

CITY OF WACONIA
MARCH 4, 2024

Pursuant to due call and notice thereof, the regular meeting of the City Council of the City of Waconia was called to order by Mayor Waldon at 6:00 p.m. The following members were present: Nicole Waldron, Randy Sorensen, Steve Yetzer, Jeff Grengs
The following members were absent: Nick Gleason.

Staff Present: Shane Fineran, Jackie Schulze, Lane Braaten, Nicole Meyer, Justin Sorensen, Mike Melchert, Jake Saulsbury, and Sergeant Tyler Stahn.

2) [PLEDGE OF ALLEGIANCE](#)

3) [ADOPT AGENDA](#)

MOTION by Sorensen second by Grengs to adopt the agenda as published.

MOTION CARRIED

4) [VISITOR'S PRESENTATIONS, PETITIONS, CORRESPONDENCE](#)

Al Sherwood, Chanhassen, addressed the Council regarding election integrity in Minnesota. Sherwood gave a detailed explanation of the process regarding how absentee and mail-in ballots have the most potential for fraud. He is requesting the City's support for changes in the Carver County process.

5) [ADOPT CONSENT AGENDA](#)

5.1 Approve February 20, 2024 Council Minutes.

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[February 20, 2024 Council Minutes](#)

5.2 Approve March 4, 2024 Expenditures

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[03-04-2004 Council List - Expenditures](#)

5.3 Adopt Resolution No. 2024-055 Accepting Cash Donation for Holiday Lighting

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[Resolution No. 2024-055 Accepting Cash Donation for Holiday Lights](#)

5.4 Adopt Resolution No. 2024-056 Authorizing Hiring of Probationary Firefighter

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[Resolution No. 2024-056 Authorizing Hiring of Probationary Firefighter Mawdsley](#)

- 5.5 Adopt Resolution No. 2024 057 Approving Capital Project for Lower Viewing Room Door Installation - Waconia Ice Arena

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[Resolution No. 2024-057 Approving Capital Project for Lower Viewing Room Door Installation - Waconia Ice Arena](#)

[02-12-2024 Minnetonka Glass Mirror Quote](#)

[01-25-2024 Town & Country Quote](#)

- 5.6 Adopt Resolution No. 2024-059 Approving Downtown Reconstruction Phase 2 Street Lighting Equipment Low Bid

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[Resolution No. 2024-059 Approving Bids for Street Lighting Equipment](#)

- 5.7 Adopt Resolution No. 2024-060 Authorizing Approval of Sale or Disposal of Surplus Equipment

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[Resolution No. 2024-060 Authorizing Approval of Sale or Disposal of Surplus Equipment](#)

- 5.8 Adopt Resolution No. 2024-061 Approving the Sidewalk Café License and Encroachment Agreement - Waconia Brewing

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[Resolution No. 2024-061 Approving Sidewalk Cafe License and Encroachment Agreement for Waconia Brewing Company](#)

[Outdoor Patio Plan for Waconia Brewing Company](#)

- 5.9 Minnesota State Fire Marshall's Division washer/extractor grant.

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[Fire_Marshal_Grant \(1\).doc](#)

Motion by Yetzer, second by Sorensen to adopt the Consent Agenda as published with the removal of Item #5.5

MOTION CARRIED

6) COUNCIL BUSINESS

6.1 [Zoning Administrator Appeal - Shed Permit - 300 Olive Street South](#)

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[Location Map](#)

[Administrative Appeal Applicant Submittal Information](#)

Community Development Director Lane Braaten gave a brief history of the Zoning Appeal process. The City received a Notice of Appeal from Jeffrey and Tamara Born, the property owners of 300 Olive Street South requesting the Council review the applicable information regarding their proposed structure and determine if staff's interpretation requiring a shed permit is consistent with the Ordinance. Staff maintains that the proposed structure is in fact a shed and would require a shed permit. City Code defines a structure as *"anything built or constructed, an edifice or building of any kind, or any piece of work composed of parts joined together in some definite manner, except parking lots and driveways"*.

Tammy and Jeff Born, 300 Olive Street South. The applicants spoke stating that they want to place a 30 square foot garden enclosure approximately four feet from the rear of the west property line. They consider the structure personal property and will be placed on skids which allows for moving of the enclosure. Air and water flow under the structure without footings or a cement pad and it is a portable enclosure.

Council Member Yetzer stated he is not opposed to a 30 or 24 square foot building. However he understands a variance is required and believes all residents be treated equally.

Mayor Waldron stated that staff made the correct determination; however would like to have a discussion to review the Ordinance and would like to see this on a work session agenda.

Motion by Yetzer second by Sorensen to deny the Administrative Appeal proposed for 300 Olive Street South.

