

Additional Information: The amount of Paid Parental Leave does not increase due to the birth/adoption of multiples, such as twins or triplets. Medical conditions and other circumstances will not increase the length of paid leave granted. There is not a limit to the number of times an employee can use Paid Parental Leave.

SEPARATION FROM EMPLOYMENT

LAY-OFFS

Unless circumstances provide otherwise, after at least two weeks' notice to the employee, the Council may lay-off any employee whenever such action is necessary because of shortage of work or funds, the abolition of a position, or changes in organization. No regular employee, or employee in the training period, shall be laid off while there is a temporary employee serving in the same class of position for which the regular or training employee is qualified, eligible, and available.

RESIGNATION

Employees wishing to leave municipal service in good standing shall file with his/her supervisor, at least 14 days before leaving, a written resignation stating the effective date of the

resignation. Failure to comply with this procedure may be considered cause for denying the employee future employment by the City and denying ~~terminal~~ benefits upon termination of employment. Unauthorized absence from work for a period of three (3) scheduled working days may be considered by the City Administrator as a resignation considered not in good standing.

The employee of the City officially separates his/her employment on the last day of work. The employee's accrued leave benefits shall be calculated as of the last day of work and in accordance with the City paid leave policies. Prior to leaving the City, the employee should verify with the City a correct address is on file. The City Administrator has the authority to grant paid administrative leave, where an employee's final day would be upon resignation notice.

All City property in the personal possession of the employee (i.e. keys, uniforms, cell phones, and original files, etc.) must be turned in to the employees' supervisor before receiving a final paycheck unless state law provides otherwise. All separating employees will be offered the opportunity of an exit interview.

EMPLOYEE REFERENCE CHECKS

The office of the City Administrator will respond to all written reference check inquiries on previous and current employees in accordance with the Minnesota Government Data Practices Act. Responses to such inquiries will confirm public data including dates of employment, wage rates, and position(s) held (if a previous employee).

The City's policy is not to furnish information concerning the employee's work performance, reason for leaving, or any other information regarding employment with the City of Waconia other than the information specified above unless an individual makes a Data Practices Act request in which case the City will provide a response in accordance with the Minnesota Government Data Practices Act, specifically Minn. Stat. § 13.43.

SECTION 5: COMPENSATION

PAY STEP PROGRAM

All City employees are compensated according to the Pay Step scale as determined by the City Council. All employees' class titles and comparable work points have been established by the City Council. Each employee class title has a minimum and maximum amount of compensation. The compensation of each class title is analyzed each year in a compensation study to ensure that employees are being paid at a comparable rate compared to similar cities.

An employee may reach the maximum class title pay level in seven (7) years upon successful review of employee performance and supervisor recommendation. Pay-Step increases are implemented at 2.5% increment levels, based on merit or performance as determined via the annual performance evaluation. These pay-step level increases take effect on January 1 of each year. Employees should be aware that the City Council reserves the right to freeze the advancement to the next pay step for all employees based on budgetary constraints.

EMPLOYEE PERFORMANCE EVALUATION

An objective performance evaluation system has been established by the City for the purpose of periodically evaluating the performance of City employees. The quality of the employee's past performance will be considered in personnel decisions such as promotions, transfers, demotions, terminations, and where applicable, salary adjustments.

Performance evaluations will be discussed with the employee. Employees do not have the right to change or grieve their performance review, but may submit a written response which will be attached to their performance evaluation.

Performance evaluations are to be scheduled on a regular basis, prior to the employee's anniversary date of hire. The form, with all required signatures, will be retained as part of the employee's personnel file. Supervisors should conduct informal update sessions with employees at least quarterly to discuss progress and development goals established during the annual review.

During the introductory period, formal performance meetings should occur at 30, 90, and 180 days from the date of hire between the supervisor and employee. Upon the successful completion of the first six months of employment and performance review an employee's status will be changed to regular. The changing of the characterization of employment to "regular" status does not alter the at-will nature of the employment relationship. All employees at the time of hire after being declared a "regular" employee remain employed at-will meaning that either the City or the employee may terminate the employment relationship at any time, with or without advance notice.

Signing of the performance review document by the employee acknowledges that the review has been discussed with the supervisor and does not necessarily constitute agreement. Failure to sign the document by the employee will not delay processing.

TIMECARD REPORTING

Full-time, non-exempt employees are expected to work 40 hours per workweek and will be paid according to the time reported on their time sheets. To comply with the provisions of the

federal and state Fair Labor Standards Acts, hours worked and any leave time used by non-exempt employees are to be recorded daily and submitted to payroll on a weekly basis electronically via Business Portal. Submission of time sheets are due on the Monday following the end of a pay period by 12 p.m. Time sheets that are submitted late more than once will be processed on the next payroll. On the first late submission employees will receive a notice of this policy and that any future late submissions will result in delayed processing of their pay. In the event an employee wishes to use paid leave time but does not have a sufficient balance, they will not be allowed to borrow against future accruals. Each time report form must include the electronic signature of the employee and immediate supervisor. Supervisors are also responsible for monitoring the proper usage and coding of leave time. Part time staff will submit time recording to their supervisor via the appropriate means determined by their supervisor for entry into Business Portal. Intentionally reporting false information on a time sheet may be cause for immediate termination.

DIRECT DEPOSIT FOR PAYCHECKS

Paychecks are issued every two weeks. As provided in Minnesota law, all employees are required to participate in direct deposit for payroll and other reimbursements. Employees are responsible for notifying the Assistant City Administrator of any change in status, including changes in address, phone number, names of beneficiaries, marital status, etc. Bank accounts for direct deposit must be in the employee's name.

IMPROPER DEDUCTION AND OVERPAYMENT

If an employee believes that an improper deduction or overpayment, or another type of error, has been made, he/she should immediately contact his/her supervisor. If the City determines it has made an improper deduction from a paycheck, it will reimburse the employee for the improper amount deducted and take good faith measures to prevent improper deductions from being made in the future.

In cases of improper overpayments, employees are required to promptly repay the City in the amount of the overpayment. The City will typically issue a reduction in pay from the employee's check. The city will not reduce an employee's pay without written authorization by the employee. Once the overpayment has been recovered in full, the employee's year to date earnings and taxes will be adjusted (so that the year's Form W-2 is correct) and the paying department will receive the corresponding credit. When an overpayment occurs, the repayment must be made within the same tax year.

In the exceptional situation where the overpayment occurs in one tax year and is not discovered until the next year, the overpayment must be repaid in the year it is discovered, but

there will be additional steps and paperwork required. Any overpayments not repaid in full within the calendar year of the overpayment are considered “prior year overpayments” and the employee must repay not only for the net amount of the overpayment, but also the federal and state taxes the City has paid on their behalf. The city can recover the overpaid Social Security and Medicare taxes. Accordingly, the city will not require the employee to repay those taxes provided the employee provides a written statement that he/she will not request a refund of the taxes. The overpayment amount will remain taxable in the year of the overpayment since the employee had access to the funds. The employee is not entitled to file an amended tax return for the year but may be entitled to a deduction or credit with respect to the repayment in the year of repayment. Employees should contact their tax advisors for additional information.

OVERTIME/COMPENSATORY TIME

The City of Waconia has established this overtime policy to comply with applicable state and federal laws governing accrual and use of overtime. The office of the City Administrator will determine whether each employee is designated as “exempt” or “non-exempt” from earning overtime in accordance with the standards set forth by the Fair Labor Standards Act. In general, employees in executive, administrative, professional, computer, or outside sales job classes are exempt; all others are non-exempt.

NON-EXEMPT (OVERTIME-ELIGIBLE) EMPLOYEES

Non-exempt employees shall be compensated for overtime at 1-1/2 times the regular rate of pay for actual hours worked that exceed 40 during a given work week. Used paid time off and compensatory time do not count toward an employee’s actual hours worked total.

To the extent permitted by law, compensatory time off shall be accrued and/or taken as approved by the Department Head. Non-exempt employees who work more than 40 hours per week without prior supervisor approval may be subject to disciplinary action. Compensatory time will be accrued into an employee’s compensatory bank to a maximum amount of 80 hours. Compensatory time accrued over 80 hours will be subject to overtime pay until the compensatory time bank total falls below 80 hours.

Compensatory time will be accrued through the last day of pay period 25 of each year. Accrued, unused compensatory time will be paid out during the 26 pay period of each year. Hours worked over 40 during Pay Period 26 through the end of Pay Period 1 of each year will be paid as overtime; no compensatory time shall be earned during these pay periods. Compensatory time earned will start in Pay Period 2 of each year.

EXEMPT (NON-OVERTIME-ELIGIBLE) EMPLOYEES

Exempt employees are expected to work the hours necessary to meet the performance expectations outlined by their supervisors. Generally, to meet these expectations, and for reasons of public accountability, an exempt employee will need to work 40 or more hours per week. Exempt employees do not receive extra pay for the hours worked over 40 in one workweek.

Exempt employees are paid on a salary basis. This means that they receive a predetermined amount of pay each pay period and are not paid by the hour. Their pay does not vary based on the quality or quantity of work performed and they receive their full bi-weekly salary for any pay period in which work is performed.

The City of Waconia will only make deductions from the bi-weekly salary of an exempt employee in the following situations:

- The employee is in a position that does not earn paid time off and is absent for a day or more for any reason that has been approved by their supervisor;
- The employee is in a position that earns paid time off, receives a short term disability benefit or workers' compensation wage loss benefits and is absent for a full day due to sickness or disability, but he/she is either not yet qualified to use the paid time off or he/she has exhausted all of his/her paid time off.
- The employee is absent for a full workweek and, for whatever reason, the absence is not charged to paid time off (for example, a situation where the employee has exhausted all of his/her paid leave or a situation where the employee does not earn paid time off).
- The very first workweek or the very last workweek of employment with the City in which the employee does not work a full week. In this case, the City will prorate the employee's salary based on the time actually worked.
- The employee is in a position that earns paid leave and is absent for a partial day due to personal reasons, illness or injury, but:
 - Paid time off has not been requested or has been denied;
 - Paid time off is exhausted;
 - The employee has specifically requested unpaid leave.
- The employee is suspended without pay for a full day or more for disciplinary reasons for violations of any written policy that is applied to all employees.

- The City of Waconia may, for budgetary reasons, implement a voluntary or involuntary unpaid leave program and, under this program, make deductions from the weekly salary of an exempt employee.

If the City inadvertently makes an improper deduction or deposit to the weekly salary of an exempt employee, the City will collect or reimburse the employee and make appropriate changes to comply in the future. The City will not make any employee deductions with violate federal or state law including, but not limited to Minn. Stat. § 181.79.

All employees, in all departments, are required to work overtime as requested by their supervisors as a condition of continued employment. Refusal to work overtime may result in disciplinary action. Supervisors will make reasonable efforts to balance the personal needs of their employees when assigning overtime work.

CALL BACK PAY

Regular, full-time, non-exempt employees called back to work following the completion of the regular working day or on a scheduled day-off will receive a minimum of 1 hour pay. Call backs must be approved by the employee's supervisor. Call back pay is intended to compensate employees for emergencies and unforeseen circumstances. Reporting early for a shift, shift extensions, or schedule changes do not qualify for call-back pay.

WORKERS' COMPENSATION

All employees are required to report any job-related illnesses or injuries to their supervisor immediately (no matter how minor). If a supervisor is not available, you should report the injury to the closest available supervisor or manager. If the nature of the injury or illness requires immediate treatment, the employee is to go to the nearest available medical facility for treatment and, as soon as possible, notify his/her supervisor of the action taken. In the case of a serious emergency, 911 should be called.

If the injury is not of an emergency nature, but requires medical attention, the employee will report it to the supervisor and make arrangements for a medical appointment.

Within 48 hours of a job-related illness or injury, a first report of injury report must be completed and filed with the City Administrators office, along with the Supervisor's Report.

Workers' Compensation Payments for all covered employees shall be remitted by the Workers' Compensation carrier directly to the employee. e. Worker's Compensation pay's 60% of an employee's regular wages, which are considered not taxable. The employee's benefits will remain active while receiving worker's compensation with appropriate deductions for the duration of the worker's compensation leave occurring on the first pay period back, and if

necessary, subsequent pay periods. Employees do not accrue PTO or earn holiday pay while on a workers comp leave.

LIGHT DUTY/MODIFIED DUTY ASSIGNMENT

This policy is to establish guidelines for temporary assignment of work to temporarily disabled employees who are unable to perform their regular work duties. Light duty is evaluated by the office of the City Administrator and the employee's supervisor on a case-by-case basis. This policy does not guarantee assignment to light duty.

Such assignments are for short-term, temporary disability-type purposes; assignment of light duty is at the discretion of the office of the City Administrator and employee's supervisor, and the City reserves the right to determine when and if light duty work will be assigned.

When an employee is unable to perform the essential requirements of his/her job due to a temporary disability, he/she will notify the supervisor in writing as to the nature and extent of the disability and the reason why he/she is unable to perform the essential functions, duties, and requirements of the position. This notice must be accompanied by a physician's report containing a diagnosis, current treatment, and any work restrictions related to the temporary disability. The notice must include the expected time frame regarding return to work with no restrictions, meeting all essential requirements and functions of the City's job description along with a written request for light duty. Upon receipt of the written request, the supervisor is to forward a copy of the report to the office of the City Administrator.

The City may require a medical exam conducted by a physician selected by the City to verify the diagnosis, current treatment, expected length of temporary disability, and work restrictions.

It is at the discretion of the City Administrator whether or not to assign light duty work to the employee. Although this policy is handled on a case-by-case basis, light duty will not generally be approved beyond six (6) months.

If the City offers a light duty assignment to any employee who is out on workers' compensation leave, the employee may be subject to penalties if he/she refuses such work, unless the employee is otherwise protected by other state or federal law.

The circumstances of each disabled employee performing light duty work will be reviewed regularly. Any light duty/modified work assignment may be discontinued at any time.

The City, in administering this policy, will fully comply with the Minnesota Human Rights Act, the Americans with Disabilities Act, the Americans with Disabilities Amendments Act, and any other applicable state and federal law.

SECTION 6: EMPLOYEE BENEFITS

GENERAL INFORMATION

For detailed information about coverage and eligibility requirements, employees should refer to the summary plan description or contact the office of the City Administrator. Employees classified as working in a regular full-time position will be eligible to earn benefits unless otherwise provided for by state or federal law. Each year, the City looks at the health insurance renewal and determines a dollar amount for health insurance City contributions.

ELIGIBILITY

Full time employees are eligible to participate in the City's benefits program on their date of hire, or following a change in status in accordance with federal and state law or the benefit plan document. The amount to be contributed and the type of coverage will be determined annually by the City Council.

CITY BENEFITS

PUBLIC EMPLOYEES RETIREMENT ASSOCIATION (PERA)

All regular employees and some part-time employees participate in a retirement plan offered through the Public Employees Retirement Association (PERA). This benefit is funded through a combination of City contributions and employee contributions deducted through payroll. PERA is a defined benefit plan. Upon retirement, benefits are paid as equal monthly payments for the employee's lifetime with annual adjustments. An employee's individual monthly benefit depends on age at retirement, average "high-five" salary, and years of credited service.

The City participates in two PERA plans, the Coordinated Plan and the Police and Fire Plan. Plan participation is determined by the position an employee holds within the City. The Coordinated Plan covers the majority of City employees. The Police and Fire Plan is only available to any full-time firefighters we have on staff.

An employee who ends his or her career in public service and remains out of public employment for more than 30-days can receive a refund of his or her contributions with interest.

HEALTH INSURANCE

Upon proper application, all regular full-time employees may elect to be covered by the City's medical insurance plan(s). Medical insurance will be offered for the employee and spouse or dependents. Any portion of the premium that is not covered by the City's monthly contribution

will be taken from the employee on a pre-tax basis. In addition to medical insurance plan(s), the City offers a Health Savings Account. Both the City and employee can make deposits into the account on behalf of the employee on a pre-tax basis.

DENTAL INSURANCE

Upon proper application, all regular, full-time employees may elect to be covered by the City's dental insurance plan. Dental insurance will be offered for the employee, spouse, and any dependents. Any portion of the premium that is not covered in the City's monthly contribution will be taken from the employee's pay on a pre-tax basis.

DEPENDENT CARE FLEXIBLE SPENDING ACCOUNT

Full time employees may allocate funds to be used for reimbursement for costs associated with dependent care in order for the employee to work. The annual dependent care limit is set by the IRS each year.

If an employee allocates funds for dependent care costs, they must be uncured by December 31st of that year to be eligible for reimbursement. If funds the employee has established for the year are not used, any remaining amount in those allocations will be forfeited. Claims for costs incurred by December 31st may be submitted until May 31st of the following year. Forfeited funds will be allocated to the general fund and will be allocated toward the next year's City contribution amount for benefits.

LIFE INSURANCE OPTIONS

Upon proper application, all regular, full-time employees may elected to be covered by the City's life insurance plan(s). Any portion of the premium not covered by the City's contribution will be taken from the employee's pay on a pre-tax basis.

DEFERRED COMPENSATION

Employees may elect to voluntarily contribute to a deferred compensation 457 plan sponsored by the City. These contributions are made through payroll deduction and are made on a pre-tax basis.

SUPPLEMENTAL INSURANCE BENEFITS

Employees may elect to participate in supplemental benefits as provided by the designated provider sponsored by the City. These contributions are made through payroll deduction.

COMMUNITY CENTER MEMBERSHIP

All City employees and firefighters shall be eligible to receive an adult membership to Safari Island at no charge. Should these employees elect to purchase a family membership, the cost of the individual adult membership shall be deducted from the family membership fee.

CONTINUATION COVERAGE

The Consolidated Omnibus Budget Reconciliation Act (**COBRA**) gives workers and their families who lose their health benefits the right to choose to continue group health benefits provided by their group health plan for limited periods of time under certain circumstances. Employees must provide notification to the office of the City Administrator when a qualifying event occurs, other than termination of employment.

ADMINISTRATIVE FEES

Administrative fees allocable to the individual accounts of former employees, including retirees, shall be paid from individual accounts. Administrative fees shall be paid from individual accounts of all participants in the event any benefit plans are cancelled by the City.

BENEFITS UPON TERMINATION OF EMPLOYMENT

If an employee leaves employment after the first, but before the last day of the month, their benefits will be effective through the entire month.

PAID TIME OFF

All eligible employees will accrue Paid Time Off (PTO) based on years of service with the City of Waconia. The PTO benefit policy replaces previous city policies on vacation and sick leave. The PTO benefit combines these benefits into a single leave plan that allows more flexibility in how employees use their paid leave benefit.

AMOUNT

Every regular full-time employee shall earn PTO on a per-pay-period basis, as follows, unless otherwise negotiated at the time of hire. The scale for earning PTO is as follows:

For regular, full-time employees hired on or after June 1, 2016

<i>Years of Service</i>	Total Days	Annual Hours	Monthly Hours	Per Pay-Period
<i>1-5 Years</i>	18 days	144 hours	12 hours	5.54 hours
<i>6-10 Years</i>	22.5 days	180 hours	15 hours	6.93 hours
<i>11-15 Years</i>	25.63 days	205 hours	17.1 hours	7.89 hours
<i>16-20 Years</i>	28.75 days	230 hours	19.17 hours	8.85 hours

21+ years	32.5 days	260 hours	21.67 hours	10 hours
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For regular, full-time employees hired prior to June 1, 2016

<i>Years of Service</i>	Total Days	Annual Hours	Monthly Hours	Per Pay-Period
1-5 Years	22.5 days	180 hours	15 hours	6.93 hours
6-15 Years	27 days	216 hours	18 hours	8.31 hours
16-20 Years	31.5 days	252 hours	21 hours	9.69 hours
21+ Years	37.5 days	300 hours	25 hours	11.54 hours

ACCRUAL

PTO hours will be accrued to the employees PTO bank on a per-pay-period basis. Hours worked in excess of 40 per week will not count in any accrual of PTO but will be subject to the City Compensatory Time/Overtime Policy for applicable employees. An employee may accrue up to 480 hours of PTO into their bank. Accrued but unused PTO beyond 480 hours will be lost. Banked PTO hours can be carried over year to year as long as the total banked hours do not exceed 480. Transition to the next step of accrual rate, based on years of service, will occur on the employee's anniversary date of hire.

ACCRUAL DURING LEAVE

For the purpose of accumulating PTO, an employee using banked PTO, Comp Time, or receiving Holiday pay is considered to be working. Accrual of PTO will not occur during unpaid leaves of absence of 40 hours or more

PTO REQUESTS & APPROVALS

PTO may be used for any purpose as earned, and subject to approval by the employees' supervisor of the time at which it may be taken; and approval by the City Administrator if more than ten (10) consecutive working days are to be taken. PTO requests should be made at least 14 days prior to the desired leave date. Requests made with less than 14 days' notice will be granted on a first-come, first-serve basis at the discretion of the supervisor. It is at the discretion of the supervisor to determine and ensure adequate staffing levels for each department and division.

Emergency use of PTO (illness or injury) requires notification to the employee's supervisor a minimum of 30 minutes prior to the employee's scheduled workday. Excessive emergency use may require documentation of the emergency or medical condition such as a physician's note.

DONATION OF PTO OR EXTENDED SICK LEAVE HOURS TO EMPLOYEES WITH SERIOUS MEDICAL PROBLEMS

Employees may voluntarily donate PTO in hourly increments, which can be converted to use by employees facing serious medical problems or extended time off due to serious medical problems and who have no accumulated PTO or Extended Sick Leave available. The use of this donated PTO leave must be approved by the supervisor and the City Administrator and will be converted to the receiving employee's paid hourly rate. The donated PTO will not remain in the balance of the receiver and is to be approved and used on a per instance basis for the serious medical issue. This subdivision does not include temporary or seasonal positions.

PTO CASH OUT

Any employee who has used at least 80 hours of PTO in the previous year may request to have up to 40 hours of PTO converted into a cash payment minus the customary and appropriate withholdings once per calendar year provided they have a minimum of 120 hours of banked PTO hours available at the time of the request. This can be done once per year. Employees have two options for this:

PTO CASH OUT OPTION 1

In December of each year, employees who have met the above criteria, are able to make an irrevocable request for a PTO payout for hours not-yet-accrued in the following year. For most employees, this will mean a payout cannot happen until at least March of the following year, as the hours they are requesting payout for must be accrued in the New Year before they can be paid out. Employees will fill out the PTO Cash Out Request Form and submit it to Finance, specifying the number of hours they would like paid out and the specific check in which they would like it paid out. *Please note, employees are still eligible to take already accrued PTO hours during the time between their cash out request and the cash out.*

PTO CASH OUT OPTION 2

Employees who do not wish to go with Option 1 and who meet the above criteria, are eligible at any time to request a PTO Cash Out of up to 40-hours into their Deferred Compensation Account through Nationwide. Employees who want this request will need to fill out a form identifying the number of hours they would like cashed out, and the date they would like it cashed out into their account. This option can be done at any time during the year, as long as the employee meets the established criteria.

PTO CASH OUT UPON TERMINATION

Any employee voluntarily leaving municipal service with the City after having given at least 14 days' notice of such termination of employment shall be compensated at their current regular rate of pay for paid time off that is banked to the date of separation. Any employee who is laid off from employment with the City under good standing shall also be compensated for such banked paid time off. PTO in the month of separation will be pro-rated based on the date of employment separation from the 1st of the month, if applicable.

APPLICABILITY TO LEAVE BENEFITS

An employee may use up to 40 hours of accrued PTO leave during the first six (6) months of employment

PAY-OUT OF PTO TO BENEFICIARY

In the event of death of an employee, accrued paid time off benefits shall be paid to the beneficiary on file. Absent a beneficiary form, benefits shall be paid according to PERA beneficiary; if none, to next of kin.

EXTENDED SICK LEAVE BANK

Eligible City employees, who as of December 20, 2009 have accrued and unused Sick Leave in excess of 400 hours will be allowed to deposit these hours into an Extended Sick Leave bank. Hours deposited to this bank may be used in the event of a serious health condition of their own, or the serious health condition of an individual with whom the employee has a significant personal relationship. An employee may use accrued hours from the Extended Sick Leave Bank after they have used any available accrued PTO, up to 40 consecutive hours, until the bank is exhausted. Accrual to the Extended Sick Leave Bank or transfers of accrued but unused PTO is not permitted.

Upon termination of employment, hours remaining in the Extended Sick Leave Bank will be paid only to qualified employees. For purposes of this policy, qualified employees are full-time employees with at least five full years of continuous service with the City who are considered to be in good standing and give proper notice of separation in the case of resignation or retirement. Qualified employees shall receive 35% of their hours remaining in their Extended Sick Leave Bank, up to 336 hours, as part of their benefits upon termination of employment.

HOLIDAYS

The following calendar days and such other days as the Council may fix are paid holidays: Those holidays designated as legal holidays in the State of Minnesota as set forth in Minn. Stat. § 645.44, Subd. 5. All employees in regular full-time positions are entitled to time off with full

pay on holidays. Those holidays, which may be changed by amendment to said state law, are currently designated as being:

New Year's Day	Memorial Day	Veteran's Day	Christmas Eve
Martin Luther King's Birthday	Independence Day	Thanksgiving	Christmas Day
Presidents' Day	Labor Day	Friday After Thanksgiving	Floating Holiday (Employee Choice)

The City offices shall be closed for business on each such holiday other than an employee chosen floating holiday, but employees may be required to work on paid holidays when the nature of duties or other conditions require. A regular non-exempt employee required to work on a holiday shall be compensated at the rate of 1-1/2 times the regular rate of pay, consistent with the Overtime/Compensatory Time policy as outline in this Reference manual, in addition to the holiday pay received. If an employee is called into work on their "floating" holiday it will be treated as regular hours and they will choose another day to use their floating holiday. The floating holiday must be taken as an entire day and cannot be broken into increments.

Full-time employees will receive pay for official holidays as their normal straight time rates, provided they are on paid status on the last scheduled day prior to the holiday and first scheduled day immediately after the holiday. Any employee on a leave of absence without pay from the City is not eligible for holiday pay.

When an official holiday falls on a Saturday, the previous day shall be the "observed" holiday. When an official holiday falls on a Sunday, the following day shall be the "observed" holiday. If the observed and actual holiday are different dates, the employee will receive their holiday pay plus 1-1/2 times the regular rate of pay for working on the observed holiday. The employee will receive 1-1/2 times the rate of pay for working on the actual holiday. Each holiday commences at 12:00 a.m. on the holiday and goes until 11:59 p.m. on the holiday. Part-time regular employees received paid holidays pro-rated based on their hours worked. Temporary part-time and seasonal employees are not entitled to paid holidays. Firefighters will be paid their regular rate of pay if called out to respond to an emergency on a City scheduled official holiday.

Employees wanting to observe holidays other than those officially observed by the City may request either compensatory time or PTO.

EMPLOYEE RECOGNITION PROGRAM

The importance of employee recognition cannot be underestimated. Recognizing employees' length of service acknowledges their commitment and dedication to the City. It effectively communicates to them that their loyalty to the City is valued. The goal of the City's employee recognition program is to increase awareness of employee longevity and to improve satisfaction and productivity of employees.

Each year, the City will host a recognition event honoring our City Employees and the contributions they make to the community. During this event, the City will recognize employees for their continuous years of service, beginning at the employee's five year anniversary and in five-year increments thereafter. For the purpose of this policy all approved leaves of absence will count toward continuous years of service. The recognition awards will be presented in the following manner:

<i>Years of Service</i>	<i>Award</i>
<i>5 years</i>	Certificate
<i>10 years</i>	Framed Certificate and \$20 Waconia Bucks
<i>15 years</i>	Framed Certificate and Recognition at Council Meeting; \$25 Waconia Bucks or Donation to Charity of Employee's Choice
<i>20 years</i>	Framed Certificate and Recognition at Council Meeting; \$50 Waconia Bucks or Donation to Charity of Employee's choice
<i>25 years</i>	Plaque and Proclamation Recognition at Council Meeting; \$75 Waconia Bucks or Donation to Charity of Employee's Choice
<i>30 years</i>	Plaque and Proclamation Recognition at Council Meeting; \$100 Waconia Bucks or Donation to Charity of Employee's Choice
<i>35 years</i>	Plaque and Proclamation Recognition at Council Meeting; \$125 Waconia Bucks or Donation to Charity of Employee's Choice
<i>40 years</i>	Plaque and Proclamation Recognition at Council Meeting; \$150 Waconia Bucks or Donation to Charity of Employee's Choice

EMPLOYEE RETIREMENTS/RESIGNATIONS

Waconia employees are recognized for significant years of service at the time of their retirements/resignation at the following levels:

<i>Years of Service</i>	<i>Award</i>
<i>10 – 19 years</i>	Framed Proclamation from the City Council
<i>20 years and above</i>	Plaque from the City Council and a Community Reception

SECTION 7: EMPLOYEE BEHAVIOR & DISCIPLINE

EMPLOYEE CONDUCT

EXPECTATIONS

In accepting City employment, employees become representatives of the City and are responsible for assisting and serving the citizens for whom they work. An employee's primary responsibility is to serve the residents of the City of Waconia. Employees should exhibit conduct that is ethical, professional, responsive, and of standards becoming of a City employee. To achieve this goal, employees must adhere to established policies, rules, and procedures and follow the instructions of their supervisors.

The following are job expectations for every position at the City of Waconia. All employees are expected to:

- Perform assigned duties to the best of their ability at all times.
- Render prompt and courteous service to the public at all times.
- Read, understand and comply with the rules and regulations as set forth in this reference manual, City policies, State and Federal laws, and those of their departments.
- Conduct themselves with decorum toward both residents and staff and respond to inquiries and information requests with patience and every possible courtesy.
- Report any and all unsafe conditions to the immediate supervisor or City Safety Coordinator.
- Maintain good attendance.

RESPECTFUL WORKPLACE

The intent of this policy is to provide general guidelines about the conduct that is and is not appropriate in the workplace and other City-sponsored events.

The City acknowledges that this policy cannot possibly predict all situations that might arise, and also recognizes that some employees are exposed to disrespectful behavior by the very nature of their jobs. The City expects that all employees conduct themselves with the utmost

level of professionalism during the workday and in their interactions with co-workers and the public at large.

APPLICABILITY

Maintaining a respectful work environment is a shared responsibility. This policy is applicable to all City personnel including regular and temporary employees, volunteers, firefighters, appointed officials, task force members, and City Council members. For the purposes of the Respectful Workplace Policy, “employees” are meant to reference all classes of City personnel listed here.

ABUSIVE CUSTOMER BEHAVIOR

While the City has a strong commitment to customer service, the City does not expect that employees accept verbal abuse from any customer. An employee may request that a supervisor intervene when a customer is abusive, or they may defuse the situation themselves, including ending the contact.

If there is a concern of the possibility of physical violence, a supervisor should be contacted immediately. When extreme conditions dictate, 911 may be called. Employees should leave the area immediately when violence is imminent unless the safety of co-workers or the public require them to remain. Employees must notify their supervisor about the incident as soon as possible.

TYPES OF DISRESPECTFUL BEHAVIOR

The following types of behaviors cause a disruption in the workplace and are, in many instances, unlawful:

Discriminatory Behavior

Discriminatory behavior includes inappropriate remarks or conduct based upon a person’s race, color, creed, political affiliation, religion, national origin, genetic medical information, disability, sex, pregnancy, gender-biased statements, such as stereotypes about women or men, marital status, age, sexual orientation, gender identity, or gender expression, marital/familial status, age, sexual orientation, or status with regard to public assistance.

Offensive Behavior

Offensive behavior may include such actions such as: rudeness, angry outburst, inappropriate humor, vulgar obscenities, name calling, disrespectful language, rumor mongering and gossip, or any other behavior regarded as offensive to a reasonable person. It is not possible to anticipate in this policy every example of offensive behavior. Accordingly, employees are encouraged to discuss with their fellow employees and supervisor what is regarded as

offensive, taking into account the sensibilities of employees and the possibility of public reaction.

Although the standard for how employees treat each other and the general public will be the same throughout the City, there may be differences between work groups about what is appropriate in other circumstances unique to a work group. If an employee is unsure whether a particular behavior is appropriate, the employee should request clarification from their supervisor or the City Administrator.

Sexual Harassment

Sexual harassment can consist of a wide range of unwanted and unwelcome sexually directed behavior such as unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature when:

- Submitting to the conduct is made either explicitly or implicitly a term or condition of an individual's employment; or
- Submitting to or rejecting the conduct is used as the basis for an employment decision affecting an individual's employment; or
- Such conduct has the purpose or result of unreasonably interfering with an individual's work performance or creating an intimidating, hostile or offensive work environment.

Sexual harassment includes, but is not limited to, the following:

- **Unwelcome or unwanted sexual advances:** this means stalking, patting, pinching, brushing up against, hugging, cornering, kissing, fondling or any other similar physical contact considered unacceptable by another individual.
- **Verbal or written abuse, kidding, or comments that are sexually-oriented and considered unacceptable by another individual:** this includes comments about an individual's body or appearance where such comments go beyond mere courtesy, telling "dirty jokes" or any other tasteless, sexually oriented comments, innuendos or actions that offend others.
- **Requests or demands for sexual favors:** this includes subtle or obvious expectations, pressures, or requests for any type of sexual favor, along with an implied or specific promise of favorable treatment (or negative consequence) concerning one's current or future job.

Violent Behavior

Violent behavior includes the use of physical force, harassment, bullying, or intimidation.

EMPLOYEE RESPONSE TO DISRESPECTFUL WORKPLACE BEHAVIOR

All employees should feel comfortable calling their supervisor or another manager to request assistance should they not feel comfortable with a situation. If situations involve violent behavior, call the police or ask the individual to leave the area.

If employees see or overhear a violation of this policy, employees should promptly advise their supervisor or the City Administrator.

Employees who believe that disrespectful behavior is occurring or persistent, are encouraged to deal with the situation in one of the ways listed below. However, if allegations involve violent behavior, sexual harassment, or discriminatory behavior based on a protected class, then the employee is responsible for taking one of the actions below.

Step 1(a)

Professionally, but firmly, tell whoever is engaging in the disrespectful behavior how you feel about their actions. Politely request the person to stop the behavior because you feel intimidated, offended, or uncomfortable. If practical, bring a witness with you for this discussion.

Step 1(b)

If you fear adverse consequences could result from engaging the offender, or if the matter is not resolved by direct contact, go to your supervisor, department head, or City Administrator. The person to whom you speak is responsible for documenting the issues and for giving you a status report on the matter no later than ten (10) business days after your report.

In some situations with an offender from the public, it is preferable to avoid one on one interactions. Talk to your supervisor about available options to ensure there are others available to help with transactions with the offender.

Step 1(c)

In the case of violent behavior, sexual harassment, or discriminatory behavior based on a protected class, all employees are required to report the incident immediately to their supervisor or the City Administrator. Any employee who observes sexual harassment, violent or discriminatory behavior, or receives any reliable information about such conduct, must report it immediately to a supervisor or the City Administrator.

Step 2

If, after what is considered to be a reasonable length of time (for example, 30 days), you believe inadequate action is being taken to resolve your complaint/concern, the next step is to report the incident to the City Administrator or a member of the Personnel Committee.

SUPERVISOR'S RESPONSE TO ALLEGATIONS OF DISRESPECTFUL WORKPLACE BEHAVIOR

Employees who have a complaint of disrespectful workplace behavior will be taken seriously.

In the case of sexual harassment or discriminatory behavior, a supervisor must report the allegations immediately to the City Administrator, who will determine whether an investigation is warranted. A supervisor must act upon such a report even if requested otherwise by the victim. In situations other than sexual harassment and discriminatory behavior, supervisors will use the following guidelines when an allegation is reported:

Step 1(a)

If the nature of the allegations and the wishes of the victim warrant a simple intervention, the supervisor may choose to handle the matter informally. The supervisor may conduct a coaching session with the offender, explaining the impact of his/her actions and requiring the conduct not to recur. This approach is particularly appropriate when there is some ambiguity about whether the conduct was disrespectful.

Step 1(b)

Supervisors, when talking with the reporting employee will be encouraged to ask him or her what he or she wants to see happen next. When an employee comes forward with a disrespectful workplace complaint, it is important to note the city cannot promise complete confidentiality, due to the need to investigate the issue properly. However, any investigation process will be handled as confidentially as practical and related information will only be shared on a need to know basis and in accordance with the Minnesota Data Practices Act.

Step 2

If a formal investigation is warranted, the supervisor is to immediately inform the office of the City Administrator, who will then be responsible for conducting an investigation. The individual alleging a violation of this policy will be interviewed to discuss the nature of the allegations.

The investigator will obtain the following description of the incident, including date, time, and place.

- Corroborating evidence.
- A list of witnesses.
- Identification of the offender.

The person conducting the investigation must document or summarize the statements using the Disrespectful Workplace Behavior Report Form.

Step 3

As soon as practical after receiving the written or verbal complaint, the alleged policy violator will be informed of the allegations. The alleged violator will have the opportunity to answer questions and respond to the allegations.

Step 4

After adequate investigation and consultation with the appropriate personnel, a decision will be made regarding whether or not disciplinary action will be taken.

Step 5

The alleged violator and complainant will be advised of the findings and conclusions as soon as practicable.

SPECIAL REPORTING REQUIREMENTS

When the supervisor is perceived to be the cause of a disrespectful workplace behavior incident, a report will be made to the office of the City Administrator who will assume responsibility for investigation and discipline.

If the City Administrator is perceived to be the cause of a disrespectful workplace behavior incident, a report will be made to the City Attorney who will confer with the Personnel Committee of the City Council regarding appropriate investigation and action.

If a Council Member or appointed city official (e.g. commission member) is perceived to be the cause of a disrespectful workplace behavior incident involving City personnel, the report will be made to the City Administrator and referred to the City Attorney who will undertake the necessary investigation. The City Attorney will report his/her findings to the City Council, which will take the action it deems appropriate.

Pending completion of the investigation, the City will take appropriate action to protect the alleged victim, other employees, or citizens.

If an elected or appointed city official (e.g., council member or commission member) is the victim of disrespectful workplace behavior, the City Attorney will be consulted as to the appropriate course of action.

CONFIDENTIALITY

A person reporting or witnessing a violation of this policy cannot be guaranteed anonymity. The person's name and statements may have to be provided to the alleged offender. All complaints and investigative materials will be contained in a file separate from the involved employees' personnel files. If disciplinary action does result from the investigation, the results of the disciplinary action will then become part of the employee(s) personnel file(s) or may become public as permitted by the Minnesota Government Data Practices Act.

RETALITATION

Consistent with the terms of applicable statutes and City personnel policies, the City may discipline any individual who retaliates against any person who reports alleged violations of this policy. The City may also discipline any individual who retaliates against any participant in an investigation, proceeding or hearing relating to the report of alleged violations. Retaliation includes, but is not limited to, any form of intimidation, reprisal, or harassment.

DISCIPLINARY GUIDELINES

Supervisors are responsible for maintaining compliance with City standards of employee conduct. The objective of this policy is to establish a standard disciplinary process for employees of the City of Waconia. City employees shall be subject to disciplinary action for failing to fulfill their duties and responsibilities at the level required, including observance of work rules and standards of conduct and applicable City policies.

It is the policy of the City to administer disciplinary penalties without discrimination. An employee who believes that discipline applied was either unjust or disproportionate to the offense committed may pursue a remedy through the grievance procedures established in the City's personnel policies. The supervisor, department head, and/or City Administrator will investigate any allegation on which disciplinary action might be based before any disciplinary action is taken.

This policy is not to be construed as contractual terms and is intended to serve only as a guide for employment discipline. No language in this policy is intended to nor does it alter the at-will nature of employee's employment relationship. The City may terminate the employment relationship at any time with or without cause or advance notice.

PROCESS

Although employment with the City of Waconia is based upon mutual consent, and both the employee and the City have the right to terminate employment at-will, with or without cause or advance notice, the City may use progressive discipline at its discretion. There may be circumstances that warrant deviation from the suggested order or where progressive discipline

is not appropriate. Nothing in these policies implies that any City employee has a property right to the job he/she performs.

Documentation of disciplinary action taken will be placed in the employee's personnel file with a copy provided to the employee.

DISCIPLINARY ACTION STEPS FOR ALL EMPLOYEES

The following disciplinary action may be imposed at any time, in any order, and without expiration at the sole discretion of the City:

Oral Reprimand

This measure will be used where informal discussions with the employee's supervisor have not resolved the matter. All supervisors have the ability to issue oral reprimands without prior approval.

Oral reprimands are normally given for first infractions on minor offenses to clarify expectations and put the employee on notice that the performance or behavior needs to change, and what the change must be. The supervisor will document the oral reprimand including date(s) and a summary of discussion and corrective action required with a summary being placed in the employee's personnel file.

Written Reprimand

A written reprimand is more serious and may follow an oral reprimand when the problem is not corrected or the behavior has not consistently improved in a reasonable period of time. Serious infractions may require skipping either the oral or written reprimand, or both.

Written reprimands are issued by the supervisor or department heads. The written reprimand shall state the employee is being warned for misconduct; describe the misconduct; describe past actions taken by the supervisor to correct the problem; urge prompt correction or improvement by the employee; include timetables and goals for improvement when appropriate; and outline future penalties should the problem continue.

The employee shall be given a copy of the reprimand and sign the original acknowledging that he/she has received the reprimand. The signature of the employee does not mean that he/she agrees with the reprimand. Written reprimands shall be placed in the employee's personnel file.

Suspension with or without Pay

The City Administrator may suspend an employee with pay for disciplinary reasons in accordance with the Administrative Leave provisions until a Special Meeting of the City Council can be held. Suspension without pay may be followed with immediate dismissal as deemed

appropriate by the City Council, except in the case of veterans. Qualified veterans will be suspended with pay in conjunction with the Veteran's Preference Act.

Prior to the suspension or as soon thereafter as possible, the employee shall be notified in writing of the reason for the suspension and its length. A copy of the letter of suspension will be placed in the employee's personnel file. An employee may be suspended pending an investigation of an allegation involving that employee. The leave may be with or without pay depending on a number of factors, including the nature of the allegations. If the suspension is for investigation and the allegation proves false, the relevant written documents will be removed from the employee's personnel file and the employee shall receive any compensation and benefits to which he/she would have been entitled had the suspension not taken place.

Involuntary Demotion

An employee may be demoted if attempts at resolving an issue have failed, and the Personnel Committee of the City Council determines a demotion to be the best solution subject to the approval of the City Council. The employee must be qualified for the position to which they are being demoted. This step shall be taken only if the employee does not have the ability to function at the higher level.

Forced Transfer to a Comparable Position under a Different Supervisor

An employee may be transferred to a vacant position if the Personnel Committee of the City Council determines a transfer to be the best solution subject to the approval of the City Council. The employee must be qualified for the position to which they are being transferred. This step may be taken only if the problem is due to personal incompatibility between the supervisor and employee.

Withholding a Salary Increase or Decreasing Employee's Salary

An employee's salary increase may be withheld or the salary may be decreased due to performance deficiencies if the Personnel Committee of the City Council determines withholding a salary increase to be the best solution subject to the approval of the City Council. The employee shall be notified in writing of the action and the reasons therefore. A copy of the notice shall be placed in the employee's file. In no case shall an employee's salary be decreased below the minimum of the salary range of the class.

Dismissal

The City Council may dismiss any employee at any time for any reason with or without cause or advance notice. If the disciplinary action involves the dismissal of a qualified veteran, the appropriate hearing notice will be provided and all rights will be afforded the veteran in accordance with Minnesota law.

Hearing

In any case of suspension, dismissal or demotion, all employees shall be granted a hearing before the Council if the employee submits a written request for such hearing within five working days of notification of the action taken. The hearing shall be held within ten working days from the date the request is filed unless the City and the employee agree on an earlier or later date. If the disciplinary action involves the removal of a qualified veteran, the hearing shall be held in accordance with Minnesota law.

GRIEVANCE

GRIEVANCE PROCEDURE

Any dispute between an employee and the City relative to the application, meaning or interpretation of any and all City policies will be settled in the following manner:

Step 1

The employee must present the grievance in writing, stating the nature of the grievance, the facts on which it is based, the provision or provisions of City policy allegedly violated and the remedy requested to the proper supervisor within twenty-one (21) days after the alleged violation or dispute has occurred. The supervisor will respond to the employee in writing within seven (7) calendar days.

Step 2

If the grievance has not been settled in accordance with Step 1, it must be presented in writing, stating the nature of the grievance, the facts on which it is based, the provision or provisions of City policy allegedly violated, and the remedy requested, by the employee to the City Administrator within seven (7) days after the supervisor's response is due. The City Administrator or his/her designee will respond to the employee in writing within seven (7) calendar days.

Step 3

If the grievance has not been settled in accordance with Step 1 or 2, it must be presented in writing, stating the nature of the grievance, the facts on which it is based, the provision or provisions of City policy allegedly violated and the remedy requested by the employee to the Personnel Committee of the City Council within seven (7) days after the City Administrator response is due. The Personnel Committee will issue a final decision or make a recommendation to the City Council for action.

WAIVER

If a grievance is not presented within the time limits set forth above, it will be considered “waived”. If a grievance is not appealed to the next step in the specified time limit or any agreed extension thereof, it will be considered settled on the basis of the City’s last answer. If the City does not answer a grievance or an appeal within the specified time limits, the employee may elect to treat the grievance as denied at that step and immediately appeal the grievance to the next step. The time limit in each step may be extended by mutual agreement of the City and the employee without prejudice to either party.

The following actions are not grievable:

- Performance evaluations;
- Pay increases or lack thereof; and
- Merit pay awards.

The above list is not meant to be all inclusive or exhaustive.

SEXUAL HARASSMENT PREVENTION

The City of Waconia is committed to creating and maintaining a public service workplace free of harassment and discrimination. Such harassment is a violation of Title VII of the Civil Rights Act of 1964, the Minnesota Human Rights Act, and other related employment laws.

In keeping with this commitment, the city maintains a strict policy prohibiting unlawful harassment, including sexual harassment. This policy prohibits harassment in any form, including verbal and physical harassment.

This policy statement is intended to make all employees, volunteers, members of boards and commissions, and elected officials sensitive to the matter of sexual harassment, to express the city’s strong disapproval of unlawful sexual harassment, to advise employees against this behavior and to inform them of their rights and obligations. The most effective way to address any sexual harassment issue is to bring it to the attention of management.

APPLICABILITY

Maintaining a work environment free from harassment is a shared responsibility. This policy is applicable to all city employees, volunteers, firefighters, members of boards and commissions, and City Council members, both in the workplace and other city-sponsored social events.

DEFINITIONS

To provide employees with a better understanding of what constitutes sexual harassment, the definition, based on Minn. Stat. § 363.01, subdivision 41, is provided: sexual harassment includes unwelcome sexual advances, requests for sexual favors, sexually motivated physical contact, or other verbal or physical conduct or communication of a sexual nature, when:

- Submitting to the conduct is made either explicitly or implicitly a term or condition of an individual's employment; or
- Submitting to or rejecting the conduct is used as the basis for an employment decision affecting an individual's employment; or
- Such conduct has the purpose or result of unreasonably interfering with an individual's work performance or creating an intimidating, hostile or offensive work environment.

Examples of inappropriate behaviors that are unacceptable and therefore prohibited, even if not unlawful in and of themselves include: unwanted physical contact; unwelcome sexual jokes or comments; sexually explicit posters or pinups; repeated and unwelcome requests for dates or sexual favors; sexual gestures or any indication, expressed or implied, that job security or any other condition of employment depends on submission to or rejection of unwelcome sexual requests or behavior. In summary, sexual harassment is the unwanted, unwelcome or repeated action of an individual against another individual, using sexual overtones.

EXPECTATIONS

To provide employees with a better understanding of what constitutes sexual harassment, the definition, based on Minn. Stat. § 363.01, subdivision 41, is provided: sexual harassment includes unwelcome sexual advances, requests for sexual favors, sexually motivated physical contact, or other verbal or physical conduct or communication of a sexual nature, when:

The City of Waconia recognizes the need to educate its employees, volunteers, members of boards and commissions, and elected officials on the subject of sexual harassment and stands committed to providing information and training. All employees are expected to treat each other and the general public with respect, and assist in fostering an environment free from offensive behavior or harassment. Violations of this policy may result in discipline, including possible termination. Each situation will be evaluated on a case-by-case basis.

Employees who feel that they have been victims of sexual harassment, or employees who are aware of such harassment, should immediately report their concerns to any of the following:

- A supervisor;
- City administrator;
- Mayor or city councilmember.

In addition to notifying one of the above persons and stating the nature of the harassment, the employee is also encouraged to take the following steps, if the person feels safe and comfortable doing so. If there is a concern about the possibility of violence, the individual should use his/her discretion to call 911, and as soon as feasible, a supervisor.

1. If you feel comfortable doing so, professionally, but firmly, tell whoever is engaging in the disrespectful behavior how you feel about their actions. Politely request the person to stop the behavior because you feel intimidated, offended, or uncomfortable. If practical, bring a witness with you for this discussion.
2. In some situations such as with an offender from the public, it is preferable to avoid one on one interactions. Talk to your supervisor about available options to ensure there are others available to help with transactions with an offender.
3. To reiterate, it's important you notify a supervisor, the city administrator, the mayor or councilmember of your concerns. The person to whom you speak is responsible for documenting the issues and for giving you a status report on the matter. If, after what is considered to be a reasonable length of time (for example, 30 days), you believe inadequate action is being taken to resolve your complaint/concern, the next step is to report the incident to the city administrator, the mayor or the city attorney.

The city urges conduct which is viewed as offensive be reported immediately to allow for corrective action to be taken through education and immediate counseling, if appropriate. Management takes these complaints seriously, and has the obligation to provide an environment free of sexual harassment. The city is obligated to prevent and correct unlawful harassment in a manner which does not abridge the rights of the accused. To accomplish this task, the cooperation of all employees is required.

In the case of a sexual harassment complaint, a supervisor must report the allegations promptly to the city administrator. If the city administrator is the subject of the complaint, then the supervisor is to report the complaint to the City Attorney. A supervisor must act upon such a report even if requested otherwise by the victim. The city will take action to correct any and all reported harassment to the extent evidence is available to verify the alleged harassment and any related retaliation. All allegations will be investigated. Strict confidentiality is not possible in all cases of sexual harassment as the accused has the right to answer charges made against them; particularly if discipline is a possible outcome. Reasonable efforts will be made to respect the confidentiality of the individuals involved, to the extent possible.¹

¹ The City is not voluntarily engaging in a dispute resolution process within the meaning of Minn. Stat. § 363A.28, subd. 3(b) by adopting and enforcing this workplace policy. The filing of a complaint under this policy and any

SPECIAL REPORTING REQUIREMENTS

When the supervisor is the alleged harasser, a report will be made to the city administrator who will assume the responsibility for investigation and discipline.

If the city administrator is the alleged harasser, a report will be made to the City Attorney who will confer with the Mayor and City Council regarding appropriate investigation and action.

If a councilmember is the alleged harasser, the report will be made to the city administrator and referred to the City Attorney who will undertake the necessary investigation. The City Attorney will report his/her findings to the City Council, which will take the action it deems appropriate.

Pending completion of the investigation, the city administrator may at his/her discretion take appropriate action to protect the alleged victim, other employees, or citizens.

If an elected or appointed city official (e.g., council member or commission member) is the victim of disrespectful workplace behavior, the City Attorney will be consulted as to the appropriate course of action.

RETALIATION

The City of Waconia will not tolerate retaliation or intimidation directed towards anyone who makes a complaint of employment discrimination, who serves as a witness or participates in an investigation, or who is exercising his/her rights, including when requesting religious or disability accommodation. Retaliation is broader than discrimination and includes, but is not limited to, any form of intimidation, reprisal, or harassment. While each situation is very fact dependent, retaliation can include a denial of a promotion, job benefits, or refusal to hire, discipline, negative performance evaluations or transfers to less prestigious or desirable work or work locations because an employee has engaged or may engage in activity in furtherance of EEO laws.

It can also include threats of reassignment, removal of supervisory responsibilities, filing civil action, deportation or other action with immigration authorities, disparagement to others or the media and making false report to government authorities because an employee has engaged or may engage in protected activities. Any individual who retaliates against a person

subsequent investigation does not suspend the one-year statute of limitations period under the Minnesota Human Rights Act for bringing a civil action or for filing a charge with the Commissioner of the Department of Human Rights.

who testifies, assists, or participates in an investigation may be subject to disciplinary action up to and including termination.

If you feel retaliation is occurring within the workplace, please report your concern immediately to any of the following:

1. Immediate supervisor
2. City Administrator
3. Mayor or Member of the Personnel Committee
4. In the event an employee feels retaliation has occurred by the city administrator or the City Council, then reporting may be made to the City Attorney.

Supervisors who have been approached by employees with claims of retaliation will take the complaint seriously and promptly report the allegations promptly to the city administrator, or if the complaint is against the city administrator to the City Attorney, who will decide how to proceed in addressing the complaint.

All visitors should enter the main entrance and proceed to the reception area and sign in with the receptionist. Authorized visitors will receive directions or be escorted to their destination. Employees are responsible for the conduct and safety of their visitors.

If an unauthorized individual is observed on the City's premises, employees should immediately notify their supervisor or, if necessary, direct the individual to the reception area.

SECTION 8: SAFETY

The safety and health of each employee of the City of Waconia and the prevention of occupational injuries and illnesses are of primary importance to the City. To the greatest degree possible, management will maintain an environment free from unnecessary hazards and will establish safety policies and procedures for each department. Adherence to these policies is the responsibility of each employee. Overall administration of this policy is the responsibility of each supervisor. The City's Safety Manual can be found on the Waconia Team Website and is linked [here](#).

REPORTING ACCIDENTS AND ILLNESSES

Both Minnesota workers' compensation laws and the state and federal Occupational Safety and Health Acts require that all on the job injuries and illnesses be reported as soon as possible by the employee, or on behalf of the injured or ill employee, to his/her supervisor. The employee's immediate supervisor is required to complete a First Report of Injury and any other forms that may be necessary related to an injury or illness on the job.

SAFETY EQUIPMENT AND GEAR

Where safety equipment is required by federal, state, or local rules and regulations, it is a condition of employment that such equipment be worn by the employee.

UNSAFE BEHAVIOR

Supervisors are authorized to send an employee home immediately when the employee's behavior violates the city's personnel policies, department policies, or creates a potential health or safety issue for the employee or others.

SECTION 9: MISCELLANEOUS POLICIES

ACCEPTANCE OF GIFTS AND GRATUITIES

In accordance with Minn. Stat. § 471.895 all City employees, elected officials, and commission members may not receive a gift from any person or representative of a person or association who has direct financial interest in a decision that a local official or City employee is authorized to make. Employees are also prohibited from giving or accepting gifts from subordinates.

In general, the City will not make donations except where authorized by law, a contribution to a memorial, or purchase flowers for employees, elected officials, or commission members who are ill or who have lost a family member with City funds. Employees are not prohibited from making a contribution, donation, or purchase flowers as long as it is not done as a representative of the City.

ACCESS TO AND USE OF CITY PROPERTY

All Waconia City property is, by definition, publicly owned property. To serve the best the interests of the public, and to avoid the appearance of favored treatment, personal use of City property (by City employees) is prohibited.

Any employee who has authorized possession of keys, tools, cell phones, pagers, or other City-owned equipment must register his/her name and the serial number (if applicable) or identifying information about the equipment with his/her supervisor. All such equipment must be turned in and accounted for by any employee leaving employment with the City in order to resign in good standing.

Employees are responsible for the safekeeping and care of all such equipment. The duplication of keys owned by the City is prohibited unless authorized by the City Administrator. Any employee found having an unauthorized duplicate key will be subject to disciplinary action.

CONTACT WITH MEDIA

ROUTINE INQUIRIES

On occasion, the City employees may receive routine inquiries from members of the media. These routine inquiries may be handled by employees. Employees are expected to report the conversation to their Department Head and City Administrator. Routine inquiries include requests for information that is available to the public on a day to day basis, information meeting dates/time, questions about a report that the employee may have produced for a Council or Commission Meeting, etc.

FORMAL NEWS RELEASES

All formal news releases concerning city business are the responsibility of the City Administrator. All media interviews must be approved by the City Administrator before the interview. All contacts with the media should be reported to the City Administrator as soon as practicable.

No City employee is authorized to speak on behalf of the City without prior authorization from the City Administrator or his/her designee

EMERGENCY SITUATIONS

In emergency situations, a Department Head or On-Scene Incident Commander may respond to media inquiries regarding the situation. The Department Head or On-Scene Incident Commander must report to the City Administrator as soon as practicable the content of the media inquiry and communication. All formal news releases will remain the responsibility of the City Administrator, as specified above.

CONFIDENTIALITY

In the performance of City business, an employee may have access to information or records that are confidential. Disclosure of confidential information can be made only in accordance with established City policies and procedures as well as state and federal law. Employees unsure about the release of confidential information should consult their supervisors prior to releasing any information.

CONFLICT OF INTEREST

City employees are required to remove themselves from situations in which they would have to take action or make a decision where that action or decision could be perceived or is an actual conflict of interest. If an employee has any question about whether such a conflict exists,

he/she should consult with the City Administrator. The following are some examples of situations where conflicts of interests might occur:

- If an employee's official capacity with the City or with an outside organization may enable him or her to influence the placing of City business, which allows him or her to directly or indirectly gain something of value.
- If an employee accepts a paid or unpaid position elsewhere and performs an activity that interferes with the employee's duties or job performance at the City.
- If an employee uses information not generally available to the public in the employee's private affairs, which allows him or her to directly or indirectly gain something of value.
- If an employee's personal relationships may have inappropriate influence on business decisions.
- Comply with the Minnesota Human Rights Act and/or any other applicable law.

CONSENSUAL RELATIONSHIPS

The City strongly believes that an environment where employees maintain clear boundaries between employee personal and business interactions is most effective for conducting business. Although this policy does not prevent the development of friendships or romantic relationships between coworkers, it does establish very clear boundaries as to how relationships will progress during working hours and within the working environment. Individuals in supervisory relationships or other influential roles are subject to more stringent requirements under this policy due to their status as role models, their access to sensitive information, and their ability to influence others.

During working time and in working areas, employees are expected to keep personal exchanges limited so that others are not distracted or offended by such exchanges and so that productivity is maintained. During non-working time, such as lunches, breaks and before and after work periods, employees are not precluded from having appropriate personal conversations in non-work areas as long as their conversations and behaviors could in no way be perceived as offensive or uncomfortable to a reasonable person. Employees are strictly prohibited from engaging in physical contact that would in any way be deemed inappropriate by a reasonable person while anywhere on City premises, whether during working hours or not.

Employees who allow personal relationships with coworkers to affect the working environment will be subject to the appropriate provisions of the City discipline policy. Failure to change behavior and maintain expected work responsibilities is viewed as a serious disciplinary matter.

Supervisors, managers, department heads or anyone else in sensitive or influential positions must disclose the existence of any relationship with another coworker that has progressed

beyond a platonic friendship. Disclosure may be made to the immediate supervisor or the City Administrator. This disclosure will enable the City to determine whether any conflict of interest exists because of the relative positions of the individuals involved. Where problems or potential risks are identified, the City will work with the parties involved to consider options for resolving the conflict. The initial solution will be to make sure that the parties involved no longer work together on matters where one is able to influence the other, or take action for the other. Matters such as hiring, firing, promotions, performance management, compensation decisions, financial transactions, etc. are examples of situations that may require reallocation of duties to avoid any actual or perceived reward or disadvantage.

In some cases, more extreme measures may be necessary, such as transfer to other positions or departments. The individual with the more senior position will be considered for transfer first to avoid any perception of retaliation against the less senior person. Refusal of reasonable alternative positions, if available, will be deemed a voluntary resignation. Continued failure to work with the City to resolve such a situation in a mutually agreeable fashion may ultimately be deemed insubordination and therefore serve as cause for immediate termination. The City's disciplinary policy will be consulted to ensure consistency, however, before any such extreme measures are undertaken. The provisions of this policy apply regardless of the sexual orientations of the parties involved.

No language in this policy is intended to discriminate against individuals on the basis of marital status or sexual orientation under any federal or state law including, but not limited to, the Minnesota Human Rights Act. The City, in administering this policy, will take all steps necessary to fully comply with the Minnesota Human Rights Act and/or any other applicable law.

FALSIFICATION OF RECORDS

Any employee who makes false statements or commits, or attempts to commit, fraud in an effort to prevent the impartial application of these policies will be subject to immediate disciplinary action, up to and including involuntary termination of employment.

WHISTLEBLOWER PROTECTIONS

An employee of the City who, in good faith, reports an activity that he/she considers to be illegal or dishonest to one or more of the parties may have whistleblower protections. The whistleblower is not responsible for investigating the activity or for determining fault or corrective measures; appropriate city management officials are charged with these responsibilities.

Examples of illegal or dishonest activities include violations of federal, state or local laws; billing for services not performed or for goods not delivered; and other fraudulent financial reporting.

If an employee has knowledge of or a concern of illegal or dishonest fraudulent activity, the employee is to contact his/her immediate supervisor or Human Resources. The employee must exercise sound judgment to avoid baseless allegations. An employee who intentionally files a false report of wrongdoing may be subject to discipline up to and including termination.

It is the city's legal responsibility to protect employees who make a complaint of employment discrimination, who serve as a witness or participate in an investigation, or who are exercising their rights when requesting religious or disability accommodation from retaliation.

Whistleblower protections are provided in two important areas – confidentiality and against retaliation; insofar as consistent with Minnesota Data Practices, the confidentiality of the whistleblower will be maintained. However, identity may have to be disclosed to conduct a thorough investigation, to comply with the law and to provide accused individuals their legal rights of defense. The City will not retaliate against a whistleblower. This includes but is not limited to, protection from retaliation in the form of an adverse employment action such as termination, compensation decreases, or poor work assignments and threats of physical harm. Any whistleblower who believes he/she is being retaliated against must contact Human Resources immediately. The right of a whistleblower for protection against retaliation does not include immunity for any personal wrongdoing.

DRESS AND APPEARANCE

PURPOSE

Maintaining a professional, business-like appearance reflects a positive, competent and capable workforce and demonstrates courtesy to co-workers and projects the reputation of the organization. As such, employees are expected to dress neatly and to exercise good judgment in selecting clothing and footwear appropriate for a business environment.

POLICY

The City of Waconia has implemented a “Dress for Your Day” policy which empowers employees to use good judgement when they are selecting their attire for the day, within guidelines. Employees should monitor what meetings and appointments they have each day and for days requiring meetings, should include more business-oriented attire. For days where there are not meetings with the public, employees are expected to dress in a business casual way, however, dark denim is appropriate. Please see the City’s full “Dress for your Day” policy for more details and guidance.

VIOLATIONS

We expect all employees to dress professionally and to positively represent the City of Waconia through their daily interactions with residents, consultants, businesses and the general public. Much like our current dress code policy, we expect managers to address an employee if there is an issue. Violations of the dress guidelines can range from inappropriate clothing items to offensive perfumes and body odor. If an employee comes to work in inappropriate attire, they may be asked to go home, change into appropriate clothing or properly groom, and return to work. In this circumstance, employees will be required to use accrued but unused vacation time.

Uniform Personnel and Allowance

Uniforms, which are provided to some City Employees, are expected to be neat, fresh, and clean when reporting for duty. Each Department Head is responsible for seeing that employees follow regulations regarding uniforms, related accessories, and equipment. Uniforms bearing City identification should not be worn during off-duty hours. Uniforms should be worn at work unless an exception is made by the supervisor.

If a uniformed employee desires to wear a cap, it must bear the City logo.

When the City provides rental uniforms and laundering service for rental uniforms, employees who are negligent in the care of the rental uniform shall be responsible for reimbursement or restoration of the rental agreement.

Full-time maintenance personnel are required to wear steel toed, oil resistant, non-slip boots as part of their uniform. To help offset the cost of this item, employees will be allowed to claim a reimbursement, up to \$200 annually. This allowance is only allocated for the purchase of boots on an annual basis.

DRIVING AND PARKING

DRIVING RECORDS

This policy applies to all employees who drive a vehicle on city business at least once per month, whether driving a city-owned vehicle or their own personal vehicle. It also applies to employees who drive less frequently but whose ability to drive is essential to their job due to the emergency nature of the job. The City expects all employees who are required to drive as part of their job to drive safely and legally while on City business and to maintain a good driving record and proper levels of insurance.

The City may examine driving records, with inspections to be conducted by the office of the City Administrator, once per year for all employees who are covered by this policy to determine compliance with this policy. Employees who lose their driver's license or receive restrictions on

their license are required to notify their immediate supervisor on the first work day after any temporary, pending or permanent action is taken on their license and to keep their supervisor informed of any changes thereafter.

The City will determine appropriate action on a case-by-case basis.

EMPLOYEE PARKING

City Hall employee vehicles must be parked in the Fountain Park parking lot located across Vine Street. This will allow for the public to have access to the prime parking spots available for City business and tenant customers.

There are two exceptions. When the parking lots are full, the overflow parking should use the row of parking adjacent to the municipal parking lot. Employees at City Hall for a brief visit or parking for fewer than 90 minutes may park closer to the building. Employees are expected to use their best judgment in these situations to preserve the prime spots for the public.

Employees working at other City facilities, where possible, must be parked in areas away from the main entrances to allow the public to have access to the prime parking spots.

DRUGS, ALCOHOL, AND TOBACCO

The following policy language is an abridged version of the entire City of Waconia policy as it relates to being under the influence of, use, possession, or any other acts associated with drugs and alcohol while performing work duties as an employee of the City of Waconia and the City's responsibility and employee rights as it relates to drug and alcohol testing. The entire version of this policy is attached as **Appendix A**.

For the purposes of this policy, alcohol and drugs are defined as any mood-altering drugs, and/or controlled substances including, but not limited to, all forms of alcohol, narcotics, depressants, stimulants, hallucinogens, marijuana or the use of prescriptions drugs as to induce mental, emotional or physical impairment, behavior or appearance which adversely affects work performance. Violations of this policy will result in disciplinary action, up to and including termination, and in some cases may result in legal consequences.

In accordance with federal and state law, the City of Waconia has adopted the following policy on drugs in the workplace:

- A. Employees are expected and required to report to work on time and in appropriate mental and physical condition. It is the City's intent and obligation to provide a drug-free, safe and secure work environment.

- B. No employee shall report to work under the influence of alcohol, controlled substances, or other drugs that affect their alertness, coordination, reaction, response, judgment, decision making, or safety.
- C. The unlawful manufacture distribution, possession, or use of a controlled substance on City property or while conducting City business is absolutely prohibited.
- D. No employee shall use, sell, possess, or transfer alcoholic beverages while on City premises.
- E. The City recognizes drug abuse as a potential health, safety, and security problem. Employees needing help in dealing with such problems are encouraged to use their health insurance plans or Employee Assistance Plan (EAP), as appropriate.
- F. Employees must, as a condition of employment, abide by the terms of this policy and must report any conviction under a criminal drug statute for violations occurring on or off work premises while conducting City business. A report of the conviction must be made within five (5) days after the conviction as required by the Drug-Free Workplace Act of 1988.

DRUG AND ALCOHOL TESTING

The purpose of this Policy is to set forth procedures for drug and alcohol testing of employees and job applicants as required by Minn. Stat. § 181.951 - 181.957.

Except as set forth herein, this policy is applicable to all present employees and all job applicants provided that a job offer has been made to the applicant. This testing policy does not apply to those job applicants or employees to whom the provisions of the DOT drug and alcohol testing statutes apply. In the instance where federal law supersedes or is more restrictive than state law or City policy, federal law will control.

Drug testing may be requested and required for all job applicants who have been offered a job. Current employees may be requested and required to undergo drug and alcohol testing, randomly and without prior notice if the City has a reasonable suspicion that the employee is under the influence of drugs or alcohol, the employee has violated City's drug and alcohol in the workplace policy, has been involved in or caused another person to sustain personal injury, or has caused a work related accident or was operating, or helping to operate machinery involved in an accident, an employee who has been referred to a chemical dependency evaluation or treatment program by the City, or an employee who is participating in a program under an employee benefit plan.

REFUSAL TO SUBMIT TO TESTING

An employee or job applicant has the right to refuse to undergo drug and alcohol testing. However, if an employee refuses to submit to drug and alcohol testing carried out in conjunction with this policy, the employee may be subject to the City's discipline policy. If a job applicant refuses to submit to drug and alcohol testing, the job applicant may not be hired.

FAILURE OF TEST AND TAMPERING

Upon the first failure of a drug or alcohol confirmatory test, an employee will be given an opportunity to participate in a chemical dependency counseling or rehabilitation program. If the employee refuses or has failed to successfully complete the program within a reasonable amount of time, the employee will be subject to the City's discipline policy.

An employee or job applicant may request, in writing, a retest at the employee's expense within five days after notice of a positive confirmatory test. If a retest is not requested, the employee will be subject to the City's disciplinary policy. A job applicant who receives a positive test, fails or refuses to request a confirmatory test may be refused employment and will be notified of such reasons for the rescission. An employee or job applicant who receives a positive test result has the right to receive a copy of the test.

Any employee who is found to have tampered with their test sample will be subject to the City's discipline policy.

FEDERAL OMNIBUS TRANSPORTATION EMPLOYEE TESTING AND REGULATIONS

This policy establishes the program designed to help prevent accidents and injuries resulting from the misuse of alcohol or use of controlled substances by drivers of commercial motor vehicles. This is in conjunction with the Federal Omnibus Testing Act and the U.S. Department of Transportation Regulations, 49 C.F.R. Part 392. All employees who are required to obtain and hold a commercial driver's license are subject to this policy, unless waived by the Public Safety Exemption.

Prohibited Conduct:

- A. An employee who is found to have a tested alcohol concentration of 0.02 or greater but less than 0.04 shall not perform any driving duties in which a commercial driver's license is required. The employee shall not perform these duties until the start of the next scheduled shift, but not less than 24 hours following the administration of the test. The employee will not be compensated for the time-off but may use accrued paid time off or compensatory time during this absence.
- B. No employee shall report for duty or remain on duty while having an alcohol concentration of 0.04 or greater or while using any controlled substance, unless the

use is pursuant to the instructions of a physician and it does not affect the driver's ability to safely operate a commercial vehicle.

- C. No employee shall report for duty, or remain on duty if the employee tests positive for controlled substances.
- D. No employee shall report for duty, or remain on duty, if an employee is consuming or possesses alcohol of any quantity.
- E. An employee shall inform their supervisor of any therapeutic drug use.

