

WACONIA CITY COUNCIL MEETING AGENDA



Monday, June 20, 2022
6:00 PM

VISION STATEMENT

A thriving, connected community with deep roots: a great place to live for a lifetime.

MISSION STATEMENT

A city that leads, serves, and governs to enhance the quality of life for all community members.

MAYOR: KENT BLOUDEK
COUNCIL MEMBER: NICOLE WALDRON
COUNCIL MEMBER : RANDY SORENSEN
COUNCIL MEMBER: PETE LEO
COUNCIL MEMBER : CARL PIERSON

NOTE: TO ENSURE THAT YOU ARE PRESENT FOR ITEMS OF INTEREST, PLEASE BE PRESENT AT 6:00 P.M.

Those with items on the agenda should reach out to their staff contact. Others who wish to participate in the meeting, please contact the City Administrator at 952-442-3100 or sfineran@waconia.org to make certain that you are called upon during the meeting.

1. **CALL MEETING TO ORDER AND ROLL CALL**
2. **PLEDGE OF ALLEGIANCE**
3. **ADOPT AGENDA**
4. **VISITOR'S PRESENTATIONS, PETITIONS, CORRESPONDENCE**
5. **PUBLIC HEARING**
 - 1) [Public Hearing; Approve Annual SWPPP Report for 2021](#)
Adopt Resolution 2022-176; Authorizing Approval of Public Hearing of Annual Storm Water Pollution Prevention Plan (SWPPP) Report for Calendar Year 2021
6. **ADOPT CONSENT AGENDA**

The items listed on the Consent Agenda are considered routine and non-controversial by the Council and will be approved by one motion. There will be no separate discussion of these items unless a Councilmember, City Staff, or Citizen so requests; in which case, the item will be removed from the Consent Agenda and considered at the end of the Regular Agenda.

 - 1) [June 6, 2022 City Council Meeting Minutes](#)
Approve June 6, 2022 City Council Meeting Minutes
 - 2) [June 20, 2022 Expenditures](#)
Payment of June 20, 2022 Expenditures
 - 3) [Rink Management Services Corporation Waconia Ice Arena Expenditures Incurred in May 2022](#)

- 4) [Approve Rink Management Corporation Expenditures for Waconia Ice Arena Incurred in May 2022](#)
[Rink Management Services Corporation Safari Island Community Center Expenditures Incurred in May 2022](#)
Motion to Approve Rink Management Corporation Expenditures for Safari Island Community Center Incurred in May 2022
- 5) [Motion to Approve Request for Lodging Tax Reimbursement from the Waconia CVB for Expenditures Incurred April - June 2022.](#)

The Waconia Chamber Convention & Visitors Bureau (CVB) has requested a lodging tax reimbursement for expenditures accrued through June 2022. Staff reviewed the request for reimbursement and supporting invoices as approved by the CVB. Lodging tax funds are currently available for payment of these expenditures.

Staff recommends approval of the request in the amount of \$1,000.00.

- 6) [Contractor Pay Request #5 - Waconia Parkway South Improvements](#)
Motion to approve Pay Estimate No. 5 to GMH Asphalt, Inc. for the Waconia Parkway South Improvements.
- 7) [Approve Temporary Liquor License for Lions Club](#)
Adopt Resolution 2022-167 Approving Temporary On-Sale Liquor License Applications for Lions Club
- 8) [Amendment to Chapter 580 Regulating Alcoholic Beverages](#)
Adopt Ordinance 750, Amending Chapter 580 Regarding Alcoholic Beverages
- 9) [Small Brewer Off Sale - 128 Ounces, Waconia Brewing Company](#)
Adopt Resolution No. 2022-168, Small Brewer Off-Sale - 128 Ounces Liquor License, Waconia Brewing Company
- 10) [Performance Measures and Report for 2021](#)
Adopt Resolution 2022-169, Approving Performance Measures and Report for Local Results and Innovation.
- 11) [Authorize Master SCADA Upgrade](#)
Adopt Resolution 2022-170; Authorizing Approval of Master SCADA Upgrade with Electric Pump
- 12) [Approve Parking Request](#)
Adopt Resolution 2022-171; Authorizing Approval of Domino's Carside Delivery Use of Two Parking Stalls Within Lot One
- 13) [Kwik Trip 1173 Final Plat](#)
Adopt Resolution 2022-172, approving the Kwik Trip Final Plat for the property located at 1300 Sparrow Road.
- 14) [Gift Card Donation for Organizational Use](#)
Adopt Resolution 2022-173, Accepting Gift Card Donation for Organizational Use
- 15) [Temp. On-Sale Liquor License and Application to Conduct Bingo](#)
Adopt Resolution No. 2022-174, Approving Temporary On-Sale Liquor License, Carver County Agricultural Society

Adopt Resolution No. 2022-175, Approving Application for Exempt Permit, Carver County Agricultural Society

7. COUNCIL BUSINESS

- 1) [Variance - 115 Maple Terrace - Patrick Olson](#)
Adopt Resolution No. 2022-177 approving the Variance application for the proposed rear yard site improvements, rain garden and other improvements for the property located at 115 Maple Terrace.
- 2) [Variance - 24 Dana Circle - John Rosenau](#)
Adopt Resolution No. 2022-178, approving the Variance application for the proposed improvements to the principal structure and other site improvements for the property located at 24 Dana Circle.

- 3) [Approve Americans with Disabilities Act Self-Evaluation and Transition Plan](#)
Adopt Resolution 2022-179; Approving Waconia Americans with Disabilities Act Self-Evaluation and Transition Plan
- 4) [Small Business Trunk Fee Deferral Policy](#)
Adopt Resolution 2022-180, Approving the Small Business Trunk Fee Deferral Plan Policy
- 5) [New Gambling Premises for American Legion](#)
Adopt Resolution 2022-181, Approving New Premises
- 6) [Revolving Loan Request by Waconia American Legion Post 150](#)
Adopt Resolution 2022-182, Approving the Revolving Loan Request for American Legion Post 150

8. ITEMS REMOVED FROM CONSENT AGENDA

9. STAFF REPORTS

10. BOARD REPORTS

- 1) Councilmember Waldron
- 2) Councilmember Sorensen
- 3) Councilmember Leo
- 4) Councilmember Pierson
- 5) Mayor Bloudek

11. ANNOUNCEMENTS

12. ADJOURN REGULAR MEETINGOFFICE OF THE CITY ADMINISTRATOR

Shane Fineran

Work Session: 2023 Downtown Construction Project

UPCOMING CALENDAR OF EVENTS/MEETINGS:

Music in the Park - Echos of Elvis - June 23rd

4th of July - Offices Closed

City Council Meeting (CANCELLED) - July 5th

Planning Commission - July 7th

Music in the Park - Just Dave & The Rocking All Stars - July 14th



REQUEST FOR CITY COUNCIL ACTION

Meeting Date:		June 20, 2022					
Item Name:		Public Hearing; Approve Annual SWPPP Report for 2021					
Originating Department:		Public Services					
Presented by:		Craig Eldred					
Previous Council Action (if any):		May 16, 2022; Call of Public Hearing for Annual SWPPP Report					
Item Type (X only one):	Consent		Regular Session	X	Discussion Session		
RECOMMENDATIONS/COUNCIL ACTION/MOTION REQUESTED <i>(Include motion in proper format.)</i>							
Adopt Resolution 2022-176; Authorizing Approval of Public Hearing of Annual Storm Water Pollution Prevention Plan (SWPPP) Report for Calendar Year 2021							
EXPLANATION OF AGENDA ITEM <i>(Include a description of background, benefits, and recommendations.)</i>							
Annually by June 30th of each calendar year the city is required to hold a Public Hearing for its annual Storm Water Pollution Prevention Plan (SWPPP). While this year is similar to previous years. The City is currently working under new permit guidelines to which we will note within the memo. First staff will provide goals established for 2021 and efforts to meet said goals. Target Goals 2021: • Meet storm water management items related to the SWPPP. New permit reporting items for 2021 were target items for Chloride reporting, education, and Pet Waste education. Waconia has been active in these areas previously to the new requirements. • Continue to train staff on Best Management Practices (BMP's). Staff are active in updates and training of new storm water related BMP activities. • New storm water ordinance improvements. Waconia's new permit was provided in November of 2021. Therefore, we have some time to provide updated ordinance improvement within 12 months. We expect to provide recommended updates to Council in the coming months. • Continue to meet storm water reuse requirements. The volume of reuse water distributed in 2021 was slightly lower than that of calendar year 2020 by .327 MG due to the dry conditions and some operational items with certain systems. 9 MG was still exceeded in total. • Continue to promote Low Impact Design practices into Urban and Re-Development growth. This particular item has been part of Waterford, Fields, and Orchard Park Developments. A means of reuse and native plantings and reservation of forested areas in Orchard Park. • Continue to work on current partnerships and enhancement of funding sources for storm water improvements. Waconia continues to work at obtaining grant funds and utilizes local funds to further obtain more competitive grants by meeting required funding for said grants. • Expand Education of storm water. Staff have added new materials to the news letter regarding required items within the new permit. • Monitor Standard Practices, Improvements, and Maintenance activities of storm water systems. Staff have previously and lately assisted in training of Standard Practices for BMP's by assisting the U of M Extension on permeable pavement practices. Staff continually provide measurable removal information of Total Phosphorus and Total Suspended Solids to the U of M Extension for tracking purposes. Chloride monitoring is another effort staff have presented on at national conferences. Its relationship with winter maintenance and impacts of storm reuse water from storm water ponds. • Pond Maintenance, one of the comments presented in 2021. We have initiated work internally and with our Engineer's and outsourced Engineering on testing and planning for future pond cleaning programming in the Capital Plan. Sediment testing and pond scan's are two of the first items taking place towards this planning effort.							

Staff received the new storm water permit on November 18, 2021. The permit expiration date will be November 15, 2025. Several items have been added to the new permit for tracking purposes.

1. Winter Maintenance and its relationship to de-icing salts, impacts on receiving waters, proper storage and method to reduce. Fortunately Waconia has no legal requirements to date. We want to maintain that approach.
2. Development Review Documentation and its relationship to tracking of necessary storm water related check lists for new developments.
3. Dog Pet Waste; including education and regulatory mechanisms to reduce pet waste entrance into receiving waters.
4. Public Education; while this previously existed its requirements were enhanced some to meet the new requirements.
5. Construction Site run-off; maintained and updated with some new requirements.
6. Post Construction; utilization of BMP's to prevent discharge off work areas completed.
7. Pollution Prevention and Housekeeping of Municipal Operations; Continues and staff are aware of needs and monitor situations and reporting.
8. Waste Load Allocations; Fortunately, we have been able to ward off Phosphorus requirements for Lake Waconia. Currently, Lake Waconia waiver's on impairment. We continue to maintain current BMP's and work on enhancement of street sweeping one of the most benefitting BMP's to reduce Phosphorus impacts. Any BMP we can add into the watershed, they provide benefit to preventing impairment to Lake Waconia.

Staff would recommend that Council ask if anyone is present to provide public comment for public record.

Attachments:

1. [22176res 2021_SWPPP_Report_Resolution.doc](#)

<i>FINANCIAL IMPLICATIONS:</i>		<i>ADVISORY BOARD RECOMMENDATIONS:</i>	
Funding Sources & Uses:			
Storm Water Fund			
Budget Information:		Planning Commission	
☒ Budgeted		Parks and Recreation Board	
☐ Non Budgeted		Safari Island Advisory Board	
☐ Amendment Required		Other	

**CITY OF WACONIA
RESOLUTION NO. 2022-176**

**RESOLUTION AUTHORIZING APPROVAL OF ANNUAL STORM WATER POLLUTION
PREVENTION PLAN (SWPPP) REPORT FOR CALENDAR YEAR 2021**

WHEREAS, one of the City’s Priorities “Environment, protecting the quality of our land, air, trees, natural space, water and lakes”; and

WHEREAS, annually each year the City of Waconia is required to hold a Public Hearing regarding its Storm Water Pollution Prevention Plan (SWPPP); and

WHEREAS, public notice was published thirty days in advance of the June 20th, 2022 Public Hearing, fulfilling the necessary requirement; and

WHEREAS, Council shall ask if anyone present for the Public Hearing would like to provide comments of the City Storm Water Pollution Prevention Plan; and

WHEREAS, Council shall then provide comment and accept the Storm Water Pollution Prevention Plan (SWPPP) according to any public comment.

