

WACONIA CITY COUNCIL MEETING AGENDA



Monday, December 19, 2022
6:00 PM

VISION STATEMENT

A thriving, connected community with deep roots: a great place to live for a lifetime.

MISSION STATEMENT

A city that leads, serves, and governs to enhance the quality of life for all community members.

MAYOR: KENT BLOUDEK
COUNCIL MEMBER: NICOLE WALDRON
COUNCIL MEMBER : RANDY SORENSEN
COUNCIL MEMBER: PETE LEO
COUNCIL MEMBER: STEVE YETZER

NOTE: TO ENSURE THAT YOU ARE PRESENT FOR ITEMS OF INTEREST, PLEASE BE PRESENT AT 6:00 P.M.

Those with items on the agenda should reach out to their staff contact. Others who wish to participate in the meeting, please contact the City Administrator at 952-442-3100 or sfineran@waconia.org to make certain that you are called upon during the meeting.

1. CALL MEETING TO ORDER AND ROLL CALL
2. PLEDGE OF ALLEGIANCE
3. ADOPT AGENDA
4. VISITOR'S PRESENTATIONS, PETITIONS, CORRESPONDENCE
5. ADOPT CONSENT AGENDA

The items listed on the Consent Agenda are considered routine and non-controversial by the Council and will be approved by one motion. There will be no separate discussion of these items unless a Councilmember, City Staff, or Citizen so requests; in which case, the item will be removed from the Consent Agenda and considered at the end of the Regular Agenda.

- 1) [December 5, 2022 City Council Meeting Minutes](#)
Approve December 5, 2022 City Council Meeting Minutes
- 2) [December 19, 2022 Expenditures](#)
Payment of December 19, 2022 Expenditures
- 3) [Contractor Pay Request #10 - Waconia Parkway South Improvements](#)
Motion to approve Pay Estimate No. 10 to GMH Asphalt, Inc. for the Waconia Parkway South Improvements.
- 4) [Contractor Pay Request #7 - Waconia East Frontage Road Improvements](#)
Approve Pay Estimate No. 7 to GMH Asphalt, Inc. for the Waconia East Frontage Road Improvements
- 5) [Contractor Pay Request #5 - Waterford Park - Water Reuse Station Project](#)

- Motion to approve Pay Estimate No. 5 to S.M. Hentges & Sons for the Waterford Park - Water Reuse Station Project
- 6) [Contractor Pay Request #7 - Waconia 2022 Infrastructure Improvements](#)
Motion to approve pay estimate No. 7 to W.M. Mueller & Sons, Inc. for the Waconia 2022 Infrastructure Improvements.
- 7) [Rink Management Services Corporation Waconia Ice Arena Expenditures Incurred November 2022](#)
Motion to Approve Rink Management Corporation Expenditures for Waconia Ice Arena Incurred in November 2022
- 8) [Rink Management Services Corporation Safari Island Community Center Expenditures Incurred November 2022](#)
Motion to Approve Rink Management Corporation Expenditures for Safari Island Community Center Incurred in November 2022
- 9) [Job Descriptions and Recruitment Authorization for Utility Maintenance Lead](#)
Motion adopting job description and authorizing recruitment for the Utility Maintenance Lead.
- 10) [Job Descriptions and Recruitment Authorization for Street Maintenance Lead](#)
Motion adopting job description and authorizing recruitment for the Street Maintenance Lead.
- 11) [Application for Exempt Permit for Church of St. Joseph](#)
Adopt Resolution No. 2022-306, Approving Application for Exempt Permit, Church of St. Joseph
- 12) [Approve Temporary Liquor License for Church of St Joseph](#)
Adopt Resolution 2022-307 Approving Temporary On-Sale Liquor License Applications for Church of St Joseph
- 13) [Cigarette License for Kwik Trip, Inc.](#)
Adopt Resolution No. 2022-308, Approving Cigarette License
- 14) [On-Sale Liquor License](#)
Adopt Resolution No. 2022-309, Approving On-Sale Liquor License for Kwik Trip, Inc
- 15) [On-Sale Liquor License](#)
Adopt Resolution No. 2022-310, Approving On-Sale Liquor License for Body Gray's LLC of Waconia
- 16) [Acceptance of SHIP Grant Proceeds from Carver County](#)