MOTION CARRIED

6.2 [Adopt Resolution No. 2024-062 Authorizing Award of Construction Contract for 2024 Infrastructure Improvements to Valley Paving](#)

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Resolution No. 2024-062 Authorizing Award of Construction Contract for 2024 Infrastructure Improvements to Valley Paving

02-24-2024 Infrastructure Improvements from Bolton & Menk

Project Area Plan Sheets

City Administrator Shane Fineran gave a brief history of the item stating that bids were received and opened on February 27, 2024. The areas of asphalt mill and overlay include Courtland East and West and Burandt Boulevard between Kinder Drive and Farmline Road. Other areas that were considered for improvements include streets within the Sugarbush neighborhood and William Lakeshore Drive.

Motion by Sorensen second by Grengs to Adopt Resolution No. 2024-062 Authorizing Award of Construction Contract for the 2024 Infrastructure Improvements to Valley Paving.

6.3 Adopt Resolution No. 2024-063 Authorizing Approval of Survey and Geotechnical Review of 2025 and 2026 Reconstruction Project Area - Phase 3 & Phase 4 Downtown Reconstruction Preliminary Work

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Resolution No. 2024-063 Authorizing Survey and Geotechnical Review of 2025 and 2026 Reconstruction Project Areas

2024-02-27 Downtown Prelim Items.pdf

2025 and 2026 Proposed Reconstruction Areas

Staff are seeking authorization of preliminary work to support efforts to include pre-condition survey of buildings, topographical survey, and geotechnical work. Similar efforts were made in preparation of 2023 and 2024 phases.

Motion by Yetzer second by Grengs to adopt Resolution No. 2024-063 Authorizing Survey and Geotechnical Review of 2025 and 2026 Reconstruction Project Areas.

MOTION CARRIED

6.4 Adopt Resolution No. 2024-058 Authorizing City Staff to Execute Purchase Agreement for Fleet Pickups

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Resolution No. 2024-058 Authorizing City Staff to Execute Purchase Agreement for Fleet Pickups

[Midway Ford Quote.pdf](#)

[Fury Ford F150 Quote.pdf](#)

Last December, the City Council authorized staff to solicit pricing for two one-half ton pickup trucks as replacements for existing vehicles. The vehicles were identified in the Capital Investment Plan for 2024. Between the budgeted amount and revenues generated from the sale of existing assets, sufficient funds will exist to support these acquisitions.

Motion by Grengs second by Yetzer to Adopt Resolution No. 2024-058 Authorizing City Staff to Execute Purchase Agreement for Fleet Pickups.

MOTION CARRIED

7) [ITEMS REMOVED FROM CONSENT AGENDA](#)

Item #5: Adopt Resolution No. 2024-057 Approving Capital Project for Lower Viewing Room Door Installation – Waconia Ice Arena

Yetzer stated a local bid and a non- local bid were received and would like staff to work locally. Fineran stated the non-local bid company (Minnetonka Glass & Mirror) is owned and operated by a Waconia Resident.

Motion by Yetzer second by Sorensen to Adopt Resolution No. 2024-057 Approving Capital Project for Lower Viewing Room Door Installation – Waconia Ice Arena awarding to Town & Country Glass

Ayes: Yetzer, Sorensen

Nays: Waldron, Grengs

MOTION FAILED

Motion by Yetzer second Sorensen by to reject Resolution No. 2024-057 and direct staff to solicit new quotes.

Ayes: Yetzer, Sorensen, Grengs

Nays: Waldron

MOTION CARRIED

8) [STAFF REPORTS](#)

Carver County Sergeant Stahn reported on a current scam happening in Waconia. Residents and elected officials are being contacted by scammers claiming to be with the Carver County Sheriff Department and bond money is required immediately. As a reminder the Sheriff Department does not solicit bail money over the telephone and everyone is asked to hang up the phone immediately. On St. Patrick's Day there will be extra squads on Duty. On March 7th at 1:00 pm, canine Gus will be introduced at the Senior Center.

9) [BOARD REPORTS](#)

Sorensen: No Report

Yetzer: No Report
Grengs: No Report
Waldron: No Report

10) ANNOUNCEMENTS

City Clerk Schulz announced the City is now accepting nominations for the Stewardship Award. This award is given annually to an individual or group who has dedicated a significant amount of time to the Community. The deadline for submitting a nomination is March 15, 2024. The information can be found on the City website.

The Presidential Nomination Primary Election is March 5, 2024. Waconia has three precincts:

Precinct #1: Trinity Lutheran Church
Precinct #2: Faith Lutheran Church
Precinct #3: Ice Arena

The polls will be open from 7:00 am to 8:00 pm.

11) ADJOURN REGULAR MEETING

Motion by Sorensen second by Grengs to adjourn the March 4, 2024, City Council Meeting

MOTION CARRIED AT 6:51 PM

Work Session:

UPCOMING CALENDAR OF EVENTS/MEETINGS:

Nicole Waldron, Mayor

ATTEST: _____

Sue Schwalbe, Office Assistant