NOW, THEREFORE, BE IT RESOLVED That the City Council of the City of Waconia hereby authorizes approval of annual Storm Water Pollution Prevention Plan (SWPPP) report for calendar year 2021.

Adopted by the City Council of the City of Waconia this 20th day of June, 2022.

Kent Bloudek, Mayor

Attest: _____
Shane Fineran, City Administrator



REQUEST FOR CITY COUNCIL ACTION

Meeting Date:		June 20, 2022			
Item Name:		June 6, 2022 City Council Meeting Minutes			
Originating Department:		Administration			
Presented by:		Ann Meyerhoff			
Previous Council Action (if any):					
Item Type (X only one):	Consent	☒	X	Regular Session	☐
				Discussion Session	☐
RECOMMENDATIONS/COUNCIL ACTION/MOTION REQUESTED (Include motion in proper format.)					
Approve June 6, 2022 City Council Meeting Minutes					
EXPLANATION OF AGENDA ITEM (Include a description of background, benefits, and recommendations.)					
Attachments: 1. Minutes 06-06-2022.pdf					
FINANCIAL IMPLICATIONS: Funding Sources & Uses:			ADVISORY BOARD RECOMMENDATIONS:		
Budget Information: _____ Budgeted _____ Non Budgeted _____ Amendment Required			Planning Commission		
			Parks and Recreation Board		
			Safari Island Advisory Board		
			Other		

CITY OF WACONIA
May 6, 2022

Pursuant to due call and notice thereof, the regular meeting of the City Council of the City of Waconia was called to order by Mayor Bloudek at 6:00 p.m. The following members were present: Kent Bloudek, Nicole Waldron, Randy Sorensen, Pete Leo, Carl Pierson

Staff Present: Shane Fineran, Craig Eldred, Lane Braaten, Ann Meyerhoff, Mike Melchert, Justin Sorensen

1) [CALL MEETING TO ORDER AND ROLL CALL](#)

2) [PLEDGE OF ALLEGIANCE](#)

3) [ADOPT AGENDA](#)

Motion by Waldron , seconded by Leo 3) ADOPT THE AGENDA
MOTION carried

4) [VISITOR’S PRESENTATIONS, PETITIONS, CORRESPONDENCE](#)

5) [ADOPT CONSENT AGENDA](#)

5.1 May 16, 2022 City Council Meeting Minutes

[Minutes 5-16-2022.pdf](#)

5.2 June 6, 2022 Expenditures

[Council List-Expenditures 06.06.2022_Final.pdf](#)

5.3 Contractor Pay Request #7 - Everson New Storage Shed

[Payment Application #07.pdf](#)

5.4 Contractor Pay Request #2 - Waconia East Frontage Road Improvements

[EFR Pay Request 2.pdf](#)

5.5 Contractor Pay Request #1 - Waconia 2022 Infrastructure Improvements

[2022 Infrastructure Pay Request 1.pdf](#)

5.6 Authorize Recruitment of Park Maintenance Worker

[Jobs Parks Maintenance Worker Job Description FINAL.pdf](#)

- 5.7 Donation Acceptance & Pass Thru - Cash Donation for Fire Safety & Prevention Efforts
[22150res_Donations_Received_Fire_06.06.22_National_Fire_Safety.doc](#)
- 5.8 Donation Acceptance - Cash Donations for Operations of the Fire Department
[22151res_Donations_Received_Fire_06.06.22.doc](#)
- 5.9 Donation Acceptance - Cash Donations for Adaptive Playground Equipment
[22152res Donations_Received_Donations_for_Playground_06.06.22_Res.doc](#)
- 5.10 Staffing & Organizational Study
[22153res_Approving_staffing_org_study.doc](#)
[Rapp Proposal.pdf](#)
[Baker Tilly Proposal.pdf](#)
- 5.11 Resignation of Mechanic and Authorization of Recruitment
[22154res Mechanic_Resignation_2022.docx](#)
[Fleet Mechanic Job Description](#)
- 5.12 Community Safety Grant
[22155res_Community_Safety_Grant_Award.doc](#)
[CP Energy Safety Grant.pdf](#)
- 5.13 Approve Demolition and Award Structure Removal
[22156res Demolition_Award_10250_10th_Street_East.doc](#)
[Completion Letter - 10250 E 10th St.pdf](#)
[Henning Quote.pdf](#)
[Estimate_1459_from_Schneider_Excavating__Grading_Inc.pdf](#)
- 5.14 Orchard Park 3rd Addition - Development Agreement - M/I Homes
[22157res_Approving_the_Dev_Agreement_Draft.docx](#)

[Orchard Park 3rd Addition Dev Agreement.docx](#)

- 5.15 Car Wash Donation for Organizational Use

[22158res Donation_Received_Fire_Sota_Shine_Car_Wash.doc](#)

- 5.16 Updated Allocation of American Rescue Act (ARPA) Funding

[22159res_ARPA_Funding_Allocation_Updated_06.06.22.doc](#)

- 5.17 Amendment to Solar Garden Subscription Agreement

[22160Res_-_Novel_Solar_Agreement_Amendment__2.doc](#)

[Waconia 3rd Amendment - Increased Capacity.docx](#)

- 5.18 Approval of Paddle Craft Rack Rental Agreement

[22161res_Paddlecraft_Resolution.doc](#)

[15123 Cedar Point Park Paddlecraft Rack Lease Agreement Revised 22 Never Bored Adventures.docx](#)

- 5.19 Authorize Structure Monitoring Review For 2023 Improvement Project

[22162res 2023_Improvement_Project_Structure_Monitoring_Res.doc](#)

- 5.20 Application for Exempt Permit Waconia Band Boosters

[22166res waconia band boosters raffle.doc](#)

Council Member Sorensen requested item number 6 be removed from the Consent Agenda for further discussion.

Motion by Sorensen, seconded by Pierson 5) ADOPT CONSENT AGENDA.

MOTION carried.

6) COUNCIL BUSINESS

- 6.1 Authorize Preliminary Trail Design; City Project 129-D

[22163res_Preliminary_Trail_Design_City_Project_129_D.doc](#)

[ExhibitA_Site Location.pdf](#)

[Wetland_WCA_NOD.pdf](#)

[Trail Corridor for Hwy 10.pdf](#)

Craig Eldred stated that the City has previously worked with Carver County on traffic studies, grant submission and received award of funds to off-set construction costs of the Capital Programmed Roundabout for Waconia Parkway North and Highway 10 intersection. Long-term and part of the 2014 Sidewalk and Trail Improvement Policy the vacant link of Hwy 10 trail between Oak Avenue and Hilks Townhome Development raised concerns of the public for multi-use trails of the West and Northwest links of the community. As part of the Hwy 10 construction in 2017 & 2018 the link of Community Drive, 94th Street and TH 5 to Sterling Hills took place allowing for a improved pedestrian trail link. As part of the Fields Development the trail link of Hwy 10 and Oak Avenue will occur in 2022. While looking at other opportunities to link pedestrian trails; this particular vacant trail link between Sterling Hills and Hilks Development presents some interesting challenges.

In the Capital Improvement Plan, City Project 129-D, this project specifically details costs for the Sterling Hill and Hilks Development pedestrian trail link. Cost for this improvement as detailed in the CIP are for at grade and raised helical elevated trail segments at an estimated cost of 1.6 M. A wetland boundary review was completed with engagement of all necessary entities in calendar year 2021, which now has a sun-set dated of September 2026 for any project completion.

City Staff met with Carver County Public Works Staff in May to discuss multiple transportation projects; those within our Capital Program and those programmed in the County Capital Program. The intersection of Waconia Parkway North and Hwy 10 is one of the major focuses with each entity desiring to complete additional work outside of the intersection improvements. City focus is one of defining a means to reduce improvement costs associated with the proposed pedestrian trail improvements and limit wetland impacts while providing a safe pedestrian corridor improvement.

Eldred explained that reason for this request is to allow City Staff and Engineer's to complete soil borings, define in greater detail wetland impact costs and prepare a preliminary design, which may include alignment adjustments of Hwy 10 to balance and reduce wetland impact costs. Now is the time to complete this review, as Carver County Public Works has programmed this segment of Hwy 10 for a resurfacing improvement coinciding with RAB improvement project. The estimated costs for the work detailed to cost \$30 -\$40,000 to define all necessary elements. This work in advance will define costs and should reduce financial impacts of the proposed 1.6 M to construct the proposed pedestrian trail.

Council Member Sorensen asked where the 1.6 million come from and if the trail is moved what would the cost savings be?

Eldred stated that the number came from Bolton and Menk for a boardwalk and the savings could be up to 50%.

Motion by Leo , seconded by Waldron Adopt Resolution 2022-163; Approval of Preliminary Design Review of Proposed Trail Corridor Improvements for City Project 129-D; Link of Sterling Hills Development with Hilks Townhome Development for 2024
MOTION carried

6.2 TIF District No. 5 Development Agreement

[22164res_TIF_Development_Agreement.Waconia_Investment_Partners.doc](#)

[73651350-v1-Waconia TIF No. 5 Development Agreement \(Redev\) \(002\).docx](#)

Shane Fineran indicated that earlier this year the City Council approved modification to the Waconia Development District and established Tax Increment Financing (TIF) District #5 in advance of providing municipal assistance to redevelopment efforts in the central business district of the downtown area. Last fall the City Council also approved the site plan or redevelopment of the former American Legion site located at 233 Olive St S into a 44 unit market rate apartment building.

The developer of the project has submitted final TIF eligible costs of \$1,783,873 which includes but is not limited to demolition, site preparation, grading, parking, site utilities, etc. Of those eligible costs the developer is requesting municipal assistance through pay as you go TIF in an amount of \$713,549. Based upon the projections the TIF note will be paid in approximately 10 years, with a maximum life of the TIF district of 26 years. The city keeps 10% of TIF payments for administration of the district. TIF payments to the developer will be paid bi-annually, following tax payment by the developer. The TIF note is only a limited revenue obligation of the city and only from sources generated by the project.

The financial projects have been provided by Ehler's, the city's municipal advisor and the agreement has been drafted by Taft, Stettinius & Hollister LLP, the city's bond counsel.

Motion by Waldron , seconded by Pierson Adopt Resolution 2022-164, Approving TIF Development Agreement
MOTION carried

6.3 After-The-Fact Steep Slope Alteration Permit request by Cornerstone Landscaping the property located at 233 Lakeview Terrace Boulevard

[22165res_Denying_the_After_the_Fact_Steep_Slope_Land_Alteration_Permit.docx](#)

[Attachment 2 Location Map.pdf](#)

[Attachment 3 Certificate of Survey 233 Lakeview Terrace Boulevard.pdf](#)

[Attachment 4 August 3rd 2021 Property Pictures.pdf](#)

[Attachment 5 August 16 2021 Property Pictures.pdf](#)

[Attachment 6 Initial Steep Slope Permit Information.pdf](#)

[Attachment 7 August 24 2021 Soil and Water Comments Seth Ristow.pdf](#)

[Attachment 8 August 26th 2021 MN DNR Comments Taylor Huinker.pdf](#)

[Attachment 9 November 16th 2021 Carver Soil and Water Letter Seth Ristow.pdf](#)

[Attachment 10 November 17th 2021 MN DNR Letter Taylor Huinker.pdf](#)

[Attachment 11 March 24 2022 Submittal by Cornerstone Landscaping.pdf](#)

[Attachment 12 March 24th Revised Planting Plan.pdf](#)

[Attachment 13 May 2nd EMAIL SWCD Seth Ristow Review Comments.pdf](#)

[Attachment 14 EMAIL Tim Lovett.pdf](#)

Lane Braaten stated that the City has received an after-the-fact Steep Slope Alteration Permit application from Tim Lovett/Cornerstone Landscaping to allow improvements within a steep slope on the property located at 233 Lakeview Terrace Boulevard.

