

CITY OF WACONIA
MAY 6, 2024

1) **CALL MEETING TO ORDER AND ROLL CALL**

Pursuant to due call and notice thereof, the regular meeting of the City Council of the City of Waconia was called to order by Mayor Waldron at 6:00 p.m.

The following members were present: Nicole Waldron, Randy Sorensen, Steve Yetzer, Jeff Grengs and Nick Gleason.

The following staff were present: Shane Fineran, Jackie Schulze, Nicole Meyer, Justin Sorensen, Sergeant Taylor Stahn, and City Engineer Jake Saulsbury.

2) **PLEDGE OF ALLEGIANCE**

3) **ADOPT AGENDA**

Motion by Yetzer second by Sorensen to adopt the agenda as published.
MOTION CARRIED.

4) **VISITOR'S PRESENTATIONS, PETITIONS, CORRESPONDENCE**

Waldron presented Roxy Hilgers with the first annual Stewardship Award. The Stewardship Award will be given annually to an individual or group who has dedicated a significant amount of their time and talent to selflessly give back to our community. After reviewing several nominations, the City Council presented this award to Roxane Hilgers. Her nomination wrote: "Roxanne has been a staple in our community for as long as I can remember. Mainly at Southview Elementary. She was there when I attended and there when my children attended. Always welcoming everyone with a smile and a warm greeting". He also wrote, "I nominated Roxy for this award because I consistently see her out walking in town and as she walks, she is always looking for trash to pick up and throw away. I have seen her walk for blocks with garbage in her hands and she does it every time she is out".

The Mayor stated that Roxanne encompasses a positive attitude, a glowing smile, and a care for our community and is excited to present Waconia's first ever Stewardship Award.

Roxanne thanked the Council and stated she will continue to walk and pickup along her way.

5) **ADOPT CONSENT AGENDA**

5.1 Approve May 6, 2024 Expenditures

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[Council List - Expenditures 05-06-24](#)

- 5.2 League of Minnesota Cities Insurance Trust - Tort Liability Waiver - 2024-2025 Policy Renewal

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[League of Minnesota Cities Liability Coverage Waiver Form](#)

- 5.3 Approve Lodging Tax Fund Request - Waconia CVB

[Cover Page](#)

- 5.4 Authorize the Solicitation of Pricing for Capital Project #314 - Construction Well #9

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[Resolution No. 2024-098 Authorizing the Solicitation of Pricing for Capital Project #314 - Construction Well #9](#)

[City Engineer Memo Well #9](#)

- 5.5 Authorizing Solicitation of Bids for Capital Project #129-E, Waconia Parkway N Overlay

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[Resolution No. 2024-099 Authorizing Bids for Capital Project #129-E, Waconia Parkway N Overlay](#)

[2024-04-30 Waconia Parkway North Memo](#)

- 5.6 Authorization to Solicit Bids & Quotes for the Replacement of Ice Resurfacing Equipment - Waconia Ice Arena - CIP Project #455

[Cover Page](#)

[Resolution No. 2024-100 Authorization to Obtain Bids and Quotes for Ice Resurfacing Equipment](#)

[Zamboni Photo](#)

- 5.7 Approve Probationary Firefighter to Active Status

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[Resolution No. 2024-101 Approving Active Firefighter Status](#)

5.8 Right Front Seat Certification - Firefighters

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[Resolution No. 2024-102 Approving Right Front Seat Certification for Firefighters](#)

[Right Front Seat Manual Updated 11-21-2023](#)

5.9 Approve Special Event Permit - United Health Care Children's Foundation (UHCCF) Century Ride

[Cover Page](#)

[Resolution No. 2024-103 Approving Special Event Permit](#)

[Special Event Permit Application](#)

Motion by Sorensen second by Gleason to adopt the Consent Agenda as published.
MOTION CARRIED

6) COUNCIL BUSINESS

6.1 Temporary Parking Waiver at 650 Copper Court, Waconia

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[Photo of Snap On Tool Truck](#)

[Map of Subject Property](#)

City Administrator Fineran gave a brief description of agenda item stating the applicant at 650 Copper Court is requesting relief from the City's regulation regarding the parking of commercial vehicles on municipal streets. The applicant requested a temporary parking waiver for the vehicle for up to four months to park on the municipal street between the hours of 5:00 pm to 8:30 am, Monday through Friday. Staff are requesting the Council provide a Motion to approve or deny the request. The applicants were not in attendance.

Council Member Yetzer asked why a four-month waiver request. Fineran replied that the applicant is selling the property within the next four months.

Terry Marholz, 656 Copper Court, stated he understands the dilemma; however, safety is the first concern. Marholz is requesting the Council enforce the City Ordinance as written as the Homeowners Association is also enforcing the restriction.

Motion by Yetzer second by Grengs to DENY the request for temporary Parking Waiver at 650 Copper Court.

MOTION CARRIED

6.2 [Consider the Issuance and Sale of \\$6,080,000 General Obligation Bonds, Series 2024A-2024 Infrastructure Improvement Projects](#)

[Cover Page](#)

[Resolution No. 2024-104 Sale of Obligation Bonds Series 2024A](#)

[2024A Bond Issuance Summary Exhibit A](#)

[Sale Day Report 05-06-2024 General Obligation Bonds Series 2024A](#)

Finance Director Nicole Meyer gave a brief description of the agenda item stating the bonds were sold May 6, 202, providing for the sale of \$6,080,000 in General Obligation Bonds, Series 2024A. The bonds will be issued to finance the 2024 infrastructure improvement project, the City's portion of the Waconia Parkway North Roundabout, and construction of Well #9 for water sourcing.

