

# WACONIA CITY COUNCIL MEETING AGENDA



Tuesday, February 21, 2023  
6:00 PM

## VISION STATEMENT

**A thriving, connected community with deep roots: a great place to live for a lifetime.**

## MISSION STATEMENT

**A city that leads, serves, and governs to enhance the quality of life for all community members.**

MAYOR: NICOLE WALDRON  
COUNCIL MEMBER : RANDY SORENSEN  
COUNCIL MEMBER: STEVE YETZER  
COUNCIL MEMBER: NICK GLEASON  
COUNCIL MEMBER: JEFF GRENGS

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**NOTE: TO ENSURE THAT YOU ARE PRESENT FOR ITEMS OF INTEREST, PLEASE BE PRESENT AT 6:00 P.M.**

Those with items on the agenda should reach out to their staff contact. Others who wish to participate in the meeting, please contact the City Administrator at 952-442-3100 or [sfineran@waconia.org](mailto:sfineran@waconia.org) to make certain that you are called upon during the meeting.

1. **CALL MEETING TO ORDER AND ROLL CALL**
2. **PLEDGE OF ALLEGIANCE**
3. **ADOPT AGENDA**
4. **VISITOR'S PRESENTATIONS, PETITIONS, CORRESPONDENCE** Recognition of departed Planning Commissioners Robert Grohmann, Mike Sherman, and JD Ludford.
5. **ADOPT CONSENT AGENDA**

*The items listed on the Consent Agenda are considered routine and non-controversial by the Council and will be approved by one motion. There will be no separate discussion of these items unless a Councilmember, City Staff, or Citizen so requests; in which case, the item will be removed from the Consent Agenda and considered at the end of the Regular Agenda.*

- 1) [February 6, 2023 City Council Meeting Minutes](#)  
Approve February 6, 2023 City Council Meeting Minutes
- 2) [February 21, 2023 Expenditures](#)  
Payment of February 21, 2023 Expenditures
- 3) [Rink Management Services Corporation Safari Island Community Center Expenditures Incurred January 2023](#)  
Motion to Approve Rink Management Corporation Expenditures for Safari Island Community Center Incurred in January 2023
- 4) [Rink Management Services Corporation Waconia Ice Arena Expenditures Incurred January 2023](#)

Motion to Approve Rink Management Corporation Expenditures for Waconia Ice Arena Incurred in January 2023

- 5) [Contractor Pay Request #5 - New Fire Station](#)  
Motion to Approve Contractor Payment Request for the New Fire Station Project
- 6) [Affirming Parking Restriction Signage Change](#)  
Adopt Resolution 2023-34, Authorizing Approval of Recommendation of Parking Restriction Sign Placement
- 7) [Temp. On-Sale Liquor License and Use of Parking Lot â€œ Waconia Brewing Company](#)  
Adopt Resolution No. 2023-39, Approving Temporary On-Sale Liquor License and Use of Parking Lot, Waconia Brewing Company, Don't Worry Be Hoppy, May 5-6
- 8) [Application for Exempt Permit for Waconia Knights of Columbus](#)  
Adopt Resolution No. 2023-40, Approving Application for Exempt Permit, Waconia Knights of Columbus
- 9) [Collaboration Agreement Between City of Waconia and Carver County for GIS Software Licensing](#)  
Adopting Resolution 2023-41, Approving Collaboration Agreement Between the City of Waconia and Carver County for GIS Software Licensing
- 10) [Support for State Highway 5 Funding](#)  
Adopt Resolution 2023-42, Support for Highway 5 Phase 2 Funding
- 11) [Separation Agreement and Recruitment for Park Maintenance Supervisor](#)  
Adopt Resolution 2023-43, Approving Separation Agreement and Authorize Recruitment
- 12) [Accept Resignation of Public Services Technician](#)  
Adopt Resolution 2023-44, Accepting Resignation of Public Services Technician
- 13) [Approve Contract with LiveBarn for Waconia Ice Arena](#)  
Adopt Resolution 2023-45, Approving Contract with LiveBarn for Waconia Ice Arena
- 14) [Authorize Approval of Dump Body and Winter Equipment Acquisition](#)  
Adopt Resolution 2023-46, Approval of Staff to Execute Towmaster Quotation for Dump Body and Winter Equipment in the Amount of \$225,824.00 and Staff to Acquire Appurtenant Safety Equipment at a Cost of \$6,000.00; CIP Project 534
- 15) [Sidewalk Caf   License and Encroachment Agreement - Waconia Brewing](#)  
Adopt Resolution 2023-47, Approving the Sidewalk Caf   License and Encroachment Agreement for Waconia Brewing Company.
- 16) [Authorize City Staff to Execute Purchase Agreement with Fury Ford Waconia and upfitting quotes for 2023 F-350 Utility Vehicle Replacement.](#)  
Approve Resolution 2023-48, Authorizing City Staff to Execute Purchase Agreement and quotes for upfitting of Utility Vehicle Replacement, CIP Project #528
- 17) [Trunk Fee Deferral Payment Plan Schedule - American Legion Post #150](#)  
Adopt Resolution No. 2023-49, Approving the Trunk Fee Deferral Payment Plan Schedule for American Legion Post #150
- 18) [Authorize Order of Gateway Cellular Equipment](#)  
Adopt Resolution 2023-50; Authorize City Staff to Order Gateway Cellular Equipment from Ferguson Waterworks for a Cost of \$23,190.00; CIP Project 700
- 19) [Sandy Shores Final Plat - Jeff Helstrom](#)  
Adopt Resolution 2023-51 approving the Sandy Shores Final Plat application submitted by Mr. Jeff Helstrom, which includes three (3) single-family lots.
- 20) [Execute Lighting Agreement](#)  
Adopt Resolution 2023-; Authorizing Execution of First Amendment to Developer's Agreement for Waconia Marketplace

## **6. COUNCIL BUSINESS**

- 1) [Authorize Contract for Storm Water Improvements](#)  
Adopt Resolution 2023-52; Approval of Contract with Schneider Excavating for Lakeview Terrace & Industrial Boulevard Storm Sewer Improvements at a cost of \$117,217.00
- 2) [Site Plan and Design Review - Scooters Coffee](#)  
Adopt Resolution 2023-53, Approving the Site Plan & Design Review application for the proposed



- Scooters Coffee for the property located at 660 Marketplace Drive
- 3) [Approve Benchmark Cities for Job Classification and Compensation Study](#)  
Adopt Resolution 2023-54, Approving Benchmark Cities

**7. ITEMS REMOVED FROM CONSENT AGENDA**

**8. STAFF REPORTS**

**9. BOARD REPORTS**

- 1) Councilmember Sorensen
- 2) Councilmember Yetzer
- 3) Councilmember Gleason
- 4) Councilmember Grengs
- 5) Mayor Waldron

**10. ANNOUNCEMENTS**

**11. ADJOURN REGULAR MEETING .....OFFICE OF THE CITY ADMINISTRATOR**

**Shane Fineran**

**Work Session:** Downtown Reconstruction 80% Plan Review

**UPCOMING CALENDAR OF EVENTS/MEETINGS:**

Planning Commission - March 2nd at 6:30 p.m.  
City Council - March 6th at 6:00 p.m.  
Park Board - March 16th at 6:30 p.m.  
City Council - March 20th at 6:30 p.m.



## REQUEST FOR CITY COUNCIL ACTION

|                                                                                                                |  |                                               |   |                                        |  |                    |  |
|----------------------------------------------------------------------------------------------------------------|--|-----------------------------------------------|---|----------------------------------------|--|--------------------|--|
| <b>Meeting Date:</b>                                                                                           |  | February 21, 2023                             |   |                                        |  |                    |  |
| <b>Item Name:</b>                                                                                              |  | February 6, 2023 City Council Meeting Minutes |   |                                        |  |                    |  |
| <b>Originating Department:</b>                                                                                 |  | Administration                                |   |                                        |  |                    |  |
| <b>Presented by:</b>                                                                                           |  | Ann Meyerhoff                                 |   |                                        |  |                    |  |
| <b>Previous Council Action</b> (if any):                                                                       |  |                                               |   |                                        |  |                    |  |
| <b>Item Type (X only one):</b>                                                                                 |  | Consent                                       | X | Regular Session                        |  | Discussion Session |  |
| <b>RECOMMENDATIONS/COUNCIL ACTION/MOTION REQUESTED</b> <i>(Include motion in proper format.)</i>               |  |                                               |   |                                        |  |                    |  |
| Approve February 6, 2023 City Council Meeting Minutes                                                          |  |                                               |   |                                        |  |                    |  |
| <b>EXPLANATION OF AGENDA ITEM</b> <i>(Include a description of background, benefits, and recommendations.)</i> |  |                                               |   |                                        |  |                    |  |
| <b>Attachments:</b><br>1. <a href="#">Minutes 2-6-2023.pdf</a>                                                 |  |                                               |   |                                        |  |                    |  |
| <b>FINANCIAL IMPLICATIONS:</b>                                                                                 |  |                                               |   | <b>ADVISORY BOARD RECOMMENDATIONS:</b> |  |                    |  |
| Funding Sources & Uses:                                                                                        |  |                                               |   |                                        |  |                    |  |
| Budget Information:<br>_____ Budgeted<br>_____ Non Budgeted<br>_____ Amendment Required                        |  |                                               |   | Planning Commission                    |  |                    |  |
|                                                                                                                |  |                                               |   | Parks and Recreation Board             |  |                    |  |
|                                                                                                                |  |                                               |   | Safari Island Advisory Board           |  |                    |  |
|                                                                                                                |  |                                               |   | Other                                  |  |                    |  |

**CITY OF WACONIA**  
**February 6, 2023**

1) [CALL MEETING TO ORDER AND ROLL CALL](#)

Pursuant to due call and notice thereof, the regular meeting of the City Council of the City of Waconia was called to order by Mayor Waldron at 6:00 p.m. The following members were present: Nicole Waldron, Randy Sorensen, Nick Gleason, Jeff Grengs

Staff Present: Shane Fineran, Jackie Schulze, Lane Braaten, Craig Eldred, Nicole Meyer, Ethan Nelson, Ann Meyerhoff, Justin Sorensen, Jake Saulsbury.

2) [PLEDGE OF ALLEGIANCE](#)

3) [ADOPT AGENDA](#)

Motion by Sorensen, seconded by Grengs 3) ADOPT AGENDA

**MOTION carried**

4) [VISITOR'S PRESENTATIONS, PETITIONS, CORRESPONDENCE](#)

Sargent Stahn introduced the deputy's that will be servicing Waconia this year.

5) [ADOPT CONSENT AGENDA](#)

5.1 January 17, 2023 City Council Meeting Minutes

[Cover Page](#)

[Minutes 1-17-2023.pdf](#)

5.2 January 25, 2023 City Council Meeting Minutes

[Cover Page](#)

[Minutes 1-25-2023.pdf](#)

5.3 February 6, 2023 Expenditures

[Cover Page](#)

[Council List-Expenditures 02.06.2023.pdf](#)

5.4 Cigarette License for Waconia Tobacco & Vape Inc

[Cover Page](#)

- [2323res Cigarette License for Waconia Tobacco & Vape Center.docx](#)
- 5.5     Application to Conduct Off-Site Gambling - Waconia Lions
- [Cover Page](#)
- [2324res Waconia Lions gambling.doc](#)
- 5.6     Approve Temporary Liquor License for Waconia Lions Club
- [Cover Page](#)
- [2325res Temp On Sale Waconia Lions.doc](#)
- 5.7     Acceptance of Grant Proceeds for 2022 Solid Waste Grant from Carver County  
         Environmental Services
- [Cover Page](#)
- [2326res Acceptance\\_of\\_Grant\\_Funds\\_-\\_Compost\\_Grant.doc](#)
- 5.8     Acceptance of Grant Proceeds for Minnesota Historical Society Large Grant -  
         City Square Park Civil War Memorial
- [Cover Page](#)
- [2327res Acceptance\\_of\\_Grant\\_Funds\\_-\\_Civil\\_War\\_Memorial.doc](#)
- 5.9     City Hall - HVAC Controls Upgrade
- [Cover Page](#)
- [2328res\\_HVAC\\_Controls\\_Upgrade.doc](#)
- [City of Waconia - City Hall Controls Proposal](#)
- 5.10    Authorize Trade and Acquisition of Backhoe Loader and Attachments
- [Cover Page](#)
- [2329res Backhoe Loader Resolution\\_2\\_6\\_23.doc](#)
- [440ITH2 Quote 11.16.2022.pdf](#)
- [Waconia Investment Proposal \(Quote\)\\_638100817367742966.pdf](#)
- 5.11    Woodland Creek 5th Addition Preliminary Plat and PUD Amendment

[Cover Page](#)

[2330res\\_Denial\\_Woodland\\_Creek\\_5th\\_Addn\\_Amendment.docx](#)

[Location Map \(1 Page\).pdf](#)

5.12 Delegation of Business Administrator - Electronic Funds Transfers

[Cover Page](#)

[2331res\\_-\\_EFT\\_Designation \(1\).doc](#)

Motion by Grengs, seconded by Gleason 5) ADOPT CONSENT AGENDA  
**MOTION carried**

6) COUNCIL BUSINESS

6.1 Award Safari Island Pool Filter Project

[Cover Page](#)

[2332res\\_Accepting\\_Pool\\_Filter\\_Bid\\_\\_1\\_.doc](#)

[Bid Tabulation Pool Filter.pdf](#)

[Contract for Pool Filter Replacement](#)

Shane Fineran reminded Council that via resolution 2022-295 the city Council authorized the public sealed bid for the Safari Island Pool Filter replacement project identified as capital projects 708 and 709 in 2023, which is to replace the original lap and recreational pool filters. The existing systems are at the end of their life and failure would requires the pools to be closed indefinitely. The combined project cost for the filter replacement was budgeted at \$572,000. Per the shared use agreement, the school district contributes 50% of the cost for the lap pool filter replacement which was estimated at \$172,000. This item was removed for consideration by the City Council on December 19<sup>th</sup> to give the school district some more time to review the bids, scope, and ancillary work necessary to complete the project.

Bids were opened on December 12<sup>th</sup> and the City received three sealed bids. The low bid was submitted by Horizon Commercial Pool Supply with the recreational pool filter portion of the project cost at \$181,700 and the lap pool portion of the project is \$292,800. Per the shared use agreement with the school district, 50% of the pool filter costs are borne by ISD#110 which would total \$146,400 and 100% of the recreational pool filter cost is borne by the city. Staff recommends acceptance of the low bid submitted by Horizon Commercial Pool supply of \$474,500. Lead time for materials is approximately 32 weeks.

Motion by Sorensen, seconded by Grengs Adopt Resolution 2023-32, Awarding Pool Filter Project

**MOTION carried**

6.2 Site Plan and Design Review - Laketown Storage - submitted by RAM General Contracting, Inc.

Cover Page

2333res Laketown Storage Site Plan.docx

Location Map (1 Page).pdf

Proposed Site Plan (7 Pages).pdf

Staff Review Comments (3 Pages)

Ethan Nelson presented the location of Site Plan and Design review for Laketown Storage, 87 8<sup>th</sup> Street. This is one of the last undeveloped parcels in that industrial park. The project is to be used as warehouse and office use. The other three buildings are self-storage.

Hardcover and setback requirements have been met along with not having outside trash enclosures or mechanical equipment.

Site plan does meet the tree planting requirements and appears to meet the lighting requirements by having only downward facing lighting.

The City Engineer and Public Services Director have conducted an initial review of the grading, drainage and utilities based upon the Site Plan dated October 24, 2022 and have reviewed the revised plans submitted January 9, 2023. Any approvals made by the City Council should include a condition requiring the applicant to work with the City Engineer and Public Services Director to their satisfaction of City standards.

The plans do not show any exterior trash handling equipment. City Code requires any future trash equipment to be fully enclosed by a trash enclosure, constructed with material that matches existing/proposed structures, or stored within the principal structure.

The Planning Commission, at their regular meeting on November 3, 2022, reviewed the pertinent information and recommended approval of the proposed Site Plan & Design Review application via a 5-0 vote with 9 conditions.

Council Member Grengs asked about water run off to holding pond, is it adequate? Jake Saulsbury responded that it was built for this site.



Motion by Sorensen, seconded by Grengs Adopt Resolution 2023-33, approving the Site Plan & Design Review application for the Laketown Storage proposal for the property located at 87 8th Street

**MOTION carried**

6.3 Review of Parking Restriction Signs

Cover Page

2334res Parking\_Regulation\_Signage\_Res\_2\_6\_23.doc

Manual on Uniform Traffic Code; Sections 2B.pdf

Current No Parking Symol Locations.pdf

Craig Eldred stated that City Council and City Administrator received an email correspondence on January 25, 2023 from Mr. Donny March regarding No Parking Signs located in the Interlaken Woods Development. The request was to remove all No Parking Signs within the Development.

Eldred shared an image detailing the locations of the six No Parking Sign locations in Interlaken Woods. It has been a standard for newer developments where streets are narrow, or below the width of 34 feet where we have placed No Parking Symbols, or No Parking This Side of Street signs to allow adequate access to side street Fire Hydrant locations to secure access for Fire Protection. Another focus of this Development was to maintain vehicle stacking space to access Sparrow Road.

The accessibility of fire hydrants in emergency situations for residential fires is a priority. If parking were allowed on both sides of a narrow 29 foot surface the vehicle parking would consume 20 feet of the 29 foot street width. This limits the drive lane to 9 feet.

Parking on one side may add in a portion of the remaining pavement surface to the opposite drive lane leaving approximately 19 feet. The width of a Fire Engine unit loses 8.2 feet leaving 10.8 feet for working space to fight a structural fire.

A question of parking restriction in Cul-de-sac's was raised. We have in fact-initiated parking restriction signs in most cul-de-sacs. The focus for cul-de-sac restricted parking signs is predicated on snow storage and access to storm water treatment structures.

Placement of street signage as part of development plans has been inconsistent, and earlier developments signage was non-existent. This particular development provided for stop and street sign locations. The developer's are charged for any signage installed and placed by the City. This particular development included wetland buffer signage, parking restriction signs with the plan noted stop and street signs.

Council Member Grengs stated that he drove through the development and thinks it is a little confusing. He asked if we could do no parking on one side of the street or not parking from here to corner. Eldred responded that we could put in no parking from here to corner.

Council Member Gleason recommended no parking on just one side of the street.

Chief Sorensen stated that for fire purposes they would need one side of the street with signs and would like to see more put throughout the whole development.

#### 6.4 Winter Parking Towing Charge

[Cover Page](#)

[2335res\\_Format\\_Towing\\_Feb\\_6th.doc](#)

Eldred summarized the City's winter parking regulations that prohibits parking on city streets and parking lots between the hours of 2:00 a.m. and 6:00 a.m. in the downtown core. Violations of this ordinance are subject to ticketing and/or towing. The following individuals were prepared to come before City Council in hopes of elimination of fees associated with winter parking regulations.

1. Mr. Jason Gaasvig, is seeking reduction of the towing and impound charge of \$368.00. Said vehicle was removed from Oak Street on January 27, 2023 at 2:10 a.m.
2. Ms. Indra Willed is seeking reduction of the towing and impound charge of \$368.00. Said vehicle was removed from First Street and Olive Street on January 27, 2023 at 2:30 a.m.

Mr. Gaasvig approached the council about towing charge. He is staying at 301 S Oak Street with a friend and just moved here from Minnetonka. He was unaware of the rules. It is a quiet street and there were no signs. Asking for leniency on fee.

Council Member Sorensen said that if we are going to consider reducing fines and it seems to go to the administration fees we need to have a discussion on how much we are charging for that fee either lowering or eliminating. Not in favor of eliminating. People need to be responsible for their vehicles.

Mayor Waldron agrees with Council Member Sorensen on responsibility of the owner to know the rules and regulations. There must be a limit to reductions.

Shane Fineran indicated that you can be ticketed and not towed. Only when there is snow removal happening does the city typically tow. Administrative fees are for finance and public services to collect fees.

Council Member Gleason agrees that we shouldn't eliminate any of the fees. It takes time, effort and staffing.

Motion by Sorensen, seconded by Gleason Adopt Resolution 2023-35, Authorizing Staff to Complete Collection or Alterations to Winter Parking Violations of Towing and Storage Fees

**MOTION carried**

## 6.5 Special Events Policy

[Cover Page](#)

[2336res\\_Special\\_Event\\_Policy.doc](#)

### [Special Event Policy](#)

Shane Fineran shared that last fall the city Council met in work session and discussed the need and concept language for Special Events that sought to use the City of Waconia as an event site and or utilize public infrastructure such as parks, trails, and streets as areas to host their special event. Waconia is a popular location for all types of events on public property and this includes bike, run and walk events. A number of these events attract large amounts of participants and have a significant impact on residents, businesses and the general public. City staff also get numerous requests to provide various levels of support or participation in such events which creates a strain on resources or conflict with core functions.

The policy presented seeks to categorize various events based on city participation and then various tiers based on size, event equipment, and impact on public infrastructure or travel. The policy makes clear the event sponsor responsibility around traffic control, sanitation, security and public notification. Also included in the policy is designated routes of various lengths in and through the community that seek to reduce the impact on residents and businesses and utilize grade separated facilities that reduce conflict with vehicular traffic.

Staff will finalize the application form upon approval and make available on the City website. A special event application fee of \$100 has been adopted by City Council as part of the 2023 fee schedule.

Council Member Sorensen stated that he likes that the sponsor is responsible for cleanup.

Motion by Grengs, seconded by Gleason Adopt Resolution 2023-36, Adopting the Special Event Policy

**MOTION carried**

## 6.6 [Seek Right of Way Agent & Funding Requests for Trunk Highway Five Corridor Improvements](#)

[Cover Page](#)

[2337res Rights\\_of\\_Way\\_and\\_Additional\\_Funding\\_Request\\_Resolution.doc](#)

Craig Eldred reminded Council that the City was recently awarded 7.0 M. dollars from the 2022 Regional Solicitation Process for TH 5 Phase 2 Reconstruction for calendar year 2026. This was confirmed with an award letter dated January 25, 2023. Staff and Engineer's discussed further funding opportunities and coordination of a Right of Way Agent for both permanent and temporary easements for the programmed improvements. While this project is slated in 2026 now is the time to secure a Right of Way Agent for the project due to the scope of the programmed improvements.

Additional funding opportunities exist and will become eligible soon, which may assist in off setting improvement costs of the corridor, and support efforts to complete adjacent work related to the corridor. Such improvements may include the frontage road extension. After looking at current utility impacts it is necessary to complete the TH 5 corridor improvements. Some of the potential funding opportunities include; Local Road Improvement Program, LRIP not useable for the TH 5 corridor. Transportation Economic Development, TED, Transportation Economic Development Infrastructure, TEDI, and Congressional Earmarks as a potential Federal approach. Some or, most of these application period open and close quickly.

Staff recommends combining the items of the Right of Way Agent and ability to seek additional funding to off-set city costs for the improvements. All options for funding need to be exhausted before receiving tax dollar funding from Carver County Programs.

Motion by Grengs, seconded by Sorensen Adopt Resolution 2023-37; Authorizing Staff to Work With City Engineer to Seek Right of Way Agent Quote & Additional Funding Requests For Trunk Highway Five Corridor Improvements While Noticing The City Administrator as Administrator of Grants

**MOTION carried**

[6.7 Authorize Staff to Work With City Engineer to Seek Right of Way Agent](#)

[Cover Page](#)

[2338res Seek\\_Rigth\\_of\\_Way\\_Agent\\_Res\\_2\\_6\\_23.doc](#)

[Carver County.pdf](#)

Craig Eldred stated that the purpose of this request for action is to allow staff to work with the City Engineer to seek a Right of Way Agent for the CSAH 10 & Waconia Parkway North Turbo Roundabout Project slated for 2024 City Capital Project 129-C.

In the Calendar year 2020 the City partnered with Carver County to study the corridor improvements of Waconia Parkway South and CASH 10 and Waconia Parkway North for access management and improvements to the intersection of CSAH 10 and Waconia

Parkway North. From that study it was the City Council's choice to seek a roundabout design. From that recommendation process the design of a Turbo Roundabout was chosen as the layout.

In conjunction with this effort a Highway Safety Improvement Program, HSIP Funding Application was submitted by Carver County. On February 11<sup>th</sup>, 2021 Carver County was notified as of award of 1.7 M dollars for the roadway intersection improvements. The award was noticed as an "Advance Improvement Project." At that time a draft design was completed as a requirement of the intersection improvements. As a result of this effort the City has knowledge of the right of way needs and are requesting that staff and the City Engineer are allowed to seek right of way agent costs. The City will be the lead agency in the effort of managing the intersection improvement project. The reason the City did not submit the HSIP application was due to a non-completed ADA Transition Plan.

Eldred expressed that Council consider this to be priority to provide the improvements by 2024 and have programmed to combine rights of way services with the Trunk Highway Five Improvement work as a package. This provides the best cost alternative for the City and County while looking at costs for both projects.

Motion by Sorensen, seconded by Grengs Adopt Resolution 2023-38; Authorizing Staff to Work with City Engineer to Seek Right of Way Agent for CSAH 10 & Waconia Parkway North Turbo Roundabout Project; CIP Project 129-C

**MOTION carried**

7) ITEMS REMOVED FROM CONSENT AGENDA

8) STAFF REPORTS

9) BOARD REPORTS

Council Member Sorensen informed Council that there is another coffee shop coming to town

Council Member Gleason attended the School Board Meeting.

Council Member Grengs attended the annual meeting for the Chamber of Commerce.

10) ANNOUNCEMENTS

11) ADJOURN REGULAR MEETING

Motion by Gleason, seconded by Grengs 11) ADJOURN REGULAR MEETING at 7:11 p.m.

**MOTION carried**

**Work Session:**

**UPCOMING CALENDAR OF EVENTS/MEETINGS:**

\_\_\_\_\_  
Nicole Waldron, Mayor

ATTEST: \_\_\_\_\_

Ann Meyerhoff, Office Assistant



## REQUEST FOR CITY COUNCIL ACTION

|                                                                                                                                                                                                                                                                                                                  |         |                                |                 |                                        |                    |  |  |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------|--------------------------------|-----------------|----------------------------------------|--------------------|--|--|
| <b>Meeting Date:</b>                                                                                                                                                                                                                                                                                             |         | February 21, 2023              |                 |                                        |                    |  |  |
| <b>Item Name:</b>                                                                                                                                                                                                                                                                                                |         | February 21, 2023 Expenditures |                 |                                        |                    |  |  |
| <b>Originating Department:</b>                                                                                                                                                                                                                                                                                   |         | Finance                        |                 |                                        |                    |  |  |
| <b>Presented by:</b>                                                                                                                                                                                                                                                                                             |         | Nicole Meyer                   |                 |                                        |                    |  |  |
| <b>Previous Council Action</b> (if any):                                                                                                                                                                                                                                                                         |         |                                |                 |                                        |                    |  |  |
| <b>Item Type (X only one):</b>                                                                                                                                                                                                                                                                                   | Consent | X                              | Regular Session |                                        | Discussion Session |  |  |
| <b>RECOMMENDATIONS/COUNCIL ACTION/MOTION REQUESTED</b> <i>(Include motion in proper format.)</i>                                                                                                                                                                                                                 |         |                                |                 |                                        |                    |  |  |
| Payment of February 21, 2023 Expenditures                                                                                                                                                                                                                                                                        |         |                                |                 |                                        |                    |  |  |
| <b>EXPLANATION OF AGENDA ITEM</b> <i>(Include a description of background, benefits, and recommendations.)</i>                                                                                                                                                                                                   |         |                                |                 |                                        |                    |  |  |
| <b><u>Attachments:</u></b> <ol style="list-style-type: none"> <li>1. <a href="#">Council List-Expenditures 02.21.2023_Regular.pdf</a></li> <li>2. <a href="#">Council List-Expenditures 02.21.2023_Other.pdf</a></li> <li>3. <a href="#">Council List-Expenditures 02.21.2023_Purchasing Card.pdf</a></li> </ol> |         |                                |                 |                                        |                    |  |  |
| <b>FINANCIAL IMPLICATIONS:</b>                                                                                                                                                                                                                                                                                   |         |                                |                 | <b>ADVISORY BOARD RECOMMENDATIONS:</b> |                    |  |  |
| Funding Sources & Uses:                                                                                                                                                                                                                                                                                          |         |                                |                 |                                        |                    |  |  |
| Budget Information:<br>_____ Budgeted<br>_____ Non Budgeted<br>_____ Amendment Required                                                                                                                                                                                                                          |         |                                |                 | Planning Commission                    |                    |  |  |
|                                                                                                                                                                                                                                                                                                                  |         |                                |                 | Parks and Recreation Board             |                    |  |  |
|                                                                                                                                                                                                                                                                                                                  |         |                                |                 | Safari Island Advisory Board           |                    |  |  |
|                                                                                                                                                                                                                                                                                                                  |         |                                |                 | Other                                  |                    |  |  |

I have reviewed the list of claims for council approval and recommend payment

*Nicole Meyer*  
 \_\_\_\_\_  
 Nicole Meyer, Finance Director

**CITY OF WACONIA**  
**Council List-Expenditures**  
**Meeting: February 21, 2023**

| VENDOR NAME                          | DESCRIPTION                    | AMOUNT      | FUND / DEPARTMENT    |
|--------------------------------------|--------------------------------|-------------|----------------------|
| ALLEN SCHMITZ                        | Utility Bill Refund            | \$12.64     | Water Utility Fund   |
| BOYD'S OIL DISTRIBUTING              | PW Shop Oil                    | \$273.35    | Streets              |
| CARVER COUNTY                        | Internet Services 02.2023      | \$60.00     | Bill Back Receivable |
| CARVER COUNTY                        | Audit Year End Verification    | \$175.00    | Finance              |
| CARVER COUNTY                        | Internet Services 02.2023      | -\$1,000.00 | Technology           |
| CARVER COUNTY                        | Internet Services 02.2023      | \$483.50    | Central Facilities   |
| CARVER COUNTY                        | Internet Services 02.2023      | \$220.50    | Safari Island Fund   |
| CARVER COUNTY                        | Internet Services 02.2023      | \$47.00     | Water Utility Fund   |
| CARVER COUNTY                        | Internet Services 02.2023      | \$47.00     | Sewer Utility Fund   |
| CARVER COUNTY                        | Internet Services 02.2023      | \$150.00    | Storm Water Fund     |
| CARVER COUNTY                        | Internet Services 02.2023      | \$197.00    | Ice Arena            |
| CITY OF BLOOMINGTON                  | Water Testing 01.2023          | \$154.00    | Water Utility Fund   |
| EBERT INC.                           | Fire Station Project           | \$4,332.00  | PIR Fund             |
| ELECTRICAL PRODUCTION SERVICES       | Fire Station Project           | \$12,825.00 | PIR Fund             |
| EVOQUA WATER TECHNOLOGIES LLC        | Bioxide Storage Lease 01.2023  | \$2,052.00  | Sewer Utility Fund   |
| GOPHER STATE ONE-CALL                | Utility Locate Tickets 01.2023 | \$44.55     | Water Utility Fund   |
| GOPHER STATE ONE-CALL                | Utility Locate Tickets 01.2023 | \$44.55     | Sewer Utility Fund   |
| HENNING EXCAVATING LLC               | Snow Hauling                   | \$46,555.50 | Streets              |
| JAMES HATCH                          | Utility Bill Refund            | \$8.31      | Water Utility Fund   |
| JEANETTE & SCOTT ARMAN               | Utility Bill Refund            | \$11.26     | Water Utility Fund   |
| JEROME & PAULETTE MOTT               | Utility Bill Refund            | \$12.55     | Water Utility Fund   |
| JON & ERIN OLESON                    | Utility Bill Refund            | \$32.70     | Water Utility Fund   |
| KIRVIDA FIRE, INC.                   | Engine #27 Pump Valve Repair   | \$1,519.98  | Fire                 |
| LOCAL GOVERNMENT INFORMATION SYSTEMS | JDE Application Support        | \$5,577.00  | Technology           |
| LOCKRIDGE GRINDAL NAUEN P.L.L.P.     | Capital Project 132-B Hwy 5    | \$3,333.33  | PIR Fund             |
| MACQUEEN EMERGENCY GROUP             | Miscellaneous Fire Equipment   | \$354.18    | Fire                 |
| MACQUEEN EMERGENCY GROUP             | SCBA Testing 2023              | \$2,275.00  | Fire                 |
| MARK MORSE                           | Utility Bill Refund            | \$13.41     | Water Utility Fund   |
| MERLYN CHRISTIANSEN                  | Utility Bill Refund            | \$11.93     | Water Utility Fund   |
| METRO WEST INSPECTION SERVICES       | Building Inspections 01.2023   | \$39,238.25 | Building Inspections |
| METRO WEST INSPECTION SERVICES       | Expired Permits 01.2023        | \$913.69    | Building Inspections |



**CITY OF WACONIA**  
**Council List-Expenditures**  
**Meeting: February 21, 2023**

| <b>VENDOR NAME</b>             | <b>DESCRIPTION</b>             | <b>AMOUNT</b>       | <b>FUND / DEPARTMENT</b>  |
|--------------------------------|--------------------------------|---------------------|---------------------------|
| METRO WEST INSPECTION SERVICES | Building Inspections 01.2023   | \$180.35            | Building Inspections      |
| METROPOLITAN COUNCIL           | SAC Report 01.2023             | \$7,380.45          | Sewer Utility Fund        |
| METROPOLITAN COUNCIL           | Sewer Flow Charges 03.2023     | \$90,370.33         | Sewer Utility Fund        |
| MN POLLUTION CONTROL AGENCY    | Renew Operator Cert; J.Wagener | \$23.00             | Sewer Utility Fund        |
| NORTHLAND LINING INC.          | I & I Reduction Program        | \$8,900.00          | Sewer Utility Fund        |
| NOVEL SOLAR THREE LLC          | Solar Electric 12.2022         | \$985.37            | Central Facilities        |
| NOVEL SOLAR THREE LLC          | Solar Electric 12.2022         | \$1,607.06          | Water Utility Fund        |
| NOVEL SOLAR THREE LLC          | Solar Electric 12.2022         | \$741.48            | Sewer Utility Fund        |
| NOVEL SOLAR THREE LLC          | Solar Electric 12.2022         | \$193.94            | Storm Water Fund          |
| NOVEL SOLAR THREE LLC          | Solar Electric 12.2022         | \$102.51            | Street Light Utility Fund |
| NOVEL SOLAR THREE LLC          | Solar Electric 12.2022         | \$2,029.86          | Ice Arena                 |
| PAT RUECKERT                   | Utility Bill Refund            | \$19.85             | Water Utility Fund        |
| PAUL'S TWO WAY RADIO REPAIR    | Radio Repair                   | \$415.00            | Streets                   |
| SHI INTERNATIONAL CORP.        | Sophos Advanced Protection     | \$2,935.00          | Technology                |
| STORMS WELDING & MFG INC       | Snow Blower Plate Repair       | \$395.40            | Streets                   |
| SUPER SET TILE & STONE         | Fire Station Project           | \$546.25            | PIR Fund                  |
| WELLS CONCRETE                 | Fire Station Project           | \$13,447.25         | PIR Fund                  |
| WESLEY & SHELLEY LEUCK         | Utility Bill Refund            | \$22.75             | Water Utility Fund        |
| ZIEGLER INC                    | Generator Repair               | \$1,649.07          | Sewer Utility Fund        |
| <b>Grand Total</b>             |                                | <b>\$251,920.10</b> |                           |

The above bills have been approved for payment at the regular City Council Meeting on February 20, 2023.  
Authorized and ordered for payment:

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Administrator

I have reviewed the list of claims for council approval and recommend payment

*Nicole Meyer*

Nicole Meyer, Finance Director

**CITY OF WACONIA**  
**Council List-Other/Electronic**  
**Meeting: February 21, 2023**

| VENDOR NAME                     | DESCRIPTION            | AMOUNT       | FUND / DEPARTMENT  |
|---------------------------------|------------------------|--------------|--------------------|
| AMERICAN MAILING MACHINES       | Postage Machine Refill | \$500.00     | Central Facilities |
| BOND TRUST SERVICES CORPORATION | 2015C Bond Payment     | \$362,025.00 | 2015C GO Bond      |
| BOND TRUST SERVICES CORPORATION | 2014A Bond Payment     | \$149,450.00 | 2014A GO Bond      |
| BOND TRUST SERVICES CORPORATION | 2015A Bond Payment     | \$639,050.00 | 2015A GO Bond      |
| BOND TRUST SERVICES CORPORATION | 2016A Bond Payment     | \$514,700.00 | 2016A GO Bond      |
| BOND TRUST SERVICES CORPORATION | 2017A Bond Payment     | \$819,775.00 | 2017A GO Bond      |
| BOND TRUST SERVICES CORPORATION | 2018A Bond Payment     | \$102,750.00 | 2018A GO Bond      |
| BOND TRUST SERVICES CORPORATION | 2019A Bond Payment     | \$248,075.00 | 2019A GO Bond      |
| BOND TRUST SERVICES CORPORATION | 2020A Bond Payment     | \$297,375.00 | 2020A GO Bond      |
| BOND TRUST SERVICES CORPORATION | 2021A Bond Payment     | \$322,850.00 | 2021A GO Bond      |
| BOND TRUST SERVICES CORPORATION | 2014A Bond Payment     | \$28,600.00  | Water Utility Fund |
| BOND TRUST SERVICES CORPORATION | 2015A Bond Payment     | \$78,000.00  | Water Utility Fund |
| BOND TRUST SERVICES CORPORATION | 2018A Bond Payment     | \$25,000.00  | Water Utility Fund |
| BOND TRUST SERVICES CORPORATION | 2019A Bond Payment     | \$75,900.00  | Water Utility Fund |
| BOND TRUST SERVICES CORPORATION | 2020A Bond Payment     | \$120,000.00 | Water Utility Fund |
| BOND TRUST SERVICES CORPORATION | 2020B Bond Payment     | \$495,000.00 | Water Utility Fund |
| BOND TRUST SERVICES CORPORATION | 2021A Bond Payment     | \$114,400.00 | Water Utility Fund |
| BOND TRUST SERVICES CORPORATION | 2014A Bond Payment     | \$858.00     | Water Utility Fund |
| BOND TRUST SERVICES CORPORATION | 2015A Bond Payment     | \$5,722.50   | Water Utility Fund |
| BOND TRUST SERVICES CORPORATION | 2018A Bond Payment     | \$3,350.00   | Water Utility Fund |
| BOND TRUST SERVICES CORPORATION | 2019A Bond Payment     | \$17,407.50  | Water Utility Fund |
| BOND TRUST SERVICES CORPORATION | 2020A Bond Payment     | \$9,700.00   | Water Utility Fund |
| BOND TRUST SERVICES CORPORATION | 2020B Bond Payment     | \$63,750.00  | Water Utility Fund |
| BOND TRUST SERVICES CORPORATION | 2021A Bond Payment     | \$18,421.00  | Water Utility Fund |
| BOND TRUST SERVICES CORPORATION | 2014A Bond Payment     | \$35,000.00  | Sewer Utility Fund |
| BOND TRUST SERVICES CORPORATION | 2015A Bond Payment     | \$90,000.00  | Sewer Utility Fund |
| BOND TRUST SERVICES CORPORATION | 2018A Bond Payment     | \$25,000.00  | Sewer Utility Fund |
| BOND TRUST SERVICES CORPORATION | 2019A Bond Payment     | \$115,000.00 | Sewer Utility Fund |
| BOND TRUST SERVICES CORPORATION | 2020A Bond Payment     | \$30,000.00  | Sewer Utility Fund |
| BOND TRUST SERVICES CORPORATION | 2020B Bond Payment     | \$285,000.00 | Sewer Utility Fund |
| BOND TRUST SERVICES CORPORATION | 2021A Bond Payment     | \$115,000.00 | Sewer Utility Fund |
| BOND TRUST SERVICES CORPORATION | 2014A Bond Payment     | \$1,100.00   | Sewer Utility Fund |

**CITY OF WACONIA**  
**Council List-Other/Electronic**  
**Meeting: February 21, 2023**

| <b>VENDOR NAME</b>                   | <b>DESCRIPTION</b>             | <b>AMOUNT</b> | <b>FUND / DEPARTMENT</b>        |
|--------------------------------------|--------------------------------|---------------|---------------------------------|
| BOND TRUST SERVICES CORPORATION      | 2015A Bond Payment             | \$6,525.00    | Sewer Utility Fund              |
| BOND TRUST SERVICES CORPORATION      | 2018A Bond Payment             | \$3,350.00    | Sewer Utility Fund              |
| BOND TRUST SERVICES CORPORATION      | 2019A Bond Payment             | \$26,175.00   | Sewer Utility Fund              |
| BOND TRUST SERVICES CORPORATION      | 2020A Bond Payment             | \$2,425.00    | Sewer Utility Fund              |
| BOND TRUST SERVICES CORPORATION      | 2020B Bond Payment             | \$31,500.00   | Sewer Utility Fund              |
| BOND TRUST SERVICES CORPORATION      | 2021A Bond Payment             | \$18,275.00   | Sewer Utility Fund              |
| BOND TRUST SERVICES CORPORATION      | 2014A Bond Payment             | \$26,400.00   | Storm Water Fund                |
| BOND TRUST SERVICES CORPORATION      | 2015A Bond Payment             | \$182,000.00  | Storm Water Fund                |
| BOND TRUST SERVICES CORPORATION      | 2019A Bond Payment             | \$39,100.00   | Storm Water Fund                |
| BOND TRUST SERVICES CORPORATION      | 2020A Bond Payment             | \$15,000.00   | Storm Water Fund                |
| BOND TRUST SERVICES CORPORATION      | 2021A Bond Payment             | \$105,600.00  | Storm Water Fund                |
| BOND TRUST SERVICES CORPORATION      | 2014A Bond Payment             | \$792.00      | Storm Water Fund                |
| BOND TRUST SERVICES CORPORATION      | 2015A Bond Payment             | \$13,352.50   | Storm Water Fund                |
| BOND TRUST SERVICES CORPORATION      | 2019A Bond Payment             | \$8,967.50    | Storm Water Fund                |
| BOND TRUST SERVICES CORPORATION      | 2020A Bond Payment             | \$1,300.00    | Storm Water Fund                |
| BOND TRUST SERVICES CORPORATION      | 2021A Bond Payment             | \$17,004.00   | Storm Water Fund                |
| CENTERPOINT ENERGY RESOURCES CORP    | Natural Gas Service 11.2022    | \$4,118.28    | Central Facilities              |
| CENTERPOINT ENERGY RESOURCES CORP    | Natural Gas Service 11.2022    | \$1,761.25    | Water Utility Fund              |
| CENTERPOINT ENERGY RESOURCES CORP    | Natural Gas Service 11.2022    | \$337.17      | Sewer Utility Fund              |
| CENTERPOINT ENERGY RESOURCES CORP    | Natural Gas Service 11.2022    | \$87.21       | Storm Water Fund                |
| CENTERPOINT ENERGY RESOURCES CORP    | Natural Gas Service 11.2022    | \$87.21       | Street Light Utility Fund       |
| CENTERPOINT ENERGY RESOURCES CORP    | Natural Gas Service 11.2022    | \$2,893.58    | Ice Arena                       |
| CINTAS CORPORATION NO. 2             | Cintas Contract Settlement     | \$7,313.94    | Administration                  |
| EFTPS                                | Federal Taxes - Fire/CC 12/22  | \$2,937.22    | Personnel Liabilities           |
| EFTPS                                | Federal Taxes - Pay 01-2023    | \$32,122.71   | Personnel Liabilities           |
| EFTPS                                | Federal Taxes - Pay 02-2023    | \$34,187.72   | Personnel Liabilities           |
| EHLERS & ASSOCIATES, INC.            | Public Finance Seminar 2023    | \$215.00      | Finance                         |
| FIRST RESOURCE BANK                  | Grandstand Lease Purchase Pymt | \$130,740.25  | 2016 Lease Agreement - Baseball |
| HEALTHPARTNERS                       | Medical/Dental 01.2023         | \$47,640.47   | Personnel Liabilities           |
| HEALTHPARTNERS                       | Medical/Dental 02.2023         | \$47,640.47   | Personnel Liabilities           |
| INVOICE CLOUD, INC.                  | CC Transaction Fees 12.2022    | \$2,236.05    | Finance                         |
| KANSAS STATE BANK OF MANHATTAN       | Exercise Equip Lease 01.2023   | \$2,310.00    | Safari Island Fund              |
| LOCAL GOVERNMENT INFORMATION SYSTEMS | JDE Application Support        | \$5,354.00    | Technology                      |
| MARCO TECHNOLOGIES, LLC              | FS/PW/SI Printer Use 02.2023   | \$1,236.68    | Central Facilities              |
| MARCO TECHNOLOGIES, LLC              | PW Printer Lease 02.2023       | \$70.69       | Water Utility Fund              |
| MARCO TECHNOLOGIES, LLC              | PW Printer Lease 02.2023       | \$70.68       | Sewer Utility Fund              |
| METRO FIBERNET LLC                   | Phone Service 01.2023          | \$22.92       | Bill Back Receivable            |

**CITY OF WACONIA**  
**Council List-Other/Electronic**  
**Meeting: February 21, 2023**

| <b>VENDOR NAME</b>                       | <b>DESCRIPTION</b>             | <b>AMOUNT</b> | <b>FUND / DEPARTMENT</b>  |
|------------------------------------------|--------------------------------|---------------|---------------------------|
| METRO FIBERNET LLC                       | Phone Service 01.2023          | \$495.29      | Central Facilities        |
| METRO FIBERNET LLC                       | Phone Service 01.2023          | \$138.08      | Safari Island Fund        |
| METRO FIBERNET LLC                       | Phone Service 01.2023          | \$110.26      | Water Utility Fund        |
| METRO FIBERNET LLC                       | Phone Service 01.2023          | \$31.19       | Sewer Utility Fund        |
| METRO FIBERNET LLC                       | Phone Service 01.2023          | \$41.58       | Storm Water Fund          |
| METRO FIBERNET LLC                       | Phone Service 01.2023          | \$109.11      | Ice Arena                 |
| MINNESOTA DEPARTMENT OF REVENUE          | Sales Tax Liability 12.2022    | \$21.78       | Sales Tax Liability       |
| MINNESOTA DEPARTMENT OF REVENUE          | State Taxes - Fire/CC 12/2022  | \$187.88      | Personnel Liabilities     |
| MINNESOTA DEPARTMENT OF REVENUE          | State Taxes - Pay 01-2023      | \$6,023.88    | Personnel Liabilities     |
| MINNESOTA DEPARTMENT OF REVENUE          | State Taxes - Pay 02-2023      | \$6,424.96    | Personnel Liabilities     |
| MINNESOTA DEPARTMENT OF REVENUE          | Sales Tax Liability 12.2022    | \$389.96      | Safari Island Fund        |
| MINNESOTA DEPARTMENT OF REVENUE          | Sales Tax Liability 12.2022    | \$1,497.26    | Water Utility Fund        |
| MN DEPARTMENT OF AGRICULTURE             | Pesticide Applicator - Cousin  | \$10.00       | Parks                     |
| MN DEPARTMENT OF TRANSPORTATION          | East Frontage Road Inspections | \$559.27      | PIR Fund                  |
| MN UNEMPLOYMENT INSURANCE                | Q4-2022 Unemployment Liability | -\$28.30      | Personnel Liabilities     |
| MN UNEMPLOYMENT INSURANCE                | Q4-2022 Unemployment Liability | \$956.92      | Storm Water Fund          |
| MONEY MOVERS                             | SI Insurance Reimb 12.2022     | \$26.50       | Safari Island Fund        |
| NATIONWIDE RETIREMENT SOLUTIONS          | EE Retirement - Pay 01-2023    | \$1,980.00    | Personnel Liabilities     |
| NATIONWIDE RETIREMENT SOLUTIONS          | EE Retirement - Pay 02-2023    | \$1,980.00    | Personnel Liabilities     |
| NORTHERN STATES POWER COMPANY, MINNESOTA | Electric Service 11.2022       | \$35.42       | Community Safety          |
| NORTHERN STATES POWER COMPANY, MINNESOTA | 10525 10th St Electric 11.2022 | \$24.30       | Central Facilities        |
| NORTHERN STATES POWER COMPANY, MINNESOTA | Electric Service 11.2022       | \$6,027.47    | Central Facilities        |
| NORTHERN STATES POWER COMPANY, MINNESOTA | Electric Service 11.2022       | \$11,568.01   | Water Utility Fund        |
| NORTHERN STATES POWER COMPANY, MINNESOTA | Electric Service 11.2022       | \$3,222.23    | Sewer Utility Fund        |
| NORTHERN STATES POWER COMPANY, MINNESOTA | Electric Service 11.2022       | \$1,188.83    | Storm Water Fund          |
| NORTHERN STATES POWER COMPANY, MINNESOTA | Electric Service 11.2022       | \$18,135.21   | Street Light Utility Fund |
| NORTHERN STATES POWER COMPANY, MINNESOTA | Electric Service 11.2022       | \$9,680.52    | Ice Arena                 |
| OLD NATIONAL BANK                        | EE HSA Liability - Pay 01-2023 | \$3,976.46    | Personnel Liabilities     |
| OLD NATIONAL BANK                        | EE HSA Liability - Pay 02-2023 | \$3,976.46    | Personnel Liabilities     |
| OLD NATIONAL BANK                        | ER HSA Liability - Pay 01-2023 | \$2,500.16    | Personnel Liabilities     |
| OLD NATIONAL BANK                        | ER HSA Liability - Pay 02-2023 | \$2,500.16    | Personnel Liabilities     |
| PERA                                     | EE/ER Retirement - Pay 01-2023 | \$19,674.46   | Personnel Liabilities     |
| PERA                                     | EE/ER Retirement - Pay 02-2023 | \$20,216.42   | Personnel Liabilities     |
| RELIANCE STANDARD                        | Premiums 01.2023               | \$1,833.77    | Personnel Liabilities     |
| RELIANCE STANDARD                        | Premiums 02.2023               | \$1,833.77    | Personnel Liabilities     |
| RINK MANAGEMENT SERVICES CORPORATION     | SI CC Reimb 01.01.23 -01.19.23 | \$58,926.83   | Safari Island Fund        |
| RINK MANAGEMENT SERVICES CORPORATION     | SI CC Reimb 12.20.22 -12.31.22 | \$26,508.48   | Safari Island Fund        |

**CITY OF WACONIA**  
**Council List-Other/Electronic**  
**Meeting: February 21, 2023**

| <b>VENDOR NAME</b>                       | <b>DESCRIPTION</b>            | <b>AMOUNT</b>         | <b>FUND / DEPARTMENT</b> |
|------------------------------------------|-------------------------------|-----------------------|--------------------------|
| RINK MANAGEMENT SERVICES CORPORATION     | CC Reimbursement 01.01-01.19  | \$3,826.01            | Ice Arena                |
| RINK MANAGEMENT SERVICES CORPORATION     | CC Reimbursement 12.20-12.31  | \$2,604.15            | Ice Arena                |
| SECURITY BANK WACONIA                    | Rev Bonds Arena Construction  | \$35,811.39           | 2007 Ice Arena Bond      |
| STANDARD PRINTING -N- MAILING            | #10 Envelopes Mailings        | \$580.50              | Water Utility Fund       |
| STANDARD PRINTING -N- MAILING            | UB/Mailing Processing 01.2023 | \$1,072.08            | Water Utility Fund       |
| STANDARD PRINTING -N- MAILING            | #10 Envelopes Mailings        | \$580.50              | Sewer Utility Fund       |
| STANDARD PRINTING -N- MAILING            | UB/Mailing Processing 01.2023 | \$1,072.07            | Sewer Utility Fund       |
| UNITED FARMERS COOP                      | Diesel Fill 01.04.23          | \$4,466.52            | Fleet Fuel Payable       |
| UNITED FARMERS COOP                      | Unleaded Fill 01.06.23        | \$26,817.84           | Fleet Fuel Payable       |
| VOLUNTEER FIREFIGHTER'S BENEFIT ASSN. MN | 2023 Membership Dues          | \$375.00              | Fire                     |
| <b>Grand Total</b>                       |                               | <b>\$6,319,899.14</b> |                          |

The above bills have been approved for payment at the regular City Council Meeting on February 20, 2023.  
Authorized and ordered for payment:

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Administrator

I have reviewed the list of claims for council approval and recommend payment

*Nicole Meyer*

Nicole Meyer, Finance Director

**CITY OF WACONIA**  
**Council List-Purchasing Card**  
**Meeting: February 21, 2023**

| VENDOR NAME                       | DESCRIPTION                      | AMOUNT   | FUND / DEPARTMENT         |
|-----------------------------------|----------------------------------|----------|---------------------------|
| 5.11 TACTICAL, INC                | Uniform Boot                     | \$115.00 | Fire                      |
| ABM EQUIPMENT, LLC                | Vacuum Breaker                   | \$81.15  | Street Light Utility Fund |
| ACTIVE NETWORK. LLC               | Connect App 09.2022              | \$200.00 | Safari Island Fund        |
| ACTIVE NETWORK. LLC               | Connect App 10.2021              | \$200.00 | Safari Island Fund        |
| ACTIVE NETWORK. LLC               | Connect App 10.2022              | \$200.00 | Safari Island Fund        |
| ACTIVE NETWORK. LLC               | Connect App 11.2021              | \$200.00 | Safari Island Fund        |
| ACTIVE NETWORK. LLC               | Connect App 11.2022              | \$200.00 | Safari Island Fund        |
| ACTIVE NETWORK. LLC               | IA Credit Card Testing           | \$6.00   | Ice Arena                 |
| ACTIVE911, INC.                   | Fire Department Communications   | \$675.00 | Technology                |
| AMAZON.COM                        | Leadership Materials             | \$64.42  | Administration            |
| AMAZON.COM                        | Council Computer Cases           | \$277.87 | Technology                |
| AMAZON.COM                        | Battery for Bullard              | \$44.97  | Fire                      |
| AMERICAN PUBLIC WORKS ASSOCIATION | Leadership Course & Poster       | \$101.25 | Streets                   |
| ASPEN MILLS INCORPORATED          | Uniform; Dressel                 | \$33.26  | Fire                      |
| ASPEN MILLS INCORPORATED          | Uniforms; Nelson & Sorenson      | \$313.45 | Fire                      |
| ASSURITY LIFE INSURANCE COMPANY   | Premiums 12.2022                 | \$954.75 | Personnel Liabilities     |
| BIFFS, INC.                       | Portable Park Sanitation 12.2022 | \$720.00 | Parks                     |
| CAR-CO AUTO PARTS CO.             | Winter Wiper Blade               | \$27.62  | Fire                      |
| CAR-CO AUTO PARTS CO.             | #182, 56, 180, 188, 36, 189, 4   | \$358.56 | Streets                   |
| CAR-CO AUTO PARTS CO.             | #188 & 179 Wiper Blades          | \$61.11  | Streets                   |
| CAR-CO AUTO PARTS CO.             | #40 Fleet Runner                 | \$75.78  | Streets                   |
| CAR-CO AUTO PARTS CO.             | #61, 53, 40, 172, 188 Filters/   | \$278.34 | Streets                   |
| CAR-CO AUTO PARTS CO.             | Diesel Exhaust Fluid             | \$79.96  | Streets                   |
| CAR-CO AUTO PARTS CO.             | Diesel Exhaust Fluid & Flat      | \$145.59 | Streets                   |
| CAR-CO AUTO PARTS CO.             | #53 Repair Parts                 | \$24.64  | Water Utility Fund        |
| CAR-CO AUTO PARTS CO.             | #44 & 182 Repair Parts           | \$12.34  | Sewer Utility Fund        |
| CINTAS CORPORATION NO. 2          | CH Restroom Mats 11.2022         | \$93.98  | Central Facilities        |
| CINTAS CORPORATION NO. 2          | PW First Aid Supplies            | \$59.75  | Central Facilities        |

**CITY OF WACONIA**  
**Council List-Purchasing Card**  
**Meeting: February 21, 2023**

| <b>VENDOR NAME</b>              | <b>DESCRIPTION</b>               | <b>AMOUNT</b> | <b>FUND / DEPARTMENT</b> |
|---------------------------------|----------------------------------|---------------|--------------------------|
| CINTAS CORPORATION NO. 2        | PW Mats/Towels 08.03.22          | \$28.91       | Central Facilities       |
| CINTAS CORPORATION NO. 2        | PW Mats/Towels 08.31.22          | \$28.91       | Central Facilities       |
| COMPASS MINERALS AMERICA INC.   | Road Salt                        | \$21,278.22   | Streets                  |
| CORE & MAIN                     | HDPE Pipe                        | \$4,418.71    | Storm Water Fund         |
| CRYSTEEL TRUCK EQUIPMENT INC    | #1016 Power Unit Solenoid        | \$96.67       | Fire                     |
| CRYSTEEL TRUCK EQUIPMENT INC    | #60 Spring Trip/Return           | \$101.29      | Streets                  |
| ECM PUBLISHERS INC              | Publishing Fees 10.2022          | \$722.50      | Administration           |
| ECM PUBLISHERS INC              | Publishing Fees 11.2022          | \$52.50       | Administration           |
| ECM PUBLISHERS INC              | Publishing Fees 11.2022          | \$52.50       | Planning                 |
| ECM PUBLISHERS INC              | Publishing Fees 10.2022          | \$530.25      | PIR Fund                 |
| ECM PUBLISHERS INC              | Publishing Fees 11.2022          | \$131.25      | PIR Fund                 |
| ECM PUBLISHERS INC              | Publishing Fees 10.2022          | \$57.25       | Water Utility Fund       |
| ECM PUBLISHERS INC              | Publishing Fees 10.2022          | \$57.25       | Sewer Utility Fund       |
| ECM PUBLISHERS INC              | Publishing Fees 10.2022          | \$36.75       | Storm Water Fund         |
| ENVIROTECH SERVICES INC.        | Melt Down Apex                   | \$1,491.49    | Streets                  |
| EVERSON HARDWARE HANK           | Lamp                             | \$39.90       | Central Facilities       |
| EVERSON HARDWARE HANK           | Locator Battery                  | \$25.98       | Water Utility Fund       |
| EVERSON HARDWARE HANK           | Ignition for Torch               | \$24.99       | Sewer Utility Fund       |
| FASTENAL INDUSTRIAL & CONST     | Wypall Towels                    | \$34.63       | Streets                  |
| FASTENAL INDUSTRIAL & CONST     | Safety Vending Equip 11.2022     | \$417.55      | Sewer Utility Fund       |
| FASTENAL INDUSTRIAL & CONST     | Safety Vending Equip 12.2022     | \$16.31       | Storm Water Fund         |
| FORCE AMERICA DISTRIBUTING, LLC | Cable, Sensors, & Tap Test Tool  | \$2,513.42    | Streets                  |
| FORCE AMERICA DISTRIBUTING, LLC | Sensor                           | \$1,026.63    | Streets                  |
| FOSTER BROS. MARINE             | #1110 Winterize & Shrink Wrap    | \$1,116.60    | Fire                     |
| FOSTER BROS. MARINE             | Sales Tax Refund                 | -\$48.19      | Fire                     |
| FRANKLIN PRINTING               | 11x17 Paper                      | \$1,099.90    | Administration           |
| FRANKLIN PRINTING               | Signature Stamp; N. Waldron      | \$39.23       | Administration           |
| GEARGRID CORPORATION            | Mobile Hose Shelf Kit & Coat Dry | \$365.90      | Fire                     |
| GRAINGER, INC.                  | Electronic Module                | \$415.70      | Central Facilities       |
| HILLYARD INC                    | Towel Rolls                      | \$155.12      | Water Utility Fund       |
| HOLIDAY GAS STATION             | Command Vehicle Washing 12.2022  | \$11.00       | Fire                     |
| HOTSY MINNESOTA                 | #9016 Pressure Washer Wand       | \$374.36      | Streets                  |
| IDENTIFIRE SAFETY PRODUCTS      | SCBA Face Piece Name Plate       | \$76.94       | Fire                     |

**CITY OF WACONIA**  
**Council List-Purchasing Card**  
**Meeting: February 21, 2023**

| VENDOR NAME                       | DESCRIPTION                         | AMOUNT     | FUND / DEPARTMENT  |
|-----------------------------------|-------------------------------------|------------|--------------------|
| INTERSTATE BATTERY SYSTEMS        | #42 & #58 Batteries                 | \$588.60   | Streets            |
| LANO EQUIPMENT OF LANO            | #188 & 172 Filter, Clamp, Fluid     | \$245.11   | Parks              |
| LANO EQUIPMENT, INC.              | Stop Depth Wheel                    | \$222.26   | Fire               |
| LANO EQUIPMENT, INC.              | #180 & 2046 Belt, Wheel             | \$130.40   | Streets            |
| LANO EQUIPMENT, INC.              | #172 Mount Isolator                 | \$127.76   | Parks              |
| LAWSON PRODUCTS INC               | Heavy Hex Nut                       | \$44.65    | Streets            |
| LEAGUE OF MINNESOTA CITIES        | Elected Leader Training; Greng      | \$350.00   | Administration     |
| LEAGUE OF MINNESOTA CITIES        | Elected Leader Training; Yetzer     | \$350.00   | Administration     |
| LEAGUE OF MINNESOTA CITIES        | MCMA Conference; Fineran            | \$495.00   | Administration     |
| LECTICON, INC                     | EVOC Fire & Defensive Driving       | \$1,980.00 | Fire               |
| MACKENTHUN'S FINE FOODS           | Water & Pop                         | \$44.61    | Fire               |
| MADDEN'S ON GULL LAKE             | MCMA Conference Lodging; Fineran    | \$386.54   | Administration     |
| MAYER LUMBER COMPANY              | Truck # 60 Repair                   | \$279.20   | Streets            |
| MEDIACOM                          | SI Cable Box Fees 01.06-02.05       | \$22.10    | Safari Island Fund |
| MELCHERT HUBERT SJODIN, PLLP      | City Legal Fees 11.2022             | \$5,948.35 | Administration     |
| MELCHERT HUBERT SJODIN, PLLP      | City Legal Fees 11.2022             | \$374.65   | PIR Fund           |
| MELCHERT HUBERT SJODIN, PLLP      | City Legal Fees 11.2022             | \$1,436.60 | Safari Island Fund |
| MERLINS ACE HARDWARE & RENTAL     | #54 Wing Materials                  | \$0.00     | Streets            |
| MIDWEST MACHINERY CO.             | #2035 Bushing                       | \$79.98    | Parks              |
| MIDWEST MACHINERY CO.             | #2035 Washer & Bushing Return       | -\$47.67   | Parks              |
| MN DEPARTMENT OF AGRICULTURE      | MN B04 Agriculture License          | \$30.66    | Streets            |
| MN DEPARTMENT OF AGRICULTURE      | Pesticide Applicator Test           | \$30.66    | Parks              |
| MN DEPARTMENT OF LABOR & INDUSTRY | PW Elevator License 2022            | \$100.00   | Central Facilities |
| MN DEPARTMENT OF LABOR & INDUSTRY | SI Elevator License 2022            | \$100.00   | Safari Island Fund |
| MN DEPARTMENT OF LABOR & INDUSTRY | WTP Elevator License 2022           | \$100.00   | Water Utility Fund |
| MN GFOA                           | Meyer_Annual Conference Register    | \$485.00   | Finance            |
| MN GFOA                           | Meyer_Annual Membership Fee         | \$190.00   | Finance            |
| MN GFOA                           | Ortloff_Annual Membership Fee       | \$150.00   | Finance            |
| MN RURAL WATER ASSOCIATION        | MRWA Membership                     | \$425.00   | Water Utility Fund |
| MN STATE COLLEGES & UNIVERSITIES  | Fire School Training; Nelson & Lair | \$340.00   | Fire               |
| MN STATE FIRE CHIEFS ASSOCIATION  | Fire Training; Baumann & Nelson     | \$570.00   | Fire               |
| MN STATE FIRE CHIEFS ASSOCIATION  | Fire Training; Gulden               | \$285.00   | Fire               |
| MN STATE PATROL                   | 2023 Decals                         | \$24.50    | Streets            |



**CITY OF WACONIA**  
**Council List-Purchasing Card**  
**Meeting: February 21, 2023**

| VENDOR NAME                            | DESCRIPTION                        | AMOUNT     | FUND / DEPARTMENT         |
|----------------------------------------|------------------------------------|------------|---------------------------|
| MN STATE PATROL                        | 2023 DOT Stickers                  | \$36.50    | Streets                   |
| MN VALLEY ELECTRIC COOP                | Electric Service 12.2022           | \$133.21   | Central Facilities        |
| MN VALLEY ELECTRIC COOP                | Electric Service 12.2022           | \$496.30   | Sewer Utility Fund        |
| MN VALLEY ELECTRIC COOP                | Electric Service 12.2022           | \$3,200.78 | Street Light Utility Fund |
| MONROE TOWMASTER LLC                   | #54 Bracket Valve Module           | \$460.53   | Streets                   |
| MONROE TOWMASTER LLC                   | #54 Wing Materials                 | \$1,710.21 | Streets                   |
| NAPA AUTO PARTS                        | #36 Alternator Bearing             | \$61.92    | Streets                   |
| NAPA AUTO PARTS                        | #40 Alternator Bearing             | \$61.92    | Streets                   |
| NORTH CENTRAL INTL                     | #173 Fuel Filter & Pac             | \$117.80   | Streets                   |
| NUSS EQUIPMENT GROUP LLC               | #36 & 40 Belt Tensione & Poly      | \$751.00   | Streets                   |
| POWER SYSTEMS                          | #39 Hose Assembly                  | \$169.74   | Street Light Utility Fund |
| PRIVATE PRINT STORE                    | Business Cards; Mayor & CC Members | \$44.08    | Administration            |
| RECTECH OUTDOOR SOLUTIONS, LLC         | #60 Spring Trip/ Return            | \$42.86    | Streets                   |
| REGENTS OF THE UNIVERSITY OF MINNESOTA | Traffic Control Seminar; Jacob     | \$70.00    | Parks                     |
| REPUBLIC SERVICES                      | CH Shredding Service 01.2023       | \$34.10    | Central Facilities        |
| SAM'S TIRE SERVICE                     | #134 New Tire Tube & Installation  | \$133.83   | Sewer Utility Fund        |
| SENSIBLE LAND USE COALITION            | 2023 Housing Market Registration   | \$58.00    | Planning                  |
| SOLUTION BUILDERS, INC                 | OneDrive Conversion                | \$5,625.00 | Technology                |
| STAPLES CONTRACT & COMMERCIAL, INC.    | Certificate Frames                 | \$73.98    | Administration            |
| STAPLES CONTRACT & COMMERCIAL, INC.    | Legal Pads                         | \$39.58    | Fire                      |
| STAPLES CONTRACT & COMMERCIAL, INC.    | Office Supplies                    | \$54.25    | Fire                      |
| TARGET                                 | Break Room Supplies                | \$34.98    | Administration            |
| TARGET                                 | Christmas Items                    | \$85.00    | Fire                      |
| TARGET                                 | Return Christmas Items             | -\$182.54  | Fire                      |
| UPS STORE                              | Postage for Gas Monitor Repair     | \$12.61    | Fire                      |
| UPS STORE                              | Postage to Return Cooler to MV     | \$12.61    | Water Utility Fund        |
| USABUEBOOK                             | Accuvacs for Iron Testing          | \$267.54   | Water Utility Fund        |
| USABUEBOOK                             | Water Testing Accuvacs             | \$319.27   | Water Utility Fund        |
| VERIZON WIRELESS                       | City Cell/Aircard Service 12.22    | \$82.24    | Administration            |
| VERIZON WIRELESS                       | City Cell/Aircard Service 12.22    | \$76.13    | Technology                |
| VERIZON WIRELESS                       | City Cell/Aircard Service 12.22    | \$81.13    | Planning                  |
| VERIZON WIRELESS                       | City Cell/Aircard Service 12.22    | \$242.14   | Fire                      |
| VERIZON WIRELESS                       | City Cell/Aircard Service 12.22    | \$196.17   | Streets                   |

**CITY OF WACONIA**  
**Council List-Purchasing Card**

**Meeting: February 21, 2023**

| <b>VENDOR NAME</b> | <b>DESCRIPTION</b>              | <b>AMOUNT</b>      | <b>FUND / DEPARTMENT</b>  |
|--------------------|---------------------------------|--------------------|---------------------------|
| VERIZON WIRELESS   | City Cell/Aircard Service 12.22 | \$191.55           | Parks                     |
| VERIZON WIRELESS   | City Cell/Aircard Service 12.22 | \$264.31           | Water Utility Fund        |
| VERIZON WIRELESS   | City Cell/Aircard Service 12.22 | \$264.31           | Sewer Utility Fund        |
| VERIZON WIRELESS   | City Cell/Aircard Service 12.22 | \$132.76           | Storm Water Fund          |
| VERIZON WIRELESS   | City Cell/Aircard Service 12.22 | \$41.53            | Street Light Utility Fund |
| WACONIA DODGE      | #47 Adapter, Gasket, & Filter   | \$326.64           | Sewer Utility Fund        |
| ZIEGLER INC        | #4017 Pheasant Ridge LS Repair  | \$1,339.23         | Sewer Utility Fund        |
| ZIEGLER INC        | L-52 Heater Install & Coolant   | \$2,761.87         | Sewer Utility Fund        |
| ZIEGLER INC        | SE Lift Repair & Labor          | \$406.19           | Sewer Utility Fund        |
| <b>Grand Total</b> |                                 | <b>\$78,615.43</b> |                           |

The above bills have been approved for payment at the regular City Council Meeting on February 20, 2023.