Braaten explained that City Code requires, prior to commencement of any development on a steep slope, an application for a permit shall be made to the City for review and approval by the Planning Commission and City Council. Steep Slopes, as defined in the Shoreland Overlay District, are slopes exceeding 12% over a distance of 50 feet or more, which are not bluffs. Properties outside of the Shoreland Overlay District are also required to get approval of a Steep Slope Alteration Permit prior to commencement of any work for slopes of 18% or more.

In summary of the City Code, shoreland alterations are allowed as long as the applicant is not intensively clearing the vegetation on the steep slope, the structures on the property are reasonably screened as viewed from the water, pesticide use is minimized on the property, grading and or filling done in a way as not to detrimentally affect the lake or neighboring properties, exposure of bare ground is limited and methods to control soil erosion are put in place.

Braaten referenced the timeline of notification and visits that took place while work was being done after being told they need to have the permit and submit plans to the DNR and Soil and Water. This was brought to staffs attention through a complaint.

The Planning Commission most recently reviewed the after-the-fact Steep Slope Alteration Permit application at their regular meeting on May 5, 2022. As the applicant has not revised the application to the satisfaction of Carver Soil and Water and the DNR

the Planning Commission recommendation is to deny the after-the-fact Steep Slope Land Alteration Permit.

Council Member Sorensen asked if they had gotten a permit first would everything have been spelled out as to what they could and could not do. Braaten responded that is correct.

Council Member Pierson asked if we as a council give stamp of approval and Soil and Water does not what happens. Braaten said that the City is the regulating authority.

Tim Lovett, Cornerstone Landscaping and Michael Swoboda, property owner addressed the Council and shared:

- that they were aware of the steep slope but unaware if needed a permit. Should have come in and gotten a permit but didn't think they needed it.
- Soil and Water wants to see a natural restoration that was like it was 30 years ago. The erosion problem was horrible when started and the property has been greatly improved.
- Soil and Water and DNR are bound by the rules they have to follow and there is no middle ground.

Council had a discussion and shared their comments and concerns.

Mayor Bloudek:

- Concerned that he wasn't sure about needing the permit but knew it was a steep slope. Why didn't they just call.
- Why did the Builder not advise about the Steep Slope and what was required?

Council Member Waldron:

- Concerned that the plantings went in after they were contacted about the permit.
- Being a Landscaper, it is his job to know this.
- Recommends Denial

Council Member Sorensen:

- Asked if it was attempted to go along with Soil and Water on what needs to be done
- Concerned that what they are asking for is unrealistic and unhealthy for the lake.

Council Member Pierson:

- Looks like Planning Commission just said to comply with Soil and Water. How burdensome is it to take out the plantings that are not approved?
- Inquired about what would happen complaints are made on other properties.

Council Member Leo:

- Concerned that there was not a conversation about the plantings after being contacted by staff
- If they would have gotten the list with the permit this would have gone differently

Motion by Waldron , seconded by Leo Adopt Resolution 2022-165 denying the After-The-Fact Steep Slope Alteration Permit to allow improvements within a steep slope for the property located at 233 Lakeview Terrace Blvd.

MOTION carried

7) **ITEMS REMOVED FROM CONSENT AGENDA**

Authorize Recruitment of Park Maintenance Worker

Council Member Sorensen stated that he is on the fence with this item. He pulled the item because he questioned if we need to hold off until the staff study or do we need to hire right away?

Council Member Waldron said it was discussed by the Personnel Committee and she thinks that it is currently a need.

Council Member Sorensen asked how competitive the salary is for this position.

Fineran responded that the City does a market analysis annually and feel pretty confident we are competitive.

Motion by Waldron, seconded by Leo to Authorize Recruitment of Park Maintenance Worker.

MOTION carried. Sorensen, Nay.

8) **STAFF REPORTS**

9) **BOARD REPORTS**

Council Member Sorensen: Attended School Board meeting and it was a full house.

Council Member Pierson: There has been news since the school board meeting. Contracts have been approved.

10) **ANNOUNCEMENTS**

Music and Movie in the Park starts June 9th.

Council Member Sorensen asked about gazebo. Craig Eldred responded that the Gazebo is done just waiting for railings.

Fire Chief Sorensen commented on the house fire on Memorial Day. There is estimated \$250,000 in damage. Lightening is suspected with a strike on the peak of the house.

Lane Braaten gave update on permits. At last count 108 living units with 160 budgeted new homes.

11) **ADJOURN REGULAR MEETING**

Motion by Sorensen, seconded by Waldron 11) Adjourn Regular Meeting at 7:35 p.m.

MOTION carried

Work Session: Future Policing Discussion, Utility Trunk Fee Waiver Program

UPCOMING CALENDAR OF EVENTS/MEETINGS:Music in the Park - Tricia & The Toonies - June 9thMovie in the Park - Clifford - June 9thMusic in the Park - Traveled Ground - June 16thPark Commission - June 16thCity Council Meeting - June 20th

Kent Bloudek, Mayor

ATTEST: _____

Ann Meyerhoff, Office Assistant



REQUEST FOR CITY COUNCIL ACTION

Meeting Date:		June 20, 2022					
Item Name:		June 20, 2022 Expenditures					
Originating Department:		Finance					
Presented by:		Nicole Meyer					
Previous Council Action (if any):							
Item Type (X only one):	Consent	X	Regular Session		Discussion Session		
RECOMMENDATIONS/COUNCIL ACTION/MOTION REQUESTED <i>(Include motion in proper format.)</i>							
Payment of June 20, 2022 Expenditures							
EXPLANATION OF AGENDA ITEM <i>(Include a description of background, benefits, and recommendations.)</i>							
<u>Attachments:</u> 1. Council List-Expenditures 06.20.2022_Regular.pdf 2. Council List-Expenditures 06.20.2022_Other.pdf 3. Council List-Expenditures 06.20.2022_Purchasing Card.pdf							
FINANCIAL IMPLICATIONS:				ADVISORY BOARD RECOMMENDATIONS:			
Funding Sources & Uses:							
Budget Information: _____ Budgeted _____ Non Budgeted _____ Amendment Required				Planning Commission			
				Parks and Recreation Board			
				Safari Island Advisory Board			
				Other			

I have reviewed the list of claims for council approval and recommend payment.



Nicole Meyer, Finance Director

CITY OF WACONIA
Council List-Expenditures
Meeting: June 20, 2022

VENDOR NAME	DESCRIPTION	AMOUNT	FUND / DEPARTMENT
AMERICAN ENGINEERING TESTING, INC.	EFR Parking Lot Engineering	\$5,167.50	PIR Fund
AMERICAN LEGION POST 150	Senior Dining Program 07.2022	\$600.00	Central Facilities
ATMOSPHERE COMMERCIAL INTERIORS, LLC	Office Remodel Project	\$18,782.61	PIR Fund
AUTOMATIC SYSTEMS CO.	Service to Rewire SCP1	\$288.75	Water Utility Fund
BOLTON & MENK, INC	2020 Infrastructure Imprvmnts	\$133.84	PIR Fund
BOLTON & MENK, INC	2020 Infrastructure Imprvmnts	\$69.31	Water Utility Fund
BOLTON & MENK, INC	2020 Infrastructure Imprvmnts	\$16.73	Sewer Utility Fund
BOLTON & MENK, INC	2020 Infrastructure Imprvmnts	\$19.12	Storm Water Fund
BOLTON & MENK, INC	2021 Infrastructure Imprvmnts	\$81.42	PIR Fund
BOLTON & MENK, INC	2021 Infrastructure Imprvmnts	\$56.58	Storm Water Fund
BOLTON & MENK, INC	2022 Improvement Project	\$9,452.16	PIR Fund
BOLTON & MENK, INC	2022 Improvement Project	\$2,363.04	Water Utility Fund
BOLTON & MENK, INC	2022 Improvement Project	\$1,476.90	Sewer Utility Fund
BOLTON & MENK, INC	2022 Improvement Project	\$1,476.90	Storm Water Fund
BOLTON & MENK, INC	ADA Transition Plan	\$1,307.50	PIR Fund
BOLTON & MENK, INC	Anderson Property Development	\$442.00	PIR Fund
BOLTON & MENK, INC	Cardinal Property Development	\$726.00	PIR Fund
BOLTON & MENK, INC	City Square Park ADA	\$2,239.00	PIR Fund
BOLTON & MENK, INC	Downtown Recon - Phase 1	\$6,444.54	PIR Fund
BOLTON & MENK, INC	Downtown Recon - Phase 1	\$1,933.37	Water Utility Fund
BOLTON & MENK, INC	Downtown Recon - Phase 1	\$1,933.37	Sewer Utility Fund
BOLTON & MENK, INC	Downtown Recon - Phase 1	\$2,577.82	Storm Water Fund
BOLTON & MENK, INC	East Frontage Road Extension	\$28,475.61	PIR Fund
BOLTON & MENK, INC	East Frontage Road Extension	\$4,126.90	Water Utility Fund
BOLTON & MENK, INC	East Frontage Road Extension	\$1,650.76	Sewer Utility Fund
BOLTON & MENK, INC	East Frontage Road Extension	\$7,015.73	Storm Water Fund
BOLTON & MENK, INC	East Frontage Road Parking Lot	\$863.00	PIR Fund
BOLTON & MENK, INC	Fields of Waconia Development	\$3,580.00	PIR Fund
BOLTON & MENK, INC	Interlaken 8th Addition	\$429.00	PIR Fund
BOLTON & MENK, INC	L-52 Lift Station Upgrade	\$2,116.00	Sewer Utility Fund
BOLTON & MENK, INC	Miscellaneous Engineering	\$598.00	Administration
BOLTON & MENK, INC	Miscellaneous Engineering	\$60.00	Planning
BOLTON & MENK, INC	Miscellaneous Engineering	\$240.00	Streets
BOLTON & MENK, INC	Miscellaneous Engineering	\$258.00	Storm Water Fund