Adopt Resolution 2022-311, Accepting Grant Proceeds from Carver County Public Health for 2022 Statewide Health Improvement Partnership (SHIP) Grant.
- 17) [Approve Public Services to Initiate Meter Change-Out Project](#)
Adopt Resolution 2022-312; Approving Public Services to Initiate Meter Change-Out Project; CIP Project 701
- 18) [Summarizing Closed Session Annual Performance Review of City Administrator](#)
Adopt Resolution 2022-313, Summarizing Performance Review of City Administrator
- 19) [Parade Permit for Freshwater Church](#)
Adopt Resolution 2022-314; Approving Parade Route Permit for Freshwater Church
- 20) [Agency Agreement for Federal Participation in Construction](#)
Adopt Resolution 2022-315, Approving Agency Agreement
- 21) [Senior Center Programming Services Contract](#)
Adopt Resolution 2022-316, Approving Agreement with Senior Community Services
- 22) [2023 Police Services Contract](#)
Adopt Resolution 2022-317, Approving Contract for Police Services for 2023
- 23) [Approve Lakeview Terrace Park Play Equipment Order](#)
Adopt Resolution 2022-318; Approval of Staff to Order Lakeview Terrace Park Play Equipment & Replacement Parts; CIP Project 696
- 24) [Termination of Tax Increment Finance District #4 \(Pine Business Park\)](#)
Adopt Resolution No. 2022-320, Approving Termination of Tax Increment Finance District No. 4 (Pine Business Park) and Directing Decertification Thereof by the County Auditor
- 25) [Board and Commission Appointments](#)
Approve Resolution 2022-321, Authorizing Appointments to Planning Commission and Park Board
- 26) [Approve Order of Western Star 47X Chassis](#)
Adopt Resolution 2022-322; Approval of Staff to Order Western Star 47X Chassis in the Amount of

- \$93,636.11; CIP Project 534
- 27) [Employee Reference Manual Updates](#)
Adopt Resolution 2022-323, Approving Employee Reference Manual
 - 28) [Approve Equipment Acquisition for Capital Project 536](#)
Adopt Resolution 2022-324; Authorizing Approval of Equipment Acquisition from Crysteel Truck Equipment in the Amount of \$26,782.00 for Flat Bed and Boss Snowplow for Capital Equipment Project 536
 - 29) [Authorize Approval to Obtain Quotes](#)
Adopt Resolution 2022-331; Authorizing Approval to Obtain Quotes for Lakeview Terrace & Industrial Boulevard Storm Sewer Improvements
 - 30) [Approve Service Body & Plow for Capital Project 697](#)
Adopt Resolution 2022-332; Approval of Equipment Acquisition From Aspen Equipment in the Amount of \$32,308.00 for Service Body and Crysteel Truck Equipment for Boss Snowplow in the Amount of \$9328.00 for Capital Equipment Project 697
 - 31) [Approval of Service Body and Crane for Capital Equipment Project 537](#)
Adopt Resolution 2022-333; Authorizing Approval of Equipment Acquisitions from ABM Equipment in the Amount of \$76,321.00 for Utility Service Body and Crane for Capital Equipment Project 537

6. COUNCIL BUSINESS

- 1) [Accept 10th Street Small Area Plan Report](#)
Motion to accept
- 2) [SITE PLAN and DESIGN REVIEW, VARIANCE & CONDITIONAL USE PERMT \(CUP\) - TMC Properties, LLC](#)
Adopt Resolution 2022-325 approving the Site Plan, Design Review and Variance applications submitted by TMC Properties, LLC for the property located at 1370 Mill Lane.

Adopt Resolution 2022-326 approving the Conditional Use Permit for Proof of Parking.
- 3) [2023 Final Levy](#)
Adopt Resolution No. 2022-327, Approving the Final Levy Collectable in 2023
- 4) [2023 Final Budget](#)

Adopt Resolution No. 2022-328, Adopting 2023 Budget for all General, Enterprise, Special Revenue, Capital Project, and Debt Service Funds
- 5) [Authorize Downtown Design Recommendations](#)
Adopt Resolution 2022-329; Authorizing Downtown Design Recommendations for 2023 Improvement Project
- 6) [Award Safari Island Pool Filter Project](#)
Adopt Resolution 2022-319, Awarding Pool Filter Project
- 7) [Ice Arena Dehumidification Unit](#)
Adopt Resolution 2022-330, Approving Statement of Work for Dehumidification Unit Replacement Project

7. ITEMS REMOVED FROM CONSENT AGENDA

8. STAFF REPORTS

9. BOARD REPORTS

- 1) Councilmember Waldron
- 2) Councilmember Sorensen
- 3) Councilmember Leo
- 4) Councilmember Yetzer
- 5) Mayor Bloudek

10. ANNOUNCEMENTS Recognition of Mayor Kent Bloudek and Councilmember Pete Leo for service to the community.

11. ADJOURN REGULAR MEETINGOFFICE OF THE CITY ADMINISTRATOR

Shane Fineran

Work Session:

The City Council and staff may convene at Waconia Brewing, 255 W Main Street, following the adjournment of the meeting in a social event. The public is welcome to attend.

UPCOMING CALENDAR OF EVENTS/MEETINGS:

Christmas Holiday - Offices Closed December 23rd & 26th

New Years Holiday - Offices Closed January 2nd

City Council Meeting - January 3rd, 6:00 p.m.

Planning Commission - January 5th 6:00 p.m.