Authorized and ordered for payment:

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Administrator



## REQUEST FOR CITY COUNCIL ACTION

|                                                                                                                                                                                                                                                                                                                                                                                               |         |                                                                                                        |                 |                                        |                    |                          |  |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------|--------------------------------------------------------------------------------------------------------|-----------------|----------------------------------------|--------------------|--------------------------|--|
| <b>Meeting Date:</b>                                                                                                                                                                                                                                                                                                                                                                          |         | February 21, 2023                                                                                      |                 |                                        |                    |                          |  |
| <b>Item Name:</b>                                                                                                                                                                                                                                                                                                                                                                             |         | Rink Management Services Corporation Safari Island Community Center Expenditures Incurred January 2023 |                 |                                        |                    |                          |  |
| <b>Originating Department:</b>                                                                                                                                                                                                                                                                                                                                                                |         | Finance                                                                                                |                 |                                        |                    |                          |  |
| <b>Presented by:</b>                                                                                                                                                                                                                                                                                                                                                                          |         | Amanda Ortloff                                                                                         |                 |                                        |                    |                          |  |
| <b>Previous Council Action</b> (if any):                                                                                                                                                                                                                                                                                                                                                      |         |                                                                                                        |                 |                                        |                    |                          |  |
| <b>Item Type (X only one):</b>                                                                                                                                                                                                                                                                                                                                                                | Consent | <input checked="" type="checkbox"/> X                                                                  | Regular Session | <input type="checkbox"/>               | Discussion Session | <input type="checkbox"/> |  |
| <b>RECOMMENDATIONS/COUNCIL ACTION/MOTION REQUESTED</b> <i>(Include motion in proper format.)</i>                                                                                                                                                                                                                                                                                              |         |                                                                                                        |                 |                                        |                    |                          |  |
| Motion to Approve Rink Management Corporation Expenditures for Safari Island Community Center Incurred in January 2023                                                                                                                                                                                                                                                                        |         |                                                                                                        |                 |                                        |                    |                          |  |
| <b>EXPLANATION OF AGENDA ITEM</b> <i>(Include a description of background, benefits, and recommendations.)</i>                                                                                                                                                                                                                                                                                |         |                                                                                                        |                 |                                        |                    |                          |  |
| <p>Rink Management Services Corporation has provided the attached report for expenditures paid in January 2023. Per the City's contract with Rink Management, these expenditures are paid by Rink Management for the City's operation of the Safari Island Community Center.</p> <p><b><u>Attachments:</u></b></p> <p>1. <a href="#">Safari Island Bills Applied Payments Jan '23.pdf</a></p> |         |                                                                                                        |                 |                                        |                    |                          |  |
| <b>FINANCIAL IMPLICATIONS:</b>                                                                                                                                                                                                                                                                                                                                                                |         |                                                                                                        |                 | <b>ADVISORY BOARD RECOMMENDATIONS:</b> |                    |                          |  |
| Funding Sources & Uses:<br>Safari Island Fund (231)                                                                                                                                                                                                                                                                                                                                           |         |                                                                                                        |                 |                                        |                    |                          |  |
| Budget Information:<br><input checked="" type="checkbox"/> X Budgeted<br><input type="checkbox"/> Non Budgeted<br><input type="checkbox"/> Amendment Required                                                                                                                                                                                                                                 |         |                                                                                                        |                 | Planning Commission                    |                    |                          |  |
|                                                                                                                                                                                                                                                                                                                                                                                               |         |                                                                                                        |                 | Parks and Recreation Board             |                    |                          |  |
|                                                                                                                                                                                                                                                                                                                                                                                               |         |                                                                                                        |                 | Safari Island Advisory Board           |                    |                          |  |
|                                                                                                                                                                                                                                                                                                                                                                                               |         |                                                                                                        |                 | Other                                  |                    |                          |  |

**Safari Island Community Center  
Bills and Applied Payments  
January 2023**

|                                             | Date       | Transaction Type     | Num          | Memo/Description                         | Split                                          | Amount     |
|---------------------------------------------|------------|----------------------|--------------|------------------------------------------|------------------------------------------------|------------|
| <b>Andy Vener</b>                           |            |                      |              |                                          |                                                |            |
|                                             | 01/12/2023 | Bill Payment (Check) | 4676         |                                          | 1006 Cash - SI/RMSC                            | -64.43     |
|                                             | 12/28/2022 | Bill                 | 2,002,127.00 | charged membership after cancellation    | 4077 Memberships                               | 64.43      |
| <b>Cady Building Maintenance</b>            |            |                      |              |                                          |                                                |            |
|                                             | 01/06/2023 | Bill Payment (Check) | 4667         |                                          | 1006 Cash - SI/RMSC                            | -3,511.16  |
|                                             | 01/01/2023 | Bill                 | 4985888      | January 2023 Cleaning                    | 6108 2 Contract Services:Annual Contracts      | 3,511.16   |
| <b>CD Products, INC</b>                     |            |                      |              |                                          |                                                |            |
|                                             | 01/06/2023 | Bill Payment (Check) | 4668         |                                          | 1006 Cash - SI/RMSC                            | -315.68    |
|                                             | 12/21/2022 | Bill                 | 80589        | Temporary Membership Cards               | 6042 5 COGS - Operating:COGS - Memberships     | 315.68     |
|                                             | 01/20/2023 | Bill Payment (Check) | 4686         |                                          | 1006 Cash - SI/RMSC                            | -315.68    |
|                                             | 01/05/2023 | Bill                 | 80644        | Temporary Membership Cards               | 6042 5 COGS - Operating:COGS - Memberships     | 315.68     |
|                                             | 01/27/2023 | Bill Payment (Check) | 4693         |                                          | 1006 Cash - SI/RMSC                            | -1,346.48  |
|                                             | 01/12/2023 | Bill                 | 80678        | Membership Cards                         | 6042 5 COGS - Operating:COGS - Memberships     | 1,346.48   |
| <b>Choice Electric</b>                      |            |                      |              |                                          |                                                |            |
|                                             | 01/20/2023 | Bill Payment (Check) | 4687         |                                          | 1006 Cash - SI/RMSC                            | -23.35     |
|                                             | 01/01/2023 | Bill                 | 22641        | Contact Block                            | 6045 1 Maintenance & Repairs:Building Repairs  | 23.35      |
| <b>City of Waconia</b>                      |            |                      |              |                                          |                                                |            |
|                                             | 01/12/2023 | Bill Payment (Check) | 4677         |                                          | 1006 Cash - SI/RMSC                            | -22,402.19 |
|                                             | 12/31/2022 | Bill                 | OD 12.31.22  | Amount over \$75,000 reserve on 12/31/22 | 1004 Cash - City of Waconia                    | 22,402.19  |
| <b>Dan Montague - Expense Reimbursement</b> |            |                      |              |                                          |                                                |            |
|                                             | 01/06/2023 | Bill Payment (Check) | 4669         |                                          | 1006 Cash - SI/RMSC                            | -175.95    |
|                                             | 12/30/2022 | Bill                 | 12.30.22     |                                          | -Split-                                        | 175.95     |
|                                             | 01/27/2023 | Bill Payment (Check) | 4695         |                                          | 1006 Cash - SI/RMSC                            | -421.00    |
|                                             | 01/19/2023 | Bill                 | 1.19.23      |                                          | -Split-                                        | 421.00     |
| <b>Dan Montague - Petty Cash</b>            |            |                      |              |                                          |                                                |            |
|                                             | 01/20/2023 | Bill Payment (Check) | 4688         |                                          | 1006 Cash - SI/RMSC                            | -105.23    |
|                                             | 01/10/2023 | Bill                 | PC1.10.23    | Coffee and Socks                         | -Split-                                        | 105.23     |
|                                             | 01/27/2023 | Bill Payment (Check) | 4696         |                                          | 1006 Cash - SI/RMSC                            | -79.39     |
|                                             | 01/19/2023 | Bill                 | PC1.19.23    |                                          | -Split-                                        | 79.39      |
| <b>Fed Ex</b>                               |            |                      |              |                                          |                                                |            |
|                                             | 01/20/2023 | Bill Payment (Check) | 4689         |                                          | 1006 Cash - SI/RMSC                            | -27.54     |
|                                             | 01/11/2023 | Bill                 | 8-004-83606  | Delivered 1/3/23                         | 6050 Operating Supplies:Postage & Delivery     | 27.54      |
| <b>GK2 Promotions</b>                       |            |                      |              |                                          |                                                |            |
|                                             | 01/06/2023 | Bill Payment (Check) | 4670         |                                          | 1006 Cash - SI/RMSC                            | -168.63    |
|                                             | 12/22/2022 | Bill                 | 6128         | Safari Island Pens                       | 6057 Advertising & Promotion                   | 168.63     |
| <b>Hillyard / Hutchinson</b>                |            |                      |              |                                          |                                                |            |
|                                             | 01/27/2023 | Bill Payment (Check) | 4697         |                                          | 1006 Cash - SI/RMSC                            | -445.57    |
|                                             | 01/17/2023 | Bill                 | 604998241    | Janitorial Supplies                      | 6042 2 Operating Supplies:Maintenance Supplies | 445.57     |
| <b>Horizon Commercial Pool Supply</b>       |            |                      |              |                                          |                                                |            |
|                                             | 01/06/2023 | Bill Payment (Check) | 4671         |                                          | 1006 Cash - SI/RMSC                            | -398.01    |
|                                             | 12/21/2022 | Bill                 | 30959        | Check Valve                              | 6070 Chemicals/Pool Supplies                   | 398.01     |
|                                             | 01/12/2023 | Bill Payment (Check) | 4678         |                                          | 1006 Cash - SI/RMSC                            | -5,521.25  |

|                                                 | Date       | Transaction Type     | Num       | Memo/Description                                                                        | Split                                           | Amount     |
|-------------------------------------------------|------------|----------------------|-----------|-----------------------------------------------------------------------------------------|-------------------------------------------------|------------|
|                                                 | 01/03/2023 | Bill                 | 31253     | Chemicals                                                                               | 6070 Chemicals/Pool Supplies                    | 5,521.25   |
| <b>Innovative Office Solutions, LLC</b>         |            |                      |           |                                                                                         |                                                 |            |
|                                                 | 01/06/2023 | Bill Payment (Check) | 4672      |                                                                                         | 1006 Cash - SI/RMSC                             | -1,055.75  |
|                                                 | 12/28/2022 | Bill                 | 4045064   | Janitorial Supplies                                                                     | 6042 2 Operating Supplies:Maintenance Supplies  | 1,055.75   |
|                                                 | 01/20/2023 | Bill Payment (Check) | 4690      |                                                                                         | 1006 Cash - SI/RMSC                             | -1,039.08  |
|                                                 | 01/12/2023 | Bill                 | 4061821   | Janitorial Supplies                                                                     | 6042 2 Operating Supplies:Maintenance Supplies  | 1,039.08   |
| <b>Johnson Fitness &amp; Wellness</b>           |            |                      |           |                                                                                         |                                                 |            |
|                                                 | 01/12/2023 | Bill Payment (Check) | 4679      |                                                                                         | 1006 Cash - SI/RMSC                             | -440.72    |
|                                                 | 12/13/2022 | Bill                 | 21-072310 | Cable Kit                                                                               | 6045 3 Maintenance & Repairs:Equipment Repairs  | 440.72     |
| <b>Kristi Sherlock - Expense Reimbursement</b>  |            |                      |           |                                                                                         |                                                 |            |
|                                                 | 01/06/2023 | Bill Payment (Check) | 4673      |                                                                                         | 1006 Cash - SI/RMSC                             | -26.88     |
|                                                 | 12/30/2022 | Bill                 | 12.13.22  | Mileage to and from bank 12/13 - 12/30/22                                               | 6054 2 Travel & Entertainment:Travel & Mileage  | 26.88      |
| <b>Minneapolis Oxygen Company</b>               |            |                      |           |                                                                                         |                                                 |            |
|                                                 | 01/12/2023 | Bill Payment (Check) | 4680      |                                                                                         | 1006 Cash - SI/RMSC                             | -25.27     |
|                                                 | 12/31/2022 | Bill                 | 103567    | Helium Rental                                                                           | 6042 4 COGS - Operating:COGS - Birthday Parties | 25.27      |
| <b>Minnesota Department of Health</b>           |            |                      |           |                                                                                         |                                                 |            |
|                                                 | 01/12/2023 | Bill Payment (Check) | 4681      |                                                                                         | 1006 Cash - SI/RMSC                             | -1,040.00  |
|                                                 | 12/31/2022 | Bill                 | 35536     | 2023 License Renewal Application                                                        | 6044 Fees & Licenses                            | 1,040.00   |
| <b>NIHCA - National Independent Health Club</b> |            |                      |           |                                                                                         |                                                 |            |
|                                                 | 01/12/2023 | Bill Payment (Check) | 4682      |                                                                                         | 1006 Cash - SI/RMSC                             | -399.00    |
|                                                 | 01/05/2023 | Bill                 | 106111    | Annual Membership 2023                                                                  | 6064 Subscript., Memberships & Dues             | 399.00     |
| <b>Rink Management Services Corporation</b>     |            |                      |           |                                                                                         |                                                 |            |
|                                                 | 01/06/2023 | Bill Payment (Check) | 4674      |                                                                                         | 1006 Cash - SI/RMSC                             | -1,680.81  |
|                                                 | 12/01/2022 | Bill                 | 110599    | Cigna Health Insurance Billing Period 12/1 - 12/31/22                                   | 6005 2 Contracted Payroll:Health Insurance      | 1,448.04   |
|                                                 | 12/06/2022 | Bill                 | 110682    | Quick Books                                                                             | 6064 Subscript., Memberships & Dues             | 200.00     |
|                                                 | 12/30/2022 | Bill                 | 110627    | Payroll Processing Fees; WK 49,51, & 01 Split (Total of \$1,048.50 split with 32 users) | 6005 3 Contracted Payroll:Payroll Expenses      | 32.77      |
|                                                 | 01/12/2023 | Bill Payment (Check) | 4683      |                                                                                         | 1006 Cash - SI/RMSC                             | -1,315.61  |
|                                                 | 12/18/2022 | Bill                 | 110703    | Principal Health Insurance Billing Period 1/1 - 1/31/22                                 | -Split-                                         | 211.59     |
|                                                 | 12/01/2022 | Bill                 | 110745    | October 2022 Worker's Compensation Insurance                                            | 6025 Worker's Comp. Ins.                        | 581.37     |
|                                                 | 12/01/2022 | Bill                 | 110794    | Worker's Compensation - November 2022                                                   | 6025 Worker's Comp. Ins.                        | 522.65     |
|                                                 | 01/13/2023 | Bill Payment (Check) | 4685      |                                                                                         | 1006 Cash - SI/RMSC                             | -25,371.88 |
|                                                 | 01/01/2023 | Bill                 | 110845    | December 2022 Timeclocks; Paychex Invoice #3035041                                      | 6005 3 Contracted Payroll:Payroll Expenses      | 296.80     |
|                                                 | 01/01/2023 | Bill                 | 110825    | Paychex Screening ; Statement #26212041; December 2022 (\$2265 split with 33 users)     | 6005 3 Contracted Payroll:Payroll Expenses      | 68.63      |
|                                                 | 01/12/2023 | Bill                 | 110884    | Payroll Period Ending 1/8/23; Pay Date 1/13/23; WK 03                                   | 6005 1 Contracted Payroll:Payroll               | 25,006.45  |
|                                                 | 01/27/2023 | Bill Payment (Check) | 4698      |                                                                                         | 1006 Cash - SI/RMSC                             | -4,750.00  |
|                                                 | 02/01/2023 | Bill                 | 110936    | February 2023 Management Fees                                                           | 6108 1 Contract Services:Management Fees        | 4,750.00   |
|                                                 | 01/26/2023 | Bill Payment (Check) | 4700      |                                                                                         | 1006 Cash - SI/RMSC                             | -26,385.25 |
|                                                 | 01/26/2023 | Bill                 | 110972    | Payroll Period Ending 1/22/23; Pay Date 1/30/23; WK 05                                  | 6005 1 Contracted Payroll:Payroll               | 26,385.25  |
| <b>The Lifeguard Store, INC</b>                 |            |                      |           |                                                                                         |                                                 |            |
|                                                 | 01/20/2023 | Bill Payment (Check) | 4691      |                                                                                         | 1006 Cash - SI/RMSC                             | -176.06    |
|                                                 | 01/06/2023 | Bill                 | 1273132   | Tank Tops                                                                               | 6079 Uniforms                                   | 176.06     |
| <b>Waconia Ice Arena</b>                        |            |                      |           |                                                                                         |                                                 |            |
|                                                 | 01/12/2023 | Bill Payment (Check) | 4684      |                                                                                         | 1006 Cash - SI/RMSC                             | -4,506.60  |
|                                                 | 12/20/2022 | Bill                 | ST 11/22  | Sales & Use tax payment for November 2022                                               | -Split-                                         | 4,506.60   |
| <b>Watson Company</b>                           |            |                      |           |                                                                                         |                                                 |            |

|                      | Date       | Transaction Type     | Num       | Memo/Description      | Split                                                | Amount       |
|----------------------|------------|----------------------|-----------|-----------------------|------------------------------------------------------|--------------|
|                      | 01/06/2023 | Bill Payment (Check) | 4675      |                       | 1006 Cash - SI/RMSC                                  | -583.14      |
|                      | 12/29/2022 | Bill                 | 130845    | Concessions Inventory | -Split-                                              | 583.14       |
|                      | 01/27/2023 | Bill Payment (Check) | 4699      |                       | 1006 Cash - SI/RMSC                                  | -318.20      |
|                      | 01/19/2023 | Bill                 | 131351    | Concessions Inventory | -Split-                                              | 323.30       |
|                      | 01/04/2023 | Vendor Credit        | C/M156391 |                       | 6043 1 COGS - Merchan. for Resale:COGS - Concessions | -5.10        |
| Welcome Neighbor Inc |            |                      |           |                       |                                                      |              |
|                      | 01/20/2023 | Bill Payment (Check) | 4692      |                       | 1006 Cash - SI/RMSC                                  | -96.90       |
|                      | 01/05/2023 | Bill                 | 17225     | New Neighbor packet   | 6057 Advertising & Promotion                         | 96.90        |
|                      |            |                      |           |                       | Total Expenses:                                      | \$104,532.69 |



## REQUEST FOR CITY COUNCIL ACTION

|                                                                                                                                                                                                                                                                                                                                                                                     |         |                                                                                           |                 |                                        |                    |                          |  |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------|-------------------------------------------------------------------------------------------|-----------------|----------------------------------------|--------------------|--------------------------|--|
| <b>Meeting Date:</b>                                                                                                                                                                                                                                                                                                                                                                |         | February 21, 2023                                                                         |                 |                                        |                    |                          |  |
| <b>Item Name:</b>                                                                                                                                                                                                                                                                                                                                                                   |         | Rink Management Services Corporation Waconia Ice Arena Expenditures Incurred January 2023 |                 |                                        |                    |                          |  |
| <b>Originating Department:</b>                                                                                                                                                                                                                                                                                                                                                      |         | Finance                                                                                   |                 |                                        |                    |                          |  |
| <b>Presented by:</b>                                                                                                                                                                                                                                                                                                                                                                |         | Amanda Ortloff                                                                            |                 |                                        |                    |                          |  |
| <b>Previous Council Action</b> (if any):                                                                                                                                                                                                                                                                                                                                            |         |                                                                                           |                 |                                        |                    |                          |  |
| <b>Item Type (X only one):</b>                                                                                                                                                                                                                                                                                                                                                      | Consent | <input checked="" type="checkbox"/> X                                                     | Regular Session | <input type="checkbox"/>               | Discussion Session | <input type="checkbox"/> |  |
| <b>RECOMMENDATIONS/COUNCIL ACTION/MOTION REQUESTED</b> <i>(Include motion in proper format.)</i>                                                                                                                                                                                                                                                                                    |         |                                                                                           |                 |                                        |                    |                          |  |
| Motion to Approve Rink Management Corporation Expenditures for Waconia Ice Arena Incurred in January 2023                                                                                                                                                                                                                                                                           |         |                                                                                           |                 |                                        |                    |                          |  |
| <b>EXPLANATION OF AGENDA ITEM</b> <i>(Include a description of background, benefits, and recommendations.)</i>                                                                                                                                                                                                                                                                      |         |                                                                                           |                 |                                        |                    |                          |  |
| <p>Rink Management Services Corporation has provided the attached report for expenditures paid in January 2023. Per the City's contract with Rink Management, these expenditures are paid by Rink Management for the City's operation of the Waconia Ice Arena.</p> <p><b><u>Attachments:</u></b></p> <p>1. <a href="#">Waconia Ice Arena Bills Applied Payments Jan'23.pdf</a></p> |         |                                                                                           |                 |                                        |                    |                          |  |
| <b>FINANCIAL IMPLICATIONS:</b>                                                                                                                                                                                                                                                                                                                                                      |         |                                                                                           |                 | <b>ADVISORY BOARD RECOMMENDATIONS:</b> |                    |                          |  |
| Funding Sources & Uses:                                                                                                                                                                                                                                                                                                                                                             |         |                                                                                           |                 |                                        |                    |                          |  |
| Ice Arena Fund (678)                                                                                                                                                                                                                                                                                                                                                                |         |                                                                                           |                 |                                        |                    |                          |  |
| Budget Information:                                                                                                                                                                                                                                                                                                                                                                 |         |                                                                                           |                 | Planning Commission                    |                    |                          |  |
| <input checked="" type="checkbox"/> X Budgeted                                                                                                                                                                                                                                                                                                                                      |         |                                                                                           |                 | Parks and Recreation Board             |                    |                          |  |
| <input type="checkbox"/> Non Budgeted                                                                                                                                                                                                                                                                                                                                               |         |                                                                                           |                 | Safari Island Advisory Board           |                    |                          |  |
| <input type="checkbox"/> Amendment Required                                                                                                                                                                                                                                                                                                                                         |         |                                                                                           |                 | Other                                  |                    |                          |  |

**Waconia Ice Arena  
Bills and Applied Payments  
January 2023**

|                                              | Date       | Transaction Type     | Num          | Memo/Description                                       | Split                                          | Amount    |
|----------------------------------------------|------------|----------------------|--------------|--------------------------------------------------------|------------------------------------------------|-----------|
| <b>Advanced Energy Partners</b>              |            |                      |              |                                                        |                                                |           |
|                                              | 01/12/2023 | Bill Payment (Check) | 2935         |                                                        | 1006 Cash - IA/RMSC                            | -32.47    |
|                                              | 01/03/2023 | Bill                 | 2022 - 12    | Solar Energy for December                              | 2101 Accrued Liabilities                       | 32.47     |
| <b>Blue Line Club</b>                        |            |                      |              |                                                        |                                                |           |
|                                              | 01/12/2023 | Bill Payment (Check) | 2936         |                                                        | 1006 Cash - IA/RMSC                            | -4,005.00 |
|                                              | 01/06/2023 | Bill                 | 2,002,133.00 | Changed some summer ice times                          | 4075 1 Rental Fees:Facility Rentals            | 4,005.00  |
| <b>Cady Building Maintenance, Inc</b>        |            |                      |              |                                                        |                                                |           |
|                                              | 01/06/2023 | Bill Payment (Check) | 2926         |                                                        | 1006 Cash - IA/RMSC                            | -660.00   |
|                                              | 01/01/2023 | Bill                 | 4985939      | January Cleaning                                       | 6108 2 Contract Services:Annual Contracts      | 660.00    |
| <b>CD Products INC</b>                       |            |                      |              |                                                        |                                                |           |
|                                              | 01/20/2023 | Bill Payment (Check) | 2939         |                                                        | 1006 Cash - IA/RMSC                            | -473.52   |
|                                              | 01/01/2023 | Bill                 | 80623        | Skate box sign, window decal, and tags                 | 6042 1 Operating Supplies:Building Supplies    | 473.52    |
| <b>Farber Sound</b>                          |            |                      |              |                                                        |                                                |           |
|                                              | 01/20/2023 | Bill Payment (Check) | 2940         |                                                        | 1006 Cash - IA/RMSC                            | -438.56   |
|                                              | 01/11/2023 | Bill                 | 7908         | Repair Sound System                                    | 6045 1 Maintenance & Repairs:Building Repairs  | 438.56    |
| <b>Hillyard/Hutchinson</b>                   |            |                      |              |                                                        |                                                |           |
|                                              | 01/20/2023 | Bill Payment (Check) | 2941         |                                                        | 1006 Cash - IA/RMSC                            | -71.64    |
|                                              | 01/16/2023 | Bill                 | 604995985    | Janitorial Supplies                                    | 6042 2 Operating Supplies:Maintenance Supplies | 71.64     |
| <b>Howies Hockey Inc</b>                     |            |                      |              |                                                        |                                                |           |
|                                              | 01/06/2023 | Bill Payment (Check) | 2927         |                                                        | 1006 Cash - IA/RMSC                            | -511.15   |
|                                              | 12/29/2022 | Bill                 | 3            | cloth tape, shin pad tape, & laces                     | 1500 Inventory - Pro Shop                      | 511.15    |
| <b>Innovative Office Solutions, LLC</b>      |            |                      |              |                                                        |                                                |           |
|                                              | 01/06/2023 | Bill Payment (Check) | 2928         |                                                        | 1006 Cash - IA/RMSC                            | -33.80    |
|                                              | 12/27/2022 | Bill                 | 4043360      | Batteries and gloves                                   | 6042 2 Operating Supplies:Maintenance Supplies | 33.80     |
|                                              | 01/27/2023 | Bill Payment (Check) | 2947         |                                                        | 1006 Cash - IA/RMSC                            | -334.70   |
|                                              | 01/18/2023 | Bill                 | 4067237      | Janitorial Supplies                                    | 6042 2 Operating Supplies:Maintenance Supplies | 334.70    |
| <b>Kristie Mitchell</b>                      |            |                      |              |                                                        |                                                |           |
|                                              | 01/06/2023 | Bill Payment (Check) | 2929         |                                                        | 1006 Cash - IA/RMSC                            | -1,372.80 |
|                                              | 12/23/2022 | Bill                 | LTS2022      | Fall 2; Waconia LTS                                    | 6108 4 COGS - Learn to Skate                   | 1,372.80  |
| <b>Master Mechanical, Inc</b>                |            |                      |              |                                                        |                                                |           |
|                                              | 01/20/2023 | Bill Payment (Check) | 2942         |                                                        | 1006 Cash - IA/RMSC                            | -3,125.39 |
|                                              | 12/30/2022 | Bill                 | 72896        | Repair MUA unit #5                                     | 6045 1 Maintenance & Repairs:Building Repairs  | 3,125.39  |
| <b>MIAMA</b>                                 |            |                      |              |                                                        |                                                |           |
|                                              | 01/20/2023 | Bill Payment (Check) | 2943         |                                                        | 1006 Cash - IA/RMSC                            | -250.00   |
|                                              | 01/12/2023 | Bill                 | 15-1         | Facility Membership                                    | 6053 Training & Education                      | 250.00    |
| <b>Montague, Dan - Expense Reimbursement</b> |            |                      |              |                                                        |                                                |           |
|                                              | 01/06/2023 | Bill Payment (Check) | 2930         |                                                        | 1006 Cash - IA/RMSC                            | -30.67    |
|                                              | 12/30/2022 | Bill                 | 12.30.22     | Insole for skate and drop off box for skate sharpening | 6042 7 COGS - Operating:COGS - Pro Shop        | 30.67     |
|                                              | 01/20/2023 | Bill Payment (Check) | 2944         |                                                        | 1006 Cash - IA/RMSC                            | -337.94   |



|                                                | Date       | Transaction Type     | Num       | Memo/Description                                                                     | Split                                          | Amount    |
|------------------------------------------------|------------|----------------------|-----------|--------------------------------------------------------------------------------------|------------------------------------------------|-----------|
|                                                | 01/09/2023 | Bill                 | er010923  | Sparx Grinding Rings                                                                 | 6045 2 Maintenance & Repairs:Equipment Repairs | 337.94    |
| <b>Nathan Swanson - Petty Cash</b>             |            |                      |           |                                                                                      |                                                |           |
|                                                | 01/20/2023 | Bill Payment (Check) | 2945      |                                                                                      | 1006 Cash - IA/RMSC                            | -229.25   |
|                                                | 01/10/2023 | Bill                 | PC1.10.23 |                                                                                      | -Split-                                        | 229.25    |
| <b>Peterson Salt &amp; Water Treatment Co.</b> |            |                      |           |                                                                                      |                                                |           |
|                                                | 01/06/2023 | Bill Payment (Check) | 2931      |                                                                                      | 1006 Cash - IA/RMSC                            | -367.81   |
|                                                | 12/13/2022 | Bill                 | 203872    | Extra Course Solar Salt                                                              | 6042 3 Operating Supplies:Chemicals            | 367.81    |
| <b>R &amp; R Specialties of Wisconsin Inc</b>  |            |                      |           |                                                                                      |                                                |           |
|                                                | 01/27/2023 | Bill Payment (Check) | 2948      |                                                                                      | 1006 Cash - IA/RMSC                            | -65.00    |
|                                                | 01/20/2023 | Bill                 | 77964     | Blade Sharpening                                                                     | 6045 2 Maintenance & Repairs:Equipment Repairs | 65.00     |
| <b>Rink Management Services Corporation</b>    |            |                      |           |                                                                                      |                                                |           |
|                                                | 01/06/2023 | Bill Payment (Check) | 2932      |                                                                                      | 1006 Cash - IA/RMSC                            | -2,629.32 |
|                                                | 12/06/2022 | Bill                 | 110684    | Quick Books Monthly Subscription                                                     | 6064 Subscript., Memberships & Dues            | 200.00    |
|                                                | 12/30/2022 | Bill                 | 110633    | Payroll Processing Fees; WK 49, 51 & 01 ( Total of \$1048.50 split between 32 users) | 6005 3 Contracted Payroll:Payroll Expenses     | 32.77     |
|                                                | 12/01/2022 | Bill                 | 110602    | Cigna Health Insurance Billing Period 12/1 - 12/31/22                                | 6005 2 Contracted Payroll:Health Insurance     | 2,396.55  |
|                                                | 01/12/2023 | Bill Payment (Check) | 2937      |                                                                                      | 1006 Cash - IA/RMSC                            | -1,101.24 |
|                                                | 12/01/2022 | Bill                 | 110799    | Worker's Compensation - November 2022                                                | 6025 Worker's Comp. Insurance                  | 442.35    |
|                                                | 12/18/2022 | Bill                 | 110691    | Principal Health Insurance Billing Period 1/1- 1/31/23                               | -Split-                                        | 248.38    |
|                                                | 12/01/2022 | Bill                 | 110748    | October 2022 Worker's Comp Insurance                                                 | 6025 Worker's Comp. Insurance                  | 410.51    |
|                                                | 01/13/2023 | Bill Payment (Check) | 2938      |                                                                                      | 1006 Cash - IA/RMSC                            | -8,157.64 |
|                                                | 01/01/2023 | Bill                 | 110846    | December 2022 Timeclocks; Paychex Invoice #3035041                                   | 6005 3 Contracted Payroll:Payroll Expenses     | 148.40    |
|                                                | 01/01/2023 | Bill                 | 110831    | Paychex Screening; statement #26212041; December 2022 (\$2265 split with 33 users)   | 6005 3 Contracted Payroll:Payroll Expenses     | 68.63     |
|                                                | 01/12/2023 | Bill                 | 110890    | Payroll Period Ending 1/8/23; Pay Date 1/13/23; WK 03                                | 6005 1 Contracted Payroll:Payroll              | 7,940.61  |
|                                                | 01/27/2023 | Bill Payment (Check) | 2949      |                                                                                      | 1006 Cash - IA/RMSC                            | -3,750.00 |
|                                                | 02/01/2023 | Bill                 | 110937    | February 2023 Management Fees                                                        | 6108 1 Contract Services:Management Fees       | 3,750.00  |
|                                                | 01/26/2023 | Bill Payment (Check) | 2950      |                                                                                      | 1006 Cash - IA/RMSC                            | -8,479.42 |
|                                                | 01/26/2023 | Bill                 | 110978    | Payroll Period Ending 1/22/23; Pay Date 1/30/23; WK 05                               | 6005 1 Contracted Payroll:Payroll              | 8,479.42  |
| <b>The Metro Group, Inc</b>                    |            |                      |           |                                                                                      |                                                |           |
|                                                | 01/20/2023 | Bill Payment (Check) | 2946      |                                                                                      | 1006 Cash - IA/RMSC                            | -865.08   |
|                                                | 01/01/2023 | Bill                 | PI 843547 | Vaporene                                                                             | 6042 1 Operating Supplies:Building Supplies    | 865.08    |
| <b>ULINE</b>                                   |            |                      |           |                                                                                      |                                                |           |
|                                                | 01/06/2023 | Bill Payment (Check) | 2933      |                                                                                      | 1006 Cash - IA/RMSC                            | -448.54   |
|                                                | 12/08/2022 | Bill                 | 157394439 | Bulbs                                                                                | 6042 1 Operating Supplies:Building Supplies    | 448.54    |
| <b>Waconia Chamber of Commerce</b>             |            |                      |           |                                                                                      |                                                |           |
|                                                | 01/06/2023 | Bill Payment (Check) | 2934      |                                                                                      | 1006 Cash - IA/RMSC                            | -100.00   |
|                                                | 12/19/2022 | Bill                 | 20475     | Coffee Connection hosting                                                            | 6064 Subscript., Memberships & Dues            | 100.00    |
| Total Expenses:                                |            |                      |           |                                                                                      |                                                | #####     |



## REQUEST FOR CITY COUNCIL ACTION

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |  |                                              |   |                                        |  |                    |  |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|----------------------------------------------|---|----------------------------------------|--|--------------------|--|
| <b>Meeting Date:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |  | February 21, 2023                            |   |                                        |  |                    |  |
| <b>Item Name:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |  | Contractor Pay Request #5 - New Fire Station |   |                                        |  |                    |  |
| <b>Originating Department:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  | Finance                                      |   |                                        |  |                    |  |
| <b>Presented by:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |  | Nicole Meyer                                 |   |                                        |  |                    |  |
| <b>Previous Council Action</b> (if any):                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |  |                                              |   |                                        |  |                    |  |
| <b>Item Type (X only one):</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  | Consent                                      | X | Regular Session                        |  | Discussion Session |  |
| <b>RECOMMENDATIONS/COUNCIL ACTION/MOTION REQUESTED</b> <i>(Include motion in proper format.)</i>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |  |                                              |   |                                        |  |                    |  |
| Motion to Approve Contractor Payment Request for the New Fire Station Project                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |  |                                              |   |                                        |  |                    |  |
| <b>EXPLANATION OF AGENDA ITEM</b> <i>(Include a description of background, benefits, and recommendations.)</i>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                                              |   |                                        |  |                    |  |
| <p>Kraus-Anderson Construction Co. has reviewed the contractor pay request #5 for the new fire station project. The contractors requesting payment are as follows:</p> <p>Ebert Construction \$4,332.00<br/> Wells Concrete Products Company \$13,447.25<br/> Superset Tile &amp; Stone, LLC \$546.25<br/> Electrical Production Services, Inc. \$12,825.00</p> <p>The total amount of the contractor payments for this request is \$31,150.50. Retainage remains due for each contractor until the project is complete and upon review of liquidated damages.</p> <p><b>Attachments:</b></p> <p>1. <a href="#">Waconia - Pay App #5 - January 2023.pdf</a></p> |  |                                              |   |                                        |  |                    |  |
| <b>FINANCIAL IMPLICATIONS:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                                              |   | <b>ADVISORY BOARD RECOMMENDATIONS:</b> |  |                    |  |
| Funding Sources & Uses:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |  |                                              |   |                                        |  |                    |  |
| PIR Fund                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |  |                                              |   |                                        |  |                    |  |
| <b>Budget Information:</b><br><input checked="" type="checkbox"/> Budgeted<br><input type="checkbox"/> Non Budgeted<br><input type="checkbox"/> Amendment Required                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |  |                                              |   | Planning Commission                    |  |                    |  |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |  |                                              |   | Parks and Recreation Board             |  |                    |  |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |  |                                              |   | Safari Island Advisory Board           |  |                    |  |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |  |                                              |   | Other                                  |  |                    |  |

AIA® DOCUMENT G736 - 2009  
Project Application and Project Certificate for Payment, Construction Manager as Adviser Edition

|           |                                                               |          |                                                                                   |                 |            |                                               |
|-----------|---------------------------------------------------------------|----------|-----------------------------------------------------------------------------------|-----------------|------------|-----------------------------------------------|
| TO OWNER: | City of Waconia<br>201 South Vice Street<br>Waconia, MN 55387 | PROJECT: | City of Waconia - New Fire Station<br>10451 10th Street West<br>Waconia, MN 55387 | APPLICATION NO: | 5          | DISTRIBUTION TO:                              |
|           |                                                               |          |                                                                                   | PERIOD TO:      | 1/31/2023  | OWNER <input type="checkbox"/>                |
|           |                                                               |          |                                                                                   | PROJECT NO:     | 2210190-02 | CONSTRUCTION MANAGER <input type="checkbox"/> |
|           |                                                               |          |                                                                                   |                 |            | ARCHITECT <input type="checkbox"/>            |

|            |               |                              |                                 |
|------------|---------------|------------------------------|---------------------------------|
| ATTENTION: | Shane Fineran | VIA CONSTRUCTION<br>MANAGER: | Kraus-Anderson Construction Co. |
|------------|---------------|------------------------------|---------------------------------|

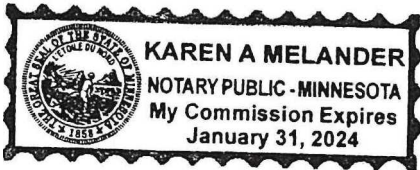
PROJECT APPLICATION FOR PAYMENT

Application is made for Payment, as shown below, in connection with the Project. AIA Document G737-2009, Summary of Contractors' Applications for Payment, is attached.

|                                                             |                 |
|-------------------------------------------------------------|-----------------|
| 1. TOTAL CONTRACT SUMS (Item A Totals)                      | \$11,584,595.00 |
| 2. TOTAL NET CHANGES BY CHANGES IN THE WORK (Item B Totals) | \$0.00          |
| 3. TOTAL CONTRACT SUM TO DATE (Item C Totals)               | \$11,584,595.00 |
| 4. TOTAL COMPLETED & STORED TO DATE (Item F Totals)         | \$141,285.50    |
| 5. RETAINAGE (Item H Totals)                                | \$7,064.27      |
| 6. LESS PREVIOUS TOTAL PAYMENTS (Item I Totals)             | \$103,070.73    |
| 7. CURRENT PAYMENT DUE (Item J Totals)                      | \$31,150.50     |

The undersigned Construction Manager certifies that to the best of its knowledges, information and belief this Project Application for Payment is an accurate compilation of the Contractors' Applications for Payment, attached hereto.

|                                                                  |                |
|------------------------------------------------------------------|----------------|
| CONSTRUCTION MANAGER:                                            |                |
| By: H. John Huening                                              | Date: 02/09/23 |
| State of: Minnesota                                              |                |
| County of: Hennepin                                              |                |
| Subscribed and sworn to before me this 9th day of February, 2023 |                |
| Notary Public: Karen Melander                                    |                |
| My Commission expires: January 31, 2024                          |                |



PROJECT CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based evaluation of the Work and the data comprising this Application, the Construction Manager certified to the Owner that to the best of its knowledge, information and belief the Work has progressed as indicated; the quality of the Work is in accordance with the Contract Documents; and the Construction Manager recommends to the Owner and Architect that the Contractors be paid the AMOUNTS set forth in the attached Summary of Contractors' Applications for Payment.

TOTAL OF AMOUNTS CERTIFIED..... \$31,150.50

|                                                           |                |
|-----------------------------------------------------------|----------------|
| CONSTRUCTION MANAGER: Kraus-Anderson Construction Company |                |
| By: H. John Huening                                       | Date: 02/09/23 |

In accordance with the Contract Documents, based evaluation of the Work and the data comprising this Application, the Construction Manager's recommendation, the Architect certifies to the Owner, that to the best of its knowledge, information and belief the Work has progressed as indicated; the quality of the Work is in accordance with the Contract Documents; and the Contractors are entitled to payments of the AMOUNTS set for in the attached Summary of Contractors' Applications for Payment.

|                      |                               |
|----------------------|-------------------------------|
| ARCHITECT: BKV Group |                               |
| By: Jake Jacobsen    | Date: 2/10/2023   8:43 AM PST |

AIA Document G732, Application and Certificate for Payment, has been completed by each Contractor. The content of those G732 forms is summarized below

APPLICATION NO.:5

APPLICATION DATE:2/1/2023

PERIOD FROM:1/1/2023

PERIOD TO:1/31/2023

PROJECT NOS.:2210190-02

Waconia Fire Station

|                                    |                                      | A                     | B                       | C                    | D                     | E                                | F                                          | G           | H                | I                 | J                           | K                      | L                |
|------------------------------------|--------------------------------------|-----------------------|-------------------------|----------------------|-----------------------|----------------------------------|--------------------------------------------|-------------|------------------|-------------------|-----------------------------|------------------------|------------------|
| DESCRIPTION OF WORK                | CONTRACTOR'S NAME                    | ORIGINAL CONTRACT SUM | NET CHANGES IN THE WORK | CONTRACT SUM TO DATE | WORK IN PLACE TO DATE | STORED MATERIALS (Not in D or I) | TOTAL COMPLETED AND STORED TO DATE (D + E) | RETAINAGE % | RETAINAGE AMOUNT | PREVIOUS PAYMENTS | CURRENT PAYMENT (F - H - I) | BALANCE FINISH (C - F) | % COMPL. (F / C) |
| WS 01J Final Cleaning              | Prime Construction Solutions, LLC    | \$28,000.00           | \$0.00                  | \$28,000.00          | \$0.00                | \$0.00                           | \$0.00                                     | 5.00%       | \$0.00           | \$0.00            | \$0.00                      | \$28,000.00            | 0%               |
| WS 03A Concrete                    | Ebert Construction                   | \$1,277,000.00        | \$0.00                  | \$1,277,000.00       | \$23,850.00           | \$0.00                           | \$23,850.00                                | 5.00%       | \$1,192.50       | \$19,769.50       | \$2,888.00                  | \$1,253,150.00         | 2%               |
| WS 03B Precast Structural Concrete | Wells Concrete Products Company      | \$1,554,400.00        | \$0.00                  | \$1,554,400.00       | \$46,795.50           | \$0.00                           | \$46,795.50                                | 5.00%       | \$2,339.77       | \$31,008.48       | \$13,447.25                 | \$1,507,604.50         | 3%               |
| WS 03D Specialty Finished Concrete | QC Companies                         | \$24,880.00           | \$0.00                  | \$24,880.00          | \$0.00                | \$0.00                           | \$0.00                                     | 5.00%       | \$0.00           | \$0.00            | \$0.00                      | \$24,880.00            | 0%               |
| WS 05A Structural Steel - Material | Ben's Structural Fabrication, Inc.   | \$562,000.00          | \$0.00                  | \$562,000.00         | \$2,827.00            | \$0.00                           | \$2,827.00                                 | 5.00%       | \$141.35         | \$2,685.65        | \$0.00                      | \$559,173.00           | 1%               |
| WS 05B Sturctural Steel Erection   | A.M.E. Construction Corp             | \$142,300.00          | \$0.00                  | \$142,300.00         | \$2,800.00            | \$0.00                           | \$2,800.00                                 | 5.00%       | \$140.00         | \$2,660.00        | \$0.00                      | \$139,500.00           | 2%               |
| WS 06A Carpentry                   | Ebert Construction                   | \$687,700.00          | \$0.00                  | \$687,700.00         | \$0.00                | \$0.00                           | \$0.00                                     | 5.00%       | \$0.00           | \$0.00            | \$0.00                      | \$687,700.00           | 0%               |
| WS 07A Metal Panels                | Central Roofing Company              | \$181,000.00          | \$0.00                  | \$181,000.00         | \$3,000.00            | \$0.00                           | \$3,000.00                                 | 5.00%       | \$150.00         | \$2,850.00        | \$0.00                      | \$178,000.00           | 2%               |
| WS 07H Roofing                     | Berwald Roofing Company, Inc.        | \$670,470.00          | \$0.00                  | \$670,470.00         | \$0.00                | \$0.00                           | \$0.00                                     | 5.00%       | \$0.00           | \$0.00            | \$0.00                      | \$670,470.00           | 0%               |
| WS 07L Interior Sealants           | Right-Way Caulking, Inc.             | \$32,200.00           | \$0.00                  | \$32,200.00          | \$0.00                | \$0.00                           | \$0.00                                     | 5.00%       | \$0.00           | \$0.00            | \$0.00                      | \$32,200.00            | 0%               |
| WS 08A Doors, Frames and Hdwr      | Kendell Doors & Hardware, Inc.       | \$208,989.00          | \$0.00                  | \$208,989.00         | \$0.00                | \$0.00                           | \$0.00                                     | 5.00%       | \$0.00           | \$0.00            | \$0.00                      | \$208,989.00           | 0%               |
| WS 08D Specialty Doors             | Yale Mechanical                      | \$330,600.00          | \$0.00                  | \$330,600.00         | \$0.00                | \$0.00                           | \$0.00                                     | 5.00%       | \$0.00           | \$0.00            | \$0.00                      | \$330,600.00           | 0%               |
| WS 08F Exterior Glass & Glazing    | Ford Metro, Inc.                     | \$230,600.00          | \$0.00                  | \$230,600.00         | \$4,590.00            | \$0.00                           | \$4,590.00                                 | 5.00%       | \$229.50         | \$4,360.50        | \$0.00                      | \$226,010.00           | 2%               |
| WS 09A Drywall                     | RTL Construction, Inc.               | \$409,929.00          | \$0.00                  | \$409,929.00         | \$7,500.00            | \$0.00                           | \$7,500.00                                 | 5.00%       | \$375.00         | \$7,125.00        | \$0.00                      | \$402,429.00           | 2%               |
| WS 09B Tile                        | Superset Tile & Stone, LLC           | \$129,000.00          | \$0.00                  | \$129,000.00         | \$4,875.00            | \$0.00                           | \$4,875.00                                 | 5.00%       | \$243.75         | \$4,085.00        | \$546.25                    | \$124,125.00           | 4%               |
| WS 09C Acoustical Treatment        | Twin Ctiy Acoustics, Inc.            | \$83,700.00           | \$0.00                  | \$83,700.00          | \$1,300.00            | \$0.00                           | \$1,300.00                                 | 5.00%       | \$65.00          | \$1,235.00        | \$0.00                      | \$82,400.00            | 2%               |
| WS 09D Flooring                    | MCI. Inc.                            | \$82,600.00           | \$0.00                  | \$82,600.00          | \$0.00                | \$0.00                           | \$0.00                                     | 5.00%       | \$0.00           | \$0.00            | \$0.00                      | \$82,600.00            | 0%               |
| WS 09K Painting & Wallcovering     | Wasche Commercial Finishes, Inc.     | \$117,470.00          | \$0.00                  | \$117,470.00         | \$0.00                | \$0.00                           | \$0.00                                     | 5.00%       | \$0.00           | \$0.00            | \$0.00                      | \$117,470.00           | 0%               |
| WS 21A Fire Suppression            | Summit Fire Protection Co.           | \$123,600.00          | \$0.00                  | \$123,600.00         | \$9,900.00            | \$0.00                           | \$9,900.00                                 | 5.00%       | \$495.00         | \$9,405.00        | \$0.00                      | \$113,700.00           | 8%               |
| WS 22A Plumbing                    | Gag Sheet Metal, Inc.                | \$611,514.00          | \$0.00                  | \$611,514.00         | \$0.00                | \$0.00                           | \$0.00                                     | 5.00%       | \$0.00           | \$0.00            | \$0.00                      | \$611,514.00           | 0%               |
| WS 23A HVAC                        | Sentra-Sota Sheet Metal, Inc.,       | \$1,239,900.00        | \$0.00                  | \$1,239,900.00       | \$0.00                | \$0.00                           | \$0.00                                     | 5.00%       | \$0.00           | \$0.00            | \$0.00                      | \$1,239,900.00         | 0%               |
| WS 26A Electrical                  | Electrical Production Services, Inc. | \$1,178,720.00        | \$0.00                  | \$1,178,720.00       | \$22,875.00           | \$0.00                           | \$22,875.00                                | 5.00%       | \$1,143.75       | \$8,906.25        | \$12,825.00                 | \$1,155,845.00         | 2%               |
| WS 31A Earthwork & Site Utilities  | Parker Contracting, LLC              | \$928,143.00          | \$0.00                  | \$928,143.00         | \$0.00                | \$0.00                           | \$0.00                                     | 5.00%       | \$0.00           | \$0.00            | \$0.00                      | \$928,143.00           | 0%               |
| WS 32A Asphalt Paving              | Northwest Asphalt, Inc.              | \$194,700.00          | \$0.00                  | \$194,700.00         | \$0.00                | \$0.00                           | \$0.00                                     | 5.00%       | \$0.00           | \$0.00            | \$0.00                      | \$194,700.00           | 0%               |
| WS 32B Concrete Paving             | Ebert Construction                   | \$443,000.00          | \$0.00                  | \$443,000.00         | \$10,190.00           | \$0.00                           | \$10,190.00                                | 5.00%       | \$509.50         | \$8,236.50        | \$1,444.00                  | \$432,810.00           | 2%               |
| WS 32D Site Fence                  | Century Fence Company                | \$33,050.00           | \$0.00                  | \$33,050.00          | \$0.00                | \$0.00                           | \$0.00                                     | 5.00%       | \$0.00           | \$0.00            | \$0.00                      | \$33,050.00            | 0%               |
| WS 32F Irrigation and Landscape    | Peterson Companies, Inc.             | \$79,130.00           | \$0.00                  | \$79,130.00          | \$783.00              | \$0.00                           | \$783.00                                   | 5.00%       | \$39.15          | \$743.85          | \$0.00                      | \$78,347.00            | 1%               |
|                                    |                                      | \$0.00                | \$0.00                  | \$0.00               | \$0.00                | \$0.00                           | \$0.00                                     | 5.00%       | \$0.00           | \$0.00            | \$0.00                      | \$0.00                 | #DIV/0!          |
|                                    |                                      | \$0.00                | \$0.00                  | \$0.00               | \$0.00                | \$0.00                           | \$0.00                                     | 5.00%       | \$0.00           | \$0.00            | \$0.00                      | \$0.00                 | #DIV/0!          |
|                                    |                                      | \$0.00                | \$0.00                  | \$0.00               | \$0.00                | \$0.00                           | \$0.00                                     | 5.00%       | \$0.00           | \$0.00            | \$0.00                      | \$0.00                 | #DIV/0!          |
| TOTALS                             |                                      | \$11,584,595.00       | \$0.00                  | \$11,584,595.00      | \$141,285.50          | \$0.00                           | \$141,285.50                               | 5.00%       | \$7,064.27       | \$103,070.73      | \$31,150.50                 | \$11,443,309.50        | 1%               |



# AIA®

## Document G732™ – 2019

37  
ME

### Application and Certificate for Payment, Construction Manager as Adviser Edition

|                    |                                                                  |                         |                                                                      |                              |                                               |
|--------------------|------------------------------------------------------------------|-------------------------|----------------------------------------------------------------------|------------------------------|-----------------------------------------------|
| <b>TO OWNER:</b>   | City of Waconia<br>201 South Vine Street<br>Waconia, MN 55387    | <b>PROJECT:</b>         | Waconia Fire Station 3A Conc<br>10451 10th St W<br>Waconia, MN 55387 | <b>APPLICATION NO:</b> 4     | <b>DISTRIBUTION TO:</b>                       |
| <b>FROM</b>        |                                                                  | <b>VIA CONSTRUCTION</b> |                                                                      | <b>INVOICE #</b> 21633078    | OWNER <input type="checkbox"/>                |
| <b>CONTRACTOR:</b> | Ebert Construction<br>23350 County Road 10<br>Corcoran, MN 55357 | <b>MANAGER:</b>         |                                                                      | <b>PERIOD TO:</b>            | CONSTRUCTION MANAGER <input type="checkbox"/> |
|                    |                                                                  | <b>VIA ARCHITECT:</b>   | BKV Group                                                            | <b>CONTRACT DATE:</b>        | ARCHITECT <input type="checkbox"/>            |
|                    |                                                                  |                         |                                                                      | <b>PROJECT NOS:</b> 6572 / / | CONTRACTOR <input type="checkbox"/>           |
|                    |                                                                  |                         |                                                                      |                              | FIELD <input type="checkbox"/>                |
|                    |                                                                  |                         |                                                                      |                              | OTHER <input type="checkbox"/>                |

### CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.  
AIA Document G703™, Continuation Sheet, is attached.

|                                                                     |    |              |
|---------------------------------------------------------------------|----|--------------|
| 1. ORIGINAL CONTRACT SUM.....                                       | \$ | 1,277,000.00 |
| 2. NET CHANGES IN THE WORK.....                                     | \$ | 0.00         |
| 3. CONTRACT SUM TO DATE (Line 1 + 2) .....                          | \$ | 1,277,000.00 |
| 4. TOTAL COMPLETED AND STORED TO DATE (Column G on G703) .....      | \$ | 23,850.00    |
| <b>5. RETAINAGE:</b>                                                |    |              |
| a. <u>5.00</u> % of Completed Work<br>(Column D + E on G703)        | \$ | 1,192.50     |
| b. _____ % of Stored Material<br>(Column F on G703)                 | \$ |              |
| Total Retainage (Lines 5a + 5b, or Total in Column I on G703) ..... | \$ | 1,192.50     |
| 6. TOTAL EARNED LESS RETAINAGE.....                                 | \$ | 22,657.50    |
| (Line 4 minus Line 5 Total)                                         |    |              |
| 7. LESS PREVIOUS CERTIFICATES FOR PAYMENT.....                      |    | 19,769.50    |
| (Line 6 from prior Certificate)                                     |    |              |
| 8. CURRENT PAYMENT DUE.....                                         | \$ | 2,888.00     |
| 9. BALANCE TO FINISH, INCLUDING RETAINAGE                           |    |              |
| (Line 3 minus Line 6)                                               | \$ | 1,254,342.50 |

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

**CONTRACTOR:** Ebert Construction

By: [Signature]

Date: 1/16/23

State of: Minnesota

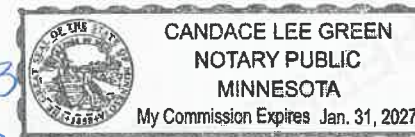
County of: Hennepin

Subscribed and sworn to before

me this 16<sup>th</sup> day of Jan 2023

Notary Public: [Signature]

My Commission expires: 1-31-2027



### CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on evaluations of the Work and the data comprising this application, the Construction Manager and Architect certify to the Owner that to the best of their knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

**AMOUNT CERTIFIED**.....\$ 2,888.00 KM

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

**CONSTRUCTION MANAGER:**

By: Dale Sonnichsen

Date: 2/9/2023 | 3:28 PM CST

**ARCHITECT:** (NOTE: If multiple Contractors are responsible for performing portions of the Project, the Architect's Certification is not required.)