The City shall not allow an employee to be on duty, or to report for duty if they have actual knowledge that a driver has an alcohol concentration of 0.04 or greater and/or has used a controlled substance unless it is permitted pursuant to the written instructions of a physician.

TESTS REQUIRED

Prior to beginning employment with the City, covered employees of this policy will undergo testing for controlled substances and alcohol. All job offers for covered job classes will be conditional upon successful completion of said test.

The City will require all covered employees to undergo post-accident, as well as be subject to random and without prior notice testing, testing upon reasonable suspicion or violation of any City policies pertaining to drugs and alcohol, and return to duty testing.

SMOKING AND TOBACCO USE

All City buildings and vehicles, in their entirety, shall be designated as tobacco free, meaning that no person will smoke tobacco or other substances or use smokeless tobacco while in a City facility or vehicle, or while on an active job site in the field. Smoking of any kind, including pipes, cigars, and cigarettes, and the use of chewing tobacco is prohibited for employees while on duty. Employees 18 and over are allowed to smoke or use chewing tobacco only during their break and lunch period, and only in areas designated for that purpose.

OUTSIDE EMPLOYMENT

An employee may hold a job with another organization as long as he or she satisfactorily performs his or her job responsibilities with the City. All employees will be judged by the same performance standards and will be subject to the City's scheduling demands, regardless of any existing outside work requirements.

If the City determines that an employee's outside work interferes with performance or the ability to meet the requirements of the City as they are modified from time to time, the

employee may be asked to terminate the outside employment if he or she wishes to remain with the City.

Outside employment will present a conflict of interest if it has an adverse impact on the City.

POLITICAL ACTIVITY

City employees have the right to express their views and to pursue legitimate involvement in the political system. However, no City employee will directly or indirectly, during hours of employment, solicit or receive funds for political purposes. Political activity in the workplace is not allowed to avoid any conflict of interest or perception of bias such as using authority or political influence to compel another employee to apply for or become a member in a political organization.

In accordance with Minn. Stat. § 410.191 and 412.02 neither the mayor nor a councilmember may be a full-time City employee.

POSSESSION AND USE OF DANGEROUS WEAPONS

The City of Waconia hereby establishes a policy prohibiting all personnel from carrying or possessing firearms while acting in the course and scope of employment or duty for the City. The possession or carrying of a firearm by personnel is prohibited while working on City property or while working in any location on behalf of the City. This includes, but is not limited to:

- Driving on City business;
- Riding as a passenger in a car or any type of mass transit on City business;
- Working at City Hall or any other City-owned work site;
- Working off-site on behalf of the City;
- Performing emergency or on-call work after normal business hours and on weekends;
- Working at private residences and at businesses on behalf of the City;
- Attending training or conferences on behalf of the City.

The following is an exception to the dangerous weapons prohibition:

Employees legally in possession of a firearm for which the employee holds a valid permit, if required, and said firearm is secured within an attended personal vehicle or concealed from view within a locked unattended personal vehicle while that person is working on City property.

SECURITY INSPECTIONS

The City of Waconia wishes to maintain a work environment that is free of illegal drugs, alcohol, firearms, explosives, or other improper materials. To this end, the City prohibits the possession, transfer, sale, or use of such materials on its premises. The City requires the cooperation of all employees in administering this policy.

Desks, lockers, and other storage devices such as computer hard drives and portable electronic storage devices or media may be provided for the convenience of employees, but remain the sole property of the City. Accordingly, they, as well as any articles found within them, can be inspected by any agent or representative of the City at any time, either with or without prior notice.

VISITORS IN THE WORKPLACE

To provide for the safety and security of employees and the facilities at the City, only authorized visitors are allowed in the workplace. Restricting unauthorized visitors helps maintain safety standards, protects against theft, ensures security of equipment, protects confidential information, safeguards employee welfare, and avoids potential distractions and disturbances.

BOARD & COMMISSION RECOGNITION

Periodically, the City Council will host an appreciate event for the citizen's that serve the community as appointed members of the various advisory boards and commissions of the City. Recognition may consist of an appreciation gift, short program, and/or light food and beverages. When members leave their board or commission, recognition certifications will be provided to department members.

SECTION 10: USE OF TECHNOLOGY

The City of Waconia is a growing organization which recognizes that the effective use of technology can provide for the convenient, efficient, and cost-effective delivery of City services.

The purpose of this policy is to set standards and procedures that protect the security and integrity of the City's electronic communication and information systems from business interruption, misuse, and/or unauthorized or inappropriate access; and to establish a hardware and software replacement process to assure the efficient delivery of services.

The policy shall apply to all City employees, whether regular or temporary, consultants, vendors, volunteers, or others who may have access to or use the City's IT systems both on and off City property. All users must be authorized to use the City's IT systems through their Department Head. Remote access to the city's network system shall be limited to regular, full-

time employee use. Remote access into the City's network system must be authorized by the Department Head.

Failure to abide by this policy or its provisions may result in discipline up to and including termination of employment or service contract.

This policy shall include all IT systems, including but not limited to desktop computers, laptops, e-mail, Internet, printers, scanners, fax machines, digital cameras, personal digital assistants (pda), smart phones, and software.

The City of Waconia reserves the right to inspect, monitor and audit any data, use or setting of its IT systems at any time without consent from users. An inspection may result in the removal of hardware, software, or data files not compliant with this policy.

As a government agency, the City is subject to public disclosure laws and the Minnesota Government Data Practices Act. All files and documents, including personal messages and Internet logs, are owned by the city and may be subject to public data requests. Users should have no expectation of privacy.

HARDWARE AND SOFTWARE

Purchase: To assure that computer software and hardware continues to meet the operational demands and continues to efficiently aid in the cost-effective delivery of municipal services replacement, addition of new equipment shall be accomplished within the annual budget as approved by the City Council. All equipment acquisitions must be in accordance with the City's purchasing requirements of the Financial Policy.

Home Use of City Software and Hardware: Home use of City hardware is permitted on a limited basis in special circumstances if used to conduct City business and in accordance with all laws, policies and procedures of the City. Home use of City hardware must be authorized in advance by the Department Head.

SOFTWARE

Licensing: All software must be purchased by and licensed to the City. Software may not be installed if there are insufficient licenses. All software manuals and original media must be stored on City property.

Home Use: City-owned software may not be loaded onto non-City-owned equipment.

Development: Any software programs, including but not limited to custom designed databases, electronic logos, templates, web sites, or media, developed for use by the City is the

property of the City. Software programs may not be sold or distributed in any way without prior approval of the City Administrator.

ASSET MANAGEMENT

The City will maintain a record listing City-owned hardware and software along with the City's fixed asset database.

Disposal: When removable media are no longer in use, it will be securely destroyed. When computers are removed from use by the City, the hard drives should be securely erased.

COMPUTER USE

USER NAMES AND PASSWORDS

All users must use City-issued user names for computer and network-related access.

Appropriate network access shall be assigned by the City to each user name, and users may log into computers and equipment only with their assigned username. User names are not to be shared.

Passwords are created by the employee and are not to be shared, unless requested by the IT Technician or City Administrator. From time to time, the City's IT Technician or City Administrator may need the employee's password to complete a task on behalf of the City. Upon request of the IT Technician or City Administrator, the employee must provide their current password.

The network will require the password to be changed periodically. If a password is forgotten or the employee suspects that their password's security has been compromised, contact the IT Technician.

EMPLOYEE RESPONSIBILITIES

Provide Security: City users are expected to provide reasonable security to their computer work stations and related equipment. Providing reasonable security means, but is not limited to:

- Properly caring for and handling equipment;
- Purging files when appropriate and in compliance with this policy and the City's Records Retention Policy;
- Regularly installing Microsoft security updates;
- Ensuring that passwords are not written down in accessible places;
- Removable media is kept in a secure area;

- Logging out and/or locking down computers when not in use or away from workstation;
- Turning off monitors when away from workstation for a significant period of time; and
- Not keeping laptops and other portable equipment in vehicles.

PERSONAL USE

The City recognizes that some personal use of City-owned computers has and will continue to occur. To prevent abuse of this privilege, personal use is limited to the following:

- Personal use should never preempt work use.
- Only City employees may use City-owned equipment. Family members or friends are not allowed to use City equipment or technology resources. Use of another employee's computer without authorization is also prohibited.
- Limited use of the City's access to the Internet and email systems for personal reasons is allowable, provided it does not interfere with an employee's work, is consistent with all provisions in this policy, and has been approved by the employee's supervisor. Employees are warned that their individual activities on the Internet may be monitored and reported.
- Users must use their own media (disks, CDs) and paper for personal use. No personal files or data are to be stored on the City's file servers.
- The personal use of government data is prohibited. The dissemination in any form of government data that is classified as private or non-public is prohibited by law and the City's Data Practices Policy. Employees must refrain from using information and data learned during their employment for personal gain.
- If during maintenance or inspection of an employee's computer, personal information is found, it will be removed from the computer and the supervisor will be notified.

PROTECT FROM VIRUSES

Employees are responsible for minimizing the potential damage of viruses. Employees must be aware of the potential for corrupt data from removable media, newly purchased software, e-mail attachments, downloaded files or software, or disks received from others. Staff will immediately notify the IT Technician if a virus is found or suspected.

PROPERLY STORE RECORDS

Each employee is required to maintain the home directory of their computer so that it is accessible, organized and reasonably understood.

DATA MANAGEMENT

The Minnesota Government Data Practices Act governs all data stored on computer media owned, leased, or rented by the city including information stored on local hard drives.

DATA OWNERSHIP

All information developed or introduced into a city technology system becomes property of the City. This data is subject to review, investigation, and deletion at the discretion of the city administrator, department heads, IT Technician, or law enforcement.

DATA STORAGE

All City data should be saved to a network drive on a city server (for example, your F or Z drive.) The City backs up all data stored on the file servers. Please review the city's Records Retention Schedule for further information.

Users are responsible for deleting outdated files that are no longer needed for compliance with the City Retention Schedule; this includes data files and email messages. Questions regarding the retention schedule should be addressed to the department head. Questions needing additional clarification should be referred to the City Administrator.

Employees are expected to maintain files in Laserfiche, rather than storing data in a paper form. Once scanned to Laserfiche, employees should regularly delete the electronic version when it is no longer needed.

Government data should not be stored on personal computers, personal USB flash drives, and other similar personal equipment.

"Not public" data should only be stored on a notebook computer or removable media device when there is a business need.

Data stored on a notebook computer, or a removable media device should be strongly encrypted.

PORTABLE FILES

To facilitate off-site work, users may copy necessary data files. A current copy of the portable files should be maintained on the City server.

EMAIL MANAGEMENT

INFORMATION STORAGE

The City e-mail system is a tool to be used for matters directly related to the business activities of the City and as a means to provide services that are efficient, accurate, timely, and complete. E-mail is intended as a medium of communication, not for information storage; therefore, e-mail should not be used for the storage or maintenance of official City records or other City information. Important messages should be saved to the appropriate network folder, printed to .pdf and filed in Laserfiche, and the electronic message deleted.

INAPPROPRIATE USES

Inappropriate use of the City e-mail system includes, but is not limited to:

- Viewing, transmitting, storing, or distributing non-business or inappropriate materials that are sexually explicit; political; stories; material advocating intolerance or disrespect for other people, races or religions; activity for personal gain; pirating of software; copying copyrighted information; or other non-work-related information. This includes non-business-related audio, graphic, or movie files (examples include but are not limited to: streaming audio and video, .mp3, .mp4, .jpg, .tiff, .gif, .mpg, text messages, email, and .avi files); games; jokes; instant messaging; and large data files not directly related to City business.
- Registering your City e-mail address with any online subscription that is not work related, except for emergency notifications from an employee's school.
- Forwarding personal email accounts to the City's email system or forward City email to your personal email account.

SECURITY

E-mail is not the most secure method of transferring data. Confidential or private data should be transferred in a secure method. E-mail files can contain spyware or viruses that can impact the network or pc performance. Users who receive suspected corrupt files or inappropriate e-mail messages with content of an offensive or pornographic nature, should report such message to Administration immediately.

STORAGE

Employees should file email in Laserfiche for retention and should follow the City's Record Retention Schedule.

INTERNET

INTENDED USE

The Internet is available to users for research, education, and communications directly related to the mission and work tasks of the City. Use of the Internet through City computers is a privilege, not a right, discipline, up to and including termination, will be implemented for abusive conduct.

PROHIBITED USES

Users of the Internet should minimize unnecessary network traffic that might interfere with the ability of others to make effective use of this shared network resource.

- Employees may not download unauthorized software, use instant messaging or Internet Relay Chat, utilize unauthorized real-time services (examples include but are not limited to: as radio broadcasts, stock market reports, video broadcasts), or use peer-to-peer networks or file sharing.
- Employees may not intentionally access web sites containing inappropriate materials, including but not limited to, sexually explicit material, political activities, material advocating intolerance or disrespect for other people, races or religions, activity for personal gain, pirating of software, or copying copyrighted information.
- Employees may not access or use social media sites for non-work related business during the work day, including but not limited to sites such as: Facebook, Twitter, MySpace.

SECURITY

Users are responsible for adhering to City standards when browsing the Internet. Failure to adhere puts the City and the individual at risk for legal or financial liabilities, potential embarrassment and other consequences. The City uses management software to monitor end user activity. This software may monitor and limit Internet activity in order to ensure the most efficient use of the valuable resource in accordance with this policy.

CITY WEBSITE

The web site is provided as an additional communication tool between the City and the public it serves for the purpose of communicating City business. The website is not intended as a public forum. Information related to events or business not sponsored by the City shall not be permitted; however, if in compliance with the External Link policy below, may be linked to the City's site. All information on the City's site will be provided in the most positive, professional, user-friendly manner possible.

PARTICIPATION

Departments are expected to actively participate in maintenance of the website, and must check their information on a monthly basis to ensure that information is current and fresh. Updates shall be provided to the Assistant City Administrator.

EXTERNAL LINKS

Links to other community or government information web sites may be provided within the City's website under the following criteria:

- The information in the linking site is useful and informative to the entire Waconia community rather than special interest groups.

- The information is presented from a neutral viewpoint.
- Typical organizations which are appropriate for linking include:
 - Ad hoc committees appointed by the City Council;
 - Other government entities;
 - Public education institutions;
 - Public utilities that serve Waconia;
 - Non-profit Waconia civic, educational, athletic and recreational organizations;
 - Athletic Associations that serve Waconia and work collaboratively with the Waconia Park and Recreation Department to provide athletic services for Waconia residents; and
 - Businesses located within the City of Waconia that are listed in the business directory on the City's website that have provided their business website.
- Inappropriate links include, but are not limited to, sites which endorse a specific candidate, represent a religious position, or operate for-profit.

The City shall not be responsible for and does not endorse the information on any linked website. Nor does the City guarantee the accuracy, completeness or timeliness of the information on those sites. The City is not liable for defamatory, offensive, or illegal conduct of linked sites. The links from this site to other sites on the Internet do not constitute or imply endorsement or recommendation on the part of the City.

Any organization meeting the above criteria seeking to link to the City website shall make a request in writing to the City's Assistant City Administrator. The written request shall describe the organization or entity's mission. The City reserves sole and exclusive right to determine whether an organization or entity meets the enumerated criteria, and whether to approve the link. The City also reserves the sole and exclusive authority to discontinue website linkage based upon this policy as interpreted by the City.

ADVERTISEMENTS

The following will be advertised on the City's website:

- All City sponsored events are allowed and will have priority;
- Community wide events that are open, without charge, to attendance by the general public;
- Promotion or advertisement of a special event that promotes visitation or patronage of Waconia businesses or organizations will be permitted, provided the event is open, without charge, to attendance by the general public;
- Promotion or advertisement of a fundraising event will be permitted for non-profit organizations only, proof of non-profit status maybe required; and

- The City reserves the right to approve all advertisement signage, pictures, and language.

DISCLAIMER

The City will make every effort to ensure the accuracy of the information provided on its website. However, due to the possibility of unauthorized modification of the data, transmission errors, HTML browser incompatibilities, human error, changes made since the last update to the website or other aspects of electronic communication that are beyond the City's control, the City does not guarantee the accuracy of the information provided on its website and is not liable for reliance on the information.

MOBILE PHONES

Customer expectations for prompt resolution of questions or service concerns often require the use of wireless communication devices including cellular or smartphones by City officials. Efficient participation in meetings or work from multiple locations may require the use of wireless network access devices by employees.

The purpose of this policy is to outline the reasons for 1) providing a city-issued phone; 2) allowing access to a city network through privately-owned mobile communications device; and 3) providing a stipend for use of personal cellular phone/smartphone/mobile device.

Mobile communications device users who: 1) must remain accessible due to the nature of their job duties; 2) must be available for emergency response or consultation; 3) have job duties that require receiving work communications remotely; or 4) require wireless network access for city duties may be eligible for a city-issued device or participation in one of the city's offered stipends defined in this policy.

GENERAL PROVISIONS FOR CITY ISSUED AND PERSONAL DEVICES USED FOR CITY BUSINESS

The city retains the right to monitor and enforce network security through a mobile device management system. The mobile device management system may require installation of an app or other software on the mobile communications device. In the event that a communications device is damaged, lost, or stolen, the mobile communications device user is responsible for notifying their immediate supervisor and the IT Division as soon as possible. If a stipend is involved, the mobile communications device user is responsible for notifying the HR Division as soon as possible. In the event of a reported damaged, lost, or theft of a device or upon replacement of a device or when an employee is no longer employed by the city, the IT Division reserves the right to remotely remove all city data and/or city information such as contacts, tasks, or applications. The city is not responsible for any lost personal data.

Mobile communications device users shall maintain a password, PIN code protected, photo-password, biometric, or other IT-approved security access protocol on any city-owned or personally-owned smartphone or mobile device. Mobile communications device users are responsible for ensuring the proper elimination of city data, including city network passwords and photos from personal devices before disposal.

A mobile communications device user's use of the device is subject to data practices and data retention requirements under Minnesota law. The mobile communications device user is responsible to upload or transfer any data obtained in the conduct of city business from the device to the appropriate storage medium for the data within the city's network.

The City of Waconia has no expectation for non-exempt employees to check or respond to emails or messages during non-work hours. A non-exempt employee shall not be authorized to incur hours worked or overtime for using email or logging into the city's network outside their normally scheduled work hours, unless explicitly requested by the employee's supervisor.

Mobile communications device users using city-owned devices or connecting personal devices to the city's non-public networks shall sign the relevant waiver forms prior to obtaining network access credentials for the device.

CITY-PROVIDED DEVICES & PERSONAL DEVICES

If a position requires a mobile device for day-to-day use, the employee will have the choice to be provided a City-issued device or use their own personal device for City business while receiving a stipend for that use. Criteria for receiving a city device or a stipend include:

- The position requires the ability to respond to business requests on a regular basis
- The position requires the employee to frequently work off-site during business hours or on an on-call basis
- Position job duties require immediate or emergency response during regular business hours and after business hours
- Position job duties require frequent access of wireless networks outside of the office environment

CITY PROVIDED DEVICES

The City may provide and maintain mobile data devices for certain eligible employees, if the employee requests to be issued a city device. City-issued communication devices are for dedicated business use. Incidental personal calls or texts on city-issued devices will be acceptable. Frequent personal use that interferes with an employee's job functions is prohibited. Personal use may be considered excessive if it causes the city to increase its allotted

minutes or payment plan for that department. Frequent personal use, regardless of time of use, may result in reimbursement to the city of any cost associated with personal use.

Work Related Applications

Work related applications may be purchased for a city-owned device with prior approval by the department head. Applications that negatively interact with the city-owned device or with the city's network are prohibited on city-owned devices.

Device Ownership

All devices remain city property and shall be returned to the city upon termination of employment or if the device is no longer necessary for work-related purposes.

Purchasing

The IT Division is responsible for all purchases of city-owned devices.

Accessibility

Cellphone, smartphone, and other mobile data devices are purchased, installed, maintained, and owned by the City of Waconia to facilitate business communications. The contents of communications either made or stored are accessible at all times by city management. These systems shall be treated like other shared filing systems.

City Records

All electronic communications on city-owned devices are city records. The contents may be obtained and disclosed without your permission. **Therefore, the user should not assume that messages are either private or confidential.**

PERSONAL MOBILE DATA AND SMARTPHONE DEVICES ALLOWANCE

If in an approved position, a stipend may be provided for privately-owned personal mobile data devices (including smartphones) that are purchased by the mobile communications device user and used for city business.

Availability

An employee receiving a stipend for a smartphone device must make the phone number available to his or her supervisor, human resources, and the IT division.

Repair and Maintenance

Mobile communications device users receiving a stipend for a communications device are personally responsible for ensuring the device is in good working order. The IT Division is not responsible for upkeep, support, or replacement of personal devices that are used for city business. IT support will be limited to instructions for the mobile communications device user

on how to sync email, schedules, and tasks (if available), and use of city-supplied security products (if available). The city assumes no liability for any direct or indirect damages arising from the user's use of personal data device.

Connecting a personal device to the city's network opens the city's network to security vulnerabilities. Mobile communications device users connecting a personal device to the city's network are responsible for taking appropriate steps to keep their device operating systems current and updated and to protect their connected devices from virus, malware, and security threats. The city reserves the right to deny connection to the network for any personal devices the IT Manager deems to be a significant security risk to the city's network or resources. If an application on a personal device is found to negatively interact with the city's network, the city may prohibit connection of that device to the city's network until the application is removed.

Stipends

If an employee elects to use their personal phone for city business versus a city-issued device, they will receive a stipend of \$520 annually (\$20/check). All stipends may be eliminated if job duties change such as the criteria above are no longer met. Department directors should review employee needs for communication devices on an annual basis.

Compliance with Internal Revenue Service (IRS) Regulations

Stipend payments by the city are considered a taxable benefit and will be included as taxable income to the recipient.

Work-Related Applications

Work-related applications may be purchased by the city and used on a personally owned device with prior approval by the department head or City Administrator. Some applications may be required for download for specific users.

Data Request

In the event of a data request, an employee may be required to turn over text messages, phone call records, photos, browsing data, or emails related to the specific request.

RESPONSIBILITY

An employee who is found in violation of this policy may be subject to disciplinary action, up to and including termination of employment.

PERSONAL USE OF PERSONAL CELL PHONES

Employees may not use their personal cell phones/wireless device during normal work hours. Personal cell phones may be used during break periods and are not to be carried by employees during the performance of their regular duties.

There may be instances where employees need to have their work phone calls forwarded to a personal cell phone/wireless device. Supervisors are responsible for managing this practice. Employees should obtain prior authorization from their Supervisors before forwarding of any phone to a personal cell phone/wireless device. City employees may also need to sync or access their work calendars via a personal cell phone/wireless device/ or web based portal. Employees should obtain prior authorization from their Supervisor before syncing their work calendar to a personal cell phone/wireless device or web based portal. In these instances, the City will not reimburse employees for the use of their personal cell phone/wireless device or any internet access fees incurred by the employee.

HANDS FREE WHILE DRIVING

All employees are expected to follow applicable local, state, and federal laws and regulations regarding the use of cellphones at all times. Employees whose job responsibilities include regular or occasional driving are expected to refrain from using their phone while driving. Safety must come before all other concerns. Regardless of the circumstances, and in accordance with Minnesota law, employees are required to use hands-free operations or pull off into a parking lot and safely stop the vehicle before placing or accepting a call. Employees are encouraged to refrain from discussion of complicated or emotional matters and to keep their eyes on the road while driving at all times. Special care should be taken in situations where there is traffic or inclement weather, or the employee is driving in an unfamiliar area.

Additionally, reading or sending text messages, making or receiving phone calls, emailing, video calling, scrolling, typing, accessing a webpage, or using non-navigation applications while driving is strictly prohibited.

Please note that in accordance with State law, there is an exception to hands free cell phone operations to obtain emergency assistance to report a traffic accident, medical emergency, or serious traffic hazard, or to prevent a crime from being committed. There is also a State law exception for authorized emergency vehicles while in performance of official duties. While there is this exception in the law, we hold all our employees to the same standard of not using mobile devices while driving.

Employees who are charged with traffic violations resulting from the use of their phone while driving will be solely responsible for all liabilities that result from such actions.

TRAINING

Department Heads shall be responsible for addressing staff training needs as part of the development of their annual budgets to ensure each user is adequately trained to accomplish their job duties. Annual training needs shall be reviewed with Administration to determine if there are cross-departmental needs. Training needs will be prioritized based on amount of need, training funds available, and applicability to job functions.

APPENDIX A: ALCOHOL AND OTHER DRUG USE BY EMPLOYEES IN THE WORKPLACE

Purpose: The purpose of this Policy is to set forth the City's policy regarding alcohol and other drug use in the workplace. Employees are expected and required to report to work on time and in appropriate mental and physical condition.

Applicability: This Policy is applicable to all City employees and shall be enforced by each Department Director and the City Administrator.

Definitions:

- A. **"Work-related Alcohol and Other Drug Abuse"** is defined as the use of mood-altering drugs, and/or controlled substances including, but not limited to, all forms of alcohol, narcotics, depressants, stimulants, hallucinogens, marijuana, or the use of prescription drugs as to induce mental, emotional or physical impairment, behavior or appearance which adversely affects work performance.
- B. **"Adversely Affects Work Performance"** and **"Under the Influence"** shall be determined to be present if the employee is perceptibly impaired; has impaired alertness, coordination, reactions, responses or effort; if the employee's condition threatens the safety of himself or herself or others; or if the employee's condition or behavior presents the appearance of unprofessional or irresponsible conduct detrimental to the public's perception of the City as an employer as determined by the Supervisor or Administrator or others observing the employee.
- C. **"Controlled Substances"** means those substances whose distribution is controlled by regulation or statute including, but not limited to, narcotics, depressants, stimulants, hallucinogens, and marijuana as provided for by Minn. Stat. § 152.
- D. **"Mood-altering"** or **"Alter"** means changed behavior which may limit an employee's ability to safely and efficiently perform his or her job duties or poses a threat to the safety of the employee or others.

Non-Discrimination: The City's policy on work-related substance abuse is non-discriminatory in intent and application. In accordance with Minn. Stat. § 363.01, subd. 35, disability excludes any condition resulting from alcohol or drug abuse which prevents a person from performing essential functions of the job in question or creates a direct threat to property or the safety of individuals.

Consequence of Violations: Violations of this Policy may constitute just cause for discipline, including possible discharge. Each situation will be evaluated on a case-by-case basis depending upon the severity and circumstances involved.

POLICY

PROHIBITIONS

1. No employee shall report to work under the influence of alcohol, marijuana, controlled substances, or other drugs that affect his or her alertness, coordination, reaction, response, judgment, decision-making, or safety.
2. No employee shall operate, use, or drive any equipment, machinery, or vehicle of the City while under the influence of alcohol, marijuana, controlled substances, or other mood-altering drugs. Such employee is under an affirmative duty to immediately notify his or her supervisor that he or she is not in appropriate mental or physical condition to operate, use, or drive City equipment.
3. During work hours, while on the City's premises or wherever the City's work is being performed, no employee shall use, sell, possess, or transfer any illegal drug, including marijuana, or any prescription drug, except as medically prescribed and directed which does not adversely affect work performance. Additionally, employees shall not participate in these activities during rest breaks or during overtime work.

During work hours or while on the City's premises, no employee shall use, sell, possess, or transfer alcoholic beverages, with the following exceptions:

- Consumption, possession, sale, or purchase of alcohol when authorized by the City Administrator under executive authority.
- Possession of alcohol while being transported in a City vehicle in compliance with applicable statutory requirements and under the direction of the City Administrator.

Additionally, employees shall not participate in these activities during rest breaks or during overtime work.

4. Engaging in off duty sale, purchase, transfer, use or possession of illegal drugs or controlled substances may have a negative effect on an employee's ability to perform his or her work for the City. In such circumstances, the employee is subject to discipline.
5. When an employee is taking medically authorized drugs or other substances which may alter job performance, as defined in Definitions (d) above, the employee is under an affirmative duty to notify the appropriate supervisor of his or her temporary inability to perform the job duties of his or her position.

6. Department Directors or the City Administrator will notify the appropriate law enforcement agency when they have reasonable suspicion to believe that an employee may have illegal drugs in his or her possession at work or on City premises.
7. Employees are discouraged from consuming alcoholic beverages during lunch or dinner meals when returning immediately thereafter to perform work on behalf of the City. Employees are advised that in any situation after the intake of alcohol where the employee must continue conducting the City's business, any employee whose condition or behavior adversely affects his or her work performance shall be subject to possible discipline, up to, and including discharge.
8. Data Disclosure: Disclosure of information regarding employee alcohol and other drug use in the workplace must be consistent with applicable law. Questions in this area should be directed to the City Administrator.
9. Drug and Alcohol Testing: Any alcohol and other drug testing undertaken by appointing authorities shall be in accordance with Minn. Stat. § 181.950 - 957 (1987), the Minnesota Drug and Alcohol Testing in the Workplace Act. See Drug and Alcohol Testing Policy of the City of Waconia.

SUPPLEMENTAL POLICIES

City Departments may promulgate supplemental policies, which are not in conflict with this Policy, including prohibiting the use or consumption of alcohol and controlled substances within a specified period before the commencement of work. Such pre-work abstinence must be restricted to employees involved in sensitive security, treatment, or equipment operation and written notice must be disseminated to affected employees. Further, policies may be adopted only after meet and confer sessions are held with the City Administrator.

APPENDIX B: DRUG AND ALCOHOL TESTING OF EMPLOYEES AND JOB APPLICANTS

Purpose: The purpose of this Policy is to set forth procedures for drug and alcohol testing of employees and job applicants as required by Minn. Stat. § 181.951 - 181.957.

Applicability: Except as set forth herein, this Policy is applicable to all present employees and all job applicants provided that a job offer has been made to the applicant. This testing policy does not apply to those job applicants or employees to whom the provisions of the DOT drug and alcohol testing statutes apply.

Definition(s).

- A. **"Personal Injury"** means injury arising out of and in the course of employment. Includes personal injury caused by occupational disease; but does not mean an employee except while engaged in, on, or about the premises where the employee's services require the employee's presence as a part of the service at the time of the injury during the hours of that service. Whether the employee regularly furnishes transportation to and from the place of employment, those employees are subject to this definition while being so transported. Personal injury does not include an injury caused by the act of a third person or fellow employee intended to injure the employee because of personal reasons, and not directed against the employee as an employee, or because of the employment.

POLICY

All present employees and all job applicants shall be subject to drug and alcohol testing in conjunction with the provisions of Minn. Stat. § 181.950 - 957, and the following provisions:

CIRCUMSTANCES UNDER WHICH TESTING MAY OCCUR

1. Drug and alcohol testing may be requested and required for all job applicants who have been offered a job, provided that the same test is requested or required of all job applicants conditionally offered employment for that position,
2. All current employees may be requested and required to undergo drug and alcohol testing if the City has a reasonable suspicion that the employee:
 - a. Is under the influence of drugs or alcohol;
 - b. Has violated the employer's written work rules prohibiting the use, possession, sale or transfer of drugs or alcohol while the employee is working or while the employee is on the employer's premises or operating the employer's vehicle,

- machinery, or equipment, provided the work rules are in writing and contained in the employers written drug and alcohol testing policy;
- c. Has sustained or caused another person to sustain a personal injury; or
 - d. Has caused a work related accident or was operating or helping to operate machinery, equipment, or vehicle involved in a work related accident.

RANDOM TESTING AND TESTING WITHOUT PRIOR NOTICE

Random testing without prior notice may be given to employees who are in safety sensitive positions including any supervisory or management positions in which an impairment caused by drug or alcohol use would threaten the health or safety of any person. Testing without prior notice may be given to employees who have been referred by the City for chemical dependency treatment or evaluation or is participating in a chemical dependency treatment program under an employee benefit plan, in which case the employee may be requested or required to undergo drug or alcohol testing without prior notice during the evaluation or treatment period and for a period for up to two years following completion of any prescribed chemical dependency treatment program.

REFUSAL TO SUBMIT TO TESTING

An employee or job applicant has the right to refuse to undergo drug and alcohol testing. However, if an employee refuses to submit to drug and alcohol testing carried out in conjunction with this Policy, the employee may be subject to discipline including, but not limited to, discharge. If a job applicant refuses to submit to drug and alcohol testing carried out in conjunction with this Policy, the job applicant may not be hired.

TAMPERING WITH THE URINE OR BLOOD SAMPLE

If an employee tampers with his or her own urine or blood sample, the employee may be subject to discipline including, but not limited to, discharge.

FIRST FAILURE TO PASS CONFIRMATORY DRUG AND ALCOHOL TESTING

An employee who, for the first time, has a positive test result on a confirmatory test will not be subject to discipline, including discharge, unless:

1. The City has given the employee an opportunity to participate in a drug or alcohol counseling or rehabilitation program, and
2. The employee has refused to participate or has failed to successfully complete the program within a reasonable time.

FAILURE TO PASS DRUG AND ALCOHOL TEST GENERALLY

An employee who receives a positive test result on a confirmatory test, fails or refuses a confirmatory test and does not request in writing a confirmatory retest within five working days after notice of positive confirmatory test results, may be subject to discipline including, but not limited to, discharge subject to provisions in this Policy. A job applicant who receives a positive test result, fails or refuses a confirmatory retest, or does not request in writing a confirmatory retest within five days after notice of a positive test result of a confirmatory test, may be refused employment and will be notified of the reasons for such refusal.

RIGHTS OF EMPLOYEE OR JOB APPLICANT AND OTHER APPEAL RIGHTS

An employee or job applicant who receives a positive test result on a confirmatory test has the right to receive a copy of the test. An employee or job applicant may request a confirmatory retest of the original sample at the employee's or job applicant's own expense after notice of a positive test result on a confirmatory test. Within five working days after notice of the confirmatory test result, the employee or job applicant shall notify the employer in writing of the employee's or job applicant's intention to obtain a confirmatory retest.

ACKNOWLEDGMENT

Prior to requiring a drug or alcohol test, the employee or job applicant shall be given a form on which the employee or job applicant will acknowledge that he or she has seen this drug and alcohol testing Policy.

PROCEDURES

- A. The City of Waconia shall designate the laboratory facility, which shall be licensed, accredited or certified as required under Minn. Stat. § 181.953 that shall conduct such tests.
- B. The City of Waconia declares that all public works positions (including, but not limited to, supervisory, and management positions, with the exception of the Senior Account Clerk/Senior Clerk Typist) are hereby designated as safety sensitive positions.
- C. The City of Waconia declares that all fire positions (including, but not limited to, supervisory, and management positions) are hereby designated as safety sensitive positions.
- D. This Drug and Alcohol Testing Policy will be distributed to each employee, Department Director, and job applicant upon hire, if the job offer is made contingent on the applicant passing drug and alcohol testing.

ADMINISTRATIVE RESPONSIBILITY

- A. Department Directors and Supervisors will be responsible for informing their employees of this Policy.
- B. The City Administrator will be responsible for the implementation of this Policy.

APPENDIX C: FEDERAL I OMNIBUS TRANSPORTATION EMPLOYEE TESTING ACT AND RELATED REGULATIONS IMPLEMENTATION POLICY

Purpose:

The City of Waconia (“City”) has a vital interest in maintaining safe, healthful, and efficient working conditions for employees, and recognizes that individuals who are impaired because of drugs and/or alcohol jeopardize the safety and health of other workers as well as themselves. The City is concerned about providing a safe workplace for its employees, and while the City does not intend to intrude into the private lives of its employees, it is the goal to provide a work environment conducive to maximum safety and optimum work standards. Alcohol and drug abuse can cause unsatisfactory job performance, increased tardiness and absenteeism, increased accidents and workers’ compensation claims, higher insurance rates, and an increase in theft of city property. The use, possession, manufacture, sale, transportation, or other distribution of controlled substance or controlled substance paraphernalia and the unauthorized use, possession transportation, sale, or other distribution of alcohol is contrary to this policy and jeopardizes public safety.

In response to regulations issued by United States Department of Transportation (“DOT”), the City has adopted this Policy on Alcohol and Controlled Substances for employees who hold a commercial driver’s license (CDL) to perform their duties.

Given the significant dangers of alcohol and controlled substance use, each applicant and driver must abide by this policy as a term and condition of hiring and continued employment. Moreover, federal law requires the City to implement such a policy.

To ensure this policy is clearly communicated to all drivers and applicants, and to comply with applicable federal law, drivers and applicants are required to review this policy and sign the “Certificate of Receipt” portion.

Because changes in applicable law and the City’s practices and procedures may occur from time to time, this policy may change in the future, and nothing in this policy is intended to be a contract, promise, or guarantee the City will follow any course of action, disciplinary, rehabilitative or otherwise, except as required by law. This policy does not in any way affect or change the status of any at-will employee.

Any revisions to the Federal Omnibus Transportation Employee Testing Act and Federal Motor Carrier Safety Administration (FMCSA) regulations will take precedent over this policy to the extent the policy has not incorporated those revisions.

Persons Subject to Testing:

All employees are subject to testing who job duties include performing “safety-sensitive duties” on City vehicles that:

1. Have a gross combination weight rating or gross combination weight of 26,001 pounds or more, whichever is greater, inclusive of a towed unit(s) with a gross vehicle weight rating or gross vehicle weight of more than 10,000 pounds, whichever is greater; or
2. Have a gross vehicle weight rating or gross vehicle weight of 26,0001 or more pounds whichever is greater; or
3. Are designed to transport 16 or more passengers, including the driver; or
4. Are of any size and are used in the transportation of materials found to be hazardous for the purposes of the Hazardous Materials Transportation Act (49 U.S.C. 5103(b)) and which require the motor vehicle to be placarded under the Hazardous Materials Regulations (49 CFR part 172, subpart F).

The following functions are considered safety-sensitive:

- all time waiting to be dispatched to drive a commercial motor vehicle
- all time inspecting, servicing, or conditioning a commercial motor vehicle
- all time driving at the controls of the commercial motor vehicle
- all other time in or upon a commercial motor vehicle (except time spent resting in a sleeper berth)
- all time loading or unloading a commercial motor vehicle, attending the same, giving or receiving receipts for shipments being loaded or unloaded, or remaining in readiness to operate the vehicle
- all time repairing, obtaining assistance, or attending to a disable commercial motor vehicle.

Definitions:

- A. **Accident:** Except as provided in paragraph (2) of this definition, an occurrence involving a commercial motor vehicle operating on a public road which results in:
 1. A fatality;

2. Bodily injury to a person who, because of the injury, immediately receives medical treatment away from the scene of the accident; or
3. One or more motor vehicles incurring disabling damage because of the accident, requiring the vehicle to be transported away from the scene by a tow truck or other vehicle.

The term accident does not include:

1. An occurrence involving only boarding and alighting from a stationary motor vehicle; or
 2. An occurrence involving only the loading or unloading of cargo; or
 3. An occurrence during the operation of a passenger car or a multipurpose passenger vehicle (as defined in 571.3 of this title) by a motor carrier and is not transporting passengers for hire or hazardous materials of a type and quantity that require the motor vehicle to be marked or placarded in accordance with 77.823 of this title.
- B. **Alcohol**: the intoxicating agent in beverage alcohol, ethyl alcohol, or other low molecular weight alcohols including methyl and isopropyl alcohol.
- C. **Alcohol Concentration (or content)**: the alcohol in a volume of breath expressed in terms of grams of alcohol per 210 liters of breath as indicated by an evidential breath test (EBT) under this policy and federal regulations.
- D. **Alcohol Use**: the consumption of any beverage, mixture, or preparation, including medication, containing alcohol.
- E. **Applicant**: a person applying to drive a commercial motor vehicle
- F. **Appointing Authority**: the City Council of the City of Waconia who has authority to appoint personnel.
- G. **BAT (Breath Alcohol Technician)**: an individual who instructs and assists individuals in the alcohol testing process and operates an EBT.
- H. **Chain of Custody**: procedures to account for the integrity of each urine specimen by tracking its handling and storage from point of specimen collection to final disposition of the specimen. With respect to drug testing, these procedures shall require that an appropriate drug testing custody form be used from time of collection to receipt by the laboratory and that receipt by the laboratory an appropriate laboratory chain of custody form(s) account(s) for the sample or sample aliquots within the laboratory.
- I. **City, City of Waconia, or Employer**: the City of Waconia, Minnesota, acting through its City Administrator or a designee of the City Administrator.
- J. **City Premises**: Means all job sites, facilities, offices, buildings, structures, equipment, vehicles, and parking areas, whether owned, leased, used, or under the control of the City.

- K. **Collection Site:** A place designated by the Cit where drivers present themselves for the purpose of providing a specimen of their urine or breath to be analyzed for the presence of alcohol or controlled substances.
- L. **Commerce:** both of the following:
 - A. Any trade, traffic, or transportation within the jurisdiction of the United States between a place and a state and a place outside of such state, including a place outside of the United States; and
 - B. Any trade, traffic and transportation in the United States which affects any trade, traffic, and transportation described in paragraph (a) of this definition.
- M. **Commercial Motor Vehicle:** a motor vehicle or combination of motor vehicles used in commerce to transport passengers or property if the motor vehicle;
 - A. Has a gross combination rating of 26,000 or more pounds inclusive of a towed unit with a gross vehicle weight rating of more than 10,000 pounds; or
 - B. Has a gross vehicle weight rating of 26,001 or more pounds; or
 - C. Is designed to transport 16 or more passengers, including the driver; or
 - D. Is of any size and is used in the transportation of materials found to be hazardous for the purposes of the Hazardous Materials Transportation Act and which require the motor vehicle to be placarded under the hazardous materials regulations set forth under 49 C.F.R. Part 172, Subpart F.
 - E. A commercial motor vehicle does not include a fire truck or other emergency fire equipment.
- N. **Confirmation Test:** for alcohol testing it means a second test, following a screening test with a result of .02 or greater, that provides quantitative data of alcohol concentration. For controlled substances testing it means a second analytical procedure to identify the presence of a specific drug or metabolite which is independent of the screen test, and which uses a different technique in chemical principal from that of the screen test in order to insure reliability and accuracy. (Gas chromatography/mass spectrometry (GC/MS) is the only authorized confirmation method for cocaine, marijuana, opiates, amphetamines, and phencyclidine.)
- O. **Confirmation Retest:** for controlled substances it means a third analytical procedure to reconfirm the presence of a specific drug or metabolite. If the test result of the primary specimen is positive the driver may request that the MRO direct the split specimen be tested in any different DHHS certified laboratory for presence of the drug(s).
- P. **Consortium:** an entity, including a group or association of employers or contractors, that provides alcohol or controlled substance testing as required by federal regulations, or other U.S. Department of Transportation alcohol or controlled substances testing rules, and that acts on behalf of the employers.

- Q. **Controlled Substance:** has the meaning assigned by 21 U.S.C. 802 and includes all substances listed on Schedule 1-5 as they may be revised from time to time (21 C.F.R. Part 1308).
- R. **DHHS:** the Department of Health and Human Services or any designee of the Secretary, or the Department of Health and Human Services.
- S. **DOT Agency:** an agency (operating administration) of the United States Department of Transportation administering regulations requiring alcohol and/or drug testing in accordance with 49 C.F.R. Part 40.
- T. **Driver:** any person who operates or maintains a commercial motor vehicle. This includes, but is not limited to full-time, regularly employed drivers; part-time and temporary drivers; leased drivers and independent owner/operator contractors who are either directly employed by or under lease to the employer or who operate a commercial motor vehicle at the direction of or with the consent of the employer. For the purposes of pre-employment/pre-duty testing only, the term driver includes a person applying to the City for employment to drive a commercial motor vehicle.
- U. **Drug:** means any substance (other than alcohol) that is a controlled substance as defined in 49 C.F.R. Part 382 and 49 C.F.R. Part 40.
- V. **EBT (Evidential Breath Testing Device):** an EBT provided by the National Highway Traffic Safety Administration (NHTSA) for the evidential testing of breath and placed on NHTSA's "Conforming Products List of Evidential Breath Measurement Devices."
- W. **Employer:** the City of Waconia acting through its City Administrator or a designee of the City Administrator.
- X. **Federal Law:** means the Omnibus Transportation Testing Act; the U.S. Department of Transportation regulations found at 49 C.F.R. Part 382; and all laws, regulations, and rules relating to the implementation of the provisions contained therein including, but not limited to, those found at 49 C.F.R., Part 40.
- Y. **Federal Motor Carrier Safety Administration (FMCSA):** Means the Federal Motor Carrier Safety Administration of the United States Department of Transportation.
- Z. **MRO (Medical Review Officer):** A licensed physician (medical doctor or doctor of osteopathy) responsible for receiving laboratory results generated by an employers' drug testing program who has knowledge of substance abuse disorders and has appropriate medical training to interpret and evaluate a driver's confirmed positive test result together with driver's medical history and any other relevant biomedical information.
- AA. **Performing (a safety-sensitive function):** a driver is performing a safety-sensitive function during any period in which he or she is actually performing, ready to perform, or immediately available to perform any safety-sensitive function.

- BB. Positive Test Result:** Means a finding of the presence of alcohol or controlled substance, or their metabolites, in the sample tested in levels at or above the threshold detection levels established by applicable law.
- CC. Reasonable Suspicion:** means that the City believes the appearance, behavior, speech, or body odors of a driver are indicative of the use of a controlled substance or alcohol based on the observation of at least one (1) supervisor or official who has received training in the identification of behaviors indicative of drug and alcohol use.
- DD. Refuse to submit** (to an alcohol or a controlled substances test) - **a driver:**
- A. Fails to provide adequate breath for testing without a valid medical explanation after he or she has received notice of the requirement for breath testing in accordance with the provisions of this part,
 - B. Fails to provide adequate urine for controlled substances testing without a valid medical explanation after he or she has received notice of the requirement for urine testing in accordance with the provisions of this policy and federal regulation, or
 - C. Engages in conduct that clearly obstructs the testing process.
- EE. Safety-Sensitive Function:** any of the following:
- A. All time at a carrier or shipper plant, terminal, facility, or other property, or on any public property, waiting to be dispatched, unless the driver has been relieved from duty by the City; or
 - B. All time inspecting equipment as required by federal regulations or otherwise inspecting, servicing, or conditioning any commercial motor vehicle at any time; or
 - C. All driving time which shall mean all time spent at the driving controls of a commercial motor vehicle in operation; or
 - D. All time, other than driving time, in or upon any commercial motor vehicle except time spent resting in a sleeper berth, which shall mean a berth conforming to the requirements of federal regulations; or
 - E. All time loading or unloading a commercial motor vehicle, supervising, or assisting in the loading or unloading, attending a commercial motor vehicle being loaded or unloaded, remaining in readiness to operate a commercial motor vehicle, or in giving or receiving receipts for shipments loaded or unloaded; or
 - F. All time spent performing the driver requirements of the federal statutes related to accidents; or
 - G. All time repairing, obtaining assistance, or remaining in attendance upon a disabled commercial motor vehicle.
- FF. Screening Test** (also known as **Initial Test**): in alcohol testing, it means an analytical procedure to determine whether a driver may have a prohibited concentration of

alcohol in his or her system. In controlled substance testing, it means an immunoassay screen to eliminate "negative" urine specimens from further consideration.

GG. **State of Readiness:** a driver who is on call, ready to be dispatched to perform safety-sensitive functions while on duty.

HH. **Substance Abuse Professional:** means a licensed physician (Medical Doctor or Doctor of Osteopathy), or a licensed or certified psychologist, social worker, employee assistance professional, or addiction counselor (certified by the National Association of Alcoholism and Drug Abuse Counselors Certification Commission) with knowledge of and clinical experience in the diagnosis and treatment of alcohol and controlled substances-related disorders.

II. **Violation Rate:** the number of drivers found during random tests given pursuant to this policy and federal regulations to have an alcohol concentration of 0.04 or greater, plus the number of drivers who refuse a random test required by this policy and federal regulations, divided by the total reported number of drivers in the industry given random alcohol tests pursuant to this policy and federal regulations, plus the total reported number of drivers in the industry who refuse a random test required by this policy and federal regulations.

PROHIBITED CONDUCT

Conduct related to alcohol and controlled substances

- A. A driver tested under this policy and federal law who is found to have an alcohol concentration of 0.02 or greater but less than 0.04 shall not perform safety-sensitive functions, including driving a commercial motor vehicle. The driver shall not perform safety-sensitive functions until the start of the driver's next regularly scheduled duty, but not less than twenty-four hours following administration of the test and the driver will not be compensated during the time off. The driver may use benefit hours during the absence if accrued and available.
- B. No driver shall report for duty or remain on duty requiring the performance of safety-sensitive functions while having an alcohol concentration of 0.04 or greater or while using any controlled substance, except when the use is pursuant to the instructions of a physician who has advised the driver that the substances does not adversely affect the driver's ability to safely operate a commercial motor vehicle.
- C. No driver shall report for duty, remain on duty, or perform a safety-sensitive function, if the driver tests positive for controlled substances.
- D. The City, having actual knowledge that a driver has an alcohol concentration of 0.04 or greater and/or used a controlled substance, shall not permit the driver to perform or

continue to perform safety-sensitive functions unless the use of the controlled substance is permitted pursuant to the written instruction of the physician

- E. No driver shall be on duty or operate a commercial motor vehicle while the driver possesses alcohol in any quantity.
- F. No driver shall use alcohol while performing safety-sensitive functions.
- G. A driver shall inform the driver's supervisor of any therapeutic drug use.
- H. The City, having actual knowledge that a driver is using alcohol while performing safety-sensitive functions or has tested positive for controlled substances, shall not permit the driver to perform or continue to perform safety-sensitive functions.
- I. No driver shall perform safety-sensitive functions within four hours after using alcohol.
- J. The City, having actual knowledge that a driver has used alcohol within four hours, shall not permit a driver to perform or continue to perform safety-sensitive functions.
- K. No driver required to take a post-accident alcohol test because of loss of human life or who receives a citation under state or local law for a moving traffic violation arising from an accident shall use alcohol for eight (8) hours following the accident, or until he/she undergoes a post-accident alcohol test, whichever occurs first.
- L. No driver shall refuse to submit to a post-accident alcohol and/or controlled substance test, a random alcohol and/or controlled substance test, a reasonable suspicion alcohol and/or controlled substance test, or a follow-up alcohol and/or controlled substance test mandated by this policy and federal law.
- M. The City shall not permit a driver who refuses to submit to the mandated alcohol and/or controlled substance tests under this policy and federal law to perform or continue to perform safety-sensitive functions.

TYPES OF TESTS REQUIRED

PRE-EMPLOYMENT TESTING

All applicants, including current employees seeking a transfer, applying for a position where duties include performing safety-sensitive duties described above, will be required to take a drug test prior to the first time a driver performs a safety-sensitive function for the City. A driver may not perform safety-sensitive functions unless the driver has received a controlled substance test result from the Medical Review Officer ("MRO") indicating a verified negative test result. In addition to pre-employment-controlled substance testing, applicants will be required to authorize in writing former employers to release alcohol test results of .04 or greater, positive controlled substance test results, refusals to test, other violations of drug and alcohol testing regulations, and completion of return to duty requirements within the preceding three years.

The City will contact the candidate's DOT regulated previous and current employers within the last three years for drug and alcohol test results as referenced above and review the testing history if feasible before the employee first performs safety-sensitive functions for the city. Beginning in 2020, an applicant must provide consent to the city, and successfully pass a full query of the Federal Motor Carrier Safety Administration's Clearinghouse. In addition, at least once a year, the City will conduct a limited query of the Clearinghouse for each currently employed CDL driver. If the limited query reveals that the Clearinghouse has information about resolved or unresolved drug and alcohol program violations by a candidate or current employee, he or she will be asked to provide electronic consent to a full query of the Clearinghouse (unless he or she has previously provided electronic consent). In the event a full query of the Clearinghouse reveals unresolved violation information for a candidate or current employee, the driver will not be permitted to perform safety-sensitive functions, including the operation of a Commercial Motor Vehicle and, in the case of a candidate, may have their conditional offer of employment rescinded or, in the case of a current employee, may be subject to discipline.

POST-ACCIDENT TESTING

As soon as practicable following an accident involving a commercial motor vehicle operating on a public road, the City will test each surviving driver for controlled substances and alcohol when the following occurs:

- The accident involves a fatality or
- The driver receives a citation for a moving traffic violation from the accident and an injury is treated away from the accident scene or
- The driver receives a citation for a moving traffics violation from the accident and a vehicle is required to be towed from the accident scene.

The following chart summarizes when DOT post-accident testing needs to be conducted:

<i>Type of Accident Involved</i>	Citation Issued to the DOT Covered CDL Driver	Test must be Performed by the City
<i>Human fatality</i>	Yes	Yes
	No	Yes
<i>Bodily injury with immediate medical treatment away from scene</i>	Yes	Yes
	No	No
	Yes	Yes

Disabling damage to any motor vehicle requiring tow away

No	No
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A driver subject to post-accident testing must remain readily available or the driver will be deemed to have refused to submit to testing. This requirement to remain ready for testing does not preclude a driver from leaving the scene of an accident for the period necessary to obtain assistance in responding to the accident or to obtain necessary medical care.

Post – Accident Controlled Substance Testing

Drivers are required to submit a urine sample for post-accident-controlled substance testing as soon as possible. If the driver is not tested within thirty-two (32) hours after the accident, the City will cease its attempts to test the driver and prepare and maintain on file a record stating why the test was not promptly administered.

Post- Accident Alcohol Testing

Drivers are required to submit to post-accident alcohol testing as soon as possible. After an accident, consuming alcohol is prohibited until the driver is tested. If the driver is not tested within two (2) hours after the accident, the City will prepare and maintain on file a record stating why the test was not administered within that time. If eight hours have elapsed since the accident and the driver has not submitted to an alcohol test, the City will cease its attempts to test the driver and prepare and maintain on file a record stating why the test was not administered.

The City may accept the results of a blood or breath test in place of an alcohol test and urine test for the use of controlled substances if:

- The tests are conducted by federal, state, or local officials having independent authority for the test, and
- The tests conform to applicable federal, state, or local testing requirements, and
- The test results can be obtained by the City.

Whenever such a test is conducted by a law enforcement officer, the driver must contact the City and immediately report the existence of the test, providing the name, badge number, and telephone number of the law enforcement officer who conducted the test.

RANDOM TESTING

Every driver will be subject to unannounced alcohol and controlled substance testing on a random selection basis. Drivers will be selected for testing by use of a scientifically valid method under which each driver has an equal chance of being selected each time selections are made. These random tests will be conducted throughout the calendar year. Each driver who is notified of selection for random testing must cease performing safety-sensitive functions and report to the designated test site immediately. It is mathematically possible drivers may be selected be picked and tested more than once, and others not at all.

If a driver is selected for a random test while he or she is absent, on leave or away from work, that driver may be required to undergo the test when he or she returns to work.

For 2020, federal law requires the City to test at a rate of at least fifty percent (50%) of its average number of drivers for controlled substance each year, and to test at a rate of at least ten percent (10%) of its average number of drivers for alcohol each year. These minimum testing rates are subject to change by the DOT.

REASONABLE SUSPICION TESTING

When a supervisor has reasonable suspicion to believe a driver has engaged in conduct prohibited by federal law or this policy, the City will require the driver to submit to an alcohol and/or controlled substance test.

The City's determination that reasonable suspicion exists to require the driver to undergo an alcohol test will be based on "specific, contemporaneous, articulable observations concerning the appearance, behavior, speech, or body odors of the driver." In the case of controlled substance, the observations may include indications of the chronic and withdrawal effects of a controlled substance.

The required observations for reasonable suspicion testing will be made by a supervisor or other person designated by the City who has received appropriate training in identification of actions, appearance and conduct of a driver which are indicative of the use of alcohol or controlled substance. These observations leading to an alcohol or controlled substance test, will be reflected in writing, and signed by the supervisor who made the observations. The record will be retained by the City. The person who makes the determination that reasonable suspicion exists to conduct testing, will not be the person conducting the testing, which shall instead be conducted by another qualified person.

Alcohol testing is authorized only if the observations are made during, just before, or just after the driver has ceased performing such functions. If a reasonable suspicion alcohol test is not administered within two (2) hours following the determination of reasonable suspicion, the City will prepare and maintain on file a record stating the reasons the alcohol test was not promptly

administered. If a reasonable suspicion alcohol test is not administered within eight (8) hours following the determination of reasonable suspicion, the City will prepare and maintain on file a record stating the reasons the alcohol test was not administered and will cease attempts to conduct the alcohol test.

Notwithstanding the absence of a reasonable suspicion test, no driver may report for duty or remain on duty requiring the performance of safety-sensitive functions while the driver is under the influence of or impaired by alcohol, as shown by the behavioral, speech, and performance indicators of alcohol use, nor will the City permit the driver to perform or continue to perform safety-sensitive functions until (1) an alcohol test is administered and the driver's alcohol concentration is less than .02; or (2) twenty-four (24) hours have elapsed following the determination of reasonable suspicion.

RETURN-TO-DUTY TESTING

The City reserves the right to impose discipline against drivers who violate applicable FMCSA or DOT rules or this policy, subject to applicable personnel policy and collective bargaining agreements. Except as otherwise required by law, the City is not obligated to reinstate or requalify such drivers for a first positive test result.

Should the City consider reinstatement of a DOT covered driver, the driver must undergo a Substance Abuse Professional ("SAP") evaluation and participate in any prescribed education/treatment, and successfully complete return-to-duty alcohol test with a result indicating an alcohol concentration of less than 0.02 and/or or a controlled substance test with a verified negative result, before the driver returns to duty requiring the performance of a safety-sensitive function. The SAP determines if the driver has completed the education/treatment as prescribed.

The employee is responsible for paying for all costs associated with the return-to-duty test. The controlled substance test will be conducted under direct observation.

FOLLOW-UP TESTING

The City reserves the right to impose discipline against drivers who violate applicable FMCSA or DOT rules or this policy, subject to applicable personnel policies and collective bargaining agreements. Except as otherwise required by law, the City is not obligated to reinstate or requalify such drivers.

Should the City reinstate a driver following a determination by a Substance Abuse Professional (SAP) that the driver is in need of assistance in resolving problems associated with alcohol use and/or use of controlled substance, the City will ensure that the driver is subject to unannounced follow-up alcohol and/or controlled substance testing. The number and

frequency of such follow-up testing will be directed by the SAP and will consist of at least six (6) tests in the first twelve (12) months following the driver's return to duty. Follow-up testing will not exceed sixty (60) months from the date of the driver's return to duty. The SAP may terminate the requirement for follow-up testing at any time after the first six tests have been administered, if the SAP determines such test is no longer necessary. The employee is responsible for paying for all costs associated with follow-up tests.

Follow-up alcohol testing will be conducted only when the driver is performing safety-sensitive functions, or immediately prior to or after performing safety-sensitive functions.

COST OF REQUIRED TESTING

The City will pay for the cost of pre-employment, post-accident, random, and reasonable substance and alcohol testing requested or required of all job applicants and employees. The driver must pay for the cost of all requested confirmatory re-tests, return-to-duty, and follow-up testing.

PROHIBITED CONDUCT

The following conduct is explicitly prohibited by applicable DOT and FMCSA regulations and therefore constitutes violation of City policy.

UNDER THE INFLUENCE OF ALCOHOL WHEN REPORTING FOR DUTY OR WHILE ON DUTY

No driver may report for duty or remain on duty requiring the performance of safety-sensitive functions while having an alcohol concentration of 0.04 or greater. Drivers reporting for duty or remaining on duty to perform safety-sensitive functions while having an alcohol concentration of 0.02, but less than 0.04, will be removed from duty for 24 hours, escorted home and placed on vacation leave for hours missed from work.

ON DUTY USE OF ALCOHOL

No driver may use alcohol while performing safety-sensitive functions.

PRE-DUTY USE OF ALCOHOL

No driver may perform safety-sensitive functions within four (4) hours after using alcohol. If an employee has had alcohol within four hours, they are to notify their supervisors before performing any safety-sensitive functions.

ALCOHOL USE FOLLOWING AN ACCIDENT

No driver required to take a post-accident alcohol test may use alcohol for eight (8) hours following the accident, or until the driver undergoes a post-accident alcohol test, whichever occurs first.

REFUSAL TO SUBMIT TO A REQUIRED ALCOHOL OR CONTROLLED SUBSTANCE TEST

No applicant or driver may refuse to submit to pre-employment, post-accident, random, reasonable suspicion or follow-up alcohol or controlled substance testing.

In the event an applicant or driver does in fact refuse to submit to required alcohol or controlled substance testing, no test will be conducted. Refusal by a driver to submit to controlled substance or alcohol testing will be considered a positive test result, will cause disqualification from performing safety-sensitive functions, and may appear on the driver's permanent record. Drivers who refuse to submit to testing will be subject to discipline, up to and including termination. In accordance with the Federal Motor Carrier Safety Administration's (FMCSA) Commercial Driver's License (CDL) Drug and Alcohol Clearinghouse reporting requirements, beginning January 6, 2020, the City will report a driver's refusal to submit to a DOT test for drug or alcohol use to the Clearinghouse within three business days. If an applicant refuses to submit to pre-employment-controlled substance testing, any applicable conditional offer will be withdrawn.

For purposes of this section, a driver is considered to have refused to submit to an alcohol or controlled substance test when the driver:

- Fails to provide adequate breath for alcohol testing without a valid medical explanation after he or she has received notice of the requirement for breath testing.
- Fails to provide adequate urine for controlled substance testing without a genuine inability to provide a specimen (as determined by a medical evaluation), after he or she has received notice of the requirement for urine testing.
- Fails to report for testing within a reasonable period of time, as determined by the City.
- Fails to remain at a testing site until testing is complete.
- In the case of directly observed or monitored collection, fails to permit observation or monitoring.
- Fails or declines to take a second test as required by the City and/or collector.
- Fails to undergo a medical examination as directed by the City pursuant to federal law.

- Refuses to complete and sign the alcohol testing form, to provide a breath or saliva sample, to provide an adequate amount of breath, or otherwise cooperate in any way that prevents the completion of the testing process.
- Engages in conduct that clearly obstructs the test process.

ALTERING OR ATTEMPTING TO ALTER A URINE SAMPLE OR BREATH TEST

A driver altering or attempting to alter a urine sample or controlled substance test, or substituting or attempting to substitute a urine sample, will be subject to providing a specimen under direct observation. Both specimens will be subject to laboratory testing. In such case, the employee may be subject to immediate termination of employment and any job offer made to an applicant will be immediately withdrawn.

CONTROLLED SUBSTANCE USE

No driver may report for duty or remain on duty requiring the performance of safety-sensitive functions when the driver uses any controlled substance, except when the use is pursuant to the instructions of a licensed medical practitioner who has advised the driver in writing the substance does not adversely affect the driver's ability to safely operate a commercial motor vehicle. Drivers must forward this information regarding therapeutic controlled substance use to the City immediately after receiving any such advice.

Having a medical marijuana card and/or a cannabis prescription from a physician does not allow anyone to use or possess that drug in the city's workplace. The federal government still classifies cannabis as an illegal drug. *There is no acceptable concentration of marijuana metabolites in the urine or blood of an employee who performs safety-sensitive duties for the City.* Employees are still subject to being tested under our policies, as well as for being disciplined, suspended, or terminated after testing positive for cannabis while at work.

CONTROLLED SUBSTANCE TESTING

No driver may report for duty, remain on-duty or perform a safety-sensitive function if the driver tests positive for controlled substance.

SPECIMEN COLLECTION

SPECIMEN COLLECTION PROCEDURES

Drivers are required to report immediately upon notification to the collection site. For random tests conducted off site, employees may use a City vehicle to drive to the collection site. Drivers will be expected to provide a photo ID card for identification to the collection staff. All drivers will be expected to cooperate with collection site personnel request to remove any

unnecessary outer garments such as coats, sweaters or jackets and will be required to empty their pockets. Collection personnel will complete a Federal Custody and Control Form (“CCF”) which drivers providing a sample will sign as well.

ALCOHOL TESTING

Employees will be tested for alcohol just before, during, or immediately following performance of a safety-sensitive function. If a driver is also taking a DOT controlled substance test, the alcohol test is completed before the urine collection process begins. Screening tests for alcohol concentration will be performed utilizing a non-evidential screening device included by the National Highway Traffic Safety Administration on its conforming products list (e.g., a saliva screening device) or an evidential breath testing device (“EBT”) operated by a trained breath alcohol technician (“BAT”) at a collection site. An alcohol test usually takes approximately 15 minutes if the result is negative. If a driver’s first attempt is positive (with an alcohol concentration of .02 or greater), the driver will be asked to wait at least 15 minutes and then be tested again. The driver may not eat, drink or place anything in his/her mouth (e.g., cigarette, chewing gum) during this time. All confirmation tests will be conducted in a location that affords privacy to the driver being tested, unless unusual circumstances (e.g., when it is essential to conduct a test outdoors at the scene of an accident) make it impracticable to provide such privacy. Any results less than 0.02 alcohol concentration is considered a “negative” test result.

If the driver attempts and fails to provide an adequate amount of breath, he/she will be referred to a physician to determine if the driver’s inability to provide a specimen is genuine or constitutes a refusal to test. Alcohol test results are reported directly to the City by the collection site staff.

CONTROLLED SUBSTANCE TESTING

The City will use a “split urine specimen” collection procedure for controlled substance testing. Collection of urine specimens for controlled substance testing will be conducted by an approved collector and will be conducted in a setting and manner to ensure the driver’s privacy.

Controlled substance testing generally takes about 15 minutes. At the collection site, the driver will be given a sealed container and must provide at least 45 ml of urine for testing. Once the sample is provided the collection personnel will check the temperature and color and look for signs of contamination. The urine is then split into two separate specimen containers (A, or “primary,” and B, or “split”) with identifying labels and security seals affixed to both. The collection facility will be responsible for maintaining a proper chain of custody for delivery of the sample to a DHHS-certified laboratory for analysis. The laboratory will retain a sufficient

portion of any positive sample for testing and store that portion in a scientifically acceptable manner for a minimum 365-day period.

If an employee fails to provide enough urine to permit a controlled substance test (45 milliliters of urine), the collector will discard the insufficient specimen, unless there is evidence of tampering with that specimen. The collector will urge the driver to drink up to 40 ounces of fluid, distributed reasonably over a period of up to three hours, or until the driver has provided a sufficient urine specimen, whichever occurs first. If the driver has not provided a sufficient specimen within three hours of the first unsuccessful attempt, the collector will cease efforts to attempt to obtain a specimen. The driver must then obtain, within five calendar days, an evaluation from a licensed physician, acceptable to the MRO, who has expertise in the medical issues raised by the employee's failure to provide a sufficient specimen. If the licensed physician concludes the driver has a medical condition, or with a high degree of probability could have, precluded the driver from providing enough urine, the City will consider the test to have been canceled. If a licensed physician cannot make such a determination, the City will consider the driver to have engaged in a refusal to test and will take appropriate disciplinary action under this policy.

The primary specimen is used for the first test. If the test is negative, it is reported to the MRO who then reports the result, following a review of the CCF Form for compliance, to the City. If the initial result is positive or non-negative, a "confirmatory retest" will be conducted on the primary specimen. If the confirmatory re-test is also positive, the result will be sent to the MRO. The MRO will contact the driver to verify the positive result. If the MRO is unable to reach the driver directly, the MRO must contact the City who will direct the driver to contact the MRO.

REVIEW OF TEST RESULTS

The MRO is a licensed physician with knowledge and clinical experience in substance abuse disorders and is responsible for receiving and reviewing laboratory results of the controlled substances test as well as evaluating medical explanations for certain drug test results. Prior to making a final decision to verify a positive test result, the MRO will give the driver or the job applicant an opportunity to discuss the test result, typically through a phone call. The MRO, or a staff person under the MRO's supervision, will contact the individual directly, on a confidential basis, to determine whether the individual wishes to discuss the test result. If the employee or job applicant wishes to discuss the test result:

- The individual may be required to speak and/or meet with the MRO, who will review the individual's medical history, including any medical records provided.

- The individual will be afforded the opportunity to discuss the test results and to offer any additional or clarifying information which may explain the positive test result. If the employee or job applicant, believes a mistake was made at the collection site, at the labor, on a chain-of-custody form, or that the drug test results are caused by lawful substance use, the employee should tell the MRO.
- If there is some new information which may affect the original finding, the MRO may request the laboratory to perform additional testing on the original specimen in order to further clarify the results; and
- A final determination will be made by the MRO that the test is either positive or negative, and the individual will be so advised.

If the MRO upholds the positive, adulterated or substituted drug determination, that test result will be provided to the City. There is no opportunity to explain a positive alcohol test provided in the DOT regulations.

The driver can request the MRO to have the split specimen (the second “B” container) tested at the driver’s expense. This includes all costs that may be associated with the re-test. There is no split specimen testing for an invalid result. The driver has 72 hours after they have been notified of the positive result to make this request. If the employee requests an analysis of the split specimen, the MRO will direct the laboratory to send the split specimen to another certified laboratory for analysis.

If an employee has not contacted the MRO within 72 hours, the employee may present information documenting that serious injury, illness, lack of actual notice of the verified test result, inability to contact the MRO, or other circumstances unavoidably prevented the employee from making timely contact. If the MRO concludes there is legitimate explanation for the employee’s failure to contact within 72 hours, the MRO will direct the analysis of the split specimen.

If the results of the split specimen are negative, the City may pay for all costs associated with the rest and there will be no adverse action taken against the employee or job applicant.

NOTIFICATION OF TEST RESULTS

EMPLOYEES

The City will notify a driver of the results of random, reasonable suspicion, and post-accident tests for controlled substance if the test results are verified positive and will inform the driver

which controlled substance or substances were verified as positive. Results of alcohol tests will be immediately available from the collection agent.

RIGHT TO CONFIRMATORY RETEST

Within seventy-two (72) hours after receiving notice of a positive controlled substance test result, an applicant or driver may request through the MRO a re-analysis (confirmatory retest) of the driver's split specimen. Action required by federal regulation because of a positive controlled substance test (e.g., removal from safety-sensitive functions) will not be stayed during retesting of the split specimen. If the result of the confirmatory retest fails to reconfirm the presence of the controlled substance(s) or controlled substance metabolite(s) found in the primary specimen, or if the split specimen is unavailable, inadequate for testing or untestable, the MRO will cancel the test.

DILUTE SPECIMENTS

Dilute Negatives Creatinine concentration of specimen is equal to or greater than 2 mg/dL, but less than or equal to 5 mg/dL. If the City receives information that a driver has provided a dilute negative specimen, the City will direct a recollection, pursuant to the MRO's direction, under direct observation.