CITY OF WACONIA
Council List-Expenditures
Meeting: June 20, 2022

VENDOR NAME	DESCRIPTION	AMOUNT	FUND / DEPARTMENT
BOLTON & MENK, INC	Municipal State Aid System	\$485.00	Streets
BOLTON & MENK, INC	Orchard Park Development	\$2,685.00	PIR Fund
BOLTON & MENK, INC	Shores of Lake Waconia East	\$442.00	PIR Fund
BOLTON & MENK, INC	Siegle Property Development	\$1,784.00	PIR Fund
BOLTON & MENK, INC	Sparrow Road Kwik Trip	\$97.00	PIR Fund
BOLTON & MENK, INC	Storm Water Reuse System	\$312.00	Storm Water Fund
BOLTON & MENK, INC	Stormwater Funding	\$3,635.00	Storm Water Fund
BOLTON & MENK, INC	Waconia Parkway South Imp	\$32,062.00	PIR Fund
BOLTON & MENK, INC	Waconia Parkway South Imp	\$5,610.85	Water Utility Fund
BOLTON & MENK, INC	Waconia Parkway South Imp	\$2,404.65	Storm Water Fund
BOLTON & MENK, INC	Waterford Park	\$17,932.80	Storm Water Fund
BOLTON & MENK, INC	Windmill Creek 8th Addition	\$430.00	PIR Fund
BOLTON & MENK, INC	Woodland Creek	\$721.00	PIR Fund
BOYD'S OIL DISTRIBUTING	PW Shop Oil & Fuel Additive	\$367.95	Streets
BRADLEY SECURITY LLC.	Key Service Call & Keys	\$39.00	Ice Arena
BRYAN ROCK PRODUCTS, INC	Red Ball Diamond Rock	\$2,882.33	Parks
CARVER COUNTY	1st Half 2022 Police Contract	\$417,288.00	Law Enforcement
CARVER COUNTY	Internet Services 06.2022	\$30.00	Bill Back Receivable
CARVER COUNTY	Internet Services 06.2022	\$204.25	Central Facilities
CARVER COUNTY	Internet Services 06.2022	\$110.25	Safari Island Fund
CARVER COUNTY	Internet Services 06.2022	\$23.50	Water Utility Fund
CARVER COUNTY	Internet Services 06.2022	\$23.50	Sewer Utility Fund
CARVER COUNTY	Internet Services 06.2022	\$75.00	Storm Water Fund
CARVER COUNTY	Internet Services 06.2022	\$98.50	Ice Arena
CHOICE ELECTRIC INC	Memorial Lights & Install	\$6,059.54	Parks
CITY OF SAINT PAUL	Asphalt Mix - Pot Hole Patch	\$692.37	Streets
COMMERCIAL ASPHALT COMPANY	WV4 Wear Asphalt	\$5,150.98	Streets
CRAIG RAPP LLC	Staffing & Organization Study	\$8,183.33	Administration
EVOQUA WATER TECHNOLOGIES LLC	Bioxide Storage Lease 05.2022	\$2,052.00	Sewer Utility Fund
GMH ASPHALT CORP	Waconia Parkway South - Pay 5	\$324,808.05	PIR Fund
GMH ASPHALT CORP	Waconia Parkway South - Pay 5	\$255,393.57	Water Utility Fund
GMH ASPHALT CORP	Waconia Parkway South - Pay 5	\$32,831.85	Storm Water Fund
GOPHER STATE ONE-CALL	Utility Locate Tickets 05.2022	\$290.92	Water Utility Fund
GOPHER STATE ONE-CALL	Utility Locate Tickets 05.2022	\$290.93	Sewer Utility Fund
HAWKINS, INC	WTP Chemicals	\$6,292.54	Water Utility Fund
HOLTON ELECTRIC CONTRACTORS LLC	Cubicle Electrical Labor/Parts	\$306.29	PIR Fund
JOHNSON CONTROLS FIRE PROTECTION	Old PW Fire Alarm Contract	\$950.00	Central Facilities
KLM ENGINEERING, INC.	Tower #1 Inspection	\$2,000.00	PIR Fund
LOCAL GOVERNMENT INFORMATION SYSTEMS	JDE Application Support	\$5,354.00	Technology

CITY OF WACONIA
Council List-Expenditures
Meeting: June 20, 2022

VENDOR NAME	DESCRIPTION	AMOUNT	FUND / DEPARTMENT
MACQUEEN EMERGENCY GROUP	SCBA Mask Cleaner	\$124.14	Fire
MACQUEEN EQUIPMENT, INC.	Sweeper Maintenance Agreement	\$8,200.00	Storm Water Fund
METRO WEST INSPECTION SERVICES	2020 Expired Permit Fee	\$11,097.24	Building Permit Payable
METRO WEST INSPECTION SERVICES	Building Inspections 04.2022	\$23,328.99	Building Inspections Payable
METRO WEST INSPECTION SERVICES	Building Inspections 04.2022	\$1,095.08	Building Inspections
METROPOLITAN COUNCIL	SAC Report 05.2022	\$44,307.55	Sewer Utility Fund
METROPOLITAN COUNCIL	Sewer Flow Charges 07.2022	\$83,836.95	Sewer Utility Fund
MWF PROPERTIES, LLC	Refund Remaining Escrow Funds	\$54.50	PIR Fund
NORDIC MECHANICAL SERVICES	PW HVAC Contract Q2 2022	\$1,750.00	Central Facilities
NORTHERN STATES POWER COMPANY, MINNESOTA	10250 10th St; Goetz Property	\$107.81	Water Utility Fund
NOVEL SOLAR THREE LLC	Solar Electric 04.2022	\$3,193.87	Central Facilities
NOVEL SOLAR THREE LLC	Solar Electric 04.2022	\$3,176.51	Water Utility Fund
NOVEL SOLAR THREE LLC	Solar Electric 04.2022	\$2,474.75	Sewer Utility Fund
NOVEL SOLAR THREE LLC	Solar Electric 04.2022	\$557.55	Storm Water Fund
NOVEL SOLAR THREE LLC	Solar Electric 04.2022	\$316.92	Street Light Utility Fund
NOVEL SOLAR THREE LLC	Solar Electric 04.2022	\$1,160.05	Ice Arena
PRAIRIE RESTORATIONS, INC.	RLP/Interlaken Restoration	\$2,535.00	Parks
QUESTICA INC	LOGIS/Questica -Connection	\$3,600.00	PIR Fund
RACHIO	Zone Controllers; Various Addresses	\$1,900.00	Water Utility Fund
RICHARD ALAN PRODUCTIONS	Music in the Park 06.23.22	\$1,000.00	Recreation
RIDGEVIEW MEDICAL CENTER	Refund Remaining Escrow Funds	\$461.82	PIR Fund
SHI INTERNATIONAL CORP.	Computer Hardware Docks	\$1,300.00	Technology
SWEDEBRO, INC	Floor Coating - Fleet Garage	\$21,550.00	PIR Fund
SWEDEBRO, INC	Floor Coating - Fleet Garage	\$21,550.00	Water Utility Fund
SWEDEBRO, INC	Floor Coating - Fleet Garage	\$21,550.00	Sewer Utility Fund
SWEDEBRO, INC	Floor Coating - Fleet Garage	\$10,775.00	Storm Water Fund
SWEDEBRO, INC	Floor Coating - Fleet Garage	\$10,775.00	Street Light Utility Fund
TAMARACK LAND, THE FIELDS OF WACONIA LLC	Refund Remaining Escrow Funds	\$102,000.00	PIR Fund
USA SECURITY, INC.	WTP Openpath Access Subscription	\$225.00	Water Utility Fund
WACONIA CONVENTION & VISITORS BUREAU	Lodging Fund Request 06.06.22	\$1,000.00	Lodging Tax
WATER CONSERVATION SERVICE, INC.	Leak Locates 05.2022	\$507.33	Water Utility Fund
WM MUELLER & SONS INC	3/4" Minus	\$1,190.28	Water Utility Fund
WSB	Small Area Plan Services	\$3,253.50	Planning
Grand Total		\$1,637,356.25	

CITY OF WACONIA
Council List-Expenditures
Meeting: June 20, 2022

VENDOR NAME	DESCRIPTION	AMOUNT	FUND / DEPARTMENT
The above bills have been approved for payment at the regular City Council Meeting on June 20, 2022. Authorized and ordered for payment:			

Mayor

City Administrator

I have reviewed the list of claims for council approval and recommend payment.



Nicole Meyer, Finance Director

CITY OF WACONIA
Council List-Expenditures - Other
Meeting: June 20, 2022

VENDOR NAME	DESCRIPTION	AMOUNT	FUND / DEPARTMENT
AMERICAN MAILING MACHINES	Postage Machine Refill	\$2,000.00	Water Utility Fund
BELL BANK	Sweeper Lease Payment # 1	\$41,974.51	Storm Water Fund
CENTERPOINT ENERGY RESOURCES CORP	Natural Gas Service 03.2022	\$4,725.72	Central Facilities
CENTERPOINT ENERGY RESOURCES CORP	Natural Gas Service 03.2022	\$1,576.42	Water Utility Fund
CENTERPOINT ENERGY RESOURCES CORP	Natural Gas Service 03.2022	\$330.28	Sewer Utility Fund
CENTERPOINT ENERGY RESOURCES CORP	Natural Gas Service 03.2022	\$81.23	Storm Water Fund
CENTERPOINT ENERGY RESOURCES CORP	Natural Gas Service 03.2022	\$81.23	Street Light Utility Fund
CENTERPOINT ENERGY RESOURCES CORP	Natural Gas Service 03.2022	\$3,323.20	Ice Arena
EFTPS	Federal Taxes - Fire/CC 04/22	\$3,302.54	Payroll Liability
EFTPS	Federal Taxes - Pay 09-2022	\$26,635.46	Payroll Liability
EFTPS	Federal Taxes - Pay 10-2022	\$26,663.56	Payroll Liability
EFTPS	Federal Taxes - Pay 11-2022	\$28,584.94	Payroll Liability
ELECTION SYSTEMS AND SOFTWARE, LLC	Election Equipment	\$6,110.00	Capital Equipment Fund
HEALTHPARTNERS	Medical/Dental 05.2022	\$40,358.16	Payroll Liability
HEALTHPARTNERS	Medical/Dental 06.2022	\$40,358.16	Payroll Liability
HORIZON COMMERCIAL POOL SUPPLY	Reso 2022-141; Resurface Pool	\$51,000.00	PIR Fund
INVOICE CLOUD, INC.	CC Transaction Fees 04.2022	\$2,069.50	Finance
KANSAS STATE BANK OF MANHATTAN	Exercise Equip Lease 05.2022	\$2,310.00	Safari Island Fund
MARCO TECHNOLOGIES, LLC	CH Printer Lease 04.21-05.21	\$722.26	Central Facilities
MARCO TECHNOLOGIES, LLC	FS/PW/SI Printer Use 05.2022	\$1,099.08	Central Facilities
MARCO TECHNOLOGIES, LLC	PW Printer Lease 05.2022	\$70.68	Water Utility Fund
MARCO TECHNOLOGIES, LLC	PW Printer Lease 05.2022	\$70.69	Sewer Utility Fund
MARLENE DAVIS	Park Rental Refund	\$45.00	Parks
MARYLAND CHILD SUPPORT ACCOUNT	Case #300104367 - Pay 05.16.22	\$282.41	Payroll Liability
MARYLAND CHILD SUPPORT ACCOUNT	Case #300104367 - Pay 06.15.22	\$209.37	Payroll Liability
MINNESOTA DEPARTMENT OF REVENUE	Sales Tax Liability 04.2022	\$123.84	Sales Tax Liability
MINNESOTA DEPARTMENT OF REVENUE	State Taxes - Fire/CC 04/2022	\$171.22	Payroll Liability
MINNESOTA DEPARTMENT OF REVENUE	State Taxes - Pay 09-2022	\$4,990.97	Payroll Liability
MINNESOTA DEPARTMENT OF REVENUE	State Taxes - Pay 10-2022	\$4,979.91	Payroll Liability
MINNESOTA DEPARTMENT OF REVENUE	State Taxes - Pay 11-2022	\$5,301.80	Payroll Liability
MINNESOTA DEPARTMENT OF REVENUE	Sales Tax Liability 04.2022	\$168.00	Safari Island Fund
MINNESOTA DEPARTMENT OF REVENUE	Sales Tax Liability 04.2022	\$1,762.16	Water Utility Fund
MN DEPARTMENT OF PUBLIC SAFETY	#61 Registration/ Plates	\$57.00	Capital Equipment Fund
MN DEPARTMENT OF PUBLIC SAFETY	#8024 Lifetime Tabs; Duplicate	\$13.50	Storm Water Fund
MONEY MOVERS	SI Insurance Reimb 04.2022	\$19.50	Safari Island Fund
NATIONWIDE RETIREMENT SOLUTIONS	EE Retirement - Pay 09-2022	\$2,520.00	Payroll Liability
NATIONWIDE RETIREMENT SOLUTIONS	EE Retirement - Pay 10-2022	\$2,520.00	Payroll Liability

