

WACONIA CITY COUNCIL MEETING AGENDA



Monday, April 1, 2024
6:00 PM

VISION STATEMENT

A thriving, connected community with deep roots: a great place to live for a lifetime.

MISSION STATEMENT

A city that leads, serves, and governs to enhance the quality of life for all community members.

MAYOR: NICOLE WALDRON
COUNCIL MEMBER : RANDY SORENSEN
COUNCIL MEMBER: STEVE YETZER
COUNCIL MEMBER: NICK GLEASON
COUNCIL MEMBER: JEFF GRENGS

NOTE: TO ENSURE THAT YOU ARE PRESENT FOR ITEMS OF INTEREST, PLEASE BE PRESENT AT 6:00 P.M.

Those with items on the agenda should reach out to their staff contact. Others who wish to participate in the meeting, please contact the City Administrator at 952-442-3100 or sfineran@waconia.org to make certain that you are called upon during the meeting.

1. **CALL MEETING TO ORDER AND ROLL CALL**
2. **PLEDGE OF ALLEGIANCE**
3. **ADOPT AGENDA**
4. **VISITOR'S PRESENTATIONS, PETITIONS, CORRESPONDENCE**
5. **ADOPT CONSENT AGENDA** *The items listed on the Consent Agenda are considered routine and non-controversial by the Council and will be approved by one motion. There will be no separate discussion of these items unless a Councilmember, City Staff, or Citizen so requests; in which case, the item will be removed from the Consent Agenda and considered at the end of the Regular Agenda.*
 - 1) [Approve March 18, 2024, City Council Minutes](#)
Motion to Approve March 18, 2024, City Council Minutes
 - 2) [Approve April 1, 2024 Expenditures](#)
Motion to Approve Payment of April 1, 2024 Expenditures
 - 3) [Adopt Ordinance No. 771 Amending Chapter 560 Regarding Dogs and Cats](#)
Adopt Ordinance No. 771 Amending Chapter 560 Regarding Dogs and Cats
Adopt Resolution #2024-073 Authorizing Summary Publication of Ordinance No. 771
 - 4) [Adopt Resolution No. 2024-074 Authorizing Acquisition for Capital Improvement Project #582](#)
Adopt Resolution No. 2024-074 Authorizing Acquisition for Capital Improvement Project #582
 - 5) [Adopt Resolution No. 2024-075 Authorizing Staff to Enter Into a 4-Year Lease Agreement with Johnson Fitness & Wellness for Cardio Fitness Equipment at Safari Island Community Center](#)
Adopt Resolution No. 2024-075 Authorizing Staff to Enter Into a 4-Year Lease Agreement with

- 6) [Johnson Fitness & Wellness for Cardio Fitness Equipment at Safari Island Community Center Adopt Resolution No. 2024-076 Accepting Interlaken 8th Addition Phase 1 & 2 Development Municipal Improvements](#)
Adopt Resolution No. 2024-076 Accepting Interlaken 8th Addition Phase 1 & 2 Development Municipal Improvements
- 7) [Adopt Resolution No. 2024-077 Approve Temporary On-Sale Liquor License for Waconia Lions Club - Beach Bash](#)
Adopt Resolution No. 2024-077 Approve Temporary On-Sale Liquor License for Waconia Lions Club - Beach Bash
- 8) [Adopt Resolution No. 2024-078 Approving a Temporary On-Sale Liquor License for the Waconia Lions Club - Monster Truck Show](#)
Adopt Resolution No. 2023-078 Approving a Temporary On-Sale Liquor License for the Waconia for Lions Club - Monster Truck Show
- 9) [Adopt Resolution No. 2024-079 Approving a Special Event Permit for Walk on Waconia](#)
Adopt Resolution No. 2024-079 Approving a Special Event Permit for Walk on Waconia
- 10) [Adopt Resolution No. 2024-080 Approving a Special Event Permit for Don't Worry Be Hoppy 5K, 10K and Kids Run.](#)
Adopt Resolution No. 2024-080 Approving a Special Event Permit for Don't Worry Be Hoppy 5K, 10K, and Kids Run
- 11) [Adopt Resolution No. 2024-081 Approving a Temporary On Sale Liquor License and Use of Parking Lot - Waconia Brewing Company](#)
Adopt Resolution No. 2024-081 Approving a Temporary On-Sale Liquor License and Use of Parking Lot, Waconia Brewing Company.
- 12) [Adopt Resolution No. 2024-082 Approving an Application for Exempt Permit for Lake Waconia Fireworks Festival](#)
Adopt Resolution No. 2024-082 Approving an Application for Exempt Permit for Lake Waconia Fireworks Festival
- 13) [Approve use of South Vine Street - Freshwater Church](#)
Motion to Approve Use of South Vine Street - Freshwater Church
- 14) [Adopt Resolution No. 2024-083 Authorizing Execution of Memorandum of Understanding](#)
Adopt Resolution No. 2024-083 Authorizing Execution of a Memorandum of Understanding regarding St. Joseph's property.
- 15) [Adopt Resolution No. 2024-084 Authorizing 2024 Dock Slip Lease for the Fire Department Boat](#)
Adopt Resolution No. 2024-084 Authorizing 2024 Dock Slip Lease for the Fire Department Boat with In Towne Marina, LLC
- 16) [Adopt Resolution No. 2024-085 Authorize Hiring of Public Services Technician Position](#)
Adopt Resolution No. 2024-085 Authorize Hiring of Public Services Technician Position
- 17) [Adopt Resolution No. 2024-086 Denial of Ordinance Amendment submitted by Battlefield Ministries](#)
Adopt Resolution No. 2024-086 Denial of Ordinance Amendment submitted by Battlefield Ministries to amend Section 900.05 of the City Code to strike the licensure requirement for residential facilities serving six (6) or fewer persons
- 18) [Adopt Resolution No. 2024-087 Approve a Liquor License Application for India Palace, 813 Marketplace Drive for the term of May 1, 2024, through January 31, 2025](#)
Adopt Resolution 2024-087 Approving a Liquor License Application for India Palace, 813 Marketplace Drive for the term of May 1, 2024 through January 31, 2025.

6. COUNCIL BUSINESS

- 1) [Adopt Resolution 2024-088 Providing for the Sale of \\$6,470,000 General Obligation Bonds, Series 2024A - 2024 Infrastructure Improvement Projects & Well #9 Construction](#)
Adopt Resolution 2024-088 Providing for the Sale of \$6,470,000 General Obligation Bonds, Series 2024A - 2024 Infrastructure Improvement Projects & Well #9 Construction
- 2) [Adopt Resolution 2024-089 Approving 6-Year Contract Addendum with Rink Management Service Corporation for Management of the Waconia Ice Arena and Safari Island Community Center Facilities](#)

7. ITEMS REMOVED FROM CONSENT AGENDA

8. STAFF REPORTS

9. BOARD REPORTS

- 1) Councilmember Sorensen
- 2) Councilmember Yetzer
- 3) Councilmember Gleason
- 4) Councilmember Grengs
- 5) Mayor Waldron

10. ANNOUNCEMENTS

11. ADJOURN REGULAR MEETINGOFFICE OF THE CITY ADMINISTRATOR

Shane Fineran

Work Session:

- Stewardship Award Review
- 2023 Financials
- 2024 Budget to Actuals

UPCOMING CALENDAR OF EVENTS/MEETINGS:

Public Service Director Interviews - April 3rd

Planning Commission - April 4th at 6:30 p.m.

City Council -April 15th at 6:00 p.m.



REQUEST FOR CITY COUNCIL ACTION

Meeting Date:		April 1, 2024					
Item Name:		Approve March 18, 2024, City Council Minutes					
Originating Department:		Administration					
Presented by:		Sue Schwalbe					
Previous Council Action (if any):							
Item Type (X only one):	Consent	X	Regular Session		Discussion Session		
RECOMMENDATIONS/COUNCIL ACTION/MOTION REQUESTED <i>(Include motion in proper format.)</i>							
Motion to Approve March 18, 2024, City Council Minutes							
EXPLANATION OF AGENDA ITEM <i>(Include a description of background, benefits, and recommendations.)</i>							
Attached are the minutes from the March 18, 2024 Council Meeting.							
<u>Attachments:</u>							
1. 03-18-2024 Council Minutes							
FINANCIAL IMPLICATIONS:				ADVISORY BOARD RECOMMENDATIONS:			
Funding Sources & Uses:							
Budget Information: _____ Budgeted _____ Non Budgeted _____ Amendment Required				Planning Commission			
				Parks and Recreation Board			
				Safari Island Advisory Board			
				Other			

CITY OF WACONIA
March 18, 2024

1) **CALL MEETING TO ORDER AND ROLL CALL**

Pursuant to due call and notice thereof, the regular meeting of the City Council of the City of Waconia was called to order by Mayor Waldron at 6:00 p.m. The following members were present: Nicole Waldron, Randy Sorensen, Steve Yetzer, Jeff Grengs and Nick Gleason.

Staff Present: Shane Fineran, Jackie Schulze, Lane Braaten, Nicole Meyer, Justin Sorensen, Jake Saulsbury, Kelly Dohn, Dan Montague and Sergeant Tyler Stahn.

2) **PLEDGE OF ALLEGIANCE**

3) **ADOPT AGENDA**

MOTION by Sorensen second by Gleason to adopt the agenda as published.
MOTION CARRIED.

4) **Public Hearing**

4.1 **PUBLIC HEARING -Vacation of Drainage and Utility Easement - Waterford 7th Addition, Outlot A and Outlot B**

[Cover Page](#)

[Resolution No. 2024-065 Approving Vacation of DU Easement](#)

[03-04-2024 Public Hearing Easement Vacation Notice](#)

[Easement Vacation Exhibit](#)

[Waterford 8th Addition Plat](#)

Community Development Director Lane Braaten gave a summary of the project and the process for approving a vacation. The phasing of the Waterford residential project has required the Developer to provide drainage and utility easements over Outlots A and B. As part of the next phase, which is Waterford 8th Addition, the Developer has requested that the identified drainage and utility easement in Outlots A and B be vacated to allow for the Outlots to be platted consistent with the Waterford 8th Addition, which is on tonight's agenda for review and approval. Staff recommends approval of the vacation of the existing drainage and utility easements as it will allow the development of the Waterford 8th Addition residential development.

Motion by Yetzer second by Sorensen to open the Public Hearing.
MOTION CARRIED.

No comments or questions for the Council.

Motion by Grengs second by Gleason to close the public hearing.

MOTION CARRIED.

Motion by Sorensen second by Gleason to Adopt Resolution No. 2024-065 Approving the Vacation of the Drainage and Utility Easement Identified in Outlot A and Outlot B, Waterford 7th Addition.

MOTION CARRIED.

5) **VISITOR'S PRESENTATIONS, PETITIONS, CORRESPONDENCE**

Dan Montague Safari Island/Waconia Ice Arena General Manager gave the Council an update on projects and membership at Safari Island and the Waconia Ice Arena. The dehumidification project is moving forward and will be completed on schedule. Staff will be painting the on-ice logos and building the ice sheets. The April through September rentals are filling up and Safari Island memberships continue to increase. The new carpet and paint in the entryway are well underway. The fitness and equipment lease is up in July and staff is beginning to pull numbers together.

Council Member Yetzer inquired about any remodel projects soon. Montague stated nothing in this year's budget.

Mayor Waldron thanked Dan for the update and continued efforts.

6) **ADOPT CONSENT AGENDA**

6.1 Approve the March 4, 2024 Council Minutes.

[Cover Page](#)

[March 4, 2024, Council Minutes REVISED](#)

6.2 Approve March 18, 2024 Expenditures

[Cover Page](#)

[03-18-2024 Council List-Expenditures Regular](#)

[03-18-2024 Council List-Expenditures Purchasing Card](#)

[03-18-2024 Council List-Expenditures Electronic-Other](#)

6.3 Approve Rink Management Services Corporation Safari Island Community Center Expenditures Incurred February 2024

[Cover Page](#)

[02-29-2024 Safari Island - Bills Applied Payments](#)

- 6.4 Approve Rink Management Services Corporation Waconia Ice Arena Expenditures Incurred February 2024

[Cover Page](#)

[02-29-2024 Waconia Ice Bills Applied Payments](#)

- 6.5 Approve Kraus-Anderson Construction Pay Request #18 for the New Fire Station

[Cover Page](#)

[Kraus-Anderson Construction Pay Request #18](#)

- 6.6 Adopt Resolution No. 2024-066 Accepting Cash Donations for Operations of the Fire Department

[Cover Page](#)

[Resolution No. 2024-066 Accepting Cash Donation for Operations of Fire Department from Healing Hearts](#)

- 6.7 Adopt Resolution No. 2024-067 Approving the Waterford 8th Addition Final Plat - JMH Land Development Company

[Cover Page](#)

[Resolution No. 2024-067 Approving Waterford 8th Additional Final Plat](#)

[Waterford 8th Addition Final Plat](#)

[Waterford Addition Phasing Plan](#)

Motion by Yetzer second by Sorensen to adopt the Consent Agenda as published.

MOTION CARRIED

Staff is requesting the Council to approve the Waterford 8th Addition Final Plat as submitted by JMH Land Development Company, LLC. The Waterford 8th Addition Final Plat which is the third phase of the project, is requesting approval to final plat 28 single-family residential parcels and 34 townhome parcels consistent with the preliminary plat approval.

7) [COUNCIL BUSINESS](#)

7.1 Adopt Resolution No. 2024-068 Approving Capital Project for Lower Viewing Room Door Installation - Waconia Ice Arena

Cover Page

Resolution No. 2024-068 Approving Capital Project Lower Viewing Room Door - Waconia Ice Arena

Minnetonka Glass & Mirror Proposal

Town and County Glass Proposal

City Administrator Shane Fineran gave a brief history of the agenda item. At the March 4, 2024, Council, meeting quotes were initially considered and rejected by the Council. Staff was directed to notify Minnetonka Glass & Mirror and Town & Country Glass that the initial quotes were rejected and asked to resubmit.

The revised quotes were received:

Minnetonka Glass & Mirror \$13,284

Town & Country Glass \$13,550

The new door will assist in keeping cold air in the arena space and reduce condensation in the facility during warm weather months.

Mayor Waldron stated both businesses have a local tie to the community and believes the bids are fair.

Yetzer agreed both are local. However one business is physically located in Waconia. Previously the Council approved extra dollars for two vehicles utilizing local businesses and doesn't feel this project is receiving the same treatment.

Motion by Waldron second Grengs by to adopt Resolution No. 2024-068 Approving Capital Project for Lower Viewing Room Door Installation Assigning the installation to Minnetonka Glass & Mirror.

Ayes: Waldron, Gleason, Sorensen

Nayes: Yetzer, Grengs

MOTION CARRIED 3-2

7.2 Adopt Resolution No. 2024-069 Awarding the 2024 Downtown Reconstruction Phase 2 Project

Cover Page

Resolution No. 2024-069 Awarding the 2024 Downtown Reconstruction Phase 2 Project

2024-03-13 Downtown Reconstruction Phase 2 Project

City Engineer Jake Saulsbury stated that nine Bids were opened and reviewed on March 12, 2024, for the project which includes total reconstruction of streets, sidewalks, utilities and street lighting of Main Street between Olive and Spruce and the blocks of Spruce, Pine, and Elm between Main Street and 1st Street. The high bid was 25% below the engineer's estimate and the low bid was 23% below the engineer's estimate. Staff also gave a brief breakdown on the incentive timelines.

Staff recommends awarding the project to the low bidder, WM Mueller & Sons a local contractor.

Motion by Gleason second by Sorensen to adopt Resolution No. 2024-069 awarding the 2024 downtown Reconstruction Phase 2 Project to WM Mueller & Sons.

MOTION CARRIED

7.3 [Adopt Resolution No. 2024-070 Approving a Variance at 101 Lake Street East - Judd](#)

[Cover Page](#)

[Resolution No. 2024-070 Approving a Variance](#)

[Applicant Variance Letter \(3 Pages\)](#)

[Site and neighborhood photos \(6 Pages\)](#)

[Proposed Site and Stormwater Plan \(1 Page\)](#)

[Public Hearing Comments \(4 Pages\)](#)

Ethan Nelson stated the City received a variance application from the property owners of 101 Lake Street East to construct a detached garage and site improvements that exceed 25% impervious surface maximum allowed in the Shoreland Overlay District. The applicant indicated that the variance is necessary to be able to have a detached garage similar to the others in the neighborhood.

Motion by Yetzer second by Gleason to Adopt Resolution No. 2024-070 Approving a Variance at 101 Lake Street East – Judd

MOTION CARRIED

7.4 [Adopt Resolution No. 2024-071 Approving Comprehensive Plan Amendment - 7845 County Road 10 North, Waconia Township](#)

[Cover Page](#)

[Resolution No. 2024-171 Approving Comprehensive Plan Amendment 7845 County Road 10 North](#)

[Location Map Subject Property](#)

[Applicant Comp Plan Amendment Request Letter](#)

[Klinkner Property - Sewer Capacity Evaluation](#)

[Location Map Future Land Use Map](#)

[Existing and Future Land Use Maps 2040 Comp Plan](#)

[Carver County Comments D Mielke](#)

[Public Hearing Comments](#)

Lane Braaten stated the City received a Comprehensive Plan Amendment application to regrade a portion of the property located at 7845 County Road 110 North as L, Low Density Residential versus the current guidance or R, Rural.

The eastern portion of the property is generally agricultural use in nature with an old farmhouse and multiple outbuildings. County Road 10 is the western boundary of the area with Lake Waconia to the east, The property is currently located within Waconia Township. The current land use includes farming and very low-density housing. The proposed would include single family, detached housing on parcels with a minimum size of 10,500 square feet. At the February 8, 2024, Planning Commission Meeting the Commissioners reviewed all information prior to tabling the item to allow additional comment from Carver County regarding access from County Road 10. At the March 7, 2024, Planning Commission Meeting the Commissioners reviewed the additional information and recommended approval of the Comp Plan Amendment with a 3-2 vote.

Council Member Yetzer asked if the City would have to move other property into R, Rural guidance for this to move forward. Lane stated this would be an administrative review for the Metropolitan Council as the size of the parcel.

Motion Grengs second by Waldron to adopt Resolution No. 2024-071 Approving Comprehensive Plan Amendment – 7845 County Road 10 North Waconia Township
MOTION CARRIED

[7.5 Amend Section No. 900.05 District Regulations – Battlefield Ministries.](#)

[Cover Page](#)

[Ordinance No. 771 Optional District Amendments](#)

[Resolution No. 2024-072 Summary Publication Ordinance 771](#)

[Public Hearing Noticed Published](#)

Chapter 900 Optional District Revisions REDLINED

Public Hearing Comments

The applicant, Battlefield Ministries, has submitted an Ordinance Amendment application proposing to amend City Code Section 900.05 District Regulations, specifically the uses permitted with special restrictions in the R-2, Single Family Residential District. The applicant is proposing to remove *licensed by the State of Minnesota* from the section. Staff reminded Council this is an ordinance amendment for the entire R-2 Zoning District-not just a specific address. The applicant is in attendance as well as many other concerned.

Anthony Bennedetti and Mikayla Precht spoke on behalf of Battlefield Ministries stating due to the transitional housing description of Battlefield Ministries there is not a specific license that is applicable.

Mayor Waldon understands the need for the program but has an issue looking at does this use of the property and amount of renters fits a single family residential neighborhood.

Council Member Sorensen inquired if the property has a rental license. Lane stated the Rental License is current. Sorenson also stated concerns of the proximity of the element school and has an issue of changing/striking language as Council should not strike language for one property but as City.

Motion by Yetzer second by Sorensen to deny Adoption of Ordinance 771 Amending Sections 900.04, 900.05, and 900.11 of the City Code and Deny Adopting Resolution No. 2024-072 Direction staff to Draft a Resolution of Denial.

MOTION CARRIED

8) ITEMS REMOVED FROM CONSENT AGENDA

No items were removed from the Consent Agenda

9) STAFF REPORTS

Shane reminded Council and residents that up-to-date information is available on the City website for all upcoming projects relating to streets, road closures, etc.

10) BOARD REPORTS

Sorensen: Nothing to report

Yetzer: Attended Transportation Day at the Capital.

Grengs: Will be attending the School Board meeting on March 25, 2024

Gleason: Nothing to report

Waldron: Nothing to report

11) ANNOUNCEMENTS

12) ADJOURN REGULAR MEETING

Motion by Sorensen second by Gleason to adjourn the meeting at 7:30 p.m.

MOTION CARRIED

Work Session:

UPCOMING CALENDAR OF EVENTS/MEETINGS:

Nicole Waldron, Mayor

ATTEST: _____

Ann Meyerhoff, Office Assistant



REQUEST FOR CITY COUNCIL ACTION

Meeting Date:		April 1, 2024					
Item Name:		Approve April 1, 2024 Expenditures					
Originating Department:		Finance					
Presented by:		Nicole Meyer					
Previous Council Action (if any):							
Item Type (X only one):		Consent	X	Regular Session		Discussion Session	
RECOMMENDATIONS/COUNCIL ACTION/MOTION REQUESTED <i>(Include motion in proper format.)</i>							
Motion to Approve Payment of April 1, 2024 Expenditures							
EXPLANATION OF AGENDA ITEM <i>(Include a description of background, benefits, and recommendations.)</i>							
Attached is the claim and disbursements register for the City of Waconia as of April 1, 2024. Payments are made to vendors via check, electric payment, and through the City's purchasing card program.							
<u>Attachments:</u>							
FINANCIAL IMPLICATIONS:				ADVISORY BOARD RECOMMENDATIONS:			
Funding Sources & Uses:							
Budget Information: _____ Budgeted _____ Non Budgeted _____ Amendment Required				Planning Commission			
				Parks and Recreation Board			
				Safari Island Advisory Board			
				Other			



REQUEST FOR CITY COUNCIL ACTION

Meeting Date:		April 1, 2024					
Item Name:		Adopt Ordinance No. 771 Amending Chapter 560 Regarding Dogs and Cats					
Originating Department:		Administration					
Presented by:		Shane Fineran					
Previous Council Action (if any):							
Item Type (X only one):	Consent	☒ X	Regular Session	☐	Discussion Session	☐	
RECOMMENDATIONS/COUNCIL ACTION/MOTION REQUESTED <i>(Include motion in proper format.)</i>							
Adopt Ordinance No. 771 Amending Chapter 560 Regarding Dogs and Cats Adopt Resolution #2024-073 Authorizing Summary Publication of Ordinance No. 771							
EXPLANATION OF AGENDA ITEM <i>(Include a description of background, benefits, and recommendations.)</i>							
The City Council directed staff to amend Municipal Code Chapter 560 regarding dogs to also include the regulation of cats in certain provisions. These provisions include the requirement that cat owners shall also abide by the similar expectation for control and containment that dog owners are responsible for. This would include being leashed when off private property, contained to private property by fence or leash so as to not allow to roam freely, and the expectation that cat owners shall clean up pet waste that is deposited on public or private property of another. Identifying owner information shall also be affixed by collar, tag, or microchip. Attachments: 1. Ordinance No. 771 Amending Chapter 560 (Draft 03-13-2024) 2. Resolution No. 2024-073 Summary Publication of Ordinance No. 771							
FINANCIAL IMPLICATIONS:				ADVISORY BOARD RECOMMENDATIONS:			
Funding Sources & Uses:							
Budget Information:				Planning Commission			
☐ Budgeted				Parks and Recreation Board			
☒ Non Budgeted				Safari Island Advisory Board			
☐ Amendment Required				Other			

CITY OF WACONIA
ORDINANCE NO. _____
AN ORDINANCE AMENDING CHAPTER 560
REGARDING DOGS AND CATS

The City Council of the City of Waconia Ordains:

FINDINGS AND PURPOSE

Chapter 560 of the Waconia City Code (the “Code”) currently regulates dogs within the City of Waconia (the “City”). The City Council finds that cats running at large can also create a traffic hazard, damage personal property, and bite. The purpose of this ordinance is to amend Chapter 560 to make certain provisions of Chapter 560 applicable to both dogs and cats.

AMENDMENTS

The title of Chapter 560 is amended to read “DOGS AND CATS.”

Sections 560.01 through 560.08 of Chapter 560 are amended to make the revisions shown below (additions are double underlined and deletions are):

Sec. 560.01. Purpose and intent.

Dangerous or potentially dangerous dogs pose a direct threat to the people and domestic animals in the City of Waconia. Further, dogs and cats running at large can create a traffic hazard, damage personal property and bite. Dogs that habitually bark are a nuisance to neighbors and other residents of the city. It is the intent of the city to protect the public against dog and cat related health and safety risks and related nuisances.

In regard to dangerous or potentially dangerous dogs, this chapter utilizes the statutory framework in Minn. Stat. §§ 347.50 through 347.565, which establishes how municipalities are to address reports of dog attacks. Minn. Stat. § 347.51, subd. 8, and Minn. Stat. § 347.565 authorize cities to establish a procedure by which a dog may be declared dangerous or potentially dangerous, including the right to appeal that designation.

Sec. 560.02. Incorporation of statutes by reference.

The provisions of Minn. Stat. §§347.50 through 347.565 regarding the regulation of dangerous dogs, including any future amendments thereto, are adopted by the city and incorporated by reference into this chapter 560. When the provisions of this chapter impose greater restrictions than such statutes the provisions of this chapter shall control. Where the provisions of any such statute impose greater restrictions than this chapter, the provisions of such statute shall control.

Sec. 560.03. Definitions.

For the purpose of this chapter 560, the terms defined in this section shall have the following meanings assigned to them:

Animal control authority means Carver County, Minnesota, which the city hereby appoints to act in such capacity, together with any law enforcement officer or other person acting under Carver County's direction and control in regard to animal control activities.

Bodily harm, great bodily harm and substantial bodily harm shall each have the meaning given such phrase by Minn. Stat. §609.02.

Chapter means this chapter 560.

Dangerous dog means any dog that has:

- A. Without provocation, inflicted substantial bodily harm on a human being on public or private property; or
- B. When unprovoked, engaged in any attack on any person under circumstances which indicated danger to personal safety; or
- C. Killed a domestic animal without provocation while off the owner's property; or
- D. Been found to be potentially dangerous, and after the owner has received notice that the dog is potentially dangerous, the dog aggressively bites, attacks, or endangers the safety of humans or domestic animals; or
- E. When unprovoked, has bitten one (1) or more persons on two (2) or more separate occasions; or
- F. Been or will be used, trained, or encouraged to fight with another animal; or whose owner has in their custody or possession any training apparatus, paraphernalia, or drugs used to prepare such dog for fighting with another animal.

Domestic animal means a dog or a cat.

Hearing means a proceeding conducted by a hearing officer in accordance with the requirements of this chapter 560.

Hearing officer means a licensed doctor of veterinary medicine, an animal control authority official, the city administrator, or any otherwise qualified impartial hearing officer appointed by the city administrator.

Kill, kills or killed each mean any act in which there is a direct causal connection between the act of the attacking dog and the death of the person or other animal. for domestic animals which were euthanized following such an attack, "killed" or "kills" means the death was the direct consequence of the attack, extensive veterinarian assistance would be futile, and that euthanasia merely hastened the inevitable death of the victim animal.

Leash means a cord, rope or chain affixed to a domestic animal's collar that is of sufficient strength to prevent the domestic animal from escaping by breaking the cord, rope or chain or by chewing through it.

Owner means any person, firm, corporation, organization, or department possessing, harboring, keeping, having an interest in, or having care, custody, or control of a domestic animal. Any person in possession of a domestic animal five (5) consecutive days or more shall, for the purposes of this chapter 560, be deemed to be an owner thereof.

Pound operator means the operator designated by the city council to operate a pound at which impounded dogs will be kept

Potentially dangerous dog means any dog that:

- A. When unprovoked, inflicts a bite on a human or domestic animal on public or private property; or
- B. When unprovoked, chases or approaches a person, including a person on a bicycle, upon the streets, sidewalks, or any public or private property, other than the dog owner's property, in an apparent attitude of attack; or
- C. Has a known propensity, tendency, or disposition to attack unprovoked, causing injury or otherwise threatening the safety of humans or domestic animals.

Proper enclosure means securely confined indoors, or in a securely enclosed and locked pen or structure outdoors, suitable to prevent the animal from escaping and providing the domestic animal protection from the elements. A "proper enclosure" does not include a porch, patio, or any part of a house, garage, or other structure that would allow the domestic animal to exit of its own volition, or any house or structure in which windows are open or in which door or window screens are the only obstacles that prevent the domestic animal from exiting. Such enclosure shall not allow the egress of the animal in any manner without human assistance. A pen or kennel, in order to qualify as a proper enclosure, shall meet the following minimum specifications:

- A. The overall floor size shall have a minimum area of thirty-two (32) square feet;
- B. Sidewalls shall have a minimum height of five (5) feet and be constructed of 11-gauge or heavier wire. Openings in the wire shall not exceed two (2) inches, support posts shall be one and one-quarter-inch or larger steel pipe buried in the ground eighteen (18) inches or more. When a concrete floor is not provided, the sidewalls shall be buried a minimum of eighteen (18) inches into the ground;
- C. A cover over the entire pen or kennel shall be provided, shall be constructed of the same gauge wire or heavier as the sidewalls, and shall also have no openings in the wire greater than two (2) inches; and

- D. An entrance/exit gate shall be provided and be constructed of the same material as the sidewalls and shall also have no openings in the wire greater than two (2) inches. The gate shall be equipped with a device capable of being locked and shall be locked at all times when the domestic animal is in the pen or kennel. The area under the gate shall be constructed and maintained in such a way as to prevent the domestic animal from digging under the gate.

Restraint means any of the following:

- A. Keeping a domestic animal in a proper enclosure;
- B. Keeping a domestic animal on a leash six (6) feet or less in length securely held by a person;
- C. Keeping a domestic animal on a leash securely fastened to a fixed object of such strength as to prevent the escape of the animal by either pulling or chewing through the fixed object provided the leash is of sufficient length to allow the domestic animal freedom to move about, but not off the owner's property; or
- D. Actively and continuously controlling a dog by means of either voice or hand commands or by means of an active electronic containment system specifically designed to contain a dog within the boundaries of an owner's property; provided, however, that allowing a dog to be off a leash or out of a proper enclosure while the owner is not then present does not qualify as active and continuous control even if an electronic containment system is used.

Unprovoked means the condition in which the dog is not purposely excited, stimulated, agitated, or disturbed. Any attack on a child fourteen (14) years of age or younger is presumed to be unprovoked. This presumption can be rebutted if sufficient evidence is shown to prove beyond a reasonable doubt that the child was engaged in the commission of a crime or illegal activity, including activities classified under Minn. Stat. ch. 343 as cruelty to animals.

Sec. 560.04. Identification tags required.

No owner shall keep or harbor a domestic animal within the corporate limits of the city unless the domestic animal is wearing an identification tag/collar with the name and telephone number of at least one (1) owner. In lieu of an identification tag/collar the domestic animal may be microchipped with owner information. Domestic animals less than six (6) months old are exempt from this requirement.

Sec. 560.05. Cleaning up litter.

It is unlawful for the owner of any domestic animal to cause or permit the domestic animal to defecate on public property or the private property of another without immediately cleaning up the domestic animal's feces and properly disposing of them in a

sanitary manner. It is also unlawful for the owner of any domestic animal to permit domestic animal feces to accumulate for a period exceeding seven (7) days on any property owned, leased or occupied by the domestic animal's owner. The owner of any domestic animal, or any person having custody or control of any domestic animal, shall carry appropriate equipment and supplies for picking up and disposing of feces in a sanitary manner whenever the domestic animal is on public property or the private property of another.

Sec. 560.06. Disturbing the peace.

No owner shall keep or harbor a dog that barks for repeated intervals of at least five (5) minutes with less than one (1) minute of interruption which can be heard by any person, including a law enforcement officer or animal control officer, from a location outside of the owner's property.

Sec. 560.07. Running at large.

No the owner shall allow his, her or its domestic animal to run at large within the corporate limits of the city. For the purposes of this chapter, a domestic animal shall be considered to be running at large if the domestic animal is not under restraint.

Sec. 560.08. Impoundment.

Subd. 1. The city is not involved in the impoundment of domestic animals.

EFFECTIVE DATE

This ordinance is effective upon publication.

Passed and adopted by the City Council of the City of Waconia this ____ day of _____, 2024.