CONSEQUENCES FOR DRIVERS ENGAGING IN PROHIBITED CONDUCT

JOB APPLICANTS

Any applicable conditional offer of employment will be withdrawn from a job applicant or employee seeking a transfer who refuses to be tested or tests positive for controlled substance pursuant to this policy.

EMPLOYEES

Drivers who are known to have engaged in prohibited behavior regarding alcohol misuse or use of controlled substance, as defined earlier in this policy, are subject to the following consequences:

- **Removal from Safety-Sensitive Functions**

No driver may perform safety-sensitive functions, including driving a commercial motor vehicle, if the driver has engaged in conduct prohibited by federal law.

No driver who is found to have an alcohol concentration of 0.02 or greater but less than 0.04 may perform or continue to perform safety-sensitive functions for the City, including

driving a commercial motor vehicle, until the start of the driver's next regularly scheduled duty, but not less than twenty-four (24) hours following administration of the test.

If a driver tests positive under this policy or is found to have an alcohol concentration of .02 or greater but less than .04, the driver will be removed from safety sensitive duties and escorted home; the driver should not drive home but be escorted to his or her home. The driver will then be placed on vacation, for hours missed from work.

- **Notification of Resources Available**

The City will advise each driver who has engaged in conduct prohibited by federal law or who has a positive alcohol or controlled substance test of the resources available to the driver, in evaluating and resolving problems associated with the misuse of alcohol and use of a controlled substance, including the names, addresses, and telephone numbers of Substance Abuse Professionals and counseling and treatment programs. The City will provide this SAP listing in writing at no cost to the driver.

- **Discipline**

The City reserves the right to impose whatever discipline the City deems appropriate in its sole discretion, up to and including termination for a first occurrence, against drivers who violate applicable FMCSA or DOT rules or this policy, subject to applicable personnel policies and collective bargaining agreements. Except as otherwise required by law, the City is not obligated to reinstate or requalify such drivers following a first positive confirmed controlled substance or alcohol test result.

- **Evaluation, and Return to Duty Testing**

Should the City wish to consider reinstatement of a driver who engaged in conduct prohibited by federal law and/or who had a positive alcohol or controlled substance test, the driver must undergo a SAP evaluation, participate in any prescribed education/treatment, and successfully complete return-to-duty alcohol test with a result indicating an alcohol concentration of less than 0.02 and/or or a controlled substance test with a verified negative result, before the driver returns to duty requiring the performance of a safety-sensitive function. The SAP will determine what assistance, if any, the driver needs in resolving problems associated with alcohol misuse and controlled substance use and will ensure the driver properly follows any rehabilitation program and submits to unannounced follow-up alcohol and controlled substance testing.

- **Follow-Up Testing**

If the driver passes the return-to-duty test, he/she will be subject to unannounced

follow-up alcohol and/or controlled substance testing. The number and frequency for such follow-up testing will be as directed by the SAP and will consist of at least six tests in the first twelve months. These tests will be conducted under direct observation.

- **Refusal to test**

All drivers and applicants have the right to refuse to take a required alcohol and/or controlled substance test. If an employee refuses to undergo testing, the employee will be considered to have tested positive and may be subject to disciplinary action, up to and including termination. Refer to Refusing to Test provided earlier in this policy.

- **Responsibility for Cost of Evaluation and Rehabilitation**

Drivers will be responsible for paying the cost of evaluation and rehabilitation (including services provided by a Substance Abuse Professional) recommended or required by the City or FMCSA or DOT rules, except to the extent that such expense is covered by an applicable employee benefit plan or imposed on the City pursuant to a collective bargaining agreement.

- **Reporting to the FMCSA's CDL Drug and Alcohol Clearinghouse**

In accordance with the Federal Motor Carrier Safety Administration's (FMCSA) Commercial Driver's License (CDL) Drug and Alcohol Clearinghouse reporting requirements beginning January 6, 2020, the City will report the following information to the Clearinghouse within three business days:

- ✓ A DOT alcohol confirmation test result with an alcohol concentration of 0.04 or greater;
- ✓ A negative DOT return-to-duty test result;
- ✓ The driver's refusal to submit to a DOT test for drug or alcohol use;
- ✓ Actual knowledge a driver has used alcohol or controlled substances, based on the employer's direct observation, information provided by the driver's previous employer(s), a traffic citation for driving a CMV while under the influence of alcohol or controlled substances, or an employee's admission of alcohol or controlled substance abuse except as provided in § 382.121) of:
 - On duty alcohol use pursuant to § 382.205;
 - Pre-duty alcohol use pursuant to § 382.207;

- Alcohol use following an accident pursuant to § 382.209;
- Controlled substance use pursuant to § 382.213;
- ✓ Employers will also report negative return-to-duty (RTD) test results and the successful completion of a driver's follow-up testing plan as ordered by a SAP.

LOSS OF CDL LICENSE FOR TRAFFIC VIOLATIONS IN COMMERCIAL AND PERSONAL VEHICLES

Effective August 1, 2005, the FMCSA established strict rules impacting when CDL license holders can lose their CDL for certain traffic offenses in a commercial or personal vehicle. Employees are required to notify their supervisor immediately if the status of their CDL license changes in anyway.

MAINTENANCE AND DISCLOSURE OF RECORDS

Except as required or authorized by law, the City will not release driver's information that is contained in records required to be maintained by this policy or FMCSA and DOT regulations. Beginning in 2020, the city will be required to query and report to the agency's Commercial Driver's License (CDL) Drug and Alcohol Clearinghouse prior to hiring new drivers, will conduct annual checks of existing CDL-drivers, and will report certain violations of the DOT drug and alcohol testing program for holders of CDLs. In addition, a driver is entitled, upon written request, to obtain copies of any records pertaining to the driver's use of alcohol or a controlled substance, including any records pertaining to his or her alcohol or controlled substance tests.

POLICY CONTACT FOR ADDITIONAL INFORMATION

If you have any questions about this policy or the City's controlled substance and alcohol testing procedures, you may contact your immediate supervisor or Human Resources to obtain additional information.

GOOD FAITH EFFORT

The City of Waconia will make a continuing good faith effort to maintain a drug free workplace through the implementation of the City of Waconia Policy Implementing the Federal Omnibus Transportation Employee Testing Act and Related Regulations.²

² This policy implementing the Federal Omnibus Transportation Employee Testing Act is based upon the final federal regulations at the time of the adoption of this policy. Any revisions in the federal rules shall take precedence over this policy to the extent that the policy has not incorporated the revised rules.

ON-CALL SCHEDULE

Policy: The City assigns non-exempt Public Services employees in the parks, streets, and utilities divisions to be on-call outside of regular operating hours, including weekends and holidays. The on-call schedule starts at 3:00 pm or the end of business day on Friday and ends at 3:00 p.m. or the end of business day on the following Friday.

Employees who are scheduled to be on call must:

- Be available at all times
- Be within the range of a telephone and respond to any calls within 15 minutes
- Ensure quick response time to the City of Waconia within half an hour of taking the call
- Abstain from drinking alcohol or using controlled substances while on call
- Complete reports as required

Employees who are part of the on-call rotation are guaranteed a one-hour minimum for call-back pay. Pay for callbacks begins at the start of the call.

Employees will be compensated for their time on call. An employee who is on-call will receive a \$250 stipend for the week they are on call. If an employee is on-call during the week of holidays that contain New Year's Day, 4th of July, Thanksgiving Day, Christmas Eve, or Christmas Day, they will receive an additional \$50 per week.

On-Call Scheduling: The on-call schedule will be published at least three months in advance. In the case of a staffing change, the on-call schedule will be updated within 30-days of the occurrence.

Adjusting On Call Shifts: Employees who trade on-call shifts must do so for the entire week and plans must be made at least two weeks in advance. Shift trades must be approved by the supervisor. If an employee has questions or concerns regarding a specific shift or day they are assigned on call, they must work with their supervisor at least two weeks in advance. Flexibility regarding on-call shifts is at the discretion of the supervisor. Said discretion and flexibility includes supervisor notification and approval of the individuals responsible. The individual assigned the on-call is required to line up their individual for coverage and response if they are unable to do so. It is therefore, the on-call employee's responsibility to ensure adequate response, either their own or another individual. Failure to do so institutes the "Failure to Comply with Policy" language. This item is limited and at the discretion of the supervisor.

Failure to Comply with Policy: An employee who is not answering their phone or responding to calls in a timely manner will be subject to the city's disciplinary policy and loss of on-call pay for the period assigned.

WINTER MAINTENANCE SHIFT DIFFERENTIAL COMPENSATION

Programmed Snow Removal (Including Hauling Operations)

Time of operations and staffing needs are determined by department supervisors or the Public Services Director in their absence.

Call-In & Normal/Extended Operations

1. .5 Shift Differential Pay for hours from 2:00 a.m. to 6:30 a.m. related to snow removal activities. Normal compensation would start for hours worked beyond 6:30 a.m.
2. After hours, or extended hours of a typical day beyond eight (8) hours of service would be managed as current policy states regarding overtime and compensatory time.
3. Shift differential (#1) shall be paid no matter the physical time served during the week.

Holiday Operations

1. 1.5 shift differential in pay for hours of service for operations including snow removal and hauling. Shift differential shall be paid no matter the physical time served during a pay period. This would be for both actual and overserved holidays.

All conditions regarding winter maintenance shall be documented by supervisor and accounted for in winter operations reporting for each activity and event.

PAID PARENTAL LEAVE

Introduction: In recognition of the importance of family and work life integration, it is the policy of the City of Waconia to provide paid and unpaid parental leave benefits to benefit earning employees due to the birth of an employee's child or the placement within an employee's home of an adopted child.

Policy: The City of Waconia will provide 80 hours of Paid Parental Leave to eligible employees due to the birth of an employee's child, an adoption of an employee's child, or is the spouse of a birthing or adoptive parent. This includes 100% of the employee's base wage (does not include overtime, supplemental pay, and/or additional pay) for regularly scheduled work hours. Employee and employer benefit contributions and leave accruals continue during this leave.

Eligibility: To be eligible for leave under this policy, an employee must meet the following criteria:

- Be a biological parent, adoptive parent, or spouse of a biological or adoptive parent
- Be employed by the City for at least six months.
- Has worked at least 20 hours per week for a minimum of one year. Part-time employees receive pro-rated Paid Parental Leave based on their budgeted full-time-equivalent (FTE).
- Be in good standing and meet the qualifications of an employee as defined in the personnel manual.

Surrogate mothers and sperm or egg donors are excluded from coverage under this policy. If both parents are eligible employees, each will be able to utilize Paid Parental Leave according to the provisions of this policy. Paid Parental Leave is not available for foster care placement.

Allocation of Leave: Regular full-time employees will receive the allocation of Paid Parental Leave per birth or adoption. Regular part-time employees will receive pro-rated Paid Parental Leave based on their budgeted FTE at the time of the birth or adoption. The allocation of time must be used within the first three months of the date of birth or placement for adoption. Paid Parental Leave will not reduce eligibility for other times of paid and unpaid leaves such as FMLA. Employees are welcome to use accrued PTO to extend the leave.

Additional Information: The amount of Paid Parental Leave does not increase due to the birth/adoption of multiples, such as twins or triplets. Medical conditions and other circumstances will not increase the length of paid leave granted. There is not a limit to the number of times an employee can use Paid Parental Leave.



REQUEST FOR CITY COUNCIL ACTION

Meeting Date:		December 19, 2022					
Item Name:		Approve Equipment Acquisition for Capital Project 536					
Originating Department:		Public Services					
Presented by:		Craig Eldred					
Previous Council Action (if any):		November 7, 2022 Approval of Chassis Pricing for Capital Projects 536 & 537 & 697 of the Capital Equipment Improvements for 2023					
Item Type (X only one):	Consent	X	Regular Session		Discussion Session		
RECOMMENDATIONS/COUNCIL ACTION/MOTION REQUESTED <i>(Include motion in proper format.)</i>							
Adopt Resolution 2022-324; Authorizing Approval of Equipment Acquisition from Crysteel Truck Equipment in the Amount of \$26,782.00 for Flat Bed and Boss Snowplow for Capital Equipment Project 536							
EXPLANATION OF AGENDA ITEM <i>(Include a description of background, benefits, and recommendations.)</i>							
This particular request is guided upon replacement of Unit #43 utilized mostly by the Utilities Department and targeted for winter operations for our streets, alley's and cul-de-sac snow removal operations. This particular unit is set up with a slide-in applicator to reduce trips into the community to de-ice in smaller, or tight spaces. Unit #43 is a 2013 acquired vehicle initially utilized all season by the Street Department. The unit was passed to Utilities a few years ago to support towing of portable generators and service calls for other utility related items. Focus of the flat bed application is to assist staff in generator towing and service activities related to maintenance of all utility activities. Staff obtained three price structures again for this body improvement as is the case for the addition of a Boss V-Plow for the previously mentioned winter operations.							
Equipment Supplier		Equipment Price		Boss V-Plow		Final Cost	
Aspen Equipment		\$24,548.00		\$9,328.00		\$33,876.00	
ABM Equipment		\$17,749.00		\$9,328.00		\$27,077.00	
Crysteel Truck Equipment		\$17,454.00		\$9,328.00		\$26,782.00	
Like our other equipment acquisitions we respectfully request \$3,000.00 for appurtenant equipment include an 800 MHZ radio and city logo/decals for the new equipment and previously ordered chassis. The body is that of a Ford F450 with a cab to axle ratio of 84-inches. These component prices are set to expire on December 31st, 2022 and are expected to increase by 10% after this date. Staff recommends approval of this equipment request to support the services provided by Public Services.							
Attachments:							
1. 22324Res_Capital_Project_536_Flat_Bed_and_Plow.doc 2. CITY OF WACONIA-25-SCT-44903-16-01-v1 - Quote.pdf 3. waconia flat bed quote ABM.pdf 4. 2022-Waconia-22SB765-11 CS Tafco Flatbed-9ft2in VXT Steel-Acc REV1 12-15-22.pdf							
FINANCIAL IMPLICATIONS:				ADVISORY BOARD RECOMMENDATIONS:			
Funding Sources & Uses:							
Water Cash							
Budget Information:				Planning Commission			

☒ Budgeted	Parks and Recreation Board	
☐ Non Budgeted	Safari Island Advisory Board	
☐ Amendment Required	Other	

**CITY OF WACONIA
RESOLUTION NO. 2022-324**

**RESOLUTION AUTHORIZING APPROVAL OF EQUIPMENT ACQUISITION FROM
CRYSTEEL TRUCK EQUIPMENT IN THE AMOUNT OF \$26,782.00 FOR FLAT BED AND
BOSS SNOWPLOW FOR CAPITAL EQUIPMENT PROJECT 536**

WHEREAS, one of the City's Priorities "Infrastructure – managing, maintaining, and improving our current and future physical assets"; and

WHEREAS, Council previously approved staff to obtain chassis pricing for CIP Project 536 which allowed staff to meet the deadlines established for chassis orders; and

WHEREAS, this request allows staff to complete the body components of the programmed chassis application; and

WHEREAS, three quotes were obtained for the flat bed and one price for the snow plow, since it allows us to utilize them for multiple vehicles if deemed necessary

Equipment Supplier	Equipment Price	Boss V-Plow	Final Cost
Aspen Equipment	\$24,548.00	\$9,328.00	\$33,876.00
ABM Equipment	\$17,749.00	\$9,328.00	\$27,077.00
Crysteel TruckEquipment	\$17,454.00	\$9,328.00	\$26,782.00

WHEREAS, the Public Services Director is authorized to expend \$3,000.00 locally for appurtenant equipment including 800 MHS radio and city logos/decals as part of the service body equipment and snowplow items while meeting the Minnesota State Equipment pricing deadline of December 31, 2022.

NOW, THEREFORE, BE IT RESOLVED That the City Council of the City of Waconia hereby authorizes approval of equipment acquisition from Crysteel Truck Equipment in the amount of \$26,782.00 for flat bed and Boss snowplow for Capital Equipment Project 536.

Adopted by the City Council of the City of Waconia this 19th day of December, 2022.

Kent Bloudek, Mayor

Attest: _____
Jackie Schulze, City Clerk



CORPORATE HEADQUARTERS: 9150 Pillsbury Avenue South, Bloomington, MN 55420-3686 - Phone: (952) 888-2525 - Fax: (952) 656-7159 - Website: www.aspenequipment.com

Cust Name: **City Of Waconia**
Contact: **Craig Eldred**
Phone: (952) 442-2615
Fax: (952) 442-4963
Dealership:
Contact:

Quote Number:
CITY OF WACONIA-25-SCT-44903-16-01-v1

Quote Date: 12/8/2022
E-Mail: celdred@waconia.org

Aspen Equipment, LLC. is pleased to offer the following quotation for your consideration

Qty	Part/Spec Number	Description	Installed
1	4.193 141-601	Scott 12' x 96 Standard Duty wood deck	\$6,114.00
1	Scott / Tafo	Actual length of flatbed 11'	
		10 GA crossmembers	
		Crossmembers 16" on center	
		5" Channel Longsills	
		ICC lighting kit	
		6-1/4" 10 GA outer rail	
		Integrated stake pockets in outer rail	
		Painted gloss black	
		Radius corner design	
	1432	Prep underside and Undercoat flatbed	\$1,527.00
4	8.425 D-Rings	Recessed D-Ring, 2000 lb working load limit, installed in bed	\$760.00
1	4.271 142-014	Scott 96" x 42" Weld-on Bulkhead, Straight	\$1,149.00
1	7.5230 650-0-02	48" Jumbo Underbed - Alum, Clear Finish	\$1,332.00
1	6.22 1809055	Flatbed style hitch plate, 2"x2" Receiver hitch, ICC bumper, 20,000# G.T.W.	\$577.00
12	6.49 560700	7-way flat pin trailer socket	\$3,288.00
1	8.4 Backup Camera	Cab Chassis - Relocate factory supplied backup camera system	\$372.00
2	8.17 01080026	Mudflap, 24" x 24" with Aspen logo, EA	\$70.00
1	8.20 Install Mudflap PR	Install mudflap pair on body, suspended from body cross member or cabinet	\$190.00
1	8.25 01080007	405BZ ANTI-SAIL BRACKET, NOTE: PAIR	\$37.00
2.5	8.218 Strobe Installation PR	Mount strobe pair, route wire to switch, tie-up and guard.	\$1,485.00
1	8.220 Install Traffic Director	Install traffic director and lighting control box	\$669.00
1	8.221 Wire Hot	Wire Strobes Hot	\$149.00
1	8.222 Wire High / Low	Wire Strobes w/ High or Low intensity option	\$513.00
2	8.241 3510A	ECCO 1.1" x 3.3" Surface Mount Amber LED Strobe, Class 1	\$206.00
2	8.245 3861A	ECCO 2" x 6" Grommet Mount Amber LED Strobe, Class 1	\$152.00
1	8.272 R1LPPA	Whelen 15" Low Profile CON3 Amber Strobe Bar, Permanent Mount, Class 1	\$459.00
1	8.283 TA4437M	Whelen Traffic Advisor, (8) 500TIR6 Smart LED heads, 15' cord, TACTLD1 Control Head	\$1,669.00
2	8.345 LB383SST	Oval Strobe mounting box, Stainless Steel	\$266.00
2	8.347 50-60700-3	Rubber Grommet for strobe lights,	\$8.00
1	8.348 Light Bracket "L"	Fabricate and install "L" style bracket for light mounting	\$162.00
1	8.350 Light Bracket Platform	Fabricate and install Platform style bracket for light mounting	\$182.00
1	14.2	Install WG boxes on the outside edge of the bed to the front bulkhead 1" off of the bed	\$351.00
1	14.2	Install possum belly in frame rails of flatbed, rear access door, shear plate flatbed mount	\$1,814.00
2	8.425 D-Rings	Recessed D-Ring, installed in outside edge of bulkhead, 18" up and 6" in to the centerline,	\$380.00
1	14.2	4 each 1.5" pipe installed on bulkhead for shovel and broom holders	\$667.00

Continued On Next Page

Submitted by,

Mark Lundeen
612-719-4414

- F.O.B.: Bloomington, MN (Unless otherwise specified)
- Equipment Specifications subject to change
- Quote valid for 30 days from date of quotation

* Chassis modifications including, but not limited to alterations or relocation of components related to fuel tanks, air tanks, brakes, exhaust systems, battery boxes, protrusions above and below the frame rails, shortening or lengthening frame rails and the like will be added to the selling price. **Mfg's Surcharges may be added to this quotation.

Exhaust Systems: With the new EPA mandated diesel exhaust systems for 2007 and newer many changes are taking place. Manufacturers are often unable to depict accurately how the exhaust systems are configured and have difficulty stipulating whether certain components (i.e. PTOs and pumps) may fit in the confined spaces beneath the truck. 2007 EPA COMPLIANT DIESEL EXHAUST SYSTEMS CANNOT BE MODIFIED, RELOCATED OR REPLACED BY ASPEN EQUIPMENT, LLC. Due to evolving designs, Aspen Equipment, LLC. can not maintain expertise on every chassis/engine/transmission/exhaust configuration possible, regardless of who orders or specifies it. Nor can Aspen Equipment, LLC. guarantee that a chassis ordered today will not change in design prior to delivery from the factory. Therefore, Aspen Equipment, LLC. does not warrant that quoted products can be installed on a chassis without modifications to the chassis or products installed. As such, Aspen Equipment, LLC. will not be responsible for the cost of modifications due to exhaust systems conflicting with the installation of quoted products. Aspen Equipment, LLC. will make every reasonable effort to ensure that installations are completed without additional charges to the customer.



CORPORATE HEADQUARTERS: 9150 Pillsbury Avenue South, Bloomington, MN 55420-3686 - Phone: (952)888-2525 - Fax: (952)656-7157 - Website: www.aspenequipment.com

Cust Name: **City Of Waconia**

Contact: **Craig Eldred**

Phone: (952) 442-2615

Fax: (952) 442-4963

Dealership:

Contact:

Quote Number:

CITY OF WACONIA-25-SCT-44903-16-01-v1

Quote Date:

12/8/2022

Aspen Equipment, LLC. is pleased to offer the following quotation for your consideration

<u>Qty</u>	<u>Part/Spec Number</u>	<u>Description</u>	<u>Installed</u>
		State of Minnesota Contract 214521, 216653	

Tax Note:

Applicable sales tax and/or FET estimates will be confirmed and added to the final invoice

Submitted by,	Quote Sub Total:	\$24,548.00
Mark Lundeen	Estimated Sales Tax:	\$0.00
612-719-4414	Total:	\$24,548.00

- F.O.B.: Bloomington, MN (Unless otherwise specified)
- Equipment Specifications subject to change
- Quote valid for 30 days from date of quotation

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Exhaust Systems : With the new EPA mandated diesel exhaust systems for 2007 and newer many changes are taking place. Manufacturers are often unable to depict accurately how the exhaust systems are configured and have difficulty stipulating whether certain components (i.e. PTOs and pumps) may fit in the confined spaces beneath the truck. 2007 EPA COMPLIANT DIESEL EXHAUST SYSTEMS CANNOT BE MODIFIED, RELOCATED OR REPLACED BY ASPEN EQUIPMENT, LLC. Due to evolving designs, Aspen Equipment, LLC. can not maintain expertise on every chassis/engine/transmission/exhaust configuration possible, regardless of who orders or specifies it. Nor can Aspen Equipment, LLC. guarantee that a chassis ordered today will not change in design prior to delivery from the factory. Therefore, Aspen Equipment, LLC. does not warrant that quoted products can be installed on a chassis without modifications to the chassis or products installed. As such, Aspen Equipment, LLC. will not be responsible for the cost of modifications due to exhaust systems conflicting with the installation of quoted products. Aspen Equipment, LLC. will make every reasonable effort to ensure that installations are completed without additional charges to the customer.



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ASPEN EQUIPMENT, LLC

TERMS AND CONDITIONS OF SALE

1) Offer, Governing Provisions, Cancellation and Termination. This document is an offer or counter-offer by ASPEN EQUIPMENT, LLC ("Seller") to sell the goods and/or services that are identified in this document to the buyer identified in this document ("Buyer") in accordance with these Terms and Conditions of Sale ("Terms and Conditions"), it is not an acceptance of any offer made by Buyer. All sales by Seller to Buyer are subject to, and are expressly conditioned upon assent to, these Terms and Conditions. Seller hereby objects to any additional or different terms or conditions, and notifies Buyer that Seller is unwilling to sell on any terms or conditions other than these Terms and Conditions. These Terms and Conditions and the additional terms and conditions contained in or attached to this document, as supplemented by agreed upon quantities and shipping dates (collectively, the "Agreement"), shall be the entire agreement between Seller and Buyer on the subject of the transactions described herein; and there are no conditions to this Agreement that are not expressed herein. This offer and the agreement shall be governed by and construed according to the laws of the State of Wisconsin (without reference to principles of conflicts of laws). Buyer irrevocably consents to the jurisdiction of the courts in the State of Wisconsin with venue in Milwaukee County and to the Wisconsin Eastern District Court in Milwaukee, WI. The rights and obligations of the parties hereunder shall not be governed by the 1980 U.N. convention on contracts for the international sale of goods. No accepted offer and no order may be cancelled or altered by Buyer except upon terms and conditions accepted by Seller in writing; and no changes to this document or the Agreement will be binding unless set forth in writing and manually signed by Seller in an Order Acknowledgment. This offer may be revoked by Seller at any time before it is accepted by Buyer, and shall automatically expire thirty (30) calendar days after its date if Buyer has not accepted it before then. In addition to any other remedies that Seller may have, Seller may terminate any Order with immediate effect upon written notice to Buyer, if Buyer: (i) has not otherwise performed or complied with any of these Terms and Conditions, in whole or in part; or (ii) becomes insolvent, files a petition for bankruptcy or commences or has commenced against it proceedings relating to bankruptcy, receivership, reorganization or assignment for the benefit of creditors. Seller may also terminate any Order without cause on ninety (90) days prior written notice to Buyer. Neither Buyer's acceptance of this offer nor any conduct by Seller (including but not limited to shipment of goods) shall oblige Seller to sell to Buyer any quantity of goods in excess of the quantity that Buyer has committed to purchase from Seller at the time of such acceptance or conduct.

2) Price. Unless otherwise specified on the face of this document or agreed to in writing, the price for goods or services sold hereunder shall be Seller's list price in effect as of the date of Buyer's order. Notwithstanding the foregoing, Seller may increase the price of the goods upon notice to Buyer to reflect any additional increases in Seller's cost of producing or procuring the goods. Prices are stated and payable in the currency set forth in the price list.

3) Credit Approval; Payment Terms. All payment terms set forth in this document are subject to Seller's approval of Buyer's credit, in Seller's discretion; and if such approval is withheld, payment shall be due in advance of Seller's performance. Except as otherwise agreed to in writing or otherwise provided on the face of this document or in the preceding sentence, payment is due upon Buyer's receipt of Seller's invoice following shipment. Interest will be charged at the lesser of (i) 18% per year, or (ii) the highest rate permitted by applicable law, on accounts more than 30 calendar days past due. If Buyer fails to make any payments in accordance with the terms of this Agreement, Seller may, in addition to its rights and remedies provided hereunder or at law or equity, five (5) days after providing written notice of nonpayment to Buyer, (a) defer or suspend further shipments or provision of goods until Buyer reestablishes satisfactory credit, (b) cancel the unshipped or unperformed portion of any order and invoice Buyer for incurred costs and reasonable profit without any liability on the part of Seller for failure to ship or provide goods, (c) terminate any order, (d) make shipment of goods to Buyer on a C.O.D. or cash in advance basis, or (e) refuse any new order until Buyer reestablishes satisfactory credit. If production or shipment of completed goods, or other Seller performance, is delayed by Buyer, Seller may immediately invoice, and Buyer shall pay, the percentage of the purchase price corresponding to the percentage of completion; in addition, Buyer shall compensate Seller for storage of completed goods or work in process during any such delay, whether stored at Seller's facility or an independent storage company's facilities.

4) Taxes and Other Charges. Any cargo insurance, manufacturer's tax, occupation tax, use tax, sales tax, excise tax, value added tax, duty, custom, import, inspection or testing fee, or any other tax, fee, interest or charge of any nature whatsoever imposed by any governmental authority on or measured by the transaction between Seller and Buyer shall be paid by Buyer in addition to the prices quoted or invoiced. In the event Seller is required to pay any such taxes or other charges, Buyer shall reimburse Seller therefor on demand.

5) Security Interest. Buyer hereby grants to Seller and Seller hereby retains a purchase money security interest in all goods sold hereunder and all accessories and additions thereto, whether presently upon Buyer's premises or hereafter acquired, all spare parts and components therefor, and all proceeds of the sale or other disposition including, without limitation, cash, accounts, contract rights, instruments and chattel paper. Buyer hereby authorizes Seller and its agents to file any financing statements and other documents necessary to create, perfect and maintain the security interest granted hereunder.

6) Delivery, Claims and Force Majeure. Unless otherwise provided on the face of this document or agreed to in writing, goods shall be delivered, ex works Seller's loading dock (as defined in Incoterms 2010). Delivery of goods to the carrier shall constitute delivery to Buyer; and regardless of shipping terms or freight payment, Buyer shall bear all risk of loss or damage in transit. Seller reserves the right to make delivery in installments, unless otherwise expressly stipulated herein; all such installments to be invoiced upon shipment of the first installment and paid for when due per invoice, without regard to subsequent deliveries. Delay in delivery of any installment shall not relieve Buyer of its obligations to accept remaining deliveries. Claims for shortages or other errors in delivery must be made in writing to Seller within 10 calendar days after receipt of shipment; and failure to give such notice shall constitute unqualified acceptance and a waiver of all such claims by Buyer. Claims for loss of or damage to goods in transit must be made to the carrier, and not to Seller. All delivery dates are approximate. Seller shall not be liable for any losses or damages as a result of any delay or failure to deliver due to any cause beyond Seller's reasonable control, including but not limited to any act of God, epidemic, pandemic, quarantine, act of Buyer, embargo or other governmental act, regulation or request, fire, accident, strike, slowdown, war, act of terrorism, riot, delay in transportation, or inability to obtain necessary labor, materials or manufacturing facilities. In the event of any such delay, at Seller's option, Seller may: (i) extend the date of delivery for a period equal to the time lost because of the delay, or (ii) terminate the corresponding Order(s) by providing written notice to Buyer. All timeframes provided by Seller, whether verbally or in writing, are good faith estimates of the expected delivery date for the goods. Seller shall use commercially reasonable efforts to fill Buyer's orders within the time stated, but in no event shall Seller be liable for any damages associated with Seller's inability to meet any such timeframes or deadlines or for termination of any Order, including, without limitation, incidental or consequential damages arising therefrom.

7) Retention of title. Goods shall remain the property of Seller until the date of full payment by Buyer. Until that time Buyer shall hold the goods as Seller's fiduciary agent and shall keep the goods properly stored, protected and insured. If necessary, Buyer shall carry out all actions necessary to evidence Seller's retention of title, including, without limitation, completing filings with public registers, affixing labels or seals on the goods, as may be required by applicable law. Buyer shall have the right to process goods only in the ordinary course of business. Proceeds deriving from such actions shall be promptly transferred to Seller. The right of Buyer to process goods in the ordinary course of business shall cease immediately in the event of nonpayment and Seller shall have the right to enter Buyer's premises and repossess the goods. In the event of an action by a third party seeking to take possession of the goods delivered by Seller and not fully paid by Buyer, Buyer shall notify such party of Seller's ownership and title of such goods, and Buyer shall immediately notify Seller of such situation. Buyer shall bear the costs of any intervention by Seller.

8) Work by Others; Safety Devices. Seller shall have no responsibility for labor or work performed by Buyer or others, including, without limitation, work relating to design, manufacture, fabrication, use, installation, or provision of goods. Buyer is solely responsible for furnishing, and requiring its employees and customers to use, all safety devices, guards and safe operating procedures required by law and as set forth in manuals and instruction sheets furnished by Seller. Buyer is responsible for consulting all operators' manuals, safety standards/regulations and other sources of safety standards and regulations applicable to the use and operation of the goods.

9) Warranties. The goods sold by Seller to Buyer are warranted by their original manufacturer. Seller will provide reasonable assistance to Buyer in processing warranty claims submitted, on behalf of Buyer, to the original manufacturer. This warranty is exclusive and in lieu of all other warranties, whether written, oral or implied, arising by operation of law or otherwise, including, but not limited to, any warranty of satisfactory quality or fitness for a particular purpose.

10) LIMITATION OF LIABILITY. Seller's liability with respect to the goods or services sold hereunder shall be limited to the warranty provided in Section 9 of these Terms and Conditions and, with respect to any other breaches of its contract with Buyer, shall be limited to the contract price. Seller shall not be subject to any other obligations or liabilities, whether arising out of breach of contract, warranty, tort (including negligence and strict liability) or under other theories of law or equity, with respect to goods or services sold by seller, including, without limitation, the sale of goods modified at the request of buyer, or any undertakings, acts or omissions relating thereto. Without limiting the generality of the foregoing, Seller specifically disclaims any liability for property damages, penalties, special or punitive damages, damages for lost profits or revenues, down-time, lost good will, cost of capital, cost of substitute goods or services, or for any other types of economic loss, or for claims of Buyer's customers or any third party for any such damages, costs or losses.

11) Installation. If Buyer purchases any goods that require installation or erection, Buyer shall, at its expense, make all arrangements necessary to install, erect and operate the goods. Buyer shall install the goods in accordance with any Seller instructions. Buyer shall indemnify and hold harmless Seller from and against any and all losses, liabilities, damages and expenses (including but not limited to attorneys' fees and other costs of defense) arising from or otherwise connected with Buyer's or its agent's failure to properly install the goods.

12) Assignment. Buyer may not assign any of its rights, duties or obligations under this Agreement without Seller's prior written consent, and any attempted assignment without such consent will be void and of no effect or consequence.

13) No Waiver. No waiver of this Agreement or any of its provisions is valid unless expressly agreed to in a writing signed by Seller. No waiver by Seller of any default under this Agreement is a waiver of any other or subsequent default. The failure of Seller to insist upon strict and timely performance of any term or condition of this Agreement shall not be deemed a waiver of any right or remedy that Seller may have under this Agreement or at law or equity, and shall not be deemed a waiver of any subsequent default in performance of the terms and conditions of this Agreement.

14) Cost of Collection. In the event legal action is necessary to recover monies due from Buyer or to enforce any provision of this Agreement, Buyer shall be liable to Seller for all costs and expenses associated therewith, including, without limitation, Seller's actual attorneys' fees and costs.

15) Insurance. Unless otherwise specified on the face of this document or agreed to in writing, Buyer shall be solely responsible from the point of delivery of the goods by Seller for all consequences as a result of theft, loss or partial or total destruction, for any reason whatsoever, including accidental reasons or as a result of force majeure. Buyer shall insure, at its expense, the goods against all aforementioned Buyer has made full payment of all amounts due Seller, and shall provide evidence of this insurance, upon request by Seller. Should Buyer fail to comply with these requirements, Seller may, at Seller's sole discretion, within eight days following written notice to Buyer, either cancel the sale and take back the goods, or procure such insurance at the expense of Buyer.

16) Second-hand or used Goods. If Buyer is buying the goods as second-hand goods, Buyer recognizes that he had an opportunity to inspect the goods and is buying them in full knowledge of their condition. The goods are being sold to Buyer as is, where is, and with all faults, if any. Seller specifically disclaims any and all warranties and representations of any nature whatsoever, express or implied, with respect to the goods, including, without limitation, any implied warranty of satisfactory condition, quality or fitness for a particular purpose, and any warranty arising by course of dealing or usage of trade.

17) Services. The following terms shall also apply to all services being provided by Seller: (a) Seller will repair or, at its option, replace any part which is or becomes faulty if, in the opinion of Seller, the fault is in workmanship (and not the result of ordinary wear and tear; negligence; acts of God; vandalism; abuse; misuse; neglect; accident or disasters such as fire, flood, wind and lightning; overloading; unauthorized altered, modified or changed products or parts; products or parts which have not been properly installed, stored, operated or maintained or which have been improperly adjusted; any products or parts not manufactured by Seller), provided that the fault is brought to the notice of Seller within twenty (20) days of the date of delivery of the goods to Buyer on completion of the services; (b) The goods, while in Seller's possession are at the risk of the Buyer and Seller shall not be liable for the loss of or damage to the goods or their contents howsoever arising unless the same is caused by the negligence of Seller. In the event of such negligence, Seller's liability shall be limited to the replacement or at Seller's option, repair of the lost or damaged goods and under no circumstances whatsoever shall Seller be liable for any other loss, damage or expense suffered by the Buyer as a result of the loss or damage to the goods. (c) If the goods are not paid for and collected from Seller's premises within twenty (20) of notice that they are ready for collection or if, where the goods are to be collected elsewhere, the Buyer fails to collect them at the agreed time and place, Seller reserves the right, in its sole discretion, to charge for storage or disposal of them. (d) If Seller is required to go to a location other than Seller's premises, Buyer shall be solely responsible to make sure such premises are safe and suitable for the services to be provided by Seller. Seller reserves the right, in its sole discretion to reject the premises if Seller determines they are not safe and/or suitable. Seller further reserves the right, in its sole discretion, to charge if it is waiting for the site to be prepared or if it leaves a site it determines not safe and/or suitable.

18) Compliance. Buyer will at all times and at its own expense: (i) strictly comply with all applicable laws, rules, regulations, ordinances and governmental orders, now or hereafter in effect, including, without limitation, U.S. or non-U.S. export control laws and regulations and sanction and embargo laws and regulations; (ii) pay all fees and other charges required by such laws, rules, regulations and orders; and (iii) maintain in full force and effect all licenses, permits, authorizations, registrations and qualifications from all applicable governmental departments and agencies to the extent necessary to perform its obligations hereunder. If requested by Seller, Buyer will sign written assurances and other export or import related documents, as may be required under applicable export or import laws and regulations. Buyer will advise Seller in writing within three (3) calendar days of any actual or perceived non-compliance with applicable U.S. or non-U.S. export control laws and regulations and sanction and embargo laws and regulations. If Seller learns, or has reasonable cause to believe, or if any branch or agency of the government of the U.S. or another country claims that a violation of any applicable export regulation or other trade sanction, export control or trade regulation by Buyer has occurred or is likely to occur because of any shipment to or from Buyer, Seller will promptly notify Buyer and may, in addition to any other remedy Seller may have, terminate or suspend all orders or shipments to Buyer until Seller is satisfied that such violation did not occur or has ceased to occur, or such claim is withdrawn or otherwise resolved to the satisfaction of Seller. Notwithstanding anything to the contrary in this Terms and Conditions, in no event shall Seller be in breach of this Terms and Conditions, or shall Buyer have any claim against Seller, for Seller's exercise of any of its rights under this Terms and Conditions.

19) Government Contracts. Application of government contract regulations and clauses to the goods and services or the agreement evidenced by these Terms and Conditions are subject to the separate review and consent by an authorized representative at Seller's headquarters.



333 2nd Street NE
Hopkins, MN 55343
952-938-5451
800-229-5451
Fax 952-938-0159
www.abmequip.com

Custom Truck Equipment for the Utility, Construction, Municipal and Refuse Industries

Quotation #121522-261

December 15, 2022

City of Waconia
310 E. 10th St.
Waconia, MN 55387
ATTN: Mr. Craig Eldred

Mr. Eldred,

Following is the quote you requested for a new flatbed to be installed on your dual rear wheel 2023 Ford F-450 cab/chassis with an 84" C/A (gas):

Scott City Stake Platform to include:

- 11' long x 96" wide.
- Wood floor.
- 5" steel channel long sills (34"OD) with 16" CCM cross members.
- Interior stake pockets.
- LED light kit.
- 96" x 42" HD weld-on straight bulkhead at front.
- (2) D-rings mounted on bulkhead – (1) each side 18" from floor and 6" from side.
- (4) 18" x 18" x 48"L aluminum underbody boxes mounted (2) each streetside and curbside on top of flatbed on 1" risers with drop down doors to outside of bed.
- ICC rear bumper with 3/4" pull plate, 2" receiver, safety chain rings and 7-prong RV plug.
- Full length possum belly with drop down rear door.
- Mount OEM backup camera (must be ordered with truck).
- (6) recessed D-rings mounted in floor – (3) each side: front, rear and center.
- (2) amber LED grille strobes and (2) LED amber recessed rear strobes wired to OEM cab switch.
- LED amber traffic advisor mounted on top of bulkhead facing to rear with controls in cab.
- Shovel and broom holders mounted on cab side of bulkhead – (2) 2.5" tubes each side at an angle.
- Rear mud flaps.
- Gloss black paint finish.

PRICE AS DESCRIBED

\$ 17,749.00*

Above prices do not include any applicable taxes.

* Due to extended lead times and the volatility of the market, we reserve the right to impose a surcharge on the quoted price. We are experiencing surcharges from our suppliers and it has become necessary to pass these on to our customers. ABM Equipment will inform you of these surcharges prior to beginning of the build for your order. If ABM Equipment is unable to proceed with the build at the scheduled time due to unavailability of the chassis, ABM Equipment will invoice the customer for the cost of the equipment on hand and payment will be due per our normal terms.

Quote valid for 30 days

BRINGING YOU THE BEST NAMES IN THE BUSINESS
An Equal Opportunity Employer



333 2nd Street NE
Hopkins, MN 55343
952-938-5451
800-229-5451
Fax 952-938-0159
www.abmequip.com

Custom Truck Equipment for the Utility, Construction, Municipal and Refuse Industries

Quotation #121522-261

-2-

December 15, 2022

Thank you for your interest in ABM Equipment LLC. We hope this information will allow you to place this business with us. If you have any questions, please do not hesitate to contact Steve Anderson.

Best regards,

A handwritten signature in cursive script, appearing to read 'Sam Fahey', is written over a horizontal line.

Sam Fahey
Sales Coordinator



1130 73rd Avenue NE
 Fridley, MN 55432
 (763) 571-1902
 1-800-795-1902
 Fax # (763) 571-5091

Highway 60 East
 Lake Crystal, MN 56055
 (507) 726-6041
 1-800-722-0588
 Fax # (507) 726-2984

www.crysteeltruck.com

AN EQUAL OPPORTUNITY EMPLOYER

Date: 12/15/2022
 Company: City of Waconia
 Contact: Craig Eldred
 Phone#: 952-442-4265
 Email: celdred@waconia.org

Reference: REV1 Flatbed
 Address: 310 E 10th ST

City: Waconia

State: MN 55387

Dealer		Chassis Estimated Delivery	
Truck Make	Ford	CA or CT	84" CA
Model Year	2023/NEW	Transmission	
Truck Model	F450	Cab Color	

REFERENCE: COOPERATIVE PURCHASE OF EQUIPMENT FROM STATE OF MINNESOTA

CONTRACT NO: 214533

RELEASE NO: T-765(5)

CONTRACT PERIOD: June 1, 2022 THROUGH December 31, 2022

EXTENSION OPTION: Up to 53 months

1-UNIT

STATE COOPERATIVE PRICING

QTY

Price Each

Extended

4.0 Flat Bed				
1	4.2	TCS-For 11' x 96" w/ wood floor 142-470 Specifications: Length: 11' Width: 96" Wood Floor Lengths listed below x 96 inch wide 5" Structural Channel Long sills 4 1/2" Formed Cross Members 16" on center FMVSS 108 lights Mud Flaps Standard Factory Black <i>Additional Flatbed Options</i>	\$5,680.00	\$5,680.00
1	NCI	Access Door in rear rubrail and shelf welded between longsills to create a compartment full length of flatbed	\$1,179.00	\$1,179.00
1	1.2	Undercoat Underside of Flatbed **From 863 State Contract	\$426.00	\$426.00
6.0 Hitches				
1	6.1	Custom Pull Plate 5/8" complete including: - 5/8" steel plate - All Gussets - Safety "D" Rings - Round Tube Bumper - 7 Way Plug	\$610.00	\$610.00
1	6.2	Installation of custom hitch	\$606.00	\$606.00
1	6.9	For weld on receiver style hitch (450-1804055)	\$159.00	\$159.00

<u>8.0 Accessories</u>				
4	8.1	D-Rings Installed Per Pair (2) Mounted to front headboard 18" up from the floor (2) Mounted on floor at front of the flatbed behind the toolboxes (2) Mounted on floor at mid-point of flatbed (2) Mounted on floor at rear of flatbed	\$165.00	\$660.00
1	8.9	Repositions Camera Eye Only	\$300.00	\$300.00
1	8.29	Buyers Mini Light Bar installed on cab shield, wired to in dash switch	\$433.00	\$433.00
1	8.36	Bulkhead Strobe plate Mount (dump body/flatbed)	\$142.00	\$142.00
2	8.38	For 1 Set Buyers Surface Mt Strobes (1) Pair Amber Strobes Mounted to Rear Rubrail (1) Pair Amber Strobes Mounted in Front Grill of Truck (mounted to a separate switch)	\$341.00	\$682.00
1	8.40.	Add for 1 Whelen TA45B72 Traffic Advisor installed on cab shield, wired to in dash switch	\$2,106.00	\$2,106.00
2	8.8	(1) Pair Shovel Holder installed each (1) Pair Shovel holders on Driver Side Front (1) Pair Shovel holders on Passenger Side Front	\$250.00	\$500.00
1	8.43	For Poly Fenders 19.5 985-10001769	\$1,007.00	\$1,007.00
<u>8.0 Toolboxes/Backpacks</u>				
4	8.1	Installation of Storage box	\$367.00	\$1,468.00
4	8.4	18 x 18 x 36 Treadbrite Aluminum Toolbox P/N 1705105 **(2) Mounted on top of flatbed down the driver side (positioned to the outter edge of the tie rail) **(2) Mounted on top of flatbed down the passenger side (positioned to the outter edge of the tie rail)	\$374.00	\$1,496.00

REFERENCE: COOPERATIVE PURCHASE OF EQUIPMENT FROM STATE OF MINNESOTA

CONTRACT NO: 216663

RELEASE NO: T-763(5)

CONTRACT PERIOD: MAY 1, 2022, THROUGH JANUARY 31, 2023

EXTENSION OPTION: Up to 51 months

1-UNIT

STATE COOPERATIVE PRICING

<u>QTY</u>			<u>Price Each</u>	<u>Extended</u>
<u>3.0 Front Snow Plow</u>				
1	3.36	9'2" V-XT Steel Vee Plow	\$8,022.00	\$8,022.00
1	3.36	Install of 9'2" V-XT Steel Vee Plow	\$800.00	\$800.00
1	3.72	Light Adapter	\$175.00	\$175.00
1	3.94	Snow Deflector (7'6"-9'2" V-Plows, 7'6"-9' Super Duty, 9'HD)	\$256.00	\$256.00
1	3.94	Install of Snow Deflector (7'6"-9'2" V-Plows, 7'6"-9' Super Duty, 9'HD)	\$75.00	\$75.00
1	NCI	**Joystick Plow Controls ILO Handheld controller	No Charge	

Total Package Price

\$26,782.00

PRICES SHOWN DO NOT INCLUDE ANY APPLICABLE TAXES OR FEES

Cost Per Loaded Mile for Delivery:

\$4.00

Starting Point:

Lake Crystal, MN

*A WRITTEN PURCHASE ORDER MUST BE RETURNED SPECIFYING PURCHASE OF THIS EQUIPMENT OFF THE STATE OF MINNESOTA COOPERATIVE PURCHASE CONTRACT

**NO EXHAUST WORK INCLUDED FOR TRUCKS WITH NEW EMISSION CONTROL EXHAUST SYSTEMS. EXHAUST SYSTEMS CANNOT BE MODIFIED.

***ALL LABOR COSTS ARE BASED ON INSTALLING EQUIPMENT ON A TRUCK CHASSIS WITH ALL TRUCK ITEMS OUT OF THE WAY FOR EQUIPMENT INSTALLATION. IF CRYSTEEL HAS TO MOVE FUEL TANKS, AIR TANKS, AIR DRYER, ETC. EXTRA CHARGES MAY APPLY

Vendor Name:	Crysteel Truck Equipment-Lake Crystal
Contact Person:	Josh Miller
Street Address:	52248 Ember Rd

City, State, Zip:	Lake Crystal, MN 56055
Phone #:	(507) 726-6041
Toll Free #:	(800) 722-0588
Fax #:	(507) 726-2984
Email Address:	jmiller@crysteeltruck.com

OPTIONS -- The below options are NOT included in the above package pricing

<u>4.0 Flat Bed OPTIONS</u>			
1	To go to 1/8" Steel Treadplate floor ADD	\$1.00	\$1.00



REQUEST FOR CITY COUNCIL ACTION

Meeting Date:		December 19, 2022					
Item Name:		Authorize Approval to Obtain Quotes					
Originating Department:		Public Services					
Presented by:		Craig Eldred					
Previous Council Action (if any):		None					
Item Type (X only one):	Consent	☒ X	Regular Session	☐	Discussion Session	☐	
RECOMMENDATIONS/COUNCIL ACTION/MOTION REQUESTED <i>(Include motion in proper format.)</i>							
Adopt Resolution 2022-331; Authorizing Approval to Obtain Quotes for Lakeview Terrace & Industrial Boulevard Storm Sewer Improvements							
EXPLANATION OF AGENDA ITEM <i>(Include a description of background, benefits, and recommendations.)</i>							
The focus of this Council request to obtain quotes for two smaller sized storm water improvements; one in Lakeview Terrace near the Lake Waconia access and second in Industrial Boulevard with work in advance of pond cleaning of the Industrial Park Development Pond. Attached are images of the work areas programmed for improvements. Specifically the Lakeview Terrace system is failing and one of our target areas for pre-treatment before storm water from the streets enters Lake Waconia. Industrial Boulevard improvements include the addition of a sump structure to support reducing maintenance of the pond in the future. We did submit a CCWMO fund request for the Industrial Boulevard structure improvements for calendar year 2023. Staff recommends approval of this request to meet our programmed improvements for each area. Attachments: 1. 22331Res_Lakeview_Terrace___Industrial_Blvd._Storm_Improvement_Quotes.doc 2. Plan Sheet Cover.pdf 3. Project Pan Sheet.pdf 4. GIS Color Image of Site.pdf							
FINANCIAL IMPLICATIONS:				ADVISORY BOARD RECOMMENDATIONS:			
Funding Sources & Uses:							
Storm Water Funds							
Budget Information:				Planning Commission			
☒ Budgeted				Parks and Recreation Board			
☐ Non Budgeted				Safari Island Advisory Board			
☐ Amendment Required				Other			

**CITY OF WACONIA
RESOLUTION NO. 2022-331**

**RESOLUTION AUTHORIZING APPROVAL TO OBTAIN QUOTES FOR LAKEVIEW
TERRACE & INDUSTRIAL BOULEVARD STORM SEWER IMPROVEMENTS**

WHEREAS, one of the City’s Priorities “Infrastructure – managing, maintaining, and improving our current and future physical assets”; and

WHEREAS, these programmed improvements require us to obtain quotes to meet street surfacing plans for the summer of 2023 and

WHEREAS, quotes will be brought before City Council upon receiving.

NOW, THEREFORE, BE IT RESOLVED That the City Council of the City of Waconia hereby authorizes approval to obtain quote for Lakeview Terrace & Industrial Boulevard storm sewer improvements.

Adopted by the City Council of the City of Waconia this 19th day of December, 2022.

Kent Bloudek, Mayor

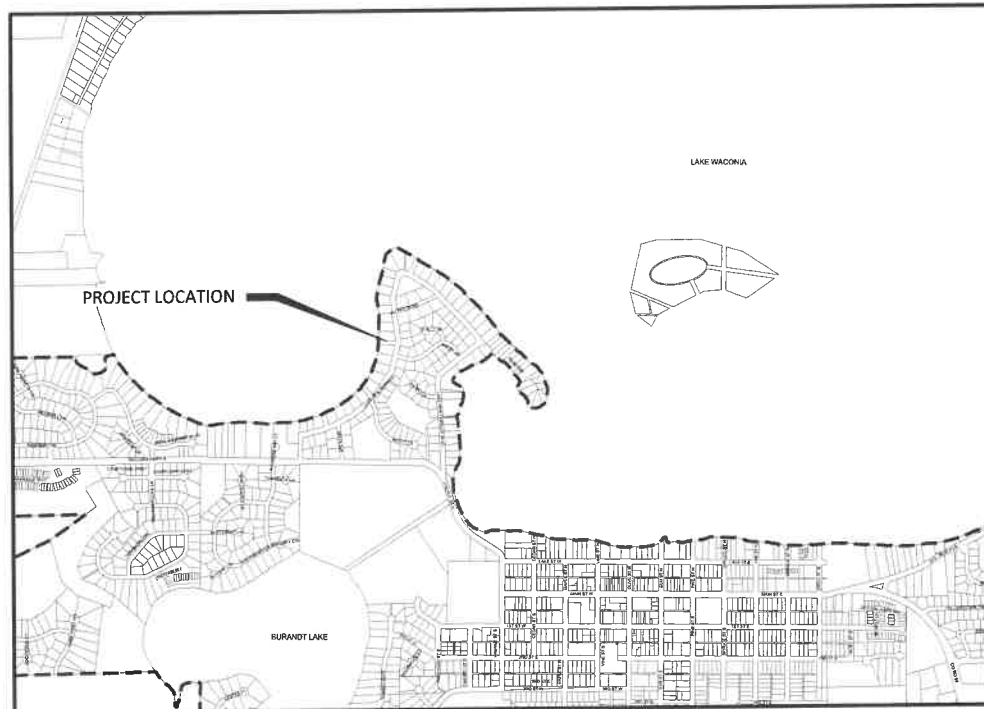
Attest: _____
Jackie Schulze, City Clerk

SEPTEMBER 2022



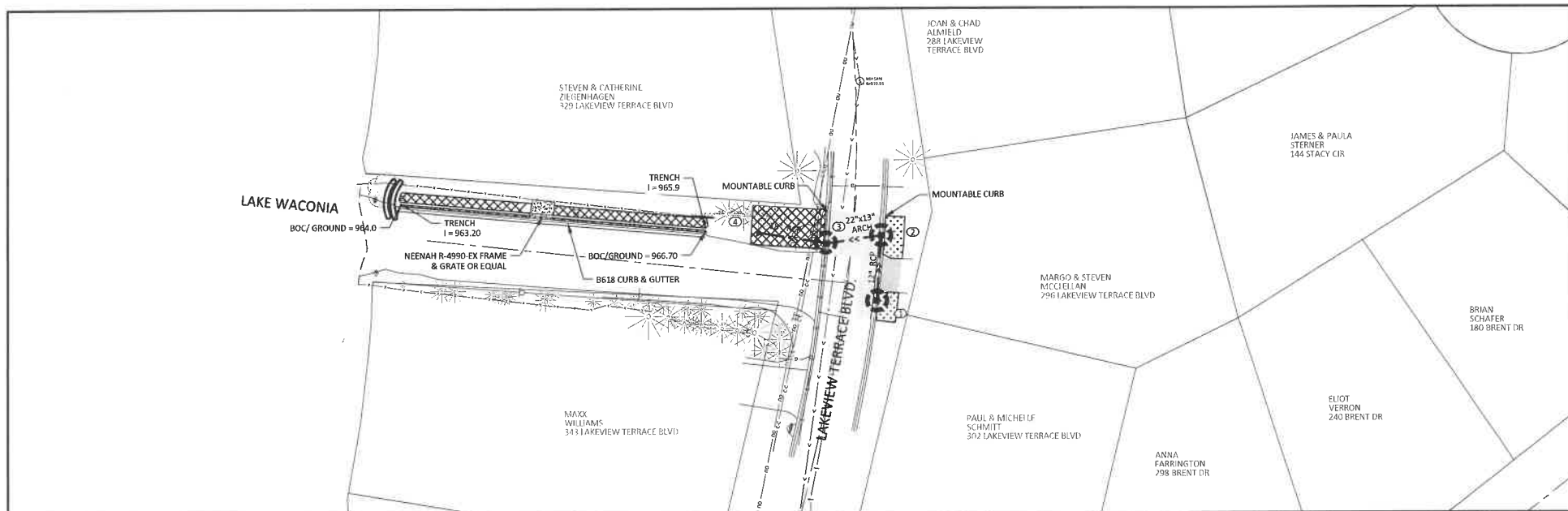
PROJECT LIMITS

THE SUBSURFACE UTILITY INFORMATION IN THIS PLAN IS UTILITY QUALITY LEVEL D UNLESS OTHERWISE NOTED. THIS UTILITY LEVEL WAS DETERMINED ACCORDING TO THE GUIDELINES OF CI/ASCE 38-02, ENTITLED "STANDARD GUIDELINES FOR THE COLLECTION AND DEPICTION OF EXISTING SUBSURFACE UTILITY DATA."



SHEET NUMBER	SHEET TITLE
1.01	TITLE SHEET
1.02	LEGEND
1.03	GENERAL CONSTRUCTION NOTES
1.04	EXISTING CONDITIONS, REMOVALS PLAN
1.05 - 1.07	CONSTRUCTION DETAILS
1.08	CONSTRUCTION PLAN
THIS PLAN SET CONTAINS 8 SHEETS.	

SHEET
1.01



LEGEND

ROAD BITUMINOUS PATCH - RESIDENTIAL SECTION

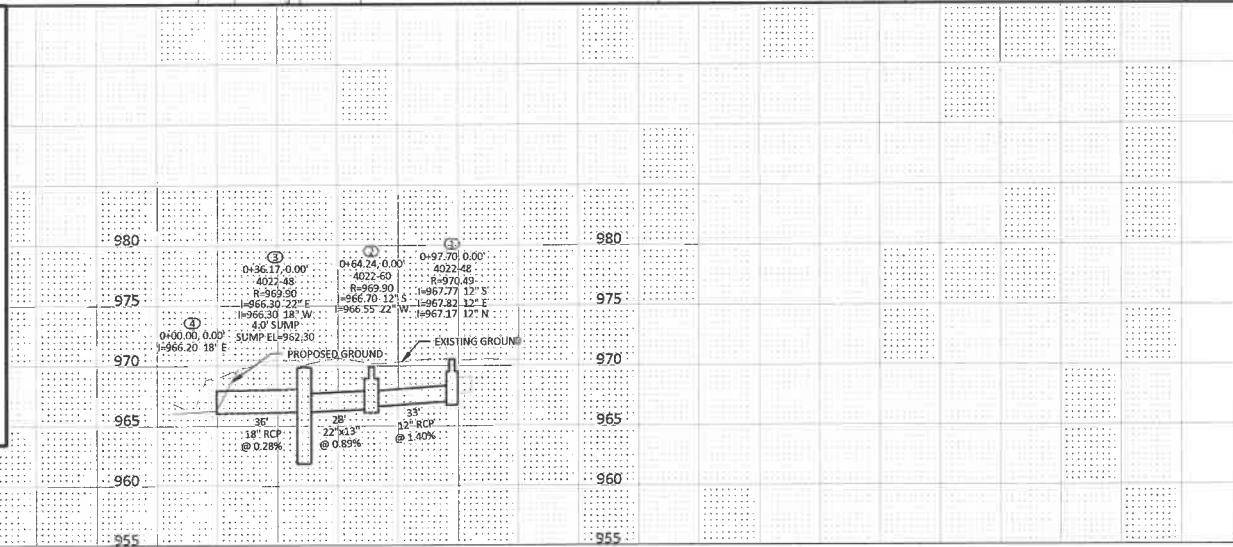
DRIVEWAY BITUMINOUS PATCH

EROSION CONTROL BLANKET CAT 3N W/ SEED MIX 25-131, LOW MAINTENANCE TURF AT 330 LBS/AC

SOD

INLET PROTECTION

DITCH CHECK BIOLOG



0 25 50
HORIZ. SCALE FEET

I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER LICENSED IN THE STATE OF MINNESOTA.

SIGNER'S NAME: 10000X DATE: MM/DD/2022

BOLTON & MENK

DESIGNED: []
DRAWN: []
CHECKED: []
CLIENT PROJ. NO.: DC1.128000

WACONIA, MINNESOTA
LAKEVIEW TERRACE BLVD STORM SEWER
CONSTRUCTION PLANS

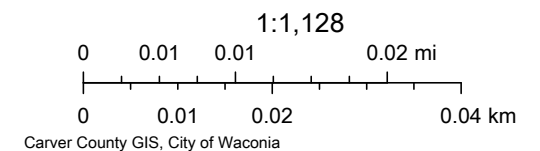
SHEET 1.08

ArcGIS Web Map



12/14/2022, 3:40:36 PM

- | | | | |
|-------------------|-----------------|------------------------|-----------------------|
| Waconia Parcels | Storm Culvert | Storm Flow Direction | Storm Manhole |
| Stormwater Basins | Storm Draintile | Pond Skimmer Structure | Storm Inlet |
| Storm Sump | Storm Main | Storm Clean Out | Storm Discharge Point |





REQUEST FOR CITY COUNCIL ACTION

Meeting Date:	December 19, 2022
Item Name:	Approve Service Body & Plow for Capital Project 697
Originating Department:	Public Services
Presented by:	Craig Eldred
Previous Council Action (if any):	November 7, 2022 Authorizing Approval of Chassis Pricing for Capital Project 536 & 537 & 697 of the Capital Equipment Improvements for 2023

Item Type (X only one):	Consent	☒ X	Regular Session	☐	Discussion Session	☐
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RECOMMENDATIONS/COUNCIL ACTION/MOTION REQUESTED *(Include motion in proper format.)*

Adopt Resolution 2022-332; Approval of Equipment Acquisition From Aspen Equipment in the Amount of \$32,308.00 for Service Body and Crysteel Truck Equipment for Boss Snowplow in the Amount of \$9328.00 for Capital Equipment Project 697

EXPLANATION OF AGENDA ITEM *(Include a description of background, benefits, and recommendations.)*

Council Members are aware of the challenges of obtaining fleet equipment for either replacements or additions to our Municipal Fleet to provide city services effectively.

This particular equipment addition is guided to assist our Parks Department during the summer time and may also be utilized for winter trail, or street operations with the addition of a snow plow. Situationally with the plow addition, this type of vehicle has supported our staff in meeting service level demands in the winter.

This particular unit has been popular for our Public Services Department for field service work and projects assigned to staff in the Utilities and Street Departments of Public Services.

We have secured the chassis orders as guided upon our previous requests of Council action. The focus of this request is to finalize the equipment and body components to complete the planned acquisition as designed for our Public Services Department. Staff did obtain three service body prices and one sole source snowplow price to match existing equipment for flexibility of our operations while detailing the final costs. Like most equipment acquisitions we have appurtenant equipment including 800 MHZ radio and city logo/decal items we need for such purchases. The 800 MHZ radio allows us to keep our current supply updated, or includes an addition as needed. Below are the equipment prices as detailed above.

Equipment Supplier	Equipment Price	Boss V-Plow	Final Cost
Aspen Equipment	\$32,303.00	\$9,328.00	\$41,636.00
ABM Equipment	\$32,678.00	\$9,328.00	\$42,006.00
Crysteel Truck Equipment	\$39,794.00	\$9,328.00	\$49,032.00

As noted in the resolution and above the costs for the appurtenant equipment would be at or near \$3,000.00. Staff recommends approval of this request to support the needs of moving staff and providing improved services to the residents of Waconia.

Attachments:

1. [22332Res_Capital_Project_697_Service_Body_and_Plow.doc](#)
2. [CITY OF WACONIA-25-BFX-44903-15-29-v1 - Aspen Quote.pdf](#)
3. [waconia 60 ls body quote ABM Eq..pdf](#)
4. [2022-Waconia-22SB765-Fiberline 96in-9ft2in VXT Steel-Acc REV1 12-15-22.pdf](#)

FINANCIAL IMPLICATIONS:

Funding Sources & Uses:

Capital Equipment Cash

Budget Information:

☒ Budgeted☐ Non Budgeted☐ Amendment Required**ADVISORY BOARD RECOMMENDATIONS:**

Planning Commission

Parks and Recreation Board

Safari Island Advisory Board

Other

**CITY OF WACONIA
RESOLUTION NO. 2022-332**

**RESOLUTION AUTHORIZING APPROVAL OF EQUIPMENT ACQUISITION FROM ASPEN
EQUIPMENT IN THE AMOUNT OF \$32,308.00 FOR SERVICE BODY AND CRYSTEEL
TRUCK EQUIPMENT FOR BOSS SNOWPLOW IN THE AMOUNT OF \$9,328.00 FOR
CAPITAL EQUIPMENT PROJECT 697**

WHEREAS, one of the City’s Priorities “Infrastructure – managing, maintaining, and improving our current and future physical assets”; and

WHEREAS, Council previously approved staff to obtain chassis pricing for CIP Project 697 which allowed staff to meet the deadlines established for chassis orders; and

WHEREAS, this request allows staff to complete the body components of the programmed chassis application; and

WHEREAS, three quotes were obtained for the service body and one price for the snow plow, since it allows us to utilize them for multiple vehicle if deemed necessary

Equipment Supplier	Equipment Price	Boss V-Plow	Final Cost
Aspen Equipment	\$32,308.00	\$9,328.00	\$41,636.00
ABM Equipment	\$32,678.00	\$9,328.00	\$42,006.00
Crysteel TruckEquipment	\$39,794.00	\$9,328.00	\$49,032.00

WHEREAS, the Public Services Director is authorized to expend \$3,000.00 locally for appurtenance equipment including 800 MHS radio and city logos/decals as part of the service body equipment and snowplow items while meeting the Minnesota State Equipment pricing deadline of December 31, 2022.

NOW, THEREFORE, BE IT RESOLVED That the City Council of the City of Waconia hereby authorizes approval of equipment acquisition from Aspen Equipment in the amount of \$32,308.00 for service body and Crysteel Truck Equipment for Boss snowplow in the amount of \$9,328.00 for Capital Equipment Project 697.

Adopted by the City Council of the City of Waconia this 19th day of December, 2022.

Kent Bloudek, Mayor

Attest: _____
Jackie Schulze, City Clerk



CORPORATE HEADQUARTERS: 9150 Pillsbury Avenue South, Bloomington, MN 55420-3686 - Phone: (952) 888-2525 - Fax: (952) 656-7159 - Website: www.aspenequipment.com

Cust Name: **City Of Waconia**
 Contact: **Craig Eldred**
 Phone: (952) 442-2615
 Fax: (952) 442-4963
 Dealership:
 Contact:

Quote Number:
 CITY OF WACONIA-25-BFX-44903-15-29-v1

Quote Date: 12/8/2022
 E-Mail: celdred@waconia.org

Aspen Equipment, LLC. is pleased to offer the following quotation for your consideration

Qty	Part/Spec Number	Description	Installed
1	Aspen Equipment build Note	Install vise plate CS rear bumper	
1	2.004 60 LS	BrandFX Body - Length: 108" / Height: 42" / Depth: 15" / Width: 82-3/4" Vinyl rock guards Heavy duty black poly gas fill cup Automotive grade bubble gasket Bright white gel coat exterior Bright white interiors to reflect light LED Exterior ICC lighting package (excludes backup lights) Flow-through ventilation system Non-skid compartment tops One piece molded doors with automotive finish both sides Recessed door jams Treadbright aluminum floor 3/16" smooth aluminum bulkhead 3/16" smooth aluminum tail skirt 10" aluminum automotive style tailgate Treadbright aluminum bumper Stainless steel hinges and hardware Automotive style dual rotary latch Vinyl coated stainless steel cable door stops	\$9,281.00
1	2.026 Body Installation	Mount body, install FMVSS lighting, Route fuel/DEF fillers, 1 pr. Mudflaps	\$2,837.00
2	2.111 Shelf 1	(1) adjustable fiberglass shelf	\$366.00
1	2.112 Shelf 2	(2) adjustable fiberglass shelves	\$321.00
2	2.113 Shelf 3	(3) adjustable fiberglass shelves	\$932.00
1	Brand FX Compartment Configuration	SS # 1 2 adj shelves with 1 pack dividers	
1	Brand FX	SS # 2 1 adj shelf with 1 divider pack	
1	Brand FX	SS # 3 3 adj shelves with 3 divider packs	
1	Brand FX	CS # 1 Tool Box	
1	Brand FX	CS # 2 1 adj shelf with 1 divider pack	
1	Brand FX	CS # 3 3 adj shelves with 3 divider packs, inverter mount	
1	2.401	570119 60DLS front vertical 1-7", 1-5", 3-3"	\$1,823.00
9	2.117 Shelf Div	Divider pack for fiberglass shelves (4 dividers)	\$171.00
1	2.135 Rope Light 2	Fibreglo flexible tubular lighting on 3 sides of compartment	\$557.00
1	2.145 60T Floor	3/16" aluminum treadplate floor (included in base price, 60LS, 60 DLS 84LS, 84LPXS)	
1	2.170 Shovel 85	Punched aluminum shovel basket 8" H x 15" W x 85" L	\$560.00
1	2.177 Rock Guards	Aluminum rock guards at front of body (both sides)	\$66.00
4	2.182 Floor Tiedown	Recessed floor tie down (each)	\$348.00
1	2.184 Tailgate	10" aluminum tailgate with automotive style latch. Incl w/ 40LS and 56LS SRW	\$387.00

Continued On Next Page

Submitted by,

Mark Lundeen
 612-719-4414

- F.O.B.: Bloomington, MN (Unless otherwise specified)
- Equipment Specifications subject to change
- Quote valid for 30 days from date of quotation

* Chassis modifications including, but not limited to alterations or relocation of components related to fuel tanks, air tanks, brakes, exhaust systems, battery boxes, protrusions above and below the frame rails, shortening or lengthening frame rails and the like will be added to the selling price. **Mfg's Surcharges may be added to this quotation.

Exhaust Systems: With the new EPA mandated diesel exhaust systems for 2007 and newer many changes are taking place. Manufacturers are often unable to depict accurately how the exhaust systems are configured and have difficulty stipulating whether certain components (i.e. PTOs and pumps) may fit in the confined spaces beneath the truck. 2007 EPA COMPLIANT DIESEL EXHAUST SYSTEMS CANNOT BE MODIFIED, RELOCATED OR REPLACED BY ASPEN EQUIPMENT, LLC. Due to evolving designs, Aspen Equipment, LLC. can not maintain expertise on every chassis/engine/transmission/exhaust configuration possible, regardless of who orders or specifies it. Nor can Aspen Equipment, LLC. guarantee that a chassis ordered today will not change in design prior to delivery from the factory. Therefore, Aspen Equipment, LLC. does not warrant that quoted products can be installed on a chassis without modifications to the chassis or products installed. As such, Aspen Equipment, LLC. will not be responsible for the cost of modifications due to exhaust systems conflicting with the installation of quoted products. Aspen Equipment, LLC. will make every reasonable effort to ensure that installations are completed without additional charges to the customer.