By: \_\_\_\_\_

Date: \_\_\_\_\_

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

| SUMMARY OF CHANGES IN THE WORK                                      | ADDITIONS | DEDUCTIONS |
|---------------------------------------------------------------------|-----------|------------|
| Total changes approved in previous months by Owner                  | \$        | \$         |
| Total approved this month, including Construction Change Directives | \$        | \$         |
| <b>TOTALS</b>                                                       | \$        | \$         |
| <b>NET CHANGES IN THE WORK</b>                                      | \$        |            |

**CAUTION:** You should sign an original AIA Contract Document, on which this text appears in RED. An original assures that changes will not be obscured.

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# AIA Document G703™ – 1992

## Continuation Sheet

AIA Document G702™-1992, Application and Certificate for Payment, or G732™-2009, Application and Certificate for Payment, Construction Manager as Adviser Edition, containing Contractor's signed certification is attached.  
In tabulations below, amounts are in US dollars.

Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO: 4  
APPLICATION DATE: 1/16/2023  
PERIOD TO:  
ARCHITECT'S PROJECT NO: 6572

| A        | B                              | C               | D                                    | E           | F                                             | G                                             |              | H                            | I                               |
|----------|--------------------------------|-----------------|--------------------------------------|-------------|-----------------------------------------------|-----------------------------------------------|--------------|------------------------------|---------------------------------|
| ITEM NO. | DESCRIPTION OF WORK            | SCHEDULED VALUE | WORK COMPLETED                       |             | MATERIALS PRESENTLY STORED<br>(Not in D or E) | TOTAL COMPLETED AND STORED TO DATE<br>(D+E+F) | %<br>(G ÷ C) | BALANCE TO FINISH<br>(C – G) | RETAINAGE<br>(If variable rate) |
|          |                                |                 | FROM PREVIOUS APPLICATION<br>(D + E) | THIS PERIOD |                                               |                                               |              |                              |                                 |
| 01       | Bond & Insurance               | 13,970.00       | 13,970.00                            | 3,040.00    |                                               | 13,970.00                                     | 100.00       | 37,210.00                    | 698.50                          |
| 02       | General Conditions             | 47,090.00       | 6,840.00                             |             |                                               | 9,880.00                                      | 20.98        |                              |                                 |
| 03       | Allowance                      | 10,000.00       |                                      |             |                                               |                                               |              |                              |                                 |
| 04       | Rebar & Accessories            | 81,326.00       |                                      |             |                                               |                                               |              |                              |                                 |
| 05       | Masonry - Labor                | 324,080.00      |                                      |             |                                               |                                               |              |                              |                                 |
| 06       | Masonry - Materials            | 216,054.00      |                                      |             |                                               |                                               |              |                              |                                 |
| 07       | Footing/Foundation - Labor     | 122,130.00      |                                      |             |                                               |                                               |              |                              |                                 |
| 08       | Footing/Foundation - Materials | 98,363.00       |                                      |             |                                               |                                               |              |                              |                                 |
| 09       | Interior Concrete - Labor      | 110,880.00      |                                      |             |                                               |                                               |              |                              |                                 |
| 10       | Interior Concrete - Materials  | 181,353.00      |                                      |             |                                               |                                               |              |                              |                                 |
| 11       | Toppings - Labor               | 12,960.00       |                                      |             |                                               |                                               |              |                              |                                 |
| 12       | Toppings - Materials           | 14,779.00       |                                      |             |                                               |                                               |              |                              |                                 |
| 13       | Exterior Concrete - Labor      | 23,187.00       |                                      |             |                                               |                                               |              |                              |                                 |
| 14       | Exterior Concrete - Materials  | 20,828.00       |                                      |             |                                               |                                               |              |                              |                                 |
|          | GRAND TOTAL                    | 1,277,000.00    | 20,810.00                            | 3,040.00    |                                               | 23,850.00                                     | 1.87         | 1,253,150.00                 | 1,192.50                        |

**CAUTION: You should sign an original AIA Contract Document, on which this text appears in RED. An original assures that changes will not be obscured.**

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APPLICATION AND CERTIFICATION FOR PAYMENT, Construction Manager as Adviser Edition

AIA DOCUMENT G732-2009

TO OWNER: PROJECT: WACONIA FIRE STATION  
City of Waconia Waconia, MN 55387  
201 South Vine St  
Waconia, MN 55387  
FROM CONTRACTOR: VIA CONSTRUCTION  
WELLS CONCRETE MANAGER: Kraus-Anderson Construction  
PO BOX 656 501 South Eighth Street  
ALBANY, MN 56307 Minneapolis, MN 55404  
Contract for Bid Package: VIA ARCHITECT:

APPLICATION NO: 2 Distribution to:  
PERIOD TO: 1/31/2023  
CONTRACT FOR:  
CONTRACT DATE:  
PROJECT NOS:

☐ OWNER  
☐ CONSTRUCTION  
MANAGER  
☐ ARCHITECT  
☐ CONTRACTOR  
☐ FIELD

CONTRACTOR'S APPLICATION FOR PAYMENT

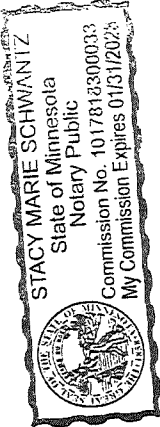
Application is made for payment, as shown below, in connection with the Contract.  
Continuation Sheet, AIA Document G703, is attached.

|                                                              |                 |
|--------------------------------------------------------------|-----------------|
| 1. ORIGINAL CONTRACT SUM                                     | \$ 1,554,400.00 |
| 2. NET CHANGE BY CHANGE ORDERS                               | \$0.00          |
| 3. CONTRACT SUM TO DATE (Line 1 ± 2)                         | \$ 1,554,400.00 |
| 4. TOTAL COMPLETED & STORED TO DATE (Column G on G703)       | \$ 46,795.50    |
| 5. RETAINAGE:                                                |                 |
| a. 5% % of Completed Work                                    |                 |
| (Column D + E on G703)                                       | \$ 2,339.77     |
| b. 0% % of Stored Material                                   |                 |
| (Column F on G703)                                           | \$0.00          |
| Total Retainage (Lines 5a + 5b or Total in Column I of G703) | \$ 2,339.77     |
| 6. TOTAL EARNED LESS RETAINAGE                               | \$ 44,455.73    |
| (Line 4 Less Line 5 Total)                                   |                 |
| 7. LESS PREVIOUS CERTIFICATES FOR                            | \$ 31,008.48    |
| PAYMENT (Line 6 from prior Certificate)                      |                 |
| 8. CURRENT PAYMENT DUE                                       | \$ 13,447.25    |
| 9. BALANCE TO FINISH, INCLUDING RETAINAGE                    | \$ 1,509,944.28 |
| (Line 3 minus Line 6)                                        |                 |

| CHANGE ORDER SUMMARY                               | ADDITIONS   | DEDUCTIONS |
|----------------------------------------------------|-------------|------------|
| Total changes approved in previous months by Owner | \$ -        | \$ -       |
| Total approved this Month                          | \$ 7,600.00 | \$ -       |
| TOTALS                                             | \$ 7,600.00 | \$ -       |
| NET CHANGES by Change Order                        | \$ 7,600.00 |            |

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.  
CONTRACTOR:

By: Joan E. Morgan Date: 1/17/23  
State of: MINNESOTA County of: STEARNS  
Subscribed and sworn to before me this 17 day of January 2023  
Notary Public: Stacy Marie Schwanitz  
My Commission expires: 1/31/28



CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.  
AMOUNT CERTIFIED ..... \$ 13,447.25 KM  
(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

CONSTRUCTION MANAGER: Dale Sonnichsen Date: 2/9/2023 | 3:28 PM CST  
By: Dale Sonnichsen Date: 2/9/2023  
ARCHITECT: (NOTE: If Multiple Prime constructors are responsible for performing portions of the Project, the Architect's Certification is not required.)

By: \_\_\_\_\_ Date: \_\_\_\_\_  
This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CONTINUATION SHEET

AIA DOCUMENT G703

In tabulations below, amounts are stated to the nearest dollar.

PROJECT NO: 7931  
PROJECT NAME: WACONIA FIRE STATION  
Waconia, MN 55387

APPLICATION NO: 2  
APPLICATION DATE: 01/17/23  
PERIOD ENDING: 01/31/23

| A        | B                            | C               | D                               | E           | F                                          | G                                          |         | H                       | I            |
|----------|------------------------------|-----------------|---------------------------------|-------------|--------------------------------------------|--------------------------------------------|---------|-------------------------|--------------|
| ITEM NO. | DESCRIPTION OF WORK          | SCHEDULED VALUE | WORK COMPLETED                  |             | MATERIALS PRESENTLY STORED (NOT IN D OR E) | TOTAL COMPLETED AND STORED TO DATE (D+E+F) | % (G/C) | BALANCE TO FINISH (C-G) | RETAINAGE 5% |
|          |                              |                 | FROM PREVIOUS APPLICATION (D+E) | THIS PERIOD |                                            |                                            |         |                         |              |
|          | DRAFTING & ENGINEERING       | \$70,775.00     | \$21,232.50                     | \$14,155.00 | \$0.00                                     | \$35,387.50                                | 50%     | \$35,387.50             | \$1,769.38   |
|          | MATERIALS / PRODUCTION       | \$1,036,438.00  | \$0.00                          | \$0.00      | \$0.00                                     | \$0.00                                     | 0%      | \$1,036,438.00          | \$0.00       |
|          | DELIVERY / INSTALL           | \$348,210.00    | \$0.00                          | \$0.00      | \$0.00                                     | \$0.00                                     | 0%      | \$348,210.00            | \$0.00       |
|          | EARLY ORDER MATERIALS/CUSTOM | \$82,569.00     | \$0.00                          | \$0.00      | \$0.00                                     | \$0.00                                     | 0%      | \$82,569.00             | \$0.00       |
|          | PAYMENT/PERFORMANCE BOND     | \$11,408.00     | \$11,408.00                     | \$0.00      | \$0.00                                     | \$11,408.00                                | 100%    | \$0.00                  | \$570.40     |
|          | ALLOWANCE NO. 1              | \$5,000.00      | \$0.00                          | \$0.00      | \$0.00                                     | \$0.00                                     | 0%      | \$5,000.00              | \$0.00       |
| TOTALS   |                              | \$1,554,400.00  | \$32,640.50                     | \$14,155.00 | \$0.00                                     | \$46,795.50                                | 3%      | \$1,507,604.50          | \$2,339.78   |



APPLICATION AND CERTIFICATE FOR PAYMENT  
AIA DOCUMENT G702

## Via Construction Manager:

Kraus Anderson Construction Company, 501 S 8th St, Minneapolis, MN 55404

PROJECT NO: 2210190

PROJECT: Waconia New Fire Station  
10451 10th St W  
Waconia, MN 55387

PERIOD TO: 1/31/2023

## FROM CONTRACTOR:

Super Set Tile and Stone, 13860 Industrial Park Blvd, Plymouth, MN 55441

APPLICATION NO: 2

## Architect:

BKV Group 222, N 2nd St, Suite 101, Minneapolis, MN 55401

SUBCONTRACT NO:

SUBCONTRACT DATE: 9/7/2022  
CG200731

## CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.  
Continuation Sheet, AIA Document G703, is attached.

|                                                                                     |            |
|-------------------------------------------------------------------------------------|------------|
| 1. ORIGINAL CONTRACT SUM.....\$                                                     | 129,000.00 |
| 2. Net Change By Change Orders.....\$                                               | 0.00       |
| 3. CONTRACT SUM TO DATE (Line 1+/- 2).....\$                                        | 129,000.00 |
| 4. TOTAL COMPLETED & STORED TO DATE....\$<br>(Column G on G703)                     | 4,875.00   |
| 5. RETAINAGE:                                                                       |            |
| a. 5% of Completed Work \$ 243.75<br>(Columns D + E on G703)                        |            |
| b. of Stored Material \$ 0.00<br>(Column F on G703)                                 |            |
| Total Retainage (Line 5a + 5b or<br>Total in Column I of G703).....\$               | 243.75     |
| 6. TOTAL EARNED LESS RETAINAGE.....\$<br>(Line 4 less Line 5 Total)                 | 4,631.25   |
| 7. LESS PREVIOUS CERTIFICATES FOR PAYMENT<br>(Line 6 from prior Certificate).....\$ | 4,085.00   |
| 8. CURRENT PAYMENT DUE.....\$                                                       | 546.25     |
| 9. BALANCE TO FINISH, INCLUDING RETAINAGE<br>(Line 3 less Line 6) \$                | 124,368.75 |

| CHANGE ORDER SUMMARY                                  | ADDITIONS | DEDUCTIONS |
|-------------------------------------------------------|-----------|------------|
| Total changes approved in<br>previous months by Owner | \$0.00    |            |
| Total approved this Month                             | \$0.00    |            |
| TOTALS                                                | \$0.00    | \$0.00     |
| NET CHANGES by Change Order                           | \$0.00    |            |

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payments shown herein is now due.

CONTRACTOR: Super Set Tile &amp; Stone

By: [Signature] Date: 1/23/2023

State of: Minnesota

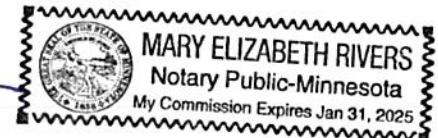
County of: Hennepin

Subscribed and sworn to before

me this 23rd day of January 2023

Notary Public:

My Commission expires: 1/31/2025



## CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Construction Manager and Architect certify to the Owner that to the best of their knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED.....\$ 546.25 KM

(Attach explanation if amount certified differs from the amount applied for. Initial all figures on this Application and on the Continuation Sheet that changed to conform to the amount certified.)

DocuSigned by:

By: [Signature]  
ARCHITECT  
ARCHITECT#85D4254BB...

Date: 2/9/2023 | 3:28 PM CST

By: \_\_\_\_\_ Date: \_\_\_\_\_

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of Owner or Contractor under this Contract.

## CONTINUATION SHEET

AIA DOCUMENT STYLE G703

PAGE 2 OF 2

AIA Document G702, APPLICATION AND CERTIFICATE FOR PAYMENT

containing Contractor's signed Certificate is attached.

In tabulations below, amounts are stated to the nearest dollar.

Use Column I on Contracts where variable retainage for line items may apply.

FROM: Super Set Tile &amp; Stone

APPLICATION NUMBER: 2  
 APPLICATION DATE: 1/15/2023  
 PERIOD TO: 1/31/2023  
 PROJECT NO: 2210190  
 SUBCONTRACT NO: 0  
 CG200731

| A         | B                              | C               | D                         | E           | F                          | G                                  |         | H                         | I            |
|-----------|--------------------------------|-----------------|---------------------------|-------------|----------------------------|------------------------------------|---------|---------------------------|--------------|
| COST CODE | DESCRIPTION OF WORK            | SCHEDULED VALUE | WORK COMPLETED            |             | MATERIALS PRESENTLY STORED | TOTAL COMPLETED AND STORED TO DATE | % (G/C) | BALANCE TO FINISH (C - G) | RETAINAGE 5% |
|           |                                |                 | FROM PREVIOUS APPLICATION | THIS PERIOD |                            |                                    |         |                           |              |
|           | Contract Administration        | \$ 1,300.00     | \$ 1,300.00               |             |                            | \$1,300.00                         | 100%    | \$0.00                    | \$65.00      |
|           | Project Management/Supervision | \$ 3,870.00     | \$ 500.00                 |             |                            | \$500.00                           | 13%     | \$3,370.00                | \$25.00      |
|           | Bond                           | \$ 2,500.00     | \$ 2,500.00               |             |                            | \$2,500.00                         | 100%    | 0.00                      | \$125.00     |
|           | Mobilizations                  | \$ 1,300.00     |                           |             |                            | \$0.00                             | 0%      | \$1,300.00                | \$0.00       |
|           | Material Tile                  | \$ 67,000.00    |                           |             |                            | \$0.00                             | 0%      | 67,000.00                 | \$0.00       |
|           | Labor Tile                     | \$ 43,530.00    |                           |             |                            | \$0.00                             | 0%      | \$43,530.00               | \$0.00       |
|           | Overhead                       | \$ 4,500.00     |                           | \$ 575.00   |                            | \$575.00                           | 13%     | 3,925.00                  | \$28.75      |
|           | Punchlist/Final                | \$ 2,000.00     |                           |             |                            | \$0.00                             | 0%      | \$2,000.00                | \$0.00       |
|           | Allowance Tile                 | \$ 3,000.00     |                           |             |                            | \$0.00                             | 0%      | \$3,000.00                | \$0.00       |
|           | TOTAL                          | \$129,000.00    | \$4,300.00                | \$575.00    | \$0.00                     | \$4,875.00                         | 4%      | \$124,125.00              | \$243.75     |



# Document G732™ – 2019

## Application and Certificate for Payment, Construction Manager as Adviser Edition

|                      |                                                               |                         |                                                        |                        |            |                         |                          |
|----------------------|---------------------------------------------------------------|-------------------------|--------------------------------------------------------|------------------------|------------|-------------------------|--------------------------|
| <b>TO OWNER:</b>     | City of Waconia<br>201 South Vine Street<br>Waconia, MN 55387 | <b>PROJECT:</b>         | City of Waconia Fire Station<br>10451 10th Street West | <b>APPLICATION NO:</b> | 002        | <b>DISTRIBUTION TO:</b> |                          |
| <b>FROM</b>          | Electrical Production Services                                | <b>VIA CONSTRUCTION</b> |                                                        | <b>PERIOD TO:</b>      | 01/23/2023 | OWNER                   | <input type="checkbox"/> |
| <b>CONTRACTOR:</b>   | 4201 Norex Drive, Suite 200<br>Chaska, MN 55318               | <b>MANAGER:</b>         | Kraus Anderson                                         | <b>CONTRACT DATE:</b>  | 09/14/2022 | CONSTRUCTION MANAGER    | <input type="checkbox"/> |
| <b>CONTRACT FOR:</b> | Electrical                                                    | <b>VIA ARCHITECT:</b>   | BKV Group                                              | <b>PROJECT NOS:</b>    | / /        | ARCHITECT               | <input type="checkbox"/> |
|                      |                                                               |                         |                                                        |                        |            | CONTRACTOR              | <input type="checkbox"/> |
|                      |                                                               |                         |                                                        |                        |            | FIELD                   | <input type="checkbox"/> |
|                      |                                                               |                         |                                                        |                        |            | OTHER                   | <input type="checkbox"/> |

### CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.  
AIA Document G703™, Continuation Sheet, is attached.

|                                                                     |    |              |
|---------------------------------------------------------------------|----|--------------|
| 1. ORIGINAL CONTRACT SUM.....                                       | \$ | 1,178,720.00 |
| 2. NET CHANGES IN THE WORK.....                                     | \$ | 0.00         |
| 3. CONTRACT SUM TO DATE (Line 1 + 2) .....                          | \$ | 1,178,720.00 |
| 4. TOTAL COMPLETED AND STORED TO DATE (Column G on G703) .....      | \$ | 22,875.00    |
| 5. RETAINAGE:                                                       |    |              |
| a. 5 % of Completed Work<br>(Column D + E on G703)                  | \$ | 1,143.75     |
| b. 5 % of Stored Material<br>(Column F on G703)                     | \$ |              |
| Total Retainage (Lines 5a + 5b, or Total in Column I on G703) ..... | \$ | 1,143.75     |
| 6. TOTAL EARNED LESS RETAINAGE.....                                 | \$ | 21,731.25    |
| (Line 4 minus Line 5 Total)                                         |    |              |
| 7. LESS PREVIOUS CERTIFICATES FOR PAYMENT.....                      |    | 8906.25      |
| (Line 6 from prior Certificate)                                     |    |              |
| 8. CURRENT PAYMENT DUE.....                                         | \$ | 12,825.00    |
| 9. BALANCE TO FINISH, INCLUDING RETAINAGE                           |    |              |
| (Line 3 minus Line 6)                                               |    |              |
|                                                                     | \$ | 1,156,988.75 |

| SUMMARY OF CHANGES IN THE WORK                                      | ADDITIONS | DEDUCTIONS |
|---------------------------------------------------------------------|-----------|------------|
| Total changes approved in previous months by Owner                  | \$        | \$         |
| Total approved this month, including Construction Change Directives | \$        | \$         |
| TOTALS                                                              | \$        | \$         |
| NET CHANGES IN THE WORK                                             | \$        |            |

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

#### CONTRACTOR:

By: Stacy L Raser

State of: Minnesota

County of: Carver

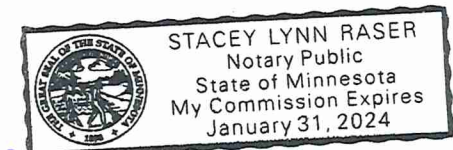
Subscribed and sworn to before

me this 23<sup>rd</sup> day of January 2023

Notary Public: Stacey L Raser

My Commission expires: 01-30-2024

Date: 1/23/23



### CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on evaluations of the Work and the data comprising this application, the Construction Manager and Architect certify to the Owner that to the best of their knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED.....\$ 12,825.00 KM

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

Documented by:

By: Dale Sonnichsen

Date: 2/9/2023 | 3:28 PM CST

ARCHITECT: NOTE: If multiple contractors are responsible for performing portions of the Project, the Architect's Certification is not required.)

By:

Date:

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.




**Document G703® – 1992**
**Continuation Sheet**

AIA Document G702®, Application and Certification for Payment, or G732™, Application and Certificate for Payment, Construction Manager as Adviser Edition, containing Contractor's signed certification is attached.  
Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO: 002

APPLICATION DATE: 01/25/2023

PERIOD TO: 01/25/2023

ARCHITECT'S PROJECT NO:

| A<br>ITEM<br>NO. | B<br>DESCRIPTION OF WORK          | C<br>SCHEDULED<br>VALUE | D<br>WORK COMPLETED                     |             | F<br>MATERIALS<br>PRESENTLY<br>STORED<br>(Not in D or E) | G                                                          |              | H<br>BALANCE<br>TO<br>FINISH<br>(C - G) | I<br>RETAINAGE<br>(If variable rate) |
|------------------|-----------------------------------|-------------------------|-----------------------------------------|-------------|----------------------------------------------------------|------------------------------------------------------------|--------------|-----------------------------------------|--------------------------------------|
|                  |                                   |                         | FROM PREVIOUS<br>APPLICATION<br>(D + E) | THIS PERIOD |                                                          | TOTAL<br>COMPLETED<br>AND STORED<br>TO DATE<br>(D + E + F) | %<br>(G ÷ C) |                                         |                                      |
| 1                | Performance                       | 9375.00                 | 9375.00                                 |             |                                                          | 9375.00                                                    | 100          | 0                                       | 468.75                               |
| 2                | Allowances                        | 13500.00                |                                         |             |                                                          |                                                            |              | 13500.00                                |                                      |
| 3                | Submittals                        |                         |                                         |             |                                                          |                                                            |              |                                         |                                      |
| 4                | 01-5000 Temp Electric Labor       | 4465.00                 |                                         |             |                                                          |                                                            |              | 4465.00                                 |                                      |
| 5                | 01-5000 Temp Electric Material    | 7906.46                 |                                         |             |                                                          |                                                            |              | 7906.46                                 |                                      |
| 6                | 260000 Gen Conditions             | 11038.57                |                                         | 7500.00     |                                                          | 7500.00                                                    | 67.94        | 3538.57                                 | 375.00                               |
| 7                | 262416-264313 Service/Dist LBR    | 42560.00                |                                         |             |                                                          |                                                            |              | 42560.00                                |                                      |
| 8                | 262416-264313 Service/Dist MTL    | 221271.93               |                                         |             |                                                          |                                                            |              | 221271.93                               |                                      |
| 9                | 260500-260519 Mech wire LBR       | 14962.50                |                                         |             |                                                          |                                                            |              | 14962.50                                |                                      |
| 10               | 260500-260519 Mech wire MTL       | 15505.54                |                                         |             |                                                          |                                                            |              | 15505.54                                |                                      |
| 11               | 260923-260943 LightControl LBR    | 12929.50                |                                         |             |                                                          |                                                            |              | 12929.50                                |                                      |
| 12               | 260923-260943 LightControl MTL    | 6055.65                 |                                         |             |                                                          |                                                            |              | 6055.65                                 |                                      |
| 13               | 265119-265613 Lighting LBR        | 77296.75                |                                         |             |                                                          |                                                            |              | 77296.75                                |                                      |
| 14               | 265119-265613 Lighting MTL        | 243667.03               |                                         |             |                                                          |                                                            |              | 243667.03                               |                                      |
| 15               | 260533,262726 Misc Electrical LBR | 69345.25                |                                         |             |                                                          |                                                            |              | 69345.25                                |                                      |
| 16               | 260533,262726 Misc Electrical MTL | 66197.40                |                                         |             |                                                          |                                                            |              | 66197.40                                |                                      |
| 17               | 270000-276200 Technology LBR      | 36434.00                |                                         | 1750.00     |                                                          | 1750.00                                                    | 4.80         | 34684.00                                | 87.50                                |
| 18               | 270000-276200 Technology MTL      | 287110.00               |                                         | 1750.00     |                                                          | 1750.00                                                    | .61          | 285360.00                               | 87.50                                |
| 19               | 288000 Fire Alarm LBR             | 12260.24                |                                         | 1000.00     |                                                          | 1000.00                                                    | 8.16         | 11260.24                                | 50.00                                |
|                  | <b>GRAND TOTAL</b>                |                         |                                         |             |                                                          |                                                            |              |                                         |                                      |





# Document G732™ – 2019

## Application and Certificate for Payment, Construction Manager as Adviser Edition

|                         |                                                                  |                                  |                                                                        |                        |                    |                             |                                |
|-------------------------|------------------------------------------------------------------|----------------------------------|------------------------------------------------------------------------|------------------------|--------------------|-----------------------------|--------------------------------|
| <b>TO OWNER:</b>        | City of Waconia<br>201 South Vine Street<br>Waconia, MN 55387    | <b>PROJECT:</b>                  | Waconia Fire Station 32B Con P<br>10451 10th St W<br>Waconia, MN 55387 | <b>APPLICATION NO:</b> | 3                  | <b>DISTRIBUTION TO:</b>     | OWNER <input type="checkbox"/> |
| <b>FROM CONTRACTOR:</b> | Ebert Construction<br>23350 County Road 10<br>Corcoran, MN 55357 | <b>VIA CONSTRUCTION MANAGER:</b> |                                                                        | <b>PERIOD TO:</b>      | INVOICE # 21633079 | <b>CONSTRUCTION MANAGER</b> | <input type="checkbox"/>       |
| <b>CONTRACT FOR:</b>    | Corcoran, MN 55357                                               | <b>VIA ARCHITECT:</b>            | BKV Group                                                              | <b>CONTRACT DATE:</b>  |                    | <b>ARCHITECT</b>            | <input type="checkbox"/>       |
|                         |                                                                  |                                  |                                                                        | <b>PROJECT NOS:</b>    | 6573 / /           | <b>CONTRACTOR</b>           | <input type="checkbox"/>       |
|                         |                                                                  |                                  |                                                                        |                        |                    | <b>FIELD</b>                | <input type="checkbox"/>       |
|                         |                                                                  |                                  |                                                                        |                        |                    | <b>OTHER</b>                | <input type="checkbox"/>       |

### CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.  
AIA Document G703™, Continuation Sheet, is attached.

|                                                                     |    |            |
|---------------------------------------------------------------------|----|------------|
| 1. ORIGINAL CONTRACT SUM.....                                       | \$ | 443,000.00 |
| 2. NET CHANGES IN THE WORK.....                                     | \$ | 0.00       |
| 3. CONTRACT SUM TO DATE (Line 1 + 2) .....                          | \$ | 443,000.00 |
| 4. TOTAL COMPLETED AND STORED TO DATE (Column G on G703) .....      | \$ | 10,190.00  |
| 5. RETAINAGE:                                                       |    |            |
| a. _____ % of Completed Work<br>(Column D + E on G703)              | \$ | 509.50     |
| b. _____ % of Stored Material<br>(Column F on G703)                 | \$ |            |
| Total Retainage (Lines 5a + 5b, or Total in Column I on G703) ..... | \$ | 509.50     |
| 6. TOTAL EARNED LESS RETAINAGE.....                                 | \$ | 9,680.50   |
| (Line 4 minus Line 5 Total)                                         |    |            |
| 7. LESS PREVIOUS CERTIFICATES FOR PAYMENT.....                      |    | 8,236.50   |
| (Line 6 from prior Certificate)                                     |    |            |
| 8. CURRENT PAYMENT DUE.....                                         | \$ | 1,444.00   |
| 9. BALANCE TO FINISH, INCLUDING RETAINAGE                           |    |            |
| (Line 3 minus Line 6)                                               | \$ | 433,319.50 |

| SUMMARY OF CHANGES IN THE WORK                                      | ADDITIONS | DEDUCTIONS |
|---------------------------------------------------------------------|-----------|------------|
| Total changes approved in previous months by Owner                  | \$        | \$         |
| Total approved this month, including Construction Change Directives | \$        | \$         |
| <b>TOTALS</b>                                                       | \$        | \$         |
| <b>NET CHANGES IN THE WORK</b>                                      | \$        |            |

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

**CONTRACTOR:** Ebert Construction

By: [Signature]

Date: 1/16/23

State of: Minnesota

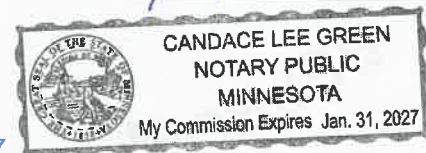
County of: Hennepin

Subscribed and sworn to before

me this 16th day of Jan 2023

Notary Public: Candace Lee Green

My Commission expires: 1-31-2027



### CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on evaluations of the Work and the data comprising this application, the Construction Manager and Architect certify to the Owner that to the best of their knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

**AMOUNT CERTIFIED.....** \$ 1,444.00 KM

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

**CONSTRUCTION MANAGER:**

By: Dale Sonnichsen

Date: 2/9/2023 | 3:28 PM CST

**ARCHITECT:** (NOTE: If multiple Contractors are responsible for performing portions of the Project, the Architect's Certification is not required.)

By: \_\_\_\_\_

Date: \_\_\_\_\_

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

**CAUTION: You should sign an original AIA Contract Document, on which this text appears in RED. An original assures that changes will not be obscured.**

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# AIA Document G703™ – 1992

## Continuation Sheet

AIA Document G702™–1992, Application and Certificate for Payment, or G732™–2009, Application and Certificate for Payment, Construction Manager as Adviser Edition, containing Contractor's signed certification is attached.  
In tabulations below, amounts are in US dollars.

Use Column I on Contracts where variable retainage for line items may apply.

**APPLICATION NO:** 3  
**APPLICATION DATE:** 1/16/2023  
**PERIOD TO:**  
**ARCHITECT'S PROJECT NO:** 6573

| A        | B                             | C               | D                                    | E           | F                                             | G                                             |              | H                            | I                               |
|----------|-------------------------------|-----------------|--------------------------------------|-------------|-----------------------------------------------|-----------------------------------------------|--------------|------------------------------|---------------------------------|
| ITEM NO. | DESCRIPTION OF WORK           | SCHEDULED VALUE | WORK COMPLETED                       |             | MATERIALS PRESENTLY STORED<br>(Not in D or E) | TOTAL COMPLETED AND STORED TO DATE<br>(D+E+F) | %<br>(G ÷ C) | BALANCE TO FINISH<br>(C – G) | RETAINAGE<br>(If variable rate) |
|          |                               |                 | FROM PREVIOUS APPLICATION<br>(D + E) | THIS PERIOD |                                               |                                               |              |                              |                                 |
| 01       | Bond & Insurance              | 5,630.00        | 5,630.00                             |             |                                               | 5,630.00                                      | 100.00       |                              | 281.50                          |
| 02       | General Conditions            | 23,087.00       | 3,040.00                             | 1,520.00    |                                               | 4,560.00                                      | 19.75        | 18,527.00                    | 228.00                          |
| 03       | Allowance                     | 5,000.00        |                                      |             |                                               |                                               |              | 5,000.00                     |                                 |
| 04       | Curb & Gutter - Labor         | 31,160.00       |                                      |             |                                               |                                               |              | 31,160.00                    |                                 |
| 05       | Curb & Gutter - Materials     | 25,494.00       |                                      |             |                                               |                                               |              | 25,494.00                    |                                 |
| 06       | Concrete Flatwork - Labor     | 151,606.00      |                                      |             |                                               |                                               |              | 151,606.00                   |                                 |
| 07       | Concrete Flatwork - Materials | 201,023.00      |                                      |             |                                               |                                               |              | 201,023.00                   |                                 |
|          | GRAND TOTAL                   | 443,000.00      | 8,670.00                             | 1,520.00    |                                               | 10,190.00                                     | 2.30         | 432,810.00                   | 509.50                          |

**CAUTION: You should sign an original AIA Contract Document, on which this text appears in RED. An original assures that changes will not be obscured.**

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## REQUEST FOR CITY COUNCIL ACTION

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |         |                                                                          |                 |                                        |                    |                          |  |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------|--------------------------------------------------------------------------|-----------------|----------------------------------------|--------------------|--------------------------|--|
| <b>Meeting Date:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |         | February 21, 2023                                                        |                 |                                        |                    |                          |  |
| <b>Item Name:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |         | Affirming Parking Restriction Signage Change                             |                 |                                        |                    |                          |  |
| <b>Originating Department:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |         | Administration                                                           |                 |                                        |                    |                          |  |
| <b>Presented by:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |         | Shane Fineran                                                            |                 |                                        |                    |                          |  |
| <b>Previous Council Action</b> (if any):                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |         | Discussion & Direction provided by the City Council on February 6, 2023. |                 |                                        |                    |                          |  |
| <b>Item Type (X only one):</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | Consent | <input checked="" type="checkbox"/> X                                    | Regular Session | <input type="checkbox"/>               | Discussion Session | <input type="checkbox"/> |  |
| <b>RECOMMENDATIONS/COUNCIL ACTION/MOTION REQUESTED</b> <i>(Include motion in proper format.)</i>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |         |                                                                          |                 |                                        |                    |                          |  |
| Adopt Resolution 2023-34, Authorizing Approval of Recommendation of Parking Restriction Sign Placement                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |         |                                                                          |                 |                                        |                    |                          |  |
| <b>EXPLANATION OF AGENDA ITEM</b> <i>(Include a description of background, benefits, and recommendations.)</i>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |         |                                                                          |                 |                                        |                    |                          |  |
| <p>At the February 6th, 2023 City Council meeting as a regular business item <a href="#">6.3</a>, the City Council had reviewed a change to parking restriction signage request in the Interlaken Woods Development. A resolution had been prepared by staff based on the direction that was to be provided at the meeting as part of the meeting materials. Administrator Fineran had provided guidance to the City Council that direction was only needed at the conclusion of the item discussion erroneously. The resolution attached affirms and memorializes the direction given by the City Council and should be adopted.</p> |         |                                                                          |                 |                                        |                    |                          |  |
| <b>Attachments:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |         |                                                                          |                 |                                        |                    |                          |  |
| 1. <a href="#">2334res_Parking_Regulation_Signage_Res_2_6_23 (1).doc</a>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |         |                                                                          |                 |                                        |                    |                          |  |
| <b>FINANCIAL IMPLICATIONS:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |         |                                                                          |                 | <b>ADVISORY BOARD RECOMMENDATIONS:</b> |                    |                          |  |
| Funding Sources & Uses:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |         |                                                                          |                 |                                        |                    |                          |  |
| Budget Information:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |         |                                                                          |                 | Planning Commission                    |                    |                          |  |
| _____ Budgeted                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |         |                                                                          |                 | Parks and Recreation Board             |                    |                          |  |
| _____ Non Budgeted                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |         |                                                                          |                 | Safari Island Advisory Board           |                    |                          |  |
| _____ Amendment Required                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |         |                                                                          |                 | Other                                  |                    |                          |  |



**CITY OF WACONIA  
RESOLUTION NO. 2023-34**

**RESOLUTION AUTHORIZING APPROVAL OF RECOMMENDATION OF PARKING  
RESTRICTION SIGN PLACEMENT**

**WHEREAS**, one of the City’s Priorities is to “manage, maintain, and improve our current and future physical assets”; and

**WHEREAS**, an email request was received by City Council and Administrator Fineran on removal of existing Parking Restriction Signs; and

**WHEREAS**, practices and current recommendations are for streets narrower than 34 feet in width be signed at a minimum on one side of the road for Emergency vehicle access; and

**WHEREAS**, the current Interlaken Woods Development meets the criteria established for Emergency vehicle access and vehicle stacking space to access Sparrow Road.

**NOW, THEREFORE, BE IT RESOLVED** That the City Council of the City of Waconia hereby authorizes approval of recommendation of parking restriction sign placement to restrict parking to one side of streets within the neighborhood and no parking from the intersection of neighborhood streets with Sparrow Road from a distance adequate to allow vehicle stacking and adequate vehicle movements at the intersection.

Adopted by the City Council of the City of Waconia this 21st day of February, 2023.

\_\_\_\_\_  
Nicole Waldron, Mayor

Attest: \_\_\_\_\_  
Jackie Schulze, City Clerk



## REQUEST FOR CITY COUNCIL ACTION

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |         |                                                                               |                 |                                        |                    |  |  |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------|-------------------------------------------------------------------------------|-----------------|----------------------------------------|--------------------|--|--|
| <b>Meeting Date:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                           |         | February 21, 2023                                                             |                 |                                        |                    |  |  |
| <b>Item Name:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                              |         | Temp. On-Sale Liquor License and Use of Parking Lot – Waconia Brewing Company |                 |                                        |                    |  |  |
| <b>Originating Department:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                 |         | Administration                                                                |                 |                                        |                    |  |  |
| <b>Presented by:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                           |         | Ann Meyerhoff                                                                 |                 |                                        |                    |  |  |
| <b>Previous Council Action</b> (if any):                                                                                                                                                                                                                                                                                                                                                                                                                                       |         |                                                                               |                 |                                        |                    |  |  |
| <b>Item Type (X only one):</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                 | Consent | X                                                                             | Regular Session |                                        | Discussion Session |  |  |
| <b>RECOMMENDATIONS/COUNCIL ACTION/MOTION REQUESTED</b> <i>(Include motion in proper format.)</i>                                                                                                                                                                                                                                                                                                                                                                               |         |                                                                               |                 |                                        |                    |  |  |
| Adopt Resolution No. 2023-39, Approving Temporary On-Sale Liquor License and Use of Parking Lot, Waconia Brewing Company, Don't Worry Be Hoppy, May 5-6                                                                                                                                                                                                                                                                                                                        |         |                                                                               |                 |                                        |                    |  |  |
| <b>EXPLANATION OF AGENDA ITEM</b> <i>(Include a description of background, benefits, and recommendations.)</i>                                                                                                                                                                                                                                                                                                                                                                 |         |                                                                               |                 |                                        |                    |  |  |
| <p>The City has received an application for a temporary on-sale liquor license and a request to use the Municipal Parking Lot in front of the brewery from Waconia Brewing Company to sell liquor on May 5-6, 2023. Attached shows the proposed parking lot use.</p> <p>Sales and consumption of liquor will be limited to the roped off area on May 5-6, 2023. Special care will need to be maintained during the event to ensure that the liquor doesn't leave the area.</p> |         |                                                                               |                 |                                        |                    |  |  |
| <b>Attachments:</b> <ol style="list-style-type: none"> <li>1. <a href="#">2339res Don't Worry Be Hoppy Temp License Use of Parking Lot res.docx</a></li> <li>2. <a href="#">Waconia Brewing Temp Liquor Map.pdf</a></li> </ol>                                                                                                                                                                                                                                                 |         |                                                                               |                 |                                        |                    |  |  |
| <b>FINANCIAL IMPLICATIONS:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                 |         |                                                                               |                 | <b>ADVISORY BOARD RECOMMENDATIONS:</b> |                    |  |  |
| Funding Sources & Uses:                                                                                                                                                                                                                                                                                                                                                                                                                                                        |         |                                                                               |                 |                                        |                    |  |  |
| Budget Information:                                                                                                                                                                                                                                                                                                                                                                                                                                                            |         |                                                                               |                 | Planning Commission                    |                    |  |  |
| _____ Budgeted                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |         |                                                                               |                 | Parks and Recreation Board             |                    |  |  |
| _____ Non Budgeted                                                                                                                                                                                                                                                                                                                                                                                                                                                             |         |                                                                               |                 | Safari Island Advisory Board           |                    |  |  |
| _____ Amendment Required                                                                                                                                                                                                                                                                                                                                                                                                                                                       |         |                                                                               |                 | Other                                  |                    |  |  |

**CITY OF WACONIA  
RESOLUTION NO. 2023-39**

**RESOLUTION APPROVING TEMPORARY ON-SALE  
LIQUOR LICENSE APPLICATION AND USE OF PARKING LOT  
WACONIA BREWING COMPANY**

**WHEREAS,** An application for a temporary on-sale liquor license has been received in the Office of the City Administrator from Waconia Brewing Company for Saturday, May 5-6, 2023, in Municipal Lot 1, and

**WHEREAS,** A request to use the municipal parking lot in front of the brewery during the event has also been requested; and

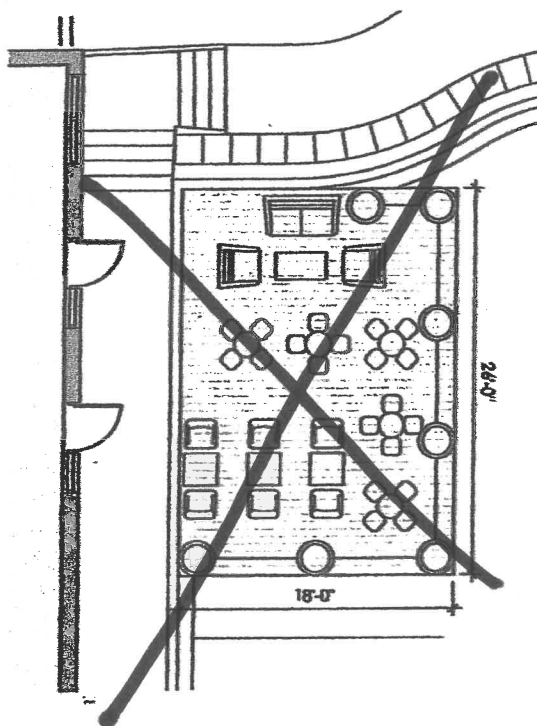
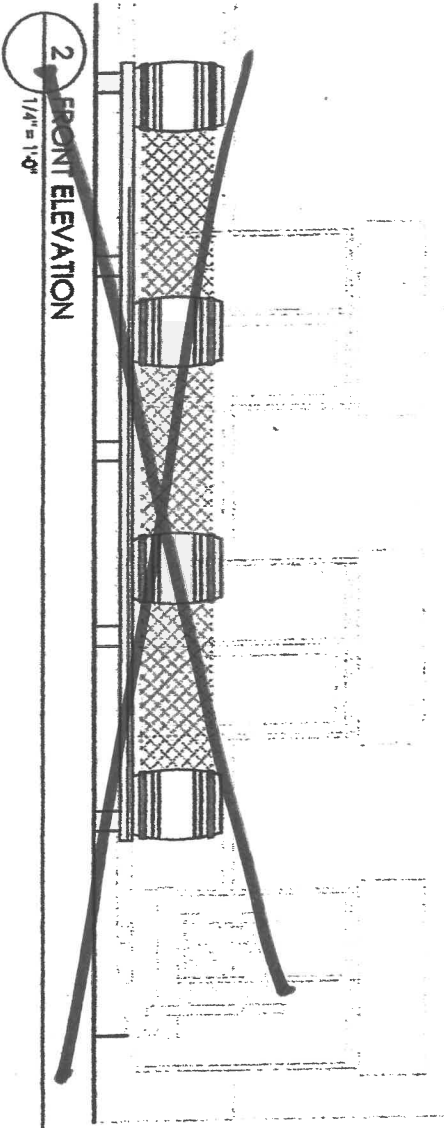
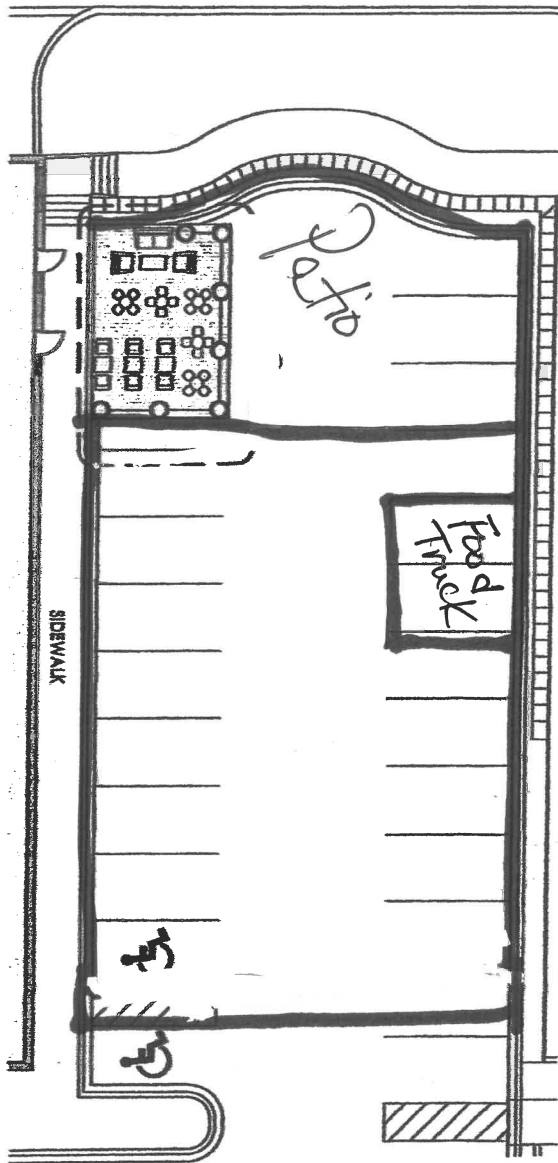
**WHEREAS,** Sale and consumption of alcoholic beverages will be limited to the fenced area.

**NOW, THEREFORE, BE IT RESOLVED,** That the City Council of the City of Waconia hereby approves the temporary on-sale liquor license application of Waconia Brewing Company on May 5-6, 2023, contingent upon completion of all forms, payment of fees, receipt of certificates of insurance, and proof of compliance with state and local requirements.

Adopted by the City Council of the City of Waconia this 22<sup>nd</sup> day of February 2023.

\_\_\_\_\_  
Nicole Waldron, Mayor

ATTEST: \_\_\_\_\_  
Jackie Schulze, City Clerk



WACONIA BREWING COMPANY  
PATIO ADDITION  
255 W MAIN ST.  
WACONIA, MN  
55387

PROJECT: WBC/PATIO  
DATE: 4/28/16  
DRAWN BY: SP  
CHECKED BY: JK

**KAEDING**  
ARCHITECTURE  
1685 OAKMONT DRIVE  
WACONIA, MN 55387  
952.481.9763



## REQUEST FOR CITY COUNCIL ACTION

|                                                                                                                |         |                                                                                                                                                                                          |   |                                        |                          |                    |                          |
|----------------------------------------------------------------------------------------------------------------|---------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---|----------------------------------------|--------------------------|--------------------|--------------------------|
| <b>Meeting Date:</b>                                                                                           |         | February 21, 2023                                                                                                                                                                        |   |                                        |                          |                    |                          |
| <b>Item Name:</b>                                                                                              |         | Application for Exempt Permit for Waconia Knights of Columbus                                                                                                                            |   |                                        |                          |                    |                          |
| <b>Originating Department:</b>                                                                                 |         | Administration                                                                                                                                                                           |   |                                        |                          |                    |                          |
| <b>Presented by:</b>                                                                                           |         | Ann Meyerhoff                                                                                                                                                                            |   |                                        |                          |                    |                          |
| <b>Previous Council Action</b> (if any):                                                                       |         | Waconia Knights of Columbus has submitted an application for an Exempt Permit to conduct a raffle at St. Joseph Education Center, 41 East First Street, March 24, 2023 & April 12, 2023. |   |                                        |                          |                    |                          |
| <b>Item Type (X only one):</b>                                                                                 | Consent | <input checked="" type="checkbox"/>                                                                                                                                                      | X | Regular Session                        | <input type="checkbox"/> | Discussion Session | <input type="checkbox"/> |
| <b>RECOMMENDATIONS/COUNCIL ACTION/MOTION REQUESTED</b> <i>(Include motion in proper format.)</i>               |         |                                                                                                                                                                                          |   |                                        |                          |                    |                          |
| Adopt Resolution No. 2023-40, Approving Application for Exempt Permit, Waconia Knights of Columbus             |         |                                                                                                                                                                                          |   |                                        |                          |                    |                          |
| <b>EXPLANATION OF AGENDA ITEM</b> <i>(Include a description of background, benefits, and recommendations.)</i> |         |                                                                                                                                                                                          |   |                                        |                          |                    |                          |
| <b><u>Attachments:</u></b><br>1. <a href="#">2340res Knights of Columbus gambling.doc</a>                      |         |                                                                                                                                                                                          |   |                                        |                          |                    |                          |
| <b>FINANCIAL IMPLICATIONS:</b>                                                                                 |         |                                                                                                                                                                                          |   | <b>ADVISORY BOARD RECOMMENDATIONS:</b> |                          |                    |                          |
| Funding Sources & Uses:                                                                                        |         |                                                                                                                                                                                          |   |                                        |                          |                    |                          |
| Budget Information:<br>_____ Budgeted<br>_____ Non Budgeted<br>_____ Amendment Required                        |         |                                                                                                                                                                                          |   | Planning Commission                    |                          |                    |                          |
|                                                                                                                |         |                                                                                                                                                                                          |   | Parks and Recreation Board             |                          |                    |                          |
|                                                                                                                |         |                                                                                                                                                                                          |   | Safari Island Advisory Board           |                          |                    |                          |
|                                                                                                                |         |                                                                                                                                                                                          |   | Other                                  |                          |                    |                          |

**CITY OF WACONIA  
RESOLUTION NO. 2023-40**

**A RESOLUTION APPROVING APPLICATION FOR EXEMPT PERMIT,  
KNIGHTS OF COLUMBUS**

**WHEREAS,** The City Council of the City of Waconia, Minnesota has received an Application for an Exempt Permit from the Waconia Knights of Columbus; and

**WHEREAS,** The Waconia Knights of Columbus has requested this application in order to conduct a Raffle at St. Joseph's Education Center, 41 East First Street, Waconia, Minnesota on Friday, March 24, 2023 & Wednesday, April 12, 2023 as stated on the application for said exemption: and

**WHEREAS,** The City Council of the City of Waconia has no objection to the said application.

**NOW, THEREFORE, BE IT RESOLVED** That the City Clerk is hereby instructed to provide a copy of this Resolution to be included with the permit application to the Department of Gaming, Gambling Control Division, State of Minnesota.

Adopted by the City Council of the City of Waconia this 22<sup>nd</sup> day of February 2023.

\_\_\_\_\_  
Nicole Waldron, Mayor

ATTEST: \_\_\_\_\_  
Jackie Schulze, City Clerk



## REQUEST FOR CITY COUNCIL ACTION

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |         |                                                                                                                                             |   |                                        |                          |                    |                          |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------|---------------------------------------------------------------------------------------------------------------------------------------------|---|----------------------------------------|--------------------------|--------------------|--------------------------|
| <b>Meeting Date:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |         | February 21, 2023                                                                                                                           |   |                                        |                          |                    |                          |
| <b>Item Name:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |         | Collaboration Agreement Between City of Waconia and Carver County for GIS Software Licensing                                                |   |                                        |                          |                    |                          |
| <b>Originating Department:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |         | Administration                                                                                                                              |   |                                        |                          |                    |                          |
| <b>Presented by:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |         | Jackie Schulze                                                                                                                              |   |                                        |                          |                    |                          |
| <b>Previous Council Action</b> (if any):                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |         | February 21, 2017: Resolution 2017-77: Approve Collaboration Agreement Between City of Waconia and Carver County for GIS Software Licensing |   |                                        |                          |                    |                          |
| <b>Item Type (X only one):</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | Consent | <input checked="" type="checkbox"/>                                                                                                         | X | Regular Session                        | <input type="checkbox"/> | Discussion Session | <input type="checkbox"/> |
| <b>RECOMMENDATIONS/COUNCIL ACTION/MOTION REQUESTED</b> <i>(Include motion in proper format.)</i>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |         |                                                                                                                                             |   |                                        |                          |                    |                          |
| Adopting Resolution 2023-41, Approving Collaboration Agreement Between the City of Waconia and Carver County for GIS Software Licensing                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |         |                                                                                                                                             |   |                                        |                          |                    |                          |
| <b>EXPLANATION OF AGENDA ITEM</b> <i>(Include a description of background, benefits, and recommendations.)</i>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |         |                                                                                                                                             |   |                                        |                          |                    |                          |
| <p>As part of the 2023 budget, the City allocated resources for the GIS Software Licenses through a proposed ESRI ELA software agreement with the County. This agreement provides us unlimited software licenses, yearly maintenance fees and training. It also gives us the ability to use additional necessary ESRI software that allow for advanced use of the software for analysis and mapping, mobile GIS software, centralized database management software, and more.</p> <p>This software agreement saves the City significant money by participating in this agreement. Without the agreement, our costs would likely be double or more. Our cost for the year is \$7,579.69. This is a three year agreement. Many other Carver County cities participate in this agreement, as well. The price is shared based on population.</p> <p>We recommend approval of this collaboration agreement.</p> <p><b><u>Attachments:</u></b></p> <ol style="list-style-type: none"> <li>1. <a href="#">2341res ESRI_Agreement.docx</a></li> <li>2. <a href="#">City of Waconia Agreement</a></li> </ol> |         |                                                                                                                                             |   |                                        |                          |                    |                          |
| <b>FINANCIAL IMPLICATIONS:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |         |                                                                                                                                             |   | <b>ADVISORY BOARD RECOMMENDATIONS:</b> |                          |                    |                          |
| Funding Sources & Uses:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |         |                                                                                                                                             |   |                                        |                          |                    |                          |
| Budget Information:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |         |                                                                                                                                             |   | Planning Commission                    |                          |                    |                          |
| <input type="checkbox"/> Budgeted                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |         |                                                                                                                                             |   | Parks and Recreation Board             |                          |                    |                          |
| <input type="checkbox"/> Non Budgeted                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |         |                                                                                                                                             |   | Safari Island Advisory Board           |                          |                    |                          |
| <input type="checkbox"/> Amendment Required                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |         |                                                                                                                                             |   | Other                                  |                          |                    |                          |

**CITY OF WACONIA**

**RESOLUTION NO. 2023-41**

**RESOLUTION APPROVING COLLABORATION AGREEMENT  
BETWEEN THE CITY OF WACONIA AND CARVER COUNTY  
FOR GIS SOFTWARE LICENSING**

**WHEREAS**, Carver County and Waconia are interested in sharing the cost of a Small Municipal and County Enterprise License Agreement (ELA) from Environmental Systems Research Institute, INC. (ESRI), and

**WHEREAS**, this collaboration agreement defines the cost sharing and responsibilities of the two organizations, and

**WHEREAS**, the intent of this agreement is to create one agreement for licensing ESRI software, providing financial savings and opportunities to expand GIS software solutions within both organizations.

**NOW, THEREFORE BE IT RESOLVED**, that the City Council of the City of Waconia hereby approves the Collaboration Agreement and authorizes the City Administrator or City Clerk to execute appropriate documents affecting this collaboration.

Adopted by the City Council of the City of Waconia this 21<sup>st</sup> day of February, 2023.

\_\_\_\_\_  
Nicole Waldron, Mayor

ATTEST: \_\_\_\_\_  
Jackie Schulze, City Clerk



Prior to any Deployment to an Authorized Entity, Managing Customer shall require each such entity to be contractually bound to applicable terms and conditions by executing an Authorized Entity Acknowledgment Statement. Managing Customer shall keep a copy of the signed original acknowledgment for its records and forward a copy of the signed original to Esri. Esri may pursue remedies against Managing Customer or an individual Authorized Entity for material breach. Only Managing Customer has a right to Deploy.

### AUTHORIZED ENTITY ACKNOWLEDGMENT STATEMENT

Environmental Systems Research Institute, Inc. ("**Esri**") and \_\_\_\_\_ County of Carver \_\_\_\_\_ ("**Managing Customer**"), have entered into a Regional Government Enterprise Agreement ("**Agreement**") for licensing certain rights to use and Deploy Products and to receive maintenance for the term of the Agreement, subject to payment of fees and adherence to the terms and conditions of this Agreement. Esri has authorized Managing Customer to Deploy Products to Authorized Entity provided Authorized Entity signs and returns this Authorized Entity Acknowledgment Statement.

Accordingly, Authorized Entity, as a Customer, represents it has received and read the Agreement, and understands and agrees to be bound by the Agreement, for use of Products received from Managing Customer. Authorized Entity agrees that Esri may pursue remedies against Authorized Entity for material breach of the Agreement. All Deployments made by Managing Customer to Authorized Entity shall be made through Managing Customer's centralized point of contact. Tier 1 Help Desk will provide Maintenance to Authorized Entity. Authorized Entity grants Managing Customer the right to unilaterally sign amendments to this Agreement, which shall be binding on Authorized Entity.

No other rights are granted to Authorized Entity under this acknowledgment.

Accepted and Agreed:

City of Waconia  
(Authorized Entity)

Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_



## REQUEST FOR CITY COUNCIL ACTION

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |         |                                       |                 |                                        |                    |                          |  |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------|---------------------------------------|-----------------|----------------------------------------|--------------------|--------------------------|--|
| <b>Meeting Date:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |         | February 21, 2023                     |                 |                                        |                    |                          |  |
| <b>Item Name:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |         | Support for State Highway 5 Funding   |                 |                                        |                    |                          |  |
| <b>Originating Department:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |         | Administration                        |                 |                                        |                    |                          |  |
| <b>Presented by:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |         | Shane Fineran                         |                 |                                        |                    |                          |  |
| <b>Previous Council Action</b> (if any):                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |         |                                       |                 |                                        |                    |                          |  |
| <b>Item Type (X only one):</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | Consent | <input checked="" type="checkbox"/> X | Regular Session | <input type="checkbox"/>               | Discussion Session | <input type="checkbox"/> |  |
| <b>RECOMMENDATIONS/COUNCIL ACTION/MOTION REQUESTED</b> <i>(Include motion in proper format.)</i>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |         |                                       |                 |                                        |                    |                          |  |
| Adopt Resolution 2023-42, Support for Highway 5 Phase 2 Funding                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |         |                                       |                 |                                        |                    |                          |  |
| <b>EXPLANATION OF AGENDA ITEM</b> <i>(Include a description of background, benefits, and recommendations.)</i>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |         |                                       |                 |                                        |                    |                          |  |
| <p>The City is actively pursuing state funding at the legislature for Phase 2 Highway 5 reconstruction in the community. The City has been successful in applying for grant funds through the Regional Solicitation program of the Metropolitan Council in an amount of \$7 million dollars. This is a great start to reduce or eliminate the local investment for this needed improvement. Our local legislators have introduced companion bills as Senate File 1255 and House File 1001 and the project has been forwarded to the State Capital Investment Committee for consideration. The bills and request to the committee total \$14 million dollars of state support necessary to complete the 2nd phase of Highway 5 reconstruction.</p> <p>Staff is requesting a formal resolution of support for the project and funding request to be utilized in conversation and advocacy at the state legislature.</p> <p><b>Attachments:</b></p> <ol style="list-style-type: none"> <li>1. <a href="#">2342res_Trunk Hwy_5_funding.doc</a></li> <li>2. <a href="#">2023-02-01 Waconia Hwy 5 One Pager.pdf</a></li> </ol> |         |                                       |                 |                                        |                    |                          |  |
| <b>FINANCIAL IMPLICATIONS:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |         |                                       |                 | <b>ADVISORY BOARD RECOMMENDATIONS:</b> |                    |                          |  |
| Funding Sources & Uses:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |         |                                       |                 |                                        |                    |                          |  |
| Capital Improvement Plan                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |         |                                       |                 |                                        |                    |                          |  |
| Budget Information:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |         |                                       |                 | Planning Commission                    |                    |                          |  |
| <input checked="" type="checkbox"/> X Budgeted                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |         |                                       |                 | Parks and Recreation Board             |                    |                          |  |
| <input type="checkbox"/> Non Budgeted                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |         |                                       |                 | Safari Island Advisory Board           |                    |                          |  |
| <input type="checkbox"/> Amendment Required                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |         |                                       |                 | Other                                  |                    |                          |  |

**CITY OF WACONIA  
RESOLUTION NO. 2023-42**

**RESOLUTION SUPPORTING STATE HIGHWAY 5 PHASE 2**

**WHEREAS**, the City of Waconia is one of the fastest growing cities in the fastest growing county in the state; and

**WHEREAS**, State Trunk Highway 5 is a A minor arterial roadway through the community; and

**WHEREAS**, the City of Waconia has been an active partner in over \$18 million dollars of previous investment in this corridor to enhance safety, mobility, and capacity; and

**WHEREAS**, improvements necessary along the eastern portion of State Trunk Highway 5 as a second phase to previous improvements along the corridor to complete are identified; and

**WHEREAS**, the residents and businesses of the City of Waconia need the state to be invested in order to complete these improvements through funding of \$14 million dollars; and

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Waconia hereby supports the identified improvements and commits to the project completion if adequately funded;

**THEREFORE, BE IT FURTHER RESOLVED**, that the City Council of the City of Waconia respectfully requests that the State of Minnesota provide funding that would allow completion of the Trunk Highway 5 Phase 2 Reconstruction.

