

CITY OF WACONIA
February 5, 2024

1) **CALL MEETING TO ORDER AND ROLL CALL**

Pursuant to due call and notice thereof, the regular meeting of the City Council of the City of Waconia was called to order by Mayor Waldron at 6:00 p.m. The following members were present: Nicole Waldron, Randy Sorensen, Steve Yetzer, Nick Gleason, and Jeff Grengs.

2) **PLEDGE OF ALLEGIANCE**

3) **ADOPT AGENDA**

No changes to the agenda.

Motion by Sorensen second by Grengs to adopt the agenda as published.

MOTION CARRIED

4) **VISITOR'S PRESENTATIONS, PETITIONS, CORRESPONDENCE**

Mayor Waldron called for a moment of silence to recognize the passing of Carl Pierson. Mr. Pierson was thanked for his time on the Park Board as well as the City Council.

Sgt. Tyler Stahn introduced the new Carver County Deputies:

- Jordon Voigt has been with the department over 6 years and will be working the night shift.
- Thomas Robel has been with the department two years.
- Gerhardt Buckentin with the department two years and will work the day shift.
- Matt Arnst with the department seven and a half years.
- Garrett Corkins with the department one and a half years and is originally from Waconia.

The Mayor thanked all the Deputies for their time and service to the City.

Melanie Hagen, School Board Liaison updated the Council on current events. The Show Choir competed in Iowa and placed second in their division. The boys swimming and diving team earned their first Metro West Conference Title in the school's history. The boys' basketball team is having a great season as well as the girls' basketball team. The wrestling team is remaining in the top 10 in the state rankings. The High School Competitive Speech and Debate Team is competing for the first time this year. The Polar Plunge is scheduled for February 10, 2024, at Lola's Lakehouse. Elementary schools are celebrating Kindness Week the week of February 12th through February 16th. Lastly the teacher's negotiations are moving forward to a resolution.

5) [ADOPT CONSENT AGENDA](#)

5.1 [Approve December 4, 2023 and December 18, 2023 Council Minutes](#)

[Cover Page](#)

[December 4, 2023 Council Minutes](#)

[December 18, 2023 Council Minutes](#)

5.2 [Approve January 2, 2024 and January 16, 2024 Council Minutes](#)

[Cover Page](#)

[January 2, 2024 Council Minutes](#)

[January 16, 2024 Council Minutes](#)

5.3 [Approve February 5, 2024 Expenditures](#)

[Cover Page](#)

[Council List Expenditures 02-05-2024](#)

5.4 [Approve Rink Management Services Corporation Waconia Ice Arena Expenditures Incurred December 2023](#)

[Cover Page](#)

[Waconia Ice Bills Applied Payments 12-23-2023](#)

5.5 [Approve Rink Management Services Corporation Safari Island Community Center Expenditures Incurred December 2023](#)

[Cover Page](#)

[Safari Island - Bills Applied Payments 12-23-2023](#)

5.6 [Adopt Resolution No. 2024-036 Updating Designation of Official Depositories](#)

[Cover Page](#)

[Resolution No. 2024-036 Updating Designation of Official Depositories](#)

5.7 [Adopt Resolution No. 2024-037 Approving Temporary On-Sale Liquor License for the Church of St Joseph](#)

[Cover Page](#)

[Resolution No. 2024-037 Approving Temporary On-Sale Liquor License for the Church of St. Joseph](#)

- 5.8 Adopt Resolution No. 2024-038 Approving Application for Exempt Permit for Church of St. Joseph

[Cover Page](#)

[Resolution No. 2024-038 Approving Application for Exempt Permit for Church of St. Joseph](#)

- 5.9 Adopt Resolution No. 2024-039 Approve Temporary On-Sale Liquor License for Waconia Lions Club

[Cover Page](#)

[Resolution No. 2024-039 Approve Temporary On-Sale Liquor License for Waconia Lions Club](#)

- 5.10 Adopt Resolution No. 2024-040 Approving Special Event Permit for Tour de Tonka

[Cover Page](#)

[Resolution No. 2024-040 Approving Special Event Permit for Tour de Tonka](#)

[2024 Special Event Permit Application](#)

- 5.11 Approve Kraus-Anderson Construction Pay Request #16 for the New Fire Station

[Cover Page](#)

[Kraus-Anderson Construction Pay Request #16 Fire Station](#)

- 5.12 Adopt Resolution No. 2024-041 Authorize City Staff to Execute Purchase Agreement with Fury Ford Waconia and up fitting quotes for the 2024 Ford Explorer Command Vehicle replacement.