CORPORATE HEADQUARTERS: 9150 Pillsbury Avenue South, Bloomington, MN 55420-3686 - Phone: (952)888-2525 - Fax: (952)656-7157 - Website: www.aspenequipment.com

Cust Name: **City Of Waconia**

Quote Number:

Quote Date:

12/8/2022

Contact: **Craig Eldred**

CITY OF WACONIA-25-BFX-44903-15-29-v1

Phone: (952) 442-2615

Fax: (952) 442-4963

Dealership:

Contact:

Aspen Equipment, LLC. is pleased to offer the following quotation for your consideration

Qty	Part/Spec Number	Description	Installed
1	2.190 SW Galv Bumper - Pintle	Galvanized sure step with pintle recess. - Single rear wheel	\$655.00
1	2.193 Vise Plate	Vise plate	\$202.00
2	2.196 60 Wall	Load wall liner, aluminum (per side) BFXB 60	\$718.00
2	2.268 Grab Handle	Stainless steel grab handle (each).	\$88.00
1	6.11 1801060L	Service body Class V 2.5"x2.5" rec. tube hitch, 20,000 lb cap	\$956.00
1	6.49 560700	7-way flat pin trailer socket	\$274.00
1	8.4 Backup Camera	Cab Chassis - Relocate factory supplied backup camera system	\$372.00
1	8.14 01080034	Single wheel mudflap with Aspen logo, EA	\$31.00
	8.20 Install Mudflap PR	Install mudflap pair on body, suspended from body cross member or cabinet	\$95.00
1	8.25 01080007	405BZ ANTI-SAIL BRACKET, NOTE: PAIR	\$37.00
1	8.143 1ATH4	Wilton 6" mechanic vise	\$564.00
1.5	8.218 Strobe Installation PR	Mount strobe pair, route wire to switch, tie-up and guard.	\$891.00
1	8.220 Install Traffic Director	Install traffic director and lighting control box	\$669.00
1	8.221 Wire Hot	Wire Strobes Hot	\$149.00
1	8.222 Wire High / Low	Wire Strobes w/ High or Low intensity option	\$513.00
2	8.241 3510A	ECCO 1.1" x 3.3" Surface Mount Amber LED Strobe, Class 1	\$206.00
1	8.272 R1LPPA	Whelen 15" Low Profile CON3 Amber Strobe Bar, Permanent Mount, Class 1	\$459.00
1	8.283 TA4437M	Whelen Traffic Advisor, (8) 500TIR6 Smart LED heads,15' cord, TACTLD1 Control Head	\$1,669.00
2	8.343 Light Hole	Cut light hole for grommet mounted light, EA	\$150.00
1	8.438 BR-SVC	Back Rack Service Body Style Cab Protector	\$566.00
1	8.442 BR-91002REC	Utility Light Bracket, Center Mount, 16"x7" Rectangle	\$141.00
1	8.445 BR-91004	Safety Rack Arrow Stick Bracket, Pair	\$141.00
1	8.469 DSI-12-2400N	Dimension 2400 Watt 54 Peak/20 Cont Amp pure sine inverter w/ Fuse	\$3,846.00
1	Aspen Equipment build Note	Install inverter CS # 3	
1	8.489 110V Outlet-Exterior	Install 110V GFI duplex outlet with gang box, exterior mount. Wired to power source	\$499.00
1	Aspen Equipment build Note	Install GFI rear of CS compartment	
1	6.17 PM25812	Buyers 2.5" x 2.5" Pintle mount, (4) 5/8" hole plate, 20,000# G.T.W.	\$86.00
1	6.13 01070025	Pin and clip for 2"x2" receiver tube hitch	\$5.00
1	6.16 10057	2" Pintle/Ball combo, rigid mount, 16,000# G.T.W.	\$236.00
1	Brand FX	Shovel basket to be installed topof CS compartment	
1	Brand FX	Load rings installed 1 in each corner of load bed area	
1	11.24	Whelen 2FA00ZAR installed per spec	\$436.00

State of Minnesota Contract 214521

Tax Note:

Applicable sales tax and/or FET estimates will be confirmed and added to the final invoice

Submitted by,

Quote Sub Total: \$32,303.00

Mark Lundeen
612-719-4414

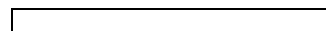
Estimated Sales Tax: \$0.00

Total: \$32,303.00

- F.O.B.: Bloomington, MN (Unless otherwise specified)
- Equipment Specifications subject to change
- Quote valid for 30 days from date of quotation

* Chassis modifications including, but not limited to alterations or relocation of components related to fuel tanks, air tanks, brakes, exhaust systems, battery boxes, protrusions above and below the frame rails, shortening or lengthening frame rails and the like will be added to the selling price. **Mfg's Surcharges may be added to this quotation.

Exhaust Systems : With the new EPA mandated diesel exhaust systems for 2007 and newer many changes are taking place. Manufacturers are often unable to depict accurately how the exhaust systems are configured and have difficulty stipulating whether certain components (i.e. PTOs and pumps) may fit in the confined spaces beneath the truck. 2007 EPA COMPLIANT DIESEL EXHAUST SYSTEMS CANNOT BE MODIFIED, RELOCATED OR REPLACED BY ASPEN EQUIPMENT, LLC. Due to evolving designs, Aspen Equipment, LLC. can not maintain expertise on every chassis/engine/transmission/exhaust configuration possible, regardless of who orders or specifies it. Nor can Aspen Equipment, LLC. guarantee that a chassis ordered today will not change in design prior to delivery from the factory. Therefore, Aspen Equipment, LLC. does not warrant that quoted products can be installed on a chassis without modifications to the chassis or products installed. As such, Aspen Equipment, LLC. will not be responsible for the cost of modifications due to exhaust systems conflicting with the installation of quoted products. Aspen Equipment, LLC. will make every reasonable effort to ensure that installations are completed without additional charges to the customer.





CORPORATE HEADQUARTERS: 9150 Pillsbury Avenue South, Bloomington, MN 55420-3686 - Phone: (952)888-2525 - Fax: (952)656-7159 - Website: www.aspenequipment.com

ASPEN EQUIPMENT, LLC

TERMS AND CONDITIONS OF SALE

1) Offer, Governing Provisions, Cancellation and Termination. This document is an offer or counter-offer by ASPEN EQUIPMENT, LLC ("Seller") to sell the goods and/or services that are identified in this document to the buyer identified in this document ("Buyer") in accordance with these Terms and Conditions of Sale ("Terms and Conditions"), it is not an acceptance of any offer made by Buyer. All sales by Seller to Buyer are subject to, and are expressly conditioned upon assent to, these Terms and Conditions. Seller hereby objects to any additional or different terms or conditions, and notifies Buyer that Seller is unwilling to sell on any terms or conditions other than these Terms and Conditions. These Terms and Conditions and the additional terms and conditions contained in or attached to this document, as supplemented by agreed upon quantities and shipping dates (collectively, the "Agreement"), shall be the entire agreement between Seller and Buyer on the subject of the transactions described herein; and there are no conditions to this Agreement that are not expressed herein. This offer and the agreement shall be governed by and construed according to the laws of the State of Wisconsin (without reference to principles of conflicts of laws). Buyer irrevocably consents to the jurisdiction of the courts in the State of Wisconsin with venue in Milwaukee County and to the Wisconsin Eastern District Court in Milwaukee, WI. The rights and obligations of the parties hereunder shall not be governed by the 1980 U.N. convention on contracts for the international sale of goods. No accepted offer and no order may be cancelled or altered by Buyer except upon terms and conditions accepted by Seller in writing; and no changes to this document or the Agreement will be binding unless set forth in writing and manually signed by Seller in an Order Acknowledgment. This offer may be revoked by Seller at any time before it is accepted by Buyer, and shall automatically expire thirty (30) calendar days after its date if Buyer has not accepted it before then. In addition to any other remedies that Seller may have, Seller may terminate any Order with immediate effect upon written notice to Buyer, if Buyer: (i) has not otherwise performed or complied with any of these Terms and Conditions, in whole or in part; or (ii) becomes insolvent, files a petition for bankruptcy or commences or has commenced against it proceedings relating to bankruptcy, receivership, reorganization or assignment for the benefit of creditors. Seller may also terminate any Order without cause on ninety (90) days prior written notice to Buyer. Neither Buyer's acceptance of this offer nor any conduct by Seller (including but not limited to shipment of goods) shall oblige Seller to sell to Buyer any quantity of goods in excess of the quantity that Buyer has committed to purchase from Seller at the time of such acceptance or conduct.

2) Price. Unless otherwise specified on the face of this document or agreed to in writing, the price for goods or services sold hereunder shall be Seller's list price in effect as of the date of Buyer's order. Notwithstanding the foregoing, Seller may increase the price of the goods upon notice to Buyer to reflect any additional increases in Seller's cost of producing or procuring the goods. Prices are stated and payable in the currency set forth in the price list.

3) Credit Approval; Payment Terms. All payment terms set forth in this document are subject to Seller's approval of Buyer's credit, in Seller's discretion; and if such approval is withheld, payment shall be due in advance of Seller's performance. Except as otherwise agreed to in writing or otherwise provided on the face of this document or in the preceding sentence, payment is due upon Buyer's receipt of Seller's invoice following shipment. Interest will be charged at the lesser of (i) 18% per year, or (ii) the highest rate permitted by applicable law, on accounts more than 30 calendar days past due. If Buyer fails to make any payments in accordance with the terms of this Agreement, Seller may, in addition to its rights and remedies provided hereunder or at law or equity, five (5) days after providing written notice of nonpayment to Buyer, (a) defer or suspend further shipments or provision of goods until Buyer reestablishes satisfactory credit, (b) cancel the unshipped or unperformed portion of any order and invoice Buyer for incurred costs and reasonable profit without any liability on the part of Seller for failure to ship or provide goods, (c) terminate any order, (d) make shipment of goods to Buyer on a C.O.D. or cash in advance basis, or (e) refuse any new order until Buyer reestablishes satisfactory credit. If production or shipment of completed goods, or other Seller performance, is delayed by Buyer, Seller may immediately invoice, and Buyer shall pay, the percentage of the purchase price corresponding to the percentage of completion; in addition, Buyer shall compensate Seller for storage of completed goods or work in process during any such delay, whether stored at Seller's facility or an independent storage company's facilities.

4) Taxes and Other Charges. Any cargo insurance, manufacturer's tax, occupation tax, use tax, sales tax, excise tax, value added tax, duty, custom, import, inspection or testing fee, or any other tax, fee, interest or charge of any nature whatsoever imposed by any governmental authority on or measured by the transaction between Seller and Buyer shall be paid by Buyer in addition to the prices quoted or invoiced. In the event Seller is required to pay any such taxes or other charges, Buyer shall reimburse Seller therefor on demand.

5) Security Interest. Buyer hereby grants to Seller and Seller hereby retains a purchase money security interest in all goods sold hereunder and all accessories and additions thereto, whether presently upon Buyer's premises or hereafter acquired, all spare parts and components therefor, and all proceeds of the sale or other disposition including, without limitation, cash, accounts, contract rights, instruments and chattel paper. Buyer hereby authorizes Seller and its agents to file any financing statements and other documents necessary to create, perfect and maintain the security interest granted hereunder.

6) Delivery, Claims and Force Majeure. Unless otherwise provided on the face of this document or agreed to in writing, goods shall be delivered, ex works Seller's loading dock (as defined in Incoterms 2010). Delivery of goods to the carrier shall constitute delivery to Buyer; and regardless of shipping terms or freight payment, Buyer shall bear all risk of loss or damage in transit. Seller reserves the right to make delivery in installments, unless otherwise expressly stipulated herein; all such installments to be invoiced upon shipment of the first installment and paid for when due per invoice, without regard to subsequent deliveries. Delay in delivery of any installment shall not relieve Buyer of its obligations to accept remaining deliveries. Claims for shortages or other errors in delivery must be made in writing to Seller within 10 calendar days after receipt of shipment; and failure to give such notice shall constitute unqualified acceptance and a waiver of all such claims by Buyer. Claims for loss of or damage to goods in transit must be made to the carrier, and not to Seller. All delivery dates are approximate. Seller shall not be liable for any losses or damages as a result of any delay or failure to deliver due to any cause beyond Seller's reasonable control, including but not limited to any act of God, epidemic, pandemic, quarantine, act of Buyer, embargo or other governmental act, regulation or request, fire, accident, strike, slowdown, war, act of terrorism, riot, delay in transportation, or inability to obtain necessary labor, materials or manufacturing facilities. In the event of any such delay, at Seller's option, Seller may: (i) extend the date of delivery for a period equal to the time lost because of the delay, or (ii) terminate the corresponding Order(s) by providing written notice to Buyer. All timeframes provided by Seller, whether verbally or in writing, are good faith estimates of the expected delivery date for the goods. Seller shall use commercially reasonable efforts to fill Buyer's orders within the time stated, but in no event shall Seller be liable for any damages associated with Seller's inability to meet any such timeframes or deadlines or for termination of any Order, including, without limitation, incidental or consequential damages arising therefrom.

7) Retention of title. Goods shall remain the property of Seller until the date of full payment by Buyer. Until that time Buyer shall hold the goods as Seller's fiduciary agent and shall keep the goods properly stored, protected and insured. If necessary, Buyer shall carry out all actions necessary to evidence Seller's retention of title, including, without limitation, completing filings with public registers, affixing labels or seals on the goods, as may be required by applicable law. Buyer shall have the right to process goods only in the ordinary course of business. Proceeds deriving from such actions shall be promptly transferred to Seller. The right of Buyer to process goods in the ordinary course of business shall cease immediately in the event of nonpayment and Seller shall have the right to enter Buyer's premises and repossess the goods. In the event of an action by a third party seeking to take possession of the goods delivered by Seller and not fully paid by Buyer, Buyer shall notify such party of Seller's ownership and title of such goods, and Buyer shall immediately notify Seller of such situation. Buyer shall bear the costs of any intervention by Seller.

8) Work by Others; Safety Devices. Seller shall have no responsibility for labor or work performed by Buyer or others, including, without limitation, work relating to design, manufacture, fabrication, use, installation, or provision of goods. Buyer is solely responsible for furnishing, and requiring its employees and customers to use, all safety devices, guards and safe operating procedures required by law and as set forth in manuals and instruction sheets furnished by Seller. Buyer is responsible for consulting all operators' manuals, safety standards/regulations and other sources of safety standards and regulations applicable to the use and operation of the goods.

9) Warranties. The goods sold by Seller to Buyer are warranted by their original manufacturer. Seller will provide reasonable assistance to Buyer in processing warranty claims submitted, on behalf of Buyer, to the original manufacturer. This warranty is exclusive and in lieu of all other warranties, whether written, oral or implied, arising by operation of law or otherwise, including, but not limited to, any warranty of satisfactory quality or fitness for a particular purpose.

10) LIMITATION OF LIABILITY. Seller's liability with respect to the goods or services sold hereunder shall be limited to the warranty provided in Section 9 of these Terms and Conditions and, with respect to any other breaches of its contract with Buyer, shall be limited to the contract price. Seller shall not be subject to any other obligations or liabilities, whether arising out of breach of contract, warranty, tort (including negligence and strict liability) or under other theories of law or equity, with respect to goods or services sold by seller, including, without limitation, the sale of goods modified at the request of buyer, or any undertakings, acts or omissions relating thereto. Without limiting the generality of the foregoing, Seller specifically disclaims any liability for property damages, penalties, special or punitive damages, damages for lost profits or revenues, down-time, lost good will, cost of capital, cost of substitute goods or services, or for any other types of economic loss, or for claims of Buyer's customers or any third party for any such damages, costs or losses.

11) Installation. If Buyer purchases any goods that require installation or erection, Buyer shall, at its expense, make all arrangements necessary to install, erect and operate the goods. Buyer shall install the goods in accordance with any Seller instructions. Buyer shall indemnify and hold harmless Seller from and against any and all losses, liabilities, damages and expenses (including but not limited to attorneys' fees and other costs of defense) arising from or otherwise connected with Buyer's or its agent's failure to properly install the goods.

12) Assignment. Buyer may not assign any of its rights, duties or obligations under this Agreement without Seller's prior written consent, and any attempted assignment without such consent will be void and of no effect or consequence.

13) No Waiver. No waiver of this Agreement or any of its provisions is valid unless expressly agreed to in a writing signed by Seller. No waiver by Seller of any default under this Agreement is a waiver of any other or subsequent default. The failure of Seller to insist upon strict and timely performance of any term or condition of this Agreement shall not be deemed a waiver of any right or remedy that Seller may have under this Agreement or at law or equity, and shall not be deemed a waiver of any subsequent default in performance of the terms and conditions of this Agreement.

14) Cost of Collection. In the event legal action is necessary to recover monies due from Buyer or to enforce any provision of this Agreement, Buyer shall be liable to Seller for all costs and expenses associated therewith, including, without limitation, Seller's actual attorneys' fees and costs.

15) Insurance. Unless otherwise specified on the face of this document or agreed to in writing, Buyer shall be solely responsible from the point of delivery of the goods by Seller for all consequences as a result of theft, loss or partial or total destruction, for any reason whatsoever, including accidental reasons or as a result of force majeure. Buyer shall insure, at its expense, the goods against all aforementioned Buyer has made full payment of all amounts due Seller, and shall provide evidence of this insurance, upon request by Seller. Should Buyer fail to comply with these requirements, Seller may, at Seller's sole discretion, within eight days following written notice to Buyer, either cancel the sale and take back the goods, or procure such insurance at the expense of Buyer.

16) Second-hand or used Goods. If Buyer is buying the goods as second-hand goods, Buyer recognizes that he had an opportunity to inspect the goods and is buying them in full knowledge of their condition. The goods are being sold to Buyer as is, where is, and with all faults, if any. Seller specifically disclaims any and all warranties and representations of any nature whatsoever, express or implied, with respect to the goods, including, without limitation, any implied warranty of satisfactory condition, quality or fitness for a particular purpose, and any warranty arising by course of dealing or usage of trade.

17) Services. The following terms shall also apply to all services being provided by Seller: (a) Seller will repair or, at its option, replace any part which is or becomes faulty if, in the opinion of Seller, the fault is in workmanship (and not the result of ordinary wear and tear; negligence; acts of God; vandalism; abuse; misuse; neglect; accident or disasters such as fire, flood, wind and lightning; overloading; unauthorized altered, modified or changed products or parts; products or parts which have not been properly installed, stored, operated or maintained or which have been improperly adjusted; any products or parts not manufactured by Seller), provided that the fault is brought to the notice of Seller within twenty (20) days of the date of delivery of the goods to Buyer on completion of the services; (b) The goods, while in Seller's possession are at the risk of the Buyer and Seller shall not be liable for the loss of or damage to the goods or their contents howsoever arising unless the same is caused by the negligence of Seller. In the event of such negligence, Seller's liability shall be limited to the replacement or at Seller's option, repair of the lost or damaged goods and under no circumstances whatsoever shall Seller be liable for any other loss, damage or expense suffered by the Buyer as a result of the loss or damage to the goods. (c) If the goods are not paid for and collected from Seller's premises within twenty (20) of notice that they are ready for collection or if, where the goods are to be collected elsewhere, the Buyer fails to collect them at the agreed time and place, Seller reserves the right, in its sole discretion, to charge for storage or disposal of them. (d) If Seller is required to go to a location other than Seller's premises, Buyer shall be solely responsible to make sure such premises are safe and suitable for the services to be provided by Seller. Seller reserves the right, in its sole discretion to reject the premises if Seller determines they are not safe and/or suitable. Seller further reserves the right, in its sole discretion, to charge if it is waiting for the site to be prepared or if it leaves a site it determines not safe and/or suitable.

18) Compliance. Buyer will at all times and at its own expense: (i) strictly comply with all applicable laws, rules, regulations, ordinances and governmental orders, now or hereafter in effect, including, without limitation, U.S. or non-U.S. export control laws and regulations and sanction and embargo laws and regulations; (ii) pay all fees and other charges required by such laws, rules, regulations and orders; and (iii) maintain in full force and effect all licenses, permits, authorizations, registrations and qualifications from all applicable governmental departments and agencies to the extent necessary to perform its obligations hereunder. If requested by Seller, Buyer will sign written assurances and other export or import related documents, as may be required under applicable export or import laws and regulations. Buyer will advise Seller in writing within three (3) calendar days of any actual or perceived non-compliance with applicable U.S. or non-U.S. export control laws and regulations and sanction and embargo laws and regulations. If Seller learns, or has reasonable cause to believe, or if any branch or agency of the government of the U.S. or another country claims that a violation of any applicable export regulation or other trade sanction, export control or trade regulation by Buyer has occurred or is likely to occur because of any shipment to or from Buyer, Seller will promptly notify Buyer and may, in addition to any other remedy Seller may have, terminate or suspend all orders or shipments to Buyer until Seller is satisfied that such violation did not occur or has ceased to occur, or such claim is withdrawn or otherwise resolved to the satisfaction of Seller. Notwithstanding anything to the contrary in this Terms and Conditions, in no event shall Seller be in breach of this Terms and Conditions, or shall Buyer have any claim against Seller, for Seller's exercise of any of its rights under this Terms and Conditions.

19) Government Contracts. Application of government contract regulations and clauses to the goods and services or the agreement evidenced by these Terms and Conditions are subject to the separate review and consent by an authorized representative at Seller's headquarters.



333 2nd Street NE
Hopkins, MN 55343
952-938-5451
800-229-5451
Fax 952-938-0159
www.abmequip.com

Custom Truck Equipment for the Utility, Construction, Municipal and Refuse Industries

Quotation # 121422-256

December 14, 2022

City of Waconia
310 E. 10th St.
Waconia, MN 55387
Attn: Mr. Craig Eldred

Mr. Eldred,

In response to your request for a price quotation on a new service body to fit your single rear wheel 2023 Ford F-350 cab/chassis (gas) with a 60" C/A, we are pleased to submit the following for your consideration (per MN State Contract # 214522):

- 1.06 Contoured body for a Single Rear Wheel 60" CA application – **Standard White**
Chassis CA Dimension – 60"
Body Length – 108"
Body Width – 82.75"
Body Height – 42"
Compartment Depth – 15"
Make & Model Brand FX BFXB – 60LS.....\$ 10,385.00
Installation of Utility/Service Body as per spec 1.4.....\$ 1,100.00
Price of FMVSS 108 lighting package.....Inc.
Installation of FMVSS 108 lighting package.....Inc.
Warranty.....One Year
- 1.12.3 Galvanized sure step with pintle recess - Single rear wheel.....Price: \$ 762.00
- 1.12.6 Installation of bumper.....Price: \$ 321.00
- 1.6.2 3/16" Aluminum treadplate floor.....Included
- 1.5.6 Fibreglo flexible tubular lighting on 3 sides of compartment wired to OEM cab
switch (\$133 per compartment x 6).....Price: \$ 798.00
- 1.9.12 Furnish and install Berg 7-way (RV type) trailer socket and boot with
weatherproof connection.....Price: \$ 138.00
- 1.13.4 Class V receiver hitch installed and reinforced for towing (includes adjustable
hitch plate).....Price: \$ 1,068.00
- 1.13.1 2" pintle/ball combination hitch-installed.....Price: \$ 252.00
- 1.11.1 10" aluminum tailgate with automotive style latch.....Price: \$ 450.00
- 1.9.7 Punched aluminum head ache rack.....Price: \$ 738.00
- 1.9.22 Aluminum rock guards at front of body (both sides).....Price: \$ 77.00

BRINGING YOU THE BEST NAMES IN THE BUSINESS
An Equal Opportunity Employer



333 2nd Street NE
Hopkins, MN 55343
952-938-5451
800-229-5451
Fax 952-938-0159
www.abmequip.com

Custom Truck Equipment for the Utility, Construction, Municipal and Refuse Industries

Quotation # 121422-256	-2-	December 14, 2022
1.14.2 Load wall liner, aluminum (\$418 per side x 2) BFXB 60.....	Price: \$ 836.00	
1.21.1 Stainless steel grab handle - mounted (1) each side at rear of body (\$51 each x 2).....	Price: \$ 102.00	
1.9.4 Punched aluminum shovel basket 8" H x 15" W x 85" L - curbside.....	Price: \$ 653.00	
1.9.27 Furnish and install rear mud flap (set).....	Price: \$ 189.00	
1.10.2 Recessed floor tie down - (1) each in corner of cargo floor (\$110 each x 4).....	Price: \$ 440.00	
1.22.4 Recessed LED amber warning flashers in body at rear – (1) each side wired to OEM cab switch (\$310 each x 2).....	Price: \$ 620.00	
1.22.5 Two (2) surface mount amber LED warning flashers on grille wired to OEM cab switch...	Price: \$ 368.00	
1.23.16 Extend exhaust to edge of body.....	Price: \$ 126.00	
1.23.18 Mount OEM back up camera.....	Price: \$ 131.00	
11.2.9 DSI-12/2400N Dimension heavy duty 2400 watt pure sine inverter w/fuse installed on C3 compartment bottom (see required cable/battery below).....	Price: \$ 4,789.00	
11.2.33 BATTERY Auxiliary battery/box/fuse - required over 15' length.....	Price: \$ 509.00	
11.2.34 Wire inverter to OEM switch so only on when chassis is running.....	Price: \$ 130.00	
11.2.29 G.F.I. outlet with cover plate (interior mount add'l parts req'd exterior mounting) Mounted at curbside rear of body and wired to inverter.....	Price: \$ 370.00	
11.2.30 G.F.I. exterior outlet cover (allows exterior surface mounting of 1PLT2).....	Price: \$ 120.00	
11.2.31 G.F.I. exterior gang box (allows exterior mounting of 1PLT2).....	Price: \$ 59.00	
11.2.32 CABLE Inverter cable required above 15' length (\$27.00/ft x 10).....	Price: \$ 270.00	
Misc. Vice table and 8" Wilton vice mounted on curbside of rear bumper.....	Price: \$ 885.00	
Misc. (1) Whelen TAD6 Dominator traffic advisor mounted on rear side of cab guard with TADCTL1 controller mounted in cab.....	Price: \$ 1,216.00	
Misc. (1) Whelen R1LPHPA lightbar mounted on top of cab guard wired to OEM cab switch....	Price: \$ 869.00	

INDIVIDUALIZED COMPARTMENTATION

STREETSIDE:

S1 - 1.3.2 (2) adjustable fiberglass shelves.....	Price: \$ 316.00
1.3.7 Divider pack for fiberglass shelves (4 dividers) (\$21/pack x 2).....	Price: \$ 42.00
S2 - 1.3.1 (1) adjustable fiberglass shelf.....	Price: \$ 212.00
1.3.7 Divider pack for fiberglass shelves (4 dividers).....	Price: \$ 21.00
S3 - 1.3.3 (3) adjustable fiberglass shelves.....	Price: \$ 420.00
1.3.7 Divider pack for fiberglass shelves (4 dividers) (\$21/pack x 3).....	Price: \$ 63.00

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Custom Truck Equipment for the Utility, Construction, Municipal and Refuse Industries

Quotation # 121422-256

-3-

December 14, 2022

CURBSIDE:

C1 -	Misc.	AG Body cabinet 27"W x 12"D with (4) 3"H drawers at top and (1) 7"H at bottom.....	Price: \$ 2,117.00
C2 -	1.3.1	(1) adjustable fiberglass shelf.....	Price: \$ 212.00
	1.3.7	Divider pack for fiberglass shelves (4 dividers).....	Price: \$ 21.00
C3 -	1.3.3	(3) adjustable fiberglass shelves.....	Price: \$ 420.00
	1.3.7	Divider pack for fiberglass shelves (4 dividers) (\$21/pack x 3).....	Price: \$ 63.00
TOTAL PRICE AS DESCRIBED, FOB HOPKINS, MN.....			<u>\$ 32,678.00</u>

ABOVE PRICES DO NOT INCLUDE ANY APPLICABLE TAX(ES)

Thank you for your continued interest in ABM Equipment. We hope this information will allow you to place this business with us. If you have any questions, please do not hesitate to contact Steve Anderson.

Best regards,

Sam Fahey
Sales Coordinator



1130 73rd Avenue NE
 Fridley, MN 55432
 (763) 571-1902
 1-800-795-1902
 Fax # (763) 571-5091

Highway 60 East
 Lake Crystal, MN 56055
 (507) 726-6041
 1-800-722-0588
 Fax # (507) 726-2984

www.crysteeltruck.com

AN EQUAL OPPORTUNITY EMPLOYER

Date: 12/15/2022
 Company: City of Waconia
 Contact: Craig Eldred
 Phone#: 952-442-4265
 Email: celdred@waconia.org

Reference: REV1 F350 Fiberline
 Address: 310 E 10th ST
 City: Waconia
 State: MN 55387

Dealer		Chassis Estimated Delivery	
Truck Make	Ford	CA or CT	56" Box Delete
Model Year	2023/NEW	Transmission	
Truck Model	F350 Single Rear Wheel	Cab Color	

REFERENCE: COOPERATIVE PURCHASE OF EQUIPMENT FROM STATE OF MINNESOTA

CONTRACT NO: 214533

RELEASE NO: T-765(5)

CONTRACT PERIOD: June 1, 2022 THROUGH December 31, 2022

EXTENSION OPTION: Up to 53 months

1-UNIT

STATE COOPERATIVE PRICING

QTY

Price Each

Extended

2.0 Utility Service Body			
	Fiberline Fiberglass Service Body		
	Specifications:		
	1/8" Steel treadplate floor and bulkhead, primed and painted gloss black.		
	Gelcoat finish to match standard chassis white.		
	Molded fiberglass side packs.		
	All interior fiberglass gelcoated white.		
	Stainless steel paddle latches, all keyed alike.		
	Fully adjustable door strikers with safety catch.		
	Fiberline designed automotive style weather-strip.		
	Aluminum treadbrite front rock guards.		
	Stainless steel rear wheel well rock guards.		
	Stainless steel HD hinges.		
	All stainless steel bolts and self-locking nuts.		
	Extruded aluminum drip rails above all side doors.		
	Fiberglass bulkhead between compartments.		
	Flush shock mounted exterior lights to meet FMVSS#108.		
	Lighted license plate bracket.		
	Loomed one piece wiring harness with molded plug.		
	Floor drains in front and rear vertical compartments.		
	Dual fuel recess molded into streetside side pack.		
	12" Aluminum drop-down tailgate (40" high bodies only).		
	Vents in each side pack.		
	Cable door stops on all side doors.		
	Non skid on tops of side packs.		
	<i>Additional Add-ons</i>		
1	2.1 FB-Installation	\$1,344.00	\$1,344.00
1	2.2 FB-96"L x 79"W x 40"H (15" Deep Compartment) for single rear wheel 56" CA	\$10,811.00	\$10,811.00

		Street Side Compartment Layout		
		<u>SS1V</u>		
1	2.18	FB-Add for 3 adjustable aluminum divider tray w/ removable dividers	\$1,055.00	\$1,055.00
		<u>SSH</u>		
1	2.16	FB-Add for 1 adjustable aluminum divider tray w/ removable dividers	\$417.00	\$417.00
		<u>SSRV</u>		
1	2.18	FB-Add for 3 adjustable aluminum divider tray w/ removable dividers	\$1,055.00	\$1,055.00
		Curb Side Compartment Layout		
		<u>CS1V</u>		
		(5) Pullout Drawer Assembly (1) 5" and (4) 3"		
5	2.20.	FB-Add for (1) fixed aluminum shelf with removable dividers	\$321.00	\$1,605.00
5	2.19	FB-Add for aluminum pull out drawer on slides: 2" deep with dividers on 2" centers, mounted on full extension HD Slides must include price of fixed shelf for mounting	\$447.00	\$2,235.00
		<u>SSH</u>		
1	2.16	FB-Add for 1 adjustable aluminum divider tray w/ removable dividers	\$417.00	\$417.00
		<u>SSRV</u>		
1	2.20.	FB-Add for (1) fixed aluminum shelf with removable Dividers	\$321.00	\$321.00
		**11" Down from top of compartment		
3	2.32	FB-Add for locking swivel hooks (per hook)	\$64.00	\$192.00
		*0-3-0		
		<u>Compartment Accessories:</u>		
4	2.31	FB-Add for gas door shocks (per compartment) for vertical doors	\$142.00	\$568.00
6	2.34	FB-Add for LED 3 light module lighting (per comp.) three sides of the	\$215.00	\$1,290.00
		<u>Body Components:</u>		
1	2.35	FB-1/8" aluminum tread plate floor and subframe ILO steel on 40" high bodies 96" body	\$602.00	\$602.00
2	8.1	D-Rings Installed Per Pair	\$165.00	\$330.00
		-Installed in 4 Corners of loadbed		
		<u>Exterior Body Accessories:</u>		
1	2.45	FB-Add for expanded metal aluminum shovel basket up to 132" long and 8" high	\$938.00	\$938.00
		-Installed on Curb Side		
1	2.48	FB-Add for Aluminum expanded metal cab guard, angle frame with expanded	\$1,461.00	\$1,461.00
		<u>Bumpers:</u>		
1	2.50.	FB-Add for 8" recessed steel treadplate bumper	\$1,030.00	\$1,030.00
1	2.55	FB-Add for stake pocket in any bumper for vice mount	\$174.00	\$174.00
		<u>Load bed and compartment tops:</u>		
1	2.56	FB-Add for 1/8" Aluminum tread-brite on load walls 96" Body with 35" or 40"	\$1,086.00	\$1,086.00
		<u>Grab Handle:</u>		
2	2.94	FB-Add for grab handles installed (each)	\$74.00	\$148.00
		-Installed on each side of load bed rear access		
		<u>Paint:</u>		
		Standard White Paint (included)		
1	2.103	FB-Undercoat 96" & 110" bodies	\$303.00	\$303.00
		6.0 Hitches		
1	6.1	Installation Buyers Service Body hitch	\$303.00	\$303.00
1	6.2	Buyers Service Body Hitch 2" Receiver 602-1801050L	\$336.00	\$336.00
1	6.7	7-way Plug	\$171.00	\$171.00
		8.0 Accessories		
1	8.1	Full Metal Jacket applied to Service body Load Bed floor	\$857.00	\$857.00
1	8.2	Full Metal Jacket applied to Service body Load Bed Sides and Front	\$903.00	\$903.00
1	8.9	Repositions Camera Eye Only	\$300.00	\$300.00
1	8.14	Grip Strut running Board	\$764.00	\$764.00
1	8.29	Buyers Mini Light Bar installed on cab shield, wired to in dash switch (8891060)	\$433.00	\$433.00
1	8.36	Bulkhead Strobe plate Mount (dump body/flatbed)	\$142.00	\$142.00

2	8.38	For 1 Set Buyers Surface Mt Strobes (1) Pair Amber Strobes Mounted to Rear Rubrail (1) Pair Amber Strobes Mounted in Front Grill of Truck (mounted to a separate switch)	\$341.00	\$682.00
1	8.4	Add for 1 Whelen TA45B72 Traffic Advisor installed on cab shield, wired to in	\$2,106.00	\$2,106.00
1	8.49	DSI 12/2400N HD 2400 Watt Pure Sine 5Y	\$3,873.00	\$3,873.00
2	8.6	Electrical Outlet (GFI) installed (1) Mounted to Rear Curb Side Compartment (1) Mounted Inside Curb Side Horizontal Compartment	\$726.00	\$1,452.00

REFERENCE: COOPERATIVE PURCHASE OF EQUIPMENT FROM STATE OF MINNESOTA

CONTRACT NO: 216663

RELEASE NO: T-763(5)

CONTRACT PERIOD: MAY 1, 2022, THROUGH JANUARY 31, 2023

EXTENSION OPTION: Up to 51 months

1-UNIT

STATE COOPERATIVE PRICING

QTY

			Price Each	Extended
		<u>3.0 Front Snow Plow</u>		
1	3.36	9'2" V-XT Steel Vee Plow	\$8,022.00	\$8,022.00
1	3.36	Install of 9'2" V-XT Steel Vee Plow	\$800.00	\$800.00
1	3.72	Light Adapter	\$175.00	\$175.00
1	3.94	Snow Deflector (7'6"-9'2" V-Plows, 7'6"-9' Super Duty, 9'HD)	\$256.00	\$256.00
1	3.94	Install of Snow Deflector (7'6"-9'2" V-Plows, 7'6"-9' Super Duty, 9'HD)	\$75.00	\$75.00
1	NCI	**Joystick Plow Controls ILO Handheld controller	No Charge	

Total Package Price

\$49,032.00

PRICES SHOWN DO NOT INCLUDE ANY APPLICABLE TAXES OR FEES

Cost Per Loaded Mile for Delivery:

\$4.00

Starting Point:

Lake Crystal, MN

*A WRITTEN PURCHASE ORDER MUST BE RETURNED SPECIFYING PURCHASE OF THIS EQUIPMENT OFF THE STATE OF MINNESOTA COOPERATIVE PURCHASE CONTRACT

*NO EXHAUST WORK INCLUDED FOR TRUCKS WITH NEW EMISSION CONTROL EXHAUST SYSTEMS. EXHAUST SYSTEMS CANNOT BE MODIFIED.

*ALL LABOR COSTS ARE BASED ON INSTALLING EQUIPMENT ON A TRUCK CHASSIS WITH ALL TRUCK ITEMS OUT OF THE WAY FOR EQUIPMENT INSTALLATION. IF CRYSTEEL HAS TO MOVE FUEL TANKS, AIR TANKS, AIR DRYER, ETC. EXTRA CHARGES MAY APPLY

Vendor Name:	Crysteel Truck Equipment-Lake Crystal
Contact Person:	Josh Miller
Street Address:	52248 Ember Rd
City, State, Zip:	Lake Crystal, MN 56055
Phone #:	(507) 726-6041
Toll Free #:	(800) 722-0588
Fax #:	(507) 726-2984
Email Address:	jmiller@crysteeltruck.com

OPTIONS -- The below options are NOT included in the above package pricing

		<u>2.0 Utility Service Body OPTIONS</u>		
1	2.15	SB-Add for off road mount kit 2006-2016 Ford 56" CA PN 184173	\$348.00	\$348.00
1	2.67	FB-Add for electric door locks, locks all doors w/ one FOB 96" Body	\$2,744.00	\$2,744.00
1	2.71	FB-Add for gang-lock system 96" Body	\$1,264.00	\$1,264.00
		<u>8.0 Accessories OPTIONS</u>		
1	8.7	Additional Group 29 Battery and (2) Fuses for larger Inverters or longer run	\$753.00	\$753.00



REQUEST FOR CITY COUNCIL ACTION

Meeting Date:	December 19, 2022
Item Name:	Approval of Service Body and Crane for Capital Equipment Project 537
Originating Department:	Public Services
Presented by:	Craig Eldred
Previous Council Action (if any):	November 7, 2023 Authorizing Approval of Chassis Pricing For Capital Projects 536 & 537 & 697 of the Capital Improvements for 2023

Item Type (X only one):	Consent	☒ X	Regular Session	☐	Discussion Session	☐
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RECOMMENDATIONS/COUNCIL ACTION/MOTION REQUESTED *(Include motion in proper format.)*

Adopt Resolution 2022-333; Authorizing Approval of Equipment Acquisitions from ABM Equipment in the Amount of \$76,321.00 for Utility Service Body and Crane for Capital Equipment Project 537

EXPLANATION OF AGENDA ITEM *(Include a description of background, benefits, and recommendations.)*

This particular equipment acquisition is programmed to replace Unit #44 consisting of a Ford F450 chassis, service body and crane utilized for lift station maintenance, utility maintenance in all departments. Unit #44 has met its life expectancy and needs replacement to assist staff in meeting service level requirements. The new chassis is of the same model, make and cab to axle ratio to support the service body and crane.

Below are the pricing elements for the service body and 4000 pound crane

Equipment Supplier	Final Cost
Aspen Equipment	\$94,669.00
ABM Equipment	\$76,321.00
Crysteel Truck Equipment	\$83,821.00

As with our other vehicle acquisitions we are requesting the ability to acquire appurtenant equipment in the amount of \$3,000.00 for 800 MHZ radio and city logos/decals for the units. This acquisition also needs to be ordered before the December 31, 2022 deadline to save the city 10% of increased cost from the Minnesota State Equipment pricing. Staff are recommending replacement of Unit #44 with the service body and crane from ABM Equipment at the provided price of \$76,321.00.

Attachments:

1. [22333Res_Capital_Project_537_Service_Body_and_Crane.doc](#)
2. [CITY OF WACONIA-25-BFX-44903-14-01-v1 - Aspen Eq. Quote.pdf](#)
3. [waconia bodycrane and v-mac quote.pdf](#)
4. [2022-Waconia-22SB765-Fiberline 132in-Liftmoore 4000X-Acc REV1 12-15-22.pdf](#)

FINANCIAL IMPLICATIONS:	ADVISORY BOARD RECOMMENDATIONS:	
Funding Sources & Uses:		
Sewer Cash		
Budget Information:	Planning Commission	
☒ X Budgeted	Parks and Recreation Board	
☐ Non Budgeted	Safari Island Advisory Board	
☐ Amendment Required	Other	

**CITY OF WACONIA
RESOLUTION NO. 2022-333**

**RESOLUTION AUTHORIZING APPROVAL OF EQUIPMENT ACQUISITION FROM ABM
EQUIPMENT IN THE AMOUNT OF \$76,321.00 FOR UTILITY SERVICE BODY AND CRANE
FOR CAPITAL EQUIPMENT PROJECT 537**

WHEREAS, one of the City’s Priorities “Infrastructure – managing, maintaining, and improving our current and future physical assets”; and

WHEREAS, Council previously approved staff to obtain chassis pricing for CIP Project 537 which allowed staff to meet the deadlines established for chassis orders; and

WHEREAS, this request allows staff to complete the body components of the programmed chassis application; and

WHEREAS, three quotes were obtained for the service body and crane

Equipment Supplier	Final Cost
Aspen Equipment	\$94,669.00
ABM Equipment	\$76,321.00
Crysteel Truck Equipment	\$83,821.00

WHEREAS, the Public Services Director is authorized to expend \$3,000.00 locally for appurtenant equipment including 800 MHS radio and city logos/decals as part of the service body equipment items while meeting the Minnesota State Equipment pricing deadline of December 31, 2022.

NOW, THEREFORE, BE IT RESOLVED That the City Council of the City of Waconia hereby authorizes approval of equipment acquisition from Crysteel Truck Equipment in the amount of \$76,321.00 for Service Body and Crane for Capital Equipment Project 537.

Adopted by the City Council of the City of Waconia this 19th day of December, 2022.

Kent Bloudek, Mayor

Attest: _____
Jackie Schulze, City Clerk



CORPORATE HEADQUARTERS: 9150 Pillsbury Avenue South, Bloomington, MN 55420-3686 - Phone: (952) 888-2525 - Fax: (952) 656-7159 - Website: www.aspenequipment.com

Cust Name: **City Of Waconia**
Contact: **Craig Eldred**
Phone: (952) 442-2615
Fax: (952) 442-4963

Quote Number:
CITY OF WACONIA-25-BFX-44903-14-01-v1

Quote Date: 12/8/2022
E-Mail: celdred@waconia.org

Aspen Equipment, LLC. is pleased to offer the following quotation for your consideration

Qty	Part/Spec Number	Description	Installed
1	1.0 PSC5025E Crane Specification:	Model PSC 5025 electric telescopic service crane Palfinger model PSC 5025 telescopic service crane specifications: 25' reach capability, two hydraulic extensions 5,000 Lb. vertical lift capacity, Crane rating 32,500 ft_lbs /- 5 to +80 degree boom elevation Continuous Rotation Three-spool proportional control valve Electric planetary drive winch Two-block damage prevention system 12V power unit. Double acting cylinders with load holding valves on all cylinders Electric overload shutdown system Radio remote control Crane hook and load line block Ecoat primer White finish topcoat Crane mounting kit Available for use on vehicles above 14,001 GVWR	\$27,782.00
1	6.12 EZ5282	Load hook - 1.5 ton bolt on hook located on LEFT side of boom tip	\$469.00
1	6.18 KMG04787AS	Crane installation kit - electric (25ft. Battery cable, fuse, main switch)	\$271.00
1	6.108 EZ5086	Silicone cover for radio remote control	\$80.00
1	7.1 Install Elec Crane	Mount, wire, and stability test electric service crane w/Aux Battery	\$1,918.00
1	2.1087 OS5016941	Rear Manual Out Crank Down Stabilizers - complete w/horizontal housing weldment	\$6,047.00
1	2.1110 Spring Build-up SM	Install helper spring for body leveling class 5 chassis and lower (1 side)	\$1,056.00
1	2.053 84 LS	BrandFX Body - Length: 132" / Height: 42" / Depth: 20" / Width: 94" Vinyl rock guards Heavy duty black poly gas fill cup Automotive grade bubble gasket Bright white gel coat exterior Bright white interiors to reflect light LED Exterior lighting package (excludes backup lights) Flow-through ventilation system Non-skid compartment tops Included ICC lighting One piece molded doors with automotive finish both sides Recessed door jams 3/16" smooth aluminum bulkhead	\$11,408.00

Continued On Next Page

Submitted by,

Mark Lundeen
612-719-4414

- F.O.B.: Bloomington, MN (Unless otherwise specified)
- Equipment Specifications subject to change
- Quote valid for 30 days from date of quotation

* Chassis modifications including, but not limited to alterations or relocation of components related to fuel tanks, air tanks, brakes, exhaust systems, battery boxes, protrusions above and below the frame rails, shortening or lengthening frame rails and the like will be added to the selling price. **Mfg's Surcharges may be added to this quotation.

Exhaust Systems: With the new EPA mandated diesel exhaust systems for 2007 and newer many changes are taking place. Manufacturers are often unable to depict accurately how the exhaust systems are configured and have difficulty stipulating whether certain components (i.e. PTOs and pumps) may fit in the confined spaces beneath the truck. 2007 EPA COMPLIANT DIESEL EXHAUST SYSTEMS CANNOT BE MODIFIED, RELOCATED OR REPLACED BY ASPEN EQUIPMENT, LLC. Due to evolving designs, Aspen Equipment, LLC. can not maintain expertise on every chassis/engine/transmission/exhaust configuration possible, regardless of who orders or specifies it. Nor can Aspen Equipment, LLC. guarantee that a chassis ordered today will not change in design prior to delivery from the factory. Therefore, Aspen Equipment, LLC. does not warrant that quoted products can be installed on a chassis without modifications to the chassis or products installed. As such, Aspen Equipment, LLC. will not be responsible for the cost of modifications due to exhaust systems conflicting with the installation of quoted products. Aspen Equipment, LLC. will make every reasonable effort to ensure that installations are completed without additional charges to the customer.



CORPORATE HEADQUARTERS: 9150 Pillsbury Avenue South, Bloomington, MN 55420-3686 - Phone: (952)888-2525 - Fax: (952)656-7157 - Website: www.aspenequipment.com

Cust Name: **City Of Waconia**
 Contact: **Craig Eldred**
 Phone: (952) 442-2615
 Fax: (952) 442-4963

Quote Number:
 CITY OF WACONIA-25-BFX-44903-14-01-v1

Quote Date: 12/8/2022

Aspen Equipment, LLC. is pleased to offer the following quotation for your consideration

Qty	Part/Spec Number	Description	Installed
		3/16" smooth aluminum tail skirt Steel rear mounting brackets 1/8" steel tread plate floor Stainless steel hinges and hardware Automotive style dual rotary latch Vinyl coated stainless steel cable door stops	
1	2.080 Body Installation	Mount body, install FMVSS lighting, Route fuel/DEF fillers, 1 pr. Mudflaps	\$2,414.00
1	Frاند FX Compartment Configuration	SS # 1 4 adj shelves	
1	Frاند FX Compartment Configuration	SS # 2 3 adj shelves	
1	Frاند FX Compartment Configuration	SS # 3 1 adj shelf / inverter mount	
1	Frاند FX Compartment Configuration	SS # 4 crane compartment 6 swivel hooks 3-3-0	
1	Frاند FX Compartment Configuration	CS # 1 6 swivel hooks 3-3-0 slide out for jack hammer storage	
1	Frاند FX Compartment Configuration	CS # 2 C Tech tool box	
1	Frاند FX Compartment Configuration	CS # 3 C Tech tool box	
1	Frاند FX Compartment Configuration	CS # 4 1 adj shelf / hose reel plumbed out hotstick door	
1	Frاند FX Compartment Configuration	Punched shovel basket installed curbside	
1	Frاند FX Compartment Configuration	Hotstick door CS	
1	2.111 Shelf 1	(1) adjustable fiberglass shelf	\$183.00
1	2.113 Shelf 3	(3) adjustable fiberglass shelves	\$466.00
1	2.114 Shelf 4	(4) adjustable fiberglass shelves	\$610.00
9	2.116 Drawer Div	Divider pack for pullout drawers (4 dividers)	\$549.00
6	2.124 Door Stop	Over center spring door stops for vertical doors (per compartme	\$396.00
12	2.125 Hook	Locking swivel hook (per hook)	\$408.00
8	2.135 Rope Light 2	Fibreglo flexible tubular lighting on 3 sides of compartment	\$4,456.00
1	2.150 84T Floor	3/16" aluminum treadplate / smooth with coating on floor (84T)	
1	2.162 Crane 36	Crane reinforcement for 36,000 ft. Lb. crane.	\$6,427.00
1	2.171 Shovel 94	Punched aluminum shovel basket 8" H x 20" W x 94" L	\$624.00
1	2.174 Hotstick	Hotstick door only	\$266.00
1	2.177 Rock Guards	Aluminum rock guards at front of body (both sides)	\$66.00
4	2.182 Floor Tiedown	Recessed floor tie down (each)	\$348.00
1	2.184 Tailgate	10" aluminum tailgate with automotive style latch. Incl w/ 40LS and 56LS SRW	\$387.00
1	2.191 DW Galv Bumper - Pintle	Galvanized sure step with pintle recess. - Dual rear wheel	\$723.00
1	2.193 Vise Plate	Vise plate	\$202.00
2	2.197 84 Wall	Load wall liner, aluminum (per side) BFXB 84	\$888.00
2	2.268 Grab Handle	Stainless steel grab handle (each).	\$88.00
1	2.406	570108, 84DLS front, 84DLS 2nd, 60 DLS rear, 84DLS 1 rear, 1-7", 2-5", 3-3"	\$1,780.00
1	2.41	570105 56DSL, 60 DLS, 84 DLS, horizontal 2-3"	\$1,278.00

Continued On Next Page

Submitted by,

Mark Lundeen
 612-719-4414

- F.O.B.: Bloomington, MN (Unless otherwise specified)
- Equipment Specifications subject to change
- Quote valid for 30 days from date of quotation

* Chassis modifications including, but not limited to alterations or relocation of components related to fuel tanks, air tanks, brakes, exhaust systems, battery boxes, protrusions above and below the frame rails, shortening or lengthening frame rails and the like will be added to the selling price. **Mfg's Surcharges may be added to this quotation.

Exhaust Systems: With the new EPA mandated diesel exhaust systems for 2007 and newer many changes are taking place. Manufacturers are often unable to depict accurately how the exhaust systems are configured and have difficulty stipulating whether certain components (i.e. PTOs and pumps) may fit in the confined spaces beneath the truck. 2007 EPA COMPLIANT DIESEL EXHAUST SYSTEMS CANNOT BE MODIFIED, RELOCATED OR REPLACED BY Aspen Equipment, LLC.. Due to evolving designs, Aspen Equipment, LLC. can not maintain expertise on every chassis/engine/transmission/exhaust configuration possible, regardless of who orders or specifies it. Nor can Aspen Equipment, LLC. guarantee that a chassis ordered today will not change in design prior to delivery from the factory. Therefore, Aspen Equipment, LLC. does not warrant that quoted products can be installed on a chassis without modifications to the chassis or products installed. As such, Aspen Equipment, LLC. will not be responsible for the cost of modifications due to exhaust systems conflicting with the installation of quoted products. Aspen Equipment, LLC. will make every reasonable effort to ensure that installations are completed without additional charges to the customer.



CORPORATE HEADQUARTERS: 9150 Pillsbury Avenue South, Bloomington, MN 55420-3686 - Phone: (952)888-2525 - Fax: (952)656-7157 - Website: www.aspenequipment.com

Cust Name: **City Of Waconia**
Contact: **Craig Eldred**
Phone: (952) 442-2615
Fax: (952) 442-4963

Quote Number:
CITY OF WACONIA-25-BFX-44903-14-01-v1

Quote Date: 12/8/2022

Aspen Equipment, LLC. is pleased to offer the following quotation for your consideration

Qty	Part/Spec Number	Description	Installed
1	6.11 1801060L	Service body Class V 2.5"x2.5" rec. tube hitch, 20,000 lb cap	\$956.00
1	6.49 560700	7-way flat pin trailer socket	\$274.00
1	8.217 Strobe Installation EA	Mount strobe, route wire to switch, tie-up and guard.	\$372.00
1	8.221 Wire Hot	Wire Strobes Hot	\$149.00
1	8.274 R2LPPA	Whelen 15" Low Profile LINEAR Amber Strobe Bar, Permanent Mount, Class 1	\$594.00
1	8.438 BR-SVC	Back Rack Service Body Style Cab Protector	\$566.00
1	8.442 BR-91002REC	Utility Light Bracket, Center Mount, 16"x7" Rectangle	\$141.00
1	8.467 DSI-12-1500N	Dimension 1500 Watt 43 Peak/12 Cont Amp pure sine inverter w/ Fuse	\$2,796.00
1	14.2	Install in CS # 1 bottom, shide out for jack hammer storage	\$1,402.00
1	Aspen Equipment Build Note	Install Whelen strobe bar on cab potector	
1	14.2	4" x 6" H style aluminum trough key hilder CS rear of compartment , clears tailgatw	
1	2.0 Make & Model	Vmac VR70 Underhood 70 CFM Air Compressor	\$14,218.00
	2.1 Air Compressor type	Piston , screw	
	2.2 Air compressor Drive Type	Carrier Engine	
	2.2.4 Maximum Delivery at 110 PSI (L 70 CFM		
	2.2.3 RV Plug and wiring	NA	
	2.2.5 Mounting Location	Carrier Engine Compartment	
	2.2.6 Does Compressor Include encl	None, remote mount components	
	2.2.7 Weight	175 lbs	
	2.2.8 Warranty	2 year on all major components	
1	2.1.3	A700151 Filter/Regulator/Lubricator	\$582.00
1	2.2.9	A58500LP RC 1/2 X 50 Ft. spring retract air reel	\$1,029.00
1	State Contract	Air Compressors - State Contract C# 208450 Valid Through 12/31/2022	

State of Minnesota Contract 214521, 221318, 208450

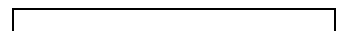
Tax Note: Applicable sales tax and/or FET estimates will be confirmed and added to the final invoice

Submitted by,	Quote Sub Total:	\$94,669.00
Mark Lundeen 612-719-4414	Estimated Sales Tax:	\$0.00
	Total:	\$94,669.00

- F.O.B.: Bloomington, MN (Unless otherwise specified)
- Equipment Specifications subject to change
- Quote valid for 30 days from date of quotation

* Chassis modifications including, but not limited to alterations or relocation of components related to fuel tanks, air tanks, brakes, exhaust systems, battery boxes, protrusions above and below the frame rails, shortening or lengthening frame rails and the like will be added to the selling price. **Mfg's Surcharges may be added to this quotation.

Exhaust Systems : With the new EPA mandated diesel exhaust systems for 2007 and newer many changes are taking place. Manufacturers are often unable to depict accurately how the exhaust systems are configured and have difficulty stipulating whether certain components (i.e. PTOs and pumps) may fit in the confined spaces beneath the truck. 2007 EPA COMPLIANT DIESEL EXHAUST SYSTEMS CANNOT BE MODIFIED, RELOCATED OR REPLACED BY ASPEN EQUIPMENT, LLC. Due to evolving designs, Aspen Equipment, LLC. can not maintain expertise on every chassis/engine/transmission/exhaust configuration possible, regardless of who orders or specifies it. Nor can Aspen Equipment, LLC. guarantee that a chassis ordered today will not change in design prior to delivery from the factory. Therefore, Aspen Equipment, LLC. does not warrant that quoted products can be installed on a chassis without modifications to the chassis or products installed. As such, Aspen Equipment, LLC. will not be responsible for the cost of modifications due to exhaust systems conflicting with the installation of quoted products. Aspen Equipment, LLC. will make every reasonable effort to ensure that installations are completed without additional charges to the customer.





CORPORATE HEADQUARTERS: 9150 Pillsbury Avenue South, Bloomington, MN 55420-3686 - Phone: (952)888-2525 - Fax: (952)656-7159 - Website: www.aspenequipment.com

ASPEN EQUIPMENT, LLC

TERMS AND CONDITIONS OF SALE

1) Offer, Governing Provisions, Cancellation and Termination. This document is an offer or counter-offer by ASPEN EQUIPMENT, LLC ("Seller") to sell the goods and/or services that are identified in this document to the buyer identified in this document ("Buyer") in accordance with these Terms and Conditions of Sale ("Terms and Conditions"), it is not an acceptance of any offer made by Buyer. All sales by Seller to Buyer are subject to, and are expressly conditioned upon assent to, these Terms and Conditions. Seller hereby objects to any additional or different terms or conditions, and notifies Buyer that Seller is unwilling to sell on any terms or conditions other than these Terms and Conditions. These Terms and Conditions and the additional terms and conditions contained in or attached to this document, as supplemented by agreed upon quantities and shipping dates (collectively, the "Agreement"), shall be the entire agreement between Seller and Buyer on the subject of the transactions described herein; and there are no conditions to this Agreement that are not expressed herein. This offer and the agreement shall be governed by and construed according to the laws of the State of Wisconsin (without reference to principles of conflicts of laws). Buyer irrevocably consents to the jurisdiction of the courts in the State of Wisconsin with venue in Milwaukee County and to the Wisconsin Eastern District Court in Milwaukee, WI. The rights and obligations of the parties hereunder shall not be governed by the 1980 U.N. convention on contracts for the international sale of goods. No accepted offer and no order may be cancelled or altered by Buyer except upon terms and conditions accepted by Seller in writing; and no changes to this document or the Agreement will be binding unless set forth in writing and manually signed by Seller in an Order Acknowledgment. This offer may be revoked by Seller at any time before it is accepted by Buyer, and shall automatically expire thirty (30) calendar days after its date if Buyer has not accepted it before then. In addition to any other remedies that Seller may have, Seller may terminate any Order with immediate effect upon written notice to Buyer, if Buyer: (i) has not otherwise performed or complied with any of these Terms and Conditions, in whole or in part; or (ii) becomes insolvent, files a petition for bankruptcy or commences or has commenced against it proceedings relating to bankruptcy, receivership, reorganization or assignment for the benefit of creditors. Seller may also terminate any Order without cause on ninety (90) days prior written notice to Buyer. Neither Buyer's acceptance of this offer nor any conduct by Seller (including but not limited to shipment of goods) shall oblige Seller to sell to Buyer any quantity of goods in excess of the quantity that Buyer has committed to purchase from Seller at the time of such acceptance or conduct.

2) Price. Unless otherwise specified on the face of this document or agreed to in writing, the price for goods or services sold hereunder shall be Seller's list price in effect as of the date of Buyer's order. Notwithstanding the foregoing, Seller may increase the price of the goods upon notice to Buyer to reflect any additional increases in Seller's cost of producing or procuring the goods. Prices are stated and payable in the currency set forth in the price list.

3) Credit Approval; Payment Terms. All payment terms set forth in this document are subject to Seller's approval of Buyer's credit, in Seller's discretion; and if such approval is withheld, payment shall be due in advance of Seller's performance. Except as otherwise agreed to in writing or otherwise provided on the face of this document or in the preceding sentence, payment is due upon Buyer's receipt of Seller's invoice following shipment. Interest will be charged at the lesser of (i) 18% per year, or (ii) the highest rate permitted by applicable law, on accounts more than 30 calendar days past due. If Buyer fails to make any payments in accordance with the terms of this Agreement, Seller may, in addition to its rights and remedies provided hereunder or at law or equity, five (5) days after providing written notice of nonpayment to Buyer, (a) defer or suspend further shipments or provision of goods until Buyer reestablishes satisfactory credit, (b) cancel the unshipped or unperformed portion of any order and invoice Buyer for incurred costs and reasonable profit without any liability on the part of Seller for failure to ship or provide goods, (c) terminate any order, (d) make shipment of goods to Buyer on a C.O.D. or cash in advance basis, or (e) refuse any new order until Buyer reestablishes satisfactory credit. If production or shipment of completed goods, or other Seller performance, is delayed by Buyer, Seller may immediately invoice, and Buyer shall pay, the percentage of the purchase price corresponding to the percentage of completion; in addition, Buyer shall compensate Seller for storage of completed goods or work in process during any such delay, whether stored at Seller's facility or an independent storage company's facilities.

4) Taxes and Other Charges. Any cargo insurance, manufacturer's tax, occupation tax, use tax, sales tax, excise tax, value added tax, duty, custom, import, inspection or testing fee, or any other tax, fee, interest or charge of any nature whatsoever imposed by any governmental authority on or measured by the transaction between Seller and Buyer shall be paid by Buyer in addition to the prices quoted or invoiced. In the event Seller is required to pay any such taxes or other charges, Buyer shall reimburse Seller therefor on demand.

5) Security Interest. Buyer hereby grants to Seller and Seller hereby retains a purchase money security interest in all goods sold hereunder and all accessories and additions thereto, whether presently upon Buyer's premises or hereafter acquired, all spare parts and components therefor, and all proceeds of the sale or other disposition including, without limitation, cash, accounts, contract rights, instruments and chattel paper. Buyer hereby authorizes Seller and its agents to file any financing statements and other documents necessary to create, perfect and maintain the security interest granted hereunder.

6) Delivery, Claims and Force Majeure. Unless otherwise provided on the face of this document or agreed to in writing, goods shall be delivered, ex works Seller's loading dock (as defined in Incoterms 2010). Delivery of goods to the carrier shall constitute delivery to Buyer; and regardless of shipping terms or freight payment, Buyer shall bear all risk of loss or damage in transit. Seller reserves the right to make delivery in installments, unless otherwise expressly stipulated herein; all such installments to be invoiced upon shipment of the first installment and paid for when due per invoice, without regard to subsequent deliveries. Delay in delivery of any installment shall not relieve Buyer of its obligations to accept remaining deliveries. Claims for shortages or other errors in delivery must be made in writing to Seller within 10 calendar days after receipt of shipment; and failure to give such notice shall constitute unqualified acceptance and a waiver of all such claims by Buyer. Claims for loss of or damage to goods in transit must be made to the carrier, and not to Seller. All delivery dates are approximate. Seller shall not be liable for any losses or damages as a result of any delay or failure to deliver due to any cause beyond Seller's reasonable control, including but not limited to any act of God, epidemic, pandemic, quarantine, act of Buyer, embargo or other governmental act, regulation or request, fire, accident, strike, slowdown, war, act of terrorism, riot, delay in transportation, or inability to obtain necessary labor, materials or manufacturing facilities. In the event of any such delay, at Seller's option, Seller may: (i) extend the date of delivery for a period equal to the time lost because of the delay, or (ii) terminate the corresponding Order(s) by providing written notice to Buyer. All timeframes provided by Seller, whether verbally or in writing, are good faith estimates of the expected delivery date for the goods. Seller shall use commercially reasonable efforts to fill Buyer's orders within the time stated, but in no event shall Seller be liable for any damages associated with Seller's inability to meet any such timeframes or deadlines or for termination of any Order, including, without limitation, incidental or consequential damages arising therefrom.

7) Retention of title. Goods shall remain the property of Seller until the date of full payment by Buyer. Until that time Buyer shall hold the goods as Seller's fiduciary agent and shall keep the goods properly stored, protected and insured. If necessary, Buyer shall carry out all actions necessary to evidence Seller's retention of title, including, without limitation, completing filings with public registers, affixing labels or seals on the goods, as may be required by applicable law. Buyer shall have the right to process goods only in the ordinary course of business. Proceeds deriving from such actions shall be promptly transferred to Seller. The right of Buyer to process goods in the ordinary course of business shall cease immediately in the event of nonpayment and Seller shall have the right to enter Buyer's premises and repossess the goods. In the event of an action by a third party seeking to take possession of the goods delivered by Seller and not fully paid by Buyer, Buyer shall notify such party of Seller's ownership and title of such goods, and Buyer shall immediately notify Seller of such situation. Buyer shall bear the costs of any intervention by Seller.

8) Work by Others; Safety Devices. Seller shall have no responsibility for labor or work performed by Buyer or others, including, without limitation, work relating to design, manufacture, fabrication, use, installation, or provision of goods. Buyer is solely responsible for furnishing, and requiring its employees and customers to use, all safety devices, guards and safe operating procedures required by law and as set forth in manuals and instruction sheets furnished by Seller. Buyer is responsible for consulting all operators' manuals, safety standards/regulations and other sources of safety standards and regulations applicable to the use and operation of the goods.

9) Warranties. The goods sold by Seller to Buyer are warranted by their original manufacturer. Seller will provide reasonable assistance to Buyer in processing warranty claims submitted, on behalf of Buyer, to the original manufacturer. This warranty is exclusive and in lieu of all other warranties, whether written, oral or implied, arising by operation of law or otherwise, including, but not limited to, any warranty of satisfactory quality or fitness for a particular purpose.

10) LIMITATION OF LIABILITY. Seller's liability with respect to the goods or services sold hereunder shall be limited to the warranty provided in Section 9 of these Terms and Conditions and, with respect to any other breaches of its contract with Buyer, shall be limited to the contract price. Seller shall not be subject to any other obligations or liabilities, whether arising out of breach of contract, warranty, tort (including negligence and strict liability) or under other theories of law or equity, with respect to goods or services sold by seller, including, without limitation, the sale of goods modified at the request of buyer, or any undertakings, acts or omissions relating thereto. Without limiting the generality of the foregoing, Seller specifically disclaims any liability for property damages, penalties, special or punitive damages, damages for lost profits or revenues, down-time, lost good will, cost of capital, cost of substitute goods or services, or for any other types of economic loss, or for claims of Buyer's customers or any third party for any such damages, costs or losses.

11) Installation. If Buyer purchases any goods that require installation or erection, Buyer shall, at its expense, make all arrangements necessary to install, erect and operate the goods. Buyer shall install the goods in accordance with any Seller instructions. Buyer shall indemnify and hold harmless Seller from and against any and all losses, liabilities, damages and expenses (including but not limited to attorneys' fees and other costs of defense) arising from or otherwise connected with Buyer's or its agent's failure to properly install the goods.

12) Assignment. Buyer may not assign any of its rights, duties or obligations under this Agreement without Seller's prior written consent, and any attempted assignment without such consent will be void and of no effect or consequence.

13) No Waiver. No waiver of this Agreement or any of its provisions is valid unless expressly agreed to in a writing signed by Seller. No waiver by Seller of any default under this Agreement is a waiver of any other or subsequent default. The failure of Seller to insist upon strict and timely performance of any term or condition of this Agreement shall not be deemed a waiver of any right or remedy that Seller may have under this Agreement or at law or equity, and shall not be deemed a waiver of any subsequent default in performance of the terms and conditions of this Agreement.

14) Cost of Collection. In the event legal action is necessary to recover monies due from Buyer or to enforce any provision of this Agreement, Buyer shall be liable to Seller for all costs and expenses associated therewith, including, without limitation, Seller's actual attorneys' fees and costs.

15) Insurance. Unless otherwise specified on the face of this document or agreed to in writing, Buyer shall be solely responsible from the point of delivery of the goods by Seller for all consequences as a result of theft, loss or partial or total destruction, for any reason whatsoever, including accidental reasons or as a result of force majeure. Buyer shall insure, at its expense, the goods against all aforementioned Buyer has made full payment of all amounts due Seller, and shall provide evidence of this insurance, upon request by Seller. Should Buyer fail to comply with these requirements, Seller may, at Seller's sole discretion, within eight days following written notice to Buyer, either cancel the sale and take back the goods, or procure such insurance at the expense of Buyer.

16) Second-hand or used Goods. If Buyer is buying the goods as second-hand goods, Buyer recognizes that he had an opportunity to inspect the goods and is buying them in full knowledge of their condition. The goods are being sold to Buyer as is, where is, and with all faults, if any. Seller specifically disclaims any and all warranties and representations of any nature whatsoever, express or implied, with respect to the goods, including, without limitation, any implied warranty of satisfactory condition, quality or fitness for a particular purpose, and any warranty arising by course of dealing or usage of trade.

17) Services. The following terms shall also apply to all services being provided by Seller: (a) Seller will repair or, at its option, replace any part which is or becomes faulty if, in the opinion of Seller, the fault is in workmanship (and not the result of ordinary wear and tear; negligence; acts of God; vandalism; abuse; misuse; neglect; accident or disasters such as fire, flood, wind and lightning; overloading; unauthorized altered, modified or changed products or parts; products or parts which have not been properly installed, stored, operated or maintained or which have been improperly adjusted; any products or parts not manufactured by Seller), provided that the fault is brought to the notice of Seller within twenty (20) days of the date of delivery of the goods to Buyer on completion of the services; (b) The goods, while in Seller's possession are at the risk of the Buyer and Seller shall not be liable for the loss of or damage to the goods or their contents howsoever arising unless the same is caused by the negligence of Seller. In the event of such negligence, Seller's liability shall be limited to the replacement or at Seller's option, repair of the lost or damaged goods and under no circumstances whatsoever shall Seller be liable for any other loss, damage or expense suffered by the Buyer as a result of the loss or damage to the goods. (c) If the goods are not paid for and collected from Seller's premises within twenty (20) of notice that they are ready for collection or if, where the goods are to be collected elsewhere, the Buyer fails to collect them at the agreed time and place, Seller reserves the right, in its sole discretion, to charge for storage or disposal of them. (d) If Seller is required to go to a location other than Seller's premises, Buyer shall be solely responsible to make sure such premises are safe and suitable for the services to be provided by Seller. Seller reserves the right, in its sole discretion to reject the premises if Seller determines they are not safe and/or suitable. Seller further reserves the right, in its sole discretion, to charge if it is waiting for the site to be prepared or if it leaves a site it determines not safe and/or suitable.