Adopted by the City Council of the City of Waconia this 22<sup>nd</sup> day of February 2023.

\_\_\_\_\_  
Nicole Waldron, Mayor

Attest: \_\_\_\_\_  
Jackie Schulze, City Clerk





# TH 5 Phase 2 Reconstruction

City of Waconia, Carver County, Minnesota

in partnership  
with



The Highway 5 Phase 2 Reconstruction project will address both safety and mobility issues by adding dedicated turn lanes and eliminating conflict points along one of the highest crash rate corridors in Carver County. The proposed project is the final phase in over \$18 million in previous investments since 2012 to reconstruct and urbanize Highway 5 throughout the City of Waconia, one of the fastest growing cities in the fastest growing county in Minnesota.

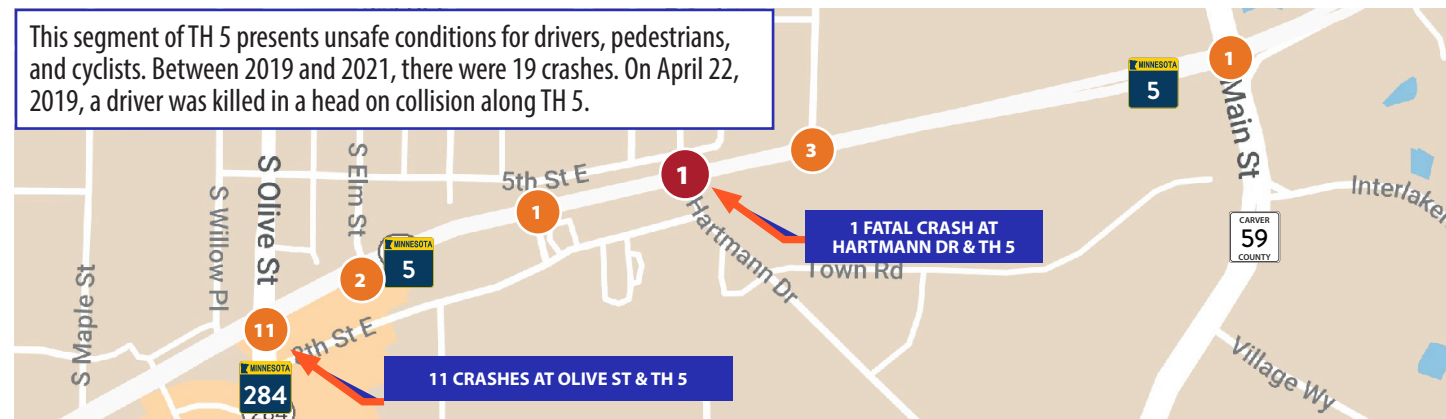
## Today's Issues

- One of the highest crash rate corridors in Carver County
- Gaps in the pedestrian & bicyclist network
- Critical delays during peak travel hours along this tier 3 freight corridor
- Clear zone standards are not met, causing unsafe sightline issues

## Investment Results

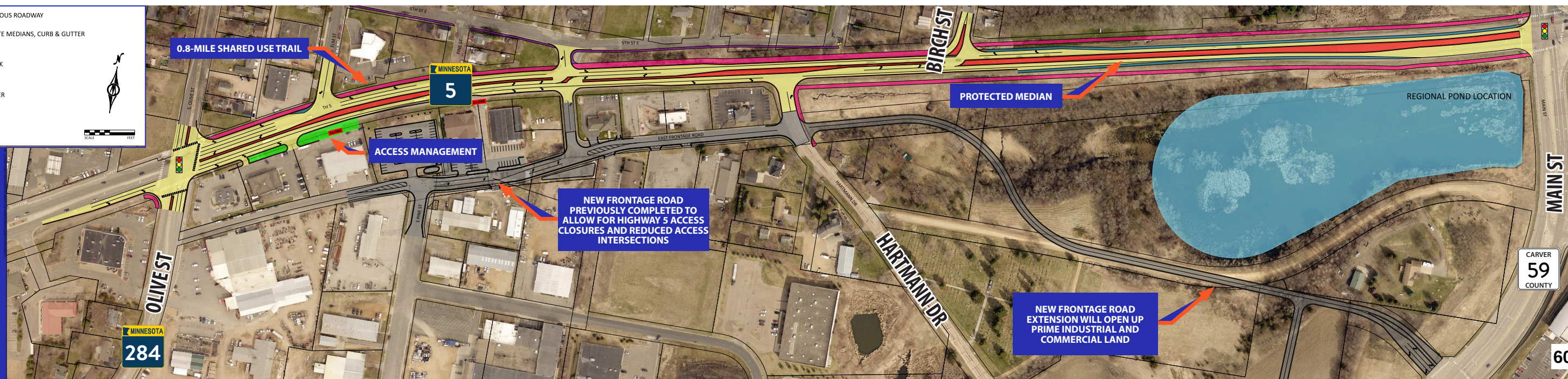
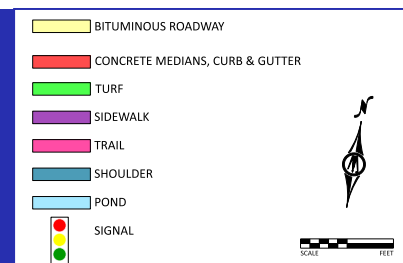
- Safer driving conditions and reduced travel times through reduced speeds and improved roadway capacity
- Improved sightlines through managed access and design
- Frontage Road extension opens prime industrial and commercial land
- Estimated economic impacts include 100-150 new jobs for \$10M in annual earned income, and a \$5M increase in income and property tax revenues
- Shared-use trail will link schools, regional health center, downtown, and Lake Waconia Regional Park

This segment of TH 5 presents unsafe conditions for drivers, pedestrians, and cyclists. Between 2019 and 2021, there were 19 crashes. On April 22, 2019, a driver was killed in a head on collision along TH 5.



Total Investment Secured **\$7M**  
in Regional Solicitation Funds

Total Investment Needed **\$21M**  
Inflated to 2026 dollars







## REQUEST FOR CITY COUNCIL ACTION

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |  |                                                                      |   |                                        |  |                    |  |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|----------------------------------------------------------------------|---|----------------------------------------|--|--------------------|--|
| <b>Meeting Date:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |  | February 21, 2023                                                    |   |                                        |  |                    |  |
| <b>Item Name:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |  | Separation Agreement and Recruitment for Park Maintenance Supervisor |   |                                        |  |                    |  |
| <b>Originating Department:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |  | Administration                                                       |   |                                        |  |                    |  |
| <b>Presented by:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |  | Shane Fineran                                                        |   |                                        |  |                    |  |
| <b>Previous Council Action</b> (if any):                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |  |                                                                      |   |                                        |  |                    |  |
| <b>Item Type (X only one):</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |  | Consent                                                              | X | Regular Session                        |  | Discussion Session |  |
| <b>RECOMMENDATIONS/COUNCIL ACTION/MOTION REQUESTED</b> <i>(Include motion in proper format.)</i>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |  |                                                                      |   |                                        |  |                    |  |
| Adopt Resolution 2023-43, Approving Separation Agreement and Authorize Recruitment                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |  |                                                                      |   |                                        |  |                    |  |
| <b>EXPLANATION OF AGENDA ITEM</b> <i>(Include a description of background, benefits, and recommendations.)</i>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |  |                                                                      |   |                                        |  |                    |  |
| <p>The City is in receipt of the intent to resign from Park Maintenance Supervisor Deanna LaPlant effective February 21, 2023. In review of this resignation the Personnel Committee recommends that the City enter into a Separation Agreement and Release of Claims with the employee. In consideration of the agreement and release of claims, the City will provide a lump severance payment equivalent to two months salary and earned but unused paid time off per the terms of the agreement.</p> <p>This will create vacancy in the Park Maintenance Supervisor position and staff are seeking authorization to recruit to fill the position.</p> <p><b>Attachments:</b></p> <ol style="list-style-type: none"> <li>1. <a href="#">Separation Agreement Deanna LaPlant - City of Waconia (2-8-23).pdf</a></li> <li>2. <a href="#">2343_Separation_Agreement_LaPlant.doc</a></li> </ol> |  |                                                                      |   |                                        |  |                    |  |
| <b>FINANCIAL IMPLICATIONS:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |  |                                                                      |   | <b>ADVISORY BOARD RECOMMENDATIONS:</b> |  |                    |  |
| Funding Sources & Uses:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |  |                                                                      |   |                                        |  |                    |  |
| General Fund>Park Maintenance Salary                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |  |                                                                      |   |                                        |  |                    |  |
| Budget Information:<br><input checked="" type="checkbox"/> Budgeted<br><input type="checkbox"/> Non Budgeted<br><input type="checkbox"/> Amendment Required                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |  |                                                                      |   | Planning Commission                    |  |                    |  |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |  |                                                                      |   | Parks and Recreation Board             |  |                    |  |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |  |                                                                      |   | Safari Island Advisory Board           |  |                    |  |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |  |                                                                      |   | Other                                  |  |                    |  |

## **SEPARATION AGREEMENT**

This Separation Agreement (“Agreement”) is entered into this \_\_\_\_ day of February, 2023, between Deanna LaPlant (“Employee”) and the City of Waconia (“Employer”).

### **RECITALS**

- A. Employee’s employment with Employer separated as the Park Maintenance Supervisor effective February 21, 2023.
- B. Employee and Employer desire to resolve all of Employee’s potential claims.
- C. Attached as **Exhibit “A”** is an accompanying Release of Claims (“Release”) which is incorporated herein by reference and made part of this Agreement as if fully set forth herein.
- D. Employee acknowledges that the consideration the Employer is providing to her to execute this Agreement and the accompanying Release is consideration that she is otherwise not entitled to receive from Employer.

### **AGREEMENT**

For the consideration described below, the adequacy of which the parties acknowledge, the parties agree as follows:

**1. Release by Employee.** At the same time Employee executes this Agreement, Employee shall execute the Release. Employee shall have 21 days not counting the day that Employer provided the Agreement and the Release to Employee to consider whether she wishes to execute this Agreement and the Release. Employee must execute this Agreement and the Release within this period and not exercise her rights to rescind should she so choose to do so in order to receive the Severance Benefits described in this Agreement. Employee shall not execute this Agreement and Release prior to February 22, 2023.

2. **Severance Benefits.** After this Agreement and the Release becomes effective as described in paragraph 13 below, Employer shall pay to Employee the total lump sum of \$20,807.27, minus normal and customary withholdings, as indicated herein within 15 days of the Effective Date of this Agreement, which represents payment of the following to Employee: 1) gross payment of \$6,620.71 for Employee's accrued, but unsued, Paid Time Off ("PTO"); and 2) gross payment of \$14,186.56 as additional consideration.

After this Agreement and Release becomes effective as described in paragraph 13 below, to the extent permitted by law and Employer's health insurance policies, should Employee voluntarily elect to continue Employee's health insurance benefits (if any) under the federal COBRA law, Employer will pay the total cost of such coverage for up to the initial two (2) month period following the separation date. Employee will be personally responsible for the total cost of such coverage for the remainder of the eighteen (18) month period. Employee acknowledges that Employee is not otherwise entitled to Employer's payment of the total cost of up to the initial two (2) month period of the continuation of Employee's health insurance benefits, and that Employer has agreed to provide such payment solely as consideration for Employee signing this Agreement and the Release without Employee exercising her rights to rescind as set forth in provision 4 of the Release.

The payments and benefits in total set forth above shall throughout this Agreement and Release be referred to collectively as the "Severance Benefits."

3. **Return of Employer Property.** Employee represents and warrants that she does not have any property belonging to Employer in her possession, custody, or control and that she returned to Employer all Employer property prior to executing this Agreement.

4. **Consideration and Rescission.** The periods described in the Release during which Employee may consider whether to sign or may rescind the Release, and the procedures

stated in the Release for accepting or rescinding the Release, also apply to this Agreement. The Release and this Agreement must be accepted or rescinded together. Rescission of one of these documents will be deemed a rescission of both.

5. **Duties, Pending and Future Claims.** Employee agrees to the following: 1) she will cooperate with Employer in any claims or lawsuits about which she may have knowledge of facts involved; and 2) she will voluntarily make herself readily available to discuss business matters as requested by Employer and to testify regarding facts known to her and her knowledge regarding the claims or lawsuits. Finally, Employee agrees that she will not voluntarily aid, assist, or cooperate with anyone who has claims or lawsuits against Employer. The parties acknowledge this provision of the Agreement does not mean that Employee is in any way prevented from testifying truthfully at an administrative hearing, arbitration, deposition or in court if she is properly served with a lawful subpoena in any proceeding involving Employer. Employee agrees to promptly advise Employer of any compulsory process served upon her.

6. **Non-Admission.** Nothing in this Agreement or the Release is intended to be, nor will it be deemed to be, an admission by Employer or Employee that either party has violated any law or that either party has engaged in any wrongdoing.

7. **Entire Agreement.** This Agreement and the Release supersedes all prior oral and written agreements, representations, and promises between the parties. This Agreement and the Release constitutes the entire agreement between the parties with respect to Employee's employment with Employer and the separation of that employment.

8. **Voluntary and Knowing Action.** The parties acknowledge that they understand the terms of this Agreement and that they are voluntarily entering into this Agreement. The parties intend to be legally bound. Employee represents that she is legally able and entitled to enter into this Agreement and to receive the Severance Benefits described in paragraph 2 above.



Employer represents that it is legally able to enter into this Agreement and able to make the payments of the Severance Benefits described in paragraph 2 above.

9. **Non-Disparagement.** Employee agrees not to make or communicate disparaging remarks of any sort, whether oral, written, or otherwise, about the City's employees or council members to any other individual, entity, or third party.

10. **Minnesota Law Applies.** The terms of this Agreement and the Release will be governed by the laws of the State of Minnesota and shall be construed and enforced thereunder.

11. **Binding Upon Heirs and Successors.** This Agreement and the Release shall be binding upon and shall inure to the benefit of Employee and Employer and their respective heirs, administrators, representatives, executors, successors, and assigns.

12. **Recitals.** The recitals and the Release referenced at the beginning of this Agreement are incorporated herein by reference as if fully set forth herein.

13. **Effective Date of this Agreement and Release.** This Agreement and the Release shall not become effective and enforceable until all of the following conditions are met: 1) the Employee signs the Agreement and the Release within the time period described in this Agreement; and 2) the revocation periods of 7 and 15 days expire without any attempt by the Employee to rescind.

14. **Headings.** The headings in this Agreement are for reference purposes only and shall not in any way affect the meaning or interpretation of this Agreement.

**EMPLOYEE:**

Dated: \_\_\_\_\_

\_\_\_\_\_  
Deanna LaPlant

**EMPLOYER:**

**CITY OF WACONIA**

Dated: \_\_\_\_\_

By: \_\_\_\_\_

Its: \_\_\_\_\_

**EXHIBIT "A"**  
**RELEASE BY DEANNA LAPLANT**

1. **Definitions.** I intend all words used in this Release to have their plain meanings in ordinary English. Specific terms that I use in this Release have the following meanings:

- A. I, me, and my include both me and anyone who has or obtains any legal rights or claims through me.
- B. City means the City of Waconia; the present and past administrators, clerks, council members, elected officials, attorneys, and employees of the City of Waconia; the present and past fiduciaries of any employee benefit plan sponsored or maintained by the City of Waconia (other than multiemployer plans); and anyone who acted on behalf of the City of Waconia or on instructions from the City of Waconia.
- C. Agreement means the Separation Agreement between the City and me that I am executing on the same date on which I execute this Release.
- D. My Claims mean all my rights that I now have to any relief of any kind from the City, including without limitation:
  - i. all claims arising out of or relating to my employment with the City in any capacity including, but not limited to, my employment with the City as the Park Maintenance Supervisor;
  - ii. all claims arising out of or relating to the statements, actions, or omissions of the City;
  - iii. all claims for any alleged unlawful discrimination, harassment, retaliation or reprisal, or any alleged unlawful practices arising under any federal, state, or local or municipal statute, ordinance, or regulation, including

without limitation, claims under Title VII of the Civil Rights Act of 1964, MINN. STAT. § 13.01, et. seq. and 13D.01 et. seq., the Open Meeting Laws, the Federal Constitution of the United States, Minnesota's State Constitution, the Americans with Disabilities Act, the Americans with Disabilities Act Amendments Act, 42 U.S.C. § 1981, the Age Discrimination in Employment Act, 29 U.S.C. § 621, et. seq., the Government Data Practices Act, the Employee Retirement Income Security Act, the Equal Pay Act, the City's Personnel Policies and ordinances, the Worker Adjustment and Retraining Notification Act, the Minnesota Human Rights Act, the Fair Credit Reporting Act, the Fair Labor Standards Act, the Veterans' Preference Act, the Uniform Services Employment and Reemployment Rights Act, Minnesota State Wage and Hour Laws, the Family and Medical Leave Act, Loudermill hearing rights, any rights pursuant to *Garrity v. State of New Jersey*, 385 U.S. 493 (1967), PERA, PELRA, Genetic Nondiscrimination Act, any rights under MINN. STAT. § 465.722, and workers' compensation non-interference or non-retaliation statutes (such as MINN. STAT. § 176.82);

- iv. all claims for alleged wrongful discharge; breach of contract, breach of implied contract; failure to keep any promise; breach of a covenant of good faith and fair dealing; breach of fiduciary duty; estoppel; my activities, if any, as a "whistleblower"; defamation; negligent and intentional infliction of emotional distress; fraud; misrepresentation; hostile work environment; negligence; harassment; retaliation or reprisal;

constructive discharge; assault; battery; false imprisonment; invasion of privacy; interference with contractual or business relationships; any other wrongful employment practices; and violation of any other principle of common law;

- v. all claims for compensation of any kind, including payout of accrued, but unused, vacation, sick time, paid-time off, and compensatory time off;
- vi. all claims for back pay, front pay, reinstatement, other equitable relief, compensatory damages, damages for alleged personal injury, liquidated damages, and punitive damages; and
- vii. all claims for attorney's fees, costs, and interest.

However, My Claims do not include any claims that the law does not allow to be waived or any claims that may arise after the date on which I sign this Release.

**2. Agreement to Release My Claims.** I will receive the Severance Benefits from the City as set forth in the Separation Agreement if I sign and do not rescind this Release as provided below and if I meet the other conditions as specified in the Separation Agreement, including execution of the Separation Agreement. I understand and acknowledge that the consideration I am receiving in the form of the Severance Benefits to execute the Separation Agreement and Release is money in addition to anything of value that I would be entitled to receive from the City if I did not sign this Release or if I rescinded this Release. In exchange for that consideration, I give up all My Claims. I will not bring any lawsuits against the City or make any demands against the City for compensation or damages relating to My Claims. The consideration in the form of the Severance Benefits that I am receiving is a fair compromise for the release of My Claims.

3. **Additional Agreements and Understandings.** Even though the City will provide consideration for me to settle and release My Claims in the form of the Severance Benefits, the City does not admit that it is responsible or legally obligated to me. In fact, the City denies that it is responsible or legally obligated to me for My Claims, denies that it engaged in any unlawful or improper conduct towards me, and denies that it treated me unfairly.

4. **My Right to Rescind this Release.** I understand that I may rescind (that is, cancel) this Release and accompanying Separation Agreement with respect to claims arising under the Minnesota Human Rights Act within 15 calendar days of signing it and the Age Discrimination in Employment Act within 7 calendar days of signing it. This Release and accompanying Separation Agreement will not become effective or enforceable unless and until the rescission periods have expired without my exercising my rights to rescind and all the conditions have been met as set forth in provision 13 of the Separation Agreement.

5. **Procedure for Accepting or Rescinding the Release.** To accept this Release, I must deliver this signed Release and the attached Separation Agreement to the City at the address indicated below. To rescind my acceptance, I must deliver a written, signed statement that I rescind my acceptance to the City by hand or by mail within the rescission periods set forth above. All deliveries or communications required to be made under this Release or accompanying Separation Agreement must be made to the City at the following address:

Attn: Jackie Schulze  
Assistant City Administrator  
City of Waconia  
201 S. Vine St.  
Waconia, MN 55387

If I choose to deliver my acceptance or the rescission of my acceptance by mail, it must be:

- A. postmarked within the period stated above; and
- B. properly addressed to the City at the address stated above.

6. **Interpretation of the Release.** This Release should be interpreted as broadly as possible to achieve my intention to resolve all My Claims against the City. If this Release is held by a court to be inadequate to release a particular claim encompassed within My Claims, this Release will remain in full force and effect with respect to all the rest of My Claims.

7. **My Representation.** I am legally able and entitled to receive the consideration in the form of the Severance Benefits being provided to me in settlement of My Claims. I have not been involved in any personal bankruptcy or other insolvency proceedings at any time since I began my employment with the City. No child support orders, garnishment orders, or other orders requiring that money owed to me by the City be paid to any other person are now in effect. I have read this Release carefully. I understand all its terms. In signing this Release, I have not relied on any statements or explanations made by the City except as specifically set forth in the Separation Agreement. I am voluntarily releasing My Claims against the City. I intend this Release and the Separation Agreement to be legally binding.

Dated: \_\_\_\_\_, 2023

\_\_\_\_\_  
Deanna LaPlant

**CITY OF WACONIA  
RESOLUTION NO. 2023-43**

**RESOLUTION APPROVING SEPARATION AGREEMENT AND AUTHORIZE RECRUITMENT**

**WHEREAS**, the City of Waconia has received the intent to voluntarily resign effective February 21, 2023 from Deanna LaPlant; and

**WHEREAS**, the Personnel Committee of the City Council has reviewed the resignation and recommend that the City enter into a Separation Agreement and Release of Claims with the employee; and

**WHEREAS**, the resignation will create a vacancy in the Park Maintenance Supervisor position; and

**NOW, THEREFORE, BE IT RESOLVED** That the City Council of the City of Waconia hereby approves the separation agreement with Deanna LaPlant and authorizes the Mayor and City Clerk to execute on behalf of the City;

**BE IT FURTHER RESOLVED** that the City Council of the City of Waconia authorizes the recruitment of the vacant Park Maintenance Supervisor position.

Adopted by the City Council of the City of Waconia this 21st day of February 2023.

\_\_\_\_\_  
Nicole Waldron, Mayor

Attest: \_\_\_\_\_  
Jackie Schulze, City Clerk





## REQUEST FOR CITY COUNCIL ACTION

|                                                                                                                               |         |                                                  |                 |                                        |                    |  |  |
|-------------------------------------------------------------------------------------------------------------------------------|---------|--------------------------------------------------|-----------------|----------------------------------------|--------------------|--|--|
| <b>Meeting Date:</b>                                                                                                          |         | February 21, 2023                                |                 |                                        |                    |  |  |
| <b>Item Name:</b>                                                                                                             |         | Accept Resignation of Public Services Technician |                 |                                        |                    |  |  |
| <b>Originating Department:</b>                                                                                                |         | Administration                                   |                 |                                        |                    |  |  |
| <b>Presented by:</b>                                                                                                          |         | Jackie Schulze                                   |                 |                                        |                    |  |  |
| <b>Previous Council Action</b> (if any):                                                                                      |         |                                                  |                 |                                        |                    |  |  |
| <b>Item Type (X only one):</b>                                                                                                | Consent | X                                                | Regular Session |                                        | Discussion Session |  |  |
| <b>RECOMMENDATIONS/COUNCIL ACTION/MOTION REQUESTED</b> <i>(Include motion in proper format.)</i>                              |         |                                                  |                 |                                        |                    |  |  |
| Adopt Resolution 2023-44, Accepting Resignation of Public Services Technician                                                 |         |                                                  |                 |                                        |                    |  |  |
| <b>EXPLANATION OF AGENDA ITEM</b> <i>(Include a description of background, benefits, and recommendations.)</i>                |         |                                                  |                 |                                        |                    |  |  |
| Public Services Technician Andrew Brick has submitted a letter of voluntary resignation, effective February 24, 2023.         |         |                                                  |                 |                                        |                    |  |  |
| City staff plan to take some time over the next several weeks to determine the best recommendation for filling this position. |         |                                                  |                 |                                        |                    |  |  |
| <b><u>Attachments:</u></b>                                                                                                    |         |                                                  |                 |                                        |                    |  |  |
| 1. <a href="#">2344res PS_Tech_Resignation_2023.docx</a>                                                                      |         |                                                  |                 |                                        |                    |  |  |
| <b>FINANCIAL IMPLICATIONS:</b>                                                                                                |         |                                                  |                 | <b>ADVISORY BOARD RECOMMENDATIONS:</b> |                    |  |  |
| Funding Sources & Uses:                                                                                                       |         |                                                  |                 |                                        |                    |  |  |
| Budget Information:                                                                                                           |         |                                                  |                 | Planning Commission                    |                    |  |  |
| _____ Budgeted                                                                                                                |         |                                                  |                 | Parks and Recreation Board             |                    |  |  |
| _____ Non Budgeted                                                                                                            |         |                                                  |                 | Safari Island Advisory Board           |                    |  |  |
| _____ Amendment Required                                                                                                      |         |                                                  |                 | Other                                  |                    |  |  |

**CITY OF WACONIA  
RESOLUTION NO. 2023 - 44**

**RESOLUTION ACCEPTING VOLUNTARY  
RESIGNATION OF PUBLIC SERVICES TECHNICIAN**

**WHEREAS**, the City has received the voluntary resignation of Public Services Technician Andrew Brick; and

**WHEREAS**, the City has received this notice in accordance with its personnel policies to be effective February 24, 2023; and

**NOW, THEREFORE, BE IT RESOLVED**, that, the City Council hereby accepts the resignation of Andrew Brick.

Adopted by the City Council of the City of Waconia this 21<sup>st</sup> day of February, 2023.

\_\_\_\_\_  
Nicole Waldron, Mayor

Attest: \_\_\_\_\_  
Jackie Schulze, City Clerk



## REQUEST FOR CITY COUNCIL ACTION

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |         |                                                      |                 |                                        |                    |  |  |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------|------------------------------------------------------|-----------------|----------------------------------------|--------------------|--|--|
| <b>Meeting Date:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |         | February 21, 2023                                    |                 |                                        |                    |  |  |
| <b>Item Name:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |         | Approve Contract with LiveBarn for Waconia Ice Arena |                 |                                        |                    |  |  |
| <b>Originating Department:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |         | Administration                                       |                 |                                        |                    |  |  |
| <b>Presented by:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |         | Jackie Schulze                                       |                 |                                        |                    |  |  |
| <b>Previous Council Action</b> (if any):                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |         |                                                      |                 |                                        |                    |  |  |
| <b>Item Type (X only one):</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | Consent | X                                                    | Regular Session |                                        | Discussion Session |  |  |
| <b>RECOMMENDATIONS/COUNCIL ACTION/MOTION REQUESTED</b> <i>(Include motion in proper format.)</i>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |         |                                                      |                 |                                        |                    |  |  |
| Adopt Resolution 2023-45, Approving Contract with LiveBarn for Waconia Ice Arena                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |         |                                                      |                 |                                        |                    |  |  |
| <b>EXPLANATION OF AGENDA ITEM</b> <i>(Include a description of background, benefits, and recommendations.)</i>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |         |                                                      |                 |                                        |                    |  |  |
| <p>The Waconia Ice Arena has been approached by the Waconia Hockey Association that they would like to partner with LiveBarn to stream hockey games at the arena. This would allow people who are unable to attend the games to view them online.</p> <p>LiveBarn operates on a subscription basis, and those who log-in to watch games must have a subscription to the program. LiveBarn provides and installs their own internet and cameras and teaches our Ice Arena team how to use the various privacy settings. Ice Arena staff are able to black out any times they would like on the cameras. The intent is to only have the cameras running during live games.</p> <p>Per the contract with LiveBarn, the Ice Arena will receive 30% of the revenue subscriptions back, so the contract will generate a small amount of revenue for the City, at no cost to the City.</p> <p><b><u>Attachments:</u></b></p> <ol style="list-style-type: none"> <li>1. <a href="#">2345res_LiveBarn.doc</a></li> <li>2. <a href="#">Standard Venue Agreement</a></li> </ol> |         |                                                      |                 |                                        |                    |  |  |
| <b>FINANCIAL IMPLICATIONS:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |         |                                                      |                 | <b>ADVISORY BOARD RECOMMENDATIONS:</b> |                    |  |  |
| Funding Sources & Uses:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |         |                                                      |                 |                                        |                    |  |  |
| Budget Information:<br>_____ Budgeted<br>_____ Non Budgeted<br>_____ Amendment Required                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |         |                                                      |                 | Planning Commission                    |                    |  |  |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |         |                                                      |                 | Parks and Recreation Board             |                    |  |  |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |         |                                                      |                 | Safari Island Advisory Board           |                    |  |  |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |         |                                                      |                 | Other                                  |                    |  |  |

**CITY OF WACONIA  
RESOLUTION NO. 2023-45**

**RESOLUTION APPROVING CONTRACT WITH LIVEBARN  
FOR STREAMING SERVICES AT ICE ARENA**

**WHEREAS**, the City of Waconia owns the Waconia Ice Arena; and

**WHEREAS**, the Ice Arena would like the ability to stream hockey games for both the Waconia Hockey Association and High School programs; and

**WHEREAS**, LiveBarn offers the ability to install their own internet and streaming cameras within the Ice Arena and Ice Arena staff are able to control when streaming occurs; and

**WHEREAS**, the City gets back 30% of profits of LiveBarn subscriptions signed up through the Ice Area; and

**NOW, THEREFORE, BE IT RESOLVED** That the City Council of the City of Waconia hereby approves the contract with LiveBarn and authorize the City Administrator to execute the agreement.

Adopted by the City Council of the City of Waconia this 21<sup>st</sup> day of February, 2023.

\_\_\_\_\_  
Nicole Waldron, Mayor

Attest: \_\_\_\_\_  
Jackie Schulze, City Clerk

**DATE:**

**BETWEEN: LIVEBARN INC. ("LiveBarn")**

*and*

\_\_\_\_\_ ("Venue Owner")

WHEREAS LiveBarn Inc. and Venue Owner wish to enter into this Agreement pursuant to which LiveBarn will install at Venue Owner's Ice Rink Sheet described in the attached Schedule "A" (each being an "Ice Rink Sheet") a fully automated sports broadcasting system for the delivery of live and/or on demand video and audio streaming to internet connected devices such as smartphones, computers or tablets (the "Automated Online Broadcast Service");

NOW, THEREFORE, in consideration for the mutual promises set out below, and for other good and valuable consideration acknowledged by the parties, LiveBarn and Venue Owner agree as follows:

## **1 AUTOMATED ONLINE BROADCAST SERVICE**

1.1 LiveBarn shall, at its own expense, install and maintain all hardware, software and internet bandwidth required for the operation and maintenance of the Automated Online Broadcast Service in regards to each Ice Rink Sheet. The initial installation will occur within six months from the date of this Agreement (such six month date being herein referred to as the "Latest Install Date"); it will be scheduled with the written approval (including email) of Venue Owner, and concurrently with the installation, LiveBarn will specifically explain to Venue Owner representative onsite exactly where any hardware or other components will be installed. Installation will then only proceed with the consent of Venue Owner which consent will be deemed upon LiveBarn undertaking its installation. The initial installation for each Ice Rink Sheet shall include one (1) computer, one (1) router, one (1) modem, between one (1) and three (3) power converters, and up to two (2) cameras to be placed on the side walls or on the beams or columns extending from the walls. The internet connection and computer shall be located adjacent to the respective Ice Rink Sheet in a secure location with electrical power outlets. The exact selection of camera locations will be made after consideration for optimal broadcast quality and avoidance of any obstruction. Any modification to the installation will only be undertaken with the permission and process with Venue Owner as outlined above. Venue Owner shall assume the cost of electricity for the components installed in connection with this Agreement.

1.2 In addition LiveBarn shall, at its expense and upon Venue Owner's request, install one TV which will display a combination of LiveBarn highlights and a live feed, as well as additional LiveBarn information.

1.3 Title to all hardware, software, and wiring shall remain in the name of LiveBarn.

1.4 All content broadcast using the Automated Online Broadcast Service, including the video and audio relating to all sports and recreational activities occurring on each Ice Rink Sheet (collectively, the "Content"), will be made available to LiveBarn's subscribers on a monthly subscription basis, subject to sections 1.7 and 1.8 below. LiveBarn will determine the pricing for its offerings of the Automated Online Broadcast Service. From time to time LiveBarn may provide a free trial at its discretion.

1.5 Revenue generated from the Automated Online Broadcast Service will be the property of LiveBarn; however, LiveBarn will supply Venue Owner with a unique code to enable it to market and solicit new memberships for LiveBarn, for which LiveBarn will pay Venue Owner thirty percent (30%) of the revenues generated from these memberships over the full lifetime of these memberships, during the term of this Agreement. The above code will enable Venue Owner to solicit LiveBarn memberships by providing potential members with the attraction of a 10% discount. This code will track the memberships generated by Venue Owner on a quarterly basis. The above payments to Venue Owner will only apply to LiveBarn memberships originated with the unique code allocated to Venue Owner. LiveBarn will pay Venue Owner its revenue share within 30 days of the end of each calendar quarter together with a corresponding revenue statement. Venue Owner will provide a staff person to communicate with and receive LiveBarn's various local marketing initiatives (including social media) as described below.

1.6 LiveBarn shall be the exclusive owner of all rights in and to the Content, and shall have the exclusive right to broadcast the Content for all purposes and in any manner it determines in its sole discretion, including by providing its broadcast signal to national broadcasters and digital media distributors. Without limiting the foregoing, the Venue Owner acknowledges that online distributions of the Content from each Ice Rink Sheet will be made available to all subscribers of the Automated Online Broadcast Service, subject to sections 1.7 and 1.8 below.

1.7 LiveBarn will provide Venue Owner with an exclusive online administrative password to enable Venue Owner in its discretion to "blackout" any particular dates or time periods from being broadcast on any selected Ice Rink Sheet (the "Blackout Restrictions").

1.8 LiveBarn will also provide Venue Owner with the ability in its discretion to restrict viewer access to any broadcasts from its Venue to a pre-selected potential audience for privacy purposes.

1.9 During the Term (as defined below), LiveBarn will provide Venue Owner with three (3) complimentary LiveBarn accounts for each Ice Rink Sheet.

1.10 LiveBarn will hold Venue Owner harmless for any injuries to LiveBarn employees and agents in connection with their work.

**2 TERM AND TERMINATION**

2.1 The term of this Agreement commences on the date hereof and continues until the six year anniversary of the Latest Install Date (the "Term"), and it will automatically renew for successive terms of two (2) years, unless either party notifies the other in writing of its intent to discontinue this Agreement at least ninety (90) days before the expiration of the then current term.

2.2 Notwithstanding the foregoing, but subject to Subsection 3.1 below, either party shall have the right to terminate this Agreement for any reason upon giving (90) days written notice to the other party.

2.3 Upon termination of this Agreement by expiration of the term or for any other cause, LiveBarn shall, at its own cost and expense, remove all hardware, software and wiring from Venue Owner's location.

2.4 Venue Owner shall have the right to terminate this Agreement if LiveBarn materially breaches this Agreement and the material breach is not cured to within forty (40) days after Venue Owner provides written notice which outlines such breach to LiveBarn.

**3 EXCLUSIVITY**

3.1 In consideration for the investment of time and expense incurred by LiveBarn to fulfill its obligations under this Agreement, the receipt and sufficiency of which is hereby acknowledged, the Venue Owner hereby declares and agrees that for the initial period of six (6) years, and all renewal periods, from the commencement date of the Term, and notwithstanding the termination of this Agreement by the Venue Owner, for any reason, LiveBarn shall have the absolute exclusivity to broadcast Content from each of the Ice Rink Sheets using unmanned operated cameras. For greater certainty, the said exclusivity shall apply for the six (6) year period even if the Venue Owner elects to terminate this Agreement pursuant to Subsection 2.2 above prior to the expiration of the Term.

3.2 The Venue Owner hereby declares and acknowledges that the foregoing exclusivity, including the term thereof, is reasonable in the circumstances, and that LiveBarn is relying upon such exclusivity in connection with the provision of the Automated Online Broadcast Service and that LiveBarn would not have entered into this Agreement without such exclusivity. However, the foregoing exclusivity shall not apply should LiveBarn cease operations or to the extent Venue Owner terminates this agreement in accordance with section 2.4.

3.3 Venue Owner acknowledges and agrees that, in the event of a breach or threatened breach by it of the provisions of Subsection 3.1 above, LiveBarn will have no adequate remedy in money or damages and, accordingly, shall be entitled to an injunction in a court of competent jurisdiction

against such breach. However, no specification in this Agreement of any specific legal or equitable remedy shall be construed as a waiver or prohibition against any other legal or equitable remedies in the event of a breach of any of the provisions of this Agreement.

**4 SUPPLY OF AUTOMATED ONLINE BROADCAST SERVICE**

4.1 LiveBarn will use reasonable skill and care to make the Automated Online Broadcast Service available throughout the Term. Notwithstanding the foregoing, LiveBarn shall have no responsibility, liability, or obligation whatsoever to Venue Owner, or any other third party, for any interruptions of the Automated Online Broadcast Service.

4.2 LiveBarn may, without any liability to Venue Owner, suspend the supply of all or part of the Automated Online Broadcast Service upon giving Venue Owner notice. This would occur if the LiveBarn equipment is repeatedly damaged or LiveBarn is unable to obtain a sufficient internet signal to the venue.

4.3 The Venue Owner agrees to notify LiveBarn by email to [venuesupport@livebarn.com](mailto:venuesupport@livebarn.com) as soon as it becomes aware of any interruption or malfunction with the Automated Online Broadcast Service. Venue Owner will not be responsible for damage or malfunction of any equipment and LiveBarn will repair or replace at its cost any malfunctioning components which is required. Any required service visit by LiveBarn will be scheduled with the written approval (including email) of Venue Owner. LiveBarn will specifically explain the repair, replacement or service work to Venue Owner representative onsite and this work will only proceed with the consent of Venue Owner which consent will be deemed upon LiveBarn undertaking its work.

4.4 From time to time there will be on site adjustments requiring assistance from a technically proficient person at the Venue. Venue Owner will be responsible to supply such person when necessary.

**5 NOTICE TO PUBLIC**

5.1 The Venue Owner agrees to post a notice at the entrance to its venue and inside each Ice Rink Sheet, advising the public that the venue is monitored by video cameras for security, safety and commercial purposes, and participants waive any claim relating to the capture or public transmission of his/her participation while at the venue. LiveBarn will supply and post these notices during its initial installation and reserves the right to modify the language contained therein from time to time, in its sole discretion, to satisfy its legal obligations.

5.2 In all agreements with parties for usage of the Venue, Venue Owner will include provisions both disclosing the existence of LiveBarn broadcasting at the Venue and requiring such parties to notify all their users of the Venue of this.

**6      MARKETING**

6.1      Venue Owner agrees to promote LiveBarn through all available avenues discussed in this section, understanding that it is in Venue's best interest financially to market LiveBarn to their customers and patrons. LiveBarn will also provide, at its expense, a minimum of one (1) 2.5 x 6' color printed standing banner, branded with Venue Owner's unique code described in Subsection 1.5, to be displayed within Venue Owner's lobby in a prominent location. Venue Owner understands that failure to comply and make reasonable promotion and marketing efforts will result in lower revenue share payments to Venue Owner.

6.2      Venue Owner will provide a marketing contact person (s) who will be responsible for interacting with LiveBarn and becoming knowledgeable about the various LiveBarn marketing and promotion initiatives. Upon installation of LiveBarn, Venue Owner will make said contact available for a 30 minute video web session, serving as an orientation into all of the best practices for introducing and promoting LiveBarn. This person will subsequently be responsible for implementing promotion and marketing initiatives to Venue's customers and patrons.

6.3      Venue Owner will place a LiveBarn banner or link on their website with a backlink and embedded demo video where possible. Venue Owner will do the same with any organizations, associations, clubs and affiliates that it owns that use their facility.

6.4      Venue Owner will announce the LiveBarn installation as well as embed any demo video on all of their social media networks. Venue Owner will also like and follow LiveBarn on said social media networks as well as share content when tagged, acknowledging that this will only be used when venue is directly involved with any video shared. Venue Owner will do the same with any organizations, associations, clubs, affiliates that it owns that use their facility.

**7      GENERAL**

7.1      Any amendment to this Agreement must be in writing and signed by both parties.

7.2      Although LiveBarn will remain liable for its obligations hereunder, LiveBarn shall be permitted to use agents and subcontracts to perform its installation, maintenance and repair obligations hereunder.

7.3      The waiver of a breach of any provision of this Agreement will not operate or be interpreted as a waiver of any other or subsequent breach.

7.4      If any part of this Agreement is held to be invalid or unenforceable, that part will be severed and the rest of the Agreement will remain in force. Headings herein are for reference only.

7.5      LiveBarn hereby represents that it maintains \$2,000,000 of General Liability Insurance, \$2,000,000 in

Media Coverage Insurance and \$2,000,000 in Cyber Insurance, and that upon execution of this Agreement Venue Owner will become a Certificate Holder, with its name and location included in such insurance policies.

7.6      All notices required under this Agreement must be given in writing and by email to LiveBarn at [venuesupport@livebarn.com](mailto:venuesupport@livebarn.com), [fmiller@livebarn.com](mailto:fmiller@livebarn.com), [ray@livebarn.com](mailto:ray@livebarn.com), and to Venue Owner at its address listed herein. Either party may change its address from time to time by providing notice of such change to the other party.

7.7      This Agreement describes the entire understanding and agreement of the parties, and supersedes all oral and written agreements or understandings between them related to its subject matter.

7.8      This Agreement may be executed in one or more counterparts, each of which will be deemed an original, and all of which taken together will be deemed to be one instrument.

7.9      This Agreement is governed by and will be interpreted under the laws of the State of New York. Any disputes shall be heard in the courts of the State of New York.

7.10      Each party shall keep the terms contained herein confidential and neither of its directors, officers, employees, agents or representatives, where applicable, shall disclose the terms contained herein without the express written consent of the other party, unless such disclosure is required by applicable law.

7.11      Venue Owner will not be liable to LiveBarn by reason of inconvenience or annoyance for any damages or lost revenue due to power loss or shortage, mechanical breakdown, structural damage, roof collapse, fire, flood, renovations, improvements, alterations, or closure of the facility by it or any regulatory agency.

7.12      LiveBarn consents to Venue Owner promoting in its marketing materials that LiveBarn supplies it with the LiveBarn installed product.

**IN WITNESS WHEREOF**, the Parties have executed this Agreement on the date and at the place first above mentioned.

LIVEBARN INC.

Per: \_\_\_\_\_

VENUE OWNER

Per: \_\_\_\_\_

Print Name:

Date:

**SCHEDULE A (REQUIRED)**

Venue Name and Address:

We require one point of contact to initiate communication with for each venue. This person will receive a request to complete an online form that gathers information about the venue and points of contact.

Name of Each Rink:

(i.e. Rink #1 or Main Rink)

Primary Contact - Venue General Manager or Decision Maker:

Name:

Work Number:

Cell Phone:

Email Address:

Venues 9 Digit Tax Id #

(EIN): \_\_\_\_\_

We require the Tax ID number in order to ship hardware from Canada to the USA (This helps speed up the shipping and installation process).





## REQUEST FOR CITY COUNCIL ACTION

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                  |                                                                                                              |                 |                                        |                    |                          |  |          |                                  |                           |              |                 |              |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------|--------------------------------------------------------------------------------------------------------------|-----------------|----------------------------------------|--------------------|--------------------------|--|----------|----------------------------------|---------------------------|--------------|-----------------|--------------|
| <b>Meeting Date:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                  | February 21, 2023                                                                                            |                 |                                        |                    |                          |  |          |                                  |                           |              |                 |              |
| <b>Item Name:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                  | Authorize Approval of Dump Body and Winter Equipment Acquisition                                             |                 |                                        |                    |                          |  |          |                                  |                           |              |                 |              |
| <b>Originating Department:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                  | Public Services                                                                                              |                 |                                        |                    |                          |  |          |                                  |                           |              |                 |              |
| <b>Presented by:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                  | Craig Eldred                                                                                                 |                 |                                        |                    |                          |  |          |                                  |                           |              |                 |              |
| <b>Previous Council Action</b> (if any):                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                  | December 19, 2022 Authorize Approval of Staff to Order Western Star 47X Chassis in the amount of \$93,636.11 |                 |                                        |                    |                          |  |          |                                  |                           |              |                 |              |
| <b>Item Type (X only one):</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | Consent                          | <input checked="" type="checkbox"/> X                                                                        | Regular Session | <input type="checkbox"/>               | Discussion Session | <input type="checkbox"/> |  |          |                                  |                           |              |                 |              |
| <b>RECOMMENDATIONS/COUNCIL ACTION/MOTION REQUESTED</b> <i>(Include motion in proper format.)</i>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                  |                                                                                                              |                 |                                        |                    |                          |  |          |                                  |                           |              |                 |              |
| Adopt Resolution 2023-46, Approval of Staff to Execute Towmaster Quotation for Dump Body and Winter Equipment in the Amount of \$225,824.00 and Staff to Acquire Appurtenant Safety Equipment at a Cost of \$6,000.00; CIP Project 534                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                  |                                                                                                              |                 |                                        |                    |                          |  |          |                                  |                           |              |                 |              |
| <b>EXPLANATION OF AGENDA ITEM</b> <i>(Include a description of background, benefits, and recommendations.)</i>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                  |                                                                                                              |                 |                                        |                    |                          |  |          |                                  |                           |              |                 |              |
| <p>Previously Council Members approved staff to order a Western Star 47X Chassis guided for replacement of Unit #40. A tandem dump truck with winter equipment utilized by all Departments in Public Services. Focus of this replacement was for acquisition in calendar year 2024. According to the programmed chassis delivery date of October 2023 this unit should be in service sometime in 2024 as programmed. The previous Western Star chassis cost was \$93,636.11 after receiving a trade value for Unit #40 at \$45,000.00. Ultimate investment for the new unit will be \$319,460.11. However, in the interim we have to maintain Unit #40 to meet useable standards and inspections for road worthy use.</p> <p>Below are the associated costs for the Dump Body, Winter Equipment and Appurtenant Safety Equipment. The appurtenant equipment includes 800 MHZ radio, seat covers, decal/unit numbers and on-board camera systems.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">Supplier</td> <td style="width: 50%;">Quote; Material and Installation</td> </tr> <tr> <td>Towmaster Truck Equipment</td> <td>\$225,824.00</td> </tr> <tr> <td>Aspen Equipment</td> <td>\$254,442.00</td> </tr> </table> <p>Staff recommends approval of this request allowing staff to execute the Towmaster quote for dump body and winter equipment at the cost of \$225,824.00, and allow staff to expend \$6,000.00 for appurtenant safety equipment.</p> |                                  |                                                                                                              |                 |                                        |                    |                          |  | Supplier | Quote; Material and Installation | Towmaster Truck Equipment | \$225,824.00 | Aspen Equipment | \$254,442.00 |
| Supplier                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | Quote; Material and Installation |                                                                                                              |                 |                                        |                    |                          |  |          |                                  |                           |              |                 |              |
| Towmaster Truck Equipment                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | \$225,824.00                     |                                                                                                              |                 |                                        |                    |                          |  |          |                                  |                           |              |                 |              |
| Aspen Equipment                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | \$254,442.00                     |                                                                                                              |                 |                                        |                    |                          |  |          |                                  |                           |              |                 |              |
| <b>Attachments:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                  |                                                                                                              |                 |                                        |                    |                          |  |          |                                  |                           |              |                 |              |
| <ol style="list-style-type: none"> <li>1. <a href="#">2346res Approval_of_Dump_Body___Safety_Equipment_Unit_40.doc</a></li> <li>2. <a href="#">QT 77411.pdf</a></li> <li>3. <a href="#">CITY OF WACONIA-25-HEN-44970-11-59-v1 - Quote.pdf</a></li> </ol>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                  |                                                                                                              |                 |                                        |                    |                          |  |          |                                  |                           |              |                 |              |
| <b>FINANCIAL IMPLICATIONS:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                  |                                                                                                              |                 | <b>ADVISORY BOARD RECOMMENDATIONS:</b> |                    |                          |  |          |                                  |                           |              |                 |              |
| Funding Sources & Uses:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                  |                                                                                                              |                 |                                        |                    |                          |  |          |                                  |                           |              |                 |              |
| Equipment Certificate                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                  |                                                                                                              |                 |                                        |                    |                          |  |          |                                  |                           |              |                 |              |
| Budget Information:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                  |                                                                                                              |                 | Planning Commission                    |                    |                          |  |          |                                  |                           |              |                 |              |
| <input checked="" type="checkbox"/> Budgeted                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                  |                                                                                                              |                 | Parks and Recreation Board             |                    |                          |  |          |                                  |                           |              |                 |              |
| <input type="checkbox"/> Non Budgeted                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                  |                                                                                                              |                 | Safari Island Advisory Board           |                    |                          |  |          |                                  |                           |              |                 |              |

|                                                                                                                                                                                                                                                       |                                                                  |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------|
| <div data-bbox="175 105 305 151" data-label="Form"> <input type="checkbox"/> </div> <div data-bbox="175 151 305 197" data-label="Form"> <input type="checkbox"/> </div> <div data-bbox="305 105 560 151" data-label="Text"> Amendment Required </div> | <div data-bbox="787 105 860 151" data-label="Text"> Other </div> |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------|

**CITY OF WACONIA  
RESOLUTION NO. 2023-46**

**RESOLUTION AUTHORIZING APPROVAL OF STAFF TO EXECUTE TOWMASTER  
QUOTATION FOR DUMP BODY AND WINTER EQUIPMENT IN THE AMOUNT OF  
\$225,824.00 and STAFF TO ACQUIRE APPURTENANT SAFETY EQUIPMENT AT A COST  
OF \$6,000.00; CIP PROJECT 534**

**WHEREAS**, one of the City’s Priorities “Infrastructure – managing, maintaining, and improving our current and future physical assets”; and

**WHEREAS**, staff requested chassis pricing to replace unit 40 in calendar year 2024; and

**WHEREAS**, staff received two chassis bids as provided in the table below; and

| <b>SUPPLIER</b>           | <b>QUOTE; MATERIAL AND INSTALLATION</b> |
|---------------------------|-----------------------------------------|
| Towmaster Truck Equipment | \$225,824.00                            |
| Aspen Equipment           | \$254,442.00                            |

**WHEREAS**, staff recommends award to Towmaster Truck Equipment for dump body and winter equipment as quoted at \$225,824.00 and staff to acquire appurtenant safety equipment at a cost of \$6,000.00.

**NOW, THEREFORE, BE IT RESOLVED** That the City Council of the City of Waconia hereby authorizes approval of Staff to execute Towmaster Quotation for Dump Body and Winter Equipment in the amount of \$225,824.00 and staff to acquire appurtenant safety equipment at a cost of \$6,000.00; CIP Project 534.

Adopted by the City Council of the City of Waconia this 21st day of February, 2023.

\_\_\_\_\_  
Nicole Waldron, Mayor

Attest: \_\_\_\_\_  
Jackie Schulze, City Clerk



TOWMASTER, 61381 US HWY 12, LITCHFIELD, MN 55355  
PH: 320-693-7900 FX: 320-693-7921 TF: 800-462-4517  
TOWMASTERTRUCK.COM

Reference No.  
QT 77411

**\*\* QUOTATION \*\***

|                  |       |          |        |                  |          |
|------------------|-------|----------|--------|------------------|----------|
| Ship To:         | Cust: | 2979     | Phone: | Bill To:         | Phone:   |
| WACONIA, CITY OF |       |          |        | WACONIA, CITY OF |          |
| 310 E 10TH ST    |       |          |        | 201 S VINE ST    |          |
| WACONIA          |       | MN 55387 | USA    | WACONIA          | MN 55387 |

ATTN: CRAIG ELDRED

| PO# | Salesman     | Terms       | Created | Last Revised | Appx Comp |
|-----|--------------|-------------|---------|--------------|-----------|
|     | TIM ERICKSON | NET 30 DAYS | 2/01/23 | 2/01/23      | 0/00/00   |

|            |  |
|------------|--|
| Serial No. |  |
|------------|--|

|                 |                        |
|-----------------|------------------------|
| Order Comments: | **STATE OF MN CONTRACT |
|                 | #222949 - - VALID FOR  |
|                 | ORDER PLACEMENT BY     |
|                 | 9/31/23**              |

Build Instructions F.O.B. LITCHFIELD, MN -OR- CUSTOMER LOCATION WITH FUEL/DELIVERY CHARGES

| Qty | Part No. | Description                                                        | Price Ea.   | Net Amt.    |
|-----|----------|--------------------------------------------------------------------|-------------|-------------|
| 1   | 9900068  | - Body 14'6" EDGE-RC/CS-56-46-46 - - 56" 3/16" Hardox 450          | \$17,507.00 | \$17,507.00 |
|     |          | Front w/CS hoist doghouse, 46" 3/16" Hardox 450 radius sides (no   |             |             |
|     |          | pockets), 46" 3/16" Hardox 450 Tailgate, 1/4" Hardox-450 Floor, 8" |             |             |
|     |          | I-Beam Longs ills, Air-trip ready linkage, unpainted.              |             |             |
| 1   | 9901704  | - Painting of Dump Body; includes media blasting of entire         | \$4,522.00  | \$4,522.00  |
|     |          | exterior & understructure, Urethane Primed, & Urethane Top Coat    |             |             |
|     |          | applied. CAB CONTRAST (GLOSS BLACK BODY). Understructure is seam   |             |             |
|     |          | sealed, and painted Gloss Black.                                   |             |             |
| 1   | 9901701  | - Installation of Dump Body to hoist                               | \$2,262.00  | \$2,262.00  |
| 1   | 9900145  | - Body acc'y TMTE Air trip kit, w/solenoid valve,                  | \$399.00    | \$399.00    |
| 1   | 9901702  | - Installation of air operated tailgate latch kit, with            | \$425.00    | \$425.00    |
|     |          | solenoid valve in hydraulic valve enclosure.                       |             |             |
| 1   | 9900147  | - Body acc Box Vibrator - Cougar model DC3200                      | \$796.00    | \$796.00    |
| 1   | 9901703  | - Installation of Box Vibrator, with solenoid located in           | \$496.00    | \$496.00    |
|     |          | hydraulic valve enclosure.                                         |             |             |
| 1   | 9900155  | - Cabshield, 1/2 type Stationary Free-Standing style,              | \$2,918.00  | \$2,918.00  |
|     |          | w/painted CARBON STEEL canopy, Hot-Dipped Galvanized Modular       |             |             |
|     |          | Channel support stand, (2) shovel holders, & reservior mounts,     |             |             |
|     |          | Installed.                                                         |             |             |

\*--- Continued ---\*

Accepted by

Date

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TOWMASTER, 61381 US HWY 12, LITCHFIELD, MN 55355  
 PH: 320-693-7900 FX: 320-693-7921 TF: 800-462-4517  
 TOWMASTERTRUCK.COM

Reference No.  
 QT 77411

## \*\* QUOTATION \*\*

|                  |              |             |               |                  |               |
|------------------|--------------|-------------|---------------|------------------|---------------|
| <b>Ship To:</b>  | <b>Cust:</b> | <b>2979</b> | <b>Phone:</b> | <b>Bill To:</b>  | <b>Phone:</b> |
| WACONIA, CITY OF |              |             |               | WACONIA, CITY OF |               |
| 310 E 10TH ST    |              |             |               | 201 S VINE ST    |               |
| WACONIA          |              | MN 55387    | USA           | WACONIA          | MN 55387      |

ATTN: CRAIG ELDRED

| PO# | Salesman     | Terms       | Created | Last Revised | Appx Comp |
|-----|--------------|-------------|---------|--------------|-----------|
|     | TIM ERICKSON | NET 30 DAYS | 2/01/23 | 2/01/23      | 0/00/00   |

| Serial No. | Qty | Part No. | Description                                                                                                                                                                                                                                                                                                                                            | Price Ea.  | Net Amt.   |
|------------|-----|----------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|------------|
|            | 1   | 9900185  | - Walkrail removable both sides of 14' RC & RS body, Installed                                                                                                                                                                                                                                                                                         | \$2,185.00 | \$2,185.00 |
|            | 1   | 9900206  | - Ladder Flip-A-Way Access ladder Pkg (Carbon Steel), Including Grab Handle above, and Interior Step, ea, Installed LOCATED LH REAR, TO PROVIDE SAFE ENTRY WITH ARM TARP SYSTEM INSTALLED.                                                                                                                                                             | \$558.00   | \$558.00   |
|            | 2   | 9900211  | - Body acc'y Dual "split" sander manifolds in rear corner posts<br>**NOTE: DUAL SPINNER SANDER APPLICATION                                                                                                                                                                                                                                             | \$534.00   | \$1,068.00 |
|            | 1   | 9904963  | - Light Warning TMTE1SSM-3 PKG: 1/2 A 1/2 B, (2) SS 23H 3-light LED Micro-Edge, 2) 5M-400 Super-LED, (2) Side TIR3 LED, (2) 400 Max B-T-T LED, & (2) 400 LED BU Lights, in Stainless M Housings, (1) TIR3 LED Wing light, and (2) 4" LED work lights Installed. NOTE: Blue Lights positioned on RH Front & LH Rear, with flash pattern set to WIG-WAG. | \$5,111.00 | \$5,111.00 |
|            | 1   | 9905778  | - Light Mirror Mounted ABL 3800 LED HEAD LAMP PLOW LIGHTS W/ICE MELTING TECHNOLOGY Installed                                                                                                                                                                                                                                                           | \$1,506.00 | \$1,506.00 |
|            | 2   | 9900259  | - Light acc'y LED LEVEL 3 (ie: wing/scrapper type) work light with disconnect Installed<br>**NOTE: (1) Mounted on RH END PLATE OF SANDER, for RH SPINNER use, wired to LH SANDER LIGHT across sander hopper. (1) Mounted on RH rear CAB AREA, for SCRAPER DISCHARGE, wired to ACC'Y SWITCH in cab dash.                                                | \$589.00   | \$1,178.00 |
|            | 1   | 9900267  | - Fender set Minimizer M400, for Tandem Axle, black Poly, Installed                                                                                                                                                                                                                                                                                    | \$1,811.00 | \$1,811.00 |
|            | 1   | 9905144  | - Tarp Shur-Co Arm-Matic electric tarp SGL & TDM w/air lock kit, front hold down roller kit, & STD motor Installed                                                                                                                                                                                                                                     | \$5,717.00 | \$5,717.00 |

\*--- Continued ---\*

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| Serial No. |  |
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|------------|--|

|                                                                                                                                                                     |            |            |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|------------|
| 1 9900283 - Spillshield 12" bolt-together, 1/4", painted Carbon Steel & fitted to body via sander brkts, shipped loose                                              | \$650.00   | \$650.00   |
| 1 9900291 - Tool Box PRO-TECH Alum 18" x 18" x 30" tool box & Brackets Installed                                                                                    | \$1,353.00 | \$1,353.00 |
| **NOTE: LOCATION TO BE DETERMINED BASED UPON FRAME SPACE AVAILABLE. PREFERENCE IS ON LH (DRIVER'S SIDE)                                                             |            |            |
| 1 9904691 - INSTALLATION of (Initial) Single camera system                                                                                                          | \$426.00   | \$426.00   |
| **NOTE: MOUNTED ON RH MICRO-EDGE STROBE TUBE, AIMED FOR REAR WING VIEWING, WIREDAS DEFAULT CAMERA                                                                   |            |            |
| 2 9904692 - Camera System option, NORTECH 9100-2HC 120 degree night vision CCD weather-proof HEATED camera, only GEN 5 6100                                         | \$182.00   | \$364.00   |
| 2 9904693 - Camera System option, Harness, 65' Waterproof GEN 5 6100                                                                                                | \$118.00   | \$236.00   |
| 1 9904694 - INSTALLATION of Extra Camera, & Harness GEN 5 6100                                                                                                      | \$213.00   | \$213.00   |
| ** NOTE: MOUNTED ON LH REAR CORNER-POST IN PROTECTIVE COVER, FOR REVERSE VIEWING, WIRED TO REVERSE CIRCUIT TO QUE CAMERA.                                           |            |            |
| 1 1941405 - Camera Guard, SS, Bolt-On                                                                                                                               | \$43.00    | \$43.00    |
| 1 9905502 - PreCise ARC Sensor Mount #1126929, only GEN 5 6100                                                                                                      | \$60.00    | \$60.00    |
| 1 9905835 - PreCise ARC Sensor #1117640, only, for Wireless GEN 5 CONTROLLER Applications (LESS MTG BRKT), installed                                                | \$734.00   | \$734.00   |
| 1 9900297 - Pre-Wet Towmaster/Varitech LDS-TMR-190-EGF Body Side Mt Sys for Elliptical body. (2) 95 gal tanks, mtg hardware, plumbi ng, Electric Gravity Feed valve | \$5,395.00 | \$5,395.00 |

\*--- Continued ---\*

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ATTN: CRAIG ELDRED

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|     | TIM ERICKSON | NET 30 DAYS | 2/01/23 | 2/01/23      | 0/00/00   |

| Serial No.          | Qty | Part No. | Description                                                                                                  | Price Ea.   | Net Amt.    |
|---------------------|-----|----------|--------------------------------------------------------------------------------------------------------------|-------------|-------------|
|                     | 1   | 9900992  | - Pre-Wet Up charge for electric pump in lieu of gravity feed on all systems, installed complete             | \$1,828.00  | \$1,828.00  |
|                     | 1   | 9902483  | - Installation of TMR pre-wet system (New Towmaster Body)                                                    | \$1,275.00  | \$1,275.00  |
|                     | 1   | 9905480  | - Pre-Wet SS Prewet Distribution Pipe Thru Sander                                                            | \$631.00    | \$631.00    |
|                     | 1   | 9900317  | - Hoist Towmaster/MAILHOT G4 130-5-3 DOUBLE ACTING                                                           | \$5,034.00  | \$5,034.00  |
|                     | 1   | 9901711  | - Installation of Telescopic DOUBLE acting hoist                                                             | \$1,335.00  | \$1,335.00  |
|                     | 1   | 9900311  | - Hoist TMTE 48" Stabilizer                                                                                  | \$2,619.00  | \$2,619.00  |
|                     | 1   | 9902503  | - Installation of TMTE Stabilizer & Safety Props                                                             | \$675.00    | \$675.00    |
|                     | 1   | 9902924  | - Scraper FALLS IB-10A 1" MB, w/single lift cylinder w/12" bolt-on extension (11' total), LESS CUTTING EDGES | \$9,449.00  | \$9,449.00  |
|                     | 1   | 9901705  | - Installation of underbody fixed angle scraper w/single lift cylinder                                       | \$3,546.00  | \$3,546.00  |
|                     | 1   | 9904232  | - Scraper FORCE Electric pressure transmitter to read on LCD screen, installed                               | \$429.00    | \$429.00    |
|                     | 1   | 9900351  | - Scraper FORCE reverse/Auto-Lift system, ADD-A-FOLD valve, installed                                        | \$523.00    | \$523.00    |
|                     | 1   | 9902948  | - Wing Falls RHSDL10A-HYDPB Primed LESS CUTTING EDGES                                                        | \$13,978.00 | \$13,978.00 |
|                     | 1   | 9900388  | - Installation Falls SDL Series Wing - w/Bulkhead Couplers                                                   | \$6,173.00  | \$6,173.00  |
|                     | 1   | 9901431  | - Wing Falls RL (REAR LIFT) up charge SDL WING                                                               | \$597.00    | \$597.00    |
| *--- Continued ---* |     |          |                                                                                                              |             |             |

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|                                                                                                                    |            |            |
|--------------------------------------------------------------------------------------------------------------------|------------|------------|
| 1 9904688 - Wing Falls POST-LESS Toe Lift in lieu of Std Front post/slide system                                   |            |            |
| 1 9900479 - Wing Falls Gloss Black - Paint Moldboard                                                               | \$430.00   | \$430.00   |
| 1 9900580 - Plow Hitch Falls 48XB2/STD/STD/SA/SPR-RET/HITCH                                                        | \$2,890.00 | \$2,890.00 |
| 1 9900589 - Installation Falls Plow Hitch - 40 Series 3Line/STDBLKHD                                               | \$2,432.00 | \$2,432.00 |
| 1 9900627 - Plow Push Unit Falls 28/48 Series Std                                                                  | \$1,815.00 | \$1,815.00 |
| 1 9900637 - Plow Falls High Visibility Marker Set                                                                  | \$142.00   | \$142.00   |
| 1 9900639 - Plow Falls Rubber Belt Deflector Kit - Installed                                                       | \$471.00   | \$471.00   |
| 1 9900641 - Plow Falls Parking Stand - Screw Adj Style                                                             | \$358.00   | \$358.00   |
| 1 9903057 - Plow Falls PR1243/SPR-TRP/NOSHU/PRI-E1/10GA LESS CUTTING EDGES                                         | \$9,078.00 | \$9,078.00 |
| 1 9900681 - Plow Falls Gloss Black Paint, Rev Plow, w/installation                                                 | \$570.00   | \$570.00   |
| 1 9900758 - Hitch TMTE Heavy Duty plate ass'y w/light holes in plate,                                              | \$723.00   | \$723.00   |
| 1 9901715 - Hitch TMTE 1" Thick plate IN LIEU OF 3/4" standard (ADD)                                               | \$20.00    | \$20.00    |
| 1 9901716 - Hitch Installation of Pup Hitch (weld in style) & Mn Dot Predrilled                                    | \$1,132.00 | \$1,132.00 |
| **NOTE: HITCH PLATE FACE TO BE LOCATED: (SEE PICS OF FORMER UNIT FOR MEASUREMENTS)_IN REFERENCE TO REAR TIRE FACE. |            |            |
| 1 9900764 - Hitch PREMIER 2300 Air Cushion Pintle, installed                                                       | \$1,235.00 | \$1,235.00 |

\*--- Continued ---\*

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Serial No.