Nicole Waldron, Mayor

ATTEST: _____
Jacqueline Schulze, City Clerk

CITY OF WACONIA
RESOLUTION NO. 2024-073

A RESOLUTION APPROVING SUMMARY PUBLICATION OF ORDINANCE NO. 771

WHEREAS, the City Council of the City of Waconia, Minnesota (the “City”) adopted Ordinance No. 771 on April 1, 2024 (the “Ordinance”); and

WHEREAS, pursuant to Minnesota Statutes §412.191, the City may publish the title and a summary of an Ordinance instead of its full text if the summary informs the public of the intent and effect of the Ordinance and the summary is approved by a four-fifths vote of the City Council; and

WHEREAS, the City Council finds: i) the summary set forth below informs the public of the intent and effect of the Ordinance; and ii) the title and summary of the Ordinance should be published instead of the full text of the Ordinance;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Waconia, Minnesota, as follows:

1. The above recitals and findings are incorporated as resolutions of the City Council.
2. The following official summary of Ordinance No. 771 is hereby approved:

ORDINANCE NO. 771, AN ORDINANCE AMENDING CHAPTER 560 REGARDING DOGS AND CATS, amends Chapter 560 of the Waconia City Code to prohibit cats from running at large within the city. The ordinance also prohibits cat owners from allowing their cats to defecate on public property or private property of another or to allow feces to accumulate on the owner’s property for more than 7 days. Further, the ordinance requires cat owners to place identity tags on their cats or, in the alternative, to microchip them.

The full text of the ordinance is available for public inspection during regular office hours at the office of the City Clerk, City Hall, 201 South Vine Street, Waconia, and will also be posted at City Hall. Further, any person may request the City to send the full text of the ordinance via standard or electronic mail by calling City Hall at (952) 442-2184.

3. The City Administrator shall submit the Ordinance title and summary to a qualified newspaper for publication using bold type no smaller than eight points in size.

Passed and adopted by the City Council of the City of Waconia this 1st day of April 2024.

Nicole Waldron, Mayor

ATTEST: _____
Jacqueline Schulze, City Clerk



REQUEST FOR CITY COUNCIL ACTION

Meeting Date:		April 1, 2024					
Item Name:		Adopt Resolution No. 2024-074 Authorizing Acquisition for Capital Improvement Project #582					
Originating Department:		Public Services					
Presented by:		Shane Fineran					
Previous Council Action (if any):							
Item Type (X only one):	Consent	☒	X	Regular Session	☐	Discussion Session	☐
RECOMMENDATIONS/COUNCIL ACTION/MOTION REQUESTED <i>(Include motion in proper format.)</i>							
Adopt Resolution No. 2024-074 Authorizing Acquisition for Capital Improvement Project #582							
EXPLANATION OF AGENDA ITEM <i>(Include a description of background, benefits, and recommendations.)</i>							
The 2024 Capital Investment Plan identified Project #582 as Toolcat Replacement with Attachments at an estimated cost of \$88,000. Staff are recommending replacement of the existing 2018 Toolcat with a like machine. The existing unit is a 2018 model with 3,406 hours. The equipment is utilized year round in snow and ice removal from trails and sidewalks, mowing, sweeping, and material hauling. Also to be evaluated for replacement are a few of the attachments that the equipment can operate such as a 72' Snow Blower, angle broom, and small bucket, which are all of similar age or older. All fleet items would be traded in to dealer. Currently the machine is down from its full capacity due to a repair of the boom that would total more than \$4,000. Pricing was obtained utilizing the cooperative purchasing contract through Sourcewell from Lano Equipment of Loretto. • UW56 Unit & Bucket \$ 65,494.92 • Angle Broom \$ 3,692.44 • Snow Blower <u>\$ 6,190.00</u> - Total \$ 75,377.36 Attachments: 1. Resolution No. 2024-074 Authorizing Acquisition for Capital Improvement Project #582 2. UW56 Unit and Bucket Quote 3. Angle Broom with Trade In Quote 4. Snow Blower with Trade In Quote							
FINANCIAL IMPLICATIONS:				ADVISORY BOARD RECOMMENDATIONS:			
Funding Sources & Uses: PIR Fund>Capital Equipment Cash							
Budget Information: ☒ Budgeted ☐ Non Budgeted ☐ Amendment Required				Planning Commission			
				Parks and Recreation Board			
				Safari Island Advisory Board			
				Other			

**CITY OF WACONIA
RESOLUTION NO. 2024-074**

**RESOLUTION APPROVING CAPITAL EQUIPMENT ACQUISITION FOR PROJECT
#582 TOOLCAT REPLACEMENT**

WHEREAS, the Capital Investment Plan identified Project #582 as Toolcat and attachment replacement; and

WHEREAS, pricing has been obtained from Lano Equipment utilizing Sourcewell negotiated pricing; and

WHEREAS, quotes were received for a UW56 with bucket, angle broom, and snowblower in the amount of \$75,3773.36; and

NOW, THEREFORE, BE IT RESOLVED that the City Council hereby approves the acquisition and authorizes the City Administrator to execute any documents to execute the order.

Adopted by the City Council of the City of Waconia this 1st day of April 2024.

Nicole Waldron, Mayor

Attest: _____
Jackie Schulze, City Clerk



Product Quotation
Quotation Number: **RB426302**
Quote Sent Date: **Mar 26, 2024**
Expiration Date: **Apr 25, 2024**

Prepared By
Randy Barto
Phone: 612-282-7038
Email: randy_b@lanoequip.com

Customer
CITY OF WACONIA G904924 - WACONIA - MN
201 S VINE ST
WACONIA, MN, 55387-1337

Contact

Dealer
Lano Equipment, Inc., Loretto, MN
23580 HIGHWAY 55
Loretto, MN, 55357

Item Name	Item Number	Quantity	Price Each	Total
Bobcat UW56 <i>Comment: SOURCEWELL CONTRACT #2486 - CITY OF WACONIA SOURCEWELL PRICING APPLIED</i>	M1225	1	63,825.60	63,825.60
Standard Equipment: Adjustable Vinyl Seats All-Wheel Steer Automatically Activated Glow Plugs Auxiliary Hydraulics Variable Flow with dual direction detent Beverage Holders Bob-Tach Boom Float Cargo Box Support Cruise Control Speed Management Enclosed Cab with HVAC Dual Port USB charger Lower Engine Guard Limited Slip Transaxle Engine and Hydraulic Monitor with Shutdown Front LED Work Lights Full-time Four-Wheel Drive		Horsepower Management Roll Over Protective Structure (ROPS) . Meets Requirements of SAE-J1040 & ISO 3471 Falling Object Protective Structure (FOPS) . Meets Requirements of SAE-J1043 & ISO3449, Level I Dome Light Hydraulic Dump Box Instrumentation: Standard 5" Display with Keyless Start, Engine Temperature and Fuel Gauges, Hour meter, RPM and Warning Indicators. Includes maintenance interval notification, fault display, job codes, quick start, and security lockouts. Joystick, Manually Controlled with Lift Arm Float Lift Arm Support Parking Brake, automatic Power Steering with Tilt Steering Wheel Radiator Screen Rear Receiver Hitch Seat Belts, Shoulder Harness Spark Arrestor Muffler Suspension, 4-wheel independent Tires: 27 x 10.5-15 (8 ply), Lug Tread Toolcat Interlock Control System (TICS) Two-Speed Transmission Machine Warranty: 12 Months, unlimited hours Bobcat Engine Warranty: Additional 12 Months or total of 2000 hours after initial 12 month warranty		
Deluxe Road Package <i>Included: Deluxe Road Package includes: Backup Alarm, Turn Signals, Flashers, Tail Lights, Brake Lights, Rear view mirror, Side Mirrors, Horn, Rear work lights, and headlights</i>	M1225-P01-C01	1	2,364.00	2,364.00

Attachment Control	M1225-R08-C02	1	204.00	204.00
Engine Block Heater	M1225-A01-C02	1	116.00	116.00
Heavy Duty Battery	M1225-R07-C02	1	80.00	80.00
High Flow Package	M1225-R03-C02	1	1,388.80	1,388.80
Interior Trim	M1225-A01-C04	1	172.00	172.00
Power Bob-Tach	M1225-R14-C03	1	920.00	920.00
Radio Option	M1225-R15-C02	1	452.00	452.00
Rear View Camera	M1225-R20-C01	1	300.00	300.00
Traction Control	M1225-R16-C02	1	484.00	484.00
29 X 12.5 Turf Tires	M1225-R05-C05	1	688.00	688.00
68" Standard Duty Bucket	7272771	1	924.16	924.16
Bolt-On Cutting Edge, 68"	7104508	1	161.36	161.36
Total for Bobcat UW56				72,079.92
Quote Total - USD				72,079.92
Dealer P.D.I.				150.00
Freight Charges				1,400.00
Destination Charges				80.00
Dealer Assembly Charges				85.00
Discount				
UNIT 172 - 5600 BOBCAT TOOLCAT				-8,300.00
Sales total before Taxes				65,494.92
Taxes				0.00
Quote Total - USD				65,494.92

Customer Acceptance:

Quotation Number: **RB426302**

Purchase Order: _____

Authorized Signature:

Print: NICOLE WALDRON, MAYOR Sign: _____

Date: 04-01-2024 Email: sfineran@waconia.org

Tax Exempt: Y ☐ / N ☐



Product Quotation
Quotation Number: **RB426460**
Quote Sent Date: **Mar 26, 2024**
Expiration Date: **Apr 25, 2024**

Prepared By
Randy Barto
Phone: 612-282-7038
Email: randy_b@lanoequip.com

Customer
CITY OF WACONIA G904924 - WACONIA - MN
201 S VINE ST
WACONIA, MN, 55387-1337

Contact

Dealer
Lano Equipment, Inc., Loretto, MN
23580 HIGHWAY 55
Loretto, MN, 55357

Item Name	Item Number	Quantity	Price Each	Total
68" Angle Broom	7337703	1	5,923.44	5,923.44
	Total for 68" Angle Broom			5,923.44
		Quote Total - USD		5,923.44
		Dealer P.D.I.		50.00
		Destination Charges		219.00
		Discount		
		68" ANGLE BROOM (2008)		-2,500.00
		Sales total before Taxes		3,692.44
		Taxes		0.00
		Quote Total - USD		3,692.44

Notes:
SOURCEWELL PRICING (-24%) VENDOR #2486 - CITY OF WACONIA

Customer Acceptance:

Quotation Number: **RB426460**

Purchase Order: _____

Authorized Signature:

Print: NICOLE WALDRON, MAYOR

Sign: _____

Date: 04-01-2024 Email: sfineran@waconia.org

Tax Exempt: Y ☐ / N ☐



3021 W 133rd St • Shakopee, MN 55379 • 952-445-6310
6140 Hwy 10 NW • Anoka, MN 55303 • 763-323-1720
23580 Hwy 55 • Loretto, MN 55357 • 763-479-8200
www.lanoequip.com • www.lanoeq.com • www.lanogardengear.com

QUOTE - DO NOT PAY

Quote: 03-173169
Date: 2/27/2024

PO:
CustId: CITYWACONIA

Cust Email: finance@waconia.org
Phone: (952) 442-2184
Salesperson: Randy.B
User: Randy.B

Bill To:

CITY OF WACONIA
201 VINE ST
WACONIA, MN 55387

Ship To:

CITY OF WACONIA

UNIT IS IN STOCK - 14 PIN SWAPPED FOR BOBCAT 7 PIN TO BE INSTALLED

Item	Type	Description	Qty	Tax	Price	Discount	Net Price
240987 / NEW	UN	Erskine SB300-72 Yr: 2023 S/N: 1163958 ATT - ERSKINE SNOW BLOWER 23-28 GPM,KUBOTA 14 PIN	1.0000		\$8,035.00		\$8,035.00
PARTS	MC	Misc Part	1.0000		\$655.00		\$655.00
Remark	RE	BOBCAT 7 PIN INSTALLED					
246629 / USED	TR	BOBCAT SB240 Yr: 2018 S/N: 713104471 BOB - BOBCAT SB240 SNOW BLOWER, 9.6 MOTOR 2018	1.0000		\$2,500.00		(\$2,500.00)
Total:							\$6,190.00

Totals

Sub Total: \$6,190.00
Total Tax: \$0.00
Invoice Total: \$6,190.00

Signature: _____
NICOLE WALDRON, MAYOR
APRIL 1, 2024

Quote is Valid for 30 days, programs and discounts subject to change without notice



REQUEST FOR CITY COUNCIL ACTION

Meeting Date:	April 1, 2024					
Item Name:	Adopt Resolution No. 2024-075 Authorizing Staff to Enter Into a 4-Year Lease Agreement with Johnson Fitness & Wellness for Cardio Fitness Equipment at Safari Island Community Center					
Originating Department:	Finance					
Presented by:	Nicole Meyer					
Previous Council Action (if any):						
Item Type (X only one):	Consent	X	Regular Session		Discussion Session	
RECOMMENDATIONS/COUNCIL ACTION/MOTION REQUESTED <i>(Include motion in proper format.)</i>						
Adopt Resolution No. 2024-075 Authorizing Staff to Enter Into a 4-Year Lease Agreement with Johnson Fitness & Wellness for Cardio Fitness Equipment at Safari Island Community Center						
EXPLANATION OF AGENDA ITEM <i>(Include a description of background, benefits, and recommendations.)</i>						
The City is currently leasing cardio equipment from Johnson Fitness and Wellness. The lease ends on July 1, 2024. The City Council may recall discussions several years ago regarding the leasing of equipment verses purchasing it outright. It was decided to provide the latest equipment to our members and reduce maintenance of equipment, we would lease the equipment and include the cost in the operating budget for the facility. With this strategy, we are better matching membership and program revenues with equipment expenses. In most instances, a four year term for these leases is recommended to ensure equipment is not worn beyond repair that can be provided by the vendor. With the end of the lease quickly approaching, staff reviewed quotes for new equipment to replace that which is being leased. The 2020 Johnson Fitness Lease included 20 pieces of equipment at a monthly cost of \$2,310. There are 18 pieces of equipment on the fitness floor currently, with the Matrix rower and Airdyne bike in the Fitness on Demand room. The 2024 Johnson Fitness & Wellness provided two lease options. Lease Option 1 includes 18 pieces of equipment, including 5 treadmills (2 of which are high-end having the slat belt cushioning system), with a monthly cost of \$2,825. Option 2 includes 18 pieces of equipment with the only difference is all 5 of the treadmills are the same, with a monthly cost of \$2,649. If Option 1 is chosen, it will cost \$2,112 more per year. The plan with either option is to get one additional Matrix Stairmill and lose the Octane Lateral Trainer because it rarely gets used. Staff plans to purchase the Matrix rower and Airdyne bike from Johnson Fitness using operating equipment funds, as it is cheaper to purchase these lightly used (total cost \$1,200), than to include new ones into the new lease. These two pieces are not heavily used, but are a great asset at the facility. Push, Pedal, Pull also provided a quote for a 3 year lease. The total annual lease option is slightly higher at \$3,157 per month. Staff is recommending the City Council move forward with the Johnson Fitness & Wellness lease option 1. The						

2024 budget includes \$31,170 for the fitness equipment lease. With our current lease ending in July and new lease picking up in August, the total estimated cost for this expenditure in 2024 will be \$30,295. Johnson Fitness has also provided great service and has exceeded staff's expectation when urgent repairs are needed.

Attachments:

1. [Resolution No. 2024-075 Authorizing Lease Agreement for Cardio Fitness Equipment](#)
2. [Option 1 - Johnson Fitness](#)
3. [Option 2 - Johnson Fitness](#)
4. [Option 2 - 3 Year Lease - Push Pedal Pull](#)

FINANCIAL IMPLICATIONS:

Funding Sources & Uses:

Safari Island Community Center Operating Fund (231)

Budget Information:

☒ Budgeted
☐ Non Budgeted
☐ Amendment Required

ADVISORY BOARD RECOMMENDATIONS:

Planning Commission

Parks and Recreation Board

Safari Island Advisory Board

Other

**CITY OF WACONIA
RESOLUTION NO. 2024-075**

**RESOLUTION AUTHORIZING STAFF TO ENTER INTO A 4-YEAR LEASE AGREEMENT
WITH JOHNSON FITNESS & WELLNESS FOR CARDIO FITNESS EQUIPMENT AT SAFARI
ISLAND COMMUNITY CENTER**

WHEREAS, the City’s current lease for cardio fitness equipment ends in July 2024; and

WHEREAS, proposals were received from Johnson Fitness & Wellness (4-year term) and Push, Pedal, Pull (3-year term); and

WHEREAS, Johnson Fitness & Wellness provided the lowest quotes and two options with option 1 having two slat belt treadmills and option 2 having no slat belt treadmills; and

WHEREAS, the new lease with option 1 will be a 4-year lease with monthly payments of \$2,825 with no balloon payment or buy out option; and

WHEREAS, the City has worked with Johnson Fitness & Wellness in past lease agreements for equipment and has been extremely satisfied with their service and delivery.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Waconia hereby authorizes staff to enter into a 4-year lease agreement with Johnson Fitness & Wellness option 1 for cardio equipment at the Safari Island Community Center.

Adopted by the City Council of the City of Waconia this 1st day of April 2024.

Nicole Waldron, Mayor

ATTEST: _____
Jacqueline Schulze, Assistant City Administrator



Johnson Fitness & Wellness

Drew Wurst (3827)
7585 Equitable Drive
Eden Prairie, MN 55344
Phone: (952) 500-0508
Fax: (952) 906-6909
Email: drew.wurst@johnsonfit.com

Quote

Quote Order 22-065521
Date 12/06/23

Ship To Information

Safari Island Waconia Community Center
Dan Montague
1600 Community Drive
Waconia, MN 55387

Home: (952) 442-3101 Work: (952) 442-3101
Fax: (952) 442-0692
Email: invoice to drew.wurst@johnsonfit.com
ONLY dmontague@waconia.org

Bill To Information

Lynch Capital Corp.
Dan Lynch
221 E. 2nd St.
Hastings, MN 55033

Home: (651) 438-4188 Work: (651) 438-4188
Fax: (952) 442-0692
Email: dan@lynchcapital.com

Expiration Date: 4/25/2024

Terms: Net 30 Days

Qty	SKU	Description	Delivery Method	Tax	List Price	Your Price	Ext. Price
1		Sales Discount = \$500 to meet monthly payment 45% total discount	Deliver	☐	\$500.00	\$500.00	\$500.00
		<u>New Full Commercial Grade Matrix Cardio</u>		☐			
		<u>Octane Full Commercial Cardio Equipment</u>		☐			
		<u>Safeware Extended.Warranties: 4yrs Parts & Labor</u>		☐			
		Matrix Premium LED Consoles Include:		☐			
		3-Speed Fans, 9 Panel Display/Readout, SPRINT8		☐			
		Training Program,		☐			
		Landmark Program on Treadmills & Climbmills		☐			
2	T-PP-PLED	Matrix Performance Plus Prem. LED Treadmill	Deliver	☐	\$16,450.00	\$9,975.00	\$19,950.00
		5HP AC Dynamic Response Motor: .5 - 16mph Speed		☐			
		Incline: 0-20%		☐			
		Slat Belt w/PureStride Cushioning System		☐			
		24"x60" Belt Size		☐			
2	CDFE3X348O10000PLD	Safeware Ext.Warranty: 4yrs parts & 4yrs Labor	Deliver	☐	\$487.00	\$0.00	\$0.00
3	T-ES-PLED	Matrix Endurance Premium LED Treadmill	Deliver	☐	\$10,545.00	\$5,615.00	\$16,845.00
		4HP AC Dynamic Response Motor: .5 - 12mph Speed		☐			
		Incline Range: 0 - 15%		☐			
		Ultimate Deck System w/25,000+ Mile Rating		☐			
		CrossBar HandleGrips w/Speed & Incline Controls		☐			
		3-Speed Console Fan		☐			
		Warranty: Lifetime Motor, 3yrs Parts & Labor		☐			
3	CDFE3X34807000PLD	Safeware Extend Warranty: 4yrs Parts & 4yrs Labor	Deliver	☐	\$325.00	\$0.00	\$0.00

Qty	SKU	Description	Delivery Method	Tax	List Price	Your Price	Ext. Price
				☐			
				☐			
3	OCTXT1-ADK	Octane XT1 Elliptical w/Stand Console&Apple Kit	Deliver	☐	\$9,599.00	\$6,255.00	\$18,765.00
		Electronic Adjustable Stride: 20-28"		☐			
		Electronic Adjustable Incline: 10 Levels		☐			
		Suspension Design for Smooth, Natural Movement		☐			
		Pedals Angled to Mimic Natural Foot Flexion		☐			
		1.8" Pedal Spacing Mimics Natural Gait		☐			
		Converging Arm Motion w/MultiGrip Handles		☐			
		3-Speed Console Fan		☐			
3	SWHFCFE10KI48D	<u>Safeware Extend Warranty: 4yrs Parts & 4yrs Labor</u>	Deliver	☐	\$699.99	\$0.00	\$0.00
				☐			
				☐			
4	OCT6000S-AGK	Octane xR6000 Swivel Ellip w/Stan Con&Apple Kit	Deliver	☐	\$6,499.00	\$4,950.00	\$19,800.00
		Elliptical Pedal Motion		☐			
		<u>SWIVEL Seat with 5 Position Tilting Back Rest</u>		☐			
		Step-Thru Design		☐			
		Converging Arm Motion w/MultiGrip Handles		☐			
		Stationary Foot Pegs to Isolate Upper Body		☐			
4	SWHFCFE5KI48D	<u>Safeware Extend Warranty: 4yrs Parts & 4yrs Labor</u>	Deliver	☐	\$599.99	\$0.00	\$0.00
				☐			
1	U-ES-PLD	Matrix Endurance Prem LED Upright Cycle	Deliver	☐	\$5,590.00	\$2,965.00	\$2,965.00
		ErgoForm Handlebars w/elbow rests		☐			
		Resistance Controls on Handles & Crossbar		☐			
		ErgoForm Seat		☐			
		Vertical Easy Seat Adjustment		☐			
		3-Speed Console Fan		☐			
		Factory Warranty: 3yrs Parts & Labor		☐			
1	CDFE3X348O3000PLD	<u>Safeware Extend Warranty: 4yrs Parts & 4yrs Labor</u>	Deliver	☐	\$232.00	\$0.00	\$0.00
				☐			
				☐			
				☐			
3	CM-ES-PLD	Matrix Endurance Premium LED Climbmill	Deliver	☐	\$12,185.00	\$6,840.00	\$20,520.00
		10" Step Depth For Full Foot Placement		☐			
		Ergonomic Handrail w/HandleGrips		☐			
		HandGrip Controls for Speed & Incline Controls		☐			
		3-Speed Console Fan		☐			
		Steps Lock at Lowest Level for Easy Entry/Exit		☐			
		Moisture & Sweat Management System Protects Unit		☐			
		Non-Slip Step Design		☐			
		Factory Warranty: 3yrs Parts & Labor		☐			
3	CDFE3X348O7000PLD	<u>Safeware Extend Warranty: 4yrs Parts & 4yrs Labor</u>	Deliver	☐	\$325.00	\$0.00	\$0.00
				☐			

Qty	SKU	Description	Delivery Method	Tax	List Price	Your Price	Ext. Price
2	A-PS-PLD	MatrixPerformancePremium LED Ascent Incline Ellipt	Deliver	☐	\$12,930.00	\$7,270.23	\$14,540.46
		<u>Same As you have now - Adjustable Incline</u>		☐			
2	CDFE3X34807000PLD	Safeware Extend Warranty: 4yrs Parts & 4yrs Labor	Deliver	☐	\$325.00	\$0.00	\$0.00
		<u>ComplimentaryExtend.Warranties: 4yrs Parts & Labor</u>		☐			
		<u>Includes Parts, Wear Items, & Maintenance/Labor</u>		☐			
1		Factory Freight		☐	\$3,721.42	\$0.00	\$0.00
		FreeFreight c/o Johnson Fitness		☐			
1	COMMDEL01	Commercial Delivery & Assembly	Deliver	☐	\$3,950.00	\$2,800.00	\$2,800.00
				☐			
				☐			

Special Instructions:

serial #s needed prior to install for Lynch Capital
Treadmills require 20AMP, 110v dedicated circuit outlets
Stepmill requires Standard Power Outlet
All other units are self-powered (do not require outlets)

Item Total: **\$115,685.46**

Tax: **\$0.00**

TOTAL: **\$115,685.46**

Standard Terms and Conditions

1. All orders must be prepaid before shipment without approved credit.
2. These prices are subject to change after 30 days from document date.
3. There will be a 1.5% monthly service charge on all overdue accounts. The buyer is also responsible for any collection and/or legal fees involved in collecting past due accounts.
4. Any changes on orders must be made within 7 days after the order is accepted.
5. Clerical errors subject to correction. All prices and agreements are contingent upon strikes, accidents, and other causes avoidable or beyond our control.
6. Buyer agrees to promptly file claim for all goods damaged in transit.
7. There will be a 25-35% restocking charge on merchandise ordered but not accepted. Special orders are not refundable. Delivery, Set-Up and Freight charges will not be refunded.
8. A Preventative Maintenance Agreement is available for all equipment.
9. Equipment lease is available with approved credit.
10. All unit prices are F.O.B. manufacturer.
11. Products purchased without commercial warranties that are placed in non-residential settings void manufacturer's warranty. All repair costs are customers responsibility.

Please send check payments to:

DBA Johnson Fitness & Wellness

1600 Landmark Drive

Cottage Grove, WI 53527

Acceptance of Proposal:

These prices, specifications and conditions are satisfactory and are hereby accepted.

I am authorized to order the listed equipment with full understanding
of the payment terms.

Authorized Signature: _____

Print Name: _____

P.O. Number: _____

Date of Acceptance: _____

www.johnsonfit.com/commercial



Johnson Fitness & Wellness

Drew Wurst (3827)
7585 Equitable Drive
Eden Prairie, MN 55344
Phone: (952) 500-0508
Fax: (952) 906-6909
Email: drew.wurst@johnsonfit.com

Quote

Quote Order 22-065521
Date 12/06/23

Ship To Information

Safari Island Waconia Community Center
Dan Montague
1600 Community Drive
Waconia, MN 55387

Home: (952) 442-3101 Work: (952) 442-3101
Fax: (952) 442-0692
Email: invoice to drew.wurst@johnsonfit.com
ONLY dmontague@waconia.org

Bill To Information

Lynch Capital Corp.
Dan Lynch
221 E. 2nd St.
Hastings, MN 55033

Home: (651) 438-4188 Work: (651) 438-4188
Fax: (952) 442-0692
Email: dan@lynchcapital.com

Expiration Date: 4/25/2024

Terms: Net 30 Days

Qty	SKU	Description	Delivery Method	Tax	List Price	Your Price	Ext. Price
		45% total discount		☐			
		<u>New Full Commercial Grade Matrix Cardio</u>		☐			
		<u>Octane Full Commercial Cardio Equipment</u>		☐			
				☐			
		<u>ComplimentaryExtend.Warranties: 4yrs Parts & Labor</u>		☐			
		Matrix Premium LED Consoles Include:		☐			
		3-Speed Fans, 9 Panel Display/Readout, SPRINT8		☐			
		Training Program,		☐			
		Landmark Program on Treadmills & Climbmills		☐			
				☐			
5	T-ES-PLD	Matrix Endurance Premium LED Treadmill	Deliver	☐	\$10,545.00	\$5,615.00	\$28,075.00
		4HP AC Dynamic Response Motor: .5 - 12mph Speed		☐			
		Incline Range: 0 - 15%		☐			
		Ultimate Deck System w/25,000+ Mile Rating		☐			
		CrossBar HandleGrips w/Speed & Incline Controls		☐			
		3-Speed Console Fan		☐			
		Warranty: Lifetime Motor, 3yrs Parts & Labor		☐			
5	CDFE3X34807000PLD	<u>Complimentary Warranty: 4yrs Parts & 4yrs Labor</u>	Deliver	☐	\$899.00	\$0.00	\$0.00
				☐			
				☐			
3	OCTXT1-ADK	Octane XT1 Elliptical w/Stand Console&Apple Kit	Deliver	☐	\$9,599.00	\$6,255.00	\$18,765.00
		Electronic Adjustable Stride: 20-28"		☐			
		Electronic Adjustable Incline: 10 Levels		☐			
		Suspension Design for Smooth, Natural Movement		☐			
		Pedals Angled to Mimic Natural Foot Flexion		☐			

Qty	SKU	Description	Delivery Method	Tax	List Price	Your Price	Ext. Price
		1.8" Pedal Spacing Mimics Natural Gait		☐			
		Converging Arm Motion w/MultiGrip Handles		☐			
		3-Speed Console Fan		☐			
3	SWHFCFE10KI48D	<u>WTY 4 YR Parts & Labor</u>	Deliver	☐	\$699.99	\$0.00	\$0.00
				☐			
				☐			
4	OCT6000S-AGK	Octane xR6000 Swivel Ellip w/Stan Con&Apple Kit	Deliver	☐	\$6,499.00	\$4,950.00	\$19,800.00
		Elliptical Pedal Motion		☐			
		<u>SWIVEL Seat with 5 Position Tilting Back Rest</u>		☐			
		Step-Thru Design		☐			
		Converging Arm Motion w/MultiGrip Handles		☐			
		Stationary Foot Pegs to Isolate Upper Body		☐			
4	SWHFCFE5KI48D	<u>WTY: 4 YR Parts & Labor</u>	Deliver	☐	\$599.99	\$0.00	\$0.00
				☐			
1	U-ES-PLED	Matrix Endurance Prem LED Upright Cycle	Deliver	☐	\$5,590.00	\$2,965.00	\$2,965.00
		ErgoForm Handlebars w/elbow rests		☐			
		Resistance Controls on Handles & Crossbar		☐			
		ErgoForm Seat		☐			
		Vertical Easy Seat Adjustment		☐			
		3-Speed Console Fan		☐			
		Factory Warranty: 3yrs Parts & Labor		☐			
1	CDFE3X348O3000PLD	<u>Warranty: 4yrs Parts & Labor</u>	Deliver	☐	\$232.00	\$0.00	\$0.00
				☐			
				☐			
				☐			
				☐			
3	CM-ES-PLED	Matrix Endurance Premium LED Climbmill	Deliver	☐	\$12,185.00	\$6,840.00	\$20,520.00
		10" Step Depth For Full Foot Placement		☐			
		Ergonomic Handrail w/HandleGrips		☐			
		HandGrip Controls for Speed & Incline Controls		☐			
		3-Speed Console Fan		☐			
		Steps Lock at Lowest Level for Easy Entry/Exit		☐			
		Moisture & Sweat Management System Protects Unit		☐			
		Non-Slip Step Design		☐			
		Factory Warranty: 3yrs Parts & Labor		☐			
3	CDFE3X34807000PLD	<u>Complimentary Warranty Upgrade: 4yrs Parts & Labor</u>	Deliver	☐	\$899.00	\$0.00	\$0.00
				☐			
				☐			
2	A-PS-PLED	MatrixPerformancePremium LED Ascent Incline Ellipt	Deliver	☐	\$12,930.00	\$7,270.23	\$14,540.46
		<u>Same As you have now - Adjustable Incline</u>		☐			
2	CDFE3X34807000PLD	Complimentary Warranty Upgrade: 4yrs Parts & Labor	Deliver	☐	\$899.00	\$0.00	\$0.00
				☐			
		<u>ComplimentaryExtend.Warranties: 4yrs Parts & Labor</u>		☐			

Qty	SKU	Description	Delivery Method	Tax	List Price	Your Price	Ext. Price
		Includes Parts, Wear Items, & Maintenance/Labor		☐			
				☐			
1		Factory Freight		☐	\$3,721.42	\$0.00	\$0.00
		FreeFreight c/o Johnson Fitness		☐			
				☐			
1	COMMDEL01	Commercial Delivery & Assembly	Deliver	☐	\$3,950.00	\$2,800.00	\$2,800.00
				☐			
				☐			

Special Instructions:

serial #s needed prior to install for Lynch Capital

Treadmills require 20AMP, 110v dedicated circuit outlets

Stepmill requires Standard Power Outlet

All other units are self-powered (do not require outlets)

Item Total:

\$107,465.46

Tax:

\$0.00

TOTAL:

\$107,465.46

Standard Terms and Conditions

1. All orders must be prepaid before shipment without approved credit.
2. These prices are subject to change after 30 days from document date.
3. There will be a 1.5% monthly service charge on all overdue accounts. The buyer is also responsible for any collection and/or legal fees involved in collecting past due accounts.
4. Any changes on orders must be made within 7 days after the order is accepted.
5. Clerical errors subject to correction. All prices and agreements are contingent upon strikes, accidents, and other causes avoidable or beyond our control.
6. Buyer agrees to promptly file claim for all goods damaged in transit.
7. There will be a 25-35% restocking charge on merchandise ordered but not accepted. Special orders are not refundable. Delivery, Set-Up and Freight charges will not be refunded.
8. A Preventative Maintenance Agreement is available for all equipment.
9. Equipment lease is available with approved credit.
10. All unit prices are F.O.B. manufacturer.
11. Products purchased without commercial warranties that are placed in non-residential settings void manufacturer's warranty. All repair costs are customers responsibility.

