

CITY OF WACONIA
April 1, 2024

1) **CALL MEETING TO ORDER AND ROLL CALL**

Pursuant to due call and notice thereof, the regular meeting of the City Council of the City of Waconia was called to order by Mayor Waldron at 6:00 p.m. The following members were present: Nicole Waldron, Randy Sorensen, Steve Yetzer, Jeff Grengs and Nick Gleason

Staff present: Shane Fineran, Jackie Schulze, Nicole Meyer, Juston Sorensen, and Sergeant Tyler Stahn.

2) **PLEDGE OF ALLEGIANCE**

3) **ADOPT AGENDA**

Motion by Yetzer second by Grengs to adopt the agenda as published including addition of Item 6.3 Capital project No. 702, Brook Peterson Dugout Shades
MOTION CARRIED.

4) **VISITOR'S PRESENTATIONS, PETITIONS, CORRESPONDENCE**

None

5) **ADOPT CONSENT AGENDA**

5.1 Approve March 18, 2024, City Council Minutes

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[03-18-2024 Council Minutes](#)

5.2 Approve April 1, 2024 Expenditures

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[04-01-2024 Council List - Expenditures](#)

5.3 Adopt Ordinance No. 771 Amending Chapter 560 Regarding Dogs and Cats

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[Ordinance No. 771 Amending Chapter 560 \(Draft 03-13-2024\)](#)

[Resolution No. 2024-073 Summary Publication of Ordinance No. 771](#)

- 5.4 Adopt Resolution No. 2024-074 Authorizing Acquisition for Capital Improvement Project #582

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[Resolution No. 2024-074 Authorizing Acquisition for Capital Improvement Project #582](#)

[UW56 Unit and Bucket Quote](#)

[Angle Broom with Trade In Quote](#)

[Snow Blower with Trade In Quote](#)

- 5.5 Adopt Resolution No. 2024-075 Authorizing Staff to Enter Into a 4-Year Lease Agreement with Johnson Fitness & Wellness for Cardio Fitness Equipment at Safari Island Community Center

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[Resolution No. 2024-075 Authorizing Lease Agreement for Cardio Fitness Equipment](#)

[Option 1 - Johnson Fitness](#)

[Option 2 - Johnson Fitness](#)

[Option 2 - 3 Year Lease - Push Pedal Pull](#)

- 5.6 Adopt Resolution No. 2024-076 Accepting Interlaken 8th Addition Phase 1 & 2 Development Municipal Improvements

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[Resolution No. 2024-076 Accepting Municipal Improvements - Interlaken 8th Addition](#)

- 5.7 Adopt Resolution No. 2024-077 Approve Temporary On-Sale Liquor License for Waconia Lions Club - Beach Bash

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[Resolution No. 2024-077 Approving Temp Liquor License for Waconia Lions Club](#)

- 5.8 Adopt Resolution No. 2024-078 Approving a Temporary On-Sale Liquor License for the Waconia Lions Club - Monster Truck Show

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[Resolution No. 2024-078 Approving Temp On-Sale Liquor License for Waconia Lions Club](#)

- 5.9 [Adopt Resolution No. 2024-079 Approving a Special Event Permit for Walk on Waconia](#)

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[Resolution No. 2024-079 Approve Special Event Permit Walk on Waconia](#)

[Special Event Permit Application - Walk on Waconia](#)

- 5.10 [Adopt Resolution No. 2024-080 Approving a Special Event Permit for Don't Worry Be Hoppy 5K, 10K and Kids Run.](#)

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[Resolution No. 2024-080 Approving Special Event Permit - Don't Worry Be Hoppy](#)

[Special Event Permit Application - Waconia Brewing Company](#)

[Special Event Permit Application - Sole Motion Race Management](#)

- 5.11 [Adopt Resolution No. 2024-081 Approving a Temporary On Sale Liquor License and Use of Parking Lot - Waconia Brewing Company](#)

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[Resolution No. 2024-081 Approving Temporary Liquor License and Use of Parking Lot](#)

[Request for Use of Parking Lot Waconia Brewing](#)

[Waconia Brewing Temp Liquor Map.pdf](#)

- 5.12 [Adopt Resolution No. 2024-082 Approving an Application for Exempt Permit for Lake Waconia Fireworks Festival](#)

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[Resolution No. 2024-082 Approving Temporary Gambling Permit - Lake Waconia Fireworks Festival](#)

- 5.13 [Approve use of South Vine Street - Freshwater Church](#)

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[Location Map](#)

- 5.14 Adopt Resolution No. 2024-083 Authorizing Execution of Memorandum of Understanding

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[Resolution No. 2024-083 Authorizing Execution of a Memorandum of Understanding Church of St. Joseph property](#)

[Memorandum of Understanding \(5 Pages\)](#)