\*\*\* PINTLE IS 21 INCHES FROM GROUND TO SADDLE.\*\*\*

|                                                                                                                                                                                                   |             |             |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------|-------------|
| 1 9902494 - Hitch 7 Contact RV (flat pin) socket installed                                                                                                                                        | \$230.00    | \$230.00    |
| **NOTE: ADDITIONAL SOCKET - - WIRE (EXISTING) BRAKE CONTROLLER TO THIS SOCKET                                                                                                                     |             |             |
| 1 9905134 - Hitch Single pole 12 VDC socket , installed                                                                                                                                           | \$422.00    | \$422.00    |
| **NOTE: CABLE GAUGE TO BE H.D. BATTERY CABLES to run power unit of hydraulic ramp trailer.                                                                                                        |             |             |
| 1 9900996 - Sander Falls 1ASD-6CDSS-6P-1D-2S-LM Salt Special 6", SS Unit, LH & RH Discharge, Dual Poly Spinner Ass'y, w/uni-directional reversible auger (includes 1 extra salt shield), complete | \$7,922.00  | \$7,922.00  |
| 1 9901722 - Sander Install dual spinner w/uni-directional reversible auger & dual manifolds RH & LH rear                                                                                          | \$1,608.00  | \$1,608.00  |
| 1 1917108 - Sander Towmaster Stainless Steel (optional) salt shield                                                                                                                               | \$57.00     | \$57.00     |
| **NOTE: FOR RH SPINNER DISCHARGE OPENING.                                                                                                                                                         |             |             |
| 1 9900823 - Sander TMTE Exterior (removable) sander/tailgate spill plates, Stainless Steel                                                                                                        | \$840.00    | \$840.00    |
| 1 9900852 - Valve System, Force Add-A-Fold MCV-ISO Valve 10 Functions, INSTALLED                                                                                                                  | \$18,998.00 | \$18,998.00 |
| **NOTE: BOX HOIST, PLOW LIFT, PLOW ANGLE, WING TOE, WING HEEL, WING PUSH-BAR, SCRAPER LIFT, AUGER R&L/ANTI-ICE, & SPINNER R&L                                                                     |             |             |
| 1 9902497 - Control System Force ULTRA-4-6100 Commander control, Installed                                                                                                                        | \$14,720.00 | \$14,720.00 |
| 1 9904234 - Control Add-on Force 5100/6100 Pre-wet Feedback cable, 2M                                                                                                                             | \$206.00    | \$206.00    |

\*--- Continued ---\*

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|                                                                                                                                                                            |            |            |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|------------|
| 1 9904954 - Control Add-on Force 5100/6100 ELEC Pre-wet Sys, 20 AMP<br>CANBUS driver module & 20' Harness                                                                  | \$370.00   | \$370.00   |
| 1 9904956 - Control Add-on Force 6100 16 ft ISOBUS DLA 3 LANE Harness<br>Kit for DLA Side (NOTE: Requires Chassis Side ISOBUS also)                                        | \$1,420.00 | \$1,420.00 |
| 1 9906313 - Control Add-on Force 6100 30 ft ISOBUS DLA 3 LANE Harness<br>Kit for Chassis Side, 10/20 Port (includes power harness, CAN<br>CAN harness, & ISOBUS connector) | \$506.00   | \$506.00   |
| 1 9905737 - Control Add-on Force Config File Reprogramming<br>**NOTE: CUSTOM CONFIG FILE FOR DUAL SPINNER/ELEC PREWET/ANTI-ICE<br>COMBINATION                              | \$300.00   | \$300.00   |
| 1 9900882 - Reservoir TMTE 31 Gal Cabshield mt (stainless steel)<br>w/intank filter for system, installed                                                                  | \$4,641.00 | \$4,641.00 |
| 1 9900889 - Pump Force FASD45L LS (6 ci) 3750 psi, w/Elect shut down<br>installed                                                                                          | \$6,782.00 | \$6,782.00 |
| 1 9900893 - Valve Force Cable pull-off (for use w/telescopic hoist)<br>installed                                                                                           | \$715.00   | \$715.00   |
| 1 9900871 - Switch TMTE BODY UP Installed (electric controls only)                                                                                                         | \$258.00   | \$258.00   |
| 1 9900884 - Sensor Force Low oil indicator system, SLIM-LINE AND<br>CABSHIELD MOUNTED w/light mounted in cab, installed                                                    | \$317.00   | \$317.00   |
| 1 9903261 - PreCise MRM 1015422 HYDAC Pressure Switch Kit, DEUTSCH<br>Connector, 20FT HARNESS (Plow)                                                                       | \$297.00   | \$297.00   |
| 1 9904965 - PreCise MRM 1101852 Tilt Switch W/ Bracket Kit                                                                                                                 | \$109.00   | \$109.00   |

\*--- Continued ---\*

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Serial No.

**\*\*NOTE: FOR SCRAPER DOWN AVL INDICATION**

|                                                                                |                    |                    |
|--------------------------------------------------------------------------------|--------------------|--------------------|
| <b>1 9903253 - Installation of AVL INPUTS on truck</b>                         | <b>\$495.00</b>    | <b>\$495.00</b>    |
| <b>**IE: PRESSURE SWITCH AND TILT SWITCH</b>                                   |                    |                    |
| <b>1 9905014 - Hydraulic Valve Hose Guard installed</b>                        | <b>\$389.00</b>    | <b>\$389.00</b>    |
| <b>1 9901759 - VariTech Ind. LDS AI1850-DAS HYD POWERED Anti-Ice System</b>    | <b>\$17,582.00</b> | <b>\$17,582.00</b> |
| <b>1 9901762 - VariTech Ind. Tank Tameri Ball Baffle System AI1850</b>         | <b>\$3,706.00</b>  | <b>\$3,706.00</b>  |
| <b>1 9901752 - VariTech Ind. 3 Lane Plumbing Package UPGRADE, AI1035-2600</b>  | <b>\$2,658.00</b>  | <b>\$2,658.00</b>  |
| <b>1 9901754 - VariTech Ind. 3 Lane Spray Bar Package (Stainless Steel)</b>    | <b>\$1,471.00</b>  | <b>\$1,471.00</b>  |
| <b>AI1035-2600</b>                                                             |                    |                    |
| <b>1 9901746 - Anti-Icing Installation of anti-icing system (SLIP IN TYPE)</b> | <b>\$1,415.00</b>  | <b>\$1,415.00</b>  |
| <b>**NOTE: INSTALL POSITION TO ALLOW FOR UNDERGATE SANDER TO BE LEFT ON</b>    |                    |                    |
| <b>UNIT WITH ANTI-ICE FUNCTIONAL. POWER SOURCE FOR ANTI-ICE UNIT IS</b>        |                    |                    |
| <b>AUGER FEED - - TEE IN LINE OF AUGER FEED TO REAR PORTS ON HITCH SAME</b>    |                    |                    |
| <b>AS 2016 UNIT PICTURES.</b>                                                  |                    |                    |
| <b>1 9902510 - Anti-Icing Retro Installation of anti-icing system (SLIP IN</b> | <b>\$1,067.00</b>  | <b>\$1,067.00</b>  |
| <b>STYLE FOR ELLIPTICAL BODY) Add to Std Install</b>                           |                    |                    |
| <b>3 9903370 - VBL EconoFLEX J6K-3 carbide in rubber Flexible Plow Blade,</b>  | <b>\$595.00</b>    | <b>\$1,785.00</b>  |
| <b>3' wear part only</b>                                                       |                    |                    |
| <b>**NOTE: (2) FOR WING APPLICATION, (1) FOR SCRAPER APPLICATION.</b>          |                    |                    |
| <b>6 9903371 - VBL EconoFLEX J6K-4 carbide in rubber Flexible Plow Blade,</b>  | <b>\$793.00</b>    | <b>\$4,758.00</b>  |
| <b>4' wear part only</b>                                                       |                    |                    |
| <b>**NOTE: (3) FOR FRONT PLOW APPLICATION, (1) FOR WING APPLICATION, (2)</b>   |                    |                    |

\*--- Continued ---\*

Accepted by

Date

Price:

Total Discounts:

Net Cost:

Freight

Total:



TOWMASTER, 61381 US HWY 12, LITCHFIELD, MN 55355  
PH: 320-693-7900 FX: 320-693-7921 TF: 800-462-4517  
TOWMASTERTRUCK.COM

Reference No.  
QT 77411

**\*\* QUOTATION \*\***

|                                                                                  |                                    |                                                                              |               |
|----------------------------------------------------------------------------------|------------------------------------|------------------------------------------------------------------------------|---------------|
| <b>Ship To:</b><br>WACONIA, CITY OF<br>310 E 10TH ST<br><br>WACONIA MN 55387 USA | <b>Cust:</b> 2979<br><b>Phone:</b> | <b>Bill To:</b><br>WACONIA, CITY OF<br>201 S VINE ST<br><br>WACONIA MN 55387 | <b>Phone:</b> |
|----------------------------------------------------------------------------------|------------------------------------|------------------------------------------------------------------------------|---------------|

ATTN: CRAIG ELDRED

| PO# | Salesman     | Terms       | Created | Last Revised | Appx Comp |
|-----|--------------|-------------|---------|--------------|-----------|
|     | TIM ERICKSON | NET 30 DAYS | 2/01/23 | 2/01/23      | 0/00/00   |

Serial No.

FOR SCRAPER APPLICATION.

| Qty | Part No.                                                                                                                                                                                                                                      | Description                                                                                                                          | Price Ea. | Net Amt. |
|-----|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------|-----------|----------|
| 3   | 9903372                                                                                                                                                                                                                                       | - VBL EconoFLEX J6K-ST3 Strap, 3', 1/2" x 3" x 36" CFSE                                                                              | \$47.00   | \$141.00 |
| 6   | 9903373                                                                                                                                                                                                                                       | - VBL EconoFLEX J6K-ST4 Strap, 4', 1/2" x 3" x 48" CFSE                                                                              | \$61.00   | \$366.00 |
| 3   | 9903374                                                                                                                                                                                                                                       | - VBL EconoFLEX J6K-BBW3 Base, 3', 1/2" x 4" x 36" FSB WABCO<br>- 12" CTR                                                            | \$74.00   | \$222.00 |
| 6   | 9903375                                                                                                                                                                                                                                       | - VBL EconoFLEX J6K-BBW4 Base, 4', 1/2" x 4" x 48" FSB WABCO<br>- 12" CTR                                                            | \$99.00   | \$594.00 |
| 3   | 9903376                                                                                                                                                                                                                                       | - VBL EconoFLEX Attachment Kit (Bolts & Nuts) for up to 12' assembly                                                                 | \$108.00  | \$324.00 |
| 4   | 9903368                                                                                                                                                                                                                                       | - VBL EconoFLEX J6K-V5 Curb Runner, RH/LH<br>**NOTE: (2) FOR PLOW RH/LH, (1) FOR LH (LEADING) END OF SCRAPER, (1) FOR WING DISCHARGE | \$203.00  | \$812.00 |
| 1   | WARRANTY - TOWMASTER EXCLUSIVE WARRANTY: 5 yr Steel/Stainless Steel Body Structure; 5 yr Whelen LED Light Systems;<br>4 yr SwapLoader Hoists; 1 year Swenson Spreaders, 2 yr Hyd, FALLS Snow Equip, Tele/Scissor Hoists, and all other items. |                                                                                                                                      |           |          |

Accepted by

Date

Price: \$225,824.00

Total Discounts:

Net Cost: \$225,824.00

Freight

Total: \$225,824.00 92



CORPORATE HEADQUARTERS: 9150 Pillsbury Avenue South, Bloomington, MN 55420-3686 - Phone: (952) 888-2525 - Fax: (952) 656-7159 - Website: www.aspenequipment.com

Cust Name: **City Of Waconia**  
 Contact: **Craig Eldred**  
 Phone: (952) 442-2615  
 Fax: (952) 442-4963  
 Dealership:  
 Contact:

Quote Number:  
 CITY OF WACONIA-25-HEN-44970-11-59-v1

Quote Date: 2/13/2023  
 E-Mail: celdred@waconia.org

**Aspen Equipment, LLC. is pleased to offer the following quotation for your consideration**

| Qty | Part/Spec Number           | Description                                                                                                                                                                                                      | Installed   |
|-----|----------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------|
| 1   | 1.0 Box                    | Henderson 1596-TA Elliptical Body                                                                                                                                                                                | \$18,111.00 |
| 1   | Henderson Build Note       | 14'6" overall length                                                                                                                                                                                             |             |
| 1   | Aspen Equipment Build Note | Body to be painted black                                                                                                                                                                                         |             |
| 1   | 1.2                        | Aspen Equipment Painting of Henderson 1596-TA Elliptical Body                                                                                                                                                    | \$4,480.00  |
| 1   | 1.20                       | ¼" AR400 floor ILO Std (Mild Steel)                                                                                                                                                                              | \$859.00    |
| 1   | 1.24                       | Flush sides and tailgate (No Charge Option)                                                                                                                                                                      |             |
| 1   | 1.5                        | Installation Price of Henderson Elliptical Body                                                                                                                                                                  | \$10,343.00 |
| 1   |                            | Paint Color (Highway Orange)                                                                                                                                                                                     |             |
| 1   | 1.4                        | Box Vibrator - Cougar Model DC3200 (Standard Application)                                                                                                                                                        | \$1,485.00  |
| 1   | 1.104                      | Solenoid activated air-tailgate latch valve ILO Std (Standard Application)                                                                                                                                       | \$381.00    |
| 1   | 1.111                      | Fold up ladder w/ grab handle (SS304) (Ladder not to exceed height of body)                                                                                                                                      | \$845.00    |
| 1   | 1.113                      | Grab Handle (Stainless Steel)                                                                                                                                                                                    | \$138.00    |
| 1   | 1.115                      | 16" SURE-STEP (inside) (SS304) (Requires Ladder)                                                                                                                                                                 | \$151.00    |
| 1   | 1.119                      | Huck Bolted Frame - Additional modifications needed for install                                                                                                                                                  | \$479.00    |
| 1   | 1.120                      | Undercoat Body Only                                                                                                                                                                                              | \$1,409.00  |
| 1   | 1.123                      | Add one additional step under OEM chassis step (per side / each)                                                                                                                                                 | \$1,052.00  |
| 1   | 1.142                      | Cab shield, 22" x 78" (Mild Steel)                                                                                                                                                                               | \$2,088.00  |
| 1   | 1.150                      | Stationary cab shield adder w/2 shovel holders (Mild Steel)                                                                                                                                                      | \$1,675.00  |
| 1   | 1.151                      | Stationary cab shield adder w/2 shovel holders (Stainless Steel)                                                                                                                                                 | \$1,959.00  |
| 1   | 1.174                      | Greasable Top pins, latch jaws and shaft                                                                                                                                                                         | \$218.00    |
| 1   | 1.202                      | LED lights are standard                                                                                                                                                                                          |             |
| 1   | 1.204                      | Two extra holes in rear corner post, (3) total in each post                                                                                                                                                      | \$72.00     |
| 1   | 1.207                      | ABL 3830-0080 Snowplow Heated LED headlights with turn signals                                                                                                                                                   | \$1,048.00  |
| 1   | 1.210                      | Fender mounted plow headlights - stainless steel                                                                                                                                                                 | \$580.00    |
| 1   | 1.216                      | Telescoping tubes for strobe lights                                                                                                                                                                              | \$551.00    |
| 1   | 1.240                      | Whelen WPLOW1A DOT LED wing plow light (In Use)                                                                                                                                                                  | \$834.00    |
| 1   | 1.260                      | Whelen 01-1519152-OOB Lighting System Blue and Amber Lights, STT & BU                                                                                                                                            | \$4,258.00  |
| 1   | 1.342                      | Minimizer M1500B poly fenders for tandem axle chassis                                                                                                                                                            | \$2,627.00  |
| 1   | 1.375                      | Aero Easy Cover model 575 electric 14' - 17' body w/deflector (Must choose tarp)                                                                                                                                 | \$4,602.00  |
| 1   | 1.378                      | Aero Easy Cover w/85" wide mesh tarp option                                                                                                                                                                      | \$207.00    |
| 1   | 2.0 Box Hoist              | Henderson UB 8824, 15'                                                                                                                                                                                           | \$13,000.00 |
| 1   | 2.2                        | Installation Price of Twin Cylinder Under Body Hoist                                                                                                                                                             | \$2,045.00  |
| 1   | 3.0 Underbody Plow         | Henderson FAHD-UBS-10                                                                                                                                                                                            | \$11,404.00 |
| 1   | 3.1                        | Installation of fixed angle (Cheek Plate Mount) underbody plow incl.<br>hoses, fittings and labor to plumb to existing hydraulic source and<br>removal & reinstallation of fuel tank. Requires one valve section | \$3,568.00  |
| 2   | 3.16                       | Wrap around curb guard (Priced as Each)                                                                                                                                                                          | \$344.00    |

Continued On Next Page

Submitted by,

**Mark Lundeen**  
 612-719-4414

- F.O.B.: Bloomington, MN (Unless otherwise specified)
- Equipment Specifications subject to change
- Quote valid for 30 days from date of quotation

\* Chassis modifications including, but not limited to alterations or relocation of components related to fuel tanks, air tanks, brakes, exhaust systems, battery boxes, protrusions above and below the frame rails, shortening or lengthening frame rails and the like will be added to the selling price. \*\*Mfg's Surcharges may be added to this quotation.

**Exhaust Systems:** With the new EPA mandated diesel exhaust systems for 2007 and newer many changes are taking place. Manufacturers are often unable to depict accurately how the exhaust systems are configured and have difficulty stipulating whether certain components (i.e. PTOs and pumps) may fit in the confined spaces beneath the truck. 2007 EPA COMPLIANT DIESEL EXHAUST SYSTEMS CANNOT BE MODIFIED, RELOCATED OR REPLACED BY ASPEN EQUIPMENT, LLC. Due to evolving designs, Aspen Equipment, LLC. can not maintain expertise on every chassis/engine/transmission/exhaust configuration possible, regardless of who orders or specifies it. Nor can Aspen Equipment, LLC. guarantee that a chassis ordered today will not change in design prior to delivery from the factory. Therefore, Aspen Equipment, LLC. does not warrant that quoted products can be installed on a chassis without modifications to the chassis or products installed. As such, Aspen Equipment, LLC. will not be responsible for the cost of modifications due to exhaust systems conflicting with the installation of quoted products. Aspen Equipment, LLC. will make every reasonable effort to ensure that installations are completed without additional charges to the customer.



CORPORATE HEADQUARTERS: 9150 Pillsbury Avenue South, Bloomington, MN 55420-3686 - Phone: (952)888-2525 - Fax: (952)656-7157 - Website: www.aspenequipment.com

Cust Name: **City Of Waconia** Quote Number: CITY OF WACONIA-25-HEN-44970-11-59-v1 Quote Date: 2/13/2023  
 Contact: **Craig Eldred**  
 Phone: (952) 442-2615  
 Fax: (952) 442-4963  
 Dealership:  
 Contact:

**Aspen Equipment, LLC. is pleased to offer the following quotation for your consideration**

| Qty | Part/Spec Number                        | Description                                                                                                                                                                                                                                    | Installed   |
|-----|-----------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------|
| 1   | 4.0 Wing Plow                           | Henderson Smart Link Rotational Floating Wing Mast                                                                                                                                                                                             | \$13,608.00 |
| 1   | 4.42                                    | 10' steel moldboard in lieu of 8'                                                                                                                                                                                                              | \$809.00    |
| 1   | 4.47                                    | 10ga Stainless steel moldboard in lieu of steel 10'                                                                                                                                                                                            | \$1,392.00  |
| 1   | Note: Select if Henderson spring loaded |                                                                                                                                                                                                                                                |             |
| 1   | 4.1                                     | Installation as rear mount, in front of rear tires<br>Price includes all labor, hose and fittings and plumbing to existing hydraulic valve. Truck frame must be clean and unobstructed (bulkhead couplers standard)<br>Henderson Paint (Black) | \$5,797.00  |
| 1   | 4.2                                     | *** (PT# 121137 & 121138) 35" x 19" Cheek Plates & Cross tubes mounting kit                                                                                                                                                                    | \$1,598.00  |
| 1   | 4.3                                     | Additional charge for wing installation when used w/underbody plow                                                                                                                                                                             | \$479.00    |
| 2   | 105418                                  | Joint, Universal, Weld Knuckles                                                                                                                                                                                                                |             |
| 1   | 4.9                                     | Nitrogen charged rear push beam (Tandem Axle or Front Mount)                                                                                                                                                                                   | \$3,701.00  |
| 1   | 4.15                                    | Moldboard punched to accept both carbide & mild cutting edges                                                                                                                                                                                  |             |
| 1   | 4.19                                    | Moldboard Boxed-in top flange ILO J-formed (HWS Patrol Wing)                                                                                                                                                                                   | \$37.00     |
| 1   | 4.31 Cheek-Plate Note:                  | Standard 12"W Rear and 19"W or Offset type Front cheekplates                                                                                                                                                                                   |             |
| 1   | 5.0 Front Hitch                         | Henderson, Pin Hitch Low Profile                                                                                                                                                                                                               | \$1,886.00  |
| 1   | 5.1                                     | Install front plow hitch. Includes bumper to frame mount kit, hard plumbing from existing hydraulic valve to double acting lift cylinder and 2 sets quick couplers for plow angling                                                            | \$3,976.00  |
| 1   | 5.3                                     | Front Channel Bumpers                                                                                                                                                                                                                          | \$422.00    |
| 1   | 5.12                                    | 4" x 2" ILO 3" x 2" lift cylinder ILO STD hitches                                                                                                                                                                                              | \$135.00    |
| 1   | 6.0 Two-Way Reversible                  | Henderson RSP-11                                                                                                                                                                                                                               | \$8,764.00  |
| 1   | 6.54                                    | 42" height ILO 36"                                                                                                                                                                                                                             | \$125.00    |
| 1   | 6.56                                    | 10 gauge 201 stainless steel in lieu of standard (RSP)                                                                                                                                                                                         | \$1,393.00  |
| 1   |                                         | Henderson Paint (Black)                                                                                                                                                                                                                        |             |
| 1   | 6.5                                     | Pin Hitch, Plow portion                                                                                                                                                                                                                        | \$752.00    |
| 1   | 6.1                                     | Installation of Selected Plow (Plow Side Only)                                                                                                                                                                                                 | \$417.00    |
| 1   | 6.11                                    | Integral shield (STD RSP plows only)                                                                                                                                                                                                           | \$287.00    |
| 1   | 6.12                                    | ½" rubber deflector, installed                                                                                                                                                                                                                 | \$1,065.00  |
| 1   | 6.13                                    | Sight markers                                                                                                                                                                                                                                  | \$192.00    |
| 1   | 6.14                                    | Moldboard punched to accept both carbide & mild edges                                                                                                                                                                                          |             |
| 2   | 6.15                                    | Wraparound curb guard, each                                                                                                                                                                                                                    | \$382.00    |
| 1   | 6.19                                    | 4" x 2" reversing cylinders in lieu of standard                                                                                                                                                                                                | \$259.00    |

Continued On Next Page

Submitted by,

**Mark Lundeen**  
612-719-4414

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Cust Name: **City Of Waconia**

Quote Number:

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2/13/2023

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CITY OF WACONIA-25-HEN-44970-11-59-v1

Phone: (952) 442-2615

Fax: (952) 442-4963

Dealership:

Contact:

**Aspen Equipment, LLC. is pleased to offer the following quotation for your consideration**

| Qty | Part/Spec Number          | Description                                                                                        | Installed   |
|-----|---------------------------|----------------------------------------------------------------------------------------------------|-------------|
| 1   | 6.20                      | Adjustable trip springs for easy adjustment                                                        | \$504.00    |
| 1   | 6.27                      | Parking Jack, screw adjustment NOTE: INBOARD OR OUTBOARD                                           | \$206.00    |
| 1   | 7.0 Pup Hitch             | Aspen Equipment 1" thick hitch plate W/ Buyer P45AC4K pintle hook                                  | \$2,430.00  |
| 1   | 7.3                       | Provide elec. trailer socket at rear, 7 pin flat (PT# 20224)                                       | \$488.00    |
| 1   | 7.10                      | Electric brake control, cab mounted, Baker 5100                                                    | \$544.00    |
| 1   | 7.11                      | Air Pressure Switch (Trucks with Air Brakes) (07020018)                                            | \$101.00    |
| 1   | 8.0 Sander                | Henderson Model TGS-6                                                                              | \$4,076.00  |
| 1   | 8.3                       | 201 stainless steel ILO standard                                                                   | \$893.00    |
| 1   | 8.13                      | RH spinner for dual discharge one side at a time                                                   | \$1,542.00  |
| 1   | 8.1                       | Installation of sander, price includes hose, fittings, labor etc. to plumb from existing valve     | \$2,622.00  |
| 1   | 8.202                     | Outside Sander Shields (Stainless Steel) 52" tailgate                                              | \$931.00    |
| 1   | 8.215                     | Henderson (2) 100 gal elliptical pre-wet tanks (requires application engineering)                  | \$5,094.00  |
| 1   | 8.216                     | Henderson Factory Installation                                                                     | \$432.00    |
| 1   | 8.223                     | Henderson Stainless Steel Prewet Tank receiver tubes (Elliptical body std)                         |             |
| 1   | 8.229                     | Varitech Dual Body hyd closed loop prewet kit w/ S.S. Enclosure                                    | \$3,400.00  |
| 1   | 8.235                     | Installation of hydraulic closed loop prewet kit                                                   | \$1,951.00  |
| 1   | 8.309                     | Stainless steel cover for rear rate sensor                                                         | \$115.00    |
| 1   | 8.310                     | Installation of cover for rear rate sensor                                                         | \$639.00    |
| 1   | 9.0 Hydraulics            | Force America Electric Proportional Controls, Electric Sander Control                              | \$26,047.00 |
|     | Make and Model            | Force America MPJC Ultra Commandall LS Q# 1281319-1                                                |             |
|     | Number and type functions | (7), D/A hoist, S/A plow lift, D/A plow reverse, D/A wing toe, D/A wing heal, Sander               |             |
| 1   | 9.2                       | 12VDC pump shut down ILO ball valve w/override switch                                              | \$844.00    |
| 3   | 9.6                       | Extra valve section                                                                                | \$3,375.00  |
| 1   | 9.10                      | Return line manifold (C10038-E)                                                                    | \$98.00     |
| 1   | 9.12                      | Floor mounted kit                                                                                  | \$400.00    |
| 1   | 9.14                      | Upgrade to 4 stick Ultra Control 6100                                                              | \$625.00    |
| 1   | 9.24                      | 6100 Ultra Commandall systems ILO of Std (Q# 128322-1)                                             | \$2,202.00  |
| 1   | 9.27                      | Adder for LCD display mounting bracket                                                             | \$266.00    |
| 1   | 9.30                      | Adder for prewet closed loop feedback cable for 6100                                               | \$225.00    |
| 1   | 9.34                      | Adder for ARC wireless temp sensor 6100 with mount                                                 | \$1,176.00  |
| 1   | 9.35                      | Adder for 3 lane DLA harness and modual 6100                                                       | \$2,598.00  |
| 1   | 9.37                      | Adder for harness and camera 6100                                                                  | \$1,120.00  |
| 1   | 9.1                       | Installation (Hose, plumbing, hardware, labor, etc.) of hydraulics from reservoir to pump to valve | \$5,842.00  |
| 1   | 9.203                     | 287 Constant mesh PTO w/Force TXV92 6.0 CID pump                                                   | \$2,071.00  |

Submitted by,

**Mark Lundeen**

612-719-4414

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Phone: (952) 442-2615

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Dealership:

Contact:

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| Qty | Part/Spec Number | Description                                                                | Installed   |
|-----|------------------|----------------------------------------------------------------------------|-------------|
| 1   | 9.212            | Auto Scraper Blade Up / Force Systems (Electric Systems)                   | \$1,270.00  |
| 1   | 9.213            | Counter Balance Valve for postless wing                                    | \$549.00    |
| 1   | 9.214            | U-2 Accumulator System                                                     | \$1,866.00  |
| 1   | 9.215            | Wing Lock valve                                                            | \$357.00    |
| 1   | 9.222            | 6100 Oil Level Temp LW (included in base price)                            |             |
| 1   | 9.223            | 6100 Low Liquid (included in base price)                                   |             |
| 1   | 9.225            | 6100 read scraper pressure of LCD                                          | \$450.00    |
| 1   | 9.226            | 6100 Filter ByPass (included in base price)                                |             |
| 2   | 9.234            | PS-25-WP Pressure switch                                                   | \$106.00    |
| 1   | 9.238            | Temp / level sender for 20, 30, 40 gallon reservoirs in ILO of standard    | \$354.00    |
| 1   | 9.423            | Henderson Stainless Steel Valve Enclosure cradle mount                     | \$2,520.00  |
| 1   | 9.424            | Henderson - Add 6 inches to valve enclosure for 9+ hyd sections 124342.304 | \$371.00    |
| 1   | 9.426            | Henderson Stainless Steel Reservoir for cradle mount (ref 112695.304)      | \$5,015.00  |
| 1   | 9.428            | Henderson SS Cradle for Valve Enclosure & Reservoir 170112.201             | \$3,404.00  |
| 1   | 10.0 Air Bags    | Not Quoted                                                                 |             |
| 1   | 11.0 Anti-Icing  | VariTech Ind.LDS AI925-DAS                                                 | \$12,098.00 |
| 1   | 11.5             | Adder for LDS AI1850-DAS 1850 Gal. Elliptical Leg Tank ILO AI1035-DAS      | \$4,760.00  |
| 1   | 11.9             | 3 Lane Switch pkg/ for use with existing controller                        | \$543.00    |
| 1   | 11.13            | 3 Lane Spray Bar Package (Stainless Steel)                                 | \$1,349.00  |
| 1   | 11.14            | Galvanized Free-Standing Leg option for Frame                              | \$1,676.00  |
| 1   | 11.19            | Tank Tamer® Ball Baffle System for 1850 tank                               | \$3,396.00  |
| 1   | 11.21            | Slip in installation VariTech LDS system on suitable chassis               | \$3,212.00  |

State of Minnesota Contract 222945

Tax Note:

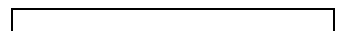
Applicable sales tax and/or FET estimates will be confirmed and added to the final invoice

|               |                      |              |
|---------------|----------------------|--------------|
| Submitted by, | Quote Sub Total:     | \$254,442.00 |
| Mark Lundeen  | Estimated Sales Tax: | \$0.00       |
| 612-719-4414  | Total:               | \$254,442.00 |

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- Quote valid for 30 days from date of quotation

\* Chassis modifications including, but not limited to alterations or relocation of components related to fuel tanks, air tanks, brakes, exhaust systems, battery boxes, protrusions above and below the frame rails, shortening or lengthening frame rails and the like will be added to the selling price. \*\*Mfg's Surcharges may be added to this quotation.

**Exhaust Systems** : With the new EPA mandated diesel exhaust systems for 2007 and newer many changes are taking place. Manufacturers are often unable to depict accurately how the exhaust systems are configured and have difficulty stipulating whether certain components (i.e. PTOs and pumps) may fit in the confined spaces beneath the truck. 2007 EPA COMPLIANT DIESEL EXHAUST SYSTEMS CANNOT BE MODIFIED, RELOCATED OR REPLACED BY ASPEN EQUIPMENT, LLC. Due to evolving designs, Aspen Equipment, LLC. can not maintain expertise on every chassis/engine/transmission/exhaust configuration possible, regardless of who orders or specifies it. Nor can Aspen Equipment, LLC. guarantee that a chassis ordered today will not change in design prior to delivery from the factory. Therefore, Aspen Equipment, LLC. does not warrant that quoted products can be installed on a chassis without modifications to the chassis or products installed. As such, Aspen Equipment, LLC. will not be responsible for the cost of modifications due to exhaust systems conflicting with the installation of quoted products. Aspen Equipment, LLC. will make every reasonable effort to ensure that installations are completed without additional charges to the customer.







CORPORATE HEADQUARTERS: 9150 Pillsbury Avenue South, Bloomington, MN 55420-3686 - Phone: (952)888-2525 - Fax: (952)656-7159 - Website: [www.aspenequipment.com](http://www.aspenequipment.com)

## ASPEN EQUIPMENT, LLC

### TERMS AND CONDITIONS OF SALE

**1) Offer, Governing Provisions, Cancellation and Termination.** This document is an offer or counter-offer by ASPEN EQUIPMENT, LLC ("Seller") to sell the goods and/or services that are identified in this document to the buyer identified in this document ("Buyer") in accordance with these Terms and Conditions of Sale ("Terms and Conditions"), it is not an acceptance of any offer made by Buyer. All sales by Seller to Buyer are subject to, and are expressly conditioned upon assent to, these Terms and Conditions. Seller hereby objects to any additional or different terms or conditions, and notifies Buyer that Seller is unwilling to sell on any terms or conditions other than these Terms and Conditions. These Terms and Conditions and the additional terms and conditions contained in or attached to this document, as supplemented by agreed upon quantities and shipping dates (collectively, the "Agreement"), shall be the entire agreement between Seller and Buyer on the subject of the transactions described herein; and there are no conditions to this Agreement that are not expressed herein. This offer and the agreement shall be governed by and construed according to the laws of the State of Wisconsin (without reference to principles of conflicts of laws). Buyer irrevocably consents to the jurisdiction of the courts in the State of Wisconsin with venue in Milwaukee County and to the Wisconsin Eastern District Court in Milwaukee, WI. The rights and obligations of the parties hereunder shall not be governed by the 1980 U.N. convention on contracts for the international sale of goods. No accepted offer and no order may be cancelled or altered by Buyer except upon terms and conditions accepted by Seller in writing; and no changes to this document or the Agreement will be binding unless set forth in writing and manually signed by Seller in an Order Acknowledgment. This offer may be revoked by Seller at any time before it is accepted by Buyer, and shall automatically expire thirty (30) calendar days after its date if Buyer has not accepted it before then. In addition to any other remedies that Seller may have, Seller may terminate any Order with immediate effect upon written notice to Buyer, if Buyer: (i) has not otherwise performed or complied with any of these Terms and Conditions, in whole or in part; or (ii) becomes insolvent, files a petition for bankruptcy or commences or has commenced against it proceedings relating to bankruptcy, receivership, reorganization or assignment for the benefit of creditors. Seller may also terminate any Order without cause on ninety (90) days prior written notice to Buyer. Neither Buyer's acceptance of this offer nor any conduct by Seller (including but not limited to shipment of goods) shall oblige Seller to sell to Buyer any quantity of goods in excess of the quantity that Buyer has committed to purchase from Seller at the time of such acceptance or conduct.

**2) Price.** Unless otherwise specified on the face of this document or agreed to in writing, the price for goods or services sold hereunder shall be Seller's list price in effect as of the date of Buyer's order. Notwithstanding the foregoing, Seller may increase the price of the goods upon notice to Buyer to reflect any additional increases in Seller's cost of producing or procuring the goods. Prices are stated and payable in the currency set forth in the price list.

**3) Credit Approval; Payment Terms.** All payment terms set forth in this document are subject to Seller's approval of Buyer's credit, in Seller's discretion; and if such approval is withheld, payment shall be due in advance of Seller's performance. Except as otherwise agreed to in writing or otherwise provided on the face of this document or in the preceding sentence, payment is due upon Buyer's receipt of Seller's invoice following shipment. Interest will be charged at the lesser of (i) 18% per year, or (ii) the highest rate permitted by applicable law, on accounts more than 30 calendar days past due. If Buyer fails to make any payments in accordance with the terms of this Agreement, Seller may, in addition to its rights and remedies provided hereunder or at law or equity, five (5) days after providing written notice of nonpayment to Buyer, (a) defer or suspend further shipments or provision of goods until Buyer reestablishes satisfactory credit, (b) cancel the unshipped or unperformed portion of any order and invoice Buyer for incurred costs and reasonable profit without any liability on the part of Seller for failure to ship or provide goods, (c) terminate any order, (d) make shipment of goods to Buyer on a C.O.D. or cash in advance basis, or (e) refuse any new order until Buyer reestablishes satisfactory credit. If production or shipment of completed goods, or other Seller performance, is delayed by Buyer, Seller may immediately invoice, and Buyer shall pay, the percentage of the purchase price corresponding to the percentage of completion; in addition, Buyer shall compensate Seller for storage of completed goods or work in process during any such delay, whether stored at Seller's facility or an independent storage company's facilities.

**4) Taxes and Other Charges.** Any cargo insurance, manufacturer's tax, occupation tax, use tax, sales tax, excise tax, value added tax, duty, custom, import, inspection or testing fee, or any other tax, fee, interest or charge of any nature whatsoever imposed by any governmental authority on or measured by the transaction between Seller and Buyer shall be paid by Buyer in addition to the prices quoted or invoiced. In the event Seller is required to pay any such taxes or other charges, Buyer shall reimburse Seller therefor on demand.

**5) Security Interest.** Buyer hereby grants to Seller and Seller hereby retains a purchase money security interest in all goods sold hereunder and all accessories and additions thereto, whether presently upon Buyer's premises or hereafter acquired, all spare parts and components therefor, and all proceeds of the sale or other disposition including, without limitation, cash, accounts, contract rights, instruments and chattel paper. Buyer hereby authorizes Seller and its agents to file any financing statements and other documents necessary to create, perfect and maintain the security interest granted hereunder.

**6) Delivery, Claims and Force Majeure.** Unless otherwise provided on the face of this document or agreed to in writing, goods shall be delivered, ex works Seller's loading dock (as defined in Incoterms 2010). Delivery of goods to the carrier shall constitute delivery to Buyer; and regardless of shipping terms or freight payment, Buyer shall bear all risk of loss or damage in transit. Seller reserves the right to make delivery in installments, unless otherwise expressly stipulated herein; all such installments to be invoiced upon shipment of the first installment and paid for when due per invoice, without regard to subsequent deliveries. Delay in delivery of any installment shall not relieve Buyer of its obligations to accept remaining deliveries. Claims for shortages or other errors in delivery must be made in writing to Seller within 10 calendar days after receipt of shipment; and failure to give such notice shall constitute unqualified acceptance and a waiver of all such claims by Buyer. Claims for loss of or damage to goods in transit must be made to the carrier, and not to Seller. All delivery dates are approximate. Seller shall not be liable for any losses or damages as a result of any delay or failure to deliver due to any cause beyond Seller's reasonable control, including but not limited to any act of God, epidemic, pandemic, quarantine, act of Buyer, embargo or other governmental act, regulation or request, fire, accident, strike, slowdown, war, act of terrorism, riot, delay in transportation, or inability to obtain necessary labor, materials or manufacturing facilities. In the event of any such delay, at Seller's option, Seller may: (i) extend the date of delivery for a period equal to the time lost because of the delay, or (ii) terminate the corresponding Order(s) by providing written notice to Buyer. All timeframes provided by Seller, whether verbally or in writing, are good faith estimates of the expected delivery date for the goods. Seller shall use commercially reasonable efforts to fill Buyer's orders within the time stated, but in no event shall Seller be liable for any damages associated with Seller's inability to meet any such timeframes or deadlines or for termination of any Order, including, without limitation, incidental or consequential damages arising therefrom.

**7) Retention of title.** Goods shall remain the property of Seller until the date of full payment by Buyer. Until that time Buyer shall hold the goods as Seller's fiduciary agent and shall keep the goods properly stored, protected and insured. If necessary, Buyer shall carry out all actions necessary to evidence Seller's retention of title, including, without limitation, completing filings with public registers, affixing labels or seals on the goods, as may be required by applicable law. Buyer shall have the right to process goods only in the ordinary course of business. Proceeds deriving from such actions shall be promptly transferred to Seller. The right of Buyer to process goods in the ordinary course of business shall cease immediately in the event of nonpayment and Seller shall have the right to enter Buyer's premises and repossess the goods. In the event of an action by a third party seeking to take possession of the goods delivered by Seller and not fully paid by Buyer, Buyer shall notify such party of Seller's ownership and title of such goods, and Buyer shall immediately notify Seller of such situation. Buyer shall bear the costs of any intervention by Seller.

**8) Work by Others; Safety Devices.** Seller shall have no responsibility for labor or work performed by Buyer or others, including, without limitation, work relating to design, manufacture, fabrication, use, installation, or provision of goods. Buyer is solely responsible for furnishing, and requiring its employees and customers to use, all safety devices, guards and safe operating procedures required by law and as set forth in manuals and instruction sheets furnished by Seller. Buyer is responsible for consulting all operators' manuals, safety standards/regulations and other sources of safety standards and regulations applicable to the use and operation of the goods.

**9) Warranties.** The goods sold by Seller to Buyer are warranted by their original manufacturer. Seller will provide reasonable assistance to Buyer in processing warranty claims submitted, on behalf of Buyer, to the original manufacturer. This warranty is exclusive and in lieu of all other warranties, whether written, oral or implied, arising by operation of law or otherwise, including, but not limited to, any warranty of satisfactory quality or fitness for a particular purpose.

**10) LIMITATION OF LIABILITY.** Seller's liability with respect to the goods or services sold hereunder shall be limited to the warranty provided in Section 9 of these Terms and Conditions and, with respect to any other breaches of its contract with Buyer, shall be limited to the contract price. Seller shall not be subject to any other obligations or liabilities, whether arising out of breach of contract, warranty, tort (including negligence and strict liability) or under other theories of law or equity, with respect to goods or services sold by seller, including, without limitation, the sale of goods modified at the request of buyer, or any undertakings, acts or omissions relating thereto. Without limiting the generality of the foregoing, Seller specifically disclaims any liability for property damages, penalties, special or punitive damages, damages for lost profits or revenues, down-time, lost good will, cost of capital, cost of substitute goods or services, or for any other types of economic loss, or for claims of Buyer's customers or any third party for any such damages, costs or losses.

**11) Installation.** If Buyer purchases any goods that require installation or erection, Buyer shall, at its expense, make all arrangements necessary to install, erect and operate the goods. Buyer shall install the goods in accordance with any Seller instructions. Buyer shall indemnify and hold harmless Seller from and against any and all losses, liabilities, damages and expenses (including but not limited to attorneys' fees and other costs of defense) arising from or otherwise connected with Buyer's or its agent's failure to properly install the goods.

**12) Assignment.** Buyer may not assign any of its rights, duties or obligations under this Agreement without Seller's prior written consent, and any attempted assignment without such consent will be void and of no effect or consequence.

**13) No Waiver.** No waiver of this Agreement or any of its provisions is valid unless expressly agreed to in a writing signed by Seller. No waiver by Seller of any default under this Agreement is a waiver of any other or subsequent default. The failure of Seller to insist upon strict and timely performance of any term or condition of this Agreement shall not be deemed a waiver of any right or remedy that Seller may have under this Agreement or at law or equity, and shall not be deemed a waiver of any subsequent default in performance of the terms and conditions of this Agreement.

**14) Cost of Collection.** In the event legal action is necessary to recover monies due from Buyer or to enforce any provision of this Agreement, Buyer shall be liable to Seller for all costs and expenses associated therewith, including, without limitation, Seller's actual attorneys' fees and costs.

**15) Insurance.** Unless otherwise specified on the face of this document or agreed to in writing, Buyer shall be solely responsible from the point of delivery of the goods by Seller for all consequences as a result of theft, loss or partial or total destruction, for any reason whatsoever, including accidental reasons or as a result of force majeure. Buyer shall insure, at its expense, the goods against all aforementioned Buyer has made full payment of all amounts due Seller, and shall provide evidence of this insurance, upon request by Seller. Should Buyer fail to comply with these requirements, Seller may, at Seller's sole discretion, within eight days following written notice to Buyer, either cancel the sale and take back the goods, or procure such insurance at the expense of Buyer.

**16) Second-hand or used Goods.** If Buyer is buying the goods as second-hand goods, Buyer recognizes that he had an opportunity to inspect the goods and is buying them in full knowledge of their condition. The goods are being sold to Buyer as is, where is, and with all faults, if any. Seller specifically disclaims any and all warranties and representations of any nature whatsoever, express or implied, with respect to the goods, including, without limitation, any implied warranty of satisfactory condition, quality or fitness for a particular purpose, and any warranty arising by course of dealing or usage of trade.

**17) Services.** The following terms shall also apply to all services being provided by Seller: (a) Seller will repair or, at its option, replace any part which is or becomes faulty if, in the opinion of Seller, the fault is in workmanship (and not the result of ordinary wear and tear; negligence; acts of God; vandalism; abuse; misuse; neglect; accident or disasters such as fire, flood, wind and lightning; overloading; unauthorized altered, modified or changed products or parts; products or parts which have not been properly installed, stored, operated or maintained or which have been improperly adjusted; any products or parts not manufactured by Seller), provided that the fault is brought to the notice of Seller within twenty (20) days of the date of delivery of the goods to Buyer on completion of the services; (b) The goods, while in Seller's possession are at the risk of the Buyer and Seller shall not be liable for the loss of or damage to the goods or their contents howsoever arising unless the same is caused by the negligence of Seller. In the event of such negligence, Seller's liability shall be limited to the replacement or at Seller's option, repair of the lost or damaged goods and under no circumstances whatsoever shall Seller be liable for any other loss, damage or expense suffered by the Buyer as a result of the loss or damage to the goods. (c) If the goods are not paid for and collected from Seller's premises within twenty (20) of notice that they are ready for collection or if, where the goods are to be collected elsewhere, the Buyer fails to collect them at the agreed time and place, Seller reserves the right, in its sole discretion, to charge for storage or disposal of them. (d) If Seller is required to go to a location other than Seller's premises, Buyer shall be solely responsible to make sure such premises are safe and suitable for the services to be provided by Seller. Seller reserves the right, in its sole discretion to reject the premises if Seller determines they are not safe and/or suitable. Seller further reserves the right, in its sole discretion, to charge if it is waiting for the site to be prepared or if it leaves a site it determines not safe and/or suitable.

**18) Compliance.** Buyer will at all times and at its own expense: (i) strictly comply with all applicable laws, rules, regulations, ordinances and governmental orders, now or hereafter in effect, including, without limitation, U.S. or non-U.S. export control laws and regulations and sanction and embargo laws and regulations; (ii) pay all fees and other charges required by such laws, rules, regulations and orders; and (iii) maintain in full force and effect all licenses, permits, authorizations, registrations and qualifications from all applicable governmental departments and agencies to the extent necessary to perform its obligations hereunder. If requested by Seller, Buyer will sign written assurances and other export or import related documents, as may be required under applicable export or import laws and regulations. Buyer will advise Seller in writing within three (3) calendar days of any actual or perceived non-compliance with applicable U.S. or non-U.S. export control laws and regulations and sanction and embargo laws and regulations. If Seller learns, or has reasonable cause to believe, or if any branch or agency of the government of the U.S. or another country claims that a violation of any applicable export regulation or other trade sanction, export control or trade regulation by Buyer has occurred or is likely to occur because of any shipment to or from Buyer, Seller will promptly notify Buyer and may, in addition to any other remedy Seller may have, terminate or suspend all orders or shipments to Buyer until Seller is satisfied that such violation did not occur or has ceased to occur, or such claim is withdrawn or otherwise resolved to the satisfaction of Seller. Notwithstanding anything to the contrary in this Terms and Conditions, in no event shall Seller be in breach of this Terms and Conditions, or shall Buyer have any claim against Seller, for Seller's exercise of any of its rights under this Terms and Conditions.

**19) Government Contracts.** Application of government contract regulations and clauses to the goods and services or the agreement evidenced by these Terms and Conditions are subject to the separate review and consent by an authorized representative at Seller's headquarters.



## REQUEST FOR CITY COUNCIL ACTION

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |         |                                                                    |                 |                                        |                    |  |  |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------|--------------------------------------------------------------------|-----------------|----------------------------------------|--------------------|--|--|
| <b>Meeting Date:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |         | February 21, 2023                                                  |                 |                                        |                    |  |  |
| <b>Item Name:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |         | Sidewalk Café License and Encroachment Agreement - Waconia Brewing |                 |                                        |                    |  |  |
| <b>Originating Department:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |         | Community Development                                              |                 |                                        |                    |  |  |
| <b>Presented by:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |         | Lane Braaten                                                       |                 |                                        |                    |  |  |
| <b>Previous Council Action</b> (if any):                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |         |                                                                    |                 |                                        |                    |  |  |
| <b>Item Type (X only one):</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Consent | X                                                                  | Regular Session |                                        | Discussion Session |  |  |
| <b>RECOMMENDATIONS/COUNCIL ACTION/MOTION REQUESTED</b> <i>(Include motion in proper format.)</i>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |         |                                                                    |                 |                                        |                    |  |  |
| Adopt Resolution 2023-47, Approving the Sidewalk Café License and Encroachment Agreement for Waconia Brewing Company.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |         |                                                                    |                 |                                        |                    |  |  |
| <b>EXPLANATION OF AGENDA ITEM</b> <i>(Include a description of background, benefits, and recommendations.)</i>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |         |                                                                    |                 |                                        |                    |  |  |
| <p>The Waconia Brewing Company, consistent with City Ordinance 570, has submitted an application for a Sidewalk Café License. Specifically, the applicant is requesting the use of four (4) parking spaces in front of their location at 255 Main Street West to be used as an outdoor patio space. The applicant has indicated that the outdoor patio space will be constructed and installed exactly as it was in 2022.</p> <p>City Ordinance states that no license for a sidewalk café shall be issued or renewed until <i>"The Council has found that the sidewalk café will not unduly restrict the safe usage of the public sidewalk or municipal parking lot, as applicable, after taking into consideration the location of the proposed sidewalk café, pedestrian traffic and vehicular traffic."</i></p> <p>City staff is recommending approval of the proposed Sidewalk Café License and Encroachment Agreement subject to the conditions stated in the attached draft resolution.</p> <p><b><u>Attachments:</u></b></p> <ol style="list-style-type: none"> <li>1. <a href="#">2347res_Approving_Sidewalk_Cafe_License_Waconia_Brewing.docx</a></li> <li>2. <a href="#">Site Plan_WBC Outdoor Patio.pdf</a></li> </ol> |         |                                                                    |                 |                                        |                    |  |  |
| <b>FINANCIAL IMPLICATIONS:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |         |                                                                    |                 | <b>ADVISORY BOARD RECOMMENDATIONS:</b> |                    |  |  |
| Funding Sources & Uses:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |         |                                                                    |                 |                                        |                    |  |  |
| Budget Information:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |         |                                                                    |                 | Planning Commission                    |                    |  |  |
| _____ Budgeted                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |         |                                                                    |                 | Parks and Recreation Board             |                    |  |  |
| _____ Non Budgeted                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |         |                                                                    |                 | Safari Island Advisory Board           |                    |  |  |
| _____ Amendment Required                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |         |                                                                    |                 | Other                                  |                    |  |  |

**CITY OF WACONIA**  
**RESOLUTION NO. 2023-47**

**RESOLUTION APPROVING SIDEWALK CAFÉ LICENSE AND ENCROACHMENT  
AGREEMENT FOR WACONIA BREWING COMPANY**

**WHEREAS**, consistent with City Ordinance 570, the City of Waconia (the “City”) has received an application for a sidewalk café license submitted by Waconia Brewing Company (the “Applicant”) for the property located at 255 Main Street West; and

**WHEREAS**, the City Council has found that the sidewalk café will not unduly restrict the safe usage of the adjacent municipal parking lot based on the proposed location of the sidewalk café, pedestrian traffic and vehicular traffic; and

**NOW, THEREFORE, BE IT RESOLVED**, that, the City Council hereby approves a sidewalk café license and related encroachment agreement for Waconia Brewing Company with the following conditions:

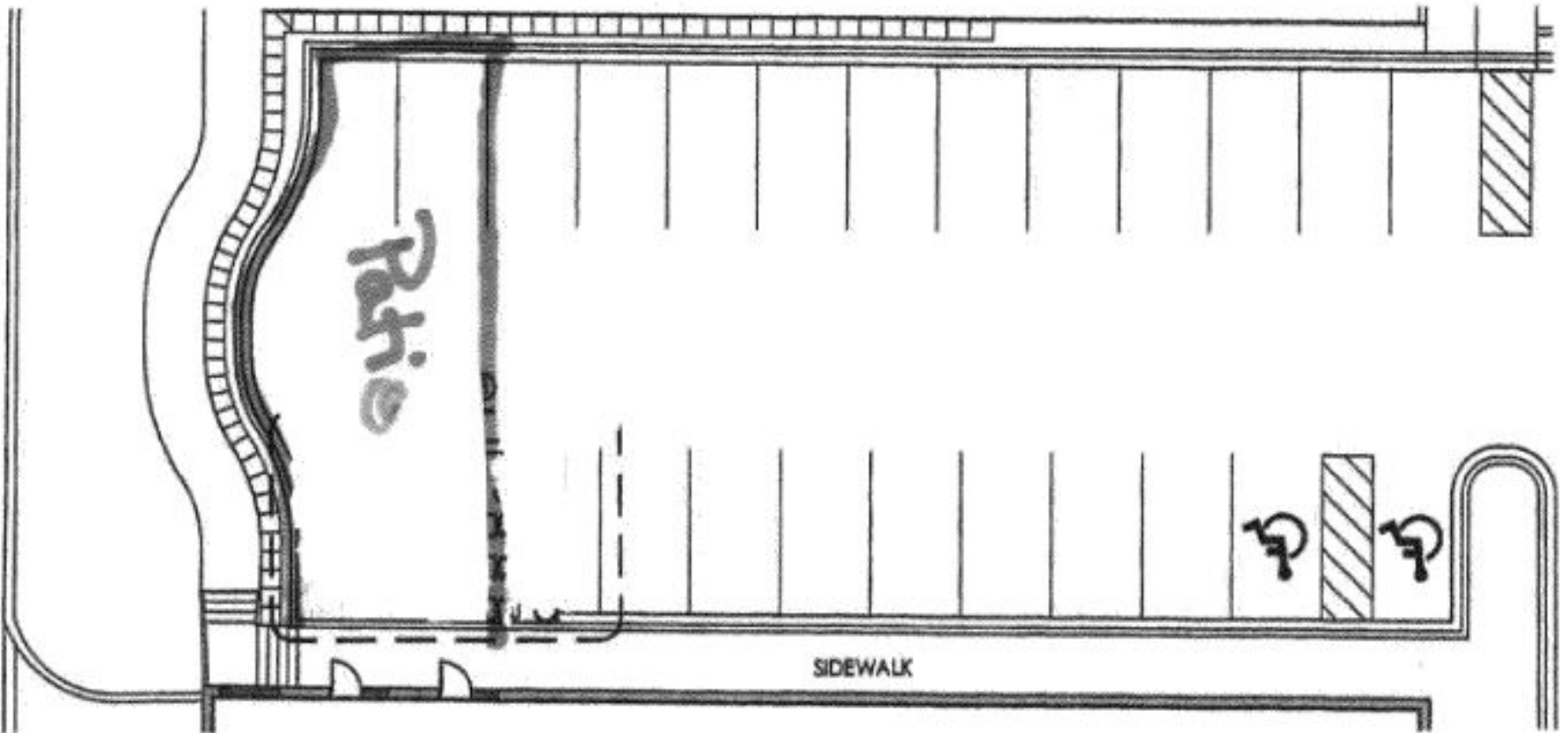
1. The applicant must pay all necessary fees and deposits prior to installation of the outdoor patio space.
2. The applicant shall submit a SAC determination application to the Metropolitan Council and shall be responsible for all applicable SAC and City Trunk Fees associated with said determination. The SAC and City Trunk Fees shall be deposited with the City prior to allowing the opening of the outdoor patio space/sidewalk café in the City parking lot.
2. The applicant must execute the related encroachment agreement.
3. The applicant must provide evidence of commercial general liability insurance in the amounts specified in the ordinance.
4. The applicant must provide evidence of worker’s compensation insurance.

Passed and adopted by the City Council of the City of Waconia this 21<sup>st</sup> day of February, 2023.