[Cover Page](#)

[Resolution No. 2024-041 Authorize City Staff to Execute Purchase Agreement with Fury Ford Waconia](#)

[Motorola Radio Equipment Quote](#)
[Emergency Automotive Technologies Quote](#)

5.13 Authorize Staff to Obtain Pricing for Fire Engine

[Cover Page](#)

5.14 Approve First Amendment to the Baseball Park Use Agreement

[Cover Page](#)

[First Amendment to Baseball Park Use Agreement](#)

5.15 Adopt Resolution No. 2024-042 Extending Firefighter Leave of Absence

[Cover Page](#)

[Resolution No. 2024-042 Extending Firefighter Leave of Absence](#)

5.16 Approve the Public Services Technician Job Description and Authorize Recruitment

[Cover Page](#)

[Public Services Technician Job Description](#)

5.17 Adopt Resolution No. 2024-043 Accepting Legacy Heights Development Improvements

[Cover Page](#)

[Resolution No. 2024-043 Accepting Legacy Heights Development Improvements](#)

5.18 Adopt Resolution No. 2024-044 Accepting Grant Proceeds for Waterford Inclusive Playground Project - MN DNR

[Cover Page](#)

[Resolution No. 2024-044 Accepting Grant Proceeds for Waterford Inclusive Playground Project](#)

5.19 Adopt Resolution No. 2024-045 Approving Document Destruction Contract with Marco

[Cover Page](#)

[Resolution No. 2024-045 Approving Document Destruction Contract with Marco](#)

[Contract for Shredding with Marco](#)

- 5.20 Adopt Resolution No. 2024-046 Accepting Grant Proceeds from Carver County Public Services Solid Waste Reduction & Recycling Grant for 2023

[Cover Page](#)

[Resolution No. 2024-046 Accepting Grant Proceeds from Carver Count Public Services](#)

- 5.21 Adopt Resolution No. 2024-050 Approve Quotes for a High Service Pump & VFD Replacement

[Cover Page](#)

[Resolution No. 2024-050 Approving quotes for Capital Project 3772 High Service Pump](#)

[Quote for VFD Replacement Water Plant from Arrowmark](#)

[Quote for VFD's Removal at Water Plant from A-1 Electric Services](#)

Motion by Sorensen second by Grengs to adopt the Consent agenda.

MOTION CARRIED

6) **COUNCIL BUSINESS**

- 6.1 Adopt Resolution No. 2024-047 Authorize Bid for the 2024 Downtown Reconstruction Phase II and Adopt Resolution No. 2024-048 Authorize Bid for Lighting Equipment

[Cover Page](#)

[Resolution No. 2024-047 Authorize Bid for the 2024 Downtown Reconstruction Phase II](#)

[Resolution No. 2024-048 Authorize Bid for the Lighting Equipment 2024 Downtown Reconstruction Phase ii](#)

[2024-01-31 Bolton & Menk Authorization for Downtown Phase 2](#)

[2024 Project Location Map](#)

[2024 Project Staging Map](#)

City Engineer Jake Saulsbury updated the Council stating the plans are substantially completed for the 2024 Downtown Reconstruction Phase II Project. The planned improvements will be on Main Street between Olive and Spruce, and the blocks of

Spruce, Pine, and Elm streets between Main Street and First Street. The estimated timeline is to open bids on March 12th and to have Council award the contract at the March 18th City Council meeting. Due to the unusual weather conditions, construction is likely to begin as early as the end of April.

As part of the project, street lighting will be replaced and will be bid separately.

Motion by Yetzer second by Gleason to adopt Resolution No. 2024-047 Authorize bid for the 2024 Downtown Reconstruction Phase II.

MOTION CARRIED

Motion by Yetzer second by Grengs to adopt Resolution No. 2024-048 Authorize bid for the lighting equipment for the 2024 Downtown Reconstruction Phase II.

MOTION CARRIED

6.2 [Adopt Resolution No. 2024-049 Approving Waconia Works Loan for Waconia 1 Collision & Auto](#)

[Cover Page](#)

[Resolution No. 2024-049 Approving Waconia Works Loan for Waconia 1 Collision & Auto](#)

Staff have been working with the owners of Waconia 1 Collision and Auto on the financing items related to the expansion project of their business. Waconia 1 Collision has made payments on the loan for the last three years on time and without issue. Waconia 1 Collision will pay off a portion of their current traditional revolving loan and refinance the remaining balance of \$50,000 under this program.

Motion by Sorensen second by Gleason to adopt Resolution No. 2024-049 approving Waconia Works Loan for Waconia 1 Collision & Auto.

MOTION CARRIED

7) [ITEMS REMOVED FROM CONSENT AGENDA](#)

8) [STAFF REPORTS](#)

Assistance City Administrator Schulze updated the council on the Presidential Primary Election early voting. Direct balloting begins on February 16, 2024, which allows voters to insert their ballots directly into the tabulator. This is two weeks earlier than in previous elections.

9) [BOARD REPORTS](#)

Council Member Sorensen – nothing to report

Council Member Yetzer – nothing to report

Council Member Gleason – nothing to report
Council Member Grengs – nothing to report
Mayor Waldron reported on attending the Waconia/Carver County Mayor's Monthly Meeting. Discussed current projects in Waconia as well as other cities in Carver County.

10) ANNOUNCEMENTS

11) **ADJOURN REGULAR MEETING**

Motion by Yetzer second by Sorensen to adjourn the meeting at 6:30 p.m.

Work Session:

UPCOMING CALENDAR OF EVENTS/MEETINGS:

Nicole Waldron, Mayor

ATTEST: _____

Sue Schwalbe, Office Assistant