- 5.15 Adopt Resolution No. 2024-084 Authorizing 2024 Dock Slip Lease for the Fire Department Boat

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[Resolution No. 2024-084 Authorizing 2024 Dock Slip Lease Agreement for Fire Department Boat](#)

[2024 In Towne Marina, LLC Invoice](#)

[2024 Summer Slip Lease with In Towne Marina LLC](#)

- 5.16 Adopt Resolution No. 2024-085 Authorize Hiring of Public Services Technician Position

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[Resolution No. 2024-085 Authorize Hiring of Public Services Technician Position](#)

- 5.17 Adopt Resolution No. 2024-086 Denial of Ordinance Amendment submitted by Battlefield Ministries

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[Resolution No. 2024-086 Denial of Ordinance Amendment No. 771](#)

- 5.18 Adopt Resolution No. 2024-087 Approve a Liquor License Application for India Palace, 813 Marketplace Drive for the term of May 1, 2024, through January 31, 2025

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[Resolution No. 2024-087 Approving Liquor License, 813 Marketplace Drive](#)

Motion by Sorensen second by Yetzer to adopt the Consent Agenda as published with the removal of Item 5.5 Adopt Resolution NO. 2024-075 Authorizing Staff to Enter Into a 4-Year Lease Agreement with Johnson Fitness & Wellness for Cardio Fitness Equipment at Safari Island Community Center
MOTION CARRIED.

6) COUNCIL BUSINESS

6.1 Adopt Resolution 2024-088 Providing for the Sale of \$6,470,000 General Obligation Bonds, Series 2024A - 2024 Infrastructure Improvement Projects & Well #9 Construction

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Resolution No. 2024-088 Providing for Sale of General Obligation Bonds Series 2024A

Ehlers & Associates Pre-Sale Report for Series 2024A

2024A Bonds_Costs & Financing Breakdown.pdf

Finance Director Nicole Meyer introduced Todd Hagen with Ehlers and Associates was present to provide the Council an overview of the process of issuance of \$6,470,000 General Obligation Bonds to fund the 2024 infrastructure improvement project and construction of Well #9. This financing method combines all three issuance authorities into one bond. First the street improvement portion debt service will be paid from special assessments and property taxes. Second the water and storm sewer portion debt service will be paid from water and storm sewer revenues. Third the sanitary sewer portion debt service will be paid from property taxes to be reduced to cancelled with available sanitary sewer revenues.

Hagen recommended the issuance of general obligation bonds with a full competitive sale. General obligation bonds provide a straight-forward approach to financing projects. Also expect with the size and term of the issue, this will attract several quality bids based on similar recent sales.

Stating the General Obligation special assessment 429 bonds are being issued for the street, sidewalk, and streetlight reconstruction in the downtown area along with the City's portion of construction costs for the Waconia Parkway North Turbo Roundabout project. Also, the City will issue a new special debt levy for the portions not paid by special assessments.

Ehlers and Associates will solicit competitive bids for the sale of the Bonds to underwriters and banks as the size, structure and term will result in the maximum number of bids at the lowest interest rates.

Ehlers and Associates has reviewed all outstanding indebtedness for the City and found there are not refunding opportunities at this; however, they will continue to monitor the market and the call dates for the City's outstanding debt and will alert the Council to any future refunding opportunities. General Obligation 115 bonds are bonds that can be issued only for sanitary sewer projects. The City plans to pay these bonds with revenues in the sanitary sewer fund.

Motion by Yetzer second by Grengs to Adopt Resolution No. 2024-088 Providing for the Sale of \$6,470,000 General Obligation Bonds, Series 2024A – 2024 Infrastructure Improvement Projects and Well #9 Construction.

MOTION CARRIED

6.2 [Adopt Resolution 2024-089 Approving 6-Year Contract Addendum with Rink Management Service Corporation for Management of the Waconia Ice Arena and Safari Island Community Center Facilities](#)

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[Resolution No. 2024-089 Approving Contract Addendum with Rink Management Corporation](#)

[RMS Contract Financial Analysis Work Session 03.04.23](#)

[RMSC 3% Increase Change to Incentive Clause](#)

[RMSC 3% Increase No Change to Incentive Clause](#)

Staff worked with Rink Management Services for the renewal of the City's service contract for the operations of the Waconia Ice Arena and Safari Island Community Center. The current agreement will expire on April 5, 2024. The agreement proposed will run through April 5, 2030, for both the Safari Island Community Center and the Waconia Ice Arena Facilities. There will be no increase in monthly service fees for the remaining months of 2024. Included in the agreement is a 3% annual increase starting January 2025. This would equate to an additional \$3,879 per for both facilities over the six years of the contract. Staff provided the Council an analysis to consider as part of the contract renewal.