18) Compliance. Buyer will at all times and at its own expense: (i) strictly comply with all applicable laws, rules, regulations, ordinances and governmental orders, now or hereafter in effect, including, without limitation, U.S. or non-U.S. export control laws and regulations and sanction and embargo laws and regulations; (ii) pay all fees and other charges required by such laws, rules, regulations and orders; and (iii) maintain in full force and effect all licenses, permits, authorizations, registrations and qualifications from all applicable governmental departments and agencies to the extent necessary to perform its obligations hereunder. If requested by Seller, Buyer will sign written assurances and other export or import related documents, as may be required under applicable export or import laws and regulations. Buyer will advise Seller in writing within three (3) calendar days of any actual or perceived non-compliance with applicable U.S. or non-U.S. export control laws and regulations and sanction and embargo laws and regulations. If Seller learns, or has reasonable cause to believe, or if any branch or agency of the government of the U.S. or another country claims that a violation of any applicable export regulation or other trade sanction, export control or trade regulation by Buyer has occurred or is likely to occur because of any shipment to or from Buyer, Seller will promptly notify Buyer and may, in addition to any other remedy Seller may have, terminate or suspend all orders or shipments to Buyer until Seller is satisfied that such violation did not occur or has ceased to occur, or such claim is withdrawn or otherwise resolved to the satisfaction of Seller. Notwithstanding anything to the contrary in this Terms and Conditions, in no event shall Seller be in breach of this Terms and Conditions, or shall Buyer have any claim against Seller, for Seller's exercise of any of its rights under this Terms and Conditions.

19) Government Contracts. Application of government contract regulations and clauses to the goods and services or the agreement evidenced by these Terms and Conditions are subject to the separate review and consent by an authorized representative at Seller's headquarters.



333 2nd Street NE
Hopkins, MN 55343
952-938-5451
800-229-5451
Fax 952-938-0159
www.abmequip.com

Custom Truck Equipment for the Utility, Construction, Municipal and Refuse Industries

Quotation #121522-258

December 15, 2022

City of Waconia
310 E. 10th St.
Waconia, MN 55387
ATTN: Mr. Craig Eldred

Mr. Eldred,

In response to your request for a price quotation on a new fiberglass body to fit your dual rear wheel 2023 Ford F-450 with an 84" C/A (gas) cab/chassis, we are pleased to submit the following for your consideration (per MN State Contract # 214522):

- 1.09 Contoured body for a Dual Rear Wheel 84" CA application – Standard White.
Chassis CA Dimension – 84"
Body Length – 132"
Body Width – 94
Body Height – 42"
Compartment Depth – 20"
Make & Model Brand FX BFXB – 84LS.....Price: \$ 12,866.00
Installation of Utility/Service Body.....Price: \$ 1,100.00
Price of FMVSS 108 lighting package.....Inc.
Installation of FMVSS 108 lighting package.....Inc.
Warranty.....One Year.
- 1.5.1 Over center door checks for vertical doors (\$77 each x 6).....Price: \$ 462.00
- 1.5.6 Fibreglo flexible tubular lighting on 3 sides of compartment wired to
OEM cab switch (\$133 per compartment x 8).....Price: \$ 1,064.00
- 1.6.2 3/16" aluminum treadplate floor.....Included
- 1.9.5 Punched aluminum shovel basket 8" H x 15" W x 94" L – curbside front of body.....Price: \$ 727.00
- 1.9.8 Hotstick door only – curbside above rear apron.....Price: \$ 328.00
- 1.9.13 Furnish and install Berg 7-spade trailer socket and boot with weatherproof connection.....Price: \$ 138.00
- 1.9.22 Aluminum rock guards at front of body (both sides).....Price: \$ 77.00
- 1.10.2 Recessed floor tie down - 6" in from corners (\$110 each x 4).....Price: \$ 440.00
- 1.9.27 Furnish and install rear mud flap (set).....Price: \$ 159.00
- 1.11.1 10" aluminum tailgate with automotive style latch.....Price: \$ 450.00
- 1.12.2 Galvanized sure step with ball plate - Dual rear wheel.....Price: \$ 843.00

BRINGING YOU THE BEST NAMES IN THE BUSINESS
An Equal Opportunity Employer



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Quotation #121522-258	-2-	December 15, 2022
1.12.6 Installation of galvanized bumper.....		Price: \$ 321.00
1.13.4 2" receiver hitch installed and reinforced for towing (includes adjustable hitch plate).....		Price: \$ 1,068.00
1.14.3 Load wall liner, aluminum (\$517 per side x 2).....		Price: \$ 1,034.00
1.21.1 Stainless steel grab handle mounted at rear of body both sides (\$51 each x 2).....		Price: \$ 102.00
1.23.16 Extend exhaust to edge of body.....		Price: \$ 126.00
1.23.18 Mount OEM backup camera – must be ordered with truck.....		Price: \$ 131.00
11.2.7 DSI-12/1500N Dimension Heavy Duty 1500 watt pure sine inverter w/fuse installed in S3 compartment (see required cable/battery below).....		Price: \$ 3,170.00
11.2.32 CABLE Inverter cable required above 15' length (\$27.00/ft x 8).....		Price: \$ 216.00
11.2.33 BATTERY Auxiliary battery/box/fuse - required over 15' length.....		Price: \$ 509.00
Misc. Furnish and install (1) Whelen R2LPHPA mini lightbar under cab protector and wire to OEM cab switch.....		Price: \$ 912.00*
1.23.31 Labor charge for custom modification (per hour rate of \$140/hr) Remove jackhammer storage bracket from customer truck and remount in new truck (4 hours).....		Price: \$ 560.00
Furnish and install heavy duty aluminum cab protector that covers rear window and extends over cab (20 hours).....		Price: \$ 2,800.00

INDIVIDUALIZED COMPARTMENTATION

STREETSIDE:

S1 -	1.3.4	(4) adjustable fiberglass shelves.....	Price: \$ 524.00
	1.3.7	Divider pack for fiberglass shelves (4 dividers) (\$21/pk x 4).....	Price: \$ 84.00
S2 -	1.3.3	(3) adjustable fiberglass shelves.....	Price: \$ 420.00
	1.3.7	Divider pack for fiberglass shelves (4 dividers) (\$21/pk x 3).....	Price: \$ 63.00
S3 -	1.3.1	(1) adjustable fiberglass shelf.....	Price: \$ 212.00
	1.3.7	Divider pack for fiberglass shelves (4 dividers).....	Price: \$ 21.00
S4 -	1.8.2	Crane reinforcement for 25,000 ft. lb. crane. Understructure long sills to be 4" x 4" x 1/4" square tubing. Cross members at front and rear to be 4" x 4" x 1/4" tube. All intermediate cross members to be 4" x 4" x 3/8". Crane tower to have 5/8" top plate. Mounting requires (4) shear plates per side.....	Price: \$ 3,706.00



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Custom Truck Equipment for the Utility, Construction, Municipal and Refuse Industries

Quotation #121522-258

-3-

December 15, 2022

CURBSIDE:

C1 -	1.5.2	Locking swivel hooks 3-3-0 (\$39 per hook x 6).....	Price: \$ 234.00
C2 -	Misc.	Custom tool chest with three (3) 5" deep and five (5) 3" deep drawers with dividers.....	Price: \$ 2,721.00*
C3 -	Misc.	Custom tool chest with three (1) 5" deep and five (2) 3" deep drawers with dividers.....	Price: \$ 1,680.00*
C4 -	1.3.1	(1) adjustable fiberglass shelf.....	Price: \$ 212.00
	1.3.7	Divider pack for fiberglass shelves (4 dividers).....	Price: \$ 21.00

TOTAL PRICE AS DESCRIBED.....\$ 39,501.00*

* Due to extended lead times and the volatility of the market, we reserve the right to impose a surcharge on the quoted price of non-contract/miscellaneous items. We are experiencing surcharges from our suppliers and it has become necessary to pass these on to our customers. ABM Equipment will inform you of these surcharges prior to beginning of the build for your order. If ABM Equipment is unable to proceed with the build at the scheduled time due to unavailability of the chassis, ABM Equipment will invoice the customer for the cost of the equipment on hand and payment will be due per our normal terms.

ALL PRICES DO NOT INCLUDE ANY APPLICABLE TAX(ES)

Thank you for your interest in ABM Equipment. We hope this information will allow you to place this business with us. If you have any questions, please do not hesitate to contact Steve Anderson.

Best regards,

Sam Fahey
Sales Coordinator



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Custom Truck Equipment for the Utility, Construction, Municipal and Refuse Industries

Quotation #121522-259

December 15, 2022

City of Waconia
310 E. 10th St.
Waconia, MN 55387
ATTN: Mr. Craig Eldred

Mr. Eldred,

In response to your request for a price quotation on a crane to mount on your service body, we are pleased to submit the following for your consideration:

- 2.3 Liftmoore 4000X-16
16,000 ft lb moment rating. Capacity 4000 lbs at 4 ft. 12 VDC planetary gear winch. All powered functions are 12 VDC 75 ft of 1/4" galvanized aircraft cable. Traveling block. 25 ft long pendant control. 25 ft of battery power cable. 3 ft battery ground wire. 150 amp circuit breaker. Master disconnect switch. Load limiting sensor. Anti two-block is included. Meets requirements of 29 CFR 1910.18, ANSI B30.5, SAEJ1063. Emergency stop on pendant control. Power rotation and power boom elevation and power boom extension from 8 ft to 10 ft with manual extension from 12 ft to 16 ft.....Price: \$ 19,544.00
- 2.1 Boom rest.....Price: \$ 360.00
- 2.9 Add leaf springs to crane side of chassis at rear.....Price: \$ 1,005.00
- 2.10.2 (OR-94PBS) Manual out both sides, drop down/crank down outriggers for 94" wide body.....Price: \$1,355.00
- TOTAL PRICE AS DESCRIBED.....\$ 22,264.00**

OPTION:

For Liftmoore 5000X-20 in lieu of above crane (including heavier springs).....Add: \$ 6,075.00

ABOVE PRICING DOES NOT INCLUDE ANY APPLICABLE TAX(ES)

Thank you for your interest in ABM Equipment. We hope this information will allow you to place this business with us. If you have any questions, please do not hesitate to contact Steve Anderson.

Best regards,

Sam Fahey
Sales Coordinator



333 2nd Street NE
Hopkins, MN 55343
952-938-5451
800-229-5451
Fax 952-938-0159
www.abmequip.com

Custom Truck Equipment for the Utility, Construction, Municipal and Refuse Industries

Quotation #121522-260

December 15, 2022

City of Waconia
310 E. 10th St.
Waconia, MN 55387
ATTN: Mr. Craig Eldred

Mr. Eldred,

In response to your request for a price quotation on a new air compressor for your 2023 Ford F-450 (gas) we are pleased to submit the following for your consideration (per MN State Contract #208449):

VMAC VR70

1.0	Make and Model:	VMAC VR70
	CFM Free Air	70 CFM
	Rated operating pressure	150 PSI
	Compressor type	Rotary Screw
	Compressor drive type	Belt Drive
	Mounting location	Chassis Engine - Underhood
	Weight	150 lbs.
	Warranty Details:	(2) years on all major components

BASE UNIT PRICE:	<u>\$ 12,458.00</u>
3.3.3 1/2" FLR installed in C4 of service body	<u>\$ 315.00</u>
3.2.2 A3600117 3/4" check valve	<u>\$ 200.00</u>
3.3.1 1/2" x 50" spring rewind hose reel installed in C4 of service body	<u>\$ 1,108.00</u>
Misc. Plumb hose kit from F/L/R - reel to air compressor tank	<u>\$ 475.00</u>
TOTAL PRICE AS DESCRIBED	<u>\$ 14,556.00</u>

ABOVE PRICES DO NOT INCLUDE ANY APPLICABLE TAX(ES)

Thank you for your interest in ABM Equipment. We hope this information will allow you to place this business with us. If you have any questions, please do not hesitate to contact Steve Anderson.

Best regards,


Sam Fahey
Sales Coordinator



1130 73rd Avenue NE
 Fridley, MN 55432
 (763) 571-1902
 1-800-795-1902
 Fax # (763) 571-5091

Highway 60 East
 Lake Crystal, MN 56055
 (507) 726-6041
 1-800-722-0588
 Fax # (507) 726-2984

www.crysteeltruck.com

AN EQUAL OPPORTUNITY EMPLOYER

Date: 12/15/2022
 Company: City of Waconia
 Contact: Craig Eldred
 Phone#: 952-442-4265
 Email: celdred@waconia.org

Reference: REV1 132" FB with Liftmoore Crane
 Address: 310 E 10th ST
 City: Waconia
 State: MN 55387

Dealer		Chassis Estimated Delivery	
Truck Make	Ford	CA or CT	84" CA
Model Year	2023/NEW	Transmission	
Truck Model	F450	Cab Color	

REFERENCE: COOPERATIVE PURCHASE OF EQUIPMENT FROM STATE OF MINNESOTA

CONTRACT NO: 214533

RELEASE NO: T-765(5)

CONTRACT PERIOD: June 1, 2022 THROUGH December 31, 2022

EXTENSION OPTION: Up to 53 months

1-UNIT

STATE COOPERATIVE PRICING

QTY

Price Each

Extended

2.0 Utility Service Body			
1	2.1	Fiberline Fiberglass Service Body Specifications: 1/8" Steel treadplate floor and bulkhead, primed and painted gloss black. Gelcoat finish to match standard chassis white. Molded fiberglass side packs. All interior fiberglass gelcoated white. Stainless steel paddle latches, all keyed alike. Fully adjustable door strikers with safety catch. Fiberline designed automotive style weather-strip. Aluminum treadbrite front rock guards. Stainless steel rear wheel well rock guards. Stainless steel HD hinges. All stainless steel bolts and self-locking nuts. Extruded aluminum drip rails above all side doors. Fiberglass bulkhead between compartments. Flush shock mounted exterior lights to meet FMVSS#108. Lighted license plate bracket. Loomed one piece wiring harness with molded plug. Floor drains in front and rear vertical compartments. Dual fuel recess molded into streetside side pack. 12" Aluminum drop-down tailgate (40" high bodies only). Vents in each side pack. Cable door stops on all side doors. Non skid on tops of side packs. Additional Add-ons FB-Installation	\$1,344.00 \$1,344.00

1	2.12	FB-132"L x 94"W x 40"H (18" Deep Compartment) for dual rear wheel 84" Street Side Compartment Layout <u>SS1V</u>	\$15,225.00	\$15,225.00
1	2.18	FB-Add for 3 adjustable aluminum divider tray w/ removable dividers <u>SS2V</u>	\$1,055.00	\$1,055.00
1	2.18	FB-Add for 3 adjustable aluminum divider tray w/ removable dividers <u>SSH</u>	\$1,055.00	\$1,055.00
1	2.16	FB-Add for 1 adjustable aluminum divider tray w/ removable dividers <u>SSRV</u>	\$417.00	\$417.00
1	2.43	FB-Add for Crane reinforcement for 25,000 ft.lb. installed in rear vertical compartment	\$3,132.00	\$3,132.00
4	2.32	FB-Add for locking swivel hooks (per hook) *2-0-2 Curb Side Compartment Layout <u>CS1V & CS2V</u> <u>Transverse compartment and options:</u>	\$64.00	\$256.00
1	2.74	FB-Steel tread plate transverse open to one side	\$805.00	\$805.00
1	2.77	FB-Rack and one open drawer on HD slides - pull one side full length	\$1,735.00	\$1,735.00
		<u>CSH</u>		
1	2.26	FB-Add for 18 drawer metal cabinet installed <u>CSRV</u>	\$763.00	\$763.00
4	2.32	FB-Add for locking swivel hooks (per hook) *0-4-0 <u>Compartment Accessories:</u>	\$64.00	\$256.00
5	2.31	FB-Add for gas door shocks (per compartment) for vertical doors	\$142.00	\$710.00
8	2.34	FB-Add for LED 3 light module lighting (per comp.) three sides of the <u>Body Components:</u>	\$215.00	\$1,720.00
2	8.1	D-Rings Installed Per Pair -Installed in 4 Corners of loadbed <u>Exterior Body Accessories:</u>	\$165.00	\$330.00
1	2.45	FB-Add for expanded metal aluminum shovel basket up to 132" long and -Installed on Curb Side	\$938.00	\$938.00
1	2.48	FB-Add for Aluminum expanded metal cab guard, angle frame with <u>Bumpers:</u>	\$1,461.00	\$1,461.00
1	2.50.	FB-Add for 8" recessed steel treadplate bumper	\$1,030.00	\$1,030.00
1	2.55	FB-Add for stake pocket in any bumper for vice mount	\$174.00	\$174.00
		<u>Load bed and compartment tops:</u>		
1	2.60.	FB-Add for 1/8" Aluminum tread-brite on load walls 132" Body with 40"	\$1,663.00	\$1,663.00
1	NCI	Add for 4"x6" Steel Trough mounted to curb side cargo wall at a slope for key storage. <u>Grab Handle:</u>	\$345.00	\$345.00
2	2.94	FB-Add for grab handles installed (each) -Installed on each side of load bed rear access <u>Paint:</u> Standard White Paint (included)	\$74.00	\$148.00
1	2.104	FB-Undercoat on 134" bodies	\$355.00	\$355.00
		<u>6.0 Hitches</u>		
1	6.1	Installation Buyers Service Body hitch	\$303.00	\$303.00
1	6.2	Buyers Service Body Hitch 2" Receiver 602-1801050L	\$336.00	\$336.00
1	6.7	7-way Plug	\$171.00	\$171.00
		<u>8.0 Accessories</u>		
1	8.1	Full Metal Jacket applied to Service body Load Bed floor	\$857.00	\$857.00

1	8.2	Full Metal Jacket applied to Service body Load Bed Sides and Front	\$903.00	\$903.00
1	8.9	Repositions Camera Eye Only	\$300.00	\$300.00
1	8.14	Grip Strut running Board	\$764.00	\$764.00
1	8.29	Buyers Mini Light Bar installed on cab shield, wired to in dash switch	\$433.00	\$433.00
1	8.36	Bulkhead Strobe plate Mount (dump body/flatbed)	\$142.00	\$142.00
2	8.38	For 1 Set Buyers Surface Mt Strobes (1) Pair Amber Strobes Mounted to Rear Rubrail (1) Pair Amber Strobes Mounted in Front Grill of Truck (mounted to a separate switch)	\$341.00	\$682.00
1	8.4	Add for 1 Whelen TA45B72 Traffic Advisor installed on cab shield, wired to	\$2,106.00	\$2,106.00
1	8.49	DSI 12/2400N HD 2400 Watt Pure Sine 5Y -Installed in SSH compartment -Installed so inverter in on when truck is on.	\$3,873.00	\$3,873.00
2	8.6	Electrical Outlet (GFI) installed (1) Mounted to Rear Curb Side Compartment (1) Mounted Inside Curb Side Horizontal Compartment	\$726.00	\$1,452.00

REFERENCE: COOPERATIVE PURCHASE OF EQUIPMENT FROM STATE OF MINNESOTA

CONTRACT NO: 208446

RELEASE NO: T-209(5)

CONTRACT PERIOD: JANUARY 1, 2022, THROUGH DECEMBER 31, 2022

EXTENSION OPTION: Up to 48 months

1-UNIT

STATE COOPERATIVE PRICING

QTY

Price Each

Extended

<u>2.0 Air Compressors</u>				
1	2.0.0	VMAC VR 70 Rotary Screw Air Compressor Installed	\$12,041.00	\$12,041.00
1	2.2.3	A700007, Hose Reel - 1/2" x 50' - Installed in CS Rear Vertical With Access out rear	\$1,039.00	\$1,039.00
1	2.24	A300047, 10 Gallon Air Receiver Tank, 200 PSI Max, w/ Fittings	\$1,145.00	\$1,145.00
1	2.26	3600117, Check Valve (For use with air receiver tank)	\$177.00	\$177.00

REFERENCE: COOPERATIVE PURCHASE OF EQUIPMENT FROM STATE OF MINNESOTA

CONTRACT NO:

RELEASE NO: T-798(5)

CONTRACT PERIOD:

EXTENSION OPTION: Up to 48 months

1-UNIT

STATE COOPERATIVE PRICING

QTY

Price Each

Extended

<u>Crane</u>				
1.0	MAKE AND MODEL		Liftmoore 4000X	
	Lift Capacity at 5' to 9' from centerline of rotation state distance & lift capacity		2,000 lbs. @ 8 ft.	
	Main Boom		The boom extends under power from 8' to 12' with a 4' manual pull out to 16' With one intermediate position at 14'	
	First Extension		Hydraulic: 10 ft., 1,600 lbs.	
	Second Extension		Hydraulic: 12 ft., 1,333 lbs.	
	Third Extension		Manual: 14 ft., 1,143 lbs.	

Fourth Extension	Manual: 16 ft., 1,000 lbs.
Crane weight	858 lbs.
Crane mounting space requirement	Four 0.75" X3.0" long Grade 8 hex head cap screws and lock nuts are provided. Mounting plate is 15" square with a 12" square bolt pattern.
Crane rotation & rotation working area	The crane rotates 360 degrees continuously without limit
Rotation system Drive	high torque, low speed hydraulic motor
Hydraulic pump type, GPM, PSI	A hydraulic pump driven by a 12 volt D.C. series wound electric motor powers the crane's rotation, elevation and extension functions. The pump is a gear type with a 1.3 GPM capacity at 500 PSI.
Control locations & Description	Tethered 18 Ft. remote pendant
Control valve type	Control of the hydraulic functions is through four way spring centered solenoid activated valves. Valves have manual override capability and are mounted on a manifold for easy access.
Boom Cylinder description	A double acting cylinder with an integral counterbalance valve elevates the boom. The counterbalance valve has two important functions. This valve holds the cylinder in the event of hose failure and it controls the rate of boom decent.
Crane rating	16,000 ft.-lbs.
Country of origin for crane	USA
Crane Overall Weight	858 lbs.

	Warranty	Liftmoore, Inc. warrants each LIFTMOORE crane to be free from defects in materials and workmanship for (12) months from the date of delivery to the original customer. Under the terms of this warranty the crane structural components manufactured by LIFTMOORE, Inc. are warranted for (36) months from the date of delivery to the original customer. LIFTMOORE, Inc. will repair or replace, as its sole discretion, any equipment or part that is returned f.o.b. to LIFTMOORE, Inc.'s plant at 7810 Pinemont Drive, Houston, Texas 77040 or to one of its authorized dealers, and is found by LIFTMOORE, Inc. or its authorized dealer to have been defective at the time of original delivery.		
1	Liftmoore 4000X-16 Crane Installed Wired Remote		\$19,550.00	\$19,550.00
1	3.50 39481 OUTRIGGER, 18k 36CMOCD-12SMOCD (95" Body Width) Manual In/Out & Hand Crank Up/Down		\$2,140.00	\$2,140.00
1	2.24 27860 REST, BOOM SA 5.0" AH 14"-19"		\$490.00	\$490.00

Total Package Price

\$83,821.00

PRICES SHOWN DO NOT INCLUDE ANY APPLICABLE TAXES OR FEES

Cost Per Loaded Mile for Delivery:

\$4.00

Starting Point:

Lake Crystal, MN

*A WRITTEN PURCHASE ORDER MUST BE RETURNED SPECIFYING PURCHASE OF THIS EQUIPMENT OFF THE STATE OF MINNESOTA COOPERATIVE PURCHASE CONTRACT

*NO EXHAUST WORK INCLUDED FOR TRUCKS WITH NEW EMISSION CONTROL EXHAUST SYSTEMS. EXHAUST SYSTEMS CANNOT BE MODIFIED.

*ALL LABOR COSTS ARE BASED ON INSTALLING EQUIPMENT ON A TRUCK CHASSIS WITH ALL TRUCK ITEMS OUT OF THE WAY FOR EQUIPMENT INSTALLATION. IF CRYSTEEL HAS TO MOVE FUEL TANKS, AIR TANKS, AIR DRYER, ETC. EXTRA CHARGES MAY APPLY

Vendor Name:	Crysteel Truck Equipment-Lake Crystal
Contact Person:	Josh Miller
Street Address:	52248 Ember Rd
City, State, Zip:	Lake Crystal, MN 56055
Phone #:	(507) 726-6041
Toll Free #:	(800) 722-0588
Fax #:	(507) 726-2984
Email Address:	jmiller@crysteeltruck.com

OPTIONS -- The below options are NOT included in the above package pricing

<u>2.0 Utility Service Body OPTIONS</u>				
1	2.15	SB-Add for off road mount kit 2006-2016 Ford 56" CA PN 184173	\$348.00	\$348.00
1	2.67	FB-Add for electric door locks, locks all doors w/ one FOB 96" Body	\$2,744.00	\$2,744.00
1	2.71	FB-Add for gang-lock system 96" Body	\$1,264.00	\$1,264.00
<u>8.0 Accessories OPTIONS</u>				
1	8.7	Additional Group 29 Battery and (2) Fuses for larger Inverters or longer	\$753.00	\$753.00
<u>Crane OPTIONS</u>				
1		Wireless Controller ILO Wired ADD	\$1,900.00	\$1,900.00
1		20' boom ILO 16'	\$480.00	\$480.00



REQUEST FOR CITY COUNCIL ACTION

Meeting Date:		December 19, 2022					
Item Name:		Accept 10th Street Small Area Plan Report					
Originating Department:		Administration					
Presented by:		Shane Fineran					
Previous Council Action (if any):							
Item Type (X only one):	Consent		Regular Session	X	Discussion Session		
RECOMMENDATIONS/COUNCIL ACTION/MOTION REQUESTED <i>(Include motion in proper format.)</i>							
Motion to accept							
EXPLANATION OF AGENDA ITEM <i>(Include a description of background, benefits, and recommendations.)</i>							
Earlier this year the City Council authorized work with WSB to commence to develop a small area plan for properties currently outside of city limits and identified in the Comprehensive Plan as future growth area for industrial and commercial land use. The area bounded by CSAH 10, CSAH 59, Hwy 5, and bisected by 10th Street is currently located in Waconia Township and surrounded by properties within city limits. Currently there are no development proposals for the property nor is there a timeline for development. The small area plan provides additional guidance and evaluation of the development potential of these properties as it relates to the planned land use, alternate land uses, serviceability by utilities and transportation networks, not contained in the Comprehensive Plan. This guidance can help inform property owners, adjacent landowners, and developers as to the possibilities that could be accommodated on the site and identifies at a high level challenges that development may encounter on the site and or what the site may accommodate from a lot sizing and layout perspective. As part of the process public engagement session was held in August to solicit feedback around two potential development concepts and are incorporated into the report as well as work session feedback with the Planning Commission and City Council. The Planning Commission received the report in December and made a recommendation of acceptance. Kim Lindquist with WSB will be present to provide an overview and presentation to the City Council.							
<u>Attachments:</u>							
1. 10th Street Small Area Plan.pdf							
FINANCIAL IMPLICATIONS:				ADVISORY BOARD RECOMMENDATIONS:			
Funding Sources & Uses:				Recommend to accept.			
Budget Information:				Planning Commission			
_____ Budgeted				Parks and Recreation Board			
_____ Non Budgeted				Safari Island Advisory Board			
_____ Amendment Required				Other			

WACONIA 10th STREET SMALL AREA PLAN



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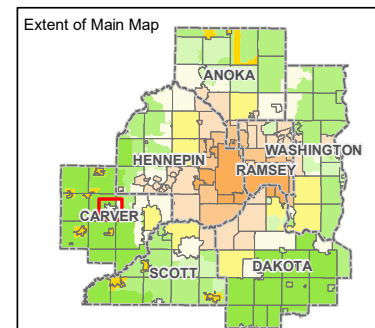
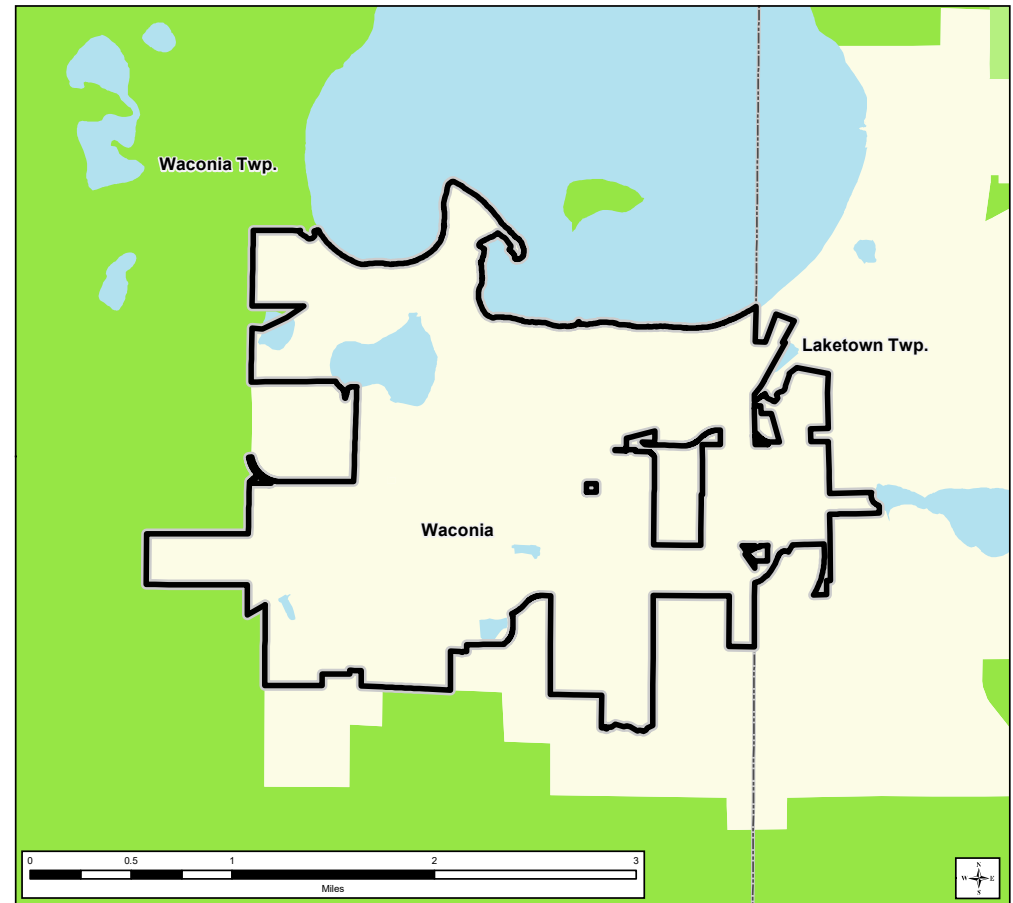
CHAPTER 1: INTRODUCTION AND BACKGROUND INFORMATION

Introduction and Background Information

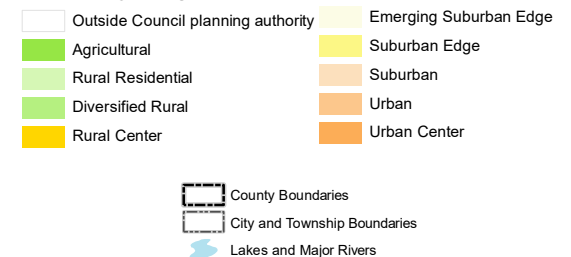
The City of Waconia is an outer ring suburb of the Twin Cities located in Carver County. With its scenic location on Lake Waconia and its historic downtown serving as driving factors, the City has experienced large population growth over the last few decades. This growth has increased the need for residential, commercial, and industrial development across the City. To satisfy this need, undeveloped land in strategic locations, including adjoining unincorporated land, are designated as areas for future growth.

The Metropolitan Council designates the City of Waconia as an Emerging Suburban Edge Community. This designation aligns with increased population forecasts as communities transition from rural to urban – further highlighting the need for development that fits both the present and future needs of Waconia.

Community Designations City of Waconia, Carver County



Community Designations

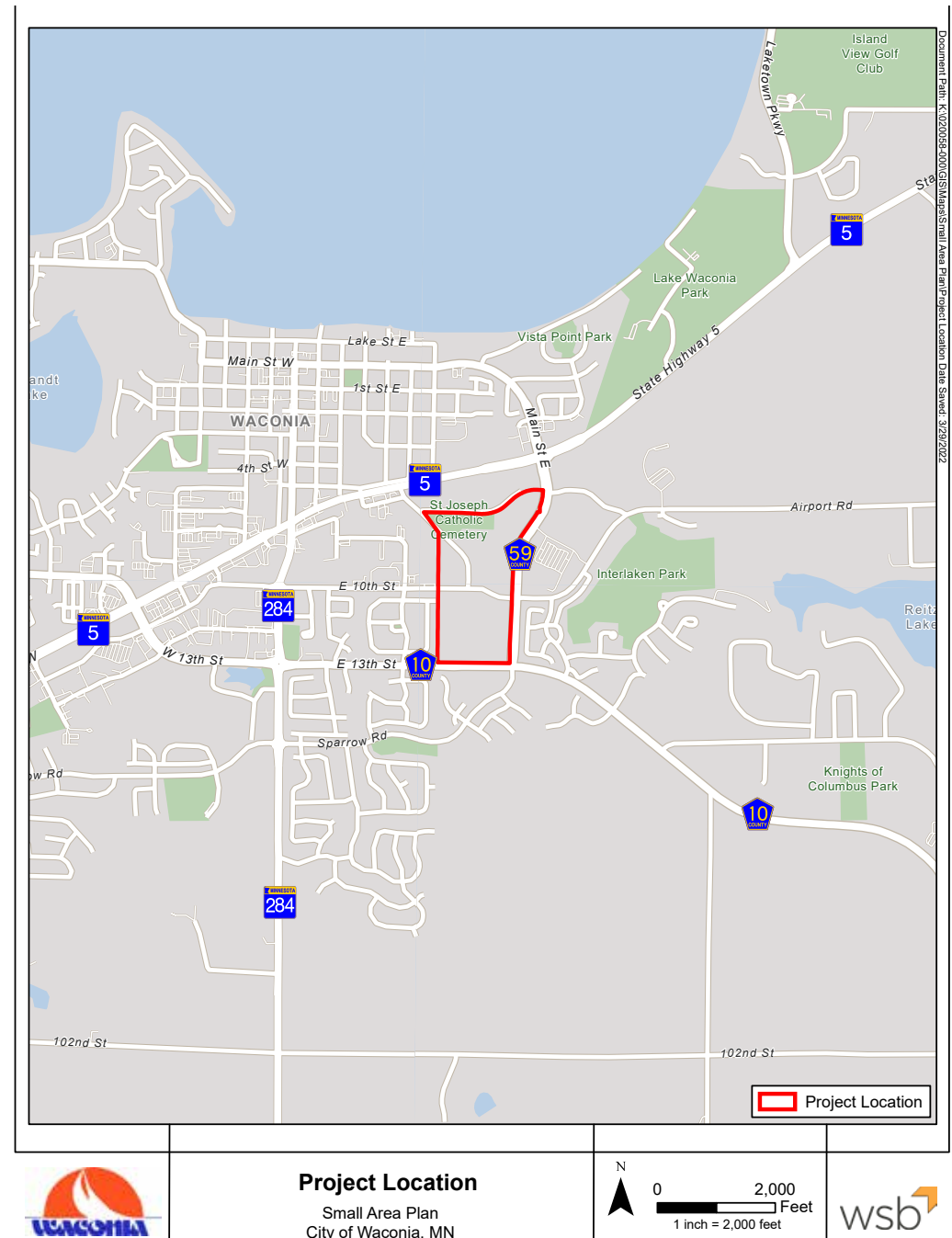


Source: Metropolitan Council | https://metro council.org/Handbook/Files/Community-Designation-Map/PDF/02397159_Waconia_CommunityDesignation.aspx

The City of Waconia has asked its consultant, WSB, to review the parcel known as the Hartmann Property and provide a vision of its future development potential based upon a number of factors including market demand, surrounding existing land uses, and community goals. The property is located south of Highway 5 and west of Highway 59 (also known, and hereby referred to, as Main Street) and bisected by 10th Street East. The property consists of unincorporated land that is located within Waconia Township.

A Small Area Plan that addresses the appropriate future land uses for the approximate 80-acre site, should the parcel be annexed into the City of Waconia, is outlined in this report. The study area also includes a 4.15 parcel in the north and east of the Hartmann property, directly south of Airport Road, owned by the Diethelms, and some excess right of way owned by the City. The St Joseph Catholic Cemetery is located to the north and northwest of the Hartmann parcels and at 7.55 acres will remain as is. In total, there are seven properties that comprise the overall site, including the cemetery, as the Hartmann property is one larger 56-acre site which is separated by existing public roads. The study area site is currently located within Waconia Township, except of city-owned lands, and is surrounded by properties within the City. The small area plan will propose potential land uses and review infrastructure impacts associated with the anticipated land uses, along with potential new roadway alignments.

WSB will consider appropriate land uses for the site based upon market information, community desires, and general planning tenets addressing locational attributes and proximity to other land uses. In addition, potential environmental and topographic issues will be called out along with potential mitigative measures.



CHAPTER 2: EXISTING CONDITIONS

Existing Conditions

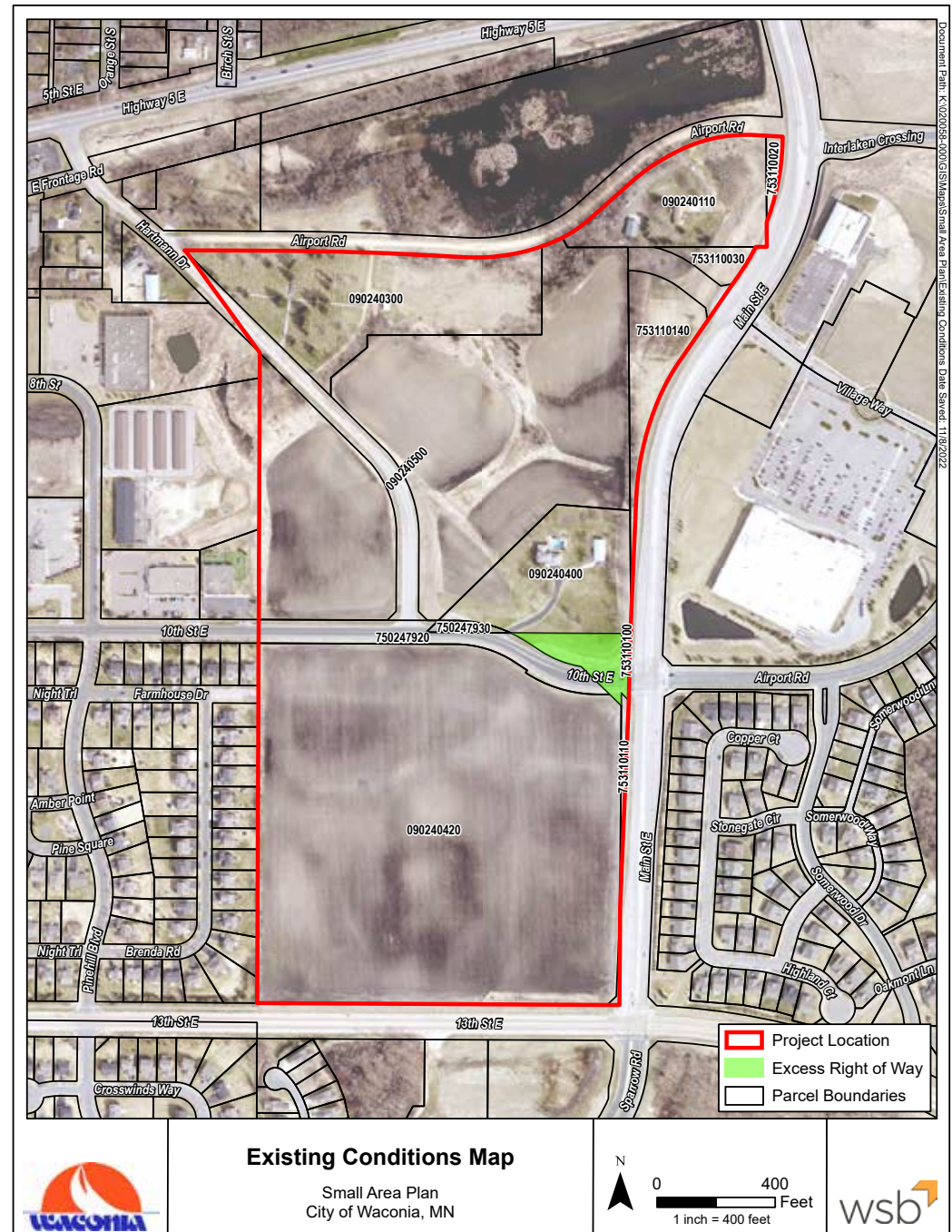
The review of the project area is a general review of the potential land use and the projected highest and best use for the city to both maximize the potential tax base generated and allow for the timely development of the area. As with all analyses, it is a snapshot in time, with the current market conditions that may change over time, potentially resulting in a different outcome for the area.

Site Condition and Constraints

The project area is comprised of 6 parcels for development for a total area of 67.67 gross acres. A cemetery on the north side of the property along Hartmann Drive and Airport Road is intended to remain and is not included in the acreage analysis or future development discussions. However, because the use, and it's access must be maintained, it is included in the overall site drawings.

- 09-02-40-420 – 56.17 acres
- 09-02-40-400 – 4.46 acres
- 09-02-40-110 – 4.15 acres
- 75-31-10-030 – 0.51 acres (city owned)
- 75-31-10-140 – 2.32 acres (city owned)
- 75-31-10-100 – 0.06 acres (city owned)

The project area also includes a parcel that is not assigned a parcel identification (PID) that would add .72 acres to the site. The parcel is highlighted in green on the adjacent exhibit. The city will need to determine the ownership of the property and the legal status of the parcel as the proposed development of the site moves forward. Should this site be added to the property, total land acreage would be 68.39 gross acres.



It is recognized that there are currently two residences within the subject area, and the remainder is used for agriculture. However, the area has a few constraints that may present some challenges to development.

There is a wetland area present in the north project area, which creates development restrictions and regulations that must be adhered to. The proposed road alignment will traverse the wetland and sequencing and mitigation. The north project area has specific challenges due to topography, existing lot configurations and to a lesser extent existing road alignments. The topography is somewhat steep making it difficult to meet desired public road grades. This may also create difficulty in laying out building pads, depending upon the size of future users' structures.

Lot dimensions, coupled with the anticipated road alignment, may result in less desirable lots due to lot depth. Depending upon the future users, there may need to be further division of these lands to create building sites with access through a shared driveway or shortened cul-de-sac.

The site is currently serviced by private utilities, meaning that public utilities will need to be extended into both the north and south properties to facilitate development. Utilities are presently available in Airport Road and 8th Street to the west that may be extended to serve the study area. A natural gas pipeline runs through the north project area, which may impact development layouts for industrial development. Also, a portion of the site lies within the City's Wellhead Protection Area and future development in the study area may be influenced by the need to ensure on-site uses are low risk to groundwater contamination.



Surrounding Land Use

Parcels within the project area are largely undeveloped with a single-family home fronting the north side of 10th Street and an additional single-family home on the 4.15-acre property in the northeast. Otherwise, the property is largely utilized agriculturally.

A variety of current land uses surround the study area. South of County Road 10, there is mostly single-family residential housing along with planned future light commercial development. To the east of Main Street, there is medium density residential housing and a commercial center, including Target and space for other ancillary commercial uses. To the west of the study area, there is a mix of residential housing in the south, with single family immediately adjacent. Adjacent to the northern portion of the property, both on the west and north, is property generally developed with light industrial uses and beyond lies Highway 5, multiple highway business districts, and a conservation district.

Land Use Classes			
	Farmstead		Mixed Use Commercial and Other
	Seasonal / Vacation		Industrial and Utility
	Low Density Residential		Institutional
	Medium Density Residential		Park, Recreational
	High Density Residential		Golf Course
	Office		Airport
	Retail and Other Commercial		Agricultural
	Mixed Use Residential		Undeveloped
	Mixed Use Industrial		Water
			Wetland, Open Space

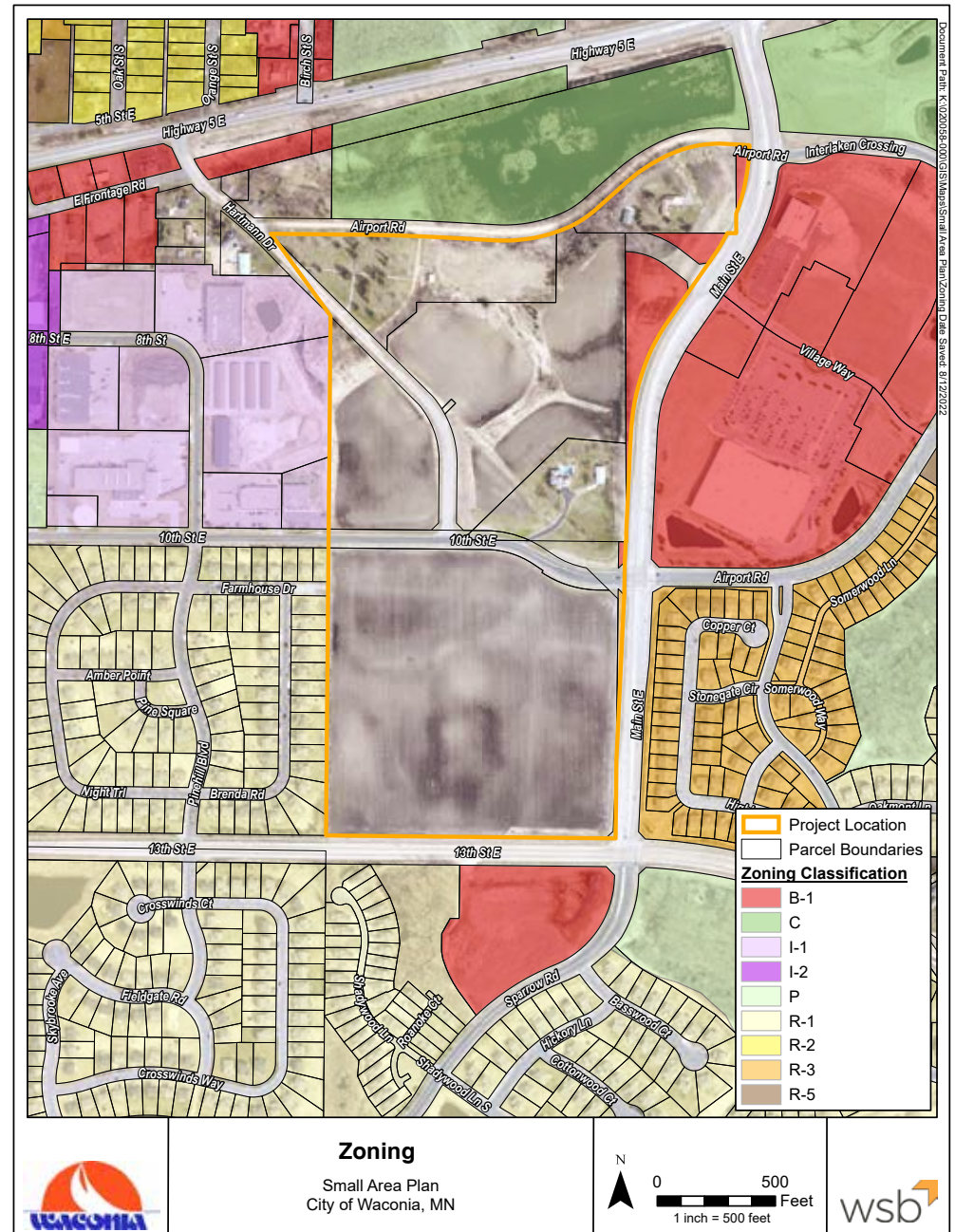


Source: Waconia 2040 Comprehensive Plan | <https://www.waconia.org/DocumentCenter/View/2320/CHAPTER-3---2040-FINAL-DRAFT---Waconia-Land-Use-Analysis-and-Plan-w-Maps-03-29-19>

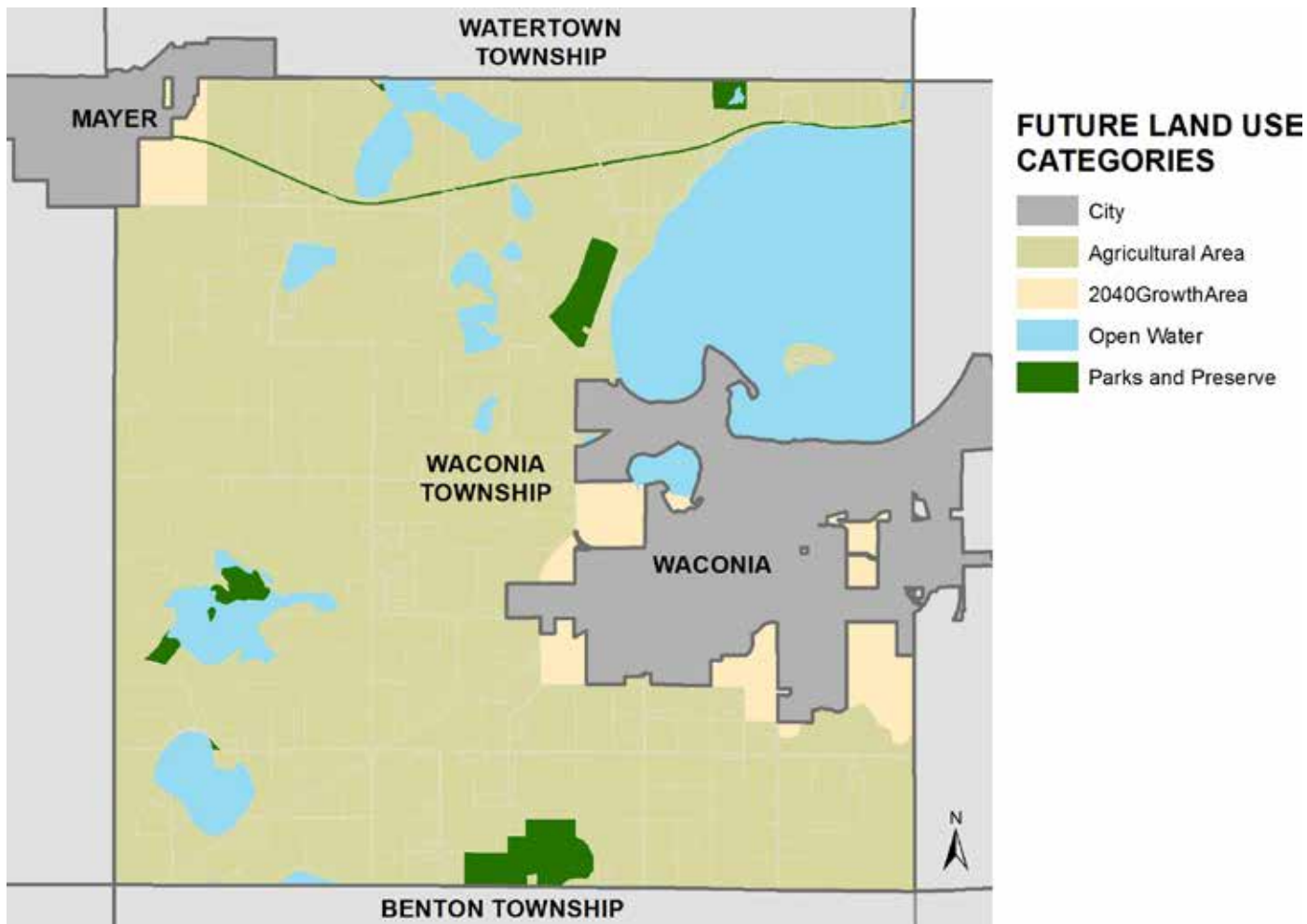
Existing Zoning and Study Area Annexation Potential

Carver County is responsible for the zoning of the study area, as the land is currently within Waconia Township. The County has declared the entire study area zoned “A” Agricultural District. The area south of 10th street that surrounds the study area, which is governed by the City of Waconia, is zoned a mix of R-1 Single Family Residential, R-3 Medium Density Residential, and B-1 Highway Business District. The area north of 10th street is zoned I-1 Industrial Park District, B-1 Highway Business District, and C Conservation District.

In Carver County’s 2040 Comprehensive Plan, the parcels within the study area that are unincorporated are defined as 2040 Growth areas. These areas are therefore already identified as potential sites for future annexation and expected to be served by sanitary sewer when developed. Consistent with the County policy, lands in transition are zoned for agricultural use. This is also consistent with the existing land use on the site.



Waconia Township formally adopted the Carver County Land Use Plan as part of the township’s comprehensive plan. Within this plan, Waconia Township notes that the City of Waconia has included areas within the Township in their comprehensive plan as areas of growth. These areas of growth, called transition areas, include the parcels within the study area. The Township has included a policy stating that they will work with the City of Waconia to develop an orderly annexation agreement to address the city’s needs in conjunction with projected growth. The goals of transition areas, as defined by the 2040 Carver County Comprehensive Plan, are to provide for efficient growth of cities and public services to developing areas, define areas that cities will need for future expansion, avoid premature annexation, and to manage expansion areas. Managing these expansion areas is outlined as prohibiting large lot residential development that would make provision of services expensive and to limit non-compatible land uses.



Source: Carver County Comprehensive Plan | <https://www.co.carver.mn.us/home/showpublisheddocument/19425/637194393883230000>

Future Comprehensive Plan Designation; City of Waconia

Transition areas should be managed in accordance with the policies in the County Plan and the City of Waconia has planning and zoning authority over the parcels within its annexation area. Currently, County policy requires land in transition areas to remain zoned in the “A” Agriculture Zoning District – which aligns with the current land use of the study area. If parcels are to be annexed, then their new zoning designations would reflect Waconia’s 2040 Comprehensive Guide Plan.

The adopted City of Waconia 2019 Comprehensive Plan designates the southern portion of the site as Commercial. As defined in the Plan, the Commercial designation allows for businesses providing retail trade or services for individuals or businesses and includes office buildings. The zoning districts most appropriate for this designation would be B-1 Highway Business or B-4 Health Care Business. There was some initial thought, that the southern 40 acres of the study area could be developed in a similar fashion to the big box development, Target, across Main Street. Surrounding residential development and a changing retail market means that other land uses should be explored.



Source: City of Waconia 2040 Comprehensive Plan | <https://www.waconia.org/DocumentCenter/View/2320/CHAPTER-3---2040-FINAL-DRAFT---Waconia-Land-Use-Analysis-and-Plan-w-Maps-03-29-19>

The northern portion of the site is intended for more industrial development. The Industrial designation corresponds with the I-1, Industrial Park District and the I-2, General Industrial District. These categories include manufacturing or warehousing uses that may involve heavy truck traffic and the handling of raw materials. The purpose of the Industrial district is to provide for higher quality employment areas within the City where light manufacturing and related compatible uses can be accommodated in a value enhancing park-like setting.

Uses intended for this district may generate some nuisances like noise, glare, dust, odor, and pollution, but these nuisances can be accommodated to minimize their impact on neighboring uses through utilizing transitional uses and screening to shield single family residential uses from the potential impacts.

The Comprehensive Plan also acknowledged the potential for some commercial development along Main Street, in the northern half of the project site. This would continue the commercial node created when Target was developed on the site across the street.

Existing Transportation Network

The existing local street network within the study area does not have significant traffic counts, although it is anticipated that redevelopment of the site will require redesign of the road system running through the study area. While the City's Transportation plan notes that Main Street, County Road 10, and Airport Road are currently under their maximum capacity, increased development in the area will increase demand overall, including when development of the study area occurs. Creating new roads through the study area will require additional land to be dedicated as right-of-way. The city will pursue right-of-way dedication for future roads through the process provided in the city's subdivision ordinance. The City's Comprehensive Plan notes that 13th Street and Main Street are both designated A Minor Collectors. Development of the site would not impact those designations, although that does mean there are access restrictions on both of those roads.

New roadways in the north and south portions of the site will be needed to maximize development potential of the property. As is, the existing Hartmann Road does not provide needed access to the eastern portion of the site. Further, the City intends to create a major intersection between Village Way and Main Street, which will shift site access from the existing intersection of Airport Road and Main Street. Regardless of the final alignment of a new road for northern development, access to the existing cemetery must remain along with a residential access drive.

The southern portion of the site is used for agricultural purposes and has no public roads as this time. A future road system will need to be installed to provide access to future development.



CHAPTER 3: DEVELOPMENT OPTIONS

Development Options

The City's consultant, WSB, has formulated two distinct scenarios to serve as guides for future development of the study area. The City of Waconia may choose to follow a particular scenario based on its prescribed goals for the land in question. In general, the study area is divided into two sites bisected by 10th Street East allowing for the development of two unique areas of future growth. The northern site is comprised of 35.29 acres and is bordered by the cemetery and wetland to the north, Main Street to the east, 10th Street to the south and light industrial to the west. These adjacent uses allow for the northern site to be developed as an extension of the light industrial for the community.

The development and realignment of Village Way to the west of Main Street allows for the creation of a 4.4-acre lot that could be dedicated or directed for a more commercial use such as a convenience or small commercial service uses. The remainder of the site would be bisected by the new roadway creating two lots of 17.41 acres and 12.42 acres, respectively. Further discussion about creation of additional parcels for industrial development occurs below.

The southern site is comprised of 30.5 acres and is bordered by 10th Street to the north, Main Street to the east, County Road 10 to the south, and residential uses to the west. Because of its proximity to both residential and commercial uses, the southern portion of the site is prime for a mix of commercial and residential development slightly altering the city's adopted comprehensive plan designations.

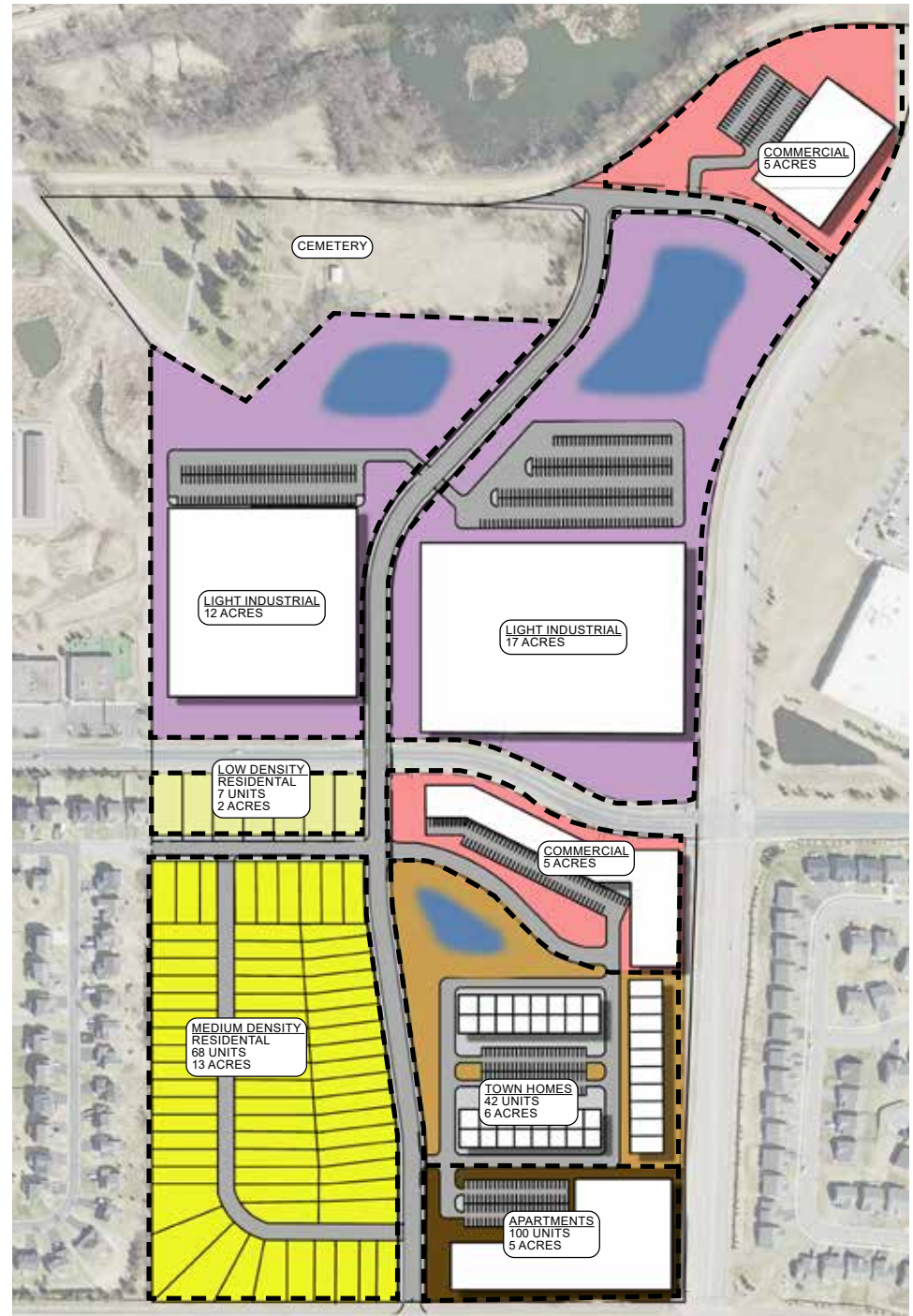


The following is a list of land use acreage and approximate density for each of the concepts:

For ease of review, the discussion and analysis of the proposed concepts will be split into two sections, one each for the northern and southern site, with a description of what each concept proposes for the sites contained therein.

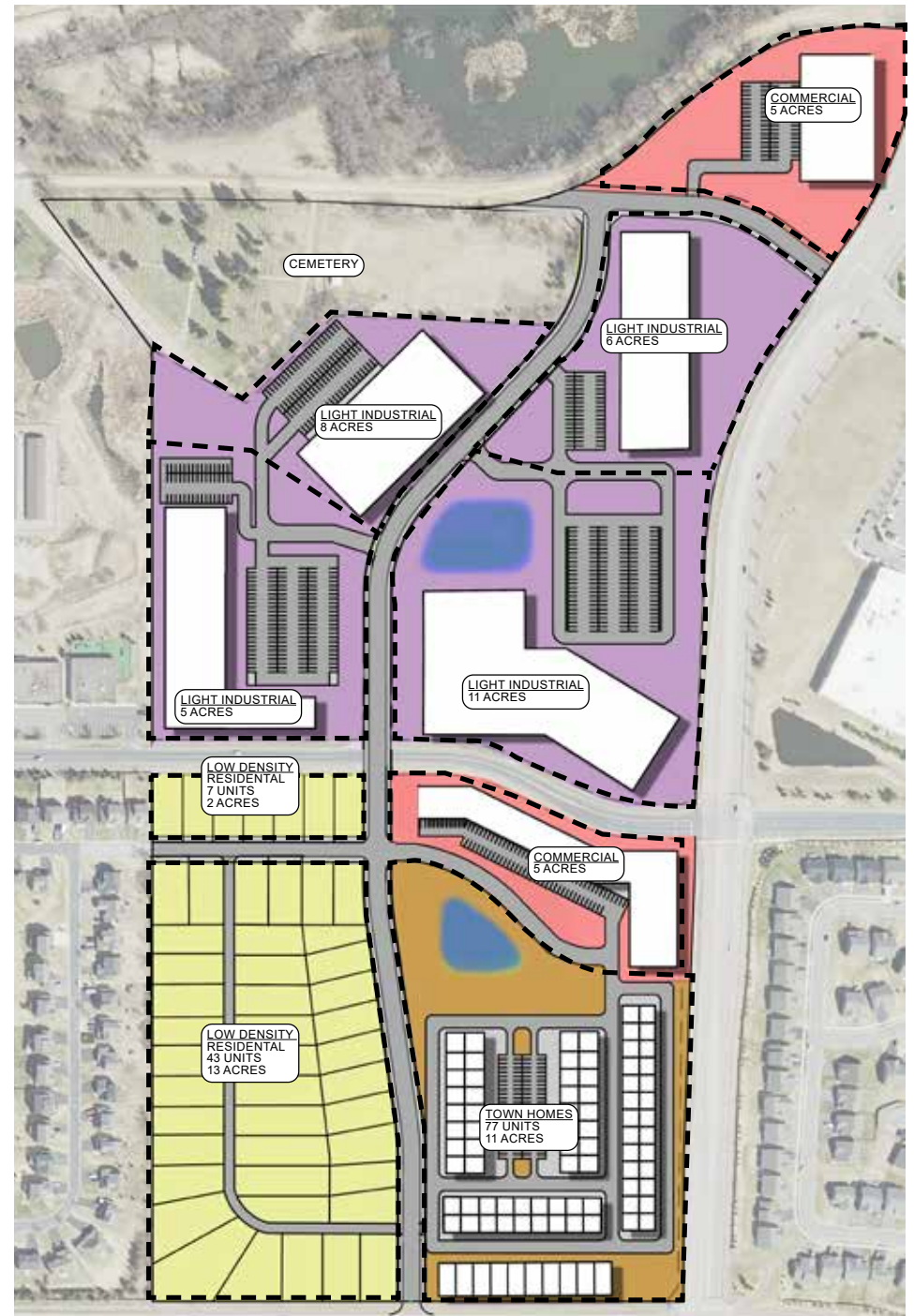
Concept #1

Northern Site		
Land Use	Acreage	
Commercial	5	
Light Industrial	29	
Southern Site		
Land Use	Acreage	Units
Commercial	5	N/A
Low Density Residential	2	3.5 DU/acre
Medium Density Residential	13	5.2 DU/acre
Town Home Residential	6	7 DU/acre
Apartment Residential	5	20 DU/acre



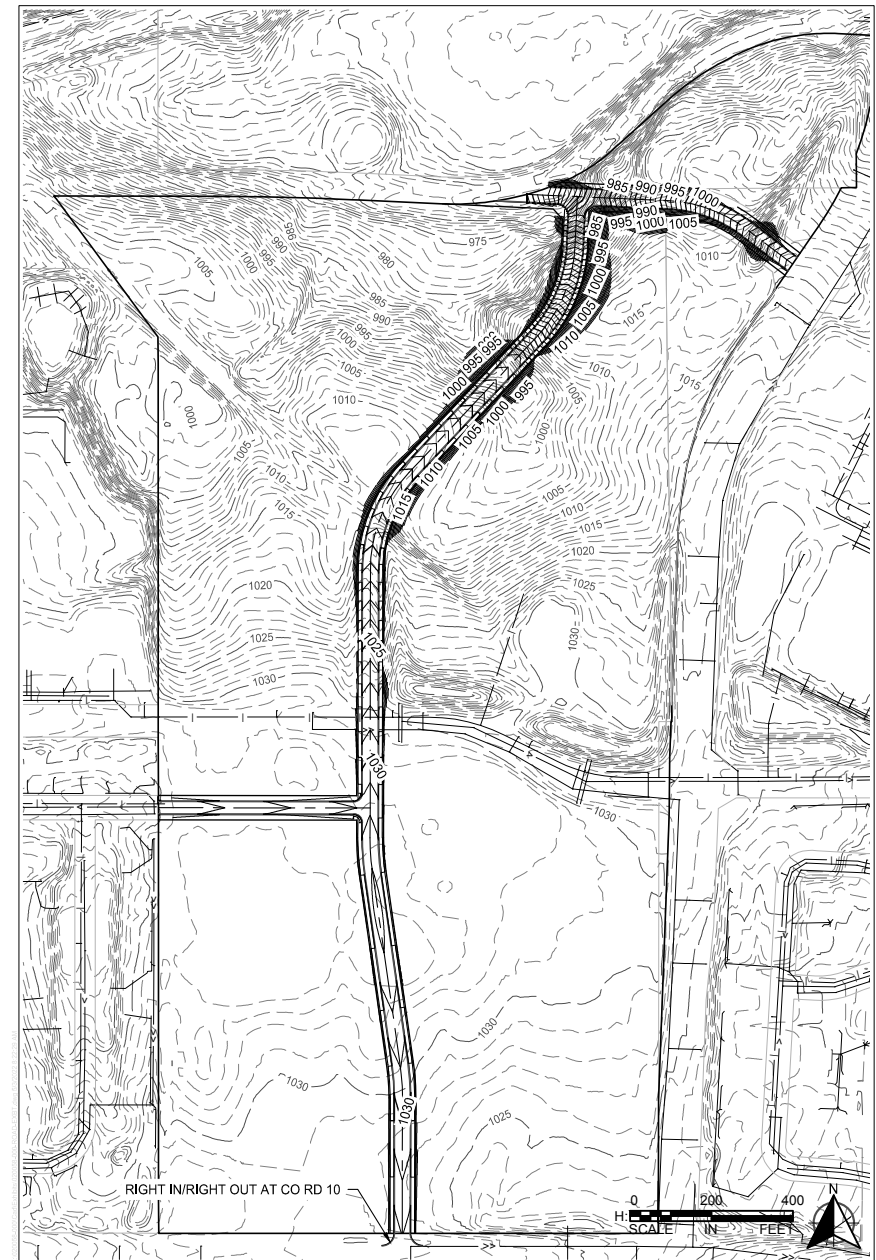
Concept #2

Northern Site		
Land Use	Acreage	
Commercial	5	
Light Industrial	30	
Southern Site		
Land Use	Acreage	Units
Commercial	5	N/A
Low Density Residential	15	3.33 DU/acre
Town Home Residential	11	7 DU/acre



Northern Site

The northern portion of the property has been primarily designated for industrial land uses. There is a 5-acre site, located at the new intersection of the proposed extension of Village Way and Main Street, that is recommended for commercial use, in part due to its high visibility and proximity to the commercial center, east of the site. The two development concepts provide options that vary only as it relates to the number of lots created. In both scenarios, a new public road is proposed that bisects the site to provide better access for development and to maximize site development potential. The location of the road is immediately adjacent to the eastern edge of the cemetery property and travels south between Airport Road and 10th Street. The alignment was chosen to meet City standards for road width and grade. The grades on the north half of the site are fairly steep and pose some challenges for installation of a road and ultimately creation of reasonable building pad sites. Another challenge in development of the north parcel is the presence of wetlands and the need to traverse a designated wetland for installation of the road and other utilities.



wsb
WSB PROJECT NO.:
020058-000
MAY 2, 2022

WACONIA SMALL AREA PLAN
ROAD GRADING EXHIBIT

EXHIBIT 1

Concept 1 uses the main road as the dividing line between two industrial parcels for future development. The two created sites, 17 acres in the east, and 12 acres in the west, provide the greatest amount of flexibility for new users due to their size. Potential grades over each of the parcels may inhibit development by one user, although the ability to parcel off smaller lots as users are identified is a reasonable development strategy. Concept 2 utilizes the same road alignment but creates four separate industrial sites, two in the west and east. Again, the exact configuration and size of the industrial lots will be more based upon user preference and need, and less on the designated land use.