CITY OF WACONIA
Council List-Expenditures - Other
Meeting: June 20, 2022

VENDOR NAME	DESCRIPTION	AMOUNT	FUND / DEPARTMENT
NATIONWIDE RETIREMENT SOLUTIONS	EE Retirement - Pay 11-2022	\$2,570.00	Payroll Liability
NORTHERN STATES POWER COMPANY, MINNESOTA	Electric Service 03.2022	\$57.94	Community Safety
NORTHERN STATES POWER COMPANY, MINNESOTA	10525 10th St Electric 03.2022	\$26.42	Central Facilities
NORTHERN STATES POWER COMPANY, MINNESOTA	Electric Service 03.2022	-\$2,010.24	Central Facilities
NORTHERN STATES POWER COMPANY, MINNESOTA	Electric Service 02.2022	\$4,849.38	Water Utility Fund
NORTHERN STATES POWER COMPANY, MINNESOTA	Electric Service 03.2022	\$7,582.28	Water Utility Fund
NORTHERN STATES POWER COMPANY, MINNESOTA	Electric Service 03.2022	-\$4,007.06	Sewer Utility Fund
NORTHERN STATES POWER COMPANY, MINNESOTA	Electric Service 03.2022	-\$36.39	Storm Water Fund
NORTHERN STATES POWER COMPANY, MINNESOTA	Electric Service 03.2022	\$12,911.89	Street Light Utility Fund
NORTHERN STATES POWER COMPANY, MINNESOTA	Electric Service 03.2022	\$6,765.99	Ice Arena
OLD NATIONAL BANK	EE HSA Liability - Pay 10-2022	\$3,779.83	Payroll Liability
OLD NATIONAL BANK	EE HSA Liability - Pay 11-2022	\$3,929.83	Payroll Liability
OLD NATIONAL BANK	ER HSA Liability - Pay 10-2022	\$2,369.36	Payroll Liability
OLD NATIONAL BANK	ER HSA Liability - Pay 11-2022	\$2,369.36	Payroll Liability
PERA	EE/ER Retirement - Pay 09-2022	\$16,729.39	Payroll Liability
PERA	EE/ER Retirement - Pay 10-2022	\$16,706.30	Payroll Liability
PERA	EE/ER Retirement - Pay 11-2022	\$17,053.88	Payroll Liability
RELIANCE STANDARD	Premiums 05.2022	\$1,740.89	Payroll Liability
RINK MANAGEMENT SERVICES CORPORATION	Replenish 05.22 Cash Balance	\$24,570.25	Safari Island Fund
RINK MANAGEMENT SERVICES CORPORATION	Replenish ME 04.2022 Cash Balance	\$41,640.36	Safari Island Fund
RINK MANAGEMENT SERVICES CORPORATION	SI CC Reimb 04.20.22 -04.30.22	\$10,618.25	Safari Island Fund
RINK MANAGEMENT SERVICES CORPORATION	SI CC Reimb 05.01.22 -05.19.22	\$39,003.95	Safari Island Fund
RINK MANAGEMENT SERVICES CORPORATION	SI CC Reimb 05.20.22 -05.31.22	\$5,315.41	Safari Island Fund
RINK MANAGEMENT SERVICES CORPORATION	CC Reimbursement 5.20-5.31	\$3,756.33	Ice Arena
RINK MANAGEMENT SERVICES CORPORATION	IA CC Reimburse 04.20 - 05.19	\$5,653.30	Ice Arena
RINK MANAGEMENT SERVICES CORPORATION	Replenish 05.22 Cash Balance	\$4,522.44	Ice Arena
SECURITY BANK WACONIA	Rev Bonds Arena Construction	\$35,811.39	2007 Ice Arena Bond
STANDARD PRINTING -N- MAILING	UB/Mailing Processing 05.2022	\$1,011.23	Water Utility Fund
STANDARD PRINTING -N- MAILING	UB/Mailing Processing 05.2022	\$1,011.22	Sewer Utility Fund
UNITED FARMERS COOP	Diesel Fill 05.02.22	\$10,097.51	Fleet Fuel Payable
UNITED FARMERS COOP	Unleaded Fill 05.02.22	\$10,142.31	Fleet Fuel Payable
Grand Total		\$593,155.30	

The above bills have been approved for payment at the regular City Council Meeting on June 20, 2022.
Authorized and ordered for payment:

Mayor

City Administrator

I have reviewed the list of claims for council approval and recommend payment.

Nicole M. Meyer

Nicole Meyer, Finance Director

CITY OF WACONIA
Council List-Expenditures - Purchasing Card
Meeting: June 20, 2022

VENDOR NAME	DESCRIPTION	AMOUNT	FUND / DEPARTMENT
AMAZON.COM	Computer Hardware Cables	\$43.55	Technology
AMAZON.COM	Plastic Cable Ties	\$54.67	Streets
AMAZON.COM	Baseball Pitching Rubber	\$245.82	Parks
AMERICAN WATER WORKS ASSOC	AWWA Membership	\$216.00	Water Utility Fund
AMERICAN WATER WORKS ASSOC	AWWA MN Membership	\$11.00	Water Utility Fund
AMERICANFLAGSTORE.COM,INC.	4x6 American Flags	\$370.24	Administration
ASPEN MILLS INCORPORATED	Uniform Alteration; Shaw	\$111.20	Fire
ASSURITY LIFE INSURANCE COMPANY	Premiums 04.2022	\$584.22	Payroll Liability
BIFFS, INC.	Portable Sanitation 04.2022	\$696.00	Parks
BRAUN INTERTEC CORPORATION	L52 Lift Station Upgrade	\$2,887.50	Sewer Utility Fund
CAR-CO AUTO PARTS CO.	#1022 Coolant & Oil Filters	\$124.06	Fire
CAR-CO AUTO PARTS CO.	#1022 Wiper & #1027 Filter	\$62.25	Fire
CAR-CO AUTO PARTS CO.	#1025 Winter Blade	\$29.08	Fire
CAR-CO AUTO PARTS CO.	#1108 Copper Plug	\$26.36	Fire
CAR-CO AUTO PARTS CO.	Sprint Battery	\$116.99	Fire
CAR-CO AUTO PARTS CO.	# 61 Weather Strip	\$9.00	Streets
CAR-CO AUTO PARTS CO.	#150 Air, Oil, & Hyd Filters	\$16.92	Streets
CAR-CO AUTO PARTS CO.	#150 Oil & Hyd Filter	\$14.29	Streets
CAR-CO AUTO PARTS CO.	#52 RV Antifreeze	\$71.88	Streets
CAR-CO AUTO PARTS CO.	#8022 Tail Light & #191 Filter	\$26.27	Streets
CAR-CO AUTO PARTS CO.	Hose Cutter	\$18.35	Streets
CAR-CO AUTO PARTS CO.	#149 Fan Belt	\$28.56	Sewer Utility Fund
CINTAS CORPORATION NO. 2	PW Uniforms 03.2022	\$269.72	Streets
CINTAS CORPORATION NO. 2	PW Uniforms 03.2022	\$92.64	Parks
CINTAS CORPORATION NO. 2	CH Restroom Mats 03.2022	\$38.52	Central Facilities
CINTAS CORPORATION NO. 2	PW Uniforms 03.2022	\$67.24	Water Utility Fund
CINTAS CORPORATION NO. 2	PW Uniforms 03.2022	\$67.25	Sewer Utility Fund
CINTAS CORPORATION NO. 2	PW Uniforms 03.2022	\$137.37	Storm Water Fund
CINTAS CORPORATION NO. 2	PW Uniforms 03.2022	\$4.37	Street Light Utility Fund
COLONY PLAZA	#170 Propane	\$31.89	Streets
CONDADO TACOS	Travel Expense; Dinner	\$13.70	Parks
CORE & MAIN	1" CTS Poly	\$288.23	Water Utility Fund
CORE & MAIN	8" MJ Caps	\$948.55	Water Utility Fund

CITY OF WACONIA
Council List-Expenditures - Purchasing Card
Meeting: June 20, 2022

VENDOR NAME	DESCRIPTION	AMOUNT	FUND / DEPARTMENT
CORE & MAIN	Water Main Supplies	\$1,605.38	Water Utility Fund
CORE & MAIN	Water Main Supplies; Sparrow Rd	\$2,652.83	Water Utility Fund
CORE & MAIN	20' PVC Pipe Sections	\$3,575.34	Storm Water Fund
CORE & MAIN	Irrigation Meter & Pipe	\$1,423.65	Storm Water Fund
DELTA AIRLINES	Flight to Charlotte, NC	\$610.70	Streets
DELTA AIRLINES	Baggage Fees	\$60.00	Parks
DOLLAR TREE STORES INC	Salt Testing Materials	\$9.40	Streets
DORNBOS SIGN & SAFETY	Sidewalk Closed Sign & Bolts	\$477.67	Streets
ECM PUBLISHERS INC	Publishing Fees 03.2022	\$145.80	Administration
ECM PUBLISHERS INC	Publishing Fees 04.2022	\$311.04	Administration
ECM PUBLISHERS INC	Publishing Fees 04.2022	\$208.98	Planning
ECM PUBLISHERS INC	Publishing Fees 03.2022	\$58.32	Streets
ECM PUBLISHERS INC	Publishing Fees 03.2022	\$597.78	PIR Fund
ECM PUBLISHERS INC	Publishing Fees 04.2022	\$325.62	PIR Fund
ECM PUBLISHERS INC	Publishing Fees 04.2022	\$583.20	Storm Water Fund
ELECTRIC PUMP, INC.	Pump #1 SE LS Repair	\$504.25	Sewer Utility Fund
EVERSON HARDWARE HANK	Cobweb Duster	\$17.17	Fire
EVERSON HARDWARE HANK	Light Bulbs for Fire Station	\$35.97	Fire
EVERSON HARDWARE HANK	#8015 Hitch Pin & Hardware	\$11.93	Streets
EVERSON HARDWARE HANK	Corrugated Elbow	\$11.99	Streets
EVERSON HARDWARE HANK	Great Stuff Gap Filler	\$13.98	Streets
EVERSON HARDWARE HANK	Cable Tie for Everson's Wall	\$10.98	Parks
EVERSON HARDWARE HANK	Garden Sprinklers	\$11.96	Parks
EVERSON HARDWARE HANK	Keys	\$6.00	Parks
EVERSON HARDWARE HANK	Soap Dispenser Batteries	\$33.98	Parks
EVERSON HARDWARE HANK	Steel Anchor Kit	\$67.92	Parks
EVERSON HARDWARE HANK	White Marking Flags	\$25.98	Parks
EVERSON HARDWARE HANK	#44 GFCI Outlet	\$32.99	Sewer Utility Fund
EVERSON HARDWARE HANK	Sawzall Blade & Bi-Metal Blade	\$43.98	Sewer Utility Fund
EVERSON HARDWARE HANK	Irrigation Supplies	\$56.60	Storm Water Fund
FACEBOOK	City Council Advertising	\$1.61	Administration
FASTENAL INDUSTRIAL & CONST	Sign Bolts	\$15.70	Streets
FASTENAL INDUSTRIAL & CONST	Tamper Proof Tufnut	\$43.22	Streets
FASTENAL INDUSTRIAL & CONST	Safety Vending Equipment	\$569.80	Parks
FASTENAL INDUSTRIAL & CONST	#44 Drill Set & Tie Back Bolts	\$149.79	Water Utility Fund
FASTENAL INDUSTRIAL & CONST	Container for Sewer Parts	\$125.70	Sewer Utility Fund
FERGUSON ENTERPRISES, INC.	New Resale Meters	\$19,134.19	Water Utility Fund

CITY OF WACONIA
Council List-Expenditures - Purchasing Card
Meeting: June 20, 2022