Please send check payments to:

DBA Johnson Fitness & Wellness

1600 Landmark Drive

Cottage Grove, WI 53527

Acceptance of Proposal:

These prices, specifications and conditions are satisfactory and are hereby accepted.

I am authorized to order the listed equipment with full understanding
of the payment terms.

Authorized Signature: _____

Print Name: _____

P.O. Number: _____

Date of Acceptance: _____

www.johnsonfit.com/commercial



Push Pedal Pull, Inc.
14300-B Buck Hill Road
Burnsville MN 55337
MN COMMERCIAL DELIVERY
Cell / Text: (612) 201-0879
cwitt@pushpedalpull.com

Purchase Recommendation

Page 1 of 2

Prepared by: Chad Witt

Quote Date	Quote #
12/04/2023	103558

Billing Address	Shipping Address
SAFARI ISLAND COMMUNITY CENTER ATTN: ACCOUNTS PAYABLE 1600 COMMUNITY DRIVE WACONIA MN 55387	SAFARI ISLAND COMMUNITY CENTER Dan Montague (952) 442-0695 1600 Community DR. Waconia MN 55387
Account No.	Customer Email
3600178 SAFARI ISLAND COMMUNITY CENTER	dmontague@waconia.org

Due to Covid19, we have been experiencing delayed lead times on various products for up to 20 weeks. See your local P3 representative for any updated changes. We apologize in advance for any inconvenience this may cause.

Item #	MFR	MODEL	Description	Color	Qty	MSRP	Price	Extended
73898	PRECOR	PHRCT73...	TRM 731 TREADMILL EXP - P31 (BLACK) C/SN: AF63		3	8,720.00	6,110.00	18,330.00
74632	TRUE FITN...	TI1000-21	ALPINE RUNNER BASE		2	9,100.00	5,850.00	11,700.00
74592	TRUE FITN...	C4LWH/C...	EMERGE CONSOLE		2	699.00	470.00	940.00
73891	PRECOR	PHRCE83...	EFX 833.V2 ELLIPTICAL EXP - P31: FIXED ARMS (BLACK) C/SN: A459		1	8,070.00	5,440.00	5,440.00
73889	PRECOR	PHRCE83...	EFX 835.V2 ELLIPTICAL EXP - P31: MOVING ARMS (BLACK) C/SN: A459		4	9,140.00	6,132.86	24,531.44
73896	PRECOR	PHRCB83...	UBK 835 UPRIGHT BIKE EXP - P31 (BLACK) C/SN: AKGT		1	4,560.00	2,944.29	2,944.29
50130	TRUE FITN...	112250-001	OCTANE XR6000S W/ SWIVEL - BASE		3	6,499.00	3,821.43	11,464.29
50131	TRUE FITN...	8023497	OCTANE XR6000 W/ SWIVEL - STANDARD CONSOLE		3	1,500.00	1,000.00	3,000.00
74806	PRECOR	PHRCS83...	SCL 835 STEPMILL BLACK - P31		3	9,620.00	6,871.43	20,614.29
71361	NUSTEP	05001-HB	NUSTEP T5		1	6,495.00	6,195.00	6,195.00
6131	SAFEWARE	STNDFEC...	3YR COMMERCIAL LABOR COVERAGE		16	122.00	0.00	0.00
9901		FC	FREIGHT COMMERCIAL		1		3,500.00	3,500.00

Standard Terms and Conditions:

1) 50% deposit and signed P.O. with order. Balance due before delivery.

Send Payment To:
2306 W 41st St.
Sioux Falls, SD 57105

2) Additional delivery fees may apply for additional trips.

3) Prices are subject to change 14 days after the quote date.

4) There will be a 2% monthly service charge on all overdue accounts. Buyer is also responsible for any collection and/or legal fees involved in collecting past due accounts.

5) The quote is computed to be performed during regular business hours. Any special request by the buyer necessary to complete work will be paid by the buyer.

6) Clerical errors are subject to correction.

7) Buyer agrees to promptly file claim for all goods damaged in transit.

8) We have a 30-day limited exchange policy with the exception of damaged or defective goods. This policy excludes exchanges on special orders and accessories. Merchandise must be in "like new" condition.

9) There will be a 20% restocking fee on merchandise cancellations or returns. Delivery, Set-Up and Freight will not be refunded.

Subtotal \$: 113,659.31

Sales Tax \$: 0.00

Total \$: 113,659.31

Acceptance of Proposal:

These prices, specifications, and conditions are satisfactory and are hereby accepted. I am authorized to order the equipment listed with full understanding of the payment terms.

A 3% fee will be assessed on all credit card payments.

Date:

Authorized Signature:

P.O. Number:

Print Signature:

Page 2 of 2

Prepared by: Chad Witt

Quote Date	Quote #
12/04/2023	103558

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REQUEST FOR CITY COUNCIL ACTION

Meeting Date:		April 1, 2024					
Item Name:		Adopt Resolution No. 2024-076 Accepting Interlaken 8th Addition Phase 1 & 2 Development Municipal Improvements					
Originating Department:		Finance					
Presented by:		Nicole Meyer					
Previous Council Action (if any):							
Item Type (X only one):	Consent	X	Regular Session		Discussion Session		
RECOMMENDATIONS/COUNCIL ACTION/MOTION REQUESTED <i>(Include motion in proper format.)</i>							
Adopt Resolution No. 2024-076 Accepting Interlaken 8th Addition Phase 1 & 2 Development Municipal Improvements							
EXPLANATION OF AGENDA ITEM <i>(Include a description of background, benefits, and recommendations.)</i>							
The City entered into a development agreement with Pulte Homes of Minnesota, LLC for the development known as the Interlaken 8th Addition. Municipal improvements such as roadways, sidewalks, and utilities were completed around October 2, 2023 and were signed off on by the City's inspector and engineer. The developer is in the process of providing a warranty bond for the improvements, providing warranty for a period of two years. As part of the development agreement for both phases, the City Council is to accept the improvements. Upon acceptance, staff will determine the total valuation and add them to the asset listing for the City. These new municipal improvements will then be depreciated in value throughout their useful life. The City will release all letters of credit (LOC) being held for municipal improvements upon receipt of the maintenance bond and acceptance of the improvements by the City Council. The City will continue to hold a landscape LOC until these improvements are signed off on by the City's engineer this spring/summer.							
Attachments:							
1. Resolution No. 2024-076 Accepting Municipal Improvements - Interlaken 8th Addition							
FINANCIAL IMPLICATIONS:				ADVISORY BOARD RECOMMENDATIONS:			
Funding Sources & Uses:							
Budget Information:				Planning Commission			
_____ Budgeted				Parks and Recreation Board			
_____ Non Budgeted				Safari Island Advisory Board			
_____ Amendment Required				Other			

**CITY OF WACONIA
RESOLUTION NO. 2024-076**

**RESOLUTION ACCEPTING INTERLAKEN 8TH ADDITION PHASE 1 & 2
DEVELOPMENT MUNICIPAL IMPROVEMENTS**

WHEREAS, the final municipal improvements have been completed and signed off on by the City’s engineer for the Interlaken 8th Addition Phase 1 & 2 Developments; and

WHEREAS, the total asset valuation for development’s assets; including utilities, streets, and sidewalks will be determined and segregated by the City’s engineer; and

WHEREAS, upon receiving the two-year warranty bond from the developer’s contractor, all letters of credit being held for municipal improvements will be released.

NOW, THEREFORE, BE IT RESOLVED, the City Council of the City of Waconia hereby accepts the Interlaken 8th Addition Phase 1 & 2 development municipal improvements.

Adopted by the City Council of the City of Waconia this 1st day of April, 2024.

Nicole Waldron, Mayor

ATTEST: _____
Jacqueline Schulze, Assistant City Administrator



REQUEST FOR CITY COUNCIL ACTION

Meeting Date:		April 1, 2024					
Item Name:		Adopt Resolution No. 2024-077 Approve Temporary On-Sale Liquor License for Waconia Lions Club - Beach Bash					
Originating Department:		Administration					
Presented by:		Sue Schwalbe					
Previous Council Action (if any):							
Item Type (X only one):	Consent	X	Regular Session		Discussion Session		
RECOMMENDATIONS/COUNCIL ACTION/MOTION REQUESTED <i>(Include motion in proper format.)</i>							
Adopt Resolution No. 2024-077 Approve Temporary On-Sale Liquor License for Waconia Lions Club - Beach Bash							
EXPLANATION OF AGENDA ITEM <i>(Include a description of background, benefits, and recommendations.)</i>							
The Office of City Administrator received an application for a temporary on-sale liquor license from the Waconia Lions Club for a Waconia Beach Bash to be held on June 21, 2024. Sale and consumption of alcoholic beverages will be limited to the Waconia Regional Park at 8170 Paradise Lane in Waconia. Staff recommends approval of this request.							
<u>Attachments:</u> 1. Resolution No. 2024-077 Approving Temp Liquor License for Waconia Lions Club							
FINANCIAL IMPLICATIONS:				ADVISORY BOARD RECOMMENDATIONS:			
Funding Sources & Uses:							
Budget Information:				Planning Commission			
_____ Budgeted				Parks and Recreation Board			
_____ Non Budgeted				Safari Island Advisory Board			
_____ Amendment Required				Other			

**CITY OF WACONIA
RESOLUTION NO. 2024-077**

**RESOLUTION APPROVING TEMPORARY ON-SALE
LIQUOR LICENSE APPLICATION**

WHEREAS, An application for a temporary on-sale liquor license has been received in the Office of the City Administrator from the Waconia Lions Club for an event to held on June 21, 2024 at the Waconia Regional Park at 8170 Paradise Lane in Waconia; and

WHEREAS, Sale and consumption of alcoholic beverages will be limited to the Waconia Regional Park at 8170 Paradise Lane.

NOW, THEREFORE, BE IT RESOLVED, That the City Council of the City of Waconia hereby approves the temporary on-sale liquor license application of the Waconia Lions Club for June 21, 2024, contingent upon completion of all forms, payment of fees, receipt of certificates of insurance, and proof of compliance with state and local requirements.

Adopted by the City Council of the City of Waconia this 1st day of April 2024.

Nicole Waldron, Mayor

ATTEST: _____
Jackie Schulze, City Clerk



REQUEST FOR CITY COUNCIL ACTION

Meeting Date:		April 1, 2024					
Item Name:		Adopt Resolution No. 2024-078 Approving a Temporary On-Sale Liquor License for the Waconia Lions Club - Monster Truck Show					
Originating Department:		Administration					
Presented by:		Sue Schwalbe					
Previous Council Action (if any):							
Item Type (X only one):	Consent	X	Regular Session		Discussion Session		
RECOMMENDATIONS/COUNCIL ACTION/MOTION REQUESTED <i>(Include motion in proper format.)</i>							
Adopt Resolution No. 2023-078 Approving a Temporary On-Sale Liquor License for the Waconia for Lions Club - Monster Truck Show							
EXPLANATION OF AGENDA ITEM <i>(Include a description of background, benefits, and recommendations.)</i>							
The Office of City Administrator received an application for a temporary on-sale liquor license from Waconia Lions Club for an event to be held on July 13, 2024. Sale and consumption of alcoholic beverage will be limited to the Grandstand at the Carver County Fairgrounds, 501 West 3rd Street in Waconia. Staff recommends approval of this request.							
Attachments:							
1. Resolution No. 2024-078 Approving Temp On-Sale Liquor License for Waconia Lions Club							
FINANCIAL IMPLICATIONS:				ADVISORY BOARD RECOMMENDATIONS:			
Funding Sources & Uses:							
Budget Information:				Planning Commission			
_____ Budgeted				Parks and Recreation Board			
_____ Non Budgeted				Safari Island Advisory Board			
_____ Amendment Required				Other			

**CITY OF WACONIA
RESOLUTION NO. 2024-078**

**RESOLUTION APPROVING TEMPORARY ON-SALE
LIQUOR LICENSE APPLICATION**

WHEREAS, An application for a temporary on-sale liquor license has been received in the Office of the City Administrator from the Waconia Lions Club for an event to held on July 13, 2024, at the Carver County Fair Grounds, Waconia, MN, and

WHEREAS, Sale and consumption of alcoholic beverages will be limited to the Grandstand and Concessions area.

NOW, THEREFORE, BE IT RESOLVED, That the City Council of the City of Waconia hereby approves the temporary on-sale liquor license application of the Waconia Lions Club on July 13, 2024, contingent upon completion of all forms, payment of fees, receipt of certificates of insurance, and proof of compliance with state and local requirements.

Adopted by the City Council of the City of Waconia this 1st day of April 2024.

Nicole Waldron, Mayor

ATTEST: _____
Jackie Schulze, City Clerk



REQUEST FOR CITY COUNCIL ACTION

Meeting Date:		April 1, 2024					
Item Name:		Adopt Resolution No. 2024-079 Approving a Special Event Permit for Walk on Waconia					
Originating Department:		Administration					
Presented by:		Sue Schwalbe					
Previous Council Action (if any):							
Item Type (X only one):	Consent	X	Regular Session		Discussion Session		
RECOMMENDATIONS/COUNCIL ACTION/MOTION REQUESTED <i>(Include motion in proper format.)</i>							
Adopt Resolution No. 2024-079 Approving a Special Event Permit for Walk on Waconia							
EXPLANATION OF AGENDA ITEM <i>(Include a description of background, benefits, and recommendations.)</i>							
Bobbi Grohmann on behalf of Gather & Grow Waconia United Food Shelf has submitted a Special Event Permit for the annual Walk on Waconia fundraiser event. The event is scheduled to occur on May 18, 2024 from approximately 6:00 a.m. to 2:00 p.m. with an estimated participant number of 300. The event is to start from St. Josephs School with a route the same as previous years which is a 10 mile loop around Lake Waconia with a 5K out and back. No roads are proposed to be closed and runners will primarily utilize sidewalks or trail segments adjacent to municipal streets of Pine, Main, Old Beach Lane, Waconia Parkway North, Lake Street, Elm Street, and 1st Street. Staff have reviewed the application and recommends approve of the permit. Attachments: 1. Resolution No. 2024-079 Approve Special Event Permit Walk on Waconia 2. Special Event Permit Application - Walk on Waconia							
FINANCIAL IMPLICATIONS:				ADVISORY BOARD RECOMMENDATIONS:			
Funding Sources & Uses:							
Budget Information:				Planning Commission			
_____ Budgeted				Parks and Recreation Board			
_____ Non Budgeted				Safari Island Advisory Board			
_____ Amendment Required				Other			

CITY OF WACONIA

RESOLUTION NO. 2024-079

RESOLUTION APPROVING SPECIAL EVENT PERMIT WALK ON WACONIA

WHEREAS, the City of Waconia has received a permit application for a special event to occur on municipal streets submitted by Gather and Grow Waconia United Food self; and

WHEREAS, the Walk on Waconia fundraiser event will be held on May 18, 2024 from 6:00 a.m. to 2:00 p.m.; and

WHEREAS, municipal property to be used include portions of Pine Street, Main Street, Old Beach Lane, Waconia Parkway South, Lake Street, Elm Street and 1st Street; and

WHEREAS, portions of CSAH 10 and CSAH 92 and the Dakota Rail Trail are also proposed to be used and permission shall be coordinated by the applicant and granted by Carver County; and

WHEREAS, the applicant shall furnish the City of Waconia a certificate of insurance naming the City as additional insured with the limits consistent with the Special Events Policy and at least two weeks prior to the event; and

NOW, THEREFORE, BE IT RESOLVED That the City Council of the City of Waconia hereby approves the Special Event Permit.

Adopted by the City Council of the City of Waconia this 1st day of April 2024.

Nicole Waldron, Mayor

Attest: _____

Jackie Schulze, City Clerk



SPECIAL EVENT PERMIT APPLICATION

A special event includes an event held in the city in which one of the following occurs:

- a) Amplified sound is to be used
- b) A street, sidewalk or other public right of way or place is closed for the benefit of the event attendees
- c) A temporary alcoholic beverage license is required or an existing on-sale alcoholic beverage license is carried to the event location as part of a community festival
- d) The event will adversely impact a considerable number of members of the public

Most outdoor events and activities within the City of Waconia require permits or approvals. All costs associated with the event are to be borne by the event sponsor. All applications must be approved by the City Council prior to issuance of a permit.

A Review Committee, made up of representatives from City and County departments, will review the application and make changes and/or recommendations to the event sponsor prior to application being forward to the City Council for a final decision.

TIMING FOR APPLICATION SUBMISSION

- Applications for special events need to be received by the City of Waconia at least 30 days prior to the event date, with submission 60 days in advance requested wherever possible.
- There is no guarantee an event application can be processed and approved in less than 30 days.
- For large scale events involving 1,000 participants or more application must be made 120 days in advance.

ADDITIONAL CONSIDERATIONS FOR EVENT ORGANIZERS

In the case of a race, walk, parade, or other event using City streets, a detailed layout of the route and arrangements for traffic control to be done by a certified vendor using the Manual of Uniform Traffic Control Devices standards will be required to be submitted with the application.

Any event to be held within Parks or shelter must contact City Hall. A special event permit is required for events/activities exceeding 300 participants or any event/activity which extends beyond the immediate park boundaries.
<https://www.waconia.org/347/Facility-Use-Rental-Applications>

All applications, are to be sent directly to City Hall. **Issued permits will NOT be eligible for refunds.**

Section 1. CHECKLIST OF REQUIRED INFORMATION

Select any of the following that apply to this event:

- ☐ Amplified Sound to be used – COMPLETE SECTION 3 (B)
- ☒ Closure request for a street, sidewalk, or other public way or place as part of the event – COMPLETE SECTION 3 (C)
- ☐ Alcohol service as part of the event – COMPLETE SECTION 3 (D) AND ANY ADDITIONAL LIQUOR LICENSES WITH THE CITY HALL'S OFFICE IF REQUIRED
- ☐ Tents or other membrane structures to be erected as part of the event
- ☐ Fireworks Display as part of the event

Staff Initials	For your license application to be processed, you must submit the following to the City Halls's Office:
☐	☐ This application form, fully completed and signed by the applicant or an authorized officer or partner. ANSWER EVERY QUESTION, USING N/A IF NECESSARY ON ANY QUESTIONS. APPLICATIONS WITH BLANK QUESTIONS WILL BE RETURNED WITHOUT PROCESSING.
☐	☐ Detailed Site Plan for the event
☐	☐ Certificate of Insurance, if required
☐	☐ Traffic Control plan from an approved vendor for any street closures
☐	☐ Payment for required permit fee; Checks must be made payable to the City of Waconia •\$100 for base Special Event Permit
☐	☐ Any required additional permit applications from other City departments

Section 2. REQUIRED LICENSE INFORMATION – complete every question				
A. Information about who is completing and submitting this application				
1. First Name Bobbi		2. Last Name Grohmann		
3. Primary Telephone Number 602 625 2309	4. Type of Phone: ☒ Cell ☐ Business ☐ Home ☐ Other	5. Alternate Phone Number	6. Type of Phone: ☐ Cell ☐ Business ☐ Home ☐ Other	
7. Email Address bobbigrohmann@yahoo.com				
8. Please send official notices relating to this license to: ☐ Mailing Address ☒ Email ☐ Business Address		9. Role of person completing application: ☐ Owner ☐ Officer ☒ Partner ☐ Manager ☐ Agent for the Owner ☐ Other		
B. Information about primary point of contact for this license during licensed activity (if different than above) THIS PERSON MUST BE ON SITE DURING THE EVENT				
10. First Name Angie		11. Last Name Cruzen		
12. Primary Telephone Number 952-607-8556	13. Type of Phone: ☒ Cell ☐ Business ☐ Home ☐ Other	14. Alternate Phone Number	15. Type of Phone: ☐ Cell ☐ Business ☐ Home ☐ Other	
16. Email Address angiecruzen@waconiafoodshelf.org		17. Role of primary contact: ☐ Owner ☐ Officer ☐ Partner ☒ Manager ☐ Agent for the Owner ☐ Other		
C. Mailing Address Information				
18. Name of organization or individual to whom correspondence should be sent about this permit Waconia Food Shelf				
19. Email Address angiecruzen@waconiafoodshelf.org				
20. Mailing Address 11 S Elm St		21. City Waconia	22. State MN	23. Zip Code 55387
24. Please send official notices relating to this license to: ☐ Mailing Address ☒ Email				
D. License Holder Information				
Provide information about who this license will be issued to				
25. Entity license will be issued to Waconia Food Shelf				
26. Business Federal Tax ID Number/Tax Exempt Number EIN - 47-1667774		27. Business State Tax ID Number		
28. Business Address 11 S Elm St		29. City Waconia	30. State MN	31. Zip Code 55387
Section 3. Event Information – attach additional sheets as needed for any questions				
A. Event Basics				
32. Name of Event Walk On Waconia				
33. Date(s) of Event <i>complete separate applications for a series of events held at separate times</i> 3/14/2024				
34. Time of Event 8 am-12-pm		35. Set up start time and clean up finish time 6 am- 2 pm		

36. Location of Event –Street Address	37. City	38. State	39. Zip Code
40. Description of area to be used at the event location for activities (Attach additional sheets as needed) <i>***A detailed diagram of the site plan is also required to be submitted</i>			
Streets - Waconia Parkway, First Street, Elm St., 2nd Street, Main Street The event will start and end c			
41. Is your event in a City park? ☐ Yes ☒ No If yes, you must schedule use of the park with City Hall as well. Call: 952-442-2615			
42. Is your event outdoors? ☒ Yes ☐ No			
43. Estimated Number of Attendees- 300	44. Are tickets being sold? ☒ Yes ☐ No		
45. What is the admission charge, if any \$30-\$35	46. Purpose of event proceeds (if applicable) Fundraising for the Waconia Food Shelf		
47. Describe how attendance will be monitored and limited if necessary Attendance will be monitored through registration for the run/walk			
48. Describe any entertainment being provided Food Trucks, DJ (Music), kid friendly games			

49. Describe food and beverage plans for the event, including who will be providing any food or beverages and what other licenses or permits will be obtained from any jurisdiction for this service.

Burgers/Brats, Water, Lemonade, Water. Waconia Lions. No other permits at this time

50. Describe how any emergencies or medical needs occurring during the event will be met

We will have trained / off duty paramedics throughout the course to address any minor injuries during the event.

Sanitation and garbage disposal is the responsibility of the event sponsor. Staff will review this information for adequacy based on planned attendance.

51. Will you be providing additional trash receptacles?

☒

Yes

Company providing this service:

Number of receptacles:

What is the plan for picking these receptacles up following the event?

☐

No

Explain how trash will be managed as part of the event:

52. Will you be providing toilets and wash stations?

☒

Yes

Company providing this service:

Number of toilets:

Number of wash stations:

What is the plan for picking these items up following the event?

Mini Biffs, 4, 4. Mini Biffs will be placing them at locations Friday prior to the races and p

☐

No

Explain how these needs will be met for event attendees:

B. Information about Amplified Sound

53. INDICATE WHICH OF THE FOLLOWING APPLIES TO THIS EVENT:

- ☒ Maximum allowable sound pressure level no more than 85 decibels measure at the property line or venue boundary.
- ☐ Waive the maximum allowable sound pressure level and require the amplified sound to terminate no later than 10:30 PM
- ☐ There will be NO amplified sound at this event.

54. Describe the means and method proposed by you as the applicant to prevent noise from the event from unreasonably disturbing those persons who live or work in the vicinity of the event.

C. Information about any public right of way closures

55. Are you requesting any kind of public right of way closure as part of this event?

- ☐ Yes, for a very limited duration less than 15 minutes
- ☐ Yes, for 15 minutes or longer – an obstruction permit through Public Services Department will be required
- ☒ No – if no, please skip the remainder of this section and jump to subsection D

When a street is to be closed for over 15 minutes, a detour is to be established and signed to provide a designated route around the event. A detailed layout of the route and arrangements for traffic control must be done by a certified vendor using the Manual of Uniform Traffic Control Devices standards. Law Enforcement Officers must be utilized at all traffic controlled intersections. Public Services time for temporary traffic signal modifications, additional signage, or other City costs may be charged.

In addition all events with street closures must include an emergency plan detailing access for emergency vehicles. Road closures are not allowed for locations where there are no other access options for the businesses or residents

56. Attach a detailed diagram of any proposed closure, and explain here exactly what is pictured in the diagram and intended in terms of the closure

57. Are you proposing a street closure that will impact residential properties?

- ☐ Yes – if yes, you must notify all properties at least 7-days in advance of the event of the closure
- ☒ No

58. Are you proposing a street closure that will impact commercial properties?

- ☐ Yes
- ☒ No
If yes, you must notify all businesses at least 14-days in advance of the closure.

D. Information about any alcohol as part of the event

59. Are you planning to serve alcoholic beverages as part of this event?

☐ Yes – if yes, please answer the following questions

☒ No – if no, please skip the remainder of this section and jump to Section 4 of the application

60. Which of the following are you requesting as part of serving alcoholic beverages?

☐ Temporary Liquor License (requires a separate application)

☐ Designation of the special event as a Community Festival to allow on-sale licensee(s) to provide service

☐ Service by licensed on-sale licensee(s) on Municipal Facilities

☐ Use of licensed caterer(s) who will be providing alcohol service incidental to the service of food

☐ Other

If you indicated other, please explain how alcoholic beverages will be provided as part of this event, by whom, and under what authority

61. If you intend to apply for a temporary liquor license, is the same entity applying for the liquor license as the special event permit?

☐ Yes

☐ No – Name of the organization/entity applying for a temporary liquor license also serving as an event sponsor:

Indicate what type of organization will be applying for the liquor license:

☐ Club

☐ Religious Organization

☐ Political Committee Registered Under Minn. Stat. Section 10A.14

State University

☐ Brewer or Microdistillery

☐ Charitable Organization

☐ Non-Profit Organization

*If the organization is not one of the above, it is not eligible to apply for a temporary liquor license

If the organization is a club or a charitable, religious or non-profit organization, has it been in existence for at least 3 years?

☐ Yes

☐ No-the organization is not eligible for a temporary liquor license

Note: A temporary liquor application must be received by the City Hall's Office NO LATER 45 DAYS BEFORE THE EVENT. There is no ability to make any exceptions to this requirement.

62. Please list all on-sale licensees who will be providing liquor service as part of this event under this designation. Certificates of insurance specifically covering this event must also be provided for all vendors.

63. If a licensed caterer will be used as part of the event, indicate the name and state license number of the caterer

64. List who will be carrying liquor liability insurance for this event

65. Indicate the specific area(s) liquor will be dispensed and consumed, and what measures will be followed to ensure liquor is only dispensed to event attendees who are of legal age, and that no liquor leaves the authorized area

66. Do you plan to hire off-duty officers to provide security during the event (required with alcohol service)?

☐ Yes

☐ No

Contact Carver County Sheriff's Office. 952-361-1231

67. Fireworks Display as Part of the event?

☐ Yes

☐ No

If you answered yes to the above, please contact the Fire Department at 952-442-2316 in order to request a Fireworks Display Permit

68. Tents or other membrane structures to be erected as part of the event?

☐ Yes

☐ No

69. If you answered yes to question 68, please name the tent provider/company. Please also list the square footage and dimensions of your tent. If you do not have or need a tent provider please state so below.

If your tent is over 400 square ft. Please contact the Planning Department for a temporary structure permit. 952-442-2184

Section 4. APPLICATION VERIFICATION AND ACCEPTANCE OF RESPONSIBILITY

Notice of Collection of Private Data

The information collected and required as part of a license application will be used to determine eligibility for a City of Waconia License or Permit. Disclosure of this information is voluntary. It is not legally required to provide requested data, however, failure to do so may mean the City of Waconia is unable to process this application.

Social Security Numbers and Birth Dates are classified as private data, and are not available to the public. Access to this data is limited to staff with a business need in order to determine license eligibility, and to administer and manage the licensing program.

Disclosure of a Minnesota Tax ID Number is required by Minnesota Statutes 270C.72, and this information may be requested by and released to the Minnesota Commissioner of Revenue.

All other information contained in this application is public information upon submission pursuant to the Government Data Practices Act, Minnesota Statutes Chapter 13. Individuals have the right to see and obtain copies of the data maintained on them, including private data, and also have the right to be told the contents and meaning of the data, and to contest the accuracy and completeness of the data.

A SIGNATURE VERIFYING THE OVERALL ACCURACY AND COMPLETENESS OF THIS APPLICATION BY THE OWNER, PARTNER, OR OFFICER OF THE ENTITY APPLYING IS REQUIRED IN ORDER TO PROCESS THIS LICENSE APPLICATION

Bobbi Grohmann

I, (print name) Bobbi Grohmann, agree to strictly comply with all the laws of the State of Minnesota governing the taxation of business and all ordinances of the City of Waconia, and that I intend to comply with the special event policy as well as any conditions of approval that may be placed on the permit if granted. I understand I can review all City ordinances on the City website or in the City Hall's Office.

I affirm I have no intention or agreement to transfer the permit being applied for to another person or entity, or to allow any other person or entity to operate under the authority of the permit. I understand that by submitting this application, I hereby consent to allow the appropriate City personnel, or any authorized representative or agents, to inspect the event premises for the purpose of ensuring compliance with the law and any permit conditions at any time the permit is active. I also understand that a denial of permission for such a lawful inspection of the premises is a violation of the permit provisions.

I hereby certify that I have read and understand every question in this application and that the answer to every question is true to my knowledge, information and belief. I further understand that the giving of false information as part of this application, regardless of when it is discovered, and/or failure to give required pertinent information can constitute cause for denial, suspension, or revocation of any permit issued.

Signature of Applicant _____ Date 3/14/2024



REQUEST FOR CITY COUNCIL ACTION

Meeting Date:		April 1, 2024					
Item Name:		Adopt Resolution No. 2024-080 Approving a Special Event Permit for Don't Worry Be Hoppy 5K, 10K and Kids Run.					
Originating Department:		Administration					
Presented by:		Sue Schwalbe					
Previous Council Action (if any):							
Item Type (X only one):	Consent	X	Regular Session		Discussion Session		
RECOMMENDATIONS/COUNCIL ACTION/MOTION REQUESTED <i>(Include motion in proper format.)</i>							
Adopt Resolution No. 2024-080 Approving a Special Event Permit for Don't Worry Be Hoppy 5K, 10K, and Kids Run							
EXPLANATION OF AGENDA ITEM <i>(Include a description of background, benefits, and recommendations.)</i>							
The 10th Annual Don't Worry Be Hoppy 5K, 10K, and Kids Runs has requested the ability to use streets and trails as part of their event. The event will take place on May 4, 2024. Race day set-up will start at 6:30 a.m. with registration at 7:30 a.m. The 10K starts at 9:30 a.m. The 5K starts at 10:00 a.m. The Kids Run starts at 11:00 a.m. Awards will be presented at 11:15 a.m. and will be completed by noon. Event organizers anticipate registration total of 350 participants. <u>AMPLIFIED NOISE:</u> The event will have a small sound system at the Start/Finish area. <u>ALCOHOL:</u> The Waconia Brewing Company will be responsible for alcohol on site and will obtain proper permits. <u>ROUTE SAFETY MEASURES:</u> 10K and 5K: Participants will exit Lot 1 onto 1st Street heading west to Walnut, south to Burandt Blvd, west to Kinder Drive South to Waconia Parkway South, east to Highway 5, north to Cherry Street, north to Maple Street, east/north on 4th and 3 1/2 streets, north on Maple Street, east on 1st Street and back to Lot 1. One loop along this route will be the 5K route and two loops along the route will be the 10K route. No roadway closures are requested <u>COURSE MARKING:</u> The applicant will have directional arrows placed in the ground and will use little or not spray chalk this year. <u>START & FINISH AREA:</u> The applicant will block off the area just in front of the Waconia Brewing Company to ensure the safety of all participants and are requesting the use of the parking area on the north side of Waconia Square be utilized for event activities. Attachments: 1. Resolution No. 2024-080 Approving Special Event Permit - Don't Worry Be Hoppy 2. Special Event Permit Application - Waconia Brewing Company 3. Special Event Permit Application - Sole Motion Race Management							
FINANCIAL IMPLICATIONS:				ADVISORY BOARD RECOMMENDATIONS:			
Funding Sources & Uses:							
Budget Information:				Planning Commission			
_____ Budgeted				Parks and Recreation Board			
_____ Non Budgeted				Safari Island Advisory Board			

_____Amendment Required	Other
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**CITY OF WACONIA
RESOLUTION NO. 2024-080**

**RESOLUTION APPROVING SPECIAL EVENT PERMIT
DON'T WORRY BE HOPPY RACE**

WHEREAS, the City of Waconia has received permit application for a special event to occur on municipal streets and parking lots submitted by Doug Krohn with Sole Motion Race Management; and

WHEREAS, the Don't Worry Be Hoppy 5K, 10K, and Kids Run will be held on May 3-4, 2024 from 6:30 a.m. to 10:00 p.m.; and

WHEREAS, municipal property to be used include portions of Lot 1, 1st Street W, Walnut Street, Burandt Boulevard, Kinder Drive, Waconia Parkway S, municipal trails, Cherry Street, and Maple Street; and

WHEREAS, the applicant shall furnish the City of Waconia a certificate of insurance naming the city as additional insured with the limits consistent with the Special Events Policy and at least two weeks prior to the event; and

WHEREAS, any law enforcement services needed for the event shall be at the sole expense of the event organizers and through off-duty contract; and

NOW, THEREFORE, BE IT RESOLVED That the City Council of the City of Waconia hereby approves the Special Event Permit.