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Nicole Waldron, Mayor

Attest: \_\_\_\_\_  
Jackie Schulze, City Clerk



1 SITE REFERENCE PLAN  
1/16" = 1'-0"



## REQUEST FOR CITY COUNCIL ACTION

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|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------|--------------------------------------------------------------------------------------------------------------------------------------------|-----------------|----------------------------------------|--------------------|--|--|
| <b>Meeting Date:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |         | February 21, 2023                                                                                                                          |                 |                                        |                    |  |  |
| <b>Item Name:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |         | Authorize City Staff to Execute Purchase Agreement with Fury Ford Waconia and upfitting quotes for 2023 F-350 Utility Vehicle Replacement. |                 |                                        |                    |  |  |
| <b>Originating Department:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |         | Fire                                                                                                                                       |                 |                                        |                    |  |  |
| <b>Presented by:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |         | Justin Sorensen                                                                                                                            |                 |                                        |                    |  |  |
| <b>Previous Council Action</b> (if any):                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |         | Resolution 2022-286 Authorizing City Staff to Obtain Pricing for Utility Vehicle Replacement, CIP Project #528                             |                 |                                        |                    |  |  |
| <b>Item Type (X only one):</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Consent | X                                                                                                                                          | Regular Session |                                        | Discussion Session |  |  |
| <b>RECOMMENDATIONS/COUNCIL ACTION/MOTION REQUESTED</b> <i>(Include motion in proper format.)</i>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |         |                                                                                                                                            |                 |                                        |                    |  |  |
| Approve Resolution 2023-48, Authorizing City Staff to Execute Purchase Agreement and quotes for upfitting of Utility Vehicle Replacement, CIP Project #528                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |         |                                                                                                                                            |                 |                                        |                    |  |  |
| <b>EXPLANATION OF AGENDA ITEM</b> <i>(Include a description of background, benefits, and recommendations.)</i>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |         |                                                                                                                                            |                 |                                        |                    |  |  |
| <p>As part of the 2023 CIP, the Fire Department has a Utility Vehicle replacement (Project #528) budgeted at \$100,000. In 2023, the current 2008 Ford F-350 will be 16 years old. As identified in the Fire Department Capital Replacement Schedule, we anticipate replacing this piece of equipment at 15 years of age in order to update technology and assure that the equipment is serviceable and always ready to respond. This particular unit has a diesel engine that is prone to expensive failure as Public Services had a 2008 with a fuel system failure. Due to the low use of this equipment, cycling it out every 15 years should afford the city a higher resale or trade-in value and allow the department to upgrade to any technology that was not available when the current piece of equipment was purchased. The unit is used as a utility vehicle for towing the UTV trailer, boat trailers, and the antique fire truck trailer. It is also used for hauling dirty gear, hose, and equipment back from fire scenes in order to keep the dirty equipment and gear out of the cabs of the truck.</p> <p>For staff to keep this project on schedule and receive this vehicle in 2023, orders need to be submitted ASAP. We are not able to price out a similar RAM vehicle as their ordering window for the 3500 models has already closed. We did compare pricing on the Ford F-250 and the RAM 2500 to verify that the Ford was the better value on this particular size of truck. The Ford has a more similar factory color to our larger equipment and a larger crew cab for the firefighters and gear, making the Ford the preferred purchase for this project.</p> <p>Included in this resolution is a quote from Emergency Automotive Technologies for up fitting the vehicle with emergency warning equipment, purchase of a new mobile radio for permanent installation at \$7000 into this vehicle, and a \$2500 budget for graphics on the truck. Total project amount to be \$84,125.98. Once this vehicle is received and put into service, the old utility vehicle will be sold to the highest bidder and the funds returned to the capital equipment fund.</p> |         |                                                                                                                                            |                 |                                        |                    |  |  |
| <b>Attachments:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |         |                                                                                                                                            |                 |                                        |                    |  |  |
| <ol style="list-style-type: none"> <li>1. <a href="#">2348res Utility_Vehicle_Resolution (1).docx</a></li> <li>2. <a href="#">Waconia Ford.pdf</a></li> <li>3. <a href="#">Est_DL02142313_from_EMERGENCY_AUTOMOTIVE_TECHNOLOGIES_INC_44300.pdf</a></li> </ol>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |         |                                                                                                                                            |                 |                                        |                    |  |  |
| <b>FINANCIAL IMPLICATIONS:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |         |                                                                                                                                            |                 | <b>ADVISORY BOARD RECOMMENDATIONS:</b> |                    |  |  |
| Funding Sources & Uses:<br>Capital Equipment Fund                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |         |                                                                                                                                            |                 |                                        |                    |  |  |
| Budget Information:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |         |                                                                                                                                            |                 | Planning Commission                    |                    |  |  |

|                                     |                    |                              |  |
|-------------------------------------|--------------------|------------------------------|--|
| <input checked="" type="checkbox"/> | Budgeted           | Parks and Recreation Board   |  |
| <input type="checkbox"/>            | Non Budgeted       | Safari Island Advisory Board |  |
| <input type="checkbox"/>            | Amendment Required | Other                        |  |

**CITY OF WACONIA**

**RESOLUTION NO. 2023-48**

**RESOLUTION AUTHORIZING CITY STAFF TO EXECUTE PURCHASE  
AGREEMENT FOR FIRE UTILITY VEHICLE REPLACEMENT**

**WHEREAS**, replacement of the Fire Department's Utility Vehicle is currently programmed in the 2023 CIP for \$100,000; and

**WHEREAS**, Fire Department Leadership agrees to ensure that their fleet of equipment is on an appropriate replacement schedule to assure technological compliance and serviceability of its equipment; and

**WHEREAS**, the City Council will have the opportunity to review the quotes received and ultimately approve or deny the project; and

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Waconia that City staff are authorized to execute quotes and purchase agreement for the replacement of the Utility Vehicle currently identified in the CIP as project #528.

Adopted and approved by the City Council of the City of Waconia this 21<sup>st</sup> day of February 2023.

---

Nicole Waldron, Mayor

Attest: \_\_\_\_\_  
Jackie Schulze, City Clerk



# Purchase Agreement

Mike Keaveny  
Fury Ford Waconia  
235 West Hwy 5  
Waconia, MN 55387

| Buyer                                                                                                                                                                | Co-Buyer | Vehicle                                                   |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|-----------------------------------------------------------|
| City Of Waconia<br>City Of Waconia<br>201 S Vine St<br>Waconia, MN 55387<br>D: (952) 442-2184, E: (612) 205-4527,<br>C: (952) 994-9253<br>administration@waconia.org |          | 2023 Ford F-350<br>VIN:<br>Stock #:<br>Mileage:<br>Color: |

| Purchase Details          |                    |
|---------------------------|--------------------|
| Retail Price:             | \$60,000.00        |
| Sales Price:              | \$58,500.00        |
| <b>Savings:</b>           | <b>\$1,500.00</b>  |
| Accessories:*             | \$998.00           |
| Service Contract:         | \$0.00             |
| GAP:                      | \$0.00             |
| Government Fees:          | \$195.00           |
| Doc Fees:                 | \$125.00           |
| Estimated Taxes:          | \$3,867.37         |
| <b>Total Sales Price:</b> | <b>\$63,685.37</b> |
| Trade Allowance:          | \$0.00             |
| Trade Payoff:             | \$0.00             |
| Trade Equity:             | \$0.00             |
| Rebate:                   | \$0.00             |
| Cash Down:                | \$0.00             |
| <b>Cash Price:</b>        | <b>\$63,685.37</b> |

X

Customer Signature

Date

X

Manager Signature

Date

Disclaimer:

Printed 2/14/23 3:47 PM

Payments and interest rates are subject to approved credit and program eligibility. Rebates may be tied to financing through Ford with approved credit. Added products are optional.



Preview Order 9999 - W3B 4x4 Crew Cab SRW: Order Summary Time of Preview: 02/14/2023 15:44:23 Receipt: NA

Dealership Name: Fury Ford Waconia

Sales Code : F58648

|               |                  |               |        |              |           |             |      |
|---------------|------------------|---------------|--------|--------------|-----------|-------------|------|
| Dealer Rep.   | Fernando Escobal | Type          | Retail | Vehicle Line | Superduty | Order Code  | 9999 |
| Customer Name | X XXXXX          | Priority Code | 19     | Model Year   | 2023      | Price Level | 325  |

| DESCRIPTION                  | MSRP    | DESCRIPTION                  | MSRP   |
|------------------------------|---------|------------------------------|--------|
| F350 4X4 CREW CAB PICKUP/176 | \$55760 | PLATFORM RUNNING BOARDS      | \$445  |
| 176 INCH WHEELBASE           | \$0     | 11900# GVWR PACKAGE          | \$0    |
| RAPID RED                    | \$495   | 50 STATE EMISSIONS           | \$0    |
| CLOTH 40/CONSOLE/40 SEAT     | \$300   | SNOWPLOW PREP/CAMPER PACKAGE | \$305  |
| MEDIUM DARK SLATE            | \$0     | AM/FM STEREO MP3/CLK         | \$0    |
| PREFERRED EQUIPMENT PKG.613A | \$0     | ROOF CLEARANCE LIGHTS        | \$95   |
| .XLT TRIM                    | \$0     | JACK                         | \$0    |
| .7.3L DEVCT NA PFI V8 ENGINE | \$0     | UPFITTER SWITCHES            | \$165  |
| 10-SPEED AUTO TORQSHIFT      | \$0     | 410 AMP ALTERNATOR           | \$115  |
| LT275/70R18E BSW ALL TERRAIN | \$265   | DUAL BATTERY                 | \$210  |
| 3.73 ELECTRONIC-LOCKING AXLE | \$0     | FUEL CHARGE                  | \$0    |
| JOB #1 ORDER                 | \$0     | PRICED DORA                  | \$0    |
| CV LOT MANAGEMENT            | \$0     | ADVERTISING ASSESSMENT       | \$0    |
| CARPET DELETE                | \$-50   | DESTINATION & DELIVERY       | \$1895 |
| TOTAL BASE AND OPTIONS       |         | MSRP \$60000                 |        |
| DISCOUNTS                    |         | NA                           |        |
| TOTAL                        |         | \$60000                      |        |

Customer Name:  
Customer Address:

Customer Email:  
Customer Phone:

Customer Signature

Date

*This order has not been submitted to the order bank.*

*This is not an invoice.*



# Quote

2755 Geneva Ave N. Oakdale, MN 55128  
orders@eatimn.com  
651-765-2657

| Date      | Quote #     |
|-----------|-------------|
| 2/14/2023 | DL021423-13 |

| Name / Address                                               |
|--------------------------------------------------------------|
| WACONIA FIRE DEPT.<br>26 SOUTH MAPLE ST<br>WACONIA, MN 55387 |

| Ship To                                                                         |
|---------------------------------------------------------------------------------|
| WACONIA FIRE DEPT.<br>310 EAST 10TH STREET<br>ATTN: JUSTIN<br>WACONIA, MN 55387 |

| P.O. No. | Terms  | Quote Valid Until | Account # | Rep | FOB    |
|----------|--------|-------------------|-----------|-----|--------|
|          | NET 30 | 3/14/2023         |           | DLL | ORIGIN |

| Qty | Item          | Description                                                                                                                                                                                                                                                                                                                                                                                                                         | U/M | Price | Total |
|-----|---------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|-------|-------|
| 1   | POLICY        | PARTS AND LABOR WILL BE INVOICED SEPARATELY. YOUR PARTS WILL BE INVOICED COMPLETE ONCE THEY ARE RECEIVED. YOUR PARTS WILL BE MARKED WITH YOUR NAME AND ORDER NUMBER, AND WILL BE HELD IN OUR WAREHOUSE. YOU MAY, AT YOUR DISCRETION, REQUEST THAT THE PARTS BE DELIVERED TO YOU OR YOU MAY PICK THEM UP. (DELIVERY CHARGES MAY APPLY). LABOR, STRIP, SHOP SUPPLIES, ETC., WILL BE INVOICED FOLLOWING THE COMPLETION OF THE VEHICLE. |     | 0.00  | 0.00  |
| 1   | EATI WARRANTY | VEHICLE BUILD INCLUDES EATI LIFETIME WARRANTY WHICH COVERS OUR INSTALLATION AND WORKSMANSHIP FOR THE LIFETIME OF THE VEHICLE UNDER NORMAL USE - ALL NEW PRODUCTS CARRY THEIR RESPECTIVE MANUFACTURERS' WARRANTIES                                                                                                                                                                                                                   | ea  | 0.00  | 0.00  |
| 1   | VEHICLE       | 2023 F-350 CREW CAB                                                                                                                                                                                                                                                                                                                                                                                                                 |     | 0.00  | 0.00  |
| 1   | CONTACT       | JUSTIN SORENSEN<br>JSorensen@waconia.org<br>952-442-2316                                                                                                                                                                                                                                                                                                                                                                            |     | 0.00  | 0.00  |
| 1   | NOTE          | CUSTOMER TO SUPPLY RADIO, ????                                                                                                                                                                                                                                                                                                                                                                                                      |     | 0.00  | 0.00  |

CUSTOMER ACCEPTANCE SIGNATURE \_\_\_\_\_



# Quote

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 651-765-2657

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| P.O. No. | Terms                 | Quote Valid Until                                                                                                                                                     | Account # | Rep      | FOB      |
|----------|-----------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|----------|----------|
|          | NET 30                | 3/14/2023                                                                                                                                                             |           | DLL      | ORIGIN   |
| Qty      | Item                  | Description                                                                                                                                                           | U/M       | Price    | Total    |
| 1        | C399                  | WHELEN CENCOM CORE AMPLIFIER CONTROL MODULE - SPECIFY CONTROL HEAD AND CANPORT INSTALL KITS SEPARATELY                                                                |           | 778.36   | 778.36   |
| 1        | CCTL6                 | WHELEN CONTROL HEAD FOR CENCOM CORE WITH ROTARY SIREN KNOB                                                                                                            | ea        | 260.42   | 260.42   |
| 1        | C399K7                | WHELEN CENCOM CORE CANPORT INSTALL KIT FOR 2021+ FORD F-150, 2022+ FORD F-150 LIGHTNING, 2022+ FORD PIU, 2021+ FORD MUSTANG MACH-E                                    | ea        | 34.80    | 34.80    |
| 1        | CEM16                 | WHELEN CENCOM CORE 16 OUT 4 IN WECAN-X EXPANSION MODULE - ONLY FOR USE WITH CENCOM CORE SYSTEM                                                                        | ea        | 160.66   | 160.66   |
| 1        | SA315P                | WHELEN 100 WATT COMPOSITE HOUSING SIREN SPEAKER - BRACKETS SOLD SEPARATELY                                                                                            |           | 226.78   | 226.78   |
| 1        | SAK61P                | WHELEN SA315P MOUNTING BRACKET FOR 2017+ FORD SUPER DUTY F-250/350/450 - PASSENGER'S SIDE ***DOES NOT WORK WITH FACTORY FOG LIGHTS***                                 | ea        | 28.42    | 28.42    |
| 1        | LIBERTY II DUO 54 WCX | WHELEN LIBERTY II DUO 54" WCX LIGHTBAR - RED/WHITE BLUE/WHITE FRONT AND CORNERS, RED/AMBER BLUE/AMBER REAR - INCLUDES LED ALLEY LIGHTS - SPECIFY MOUNT KIT SEPERATELY | ea        | 2,799.00 | 2,799.00 |
| 1        | MKAJ94                | WHELEN ADJUSTABLE FOOT MOUNT KIT FOR 2015+ FORD F-150, 2017+ F-250-550                                                                                                | ea        | 62.64    | 62.64    |

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| P.O. No. | Terms          | Quote Valid Until                                                                                                                           | Account # | Rep    | FOB    |
|----------|----------------|---------------------------------------------------------------------------------------------------------------------------------------------|-----------|--------|--------|
|          | NET 30         | 3/14/2023                                                                                                                                   |           | DLL    | ORIGIN |
| Qty      | Item           | Description                                                                                                                                 | U/M       | Price  | Total  |
| 1        | 500LTUBE       | WHELEN REPLACEMENT 500 SERIES STROBE REFLECTOR ASSEMBLY WITHOUT LENS - WITH AMP CONNECTOR                                                   | ea        | 187.34 | 187.34 |
| 4        | M4D            | WHELEN SPECIAL ORDER M SERIES LED LIGHT WHITE/RED W/ CLEAR LENS 3 3/8"H X 5 1/2 W X 1 3/8 D **GRILL, FRONT FENDER, REAR OF BOX, TAILGATE**  | ea        | 162.40 | 649.60 |
| 4        | M4E            | WHELEN SPECIAL ORDER M SERIES LED LIGHT WHITE/BLUE W/ CLEAR LENS 3 3/8"H X 5 1/2 W X 1 3/8 D **GRILL, FRONT FENDER, REAR OF BOX, TAILGATE** | ea        | 162.40 | 649.60 |
| 8        | M4FC           | WHELEN M4 SERIES CHROME FLANGE                                                                                                              | ea        | 12.76  | 102.08 |
| 1        | 60CREGCS       | WHELEN 6" LED COMPARTMENT/DOME LIGHT - RED/WHITE LED                                                                                        | ea        | 141.52 | 141.52 |
| 1        | 401-1228-PREHI | TOMAR HIGH PRIORITY OPTICOM COMPATIBLE STROBE EMITTER POWER SUPPLY WITH STD AMP CONNECTOR, EPOXY SEALED UNIT 401-1228-PREHI                 | ea        | 335.00 | 335.00 |
| 1        | ETFBSSN-P      | SOUNDOFF SOLID STATE TAIL LIGHT FLASHER - 12 WIRE - ISOLATED POSITIVE OUTPUTS                                                               | ea        | 52.02  | 52.02  |
| 1        | ETHFSS-SP-ISO  | SOUNDOFF SOLID STATE SELECT-A-PATTERN HEADLIGHT FLASHER - ISOLATED - POSITIVE OUTPUT                                                        |           | 56.10  | 56.10  |
|          |                |                                                                                                                                             |           |        |        |
|          |                |                                                                                                                                             |           |        |        |

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|----------|--------|-------------------|-----------|-----|--------|
|          | NET 30 | 3/14/2023         |           | DLL | ORIGIN |

| Qty | Item              | Description                                                                                                                  | U/M | Price   | Total  |
|-----|-------------------|------------------------------------------------------------------------------------------------------------------------------|-----|---------|--------|
| 1   | C-VSW-3000-F150-1 | HAVIS VEHICLE SPECIFIC CONSOLE -12.5" WIDE AND 30" FLAT - FOR 2017+ FORD SUPER DUTY, AND 2015-2020 FORD F150 MODELS          | ea  | 778.645 | 778.65 |
| 1   | C-EB40-CCS-1P     | HAVIS C-EB40-CCS-1P 4" (1 PC) EQUIP. MTG. BRACKET FOR WHELEN CEN-COM/CANTROL CONTROL HEADS                                   | ea  | 0.00    | 0.00   |
| 1   | C-EB25-XTL-1P     | HAVIS CONSOLE BRACKET FOR MOTOROLA XTL-1500, 2500, 5000 05 REMOTE HEAD RADIO                                                 | ea  | 0.00    | 0.00   |
| 1   | CUP2-1001         | HAVIS INTERNAL CONSOLE MOUNT DUAL CUP HOLDER - SELF ADJUSTS TO FIT CUPS UP TO 3.5" IN DIAMETER                               | ea  | 46.90   | 46.90  |
| 1   | C-AP-1395-L       | C-AP-1395-L ACCESSORY POCKET 13" HIGH INTERNAL MOUNT W/ LID AND LOCK F/ HAVIS SHIELDS CONSOLE - CARPETED                     | ea  | 197.40  | 197.40 |
| 2   | C-ARM-102         | ARM REST SIDE CONSOLE MOUNT ADJUSTABLE HEIGHT                                                                                | ea  | 65.80   | 131.60 |
| 1   | C-USB-3           | HAVIS USB-C AND USB TYPE A DUAL PORT CHARGER                                                                                 | ea  | 69.30   | 69.30  |
| 1   | C-APW-1258        | HAVIS 12" ACCESSORY POCKET, 5.8" DEEP FOR 3.3" SECTION OF WIDE CONSOLES.                                                     |     | 38.50   | 38.50  |
| 1   | C-W-LP1-USB-1     | HAVIS ACESORY BRACKET WITH 1 LIGHTER PLUG OUTLET AND 1 USB-C & USB TYPE A DUAL PORT CHARGER FOR 3.3" SECTION OF VSW CONSOLES |     | 91.00   | 91.00  |
| 2   | MK-2              | MIC HOLDER FOR LUND CONSOLE.                                                                                                 |     | 11.97   | 23.94  |
| 2   | MAGNETIC MIC CLIP | MAGNETIC MIC CLIP                                                                                                            |     | 34.95   | 69.90  |
| 1   | 14.0570           | SHO-ME SINGLE ACCESSORY OUTLET                                                                                               | ea  | 9.36    | 9.36   |

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| 2/14/2023 | DL021423-13 |

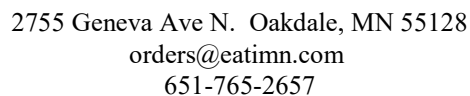
| Name / Address                                               |
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|----------|--------|-------------------|-----------|-----|--------|
|          | NET 30 | 3/14/2023         |           | DLL | ORIGIN |

| Qty | Item               | Description                                                                                                                                       | U/M | Price    | Total    |
|-----|--------------------|---------------------------------------------------------------------------------------------------------------------------------------------------|-----|----------|----------|
| 1   | EX-MISC SUPPLY     | STANDARD SHOP SUPPLIES FEE FOR GENERAL INSTALLATION AND WIRING MATERIALS                                                                          | KIT | 350.00   | 350.00   |
|     | POWER DISTRIBUTION |                                                                                                                                                   |     |          |          |
| 1   | 2307B              | BLUE SEA 150A BUSBAR - FOUR 1/4" STUDS WITH COVER.                                                                                                |     | 17.51    | 17.51    |
| 1   | 5032               | BLUE SEA 12 CIRCUIT SPLIT BUS FUSE BLOCK WITH NEGATIVE BUS AND COVER                                                                              | ea  | 49.50    | 49.50    |
| 1   | 5046               | BLUE SEA ST BLADE COMPACT FUSE BLOCK - NO GROUND DISTRO - 8 CIRCUITS - 100A MAX PER BLOCK, 30A MAX PER CIRCUIT - WITH COVER                       | ea  | 31.14    | 31.14    |
| 1   | 7870               | BLUE SEA BLACK LABEL SET - EMERGENCY VEHICLES.                                                                                                    |     | 32.47    | 32.47    |
| 1   | 46095              | POWER DISTRIBUTION - 2 J-CASE FUSE HOLDER - 1 SWITCHED OUTPUT - 1 CONSTANT OUTPUT - WITH STUD INPUT/OUTPUTS - INCLUDES 2 FUSES AND INPUT PLUG KIT |     | 40.66    | 40.66    |
| 1   | 46096              | POWER DISTRIBUTION MODULE - 2 FUSED OUTPUTS - J-CASE FUSE HOLDER WITH STUD INPUTS AND OUTPUTS                                                     |     | 20.17    | 20.17    |
| 1   | 46985              | CIRCUIT BREAKER - 100AMP - MANUAL RESET - MANUAL TRIP                                                                                             | ea  | 32.67    | 32.67    |
| 24  | E - HARNESS        | EATI CUSTOM WIRING HARNESS                                                                                                                        |     | 5.65     | 135.60   |
|     |                    | POWER DISTRIBUTION - WIRE HARNESS, BREAKER, FUSE BLOCKS, BUSBAR..                                                                                 |     |          | 359.72   |
| 1   | LABOR GOVMNT FLEET | GOVERNMENT FLEET LABOR RATE FOR SERVICES                                                                                                          | hr  | 3,250.00 | 3,250.00 |

CUSTOMER ACCEPTANCE SIGNATURE \_\_\_\_\_



| Date      | Quote #     |
|-----------|-------------|
| 2/14/2023 | DL021423-13 |

| Name / Address                                               |
|--------------------------------------------------------------|
| WACONIA FIRE DEPT.<br>26 SOUTH MAPLE ST<br>WACONIA, MN 55387 |

|                                                                                 |
|---------------------------------------------------------------------------------|
| Ship To                                                                         |
| WACONIA FIRE DEPT.<br>310 EAST 10TH STREET<br>ATTN: JUSTIN<br>WACONIA, MN 55387 |

|          |        |                   |           |     |        |
|----------|--------|-------------------|-----------|-----|--------|
| P.O. No. | Terms  | Quote Valid Until | Account # | Rep | FOB    |
|          | NET 30 | 3/14/2023         |           | DLL | ORIGIN |

| Qty | Item                  | Description                                                                               | U/M | Price | Total |
|-----|-----------------------|-------------------------------------------------------------------------------------------|-----|-------|-------|
| 1   | SHIPPING AND HANDLING | SHIPPING AND HANDLING CHARGES<br>FOR ABOVE TO BE ADDED AT TIME OF<br>SHIPPING, FOB ORIGIN |     | 0.00  | 0.00  |

If you would like to turn this quote into an order, please let your sales rep know ASAP!

## Total

\$11,940.61

CUSTOMER ACCEPTANCE SIGNATURE \_\_\_\_\_





## REQUEST FOR CITY COUNCIL ACTION

|                                |                                                                      |
|--------------------------------|----------------------------------------------------------------------|
| <b>Meeting Date:</b>           | February 21, 2023                                                    |
| <b>Item Name:</b>              | Trunk Fee Deferral Payment Plan Schedule - American Legion Post #150 |
| <b>Originating Department:</b> | Finance                                                              |
| <b>Presented by:</b>           | Nicole Meyer                                                         |

**Previous Council Action** (if any):

|                                |         |                                       |                 |                          |                    |                          |
|--------------------------------|---------|---------------------------------------|-----------------|--------------------------|--------------------|--------------------------|
| <b>Item Type (X only one):</b> | Consent | <input checked="" type="checkbox"/> X | Regular Session | <input type="checkbox"/> | Discussion Session | <input type="checkbox"/> |
|--------------------------------|---------|---------------------------------------|-----------------|--------------------------|--------------------|--------------------------|

***RECOMMENDATIONS/COUNCIL ACTION/MOTION REQUESTED*** (Include motion in proper format.)

Adopt Resolution No. 2023-49, Approving the Trunk Fee Deferral Payment Plan Schedule for American Legion Post #150

***EXPLANATION OF AGENDA ITEM*** (Include a description of background, benefits, and recommendations.)

On June 20, 2022, the City Council approved the Small Business Trunk Fee Deferral Policy in connection with the Metropolitan Council's SAC Deferral Program. Late last year, City staff completed the required paperwork for the program with the Metropolitan Council. Upon approval of the program, staff received an application from the American Legion Post #150. Due to the extended terms in these payment schedules, staff is presenting this memo and resolution for the City Council's consideration to officially state the repayment plan terms and conditions. Staff recently received confirmation of the amortization schedule from the Metropolitan Council. With the move and remodel of their new facility at 4 Main Street East, American Legion Post #150 owed the City and Metropolitan Council for 9 SAC units. The permit was issued in 2022 so fees were calculated for the project as listed below:

Met Council SAC - \$2,485 x 9 = \$22,365

City Trunk - Sewer - \$3,000 x 9 = \$27,000

City Trunk - Water - \$5,000 x 9 = \$45,000

Total Due: \$94,365

The American Legion received a grant totaling \$50,000 towards these fees; this reducing the balance owed to \$44,365. The portion of these fees due to the Metropolitan Council is \$10,511.55 and the portion due for the City's fees is \$33,853.45. The City will record a notes receivable in the water and sewer utility funds for this outstanding balance. The note will be paid down as payments are made by the applicant. The balance will be paid over a 10 year period with interest (1.98%) per the City's payment policy. Interest is calculated on the note monthly and payments will be made semi-annually (June and December) by the American Legion. Semi-annual payments with interest total \$2,446.93. The first payment will be due on June 30, 2023. The final payment is scheduled to be made on December 31, 2032. With the City Council's approval, staff will forward a copy of the amortization schedule to the American Legion Post #150 for their records.

**Attachments:**

1. [2349res TrunkFeePaymentPlan\\_American\\_Legion\\_Post\\_150\\_RES.docx](#)

***FINANCIAL IMPLICATIONS:***

Funding Sources & Uses:

Water Utility Fund (601) & Sewer Utility Fund (602)

Budget Information:

☐ Budgeted

☒ X Non Budgeted

☐ Amendment Required

***ADVISORY BOARD RECOMMENDATIONS:***

Planning Commission

Parks and Recreation Board

Safari Island Advisory Board

Other

**CITY OF WACONIA  
RESOLUTION 2023-49**

**ADOPT RESOLUTION APPROVING THE TRUNK FEE DEFERRAL PAYMENT  
PLAN SCHEDULE FOR AMERICAN LEGION POST #150**

**WHEREAS**, the City of Waconia (the “City”) has adopted a Small Business Trunk Fee Deferral Plan to assist with costs of new development and redevelopment projects; and

**WHEREAS**, American Legion Post #150, made a request for a Trunk Fee Deferral Payment Plan to allow for the remodeling of the facility located at 4 Main Street East; and

**WHEREAS**, the total amount of SAC and trunk fees due per the building permit based on the 2022 fee schedule is \$94,365; and

**WHEREAS**, the American Legion Post #150 received a grant totaling \$50,000 towards these fees; this leaving a total balance due of \$44,365; and

**WHEREAS**, the trunk fees due will be paid to the City semi-annually (in June and December) by the American Legion Post #150 over a 10-year period starting in June 2023 at an interest rate of 1.98%; and

**WHEREAS**, total semi-annual payments will be \$2,446.93; and

**WHEREAS**, the City will pass thru the amount due to the Metropolitan Council semi-annually; and

**WHEREAS**, a note receivable will be recorded in the water and sewer utility fund for the total amount due for the City portion of the fees (\$33,853.45). This note will be paid down semi-annually as payments are receipted.

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Waconia hereby approves the trunk fee deferral payment plan for the American Legion Post #150.

Adopted by the City Council of the City of Waconia this 21<sup>st</sup> day of February, 2023.

\_\_\_\_\_  
Nicole Waldron, Mayor

ATTEST: \_\_\_\_\_  
Jacqueline Schulze, City Clerk



## REQUEST FOR CITY COUNCIL ACTION

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |         |                                                                                                                                    |                 |                                        |                    |  |  |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------|------------------------------------------------------------------------------------------------------------------------------------|-----------------|----------------------------------------|--------------------|--|--|
| <b>Meeting Date:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |         | February 21, 2023                                                                                                                  |                 |                                        |                    |  |  |
| <b>Item Name:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |         | Authorize Order of Gateway Cellular Equipment                                                                                      |                 |                                        |                    |  |  |
| <b>Originating Department:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |         | Public Services                                                                                                                    |                 |                                        |                    |  |  |
| <b>Presented by:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |         | Craig Eldred                                                                                                                       |                 |                                        |                    |  |  |
| <b>Previous Council Action</b> (if any):                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |         | January 3, 2023 Authorizing City Staff to Obtain Project, Mobile and Fixed Equipment Pricing for 2023 Capital Improvement Projects |                 |                                        |                    |  |  |
| <b>Item Type (X only one):</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | Consent | X                                                                                                                                  | Regular Session |                                        | Discussion Session |  |  |
| <b>RECOMMENDATIONS/COUNCIL ACTION/MOTION REQUESTED</b> <i>(Include motion in proper format.)</i>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |         |                                                                                                                                    |                 |                                        |                    |  |  |
| Adopt Resolution 2023-50; Authorize City Staff to Order Gateway Cellular Equipment from Ferguson Waterworks for a Cost of \$23,190.00; CIP Project 700                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |         |                                                                                                                                    |                 |                                        |                    |  |  |
| <b>EXPLANATION OF AGENDA ITEM</b> <i>(Include a description of background, benefits, and recommendations.)</i>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |         |                                                                                                                                    |                 |                                        |                    |  |  |
| <p>In calendar year 2015 the City engaged in a major, but not full water meter replacement project with emphasis on improving meter reading and water use monitoring via a fixed network meter reading system. Council may recall staff's recent request to purchase water meters to replace the aged out meters not replaced as part of the 2015 project.</p> <p>As we reviewed the fixed network system a propagation study was completed to make sure a fixed network system was capable to capture meter readings on a frequent basis supporting efforts to reduce staff time of reading meters and improve abilities to monitor water usage. The study at that time did raise a slight need for an additional data collector, or gateway system. Presently our Gateway systems are located upon the top of the three elevated water tanks.</p> <p>As a result of growth in the community we are seeing increase challenges in obtaining annual meter data to the southern portion of the community. Keeping in mind the focus is to collect redundant meter reads to support accurate data for managing water usage invoicing. The early propagation study called for a gateway installation near or within Sierra Park within the Sierra Park Development. Presently obtaining the equipment is staff's focus due to the lead times for delivery. Staff are working on pricing of a non-wood pole application to support the installation of the gateway equipment and have initiated early discussions with representatives of the Sierra Homeowner's Association. More efforts will be taken on this process.</p> <p>Ferguson Water Works is the sole source for the gateway equipment as we're utilizing Neptune water meters and their systems for the meter reading software. We have attached a quote for the equipment, and an image of the potential pole location within Sierra Park. The cost for the gateway equipment are detailed at a cost of \$23,190.00.</p> <p>Staff recommend approval of this request as we're aware the equipment may not available until late fall, or early winter for installation.</p> <p><b>Attachments:</b></p> <ol style="list-style-type: none"> <li>1. <a href="#">2350res_Neptune_Gateway_Purchase.doc</a></li> <li>2. <a href="#">Neptune Gateway Quote.pdf</a></li> <li>3. <a href="#">Sierra Park Site; Possible Pole Location.pdf</a></li> </ol> |         |                                                                                                                                    |                 |                                        |                    |  |  |
| <b>FINANCIAL IMPLICATIONS:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |         |                                                                                                                                    |                 | <b>ADVISORY BOARD RECOMMENDATIONS:</b> |                    |  |  |
| Funding Sources & Uses:<br>Water Cash                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |         |                                                                                                                                    |                 |                                        |                    |  |  |

|                                              |                              |  |
|----------------------------------------------|------------------------------|--|
| Budget Information:                          | Planning Commission          |  |
| <input checked="" type="checkbox"/> Budgeted | Parks and Recreation Board   |  |
| <input type="checkbox"/> Non Budgeted        | Safari Island Advisory Board |  |
| <input type="checkbox"/> Amendment Required  | Other                        |  |

**CITY OF WACONIA  
RESOLUTION NO. 2023-50**

**RESOLUTION AUTHORIZING CITY STAFF TO ORDER GATEWAY CELLULAR  
EQUIPMENT FROM FERGUSON WATERWORKS FOR A COST OF \$23,190.00; CIP  
PROJECT 700**

**WHEREAS**, one of the City’s Priorities is to “manage, maintain, and improve our current and future physical assets”; and

**WHEREAS**, calendar year 2015 the city worked with Ferguson Water Works on a major meter upgrade and change to meter reading as a fixed network program; and

**WHEREAS**, a propagation study was completed noting a future need for additional gateway cellular data collectors as the community grew; and

**WHEREAS**, the addition of a gateway in the Sierra Development will assist in data collection for Sierra, Woodland Creek, Waterford and Windmill Creek Developments.

**NOW, THEREFORE, BE IT RESOLVED** That the City Council of the City of Waconia hereby authorizes City staff to order Gateway Cellular equipment from Ferguson Waterworks for a cost of \$23,190.00, CIP Project 700.

Adopted by the City Council of the City of Waconia this 21st day of February, 2023.

\_\_\_\_\_  
Nicole Waldron, Mayor

Attest: \_\_\_\_\_  
Jackie Schulze, City Clerk

15:16:50 NOV 30 2022

Page 1 of 1

## FERGUSON WATERWORKS #2518

Price Quotation

Phone: 763-560-5200

Fax: 763-560-1799

**Bid No:** B145849  
**Bid Date:** 03/02/22  
**Quoted By:** BRR**Cust Phone:** 952-442-2184  
**Terms:** NET 10TH PROX**Customer:** CITY OF WACONIA  
METER ACCOUNT  
201 VINE STREET SOUTH  
WACONIA, MN 55387**Ship To:** CITY OF WACONIA  
METER ACCOUNT  
201 VINE STREET SOUTH  
WACONIA, MN 55387**Cust PO#:** GATEWAY**Job Name:** METER ACCOUNT

| Item      | Description                           | Quantity | Net Price | UM | Total    |
|-----------|---------------------------------------|----------|-----------|----|----------|
| N13458000 | GATEWAY R900 CELLULAR V4              | 1        | 11000.000 | EA | 11000.00 |
| N13146100 | R900 GATEWAY RF ANTENNA               | 1        | 440.000   | EA | 440.00   |
| N13070100 | OUTDR UPS SYSTEM ASSY                 | 1        | 2750.000  | EA | 2750.00  |
| FNAMI     | NEPTUNE - INFRASTRUCTURE INSTALL      | 1        | 9000.000  | EA | 9000.00  |
|           | ----                                  |          |           |    |          |
|           | INSTALLATION ON EXISTING<br>WOOD POLE |          |           |    |          |

|                   |            |
|-------------------|------------|
| <b>Net Total:</b> | \$23190.00 |
| <b>Tax:</b>       | \$0.00     |
| <b>Freight:</b>   | \$0.00     |
| <b>Total:</b>     | \$23190.00 |

Quoted prices are based upon receipt of the total quantity for immediate shipment (48 hours). SHIPMENTS BEYOND 48 HOURS SHALL BE AT THE PRICE IN EFFECT AT TIME OF SHIPMENT UNLESS NOTED OTHERWISE. QUOTES FOR PRODUCTS SHIPPED FOR RESALE ARE NOT FIRM UNLESS NOTED OTHERWISE.

CONTACT YOUR SALES REPRESENTATIVE IMMEDIATELY FOR ASSISTANCE WITH DBE/MBE/WBE/SMALL BUSINESS REQUIREMENTS.

Seller not responsible for delays, lack of product or increase of pricing due to causes beyond our control, and/or based upon Local, State and Federal laws governing type of products that can be sold or put into commerce. This Quote is offered contingent upon the Buyer's acceptance of Seller's terms and conditions, which are incorporated by reference and found either following this document, or on the web at <https://www.ferguson.com/content/website-info/terms-of-sale>  
Govt Buyers: All items are open market unless noted otherwise.

LEAD LAW WARNING: It is illegal to install products that are not "lead free" in accordance with US Federal or other applicable law in potable water systems anticipated for human consumption. Products with \*NP in the description are NOT lead free and can only be installed in non-potable applications. Buyer is solely responsible for product selection.  
COVID-19 ORDER: ANY REFERENCE TO OR INCORPORATION OF EXECUTIVE ORDER 14042 AND/OR THE EO-IMPLEMENTING FEDERAL CLAUSES (FAR 52.223-99 AND/OR DFARS 252.223-7999) IS EXPRESSLY REJECTED BY SELLER AND SHALL NOT APPLY AS SELLER IS A MATERIALS SUPPLIER AND THEREFORE EXEMPT UNDER THE EXECUTIVE ORDER.

**HOW ARE WE DOING? WE WANT YOUR FEEDBACK!**

Scan the QR code or use the link below to  
complete a survey about your bids:

<https://survey.medallia.com/?bidsorder&fc=2518&on=25108>





Possible Location  
of 60' Pole



**City of Waconia**  
Public Services Department  
310 10th Street East, Waconia, MN 55387

**Waconia GIS**

February 2023  
**119**



## REQUEST FOR CITY COUNCIL ACTION

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |         |                                                            |                 |                                        |                    |  |  |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------|------------------------------------------------------------|-----------------|----------------------------------------|--------------------|--|--|
| <b>Meeting Date:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |         | February 21, 2023                                          |                 |                                        |                    |  |  |
| <b>Item Name:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |         | Sandy Shores Final Plat - Jeff Helstrom                    |                 |                                        |                    |  |  |
| <b>Originating Department:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |         | Community Development                                      |                 |                                        |                    |  |  |
| <b>Presented by:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |         | Lane Braaten                                               |                 |                                        |                    |  |  |
| <b>Previous Council Action (if any):</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |         | Sandy Shores Preliminary Plat Approval - August 15th, 2022 |                 |                                        |                    |  |  |
| <b>Item Type (X only one):</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | Consent | X                                                          | Regular Session |                                        | Discussion Session |  |  |
| <b>RECOMMENDATIONS/COUNCIL ACTION/MOTION REQUESTED</b> <i>(Include motion in proper format.)</i>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |         |                                                            |                 |                                        |                    |  |  |
| Adopt Resolution 2023-51 approving the Sandy Shores Final Plat application submitted by Mr. Jeff Helstrom, which includes three (3) single-family lots.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |         |                                                            |                 |                                        |                    |  |  |
| <b>EXPLANATION OF AGENDA ITEM</b> <i>(Include a description of background, benefits, and recommendations.)</i>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |         |                                                            |                 |                                        |                    |  |  |
| <b>BACKGROUND/REQUEST</b><br><b>Applicant:</b> Jeffery C. Helstrom<br><b>Owner(s):</b> Jeffery C. Helstrom<br><b>Property Address:</b> 7860 Laketown Parkway, Waconia, MN 55387<br><b>PID#:</b> 751320034<br><br>Attached are the application materials pertaining to the Sandy Shores Final Plat as proposed by Mr. Jeffery C. Helstrom. The proposed final plat is consistent with the Sandy Shores Preliminary Plat which was approved by the City Council via Resolution No. 2022-229 on August 15th, 2022.<br><br>The Sandy Shores Final Plat consists of the following: <ol style="list-style-type: none"><li>1. Three (3) single-family home lots.</li><li>2. The proposed street and lot configuration are consistent with the approved Sandy Shores Preliminary Plat considered by the City Council on August 15th, 2022.</li><li>3. The parcels shall be developed consistent with the setback and impervious surface requirements stated in the Shoreland Overlay District.</li><li>4. The final construction plans and plat are subject to final review and approval by the Public Services Director, Community Development Director, and City Engineer prior to any work commencing on the subject parcel.</li></ol> |         |                                                            |                 |                                        |                    |  |  |
| <b>CONCLUSION / RECOMMENDATION</b><br>City Staff recommends approval of the Sandy Shores Final Plat subject to the findings and conditions stated in the attached resolution.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |         |                                                            |                 |                                        |                    |  |  |
| <b>Attachments:</b> <ol style="list-style-type: none"><li>1. <a href="#">2351res_Sandy_Shores_Final_Plat.doc</a></li><li>2. <a href="#">Sandy Shores_Location Map.pdf</a></li><li>3. <a href="#">Sandy Shores_Prelim Plat.pdf</a></li><li>4. <a href="#">Sandy Shores_Final Plat.pdf</a></li></ol>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |         |                                                            |                 |                                        |                    |  |  |
| <b>FINANCIAL IMPLICATIONS:</b><br>Funding Sources & Uses:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |         |                                                            |                 | <b>ADVISORY BOARD RECOMMENDATIONS:</b> |                    |  |  |
| Budget Information:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |         |                                                            |                 | Planning Commission                    |                    |  |  |
| _____ Budgeted                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |         |                                                            |                 | Parks and Recreation Board             |                    |  |  |
| _____ Non Budgeted                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |         |                                                            |                 | Safari Island Advisory Board           |                    |  |  |



|                                    |                  |
|------------------------------------|------------------|
| <div>_____Amendment Required</div> | <div>Other</div> |
|------------------------------------|------------------|

**CITY OF WACONIA  
RESOLUTION NO. 2023-51**

**RESOLUTION APPROVING SANDY SHORES FINAL PLAT**

**WHEREAS**, Jeffery C. Helstrom (the “Applicant”), has submitted a final plat application for the Sandy Shores residential development consisting of three (3) single-family home lots, two (2) outlots and dedication of right-of-way pursuant to Chapter 1000 of the Waconia Code of Ordinances; and

**WHEREAS**, the property is located at 7860 Laketown Parkway and identified as PID# 751320034; and

**WHEREAS**, the Sandy Shores Final Plat is consistent with the Sandy Shores Preliminary Plat approved by the City Council on August 15<sup>th</sup>, 2022, per Resolution No. 2022-229; and

**WHEREAS**, staff has reviewed the final plat application and recommends approval of the Sandy Shores residential development consisting of three (3) single-family lots subject to the following conditions:

1. Compliance with applicable items contained in Chapter 1000 of the City of Waconia Subdivision Ordinance.
2. Compliance with the applicable items contained in Section 900.06, Subd. 7. Shoreland Overlay District.
3. Compliance with the conditions of approval for the Sandy Shores Preliminary Plat as stated in Resolution No. 2022-229.
4. Compliance with the final plan review of the Community Development Director, the Public Services Director and the City Engineer.
5. Execution and approval of a developers agreement prior to work commencing on site.

**NOW, THEREFORE, BE IT RESOLVED**, that the City Council of the City of Waconia hereby approves the Final Plat for the Sandy Shores residential development subject to the conditions noted above.

Adopted by the City Council of the City of Waconia this 21<sup>st</sup> day of February, 2023.

\_\_\_\_\_  
Nicole Waldron, Mayor

Attest: \_\_\_\_\_  
Jackie Schulze, City Clerk



LOCATION MAP—7860 LAKETOWN PARKWAY





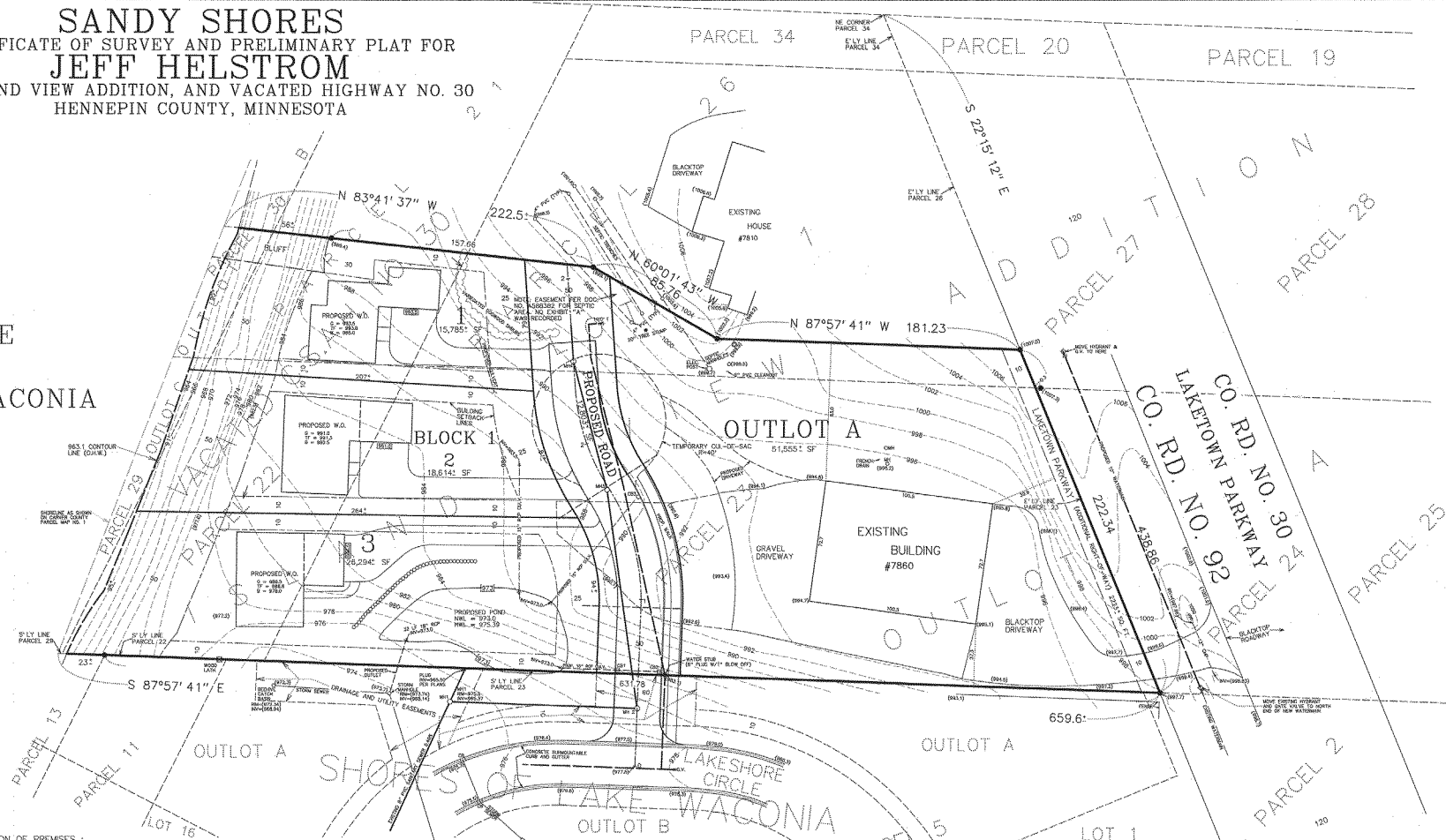
# SANDY SHORES

## CERTIFICATE OF SURVEY AND PRELIMINARY PLAT FOR

### JEFF HELSTROM

IN ISLAND VIEW ADDITION, AND VACATED HIGHWAY NO. 30  
HENNEPIN COUNTY, MINNESOTA

LAKE  
WACONIA



#### LEGAL DESCRIPTION OF PREMISES:

That part of Lot 1, Block 1; Outlot A; Outlot B; Outlot C; and vacated County State Aid Highway No. 30, all in ISLAND VIEW ADDITION, described as part of Parcels Numbered 21 and 22 and 23 and 26 and 29 and 30 of Carver County Parcel Map No. 1 in Government Lot No. 1, Section 18, Township 118, Range 24, Carver County, Minnesota, described as follows: Commencing at the Northeast corner of said Parcel No. 34; thence on an assumed bearing of South 22 degrees 15 minutes 12 seconds East along the easterly line of Parcels Numbered 34 and 26 and 23 a distance of 438.86 feet to the point of beginning of the tract to be described; thence North 22 degrees 15 minutes 12 seconds West along said easterly line 225.34 feet; thence North 87 degrees 57 minutes 42 seconds West 181.23 feet; thence North 60 degrees 01 minutes 43 seconds West 85.76 feet; thence North 83 degrees 41 minutes 37 seconds West 222.50 feet, more or less, to the shoreline of Lake Waconia; thence southwesterly along said shoreline to the intersection with the South line of said Parcels Numbered 22 and 23 and 29 and its westerly extension; thence South 87 degrees 57 minutes 42 seconds East along said South line 659.6 feet, more or less, to the point of beginning, and is subject to any and all easements of record.

• : denotes iron marker found

(908.3) : denotes existing spot elevation, mean sea level datum

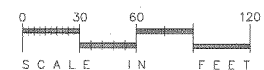
---917--- : denotes existing contour line, mean sea level datum and county maps

Bearings shown are based upon an assumed datum.

This survey intends to show the boundaries of the above described property, and the location of an existing building, visible utilities, spot elevations and topography, and the proposed location of proposed lot lines thereon. It does not purport to show any other improvements or encroachments.

TOTAL AREA (TO O.H.W.) = 127,274: SQ. FT. = 2.92: AC.

AREA EXCLUDING NEW LAKETOWN PARKWAY RIGHT-OF-WAY = 125,051: SQ. FT. = 2.87: AC.



GRONBERG & ASSOCIATES, INC.  
CIVIL ENGINEERS, LAND SURVEYORS, LAND PLANNERS  
445 NORTH WILLOW DRIVE LONG LAKE, MN 55566  
952-473-1411

2-11-20  
1:500  
20' x 30' x 10'  
20' x 30' x 10'

PROJECT

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Land Surveyor under the laws of the State of Minnesota.  
Jeff Helstrom  
License Number: 12725

REMARKS

DATE  
2-11-20  
2-11-20  
2-11-20

3

20-040A

SANDY SHORES

PLAT FILE NO.  
C.R.DOC.NO.

KNOW ALL PEOPLE BY THESE PRESENTS: That Jeffrey Clifford Helstrom, single, fee owner of the following described property:

That part of Lot 1, Block 1, Outlot A, Outlot B, Outlot C, and vacated County State Aid Highway No. 30, all in ISLAND VIEW ADDITION, as described as part of Parcels Numbered 21 and 22 and 23 and 26 and 29 and 30 of Carver County Parcel Map No. 1 in Government Lot No. 1, Section 18, Township 116, Range 24, Carver County, Minnesota, described as follows: Commencing at the northeast corner of said Parcel Number 34; thence on an assumed bearing of South 22 degrees 15 minutes 12 seconds East along the easterly line of Parcels Numbered 34 and 26 and 23 a distance of 438.86 feet to the point of beginning of the tract to be described; thence North 22 degrees 15 minutes 12 seconds West along said easterly line 222.34 feet; thence North 87 degrees 57 minutes 42 seconds West 181.23 feet; thence North 60 degrees 01 minutes 43 seconds West 85.76 feet; thence North 83 degrees 41 minutes 37 seconds West 222.50 feet, more or less, to the shoreline of Lake Waconia; thence southwesterly along said shoreline to the intersection with the South line of said Parcels Numbered 22 and 23 and 29 and its westerly extension; thence South 87 degrees 57 minutes 42 seconds East along said South line 659.6 feet, more or less, to the point of beginning.

EXCEPTING that part of Lot 1, Block 1, Outlot B, and vacated County State Aid Highway No. 30, all in ISLAND VIEW ADDITION, as described as part of Parcels Numbered 21 and 26 and 30 and 34 of Carver County Parcel Map No. 1 in Government Lot No. 1, Section 18, Township 116, Range 24, Carver County, Minnesota, described as follows: Beginning at the northeast corner of said Parcel Number 34; thence on an assumed bearing of South 22 degrees 15 minutes 12 seconds East along the easterly line of Parcels Numbered 34 and 26 a distance of 216.52 feet; thence North 87 degrees 57 minutes 42 seconds West 181.23 feet; thence North 60 degrees 01 minutes 43 seconds West 85.76 feet; thence North 83 degrees 41 minutes 37 seconds West 222.50 feet, more or less, to the shoreline of Lake Waconia; thence northeasterly along said shoreline to the intersection with the North line of said Government Lot No. 1, said line also being the North line of said Parcels Numbered 21 and 30 and 34; thence South 87 degrees 57 minutes 42 seconds East along said North line 325 feet, more or less, to the point of beginning.

Has cause the same to be surveyed and plated as SANDY SHORES and does hereby dedicate to the public for the public use the public ways and the drainage and utility easements as created on this plat.

In witness whereof said Jeffrey Clifford Helstrom, single, has hereunto set his hand this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Jeffrey Clifford Helstrom

STATE OF \_\_\_\_\_  
COUNTY OF \_\_\_\_\_

This instrument was acknowledged before me this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by Jeffrey Clifford Helstrom.

Signature \_\_\_\_\_ Notary's printed name \_\_\_\_\_  
Notary Public, \_\_\_\_\_ County \_\_\_\_\_  
My commission expires \_\_\_\_\_

I Mark S. Gronberg do hereby certify that this plat was prepared by me or under my direct supervision; that I am a duly Licensed Land Surveyor in the State of Minnesota; that this plat is a correct representation of the boundary survey; that all mathematical data and labels are correctly designated on this plat; that all monuments depicted on this plat have been, or will be correctly set within one year; that all water boundaries and wet lands, as defined in Minnesota Statutes, Section 505.01, Subd. 3, as of the date of this certificate are shown and labeled on this plat; and all public ways are shown and labeled on this plat.

Dated this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Mark S. Gronberg, Licensed Land Surveyor  
Minnesota License Number 12755

STATE OF \_\_\_\_\_  
COUNTY OF \_\_\_\_\_

This instrument was acknowledged before me this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ by Mark S. Gronberg.

Signature \_\_\_\_\_ Notary's printed name \_\_\_\_\_  
Notary Public, \_\_\_\_\_ County \_\_\_\_\_  
My commission expires \_\_\_\_\_

CITY COUNCIL, CITY OF WACONIA, MINNESOTA

This plat of SANDY SHORES was approved and accepted by the City Council of the City of Waconia, Minnesota, at a regular meeting thereof held this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, and said plat is in compliance with the provisions of Minnesota Statutes, Section 505.03, Subd. 2.

City Council, City Of Waconia, Minnesota

By: \_\_\_\_\_ Mayor By: \_\_\_\_\_ Clerk

County Surveyor, Carver County, Minnesota

Pursuant to Chapter 395, Minnesota Laws of 1971, this plat has been approved this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Brian E. Praske, County Surveyor By: \_\_\_\_\_

County Auditor, Carver County, Minnesota

I hereby certify that taxes payable in 20\_\_\_\_ and prior years have been paid for land described on this plat, dated this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Crystal Camps, County Auditor By: \_\_\_\_\_

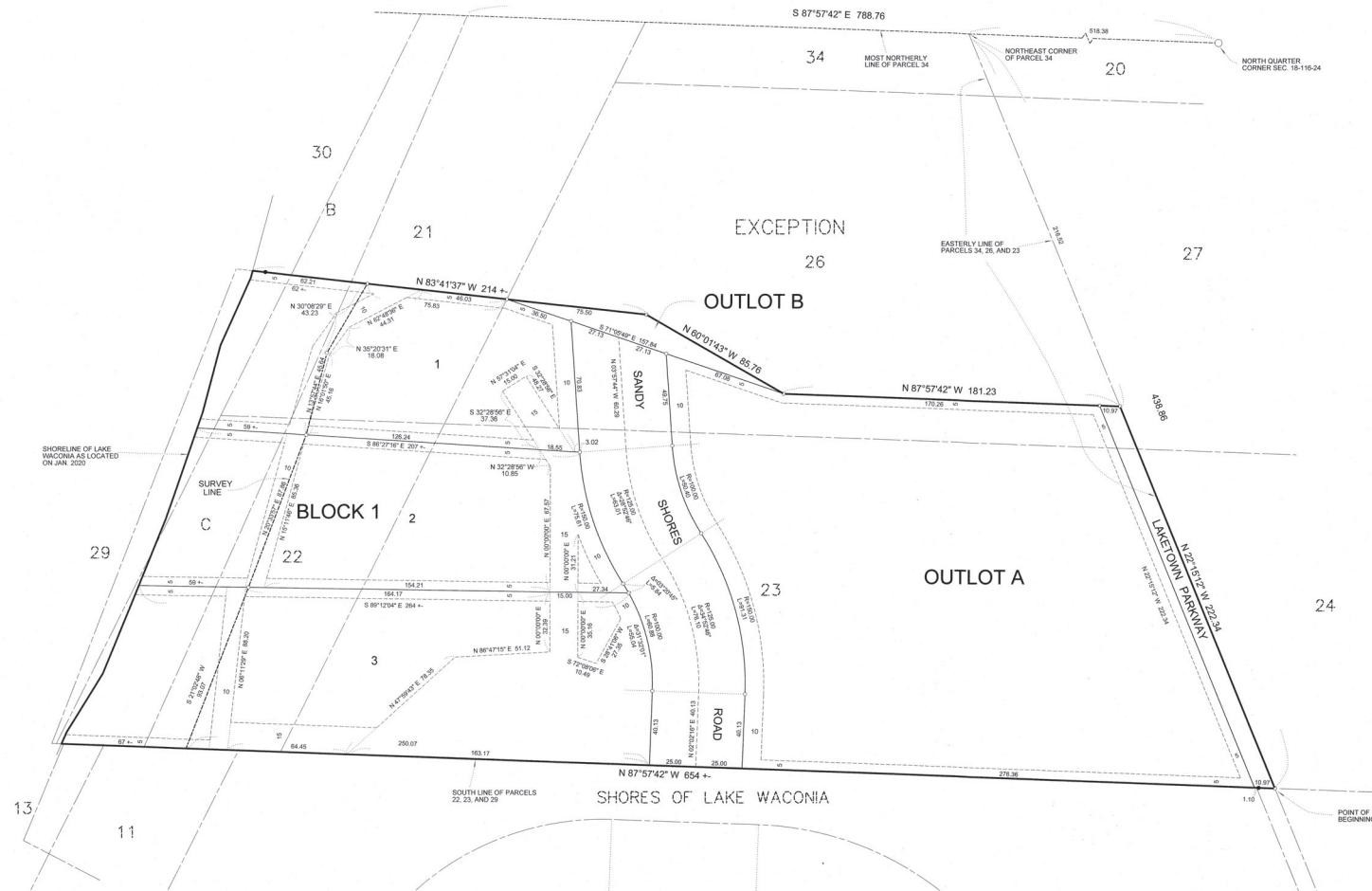
County Recorder, Carver County, Minnesota

I hereby certify that the within plat of SANDY SHORES was filed this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, at \_\_\_\_ o'clock \_\_\_\_ m. as Document No. \_\_\_\_\_.

Kaaren Lewis, County Recorder By: \_\_\_\_\_

# SANDY SHORES

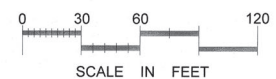
PLAT FILE NO.  
C.R.DOC.NO.