Motion by Gleason second by Grengs to Adopt Resolution No. 2024-089 Approving a Six-Year Contract Addendum with Rink Management Services Corporation for the Management of the Waconia Ice Arena and the Safari Island Community Center Facilities.

MOTION CARRIED.

6.3 [Capital Project #702 - Brook Peterson Dugout Shades](#)

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[Dugout Design Detail](#)

[Proposed Dugout Solution Quotes.pdf](#)

[Dugout Benches Quote](#)

[Midwest Playscapes Design - Non Recommended.pdf](#)

[2024-090 Brook Peterson Dugout Project](#)

City Administrator Shane Fineran stated the Capital Investment Plan identified the enhancement of dugouts at Brook Peterson Fields, used primarily by youth baseball activities. The Waconia Fire Relief Association donated \$40,000 to complete this project.

Staff reviewed and evaluated various solutions to provide shade and safety in the dugouts. Staff recommends that a combination of fencing realignment and shade top solution be considered due to practicality and affordability. New fencing will be installed at the field side of the dugout at 8' height sloping to the rear of the dugout. A shade top solution will be mounted to the fencing. This solution will allow for shade structures to be erected at all four fields.

Staff will remove the existing fencing in the dugout areas along with removing the benches. Staff recommends using the remaining budget to add additional seating in the dugout areas.

Motion by Grengs second by Yetzer to Adopt Resolution No. 2024-090 Approving Capital Project #702 Brook Peterson dugout Shades.

MOTION CARRIED.

7) [ITEMS REMOVED FROM CONSENT AGENDA](#)

Item 5.5 Adopt Resolution No. 2024-075 Authorizing Staff to Enter Into a 4-Year Lease Agreement with Johnson Fitness & Wellness for Cardio Fitness Equipment at Safari Island Community Center.

Finance Director Meyer stating the City is currently leasing cardio equipment from Johnson Fitness and Wellness which ends on July 1, 2024. Staff reviewed quotes for new equipment to replace what is now being leased. Currently, there are 18 pieces of equipment on the fitness floor with the Matrix rower and bike in the Fitness on Demand Room.

Staff recommends the Council approve the Johnson Fitness and Wellness lease option 1. The 2024 budget includes \$31,170 for the fitness equipment lease. With the current lease ending in July and the new lease beginning in August, the total estimated cost for this expenditure in 2024 will be \$30,295.

Motion by Sorensen second by Gleason to Adopt Resolution No. 2024-075 Authorizing Staff to Enter Into a 4-Year Lease Agreement with Johnson Fitness & Wellness for Cardio Fitness Equipment at Safari Island Community Center.

MOTION CARRIED

8) STAFF REPORTS

Sergeant Stahn reported on the call history for the month of March 2024 as well as the first quarter of the year. Stating there were three less calls than at this same time last year. Crime was down slightly with only 32 criminal incidents in the City last month. Traffic stops remain steady; however, the trend is the significant increase in medical service calls. There were 30 additional medical calls for a total of 114 in the month of March. During the first quarter of the year, there was a 34% increase in medical calls. This is exactly 100 more call for service than in 2023. During the first quarter crime is up slightly with 16 more criminal events than in the first quarter of 2023.

Sergeant Stahn highlighted Deputy Thomas Robel and Deputy Garrett Corkins for their outstanding work in DUI enforcement. In March, the two deputies accounted for six DUI's that occurred in the City. This was a combination of both alcohol and controlled. Sergeant Stahn publicly acknowledged and recognized the great job they are doing for the residents of Waconia by removing dangerous and impaired drivers off the road. So far this year, there have been 53 DWI's in the County. In Waconia, Deputies have made 17 DWI arrests.

For the month of April, Sergeant Stahn will be at the Career and Community Expos at the Waconia High School focusing on the forensic aspect of Police work. Also in April Canine Gus will be giving a demonstration at New Prospectives Senior Living.

9) BOARD REPORTS

Sorensen: Attended Park Board Meeting on March 21st discussing Sudheimer Park. Staff continues working to maintain this Park as a natural park to preserve the park in it's natural state.

Yetzer: Nothing to report.

Grengs: Nothing to report.

Gleason: Nothing to report.

Waldron: Nothing to report. Participants in several Mayor's groups on a state level.

10) ANNOUNCEMENTS

11) ADJOURN REGULAR MEETING

Motion by Sorensen second by Gleason to adjourn the meeting at 7:00 p.m.

MOTION CARRIED.

Work Session:

Stewardship Award Review

2023 Financials

2024 Budget to Actuals

**UPCOMING CALENDAR OF EVENTS/MEETINGS:Public Service Director Interviews -
April 3rdPlanning Commission - April 4th at 6:30 p.m.City Council -April 15th at 6:00 p.m.**

Nicole Waldron, Mayor

ATTEST: _____

Sue Schwalbe, Office Assistant