Concept 1 North



Concept 2 North



Northern Site Market Analysis

The Twin Cities industrial market continues to be highly active with absorption of over 1.8 million square feet in the first quarter of 2022 and the leasing of 3.4 million square feet over the same period. This is significantly ahead of the absorption rate for the same period in 2021. While the entire market has been very active, the Southwest quadrant, of which Waconia is a part of, has trailed behind both the Northwest and Southeast metro. The Southwest area had approximately 754,952 square feet of Warehouse/Manufacturing space under construction. This compares to the Northwest quadrant with 1,885,436 square feet and 1,054,000 in the Southeast quadrant.

The Southwest area also has a lower vacancy rate than the other parts of the metro area with a vacancy rate of 4.8% for both Warehouse/Distribution/Manufacturing, compared to Metro-wide vacancy rate of 4.9% for the first quarter of 2022. This lower vacancy rate for the quadrant compared to the entire region provides an opportunity for the area to expand the availability of new space for Warehouse/Distribution/Manufacturing in the region.

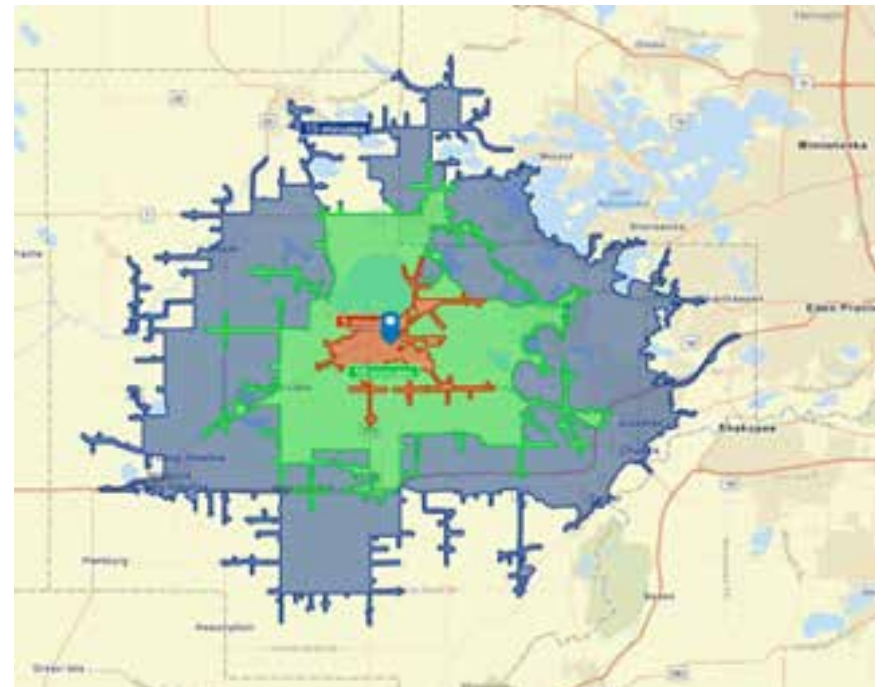
This opportunity is highlighted by the sub-region having a vacancy rate for manufacturing space of 1.8% compared to the region's rate of 3.0%. The significantly lower vacancy rate may provide Waconia an opportunity for development of additional property for light manufacturing having a higher demand. Bringing new industrial property into the market would benefit existing businesses by creating space for expansion, and new businesses by increasing the available development space. In addition to additional employment opportunities, manufacturing space also accounts for a higher level of property tax generation.

Current market conditions allow for the city's plan to create new light industrial space, an asset that could help position the city for continued growth. The lot to the east of the newly created road would be approximately 17.41 acres including the previously mentioned .72 acres along 10th Street. This site could support approximately 265,432 square feet of light industrial space using an average of 35% lot coverage. The use of a 35% lot coverage allows for the need of parking, stormwater management and required setbacks. The final amount of space that could be developed will be affected

by the existing pipeline easement and changes in the elevation across the site which will require adjustments to the developable area.

In addition to elevation changes the site is very deep, making the creation of usable smaller lots of less than two acres difficult without the construction of additional streets. A 200-foot-wide lot would have a depth of over five hundred feet resulting in lots that may be difficult to market in the future. The additional cost of the infrastructure and the reduced area for potential development should be considered. The site to the west is shallower and would allow for greater lot flexibility.

Using a very conservative value of \$75 per square foot for property tax valuation, the site could create an estimated \$19,907,400 in value. This number does not account for any additional density above the estimated 35% lot coverage for a building or the restrictions based on the site by the previously mentioned constraints.





The property to the west of the proposed roadway is comprised of 12.42 acres that abuts light industrial making it an ideal area for the City to take advantage of the lack of current industrial space. This lot based on the current roadway could facilitate the development of smaller lots based on its shallower depth. This would allow for traditionally shaped lots for future development.

The site could support an estimated 189,355 square feet of space using a 35% lot coverage for buildings. With the use of \$75 per square foot of value this area would equate to an estimated \$14,201,649 of property tax value. This estimate, as with the estimate for the eastern property, does not consider any restrictions that may be caused do to the elevation changes on the site or unique requirements for businesses that may result in a lower or higher lot coverage.

The value of creating additional development area for light industrial type of property is strengthened by the absorption of 270,525 square feet of space while the SW quadrant of the Metro currently has 754,952 square feet under construction. When this is added to the low vacancy rate for the area, the opportunity for significant growth of available space is ripe for consideration. During the first quarter, the area, despite having over 754,000 square feet of

space under construction, had no light industrial space completed during this period. While this was during the end of the winter, the rest of the Twin Cities region completed over 935,000 square feet.

This area draws from a significant market area, allowing for the opportunity for additional growth for both housing and retail environment. The market area based on the drive times of 5-10-15 minutes and illustrated below. As shown below, the area that is encompassed by the market area for a 15-minute drive time the market area extends as far east as Shakopee and far west as Norwood/Young America.

This identified market area has a total population of 51,696 compared to the population of the City of Waconia of 13,033 residents. This market area also has a median disposable income of \$79,087 compared to Waconia's disposable median income of \$76,471. The 3.4% greater level of disposable income for the market area provides a significant opportunity for Waconia's continued growth.

Southern Site

The southern site is comprised of 30.5 acres and is bordered by 10th Street to the north, Main Street to the east, County Road 10 to the south, and residential uses to the west. As mentioned, the site is uniquely prepared for a mix of commercial and residential development that aligns with the city's comprehensive plan.

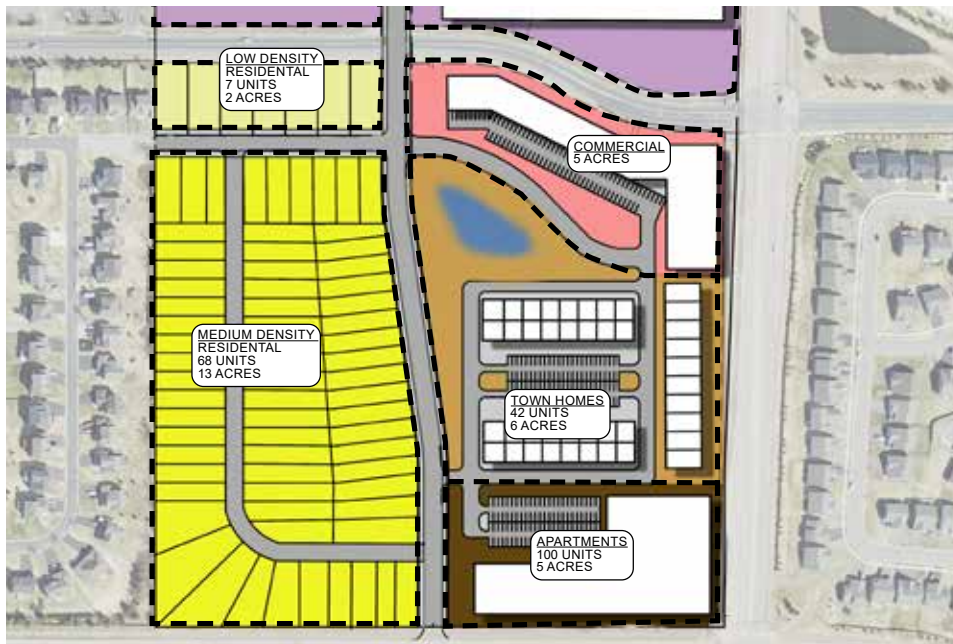
An extension of Farmhouse Dr. towards 10th street would create a 1.6-acre lot for low density single-family residential housing that would be consistent with the development pattern and use immediately to the west. The adjoining project consists of detached single family housing units with lots slightly smaller than the traditional standard.

The new roadway bisecting the site creates an opportunity for a mix of land uses, although primarily residential in nature. To the west of the roadway, a potential lot approximating 12.5 acres is recommended for residential uses to compliment the adjacent existing single-family neighborhood. This could

be either low density single-family detached homes zoned as either R-1 or R-2, or low to medium density villa-style single-family detached homes zoned as either R-2 or R-3.

On the east side of the new roadway, a greater mix of uses would best serve the community. A 5.3-acre lot abutting 10th Street is prime for commercial development. There would be sufficient access and visibility for this lot, and it would serve as a natural expansion of the commercial development occurring to the east. This area is seen as more of a community commercial area, which would provide commercial services to the immediate area. Although the commercial market is not as robust as industrial or residential, at this time, additional development in the area will continue to contribute rooftops and daytime workers which will assist in commercial retail and service attraction to the designated commercial sites.

Concept 1 South



Concept 2 South



A further extension of Farmhouse Drive through the interior site area would increase local access for future uses. The road extension cannot directly access Main Street due to County access restrictions. For that reason, Farmhouse Drive extended would function somewhat like an expanded driveway that provides internal access to future development on the site. The roads ultimate alignment will be dependent upon each individual development location and size.

For the southeastern site area, further residential development would best fit the needs of the community and its projected growth in the coming years. This 11.1-acre lot could serve as medium density residential townhomes zoned as R-3 – which would increase the mix of housing options in the area both in size and price. Another option is to split the 11.1-acre lot into two lots sized as 6.1 and 5 acres. The former, could provide the same type of townhome-style housing mentioned previously, and the latter could serve as a space for high density multi-family residential development zoned as R-5. Further exploration of this site for age-restricted housing project should be explored. A senior housing project would also reduce the traffic projections for that area of the site. A higher density project in that location also provides a transition from the commercial to the east, and the adjacent busy Main Street to the more interior detached single-family neighborhoods. In recognition of the projected population growth in Waconia, new residential development on the site should incorporate a mix of housing options.

From a market standpoint, the City of Waconia has experienced strong steady residential growth, hovering around 100 new units per year for the last 10 years. The table to the right shows recent residential growth in the community.

The market for commercial development is more uncertain and difficult to project. According to the Marcus & Millichap 3 Quarter/2022 Report, new retail construction has slowed with the total new space for the last 12 months ending in June falling below 600,000 square feet for the first time since 2012. However, vacancy rates for retail space within the Twin Cities market continues to fall, with a 3.8 % vacancy rate at the end of June. Multi-tenant properties, which traditionally have a higher vacancy rate have contracted to 5.4% at midyear, reflecting the lower rate of new construction of retail space. It is also anticipated that the economic recovery after COVID and the change in commercial demand with on-line shopping will most likely affect new growth in the future. Commercial development, both retail and service, is now following households rather than getting in front of residential development. An increase in residential development within the study area and in the surrounding neighborhoods will help increase demand as the number of households increase.

Year	Single-Family	Townhome	Multi-Family	Total
2021	138	8	60	206
2020	27	16	N/A	43
2019	21	N/A	51	72
2018	50	20	N/A	70
2017	68	3	N/A	71
2016	105	9	N/A	114
2015	96	4	N/A	100
2014	83	1	N/A	84
2013	103	4	N/A	107
2012	86	2	N/A	88

CHAPTER 4: SITE DEVELOPMENT

Site Development

To better understand development issues that may arise in the future, the study area was analyzed for any drainage, natural resource, utility, or traffic related concerns.

Stormwater Management

Based on current land use, the existing site has approximately 4 acres of impervious surface, when developed the hard surface will be significantly different. The two development scenarios result in very similar amounts of impervious surface, approximately 48.5 acres. The regulatory agency controlling stormwater management for the site is the Carver County Water Management Organization (CCWMO). Development that meets CCWMO rules also meets the applicable stormwater management requirements of the City of Waconia and the Minnesota Pollution Control Agency (MPCA). Development should consider the following standards:

Rate control – peak rates shall not increase from the existing conditions for the 2-, 10-, and 100-year storm events.

Water quality – The water quality treatment volume is 1.0 inch of rainfall from the site's new impervious surface. Removal of 90% total phosphorus (TP) and 90% total suspended solids (TSS) is also required.

Volume control – Volume control must be provided for 1.0 inch of rainfall from the site's new impervious surface.

Preliminary investigation of the site indicates a mix of hydrologic soil group (HSG) B, B/D, and C/D soils. HSG C and D soils have limited infiltration capacity. The western half of the site is located within the City of Waconia's Wellhead Protection Area (WPA) and the entire site has a very low Drinking Water Supply Management Area (DWSMA) vulnerability. The soils



and location within the WPA restrict infiltration, necessitating the CCWMO's Alternative Compliance Sequencing for Volume Control. The first alternative compliance sequence step is to provide volume control for the first 0.5 inches of rainfall from the site's new impervious surface, approximately 2.2 ac-ft. Of this, approximately 1.0 ac-ft will be required for the development north of 10th Street and 1.2 ac-ft south of 10th Street. This may be possible to provide on the site in areas with HSG B soil. The remaining water quality treatment volume (approximately 2.2 ac-ft, 1.0 ac-ft north of 10th Street and 1.2 ac-ft south of 10th Street) will likely need to be treated using methods other than infiltration. This could include water reuse, bioretention, and/or filtration.

To meet the rate control requirement, along with the volume control and water quality requirements, 3.2 to 4.2 acres will likely need to be dedicated to stormwater management. Of this, approximately 1.5 to 2.0 acres will be needed for the development north of 10th Street and 1.7 to 2.2 acres for the development south of 10th Street.

Natural Resources

The study area generally lacks natural resources that provide habitat or high ecological benefit. Much of the study area is used for active agriculture with small areas of trees in windrows. A review of the Department of Natural Resources Natural Heritage Information System database (License Agreement 1003) showed no observations of rare features within or adjacent to the study area. Several wetlands are mapped on the National Wetlands Inventory including a farmed wetland at the southwest corner, an elongated emergent wetland east of existing Hartmann Drive and north of East 10th Street between farm fields, an emergent wetland located just west of Main Street at Village Way, and a large wetland south of existing Hartmann Drive at the western edge of the study area. Much of the study area is mapped as hydric soils, including most of the existing farm field south of East 10th Street. It is likely that additional wetland areas exist and need to be identified using both offsite hydrology determinations and routine on-site delineation methods.

Both project scenarios will result in wetland impacts at the new road connection between Hartmann Drive and Airport Road. Wetland impacts can be rectified through the purchase of wetland banking credits or onsite mitigation. Onsite mitigation is most successful in locations of mapped hydric soils where historic wetlands had existed but may have been drained due to farming practices.

Utilities

The study area presently has limited access to public water supply or sanitary sewer facilities. Public utilities will need to be extended to the area dependent on the needs and layout of future development.



Water Supply

The study area will receive water supply from the Waconia water system, which currently includes four active wells, two emergency wells, two water treatment plants (WTPs), two active water towers, and distribution watermain. Tower No. 3 with a storage volume of 2.0 million gallons (MG) is located approximately 1,100 feet west of the project area. As shown in Figure X, an existing 16-inch diameter trunk watermain crosses through the project area in East 10th Street. Extending from the 16-inch diameter trunk watermain are one 4-inch diameter lateral and several 6-inch, 8-inch, and 10-inch diameter stubs. The lateral and stubs may need to be removed, relocated, or resized depending on the particular layout and water demands of the future occupants.

Due to the proximity of Tower No. 3 and the 16-inch trunk watermain, it is anticipated that the project area will receive ample available fire flow. However, field hydrant flow testing or computer modeling of the water distribution system should be completed to verify the available fire flow for any high density residential, commercial, or light manufacturing occupants with higher than usual needed fire flows. Looping from the existing 16-inch trunk watermain to the north and south along proposed roadways in the project area to adjacent trunk watermain is encouraged to create redundancy and increase available fire flows, and this loop sizing should be determined with computer modeling.



The projected water demands for the project area for each option are shown in Tables 1 and 2 below. From 2017 to 2021, the City's average day demand was 1.02 million gallons per day (MGD) and max day demand was 2.54 MGD. After adding the projected water demands for each option, the resulting average day demand (1.12 MGD and 1.10 MGD respectively) is satisfied by the City's total elevated storage capacity of 2.25 MGD, and the resulting max day demand (2.73 MGD and 2.69 MGD respectively) is satisfied by the City's well firm capacity of 4.36 MGD (3,030 gpm) and treatment capacity of 4.90 MGD (3,400 gpm).

Table 1 – Projected Water Demands – Option 1

Land Use	Units	Acres	Unit Demand (gpd/*)	Average Day Demand (gpd)	Peak Factor	Max Day Demand (gpd)
Low Density Residential	7	1.6	225	1,575	2.0	3,150
Medium Density Residential	110	18.6	225	24,750	2.0	49,500
High Density Residential	100	5.0	225	22,500	2.0	45,000
Commercial		9.7	1,250	12,125	2.0	24,250
Light Manufacturing		29.8	1,250	37,250	2.0	74,500
Total	217	64.7			2.0	196,400

*gpd = gallons per day

Table 2 – Projected Water Demands – Option 2

Land Use	Units	Acres	Unit Demand (gpd/*)	Average Day Demand (gpd)	Peak Factor	Max Day Demand (gpd)
Low Density Residential	50	14.1	225	11,250	2.0	22,500
Medium Density Residential	77	11.0	225	17,325	2.0	34,650
High Density Residential	0	0.0	225	0	0	2.0
Commercial		9.7	1,250	12,125	2.0	24,250
Light Manufacturing		29.9	1,250	37,375	2.0	75,750
Total	127	64.7		78,075	2.0	156,150

*gpd = gallons per day

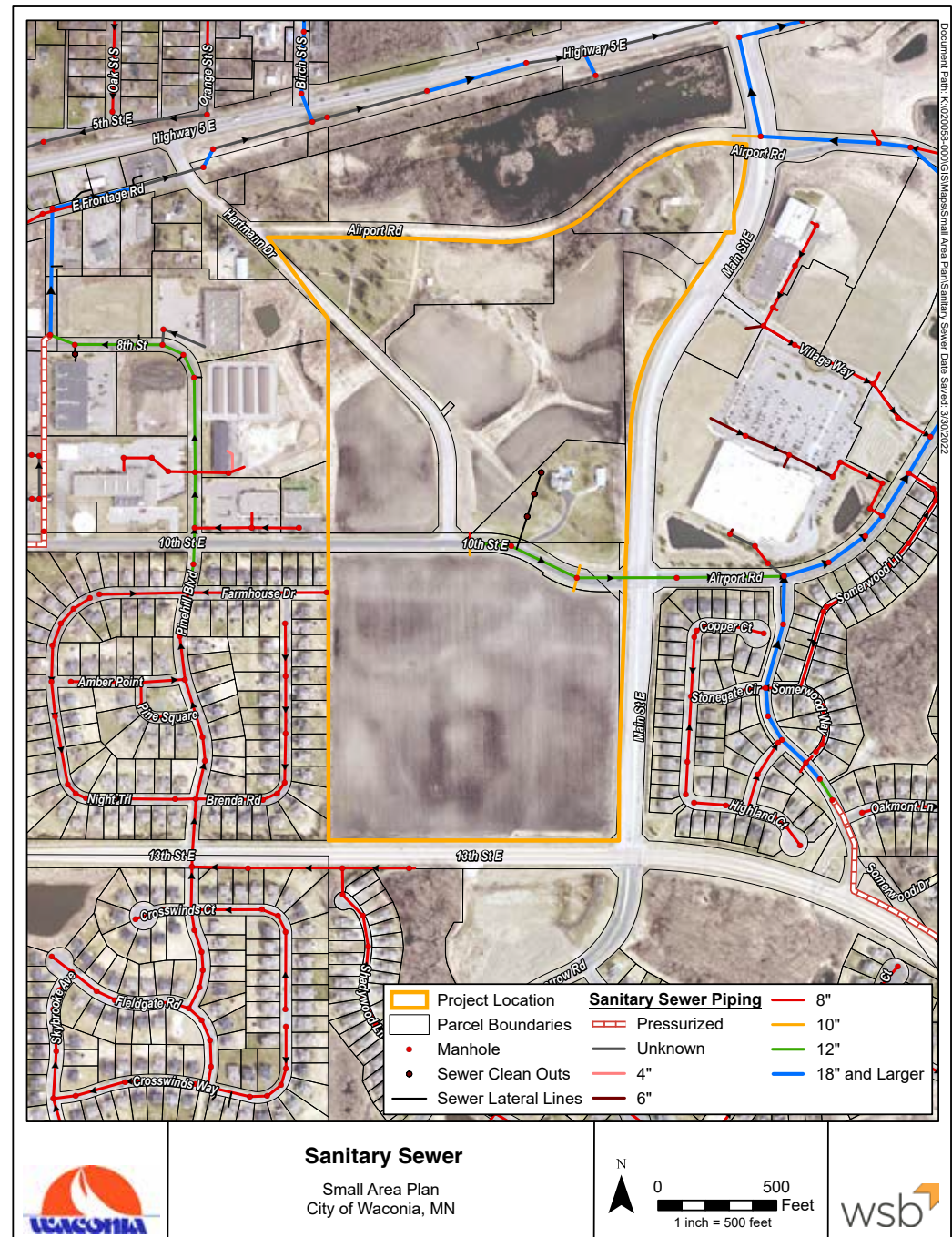
Based on Figure 6-4 in the City's Comprehensive Plan dated November 2019, the project area is located within the Very Low Vulnerability portion of the City's Drinking Water Supply Management Area (DWSMA). For Very Low Vulnerability, no issues are anticipated with the proposed land uses. Nonetheless, light manufacturing development may include potential contaminant sources to groundwater which should be considered when reviewing individual developments.

Sanitary Sewer

The wastewater from the study area will be collected by the Waconia sanitary sewer system and conveyed to the Metropolitan Council Environmental Services (MCES) regional collection and treatment system. MCES Lift Station L70 is located approximately 1,200 feet northeast of the project area and pumps the City's wastewater into the MCES regional collection system which conveys it to the Blue Lake Wastewater Treatment Plant (WWTP). The Blue Lake WWTP has a capacity of 42 MGD and receives 24 MGD as of May 2022.

Based on Figure 6-2 in the City's Comprehensive Plan dated November 2019, the project area falls within future sanitary sub-districts 3C-2 and 3C-3, which are planned to flow by gravity to MCES L70. As shown in Figure X, an existing 12-inch diameter gravity main in East 10th Street is currently extended to near the center of project area and flows east, and from which are extended one lateral and several stubs. The lateral and stubs may need to be removed, relocated, or resized depending on the particular layout and flows of the future occupants.

The low ground elevations in the northern third of the project area cannot be served by gravity from the existing 12-inch sewer in East 10th Street. However, there is an existing 10-inch sewer at the northeast corner of the project area at the existing cul-de-sac with an invert elevation low enough to serve this area by gravity.



The projected wastewater flows from the project area are shown in Tables 3 and 4 below. Although the projected peak hourly flow for the project area can be conveyed by an 8-inch diameter gravity main at minimum slope, larger diameter extensions should be considered during design based on the particular layout and wastewater flows of the future occupants.

Table 3 – Projected Wastewater Flows – Option 1

Land Use	Units	Acres	Unit Flow (gpd/*)	Average Flow (gpd)	Peak Factor	Peak Hourly Flow (gpd)
Low Density Residential	7	1.6	180	1,260	4.0	5,040
Medium Density Residential	110	18.6	180	19,800	4.0	79,200
High Density Residential	100	5.0	180	18,000	4.0	72,000
Commercial		9.7	1,000	9,700	4.0	38,800
Light Manufacturing		29.8	1,000	29,800	4.0	119,200
Total		64.7		78,560	4.0	314,240

*gpd = gallons per day

Table 3 – Projected Wastewater Flows – Option 2

Land Use	Units	Acres	Unit Flow (gpd/*)	Average Flow (gpd)	Peak Factor	Peak Hourly Flow (gpd)
Low Density Residential	50	14.1	180	9,000	4.0	36,000
Medium Density Residential	77	11.0	180	13,860	4.0	55,440
High Density Residential	0	0.0	180	0	4.0	0
Commercial		9.7	1,000	9,700	4.0	38,800
Light Manufacturing		29.9	1,000	29,900	4.0	119,600
Total	127	64.7		62,460	4.0	249,840

*gpd = gallons per day

The City's Comprehensive Plan identifies an existing average flow to MCES L70 of 0.973 MGD, which corresponds to a peak hourly flow of 2,162 gpm. The projected wastewater flows above would increase the peak hourly flow at L70 to 2,265 gpm and 2,228 gpm respectively. Based on meter and pump data from June 2014, the L70 firm pumping capacity (three of its four pumps running at full speed using both forcemains) was 2,200 gpm. However, a significant portion of the forcemain was replaced in 2020, which may have increased this capacity. The City also has in-line storage near L70 to attenuate peak flows. MCES is willing to retest the L70 firm pumping capacity in coordination with City staff using the in-line storage to provide steady peak flow to L70, and this test is recommended in order to confirm the current firm capacity prior to full development of the project area.

CHAPTER 5: TRANSPORTATION

Transportation

Regardless of what development occurs at the study area, the City of Waconia is responsible for ensuring that adequate access is provided to the developed areas while accommodating future traffic demand. To clearly understand the traffic impact of the study area scenarios, WSB performed a traffic forecasting review. Trip generation estimates were developed for both study area development scenarios and compared to the current trip forecasting. This forecast looks at daily trips utilizing 13th Street E, Main Street E, 10th Street E, Sparrow Road, Airport Road, and Village Way. The total trip generation forecasts are 11,310 weekday trips for scenario one, and 10,879 weekday trips for scenario two. With a 40% reduction of commercial pass-by trips, the final trip generation numbers are 8,457 and 8,026 for scenarios one and two respectively.



The results of the traffic forecasting review indicates that there is relatively little difference in traffic generation between the two concept plan land use scenarios. The study makes the following conclusions:

- Main Street had enough capacity to operate acceptably with the expected increase in traffic volumes associated with the site development
- Additional traffic controls along 13th Street East may be necessary in the future depending upon development within the area. A restricted access, most likely a right-in/right-out will occur at the intersection of 13th Street East and the new road within the site.



- A new intersection with Village Way/Town Road will be completed on the north end of the site. The forecasted daily volumes indicate a westbound left turn lane at the intersection of the new development road may be necessary.
- The city may wish to explore at roundabout at the intersection of the new road and 10th Street.

The full traffic forecasting review is attached to this report as Appendix A.

CHAPTER 6: COMMUNITY ENGAGEMENT

Community Engagement

On August 24, 2022, a community open house was held to provide an opportunity for surrounding neighbors to review and ask questions about the two differing development scenarios. Both scenarios were available for viewing and staff and consultant available to answer questions. Approximately 100 people were in attendance and there was the opportunity to provide written comments. The City and consultant also met with the property owner to discuss the various concepts and provide an opportunity for any comments. The primary property owner indicated that he had no interest in selling his property for development at this time. The City staff also met with the other property owner, the Diethelms who were made aware of the study and potential recommendations.

Comment cards were available which asked three questions:

- What do you like about the concepts?
- What don't you like about the concepts?
- Are there other land use scenarios not considered here that you think should be?

In response to the comment card questions there were approximately 45 separate comments received. Based upon the comments received, there was support for the transition from residential, adjacent to existing neighborhoods, to commercial, along Main Street. If there was support of one concept over the other, it was support for Concept 2 which had more lower density residential development in the west, although there were several comments against an apartment or too many townhomes. If concerns about impacts were noted, it was generally related to potential traffic impacts. The final question on the comment card was pertaining to what type of land use should be considered on the site. When asked, most asked for more park land, including up to all of the southern site for parks and open space. All comments are itemized and can be found in Appendix B.

October 6, 2022, there was a joint meeting with the Planning Commission and City Council to present the two design concepts and preliminary recommendations. There were questions regarding the recommendations, generally relating to timing, lot sizes in the north for industrial development and the location of the existing pipeline easement. Because timing to annex the property is unclear, the several members also discuss other industrial land development options in the community and the potential routes for utility extension.

After the public open house, the City received an additional comment via email. The comment related to concerns about additional traffic and 10th Street after development of the site and also requesting installation of a sidewalk. The resident asked for some sort of traffic calming along 10th Street due to increasing speeds as traveler move from east to west. A round-about at the intersection of 10th Street and the new north/south road, suggested as an option in the traffic study, could address some of those concerns. Further exploration of that option should occur during project approval.

CHAPTER 7: CONCLUSION

Conclusion

The study performed was to provide two land use concepts for Waconia small area plan site. The concepts are similar, particularly in the north, which is designated for future industrial uses. Current market trends, and the adjoining land uses lead to an industrial land use designation. A revised road alignment which generally bisects the site, promotes better access to the properties than the existing condition and creates flexibility for future users.

The property to the south, moves away from the regional commercial designation of the current comprehensive plan to more of a mixed-use development scenario. Varying residential development densities and styles, along with some ancillary commercial development creates a neighborhood that can blend into the existing development framework. A new roadway system and utilities must be extended to allow development.

The following are some conclusions resulting for the two-concept analysis:

1. Extension of public utilities and internal road systems are necessary for development of the sites. It appears that existing system capacities can accommodate either development concept.
2. The new road alignment creates a fairly steep road in the north, but it can meet City 7% road grades. Road grades are set by the elevations of Airport Road, Main Street, and 10th Street E.
3. Installation of the northern section of the new access road will traverse a wetland. Mitigation consistent with WCA rules will be necessary.
4. Designation of new industrial development in the north is consistent with current market demand in the southwest quadrant of the Metropolitan area. Until actual users are identified, lots should be created that provide flexibility for differing size buildings and needed parking.
5. Current demand for housing in Waconia will lead to residential development in the south. There is the opportunity to provide life-cycle housing within the site and still create a buffer of low-density residential development to the immediately adjoining single-family neighborhood to the west.
6. Additional development in the area will continue to contribute rooftops and daytime workers which will assist in commercial retail and service attraction to the designated commercial sites.
7. Transportation recommendations include:
 - The new road will have restricted access unto 13th Street E. (right-in, right-out or $\frac{3}{4}$ intersection)
 - The new intersection of Village Way/Town Road may need a westbound left turn lane into the site, or a 3-legged roundabout may be appropriate
 - The intersection of the new interior road (Hartmann Drive) and 10th Street may be a candidate for a single-lane roundabout.

APPENDIX A: TRAFFIC FORECASTING REVIEW

Memorandum

To: Kim Lindquist, Director of Community Planning

From: Erik Seiberlich, Traffic Senior Project Manager
Mallori Fitzpatrick, P.E., PTOE

Date: September 9, 2022

Re: Waconia Small Area Plan Traffic Forecasting Review
WSB Project No. 020058-000

INTRODUCTION

The purpose of this memorandum is to forecast traffic and identify transportation needs for the Small Area Plan in the City of Waconia. The site is bound by 13th Street East (CSAH 10) on the south side, Main Street East (CSAH 59) on the east side, a residential development on the west side, and a cemetery on the north side.

Two options were identified for the Small Area Plan site, with slight variations of land uses including:

- Office
- Manufacturing/ Warehouse
- Single-Family Housing
- Multi-Family Housing
- Commercial

EXISTING CONDITIONS

13th Street E and Main Street E both have a functional classification as Minor Arterial, 10th Street E is classified as a Minor Collector, Sparrow Road is classified as a Major Collector, and Airport Road and Village Way are classified as local roadways. The existing Hartmann Drive roadway will be removed in the future.

Three existing signalized intersections bound the site on the east side along Main Street at Village Way, 10th Street E/ Airport Road, and 13th Street E.

PROPOSED SITE GENERATED TRAFFIC

A trip generation estimate was developed for two scenarios within the Waconia Small Area Plan. Trips were developed using the data using data presented in the Institute of Traffic Engineers' (ITE) *Trip Generation Manual, Eleventh Edition*, 2021. The resulting trips for Option 1 are shown in **Table 1** and Option 2 in **Table 2**. It is assumed that 40% of the commercial (retail) trips will be pass-by, meaning users already on the roadway adjacent to the site will make a trip to the site but will not be classified as a new trip to the roadway.

Trip distribution percentages were developed based on expected travel patterns of the site traffic. It is anticipated that 35% will access via the north on Main Street, 10% via the west on 10th Street E, 15% via the west on 13th Street E, 5% via the south on Sparrow Road, 30% via the east on 13th Street E, and 5% via the east on Airport Road. Trip distribution percentages and the proposed site

and roadway network is shown in **Figure 1**. **Figure 2** and **Figure 3** show the estimated daily trip generation for existing roadways adjacent to the site and new roadways within the site plan.

Table 1 – Option 1 Trip Generation

WACONIA SMALL AREA LAND USE AND TRIP GENERATION- OPTION 1											
Acres	Land Use	# of Units	Unit Type	ITE Code/Description	AM Trips			PM Trips			Weekday Trips
					In	Out	Total	In	Out	Total	
12.42	Office	38	KSF GFA	710 - General Office Building	51	7	58	10	46	56	411
	Warehouse/ Manufacturing	151	KSF GFA	140 - Manufacturing	79	25	104	35	78	113	720
1.6	Single-Family Homes	7	Dwelling Units	210 - Single-Family Detached Housing	2	4	6	5	3	8	66
12.51	Single-Family Homes	68	Dwelling Units	210 - Single-Family Detached Housing	13	35	48	41	24	65	641
17.41	Office	53	KSF GFA	710 - General Office Building	72	10	82	13	64	77	576
	Warehouse/ Manufacturing	212	KSF GFA	140 - Manufacturing	110	35	145	49	109	158	1,009
4.4	Commercial	59	KSF GFA	822 - Strip Retail Plaza	85	56	141	196	196	392	3,235
16.39	Commercial	72	KSF GFA	822 - Strip Retail Plaza	102	68	170	236	236	472	3,897
	Townhomes	42	Dwelling Units	215 - Single-Family Attached Housing	7	14	21	14	11	25	302
	Multifamily Housing	100	Dwelling Units	221 - Multifamily Housing (Mid-Rise)	9	29	38	24	16	40	454
Total Trips Generated					530	281	813	623	783	1,406	11,310
40% Retail Pass-by Reduction					(75)	(49)	(124)	(173)	(173)	(346)	(2,853)
Total New Trips					455	232	689	450	610	1,060	8,457

Table 2 – Option 2 Trip Generation

WACONIA SMALL AREA LAND USE AND TRIP GENERATION- OPTION 2											
Acres	Land Use	# of Units	Unit Type	ITE Code/Description	AM Trips			PM Trips			Weekday Trips
					In	Out	Total	In	Out	Total	
12.42	Office	38	KSF GFA	710 - General Office Building	51	7	58	10	46	56	413
	Warehouse/ Manufacturing	152	KSF GFA	140 - Manufacturing	79	25	104	35	78	113	724
1.6	Single-Family Homes	7	Dwelling Units	210 - Single-Family Detached Housing	2	4	6	5	3	8	66
12.51	Single-Family Homes	43	Dwelling Units	210 - Single-Family Detached Housing	8	22	30	26	15	41	406
17.41	Office	53	KSF GFA	710 - General Office Building	72	10	82	13	64	77	576
	Warehouse/ Manufacturing	212	KSF GFA	140 - Manufacturing	110	35	145	49	109	158	1,009
4.4	Commercial	59	KSF GFA	822 - Strip Retail Plaza	85	56	141	196	196	392	3,235
16.39	Commercial	72	KSF GFA	822 - Strip Retail Plaza	102	68	170	236	236	472	3,897
	Townhomes	77	Dwelling Units	215 - Single-Family Attached Housing	12	26	38	26	19	45	554
Total Trips Generated					521	252	774	596	766	1,362	10,879
40% Retail Pass-by Reduction					(75)	(49)	(124)	(173)	(173)	(346)	(2,853)
Total New Trips					446	202	650	423	593	1,016	8,026

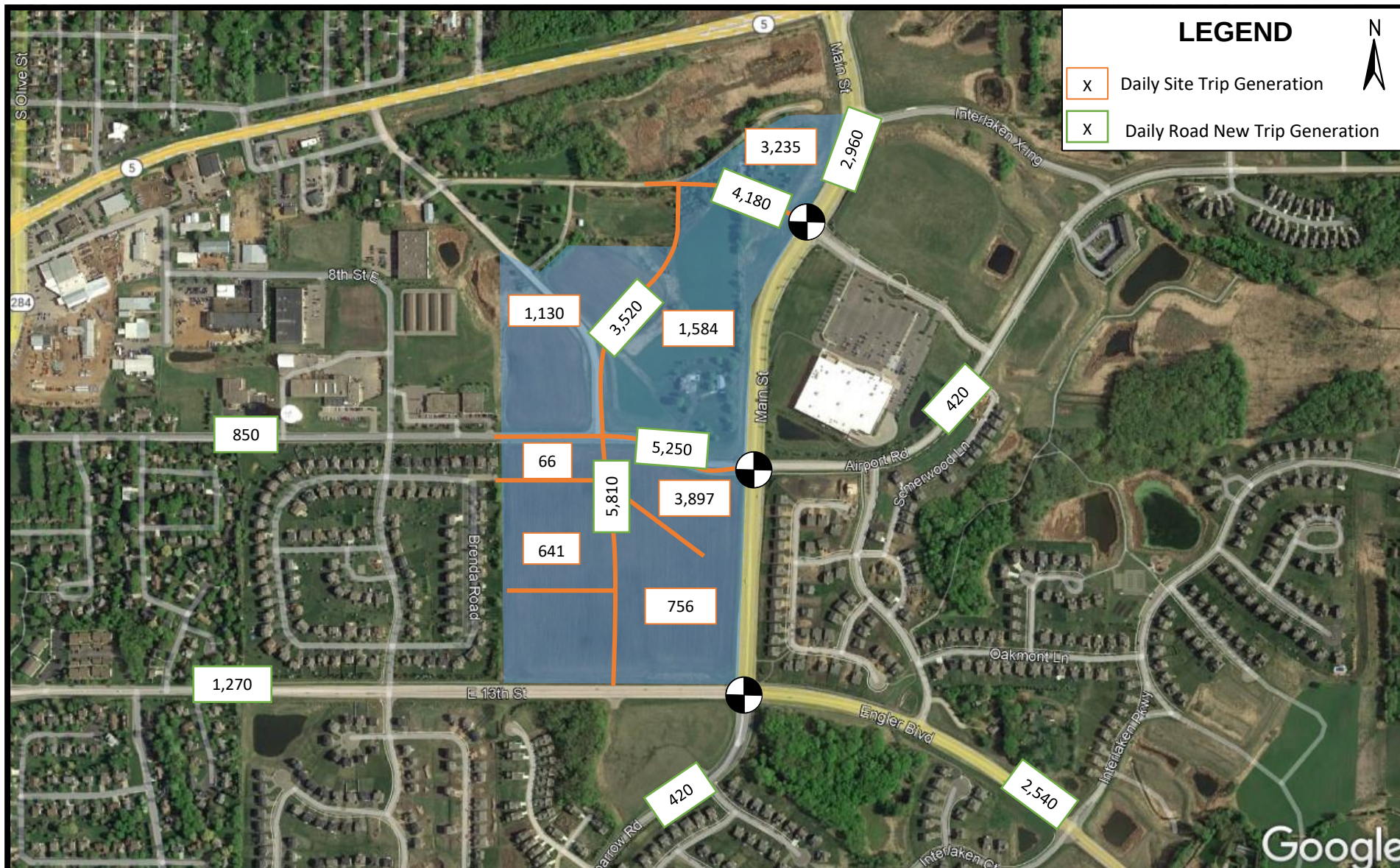


Waconia Small Area Plan

Waconia, MN

Figure 1

Trip Distribution Map



Waconia Small Area Plan

Waconia, MN

Figure 2

Daily Trip Generation Map- Option 1



Waconia Small Area Plan

Waconia, MN

Figure 3

Daily Trip Generation Map- Option 2

TRAFFIC FORECASTS

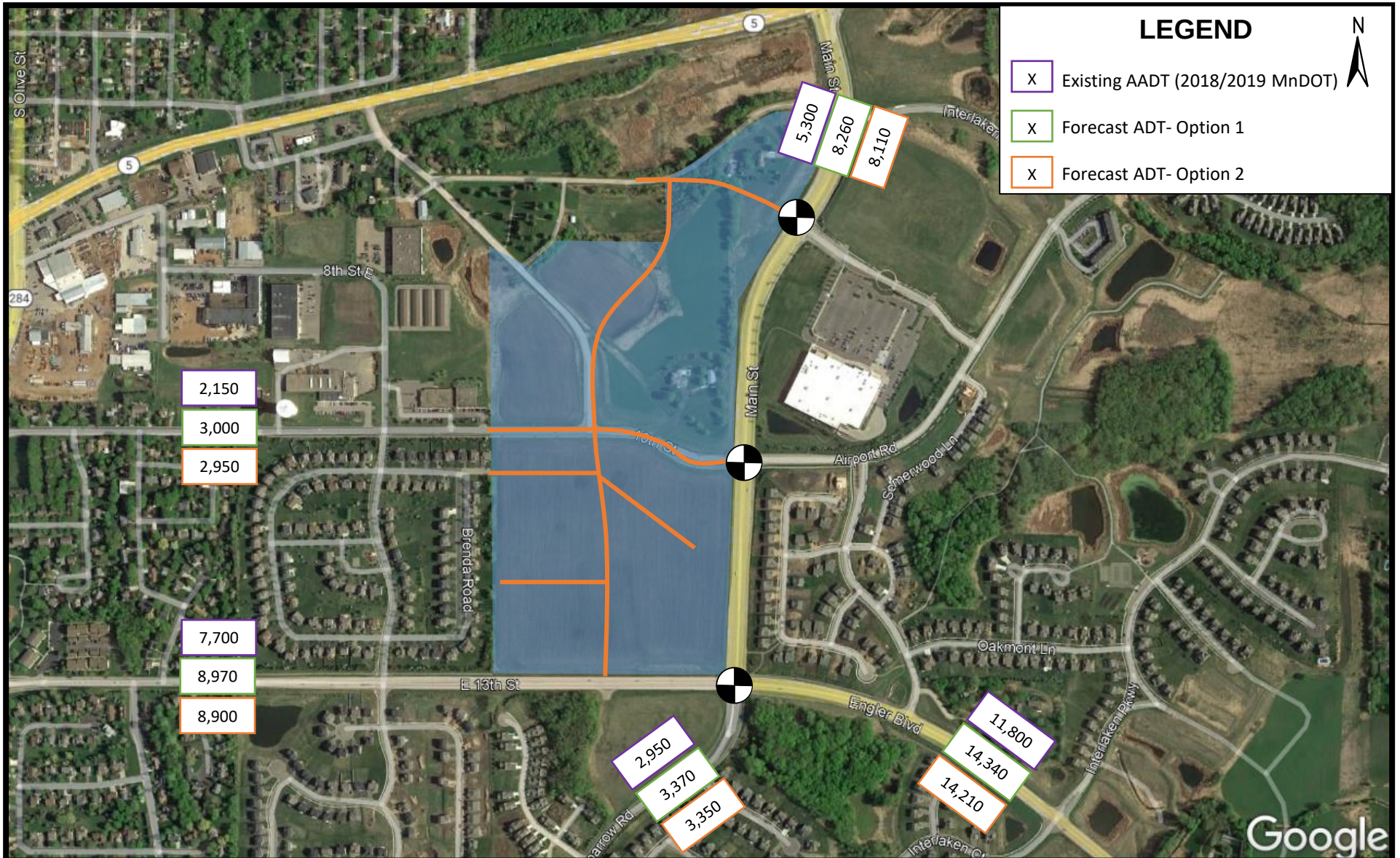
The existing daily traffic volumes were used a basis to forecast future daily traffic adjacent to the site area. **Figure 4** shows the existing (year 2018/2019) Average Daily Traffic (ADT) from MnDOT, as well as the forecasted ADTs for each option that include development traffic distributed on the network.

FINDINGS

The existing roadway capacity and traffic control was evaluated based on the high-level traffic forecasting provided in this memo. The following highlights some of the key segments and intersections around the Small Area Plan site:

- Main Street is currently a four-lane divided roadway with traffic signal control at intersections. This corridor has enough capacity to operate acceptably with the expected increase in volume generated by the land-uses in the Small Area Plan.
- East 13th Avenue currently has a three-lane section with a full access, minor-approach stop-controlled intersection at Pinehill Boulevard. An enhanced method of traffic control (traffic signal or roundabout) may be necessary as the area develops. The Hartman Drive extension should have restricted access (right-in/right-out or possibly $\frac{3}{4}$) to/from 13th Avenue based on access spacing guidelines.
- Village Way/Town Road will be completed on the north side of the development. Based on the forecast daily volumes this road will likely need a westbound left turn lane at the intersection with the primary north/south roadway through the site. A three-legged roundabout may be appropriate.
- The intersection of Hartman Drive and 10th Street may be a good candidate for a single-lane roundabout, as it will be the center of the Small Area and will be the intersection of two similar roadways that are expected to have similar daily volumes.

As the Small Area develops, detailed traffic operations analysis should be completed to identify the necessary geometry and traffic control for segments and intersections.



Waconia Small Area Plan

Waconia, MN

Figure 4

ADT Map

APPENDIX B: COMMUNITY ENGAGEMENT SUMMARY

Community Engagement Summary

-Waconia Small Area Plan-

On August 24, 2022, a community open house was held to provide an opportunity for surrounding neighbors to review and ask questions about the two differing development concepts. Approximately 100 people were in attendance and there was the opportunity to provide written comments. A summary of the responses to the questions asked of open house attendees is provided below. Overall, residents expressed interest in mixed-use and transitional development but noted concern about higher-density housing and the effects it may have on their neighborhood.

What do you like about the concepts? (16 responses)

When asked what they liked about the concepts, resident responses can be grouped into four different categories. Seven respondents mentioned, in some capacity, that they like the gradual transition from residential uses to commercial space in both concepts – in this, comments expressed a general interest in mixed-use development. Six residents specifically mentioned a preference for Concept #2 and the lower-density housing it contains. Two residents were happy to see more residential housing planned for the project area in general, and one resident enjoyed the increased road connectivity proposed in both concepts.

What don't you like about the concepts? (16 responses)

As for what they didn't like about the concepts, a large proportion, eleven people, mentioned some level of concern with concept #1 and its higher-density residential development. Out of this group, six specifically mentioned fear of increased traffic congestion and/or noise, and three noted that the increased density would be intrusive to the existing neighborhoods in the area. As for other things that residents didn't like, two respondents stated a distaste for the industrial uses proposed on the northern site and another resident preferred all commercial uses to move south of 10th street. Finally, one resident stated that they didn't like concept #2 because they believed that it didn't transition as well as concept #1.

Are there any other land use scenarios not considered here that you think should be? (13 responses)

Given the opportunity to note changes or additions that they desire for the area, there were three general suggestions. Six residents mentioned their desire for a city park or some type of green space in the project area. Four respondents wanted changes made to the residential mix proposed on the southern site. Specifically, two residents wanted entirely low-density housing in this area, one wanted no commercial, and another mentioned they wanted a clearer split between commercial and residential uses. In addition, two other respondents noted an interest in the City pursuing either affordable or senior housing options on the southern site.

Waconia 10th Street Small Area Plan Community Engagement Responses	
Question	Answer
What do you like about the concepts?	"I like the transition from residential to light commercial"
	"I like more concept 2 with low residential density, will blend better with the existent pine hill development."
	"Road connectivity"
	"The blend of residential to commercial"
	"Prefer low density"
	"I like the there is transition of residential before retail"
	"Overall good. Happy that the plan includes residential space."
	"Residential area - Houses are fine"
	"Overall good use of space."
	"Please consider fewer homes"
	"Gradual, mixed use"
	"The low-density zoning in concept 2"
	"Concept #2 is the better of the two"
	"Having buffer between the development and residential neighborhoods to the west"
	"I like the gradual transition from low residential to medium residential to commercial"
	"Residential near Pinehill Neighborhood - lower density preferred for traffic reasons"
What don't you like about the concepts?	"Good overall concept"
	"Scenario #1 - medium density and apartments will bring more traffic and require more utilities."
	"Higher/medium density residential. Large, standalone industrial."
	"Don't like Concept 2. Concept 1 seems like a better transition."
	"Apartments"
	"That we would lose trees and wide-open spaces"
	"Townhomes/apartments, congestion"
	"5 acres of commercial north of 10th street. Move it south of 10th street."

	"Adding more traffic to an already crowded traffic road"
	"Would prefer low density to minimize noise, traffic, and congestion"
	"Please do not put an industrial area next to the cemetery."
	"Medium density in concept 1"
	"The height that the apartment buildings are would be very intrusive to neighboring homes. This makes it dense, creating traffic congestion."
	"Don't like the high and medium density options."
	"I prefer concept 2, not as much a fan of concept 1"
	"Some concerns about increased traffic cutting through existing neighborhood"
Are there other land use scenarios not considered here that you think should be?	"55 + community and affordable - we need that in this area"
	"Full residential and commercial split."
	"What about residential on all of the property south of 10th street."
	"Home Depot or Menards"
	"Large Park, pool, splash pad"
	"A city park. Do whatever possible to keep housing affordable."
	"Dog Park!"
	"No, but concerned about height of buildings. We live in Stonegate."
	"One big park! :)"
	"Green space, parks"
	"Where is the park that is required new neighborhood?"
	"Something that isn't so dense would be better for existing neighborhoods and traffic."
	"Pretty good :)"



REQUEST FOR CITY COUNCIL ACTION

Meeting Date:		December 19, 2022					
Item Name:		SITE PLAN and DESIGN REVIEW, VARIANCE & CONDITIONAL USE PERMT (CUP) - TMC Properties, LLC					
Originating Department:		Community Development					
Presented by:		Lane Braaten					
Previous Council Action (if any):							
Item Type (X only one):	Consent		Regular Session	X	Discussion Session		

RECOMMENDATIONS/COUNCIL ACTION/MOTION REQUESTED *(Include motion in proper format.)*

Adopt Resolution 2022-325 approving the Site Plan, Design Review and Variance applications submitted by TMC Properties, LLC for the property located at 1370 Mill Lane.

Adopt Resolution 2022-326 approving the Conditional Use Permit for Proof of Parking.

EXPLANATION OF AGENDA ITEM *(Include a description of background, benefits, and recommendations.)*

BACKGROUND

Applicant: Nick Hansen

Owner: TMC Properties, LLC

Address(es): 1370 Mill Lane

PID# 755160110

Existing Zoning: I-1, Industrial Park District

Design District: Industrial District

REQUEST

The applicant, Nick Hansen, TMC Properties, LLC, has submitted a Site Plan and Design Review application, along with Variance and Conditional Use Permit (CUP) applications, proposing a new 36,702 sq. ft. industrial building, which would include a mix of office, laboratory, manufacturing and warehousing.

APPLICABLE ORDINANCE PROVISIONS:

1. Section 900.05 - District Regulations, Subd. 2.J. - I-1, Industrial Park District
2. Section 900.06 - Supplementary Regulations, Subd. 9 - Architectural Design Standards
3. Section 900.06 - Supplementary Regulations, Subd. 8 - Environmental Protection Regulations
4. Section 900.07 - Landscaping and Fencing
5. Section 900.08 - Performance Standards
6. Section 900.09 - Off-Street Parking, Loading, and Access Regulations
7. Section 900.10 - Sign Regulations
8. Section 900.12 - Administration, Enforcement and Procedures
 - a. Subd. 4. Variances
 - b. Subd. 5. Conditional Use Permits
 - c. Subd. 10 - Site Plan Review

SITE PLAN REVIEW

City Ordinance requires Site Plan Review “in order to further promote the safe and efficient use of land and to further enhance the value of property in the City.” City Ordinance requires Site Plan Review for any construction for which a building permit is required, except for construction of detached, single-family residential structures or structures accessory thereto.

EXISTING USE

The industrially zoned subject parcel is currently unimproved.

ZONING

The subject parcel is zoned I-1, Industrial Park District. The proposed uses, including office, manufacturing and warehousing, are permitted uses in this district.

LOT REQUIREMENTS

The I-1, Industrial Park District section of the City Ordinance states “The purpose of this district is to provide for higher quality employment areas within the City where light manufacturing and related compatible uses can be accommodated in a value enhancing park-like setting.” The Lot Requirements for the Industrial Park District are indicated in Table 1-1 below.

Table 1-1.

	I-1 - Lot Requirements	Existing Site Improvements	Proposed Site Improvements
Lot Area	43,560 sq. ft. min. (1 Acre)	126,760 sq. ft. (2.91 Acres)	126,760 sq. ft. (2.91 Acres)
Lot Width	200 ft. min.	conforming	conforming
Maximum Hardcover Surface	85% max.	0%	55.7%*
Front Yard Setback	50 ft. min.	N/A	conforming
Interior Side Setback	20 ft. min.	N/A	conforming
Rear Yard Setback	50 ft. min.	N/A	50 ft.
Maximum Structure Height	50 ft.	N/A	conforming

* The hardcover calculation for the site if the proof of parking were improved would be 63.2%.

The proposed improvements on the site meet the lot requirements stated in Section 900.05, Subd. 2.J - Industrial Park District.

VEHICULAR ACCESS

The applicant is proposing a 24 ft. wide vehicle access via the Mill Lane cul-de-sac and a nearly 50 ft. wide truck access off of Mill Lane. The City Engineer reviewed the accesses and indicated, based on the truck turning movement provided, that the truck access width shall be reduced, and a condition of approval has been included in the attached resolution of consideration.

SCREENING OF EQUIPMENT

Mechanical equipment, such as furnaces, air conditioners, elevators, transformers, and utility equipment, shall be screened, whether on the roof or mounted on the ground, with a screening material similar to or compatible with material used on the main structure.

The plan set indicates a transformer pad in front of the building and a chiller/hot oil boiler concrete pad on the rear side of the building. The boiler concrete pad is proposed to be screened by an 8 ft. chain-link fence with vinyl slats and the only screening near the front side transformer pad is some landscape plantings (see attached landscape plan). The standard requires screening material similar to or compatible with material used on the main structure. The Planning Commission reviewed the plan and the proposed screening at their regular meeting and determined that the screening was acceptable as proposed.

The plan set does not identify any rooftop mechanical, but any future outdoor/rooftop mechanical equipment shall be screened per City Ordinance requirements.

OFF-STREET PARKING

The purpose of off-street parking regulation is to alleviate or prevent congestion of public streets, and to promote the safety and welfare of the public, by establishing minimum requirements for the off-street parking, loading and unloading of motor vehicles in accordance with the use to which the property is put.

City Ordinance requires the following parking requirements for a business office;

One (1) space per 200 square feet of gross floor area, but at least three (3) parking spaces.

- The applicant is proposing 3,603 square feet of office space $(3,603/200) = 18.015$ parking spaces

City Ordinance requires the following parking requirements for a manufacturing use:

One (1) space for each 400 square feet of floor area, plus one space for each company owned truck (if not stored inside the principal building).

- The applicant is proposing 12,909 square feet of manufacturing area $(12,909/400) = 32.2725$ parking spaces

City Ordinance requires the following parking requirements for a warehousing use:

One (1) space for each 1,000 square feet of floor area, plus one (1) space for each employee on maximum shift.

- The applicant is proposing 20,190 square feet of warehouse area and 0 employees on maximum shift $(20,190/1,000) + 0 = 20.19$ parking spaces

The calculations above, when totaled, indicate 70.48 parking spaces required. City Code indicates that "If, in the application of these provisions, a fractional number is obtained one parking space shall be provided for that fraction." As such, 71 parking spaces are required for the proposed project. The applicant has included 70 total parking spaces and requested a conditional use permit for proof of parking for twenty-four (24) of the stalls to be constructed at a later date if necessary. The recommendation of the Planning Commission includes a condition to revise the site plan to include one (1) additional parking space consistent with City Code requirements.

The applicant statement indicated that the 10-15 staff members at this location would be primarily in operations, manufacturing, and laboratory personnel. As such, staff did not include any warehousing employees in the overall parking calculation as they have been provided for in the office and manufacturing calculations.

Proof of Parking- Conditional Use Permit

The applicant has identified, and requested a Conditional Use Permit, to allow proof of parking for twenty-four (24) parking spaces associated with the proposed project. City Code states "If it can be demonstrated by the owner that the parking required exceeds demand, all parking need not be constructed initially but parking required to satisfy the ordinance shall be shown on the official site plan." Proof of parking requires the approval of a Conditional Use Permit per City Code requirements. The Planning Commission has included a condition of approval requiring the applicant enter into a recordable proof of parking agreement with the City obligating the property owner to construct the additional parking spaces at the City's request if the City deems such parking spaces necessary at any point in the future. The applicant shall be responsible for all costs associated with the drafting and recording of the proof of parking agreement.

The proposed facility would require a total of 71 parking spaces to be in conformance with City Ordinance requirements. The initial plans indicate 70 parking spaces and requires an additional parking space to be added to the plans. Based on a review of the Site Plan there appears to be enough space to add an additional parking space, meet all setback requirements and remain below the maximum hardcover requirements. Additionally, staff anticipates that this may cause the request of 24 proof of parking spaces to become 25, which shall be accounted for in the proof of parking agreement.

LOADING REGULATIONS

City Ordinance requires all industrial buildings to have at least one off-street loading berth. Buildings which are 10,000 square feet or more, shall have a minimum of two (2) berths. The plan indicates two conforming loading berths and the location of a possible third.

City code restricts placement of loading docks/berths to locations other than the front/front yard of proposed structures. The applicant has requested a variance from this standard due to the existing location of the parcel and

site conditions. See attached applicant statement regarding the proposed variance request. The variance criteria have been included in this report for review and consideration when determining if the variance to allow loading docks/berths on the front side of the building should be granted for this project.

LANDSCAPING

Section 900.07, Subd. 2.A of the City Ordinance requires one (1) tree for every one thousand (1,000) square feet of total building floor area.

The proposed structure is 36,702sq. ft., which would require the applicant to plant 36.7/37 trees on site. The plan indicates the planting of 37 trees, which is consistent with City Code requirements.

SIGNS

The applicant has not submitted a sign plan for the proposed project. The plan indicates a monument sign and a visitor entry sign along Mill Lane, along with a wall sign mounted on the front side of the building. Please note that additional sign details were not provided and that any final sign plan shall be submitted to staff for review and approval consistent with Section 900.10 of the City Code. Future signage requires a permit through the city and shall be formally reviewed at that time. Site Plan approval does not constitute approval of the signs indicated on the plan set.

LIGHTING

Section 900.08, Subd. 1.C provides standards for exterior lighting. The City Code indicates “The intent of this subsection is to minimize the adverse effect of light and glare on operators of motor vehicles, pedestrians, and on residential and other land uses in the vicinity of a light source, to promote traffic and personal safety, and to prevent the nuisance associated with the intrusion of spillover light and glare.”

The submitted TMC Industries Exterior Lighting plan dated 10.28.2022 conforms to City Ordinance requirements.

PEDESTRIAN ACCESS

There are no sidewalks planned for Mill Lane and an internal sidewalk system is not planned for the site due to the layout and location. There is an access sidewalk along the front of the building between the parking area and the main entrance.

TRASH

City Ordinance requires *“All trash and trash handling equipment to be stored within the principal structure, within an attached structure accessible from within the principal structure, or totally screened from eye-level view from public streets and adjacent residential properties. If accessory structures are proposed, they shall be constructed of the same building material as the principal structure.”*

Sheet No. P2 - Preliminary Exterior Elevations Site Plan - Option D indicates a “PC Dumpster Enclosure PC-1 @ Exterior”. The dumpster enclosure is located on the front side of the building near the loading berth/dock areas. Based on the description it appears that the enclosure will match the proposed building materials, which is consistent with City Code requirements. The Planning Commission reviewed the trash enclosure and indicated that a gate fully enclosing the trash receptacles was not necessary due to the direction of the opening and the landscaping provided for screening purposes.

GRADING, DRAINAGE & UTILITIES

The Public Services Director and City Engineer have reviewed the initial utility, grading and storm water plans dated October 28th, 2022. The review comments have been attached to this document and are dated November 21st, 2022. Any recommendation of approval should require the applicant to revise the plan set consistent with the Site Plan Review #1 comments dated November 21, 2022. The applicant shall work with the City Engineer to revise the utility information to the satisfaction of the City prior to any work commencing on site.

SEWER AVAILABILITY CHARGE (SAC) AND CITY TRUNK FEES

New construction, a new business, a change in location or change in the use of space in a way that creates more

potential demand on the wastewater system will require submission to the Metropolitan Council for a Sewer Availability Charge (SAC) determination. The SAC determination made by the Metropolitan Council informs the City sewer and water trunk fees associated with the potential development, redevelopment and/or remodeling of the subject property, location, or business. City Code requires that for every SAC unit determined by the Metropolitan Council, the project will require the payment of one City sewer trunk fee and one City water trunk fee. The SAC and City trunk fees are included below for convenience.

SAC Charge	\$2,485 per SAC unit determined by the Metropolitan Council
Sewer Trunk Fee	\$3,300 per SAC unit determined by the Metropolitan Council
Water Trunk Fee	\$5,100 per SAC unit determined by the Metropolitan Council
Stormwater Trunk Fee	\$11,050 per acre
Stormwater Access Fee	\$1,6000 per acre

DESIGN REVIEW – INDUSTRIAL DISTRICT

City Ordinance requires Design Review with the understanding that *“the visual character and historic resources of the City are important attributes of its quality of life.”* City Ordinance requires Design Review to be conducted as part of the Site Plan Review process.

Based on a review of the plan set provided by the applicant for the TMC Industries project the Planning Commission finds that the design requirements stated in the Industrial Design District have been met.

VARIANCE REVIEW CRITERIA:

Waconia City Code Section 900.12, Subd. 4 and Minnesota State Statue 462.357, Subd. 6 establishes criteria to be considered when contemplating the issuance of a Variance in terms of “practical difficulty” as follows: “Variances shall only be permitted when they are in harmony with the general purposes and intent of the ordinance and when the terms of the Variance are consistent with the Comprehensive Plan.” So a City evaluating a Variance application should make findings as to:

1. Is the Variance in harmony with the purposes and intent of the ordinance?
2. Is the Variance consistent with the Comprehensive Plan?
3. Does the proposal put the property to use in a reasonable manner?
4. Are there unique circumstances to the property not created by the landowner?
5. Will the Variance, if granted, alter the essential character of the locality?

State Statute specifically notes that economic considerations alone cannot create a practical difficulty. Whereas, practical difficulties exist only when the three statutory factors are met (1. Reasonableness, 2. Uniqueness, and 3. Essential character).

CONCLUSION / RECOMMENDATION

The Planning Commission, at their regular meeting on December 1st, held the required public hearing, took all public comment regarding the Site Plan, Variance and Conditional Use Permit applications and recommended approval via a 5-0 vote.

If the City Council approves the TMC Industries project, the Planning Commission and staff would recommend the approval upon the following conditions:

1. The proposed improvements shall be completed as approved and as conditionally revised by the Planning Commission and the City Council.
2. All applicable permits are applied for by the applicant with all supporting documentation and issued prior to the start of construction.
3. The applicant shall revise the plan set consistent with the Site Plan Review #1 comments dated November 21, 2022. All revisions shall be approved by the City Engineer prior to any work commencing on site.
4. The applicant shall provide the City with a letter of credit to guarantee the proper installation and growth of

the approved landscape plan. The letter of credit shall be submitted by the developer prior to obtaining a building permit that is equal to the amount of the required landscaping to be installed. The letter of credit shall be held by the City and must cover one full calendar year subsequent to the installation of said landscaping and must be conditioned upon complete and satisfactory implementation of the approved landscape plan.

5. All indirect costs with the building permit, review, and final plans associated with engineering and administrative costs shall be paid by the applicant/owner.
6. All future signage shall require a sign permit from the City of Waconia. The specific details regarding each sign shall be reviewed for conformance to City Ordinance requirements. Site Plan approval does not constitute approval of the signs indicated on the plan set.
7. The truck access off of Mill Lane shall be reduced to a width to be approved by the City Engineer.
8. The Site Plan shall be revised to include 71 parking spaces. The revised plan shall be reviewed and approved by City staff prior to work commencing on site.
9. Any future outdoor mechanical equipment shall be screened per City Ordinance requirements. This statement includes both ground mounted and roof mounted mechanical equipment.
10. The applicant shall enter into a recordable proof of parking agreement with the City obligating the property owner to construct the additional parking spaces at the City's request if the City deems such parking spaces necessary at any point in the future. The applicant shall be responsible for all costs associated with the drafting and recording of the proof of parking agreement.
11. The applicant shall contact the City Community Development Department for a final site inspection when all conditions of approval regarding this application have been completed.

Attachments:

1. [22325res_Site_Plan_Design_Review_and_Variance.docx](#)
2. [22326res_CUP_Proof_of_Parking.docx](#)
3. [Location Map_1370 Mill Lane.pdf](#)
4. [Applicant Statement of Use Letter.pdf](#)
5. [TMC Industries Project Plan Set.pdf](#)
6. [TMC Industries Floor Plan and Elevations.pdf](#)
7. [Site Plan Review #1 Engineer Comments dated Nov 21 2022.pdf](#)

<i>FINANCIAL IMPLICATIONS:</i> Funding Sources & Uses:	<i>ADVISORY BOARD RECOMMENDATIONS:</i> Planning Commission recommended approval via a 5-0 vote on December 1st, 2022	
Budget Information: _____ Budgeted _____ Non Budgeted _____ Amendment Required	Planning Commission	
	Parks and Recreation Board	
	Safari Island Advisory Board	
	Other	

**CITY OF WACONIA
RESOLUTION 2022-325**

**A RESOLUTION APPROVING SITE PLAN & DESIGN REVIEW AND VARIANCE
FOR THE PROPERTY LOCATED AT 1370 MILL LANE**

WHEREAS, Nick Hansen (the “**Applicant**”), has submitted Site Plan & Design Review and Variance applications for the property located at 1370 Mill Lane (the “**Property**”) pursuant to Section 900.12 of the City Zoning Code; and

WHEREAS, the subject parcel is described as Lots 6 and 7, Block 3, Waconia West Industrial Park and identified as PID# 755160110; and

WHEREAS, the property is zoned for I-1, Industrial Park District and is located within the Industrial Design Standards District; and

WHEREAS, the Applicant is proposing to construct a 36,702 sq. ft. industrial building on the Property; and

WHEREAS, the City’s Off-Street Parking, Loading, and Access Regulations, and the Industrial Park District, prohibit loading berths on the front side of a building and the applicant has proposed a Variance to allow the loading berths to face Mill Lane; and

WHEREAS, the Planning Commission, at their regular meeting on December 1st, 2022, voted 5-0 to recommend approval of the Site Plan & Design Review and Variance applications for the property located at 1370 Mill Lane with the following conditions:

1. The proposed improvements shall be completed as approved and as conditionally revised by the Planning Commission and the City Council.
2. All applicable permits are applied for by the applicant with all supporting documentation and issued prior to the start of construction.
3. The applicant shall revise the plan set consistent with the Site Plan Review #1 comments dated November 21, 2022. All revisions shall be approved by the City Engineer prior to any work commencing on site.
4. The applicant shall provide the City with a letter of credit to guarantee the proper installation and growth of the approved landscape plan. The letter of credit shall be submitted by the developer prior to obtaining a building permit that is equal to the amount of the required landscaping to be installed. The letter of credit shall be held by the City and must cover one full calendar year subsequent to the installation of said landscaping and must be conditioned upon complete and satisfactory implementation of the approved landscape plan.
5. All indirect costs with the building permit, review, and final plans associated with engineering and administrative costs shall be paid by the applicant/owner.
6. All future signage shall require a sign permit from the City of Waconia. The specific details regarding each sign shall be reviewed for conformance to City Ordinance requirements. Site Plan approval does not constitute approval of the signs indicated on the plan set.
7. The truck access off of Mill Lane shall be reduced to a width to be approved by the City Engineer.
8. The Site Plan shall be revised to include 71 parking spaces. The revised plan shall be reviewed and approved by City staff prior to work commencing on site.
9. Any future outdoor mechanical equipment shall be screened per City Ordinance requirements. This statement includes both ground mounted and roof mounted mechanical equipment.
10. The applicant shall enter into a recordable proof of parking agreement with the City obligating the property owner to construct the additional parking spaces at the City’s request if the City deems

such parking spaces necessary at any point in the future. The applicant shall be responsible for all costs associated with the drafting and recording of the proof of parking agreement.

11. The applicant shall contact the City Community Development Department for a final site inspection when all conditions of approval regarding this application have been completed.

WHEREAS, the City Council further finds and concludes:

1. The Site Plan is consistent with the City's regulations as stated above with the recommended conditions of approval.
2. The proposed improvements, including the loading berths facing Mill Lane, are compatible with surrounding properties in that the structure across Mill Lane to the east has a loading berth facing Mill Lane.
3. The variance request is reasonable and will cause the neighboring residential and park area to be screened from all truck traffic by the proposed building.
4. The proposed loading berths facing Mill Lane will not alter the essential character of the industrial area as it is consistent with neighboring properties that also have loading berths facing directly toward adjacent road right-of-way.
5. The subject parcel includes residential and park area to the west/southwest and improvement of loading berths consistent with City Code requirements would more heavily impact visibility and noise for these residential uses.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Waconia hereby approves the Site Plan & Design Review and Variance applications submitted by Nick Hansen for the property located at 1370 Mill Lane subject to the conditions, findings and recommendations of the Waconia Planning Commission stated above.

Adopted by the City Council of the City of Waconia this 19th day of December, 2022.