Drainage and utility easements shown thus:



- Denotes found iron marker
  - Denotes set iron 1/2 inch by 14 inch marker, marked by MN Lic. No. 12755
- THE MOST NORTHERLY LINE OF PARCEL 34 IS ASSUMED TO HAVE A BEARING OF S 87°57'42" E



GRONBERG & ASSOCIATES, INC. ENGINEERS, LAND SURVEYORS, PLANNERS

SHEET 2 OF 2 SHEETS



## REQUEST FOR CITY COUNCIL ACTION

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |         |                                       |                 |                                        |                    |                          |  |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------|---------------------------------------|-----------------|----------------------------------------|--------------------|--------------------------|--|
| <b>Meeting Date:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |         | February 21, 2023                     |                 |                                        |                    |                          |  |
| <b>Item Name:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |         | Execute Lighting Agreement            |                 |                                        |                    |                          |  |
| <b>Originating Department:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |         | Public Services                       |                 |                                        |                    |                          |  |
| <b>Presented by:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |         | Craig Eldred                          |                 |                                        |                    |                          |  |
| <b>Previous Council Action (if any):</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |         | None                                  |                 |                                        |                    |                          |  |
| <b>Item Type (X only one):</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | Consent | <input checked="" type="checkbox"/> X | Regular Session | <input type="checkbox"/>               | Discussion Session | <input type="checkbox"/> |  |
| <b>RECOMMENDATIONS/COUNCIL ACTION/MOTION REQUESTED</b> <i>(Include motion in proper format.)</i>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |         |                                       |                 |                                        |                    |                          |  |
| Adopt Resolution 2023-; Authorizing Execution of First Amendment to Developer's Agreement for Waconia Marketplace                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |         |                                       |                 |                                        |                    |                          |  |
| <b>EXPLANATION OF AGENDA ITEM</b> <i>(Include a description of background, benefits, and recommendations.)</i>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |         |                                       |                 |                                        |                    |                          |  |
| <p>Staff were approached in calendar year 2019 regarding unapproved street lighting on Market Place as part of the July 5, 2002 Developer's Agreement with Jerry's Enterprises, Inc. Staff worked with Finance and the City Administrator on preparing an offer of construction of lighting with a financial plan whereby the City hired a contractor to install supplied lighting materials, which also included a financing plan.</p> <p>In the fall of 2022 staff received new correspondence regarding the previous improvements presented in 2019. Staff proposed reviewing an updated material costs and installation costs for the recommended 15 light fixtures. The costs supplied amounted to \$128,827.00. A portion of the costs supplied included management fee's associated with project management and removals of the few existing lighting systems. Staff received an email approval of the costs, and worked with the City Attorney on drafting the attached agreement.</p> <p>Attached is an executed version of the agreement from the ILEX Group, INC. Payment if approved by the City Council is to occur by March 1, 2023. If approved staff would work to obtain the improvement costs via a wire transfer. Work must be completed by December 31, 2023.</p> <p>Staff are prepared to order the necessary materials and Choice Electric would complete the installations as detailed on the photometric drawings. The agreement is recommended to be executed upon City Attorney approval. Minor alterations were provided by the ILEX Group, INC. including the name and previous owner's information when this was presented in 2019.</p> <p>Upon completion the lighting would be accepted and maintained by the city. This improvement would include an amendment to the Lighting Budget due to its unexpected completion</p> |         |                                       |                 |                                        |                    |                          |  |
| <b><u>Attachments:</u></b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |         |                                       |                 |                                        |                    |                          |  |
| 1. <a href="#">Marketplace Drive Waconia - 12 30 2018.pdf</a><br>2. <a href="#">Executed Agreement.pdf</a><br>3. <a href="#">2354 Marketplace Lighting Agreement</a>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |         |                                       |                 |                                        |                    |                          |  |
| <b>FINANCIAL IMPLICATIONS:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |         |                                       |                 | <b>ADVISORY BOARD RECOMMENDATIONS:</b> |                    |                          |  |
| Funding Sources & Uses:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |         |                                       |                 |                                        |                    |                          |  |
| Street Lighting                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |         |                                       |                 |                                        |                    |                          |  |
| Budget Information:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |         |                                       |                 | Planning Commission                    |                    |                          |  |
| <input type="checkbox"/> Budgeted                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |         |                                       |                 | Parks and Recreation Board             |                    |                          |  |
| <input type="checkbox"/> Non Budgeted                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |         |                                       |                 | Safari Island Advisory Board           |                    |                          |  |
| <input checked="" type="checkbox"/> X Amendment Required                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |         |                                       |                 | Other                                  |                    |                          |  |







| Luminaire Schedule |     | Label | Arrangement | LLF   | Description                                       | Lum. Watts | Lum. Lumens |
|--------------------|-----|-------|-------------|-------|---------------------------------------------------|------------|-------------|
| Symbol             | Qty | AA-1  | SINGLE      | 0.850 | Leotek PAR18-24M2-MV-NW-3-XX-530 S Mounted at 25' | 182        | 17942       |

| Calculation Summary |             | Units | Avg  | Max | Min | Avg/Min | Max/Min |
|---------------------|-------------|-------|------|-----|-----|---------|---------|
| Label               | CalcType    | Fc    | 0.84 | 2.7 | 0.0 | N.A.    | N.A.    |
| Marketplace Drive   | Illuminance |       |      |     |     |         |         |

Scale: 1" = 50'

12/12/2015



**FIRST AMENDMENT TO DEVELOPER'S AGREEMENT  
FOR  
WACONIA MARKETPLACE**

This first amendment (the "**Amendment**") is dated \_\_\_\_\_, 2023, and is between the City of Waconia, a Minnesota municipal corporation (the "**City**") and ILEX Group, Inc. ("**Developer**").

The City and the Developer's predecessor in interest, Jerry's Enterprises, Inc., previously entered into a "Jerry's Enterprises, Inc. Developer's Agreement" dated July 5, 2002 (the "**Existing Agreement**") for a commercial development known as Waconia Marketplace (the "**Development**"). Section 2.01 of the Existing Agreement obligated the Developer to install various public improvements associated with the Development, as depicted in Approved Plans (as defined in the Existing Agreement).

Developer acknowledges the City never approved or accepted the streetlight system required by the Existing Agreement. The Developer now desires to have the City install a street light system for the Development's public roads, at the Developer's cost. The City is willing to install the streetlight system, subject to the terms of this Amendment.

NOW, THEREFORE, the City and the Developer agree as follows:

1. **Introductory Matters.** The above recitals and the attached exhibit shall be considered a substantive part of this Amendment. All capitalized terms not otherwise defined in this Amendment shall have the meanings given to them in the Original Agreement. All references to the "**Agreement**" in the Existing Agreement and this Amendment shall be deemed to refer to the Existing Agreement, as amended herein.
2. **Installation of Streetlight System.** The City shall install a streetlight system for the public roads on the Property (as defined in the Existing Agreement) that meets the City's current streetlight requirements for such public roads (the "**Streetlight System**"). The City shall make commercially reasonable efforts to substantially complete such installation by December 31, 2023. The City shall install the Streetlight System in public right-of-way. The Developer hereby grants and conveys a temporary construction easement to the City to enter onto all real property owned or controlled by the Developer until December 31, 2023, for the purpose of facilitating the installation of the Streetlight System. Upon installation, the Streetlight System shall belong to the City and the Developer's obligation to install the Streetlight System shall be deemed satisfied.
3. **Payment of Costs by Developer.** No later than March 1, 2023, the Developer shall deposit the sum of \$128,827.00 with the City's Finance Director to compensate the City for the cost of installing the Streetlight System, which cost is itemized on attached Exhibit A. If the Developer fails to pay the required amount on or before the date such amount is due, the Developer shall be deemed in default of this Amendment. In addition to all other remedies available to the City under this Amendment, amounts owed the City and not paid when due shall accrue interest at the rate of eight percent (8%) per annum from the date due until the date actually

paid.

4. **Default.** In the event the Developer, its successor, or assign breaches any term of the Amendment, the City may terminate this Amendment by giving written notice to the Developer. In addition to the above, the City may initiate any legal action allowed by law or in equity, including, but not limited to, injunctive relief for compliance with this Amendment.
5. **Ratification.** Except as amended herein, the parties ratify the terms and conditions of the Existing Agreement, which remains in full force and effect.
6. **Miscellaneous.** The terms and conditions of this Amendment shall be binding on and inure to the benefit of the parties and their respective successors and assigns. This Amendment is governed by and shall be construed according to Minnesota law, exclusive of choice of law rules. Time is of the essence. This Amendment may be executed in one or more counterparts, each of which shall be deemed to be an original, and together which shall constitute one and the same document. Signatures transmitted by fax, email or other electronic means shall be deemed binding, delivered, and enforceable.

**IN WITNESS WHEREOF**, the parties hereto have hereunto set their hands the day and year first above written.

*[Signature pages follow.]*

SIGNATURE PAGE - FIRST AMENDMENT TO DEVELOPER'S AGREEMENT FOR WACONIA  
MARKETPLACE

**CITY OF WACONIA**

By: \_\_\_\_\_  
Nicole Waldron  
Its: Mayor

By: \_\_\_\_\_  
Jacqueline Schulze  
Its: City Clerk

SIGNATURE PAGE - FIRST AMENDMENT TO DEVELOPER'S AGREEMENT FOR WACONIA  
MARKETPLACE

**ILEX Group, Inc.**

By: \_\_\_\_\_  
Ben Schultes, Vice President- Finance

**EXHIBIT A**  
**Cost Itemization**

|                                |              |
|--------------------------------|--------------|
| Installation Costs             | \$84,330.00  |
| Fixture Costs                  | \$13,425.00  |
| Pole Costs                     | \$20,175.00  |
| Total Costs                    | \$117,930.00 |
| 5% Handling and Management     | \$5,897.00   |
| Final Amount Paid by Developer | \$123,827.00 |

[https://mhslaw.sharepoint.com/sites/1/42252/draftdocs/waconia marketplace/first amendment to jerry's enterprises developer's agreement \(draft 02-03-2023\).docx](https://mhslaw.sharepoint.com/sites/1/42252/draftdocs/waconia%20marketplace/first%20amendment%20to%20jerry's%20enterprises%20developer's%20agreement%20(draft%2002-03-2023).docx)

**CITY OF WACONIA  
RESOLUTION NO. 2023-55**

**RESOLUTION AUTHORIZING EXECUTION OF FIRST AMENDMENT TO  
DEVELOPER’S AGREEMENT FOR WACONIA MARKETPLACE**

**WHEREAS**, one of the City’s Priorities is to “manage, maintain, and improve our current and future physical assets”; and

**WHEREAS**, the previous Developer’s Agreement dated July 5, 2002 provided the inclusion of street lighting, which wasn’t accepted by the City; and

**WHEREAS**, staff connected with the representatives in calendar year 2019 with an offer to install lighting with costs and a finance program; and

**WHEREAS**, staff received correspondence in the fall of 2022 requesting interest in installing lighting based upon previous discussions: and

**WHEREAS**, staff revisited the costs and provided updated pricing to ILEX Group, Inc. who decided to move forward with the agreement prepared by the City Attorney.

**NOW, THEREFORE, BE IT RESOLVED** That the City Council of the City of Waconia hereby authorizes execution of first amendment to Developer’s Agreement for Waconia Marketplace.

Adopted by the City Council of the City of Waconia this 21st day of February, 2023.

\_\_\_\_\_  
Nicole Waldron, Mayor

Attest: \_\_\_\_\_  
Jackie Schulze, City Clerk



## REQUEST FOR CITY COUNCIL ACTION

|                                          |                                                                                                                  |
|------------------------------------------|------------------------------------------------------------------------------------------------------------------|
| <b>Meeting Date:</b>                     | February 21, 2023                                                                                                |
| <b>Item Name:</b>                        | Authorize Contract for Storm Water Improvements                                                                  |
| <b>Originating Department:</b>           | Public Services                                                                                                  |
| <b>Presented by:</b>                     | Craig Eldred                                                                                                     |
| <b>Previous Council Action</b> (if any): | December 19, 2022 Approval to Obtain Quotes for Lakeview Terrace & Industrial Boulevard Storm Sewer Improvements |

|                                |         |  |                 |   |                    |  |
|--------------------------------|---------|--|-----------------|---|--------------------|--|
| <b>Item Type (X only one):</b> | Consent |  | Regular Session | X | Discussion Session |  |
|--------------------------------|---------|--|-----------------|---|--------------------|--|

### **RECOMMENDATIONS/COUNCIL ACTION/MOTION REQUESTED** *(Include motion in proper format.)*

Adopt Resolution 2023-52; Approval of Contract with Schneider Excavating for Lakeview Terrace & Industrial Boulevard Storm Sewer Improvements at a cost of \$117,217.00

### **EXPLANATION OF AGENDA ITEM** *(Include a description of background, benefits, and recommendations.)*

In December of 2022 staff brought before City Council a request to obtain storm water improvement quotes for two specific project areas. Lakeview Terrace storm improvements are programmed to improve failed storm collection and conveyance systems near the city lake access site within the Lakeview Terrace Development. Industrial boulevard storm improvement is guided upon installation of a sump structure during non-programmed pond cleaning efforts. Further explanations are that on/in street improvements in the late fall or into winter seasons when pond cleaning typically occurs are difficult to complete and restore. The Industrial Park pond is a project slated for 2023 and will occur late fall or winter of 2023 into 2024.

Attached Council will find images of the improvement locations, specific improvement areas, and an award recommendation letter with bids received for said improvements from City Engineer, Jake Saulsbury. Below is a table including the bid's received.

| <b>Bid Representative</b> | <b>Bid Amount</b> |
|---------------------------|-------------------|
| Schneider Excavating      | \$117,217.00      |
| Widmer                    | \$131,842.75      |
| Kusske Construction       | \$134,520.50      |

Staff are recommending that this project be awarded to Schneider Excavating allowing for completion by June in advance of programmed street seal coating efforts in the Lakeview Terrace development. We have delayed the seal coating for two-years due to the Lift Station Improvement Project and desire to complete the street seal coating this calendar year to bring the development back into our program schedule.

Funding will come from the Storm Water Fund.

### **Attachments:**

1. [2352res\\_Lakeview\\_Terrace\\_\\_Industrial\\_Bldv.\\_Storm\\_Imp.\\_Award.doc](#)
2. [Enhanced Plan Sheet Images.pdf](#)
3. [2023-02-09 LTB Industrial Blvd Drainage Award.pdf](#)



***FINANCIAL IMPLICATIONS:***

Funding Sources &amp; Uses:

Storm Water Funds

Budget Information:

☒ Budgeted☐ Non Budgeted☐ Amendment Required***ADVISORY BOARD RECOMMENDATIONS:***

Planning Commission

Parks and Recreation Board

Safari Island Advisory Board

Other

**CITY OF WACONIA  
RESOLUTION NO. 2023-52**

**RESOLUTION AUTHORIZING APPROVAL OF CONTRACT WITH SCHNEIDER  
EXCAVATING FOR LAKEVIEW TERRACE & INDUSTRIAL BOULEVARD STORM SEWER  
IMPROVEMENTS AT A COST OF \$117,217.00**

**WHEREAS**, one of the City's Priorities "Infrastructure – managing, maintaining, and improving our current and future physical assets"; and

**WHEREAS**, Council authorize advertisement of this project on December 19<sup>th</sup>, 2022 to which the following bids were received and

| <b>Bid Representative</b> | <b>Bid Amount</b> |
|---------------------------|-------------------|
| Schneider Excavating      | \$117,217.00      |
| Widmer                    | \$131,842.75      |
| Kusske Construction       | \$134,520.50      |

**WHEREAS**, staff recommend award to Schneider Excavating allowing completion of this project prior to programmed seal coating operations in early July.

**NOW, THEREFORE, BE IT RESOLVED** That the City Council of the City of Waconia hereby authorizes approval OF contract with Schneider Excavating for Lakeview Terrace & Industrial Boulevard storm sewer improvements at a cost of \$117,217.00.

Adopted by the City Council of the City of Waconia this 21st day of February, 2023.

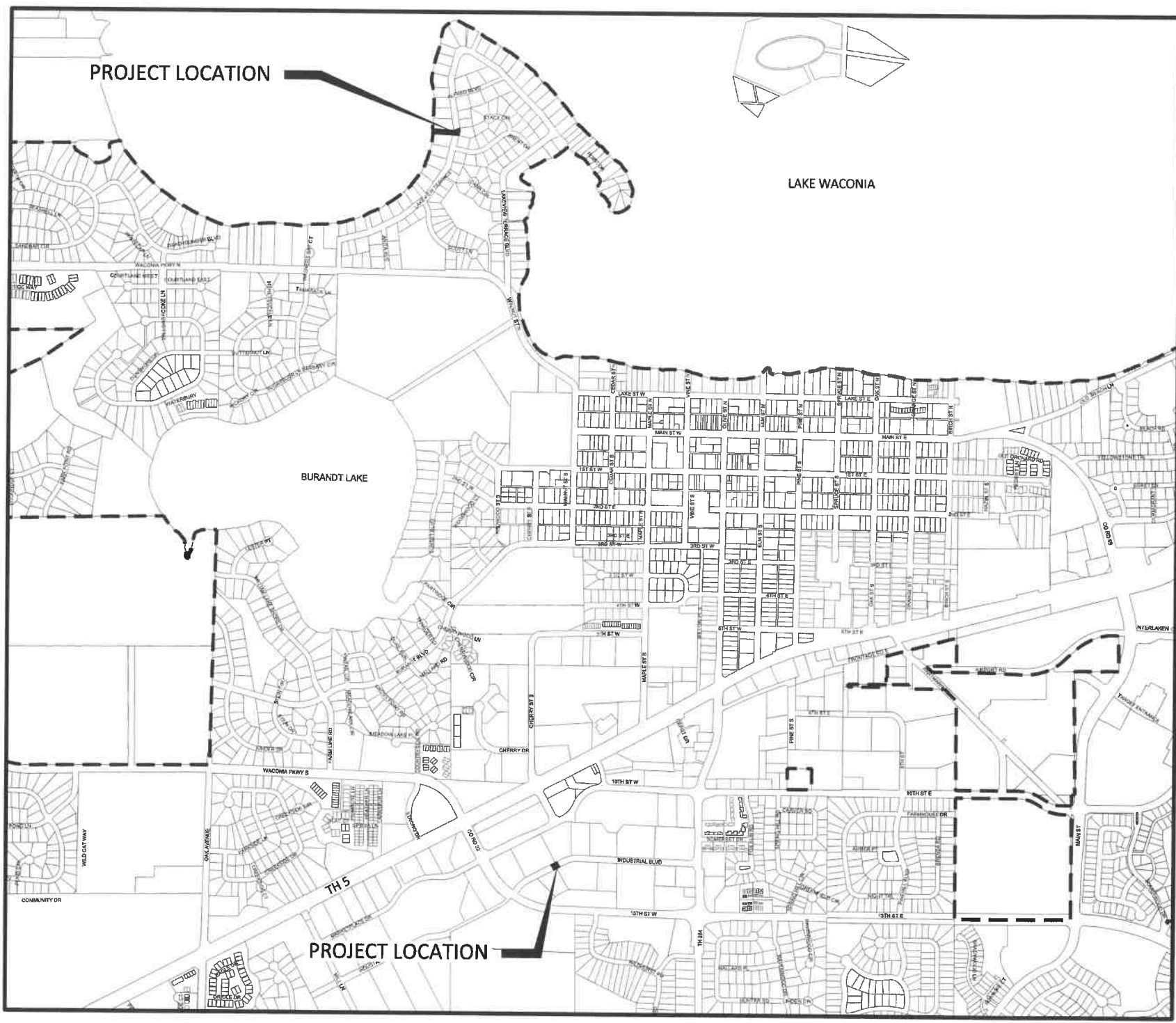
\_\_\_\_\_  
Nicole Waldron, Mayor

Attest: \_\_\_\_\_  
Jackie Schulze, City Clerk

| SHEET |
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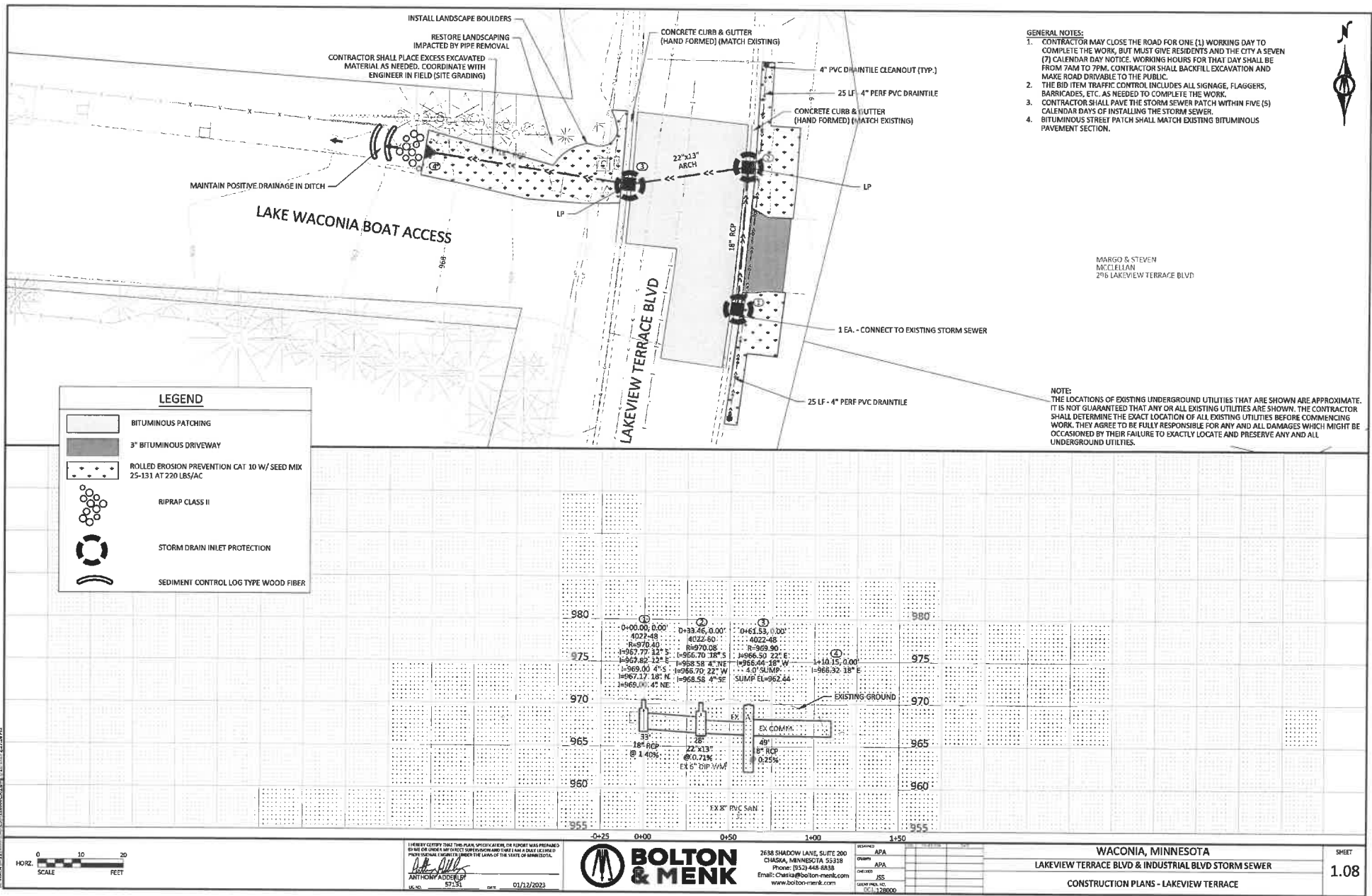


I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.



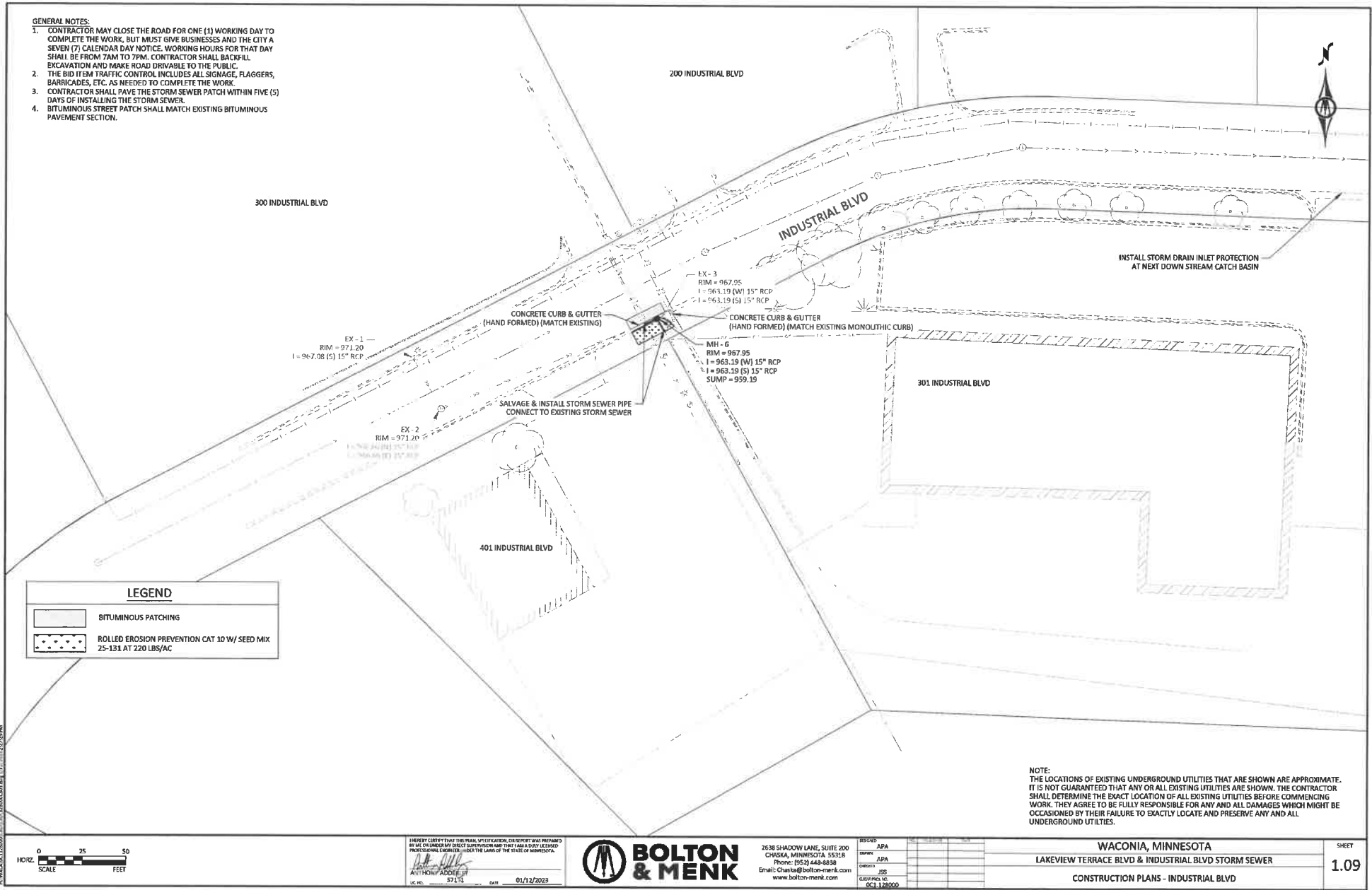
2638 SHADOW LANE, SUITE 200  
CHASKA MINNESOTA 55318

| DESIGNED | NO. | ISSUED FOR | DATE |
|----------|-----|------------|------|
| APA      |     |            |      |
| DRAWN    |     |            |      |
|          |     |            |      |



# GENERAL NOTES:

1. CONTRACTOR MAY CLOSE THE ROAD FOR ONE (1) WORKING DAY TO COMPLETE THE WORK, BUT MUST GIVE BUSINESSES AND THE CITY A SEVEN (7) CALENDAR DAY NOTICE. WORKING HOURS FOR THAT DAY SHALL BE FROM 7AM TO 7PM. CONTRACTOR SHALL BACKFILL EXCAVATION AND MAKE ROAD DRIVABLE TO THE PUBLIC.
2. THE BID ITEM TRAFFIC CONTROL INCLUDES ALL SIGNAGE, FLAGGERS, BARRICADES, ETC. AS NEEDED TO COMPLETE THE WORK.
3. CONTRACTOR SHALL PAVE THE STORM SEWER PATCH WITHIN FIVE (5) DAYS OF INSTALLING THE STORM SEWER.
4. BITUMINOUS STREET PATCH SHALL MATCH EXISTING BITUMINOUS PAVEMENT SECTION.



## LEGEND

- BITUMINOUS PATCHING
- ROLLED EROSION PREVENTION CAT 10 W/ SEED MIX 25-131 AT 220 LBS/AC

NOTE:  
THE LOCATIONS OF EXISTING UNDERGROUND UTILITIES THAT ARE SHOWN ARE APPROXIMATE. IT IS NOT GUARANTEED THAT ANY OR ALL EXISTING UTILITIES ARE SHOWN. THE CONTRACTOR SHALL DETERMINE THE EXACT LOCATION OF ALL EXISTING UTILITIES BEFORE COMMENCING WORK. THEY AGREE TO BE FULLY RESPONSIBLE FOR ANY AND ALL DAMAGES WHICH MIGHT BE OCCASIONED BY THEIR FAILURE TO EXACTLY LOCATE AND PRESERVE ANY AND ALL UNDERGROUND UTILITIES.

0 25 50  
HORIZ SCALE FEET

I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.  
AUTHOR: ADDEE  
DATE: 01/12/2023



2638 SHADOW LANE, SUITE 200  
CHASKA, MINNESOTA 55318  
Phone: (952) 448-8838  
Email: Chaska@bolton-menk.com  
www.bolton-menk.com

| REVISED    | DATE       | BY |
|------------|------------|----|
| APA        |            |    |
| APA        |            |    |
| CHEN       |            |    |
| JSS        |            |    |
| GEORGE, NC | 01.12.2023 |    |

WACONIA, MINNESOTA  
LAKEVIEW TERRACE BLVD & INDUSTRIAL BLVD STORM SEWER  
CONSTRUCTION PLANS - INDUSTRIAL BLVD

SHEET  
1.09



February 9, 2023

City of Waconia  
Attn: Craig Eldred  
310 10<sup>th</sup> Street E  
Waconia, MN 55387

**RE: Lakeview Terrace Blvd & Industrial Blvd Storm Sewer Award**

Honorable Mayor and City Council Members:

Quotes were received on February 2, 2023, for the above referenced project. Being the estimated construction cost of the project is below \$175,000 the quote process is legally acceptable. The proposed work includes all materials and labor necessary to install storm sewer facilities and improve drainage to properties along Lakeview Terrace Boulevard and Industrial Boulevard. Below is a tabulation of the received quotes:

|   | Bidder / Contractor                   | Bid Price    |
|---|---------------------------------------|--------------|
| 1 | Schneider Excavating and Grading, Inc | \$117,217.00 |
| 2 | Widmer Construction LLC               | \$131,842.75 |
| 3 | Kusske Construction                   | \$134,520.50 |

The low quote submitted was 12% below the engineer's estimate amount of \$133,240 and 13% below the high bid amount. Schneider Excavating and Grading, Inc has successfully completed projects of this type in the past and thereby have shown themselves to be a responsible contractor. Based on the items above, we recommend the City award the project in the amount of \$117,217.00 to Schneider Excavation from Norwood Young America, MN.

I am available to answer any questions that you or the City Council may have.

Sincerely,

**Bolton & Menk, Inc.**

Jake S. Saulsbury, P.E.



## REQUEST FOR CITY COUNCIL ACTION

**Meeting Date:** February 21, 2023

**Item Name:** Site Plan and Design Review - Scooters Coffee

**Originating Department:** Community Development

**Presented by:** Ethan Nelson

**Previous Council Action** (if any):

|                                |         |  |                 |   |                    |  |
|--------------------------------|---------|--|-----------------|---|--------------------|--|
| <b>Item Type (X only one):</b> | Consent |  | Regular Session | X | Discussion Session |  |
|--------------------------------|---------|--|-----------------|---|--------------------|--|

**RECOMMENDATIONS/COUNCIL ACTION/MOTION REQUESTED** (Include motion in proper format.)

Adopt Resolution 2023-53, Approving the Site Plan & Design Review application for the proposed Scooters Coffee for the property located at 660 Marketplace Drive

**EXPLANATION OF AGENDA ITEM** (Include a description of background, benefits, and recommendations.)

### **BACKGROUND**

**Applicant:** Abigail Heli

**Owner:** Brent Miller

**Address:** 660 Marketplace Drive

**PID#** 755080020

**Zoning:** B-1, Highway Business District

**Design District:** Highway District

### **REQUEST**

The applicant, Abigail Heli, on behalf of Scooters Coffee, has submitted an application for Site Plan and Design Review for the property located at 660 Marketplace Drive. The applicant is proposing to construct a new freestanding 664 sq. ft. drive-thru coffee shop and site improvements in the B-1, Highway Business District.

### **APPLICABLE ORDINANCE PROVISIONS:**

1. Section 900.05 – District Regulations, Subd. 2.F – B-1, Highway Business District
2. Section 900.06 – Supplementary Regulations, Subd. 9 – Architectural Design Standards
3. Section 900.07 – Landscaping and Fencing
4. Section 900.08 – Performance Standards
5. Section 900.09 – Off-Street Parking, Loading, and Access Regulations
6. Section 900.10 – Sign Regulations
7. Section 900.12 – Administration, Enforcement and Procedures Subd. 10 - Site Plan Review

## **SITE PLAN REVIEW**

City Ordinance requires Site Plan Review *“in order to further promote the safe and efficient use of land and to further enhance the value of property in the City.”* City Ordinance requires Site Plan Review for any construction for which a building permit is required, except for construction of detached, single-family residential structures or structures accessory thereto.

## **ZONING**

The subject parcel is zoned B-1, Highway Business District. The proposed coffee shop building is a permitted use in the B-1 district.

## **LOT REQUIREMENTS**

The subject property is located in the B-1, Highway Business District. Section 900.05, Subd. 2.F of the City Ordinance states *“The purpose of this district is to provide for an appropriate range of businesses that will be utilized by area residents as well as vehicular traffic generated from the surrounding area.”* The Lot Requirements for the Highway Business District are indicated in Table 1-1 below.

**Table 1-1.**

|                                    | B-1 – Lot Requirements | Proposed                  |
|------------------------------------|------------------------|---------------------------|
| Lot Area                           | 17,500 sq. ft. min.    | 31,846 sq. ft. (existing) |
| Maximum Hardcover Surface          | 80% max.               | 44.5%                     |
| Maximum Principal Structure Height | 35 ft. max.            | 19 ft.                    |
| Front Yard Setback                 | 25 ft. min.            | 60 ft.                    |
| Side Street Setback – (MN Hwy 5)   | 20 ft. min.            | 60 ft.                    |
| Side Yard Setback – South          | 15 ft. min.            | Conforming                |
| Rear Yard Setback                  | 20 ft. min.            | Conforming                |

## **SCREENING OF EQUIPMENT**

The applicant indicates a rooftop unit on the proposed elevation drawings. All proposed and future outdoor and/or rooftop mechanical equipment shall be screened from neighboring properties and public road right-of-way in compliance with the City Code.

## **OFF-STREET PARKING**



The applicant is proposing to construct 7 parking spaces as part of their site improvements to service the 664 sq. ft. building and single lane drive-thru. The minimum parking required is 2 spaces. The parking count and design meets City standards as proposed. Staff notes that the applicant indicated all off-street parking would be utilized for employees.

City Code allows drive thru-services provided the use has sufficient stacking space to accommodate the number of vehicles which can be served during a 15 minute period. The applicant is proposing one drive-thru lane and contemplates a maximum stacking of 10 vehicles without spilling into the access road. The Planning Commission discussed this with the applicant. The applicant stated that the proposed design would be able to sufficiently handle drive-thru demand service within the 15 minute period.

## **LANDSCAPING**

*Section 900.07B states that for the B-1, Highway Business District, the following plantings are required: One (1) tree for every one thousand (1,000) square feet of total building floor area or one (1) tree for every fifty (50) feet of site perimeter, whichever is greater.*

The gross building floor area of the proposed addition is 664 sq. ft. and the total site perimeter is 726.66 lineal feet. The applicant is proposing 15 trees that meet the minimum size requirements. City code requires 15 trees, therefore the applicant meets code requirements.

*Additional plantings shall be required for properties fronting State Highway #5. The following will be required for every 40' of frontage along Highway #5:*

*a. One (1) three inch (3") minimum deciduous tree or One (1) eight foot (8') minimum coniferous tree.*

The applicant is proposing to plant an additional 6 trees that meet the standard indicated above.

## **SIGNS**

The applicant is proposing a monument sign and wall signage. Although the proposed signage appears to generally meet code requirements, all signage shall require a separate sign permit application and review.

## **LIGHTING**

Section 900.08, Subd. 1.C provides standards for exterior lighting. The applicants have submitted a lighting plan clarifying the overall lighting for the proposed new construction that appears to meet City code requirements.

## **VEHICULAR ACCESS**

One full access entrance is proposed off of Marketplace Drive and through the Taco Bell site near the west end of the lot. This access location and configuration is acceptable and was planned for in association with the development of the Taco Bell parcel.

## **PEDESTRIAN ACCESS**

There is existing trail that runs along MN Highway 5 and County Road 10 on the north and east sides of 660 Marketplace Drive respectively. The applicant is proposing a sidewalk connection to the trail segment that runs along County Road 10 that would cross the drive-thru lane and connect with the principal structure. In addition to the trail connection, there is also sidewalk that would extend from the principal structure out to the parking lot. The proposed design is in conformance with City standards.

## **TRASH**

City Ordinance requires *“All trash and trash handling equipment to be stored within the principal structure, within an attached structure accessible from within the principal structure, or totally screened from eye-level view from public streets and adjacent residential properties. If accessory structures are proposed, they shall be constructed of the same building material as the principal structure.”*

The plans show an exterior trash enclosure on the south-west side of the property. The elevations shown on the plan page A6.1 appear to propose material inconsistent with the principal structure as noted in the code language above. The Planning Commission discussed the proposed materials with the applicant during their regular session and recommended adding condition #7, requiring the trash enclosure use metal flashing consistent with the principal structure.

## **GRADING, DRAINAGE & UTILITIES**

The City Engineer and Public Services Director have conducted an initial review of the grading, drainage and utilities based upon the Site Plan dated January 24th, 2023. An Access easement and a Drainage and Utility easement were required along the west side of the Taco Bell site to accommodate the Scooter’s Coffee lot. Confirmation is needed that these easements have been recorded and are in place. Additionally, the applicant will need to work with Public Services in finalizing remaining details of their Stormwater Pollution Prevention Plan (SWPPP). Revised plans and applicant comments were submitted on February 10th, 2023 and are generally in conformance with the requirements of the staff review comments. Staff and the Planning Commission recommend a condition requiring the applicant to work with the City Engineer and Public Services Director to revise the utility and grading information to the satisfaction of the City prior to any work commencing on site.

## **SEWER AVAILABILITY CHARGE (SAC) AND CITY TRUNK FEES**

New construction, a new business, a change in location or change in the use of space in a way that creates more potential demand on the wastewater system will require submission to the Metropolitan

Council for a Sewer Availability Charge (SAC) determination. The SAC determination made by the Metropolitan Council informs the City sewer and water trunk fees associated with the potential development, redevelopment and/or remodeling of the subject property, location, or business. City code requires that for every SAC unit determined by the Metropolitan Council, the project will require the payment of one City sewer trunk fee and one City water trunk fee. The 2023 SAC and City trunk fees are included below for convenience. Please note that the current 2023 per unit cost, which includes SAC, water trunk fee, and sewer trunk fee, is \$10,885 plus any applicable hook-up and stormwater connection fees.

|                       |                                                             |
|-----------------------|-------------------------------------------------------------|
| SAC Charge            | \$2,485 per SAC unit determined by the Metropolitan Council |
| Sewer Trunk Fee       | \$3,300 per SAC unit determined by the Metropolitan Council |
| Water Trunk Fee       | \$5,100 per SAC unit determined by the Metropolitan Council |
| Stormwater Trunk Fee  | \$11,050 per acre                                           |
| Stormwater Access Fee | \$1,600 per acre                                            |

### **DESIGN REVIEW – HIGHWAY DISTRICT**

City Ordinance requires Design Review with the understanding that *“the visual character and historic resources of the City are important attributes of its quality of life.”* City Ordinance requires Design Review to be conducted as part of the Site Plan Review process.

Based on a review of the plan set provided for the proposed Scooters Coffee shop, staff indicates the applicant meets all design review requirements.

### **CONCLUSION / RECOMMENDATION**

The Planning Commission, at their regular meeting on February 2nd, 2023, reviewed the pertinent information and recommended approval of the proposed Site Plan & Design Review application via a 4-0 vote.

If the City Council chooses to approve the afore-mentioned land use application, the Planning Commission and staff would recommend the approvals with the following conditions:

1. The proposed improvements shall be completed as approved and as conditionally revised by the Planning Commission and the City Council.
2. All applicable permits are applied for by the applicant with all supporting documentation and issued prior to the start of construction.
3. The applicant shall provide the City with an escrow or letter of credit to guarantee the proper installation and growth of the approved landscape plan. The escrow/letter of credit shall be submitted by the developer prior to obtaining a building permit that is equal to the amount of the required landscaping to be installed. The escrow/letter of credit shall be held by the City and must cover one full calendar year subsequent to the installation of said landscaping and must be conditioned upon complete and satisfactory implementation of the approved landscape plan.
4. City Public Services staff shall be notified upon landscape planting to note the quantity of plants, and initiation of the warranty period.

5. All indirect costs with the building permit, review, and final plans associated with engineering and administrative costs shall be paid by the applicant/owner.
6. The applicant shall make revisions based upon staff review comments dated January 25, 2023 to the satisfaction of the City Engineer, Community Development Director and Public Services Director prior to any work commencing on site.
7. The applicant shall revise the trash enclosure to contain metal flashing consistent with the materials of the principal structure.

**Attachments:**

1. [2353res Scooters Coffee.docx](#)
2. [Proposed Site Plan \(9 Pages\).pdf](#)
3. [Elevations \(4 Pages\)](#)
4. [Staff Review Comments \(3 Pages\)](#)

|                                                                                         |                                                                                                                                                                       |  |
|-----------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| <b><i>FINANCIAL IMPLICATIONS:</i></b><br>Funding Sources & Uses:                        | <b><i>ADVISORY BOARD RECOMMENDATIONS:</i></b><br>Planning Commission recommendation of approval via 4-0 vote during their February 2nd, 2023 regular session meeting. |  |
| Budget Information:<br>_____ Budgeted<br>_____ Non Budgeted<br>_____ Amendment Required | Planning Commission                                                                                                                                                   |  |
|                                                                                         | Parks and Recreation Board                                                                                                                                            |  |
|                                                                                         | Safari Island Advisory Board                                                                                                                                          |  |
|                                                                                         | Other                                                                                                                                                                 |  |

**CITY OF WACONIA  
RESOLUTION 2023-53**

**RESOLUTION APPROVING SITE PLAN & DESIGN REVIEW FOR THE PROPERTY LOCATED AT  
660 MARKETPLACE DRIVE**

**WHEREAS**, Abigail Heli (the “**Applicant**”), has submitted a Site Plan & Design Review plan set for the property located at 660 Marketplace Drive (the “**Property**”) pursuant to Section 900.12 of the City Zoning Code; and

**WHEREAS**, the subject parcel is identified as PID# 755080020; and

**WHEREAS**, the property is zoned for B-1, Highway Business District and is located within the Highway Design Standards District; and

**WHEREAS**, the Applicant is proposing a new freestanding 664 sq. ft. drive-thru coffee shop and site improvements; and

**WHEREAS**, the City’s Planning Commission, at their regular meeting on February 2<sup>nd</sup>, 2023, recommended approval of the Site Plan & Design Review application via a 4-0 vote with the following conditions:

1. The proposed improvements shall be completed as approved and as conditionally revised by the Planning Commission and the City Council.
2. All applicable permits are applied for by the applicant with all supporting documentation and issued prior to the start of construction.
3. The applicant shall provide the City with an escrow or letter of credit to guarantee the proper installation and growth of the approved landscape plan. The escrow/letter of credit shall be submitted by the developer prior to obtaining a building permit that is equal to the amount of the required landscaping to be installed. The escrow/letter of credit shall be held by the City and must cover one full calendar year subsequent to the installation of said landscaping and must be conditioned upon complete and satisfactory implementation of the approved landscape plan.
4. City Public Services staff shall be notified upon landscape planting to note the quantity of plants, and initiation of the warranty period.
5. All indirect costs with the building permit, review, and final plans associated with engineering and administrative costs shall be paid by the applicant/owner.
6. The applicant shall make revisions based upon staff review comments dated January 25, 2023 to the satisfaction of the City Engineer, Community Development Director and Public Services Director prior to any work commencing on site.
7. The applicant shall revise the trash enclosure to contain metal flashing consistent with the materials of the principal structure.

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Waconia hereby approves the Site Plan & Design Review plan set submitted by Abigail Heli for the property located at 660 Marketplace Drive subject to the conditions, findings and recommendations of the Planning Commission and staff stated above.

Adopted by the City Council of the City of Waconia this 21<sup>st</sup> day of February, 2023.

\_\_\_\_\_  
Nicole Waldron, Mayor

ATTEST: \_\_\_\_\_  
Jackie Schulze, City Clerk

# VICINITY MAP



1 VICINITY MAP  
SCALE: N.T.S.





THESE PLANS AND DESIGNS ARE COPYRIGHT PROTECTED AND MAY NOT BE USED IN WHOLE OR IN PART WITHOUT THE WRITTEN CONSENT OF PINNACLE ENGINEERING GROUP, LLC.  
DESIGNED: KJB  
CHECKED: KJB  
REVIEWED: MAC  
DRAFTED: KJB

| ABBREVIATIONS |                  |     |                                |
|---------------|------------------|-----|--------------------------------|
| BL            | BASE LINE        | NWL | NORMAL WATER LEVEL             |
| C & G         | CURB AND GUTTER  | PC  | POINT OF CURVATURE             |
| CB            | CATCH BASIN      | PT  | POINT OF TANGENCY              |
| CL            | CENTERLINE       | PVI | POINT OF VERTICAL INTERSECTION |
| DP            | DEGREE OF CURVE  | R   | RADIUS                         |
| EP            | EDGE OF PAVEMENT | ROW | RIGHT-OF-WAY                   |
| FF            | FINISHED FLOOR   | SAN | SANITARY SEWER                 |
| FG            | FINISHED GRADE   | ST  | STORM SEWER                    |
| FL            | FLOW LINE        | T   | TANGENCY OF CURVE              |
| FP            | FLOODPLAIN       | TB  | TOP OF BANK                    |
| FR            | FRAME            | TC  | TOP OF CURB                    |
| FW            | FLOODWAY         | TF  | TOP OF FOUNDATION              |
| HWL           | HIGH WATER LEVEL | TP  | TOP OF PIPE                    |
| INV           | INVERT           | TS  | TOP OF SIDEWALK                |
| MH            | LENGTH OF CURVE  | TW  | TOP OF WALK                    |
|               | MANHOLE          | WM  | WATER MAIN                     |
|               |                  | Δ   | INTERSECTION ANGLE             |

| LEGEND                                        |          |
|-----------------------------------------------|----------|
| SANITARY SEWER MANHOLE                        | PROPOSED |
| STORM SEWER MANHOLE                           |          |
| STORM SEWER CATCH BASIN (ROUND CASTING)       |          |
| STORM SEWER CATCH BASIN (RECTANGULAR CASTING) |          |
| PRECAST FLARED END SECTION                    |          |
| CONCRETE HEADWALL                             |          |
| VALVE BOX                                     |          |
| FIRE HYDRANT                                  |          |
| CLEANOUT                                      |          |
| SANITARY SEWER                                |          |
| FORCE MAIN                                    |          |
| STORM SEWER                                   |          |
| DRAIN TILE                                    |          |
| WATER MAIN                                    |          |
| FIRE PROTECTION                               |          |
| ELECTRICAL CABLE                              |          |
| OVERHEAD WIRES                                |          |
| GAS MAIN                                      |          |
| TELEPHONE LINE                                |          |
| UTILITY CROSSING                              |          |
| CAUTION EXISTING UTILITIES NEARBY             |          |
| GRANULAR TRENCH BACKFILL                      |          |
| LIGHTING                                      |          |
| ELECTRICAL TRANSFORMER OR PEDESTAL            |          |
| POWER POLE                                    |          |
| POWER POLE WITH LIGHT                         |          |
| GUY WIRE                                      |          |
| STREET SIGN                                   |          |
| CONTOUR                                       |          |
| SPOT ELEVATION                                |          |
| FLOODWAY                                      |          |
| FLOODPLAIN                                    |          |
| HIGH WATER LEVEL (HWL)                        |          |
| NORMAL WATER LEVEL (NWL)                      |          |
| DIRECTION OF SURFACE FLOW                     |          |
| DITCH OR SWALE                                |          |
| DIVERSION SWALE                               |          |
| OVERFLOW RELIEF ROUTING                       |          |
| TREE WITH TRUNK SIZE                          |          |
| SOIL BORING                                   |          |
| TOPSOIL PROBE                                 |          |
| FENCE LINE, TEMPORARY SILT                    |          |
| FENCE LINE, WIRE                              |          |
| FENCE LINE, CHAIN LINK OR IRON                |          |
| FENCE LINE, WOOD OR PLASTIC                   |          |
| CONCRETE SIDEWALK                             |          |
| CURB AND GUTTER                               |          |
| DEPRESSED CURB                                |          |
| REVERSE PITCH CURB & GUTTER                   |          |
| EASEMENT LINE                                 |          |

| LEGEND                   |                            |
|--------------------------|----------------------------|
| CONTROL POINT            | STORM SEWER LINE           |
| BENCH MARK               | SANITARY SEWER LINE        |
| FOUND CAST IRON MONUMENT | UNDERGROUND TELEPHONE LINE |
| FOUND IRON PIPE MONUMENT | FIBER OPTIC LINE           |
| ELECTRICAL PEDISTAL      | UNDERGROUND ELECTRIC LINE  |
| UTILITY PEDESTAL         | WATERMAIN LINE             |
| ELECTRIC HANDHOLE        | GASMAIN LINE               |
| ELECTRIC METER           | ROAD RIGHT-OF-WAY LINE     |
| TRANSFORMER              | ADJACENT LOT LINE          |
| LIGHT                    | SUBJECT PROPERTY LINE      |
| BOLLARD                  | EASEMENT LINE              |
| SIGN                     |                            |
| STORM SEWER MANHOLE      |                            |
| CURB INLET               |                            |
| HYDRANT                  |                            |
| WATER VALVE              |                            |
| SPRINKLER                |                            |
| SANITARY SEWER MANHOLE   |                            |
| SANITARY SEWER CLEAN OUT |                            |
| TRAFFIC LIGHT            |                            |
| TRAFFIC HAND HOLE        |                            |
| SPOT ELEVATION           |                            |

| CONTACTS:                                                                                                                                         |                                                                                                                                             |
|---------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------|
| CIVIL ENGINEER:<br>MATT CAREY, P.E.<br>PINNACLE ENGINEERING GROUP<br>20725 W. WATERTOWN ROAD, SUITE 100<br>BROOKFIELD, WI 53186<br>(262) 754-8888 | DEVELOPER:<br>ABBY HELI<br>SCOOTER'S COFFEE<br>11808 MIRACLE HILLS DR<br>OMAHA, NE 68154<br>(402) 235-6537<br>ABBY.CHASE@SCOOTERSCOFFEE.COM |
| SURVEYOR:<br>DAVID CLAYTON<br>EVS INCORPORATED<br>10025 VALLEY VIEW ROAD, SUITE 140<br>EDEN PRAIRIE, MN 55344<br>(952) 646-0270                   | FRANCHISEE:<br>BRENT MILLER<br>GOOD DAY BRANDS<br>606 CARVER BLUFFS PARKWAY<br>CARVER, MN 55315<br>(612) 380-8134<br>COFFEEUN.MN@GMAIL.COM  |

## ONSITE CIVIL ENGINEERING INFRASTRUCTURE PLANS

FOR

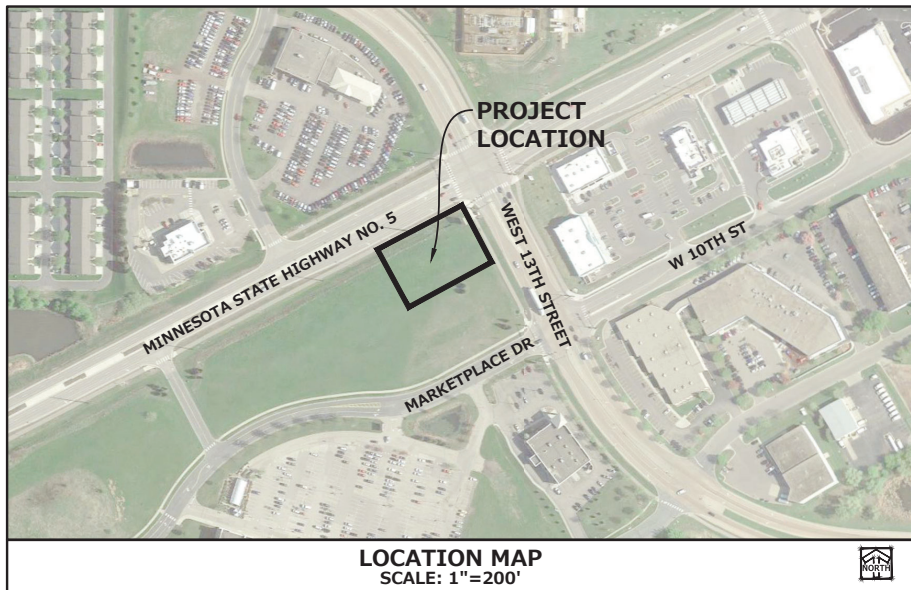
# SCOOTER'S COFFEE #1869

660 MARKETPLACE DRIVE

WACONIA, MN 55387

PLANS PREPARED FOR

## SCOOTER'S COFFEE



| REQUIRED SUBMITTALS FOR APPROVAL                           |  |
|------------------------------------------------------------|--|
| 1. HOT MIX ASPHALT - MIX DESIGN                            |  |
| 2. CONCRETE PAVEMENTS (EXTERIOR) - MIX DESIGN & JOINT PLAN |  |
| 3. PAVEMENT STONE BASE COURSE - GRADATION                  |  |
| 4. PIPE BEDDING & TRENCH BACKFILL - GRADATION              |  |
| 5. MANHOLE BACKFILL - GRADATION                            |  |
| 6. PAVEMENT MARKING PAINT                                  |  |
| REQUIRED SUBMITTALS FOR RECORDS                            |  |
| 1. WATER MAIN PIPES, VALVES, HYDRANTS & FITTINGS           |  |
| 2. SANITARY SEWER PIPE & FITTINGS                          |  |
| 3. STORM SEWER PIPE, STRUCTURES, & FITTINGS                |  |
| 4. TRACER WIRE                                             |  |
| 5. UNDERGROUND UTILITY LOCATION RECORD DRAWINGS            |  |
| 6. ADA SIGN & TRUNCATED DOMES, PAINT & STENCILS            |  |
| 7. CHEMICAL SOIL STABILIZATION MIX DESIGN (IF APPLICABLE)  |  |

| DESCRIPTION OF PROPERTY SURVEYED                                                                    |                                                                                              |
|-----------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------|
| (Per Exhibit A of Stewart Title Guaranty Company, Commitment No. 22000030861, Dated April 25, 2022) |                                                                                              |
| Lot 2, Block 1, Waconia Marketplace Second Addition, Carver County, Minnesota.                      |                                                                                              |
| Being Abstract Land.                                                                                |                                                                                              |
| BENCHMARKS                                                                                          |                                                                                              |
| BENCHMARK 1:<br>MN DOT STATION #79706<br>NAME: 1002 BC<br>EL.=978.08                                | REFERENCE BENCHMARK:<br>BENCHMARK 1= MNDOT STATION #79706, NAME: 1002 BC<br>ELEVATION=978.08 |
| HORIZONTAL:                                                                                         | CARVER COUNTY COORDINATES, NAD 83 (1986 ADJUSTMENT)                                          |
| VERTICAL:                                                                                           | NAVD88                                                                                       |
| GEOD:                                                                                               | GEOD 03                                                                                      |
| SCALE: 1" = 200'                                                                                    |                                                                                              |

### INDEX OF SHEETS

|           |                                       |
|-----------|---------------------------------------|
| C-1       | COVER SHEET                           |
| C-2       | EXISTING CONDITIONS & DEMOLITION PLAN |
| C-3       | SITE DIMENSIONAL & PAVING PLAN        |
| C-4       | GRADING PLAN                          |
| C-5       | UTILITY PLAN                          |
| C-6       | SITE STABILIZATION PLAN               |
| C-7 - C-8 | CONSTRUCTION DETAILS                  |
| L-1       | LANDSCAPE PLAN                        |
| L-2       | LANDSCAPE NOTES & DETAILS             |

### GENERAL NOTES

- THE INTENTION OF THE PLANS AND SPECIFICATIONS IS TO SET FORTH PERFORMANCE AND CONSTRUCTION MATERIAL STANDARDS FOR THE PROPER EXECUTION OF WORK. ALL WORKS CONTAINED WITHIN THE PLANS AND SPECIFICATIONS SHALL BE COMPLETED IN ACCORDANCE WITH ALL REQUIREMENTS FROM LOCAL, STATE, FEDERAL, OR OTHER GOVERNING AGENCY'S LAWS, REGULATIONS, JURISDICTIONAL ORDINANCES/CODES/RULES/ETC., AND THE OWNER'S DIRECTION.
- A GEOTECHNICAL REPORT HAS NOT BEEN PREPARED FOR THE PROJECT SITE. THE DATA ON SUB-SURFACE SOIL CONDITIONS IS NOT INTENDED AS A REPRESENTATION OR WARRANTY OF THE CONTINUITY OF SUCH CONDITIONS BETWEEN BORINGS OR INDICATED SAMPLING LOCATIONS. IT SHALL BE EXPRESSLY UNDERSTOOD THAT OWNER WILL NOT BE RESPONSIBLE FOR ANY INTERPRETATIONS OR CONCLUSIONS DRAWN THERE FROM BY THE CONTRACTOR. DATA IS MADE AVAILABLE FOR THE CONVENIENCE OF THE CONTRACTOR. THE CONTRACTOR IS RESPONSIBLE FOR PERFORMING ANY ADDITIONAL SOILS INVESTIGATIONS THEY FEEL IS NECESSARY FOR THE PROPER EVALUATION OF THE SITE FOR PURPOSES OF PLANNING, BIDDING, OR CONSTRUCTING THE PROJECT AT NO ADDITIONAL COST TO THE OWNER.
- THE CONTRACTOR IS RESPONSIBLE TO REVIEW AND UNDERSTAND ALL COMPONENTS OF THE PLANS AND SPECIFICATIONS, INCLUDING FIELD VERIFYING SOIL CONDITIONS, PRIOR TO SUBMISSION OF A BID PROPOSAL.
- THE CONTRACTOR SHALL PROMPTLY REPORT ANY ERRORS OR AMBIGUITIES LEARNED AS PART OF THEIR REVIEW OF PLANS, SPECIFICATIONS, REPORTS AND FIELD INVESTIGATIONS.
- THE CONTRACTOR IS SOLELY RESPONSIBLE FOR THE COMPUTATION OF QUANTITIES AND WORK REQUIRED TO COMPLETE THIS PROJECT. THE CONTRACTOR'S BID SHALL BE BASED ON ITS OWN COMPUTATIONS AND IN NO SUCH INSTANCE RELY ON THE ENGINEER'S ESTIMATE.
- QUESTIONS/CLARIFICATIONS WILL BE INTERPRETED BY ENGINEER/OWNER PRIOR TO THE AWARD OF CONTRACT. ENGINEER/OWNER WILL SUBMIT OFFICIAL RESPONSES IN WRITING. INTERPRETATIONS PRESENTED IN OFFICIAL RESPONSES SHALL BE BINDING ON ALL PARTIES ASSOCIATED WITH THE CONTRACT. IN NO WAY SHALL WORD-OF-MOUTH DIALOG CONSTITUTE AN OFFICIAL RESPONSE.
- PRIOR TO START OF WORK, CONTRACTOR SHALL BE COMPLETELY FAMILIAR WITH ALL CONDITIONS OF THE SITE, AND SHALL ACCOUNT FOR CONDITIONS THAT AFFECT OR MAY AFFECT CONSTRUCTION INCLUDING, BUT NOT LIMITED TO, LIMITATIONS OF WORK ACCESS, SPACE LIMITATIONS, OVERHEAD OBSTRUCTIONS, TRAFFIC PATTERNS, LOCAL REQUIREMENTS, ADJACENT ACTIVITIES, ETC. FAILURE TO CONSIDER SITE CONDITIONS SHALL NOT BE CAUSE FOR CLAIM OF JOB EXTRAS.
- COMMENCEMENT OF CONSTRUCTION SHALL EXPLICITLY CONFIRM THAT THE CONTRACTOR HAS REVIEWED THE PLANS AND SPECIFICATIONS IN ENTIRETY AND CERTIFIES THAT THEIR SUBMITTED BID PROPOSAL CONTAINS PROVISIONS TO COMPLETE THE PROJECT, WITH THE EXCEPTION OF UNFORESEEN FIELD CONDITIONS. ALL APPLICABLE PERMITS HAVE BEEN OBTAINED, AND CONTRACTOR UNDERSTANDS ALL OF THE REQUIREMENTS OF THE PROJECT.
- SHOULD ANY DISCREPANCIES OR CONFLICTS IN THE PLANS OR SPECIFICATIONS BE DISCOVERED AFTER THE AWARD OF CONTRACT, ENGINEER SHALL BE NOTIFIED IN WRITING IMMEDIATELY AND CONSTRUCTION OF ITEMS AFFECTED BY THE DISCREPANCIES/CONFLICTS SHALL NOT COMMENCE, OR CONTINUE, UNTIL A WRITTEN RESPONSE FROM ENGINEER/OWNER IS DISTRIBUTED. IN THE EVENT OF A CONFLICT BETWEEN REFERENCED CODES, STANDARDS, SPECIFICATIONS AND PLANS, THE ONE ESTABLISHING THE MOST STRINGENT REQUIREMENTS SHALL BE FOLLOWED.
- THE CONTRACTOR SHALL, AT ITS OWN EXPENSE, OBTAIN ALL NECESSARY PERMITS AND LICENSES TO COMPLETE THE PROJECT. OBTAINING PERMITS, OR DELAYS, IS NOT CAUSE FOR DELAY OF THE CONTRACT OR SCHEDULE. CONTRACTOR SHALL COMPLY WITH ALL PERMIT REQUIREMENTS.
- THE CONTRACTOR SHALL NOTIFY ALL INTERESTED GOVERNING AGENCIES, UTILITY COMPANIES AFFECTED BY THIS CONSTRUCTION PROJECT, AND GOPHER 811 IN ADVANCE OF CONSTRUCTION TO COMPLY WITH ALL JURISDICTIONAL ORDINANCES/CODES/RULES/ETC., PERMIT STIPULATIONS, AND OTHER APPLICABLE STANDARDS.
- SAFETY IS THE SOLE RESPONSIBILITY OF THE CONTRACTOR. THE CONTRACTOR SHALL BE RESPONSIBLE TO INITIATE, INSTITUTE, ENFORCE, MAINTAIN, AND SUPERVISE ALL SAFETY PRECAUTIONS AND JOB SITE SAFETY PROGRAMS IN CONNECTION WITH THE WORK.
- CONTRACTOR SHALL KEEP THE JOBSITE CLEAN AND ORDERLY AT ALL TIMES. ALL LOCATIONS OF THE SITE SHALL BE KEPT IN A WORKING MANNER SUCH THAT DEBRIS IS REMOVED CONTINUOUSLY AND ALL RESPECTIVE CONTRACTORS OPERATE UNDER GENERAL "GOOD HOUSEKEEPING."
- THE CONTRACTOR SHALL INDEMNIFY THE OWNER, ENGINEER, AND THEIR AGENTS FROM ALL LIABILITY INVOLVED WITH THE CONSTRUCTION, INSTALLATION, AND TESTING OF THE WORK ON THIS PROJECT.