Adopted by the City Council of the City of Waconia this 1st day of April 2024.

Nicole Waldron, Mayor

Attest: _____
Jackie Schulze, City Clerk



SPECIAL EVENT PERMIT APPLICATION

A special event includes an event held in the city in which one of the following occurs:

- a) Amplified sound is to be used
- b) A street, sidewalk or other public right of way or place is closed for the benefit of the event attendees
- c) A temporary alcoholic beverage license is required or an existing on-sale alcoholic beverage license is carried to the event location as part of a community festival
- d) The event will adversely impact a considerable number of members of the public

Most outdoor events and activities within the City of Waconia require permits or approvals. All costs associated with the event are to be borne by the event sponsor. All applications must be approved by the City Council prior to issuance of a permit.

A Review Committee, made up of representatives from City and County departments, will review the application and make changes and/or recommendations to the event sponsor prior to application being forward to the City Council for a final decision.

TIMING FOR APPLICATION SUBMISSION

- Applications for special events need to be received by the City of Waconia at least 30 days prior to the event date, with submission 60 days in advance requested wherever possible.
- There is no guarantee an event application can be processed and approved in less than 30 days.
- For large scale events involving 1,000 participants or more application must be made 120 days in advance.

ADDITIONAL CONSIDERATIONS FOR EVENT ORGANIZERS

In the case of a race, walk, parade, or other event using City streets, a detailed layout of the route and arrangements for traffic control to be done by a certified vendor using the Manual of Uniform Traffic Control Devices standards will be required to be submitted with the application.

Any event to be held within Parks or shelter must contact City Hall. A special event permit is required for events/activities exceeding 300 participants or any event/activity which extends beyond the immediate park boundaries.

<https://www.waconia.org/347/Facility-Use-Rental-Applications>

All applications, are to be sent directly to City Hall. **Issued permits will NOT be eligible for refunds.**

SECTION 1. CHECKLIST OF REQUIRED INFORMATION

Select any of the following that apply to this event:

- ☐ Amplified Sound to be used – COMPLETE SECTION 3 (B)
- ☒ Closure request for a street, sidewalk, or other public way or place as part of the event – COMPLETE SECTION 3 (C)
- ☒ Alcohol service as part of the event – COMPLETE SECTION 3 (D) AND ANY ADDITIONAL LIQUOR LICENSES WITH THE CITY HALL'S OFFICE IF REQUIRED
- ☐ Tents or other membrane structures to be erected as part of the event
- ☐ Fireworks Display as part of the event

Staff
Initials

For your license application to be processed, you must submit the following to the City Halls's Office:

- | | |
|-------------------------------------|---|
| ☒ | This application form, fully completed and signed by the applicant or an authorized officer or partner.
ANSWER EVERY QUESTION, USING N/A IF NECESSARY ON ANY QUESTIONS. APPLICATIONS WITH BLANK QUESTIONS WILL BE RETURNED WITHOUT PROCESSING. |
| ☒ | Detailed Site Plan for the event |
| ☒ | Certificate of Insurance, if required |
| ☐ | Traffic Control plan from an approved vendor for any street closures |
| ☒ | Payment for required permit fee; Checks must be made payable to the City of Waconia
• \$100 for base Special Event Permit |
| ☐ | Any required additional permit applications from other City departments |

Section 2. REQUIRED LICENSE INFORMATION – complete every question**A. Information about who is completing and submitting this application**

1. First Name Dee		2. Last Name DeLange	
3. Primary Telephone Number 6125900928	4. Type of Phone: ☒ Cell ☐ Business ☐ Home ☐ Other	5. Alternate Phone Number	6. Type of Phone: ☐ Cell ☐ Business ☐ Home ☐ Other
7. Email Address ddelange@waconiabrewing.com			
8. Please send official notices relating to this license to: ☐ Mailing Address ☒ Email ☐ Business Address		9. Role of person completing application: ☒ Owner ☐ Officer ☐ Partner ☐ Manager ☐ Agent for the Owner ☐ Other	

**B. Information about primary point of contact for this license during licensed activity (if different than above)
THIS PERSON MUST BE ON SITE DURING THE EVENT**

10. First Name		11. Last Name	
12. Primary Telephone Number	13. Type of Phone: ☐ Cell ☐ Business ☐ Home ☐ Other	14. Alternate Phone Number	15. Type of Phone: ☐ Cell ☐ Business ☐ Home ☐ Other
16. Email Address		17. Role of primary contact: ☐ Owner ☐ Officer ☐ Partner ☐ Manager ☐ Agent for the Owner ☐ Other	

C. Mailing Address Information

18. Name of organization or individual to whom correspondence should be sent about this permit Waconia Brewing Company			
19. Email Address ddelange@waconiabrewing.com			
20. Mailing Address 255 W. Main Street	21. City Waconia	22. State MN	23. Zip Code 55387
24. Please send official notices relating to this license to: ☐ Mailing Address ☒ Email			

D. License Holder Information**Provide information about who this license will be issued to**

25. Entity license will be issued to Waconia Brewing Company			
26. Business Federal Tax ID Number/Tax Exempt Number 464530089		27. Business State Tax ID Number	
28. Business Address 255 W. Main Street	29. City Waconia	30. State MN	31. Zip Code 55387

Section 3. Event Information – attach additional sheets as needed for any questions**A. Event Basics**

32. Name of Event Don't Worry Be Happy Run	
33. Date(s) of Event complete separate applications for a series of events held at separate times May 3 & 4, 2024	
34. Time of Event 2pm - 10pm & 9am - 10pm	35. Set up start time and clean up finish time 7am - 10pm or earlier

36. Location of Event –Street Address 255 W. Main Street	37. City Waconia	38. State MN	39. Zip Code 55387
40. Description of area to be used at the event location for activities (Attach additional sheets as needed) ***A detailed diagram of the site plan is also required to be submitted See attached sheets.			
41. Is your event in a City park? ☐ Yes ☒ No If yes, you must schedule use of the park with City Hall as well. Call: 952-442-2615			
42. Is your event outdoors? ☒ Yes ☐ No			
43. Estimated Number of Attendees- 200 will come and go	44. Are tickets being sold? ☐ Yes ☒ No		
45. What is the admission charge, if any No charge unless running which is the 4th Sole Motion.	46. Purpose of event proceeds (if applicable) Katie A Foundation		
47. Describe how attendance will be monitored and limited if necessary We will have ropes and barriers set up and also an employee stationed to monitor the area.			
48. Describe any entertainment being provided NA			

49. Describe food and beverage plans for the event, including who will be providing any food or beverages and what other licenses or permits will be obtained from any jurisdiction for this service.

We ask that our food truck be permitted to be on the parking spaces during the event and time frame stated above. on both Friday & Saturday.

50. Describe how any emergencies or medical needs occurring during the event will be met

We will call 911.

Sanitation and garbage disposal is the responsibility of the event sponsor. Staff will review this information for adequacy based on planned attendance.

51. Will you be providing additional trash receptacles?

☐ Yes

Company providing this service:

Number of receptacles:

What is the plan for picking these receptacles up following the event?

☒ No

Explain how trash will be managed as part of the event:

We will place 3 trash cans out and empty them when needed through out the events.

52. Will you be providing toilets and wash stations?

☒ Yes

Company providing this service:

Number of toilets: 3-4

Number of wash stations:

What is the plan for picking these items up following the event?

This will be done through
Sole Motion.

☐ No

Explain how these needs will be met for event attendees:

We have indoor facilities.

B. Information about Amplified Sound

53. INDICATE WHICH OF THE FOLLOWING APPLIES TO THIS EVENT:

- ☐ Maximum allowable sound pressure level no more than 85 decibels measure at the property line or venue boundary.
- ☐ Waive the maximum allowable sound pressure level and require the amplified sound to terminate no later than 10:30 PM
- ☒ There will be NO amplified sound at this event. *Again, this will be through Sole Motion.*

54. Describe the means and method proposed by you as the applicant to prevent noise from the event from unreasonably disturbing those persons who live or work in the vicinity of the event.

WBC will have no live music.

C. Information about any public right of way closures

55. Are you requesting any kind of public right of way closure as part of this event?

- ☐ Yes, for a very limited duration less than 15 minutes
- ☐ Yes, for 15 minutes or longer – an obstruction permit through Public Services Department will be required
- ☒ No – if no, please skip the remainder of this section and jump to subsection D

When a street is to be closed for over 15 minutes, a detour is to be established and signed to provide a designated route around the event. A detailed layout of the route and arrangements for traffic control must be done by a certified vendor using the Manual of Uniform Traffic Control Devices standards. Law Enforcement Officers must be utilized at all traffic controlled intersections. Public Services time for temporary traffic signal modifications, additional signage, or other City costs may be charged.

In addition all events with street closures must include an emergency plan detailing access for emergency vehicles. Road closures are not allowed for locations where there are no other access options for the businesses or residents

56. Attach a detailed diagram of any proposed closure, and explain here exactly what is pictured in the diagram and intended in terms of the closure

57. Are you proposing a street closure that will impact residential properties?

- ☐ Yes – if yes, you must notify all properties at least 7-days in advance of the event of the closure
- ☒ No

58. Are you proposing a street closure that will impact commercial properties?

- ☐ Yes
- ☒ No

If yes, you must notify all businesses at least 14-days in advance of the closure.

D. Information about any alcohol as part of the event

59. Are you planning to serve alcoholic beverages as part of this event?

- ☒ Yes – if yes, please answer the following questions
☐ No – if no, please skip the remainder of this section and jump to Section 4 of the application

60. Which of the following are you requesting as part of serving alcoholic beverages?

- ☒ Temporary Liquor License (requires a separate application)
☐ Designation of the special event as a Community Festival to allow on-sale licensee(s) to provide service
☐ Service by licensed on-sale licensee(s) on Municipal Facilities
☐ Use of licensed caterer(s) who will be providing alcohol service incidental to the service of food
☐ Other

If you indicated other, please explain how alcoholic beverages will be provided as part of this event, by whom, and under what authority

61. If you intend to apply for a temporary liquor license, is the same entity applying for the liquor license as the special event permit?

- ☒ Yes
☐ No – Name of the organization/entity applying for a temporary liquor license also serving as an event sponsor:

Indicate what type of organization will be applying for the liquor license:

- ☐ Club
☐ Religious Organization
☐ Political Committee Registered Under Minn. Stat. Section 10A.14
☐ State University
☒ Brewer or Microdistillery
☐ Charitable Organization
☐ Non-Profit Organization

*If the organization is not one of the above, it is not eligible to apply for a temporary liquor license

If the organization is a club or a charitable, religious or non-profit organization, has it been in existence for at least 3 years?

- ☐ Yes
☐ No-the organization is not eligible for a temporary liquor license

Note: A temporary liquor application must be received by the City Hall's Office NO LATER 45 DAYS BEFORE THE EVENT. There is no ability to make any exceptions to this requirement.

62. Please list all on-sale licensees who will be providing liquor service as part of this event under this designation. Certificates of insurance specifically covering this event must also be provided for all vendors.

Waconia Brewing Company

63. If a licensed caterer will be used as part of the event, indicate the name and state license number of the caterer

64. List who will be carrying liquor liability insurance for this event

Waconia Brewing Company

65. Indicate the specific area(s) liquor will be dispensed and consumed, and what measures will be followed to ensure liquor is only dispensed to event attendees who are of legal age, and that no liquor leaves the authorized area

Beer will be served in our taproom. Customers will mingle outside with their beers.
WBC ID's anyone that we think is not of age.

66. Do you plan to hire off-duty officers to provide security during the event (required with alcohol service)?

☐ Yes

☒ No

Contact Carver County Sheriff's Office. 952-361-1231

67. Fireworks Display as Part of the event?

☐ Yes

☒ No

If you answered yes to the above, please contact the Fire Department at 952-442-2316 in order to request a Fireworks Display Permit

68. Tents or other membrane structures to be erected as part of the event?

☐ Yes

☒ No

69. If you answered yes to question 68, please name the tent provider/company. Please also list the square footage and dimensions of your tent. If you do not have or need a tent provider please state so below.

If your tent is over 400 square ft. Please contact the Planning Department for a temporary structure permit. 952-442-2184

Section 4. APPLICATION VERIFICATION AND ACCEPTANCE OF RESPONSIBILITY

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Social Security Numbers and Birth Dates are classified as private data, and are not available to the public. Access to this data is limited to staff with a business need in order to determine license eligibility, and to administer and manage the licensing program.

Disclosure of a Minnesota Tax ID Number is required by Minnesota Statutes 270C.72, and this information may be requested by and released to the Minnesota Commissioner of Revenue.

All other information contained in this application is public information upon submission pursuant to the Government Data Practices Act, Minnesota Statutes Chapter 13. Individuals have the right to see and obtain copies of the data maintained on them, including private data, and also have the right to be told the contents and meaning of the data, and to contest the accuracy and completeness of the data.

A SIGNATURE VERIFYING THE OVERALL ACCURACY AND COMPLETENESS OF THIS APPLICATION BY THE OWNER, PARTNER, OR OFFICER OF THE ENTITY APPLYING IS REQUIRED IN ORDER TO PROCESS THIS LICENSE APPLICATION

Dee DeLange

I, (print name) _____, agree to strictly comply with all the laws of the State of Minnesota governing the taxation of business and all ordinances of the City of Waconia, and that I intend to comply with the special event policy as well as any conditions of approval that may be placed on the permit if granted. I understand I can review all City ordinances on the City website or in the City Hall's Office.

I affirm I have no intention or agreement to transfer the permit being applied for to another person or entity, or to allow any other person or entity to operate under the authority of the permit. I understand that by submitting this application, I hereby consent to allow the appropriate City personnel, or any authorized representative or agents, to inspect the event premises for the purpose of ensuring compliance with the law and any permit conditions at any time the permit is active. I also understand that a denial of permission for such a lawful inspection of the premises is a violation of the permit provisions.

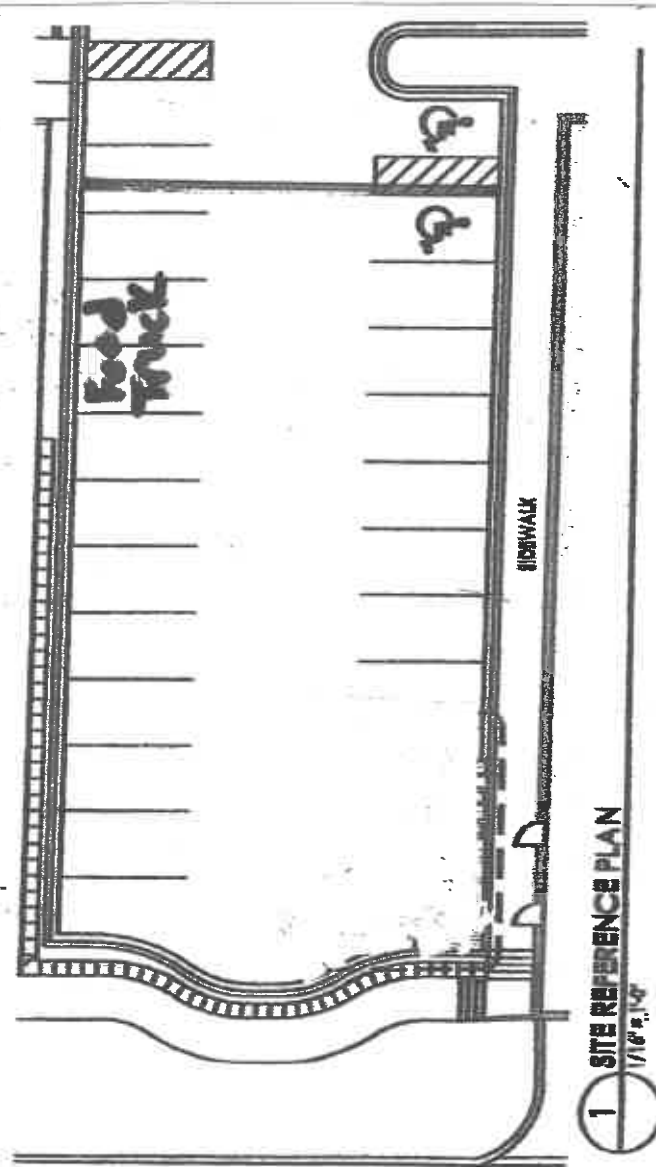
I hereby certify that I have read and understand every question in this application and that the answer to every question is true to my knowledge, information and belief. I further understand that the giving of false information as part of this application, regardless of when it is discovered, and/or failure to give required pertinent information can constitute cause for denial, suspension, or revocation of any permit issued.

Signature of Applicant



Date

2-20-24



5K - 1 Loop
 10K - 2 Loops





SPECIAL EVENT PERMIT APPLICATION

A special event includes an event held in the city in which one of the following occurs:

- a) Amplified sound is to be used
- b) A street, sidewalk or other public right of way or place is closed for the benefit of the event attendees
- c) A temporary alcoholic beverage license is required or an existing on-sale alcoholic beverage license is carried to the event location as part of a community festival
- d) The event will adversely impact a considerable number of members of the public

Most outdoor events and activities within the City of Waconia require permits or approvals. All costs associated with the event are to be borne by the event sponsor. All applications must be approved by the City Council prior to issuance of a permit.

A Review Committee, made up of representatives from City and County departments, will review the application and make changes and/or recommendations to the event sponsor prior to application being forward to the City Council for a final decision.

TIMING FOR APPLICATION SUBMISSION

- Applications for special events need to be received by the City of Waconia at least 30 days prior to the event date, with submission 60 days in advance requested wherever possible.
- There is no guarantee an event application can be processed and approved in less than 30 days.
- For large scale events involving 1,000 participants or more application must be made 120 days in advance.

ADDITIONAL CONSIDERATIONS FOR EVENT ORGANIZERS

In the case of a race, walk, parade, or other event using City streets, a detailed layout of the route and arrangements for traffic control to be done by a certified vendor using the Manual of Uniform Traffic Control Devices standards will be required to be submitted with the application.

Any event to be held within Parks or shelter must contact City Hall. A special event permit is required for events/activities exceeding 300 participants or any event/activity which extends beyond the immediate park boundaries.
<https://www.waconia.org/347/Facility-Use-Rental-Applications>

All applications, are to be sent directly to City Hall. **Issued permits will NOT be eligible for refunds.**

Section 1. CHECKLIST OF REQUIRED INFORMATION

Select any of the following that apply to this event:

- ☒ Amplified Sound to be used – COMPLETE SECTION 3 (B)
- ☐ Closure request for a street, sidewalk, or other public way or place as part of the event – COMPLETE SECTION 3 (C)
- ☐ Alcohol service as part of the event – COMPLETE SECTION 3 (D) AND ANY ADDITIONAL LIQUOR LICENSES WITH THE CITY HALL'S OFFICE IF REQUIRED
- ☒ Tents or other membrane structures to be erected as part of the event
- ☐ Fireworks Display as part of the event

Staff Initials	For your license application to be processed, you must submit the following to the City Halls's Office:
	☐ This application form, fully completed and signed by the applicant or an authorized officer or partner. ANSWER EVERY QUESTION, USING N/A IF NECESSARY ON ANY QUESTIONS. APPLICATIONS WITH BLANK QUESTIONS WILL BE RETURNED WITHOUT PROCESSING.
	☐ Detailed Site Plan for the event
	☐ Certificate of Insurance, if required
	☐ Traffic Control plan from an approved vendor for any street closures
	☐ Payment for required permit fee; Checks must be made payable to the City of Waconia •\$100 for base Special Event Permit
	☐ Any required additional permit applications from other City departments

Section 2. REQUIRED LICENSE INFORMATION – complete every question

A. Information about who is completing and submitting this application

1. First Name <u>Doug</u>		2. Last Name <u>Krohn</u>	
3. Primary Telephone Number <u>952-797-6412</u>	4. Type of Phone: ☒ Cell ☐ Business ☐ Home ☐ Other	5. Alternate Phone Number	6. Type of Phone: ☐ Cell ☐ Business ☐ Home ☐ Other
7. Email Address <u>dk.solemotion@outlook.com</u>			
8. Please send official notices relating to this license to: ☐ Mailing Address ☒ Email ☐ Business Address		9. Role of person completing application: ☒ Owner ☐ Officer ☐ Partner ☐ Manager ☐ Agent for the Owner ☐ Other <u>Race Director</u>	

B. Information about primary point of contact for this license during licensed activity (if different than above) THIS PERSON MUST BE ON SITE DURING THE EVENT

10. First Name <u>Doug</u>		11. Last Name <u>Krohn</u>	
12. Primary Telephone Number <u>952-797-6412</u>	13. Type of Phone: ☒ Cell ☐ Business ☐ Home ☐ Other	14. Alternate Phone Number	15. Type of Phone: ☐ Cell ☐ Business ☐ Home ☐ Other
16. Email Address <u>dk.solemotion@outlook.com</u>		17. Role of primary contact: ☒ Owner ☐ Officer ☐ Partner ☐ Manager ☐ Agent for the Owner ☐ Other <u>Race Director</u>	

C. Mailing Address Information

18. Name of organization or individual to whom correspondence should be sent about this permit <u>Solemotion Race Management</u>			
19. Email Address <u>dk.solemotion@outlook.com</u>			
20. Mailing Address <u>508 West Wood Lane</u>	21. City <u>Chaska</u>	22. State <u>MN</u>	23. Zip Code <u>55318</u>
24. Please send official notices relating to this license to: ☐ Mailing Address ☒ Email			

D. License Holder Information

Provide information about who this license will be issued to

25. Entity license will be issued to <u>Solemotion Race Management</u>			
26. Business Federal Tax ID Number/Tax Exempt Number		27. Business State Tax ID Number	
28. Business Address <u>508 Westwood Lane</u>		29. City <u>Chaska</u>	30. State <u>MN</u>
		31. Zip Code <u>55318</u>	

Section 3. Event Information – attach additional sheets as needed for any questions

A. Event Basics

32. Name of Event <u>Don't Worry Be Happy 5/10K + Kids Fun Run</u>	
33. Date(s) of Event <u>May 4, 2024</u> complete separate applications for a series of events held at separate times	
34. Time of Event <u>7:30 - 12:00</u>	35. Set up start time and clean up finish time <u>6:30 A.M. - 12:00</u>

36. Location of Event -Street Address 255 W Main St.	37. City Waconia	38. State MN	39. Zip Code 55387
40. Description of area to be used at the event location for activities (Attach additional sheets as needed) ***A detailed diagram of the site plan is also required to be submitted Start + Finish at Waconia Brewing Co. (Paperwork Attached)			
41. Is your event in a City park? ☐ Yes ☒ No If yes, you must schedule use of the park with City Hall as well. Call: 952-442-2615			
42. Is your event outdoors? ☒ Yes ☐ No			
43. Estimated Number of Attendees- 350		44. Are tickets being sold? ☒ Yes ☐ No	
45. What is the admission charge, if any \$33.00		46. Purpose of event proceeds (if applicable) Part of Proceeds go to KATG	
47. Describe how attendance will be monitored and limited if necessary We have 15 course marshals who will keep walkers + runners on the Trails + side walks			
48. Describe any entertainment being provided We will have a Race Announcer respecting Early morning times and residents in the immediate area			

49. Describe food and beverage plans for the event, including who will be providing any food or beverages and what other licenses or permits will be obtained from any jurisdiction for this service.

Waconia Brewing Company will handle
Food + beverage Permits

50. Describe how any emergencies or medical needs occurring during the event will be met

we will Train our Volunteers how to respond to
an emergency by calling 911 + Alerting our
Race Director

Sanitation and garbage disposal is the responsibility of the event sponsor. Staff will review this information for adequacy based on planned attendance.

51. Will you be providing additional trash receptacles?

☒ Yes

Company providing this service: Solemotion

Number of receptacles: 4

What is the plan for picking these receptacles up following the event?

we will dispose of
garbage using
Waconia Brewing dumpster

☐ No

Explain how trash will be managed as part of the event:

52. Will you be providing toilets and wash stations?

☒ Yes

Company providing this service: Bitts

Number of toilets: 4

Number of wash stations: 4

What is the plan for picking these items up following the event?

Prearranged with Bitts Picking up the same
day as our event

☐ No

Explain how these needs will be met for event attendees:

B. Information about Amplified Sound

53. INDICATE WHICH OF THE FOLLOWING APPLIES TO THIS EVENT:

- ☒ Maximum allowable sound pressure level no more than 85 decibels measure at the property line or venue boundary. *we will use minimum sound.*
- ☐ Waive the maximum allowable sound pressure level and require the amplified sound to terminate no later than 10:30 PM
- ☐ There will be NO amplified sound at this event.

54. Describe the means and method proposed by you as the applicant to prevent noise from the event from unreasonably disturbing those persons who live or work in the vicinity of the event.

Educating our experienced Race Announcers to keep the sound level at acceptable level

C. Information about any public right of way closures

55. Are you requesting any kind of public right of way closure as part of this event?

- ☐ Yes, for a very limited duration less than 15 minutes
- ☐ Yes, for 15 minutes or longer – an obstruction permit through Public Services Department will be required
- ☒ No – if no, please skip the remainder of this section and jump to subsection D

When a street is to be closed for over 15 minutes, a detour is to be established and signed to provide a designated route around the event. A detailed layout of the route and arrangements for traffic control must be done by a certified vendor using the Manual of Uniform Traffic Control Devices standards. Law Enforcement Officers must be utilized at all traffic controlled intersections. Public Services time for temporary traffic signal modifications, additional signage, or other City costs may be charged.

In addition all events with street closures must include an emergency plan detailing access for emergency vehicles. Road closures are not allowed for locations where there are no other access options for the businesses or residents

56. Attach a detailed diagram of any proposed closure, and explain here exactly what is pictured in the diagram and intended in terms of the closure

57. Are you proposing a street closure that will impact residential properties?

- ☐ Yes – if yes, you must notify all properties at least 7-days in advance of the event of the closure
- ☒ No

58. Are you proposing a street closure that will impact commercial properties?

- ☐ Yes
- ☒ No
- If yes, you must notify all businesses at least 14-days in advance of the closure.

D. Information about any alcohol as part of the event

59. Are you planning to serve alcoholic beverages as part of this event?

☐ Yes – if yes, please answer the following questions

☒ No – if no, please skip the remainder of this section and jump to Section 4 of the application

Waconia Bowling League Permitting.

60. Which of the following are you requesting as part of serving alcoholic beverages?

☐ Temporary Liquor License (requires a separate application)

☐ Designation of the special event as a Community Festival to allow on-sale licensee(s) to provide service

☐ Service by licensed on-sale licensee(s) on Municipal Facilities

☐ Use of licensed caterer(s) who will be providing alcohol service incidental to the service of food

☐ Other

If you indicated other, please explain how alcoholic beverages will be provided as part of this event, by whom, and under what authority

61. If you intend to apply for a temporary liquor license, is the same entity applying for the liquor license as the special event permit?

☐ Yes

☐ No – Name of the organization/entity applying for a temporary liquor license also serving as an event sponsor:

Indicate what type of organization will be applying for the liquor license:

☐ Club

☐ Charitable Organization

☐ Religious Organization

☐ Non-Profit Organization

☐ Political Committee Registered Under Minn. Stat. Section 10A.14
State University

☐ Brewer or Microdistillery

*If the organization is not one of the above, it is not eligible to apply for a temporary liquor license

If the organization is a club or a charitable, religious or non-profit organization, has it been in existence for at least 3 years?

☐ Yes

☐ No-the organization is not eligible for a temporary liquor license

Note: A temporary liquor application must be received by the City Hall's Office NO LATER 45 DAYS BEFORE THE EVENT. There is no ability to make any exceptions to this requirement.

62. Please list all on-sale licensees who will be providing liquor service as part of this event under this designation. Certificates of insurance specifically covering this event must also be provided for all vendors.

63. If a licensed caterer will be used as part of the event, indicate the name and state license number of the caterer

64. List who will be carrying liquor liability insurance for this event

65. Indicate the specific area(s) liquor will be dispensed and consumed, and what measures will be followed to ensure liquor is only dispensed to event attendees who are of legal age, and that no liquor leaves the authorized area

66. Do you plan to hire off-duty officers to provide security during the event (required with alcohol service)?

☐ Yes

☒ No

Contact Carver County Sheriff's Office. 952-361-1231

67. Fireworks Display as Part of the event?

☐ Yes

☒ No

If you answered yes to the above, please contact the Fire Department at 952-442-2316 in order to request a Fireworks Display Permit

68. Tents or other membrane structures to be erected as part of the event?

☒ Yes

☐ No

Approximately 7-10'x10' tents at the race site.

69. If you answered yes to question 68, please name the tent provider/company. Please also list the square footage and dimensions of your tent. If you do not have or need a tent provider please state so below.

Solemotion tents 10'x10'

If your tent is over 400 square ft. Please contact the Planning Department for a temporary structure permit. 952-442-2184

Section 4. APPLICATION VERIFICATION AND ACCEPTANCE OF RESPONSIBILITY

Notice of Collection of Private Data

The information collected and required as part of a license application will be used to determine eligibility for a City of Waconia License or Permit. Disclosure of this information is voluntary. It is not legally required to provide requested data, however, failure to do so may mean the City of Waconia is unable to process this application.

Social Security Numbers and Birth Dates are classified as private data, and are not available to the public. Access to this data is limited to staff with a business need in order to determine license eligibility, and to administer and manage the licensing program.

Disclosure of a Minnesota Tax ID Number is required by Minnesota Statutes 270C.72, and this information may be requested by and released to the Minnesota Commissioner of Revenue.

All other information contained in this application is public information upon submission pursuant to the Government Data Practices Act, Minnesota Statutes Chapter 13. Individuals have the right to see and obtain copies of the data maintained on them, including private data, and also have the right to be told the contents and meaning of the data, and to contest the accuracy and completeness of the data.

A SIGNATURE VERIFYING THE OVERALL ACCURACY AND COMPLETENESS OF THIS APPLICATION BY THE OWNER, PARTNER, OR OFFICER OF THE ENTITY APPLYING IS REQUIRED IN ORDER TO PROCESS THIS LICENSE APPLICATION

I, (print name) Doug Krohn, agree to strictly comply with all the laws of the State of Minnesota governing the taxation of business and all ordinances of the City of Waconia, and that I intend to comply with the special event policy as well as any conditions of approval that may be placed on the permit if granted. I understand I can review all City ordinances on the City website or in the City Hall's Office.

I affirm I have no intention or agreement to transfer the permit being applied for to another person or entity, or to allow any other person or entity to operate under the authority of the permit. I understand that by submitting this application, I hereby consent to allow the appropriate City personnel, or any authorized representative or agents, to inspect the event premises for the purpose of ensuring compliance with the law and any permit conditions at any time the permit is active. I also understand that a denial of permission for such a lawful inspection of the premises is a violation of the permit provisions.

I hereby certify that I have read and understand every question in this application and that the answer to every question is true to my knowledge, information and belief. I further understand that the giving of false information as part of this application, regardless of when it is discovered, and/or failure to give required pertinent information can constitute cause for denial, suspension, or revocation of any permit issued.