Kent Bloudek, Mayor

ATTEST: _____
Jackie Schulze, City Clerk

**CITY OF WACONIA
RESOLUTION 2022-326**

**RESOLUTION APPROVING A CONDITIONAL USE PERMIT
FOR PROOF OF PARKING**

WHEREAS, Nick Hansen (the “**Applicant**”) has submitted a Conditional Use Permit application to the City of Waconia (the “**City**”) pursuant to Sections 900.11 and 900.12 of the Waconia City Code; and

WHEREAS, the subject parcel is identified as PID# 755160110 and located at 1370 Mill Lane (the “**Property**”); and

WHEREAS, the Applicant has requested a Conditional Use Permit (CUP) to allow proof of parking for twenty-five (25) of the required seventy-one (71) parking spaces for the project; and

WHEREAS, City Code states that all parking need not be constructed initially if it can be demonstrated by the owner that the parking required exceeds demand and the City approves a Conditional Use Permit to allow for proof of parking; and

WHEREAS, a public hearing regarding the Applicant’s request for a Conditional Use Permit was conducted by the City’s Planning Commission at its regular meeting on December 1st, 2022, which was held in the Council Chambers at Waconia City Hall, 201 South Vine Street, Waconia, Minnesota; and

WHEREAS, at the public hearing the Planning Commission considered comments from the Applicant, City staff and members of the public; and

WHEREAS, the City’s Planning Commission, via a 5-0 vote, recommended approval of the Conditional Use Permit application based on the following findings of fact:

1. The project will not have an adverse impact on the public health, welfare or safety of the neighborhood, rather it should provide only the parking necessary for the proposed use.
2. The CUP is consistent with the goals, objectives and policies of the Comprehensive Plan as the project will allow expansion and growth of existing industry within the community.
3. The proof of parking is consistent with City Code in that the applicant has identified there is enough space to construct the necessary parking and have explained that the required parking exceeds the need of the proposed use of the project.
4. The use is adequately served by public facilities and services and will not create excessive demands for additional public services.

5. The project is consistent with the performance standards stated in Section 900.08.
6. The project will not result in the loss of solar access, significant natural, scenic or historical features.

WHEREAS, the City's Planning Commission recommends approval of the Conditional Use Permit application with the following conditions:

1. The CUP shall be reviewed by the Planning Commission annually to ensure that its conditions are being complied with. Failure to comply with any condition set forth in a CUP shall constitute a violation of this Ordinance and shall automatically terminate the permit.
2. The applicant shall be required to enter into a recordable proof of parking agreement with the City obligating the property owner to construct additional parking spaces at the City's request if the City deems such parking spaces necessary at any point in the future.
3. The CUP shall become void one (1) year after being granted by the City Council if substantial construction has not been completed.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Waconia, Minnesota, as follows:

1. The findings of the City's Planning Commission are hereby incorporated as findings of the City Council.
2. A Conditional Use Permit for proof of parking is hereby approved, subject to the findings and conditions set forth in this resolution.
3. The Conditional Use Permit granted by this resolution shall remain in effect only so long as the conditions set forth in this resolution are observed and the applicable provisions of the Waconia Code are met.
4. The City Administrator shall, at the Applicant's expense, record a certified copy of this Resolution with the Carver County Recorder and/or Registrar of Titles, as appropriate, against the Property.

Adopted by the City Council of the City of Waconia this 19th day of December, 2022.

Kent Bloudek, Mayor

ATTEST: _____
Jackie Schulze, City Clerk



LOCATION MAP—1370 MILL LANE

CITY OF WACONIA, MN
NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that the Planning Commission of the City of Waconia, MN, will hold a public hearing on December 1st, 2022, at 6:30 p.m., at the Waconia City Hall, 201 South Vine Street, Waconia, MN, to consider a Conditional Use Permit (CUP) for the property located at 1370 Mill Lane (PID# 755160110).

The applicant, Nick Hansen (on behalf of TMC Properties, LLC), is requesting a Conditional Use Permit to allow for proof of parking on the subject property. Specifically, the applicant is requesting allowance to construct twenty-four (24) of the required parking spaces at a later date if deemed necessary by the City of Waconia.

Pertinent information pertaining to this request is available at the City Hall. Interested persons may submit written or oral comments pertaining to this matter any time prior to the hearing, or at the hearing on Thursday, December 1st, 2022. Written comments will be distributed to the Planning Commission for review and consideration. Please submit written comments by mail, email or in person as follows:

Mail/in person: Attention: Lane L. Braaten, 201 South Vine Street, Waconia, MN 55387

Email: lbraaten@waconia.org

By: WACONIA PLANNING COMMISSION

ATTEST: Lane L. Braaten, Community Development Director

(Published in the November 17th, 2022, Waconia Patriot newspaper)

CITY OF WACONIA, MN
NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that the Planning Commission of the City of Waconia, MN, will hold a public hearing on Thursday, December 1st, 2022, at 6:30 p.m., at the Waconia City Hall, 201 South Vine Street, Waconia, MN, to consider a variance from the City's off-street parking, loading and access regulations for the property located at 1370 Mill Lane (PID# 755160110).

The applicant, Nick Hansen (on behalf of TMC Properties, LLC), is requesting approval of a variance to allow the proposed loading berths/loading docks to be located along the front of the building facing Mill Lane.

Pertinent information pertaining to this request is available at City Hall. Interested persons may submit written or oral comments pertaining to this matter any time prior to the hearing, or at the hearing on December 1st, 2022. Written comments will be distributed to the Planning Commission for review and consideration. Please submit written comments by mail, email or in person as follows:

Mail/in person: Attention: Lane L. Braaten, 201 South Vine Street, Waconia, MN 55387

Email: lbraaten@waconia.org

By: WACONIA PLANNING COMMISSION

ATTEST: Lane L. Braaten, Community Development Director

(Published in the November 17th, 2022, Waconia Patriot newspaper)



October 27, 2022

City of Waconia
201 South Vine Street
Waconia, MN 55387

Re: Statement of Use Letter
Waconia Site Plan and Design Review Application

Introduction

I would like to start by introducing myself. My name is Nick Hansen and I am the President of TMC Industries, Inc. at 1423 Mill Lane in Waconia, MN. TMC has been a proud member of the Waconia community since 1997. We currently have 31 full time employees, almost all of who are from this, and the surrounding communities. TMC is a family-owned business, started by our founder Gil Overson in 1979 and currently owned and operated by the 2nd generation of family.

TMC is provider of high-performance greases and solvents sold to the semiconductor and aerospace markets as well as a provider of custom molecular distillation services primarily in the food ingredient and supplement markets. We distill many types of oils at our facility, most of which are natural ingredients used in the food manufacturing industry. Our facility is certified as SQF (Safe Quality Food), along with current certifications through the US FDA, MN Department of Agriculture, GMP, Kosher, and Halal.

Through hard work and dedication from our great staff, TMC has experienced tremendous growth over the past 3 years, outgrowing our current facility. We purchased the vacant lot at 1370 Mill Lane approximately one year ago and are currently in the design phase to expand our operation to include a new facility across the street from our existing operation.

Statement of Use

It is our intention to add an additional 10-15 staff members at this location, primarily in operations, manufacturing, and laboratory personnel. The main corporate office (leadership and administration) would remain in the existing facility across the street. The entire facility would be included in our SQF comprehensive plan and would meet all regulatory requirements for the processing of food ingredient oils as stated above. We plan to remain in the same shift operation as our current facility – 2 shifts Mon-Thursday evening (24-hour operations from 6am Monday through Midnight Thursday)



Variance Proposal Discussion

We understand that the proposal for this building will require a variance, specifically regarding the direction of the loading docks (planned to face Mill Lane). We understand that the city code requires the loading docks to not face the main street of entrance. In this instance however, following this requirement would require the loading docks to face either the park and trail to the north and west of the property, or residential neighborhoods to the west and south of the property.

It is our request to seek a variance to this requirement to have the loading docks face Mill Lane. We feel that requesting this variance will better meet the harmony, consistency, unique circumstances, essential character, and reasonable use of an industrial facility by facing all daily operations, noise, and light towards the street and adjacent industrial neighborhood rather than the trail, park, or residential properties. As you will see in the propose site and landscape design plans, this theme is carried out throughout the design with natural barriers, trees, landscaping, etc. to provide as much shielding from the surrounding neighborhoods and park as possible.

Prior to this application, TMC along with our team from Shaw Construction held a neighborhood meeting on September 20, 2022 by inviting all neighbors within the surrounding radius. The purpose of the meeting was to engage our neighbors with the proposed development of the site and our intention to request this variance. Several of the closest residential homeowners attended the meeting and in general were inquisitive about the project, hours of operations, use, number of trucks and employees, etc. All guests in attendance were verbally in favor of the loading dock placement towards the street over doors facing the walking path or residential properties.

We take great pride in our commitment, not just as an active resident and member of the Waconia community, but also of our role as a good neighbor. We look forward to your feedback and this proposed project.

Regards,

A handwritten signature in blue ink, appearing to read "Nick Hansen", is written over a light blue horizontal line.

Nick Hansen
President
TMC Industries Inc.

Boundary and Topographic Survey for:
SHAW CONSTRUCTION
at 1370 Mill Lane — Waconia, Minnesota

PROPERTY DESCRIPTION

Lots 6 and 7, Block 3, WACONIA WEST INDUSTRIAL PARK, according to the recorded plat thereof.
Carver County, Minnesota

SURVEYOR'S NOTES

1. Bearings shown are based on WACONIA WEST INDUSTRIAL PARK.
2. As shown on this survey map, underground utility lines and structures are shown in an approximate way only, according to information provided by others. Excavations were not made during the process of this survey to locate underground utilities and/or structures. A request that utilities be marked/located for this survey was made through Gopher State One Call (Ticket Nos. 222092764 & 222092765). The underground utility lines and structures shown on this map represent the information provided to Rehder & Associates as a result of that request. The surveyor does not guarantee that the information provided was either complete or accurate or that there are no other underground utility lines and structures, active or abandoned, on or adjacent to the subject property. Contact Gopher State One Call for utility locations before any construction shall begin. Phone 651-454-0002.
3. Area = 126,599 square feet or 2.91 acres as surveyed.

LEGEND

- Iron Monument Found
- S— Sanitary Sewer
- ST— Storm Sewer
- W— Watermain
- Hyd-δ- Hydrant
- GV • Gate Valve
- MHO Manhole
- CB □ Catch Basin
- △ Flared End
- Inv. Invert Elevation
- CD Communications Pedestal
- Concrete Surface
- Bituminous Surface
- C Buried Communications
- E Buried Electric
- CS • Curb Stop

BENCHMARK

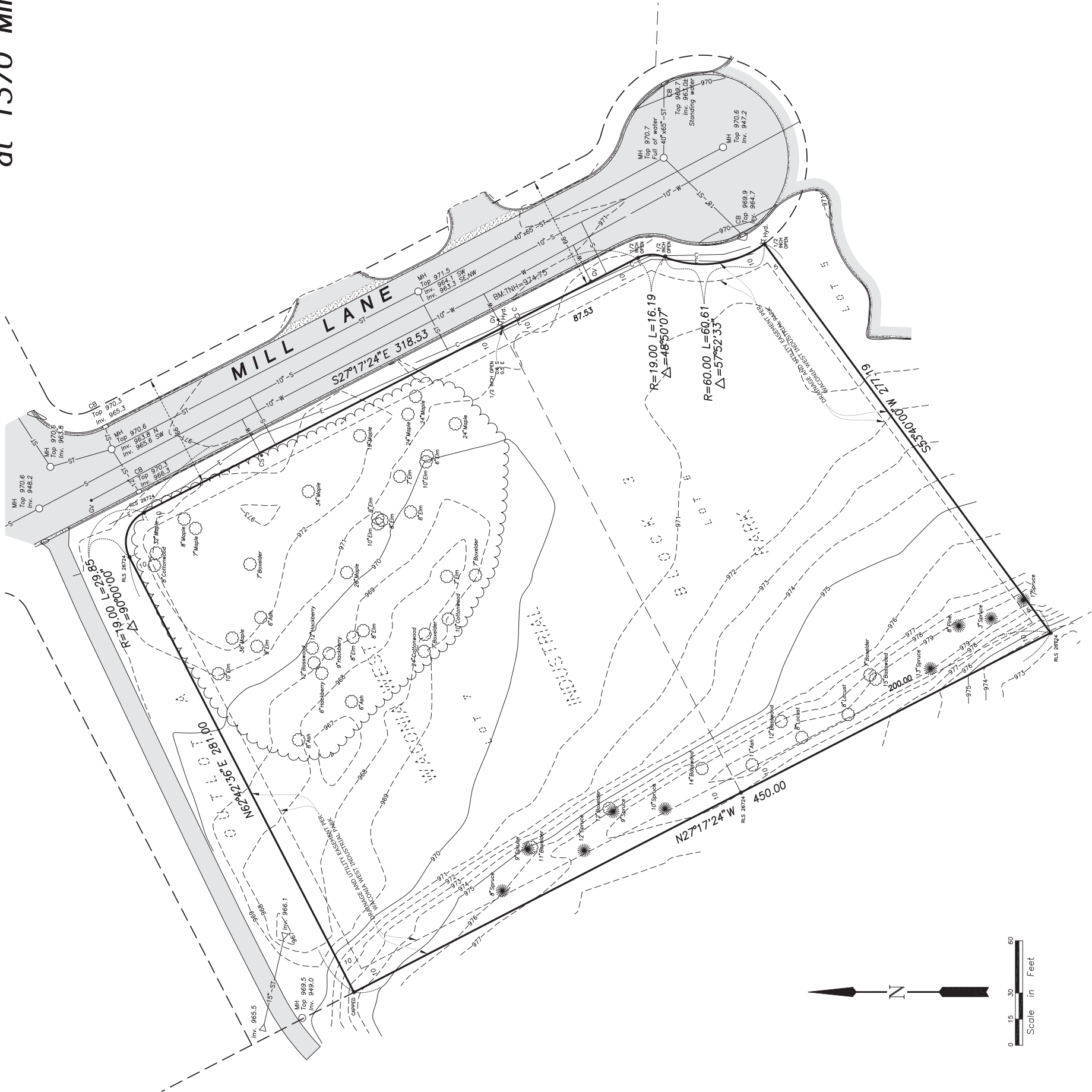
BM: Top of top nut of hydrant located at the most northeasterly corner of Lots 6 & 7.
Elevation = 974.75
Vertical Datum: NAVD 88

CERTIFICATION

I hereby certify that this survey was prepared by me or under my direction and that I am a duly Licensed Land Surveyor under the laws of the State of Minnesota.

Dated this 25th day of October, 2022
REHDER & ASSOCIATES, INC.

Gary C. Huber
Gary C. Huber, Land Surveyor
Minnesota License No. 22036



Project:



1370 Mill Lane
Waconia, MN 55387



PROJECT NO.: 221-2552.029
DRAWING FILE: 2552029.DWG

I hereby certify that this plan was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.

Name _____ Date _____
Reg. No. _____

CITY SUBMITTAL
NOT FOR CONSTRUCTION
10-28-22

PROPOSED BY:



7685 Corporate Way
Eden Prairie, MN 55344-2021
952-937-8214
952-934-9433 Fax
www.shawconstruct.com

SHEET TITLE:

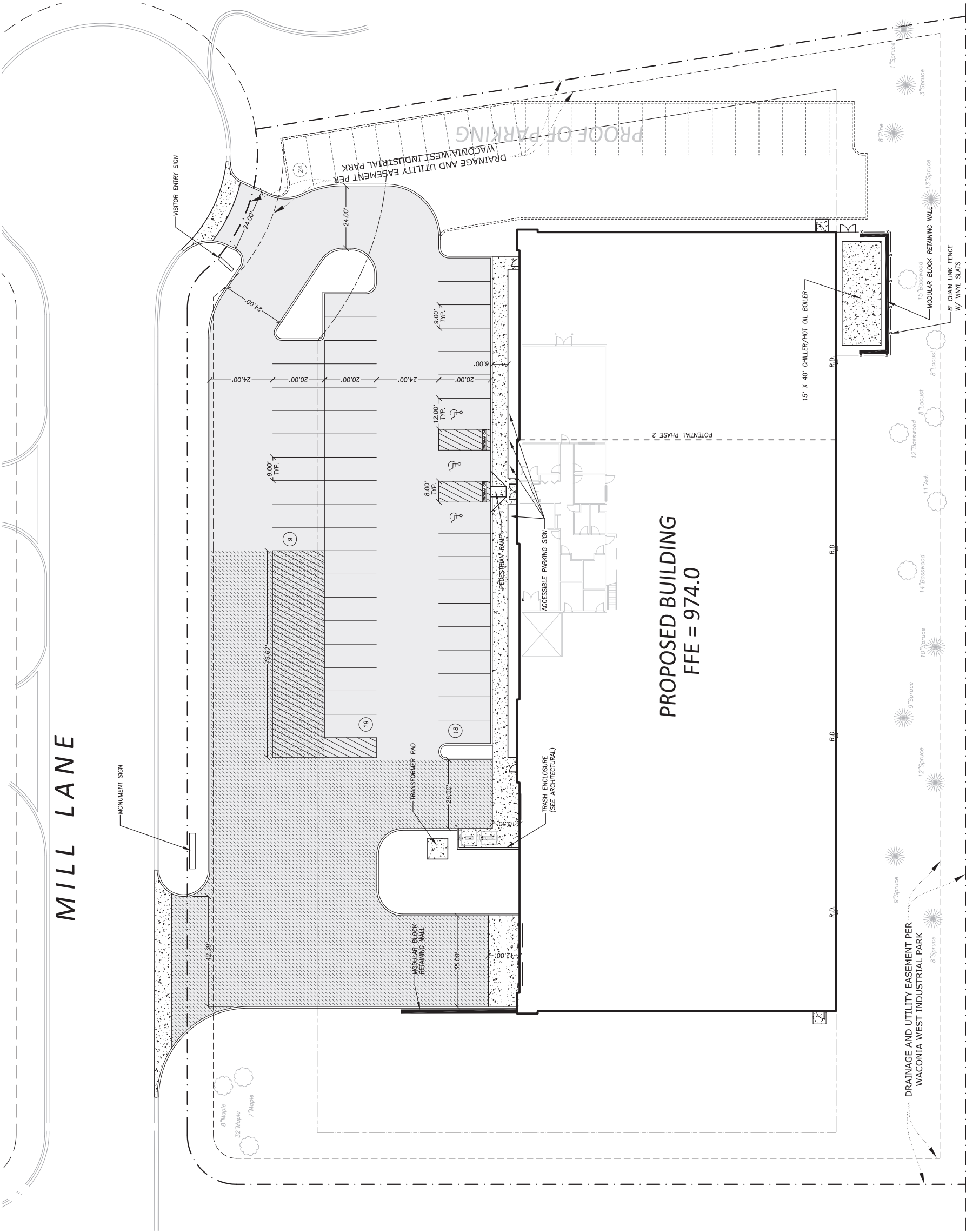
SITE DIMENSION PLAN

DATE: 10-28-22

REVISION NO.

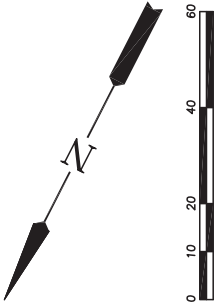
DRAWN BY: NPA
SHEET NO.

C2



LEGEND

- BOUNDARY/ROW/BLOCK LINE
- EASEMENT
- BUILDING/PARKING SETBACK LINE
- PROPOSED CONCRETE
- PROPOSED STD. DUTY BITUMINOUS
- PROPOSED HEAVY DUTY BITUMINOUS



SITE SUMMARY

SITE AREA = 2.91 ACRES
DISTURBED AREA = 2.60 ACRES
EXISTING IMPERVIOUS AREA = 0.00 ACRES
POST CONSTRUCTION IMPERVIOUS AREA = 1.62 ACRES (55.7%)
POST CONSTRUCTION IMPERVIOUS AREA INCLUDING PROOF OF PARKING = 1.84 ACRES (63.2%)

SITE NOTES

- 1 - All dimensions between curbing and to radius points are to face of curb.
- 2 - All dimensions abutting curbs are to back of curb.
- 3 - All curb and gutter on private property shall be type B-612 unless otherwise noted.
- 4 - Construct drives/entrances according to City of Waconia Std. Plates.
- 5 - All parking stall striping width is 9.00' unless otherwise noted.

PARKING STALLS PROVIDED

STANDARD STALLS	ACCESSIBLE STALLS	PROOF OF PARKING STALLS	TOTAL
43	3	24	70

PARKING STALLS REQUIRED

	SQ. FT.	STALLS
OFFICE	3,603 X 1 STALL/200 SQ. FT. = 18	18
MANUFACTURING	12,909 X 1 STALL/400 SQ. FT. = 32	32
WAREHOUSE	20,190 X 1 STALL/1,000 SQ. FT. = 20	20
TOTAL		70

MILL LANE

PROPOSED BUILDING
FFE = 974.0

Project:



1370 Mill Lane
Waconia, MN 55387



PROJECT NO.: 221-2552.029
DRAWING FILE: 2552029.DWG

I hereby certify that this plan was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.

Name _____ Date _____
Reg. No. _____

CITY SUBMITTAL
NOT FOR CONSTRUCTION
10-28-22

PROPOSED BY:



7685 Corporate Way
Eden Prairie, MN 55344-2021
952-937-8214
952-934-9433 Fax
www.shawconstruct.com

SHEET TITLE:

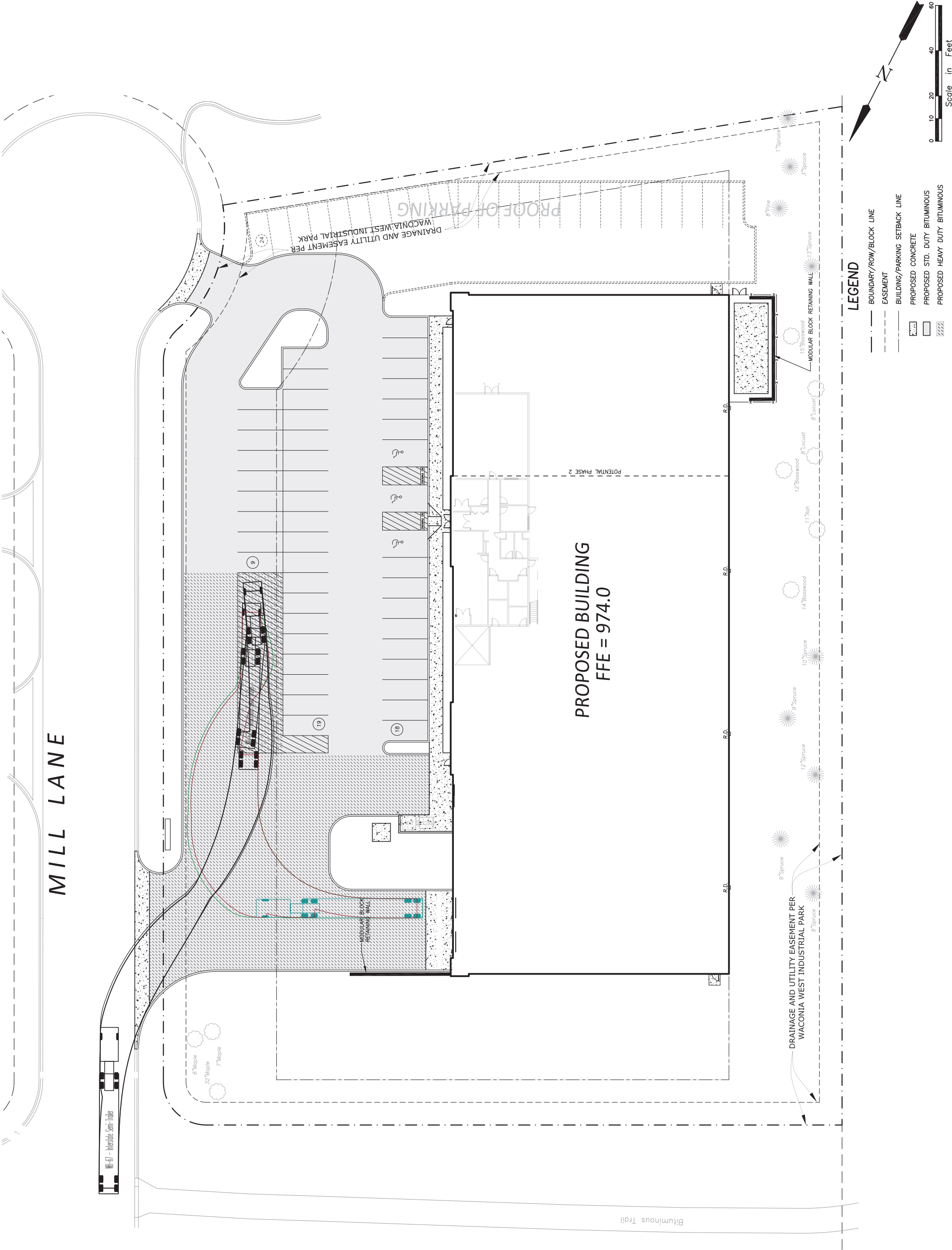
TRUCK TURNING EXHIBIT

DATE: 10-28-22

REVISION NO.

DRAWN BY: NPA
SHEET NO.

C6



TREES	CODE	QTY	BOTANICAL / COMMON NAME	CONT
	AX	7	Acer x freemontii 'Sennia' / Sierra Glen Maple	3" BB
	AX2	3	Ampelococcol x grandiflora 'Autumn Brilliance' / 'Autumn Brilliance' Serviceberry HT 15' w 12'	7' Clump
	BR	8	Betula nigra / River Birch HT 40' W 30'	8' Clump
	CO	5	Celtis occidentalis / Common Hackberry	3" BB
	PA3	2	Picea abies / Norway Spruce	10" BB
	PG	6	Picea glauca 'Densata' / Black Hills Spruce	10" BB
	PN	1	Pinus nigra / Austrian Pine	8" BB
	TG	2	Tilia cordata 'Greenspire' / Greenspire Littleleaf Linden	3" BB
	UF	3	Ulmus parvifolia 'Frontier' / Frontier Elm HT 30' W 40'	3" BB
SIRIUS	CODE	QTY	BOTANICAL / COMMON NAME	SIZE
	CB	13	Cornus sericea 'Brakelaine' / Firedance Dogwood	#10 Cont.
	DB	45	Diervilla sessilifolia 'butterfly' / Southern Bush-honeysuckle	#5 Cont.
	ST	31	Spirea betulifolia 'Tor' / White Frostm Birchleaf Spirea	#5 Cont.
ANNUALS/PERENNIALS	CODE	QTY	BOTANICAL / COMMON NAME	SIZE
	CK	36	Cedemagrostis x acutiflora 'Karl Foerster' / Feather Reed Grass HT 36" W 18"	#3 Cont.
GROUND COVERS	CODE	QTY	BOTANICAL / COMMON NAME	CONT
	SEED 2	7,555 sf	MN-DOT 35-261 Seed Mix Stormwater South and West / w/ Category 3 Erosion Blanket	seed
	SEED 1	20,209 sf	MN-DOT Mix 35-641 Seed Mix Prairie / w/ Category 3 Erosion Blanket	seed
	PP	27,628 sf	Poa pratensis / Kentucky Bluegrass	seed

soils notes

ALL PLANTING BEDS SHALL RECEIVE 6" PULVERIZED LOAM TOPSOIL BORROW MN DOT SPEC. 3877-2B ENHANCE WITH AGED AND SCREEN COMPOST

IRIGATION: PROVIDE IRRIGATION FOR SOD AND PLANTING AREAS WITHIN THE PROJECT BOUNDARIES FOR 100 % COVERAGE. REFER TO DESIGN BUILD IRRIGATION SPECIFICATION. PROVIDE SHOP DRAWING FOR IRRIGATION SYSTEM INCLUDING HEAD LAYOUT, SPACING, TYPE, BACKFLOW PREVENTER LOCATIONS, POINT OF CONNECTION, SLEEVES, CONTROLLER, VALVE BOX LOCATIONS, ZONE INDICATORS AND PIPE SIZING. PROVIDE ON-SITE OPERATION TUTORIAL FOR OWNER. AN INCLUDE ALL MANUALS AND INFORMATION IN THE SYSTEM.

planting notes

1. CONFIRM ALL QUANTITIES, SHAPES AND LOCATIONS OF BEDS, AND ADJUST AS REQUIRED TO CONFORM TO THE SITE CONDITIONS. CONFIRM ANY ADJUSTMENTS WITH THE LANDSCAPE ARCHITECT.
2. LOCATE ALL UTILITIES, NOTIFY THE LANDSCAPE ARCHITECT OF ANY CONFLICTS WITH NEW CONSTRUCTION.
3. ALL PLANTING BEDS SHALL RECEIVE A 6" MIN. OF PLANTING SOIL. REFER TO SOIL NOTES FOR PLANTING SOIL MIX REQUIREMENTS.
4. ALL PLANTING BEDS SHALL RECEIVE 4" OF TOP SOIL, REFER TO SOIL NOTES FOR TOP SOIL MIX REQUIREMENTS.
5. ALL PLANTING AREAS SHALL RECEIVE HARDWOOD SHEDED MULCH APPLIED TO 3" DEPTH WITH PELLET WEEED PREVENTER UNDER ALL MULCH BEDS INNESS INDICATED AS OTHER MULCH ON PLANS.
6. THE CONTRACTOR SHALL REMOVE FROM THE SITE ALL SODTUFF WHICH HAS BEEN REMOVED FOR NEW PLANT INSTALLATION. PLANTS NOT PLANTED ON DAY OF DELIVERY SHALL BE HEHELED IN AND WATERED UNTIL THE PLANT TAKES PRECEDENCE OVER THE PLANT SCHEDULE. P DISCREPANCIES EXIST, ADVISE LANDSCAPE ARCHITECT.
7. THE CONTRACTOR SHALL AVOID DAMAGING EXISTING TREES. DO NOT STORE OR DRIVE HEAVY MATERIALS OVER TREE ROOTS. DO NOT DAMAGE TREE BARK OR BRANCHES.
8. THE CONTRACTOR SHALL KEEP PLANTINGS, FIXTURES AND BUILDINGS CLEAN AND UNSTAINED. ANY DAMAGE TO EXISTING FACILITIES SHALL BE REPAIRED AT THE CONTRACTOR'S EXPENSE. THE PROJECT SITE SHALL BE KEPT CLEAR OF CONSTRUCTION WASTE AND DEBRIS.
9. THE CONTRACTOR SHALL BE RESPONSIBLE FOR PLANTING SOIL QUANTITIES TO COMPLETE THE WORK SHOWN ON THE PLANS. THE CONTRACTOR SHALL PROVIDE ALL OTHER MISCELLANEOUS PLANTING COMPONENTS SHALL BE CONSIDERED INCIDENTAL TO THE RELATED PLANT. VERIFY ALL QUANTITIES.
11. CONTRACTOR IS RESPONSIBLE FOR WATERING AND ALL PLANT CARE UNTIL FINAL ACCEPTANCE BY THE OWNER.
12. PLANT MATERIAL SHALL BE PROTECTED AND MAINTAINED UNTIL THE INSTALLATION OF PLANTINGS IS COMPLETE. INSPECTION HAS BEEN MADE AND PLANTINGS IS ACCEPTED EXCLUSIVE OF THE GUARANTEE PERIOD.
13. THE CONTRACTOR SHALL BE RESPONSIBLE FOR WATERING AND ALL PLANT CARE UNTIL FINAL ACCEPTANCE BY THE REMOVAL OF BED AND MATERIAL PRIOR TO GROWING SEASON. RESETTING PLANTS AND PROPER GRADE AND KEEPING PLANTS IN A PLUMB POSITION. AFTER ACCEPTANCE, THE OWNER SHALL ASSUME MAINTENANCE RESPONSIBILITIES. HOWEVER, THE CONTRACTOR SHALL CONTINUE TO BE RESPONSIBLE FOR KEEPING THE TREES PLUMB THROUGHOUT THE GUARANTEE PERIOD.
14. WATERING: MAINTAIN A WATERING SCHEDULE WHICH WILL THOROUGHLY WATER ALL PLANTS ONCE A WEEK FOR THE FIRST YEAR AND EVERY OTHER DAY UNTIL ACCEPTANCE BY THE OWNER. THEREAFTER, WATERING SHALL BE DONE ON A SCHEDULE TO BE DETERMINED BY THE CONTRACTOR. STRESS SUCH AS WILTING LEAVES, CHECK MOISTURE UNDER MULCH PRIOR TO WATERING TO DETERMINE NEED. CONTRACTOR SHALL MAKE THE NECESSARY ARRANGEMENTS FOR WATER.

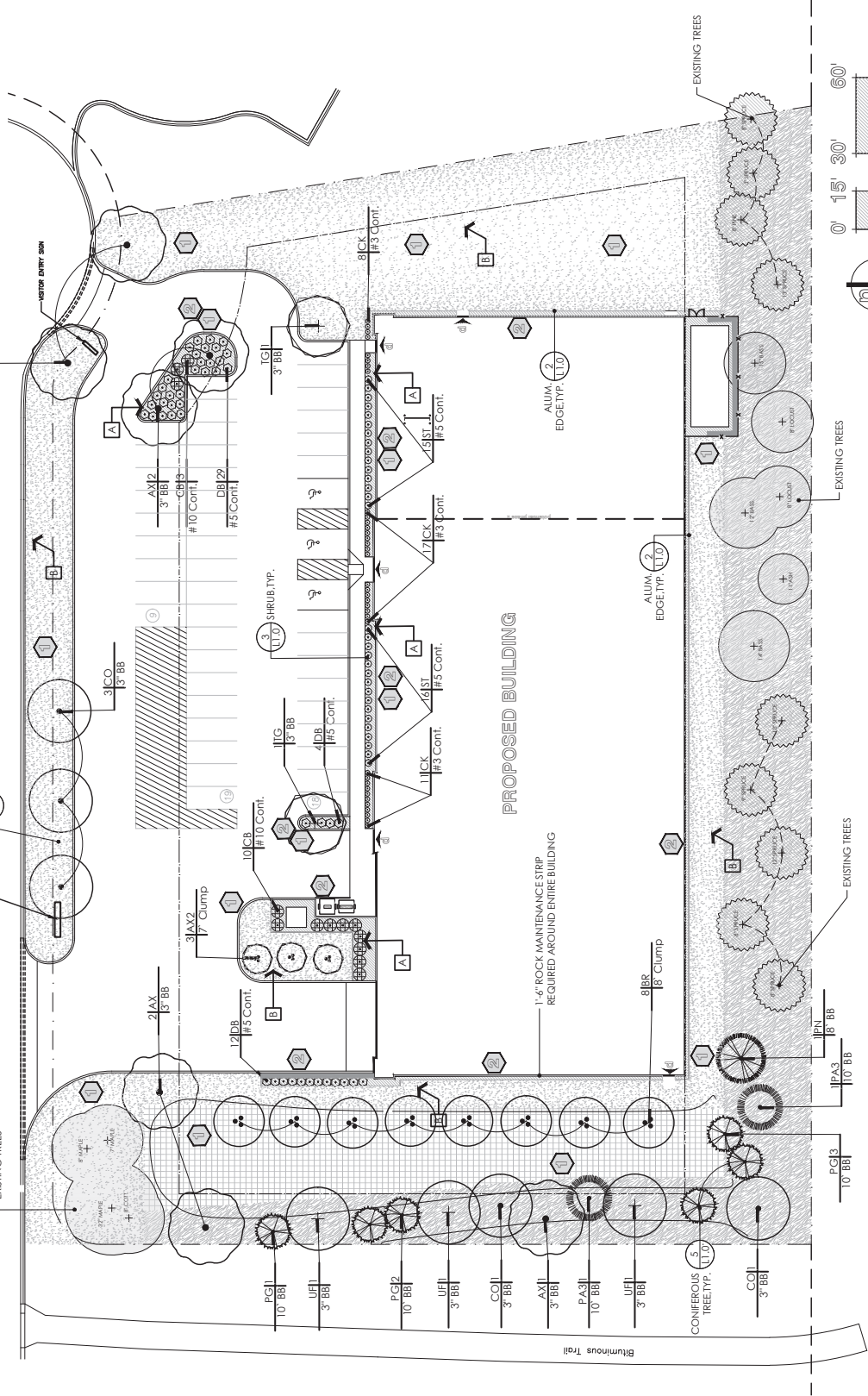
MILL LANE

0 50 100 FEET

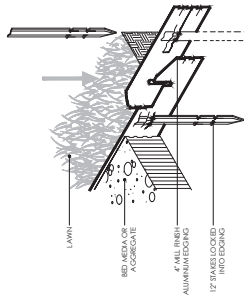
DECIDUOUS

SHRUB/TREE

CITY OF WACONIA LANDSCAPE CALCULATIONS
ZONING - I-1 INDUSTRIAL
ONE TREE PER 1,000 SQ. FT OF GROSS BUILDING FLOOR AREA
GROSS BUILDING FLOOR AREA = 36,600 / 1000 = 37 TREES REQUIRED

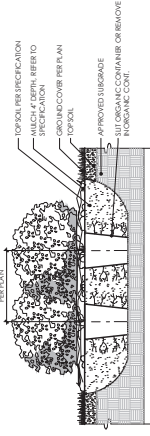


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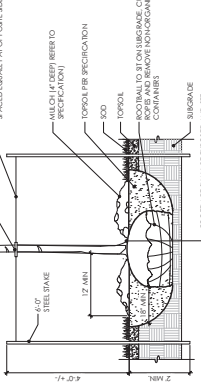
scale: rts

- NOTES:
1. HAND LOOSEN ROOTS OF CONTAINERIZED MATERIAL (TYPICAL)
 2. SCARY BOTTOM AND SIDES OF HOLE PRIOR TO PLANTING.
 3. SHRUBS TO SIT ON SUBGRADE.
 4. APPLY PELLET WEED PREVENTER PRIOR TO MULCHING.



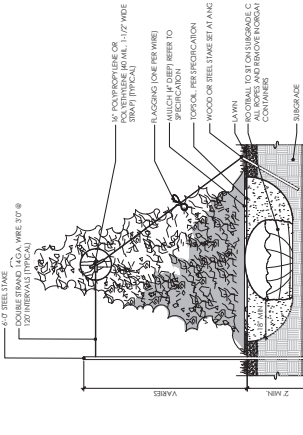
Scale: m/s

- NOTES:**
1. IT'S THE CONTRACTOR'S OPTION TO STAKE TREES; HOWEVER, THE CONTRACTOR IS RESPONSIBLE FOR MAINTAINING TREES IN A PLUMB POSITION THROUGHOUT THE GUARANTEE PERIOD.
 2. SCARIFY BOTTOM AND SIDES OF HOLE PRIOR TO PLANTING.
 3. DO NOT PLANT TOO DEEP; EXPOSE TOP OF ROOT FLARE AND PULL MULCH AWAY FROM TRUNK.



အခေါ်: ကိစ္စ

- NOTES:
1. CONIFER TO HAVE SHREDDED HARDWOOD MULCH UNLESS NOTED OTHERWISE. NO MULCH TO BE IN CONTACT WITH TRUNK.
 2. SCARIFY BOTTOM AND SIDES OF HOLE PRIOR TO PLANTING.
 3. TWO ALTERNATE METHODS OF TREE STAKING ARE ILLUSTRATED.
 4. IT IS THE CONTRACTOR'S OPTION TO STAKE TREES; HOWEVER, THE CONTRACTOR IS RESPONSIBLE FOR MAINTAINING TREES IN A PLUMB POSITION THROUGHOUT THE GUARANTEE PERIOD.
 5. DO NOT PLANT TOO DEEP: EXPOSE TOP OF ROOT FLARE AND PULL MULCH AWAY FROM TRUNK.



scale: rts

SHAW CONSTRUCTION
77685 CORPORATE WAY
EDEN PRAIRIE, MN 55344

TMC INDUSTRIES
1370 MILL LANE
WACONIA, MN 55387

PROJECT NUMBER: 220017

I HEREBY CERTIFY that this plan, specification or report was prepared by me or under my direct supervision and that I am a duly licensed Professional Engineer under the laws of the State of New York.

PRELIMINARY

SCALE: _____

NOT FOR CONSTRUCTION

TYPED NAME: Jason P. Aune

DATE: 10-29-2002

PROJECT NO.: 42162

11111111

LANDSCAPE PLAN

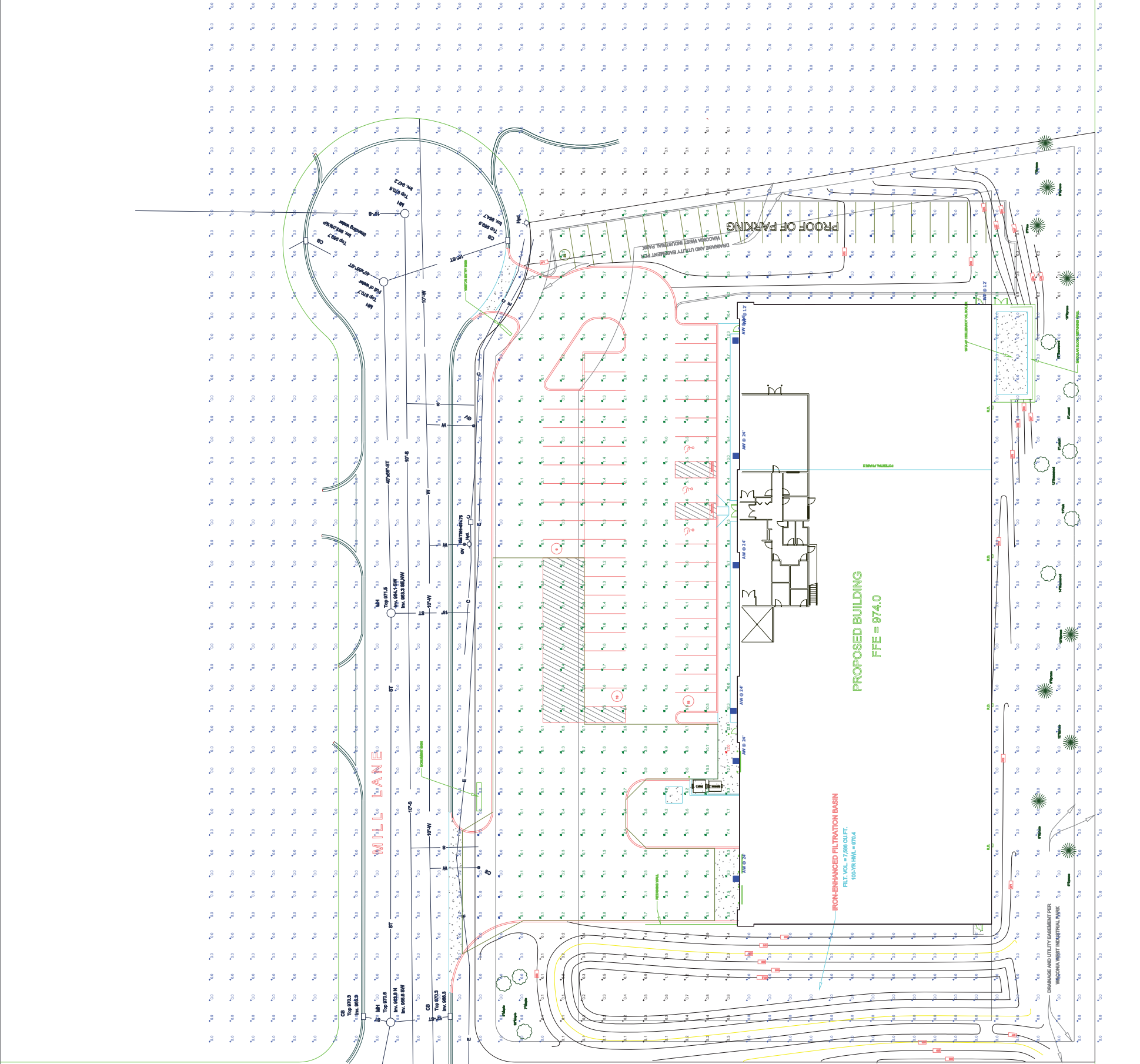
1

L1.0

Schedule		Image	QTY	Manufacturer	Casting	Description	Number Lamps	Lamp Output	LCF	Mount Power	Pole Fts
AW			6	Universal Lighting	WMA	LED P4 40K 4ft 4000K CCT Type A4 Distribution	1	2310	0.9	180.74	
WP			2	Universal Lighting	WPS1	LED P2 40K 6000K 4000K CCT Type A4 Distribution	1	2913	0.9	24.42	

Statistics		Symbol	Avg	Max	Min	Max/Min	Avg/Min
Foot Area Calculated @ Grade		+	0.6 E	13.0 E	0.0 E	N/A	N/A
Foot Area Calculated @ Grade		X	2.2 E	13.0 E	0.0 E	N/A	N/A

- Note**
- Davis and Associates, Inc. does not assume responsibility for the interpretation of this calculation, or compliance to local or state lighting codes and ordinances.
 - All readings/calculations are shown @ grade.
 - Fixture heights are shown on plan.



Plan View
Scale: 1" = 30'



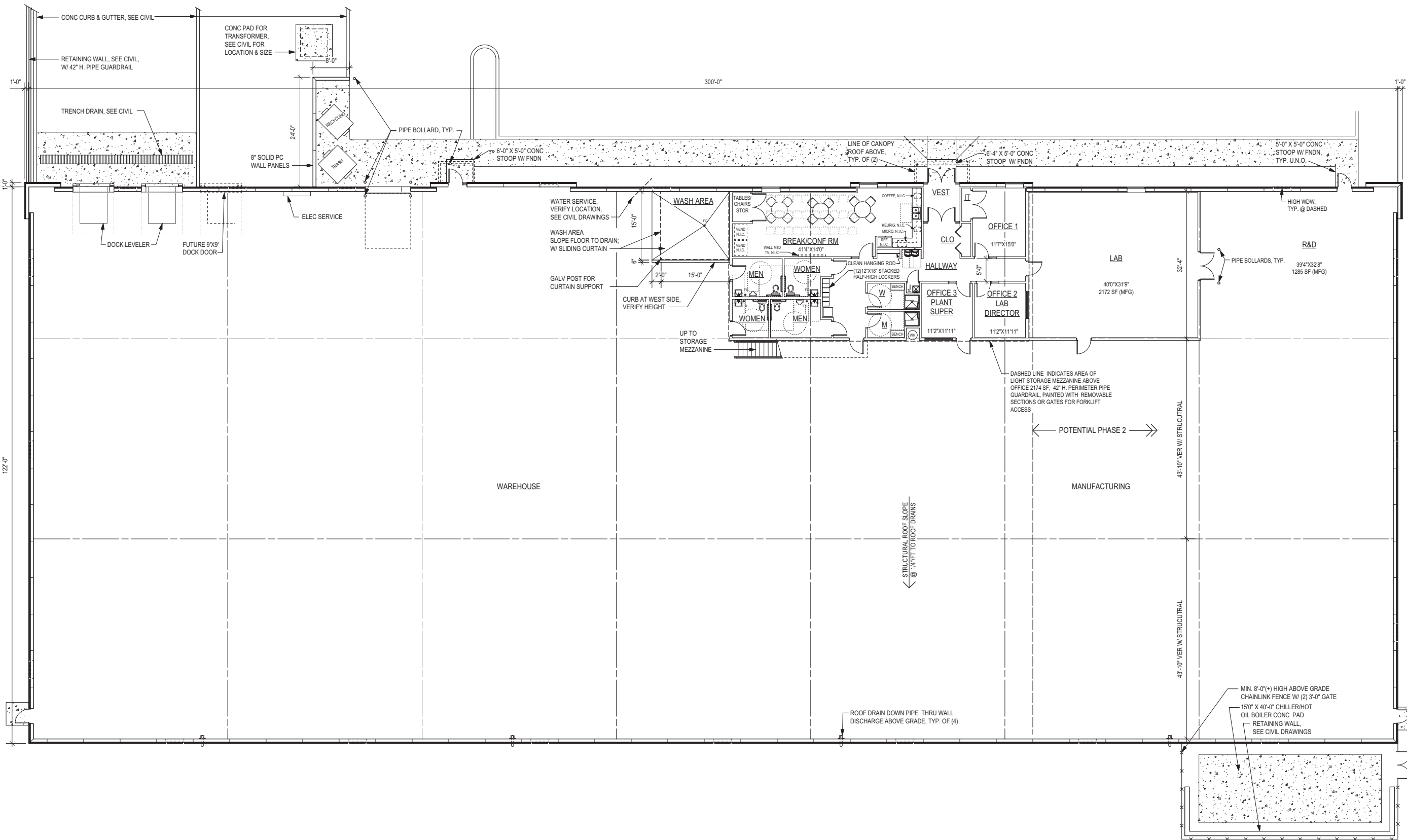
Linner Morschen
Architects

424 Chestnut Street North, Ste 204
Chaska, MN 55318
PHONE: (952) 884-6455
EMAIL: lmorschen@linnermorschenarchitects.com



SHAW
CONSTRUCTION

P1-D4

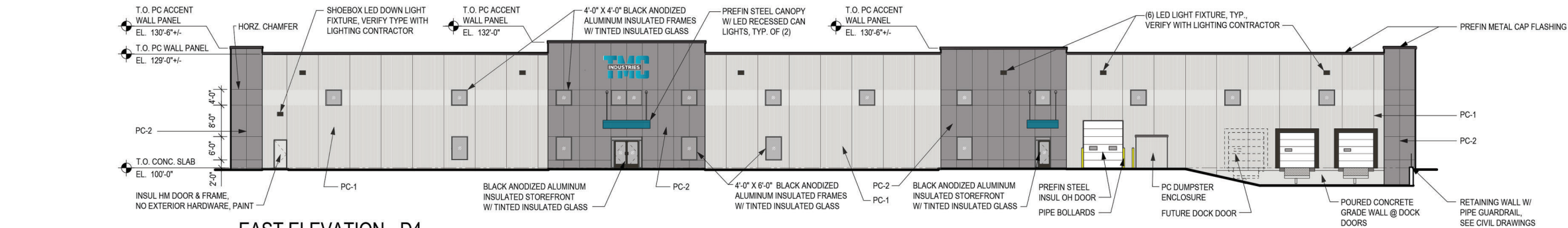




1370 Mill Lane
Waconia, MN 55387

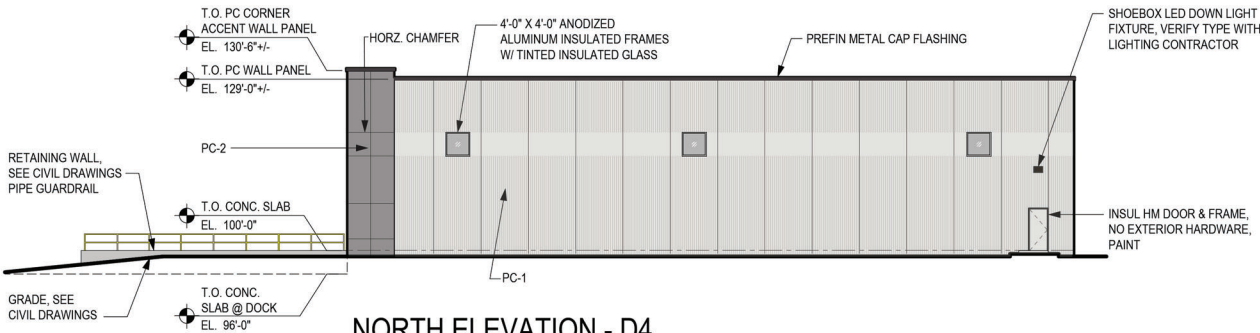


Linner Morschen
Architects
424 Chestnut Street North, Ste 204
Chaska, MN 55316
PHONE: (952) 884-6455
EMAIL: lmorschen@linnermorschenarchitects.com



EAST ELEVATION - D4

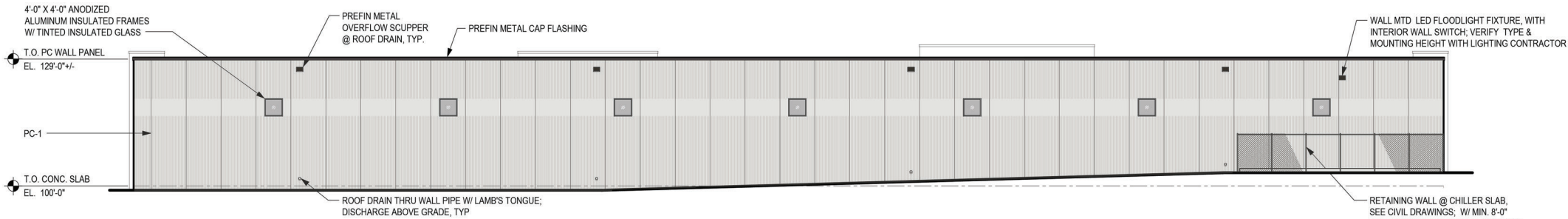
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NORTH ELEVATION - D4

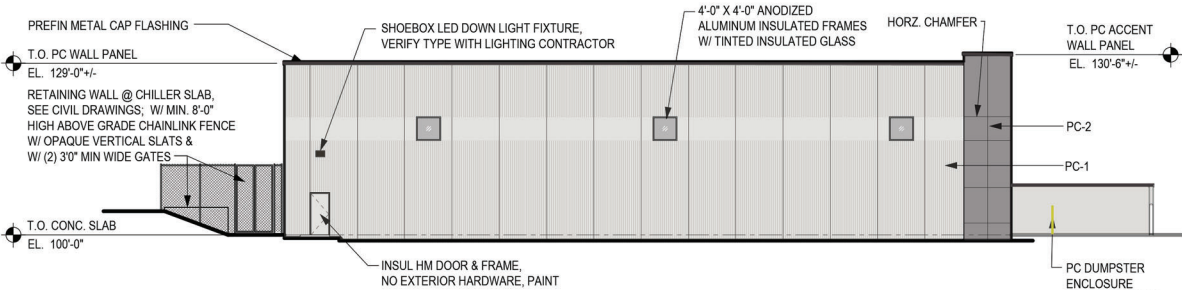
Scale: 1/16" = 1'-0"

PRECAST CONCRETE WALL PANEL FINISH LEGEND	
PC-1	PRECAST CONCRETE WALL PANELS EXPOSED AGGREGATE, UNIFORM LOW RIB LIGHT GREY TONE WITH 4'-0" HIGH TROWELED SMOOTH BAND
PC-2	PRECAST CONCRETE WALL PANELS EXPOSED AGGREGATE DARK GREY TONE



WEST ELEVATION - D4

Scale: 1/16" = 1'-0"



SOUTH ELEVATION - D4

Scale: 1/16" = 1'-0"

PROPOSED BY:

SHAW
CONSTRUCTION

7685 Corporate Way
Eden Prairie, MN 55344-2021
952-937-8214
952-934-9433 Fax
www.shawconstruct.com

SHEET TITLE:

PRELIMINARY
EXTERIOR ELEVATIONS
SITE PLAN - OPTION D

DATE: 10-28-22

REVISION NO.

DRAWN BY: C.A.W.

2236

SHEET NO.



TMC Industries
Site Plan Review #1
November 21, 2022

This review is based on the site plans dated 10/28/22.

General Comments

1. Stormwater management for the original Waconia West Industrial Park development is provided by a two-cell wet retention pond system directly east of Mill Lane constructed in 1995. This system was designed to provide peak runoff rate control and nominal water quality treatment. The following should be considered regarding current stormwater management:
 - a. To meet the current MS4 requirements for permanent stormwater management, the applicant will also need to treat the water quality volume from on-site improvements as over 1 acre of new and/or reconstructed impervious surface is proposed. The water quality volume must be calculated as one (1) inch times the sum of the new and the fully reconstructed impervious surface.
 - b. Due to tight soils and proximity to the water table (as indicated in the Geotechnical Report), infiltration is not required. Therefore, the applicant has proposed filtration to treat the water quality volume, and it is sized more than adequately to meet NPDES requirements.
 - c. The location of the Iron Enhanced Sand Filter (IESF) and bioretention basin should be indicated on the plan with hatching to show where specific sections are to be installed. A profile should be provided for the length of the basin through the outlet structure to verify design and ensure system is constructed as proposed. The IESF detail provided does not match the Carver County Water Management Organization (CCWMO) and a detail for the bioretention filter area shall be added. Details shall be coordinated with the CCWMO.
 - d. The 40 mil liner should be removed from the detail. Even though infiltration may be hindered by the tight soils, the liner is unnecessary.
 - e. Calculations for reduction in TSS and TP should be submitted for City records. These reductions can be included in the overall Waste Load Reductions required by local TMDLs and should be recorded in the City's SWPPP as well.
2. The applicant will be required to obtain Carver County Watershed Management Organization (CCWMO) approval and permitting. A copy of any approvals or permits required should be submitted conditional to Final Plat approval.
3. The applicant will be required to obtain a General Construction Permit for Stormwater associated with Construction Activity (NPDES). A copy of the permit should be submitted conditional to Final Plat approval.
4. A Stormwater Pollution Prevention Plan (SWPPP) meeting NPDES requirements must be included for review and approval. For plan requirements, refer to the following link:
<https://www.pca.state.mn.us/business-with-us/2020-ms4-general-permit>
5. Retaining walls 4' or greater in height must be designed by a licensed Professional Engineer. Wall plans must be provided for review and approval prior to construction. A building permit from the City is also required.

6. Work within public right-of-way or connection to public utilities must be coordinated with the Waconia Public Services Department. Contractor must provide a minimum 48-hour notice prior to any work being performed. Extent of removals must be verified with the City prior to demolition. Bituminous pavement must be saw-cut and concrete removed to the nearest joint. Notes should be included accordingly.
7. Record drawings must be submitted upon completion of the project. Two hard copies and an electronic copy are required.
8. The applicant shall submit a Maintenance Agreement for the private stormwater management structures and facilities installed to meet governmental requirements. The agreement must define maintenance responsibilities following completion of project, specific types and frequencies of inspection and maintenance activities, designate who will conduct inspection and maintenance activities, and outline reporting requirements. The City of Waconia must be listed as party to the agreement.
9. Perimeter erosion control measures must be installed by the contractor and inspected by the City prior to any other work. Contractor must provide 24-hour notice prior to inspection.
10. Construction of the entrances will require removal of pavement, as well as curb. The extent of expected pavement removal and restoration should be indicated on the necessary plans, and pavement restoration should be indicated as 6.5 inches of bituminous pavement (3 lifts) and 14 inches of aggregate base.
11. The northerly proposed entrance is approximately 50 feet wide. The provided truck turning exhibit shows this is much larger than required for the site's design vehicle. This entrance width should be reduced to approximately 40 feet.
12. The northerly existing water services shall be removed to the main in the street, and the main shall be plugged to avoid future issues since it will not be utilized. Impacted areas in the street and street patch shall include 6.5 inches of bituminous pavement (3 lifts) and 14 inches of aggregate base.
13. A New gate valve is recommended for the water service since it will serve as the "Curb Stop" for the site development. Results of any work in the street; a street patch shall include 6.5 inches of bituminous pavement (3 lifts) and 14 inches of aggregate base.
14. Hydrant locations and fire connections shall be approved by the Fire Chief.
15. Storm sewer connections to the proposed filtration basin are recommended to be constructed with RCP to minimize potential for floating of storm sewer pipe ends.
16. A sump manhole is recommended to be provided downstream of the trench drain to provide pre-treatment prior to discharge to the filtration basin.
17. The proposed pavement is private. The Standard Duty Section includes 3.5 inches of pavement with 8 inches of aggregate base, and the Heavy Duty Section includes 4" pavement with 8" aggregate base. Due to the heavy clay soils in this area, the minimum recommended pavement section includes 4" of bituminous, 8" of aggregate base, and daintile stubbed out of the low point catchbasins.
18. The hatching for the IESF should be added to the Landscaping Plan. Seed mix MNDOT 32-261 should only be applied over the bioretention filter bottom (not the IESF).
19. Erosion control blanket should be indicated with a separate hatch and only applied to the areas of steep slopes and swales.



REQUEST FOR CITY COUNCIL ACTION

Meeting Date:		December 19, 2022					
Item Name:		2023 Final Levy					
Originating Department:		Finance					
Presented by:		Amanda Ortloff					
Previous Council Action (if any):							
Item Type (X only one):	Consent		Regular Session	X	Discussion Session		
RECOMMENDATIONS/COUNCIL ACTION/MOTION REQUESTED <i>(Include motion in proper format.)</i>							
Adopt Resolution No. 2022-327, Approving the Final Levy Collectable in 2023							
EXPLANATION OF AGENDA ITEM <i>(Include a description of background, benefits, and recommendations.)</i>							
The City Council has conducted numerous budget work sessions and held a public information meeting on Monday, December 5, 2022 to address the proposed 2023 levy as part of the budgeting process. The attached resolution reflects the proposed final 2023 levy to be certified. A snapshot of the financial model identifies the estimated impact on the 2023 City tax rate and estimates the final impact to an average valued home. With the final proposed levy, the City's tax rate will be reduced from 41.518% to approximately 41.346%. The total final tax levy collectable in 2023 is \$10,223,090. Finance staff will provide a summary presentation of the 2023 levy and budget at the meeting. <u>Attachments:</u> 1. 22327res Final Levy.pdf 2. Final Levy Financial Model.pdf							
FINANCIAL IMPLICATIONS:				ADVISORY BOARD RECOMMENDATIONS:			
Funding Sources & Uses:							
Budget Information:				Planning Commission			
_____ Budgeted				Parks and Recreation Board			
_____ Non Budgeted				Safari Island Advisory Board			
_____ Amendment Required				Other			

**CITY OF WACONIA
RESOLUTION NO. 2022-327**

**RESOLUTION APPROVING THE FINAL TAX LEVY
COLLECTIBLE IN 2023**

BE IT RESOLVED, by the City Council, of the City of Waconia, County of Carver, Minnesota, that the following sum of money is proposed to be levied for the current year, collectible in 2023 upon the taxable property in said City of Waconia for the following purposes:

GENERAL LEVY:

General Fund	\$6,490,575
(Not including Local Government Aid (LGA) as determined by the Minnesota Department of Revenue)	

SPECIAL LEVIES:

2015C Improvement-Public Works (Refunded 2007C)	\$407,132
2019A Improvement-City Hall (Refunded 2010A)	\$241,238
2014A Improvement-1 st St W/Main St/Maple St	\$121,000
2015A Improvement-1 st St W/2 nd St W/Vine St/Maple St & Highway 5	\$471,148
2016A Improvement-5 th St W/Maple St/Cherry St	\$226,392
2016 Lease –Construction of Baseball Grandstand	\$95,614
2017A Improvement-County Road 110/Community Dr/94 th St	\$588,528
2018A Improvement-2 nd St W/Cedar St	\$97,343
2019A Improvement-Waconia Parkway/Walnut St/Equipment Cert	\$34,335
2020A Improvement-Main St/Walnut St/3 rd St	\$168,263
2021A Improvement-Waconia Parkway South/East Frontage Road	\$310,328
2022A Improvement-3rd St/Maple St/Fire Station	\$971,194

TOTAL 2023 FINAL LEVY:	\$10,223,090
-------------------------------	---------------------

The City Treasurer is hereby authorized to transmit a certified copy of this Resolution to the County Auditor of Carver County, Minnesota.

Adopted by the City Council of the City of Waconia this 19th day of December, 2022.

Kent Bloudek, Mayor

ATTEST: _____
Jacqueline Schulze, City Clerk

WACONIA FINANCIAL MANAGEMENT PLAN
Updated: 11/16/2022

	2021	2022	2022	2023	2024	2025	2026	2027
GENERAL FUND	Actual	Final Budget	Amended Budget	Preliminary Budget	Forecast	Forecast	Forecast	Forecast
REVENUE								
GENERAL PROPERTY TAX LEVY	5,886,502	6,004,232	6,004,232	6,490,575	8,372,842	8,707,755	8,881,910	9,059,549
Potential for Uncollectible Taxes	5,742	(60,042)	(60,042)	(64,906)	(83,728)	(87,078)	(88,819)	(90,595)
LOCAL GOVERNMENT AID (LGA)	9,282	9,282	9,282	-	-	-	-	-
TRANSFERS IN - ENTERPRISE & PEG & PIR DEBT	228,084	241,950	241,950	272,200	280,366	288,777	297,440	306,363
ADMINISTRATION, FINANCE, & TECH	645,104	674,150	674,150	720,805	742,429	764,702	787,643	811,272
PLANNING & INSPECTIONS	1,164,543	964,200	1,194,200	926,200	935,462	944,817	954,265	963,807
CENTRAL FACILITIES	64,359	59,203	59,203	85,757	88,330	90,980	93,709	96,520
FIRE	152,660	133,517	133,517	140,219	144,426	148,758	153,221	157,818
LAW ENFORCEMENT	171,608	97,500	162,500	103,000	106,090	109,273	112,551	115,927
STREETS	183,039	184,868	184,868	206,971	213,180	219,576	226,163	232,948
PARKS	11,099	3,700	3,700	8,700	8,961	9,230	9,507	9,792
RECREATION	9,779	9,800	9,800	9,800	10,094	10,397	10,709	11,030
TOTAL REVENUE	8,531,800	8,322,360	8,617,360	8,899,321	10,818,451	11,207,186	11,438,299	11,674,431
	2.9%	7.3%	7.3%	6.9%	21.6%	3.6%	2.1%	2.1%
EXPENDITURES								
ADMINISTRATION, FINANCE, & TECH	1,447,407	1,756,555	1,756,555	1,946,633	2,024,498	2,105,478	2,189,697	2,277,285
PLANNING & INSPECTIONS	651,268	727,760	787,760	762,046	792,528	824,229	857,198	891,486
FIRE	485,657	613,377	613,377	660,770	687,201	714,689	743,276	773,007
LAW ENFORCEMENT & COMMUNITY SAFETY	931,245	943,126	943,126	1,065,621	1,108,246	1,152,573	1,198,679	1,246,626
STREETS	1,271,854	1,495,721	1,495,721	1,818,320	1,891,053	1,966,695	2,045,363	2,127,177
PARKS	658,342	807,382	807,382	968,998	1,007,758	1,048,068	1,089,991	1,133,591
RECREATION	15,379	23,650	23,650	72,650	75,556	78,578	81,721	84,990
CENTRAL FACILITIES	271,444	293,161	293,161	315,190	327,798	340,910	354,546	368,728
TRANSFERS OUT - Debt Service Tax Abatement	341,792	416,407	416,407	447,825	475,548	475,548	152,442	152,442
TRANSFERS OUT- Capital Equipment Support	275,000	300,000	300,000	325,000	500,000	550,000	550,000	550,000
TRANSFERS OUT- Safari Island Support	350,000	326,365	326,365	190,000	190,000	190,000	190,000	190,000
TRANSFERS OUT - Arena Support	530,000	530,000	530,000	530,000	567,050	594,050	594,050	594,050
TRANSFERS OUT - PIR Capital Support	550,000	565,000	565,000	535,000	1,100,000	1,200,000	1,200,000	1,000,000
TOTAL EXPENDITURES	7,779,387	8,798,504	8,858,504	9,638,053	10,747,235	11,240,820	11,246,964	11,389,383
Operating % Change	2.2%	11.9%	11.9%	9.5%	11.5%	4.6%	0.1%	1.3%
INCREASE(DECREASE) IN FUND BALANCE	752,414	(476,144)	(241,144)	(738,732)	71,216	(33,634)	191,335	285,049
EFFECT on Fund Balance								
Fund Balance - January 1	3,272,186	4,024,600	4,024,600	3,783,455	3,044,723	3,115,939	3,082,305	3,273,640
Budgeted Increase(Decrease)	752,414	(476,144)	(241,144)	(738,732)	71,216	(33,634)	191,335	285,049
Projected Fund Balance - December 31	4,024,600	3,548,455	3,783,455	3,044,723	3,115,939	3,082,305	3,273,640	3,558,689
% of Operating	70%	53%	56%	40%	39%	37%	38%	40%
GENERAL OPERATING LEVY	5,886,502	6,004,232	6,004,232	6,490,575	8,372,842	8,707,755	8,881,910	9,059,549
% Change	0.0%	2.0%	2.0%	8.1%	29.0%	4.0%	2.0%	2.0%
SPECIAL DEBT LEVY	2,643,605	3,021,026	3,021,026	3,732,515	3,784,862	3,705,912	3,203,574	2,960,635
% Change	3.8%	12.5%	12.5%	19.1%	1.4%	-2.1%	-15.7%	-8.2%
SPECIAL LEVY FOR INFRASTRUCTURE/EQUIPMENT	0	0	0	0	531,351	1,114,192	1,756,548	2,346,470
PROPOSED OVERALL TAX LEVY	8,530,107	9,025,258	9,025,258	10,223,089	12,689,055	13,527,860	13,842,032	14,366,654
LESS FISCAL DISPARITIES	984,801	1,055,102	1,055,102	990,589	990,589	990,589	990,589	990,589
NET LEVY TO TAXPAYERS	7,545,306	7,970,156	7,970,156	9,232,500	11,698,466	12,537,271	12,851,443	13,376,065
Overall Levy % Change	2.18%	5.63%	5.63%	15.84%	26.71%	7.17%	2.51%	4.08%
TAXABLE MARKET VALUE	1,591,776,300	1,670,262,400	1,670,262,400	2,131,314,200	2,282,940,325	2,367,265,217	2,454,041,430	2,507,378,408
Change in Market Value	3.45%	4.70%	4.70%	21.63%	6.64%	3.56%	3.54%	2.13%
EXISTING TAX CAPACITY	18,322,831	19,157,926	19,157,926	24,288,440	26,231,515	27,018,461	27,829,014	28,663,885
MWF/Cherry Street TIF Capacity reduction	176,681	177,980	177,980	210,031	156,000	100,000	100,000	100,000
TAX CAPACITY Revisions from MV Changes	-1,622,773	-1,712,816	-1,712,816	-1,748,348	-1,888,216	-1,944,862	-2,003,208	-2,063,304
NET TOTAL TAX CAPACITY	16,523,377	17,267,130	17,267,130	22,330,061	24,187,299	24,973,598	25,725,806	26,500,580
Tax Capacity Change	3.42%	4.50%	4.50%	29.32%	8.32%	3.25%	3.01%	3.01%
TAX RATE ON TAX CAPACITY	45.664%	46.158%	46.158%	41.346%	48.366%	50.202%	49.955%	50.475%
TAX RATE % CHANGE	-0.56%	0.49%	0.49%	-4.81%	7.02%	1.84%	-0.25%	0.52%
Average Valued Home	\$ 317,800	\$ 334,400	\$ 334,400	\$ 418,500	\$ 451,980	\$ 465,539	\$ 479,506	\$ 493,891
Average Valued Home with Market Value Exclusion	\$ 309,200	\$ 327,300	\$ 327,300	\$ 418,500	\$ 451,980	\$ 465,539	\$ 479,506	\$ 493,891
Estimated Annual City Portion of Tax Bill	\$ 1,411.94	\$ 1,510.75	\$ 1,510.75	\$ 1,730.31	\$ 2,186.05	\$ 2,337.11	\$ 2,395.39	\$ 2,492.89
Amount Increase or (Decrease)	\$ 33.62	\$ 98.81	\$ 98.81	\$ 219.56	\$ 455.74	\$ 151.05	\$ 58.29	\$ 97.50
Percent Increase or (Decrease)	2.44%	7.00%	7.00%	14.53%	26.34%	6.91%	2.49%	4.07%



REQUEST FOR CITY COUNCIL ACTION

Meeting Date:		December 19, 2022					
Item Name:		2023 Final Budget					
Originating Department:		Finance					
Presented by:		Amanda Ortloff					
Previous Council Action (if any):							
Item Type (X only one):	Consent		Regular Session	X	Discussion Session		
RECOMMENDATIONS/COUNCIL ACTION/MOTION REQUESTED <i>(Include motion in proper format.)</i>							
Adopt Resolution No. 2022-328, Adopting 2023 Budget for all General, Enterprise, Special Revenue, Capital Project, and Debt Service Funds							
EXPLANATION OF AGENDA ITEM <i>(Include a description of background, benefits, and recommendations.)</i>							
The City Council has conducted numerous budget work sessions and held a public information meeting to address the proposed 2023 budgets for all City funds as part of the budgeting process. The attached resolution reflects the proposed final 2023 summary budget of revenues and expenditures. The entire 2023 budget with all line-item details is available on the City's website www.waconia.org and a copy is displayed in the front lobby of City Hall at all times.							
Attachments:							
1. 22328res Final Budget.pdf							
2. Exhibit A - Operating Budget Summary.pdf							
FINANCIAL IMPLICATIONS:				ADVISORY BOARD RECOMMENDATIONS:			
Funding Sources & Uses:							
Budget Information:				Planning Commission			
_____ Budgeted				Parks and Recreation Board			
_____ Non Budgeted				Safari Island Advisory Board			
_____ Amendment Required				Other			

**CITY OF WACONIA
RESOLUTION NO. 2022-328**

**RESOLUTION ADOPTING 2023 BUDGET FOR ALL GENERAL,
ENTERPRISE, SPECIAL REVENUE, CAPITAL PROJECT, AND DEBT
SERVICE FUNDS**

WHEREAS, the 2023 budget for all City funds has been prepared in the manner prescribed by the Governmental Accounting Standards Board (GASB); and

WHEREAS, Exhibit A is the 2023 Summary Budget for all City funds; and

WHEREAS, additional budget detail is available at Waconia City Hall and on the City's website www.waconia.org ; and

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Waconia hereby adopts the 2023 budgets for all City funds including General, Enterprise, Special Revenue, Capital Project, and Debt Service Funds.