VENDOR NAME	DESCRIPTION	AMOUNT	FUND / DEPARTMENT
FERGUSON ENTERPRISES, INC.	Reuse Meters	\$1,123.96	Storm Water Fund
FIRE STORE/WITMER	Fire Helmet Fronts	\$569.56	Fire
GRAINGER, INC.	Facility Light Ballast	\$33.21	Central Facilities
GRANDVIEW LODGE	MCMA Lodging	\$154.80	Administration
HECKSEL MACHINE INC	Sign Rack	\$154.00	Streets
HOLIDAY GAS STATION	Command Vehicle Washing 02.22	\$16.50	Fire
HOLIDAY GAS STATION	Command Vehicle Washing 04.22	\$16.50	Fire
HOME DEPOT	10 x 10 White Canopy	\$169.00	Fire
HOME DEPOT	Stretch Wrap	\$194.00	Streets
ICMA	ICMA Membership; Fineran	\$1,158.00	Administration
INCLUSION SOLUTIONS, LLC	Equipment for Redistricting	\$3,990.30	Capital Equipment Fund
KWIK TRIP	#1108 Fuel	\$67.85	Fire
LANO EQUIPMENT OF LANO	#8015 Chain	\$86.05	Streets
LANO EQUIPMENT, INC.	Chainsaw & Blower	\$494.95	Fire
LAWSON PRODUCTS INC	Shop Supplies; Lube	\$51.21	Streets
LEAGUE OF MINNESOTA CITIES	LMC Annual Conference	\$399.00	Administration
MACKENTHUN'S FINE FOODS	City Staff Meeting Treats	\$19.70	Administration
MEDIACOM	SI Cable Box Fees 04.06-05.05	\$22.10	Safari Island Fund
MEDIACOM	SI Cable Box Fees 05.06-06.05	\$22.10	Safari Island Fund
MELCHERT HUBERT SJODIN, PLLP	City Legal Fees 02.2022	\$4,423.90	Administration
MELCHERT HUBERT SJODIN, PLLP	City Legal Fees 03.2022	\$7,614.43	Administration
MELCHERT HUBERT SJODIN, PLLP	City Legal Fees 03.2022	\$12.24	Finance
MELCHERT HUBERT SJODIN, PLLP	City Legal Fees 02.2022	\$8,316.75	PIR Fund
MELCHERT HUBERT SJODIN, PLLP	City Legal Fees 03.2022	\$12,691.41	PIR Fund
MELCHERT HUBERT SJODIN, PLLP	City Legal Fees 02.2022	\$362.50	Water Utility Fund
MELCHERT HUBERT SJODIN, PLLP	City Legal Fees 03.2022	\$721.00	Water Utility Fund
MELCHERT HUBERT SJODIN, PLLP	City Legal Fees 02.2022	\$252.00	Sewer Utility Fund
MELCHERT HUBERT SJODIN, PLLP	City Legal Fees 03.2022	\$721.00	Sewer Utility Fund
MELCHERT HUBERT SJODIN, PLLP	City Legal Fees 02.2022	\$207.25	Storm Water Fund
METRO FIBERNET LLC	Phone Service 04.2022	\$22.61	Bill Back Receivable
METRO FIBERNET LLC	Phone Service 04.2022	\$489.50	Central Facilities
METRO FIBERNET LLC	Phone Service 04.2022	\$136.41	Safari Island Fund
METRO FIBERNET LLC	Phone Service 04.2022	\$109.93	Water Utility Fund
METRO FIBERNET LLC	Phone Service 04.2022	\$30.86	Sewer Utility Fund
METRO FIBERNET LLC	Phone Service 04.2022	\$41.15	Storm Water Fund
METRO FIBERNET LLC	Phone Service 04.2022	\$108.48	Ice Arena
MIDWEST MACHINERY CO.	#190 Broom Attachment	\$1,126.28	Capital Equipment Fund

CITY OF WACONIA
Council List-Expenditures - Purchasing Card
Meeting: June 20, 2022

VENDOR NAME	DESCRIPTION	AMOUNT	FUND / DEPARTMENT
MILLS FLEET FARM	Paint Sign Rack	\$11.48	Streets
MN DEPARTMENT OF LABOR & INDUSTRY	PW Facility Boiler License	\$20.00	Central Facilities
MN DEPARTMENT OF LABOR & INDUSTRY	IA Elevator License	\$100.00	Ice Arena
MN FIRE SVC CERT BOARD	Fire Test; Hollingsworth	\$25.00	Fire
MN VALLEY ELECTRIC COOP	Electric Service 04.2022	\$91.22	Central Facilities
MN VALLEY ELECTRIC COOP	Electric Service 04.2022	\$535.38	Sewer Utility Fund
MN VALLEY ELECTRIC COOP	Electric Service 04.2022	\$2,886.77	Street Light Utility Fund
MPLS PARKING	Airport Parking Fee	\$168.00	Parks
NAPA AUTO PARTS	#149 6mm Mandrel & Jack Nut	\$53.17	Sewer Utility Fund
NATIONAL FIRE PROTECTION ASSOCIATION	Vehicle Operator Training	\$62.50	Fire
NORTHERN TOOL & EQUIPMENT CO	Threading Die Set	\$51.43	Water Utility Fund
NUSS EQUIPMENT GROUP LLC	#40 Fitting & Elbow Nipple	\$48.05	Streets
NUSS EQUIPMENT GROUP LLC	#40 Manifold & Bracket	\$264.67	Streets
OMNI HOTELS & RESORTS	APWA Conference Lodging	\$1,698.60	Streets
PINE PRODUCTS	Tree Waste Disposal	\$200.00	Streets
PRECISE MRM LLC	Vehicle Data Charge 03.2022	\$528.00	Water Utility Fund
PUMP & METER SERVICE	#61 Connector for AIM Unit	\$65.00	Streets
REDPATH AND COMPANY	2021 Audit Services	\$5,197.50	Finance
REPUBLIC SERVICES	CH Shredding Service 04.2022	\$33.70	Central Facilities
REPUBLIC SERVICES	CH Shredding Service 05.2022	\$33.59	Central Facilities
ROBERT HAMILTON/HAJOCA CORP	#44 Repl Blade & Hanger	\$80.77	Storm Water Fund
ROBERT HAMILTON/HAJOCA CORP	Irrigation Boxes	\$13.50	Storm Water Fund
SCHWICKERT'S TECTA AMERICA	FS Roof Repair	\$1,017.31	Central Facilities
SEALMASTER OF MINNESOTA	Asphalt Binder	\$1,815.68	Streets
SHERWIN-WILLIAMS	Traffic Line Paint	\$3,253.45	Streets
ST BONI MOTOR SPORTS	#1108 Switch Kit	\$62.35	Fire
ST BONI MOTOR SPORTS	Oil Change Kit	\$25.30	Fire
STAPLES CONTRACT & COMMERCIAL, INC.	Date Stamps for Finance	\$11.92	Finance
STAPLES CONTRACT & COMMERCIAL, INC.	Office Supplies Return	-\$36.49	Finance
STAPLES CONTRACT & COMMERCIAL, INC.	Cardstock for Permitting	\$96.20	Planning
STAPLES CONTRACT & COMMERCIAL, INC.	File Folders for Planning	\$91.56	Planning
STAPLES CONTRACT & COMMERCIAL, INC.	Envelopes & Sheet Protectors	\$36.99	Streets
STAPLES CONTRACT & COMMERCIAL, INC.	Paper Towels & Kleenex	\$42.83	Streets
STAPLES CONTRACT & COMMERCIAL, INC.	Batteries, Tape & Binder	\$46.57	Parks
STRYKER MEDICAL	Lucas Machine Replacement Cups	\$477.70	Fire
TARGET	Duck Tape & Cleaning Supplies	\$69.96	Fire
TARGET	Paper Towels	\$14.99	Fire

CITY OF WACONIA
Council List-Expenditures - Purchasing Card
Meeting: June 20, 2022

VENDOR NAME	DESCRIPTION	AMOUNT	FUND / DEPARTMENT
THE FLAG MAKERS	Waconia Flags	\$646.40	Administration
THE WILL-BURT COMPANY, INC	#1027 Gasket & Lens Optimum	\$616.34	Fire
TRAFFIC & PARKING CONTROL CO INC	Waconia Parkway South Project	\$11,868.74	PIR Fund
TRENCHERS PLUS	#192 Filters & Blade Kit	\$557.37	Storm Water Fund
UBER	Transportation from Hotel to Airport	\$56.36	Parks
UNIVERSITY OF MN - SHADE TREE	Regulatory Enforcement Conf	\$160.00	Storm Water Fund
USABUEBOOK	Trash Pump for Pump Station	\$963.58	Streets
USABUEBOOK	Accuvac's for Water Testing	\$350.59	Water Utility Fund
USABUEBOOK	Quick Coupling for Hose	\$156.72	Sewer Utility Fund
USPS	Postage for Project Manuals	\$19.80	Administration
USPS	Postage for Fluoride Sample	\$5.10	Water Utility Fund
VERIZON WIRELESS	City Cell/Aircard Service 03.2022	\$72.44	Administration
VERIZON WIRELESS	City Cell/Aircard Service 03.2022	\$596.07	Technology
VERIZON WIRELESS	City Cell/Aircard Service 03.2022	\$81.23	Planning
VERIZON WIRELESS	City Cell/Aircard Service 03.2022	\$240.08	Fire
VERIZON WIRELESS	City Cell/Aircard Service 03.2022	\$188.84	Streets
VERIZON WIRELESS	City Cell/Aircard Service 03.2022	\$191.18	Parks
VERIZON WIRELESS	City Cell/Aircard Service 03.2022	\$256.41	Water Utility Fund
VERIZON WIRELESS	City Cell/Aircard Service 03.2022	\$256.42	Sewer Utility Fund
VERIZON WIRELESS	City Cell/Aircard Service 03.2022	\$188.18	Storm Water Fund
VERIZON WIRELESS	City Cell/Aircard Service 03.2022	\$34.64	Street Light Utility Fund
VERIZON WIRELESS	City Cell/Aircard Service 03.2022	\$42.22	Ice Arena
WACONIA CHAMBER OF COMMERCE	Chamber Lunch; Fineran & Waldron	\$60.00	Administration
ZARNOTH BRUSH WORKS	#501 Sweeper Main Broom	\$112.00	Storm Water Fund
ZIEGLER INC	SE Lift Control Panel Repair	\$1,948.48	Sewer Utility Fund
Grand Total		\$126,289.42	

The above bills have been approved for payment at the regular City Council Meeting on June 20, 2022.

Authorized and ordered for payment:

Mayor

City Administrator



REQUEST FOR CITY COUNCIL ACTION

Meeting Date:		June 20, 2022					
Item Name:		Rink Management Services Corporation Waconia Ice Arena Expenditures Incurred in May 2022					
Originating Department:		Finance					
Presented by:		Nicole Meyer					
Previous Council Action (if any):							
Item Type (X only one):	Consent	X	Regular Session		Discussion Session		
RECOMMENDATIONS/COUNCIL ACTION/MOTION REQUESTED <i>(Include motion in proper format.)</i>							
Approve Rink Management Corporation Expenditures for Waconia Ice Arena Incurred in May 2022							
EXPLANATION OF AGENDA ITEM <i>(Include a description of background, benefits, and recommendations.)</i>							
Rink Management Services Corporation has provided the attached report for expenditures paid in May 2022. Per the City's contract with Rink Management, these expenditures are paid by Rink Management for the City's operation of the Waconia Ice Arena.							
<u>Attachments:</u>							
1. Waconia Ice Arena Bills and Applied Payments May 2022.pdf							
FINANCIAL IMPLICATIONS:				ADVISORY BOARD RECOMMENDATIONS:			
Funding Sources & Uses:							
Budget Information:				Planning Commission			
_____ Budgeted				Parks and Recreation Board			
_____ Non Budgeted				Safari Island Advisory Board			
_____ Amendment Required				Other			