Signature of Applicant



Date

March 6, 2024

Waconia Brewing Co

Start + Finish

Restroom
Satellites



[illegible]



REQUEST FOR CITY COUNCIL ACTION

Meeting Date:		April 1, 2024					
Item Name:		Adopt Resolution No. 2024-081 Approving a Temporary On Sale Liquor License and Use of Parking Lot - Waconia Brewing Company					
Originating Department:		Administration					
Presented by:		Sue Schwalbe					
Previous Council Action (if any):							
Item Type (X only one):	Consent	X	Regular Session		Discussion Session		
RECOMMENDATIONS/COUNCIL ACTION/MOTION REQUESTED <i>(Include motion in proper format.)</i>							
Adopt Resolution No. 2024-081 Approving a Temporary On-Sale Liquor License and Use of Parking Lot, Waconia Brewing Company.							
EXPLANATION OF AGENDA ITEM <i>(Include a description of background, benefits, and recommendations.)</i>							
The City has received an application for a temporary on-sale liquor license and a request to use the Municipal Parking Lot in front of the brewery from Waconia Brewing Company to sell liquor on May 3-4, 2024. Attached shows the proposed parking lot use. Sales and consumption of liquor will be limited to the roped off area on May 3-4, 2024. Special care will need to be maintained during the event to ensure that the liquor doesn't leave the area.							
Attachments:							
1. Resolution No. 2024-081 Approving Temporary Liquor License and Use of Parking Lot 2. Request for Use of Parking Lot Waconia Brewing 3. Waconia Brewing Temp Liquor Map.pdf							
FINANCIAL IMPLICATIONS:				ADVISORY BOARD RECOMMENDATIONS:			
Funding Sources & Uses:							
Budget Information: ☐ Budgeted ☐ Non Budgeted ☐ Amendment Required				Planning Commission			
				Parks and Recreation Board			
				Safari Island Advisory Board			
				Other			

**CITY OF WACONIA
RESOLUTION NO. 2024-081**

**RESOLUTION APPROVING TEMPORARY ON-SALE
LIQUOR LICENSE APPLICATION AND USE OF PARKING LOT
WACONIA BREWING COMPANY**

WHEREAS, An application for a temporary on-sale liquor license has been received in the Office of the City Administrator from Waconia Brewing Company for Saturday, May 3-4, 2024, in Municipal Lot 1, and

WHEREAS, A request to use the municipal parking lot in front of the brewery during the event has also been requested; and

WHEREAS, Sale and consumption of alcoholic beverages will be limited to the fenced area.

NOW, THEREFORE, BE IT RESOLVED, That the City Council of the City of Waconia hereby approves the temporary on-sale liquor license application of Waconia Brewing Company on May 3-4, 2024, contingent upon completion of all forms, payment of fees, receipt of certificates of insurance, and proof of compliance with state and local requirements.

Adopted by the City Council of the City of Waconia this 1st day of April 2024.

Nicole Waldron, Mayor

ATTEST: _____
Jackie Schulze, City Clerk



02/20/2024

To Whom It May Concern:

Waconia Brewing Company is asking for use of extra parking spots in our parking lot for the 10th Annual Don't Worry Be Hoppy 5K. We would like to have the parking lot available for packet pickup on Friday afternoon also. WBC will rope off the area that liquor will be allowed and also have a person stationed at the entrance to assure no one goes outside of the roped area.

On the diagram the solid line is the area we are requesting beyond our patio. I have submitted a temporary liquor license for this event, which will be on May 3rd (packet pick up) and May 4th (the run.)

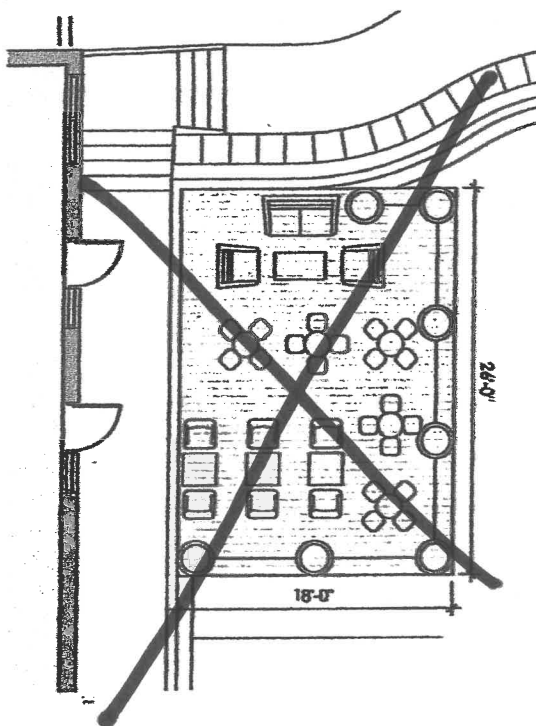
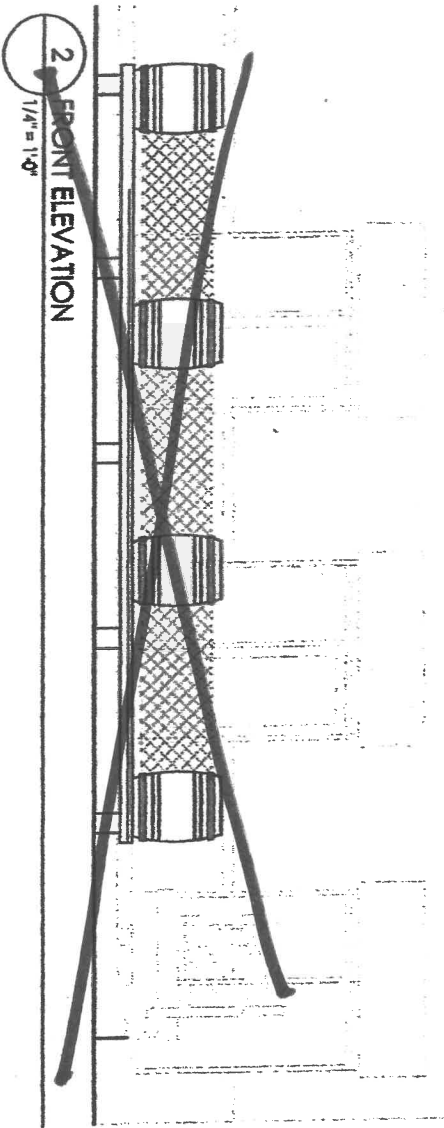
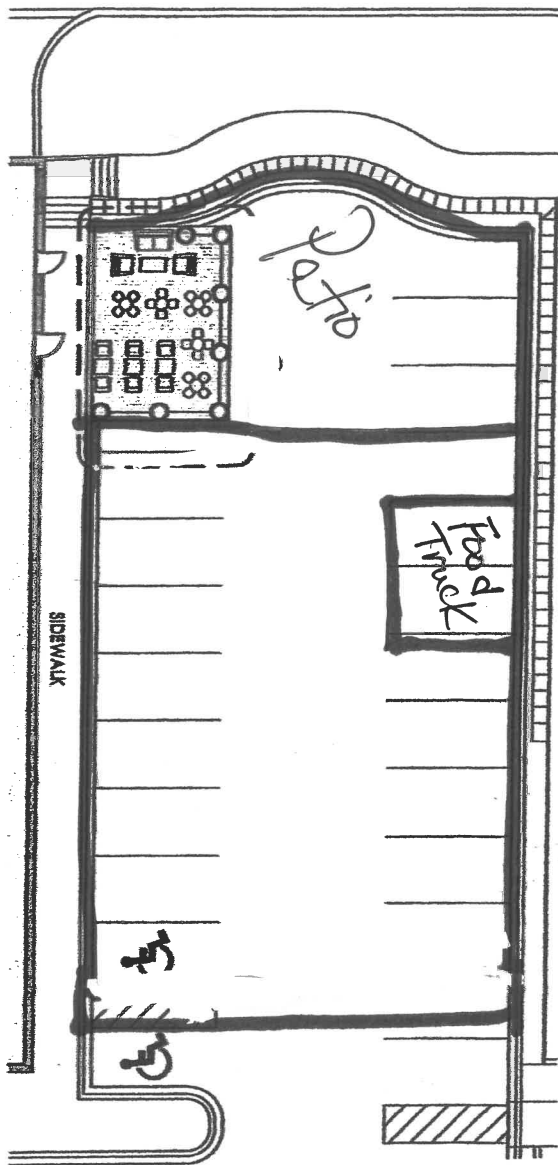
We would also ask that our food truck be able to set up on the parking lot on both Friday evening and Saturday to serve our runners. They would stay until 10 pm in that spot.

We will not have any outdoor entertainment as far as music.

Thank you for your time,

Dee DeLange
Waconia Brewing Company
612-590-0928

255 W. Main Street
Waconia, MN 55387
612-888-2739



WACONIA BREWING COMPANY
PATIO ADDITION
255 W MAIN ST.
WACONIA, MN
55387

PROJECT: WBCPATIO
DATE: 4/28/16
DRAWN BY: SP
CHECKED BY: JK

KAEDING
ARCHITECTURE
1685 OAKMONT DRIVE
WACONIA, MN 55387
952.481.9763



REQUEST FOR CITY COUNCIL ACTION

Meeting Date:		April 1, 2024					
Item Name:		Adopt Resolution No. 2024-082 Approving an Application for Exempt Permit for Lake Waconia Fireworks Festival					
Originating Department:		Administration					
Presented by:		Sue Schwalbe					
Previous Council Action (if any):							
Item Type (X only one):	Consent	X	Regular Session		Discussion Session		
RECOMMENDATIONS/COUNCIL ACTION/MOTION REQUESTED <i>(Include motion in proper format.)</i>							
Adopt Resolution No. 2024-082 Approving an Application for Exempt Permit for Lake Waconia Fireworks Festival							
EXPLANATION OF AGENDA ITEM <i>(Include a description of background, benefits, and recommendations.)</i>							
The Lake Waconia Fireworks Festival Committee has submitted an application for an Exempt Permit to conduct a raffle at the Waconia Fire Station, November 30, 2024.							
<u>Attachments:</u>							
1. Resolution No. 2024-082 Approving Temporary Gambling Permit - Lake Waconia Fireworks Festival							
FINANCIAL IMPLICATIONS:				ADVISORY BOARD RECOMMENDATIONS:			
Funding Sources & Uses:							
Budget Information:				Planning Commission			
_____ Budgeted				Parks and Recreation Board			
_____ Non Budgeted				Safari Island Advisory Board			
_____ Amendment Required				Other			

**CITY OF WACONIA
RESOLUTION NO. 2024-082**

**A RESOLUTION APPROVING APPLICATION FOR EXEMPT PERMIT,
LAKE WACONIA FIREWORKS FESTIVAL**

WHEREAS, The City Council of the City of Waconia, Minnesota has received an Application for an Exempt Permit for the Lake Waconia Fireworks Festival; and

WHEREAS, The Lake Waconia Fireworks Festival Committee has requested this application in order to conduct a Raffle at the Waconia Fire Station, 10451 10th Street East, Waconia, Minnesota on Saturday, November 30, 2024, as stated on the application for said exemption: and

WHEREAS, The City Council of the City of Waconia has no objection to the said application.

NOW, THEREFORE, BE IT RESOLVED That the City Clerk is hereby instructed to provide a copy of this Resolution to be included with the permit application to the Department of Gaming, Gambling Control Division, State of Minnesota.

Adopted by the City Council of the City of Waconia this 1st day of April 2024.

Nicole Waldron, Mayor

ATTEST: _____
Jackie Schulze, City Clerk



REQUEST FOR CITY COUNCIL ACTION

Meeting Date:		April 1, 2024					
Item Name:		Approve use of South Vine Street - Freshwater Church					
Originating Department:		Administration					
Presented by:		Sue Schwalbe					
Previous Council Action (if any):							
Item Type (X only one):	Consent	X	Regular Session		Discussion Session		
RECOMMENDATIONS/COUNCIL ACTION/MOTION REQUESTED <i>(Include motion in proper format.)</i>							
Motion to Approve Use of South Vine Street - Freshwater Church							
EXPLANATION OF AGENDA ITEM <i>(Include a description of background, benefits, and recommendations.)</i>							
On March 19, 2024 the City received a request to use South Vine Street on the west side of the Freshwater Church for a Local Hero Day Event. The event will be on April 28, 2024, from 7:00 a.m. to 7:00 p.m. The space will be used for fire trucks, squad cars, and ambulances to park so that the community can learn more about our local heroes. The sidewalks and entrances/exists to the abutting businesses will not be affected by this use. <u>Attachments:</u> 1. Location Map							
FINANCIAL IMPLICATIONS:				ADVISORY BOARD RECOMMENDATIONS:			
Funding Sources & Uses:							
Budget Information:				Planning Commission			
_____ Budgeted				Parks and Recreation Board			
_____ Non Budgeted				Safari Island Advisory Board			
_____ Amendment Required				Other			





REQUEST FOR CITY COUNCIL ACTION

Meeting Date:	April 1, 2024						
Item Name:	Adopt Resolution No. 2024-083 Authorizing Execution of Memorandum of Understanding						
Originating Department:	Community Development						
Presented by:	Ethan Nelson						
Previous Council Action (if any):	<u>BACKGROUND</u> Staff have been working on clarifying several property items specific to the second phase of the downtown reconstruction project (the "Project"), which includes street, drainage, and utility improvements. This agreement is significant to completion of work with the Project, certain improvements will be constructed at the intersection of Main Street and Elm Street. In order to facilitate the construction of those improvements, the City desires to obtain temporary easements from the owner of 9 Main Street East. In connection with the Project, the City has asked St. Joe's to modify the sign to make it more conforming with the City's sign ordinances. St. Joe's is willing to grant a temporary construction easement to the City for the Project and to modify the Sign, all as set forth in the form of Memorandum of Understanding. Staff recommends approval of the attached Resolution approving the Memorandum of Understand regarding St. Joseph property.						
Item Type (X only one):	Consent	X	Regular Session		Discussion Session		
<i>RECOMMENDATIONS/COUNCIL ACTION/MOTION REQUESTED</i> (Include motion in proper format.)							
Adopt Resolution No. 2024-083 Authorizing Execution of a Memorandum of Understanding regarding St. Joseph's property.							
<i>EXPLANATION OF AGENDA ITEM</i> (Include a description of background, benefits, and recommendations.)							
<u>Attachments:</u> 1. Resolution No. 2024-083 Authorizing Execution Execution of a Memorandum of Understanding Church of St. Joseph property 2. Memorandum of Understanding (5 Pages)							
<i>FINANCIAL IMPLICATIONS:</i>				<i>ADVISORY BOARD RECOMMENDATIONS:</i>			
Funding Sources & Uses:							
Budget Information: ☐ Budgeted ☐ Non Budgeted ☐ Amendment Required				Planning Commission			
				Parks and Recreation Board			
				Safari Island Advisory Board			
				Other			

CITY OF WACONIA
RESOLUTION NO. 2024-083

RESOLUTION APPROVING MEMORANDUM OF UNDERSTANDING
REGARDING ST. JOSEPH PROPERTY

WHEREAS, the City of Waconia (the “City”) has undertaken a project known as “Downtown Reconstruction, Phase 2,” which includes street, drainage, and utility improvements (the “Project”); and

WHEREAS, in connection with the Project, certain improvements will be constructed at the intersection of Main Street and Elm Street in the City; and

WHEREAS, to facilitate the orderly construction of such improvements, the City desires to obtain a temporary construction easement from the owner of the real property located at 9 Main Street East, Waconia, Minnesota, (the “Subject Property”); and

WHEREAS, the Church of St. Joseph, Waconia, Minnesota (“St. Joe’s”) owns the Subject Project; and

WHEREAS, a legal, nonconforming sign is located on the Subject Property (the “Sign”); and

WHEREAS, in connection with the Project, the City has asked St. Joe’s to modify the sign to make it more conforming with the City’s sign ordinances; and

WHEREAS, St. Joe’s is willing to grant a temporary construction easement to the City for the Project and to modify the Sign, all as set forth in the form of Memorandum of Understanding attached as Exhibit A (the “MOU”); and

WHEREAS, the City Council finds the terms of the MOU acceptable; and

WHEREAS, the City Council further finds it is in the best interests of the City and its residents to enter into the MOU with St. Joe’s;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WACONIA, MINNESOTA:

1. The above recitals and findings are incorporated as resolutions of the City Council.
2. The form of the MOU attached as Exhibit 1 is approved, provided the City Administrator and the City Attorney are each authorized to make any revisions to the MOU on the City’s behalf that they deem necessary or desirable without seeking further approval of the City Council.
3. The Mayor and City Clerk are authorized to execute and deliver the MOU on behalf of the City. The execution of the MOU by such officers of the City shall be conclusive evidence of the approval of such document in accordance with the terms of this resolution.

Passed and adopted by the City Council of the City of Waconia this 1st day of April, 2024.

Nicole Waldron, Mayor

ATTEST:

Jacqueline Schulze, Clerk

EXHIBIT 1

Form of Agreement

MEMORANDUM OF UNDERSTANDING

St. Joseph Property

Property Address: 9 Main Street East, Waconia, Minnesota
Property ID: 750502560
Legal Description: Lots 7, 8, 9, 10, 11, 12 and 13, Block 28, City of Waconia, Carver County, Minnesota

This Memorandum of Understanding (the “Agreement”) is dated April 1, 2024 and is between the City of Waconia, Minnesota (the “City”) and The Church of Saint Joseph of Waconia, Minnesota, now known as Church of St. Joseph, Waconia, Minnesota, a religious organization under the laws of Minnesota (“St. Joseph”).

St. Joseph owns the above referenced property (the “Property”), which will be impacted by the City’s Downtown Reconstruction Project, Phase 2 (the “Project”). The parties desire to memorialize their understanding regarding this impact and to address a legal, nonconforming sign on the Property.

The City and St. Joseph agree as follows:

1. Temporary Construction Easement. St. Joseph grants the City a temporary construction easement over, under, and across the Property for the purpose of allowing the City and its employees, contractors, and agents to enter the Property to perform the work depicted in the Construction Plans attached as Exhibit A (the “Improvements”). Such temporary construction easement shall commence on the date of this Agreement and automatically expire on December 31, 2025. The City agrees to construct the Improvements so no parking stalls are lost (i.e., the number of parking stalls on the Property shall remain the same). Further, the City shall construct the Improvements at its expense. The City shall own all Improvements constructed within public right-of-way and St. Joseph shall own the balance.
2. Sign. A pylon-type sign currently exists in the northwest corner of the Property that has approximately 64 square feet of sign area (the “Sign”) on each side of a two-sided sign. The Sign serves the Property and currently exists as a legal, nonconforming use. In connection with the Project, the City has requested St. Joseph to reconfigure the Sign to make it a monument style sign (i.e., eliminate the pylon sign configuration by filling in the open space at the bottom of the Sign). As part of such work, St. Joseph desires to add a digital component to the Sign. St. Joseph agrees to promptly make such modifications at its expense and to limit the digital sign area to 32 square feet or less on each side, which is the area of digital signage permitted in the applicable zoning district. The City acknowledges such modifications will not be considered an expansion of the legal, nonconforming use if the digital sign component is confined to 32 square feet or less. Nothing herein shall be construed as allowing any other modifications to the legal, nonconforming Sign use.

3. Miscellaneous. This Agreement can only be modified or amended by another written agreement signed by both the City and St. Joseph (the "Parties"). All preliminary negotiations regarding the subject matter of this Agreement are merged into this Agreement. Further, the provisions contained in the introductory paragraph and recitals of this Agreement are incorporated as agreements of the Parties. No waiver shall be implied from any failure to act regarding a default. This Agreement: i) shall bind and inure to the benefit of the Parties and their respective successors and assigns; ii) does not create any partnership, joint venture, association, or principal/agent relationship; and iii) is governed by and shall be construed according to Minnesota law, exclusive of choice of law rules. There are no intended third-party beneficiaries to this Agreement. Time is of the essence. This Agreement may be executed in one or more counterparts, each of which shall be deemed to be an original, and together which shall constitute one and the same document. Signatures transmitted by fax, email or other electronic means shall be deemed binding, delivered and enforceable.

IN WITNESS THEREOF, the parties have entered into this Agreement effective as of the date first written above.

CITY OF WACONIA, MINNESOTA

Signature: _____

Print Name: Nicole Waldron

Its: Mayor

Signature: _____

Print Name: Jacqueline Schulze

Its: Clerk

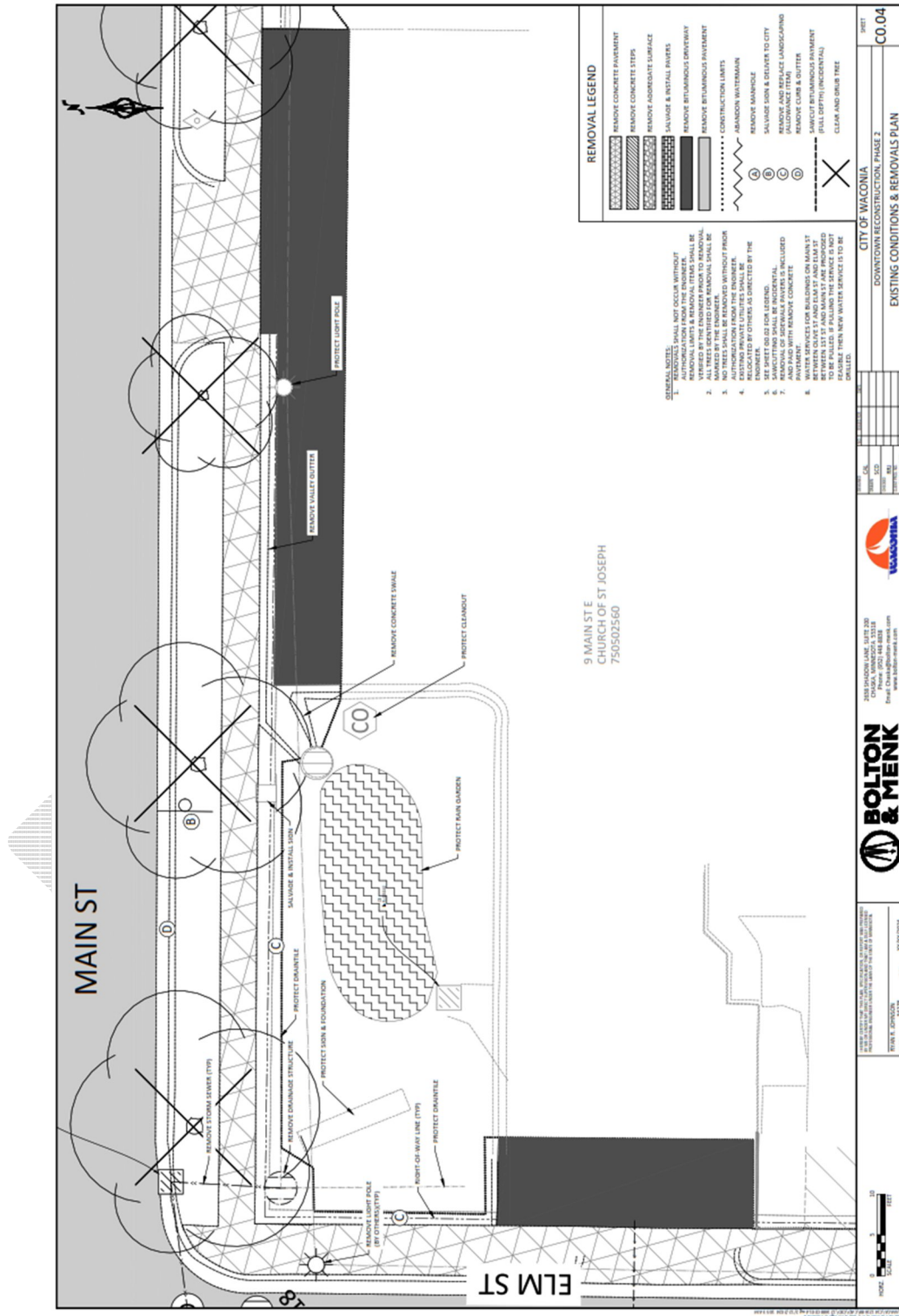
THE CHURCH OF SAINT JOSEPH OF WACONIA, MINNESOTA,
NOW KNOWN AS CHURCH OF ST. JOSEPH, WACONIA,
MINNESOTA, A RELIGIOUS ORGANIZATION UNDER THE
LAWS OF MINNESOTA

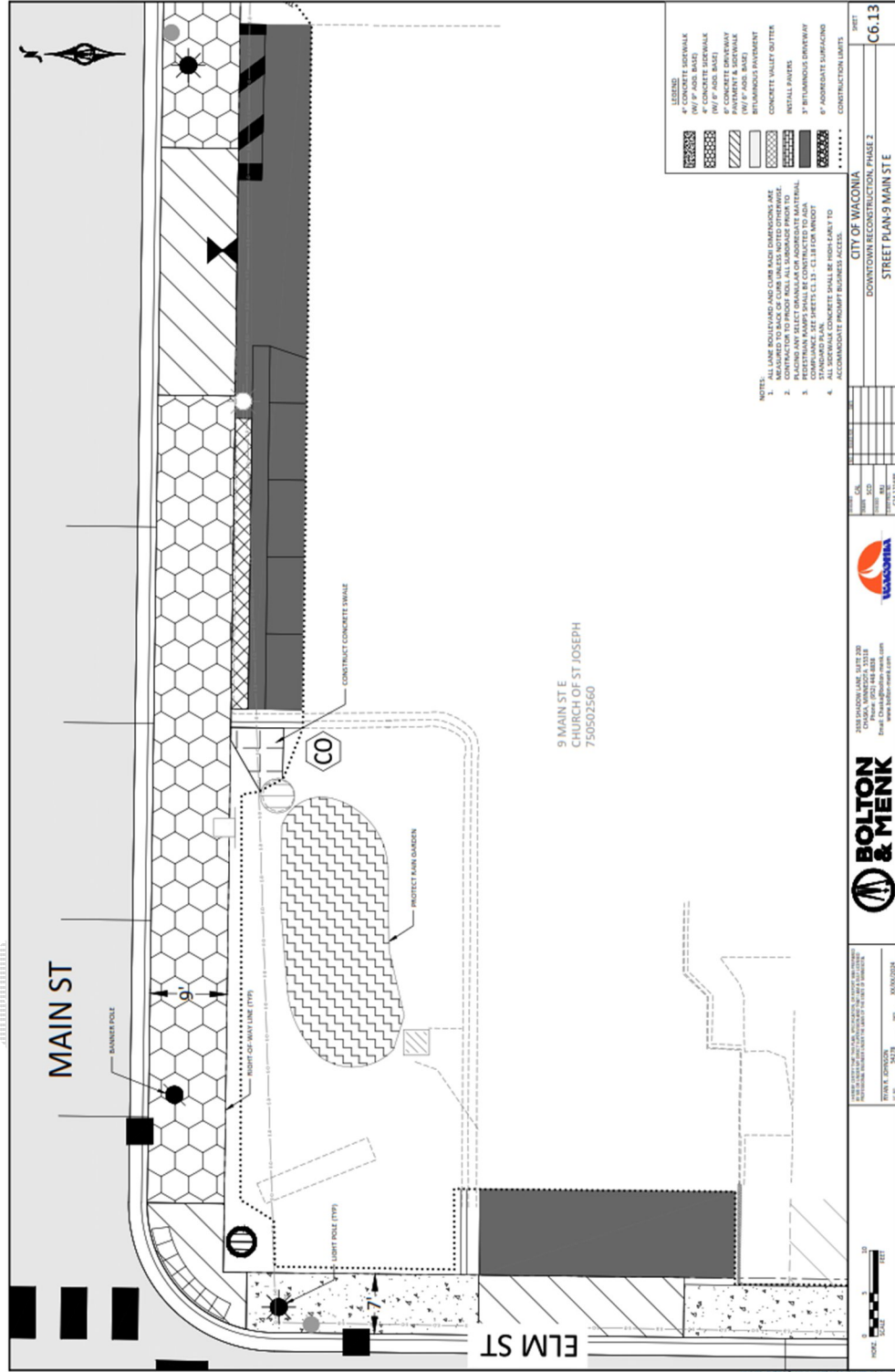
Signature

Print Name

Title

Construction Plans





9 MAIN ST E
CHURCH OF ST JOSEPH
750502560

- LEGEND**
- 4" CONCRETE SIDEWALK (W/ 6" ASH BASE)
 - 6" CONCRETE SIDEWALK (W/ 6" ASH BASE)
 - 8" CONCRETE DRIVEWAY (W/ 6" ASH BASE)
 - 12" CONCRETE DRIVEWAY (W/ 6" ASH BASE)
 - CONCRETE GUTTER
 - CONCRETE VALLEY BUTTER
 - INSTALL PAVES
 - 3" BUTYRUS DRIVEWAY
 - 6" ASPHALT DRIVEWAY
 - CONSTRUCTION LIMITS
- NOTES**
1. ALL LANE BOULEVARD AND CURB RADIUS DIMENSIONS ARE TO BE MAINTAINED THROUGHOUT THE PROJECT.
 2. CONTRACTOR TO PROTECT ALL EXISTING UTILITIES PRIOR TO PLACING ANY RELET OR ANY OTHER MATERIAL.
 3. CONTRACTOR TO MAINTAIN ALL EXISTING UTILITIES IN COMPLIANCE WITH ALL CITY ORDINANCES.
 4. ALL SIDEWALK CONCRETE SHALL BE HIGH EARLY TO ACCOMMODATE PROMPT BUSINESS ACCESS.

CITY OF WACONIA

DOWNTOWN RECONSTRUCTION PHASE 2

STREET PLAN-9 MAIN ST E

BOLTON & MENK

2000 SHADON LANE, SUITE 200
WACONIA, MN 55391
Phone: (952) 444-8838
Email: info@boltonandmenk.com
www.boltonandmenk.com

PROJECT INFORMATION

PROJECT: DOWNTOWN RECONSTRUCTION PHASE 2

DATE: 08/15/2024

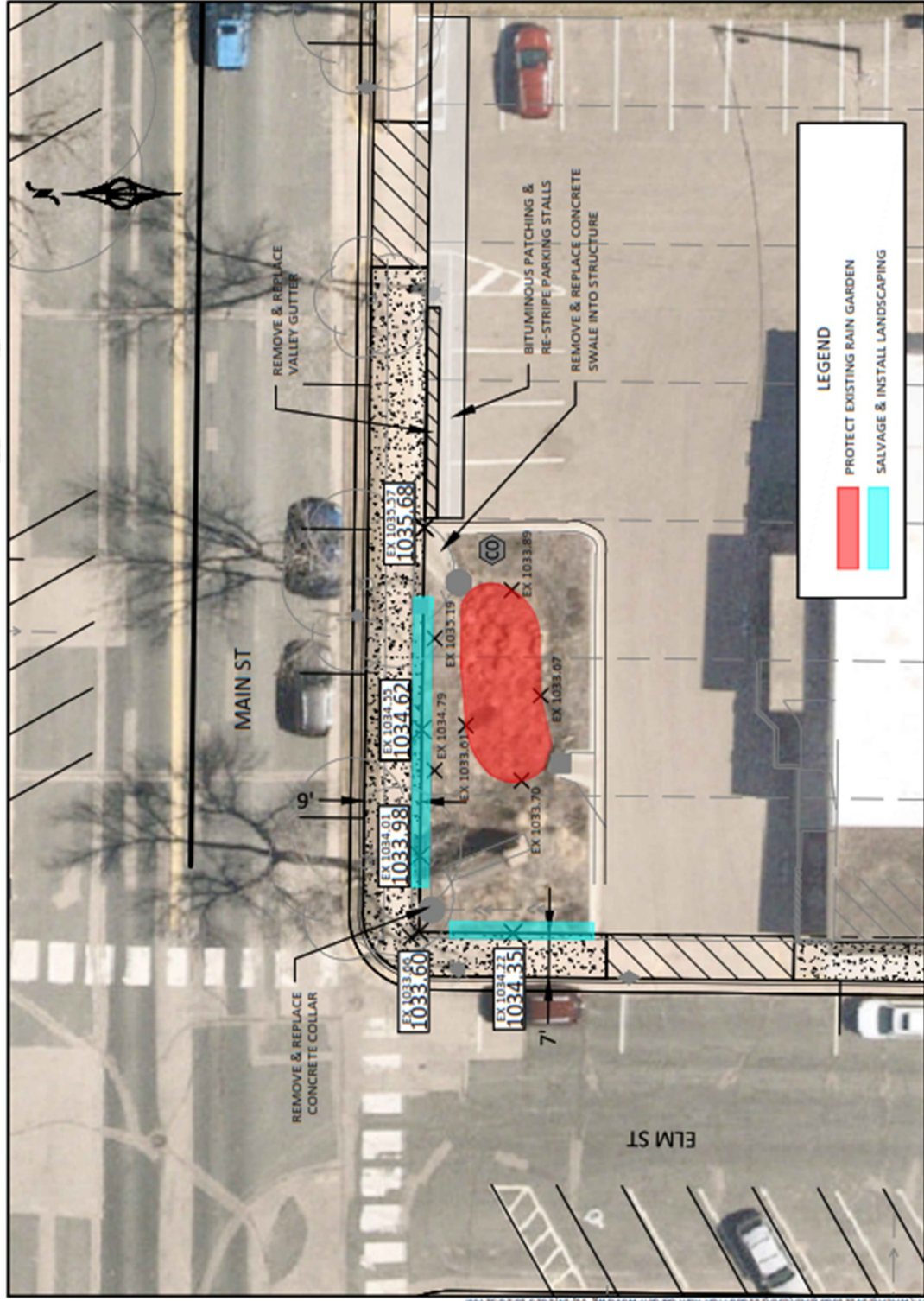
BY: [Signature]

SCALE

1" = 30'

SHEET

C6.13



MEMORANDUM OF UNDERSTANDING

St. Joseph Property

Property Address: 9 Main Street East, Waconia, Minnesota
Property ID: 750502560
Legal Description: Lots 7, 8, 9, 10, 11, 12 and 13, Block 28, City of Waconia, Carver County, Minnesota

This Memorandum of Understanding (the "**Agreement**") is dated March 22, 2024 and is between the City of Waconia, Minnesota (the "**City**") and The Church of Saint Joseph of Waconia, Minnesota, now known as Church of St. Joseph, Waconia, Minnesota, a religious organization under the laws of Minnesota ("**St. Joseph**").