Todd Hagen from Ehlers and Associates in attendance to provide the Council with information on the Sale Day Report, the City rate, the premium, and the reason for the reduction in the bond issue.

He summarized the Sale Day Report which includes the summary, bid tabulation, final bond run, rating report, and a bond buyer index graph. Staff provided Standard & Poors the documents required to determine bond rating call. It was determined the City has a AA Plus Stable rating, which is the same as the previous year. Eleven bids were received with the lowest bidder being TD Securities. After the bid opening, the issue was decreased (\$390,000) due to the receipt of premium bid. This brings the total to \$6,080,000. The call date will be February 2032.

Council thanked staff and Ehlers for all their due diligence.

Motion by Grengs second by Yetzer to Adopt Resolution No. 2024-104 Providing for the Issuance and Sale of \$6,080,000 General Obligation Bonds, Series 2024A, Pledging for the Security Thereof Net Revenues, Special assessments, and Levying a Tax for the Payment Thereof.

MOTION CARRIED

6.3 Authorizing Hire of Technology Services Technician

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Resolution No. 2024-105 Authorizing Appointment of Technology Services Technician

Assistant City Administrator Schulze reviewed the agenda items stating in February of 2024, the Council authorized the recruitment for a new Technology Services Technician Position. Eleven qualified candidates were interviewed and were narrowed to three finalists. After a second round of interviews with two panels, Nevin Waldron was selected for recommendation to the Council. Staff recommends a June 2, 2024, start date.

Motion by Yetzer second by Grengs to Adopt Resolution No. 2024-105 Authorizing Hire of Technology Services Technician.

MOTION CARRIED WITH MAYOR WALDRON ABSTAINING

6.4 Approve Temporary On-Sale Liquor Licenses for the Waconia American Legion Post 150

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Resolution No. 2024-106 Temporary On-Sale Liquor License May 9, 2024

Resolution No. 2024-107 Temporary On-Sale Liquor License May 10-12, 2024

Resolution No. 2024-108 Temporary On-Sale Liquor License July 12, 2024

Assistant City Administrator Schulze reported the City has recently received three On-Sale Liquor Licenses from the Waconia American Legion Post 150 and explained the process for approval.

Motion by Gleason second by Yetzer to Adopt Resolution No. 2024-106, Resolution No. 2024-107, and Resolution No. 2024-108 Approving Temporary On-Sale Liquor Licenses for the Waconia American Legion Post 150

MOTION CARRIED WITH COUNCIL MEMBER SORENSEN ABSTAINING

7) ITEMS REMOVED FROM CONSENT AGENDA

NONE

8) STAFF REPORTS

LEAD SERVICE LINE OUTREACH: Staff reported that after numerous updates and work sessions over the past two years, the City is prepared for the public outreach related to the Lead Service Line Outreach. City Administrator Fineran introduced Utility

Maintenance Supervisor Doug Bode who provided Council an update on the mandate. Inventory portion deadline is August 15, 2024, to the Department of Health. As of now, there are 5,498 total number of services in Waconia with a total number of metered services at 4,847. The gap represents lots that are not developed and service stub lines that are put into lots. The City received grant dollars in the amount of \$75,000 which is being used for engineering assistance for the lines that are not mapped. Staff provided the Council with a copy of the letter being sent to homeowners requesting information from homeowners.

Council thanked staff for all the time and effort on this project.

LAW ENFORCEMENT UPDATE: Sergeant Tyler Stahn provided a law enforcement update to the Council stating that the number of calls comparison in April 2023 to April 2024 are almost identical. There were 557 calls in the City and only 28 being criminal events. April was the statewide distraction driving enforcement campaign. May 1st through September 2nd will be the speed enforcement campaign.

DOWNTOWN PROJECT UPDATE: Jake Saulsbury stated that the tree removals are completed and utility work will now begin.

9) BOARD REPORTS

Grengs: Nothing to Report

Gleason: Nothing to Report

Yetzer: Attended a Chamber Event at Crown College with non-profits

Sorensen: Nothing to Report

Waldron: Met with Representative Tom Emmer to discuss Highway 5 completion

10) ANNOUNCEMENTS

Fineran recognized Doug Bode and Jackie Schulze each receiving awards.

Doug Bode and staff were honored by the Minnesota Department of Health and the Minnesota Rural Water Association for the Large Public Water Supply System Source Water Protection Award. This award recognizes public water systems that have shown a long-term commitment, initiative leadership, sharing of successes, initiation and participation in activities which resulted in the protection of source water.

Jackie Schulze was honored at the Minnesota City/County Management Association Conference. Jackie received the President's Award which gives the recipient the recognition of exceptional accomplishment during the year or a long-term commitment to supporting the profession of local government management.

The Council congratulated both Jackie and Doug

11) **ADJOURN REGULAR MEETING**

Motion by Sorensen second by Gleason to adjourn the May 6, 2024, Council Meeting at
7:00 pm

MOTION CARRIED

Nicole Waldron, Mayor

ATTEST: _____

Sue Schwalbe, Office Assistant