Waconia Ice Arena
Bills and Applied Payments
May 2022

	Date	Transaction Type	Num	Memo/Description	Split	Amount
Advanced Energy Partners						
	05/20/2022	Bill Payment (Check)	2754		0012 Cash - IA/RMSC	-174.94
	05/08/2022	Bill	4/1 - 4/30/22	4/1 - 4/30/22	4049 2 Utilities:Solar Energy	174.94
Brent Schmeling						
	05/13/2022	Bill Payment (Check)	2749		0012 Cash - IA/RMSC	-90.00
	05/04/2022	Bill	50422	3 games 05/04/22	2107 Summer Programming	90.00
Bryan Woitas - Petty Cash						
	05/20/2022	Bill Payment (Check)	2755		0012 Cash - IA/RMSC	-24.13
	05/09/2022	Bill	PC5.9.22	Door Bumper and Batteries	4023 2 Operating Supplies:Maintenance Supplies	24.13
CD Products INC						
	05/06/2022	Bill Payment (Check)	2746		0012 Cash - IA/RMSC	-114.00
	04/21/2022	Bill	79407	Gold Sponsor Panel	4046 1 COGS - Advertising	114.00
	05/20/2022	Bill Payment (Check)	2756		0012 Cash - IA/RMSC	-8.41
	05/01/2022	Bill	79407 a	Gold Sponsor Panel	4046 1 COGS - Advertising	8.41
Grainger						
	05/20/2022	Bill Payment (Check)	2757		0012 Cash - IA/RMSC	-522.32
	05/08/2022	Bill	9303245220	Air Filters, Light Bulbs, and Ballast	4023 1 Operating Supplies:Building Supplies	522.32
Jeff Schrader						
	05/13/2022	Bill Payment (Check)	2750		0012 Cash - IA/RMSC	-120.00
	05/04/2022	Bill	5.4.22	4 games 05/04/22	2107 Summer Programming	120.00
Jeremy Heckmann						
	05/13/2022	Bill Payment (Check)	2751		0012 Cash - IA/RMSC	-120.00
	05/04/2022	Bill	05.04.22	4 games 05.04.22	2107 Summer Programming	120.00
Kristie Mitchell						
	05/20/2022	Bill Payment (Check)	2758		0012 Cash - IA/RMSC	-1,184.00
	05/01/2022	Bill	Spring 2022	Spring Skate School	4069 4 COGS - Learn to Skate	1,184.00
Master Mechanical, Inc						
	05/20/2022	Bill Payment (Check)	2759		0012 Cash - IA/RMSC	-308.25
	05/01/2022	Bill	71740	AHU #6 not heating	4029 1 Maintenance & Repairs:Building Repairs	308.25
Paul Williams						
	05/13/2022	Bill Payment (Check)	2752		0012 Cash - IA/RMSC	-90.00
	05/04/2022	Bill	05/04/22	3 games 05/04/22	2107 Summer Programming	90.00
Corporation						
	05/06/2022	Bill Payment (Check)	2747		0012 Cash - IA/RMSC	-180.00
	04/06/2022	Bill	107485	Quick books Subscription	4053 Subscript., Memberships & Dues	180.00
	05/13/2022	Bill Payment (Check)	2753		0012 Cash - IA/RMSC	-6,772.88
	04/06/2022	Bill	107659	HR Classroom; Split Charge from Bill #040622th	4004 3 Contracted Payroll:Payroll Expenses	45.24
	04/15/2022	Bill	107557	Paychex Statement #25020572; Monitoring Charges	4004 3 Contracted Payroll:Payroll Expenses	39.13
	04/15/2022	Bill	107532	Paychex Statement #25020572; Screening Services	4004 3 Contracted Payroll:Payroll Expenses	30.41

Date	Transaction Type	Num	Memo/Description	Split	Amount
04/17/2022	Bill	107520	Principal Health Insurance Invoice 4/17/22; Billing Period 5/1 - 5/31/22	-Split-	334.06
04/20/2022	Bill	107572	Paychex Invoice #2287854; Timeclocks	4004 3 Contracted Payroll:Payroll Expenses	148.50
05/01/2022	Bill	107695	Wix.com	-Split-	311.88
05/05/2022	Bill	107687	Payroll Period Ending 5/1/22; Pay Date 5/9/22, WK 19	4004 1 Contracted Payroll:Payroll	5,778.07
04/25/2022	Bill	107603	Paychex Processing Invoice #2022042101, WK 17	4004 3 Contracted Payroll:Payroll Expenses	85.59
05/19/2022	Bill Payment (Check)	2880		0012 Cash - IA/RMSC	-6,092.12
05/19/2022	Bill	107741	Payroll Period Ending 5/15/22; Pay Date 5/23/22, WK 21	4004 1 Contracted Payroll:Payroll	6,092.12
05/27/2022	Bill Payment (Check)	2761		0012 Cash - IA/RMSC	-7,021.48
05/05/2022	Bill	107722	Cigna Health Insurance Billing Period 5/1 - 5/31/22	-Split-	3,271.48
06/01/2022	Bill	107756	June 2022 Management Fees	4069 1 Contract Services:Management Fees	3,750.00
The Metro Group, Inc					
05/20/2022	Bill Payment (Check)	2760		0012 Cash - IA/RMSC	-2,420.67
05/01/2022	Bill	PI 811041	Vaporene & JusteQ	-Split-	2,420.67
Twin City Garge Door Company					
05/06/2022	Bill Payment (Check)	2748		0012 Cash - IA/RMSC	-8,159.00
04/22/2022	Bill	Z208399	Repair Zamboni garage door	4029 1 Maintenance & Repairs:Building Repairs	8,159.00
Total Expenses:					\$33,402.20



REQUEST FOR CITY COUNCIL ACTION

Meeting Date:		June 20, 2022					
Item Name:		Rink Management Services Corporation Safari Island Community Center Expenditures Incurred in May 2022					
Originating Department:		Finance					
Presented by:		Nicole Meyer					
Previous Council Action (if any):							
Item Type (X only one):	Consent	☒ X	Regular Session	☐	Discussion Session	☐	
RECOMMENDATIONS/COUNCIL ACTION/MOTION REQUESTED <i>(Include motion in proper format.)</i>							
Motion to Approve Rink Management Corporation Expenditures for Safari Island Community Center Incurred in May 2022							
EXPLANATION OF AGENDA ITEM <i>(Include a description of background, benefits, and recommendations.)</i>							
Rink Management Services Corporation has provided the attached report for expenditures paid in May 2022. Per the City's contract with Rink Management, these expenditures are paid by Rink Management for the City's operation of the Safari Island Community Center.							
<u>Attachments:</u>							
1. Safari Island Bills and Applied Payments May 2022.pdf							
FINANCIAL IMPLICATIONS:				ADVISORY BOARD RECOMMENDATIONS:			
Funding Sources & Uses: Safari Island Community Center Fund (231)							
Budget Information: ☒ X Budgeted ☐ Non Budgeted ☐ Amendment Required				Planning Commission			
				Parks and Recreation Board			
				Safari Island Advisory Board			
				Other			

Safari Island Community Center
Bills and Applied Payments
May 2022

	Date	Transaction Type	Num	Memo/Description	Split	Amount
Aaron Theimann						
	05/20/2022	Bill Payment (Check)	4306		0012 Cash - SI/RMSC	-6.37
	05/14/2022	Bill	2,001,870.00	Refund Credit Balance	3059 Reimbursements & Refunds	6.37
Amanda Moe						
	05/20/2022	Bill Payment (Check)	4307		0012 Cash - SI/RMSC	-6.37
	05/14/2022	Bill	2,001,907.00	Refund Credit Balance	3059 Reimbursements & Refunds	6.37
Amanda Neubauer						
	05/20/2022	Bill Payment (Check)	4308		0012 Cash - SI/RMSC	-6.37
	05/14/2022	Bill	2,001,886.00	Refund Credit Balance	3059 Reimbursements & Refunds	6.37
Amanda Salib						
	05/20/2022	Bill Payment (Check)	4309		0012 Cash - SI/RMSC	-6.37
	05/14/2022	Bill	2,001,848.00	Refund Credit Balance	3059 Reimbursements & Refunds	6.37
Amber Sams						
	05/20/2022	Bill Payment (Check)	4310		0012 Cash - SI/RMSC	-6.37
	05/14/2022	Bill	2,001,850.00	Refund Credit Balance	3059 Reimbursements & Refunds	6.37
Amy Chellin						
	05/20/2022	Bill Payment (Check)	4311		0012 Cash - SI/RMSC	-6.37
	05/14/2022	Bill	2,001,926.00	Refund Credit Balance	3059 Reimbursements & Refunds	6.37
Andy Vener						
	05/20/2022	Bill Payment (Check)	4312		0012 Cash - SI/RMSC	-6.37
	05/14/2022	Bill	2,001,872.00	Refund Credit Balance	3059 Reimbursements & Refunds	6.37
Ann Schular						
	05/20/2022	Bill Payment (Check)	4313		0012 Cash - SI/RMSC	-6.37
	05/14/2022	Bill	2,001,852.00	Refund Credit Balance	3059 Reimbursements & Refunds	6.37
Bank of America - Credit Card						
	05/06/2022	Bill Payment (Check)	4288		0012 Cash - SI/RMSC	-91.75
	04/22/2022	Bill	BOA042222	Program Equipment	-Split-	91.75
Benjamin Boklep						
	05/20/2022	Bill Payment (Check)	4314		0012 Cash - SI/RMSC	-6.37
	05/14/2022	Bill	2,001,924.00	Refund Credit Balance	3059 Reimbursements & Refunds	6.37
Benjamin Knight						
	05/20/2022	Bill Payment (Check)	4315		0012 Cash - SI/RMSC	-6.37
	05/14/2022	Bill	2,001,910.00	Refund Credit Balance	3059 Reimbursements & Refunds	6.37
Bjorn Knutson						
	05/20/2022	Bill Payment (Check)	4316		0012 Cash - SI/RMSC	-6.37
	05/14/2022	Bill	2,001,902.00	Refund Credit Balance	3059 Reimbursements & Refunds	6.37
Brian Allison						
	05/20/2022	Bill Payment (Check)	4317		0012 Cash - SI/RMSC	-6.37

	Date	Transaction Type	Num	Memo/Description	Split	Amount
	05/14/2022	Bill	2,001,842.00	Refund Credit Balance	3059 Reimbursements & Refunds	6.37
Cady Building Maintenance						
	05/13/2022	Bill Payment (Check)	4295		0012 Cash - SI/RMSC	-3,511.16
	05/01/2022	Bill	4983638	May Cleaning	4069 Contract Services	3,511.16
Carrie Fleming						
	05/20/2022	Bill Payment (Check)	4318		0012 Cash - SI/RMSC	-6.37
	05/14/2022	Bill		Refund Credit Balance	3059 Reimbursements & Refunds	6.37
Casey Coulson						
	05/20/2022	Bill Payment (Check)	4319		0012 Cash - SI/RMSC	-6.37
	05/14/2022	Bill	2,001,877.00	Refund Credit Balance	3059 Reimbursements & Refunds	6.37
Cassandra Jimenez						
	05/20/2022	Bill Payment (Check)	4320		0012 Cash - SI/RMSC	-6.37
	05/14/2022	Bill	2,001,896.00	Refund Credit Balance	3059 Reimbursements & Refunds	6.37
Cassandra Thuening						
	05/20/2022	Bill Payment (Check)	4321		0012 Cash - SI/RMSC	-6.37
	05/14/2022	Bill	2,001,921.00	Refund Credit Balance	3059 Reimbursements & Refunds	6.37
Catalina Carbonell						
	05/20/2022	Bill Payment (Check)	4322		0012 Cash - SI/RMSC	-6.37
	05/14/2022	Bill	2,001,863.00	Refund Credit Balance	3059 Reimbursements & Refunds	6.37
CD Products, INC						
	05/13/2022	Bill Payment (Check)	4296		0012 Cash - SI/RMSC	-51.54
	04/26/2022	Bill	79431	Nametags	4023 5 COGS - Operating:COGS - Memberships	51.54
	05/27/2022	Bill Payment (Check)	4402		0012 Cash - SI/RMSC	-872.42
	05/10/2022	Bill	79502	New Membership Packets	4023 5 COGS - Operating:COGS - Memberships	872.42
Claire Kast						
	05/20/2022	Bill Payment (Check)	4323		0012 Cash - SI/RMSC	-6.37
	05/14/2022	Bill		Refund Credit Balance	3059 Reimbursements & Refunds	6.37
Crystal Sorvari						
	05/20/2022	Bill Payment (Check)	4324		0012 Cash - SI/RMSC	-6.37
	05/14/2022	Bill	2,001,917.00	Refund Credit Balance	3059 Reimbursements & Refunds	6.37
Dan Montague - Expense Reimbursement						
	05/06/2022	Bill Payment (Check)	4289		0012 Cash - SI/RMSC	-12.81
	04/28/2022	Bill	ER42822	Forks, Spoons, miles	-Split-	12.81
	05/13/2022	Bill Payment (Check)	4297		0012 Cash - SI/RMSC	-70.44
	05/06/2022	Bill	ER050622		-Split-	70.44
	05/27/2022	Bill Payment (Check)	4403		0012 Cash - SI/RMSC	-20.48
	05/19/2022	Bill	ER51922	Mileage to and from Bank 5/10 - 5/19	4043 2 Travel & Entertainment:Travel & Mileage	20.48
Dan Montague - Petty Cash						
	05/20/2022	Bill Payment (Check)	4394		0012 Cash - SI/RMSC	-253.86
	05/01/2022	Bill	PC04.07.22	Plates, Chairs, Anchors	-Split-	203.17
	05/09/2022	Bill	PC05.09.22	Baggies, Bath Squirts, Cement Blocks	-Split-	50.69
	05/27/2022	Bill Payment (Check)	4404		0012 Cash - SI/RMSC	-25.77
	05/19/2022	Bill	PC051922	Cement Bolts, hangers, and pickleballs	-Split-	25.77