St. Joseph owns the above referenced property (the "**Property**"), which will be impacted by the City's Downtown Reconstruction Project, Phase 2 (the "**Project**"). The parties desire to memorialize their understanding regarding this impact and to address a legal, nonconforming sign on the Property.

The City and St. Joseph agree as follows:

1. **Temporary Construction Easement.** St. Joseph grants the City a temporary construction easement over, under, and across the Property for the purpose of allowing the City and its employees, contractors, and agents to enter the Property to perform the work depicted in the Construction Plans attached as Exhibit A (the "**Improvements**"). Such temporary construction easement shall commence on the date of this Agreement and automatically expire on December 31, 2025. The City agrees to construct the Improvements so no parking stalls are lost (i.e., the number of parking stalls on the Property shall remain the same). Further, the City shall construct the Improvements at its expense. The City shall own all Improvements constructed within public right-of-way and St. Joseph shall own the balance.
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3. **Miscellaneous.** This Agreement can only be modified or amended by another written agreement signed by both the City and St. Joseph (the "**Parties**"). All preliminary negotiations regarding the subject matter of this Agreement are merged into this Agreement. Further, the provisions contained in the introductory paragraph and recitals of this Agreement are

incorporated as agreements of the Parties. No waiver shall be implied from any failure to act regarding a default. This Agreement: i) shall bind and inure to the benefit of the Parties and their respective successors and assigns; ii) does not create any partnership, joint venture, association, or principal/agent relationship; and iii) is governed by and shall be construed according to Minnesota law, exclusive of choice of law rules. There are no intended third-party beneficiaries to this Agreement. Time is of the essence. This Agreement may be executed in one or more counterparts, each of which shall be deemed to be an original, and together which shall constitute one and the same document. Signatures transmitted by fax, email or other electronic means shall be deemed binding, delivered and enforceable.

IN WITNESS THEREOF, the parties have entered into this Agreement effective as of the date first written above.

CITY OF WACONIA, MINNESOTA

Signature: _____
Print Name: Nicole Waldron
Its: Mayor

Signature: _____
Print Name: Jacqueline Schulze
Its: Clerk

THE CHURCH OF SAINT JOSEPH OF WACONIA, MINNESOTA,
NOW KNOWN AS CHURCH OF ST. JOSEPH, WACONIA,
MINNESOTA, A RELIGIOUS ORGANIZATION UNDER THE
LAWS OF MINNESOTA

CParker
Signature

Christopher Parker
Print Name

Parish Business Administrator
Title

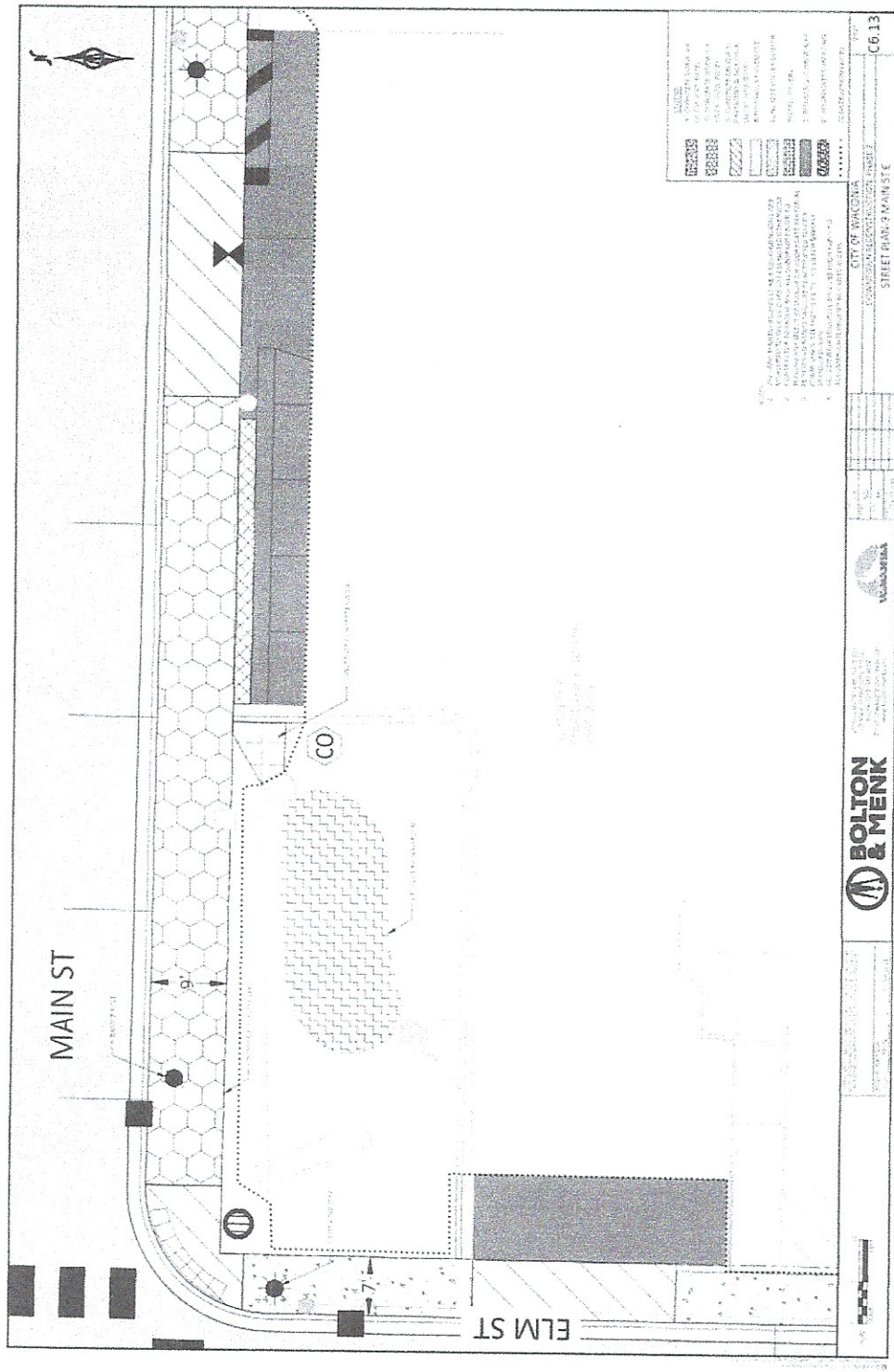
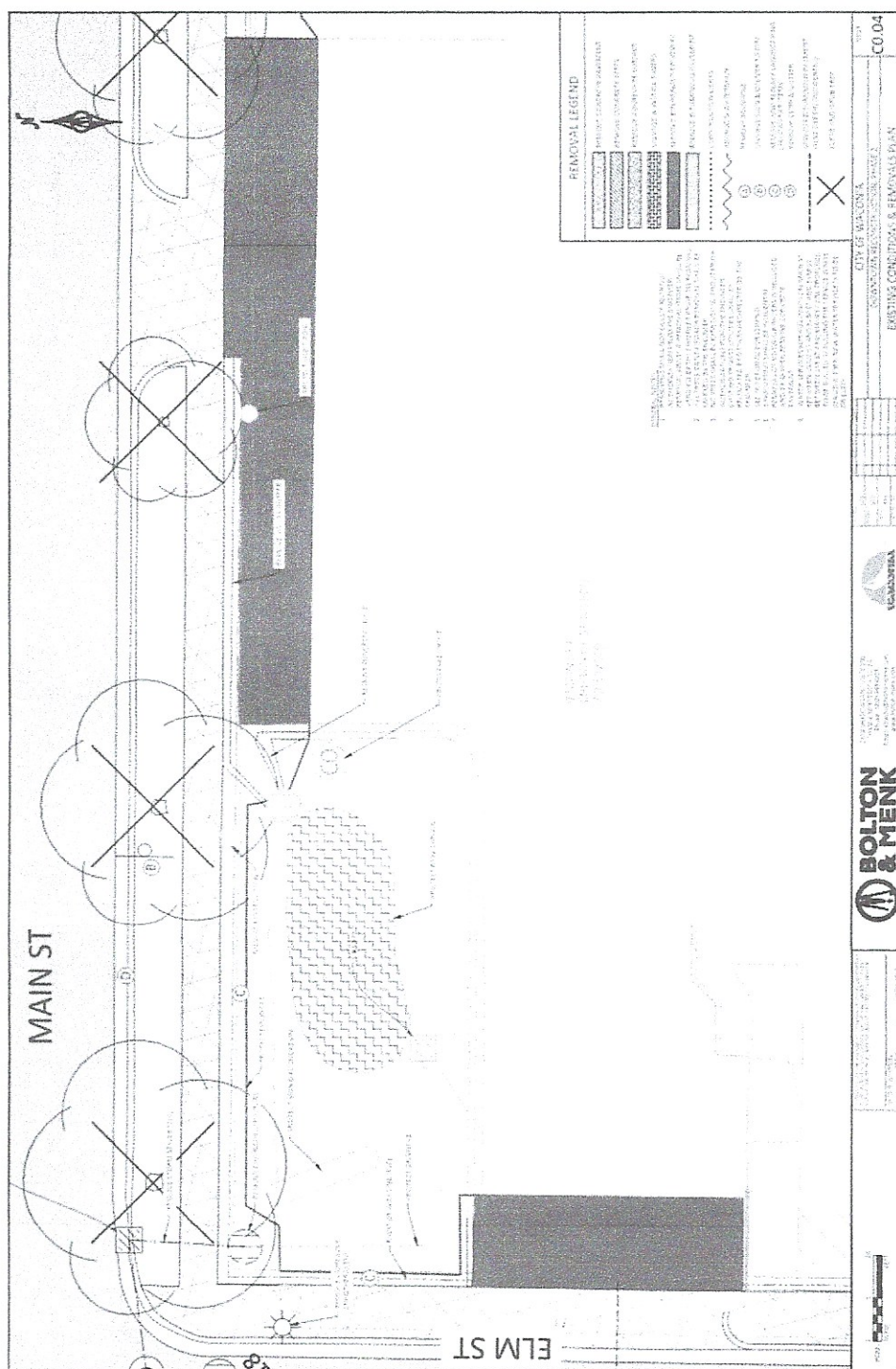
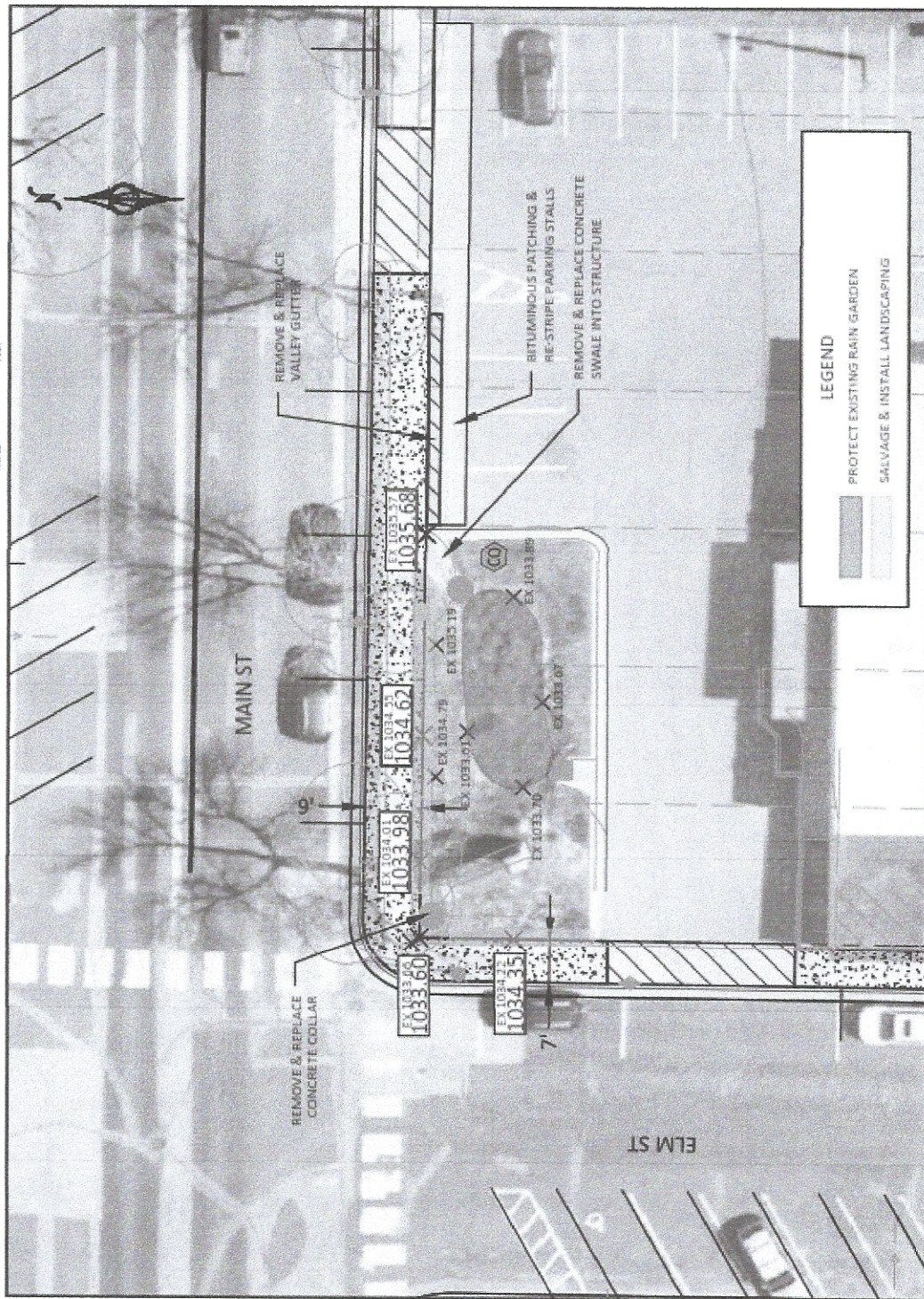


EXHIBIT A
Construction Plans







REQUEST FOR CITY COUNCIL ACTION

Meeting Date:		April 1, 2024					
Item Name:		Adopt Resolution No. 2024-084 Authorizing 2024 Dock Slip Lease for the Fire Department Boat					
Originating Department:		Fire					
Presented by:		Justin Sorensen					
Previous Council Action (if any):							
Item Type (X only one):	Consent	☒ X	Regular Session	☐	Discussion Session	☐	
RECOMMENDATIONS/COUNCIL ACTION/MOTION REQUESTED <i>(Include motion in proper format.)</i>							
Adopt Resolution No. 2024-084 Authorizing 2024 Dock Slip Lease for the Fire Department Boat with In Towne Marina, LLC							
EXPLANATION OF AGENDA ITEM <i>(Include a description of background, benefits, and recommendations.)</i>							
The Fire Department has received the 2024 lease agreement and invoice for the slip rental for 2024. The department uses the slip to store the 22' Lake Assault rescue boat on a lift throughout the summer boating season to be sure that it is immediately available to respond to emergencies on Lake Waconia. The final cost of services for the slip, which includes the installation, removal, and storage of the departments' boat lift is \$5,000 for 2024. The boat will need to be removed by September 29, 2024 at the latest. Attachments: 1. Resolution No. 2024-084 Authorizing 2024 Dock Slip Lease Agreement for Fire Department Boat 2. 2024 In Towne Marina, LLC Invoice 3. 2024 Summer Slip Lease with In Towne Marina LLC							
FINANCIAL IMPLICATIONS:				ADVISORY BOARD RECOMMENDATIONS:			
Funding Sources & Uses:							
General Fund - Fire Department							
Budget Information: ☒ X Budgeted ☐ Non Budgeted ☐ Amendment Required				Planning Commission			
				Parks and Recreation Board			
				Safari Island Advisory Board			
				Other			

**CITY OF WACONIA
RESOLUTION NO. 2024-084**

**RESOLUTION AUTHORIZING 2024 DOCK SLIP LEASE FOR FIRE DEPARTMENT
BOAT WITH IN TOWNE MARINA, LLC**

WHEREAS, Fire Department Staff budgeted for the lease of a boat slip at In Towne Marina as part of the 2024 fire department operating budget; and

WHEREAS, In Towne Marina has provided a lease agreement that allows the boat to be stored on a fire department owned lift in a slip from Mid-May until September 29, 2024.

WHEREAS, storage of the boat on Lake Waconia is critical to the timely operations of the department when an emergency occurs on the lake; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Waconia herby authorizes the 2024 dock slip lease for the fire department's boat with In Towne Marina, LLC,

Adopted and approved by the City Council of the City of Waconia on this 1st day of April 2024.

Nicole Waldron, Mayor

Attest: _____
Jackie Schulze, City Clerk



IN TOWNE MARINA, LLC

2024 DOCK SLIP LEASE

Mid – May (Weather Permitting) to September 29th, 2024



In Towne Marina LLC, does hereby lease to the undersigned customer a dock slip for the 2024 season. The customer agrees to the following for their protection and to aid In Towne Marina to provide quality service. This lease is not transferable and in no way creates a relationship of agent principal or servant master between In Towne Marina, its agents or servants to be held harmless by the undersigned and other related parties. **Customers are fully responsible and will insure their boat for:** liability, medical, legal, property, weather, damage, theft, and unforeseen incidents. Dock Slips leased and all property therein or thereon is under the custody care and control of the customer and not that of In Towne Marina, their agents or servants. If it is the judgment of In Towne Marina that the customer's boat, its docks, other boats or persons are endangered because of the condition of said customer's boat, immediate temporary repairs can be made by the marina including but not be limited to, towing boat, pumping or bailing boat, removal of boat from lake, installation of tie lines or other devices deemed advisable. Services in this regard shall be billed to and paid by Customer.

Spring 2024 Boat Arrival Arrangements

Dock Slip use dates can only be anticipated. Spring dock & buoy preparation will begin as soon as the ice is off the lake. **Customer recognizes that early or late ice out and unforeseen weather may allow slip use earlier OR later than mid-May, and will check on building progress and marina approval before bringing their boat.** Boats stored on the marina parking lot are placed first to resume parking/traffic. Boats stored indoors with the marina will be prioritized next, followed by other returning customers. Those **NEW** to the marina in 2024 will come last, because lines will need to be set-up for your slip (see "Dock Lines" below). Customers will take or arrange removal of their trailer on launch day. Summer Marina Trailer Storage Leases are mailed spring 2024. If you would like to store your trailer with us, please return a paid trailer lease BEFORE launch to allow staff to immediately store the trailer. **NOTE: Due to MN Gamefish Opener increased traffic, NO tying into slips that weekend (Friday through Sunday, May 10-12, 2024).**

Late Summer Hours and Fall 2024 REQUIRED Removal Date of Boat from Space

ATTENTION: Shop retail hours will be shortened in mid-to-late August as summer part-time help heads back to school. Gas and staff services will be more limited after Labor Day. Shop retail will close for the season after Sunday, September 15th, 2024. Once closed, full-time staff will likely be around the marina most afternoons working on boat cleaning, winterization or dock removal if you need assistance. **Docked Boats must vacate NO later than Sunday, September 29, 2024 to allow staff to safely dismantle and store marina and customer equipment.** Customer acknowledges strong winds/storms can make fall boat removal hazardous & will allow sufficient time to remove their boat by the end date. Unpaid invoices are to be paid before leaving for the season.

Dock Lines

IMPORTANT: New Members will have a **One-Time \$250 Set-up Fee** which includes parts and labor for marina-owned custom dock line usage, and account set-up. New members should plan to schedule their boats' arrival (one day minimum notice) and allow 2 daylight hours minimum for marina staff to work alone with your boat to tie and center it into its slip. The marina mostly uses ½" nylon braid line, with some ¾" nylon braid line to tie your boat, with rubber tie-downs [bungees or snubbers] at each corner, to help prevent damage to marina docks and boats. Under **normal** conditions, lines will generally last years with maintenance. The marina stores your lines to re-use the following season. **Customers recognize it is their responsibility to check their lines throughout the season for effectiveness, and will report any wear or concerns to management. Marina maintains line parts & does all line repairs at NO COST to you for both new and existing members, therefore dock lines remain marina property if customer chooses to not renew in the future.** If you change boats, there will be a line alteration fee of up to \$250.

Other Conditions

- Customers will provide a set of ignition keys to staff in case of an emergency [heavy rain events, etc.] & to provide requested services.
- Boat COVER and BILGE Pump appropriate to the boat must be provided by customer to sufficiently repel and discharge rain - (Pontoon are exempt from this requirement).
- Customer assures their boat (hull, fuel systems, etc.), and trailer is safe and operable before placing in boat slip or marina grounds.
- NO Swimming from docks/buoys or cooking on boats or docks within marina area. Customer & guests will abide by all MN & U.S law.
- For security, customer will supervise their CHILDREN and GUESTS. If arriving to boat after 10 PM, inform us before store closing.
- PARKING: On Weekends & Holidays and Busy Weekdays, ONE Vehicle is allowed on parking lot per BOAT at marina to be fair to all members.** If possible, staff helps you locate on-lot space. Extra vehicles will be asked to park on city streets.
- Marina staff must be notified BEFORE Boat is REPAIRED/SERVICED by others [during business hours only] on marina premises.
- Customer is NOT ALLOWED to refuel their boat at marina docks with portable fuel containers (for insurance reasons).**
- Customer agrees their boat is for their use only or permitted guests. NO RENTAL allowed of your boat for profit while at marina.
- Proper Conduct Policy:** We are a fun, family-oriented environment. Our expectation is respectful conduct on the premises at all times. We do not permit disrespectful conduct toward other members, guests or employees. Disrespectful conduct includes, but is not limited to language or demeanor that is vulgar, profane, indecent, offensive, hostile or threatening. Customer & guests will abide by all MN & U.S. laws, and agree to our proper conduct policy, or risk voiding this contract, with no guarantee of refund.

IMPORTANT: In Towne Marina LLC is in control of all sub-letting of slips whether customer is vacating their slip or selling their boat during the season. If customer decides to sell their boat during the season, In Towne Marina will not allow seller to fill vacant space with their buyer or anyone else, as we fill all spaces from people on our waiting list who have in some cases been waiting for years. For security reasons, seller agrees they will not mention or include the marina slip on advertising and agree they will NOT physically display "For Sale" signs or similar signs on their boat. Seller must be present during all showings. We ask to be notified no later than August 1st, 2024 for any chance to receive partial slip refund. Customer agrees to pay In Towne Marina a minimum \$500 transfer fee, above and beyond the agreed upon sub-let price that In Towne Marina determines. No refund will be given for any slips vacated after August 1st, 2024. Neither payment refund, nor sub-let arrangement is guaranteed. Please ask management if you have questions

PRIVACY POLICY: Information given is kept in strictest confidence & unless dictated by law, or customer approval, never shared anywhere.

Owner Name _____ Cell (____) _____ - _____ Email _____

Spouse/Partner Name _____ Cell (____) _____ - _____ Email _____

Address _____ City _____ State _____ Zip Code _____

Powerboat/Pontoon: Make/Model/Year _____

Length (Inc. Ski Deck) _____ Width _____ Weight _____ Motor Make _____ HP _____

Circle One: Outboard / Inboard/Outboard / Other Trolling Motor on Front: Yes / No

The undersigned agrees to **return the 2024 Signed Lease with a Non-Refundable \$500 Check Payment by 10/31/2023 and Pay Remainder with Check by 1/10/2024 or Pay Remaining 3 Installment Check Payments by 1/10/2024, 2/10/2024, and Final Payment by 4/30/2024 or risk losing 2024 Space.** No Discount offered if ANY payment is late. Late fees (1.5% per month) may be charged. **ALL** payments must be made before boat is placed at marina. NO refund guaranteed if space is **NOT** used.

Owner Signature _____ Dated ____/____/____

Customer Keeps **YELLOW** Copy --- MAIL Signed **WHITE** Lease Copy Payable to: In Towne Marina, LLC PO Box 7, Waconia, MN 55387



REQUEST FOR CITY COUNCIL ACTION

Meeting Date:		April 1, 2024					
Item Name:		Adopt Resolution No. 2024-085 Authorize Hiring of Public Services Technician Position					
Originating Department:		Administration					
Presented by:		Jackie Schulze					
Previous Council Action (if any):		February 5, 2024 Authorize Recruitment for Public Services Technician					
Item Type (X only one):	Consent	☒ X	Regular Session	☐	Discussion Session	☐	
RECOMMENDATIONS/COUNCIL ACTION/MOTION REQUESTED <i>(Include motion in proper format.)</i>							
Adopt Resolution No. 2024-085 Authorize Hiring of Public Services Technician Position							
EXPLANATION OF AGENDA ITEM <i>(Include a description of background, benefits, and recommendations.)</i>							
In February, the City Council authorized staff to recruit for the Public Services Technician position. Ten applications were received for this position and four candidates were selected for interviews, with one withdrawing prior to the interview process. Following the interviews, it was recommended to hire Jason Clark for this position. Jason Clark currently is employed by the City of Victoria as a Public Works employee in their Utilities Division. He has been there for nine years and has been doing a lot of the work identified in the Public Services Technician position with the City of Victoria. Jason will start at Step 3 (\$36.54 per hour) on the Public Services Technician pay scale. He will start with a 60-hour PTO bank and accrue PTO at the 15 hours/month rate, which credits him for five years of service. Jason's appointment is contingent on the successful completion and City's evaluation of the pre-employment steps, which have been completed at the time of publishing, but results have not been received. Pre-employment steps include a physical, drug screening, driving check, and background check. Jason's first day is scheduled to be April 15, 2024.							
Attachments:							
1. Resolution No. 2024-085 Authorize Hiring of Public Services Technician Position							
FINANCIAL IMPLICATIONS:				ADVISORY BOARD RECOMMENDATIONS:			
Funding Sources & Uses:							
Budget Information:				Planning Commission			
☒ Budgeted				Parks and Recreation Board			
☐ Non Budgeted				Safari Island Advisory Board			
☐ Amendment Required				Other			

**CITY OF WACONIA
RESOLUTION NO. 2024-085**

**RESOLUTION AUTHORIZING HIRE
OF PUBLIC SERVICES TECHNICIAN**

WHEREAS, on February 5, 2024 the City Council authorized recruitment for the Public Services Technician position; and

WHEREAS, ten applications were received for this position; and

WHEREAS, following interviews, staff recommend the hire of Jason Clark; and

WHEREAS, Jason will start at Step 3 on the Public Service Technician pay scale, start with a 60-hour PTO bank, and be credited with five years of service for PTO accrual rate; and

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Waconia authorizes the hire of Jason Clark for the Public Services Technician position, effective April 15, 2024.

Adopted by the City Council of the City of Waconia this 1st day of April 2024.

Nicole Waldron, Mayor

ATTEST: _____
Jackie Schulze, City Clerk



REQUEST FOR CITY COUNCIL ACTION

Meeting Date:	April 1, 2024						
Item Name:	Adopt Resolution No. 2024-086 Denial of Ordinance Amendment submitted by Battlefield Ministries						
Originating Department:	Community Development						
Presented by:	Lane Braaten						
Previous Council Action (if any):	March 18th, 2024 the City Council reviewed all of the pertinent information and denied the ordinance amendment request and directed staff to provide a resolution of denial for the next regularly scheduled City Council meeting.						
Item Type (X only one):	Consent	X	Regular Session		Discussion Session		
RECOMMENDATIONS/COUNCIL ACTION/MOTION REQUESTED <i>(Include motion in proper format.)</i>							
Adopt Resolution No. 2024-086 Denial of Ordinance Amendment submitted by Battlefield Ministries to amend Section 900.05 of the City Code to strike the licensure requirement for residential facilities serving six (6) or fewer persons							
EXPLANATION OF AGENDA ITEM <i>(Include a description of background, benefits, and recommendations.)</i>							
The City Council, at their regular meeting on March 18th, 2024, reviewed the pertinent information related to the Ordinance Amendment request submitted by Battlefield Ministries related to Section 900.05 of the City Code. The Council passed a motion denying the request and directed staff to provide a formal resolution for review and consideration at the next regularly scheduled meeting. As such, staff has provided the attached draft resolution of denial for review and consideration. RECOMMENDATION: Staff recommends adoption of the attached resolution of denial if the City Council feels it is consistent with the direction provided at the meeting on March 18, 2024. Attachments: 1. Resolution No. 2024-086 Denial of Ordinance Amendment No. 771							
FINANCIAL IMPLICATIONS:				ADVISORY BOARD RECOMMENDATIONS:			
Funding Sources & Uses:							
Budget Information: ☐ Budgeted ☐ Non Budgeted ☐ Amendment Required				Planning Commission			
				Parks and Recreation Board			
				Safari Island Advisory Board			
				Other			

**CITY OF WACONIA
RESOLUTION NO. 2024-086**

**RESOLUTION DENYING ORDINANCE AMENDMENT
TO REVISE SECTION 900.05 RELATED TO RESIDENTIAL FACILITIES**

WHEREAS, Battlefield Ministries (the “Applicant”) has requested consideration of an Ordinance Amendment pursuant to Section 900.12 of the Waconia City Code; and

WHEREAS, the Applicant has requested consideration of an amendment to Section 900.05, Subd. 2.B. R-2, Single-Family Residential District to allow a residential facility serving six (6) or fewer persons being located no nearer than one thousand (1,000) feet to another such facility, as a permitted use with special restrictions; and

WHEREAS, the public hearing notice was published in the Waconia Patriot on January 25th, 2024, and the Planning Commission held a public hearing on February 8th, 2024 and received all public comment; and

WHEREAS, the Planning Commission tabled the ordinance amendment request on February 8th, 2024 to allow comments to be received from the City Attorney; and

WHEREAS, the Planning Commission reviewed all pertinent information at their regular meeting on March 7th, 2024 and recommended, via a 5-0 vote, approval of a revised ordinance amendment that would allow the type of housing proposed as a conditional use in the R-2, Single-Family Residential District; and

WHEREAS, the City Council reviewed all pertinent information at their regular meeting on March 18th, 2024 and, via a 5-0 vote, denied the application based on the following findings:

1. The amendment would not be appropriate as a permitted use with special restrictions as it may have a detrimental effect on neighboring residential single-family properties.
2. The current city code language reflects reasonable standards of development in a district which encompasses areas that were developed at densities that are generally higher than contemporary development standards.
3. The proposed ordinance amendment may cause unforeseen results for a number of properties within the R-2, Single-Family Residential zoning district.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Waconia hereby denies the Ordinance Amendment to allow a residential facility serving six (6) or fewer persons being located no nearer than one thousand (1,000) feet to another such facility, as a permitted use with special restrictions subject to the findings and the conditions of approval stated above.

Passed and adopted by the City Council of the City of Waconia this 1st day of April 2024.