Adopted by the City Council of the City of Waconia this 19th day of December, 2022.

Kent Bloudek, Mayor

ATTEST: _____
Jacqueline Schulze, City Clerk

City of Waconia - 2023 Operating Budget Summary

By Division, Revenues vs Expenditures				All Funds	
			Expenses	Revenues	Net
Administrative Services	Administration	101-411 Administration	(702,340)	7,018,974	6,316,634
	Central Facilities	101-445 Central Facilities	(315,190)	85,757	(229,433)
	Finance	101-412 Finance	(783,835)	127,500	(656,335)
	Technology	101-413 Technology	(460,458)		(460,458)
	Total Administrative Services		(2,261,824)	7,232,231	4,970,407
Community Development	Building Inspections	101-425 Building Inspections	(283,500)	910,000	626,500
	Economic Development	101-415 Economic Develop	(40,000)		(40,000)
		202-415 Revolving Loan	(6,750)	48,709	41,959
	Planning	101-416 Planning	(478,546)	16,200	(462,346)
	Total Community Development		(808,796)	974,909	166,113
Culture & Recreation	Recreation	101-443 Recreation	(72,650)	9,800	(62,850)
		231-443 Safari Island	(1,324,151)	1,324,151	0
		678-443 Ice Arena	(590,872)	592,000	1,128
	Total Culture & Recreation		(1,987,673)	1,925,951	(61,722)
Non-Departmental	Non Departmental	101-000 Transfers	(2,027,825)	272,200	(1,755,625)
		103-000 PIR	(17,342,042)	2,987,342	(14,354,700)
		105-000 Capital Equipment	(864,400)	646,700	(217,700)
		107-000 PEG	(11,060)	7,200	(3,860)
		219-000 Coronavirus Relief	(388,431)	390,431	2,000
		301-000 2016 Lease Agree	(136,185)	118,039	(18,146)
		303-000 PIR Debt	(390,075)	417,982	27,907
		304-000 2014A GO Bond	(157,050)	142,170	(14,880)
		305-000 2015A GO Bond	(671,850)	679,798	7,948
		306-000 2016A GO Bond	(535,450)	518,358	(17,092)
		307-000 2017A GO Bond	(879,250)	600,028	(279,222)
		308-000 2018A GO Bond	(118,100)	113,143	(4,957)
		309-000 2019A GO Bond	(281,550)	304,373	22,823
		310-000 2020A GO Bond	(317,650)	309,563	(8,087)
		311-000 2021A GO Bond	(366,150)	388,078	21,928
		312-000 2022A GO Bond	(607,408)	1,066,874	459,466
		378-000 Ice Arena Debt	(429,737)	380,000	(49,737)
		410-000 TIF 1 Workforce	(305)	300	(5)

City of Waconia - 2023 Operating Budget Summary

By Division, Revenues vs Expenditures				All Funds	
			Expenses	Revenues	Net
Non-Departmental	Non Departmental	411-000 TIF 2 Auburn	(171,775)	191,000	19,225
		412-000 TIF 3 Cherry	(305)	20	(285)
		413-000 TIF 4 Pine Business	(975)	500	(475)
		414-000 TIF 5 Olive Street	(675)	100	(575)
		420-000 Clearwater Shores	(10,391)	53,021	42,630
		701-000 Lodging Tax	(44,200)	44,200	0
		Total Non-Departmental	(25,752,839)	9,631,420	(16,121,419)
Public Safety	Community Safety	101-427 Community Safety	(720)		(720)
	Fire	101-423 Fire Dept	(660,770)	140,219	(520,551)
	Law Enforcement	101-421 Law Enforcement	(1,064,901)	103,000	(961,901)
		Total Public Safety	(1,726,391)	243,219	(1,483,172)
Public Services	Public Services-Parks	101-441 Parks	(968,998)	8,700	(960,298)
		210-441 Park Dedication		1,000	1,000
	Public Services-Streets	101-431 Streets	(1,818,320)	206,971	(1,611,349)
	Utilities-Sewer	602-433 Utilities-Sewer	(4,409,026)	4,113,338	(295,688)
	Utilities-Stormwater	655-433 UtilitiesStormwater	(4,862,111)	3,562,398	(1,299,713)
	Utilities-Streetlights	668-433 Utilities-Streetlights	(340,253)	306,813	(33,440)
	Utilities-Water	601-433 Utilities-Water	(4,067,899)	3,779,152	(288,747)
		Total Public Services	(16,466,608)	11,978,372	(4,488,236)
Total			(49,004,130)	31,986,102	(17,018,028)



REQUEST FOR CITY COUNCIL ACTION

Meeting Date:	December 19, 2022					
Item Name:	Authorize Downtown Design Recommendations					
Originating Department:	Public Services					
Presented by:	Craig Eldred					
Previous Council Action (if any):	November 21, 2022 Work Session Discussion on Downtown Design Recommendations					
Item Type (X only one):	Consent		Regular Session	X	Discussion Session	
RECOMMENDATIONS/COUNCIL ACTION/MOTION REQUESTED <i>(Include motion in proper format.)</i>						
Adopt Resolution 2022-329; Authorizing Downtown Design Recommendations for 2023 Improvement Project						
EXPLANATION OF AGENDA ITEM <i>(Include a description of background, benefits, and recommendations.)</i>						
On October 17th City Council approved Ordering of Improvements and Preparation of Plans for the 2023 Improvement project for Downtown; including improvements on Main Street, Maple Street to Olive Street; Olive Street, Main Street to First Street. As a result of discussions; City Council requested more information on pedestrian facilities incorporated as part of the Downtown Master Plan. On November 21, 2022 through a work session format the City Engineer and staff provided information and contents of the directive of the City Council Approved Downtown Master Plan. Figures and information of existing bump out designs in what is considered the Downtown Core and summary of existing bump outs. In summary through the period of 2014 through 2020 24 bump outs were installed consisting of pedestrian ramps and a combination of rain gardens. Bump out street widths ranged from 28 feet to 39 feet with the greatest average of 33.5/34 feet in width. After discussion Council requested the following items be brought for consideration for providing direction. 1. Similar Current Design with 34 foot bump out opening 2. Mid-Scale Design with 38 foot bump out opening 3. Non-Bump Out design Attached Council will find renderings of each specific design element for review and discussion. Council also requested data on crash/incident history in the Main Street area as a result of discussion of pedestrian and vehicle impacts. Attached is an overview of the requested history as well as a walking/biking Strava Heat image detailing pedestrian movements in the Downtown. Please note the more intense the color, the greater the activity. The City Engineer and Public Services Director will provide information via power point and expandable visual aid documents during this review and discussion. We are at a critical path for design of the programmed improvements with hopes of completing competitive bidding of the programed improvements this spring. Next; minor steps include completion of parcel inspections, meeting with small utilities, lighting design based upon design choice, and amenity improvements analysis based on design choice. Major steps include final design and preparation of plans for City Council approval. Attachments: 1. 22329Res_Downtown_Design_Recommendation_2023_Improvement_Project.doc 2. DT Image 38 Foot Street Width With Bump Outs.pdf 3. DT Image 34 Foot Street Width With Bump Outs.pdf 4. DT Image No Bump Outs.pdf 5. Downtown Crash History.pdf 6. Waconia Walking Biking Strava Heat Map.pdf						

FINANCIAL IMPLICATIONS:

Funding Sources & Uses:

Bonding

Budget Information:

☒ Budgeted☐ Non Budgeted☐ Amendment Required***ADVISORY BOARD RECOMMENDATIONS:***

Planning Commission

Parks and Recreation Board

Safari Island Advisory Board

Other

**CITY OF WACONIA
RESOLUTION NO. 2022-329**

**RESOLUTION AUTHORIZING APPROVAL OF DOWNTOWN DESIGN
RECOMMENDATION FOR 2023 IMPROVEMENT PROJECT**

WHEREAS, one of the City’s Priorities “Infrastructure – managing, maintaining, and improving our current and future physical assets”; and

WHEREAS, City Council last discussed Downtown Design Recommendations in a work session format on November 21,2022, and

WHEREAS, results of the discussion were for staff to bring forth three alternatives for Council review; and

WHEREAS, said recommendations were directed as follows:

- Similar/Current Design with 34-foot bump out opening
- Mid-Scale Design with 38-foot bump out opening
- Non-Bump Out Design opening; and

WHEREAS, recommendations were also made to provide crash history data for review by Council; and

WHEREAS, an additional walking, biking Strava Heat Data image was collected for review of activities of the Downtown.

NOW, THEREFORE, BE IT RESOLVED That the City Council of the City of Waconia hereby authorizes approval of _____Downtown Design Recommendation for 2023 Improvement Project.

Adopted by the City Council of the City of Waconia this 19th day of December, 2022.

Kent Bloudek, Mayor

Attest: _____
Jackie Schulze, City Clerk

Figure 2: 38' Width at Bumpouts
November 2022

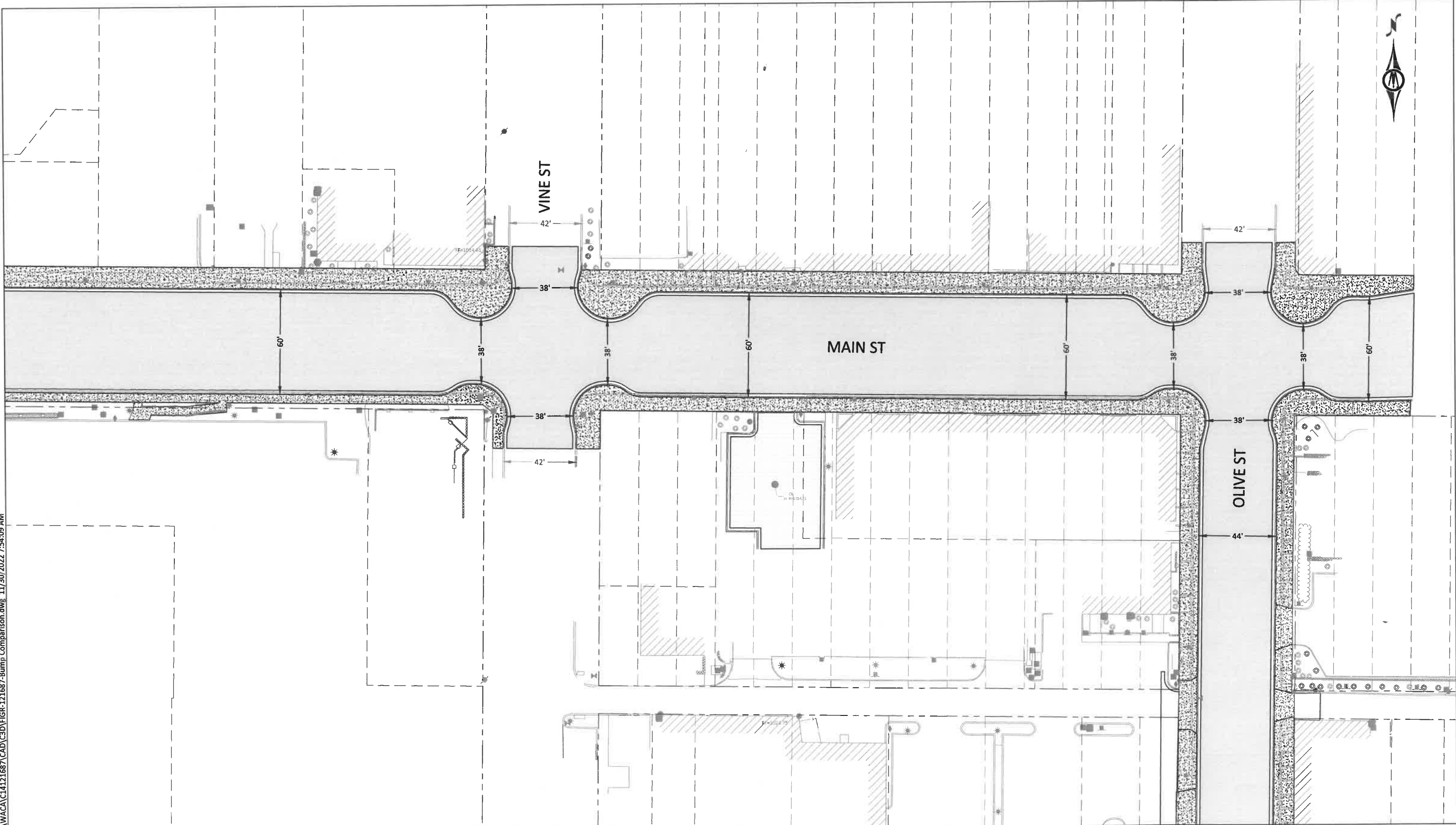
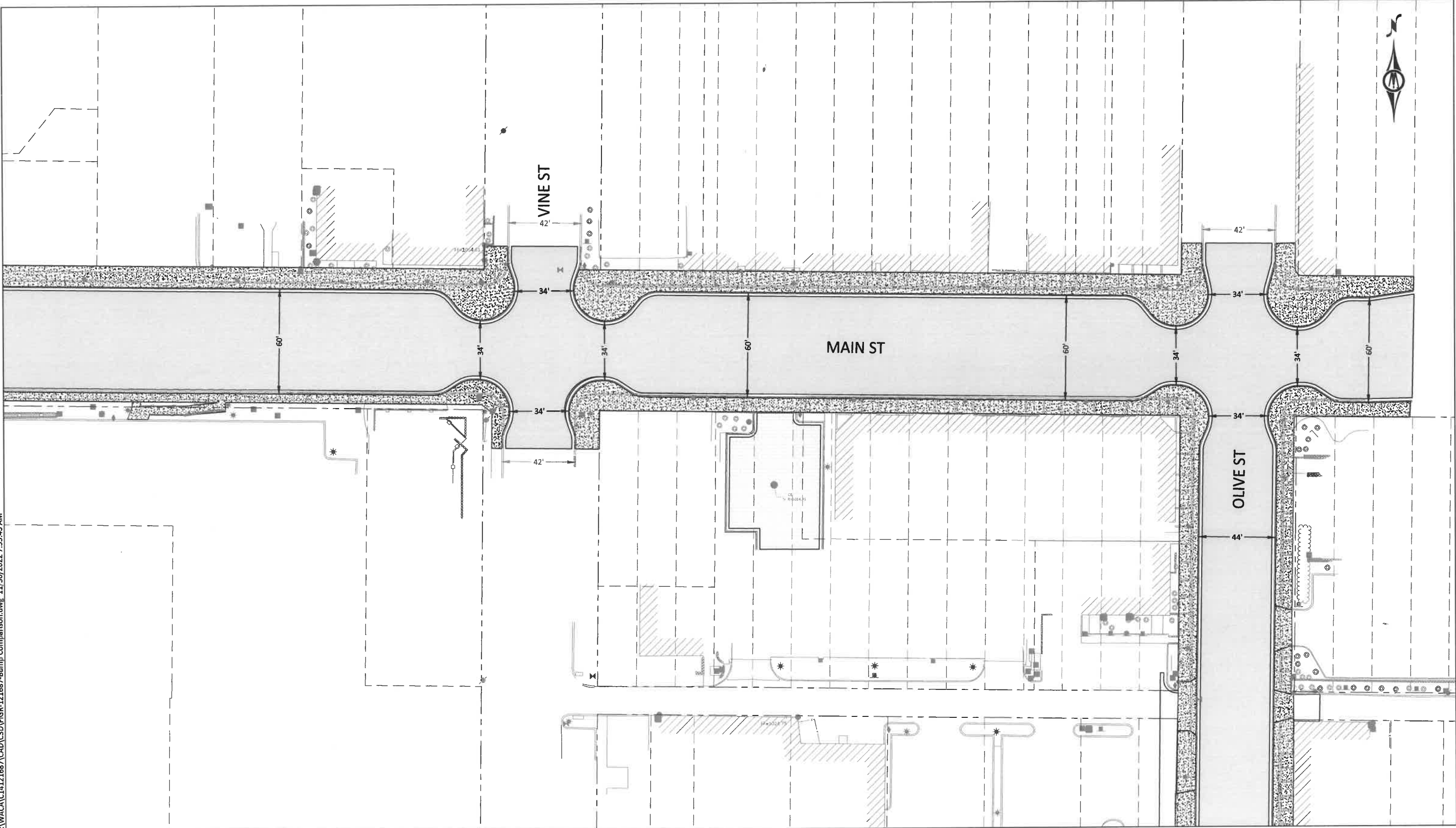
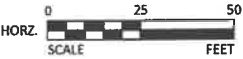
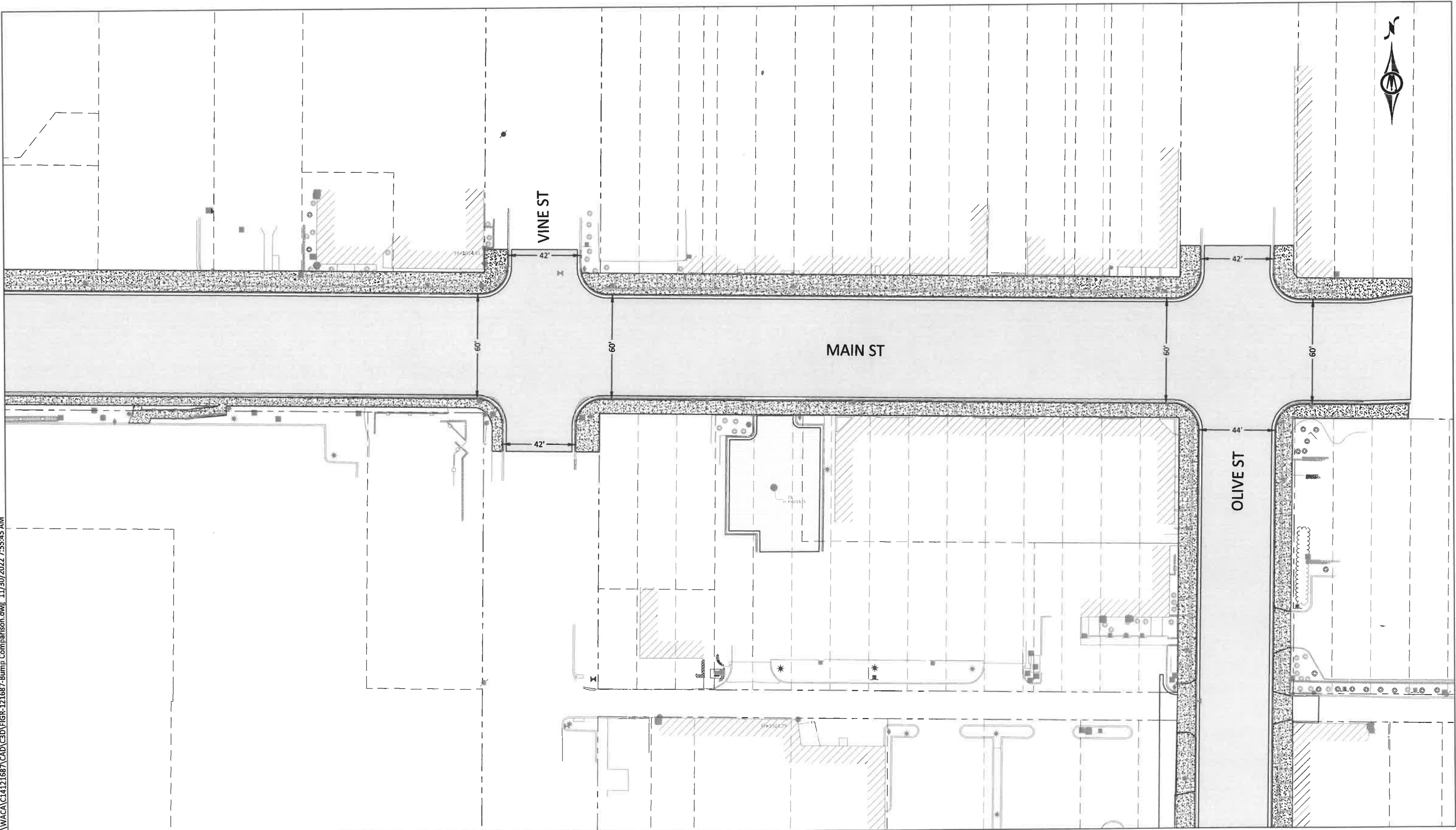
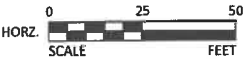
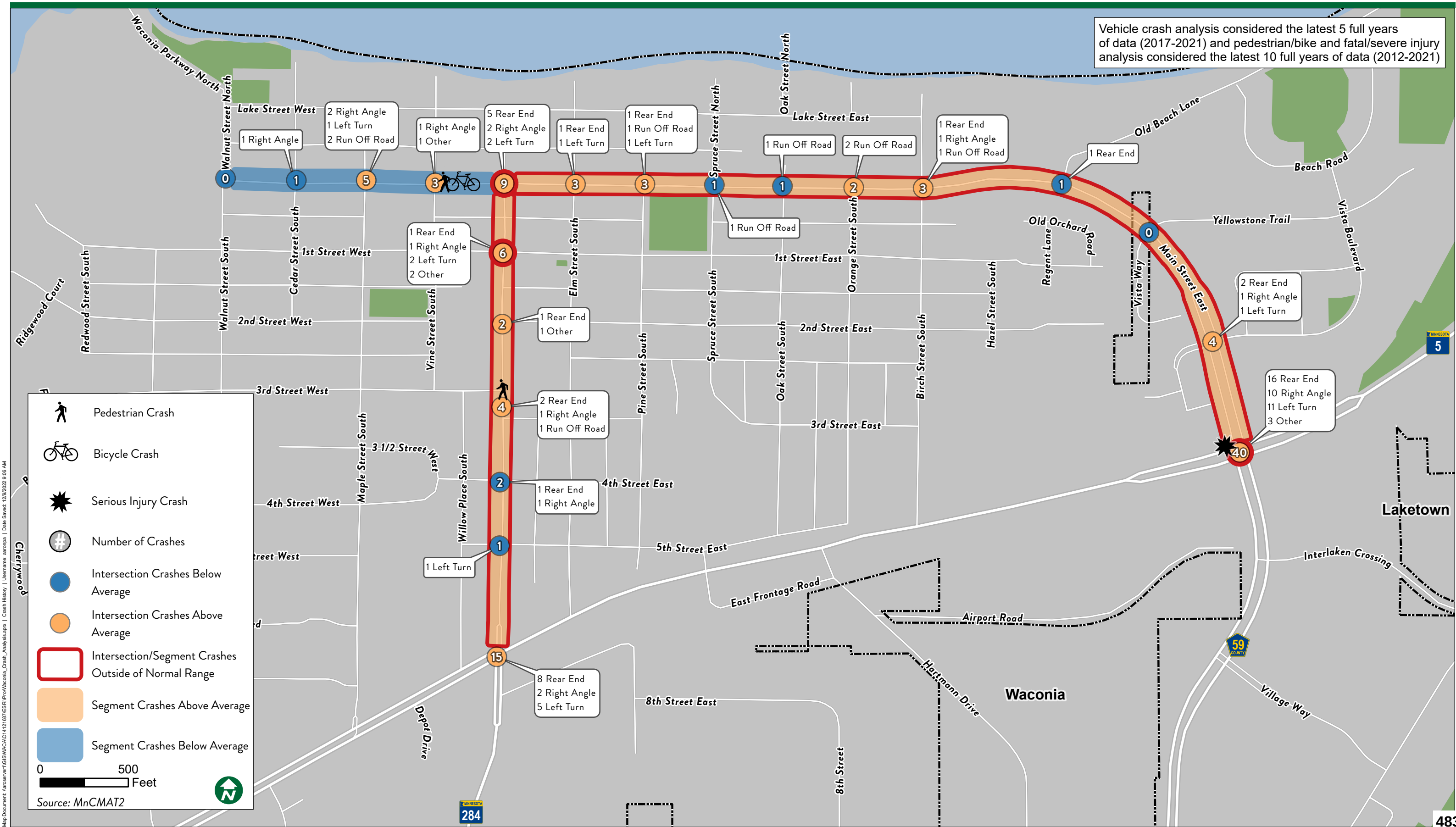


Figure 1: 34' Width at Bumpouts
November 2022











REQUEST FOR CITY COUNCIL ACTION

Meeting Date:	December 19, 2022
Item Name:	Award Safari Island Pool Filter Project
Originating Department:	Administration
Presented by:	Shane Fineran
Previous Council Action (if any):	Approved Resolution #2022-295, Authorizing Bid for Safari Island Pool Project

Item Type (X only one):	☐ Consent	☐	☐ Regular Session	☒ X	☐ Discussion Session	☐
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RECOMMENDATIONS/COUNCIL ACTION/MOTION REQUESTED *(Include motion in proper format.)*

Adopt Resolution 2022-319, Awarding Pool Filter Project

EXPLANATION OF AGENDA ITEM *(Include a description of background, benefits, and recommendations.)*

Via resolution #2022-295 the City Council authorized the public sealed bid for the Safari Island Pool Filter replacement project identified as capital projects #708 and #709 in 2023, which is to replace the original lap and recreational pool filters. The existing systems are at the end of their life and failure would require the pools to be closed indefinitely. The combined project cost for the filter replacement was budgeted at \$572,000. Per the shared use agreement, the school district contributes 50% of the cost for the lap pool filter replacement which was estimated at \$172,000.

Bids were opened on December 12th and the city received three sealed bids for a total bid price.

Bidder	Total Bid
Global Specialty Contractors	\$688,000.00
Horizon Commercial Pool Supply	\$474,500.00
Aqua Logic	\$530,000.00

The low bid was submitted by Horizon Commercial Pool Supply with the recreational pool filter portion of the project cost at \$181,700 and the lap pool portion of the project is \$292,800. Per the shared use agreement with the school district, 50% of the pool filter costs are borne by ISD #110 which would total \$146,400 and 100% of the recreational pool filter cost is borne by the city. Staff is recommending acceptance of the low bid submitted by Horizon Commercial Pool supply of \$474,500, budgeting of a 5% project contingency, and preparation of the construction contract by the city attorney. Lead time for materials is approximately 32 weeks.

Attachments:

1. [22319res_Accepting_Pool_Filter_Bid \(1\).doc](#)
2. [Bid Tabulation Pool Filter.pdf](#)

FINANCIAL IMPLICATIONS:	ADVISORY BOARD RECOMMENDATIONS:	
Funding Sources & Uses: PIR Fund		
Budget Information:	Planning Commission	
☒ Budgeted	Parks and Recreation Board	
☐ Non Budgeted	Safari Island Advisory Board	
☐ Amendment Required	Other	

**CITY OF WACONIA
RESOLUTION NO. 2022-319**

**RESOLUTION AUTHORIZING ACCEPTING BID FOR SAFARI ISLAND POOL FILTER
PROJECT**

WHEREAS, the City of Waconia has determined that the replacement of the pool filter systems at Safari Island is necessary and has been identified as projects #708 and #709 in the capital investment plan at an estimated cost of \$572,000; and

WHEREAS, the City Council approves the bid specification for this project and ordered the public solicitation of bids via resolution #2022-295; and

WHEREAS, sealed bids were opened on December 12th, 2022 with the low bid submitted by Horizon Commercial Pool Supply in the amount of \$474,500.00; and

WHEREAS, staff is directed to budget 5% of the bid price for project contingencies; and

NOW, THEREFORE, BE IT RESOLVED That the City Council of the City of Waconia hereby accepts the bid submitted by Horizon Commercial Pool Supply and directs the City Attorney to draft a construction contract and authorizes the City Administrator to execute on the City's behalf.

Adopted by the City Council of the City of Waconia this 19th day of December 2022.

Kent Bloudek, Mayor

Attest: _____
Jackie Schulze, City Clerk

Pool Filter Request for Bids
December 12, 2022
2:00 p.m.

Bidder	Amount	Affidavit & Bid Bond
Global Specialty Contractors Inc	688,000 -	✓
Horizon Pool Supply	474,500 -	✓
Aqua Logic	530,000 -	✓


Shane Fineran
City Administrator

Don Montague
Safari Island & Ice Arena General Manag



Call for Bids for: City of Waconia dba Safari Island Community Center

Project: Mechanical Equipment Upgrades for Lap and Recreational Pools

Project Location: Safari Island Community Center 1600 Community Drive, Waconia, MN 55387

Project Schedule:

Lap Pool:

Project Start Date: July 10, 2023

Substantial Completion Date: July 28, 2023

Recreational Pool:

Project Start Date: July 31, 2023

Substantial Completion Date: August 21, 2023

Project Specifications: Specifications for the Project are included below under the heading "Description of Work and Materials." The location of the Project may be examined by contacting Dan Montague, Safari Island Community Center, 1600 Community Drive, Waconia, MN 55387; Phone (952) 442-0695; Email: dmontague@waconia.org.

Call for Bids: Notice is hereby given that City of Waconia, Minnesota, d/b/a Safari Island Community Center (the "City") will receive sealed bids for mechanical equipment upgrades to the filtration and water disinfection equipment serving the lap and recreational pools at the Safari Island Community Center (the "Project"). The City reserves the right to reject any or all bids. The City further reserves the right to hold all bids for a period of 60 days.

Bid Deadline: Sealed bids must be submitted in person by 2:00 p.m. on December 12, 2022, at City Hall, 201 S. Vine St., Waconia, MN 55387. Late bids will not be accepted.

Bid Bond/Contractor Verification: Bids shall be accompanied by a bid bond payable without conditions to the City of Waconia, Minnesota, in an amount not less than 5% of the total amount of the bid. Bids shall also be accompanied by a signed verification signed by the bidder, under oath, confirming compliance with the minimum requirements of Minnesota Statutes, section 16C.285, subdivision 3.

Bid Opening: Bids will be opened in the presence of the City Administrator, Finance Director, and Safari Island General Manager promptly after the bid submittal deadline. Bid withdrawals or modifications must be submitted in writing and in person at City Hall, 201 S. Vine St., Waconia, MN 55387 prior to the bid submittal deadline.

Bid Evaluations:

In evaluating the bids, the City will consider the qualifications of the bidders and whether or not the bids comply with the prescribed requirements. The City may conduct such investigations as deemed necessary to establish the responsibility, qualifications and financial ability of the bidders, and other persons and organizations to do the work.

The City intends to accept the bid of, and award a contract to, the responsible bidder submitting the lowest bid, provided the bid has been submitted substantially in accordance with the Bid Specifications/Instructions, the bidder is a responsible contractor pursuant to Minnesota Statutes Section 16C.285, the amount of the bid does not exceed the funds available for the work, and the bidder is capable of undertaking the work in an acceptable manner, in the sole discretion of the City.

The successful bidder must be a “responsible contractor.” The term “responsible contractor” means a contractor as defined in Minnesota Statutes, section 16C.285, subdivision 3. Any prime contractor, subcontractor, or motor carrier that does not meet the minimum criteria or fails to comply with the verification requirements is not a responsible contractor and is not eligible to be awarded a construction contract for the Project or to perform work on the Project. A prime contractor, subcontractor, or motor carrier that makes a false statement under oath verifying compliance with the minimum criteria will be ineligible to be awarded a construction contract on the Project, and the submission of a false statement may result in termination of a contract awarded to a prime contractor, subcontractor, or motor carrier that submits the false statement. A prime contractor shall include in its verification of compliance a list of all of its first-tier subcontractors that it intends to retain for work on the Project. Before execution of a construction contract, a prime contractor shall submit a supplemental verification under oath confirming that all subcontractors and motor carriers that the prime contractor intends to use to perform Project work have verified to the prime contractor, through a signed statement under oath by an owner or officer, that they meet the minimum criteria for a responsible contractor. The form of such verification is attached for reference.

The successful bidder will be notified of the award of a contract in writing. By submitting a bid, each bidder agrees to be bound by the General Terms and Conditions attached to this call for bids. The successful bidder must return the executed contract with performance and payment bonds in the total amount of the bid from a surety duly licensed and authorized to issue bonds in Minnesota up to the coverage limits required

and a certificate of insurance meeting the minimum requirements of the contract within 14 days after a bid is accepted.

Description of Work and Materials

Scope: This Project includes demolition and disposal of existing equipment and installing of: i) new pool filtration equipment for both pools; ii) installation of pool water disinfection equipment for both pools; and iii) installation of a surge tank for the lap pool. All equipment shall be supplied by the bidder awarded the contract (referred to below as “Contractor”). Lap Pool operating flow is 765 gpm and Recreational Pool operating flow is 472 gpm. Specifically, the Project includes the following:

- 1) Remove and dispose of all existing pool equipment (filter/pump/piping etc.) that is being replaced with new equipment.
- 2) Install new equipment including all ancillary items (pipe, valves, fittings, hangers, filter media etc.) needed for a fully functioning and Minnesota Department of Health (“MDH”) Code Compliant system upon completion.
- 3) Reinstall/reuse existing AccuTab’s and Acid Rite Feeders.
- 4) All piping for this Project shall be Schedule 40 PVC, certified for potable water service by NSF and manufactured per ASTM D 2466, except that the contractor shall use Schedule 80 PVC for any equipment requiring Schedule 80 PVC at the supply and discharge points.
- 5) All valves shall be thermoplastic butterfly valves. All valves 6” and smaller shall be lever operated. All valves 8” and larger shall be gear operated.
- 6) Reconnect piping to existing heat exchanger piping.
- 7) Contractor is required to submit all needed documents and fees to the Minnesota Department of Health (“MDH”) and obtain a permit prior to beginning work on this Project. Contractor is required to schedule final Project inspection with MDH and have staff on-site during this inspection.
- 8) Contractor is required to start-up all new equipment and ensure it is operating correctly before Project completion.
- 9) Contractor is required to thoroughly train on-site staff on the operation of the new equipment.

10) Contractor is required to supply two (2) copies of an operation and maintenance manual for all new equipment installed. One copy is to be paper, bound in a 3-ring binder, and the other (1) copy is to be electronic.

11) Contractor shall provide a one (1) year warranty on all work, materials, and equipment that commences on the date of Project completion or a successful MDH final inspection, whichever is later, and requires the Contractor to correct, at its expense, any defects in material, equipment, or workmanship using new material/equipment. All additional equipment warranties provided by equipment manufacturers must be included in the operation and maintenance manual.

12) All work must be in strict accordance with local, state, and federal codes and requirements.

Contractor-Supplied Materials List:

Lap Pool

- 1 Lap Pool Surge Tank
- 1 Neptune-Benson Regen Media Filter Model SP33-48-732. Filter rated to 801 gpm.
- 1 Neptune-Benson Hair and Lint Strainer with Spare Stainless Steel Basket
- 1 Low Pressure ChlorKing Sentry Model UV Light System
- 1 20 HP VFD and flowmeter to communicate with new filter system.
- 1 20 HP Premium Efficiency Pool Pump
- 1 BECS 3 Chemical Controller

Rec Pool:

- 1 Neptune-Benson Regen Media Filter Model SP27-48-487
- 1 Neptune-Benson Hair and Lint Strainer with Spare Stainless Steel Basket
- 1 Low Pressure ChlorKing Sentry Model UV Light System
- 1 15 HP VFD and flowmeter to communicate with new filter system.
- 1 15 HP Premium Efficiency Pool Pump

Both Pools:

Other equipment, parts, and materials as needed to connect the new equipment to the facility, including intake and outlet pipes, adhesives, fasteners, and other consumable items necessary to complete the installation of the equipment.

Substitutions:

Unless qualified by the provision "NO SUBSTITUTE", the use of the name of a manufacturer brand and/or catalog description in specifying any item does not restrict bidders to that manufacturer, brand or catalog description identification. This is used simply to indicate the character, quality, and/or performance equivalence of the commodity desired, but the commodity on which bids are submitted must be of such character, quality, and/or equivalence that it will serve the purpose for which it is to be used equally well as that specified, will be compatible with any existing City equipment which is not being replaced, and be acceptable to the using department. In submitting a bid on a commodity other than specified, bidder shall furnish complete data and identification with respect to the commodity bidder proposes to furnish. Consideration will be given to bids submitted on commodities to the extent that such action is deemed to serve the best interest of the department or boards of the City of Waconia. If a Bidder does not indicate that the commodity, part, or piece of equipment he proposes to furnish is other than specified, it will be construed to mean that the bidder proposes to furnish the exact commodity as described.

Project Notes/Exclusions:

The City is responsible for any building or electrical permits.

The City is responsible for any/all electric required for the new equipment. Contractor will work with owner to coordinate electrical needs with owner's electrician.

The City is responsible for making sure old chemical room is heated to ensure equipment doesn't freeze in the cold weather.

The Project agreement must include the General Terms and Conditions attached to this document.

By the order of the City Council of the City of Waconia, Minnesota

Published in _____ on _____, 2022

Clerk

General Terms and Conditions

The City of Waconia (the "City") requires the following provisions in its contract with the successful bidder (the "Contractor"). Additional provisions may be required by the City.

1. Independent Contractor. The City has retained the Contractor as an independent contractor upon the terms and conditions set forth in this agreement. The Contractor is an independent contractor and not an employee of the City. The Contractor is free to contract with other entities as provided herein. The Contractor is responsible for obtaining and furnishing the equipment, materials, and labor necessary for the Contractor's performance under this agreement. The City and the Contractor agree that the Contractor shall not at any time or in any manner represent that the Contractor is in any manner an agent or employee of the City. The Contractor shall be exclusively responsible under this agreement for the Contractor's own FICA payments, workers' compensation insurance, unemployment compensation insurance, withholding amounts, and self-employment taxes.

2. Contractor's Performance of Work; Non-Discrimination. The Contractor agrees to perform and provide the equipment, materials, labor, and services as described in the bid specifications and instructions. The Contractor shall, in the performance of the work under this agreement, conform to all applicable federal, state, and local laws, codes, ordinances, and regulations including non-discrimination and equal opportunity requirements of state, federal, and local law. Contractor agrees: (1) that, in the hiring of common or skilled labor for the performance of any work under any contract, or any subcontract, no contractor, material supplier, or vendor, shall, by reason of race, creed, or color, discriminate against the person or persons who are citizens of the United States or resident aliens who are qualified and available to perform the work to which the employment relates; (2) that no contractor, material supplier, or vendor, shall, in any manner, discriminate against, or intimidate, or prevent the employment of any person or persons identified in clause (1) above, or on being hired, prevent, or conspire to prevent, the person or persons from the performance of work under any contract on account of race, creed, or color; (3) that a violation of this section is a misdemeanor; and (4) that this agreement may be canceled or terminated by the City or any other person authorized to grant the contracts for employment, and all money due, or to become due under the agreement, may be forfeited for a second or any subsequent violation of the terms or conditions of this contract.

3. Termination. The City may cancel this agreement for any reason, without cause, upon thirty (30) days' written notice. Either party may terminate this agreement by thirty (30) days' written notice delivered to the other party if either party fails to fulfill its obligations under the contract in a proper and timely manner or otherwise violates the terms of the agreement. After termination, the City shall have no further obligation to the Contractor except to compensate the Contractor for the equipment and materials provided and services performed prior to the date of the notice of termination.

4. Subcontractors. The Contractor shall not enter into subcontracts for services provided under this agreement without the express written consent of the City. As required by Minnesota Statutes, Section 471.425, the Contractor shall pay all subcontractors for subcontractor's

undisputed, completed work within ten (10) days after the Contractor has received payment from the City.

5. Assignment. Neither party shall assign this agreement, or any interest arising herein, without the written consent of the other party.

6. Indemnification. The Contractor agrees to defend, indemnify and hold the City, its officials, employees, agents and contractors harmless from any liability, claims, damages, costs, judgments, or expenses, including reasonable attorneys' fees, resulting directly or indirectly from an act or omission (including without limitation professional errors or omissions) of the Contractor, its employees, subcontractors, agents, or assigns in the performance of the work provided by this agreement and against all losses by reason of the failure of the Contractor fully to perform, in any respect, the Contractor's obligations under this agreement.

7. Insurance.

General Liability Insurance. The Contractor shall maintain general liability insurance with bodily injury and property damage coverage with coverage of at least \$2,000,000 per occurrence/aggregate to protect the Contractor and the City from claims and liability for injury or damages to persons or property for all work performed by the Contractor under this agreement. The Contractor shall name the City as an additional insured under the Contractor's policy. Prior to performing any services under this agreement, the Contractor shall provide evidence to the City that acceptable insurance coverage is in effect.

Workers' Compensation Insurance. The Contractor shall have workers' compensation insurance coverage that meets the requirements of Minnesota law (if required by statute).

Commercial Automobile Liability Insurance. The Contractor shall have insurance covering all owned, non-owned and hired automobiles with limits of at least \$1,000,000 per occurrence and the City shall be named an "additional insured".

Builder's Risk Insurance. The Contractor shall maintain builder's risk insurance. Coverage will be written on an "All Risks" (Special Form policy form). The Contractor is responsible for the entire deductible in the builder's risk policy. The property covered shall cover the full insurable value of the improvements, betterments, and include consequential loss insurance. The City shall be named as a loss payee to protect the City's interests with respect to the repair or replacement of any damaged property or other amounts payable under the policy. The builder's risk insurance policy shall be written specifically for the Project and the City requires a complete copy of the policy. An Installation Floater policy (equipment) may be required as part of the Builder's risk policy when equipment is being installed by a contractor.

8. Records Access. Subject to the requirements of Minnesota Statutes § 16C.05, subd. 5, the City, the State Auditor, or any of their authorized representatives which may include other independent financial analysts at any time during normal business hours, and as often as they

may reasonably deem necessary, shall have access to and the right to request submission of documentation, examine, audit, excerpt, and transcribe any books, documents, papers, records, or other data, which are pertinent to the accounting practices and procedures of Contractor and involve transactions relating to this agreement. Contractor shall maintain these materials and allow access during the period of this agreement and for six (6) years after its expiration, cancellation or termination.

9. Data Privacy. The Contractor agrees to comply with the Minnesota Government Data Practices Act (Minnesota Statutes, Chapter 13) and all other applicable state and federal laws relating to data privacy or confidentiality. The requirements of Minnesota Statutes, Section 13.05, subdivision 11 apply to companies or individuals who perform under a government contract. The Contractor and any of the Contractor's sub-contractors shall comply with the Act and be subject to penalties for non-compliance as though they were a "governmental entity." The Contractor must immediately report to the City any requests from third parties for information relating to this agreement. The City agrees to promptly respond to inquiries from the Contractor concerning data requests. The Contractor agrees to hold the City, its officers, and employees harmless from any claims resulting from the Contractor's unlawful disclosure or use of data protected under state and federal laws. Data submitted by a business to a government entity in response to a call for bids as defined in Minnesota Statutes, Section 13.591 and Section 16C.02, Subdivision 11, are private or non-public until the bids are opened. Once the bids are opened, the name of the bidder and the dollar amount specified in the response are read and become public. All other data in a bidder's response to a bid are private or non-public data until completion of the selection process. For the purposes of this section, "completion of the selection process" means that the government entity has completed its evaluation and has ranked the responses. After a government entity has completed the selection process, all remaining data submitted by all bidders are public except for "trade secret data" as defined and classified in Section 13.37. A statement by a bidder that submitted data are copyrighted or otherwise protected does not prevent public access to the data contained in the bid. Bidders are hereby advised that their bid document may become available to the public once a successful bidder has been chosen.

10. Accounting Standards. The Contractor agrees to maintain the necessary source documentation and enforce sufficient internal controls as dictated by generally accepted accounting practices (GAAP) to properly account for expenses incurred under this agreement.

11. Retention of Records. The Contractor shall retain all records pertinent to expenditures incurred under this agreement in a legible form for a period of six years after the resolution of all audit findings. Records for non-expendable property acquired with funds under this agreement shall be retained for six years after final disposition of such property.

12. Inspection of Records. Pursuant to Minnesota Statutes, Section 16C.05, all books, records, documents and accounting procedures and practices of the Contractor with respect to the matters covered by this agreement shall be made available to the City and the State of Minnesota, Office of the State Auditor, or their designees upon notice, at any time during normal business

hours, as often as the City deems necessary, to audit, examine, and make excerpts or transcripts of all relevant data.

13. Governing Law. The laws of the State of Minnesota shall control this agreement. Contractor and City agree that the venue for any legal action arising under this agreement will be Carver County, Minnesota.

14. Entire Agreement; Amendments. This agreement constitutes the entire agreement between the parties, and no other agreement prior to or contemporaneous with this agreement shall be effective, except as expressly set forth or incorporated herein. Any purported amendment to this agreement is not effective unless it is in writing and executed by both parties.

15. No Waiver by the City. By entering into this agreement, the City does not waive its entitlement to any immunities under statute or common law.

16. City's Rights. The City reserves the right to reject any or all bids or parts of bids, to accept part or all of bids on the basis of considerations other than lowest cost, and to create a project of lesser or greater expense and reimbursement than described in the call for bids, or the respondent's reply based on the component prices submitted.

17. Retainage. The City may reserve as retainage either an amount from each progress payment or an amount based upon the amount of the agreement equal to or less than five percent (5%) of the progress payment or amount of the agreement. The City will reduce any retainage it reserves in compliance with Minn. Stat. 15.72. The City may also reduce the amount of the retainage if in the opinion of the City: (a) the Contractor has not defaulted in any material way in undertaking the Scope of Work under the agreement; and (b) the Contractor has complied with applicable Minnesota Statutes with respect to this and previous contracts awarded to the Contractor.

18. Miscellaneous Provisions. This agreement shall be binding upon and inure to the benefit of the successors and assigns of the City and of the Contractor. If any provision of this agreement is held invalid or unenforceable, such invalidity or unenforceability shall not affect any other provision, and this agreement shall be construed and enforced as if such invalid or unenforceable provision had not been included. Neither the City nor the Contractor is an agent, partner, or joint venture of the other for any purpose or has any authority to bind the other. This agreement does not create any third-party beneficiary rights in any individual or entity that is not a party to this agreement. Failure to enforce any provision of this agreement does not affect the rights of the parties to enforce such provision in another circumstance. Neither does it affect the rights of the parties to enforce any other provision of this agreement at any time. This agreement may only be modified or changed by written amendment signed by authorized representatives of the City and the Contractor. This agreement and the attachments/exhibits thereto, constitute the entire and exclusive agreement of the parties.

BID FORM

PROPOSAL PRICE: Proposer proposes to complete the Work in accordance with the Proposal documents for the following sum:

(Words) _____

(Figures) _____

ALTERNATES: There are no alternates in this proposal.

PROPOSAL SUBMITTAL:

Firm Name _____

By (Signature) _____

By (Printed) _____

Title _____

Address _____

City State & Zip _____

Telephone _____ Fax _____

Email _____

Tax I.D. No. _____ State Tax I.D. No. _____

Date _____

RESPONSIBLE CONTRACTOR VERIFICATION OF COMPLIANCE

Minnesota Statutes, Section 16C.285, subdivision 3. **Responsible Contractor, Minimum Criteria.**

"Responsible Contractor" means a contractor that conforms to the responsibility requirements in the solicitation document for its portion of the work on the project and verifies that it meets the minimum criteria set forth below. Each contractor or subcontractor shall obtain from all subcontractors with which it will have a direct contractual relationship a signed statement under oath by an owner or officer verifying that they meet all of the minimum criteria in subdivision 3 prior to execution of a construction contract with each subcontractor.

1. The Contractor:

- i. is in compliance with workers' compensation and unemployment insurance requirements;
- ii. is in compliance with the Department of Revenue and the Department of Employment and Economic Development registration requirements if it has employees;
- iii. has a valid federal tax identification number or a valid Social Security number if an individual; and
- iv. has filed a certificate of authority to transact business in Minnesota with the secretary of state if a foreign corporation or cooperative.

2. The contractor or related entity is in compliance with and, during the three-year period before submitting verification, has not violated section 177.24, 177.25, 177.41 to 177.44, 181.13, 181.14, or 181.722, and has not violated United States Code, title 29, sections 201 to 219, or United States Code, title 40, section 3141 to 3148. For purposes of this clause, a violation occurs when a contractor or related entity:

- i. repeatedly fails to pay statutorily required wages or penalties on one or more separate projects for a total underpayment of \$25,000 or more within the three-year period, provided that a failure to pay is "repeated" only if it involves two or more separate and distinct occurrences of underpayment during the three-year period;
- ii. has been issued an order to comply by the commissioner of labor and industry that has become final;
- iii. has been issued at least two determination letters within the three-year period by the Department of Transportation finding an underpayment by the contractor or related entity to its own employees;
- iv. has been found by the commissioner of labor and industry to have repeatedly or willfully violated any of the sections referenced in this clause pursuant to section 177.27;
- v. has been issued a ruling or findings of underpayment by the administrator of the Wage and Hour Division of the United States Department of Labor that have become final or have been upheld by an administrative law judge or the Administrative Review Board; or
- vi. has been found liable for underpayment of wages or penalties or misrepresenting a construction worker as an independent contractor in an action brought in a court having jurisdiction.

Provided that, if the contractor or related entity contests a determination of underpayment by the Department of Transportation in a contested case proceeding, a violation does not occur until the contested case proceeding has concluded with a determination that the contractor or related entity underpaid wages or penalties.*

3. The contractor or related entity is in compliance with and, during the three-year period before submitting the verification, has not violated section 181.723 or chapter 326B. For purposes of this clause, a violation occurs when a contractor or related entity has been issued a final administrative or licensing order.*

Revised: 07-01-2015

4. The contractor or related entity has not, more than twice during the three-year period before submitting the verification, had a certificate of compliance under section 363A.36 revoked or suspended based on the provisions of section 363A.36, with the revocation or suspension becoming final because it was upheld by the Office of Administrative Hearings or was not appealed to the office;*
5. The contractor or related entity has not received a final determination assessing a monetary sanction from the Department of Administration or Transportation for failure to meet targeted group business, disadvantaged business enterprise, or veteran-owned business goals, due to a lack of good faith effort, more than once during the three-year period before submitting the verification; and*
6. The contractor or related entity is not currently suspended or debarred by the federal government or the state of Minnesota or any of its departments, commissions, agencies, or political subdivisions that have authority to debar a contractor.

*Any violations, suspensions, revocations, or sanctions, as defined in clauses 2 to 5 occurring prior to July 1, 2014, shall not be considered in determining whether a contractor or related entity meets the minimum criteria.

Certification

By signing this document, I am certifying that I am an owner or officer of the contractor and am verifying under oath that:

1. Contractor is in compliance with Minnesota Statutes, Section 16C.285,
2. I have included Attachment A-1, and

Contractor Company Name

Date

Authorized Signature of Owner or Officer

Printed Name

Title

Revised: 07-01-2015

ATTACHMENT A-1: FIRST-TIER SUBCONTRACTOR LIST
(Initial List)

SUBMIT WITH CONTRACTOR SOLICITATION RESPONSE

Minnesota Statutes, Section 16C.285, subdivision 5. A prime contractor or subcontractor shall include in its verification of compliance . . . a list of all of its first-tier subcontractors that it intends to retain for work on the project.

NAMES OF FIRST TIER SUBCONTRACTORS (Legal name of company as registered with the Secretary of State)	Company Address	Work To Be Performed

Revised: 07-01-2015

[https://mhslaw.sharepoint.com/sites/dms3/23319/draftdocs/pool filter rfb/rfb lap pool pump room \(draft 11-02-2022\).docx](https://mhslaw.sharepoint.com/sites/dms3/23319/draftdocs/pool%20filter%20rfb/rfb%20lap%20pool%20pump%20room%20(draft%2011-02-2022).docx)



REQUEST FOR CITY COUNCIL ACTION

Meeting Date:		December 19, 2022					
Item Name:		Ice Arena Dehumidification Unit					
Originating Department:		Administration					
Presented by:		Shane Fineran					
Previous Council Action (if any):		Resolution #2022-264, Authorizing Staff to Obtain Pricing from Sourcewell for Dehumidification Unit Replacement					
Item Type (X only one):	☐ Consent	☐	☐ Regular Session	☒ X	☐ Discussion Session	☐	
RECOMMENDATIONS/COUNCIL ACTION/MOTION REQUESTED <i>(Include motion in proper format.)</i>							
Adopt Resolution 2022-330, Approving Statement of Work for Dehumidification Unit Replacement Project							
EXPLANATION OF AGENDA ITEM <i>(Include a description of background, benefits, and recommendations.)</i>							
The 2023 Capital Investment Plan identified the replacement of the dehumidification unit at the Ice Arena. as project #653 at an estimated cost of \$315,000. The existing unit is original to the facility and is undersized to perform during year round operation of the facility. Currently the unit is unable to adequately control heat and moisture levels in the arena area during the colder months and the humidity and dew points during the warmer months. This has resulted in damage to the facility envelope with the growth of mold, rust formation, and moisture build up on walls and floors and warping of the rink boards. Utilizing the negotiated purchase and contract services available to the city via Sourcewell, staff worked with Peterson Sheet Metal to scope the project and determine pricing. The attached statement of work includes removal of old unit and replacement with new, gas piping, supply reconnections, electrical, crane & rigging, and structural engineering. Unknown at this time are any roof structure modifications that will be necessary to accommodate the new unit and will be determined upon removal. There is a 36 week lead time for materials and the target installation is in the fall months during moderate temperatures to try and accommodate leaving the ice sheet in during installation and prior to the busy winter season.							
Attachments: 1. 22330res_Dehumidification_unit_replacement.doc 2. PSM #109788.00 City of Waconia - Waconia Ice Arena HVAC 2022 - Work Order.pdf							
FINANCIAL IMPLICATIONS:				ADVISORY BOARD RECOMMENDATIONS:			
Funding Sources & Uses:							
PIR Fund							
Budget Information: ☒ Budgeted ☐ Non Budgeted ☐ Amendment Required				Planning Commission			
				Parks and Recreation Board			
				Safari Island Advisory Board			
				Other			

**CITY OF WACONIA
RESOLUTION NO. 2022-330**

**RESOLUTION APPROVING SCOPE OF WORK FOR DEHUMIDIFICATION UNIT
REPLACEMENT PROJECT**

WHEREAS, the City of Waconia has determined that the replacement of the dehumidification unit at the Ice Anrea is necessary and has been identified as project #653 in the capital investment plan at an estimated cost of \$315,000; and

WHEREAS, the City Council approved the development of a work scope and pricing via Sourcewell by resolution #2022-263; and

WHEREAS, a scope of work and pricing obtained from Peterson Sheet Metal through the negotiated purchasing contracts administered by Sourcewell was received in an amount of \$297,200; and

NOW, THEREFORE, BE IT RESOLVED That the City Council of the City of Waconia hereby approves the scope of work submitted by Peterson Sheet Metal and directs staff to prepare a construction contract.

Adopted by the City Council of the City of Waconia this 19th day of December 2022.

Kent Bloudek, Mayor

Attest: _____
Jackie Schulze, City Clerk

Work Order Signature Document**Sourcewell EZIQC Contract No.: MN-R6-HVAC-040622-PSM**☒**New Work Order**☐**Modify an Existing Work Order**

Work Order Number: 109788.00

Work Order Date: 10/24/2022

Owner PO No:

Work Order Title: City of Waconia - Waconia Ice Arena HVAC 2022

Owner Name: City of Waconia

Contractor Name: Peterson Sheet Metal Inc

Contact: Dan Montague

Contact: Ryan Ress

Phone: 9524423101

Phone: 952-855-4830

Work to be Performed

Work to be performed as per the Final Detailed Scope of Work Attached and as per the terms and conditions of Sourcewell EZIQC Contract No MN-R6-HVAC-040622-PSM.

Brief Work Order Description:**Time of Performance***See Schedule Section of the Detailed Scope of Work***Duration****Liquidated Damages**

Will apply:

☐

Will not apply:

☒**Work Order Firm Fixed Price: \$299,940.45**

Owner Purchase Order Number:

Approvals

Owner

Date

Contractor

Date

Detailed Scope of Work

To: Ryan Ress
Peterson Sheet Metal Inc
No Data Input
No Data Input,
952-855-4830

From: Dan Montague
City of Waconia
201 SOUTH VINE STREET
Waconia, MN 55387
9524423101

Date Printed: October 24, 2022

Work Order Number: 109788.00

Owner PO No:

Work Order Title: City of Waconia - Waconia Ice Arena HVAC 2022

Brief Scope:

☐**Preliminary**☐**Revised**☒**Final**

The following items detail the scope of work as discussed at the site. All requirements necessary to accomplish the items set forth below shall be considered part of this scope of work.

See Attached Detailed Scope of Work Document

Contractor

Date

Owner

Date

Contractor's Price Proposal - Summary

Date:	October 24, 2022	
Re:	IQC Master Contract #:	MN-R6-HVAC-040622-PSM
	Work Order #:	109788.00
	Owner PO #:	
	Title:	City of Waconia - Waconia Ice Arena HVAC 2022
	Contractor:	Peterson Sheet Metal Inc
	Proposal Value:	\$299,940.45
No Category Input		\$299,940.45
Proposal Total		\$299,940.45

Contractor's Price Proposal - Detail

Date: October 24, 2022

Re: IQC Master Contract #: MN-R6-HVAC-040622-PSM
 Work Order #: 109788.00
 Owner PO #:
 Title: City of Waconia - Waconia Ice Arena HVAC 2022
 Contractor: Peterson Sheet Metal Inc
 Proposal Value: \$299,940.45

Sect.	Item	Modifier	UOM	Description	Line Total
Labor	Equip.	Material	(Excluded if marked with an X)		
No Category Input					
1	02 41 19 13 0052		EA	Drill 1-1/2" Diameter Core In >6" To 8" Concrete	\$235.33
			Installation	Quantity 3.00 x Unit Price 57.68 x Factor 1.3600 = Total 235.33	
2	07 53 23 00 0002		SQ	45 Mil, Single Ply Ethylene Propylene Diene Monomer (EPDM) Roofing Membrane, BallastedIncludes ballast.	\$5,318.14
			Installation	Quantity 20.00 x Unit Price 195.52 x Factor 1.3600 = Total 5,318.14	
3	07 65 33 00 0002		EA	2" Diameter Pipe, Neoprene Roof Boot	\$41.97
			Installation	Quantity 1.00 x Unit Price 30.86 x Factor 1.3600 = Total 41.97	
				Gas Piping Penetration Though Roof Roof Jack	
4	23 05 29 00 0629		EA	Up To 8" Height, 6" x 9.6" Rooftop Support Base And Adjustable Height Channel Assembly (Cooper B-Line Dura-Blok DBE10-8)	\$2,039.18
			Installation	Quantity 15.00 x Unit Price 99.96 x Factor 1.3600 = Total 2,039.18	
5	23 05 29 00 0634		EA	29" x 25-5/8" x 20.2" Rooftop Support Bases With Channel Support And Risers Assembly (Cooper B-Line Dura-Blok DB2918DS)	\$5,331.34
			Installation	Quantity 10.00 x Unit Price 392.01 x Factor 1.3600 = Total 5,331.34	
6	23 05 93 00 0003		EA	Balancing Heating And Ventilating Units	\$653.44
			Installation	Quantity 1.00 x Unit Price 480.47 x Factor 1.3600 = Total 653.44	
7	23 05 93 00 0011		EA	Balancing Package A/C Unit	\$358.46
			Installation	Quantity 1.00 x Unit Price 263.57 x Factor 1.3600 = Total 358.46	
8	23 05 93 00 0016		EA	Balancing HVAC Duct System, Ceiling Height >12' Supply, Return, Exhaust, Register And Diffuser	\$2,451.47
			Installation	Quantity 15.00 x Unit Price 120.17 x Factor 1.3600 = Total 2,451.47	
9	23 07 13 00 0019		SF	2" Thick, 3 LB/CF FSK Rigid Fiber Glass Board Insulation	\$11,717.76
			Installation	Quantity 600.00 x Unit Price 14.36 x Factor 1.3600 = Total 11,717.76	
10	23 09 23 53 0037		HR	EMCS System Engineering, Schematic Design And Layout	\$4,676.80
			Installation	Quantity 14.00 x Unit Price 245.63 x Factor 1.3600 = Total 4,676.80	
11	23 11 23 00 0297		EA	3/4" FIP x 1/8" Texas Pattern, 175 PSI, Forged Brass, Quarter-Turn, Gas Ball Valve (Legend Blue Top T-3000 102-414)	\$305.46
			Installation	Quantity 4.00 x Unit Price 56.15 x Factor 1.3600 = Total 305.46	
12	23 11 23 00 0304		EA	1-1/2" T-Handle, 175 PSI, Forged Brass, Quarter-Turn, Gas Ball Valve (Legend Blue Top T-3001 102-617)	\$691.80
			Installation	Quantity 4.00 x Unit Price 127.17 x Factor 1.3600 = Total 691.80	

Contractor's Price Proposal - Detail Continues..

Work Order Number: 109788.00

Work Order Title: City of Waconia - Waconia Ice Arena HVAC 2022

Sect.		Item		Modifier	UOM	Description				Line Total	
Labor	Equip.	Material		(Excluded if marked with an X)							
No Category Input											
13	23	21	13	23	0007		LF	1-1/2" Schedule 40 Threaded Black Steel Pipe With 150 LB Malleable Iron Fitting AssemblyIncludes all hangers and all fittings (couplings, elbows, tees and reducer fittings). All hangers are complete assemblies. Not for use where detail is available.			\$4,859.28
						Installation	Quantity	Unit Price	Factor	Total	
							150.00	x	23.82	x	4,859.28
14	23	21	13	23	0007	0341	MOD	For Work In Restricted Working Space, Add			\$887.40
						Installation	Quantity	Unit Price	Factor	Total	
							150.00	x	4.35	x	887.40
15	23	21	13	23	0383		LF	4" Schedule 40 Welded Plain End Black Steel Pipe And Fitting AssemblyIncludes all hangers and all fittings (couplings, elbows, tees and reducer fittings). All hangers are complete assemblies. Not for use where detail is available.			\$2,488.80
						Installation	Quantity	Unit Price	Factor	Total	
							0.00	x	61.72	x	0.00
						Demolition	200.00	x	9.15	x	2,488.80
16	23	21	13	23	2395		LF	4" Schedule 80 Polyvinyl Chloride (PVC) Pressure Pipe			\$2,559.52
						Installation	Quantity	Unit Price	Factor	Total	
							0.00	x	18.81	x	0.00
						Demolition	200.00	x	9.41	x	2,559.52
17	23	21	13	23	2408		EA	4" Schedule 80 Polyvinyl Chloride (PVC) 90 Degree Elbows			\$1,978.26
						Installation	Quantity	Unit Price	Factor	Total	
							0.00	x	152.64	x	0.00
						Demolition	20.00	x	72.73	x	1,978.26
18	23	31	13	13	0003		LB	2" WG And Less (Class C), Rectangular Or Square, Galvanized Steel Sheet Metal Ductwork			\$18,963.84
						Installation	Quantity	Unit Price	Factor	Total	
							1,400.00	x	9.96	x	18,963.84
19	23	74	16	13	0055		EA	100 Ton Electric Cooling, 1,350 MBH Gas Heating, Self Contained Package Rooftop Unit			\$228,512.68
						Installation	Quantity	Unit Price	Factor	Total	
							1.00	x	152,745.87	x	207,734.38
						Demolition	1.00	x	15,278.16	x	20,778.30
						This is the closest task to the actual unit being installed. the Unit is a Climate by Design International CDH-148-8-DS4BBLOCM					
20	26	05	19	16	0015		MLF	#10 AWG, Type THHN-THWN, 600 Volt, Copper, Single Solid Cable, Installed In Conduit			\$1,545.49
						Installation	Quantity	Unit Price	Factor	Total	
							1.00	x	913.06	x	1,241.76
						Demolition	0.75	x	297.77	x	303.73
21	26	05	23	00	0014		MLF	#18/4 Conductor, Low Volt Thermostat Cable			\$671.35
						Installation	Quantity	Unit Price	Factor	Total	
							0.75	x	658.19	x	671.35
22	26	05	33	13	0062		LF	3/4" Rigid Galvanized Steel (RGS) Conduit With Threaded Coupling			\$969.00
						Installation	Quantity	Unit Price	Factor	Total	
							75.00	x	9.50	x	969.00
23	26	05	33	13	0075		EA	3/4" Rigid Galvanized Steel (RGS) 90 Degree Standard Radius Elbow			\$633.62
						Installation	Quantity	Unit Price	Factor	Total	
							15.00	x	31.06	x	633.62

Contractor's Price Proposal - Detail Continues..

Work Order Number: 109788.00
 Work Order Title: City of Waconia - Waconia Ice Arena HVAC 2022

Sect.	Item	Modifier	UOM	Description	Line Total
Labor	Equip.	Material	(Excluded if marked with an X)		
No Category Input					
24	26 05 33 13 0200		EA	3/4" Rigid Galvanized Steel (RGS) Steel Insulated Bushing	\$106.56
			Installation	Quantity 5.00 x Unit Price 15.67 x Factor 1.3600 = Total 106.56	
25	26 05 33 13 0361		EA	3/4" Rigid Galvanized Steel (RGS) To Electrical Metallic Tubing (EMT) Connector	\$564.26
			Installation	Quantity 15.00 x Unit Price 27.66 x Factor 1.3600 = Total 564.26	
26	26 28 16 13 0024		EA	1 Pole, 277/480 Volt, 35 To 60 Amperes, Branch Circuit Breaker, 14,000 Amperes Interrupting Capacity	\$113.46
			Installation	Quantity 1.00 x Unit Price 66.62 x Factor 1.3600 = Total 90.60	
			Demolition	1.00 x Unit Price 16.81 x Factor 1.3600 = Total 22.86	
27	33 53 16 00 0002		EA	3/4" Gas Pressure Regulator, Screwed End	\$273.10
			Installation	Quantity 1.00 x Unit Price 200.81 x Factor 1.3600 = Total 273.10	
28	33 53 16 00 0005		EA	1-1/2" Gas Pressure Regulator, Screwed End	\$992.68
			Installation	Quantity 1.00 x Unit Price 729.91 x Factor 1.3600 = Total 992.68	
Subtotal for No Category Input					\$299,940.45
Proposal Total					\$299,940.45

This total represents the correct total for the proposal. Any discrepancy between line totals, sub-totals and the proposal total is due to rounding.



MECHANICAL

Proposal

September 16, 2022

To: Dan Montague/ Nathan Swanson – Waconia Ice Rink
Re: Dehumidification unit replacement – Waconia, MN

We propose to provide and install the mechanical systems as follows:

Scope of Work:

- Remove existing Seasons-4 heat recovery unit from roof along with existing recovery piping from ice rink system. Brine water and glycol water pipe to be valved off and capped in refrigeration room.
- Replace with new CDI desiccant dehumidifier unit on roof. Modify roofing to install new roof curb in same location as pre-existing unit. We have included structural engineering fees in this proposal; however, it is unknown at this time if any physical modifications to the structure are required yet.
- Provide gas piping from gas main to new unit. Connect to existing gas main inside building and provide new piping across roof.
- Disconnect and reconnect duct supply and return on exterior of building. Re-use existing duct distribution system inside the rink as is. Exterior duct transitions to be fabricated and insulated for new connections.
- Provide electrical disconnect and reconnect as needed for new unit install.
- Install required control sensors wired back to unit controller.
- Balance new unit as required.
- Perform start up on new unit.
- Crane and rigging.
- Permits as required.
- Engineering – Mechanical and structural review.

Price does NOT Include:

- Overtime working hours.
- Removal of cooling tower.
- New gas meter/ service
- Roof railings
- Tax
- Ammonia Piping modifications
- Demo of heat exchangers
- Structural steel

MECHANICAL PRICING: **\$297,200**

Estimate Prepared by: Ryan Ress

This estimate is for completing the job(s) as described above. It is based on our evaluation and does not include material price increases or additional labor and materials which may be required should unforeseen problems arise.
NOTE: This estimate may be withdrawn by us if not accepted within 30 days

Peterson Sheet Metal is proud to be an Equal Opportunity Employer and actively solicits bids from qualified Disadvantaged Business Enterprises (DBE), which includes Minority Business Enterprises (MBE), Women Business Enterprises (WBE), and other entities defined as socially and/or economically disadvantaged.

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