PINNACLE ENGINEERING GROUP, LLC - ENGINEER'S LIMITATION

PINNACLE ENGINEERING GROUP, LLC AND THEIR CONSULTANTS DO NOT WARRANT OR GUARANTEE THE ACCURACY AND COMPLETENESS OF THE DELIVERABLES HEREIN BEYOND A REASONABLE DILIGENCE. IF ANY MISTAKES, OMISSIONS, OR DISCREPANCIES ARE FOUND TO EXIST WITHIN THE DELIVERABLES, THE ENGINEER SHALL BE PROMPTLY NOTIFIED PRIOR TO BID SO THAT HE MAY HAVE THE OPPORTUNITY TO TAKE WHATEVER STEPS NECESSARY TO RESOLVE THEM. FAILURE TO PROMPTLY NOTIFY THE ENGINEER OF SUCH CONDITIONS SHALL ABSOLVE THE ENGINEER FROM ANY RESPONSIBILITY FOR THE CONSEQUENCES OF SUCH FAILURE. ACTIONS TAKEN WITHOUT THE KNOWLEDGE AND CONSENT TO THE ENGINEER, OR IN CONTRADICTION TO THE ENGINEER'S DELIVERABLES OR RECOMMENDATIONS, SHALL BECOME THE RESPONSIBILITY NOT OF THE ENGINEER, BUT OF THE PARTIES RESPONSIBLE FOR TAKING SUCH ACTION.

FURTHERMORE, PINNACLE ENGINEERING GROUP, LLC IS NOT RESPONSIBLE FOR CONSTRUCTION SAFETY OR THE MEANS AND METHODS OF CONSTRUCTION.

### REVISIONS

|                          |          |  |  |  |
|--------------------------|----------|--|--|--|
| 1. DRIVE-THRU UPDATE     | 12/21/22 |  |  |  |
| 2. ADDRESS CITY COMMENTS | 02/02/23 |  |  |  |
|                          |          |  |  |  |
|                          |          |  |  |  |
|                          |          |  |  |  |

|                       |       |
|-----------------------|-------|
| PEG 308 14-2869-00-MN | MAC   |
| PEG 308 14-2869-00-MN | MAC   |
| START DATE 06/02/23   | SCALE |

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C-1  
OF  
C-8

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COVER SHEET

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## SCOOTER'S COFFEE #1869

WACONIA, MN

COVER SHEET

**CONTRACTOR RESPONSIBILITY:**

THE INFORMATION SHOWN ON THIS DRAWING CONCERNING TYPE AND LOCATION OF UNDERGROUND UTILITIES IS NOT GUARANTEED TO BE ACCURATE OR ALL INCLUSIVE. THE CONTRACTOR IS RESPONSIBLE FOR MAKING HIS OWN DETERMINATIONS AS TO THE TYPE AND LOCATION OF UNDERGROUND UTILITIES AS MAY BE NECESSARY TO AVOID DAMAGE THERETO. IF ADDITIONAL UTILITIES ARE KNOWN TO EXIST IN THE PROPERTY, THE OWNER WILL PROVIDE EXISTING PLANS OF OTHER UTILITIES SERVING THE SITE AND THE BUILDING THAT OTHERWISE CANNOT BE LOCATED BY A VISUAL OBSERVATION OF THE PROPERTY OR OF WHICH THE SURVEYOR WOULD HAVE NO KNOWLEDGE.

1. CONTRACTOR WILL BE RESPONSIBLE FOR ENSURING THAT THE APPROPRIATE GOVERNMENTAL ENTITIES ARE NOTIFIED OF THE WORK AND NECESSARY PERMITS ARE OBTAINED.
2. CONTRACTOR IS RESPONSIBLE FOR REMOVAL OF ITEMS/DEBRIS, CLASSIFICATION, AND PROPER DISPOSAL. (E.G. - ARRANGE FOR ADEQUATE COLLECTION, AND TRANSPORTATION TO EITHER THE RECYCLING MATERIALS TO THE APPROVED RECYCLING CENTER OR PROCESSING FACILITY). CONTRACTOR SHALL MAINTAIN RECORDS ACCESSIBLE TO THE OWNER AND GOVERNMENT ENTITIES.
3. CONDUCT DEMOLITION OPERATIONS AND REMOVE DEBRIS IN MANNER TO ENSURE MINIMUM INTERFERENCE WITH ROADS, STREETS, WALKS, AND OTHER ADJACENT OCCUPIED OR USED FACILITIES.
4. CONDUCT DEMOLITION OPERATIONS TO PREVENT INJURY TO PEOPLE AND DAMAGE TO ADJACENT BUILDINGS AND FACILITIES DESIGNATED TO REMAIN.
5. PROVIDE TEMPORARY BARRICADES AND OTHER FORMS OF PROTECTION AS REQUIRED FOR SAFETY AND SECURITY.
6. PROVIDE BARRIERS AND APPROPRIATE SIGNS WHERE NECESSARY TO RESTRICT PEDESTRIANS FROM WANDERING INTO CONSTRUCTION AREAS. PROVIDE ACCEPTABLE TEMPORARY SECURITY BARRIERS WHERE PHYSICAL SECURITY OF BUILDINGS OR FENCES IS COMPROMISED DUE TO DEMOLITION WORK.
7. PROVIDE TEMPORARY WEATHER PROTECTION DURING INTERVAL BETWEEN DEMOLITION AND REMOVAL OF EXISTING CONSTRUCTION ON EXTERIOR SURFACES AND INSTALLATION OF NEW CONSTRUCTION TO ENSURE NO WATER LEAKAGE OR DAMAGE OCCURS TO STRUCTURE OR INTERIOR AREAS OF EXISTING BUILDING.
8. ERECT TEMPORARY ENCLOSURES AS NECESSARY TO LIMIT DUST. USE WATER AS NECESSARY TO LAY DUST WHEN CHIPPING, CORING, OR SAWING CONCRETE, MASONRY OR SIMILAR MATERIALS. WATER MUST BE CONTROLLED INSIDE BUILDINGS BY DAMMING OR OTHER CONTAINMENT METHOD.
9. PROVIDE AND MAINTAIN INTERIOR AND EXTERIOR SHORING, BRACING OR STRUCTURAL SUPPORT TO PRESERVE STABILITY AND PREVENT MOVEMENT, SETTLEMENT, OR COLLAPSE OF STRUCTURES AND ADJACENT FACILITIES THAT ARE NOT PART OF DEMOLITION.
10. PERFORM WORK IN SAFE AND SYSTEMATIC MANNER.
11. WEAR PROPER PERSONAL PROTECTIVE EQUIPMENT AT ALL TIMES.
12. COMPLETELY BACKFILL BELOW-GRADE AREAS AND VOIDS RESULTING FROM UTILITY REMOVAL AND OTHER DEMOLITION WORK WITH CLOSE GRADED AGGREGATE OR COHESIVE STRUCTURAL FILL.
13. REPAIR DEMOLITION PERFORMED IN EXCESS OF THAT REQUIRED.

|   |                          |      |                            |
|---|--------------------------|------|----------------------------|
| ○ | CONTROL POINT            | — >> | STORM SEWER LINE           |
| — | BENCH MARK               | — >  | SANITARY SEWER LINE        |
| ● | FOUND CAST IRON MONUMENT | — T  | UNDERGROUND TELEPHONE LINE |
| ● | FOUND IRON PIPE MONUMENT | — FO | FIBER OPTIC LINE           |
| — | ELECTRICAL PIEDISTAL     | — E  | UNDERGROUND ELECTRIC LINE  |
| — | UTILITY PEDESTAL         | — I  | WATER MAIN LINE            |
| — | ELECTRIC HANDHOLE        | — G  | GAS MAIN LINE              |
| — | ELECTRIC ME'ER           | —    | ROAD RIGHT-OF-WAY LINE     |
| — | TRANSFORMER              | —    | ADJACENT LOT LINE          |
| — | LIGHT BOLLARD            | —    | SUBJECT PROPERTY LINE      |
| — | SIGN                     | —    | EASEMENT LINE              |
| — | STORM SEWER MANHOLE      |      |                            |
| — | CURB INLET               |      |                            |
| — | HYDRANT                  |      |                            |
| — | WATER VALVE              |      |                            |
| — | SPRINKLER                |      |                            |
| — | SANITARY SEWER MANHOLE   |      |                            |
| — | SANITARY SEWER CLEAN OUT |      |                            |
| — | TRAFFIC LIGHT            |      |                            |
| — | TRAFFIC HAND HOLE        |      |                            |
| — | SPOT ELEVATION           |      |                            |



**GRAPHICAL SCALE (FEET)**



0      1" = 10'      20'

REG JOB No. **2869.00-MN** MAC \_\_\_\_\_  
 REG PM \_\_\_\_\_  
 START DATE **06/02/22**  
 SCALE \_\_\_\_\_

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 OF  
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**WACONIA, MN**

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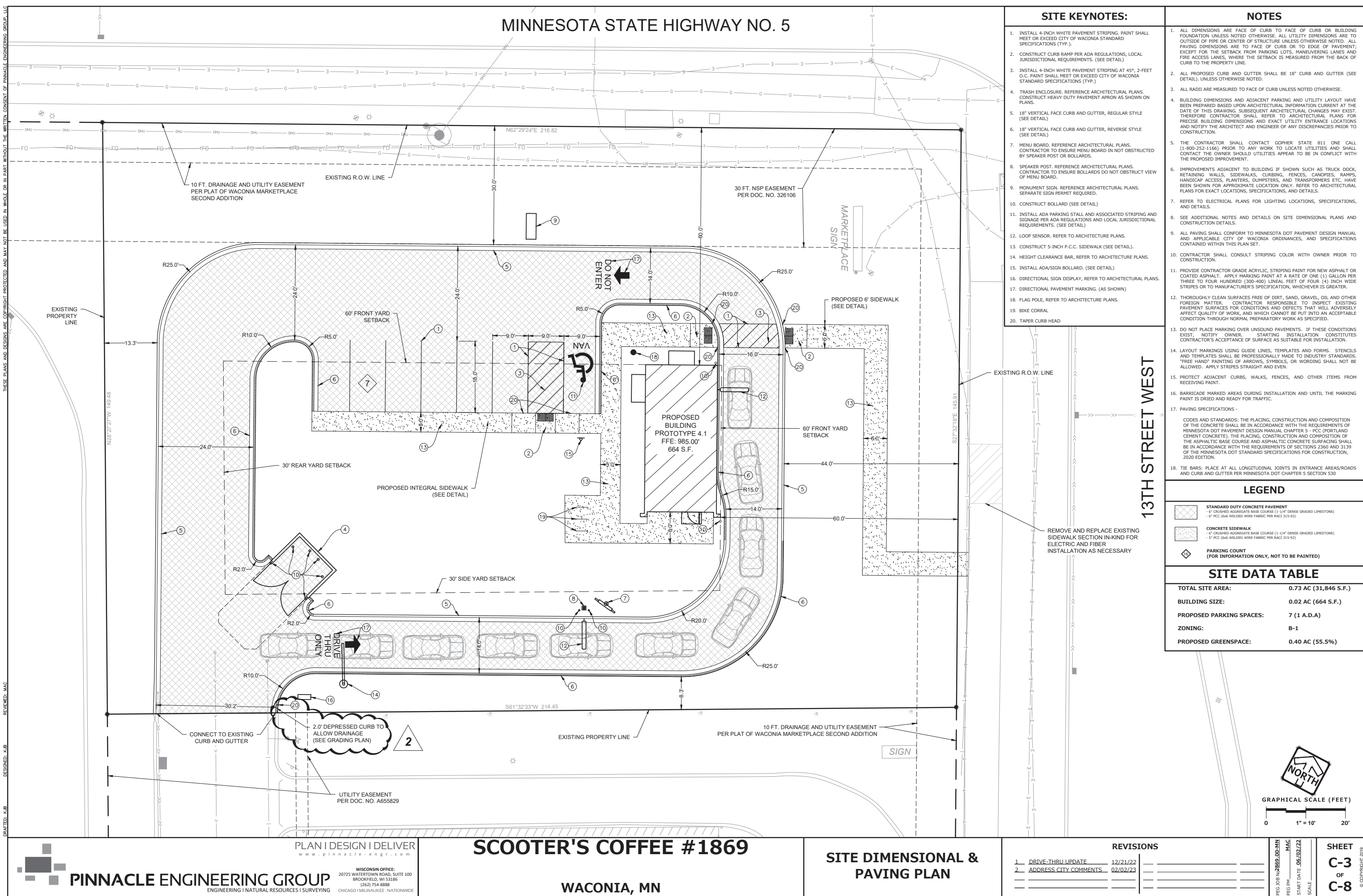
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**DRAFTED: KJB**

Z:\PROJECTS\2022\2869.00-MN\CAD\SHEETS\2869.00-MN EXISTING CONDITIONS & DEMOLITION PLAN.DWG

152





13TH STREET WEST

18. TOPSOIL BERMING SHALL ACHIEVE 90% STANDARD PROCTOR DENSITY AT 5% (±) OPTIMUM MOISTURE CONTENT.

19. SURVEY BENCHMARKS AND MAPPING HAS BEEN PROVIDED BY EVS. IN NO WAY DOES PEG WARRANT THE BASEMAP IS ALL INCLUSIVE OR REPRESENTATIVE OF ACTUAL CONDITIONS. CONTRACTOR SHALL PROVIDE CHECKS AS NECESSARY TO VERIFY THE BASEMAP CONTENT AND ACCURACY.

|       |                                              |
|-------|----------------------------------------------|
|       | STORM SEWER MANHOLE                          |
|       | STORM SEWER CATCH BASIN- ROUND CASTING       |
|       | STORM SEWER CATCH BASIN- RECTANGULAR CASTING |
|       | PROPOSED CONCRETE FLARED END SECTION         |
|       | PROPOSED CONTOUR                             |
|       | SPOT ELEVATION                               |
|       | DIRECTION OF SURFACE FLOW                    |
|       | DITCH OR SWALE                               |
|       | DIVERSION SWALE                              |
|       | OVERFLOW RELIEF ROUTING                      |
|       | CONCRETE SIDEWALK                            |
|       | CURB AND GUTTER                              |
|       | DEPRESSED CURB                               |
|       | REVERSE PITCH CURB & GUTTER                  |
| EP    | EDGE OF PAVEMENT                             |
| FFE   | FINISHED FLOOR                               |
| SW    | SIDEWALK                                     |
| ( )   | EXISTING GRADE                               |
| TW/BW | TOP/BOTTOM OF WALK OR WALL                   |

1 DRIVE-THRU UPDATE 12/21/22  
2 ADDRESS CITY COMMENTS 02/02/23

**WACONIA, MN**

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DESIGNED: KJB  
CHECKED: KJB  
REVIEWED: MAC  
DRAFTED: KJB



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**SCOOTER'S COFFEE #1869**

**WACONIA, MN**

UTILITY PLAN

**REVISIONS**

|   |                       |          |  |
|---|-----------------------|----------|--|
| 1 | DRIVE-THRU UPDATE     | 12/21/22 |  |
| 2 | ADDRESS CITY COMMENTS | 02/02/23 |  |
|   |                       |          |  |
|   |                       |          |  |
|   |                       |          |  |

**SHEET**  
C-5  
OF  
C-8

**UTILITY PLAN**

PEC JOB NO: 2869.00-MN  
PEC PM: MAC  
START DATE: 06/02/22  
SCALE:

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**MINNESOTA STATE HIGHWAY NO. 5**

**10 FT. DRAINAGE AND UTILITY EASEMENT PER PLAT OF WACONIA MARKETPLACE SECOND ADDITION**

**COORDINATE GAS SERVICE WITH UTILITY COMPANY**

**30 FT. NSP EASEMENT PER DOC. NO. 326106**

**MARKETPLACE SIGN**

**PROPOSED BUILDING PROTOTYPE 4.1 FFE: 985.00' 664 S.F.**

**DRIVE THRU ON**

**WATER SERVICE TO BE INSTALLED WITH TRACER WIRE PER CITY STANDARDS**

**10 FT. DRAINAGE AND UTILITY EASEMENT PER PLAT OF WACONIA MARKETPLACE SECOND ADDITION**

**SIGN**

**13TH STREET WEST**

**GRAPHICAL SCALE (FEET)**  
0 1" = 10' 20'

**LEGEND**

|  |                                               |
|--|-----------------------------------------------|
|  | SANITARY SEWER MANHOLE                        |
|  | STORM SEWER MANHOLE                           |
|  | STORM SEWER CATCH BASIN (ROUND CASTING)       |
|  | STORM SEWER CATCH BASIN (RECTANGULAR CASTING) |
|  | PRECAST CONCRETE FLARED END SECTION           |
|  | CLEANOUT                                      |
|  | VALVE BOX                                     |
|  | FIRE HYDRANT                                  |
|  | SANITARY SEWER                                |
|  | FORCE MAIN                                    |
|  | STORM SEWER                                   |
|  | DRAIN TILE                                    |
|  | WATER MAIN                                    |
|  | FIRE PROTECTION                               |
|  | UTILITY CROSSING                              |
|  | ELECTRICAL CABLE                              |
|  | GAS MAIN                                      |
|  | TELEPHONE LINE                                |
|  | OVERHEAD WIRES                                |
|  | LIGHTING                                      |
|  | ELECTRICAL TRANSFORMER OR PEDESTAL            |
|  | POWER POLE                                    |
|  | POWER POLE WITH LIGHTS                        |
|  | STREET SIGN                                   |
|  | UTILITY TO BE REMOVED                         |

**UTILITY CROSSINGS**

|   |                                                                  |   |                                                                  |
|---|------------------------------------------------------------------|---|------------------------------------------------------------------|
| 1 | 4" STM OVER<br>6" SAN<br>4" B/PIPE=981.50<br>6" T/PIPE=976.97    | 3 | 4" STM OVER<br>1.5" WM<br>4" B/PIPE=981.68<br>1.5" T/PIPE=975.48 |
| 2 | 1.5" WM OVER<br>6" SAN<br>1.5" B/PIPE=976.70<br>6" T/PIPE=975.07 |   |                                                                  |

**PRIOR TO UTILITY INSTALLATION WORK, CONTRACTOR IS REQUIRED TO NOTIFY PUBLIC SERVICES OFFICE 48 HOURS IN ADVANCE AT 952-442-2615**

**COORDINATE ELECTRIC AND FIBER SERVICE WITH UTILITY COMPANIES**

**REMOVE/REPLACE SIDEWALK IN-KIND FOR ELECTRIC SERVICE CONNECTION**

**NOTES**

- EXISTING UTILITIES ARE SHOWN FOR INFORMATIONAL PURPOSES ONLY AND ARE NOT GUARANTEED TO BE ACCURATE OR ALL INCLUSIVE. CONTRACTOR IS RESPONSIBLE FOR VERIFYING THE TYPE, LOCATION, SIZE AND ELEVATION OF UNDERGROUND UTILITIES AS THEY DEEM NECESSARY FOR PROPOSED UTILITY CONNECTIONS AND/OR TO AVOID DAMAGE THERETO. CONTRACTOR SHALL CALL "GOPHER STATE ONE CALL 811" PRIOR TO ANY CONSTRUCTION.
- ALL UTILITY WORK SHALL BE DONE IN ACCORDANCE WITH THE CITY ENGINEERS ASSOCIATION OF MINNESOTA (CEAM) STANDARD SPECIFICATIONS (LATEST EDITION AND ADDENDUM) AND MINNESOTA STATE PLUMBING CODE. IT IS THE CONTRACTORS RESPONSIBILITY TO DETERMINE WHICH SPECIFICATIONS AND CODES APPLY, AND TO COORDINATE ALL CONSTRUCTION ACTIVITIES WITH THE APPROPRIATE LOCAL AND STATE AUTHORITIES.
- LENGTHS OF PROPOSED UTILITIES ARE TO CENTER OF STRUCTURES OR FITTINGS AND MAY VARY SLIGHTLY FROM PLAN. LENGTHS ARE SHOWN FOR CONTRACTOR CONVENIENCE ONLY. CONTRACTOR IS SOLELY RESPONSIBLE FOR COMPUTATIONS OF MATERIALS REQUIRED TO COMPLETE WORK. LENGTHS SHALL BE FIELD VERIFIED DURING CONSTRUCTION.
- CONTRACTOR SHALL ADJUST AND/OR RECONSTRUCT EXISTING UTILITY COVERS (SUCH AS MANHOLE COVERS, VALVE BOX COVERS, ETC.) TO MATCH FINISHED GRADES OF THE AREAS DISTURBED DURING CONSTRUCTION.
- CONTRACTOR SHALL FIELD VERIFY LOCATIONS, ELEVATIONS, AND SIZES OF PROPOSED UTILITIES AND CHECK ALL UTILITY CROSSINGS FOR CONFLICTS PRIOR TO ATTEMPTING CONNECTIONS AND BEGINNING UTILITY CONSTRUCTION AND NOTIFY THE OWNER OF ANY DISCREPANCIES OR CONFLICTS.
- ALL NEW ON-SITE SANITARY, STORM AND WATER UTILITIES SHALL BE PRIVATELY OWNED AND MAINTAINED BY THE PROPERTY OWNER.
- THE CONTRACTOR SHALL CONTACT THE CITY OF WACONIA PUBLIC WORKS DEPARTMENT 48-HOURS IN ADVANCE OF SANITARY, WATER AND STORM CONNECTIONS TO THE CITY-OWNED SYSTEM TO SCHEDULE INSPECTIONS.
- ROUTING OF GAS, ELECTRIC AND TELEPHONE SERVICES ARE SHOWN ON THE ARCHITECTURAL PLANS AND SUBJECT TO CHANGE BASED UPON FINAL REVIEW AND APPROVAL BY RESPECTIVE UTILITY COMPANIES AND OWNER. CONTRACTOR SHALL CONTACT EACH UTILITY COMPANY AND COORDINATE FINAL LOCATIONS FOR ALL UTILITY SERVICES PRIOR TO START OF CONSTRUCTION.
- IT IS THE CONTRACTOR'S RESPONSIBILITY TO COORDINATE WITH THE PROPER AUTHORITIES FOR ANY REQUIRED PERMITS, AUTHORIZATIONS, TRAFFIC CONTROL AND ANY PERMIT FEES REQUIRED.
- FIELD TILE CONNECTION - ALL FIELD TILE ENCOUNTERED DURING CONSTRUCTION SHALL BE INCLUDED IN THE UNIT PRICE(S) FOR STORM SEWER. TILE LINES CROSSED BY THE TRENCH SHALL BE REPLACED WITH THE SAME MATERIAL AS THE STORM SEWER.
- THE CONTRACTOR IS RESPONSIBLE FOR THE SIZE, TYPE AND NUMBER OF WATER MAIN BENDS, HORIZONTAL AND VERTICAL, REQUIRED TO COMPLETE CONSTRUCTION. COST FOR BENDS, HORIZONTAL AND VERTICAL, SHALL BE INCIDENTAL AND INCLUDED IN THE OVERALL COST OF THE CONTRACT.
- STORM SEWER SPECIFICATIONS -  
PIPE - REINFORCED CONCRETE PIPE (RCP) SHALL MEET THE REQUIREMENTS OF ASTM CLASS C-76 WITH RUBBER GASKET JOINTS CONFORMING TO ASTM C-443. STRENGTH CLASSIFICATIONS SHALL BE IN ACCORDANCE WITH THE FOLLOWING:  

|                              |     |     |     |      |       |                     |
|------------------------------|-----|-----|-----|------|-------|---------------------|
| HEIGHT OF COVER (FEET):      | 0-2 | 2-3 | 3-6 | 6-15 | 15-25 | 25+                 |
| MINIMUM PIPE CLASSIFICATION: | IV  | III | II  | III  | IV    | ENGINEER TO SPECIFY |

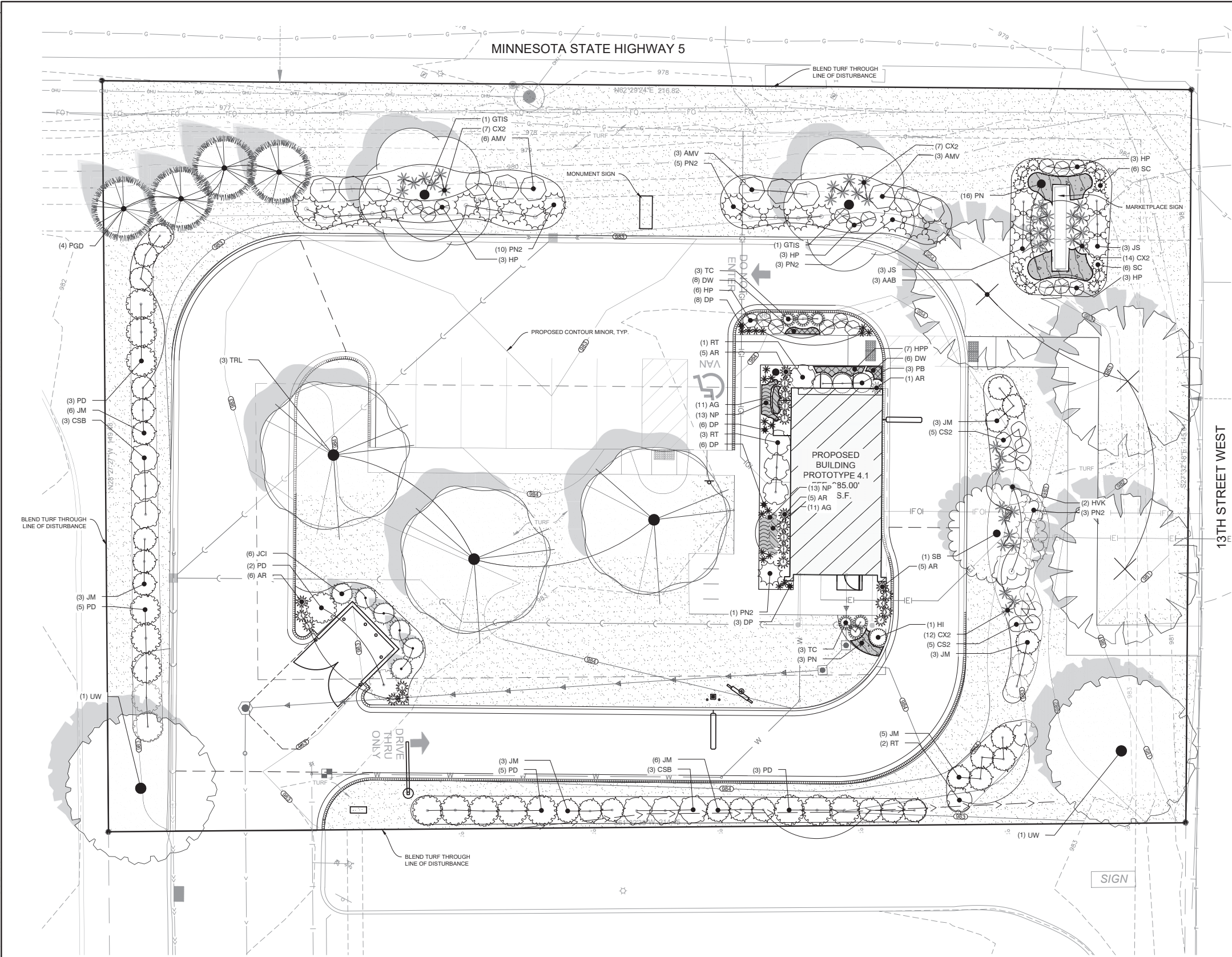
  
POLYETHYLENE PIPE SHALL BE AS MANUFACTURED BY ADS OR EQUAL WITH WATER TIGHT JOINTS, AND SHALL MEET THE REQUIREMENTS OF ASTM F714 AND ASTM F894 OR POLYVINYL CHLORIDE SCHEDULE 40 (PVC SCH-40) MEETING ASTM D1785, ASTM D2665, AND ASTM F794. AS NOTED, IF POLYETHYLENE PIPE IS USED FOR POND OUTFALLS, A MINIMUM OF THREE (3) SECTIONS (2 STRAPS) SHALL BE STRAPPED TOGETHER.  
INLETS/CATCH BASINS - INLETS/CATCH BASINS SHALL BE CONSTRUCTED IN ACCORDANCE WITH CEAM SECTION 2621.2 - STANDARD SPECIFICATIONS FOR SANITARY SEWER AND STORM SEWER INSTALLATION. FRAME & GRATE SHALL BE NEEHAH R-1580 WITH TYPE G GRATE, OR EQUAL. CURB FRAME & GRATE SHALL BE NEEHAH R-2067, OR EQUAL. THE SLUMP DEPTH (VERTICAL DISTANCE FROM THE BASE OF THE STRUCTURE TO OUTFALL INVERT OF THE PIPE) SHALL BE 18" MIN. STRUCTURE SHOP DRAWINGS SHALL BE SUBMITTED TO PINNACLE ENGINEERING GROUP FOR REVIEW AND APPROVAL PRIOR TO MANUFACTURING AND INSTALLATION.  
BACKFILL AND BEDDING - STORM SEWER SHALL BE CONSTRUCTED WITH GRAVEL BACKFILL AND APPROPRIATE BEDDING IN ALL PAVED AREAS AND TO A POINT 5 FEET BEYOND THE EDGE OF PAVEMENT. TRENCHES RUNNING PARALLEL TO AND LESS THAN 5 FEET FROM THE EDGE OF PAVEMENT SHALL ALSO REQUIRE GRAVEL BACKFILL. LANDSCAPED AREAS MAY BE BACKFILLED WITH EXCAVATED MATERIAL IN CONFORMANCE WITH CEAM SECTION 2600.3.  
MANHOLE FRAMES AND COVERS - MANHOLE FRAMES AND COVERS SHALL BE NEEHAH R-1642 WITH TYPE "B" SELF SEALING LIDS, NON-ROCKING OR EQUAL.  
IF HDPE PIPE IS USED FOR POND OUTFALLS, A MINIMUM OF THREE (3) SECTIONS (2 STRAPS) SHALL BE STRAPPED TOGETHER.
- WATER MAIN SPECIFICATIONS -  
PIPE - WATER MAIN SHALL BE INSTALLED AS PVC MEETING ASTM D1785, ASTM D2241, AND AWWA C300, AS NOTED. VALVES AND VALVE BOXES - GATE VALVES SHALL BE AWWA GATE VALVES MEETING THE REQUIREMENTS OF AWWA C-500 AND CEAM SECTION 2611.2. GATE VALVES AND VALVE BOXES SHALL CONFORM TO LOCAL PLUMBING ORDINANCES.  
HYDRANTS - HYDRANTS SHALL CONFORM TO THE SPECIFICATIONS OF THE CITY OF WACONIA AND IN ACCORDANCE WITH CEAM SECTION 2611.2. THE DISTANCE FROM THE GROUND LINE TO THE CENTERLINE OF THE LOWEST NOZZLE AND THE LOWEST CONNECTION OF THE FIRE DEPARTMENT SHALL BE NO LESS THAN 18-INCHES AND NO GREATER THAN 23-INCHES.  
BEDDING AND COVER MATERIAL - PIPE BEDDING AND COVER MATERIAL SHALL BE SAND, CRUSHED STONE CHIPS OR CRUSHED STONE SCREENINGS CONFORMING TO CEAM SECTION 2611.3.  
BACKFILL - BACKFILL MATERIAL AND INSTALLATION SHALL BE IN ACCORDANCE WITH CEAM SECTION 2611.3. GRAVEL BACKFILL IS REQUIRED IN ALL PAVED AREAS AND TO A POINT 5 FEET BEYOND THE EDGE OF PAVEMENT. TRENCHES RUNNING PARALLEL TO AND LESS THAN 5 FEET FROM THE EDGE OF PAVEMENT SHALL ALSO REQUIRE GRAVEL BACKFILL. LANDSCAPED AREAS MAY BE BACKFILLED WITH EXCAVATED MATERIAL IN CONFORMANCE WITH CEAM SECTION 2611.3.
- SANITARY SEWER SPECIFICATIONS -  
PIPE - SANITARY SEWER PIPE MATERIAL SHALL BE POLYVINYL CHLORIDE (PVC) SCHEDULE 40 MEETING REQUIREMENTS OF ASTM D1785, ASTM D2665, AND ASTM F794, WITH INTEGRAL BELL TYPE FLEXIBLE ELASTOMERIC JOINTS, MEETING THE REQUIREMENTS OF ASTM D-3212.  
BEDDING AND COVER MATERIAL - BEDDING AND COVER MATERIAL SHALL CONFORM TO THE APPROPRIATE SECTIONS OF THE CEAM. BEDDING AND COVER MATERIAL SHALL BE PLACED IN A MINIMUM OF THREE SEPARATE LIFTS, OR AS REQUIRED TO INSURE ADEQUATE COMPACTING OF THESE MATERIALS, WITH ONE LIFT OF BEDDING MATERIAL ENDING AT OR NEAR THE SPRINGLINE OF THE PIPE. THE CONTRACTOR SHALL TAKE CARE TO COMPLETELY WORK BEDDING MATERIAL UNDER THE HAUNCH OF THE PIPE TO PROVIDE ADEQUATE SIDE SUPPORT.  
BACKFILL - BACKFILL MATERIAL AND INSTALLATION SHALL BE IN ACCORDANCE WITH CEAM SECTION 2600. GRAVEL BACKFILL IS REQUIRED IN ALL PAVED AREAS AND TO A POINT 5 FEET BEYOND THE EDGE OF PAVEMENT. TRENCHES RUNNING PARALLEL TO AND LESS THAN 5 FEET FROM THE EDGE OF PAVEMENT SHALL ALSO REQUIRE GRAVEL BACKFILL. LANDSCAPED AREAS MAY BE BACKFILLED WITH EXCAVATED MATERIAL.
- MANHOLES - MANHOLES SHALL BE CONSTRUCTED IN ACCORDANCE WITH SECTION 2621.3 OF THE CEAM. STRUCTURE SHOP DRAWINGS SHALL BE SUBMITTED TO PINNACLE ENGINEERING GROUP FOR REVIEW AND APPROVAL PRIOR TO MANUFACTURING AND INSTALLATION.  
MANHOLE FRAMES AND COVERS - MANHOLE FRAMES AND COVERS SHALL BE NEEHAH R-1642 WITH TYPE "B" SELF SEALING LIDS, NON-ROCKING OR EQUAL.
- WATER MAIN AND SANITARY SEWER SHALL BE INSULATED WHEREVER THE DEPTH OF COVER IS LESS THAN 7.5 FEET. INSULATION AND PLACING OF INSULATION SHALL CONFORM TO THE APPROPRIATE SECTIONS OF THE CEAM.
- SEE UTILITY PLANS AND CONSTRUCTION DETAILS FOR ADDITIONAL INFORMATION.
- PLUMBING CONTRACTOR SHALL BE ON SITE FOR SERVICES STUBBED INTO BUILDING.
- MATERIAL INSTALLED WITHIN 2 FEET OF A BUILDING MUST BE OF MATERIALS APPROVED FOR USE INSIDE OF OR WITHIN A BUILDING.

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UTILITY PLAN

THESE PLANS AND DESIGNS ARE COPYRIGHT PROTECTED AND MAY NOT BE USED IN WHOLE OR IN PART WITHOUT THE WRITTEN CONSENT OF PINNACLE ENGINEERING GROUP, LLC  
DESIGNED: SAT  
CHECKED: SAT  
REVIEWED: DJB



| PLANT SCHEDULE     |           |                                                                            |            |               |
|--------------------|-----------|----------------------------------------------------------------------------|------------|---------------|
| TREES              | QTY       | BOTANICAL / COMMON NAME                                                    | SIZE       | REMARKS       |
| AAB                | 3         | Acer freemanii 'Autumn Blaze'<br>Autumn Blaze Maple                        | 2.5' Cal.  | 48" T x 35" W |
| GTIS               | 2         | Gleditsia triacanthos inermis 'Sunburst'<br>Sunburst Common Honeylocust    | 3' Cal.    | 45" T x 35" W |
| TRL                | 3         | Tilia americana 'Redmond'<br>Redmond American Linden                       | 2.5' Cal.  | 50" T x 35" W |
| UW                 | 2         | Ulmus japonica x pumila 'New Horizon'<br>New Horizon Elm                   | 2.5' Cal.  | 65" T x 40" W |
|                    |           |                                                                            |            |               |
| EVERGREEN TREES    | QTY       | BOTANICAL / COMMON NAME                                                    | SIZE       | REMARKS       |
| JCI                | 6         | Juniperus chinensis 'Iowa'<br>Iowa Juniper                                 | 6' Ht.     | 13" T x 5" W  |
| PGD                | 4         | Picea glauca 'Densata'<br>Black Hills Spruce                               | 8' Ht.     | 30" T x 15" W |
|                    |           |                                                                            |            |               |
| ORNAMENTAL TREES   | QTY       | BOTANICAL / COMMON NAME                                                    | SIZE       | REMARKS       |
| SB                 | 1         | Syringa reticulata 'Bailance' TM<br>Snowdance Tree Lilac                   | 2.5' Cal.  | 18" T x 20" W |
|                    |           |                                                                            |            |               |
| SHRUBS             | QTY       | BOTANICAL / COMMON NAME                                                    | SIZE       | REMARKS       |
| AMV                | 12        | Aronia melanocarpa 'Viking'<br>Chokeberry                                  | 5 gal.     | 5" T x 5" W   |
| CSB                | 6         | Cornus sericea 'Bailey'<br>Red Twig Dogwood                                | 5 gal.     | 8" T x 8" W   |
| CS2                | 10        | Cornus stolonifera 'Arctic Fire'<br>Arctic Fire Dogwood                    | 3 gal.     | 4" T x 4" W   |
| HVK                | 2         | Hamamelis vernalis 'Kohankie Red'<br>Kohankie Red Ozark Witchazel          | 5 gal.     | 9" T x 10" W  |
| HI                 | 1         | Hydrangea arborescens 'NCHA1' TM<br>Invincibelle Spirit Hydrangea          | 3 gal.     | 5" T x 5" W   |
| HP                 | 18        | Hydrangea paniculata 'Bobo'<br>Bobo Hydrangea                              | 3 gal.     | 3" T x 4" W   |
| PD                 | 18        | Physocarpus opulifolius 'Monlo' TM<br>Diablo Purple Ninebark               | 3 gal.     | 8" T x 8" W   |
| RT                 | 6         | Rhus typhina 'Tiger Eyes'<br>Tiger Eyes Sumac                              | 5 gal.     | 5" T x 5" W   |
|                    |           |                                                                            |            |               |
| EVERGREEN SHRUBS   | QTY       | BOTANICAL / COMMON NAME                                                    | SIZE       | REMARKS       |
| JM                 | 29        | Juniperus chinensis 'Mint Julep'<br>Mint Julep Juniper                     | 3 gal.     | 4" T x 6" W   |
| JS                 | 6         | Juniperus sabina 'Buffalo'<br>Buffalo Juniper                              | 3 gal.     | 1" T x 6" W   |
| PN2                | 22        | Picea abies 'Nidiformis'<br>Nest Spruce                                    | 3 gal.     | 3" T x 5" W   |
| PB                 | 3         | Pinus strobus 'Blue Shag'<br>Blue Shag White Pine                          | 3 gal.     | 4" T x 4" W   |
| TC                 | 6         | Thuja occidentalis 'Congabe'<br>Fire Chief™ Arborvitae                     | 3 gal.     | 3" T x 3" W   |
|                    |           |                                                                            |            |               |
| ORNAMENTAL GRASSES | QTY       | BOTANICAL / COMMON NAME                                                    | SIZE       | REMARKS       |
| AR                 | 22        | Andropogon gerardii 'Red October'<br>Red October Big Bluestem              | 1 gal.     | 48" T x 30" W |
| CX2                | 40        | Calamagrostis x acutiflora 'Overdam'<br>Overdam Feather Reed Grass         | 1 gal.     | 24" T x 30" W |
| DP                 | 23        | Deschampsia cespitosa 'Pixie Fountain'<br>Pixie Fountain Tufted Hair Grass | 1 gal.     | 20" T x 18" W |
| SC                 | 12        | Schizachyrium scoparium 'Carousel'<br>Carousel Little Bluestem             | 1 gal.     | 36" T x 30" W |
|                    |           |                                                                            |            |               |
| PERENNIALS         | QTY       | BOTANICAL / COMMON NAME                                                    | SIZE       | REMARKS       |
| AG                 | 22        | Allium x 'Globemaster'<br>Globemaster Ornamental Onion                     | 1 gal.     | 30" T x 12" W |
| DW                 | 14        | Dianthus gratianopolitanus 'Firewitch'<br>Firewitch Cheddar Pink           | 4.5" Cont. | 6" T x 12" W  |
| HPP                | 7         | Heuchera m 'Palace Purple'<br>Palace Purple Coral Bells                    | 4.5" cont. | 18" T x 18" W |
| NP                 | 26        | Nepeta nervosa 'Pink Cat'<br>Dwarf Pink Catmint                            | 4.5" Cont. | 12" T x 15" W |
| PN                 | 19        | Perovskia atriplicifolia 'Blue Jean Baby'<br>Blue Jean Baby Russian Sage   | 4.5" Cont. | 34" T x 36" W |
|                    |           |                                                                            |            |               |
| TURF               | QTY       | BOTANICAL / COMMON NAME                                                    | REMARKS    |               |
|                    | 14,985 sf | Turf Hydroseed<br>Drought Tolerant Fescue Blend                            |            |               |





**PINNACLE ENGINEERING GROUP**  
ENGINEERING | NATURAL RESOURCES | SURVEYING

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(262) 754-8888

CHICAGO | MILWAUKEE | NATIONWIDE

SCOOTER'S COFFEE #1869

WACONIA, MN

LANDSCAPE PLAN

| REVISIONS |                       |          |  |  |
|-----------|-----------------------|----------|--|--|
| 1.        | DRIVE-THRU UPDATE     | 12/21/22 |  |  |
| 2.        | ADDRESS CITY COMMENTS | 02/02/23 |  |  |
|           |                       |          |  |  |
|           |                       |          |  |  |

|                     |                |
|---------------------|----------------|
| REG JOB #2869-00-MN | MAC            |
| START DATE 06/02/22 | SCALE 1" = 10' |

|       |     |
|-------|-----|
| SHEET | L-1 |
| OF    | L-2 |

LANDSCAPE PLAN

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Z:\PROJECTS\2022\2869-00-MN\CAD\SHEETS\2869-00-MN LANDSCAPE PLAN.DWG





| SYMBOL | MANUFACTURER/MODEL/DESCRIPTION                                                                                                                                                                                                                                  | QTY        |
|--------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|
|        | RAIN BIRD 1804-U-SAM-PRS U10 SERIES<br>TURF SPRAY 4IN. POP-UP SPRINKLER WITH CO-MOLDED WIPER SEAL. 1/2IN. NPT FEMALE THREADED INLET. WITH SEAL-A-MATIC CHECK VALVE. PRESSURE REGULATING.                                                                        | 21         |
|        | RAIN BIRD 1804-U-SAM-PRS U12 SERIES<br>TURF SPRAY 4IN. POP-UP SPRINKLER WITH CO-MOLDED WIPER SEAL. 1/2IN. NPT FEMALE THREADED INLET. WITH SEAL-A-MATIC CHECK VALVE. PRESSURE REGULATING.                                                                        | 4          |
|        | RAIN BIRD 1804-U-SAM-PRS U15 SERIES<br>TURF SPRAY 4IN. POP-UP SPRINKLER WITH CO-MOLDED WIPER SEAL. 1/2IN. NPT FEMALE THREADED INLET. WITH SEAL-A-MATIC CHECK VALVE. PRESSURE REGULATING.                                                                        | 14         |
|        | RAIN BIRD 1804-U-SAM-PRS HE-VAN SERIES<br>TURF SPRAY 4IN. POP-UP SPRINKLER WITH CO-MOLDED WIPER SEAL. 1/2IN. NPT FEMALE THREADED INLET. WITH SEAL-A-MATIC CHECK VALVE. PRESSURE REGULATING.                                                                     | 4          |
|        | RAIN BIRD 1812-SAM-PRS 5 SERIES MPR<br>SHRUB SPRAY 12IN. POP-UP SPRINKLER WITH CO-MOLDED WIPER SEAL. 1/2IN. NPT FEMALE THREADED INLET. WITH SEAL-A-MATIC CHECK VALVE, AND PRESSURE REGULATING DEVICE.                                                           | 42         |
|        | RAIN BIRD 1812-SAM-PRS 8 SERIES MPR<br>SHRUB SPRAY 12IN. POP-UP SPRINKLER WITH CO-MOLDED WIPER SEAL. 1/2IN. NPT FEMALE THREADED INLET. WITH SEAL-A-MATIC CHECK VALVE, AND PRESSURE REGULATING DEVICE.                                                           | 13         |
|        | RAIN BIRD 1812-SAM-PRS ADJ<br>SHRUB SPRAY 12IN. POP-UP SPRINKLER WITH CO-MOLDED WIPER SEAL. 1/2IN. NPT FEMALE THREADED INLET. WITH SEAL-A-MATIC CHECK VALVE, AND PRESSURE REGULATING DEVICE.                                                                    | 13         |
|        | RAIN BIRD R-VAN14 1804-SAM-P45<br>TURF ROTARY, 8FT.-14FT. 45-270 DEGREES AND 360 DEGREES. HAND ADJUSTABLE MULTI-STREAM ROTARY W/1800 TURF SPRAY BODY ON 4IN. POP-UP, WITH CHECK VALVE AND 45 PSI IN-STEM PRESSURE REGULATOR. 1/2IN. NPT FEMALE THREADED INLET.  | 4          |
|        | RAIN BIRD R-VAN18 1804-SAM-P45<br>TURF ROTARY, 13FT.-18FT. 45-270 DEGREES AND 360 DEGREES. HAND ADJUSTABLE MULTI-STREAM ROTARY W/1800 TURF SPRAY BODY ON 4IN. POP-UP, WITH CHECK VALVE AND 45 PSI IN-STEM PRESSURE REGULATOR. 1/2IN. NPT FEMALE THREADED INLET. | 13         |
|        | RAIN BIRD R-VAN24 1804-SAM-P45<br>TURF ROTARY, 17FT.-24FT. 45-270 DEGREES AND 360 DEGREES. HAND ADJUSTABLE MULTI-STREAM ROTARY W/1800 TURF SPRAY BODY ON 4IN. POP-UP, WITH CHECK VALVE AND 45 PSI IN-STEM PRESSURE REGULATOR. 1/2IN. NPT FEMALE THREADED INLET. | 32         |
| SYMBOL | MANUFACTURER/MODEL/DESCRIPTION                                                                                                                                                                                                                                  | QTY        |
|        | RAIN BIRD 5004-PL-PC-SAM-LA 2.0<br>TURF ROTOR, 4IN. POP-UP, PLASTIC RISER. ADJUSTABLE TO FULL CIRCLE. LOW ANGLE NOZZLE AND FLOW SHUT-OFF DEVICE. WITH SEAL-A-MATIC CHECK VALVE.                                                                                 | 1          |
|        | RAIN BIRD 5004-PL-PC-SAM-R 1.5<br>TURF ROTOR, 4IN. POP-UP WITH PLASTIC RISER. ADJUSTABLE TO FULL CIRCLE. STANDARD ANGLE NOZZLE, IN-STEM PRESSURE REGULATOR, AND FLOW SHUT-OFF DEVICE. WITH SEAL-A-MATIC CHECK VALVE.                                            | 14         |
| SYMBOL | MANUFACTURER/MODEL/DESCRIPTION                                                                                                                                                                                                                                  | QTY        |
|        | RAIN BIRD PGA GLOBE W/DC LATCHING SOLENOID<br>1", 1-1/2", 2" ELECTRIC REMOTE CONTROL VALVE, GLOBE.                                                                                                                                                              | 10         |
|        | SOLAR CONTROLLER<br>PROVIDED BY THE CITY                                                                                                                                                                                                                        | 1          |
|        | IRRIGATION LATERAL LINE: 100# POLYETHYLENE PIPE                                                                                                                                                                                                                 | 2,229 L.F. |
|        | IRRIGATION LATERAL LINE: PVC CLASS 200 SDR 21                                                                                                                                                                                                                   | 38.1 L.F.  |
|        | IRRIGATION MAINLINE: 1-1/2" PVC CLASS 200 SDR 21                                                                                                                                                                                                                | 570.5 L.F. |
|        | PIPE SLEEVE: PVC SCHEDULE 40                                                                                                                                                                                                                                    | 57.2 L.F.  |















Google Maps Augie Mueller Mem Hwy



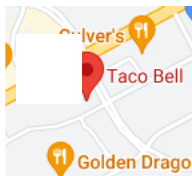
Google

Image capture: Nov 2021 © 2022 Google

Waconia, Minnesota

Google

Street View - Nov 2021



Google Maps 10743 County Rd 10



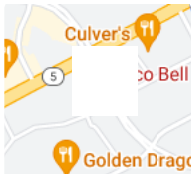
Google

Image capture: Nov 2021 © 2022 Google

Waconia, Minnesota

Google

Street View - Nov 2021



## **Scooter's Coffee Review #1**

### **January 25, 2023**

This review is based on the construction plans dated 12/21/2022 and received on 1/13/2023.

#### General Comments

1. The applicant will be required to obtain Carver County Watershed Management Organization (CCWMO) approval and permitting for erosion control and stormwater management. A copy of any permits/approvals should be submitted conditional to Final Site Plan approval
2. Stormwater reuse is planned to be utilized to meet stormwater management requirements. Connection charges, fees, and system operations / maintenance details for the proposed irrigation reuse system shall be reviewed and approved with the Public Services Department.
3. The applicant will be required to obtain a Carver County permit for work within the CSAH 10 right-of-way. A copy of any approvals or permits required should be submitted conditional to Final Site Plan approval.
4. The applicant will be required to obtain a General Construction Permit for Stormwater associated with Construction Activity (NPDES) since this is part of an ultimate development greater than 1 acre. A copy of the permit should be submitted conditional to Final Site Plan approval.
5. An Access easement and a Drainage and Utility easement was required along the west side of the Taco Bell site to accommodate the Scooter's Coffee lot. Confirmation is needed that these easements have been recorded and are in place.
6. Notes shall be added to the plans stating clear drive lanes must be maintained through the Taco Bell lot during construction and all construction vehicles should be maintained on the subject site.
7. Record drawings must be submitted upon completion of the project. Two hard copies and an electronic copy are required.
8. The Statement of Use previously submitted did not have information pertaining to the maximum number of employees by shift.
9. A SAC Determination shall be required prior to building permit issuance.

#### Site Plan

10. One full access entrance is proposed on Marketplace Drive and through the Taco Bell near the west end of the lot. This access location and configuration is acceptable.
11. Signing and striping are included in the plans to accommodate the drive thru and one-way configuration. The signing and striping are acceptable as shown.
12. A pavement section of 6" concrete over 6" aggregate is proposed. This pavement section is acceptable.
13. Removal limits at the connection to the Taco Bell lot should be coordinated with the City and Taco Bell prior to any work.
14. A sidewalk connection from the proposed building to the existing sidewalk along CSAH 10 is proposed. This connection location is acceptable as shown. ADA requirements must be met for this sidewalk connection and may require adjustments in the field during construction.

### Utility Plan

15. A manhole shall be provided at the connection to the main line sanitary service. A second manhole may be necessary as 90-degree bends in service lines are highly not recommended.
16. Cleanouts shall be provided at all changes of horizontal direction in the sanitary service line. To minimize or eliminate cleanouts, the connection to the existing sewer main could be extended north.
17. GPS points (longitude and latitude) will be required on the utility bends and structure locations.
18. Fire connections were reviewed and approved by the Fire Chief.
19. The watermain connection should be revised to provide a cleaner connection. The 1" corporation installed on the existing service should be removed. A new 1.5" corporation and curb stop should be tapped into the existing 8" DIP watermain.
20. Tracer wire shall be installed with the PVC water utility service.
21. Due to heavy soils, the applicant should consider installing draintile at low point catchbasins.
22. An Irrigation Plan has been provided. This plan needs to meet the applicable flow and design rates and shall be reviewed and approved by the City Public Services Department as well as by the CCWMO.
23. See attached image and notes; A crossing is necessary of the driveway access to supply the feed point and controller locations for irrigation.
24. A main supply line will be required from Market Place Drive by the Developer to the controller and reuse system link as described and provided earlier. This line shall be of similar size to the largest main in the irrigation system. Presently not shown on irrigation plan.
25. All valving within the irrigation system shall be DC valves as we utilize solar controllers.
26. Pop-up misters are preferred over drip-line irrigation systems in confined areas. Water flow service is much improved with this approach.
27. Volumes and run times should be added to the irrigation plan by zone to meet the requirements laid out by the CCWO permit.
28. City Staff will provide a copy of the Reuse Agreement with CCWMO volumes and connection costs for final preparations. The Check List atop the Agreement will need to be completed by the Developer.
29. Cleanouts shall be provided at storm Tee 8.0 and storm bend 9.0 to facilitate future maintenance.
30. City inspection is required during the utility installations. Please add a note to include notification is required 48 hours in advance of utility installation work and to include the Public Services office phone number of 952-442-2615.
31. The proposed trash enclosure shall be constructed of the same building material as the principal structure.

### Grading, Drainage and Erosion Control Plan

32. A Stormwater Pollution Prevention Plan (SWPPP) meeting the MPCA's NPDES requirements must be provided for review and approval. The attached checklist outlines all items required in the SWPPP.

### Landscape Plan

33. City Public Services staff shall be notified upon landscape planting to note the quantity of plants, and initiation of the warranty period.
34. Contact Public Services; 952-442-2615 to complete final grade and topsoil inspection prior to installation of Landscaping, irrigation and sod.
35. 15 Trees with a minimum planting size of either 2.5 inches in diameter as measured six inches above ground for deciduous or 6 ft. in height for coniferous are required.
36. Additional plantings shall be required for properties fronting State Highway #5. The following will be required for every 40' of frontage along Highway #5:
  - a. One (1) three inch (3") minimum deciduous tree.

Or

One (1) eight foot (8') minimum coniferous tree
- 37.



## REQUEST FOR CITY COUNCIL ACTION

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                                                                    |                          |                 |   |                    |                          |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------|--------------------------|-----------------|---|--------------------|--------------------------|
| <b>Meeting Date:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | February 21, 2023                                                                  |                          |                 |   |                    |                          |
| <b>Item Name:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | Approve Benchmark Cities for Job Classification and Compensation Study             |                          |                 |   |                    |                          |
| <b>Originating Department:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | Administration                                                                     |                          |                 |   |                    |                          |
| <b>Presented by:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | Jackie Schulze                                                                     |                          |                 |   |                    |                          |
| <b>Previous Council Action</b> (if any):                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | January 3, 2023: Resolution 2023-18, Approve Classification and Compensation Study |                          |                 |   |                    |                          |
| <b>Item Type (X only one):</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | Consent                                                                            | <input type="checkbox"/> | Regular Session | X | Discussion Session | <input type="checkbox"/> |
| <b>RECOMMENDATIONS/COUNCIL ACTION/MOTION REQUESTED</b> <i>(Include motion in proper format.)</i>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                                                                    |                          |                 |   |                    |                          |
| Adopt Resolution 2023-54, Approving Benchmark Cities                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                                                    |                          |                 |   |                    |                          |
| <b>EXPLANATION OF AGENDA ITEM</b> <i>(Include a description of background, benefits, and recommendations.)</i>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                                                                    |                          |                 |   |                    |                          |
| <p>The Classification and Compensation Study is underway for the City of Waconia. There have been two small-group committee meetings, an all-employee meeting, and now all employees are working on filling out a Position Analysis Questionnaire about their specific position and what they do on a daily basis. Once these questionnaires are completed, David Drown Associates (DDA) will begin the process of rewriting job descriptions. Once job descriptions are complete, they will conduct a market analysis.</p> <p>The Class and Comp working committee has been working hard over the past several weeks in identifying benchmark cities. Historically, the City of Waconia has used metro area cities between the populations of 7,500 and 25,000 to compare to. More recently, we updated the population to reflect Waconia's growing population, and have looked at metro area cities between the populations of 10,000 and 30,000. In looking at benchmarks, it was advised to look at similar cities to what we are: cities that may be growing, have similar amenities and services, are close in proximity, and in that 10,000 to 30,000 range. A list of benchmark cities was established with recommendations from DDA and the working committee:</p> <ul style="list-style-type: none"> <li>• Buffalo</li> <li>• Chaska</li> <li>• Chanhassen</li> <li>• Crystal</li> <li>• Farmington</li> <li>• Forest Lake</li> <li>• Hopkins</li> <li>• Hastings</li> <li>• Hutchinson</li> <li>• Monticello</li> <li>• New Brighton</li> <li>• Oakdale</li> <li>• Prior Lake</li> <li>• Rogers</li> <li>• Ramsey</li> <li>• Robbinsdale</li> <li>• Stillwater</li> <li>• Vadnais Heights</li> <li>• Victoria</li> <li>• West St. Paul</li> <li>• White Bear Lake</li> </ul> <p>The majority of these cities are cities we had already been using as benchmarks, with the exception of Buffalo,</p> |                                                                                    |                          |                 |   |                    |                          |

Monticello, and Hutchinson, which are all new.

In addition, the committee and DDA have recommended looking at Eden Prairie and Minnetonka as "spotlight" cities. These are cities that are close in proximity to us, who we may compete with for workforce. With spotlight cities, the City does not use them in any sort of position or pay analysis, but keeps an eye on what they are doing in terms of cost-of-living-adjustments, etc., to ensure we are remaining competitive.

It is best practice for the City Council to approve the group of benchmark cities prior to the start of the market analysis.

**Attachments:**

1. [2354res\\_class\\_\\_comp\\_benchmarks.doc](#)

***FINANCIAL IMPLICATIONS:***

Funding Sources & Uses:

Budget Information:

\_\_\_\_\_ Budgeted

\_\_\_\_\_ Non Budgeted

\_\_\_\_\_ Amendment Required

***ADVISORY BOARD RECOMMENDATIONS:***

Planning Commission

Parks and Recreation Board

Safari Island Advisory Board

Other



**CITY OF WACONIA  
RESOLUTION NO. 2023-54**

**RESOLUTION APPROVING BENCHMARK CITIES  
FOR CLASSIFICATION & COMPENSATION STUDY**

**WHEREAS**, the City has set a strategic priority as a stable, capable workforce; and

**WHEREAS**, desired outcomes include having an engaged workforce and ensuring our staff have adequate capabilities;

**WHEREAS**, the City Council recently approved a Classification and Compensation study to help achieve the initiatives associated with this priority; and

**WHEREAS**, a working committee of City staff have been meeting with the City's consultant to help determine the City's benchmark cities for comparison; and

**WHEREAS**, the following cities are recommended to be the City's benchmark cities for this study;

- |               |                 |                   |
|---------------|-----------------|-------------------|
| • Buffalo     | • Chaska        | • Chanhassen      |
| • Crystal     | • Farmington    | • Forest Lake     |
| • Hopkins     | • Hastings      | • Hutchinson      |
| • Monticello  | • New Brighton  | • Oakdale         |
| • Prior Lake  | • Rogers        | • Ramsey          |
| • Robbinsdale | • Stillwater    | • Vadnais Heights |
| • Victoria    | • West St. Paul | • White Bear Lake |

and,

**WHEREAS**, Eden Prairie and Minnetonka will be highlighted as spotlight cities but not used as benchmark cities; and

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Waconia hereby approves the benchmark cities recommended by David Drown Associates and the Class & Comp Working Committee.

Adopted by the City Council of the City of Waconia this 21<sup>st</sup> day of February, 2023.

\_\_\_\_\_  
Nicole Waldron, Mayor

Attest: \_\_\_\_\_  
Jackie Schulze, City Clerk