Nicole Waldron, Mayor

ATTEST: _____
Jackie Schulze, City Clerk



REQUEST FOR CITY COUNCIL ACTION

Meeting Date:	April 1, 2024					
Item Name:	Adopt Resolution No. 2024-087 Approve a Liquor License Application for India Palace, 813 Marketplace Drive for the term of May 1, 2024, through January 31, 2025					
Originating Department:	Administration					
Presented by:	Sue Schwalbe					
Previous Council Action (if any):						
Item Type (X only one):	Consent	X	Regular Session		Discussion Session	
RECOMMENDATIONS/COUNCIL ACTION/MOTION REQUESTED <i>(Include motion in proper format.)</i>						
Adopt Resolution 2024-087 Approving a Liquor License Application for India Palace, 813 Marketplace Drive for the term of May 1, 2024 through January 31, 2025.						
EXPLANATION OF AGENDA ITEM <i>(Include a description of background, benefits, and recommendations.)</i>						
An Application for a liquor licenses have been submitted by India Palace, 813 Marketplace Drive. The Liquor license will be issued upon approval by the State of Minnesota, Alcohol and Gambling Division and upon all conditions of licensing being met in accordance with City ordinances which includes completion of all forms, payment of fees and fines, receipt of certificates of insurance, proof of payment of state and local taxes, approval by the State Department of Revenue and the Bureau of Criminal Apprehension is also necessary. Attachments: 1. Resolution No. 2024-087 Approving Liquor License, 813 Marketplace Drive						
FINANCIAL IMPLICATIONS:			ADVISORY BOARD RECOMMENDATIONS:			
Funding Sources & Uses:						
Budget Information:			Planning Commission			
_____ Budgeted			Parks and Recreation Board			
_____ Non Budgeted			Safari Island Advisory Board			
_____ Amendment Required			Other			

**CITY OF WACONIA
RESOLUTION NO. 2024-087**

RESOLUTION APPROVING LIQUOR LICENSE APPLICATION

WHEREAS, an Application for a liquor license has been received in the Office of the City Clerk for India Palace, 813 Marketplace Drive, Waconia:

On-Sale Intoxicating Liquor
On-Sale Sunday Liquor

NOW, THEREFORE, BE IT RESOLVED, That the City Council of the City of Waconia hereby approves a Liquor Licenses for the term May 1, 2024, through January 31, 2025, contingent upon completion of all forms, payment of fees, receipt of certificates of insurance, proof of payment of state and local taxes, approval by the State Liquor Control, the State Department of Revenue, and the BCA, and other conditions as noted above.

Adopted by the City Council of the City of Waconia this 1st day of April 2024.

Nicole Waldron, Mayor

ATTEST: _____
Jackie Schulze, City Clerk



REQUEST FOR CITY COUNCIL ACTION

Meeting Date:	April 1, 2024					
Item Name:	Adopt Resolution 2024-088 Providing for the Sale of \$6,470,000 General Obligation Bonds, Series 2024A - 2024 Infrastructure Improvement Projects & Well #9 Construction					
Originating Department:	Finance					
Presented by:	Nicole Meyer					
Previous Council Action (if any):						
Item Type (X only one):	Consent		Regular Session	X	Discussion Session	
RECOMMENDATIONS/COUNCIL ACTION/MOTION REQUESTED <i>(Include motion in proper format.)</i>						
Adopt Resolution 2024-088 Providing for the Sale of \$6,470,000 General Obligation Bonds, Series 2024A - 2024 Infrastructure Improvement Projects & Well #9 Construction						
EXPLANATION OF AGENDA ITEM <i>(Include a description of background, benefits, and recommendations.)</i>						
Staff has been working with Ehler's on the issuance of bonds to fund the 2024 infrastructure improvement project and construction of Well #9. The City budgeted to issue General Obligation 429 special assessment bonds and revenue bonds to fund some of the project costs. Staff has identified American Rescue Fund proceeds as another funding source for the projects. Attached "Exhibit A" is breakdown of the 2024 infrastructure projects and well construction along with their funding sources. General Obligation special assessment 429 bonds are being issued for the street, sidewalk, and streetlight reconstruction in the downtown area along with the City's portion of construction costs for the Waconia Parkway North Turbo Roundabout project. These improvements are planned to be repaid with special assessment payments from property owners in the area of the improvements. In addition, the City will issue a new special debt levy for the portions not paid by special assessments. General Obligation 115 bonds are bonds that can be issued only for sanitary sewer projects. Under Minnesota Statute 115.46, the City may issue these bonds to aid in financing sewer projects and repay the debt using special assessments, revenue, or a special debt levy if needed. Currently, the City plans to pay these bonds with revenues in the sanitary sewer fund. General Obligation 444 revenue bonds will be issued for those portions of the projects related to water and storm water. These are revenue bonds that must be repaid with revenues in the enterprise funds from sales paid by the City's customer base and trunk fees. Todd Hagen from Ehlers will be at the meeting to present to the City Council a pre-sale report for the bonds along with the resolution to be considered for approval. This step will allow City staff to continue in the next steps of the issuance of bonds for the financing of these projects. Staff will finalize the amount of the final bond issue after approval of the project bid and calculation of						

the special assessments.

Attachments:

1. [Resolution No. 2024-088 Providing for Sale of General Obligation Bonds Series 2024A](#)
2. [Ehlers & Associates Pre-Sale Report for Series 2024A](#)
3. [2024A Bonds_Costs & Financing Breakdown.pdf](#)

FINANCIAL IMPLICATIONS:

Funding Sources & Uses:
Special Debt Tax Levy, Water, Sewer, and Storm
Water Utility Funds

ADVISORY BOARD RECOMMENDATIONS:

Budget Information:

☒ Budgeted
☐ Non Budgeted
☐ Amendment Required

Planning Commission

Parks and Recreation Board

Safari Island Advisory Board

Other

EXTRACT OF MINUTES OF A MEETING OF THE
CITY COUNCIL OF THE CITY OF WACONIA, MINNESOTA

HELD: APRIL 1, 2024

Pursuant to due call and notice thereof, a regular or special meeting of the City Council of the City of Waconia, Carver County, Minnesota, was duly held at City Hall on April 1, 2024, at 6:00 P.M., for the purpose, in part, of authorizing the competitive negotiated sale of \$6,470,000 General Obligation Bonds, Series 2024A.

The following members were present:

and the following were absent:

Member _____ introduced the following resolution and moved its adoption:

RESOLUTION NO. 2024-088

RESOLUTION PROVIDING FOR THE SALE OF \$6,470,000
GENERAL OBLIGATION BONDS, SERIES 2024A

A. WHEREAS, the City Council of the City of Waconia, Minnesota (the "City") has heretofore determined that it is necessary and expedient to issue the City's \$6,470,000 General Obligation Bonds, Series 2024A (the "Bonds"), to finance projects as described in the Official Statement to be prepared by Ehlers & Associates, Inc., in Roseville, Minnesota ("Ehlers"); and

B. WHEREAS, the City has retained Ehlers, as its independent municipal advisor for the Bonds in accordance with Minnesota Statutes, Section 475.60, Subdivision 2(9).

NOW, THEREFORE, BE IT RESOLVED by the City of Waconia, Minnesota, as follows:

1. Authorization. The City Council hereby authorizes Ehlers to assist the City for the sale of the Bonds.

2. Meeting; Proposal Opening. The City Council shall meet at 6:00 P.M. on May 6, 2024, for the purpose of considering proposals for and awarding the sale of the Bonds.

3. Official Statement. In connection with said sale, the officers or employees of the City are hereby authorized to cooperate with Ehlers and participate in the preparation of an official statement for the Bonds and to execute and deliver it on behalf of the City upon its completion.

The motion for the adoption of the foregoing resolution was duly seconded by Council Member _____ and, after full discussion thereof and upon a vote being taken thereon, the following Council Members voted in favor thereof:

and the following voted against the same:

Whereupon said resolution was declared duly passed and adopted.

STATE OF MINNESOTA
CARVER COUNTY
CITY OF WACONIA

I, the undersigned, being the duly qualified and acting City Administrator of the City of Waconia, Minnesota, DO HEREBY CERTIFY that I have compared the attached and foregoing extract of minutes with the original thereof on file in my office, and that the same is a full, true and complete transcript of the minutes of a meeting of the City Council, duly called and held on the date therein indicated, insofar as the minutes relate to providing for the issuance and sale of \$6,470,000 General Obligation Bonds, Series 2024A.

WITNESS my hand on April 1, 2024.

City Administrator

April 1, 2024

PRE-SALE REPORT FOR

City of Waconia, Minnesota

\$6,470,000 General Obligation Bonds, Series 2024A



Prepared by:

Ehlers
3060 Centre Pointe Drive
Roseville, MN 55113

Advisors:

Todd Hagen, Senior Municipal Advisor
Bruce Kimmel, Senior Municipal Advisor
Keith Dahl, Municipal Advisor

BUILDING COMMUNITIES. IT'S WHAT WE DO.

EXECUTIVE SUMMARY OF PROPOSED DEBT

Proposed Issue:

\$6,470,000 General Obligation Bonds, Series 2024A

The City has directed Ehlers to assist in a financing method that combines all three issuance authorities into one bond, does not require voter approval, and would allow for payments over 10 years.

Purposes:

The proposed issue includes financing with other available funds, for the construction of various street and utility system improvements in the City.

- **Street Improvement Portion (MS 429).** Debt service will be paid from special assessments and property taxes.
- **Water and Storm Sewer Portion (MS 444).** Debt service will be paid from water and storm sewer revenues.
- **Sanitary Sewer Portion (MS 115).** Debt service will be paid from property taxes to be reduced or cancelled with available sanitary sewer revenues.

Authority:

The Bonds are being issued pursuant to Minnesota Statutes, Chapters:

- 475 (general bonding authority)
- 429 (special assessment pledge)
- 444 (water and sewer revenue pledge)
- 115 (sanitary sewer tax levy pledge)

Because the City is assessing at least 20% of the project costs, the Street Improvement Portion of the Bonds can be a general obligation without a referendum and will not count against the City's debt limit.

Chapter 444 allows cities to issue debt without limitation if debt service is expected to be paid from water and sewer revenues.

Chapter 115 allows bonds for disposal systems to be issued without a referendum and will not count against the City's debt limit.

The City has held the required public hearings and is under the maximum amount of debt limit proscribed in each statutory authority.

The Bonds do not count against the Net Debt Limit of 3% of the estimated market value of taxable property in the City.

The Bonds will be general obligations of the City for which its full faith, credit and taxing powers are pledged.

Term/Call Feature:

The Bonds are being issued for a term of 10 years. Principal on the Bonds will be due on February 1 in the years 2026 through 2035. Interest is payable every six months beginning February 1, 2025. A portion of the Bond proceeds will be used to make the February 1, 2025 interest payment.

The Bonds will be subject to prepayment at the discretion of the City on February 1, 2031 or any date thereafter.

Bank Qualification:

Because the City is expecting to issue no more than \$10,000,000 in tax exempt debt during the calendar year, the City will be able to designate the Bonds as “bank qualified” obligations.

Bank qualified status broadens the market for the Bonds, which can result in lower interest rates.

Rating:

The City’s most recent bond issues were rated by S&P Global Ratings. The current rating on those bonds is “AA+”. The City will request a new rating for the Bonds.

If the winning bidder on the Bonds elects to purchase bond insurance, the rating for the issue may be higher than the City’s bond rating if the bond rating of the insurer is higher than that of the City.

Basis for Recommendation:

Based on our knowledge of the City’s situation, their objectives communicated to us, our advisory relationship as well as characteristics of various financing options, we are recommending the issuance of general obligation bonds with a full competitive sale as a suitable financing option for the following reasons:

- General obligation bonds provide a straight-forward approach to financing projects identified by the City.
- We expect that the size and term of the issue, with bank qualification, will attract several quality bids based upon similar recent sales in Minnesota.
- The City does not expect to have surplus resources adequate to prepay the debt prior to the scheduled maturities.
- This is generally the most overall cost-effective option.

Because of its larger size, we are recommending against offering the Bonds to a limited number of local and regional banks and selling this issue rated through a full competitive process to the public market using an official statement. Also, there are no special circumstances that would require a negotiated sale.

This method of sale complies with City policy as well as best practices endorsed by the Government Finance Officers Association (GFOA).

Method of Sale/Placement:

We will solicit competitive bids for the sale of the Bonds to underwriters and banks as the size, structure and term will likely result in the maximum number of bids at the lowest interest rates and is a desirable credit for municipal bond investors.

We will include an allowance for discount bidding in the terms of the issue. The discount is treated as an interest item and provides the underwriter with all or a portion of their compensation in the transaction.

If the Bonds are purchased at a price greater than the minimum bid amount (maximum discount), the unused allowance may be used to reduce your borrowing amount.

Premium Pricing:

In some cases, investors in municipal bonds prefer “premium” pricing structures. A premium is achieved when the coupon for any maturity (the interest rate paid by the issuer) exceeds the yield to the investor, resulting in a price paid that is greater than the face value of the bonds. The sum of the amounts paid more than face value is considered “reoffering premium.” The underwriter of the bonds will retain a portion of this reoffering premium as their compensation (or “discount”) but will pay the remainder of the premium to the City.

For this issue of Bonds, we have been directed to use the net premium to reduce the size of the issue rather than increase the net proceeds for the project; but that could change on the day of sale. The resulting adjustments may slightly change the true interest cost of the issue, either up or down.

Review of Existing Debt:

We have reviewed all outstanding indebtedness for the City and find that there are no refunding opportunities at this time.

We will continue to monitor the market and the call dates for the City’s outstanding debt and will alert you to any future refunding opportunities.

Continuing Disclosure:

Because the City has more than \$10,000,000 in outstanding debt (including this issue) and this issue is over \$1,000,000, the City will be agreeing to provide certain updated Annual Financial Information and its Audited Financial Statement annually, as well as providing notices of the occurrence of certain reportable events to the Municipal Securities Rulemaking Board (the “MSRB”), as required by rules of the Securities and Exchange Commission (SEC).

The City is already obligated to provide such reports for its existing bonds and has contracted with Ehlers to prepare and file the reports.

Arbitrage Monitoring:

The City must ensure compliance with certain sections of the Internal Revenue Code and Treasury Regulations (“Arbitrage Rules”) throughout the life of the issue to maintain the tax-exempt status of the Bonds. These Arbitrage Rules apply to amounts held in construction, escrow, reserve, debt service account(s), etc., along with related investment income on each fund/account.

IRS audits will verify compliance with rebate, yield restriction and records retention requirements within the Arbitrage Rules. The City’s specific arbitrage responsibilities will be detailed in the Nonarbitrage Certificate prepared by your bond attorney and provided at closing.

Two-Year (24-month) Spending Exception – The City expects to meet the two-year expenditure exception. If the City fails to meet the expenditure exception, it will be required to pay rebate.

We recommend that the City review its specific responsibilities related to the Bonds with an arbitrage expert to help monitor the exception used above. An Ehlers arbitrage expert will contact the City within 30 days after the sale date to review the City’s specific responsibilities for the Bonds.

Investment of Bond Proceeds:

Ehlers can assist the City in developing a strategy to invest your Bond proceeds until the funds are needed to pay project costs.

Risk Factors:

Special Assessments: We have not assumed any prepaid special assessments and we have assumed that assessments will be levied as projected. If the City receives a significant number of prepaid assessments or does not levy the assessments, it may need to increase the levy portion of the debt service to make up for lower interest earnings than the expected assessment interest rate.

Water and Sewer Revenues: The City expects to pay a portion of the Bond debt service with water and sewer funds. If water and sewer revenues are inadequate, the City may have to levy taxes to pay debt service on the Bonds.

GO Pledge: Because the Bonds will be general obligations of the City for which its full faith, credit and taxing powers are pledged, if the annual special assessments, water and sewer revenues, and tax levy collected are not sufficient to pay the debt service payments, other City funds will need to be used.

Other Service Providers:

This debt issuance will require the engagement of other public finance service providers. This section identifies those other service providers, so Ehlers can coordinate their engagement on your behalf. Where you have previously used a particular firm to provide a service, we have assumed that you will continue that relationship. For services you have not previously required, we have identified a service provider. Fees charged by these service providers will

be paid from proceeds of the obligation, unless you notify us that you wish to pay them from other sources. Our pre-sale bond sizing includes a good faith estimate of these fees, but the final fees may vary. If you have any questions pertaining to the identified service providers or their role, or if you would like to use a different service provider for any of the listed services, please contact us.

Bond Counsel: Taft Stettinius & Hollister

Paying Agent: Bond Trust Services

Rating Agency: S&P Global Ratings

Summary:

The decisions to be made by the City Council are as follows:

- Accept or modify the finance assumptions described in this report.
- Adopt the resolution attached to this report.

This presale report summarizes our understanding of the City's objectives for the structure and terms of this financing as of this date. As additional facts become known or capital markets conditions change, we may need to modify the structure and/or terms of this financing to achieve results consistent with the City's objectives.

PROPOSED DEBT ISSUANCE SCHEDULE

Pre-Sale Review by City Council:	April 1, 2024
Due Diligence Call to review Official Statement/Conference with Rating Agency:	Week of April 22, 2024
Print Official Statement:	April 25, 2024
City Council Meeting to Award Sale of the Bonds:	May 6, 2024
Estimated Closing Date:	May 23, 2024

Attachments

Estimated Sources and Uses of Funds

Estimated Proposed Debt Service Schedule

Bond Buyer Index

Resolution Authorizing Ehlers to Proceed with Bond Sale (provided separately)

EHLERS' CONTACTS

Todd Hagen, Senior Municipal Advisor	(651) 697-8508
Bruce Kimmel, Senior Municipal Advisor	(651) 697-8572
Keith Dahl, Municipal Advisor	(651) 697-8595
Silvia Johnson, Senior Public Finance Analyst	(651) 697-8580
Alicia Gage, Senior Financial Analyst	(651) 697-8551

City of Waconia, Minnesota

\$6,470,000 General Obligation Bonds, Series 2024A

Issue Summary

Assumes Current Market BQ "AA+" Rates plus 50bps

Total Issue Sources And Uses

Dated 05/23/2024 | Delivered 05/23/2024

	Improvements (429)	Water Revenue (444)	Sanitary Sewer (115)	Storm Sewer (444)	Issue Summary
Sources Of Funds					
Par Amount of Bonds	\$3,495,000.00	\$2,105,000.00	\$285,000.00	\$585,000.00	\$6,470,000.00
ARPA Funds	-	196,500.00	196,500.00	-	393,000.00
Total Sources	\$3,495,000.00	\$2,301,500.00	\$481,500.00	\$585,000.00	\$6,863,000.00
Uses Of Funds					
Total Underwriter's Discount (1.200%)	41,940.00	25,260.00	3,420.00	7,020.00	77,640.00
Costs of Issuance	55,098.93	33,185.47	4,493.05	9,222.55	102,000.00
Deposit to Capitalized Interest (CIF) Fund	72,729.44	-	-	-	72,729.44
Deposit to Project Construction Fund	3,323,721.00	2,243,102.00	474,180.00	565,877.00	6,606,880.00
Rounding Amount	1,510.63	(47.47)	(593.05)	2,880.45	3,750.56
Total Uses	\$3,495,000.00	\$2,301,500.00	\$481,500.00	\$585,000.00	\$6,863,000.00

City of Waconia, Minnesota

\$6,470,000 General Obligation Bonds, Series 2024A

Issue Summary

Assumes Current Market BQ "AA+" Rates plus 50bps

Net Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	CIF	Net New D/S	Fiscal Total
05/23/2024	-	-	-	-	-	-	-
02/01/2025	-	-	134,643.33	134,643.33	(72,729.44)	61,913.89	61,913.89
08/01/2025	-	-	97,725.00	97,725.00	-	97,725.00	-
02/01/2026	565,000.00	3.150%	97,725.00	662,725.00	-	662,725.00	760,450.00
08/01/2026	-	-	88,826.25	88,826.25	-	88,826.25	-
02/01/2027	585,000.00	3.000%	88,826.25	673,826.25	-	673,826.25	762,652.50
08/01/2027	-	-	80,051.25	80,051.25	-	80,051.25	-
02/01/2028	600,000.00	2.900%	80,051.25	680,051.25	-	680,051.25	760,102.50
08/01/2028	-	-	71,351.25	71,351.25	-	71,351.25	-
02/01/2029	615,000.00	3.000%	71,351.25	686,351.25	-	686,351.25	757,702.50
08/01/2029	-	-	62,126.25	62,126.25	-	62,126.25	-
02/01/2030	630,000.00	3.000%	62,126.25	692,126.25	-	692,126.25	754,252.50
08/01/2030	-	-	52,676.25	52,676.25	-	52,676.25	-
02/01/2031	660,000.00	3.000%	52,676.25	712,676.25	-	712,676.25	765,352.50
08/01/2031	-	-	42,776.25	42,776.25	-	42,776.25	-
02/01/2032	675,000.00	3.000%	42,776.25	717,776.25	-	717,776.25	760,552.50
08/01/2032	-	-	32,651.25	32,651.25	-	32,651.25	-
02/01/2033	695,000.00	3.000%	32,651.25	727,651.25	-	727,651.25	760,302.50
08/01/2033	-	-	22,226.25	22,226.25	-	22,226.25	-
02/01/2034	710,000.00	3.000%	22,226.25	732,226.25	-	732,226.25	754,452.50
08/01/2034	-	-	11,576.25	11,576.25	-	11,576.25	-
02/01/2035	735,000.00	3.150%	11,576.25	746,576.25	-	746,576.25	758,152.50
Total	\$6,470,000.00	-	\$1,258,615.83	\$7,728,615.83	(72,729.44)	\$7,655,886.39	-

Significant Dates

Dated	5/23/2024
First available call date	

City of Waconia, Minnesota

\$6,470,000 General Obligation Bonds, Series 2024A

Issue Summary

Assumes Current Market BQ "AA+" Rates plus 50bps

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	CIF	Net New D/S	105% of Total	Assessments	Water Revenue	Storm Sewer Revenue	Levy/ (Surplus)
02/01/2025	-	-	134,643.33	134,643.33	(72,729.44)	61,913.89	65,009.58	-	45,998.58	12,779.49	6,231.52
02/01/2026	565,000.00	3.150%	195,450.00	760,450.00	-	760,450.00	798,472.50	136,946.89	261,022.13	71,050.88	329,452.61
02/01/2027	585,000.00	3.000%	177,652.50	762,652.50	-	762,652.50	800,785.13	136,946.88	260,153.25	74,647.13	329,037.87
02/01/2028	600,000.00	2.900%	160,102.50	760,102.50	-	760,102.50	798,107.63	136,946.88	259,418.25	72,914.63	328,827.87
02/01/2029	615,000.00	3.000%	142,702.50	757,702.50	-	757,702.50	795,587.63	136,946.88	258,730.50	71,239.88	328,670.37
02/01/2030	630,000.00	3.000%	124,252.50	754,252.50	-	754,252.50	791,965.13	136,946.87	257,680.50	69,507.38	327,830.38
02/01/2031	660,000.00	3.000%	105,352.50	765,352.50	-	765,352.50	803,620.13	136,946.89	261,723.00	73,024.88	331,925.36
02/01/2032	675,000.00	3.000%	85,552.50	760,552.50	-	760,552.50	798,580.13	136,946.88	260,200.50	71,134.88	330,297.87
02/01/2033	695,000.00	3.000%	65,302.50	760,302.50	-	760,302.50	798,317.63	136,946.87	258,520.50	74,494.88	328,355.38
02/01/2034	710,000.00	3.000%	44,452.50	754,452.50	-	754,452.50	792,175.13	136,946.87	256,683.00	72,447.38	326,097.88
02/01/2035	735,000.00	3.150%	23,152.50	758,152.50	-	758,152.50	796,060.13	136,946.88	259,938.00	70,399.88	328,775.37
Total	\$6,470,000.00	-	\$1,258,615.83	\$7,728,615.83	(72,729.44)	\$7,655,886.39	\$8,038,680.71	\$1,369,468.79	\$2,640,068.20	\$733,641.24	\$3,295,502.48

Significant Dates

Dated	5/23/2024
First Coupon Date	2/01/2025

Yield Statistics

Bond Year Dollars	\$41,587.11
Average Life	6.428 Years
Average Coupon	3.0264565%
Net Interest Cost (NIC)	3.2131490%
True Interest Cost (TIC)	3.2362898%
Bond Yield for Arbitrage Purposes	3.0242272%
All Inclusive Cost (AIC)	3.5202242%

City of Waconia, Minnesota

\$3,495,000 General Obligation Bonds, Series 2024A Improvements (429)

Net Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	CIF	Net New D/S	Fiscal Total
05/23/2024	-	-	-	-	-	-	-
02/01/2025	-	-	72,729.44	72,729.44	(72,729.44)	-	-
08/01/2025	-	-	52,787.50	52,787.50	-	52,787.50	-
02/01/2026	305,000.00	3.150%	52,787.50	357,787.50	-	357,787.50	410,575.00
08/01/2026	-	-	47,983.75	47,983.75	-	47,983.75	-
02/01/2027	315,000.00	3.000%	47,983.75	362,983.75	-	362,983.75	410,967.50
08/01/2027	-	-	43,258.75	43,258.75	-	43,258.75	-
02/01/2028	325,000.00	2.900%	43,258.75	368,258.75	-	368,258.75	411,517.50
08/01/2028	-	-	38,546.25	38,546.25	-	38,546.25	-
02/01/2029	335,000.00	3.000%	38,546.25	373,546.25	-	373,546.25	412,092.50
08/01/2029	-	-	33,521.25	33,521.25	-	33,521.25	-
02/01/2030	340,000.00	3.000%	33,521.25	373,521.25	-	373,521.25	407,042.50
08/01/2030	-	-	28,421.25	28,421.25	-	28,421.25	-
02/01/2031	355,000.00	3.000%	28,421.25	383,421.25	-	383,421.25	411,842.50
08/01/2031	-	-	23,096.25	23,096.25	-	23,096.25	-
02/01/2032	365,000.00	3.000%	23,096.25	388,096.25	-	388,096.25	411,192.50
08/01/2032	-	-	17,621.25	17,621.25	-	17,621.25	-
02/01/2033	375,000.00	3.000%	17,621.25	392,621.25	-	392,621.25	410,242.50
08/01/2033	-	-	11,996.25	11,996.25	-	11,996.25	-
02/01/2034	385,000.00	3.000%	11,996.25	396,996.25	-	396,996.25	408,992.50
08/01/2034	-	-	6,221.25	6,221.25	-	6,221.25	-
02/01/2035	395,000.00	3.150%	6,221.25	401,221.25	-	401,221.25	407,442.50
Total	\$3,495,000.00	-	\$679,636.94	\$4,174,636.94	(72,729.44)	\$4,101,907.50	-

Significant Dates

Dated	5/23/2024
First available call date	

City of Waconia, Minnesota

\$3,495,000 General Obligation Bonds, Series 2024A
Improvements (429)

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	CIF	Net New D/S	105% of Total	Assessments	Levy/(Surplus)
02/01/2025	-	-	72,729.44	72,729.44	(72,729.44)	-	-	-	-
02/01/2026	305,000.00	3.150%	105,575.00	410,575.00	-	410,575.00	431,103.75	136,946.89	294,156.86
02/01/2027	315,000.00	3.000%	95,967.50	410,967.50	-	410,967.50	431,515.88	136,946.88	294,569.00
02/01/2028	325,000.00	2.900%	86,517.50	411,517.50	-	411,517.50	432,093.38	136,946.88	295,146.50
02/01/2029	335,000.00	3.000%	77,092.50	412,092.50	-	412,092.50	432,697.13	136,946.88	295,750.25
02/01/2030	340,000.00	3.000%	67,042.50	407,042.50	-	407,042.50	427,394.63	136,946.87	290,447.76
02/01/2031	355,000.00	3.000%	56,842.50	411,842.50	-	411,842.50	432,434.63	136,946.89	295,487.74
02/01/2032	365,000.00	3.000%	46,192.50	411,192.50	-	411,192.50	431,752.13	136,946.88	294,805.25
02/01/2033	375,000.00	3.000%	35,242.50	410,242.50	-	410,242.50	430,754.63	136,946.87	293,807.76
02/01/2034	385,000.00	3.000%	23,992.50	408,992.50	-	408,992.50	429,442.13	136,946.87	292,495.26
02/01/2035	395,000.00	3.150%	12,442.50	407,442.50	-	407,442.50	427,814.63	136,946.88	290,867.75
Total	\$3,495,000.00	-	\$679,636.94	\$4,174,636.94	(72,729.44)	\$4,101,907.50	\$4,307,002.88	\$1,369,468.79	\$2,937,534.09

Significant Dates

Dated	5/23/2024
First Coupon Date	2/01/2025

Yield Statistics

Bond Year Dollars	\$22,457.67
Average Life	6.426 Years
Average Coupon	3.0263026%
Net Interest Cost (NIC)	3.2130539%
True Interest Cost (TIC)	3.2361967%
Bond Yield for Arbitrage Purposes	3.0242272%
All Inclusive Cost (AIC)	3.5202074%

City of Waconia, Minnesota

\$2,105,000 General Obligation Bonds, Series 2024A

Water Revenue (444)

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	Fiscal Total
05/23/2024	-	-	-	-	-
02/01/2025	-	-	43,808.17	43,808.17	43,808.17
08/01/2025	-	-	31,796.25	31,796.25	-
02/01/2026	185,000.00	3.150%	31,796.25	216,796.25	248,592.50
08/01/2026	-	-	28,882.50	28,882.50	-
02/01/2027	190,000.00	3.000%	28,882.50	218,882.50	247,765.00
08/01/2027	-	-	26,032.50	26,032.50	-
02/01/2028	195,000.00	2.900%	26,032.50	221,032.50	247,065.00
08/01/2028	-	-	23,205.00	23,205.00	-
02/01/2029	200,000.00	3.000%	23,205.00	223,205.00	246,410.00
08/01/2029	-	-	20,205.00	20,205.00	-
02/01/2030	205,000.00	3.000%	20,205.00	225,205.00	245,410.00
08/01/2030	-	-	17,130.00	17,130.00	-
02/01/2031	215,000.00	3.000%	17,130.00	232,130.00	249,260.00
08/01/2031	-	-	13,905.00	13,905.00	-
02/01/2032	220,000.00	3.000%	13,905.00	233,905.00	247,810.00
08/01/2032	-	-	10,605.00	10,605.00	-
02/01/2033	225,000.00	3.000%	10,605.00	235,605.00	246,210.00
08/01/2033	-	-	7,230.00	7,230.00	-
02/01/2034	230,000.00	3.000%	7,230.00	237,230.00	244,460.00
08/01/2034	-	-	3,780.00	3,780.00	-
02/01/2035	240,000.00	3.150%	3,780.00	243,780.00	247,560.00
Total	\$2,105,000.00	-	\$409,350.67	\$2,514,350.67	-

Yield Statistics

Bond Year Dollars	\$13,525.11
Average Life	6.425 Years
Average Coupon	3.0265975%
Net Interest Cost (NIC)	3.2133612%
True Interest Cost (TIC)	3.2365082%
Bond Yield for Arbitrage Purposes	3.0242272%
All Inclusive Cost (AIC)	3.5205523%

IRS Form 8038

Net Interest Cost	3.0265975%
Weighted Average Maturity	6.425 Years

City of Waconia, Minnesota

\$2,105,000 General Obligation Bonds, Series 2024A

Water Revenue (444)

Debt Service Schedule

					Water Revenue 105% Overlevy
Date	Principal	Coupon	Interest	Total P+I	
02/01/2025	-	-	43,808.17	43,808.17	45,998.58
02/01/2026	185,000.00	3.150%	63,592.50	248,592.50	261,022.13
02/01/2027	190,000.00	3.000%	57,765.00	247,765.00	260,153.25
02/01/2028	195,000.00	2.900%	52,065.00	247,065.00	259,418.25
02/01/2029	200,000.00	3.000%	46,410.00	246,410.00	258,730.50
02/01/2030	205,000.00	3.000%	40,410.00	245,410.00	257,680.50
02/01/2031	215,000.00	3.000%	34,260.00	249,260.00	261,723.00
02/01/2032	220,000.00	3.000%	27,810.00	247,810.00	260,200.50
02/01/2033	225,000.00	3.000%	21,210.00	246,210.00	258,520.50
02/01/2034	230,000.00	3.000%	14,460.00	244,460.00	256,683.00
02/01/2035	240,000.00	3.150%	7,560.00	247,560.00	259,938.00
Total	\$2,105,000.00	-	\$409,350.67	\$2,514,350.67	\$2,640,068.20

Significant Dates

Dated	5/23/2024
First Coupon Date	2/01/2025

Yield Statistics

Bond Year Dollars	\$13,525.11
Average Life	6.425 Years
Average Coupon	3.0265975%
Net Interest Cost (NIC)	3.2133612%
True Interest Cost (TIC)	3.2365082%
Bond Yield for Arbitrage Purposes	3.0242272%
All Inclusive Cost (AIC)	3.5205523%

IRS Form 8038

Net Interest Cost	3.0265975%
Weighted Average Maturity	6.425 Years

City of Waconia, Minnesota

\$285,000 General Obligation Bonds, Series 2024A

Sanitary Sewer (115)

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	Fiscal Total
05/23/2024	-	-	-	-	-
02/01/2025	-	-	5,934.78	5,934.78	5,934.78
08/01/2025	-	-	4,307.50	4,307.50	-
02/01/2026	25,000.00	3.150%	4,307.50	29,307.50	33,615.00
08/01/2026	-	-	3,913.75	3,913.75	-
02/01/2027	25,000.00	3.000%	3,913.75	28,913.75	32,827.50
08/01/2027	-	-	3,538.75	3,538.75	-
02/01/2028	25,000.00	2.900%	3,538.75	28,538.75	32,077.50
08/01/2028	-	-	3,176.25	3,176.25	-
02/01/2029	25,000.00	3.000%	3,176.25	28,176.25	31,352.50
08/01/2029	-	-	2,801.25	2,801.25	-
02/01/2030	30,000.00	3.000%	2,801.25	32,801.25	35,602.50
08/01/2030	-	-	2,351.25	2,351.25	-
02/01/2031	30,000.00	3.000%	2,351.25	32,351.25	34,702.50
08/01/2031	-	-	1,901.25	1,901.25	-
02/01/2032	30,000.00	3.000%	1,901.25	31,901.25	33,802.50
08/01/2032	-	-	1,451.25	1,451.25	-
02/01/2033	30,000.00	3.000%	1,451.25	31,451.25	32,902.50
08/01/2033	-	-	1,001.25	1,001.25	-
02/01/2034	30,000.00	3.000%	1,001.25	31,001.25	32,002.50
08/01/2034	-	-	551.25	551.25	-
02/01/2035	35,000.00	3.150%	551.25	35,551.25	36,102.50
Total	\$285,000.00	-	\$55,922.28	\$340,922.28	-

Yield Statistics

Bond Year Dollars	\$1,846.33
Average Life	6.478 Years
Average Coupon	3.0288290%
Net Interest Cost (NIC)	3.2140610%
True Interest Cost (TIC)	3.2371049%
Bond Yield for Arbitrage Purposes	3.0242272%
All Inclusive Cost (AIC)	3.5190070%

IRS Form 8038

Net Interest Cost	3.0288290%
Weighted Average Maturity	6.478 Years

City of Waconia, Minnesota

\$285,000 General Obligation Bonds, Series 2024A

Sanitary Sewer (115)

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	105% Overlevy
02/01/2025	-	-	5,934.78	5,934.78	6,231.52
02/01/2026	25,000.00	3.150%	8,615.00	33,615.00	35,295.75
02/01/2027	25,000.00	3.000%	7,827.50	32,827.50	34,468.88
02/01/2028	25,000.00	2.900%	7,077.50	32,077.50	33,681.38
02/01/2029	25,000.00	3.000%	6,352.50	31,352.50	32,920.13
02/01/2030	30,000.00	3.000%	5,602.50	35,602.50	37,382.63
02/01/2031	30,000.00	3.000%	4,702.50	34,702.50	36,437.63
02/01/2032	30,000.00	3.000%	3,802.50	33,802.50	35,492.63
02/01/2033	30,000.00	3.000%	2,902.50	32,902.50	34,547.63
02/01/2034	30,000.00	3.000%	2,002.50	32,002.50	33,602.63
02/01/2035	35,000.00	3.150%	1,102.50	36,102.50	37,907.63
Total	\$285,000.00	-	\$55,922.28	\$340,922.28	\$357,968.39

Significant Dates

Dated	5/23/2024
First Coupon Date	2/01/2025

Yield Statistics

Bond Year Dollars	\$1,846.33
Average Life	6.478 Years
Average Coupon	3.0288290%
Net Interest Cost (NIC)	3.2140610%
True Interest Cost (TIC)	3.2371049%
Bond Yield for Arbitrage Purposes	3.0242272%
All Inclusive Cost (AIC)	3.5190070%

IRS Form 8038

Net Interest Cost	3.0288290%
Weighted Average Maturity	6.478 Years

City of Waconia, Minnesota

\$585,000 General Obligation Bonds, Series 2024A

Storm Sewer (444)

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	Fiscal Total
05/23/2024	-	-	-	-	-
02/01/2025	-	-	12,170.94	12,170.94	12,170.94
08/01/2025	-	-	8,833.75	8,833.75	-
02/01/2026	50,000.00	3.150%	8,833.75	58,833.75	67,667.50
08/01/2026	-	-	8,046.25	8,046.25	-
02/01/2027	55,000.00	3.000%	8,046.25	63,046.25	71,092.50
08/01/2027	-	-	7,221.25	7,221.25	-
02/01/2028	55,000.00	2.900%	7,221.25	62,221.25	69,442.50
08/01/2028	-	-	6,423.75	6,423.75	-
02/01/2029	55,000.00	3.000%	6,423.75	61,423.75	67,847.50
08/01/2029	-	-	5,598.75	5,598.75	-
02/01/2030	55,000.00	3.000%	5,598.75	60,598.75	66,197.50
08/01/2030	-	-	4,773.75	4,773.75	-
02/01/2031	60,000.00	3.000%	4,773.75	64,773.75	69,547.50
08/01/2031	-	-	3,873.75	3,873.75	-
02/01/2032	60,000.00	3.000%	3,873.75	63,873.75	67,747.50
08/01/2032	-	-	2,973.75	2,973.75	-
02/01/2033	65,000.00	3.000%	2,973.75	67,973.75	70,947.50
08/01/2033	-	-	1,998.75	1,998.75	-
02/01/2034	65,000.00	3.000%	1,998.75	66,998.75	68,997.50
08/01/2034	-	-	1,023.75	1,023.75	-
02/01/2035	65,000.00	3.150%	1,023.75	66,023.75	67,047.50
Total	\$585,000.00	-	\$113,705.94	\$698,705.94	-

Yield Statistics

Bond Year Dollars	\$3,758.00
Average Life	6.424 Years
Average Coupon	3.0257036%
Net Interest Cost (NIC)	3.2125051%
True Interest Cost (TIC)	3.2356601%
Bond Yield for Arbitrage Purposes	3.0242272%
All Inclusive Cost (AIC)	3.5197413%

IRS Form 8038

Net Interest Cost	3.0257036%
Weighted Average Maturity	6.424 Years

City of Waconia, Minnesota

\$585,000 General Obligation Bonds, Series 2024A
Storm Sewer (444)

Debt Service Schedule

					Storm Sewer Revenue 105% Overlevy
Date	Principal	Coupon	Interest	Total P+I	
02/01/2025	-	-	12,170.94	12,170.94	12,779.49
02/01/2026	50,000.00	3.150%	17,667.50	67,667.50	71,050.88
02/01/2027	55,000.00	3.000%	16,092.50	71,092.50	74,647.13
02/01/2028	55,000.00	2.900%	14,442.50	69,442.50	72,914.63
02/01/2029	55,000.00	3.000%	12,847.50	67,847.50	71,239.88
02/01/2030	55,000.00	3.000%	11,197.50	66,197.50	69,507.38
02/01/2031	60,000.00	3.000%	9,547.50	69,547.50	73,024.88
02/01/2032	60,000.00	3.000%	7,747.50	67,747.50	71,134.88
02/01/2033	65,000.00	3.000%	5,947.50	70,947.50	74,494.88
02/01/2034	65,000.00	3.000%	3,997.50	68,997.50	72,447.38
02/01/2035	65,000.00	3.150%	2,047.50	67,047.50	70,399.88
Total	\$585,000.00	-	\$113,705.94	\$698,705.94	\$733,641.24

Significant Dates

Dated	5/23/2024
First Coupon Date	2/01/2025

Yield Statistics

Bond Year Dollars	\$3,758.00
Average Life	6.424 Years
Average Coupon	3.0257036%
Net Interest Cost (NIC)	3.2125051%
True Interest Cost (TIC)	3.2356601%
Bond Yield for Arbitrage Purposes	3.0242272%
All Inclusive Cost (AIC)	3.5197413%

IRS Form 8038

Net Interest Cost	3.0257036%
Weighted Average Maturity	6.424 Years

City of Waconia, Minnesota

\$1,097,066 General Obligation Bonds, Series 2024A

Assessments

1.0% over TIC - Equal P&I

Assessments

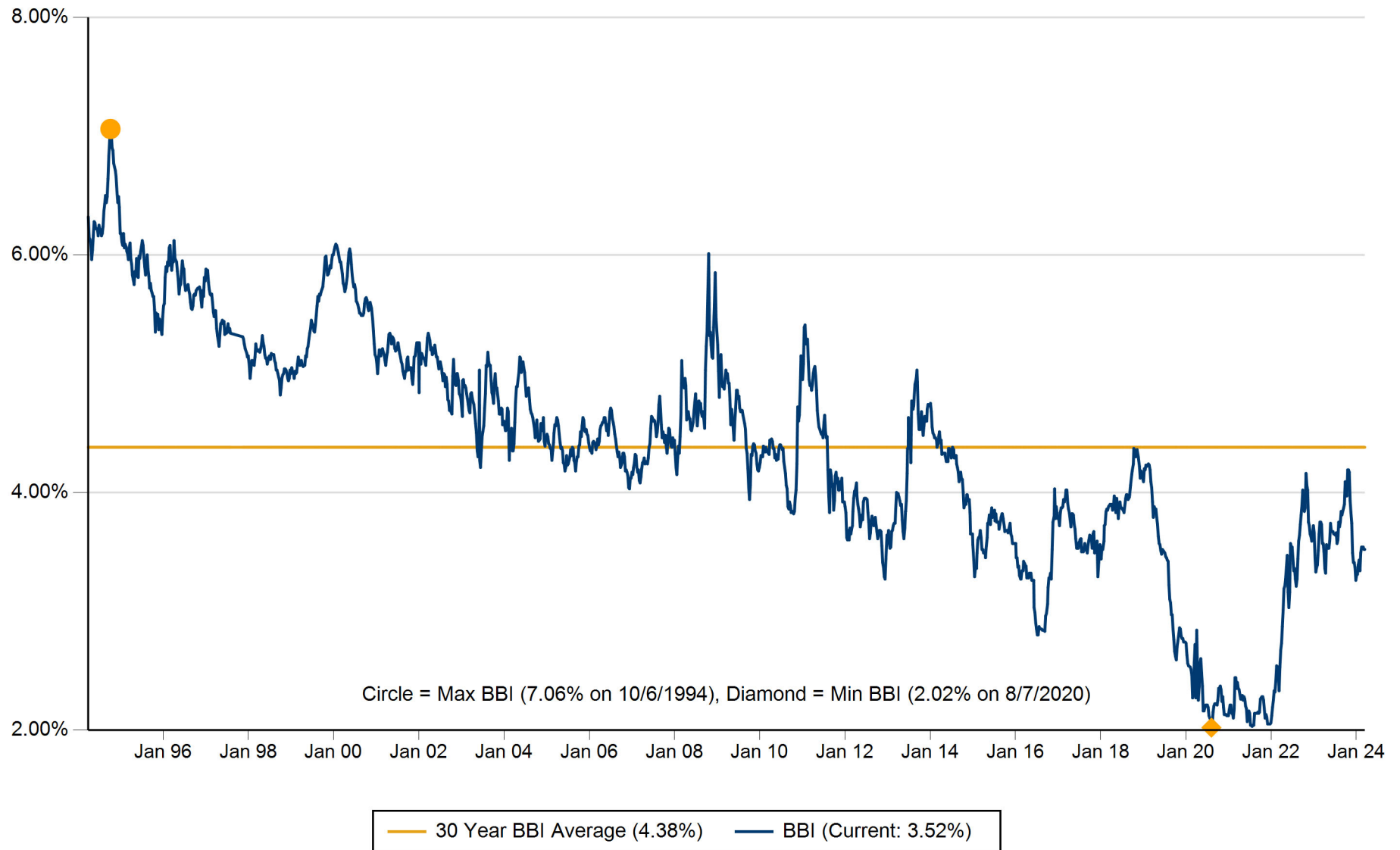
Date	Principal	Coupon	Interest	Total P+I
12/31/2025	90,321.58	4.250%	46,625.31	136,946.89
12/31/2026	94,160.24	4.250%	42,786.64	136,946.88
12/31/2027	98,162.06	4.250%	38,784.82	136,946.88
12/31/2028	102,333.94	4.250%	34,612.94	136,946.88
12/31/2029	106,683.13	4.250%	30,263.74	136,946.87
12/31/2030	111,217.17	4.250%	25,729.72	136,946.89
12/31/2031	115,943.90	4.250%	21,002.98	136,946.88
12/31/2032	120,871.51	4.250%	16,075.36	136,946.87
12/31/2033	126,008.55	4.250%	10,938.32	136,946.87
12/31/2034	131,363.92	4.250%	5,582.96	136,946.88
Total	\$1,097,066.00	-	\$272,402.79	\$1,369,468.79

Significant Dates

Filing Date	1/01/2025
First Payment Date	12/31/2025

30 YEAR TREND IN MUNICIPAL BOND INDICES

Weekly Rates March, 1994 - March, 2024



The Bond Buyer "20 Bond Index" (BBI) shows average yields on a group of municipal bonds that mature in 20 years and have an average rating equivalent to Moody's Aa2 and S&P's AA.

"Exhibit A"

Total 2024 Infrastructure Project Cost & Financing Breakdown

<u>Number</u>	<u>Project</u>	<u>Project Cost</u>	<u>Financing</u>	<u>Notes</u>
1	Street Reconstruction - Main Street - Elm/Pine/Spruce	\$ 2,330,514	429 Special Assessment Bonds	Based on low bid & contingency
1	Street Reconstruction - Main Street - Elm/Pine/Spruce - Sidewalk	\$ 390,359	429 Special Assessment Bonds	Based on low bid & contingency
1	Street Reconstruction - Main Street - Elm/Pine/Spruce - Streetlights	\$ 237,848	429 Special Assessment Bonds	Based on low bid & contingency
1	Street Reconstruction - Main Street - Elm/Pine/Spruce - Water	\$ 623,102	Water Bonds - 444/American Rescue Fund Act	Based on low bid & contingency
1	Street Reconstruction - Main Street - Elm/Pine/Spruce - Sewer	\$ 474,180	Sewer Bonds - 115/American Rescue Fund Act	Based on low bid & contingency
1	Street Reconstruction - Main Street - Elm/Pine/Spruce - Storm Water	\$ 565,877	Storm Water Bonds - 444	Based on low bid & contingency
2	Street Reconstruction - Waconia Parkway North Turbo Roundabout	\$ 365,000	429 Special Assessment Bonds	Based on estimated budget
3	Construction of Well #9	\$ 1,620,000	Water Bonds - 444	Based on estimated budget
Total 2024 Project Costs:		\$ 6,606,880		

429 Special Assessment Bonds

<u>Number</u>	<u>Project</u>	<u>Project Cost</u>	<u>Financing</u>
1	Street Reconstruction - Main Street - Elm/Pine/Spruce	\$ 2,330,514	429 Special Assessment Bonds
1	Street Reconstruction - Main Street - Elm/Pine/Spruce - Sidewalk	\$ 390,359	429 Special Assessment Bonds
1	Street Reconstruction - Main Street - Elm/Pine/Spruce - Streetlights	\$ 237,848	429 Special Assessment Bonds
2	Street Reconstruction - Waconia Parkway North Turbo Roundabout	\$ 365,000	429 Special Assessment Bonds
Total 429 Special Assessment Bonds:		\$ 3,323,720.70	

Water Bonds

<u>Number</u>	<u>Project</u>	<u>Project Cost</u>	<u>Financing</u>
1	Street Reconstruction - Main Street - Elm/Pine/Spruce - Water	\$ 623,102	Water Bonds - 444/American Rescue Fund Act
	American Rescue Act Funding	\$ (196,500)	ARPA
3	Construction of Well #9	\$ 1,620,000	Water Bonds - 444
Total Water Bonds:		\$ 2,046,602	

Sewer Bonds

<u>Number</u>	<u>Project</u>	<u>Project Cost</u>	<u>Financing</u>
1	Street Reconstruction - Main Street - Elm/Pine/Spruce - Sewer	\$ 474,180	Sewer Bonds - 115/American Rescue Fund Act
	American Rescue Act Funding	\$ (196,500)	ARPA
Total Sewer Bonds:		\$ 277,680	

Storm Water Bonds

<u>Number</u>	<u>Project</u>	<u>Project Cost</u>	<u>Financing</u>
1	Street Reconstruction - Main Street - Elm/Pine/Spruce - Storm Water	\$ 565,877	Storm Water Bonds - 444
Total Storm Water Bonds:		\$ 565,877	

Other Sources

<u>Number</u>	<u>Project</u>	<u>Project Cost</u>	<u>Financing</u>
	City Water and Sewer Utility Fund	\$ 393,000	American Rescue Fund Act
Total Other Sources:		\$ 393,000	



REQUEST FOR CITY COUNCIL ACTION

Meeting Date:	April 1, 2024
Item Name:	Adopt Resolution 2024-089 Approving 6-Year Contract Addendum with Rink Management Service Corporation for Management of the Waconia Ice Arena and Safari Island Community Center Facilities
Originating Department:	Finance
Presented by:	Nicole Meyer
Previous Council Action (if any):	

Item Type (X only one):	Consent		Regular Session	X	Discussion Session	
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RECOMMENDATIONS/COUNCIL ACTION/MOTION REQUESTED (Include motion in proper format.)

Adopt Resolution 2024-089 Approving 6-Year Contract Addendum with Rink Management Service Corporation for Management of the Waconia Ice Arena and Safari Island Community Center Facilities

EXPLANATION OF AGENDA ITEM (Include a description of background, benefits, and recommendations.)

Staff has been working with Rink Management Services for renewal of our service contract for operations of the Waconia Ice Arena and Safari Island Community Center. The City has been working with Rink Management since February 2016. The City's current agreement with Rink Management expires on April 5, 2024. After continued conversations, staff is presenting the following proposal as an addendum to the City's current contract. Other than these changes, no other changes are being proposed to the contract as it was approved in 2016 or the addendums approved in 2021.

- Rink Management has agreed to renew the contract for 6 years; this with the renewal being April 5, 2030 for both the Safari Island Community Center and ice arena facilities.
- Rink Management has agreed to no increase in monthly service fees for the remaining months of 2024 since an increase to their service fee was not considered as part of the approved budgets for the facilities.
- Rink Management has proposed a 3% annual increase at each facility starting in January 2025. Staff reviewed with the City Council at a work session a 2% annual increase. In looking at a 3% increase per year verses a 2% increase, the City would pay an additional \$3,879 per year for both facilities over the 6 years of the contract. (See attached analysis).
- Rink Management has proposed a change to the incentive pay section of the contract/most recent addendum. Currently, they are paid a year over year incentive based on an increase in revenue with a maximum incentive of \$40,000 between both facilities. They have proposed to set a base year of 2023 for 3 years and then update this in 2027 to 2026 as the base year for the remainder of the contract years. They feel this change is appropriate because revenues have stabilized since the many closures that occurred in 2020 when the contract was previously renewed (finalized in February 2, 2021). They are not proposing a change to the maximum incentive that has been in the contract since 2016 of \$40,000 between both facilities.

Staff has completed an analysis for the City Council to consider as part of this contract renewal. Staff is recommending moving forward with the contract addendums proposed by Rink Management for continued operations management through April 5, 2030 at both the Waconia Ice Arena and Safari Island Community Center.

Attachments:

1. [Resolution No. 2024-089 Approving Contract Addendum with Rink Management Corporation](#)
2. [RMS Contract Financial Analysis Work Session 03.04.23](#)
3. [RMSC 3% Increase Change to Incentive Clause](#)
4. [RMSC 3% Increase No Change to Incentive Clause](#)

FINANCIAL IMPLICATIONS:

Funding Sources & Uses:

Safari Island Operating Fund (231) & Ice Arena

Operating Fund (678).

ADVISORY BOARD RECOMMENDATIONS:

Budget Information:

☒ Budgeted☐ Non Budgeted☐ Amendment Required

Planning Commission

Parks and Recreation Board

Safari Island Advisory Board

Other

**CITY OF WACONIA
RESOLUTION NO. 2024-089**

**RESOLUTION APPROVING 6-YEAR CONTRACT ADDENDUM WITH RINK
MANAGEMENT SERVICE CORPORATION FOR MANAGEMENT OF THE WACONIA ICE
ARENA AND SAFARI ISLAND COMMUNITY CENTER FACILITIES**

WHEREAS, the City of Waconia contracts with Rink Management Service Corporation (RMSC) for the day-to-day operations and management of the Safari Island Community Center and Waconia Ice Arena; and

WHEREAS, the current three-year contract is set to expire in April 2024; and

WHEREAS, the City and RMSC have reviewed changes to the terms of the current contract and addendum and the following changes are being proposed:

- New expiration date of April 5, 2030
- Annual increase of 3% for management fee starting in January 2025
- Change in incentive to set the base year as 2023 until 2026 and then changing the base year to 2026 for the remaining years of the contract term. The maximum incentive of \$40,000 will not be increased.

WHEREAS, upon receipt of the addendum, it will be executed by the Mayor and City Administrator.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Waconia hereby approves a six year contract addendum with Rink Management Service Corporation for management of the Waconia Ice Arena and Safari Island Community Center facilities.

Adopted by the City Council of the City of Waconia this 1st day of April 2024.

Nicole Waldron, Mayor

ATTEST: _____
Jacqueline Schulze, Assistant City Administrator

Rink Management Contract Analysis Contract Ending 04-2024

Safari Island Management & Bonus Fees

	2016	2017	2018	Actual 2019	2020	2021	2022	2023	2024	2025	Projected - Extending Current Contract					2026	2027	2028	2029	2030
Management Fees Paid	\$ 36,000.00	\$ 48,000.00	\$ 48,000.00	\$ 48,000.00	\$ 48,000.00	\$ 54,750.00	\$ 57,000.00	\$ 57,000.00	\$ 57,855.00	\$ 59,280.00	\$ 60,465.60	\$ 61,674.91	\$ 62,908.41	\$ 64,166.58	\$ 65,449.91					
Bonus Paid	\$ -	\$ 28,270.00	\$ 34,457.94	\$ 33,085.65	\$ -	\$ 391.40	\$ 32,374.28	\$ 7,247.57	\$ 4,467.17	\$ 4,645.85	\$ 4,831.69	\$ 5,024.96	\$ 5,225.95	\$ 5,434.99	\$ 5,652.39					
Eligible Bonus	\$ 36,000.00	\$ 76,270.00	\$ 82,457.94	\$ 81,085.65	\$ 48,000.00	\$ 55,141.40	\$ 89,374.28	\$ 64,247.57	\$ 62,322.17	\$ 63,925.85	\$ 65,297.29	\$ 66,699.87	\$ 68,134.36	\$ 69,601.57	\$ 71,102.30					

4% Revenue Increase - Based on Average of Last 5 Years

Ice Arena Management & Bonus Fees

	2016	2017	2018	Actual 2019	2020	2021	2022	2023	2024	2025	Projected - Extending Current Contract					2026	2027	2028	2029	2030
Management Fees Paid	\$ 27,000.00	\$ 36,000.00	\$ 36,000.00	\$ 36,000.00	\$ 36,000.00	\$ 42,750.00	\$ 45,000.00	\$ 45,000.00	\$ 45,675.00	\$ 46,800.00	\$ 47,736.00	\$ 48,690.72	\$ 49,664.53	\$ 50,657.83	\$ 51,670.98					
Bonus Paid	\$ -	\$ 1,466.24	\$ 5,542.06	\$ 6,914.35	\$ -	\$ 14,175.42	\$ 5,972.27	\$ 7,608.37	\$ 5,569.54	\$ 6,182.19	\$ 6,862.23	\$ 7,617.07	\$ 8,454.95	\$ 9,384.99	\$ 10,417.34					
Eligible Bonus	\$ 27,000.00	\$ 37,466.24	\$ 41,542.06	\$ 42,914.35	\$ 36,000.00	\$ 56,925.42	\$ 50,972.27	\$ 52,608.37	\$ 51,244.54	\$ 52,982.19	\$ 54,598.23	\$ 56,307.79	\$ 58,119.48	\$ 60,042.82	\$ 62,088.32					

11% Revenue Increase - Based on Average of Last 5 Years

Total Mgmt Fee By Year - Current	\$ 63,000.00	\$ 84,000.00	\$ 84,000.00	\$ 84,000.00	\$ 84,000.00	\$ 97,500.00	\$ 102,000.00	\$ 102,000.00	\$ 103,530.00	\$ 106,080.00	\$ 108,201.60	\$ 110,365.63	\$ 112,572.94	\$ 114,824.40	\$ 117,120.89					
Total Bonus By Year - Current Max \$40,000	\$ -	\$ 29,736.24	\$ 40,000.00	\$ 40,000.00	\$ -	\$ 14,566.82	\$ 38,346.55	\$ 14,855.94	\$ 10,036.70	\$ 10,828.04	\$ 11,693.91	\$ 12,642.03	\$ 13,680.90	\$ 14,819.98	\$ 16,069.73					
Total Annual Paid to RMSC	\$ 63,000.00	\$ 113,736.24	\$ 124,000.00	\$ 124,000.00	\$ 84,000.00	\$ 112,066.82	\$ 140,346.55	\$ 116,855.94	\$ 113,566.70	\$ 116,908.04	\$ 119,895.51	\$ 123,007.66	\$ 126,253.85	\$ 129,644.39	\$ 133,190.62					

Rink Management Contract Analysis Contract Ending 04-05-24 Change in Incentive Clause 3% Annual Increase in Management Fee

Safari Island Management & Bonus Fees

	Actual								Projected - Extending Current Contract						
	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030
Management Fees Paid	\$ 36,000.00	\$ 48,000.00	\$ 48,000.00	\$ 48,000.00	\$ 48,000.00	\$ 54,750.00	\$ 57,000.00	\$ 57,000.00	\$ 57,000.00	\$ 58,710.00	\$ 60,471.30	\$ 62,285.44	\$ 64,154.00	\$ 66,078.62	\$ 68,060.98
Bonus Paid	\$ -	\$ 28,270.00	\$ 34,457.94	\$ 33,085.65	\$ -	\$ 391.40	\$ 32,374.28	\$ 4,764.16	\$ 7,779.34	\$ 12,458.34	\$ 17,324.51	\$ 5,060.81	\$ 10,324.05	\$ 15,797.83	\$ 21,490.55
Eligible Bonus	\$ -	\$ 28,270.00	\$ 50,771.34	\$ 49,662.48	\$ -	\$ 391.40	\$ 32,374.28	\$ 4,764.16	\$ 64,779.34	\$ 71,168.34	\$ 77,795.81	\$ 67,346.25	\$ 74,478.06	\$ 81,876.45	\$ 89,551.53

Ice Arena Management & Bonus Fees

	Actual								Projected - Extending Current Contract						
	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030
Management Fees Paid	\$ 27,000.00	\$ 36,000.00	\$ 36,000.00	\$ 36,000.00	\$ 36,000.00	\$ 42,750.00	\$ 45,000.00	\$ 45,000.00	\$ 45,000.00	\$ 46,350.00	\$ 47,740.50	\$ 49,172.72	\$ 50,647.90	\$ 52,167.33	\$ 53,732.35
Bonus Paid	\$ -	\$ 1,466.24	\$ 5,542.06	\$ 6,914.35	\$ -	\$ 14,175.42	\$ 5,972.27	\$ 7,608.37	\$ -	\$ 4,556.89	\$ 9,523.91	\$ 5,414.05	\$ 11,315.35	\$ 17,747.78	\$ 24,759.13
Eligible Bonus	\$ -	\$ 1,466.24	\$ 5,542.06	\$ 6,914.35	\$ -	\$ 14,175.42	\$ 5,972.27	\$ 7,608.37	\$ 45,000.00	\$ 50,906.89	\$ 57,264.41	\$ 54,586.76	\$ 61,963.25	\$ 69,915.11	\$ 78,491.48

Total Mgmt Fee By Year - Current	\$ 63,000.00	\$ 84,000.00	\$ 84,000.00	\$ 84,000.00	\$ 84,000.00	\$ 97,500.00	\$ 102,000.00	\$ 102,000.00	\$ 102,000.00	\$ 105,060.00	\$ 108,211.80	\$ 111,458.15	\$ 114,801.90	\$ 118,245.96	\$ 121,793.33
Total Bonus By Year - Current Max \$40,000	\$ -	\$ 29,736.24	\$ 40,000.00	\$ 40,000.00	\$ -	\$ 14,566.82	\$ 38,346.55	\$ 12,372.53	\$ 7,779.34	\$ 17,015.24	\$ 26,848.42	\$ 10,474.86	\$ 21,639.41	\$ 33,545.61	\$ 40,000.00
Total Annual Paid to RMSC	\$ 63,000.00	\$ 113,736.24	\$ 124,000.00	\$ 124,000.00	\$ 84,000.00	\$ 112,066.82	\$ 140,346.55	\$ 114,372.53	\$ 109,779.34	\$ 122,075.24	\$ 135,060.22	\$ 121,933.01	\$ 136,441.31	\$ 151,791.56	\$ 161,793.33

\$ 22,471.84 average bonus over 6 years

Rink Management Contract Analysis Contract Ending 04-05-24 No Change in Incentive Clause 3% Annual Increase in Management Fee

Safari Island Management & Bonus Fees

	Actual								Projected - Extending Current Contract						
	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030
Management Fees Paid	\$ 36,000.00	\$ 48,000.00	\$ 48,000.00	\$ 48,000.00	\$ 48,000.00	\$ 54,750.00	\$ 57,000.00	\$ 57,000.00	\$ 57,000.00	\$ 58,710.00	\$ 60,471.30	\$ 62,285.44	\$ 64,154.00	\$ 66,078.62	\$ 68,060.98
Bonus Paid	\$ -	\$ 28,270.00	\$ 34,457.94	\$ 33,085.65	\$ -	\$ 391.40	\$ 32,374.28	\$ 4,764.16	\$ 7,779.34	\$ 4,679.00	\$ 4,866.16	\$ 5,060.81	\$ 5,263.24	\$ 5,473.77	\$ 5,692.72
Eligible Bonus	\$ -	\$ 28,270.00	\$ 50,771.34	\$ 49,662.48	\$ -	\$ 391.40	\$ 32,374.28	\$ 4,764.16	\$ 64,779.34	\$ 63,389.00	\$ 65,337.46	\$ 67,346.25	\$ 69,417.25	\$ 71,552.40	\$ 73,753.70

4% Revenue Increase - Based on Average of Last 7 Years

Ice Arena Management & Bonus Fees

	Actual								Projected - Extending Current Contract						
	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030
Management Fees Paid	\$ 27,000.00	\$ 36,000.00	\$ 36,000.00	\$ 36,000.00	\$ 36,000.00	\$ 42,750.00	\$ 45,000.00	\$ 45,000.00	\$ 45,000.00	\$ 46,350.00	\$ 47,740.50	\$ 49,172.72	\$ 50,647.90	\$ 52,167.33	\$ 53,732.35
Bonus Paid	\$ -	\$ 1,466.24	\$ 5,542.06	\$ 6,914.35	\$ -	\$ 14,175.42	\$ 5,972.27	\$ 7,608.37	\$ -	\$ 4,556.89	\$ 4,967.01	\$ 5,414.05	\$ 5,901.31	\$ 6,432.43	\$ 7,011.35
Eligible Bonus	\$ -	\$ 1,466.24	\$ 5,542.06	\$ 6,914.35	\$ -	\$ 14,175.42	\$ 5,972.27	\$ 7,608.37	\$ 45,000.00	\$ 50,906.89	\$ 52,707.51	\$ 54,586.76	\$ 56,549.21	\$ 58,599.76	\$ 60,743.70

9% Revenue Increase - Based on Average of Last 5 Years

Total Mgmt Fee By Year - Current	\$ 63,000.00	\$ 84,000.00	\$ 84,000.00	\$ 84,000.00	\$ 84,000.00	\$ 97,500.00	\$ 102,000.00	\$ 102,000.00	\$ 102,000.00	\$ 105,060.00	\$ 108,211.80	\$ 111,458.15	\$ 114,801.90	\$ 118,245.96	\$ 121,793.33
Total Bonus By Year - Current Max \$40,000	\$ -	\$ 29,736.24	\$ 40,000.00	\$ 40,000.00	\$ -	\$ 14,566.82	\$ 38,346.55	\$ 12,372.53	\$ 7,779.34	\$ 9,235.90	\$ 9,833.18	\$ 10,474.86	\$ 11,164.55	\$ 11,906.20	\$ 12,704.07
Total Annual Paid to RMSC	\$ 63,000.00	\$ 113,736.24	\$ 124,000.00	\$ 124,000.00	\$ 84,000.00	\$ 112,066.82	\$ 140,346.55	\$ 114,372.53	\$ 109,779.34	\$ 114,295.90	\$ 118,044.98	\$ 121,933.01	\$ 125,966.45	\$ 130,152.16	\$ 134,497.40

\$ 10,442.58 average bonus over 6 years