	Date	Transaction Type	Num	Memo/Description	Split	Amount
Dan Stegman						
	05/20/2022	Bill Payment (Check)	4395		0012 Cash - SI/RMSC	-23.90
	05/10/2022	Bill	2,001,841.00	Youth Monthly Membership, transfer out	3059 Reimbursements & Refunds	23.90
Dana Diesch						
	05/20/2022	Bill Payment (Check)	4325		0012 Cash - SI/RMSC	-6.37
	05/14/2022	Bill	2,001,930.00	Refund Credit Balance	3059 Reimbursements & Refunds	6.37
Darlene Mueller						
	05/20/2022	Bill Payment (Check)	4326		0012 Cash - SI/RMSC	-6.37
	05/14/2022	Bill	2,001,883.00	Refund Credit Balance	3059 Reimbursements & Refunds	6.37
Darryl Stanton						
	05/20/2022	Bill Payment (Check)	4327		0012 Cash - SI/RMSC	-6.37
	05/14/2022	Bill	2,001,860.00	Refund Credit Balance	3059 Reimbursements & Refunds	6.37
David Strohsack						
	05/20/2022	Bill Payment (Check)	4328		0012 Cash - SI/RMSC	-6.37
	05/14/2022	Bill	2,001,865.00	Refund Credit Balance	3059 Reimbursements & Refunds	6.37
Dustin Bruggman						
	05/20/2022	Bill Payment (Check)	4329		0012 Cash - SI/RMSC	-6.37
	05/14/2022	Bill	2,001,925.00	Refund Credit Balance	3059 Reimbursements & Refunds	6.37
GK2 Promotions						
	05/13/2022	Bill Payment (Check)	4298		0012 Cash - SI/RMSC	-619.03
	05/02/2022	Bill	5974	Guest Services Shorts and fleeces	4085 Uniforms	619.03
Grainger						
	05/13/2022	Bill Payment (Check)	4299		0012 Cash - SI/RMSC	-97.62
	04/25/2022	Bill	9289316268	LED Corn Cob Replacement	4029 2 Maintenance & Repairs:Pool Repairs	97.62
Heather Arnita						
	05/20/2022	Bill Payment (Check)	4331		0012 Cash - SI/RMSC	-6.37
	05/14/2022	Bill	2,001,846.00	Refund Credit Balance	3059 Reimbursements & Refunds	6.37
Heather Ledoux						
	05/20/2022	Bill Payment (Check)	4332		0012 Cash - SI/RMSC	-6.37
	05/14/2022	Bill	2,001,905.00	Refund Credit Balance	3059 Reimbursements & Refunds	6.37
Heidi McCleary						
	05/20/2022	Bill Payment (Check)	4333		0012 Cash - SI/RMSC	-6.37
	05/14/2022	Bill	2,001,912.00	Refund Credit Balance	3059 Reimbursements & Refunds	6.37
Heidi Tereau						
	05/20/2022	Bill Payment (Check)	4334		0012 Cash - SI/RMSC	-6.37
	05/14/2022	Bill	2,001,920.00	Refund Credit Balance	3059 Reimbursements & Refunds	6.37
Hillyard / Hutchinson						
	05/20/2022	Bill Payment (Check)	4396		0012 Cash - SI/RMSC	-92.86
	05/09/2022	Bill	700504460	Vacuum Part	4029 1 Maintenance & Repairs:Building Repairs	92.86
Himelda Campos						

	Date	Transaction Type	Num	Memo/Description	Split	Amount
	05/20/2022	Bill Payment (Check)	4335		0012 Cash - SI/RMSC	-6.37
	05/14/2022	Bill	2,001,862.00	Refund Credit Balance	3059 Reimbursements & Refunds	6.37
Horizon Commercial Pool Supply						
	05/20/2022	Bill Payment (Check)	4397		0012 Cash - SI/RMSC	-4,918.47
	05/06/2022	Bill	15156	Chemicals for pool	4075 Chemicals/Pool Supplies	4,918.47
	05/27/2022	Bill Payment (Check)	4405		0012 Cash - SI/RMSC	-724.58
	05/17/2022	Bill	15868	Motor part for fountain	4029 2 Maintenance & Repairs:Pool Repairs	724.58
Hubert Chen						
	05/20/2022	Bill Payment (Check)	4336		0012 Cash - SI/RMSC	-6.37
	05/14/2022	Bill	2,001,868.00	Refund Credit Balance	3059 Reimbursements & Refunds	6.37
Innovative Office Solutions, LLC						
	05/06/2022	Bill Payment (Check)	4290		0012 Cash - SI/RMSC	-583.89
	04/28/2022	Bill	3769218	Soap Dispenser	4023 2 Operating Supplies:Maintenance Supplies	26.41
	04/27/2022	Bill	3767863	Clock, tissues, batteries, soap, towels, bandages, wipes	4023 2 Operating Supplies:Maintenance Supplies	557.48
Ivan Woyno						
	05/20/2022	Bill Payment (Check)	4337		0012 Cash - SI/RMSC	-6.37
	05/14/2022	Bill	2,001,875.00	Refund Credit Balance	3059 Reimbursements & Refunds	6.37
Jack Engel						
	05/20/2022	Bill Payment (Check)	4338		0012 Cash - SI/RMSC	-6.37
	05/14/2022	Bill	2,001,878.00	Refund Credit Balance	3059 Reimbursements & Refunds	6.37
Jacob Schrupp						
	05/20/2022	Bill Payment (Check)	4339		0012 Cash - SI/RMSC	-6.37
	05/14/2022	Bill	2,001,916.00	Refund Credit Balance	3059 Reimbursements & Refunds	6.37
Jalissa Kruckman						
	05/20/2022	Bill Payment (Check)	4340		0012 Cash - SI/RMSC	-6.37
	05/14/2022	Bill	2,001,903.00	Refund Credit Balance	3059 Reimbursements & Refunds	6.37
Jason Clark						
	05/20/2022	Bill Payment (Check)	4341		0012 Cash - SI/RMSC	-6.37
	05/14/2022	Bill	2,001,927.00	Refund Credit Balance	3059 Reimbursements & Refunds	6.37
Jason Williams						
	05/20/2022	Bill Payment (Check)	4342		0012 Cash - SI/RMSC	-6.37
	05/14/2022	Bill	2,001,874.00	Refund Credit Balance	3059 Reimbursements & Refunds	6.37
Jeff Nelson						
	05/20/2022	Bill Payment (Check)	4343		0012 Cash - SI/RMSC	-6.37
	05/14/2022	Bill	2,001,884.00	Refund Credit Balance	3059 Reimbursements & Refunds	6.37
Jenna Pemberton						
	05/20/2022	Bill Payment (Check)	4344		0012 Cash - SI/RMSC	-6.37
	05/14/2022	Bill	2,001,892.00	Refund Credit Balance	3059 Reimbursements & Refunds	6.37
Jennifer Loeschen						
	05/20/2022	Bill Payment (Check)	4345		0012 Cash - SI/RMSC	-6.37
	05/14/2022	Bill	2,001,906.00	Refund Credit Balance	3059 Reimbursements & Refunds	6.37

	Date	Transaction Type	Num	Memo/Description	Split	Amount
Jenny Fogarty	05/20/2022	Bill Payment (Check)	4347		0012 Cash - SI/RMSC	-6.37
	05/14/2022	Bill	2,001,882.00	Refund Credit Balance	3059 Reimbursements & Refunds	6.37
Jessica Phillips	05/20/2022	Bill Payment (Check)	4348		0012 Cash - SI/RMSC	-6.37
	05/14/2022	Bill	2,001,914.00	Refund Credit Balance	3059 Reimbursements & Refunds	6.37
Jill Cravens	05/20/2022	Bill Payment (Check)	4349		0012 Cash - SI/RMSC	-6.37
	05/14/2022	Bill	2,001,928.00	Refund Credit Balance	3059 Reimbursements & Refunds	6.37
Jim Bailey	05/20/2022	Bill Payment (Check)	4350		0012 Cash - SI/RMSC	-6.37
	05/14/2022	Bill		Refund Credit Balance	3059 Reimbursements & Refunds	6.37
Joelle Grimsley	05/20/2022	Bill Payment (Check)	4351		0012 Cash - SI/RMSC	-6.37
	05/14/2022	Bill	2,001,890.00	Refund Credit Balance	3059 Reimbursements & Refunds	6.37
Joseph Anderson	05/20/2022	Bill Payment (Check)	4352		0012 Cash - SI/RMSC	-6.37
	05/14/2022	Bill	2,001,844.00	Refund Credit Balance	3059 Reimbursements & Refunds	6.37
Joseph Chase	05/20/2022	Bill Payment (Check)	4353		0012 Cash - SI/RMSC	-6.37
	05/14/2022	Bill	2,001,866.00	Refund Credit Balance	3059 Reimbursements & Refunds	6.37
Joseph Gomes	05/20/2022	Bill Payment (Check)	4354		0012 Cash - SI/RMSC	-6.37
	05/14/2022	Bill	2,001,888.00	Refund Credit Balance	3059 Reimbursements & Refunds	6.37
Josh Krugerud	05/20/2022	Bill Payment (Check)	4355		0012 Cash - SI/RMSC	-6.37
	05/01/2022	Bill	2,001,904.00	Balance Refund	3059 Reimbursements & Refunds	6.37
Julie Grages Olson	05/20/2022	Bill Payment (Check)	4356		0012 Cash - SI/RMSC	-6.37
	05/01/2022	Bill	2,001,889.00	Refund Credit Balance	3059 Reimbursements & Refunds	6.37
Karen Shenk	05/20/2022	Bill Payment (Check)	4398		0012 Cash - SI/RMSC	-245.00
	05/11/2022	Bill	ER5.11.22	Classes taught 5/3 - 5/10/22	-Split-	245.00
Katie Braun	05/20/2022	Bill Payment (Check)	4357		0012 Cash - SI/RMSC	-6.37
	05/01/2022	Bill	2,001,857.00	Refund Credit Balance	3059 Reimbursements & Refunds	6.37
Katie Overbye	05/20/2022	Bill Payment (Check)	4358		0012 Cash - SI/RMSC	-6.37
	05/01/2022	Bill	2,001,887.00	Refund Credit Balance	3059 Reimbursements & Refunds	6.37
Katie Pierson	05/20/2022	Bill Payment (Check)	4359		0012 Cash - SI/RMSC	-6.37

	Date	Transaction Type	Num	Memo/Description	Split	Amount
Kay Young	05/01/2022	Bill	2,001,893.00	Refund Credit Balance	3059 1 Reimbursements & Refunds:Miscellaneous Income	6.37
	05/20/2022	Bill Payment (Check)	4360		0012 Cash - SI/RMSC	-6.37
	05/01/2022	Bill	2,001,876.00	Refund Credit Balance	3059 Reimbursements & Refunds	6.37
Kerry Taylor	05/20/2022	Bill Payment (Check)	4361		0012 Cash - SI/RMSC	-6.37
	05/01/2022	Bill	2,001,869.00	Refund Credit Balance	3059 Reimbursements & Refunds	6.37
Kevin Stevensen	05/20/2022	Bill Payment (Check)	4362		0012 Cash - SI/RMSC	-6.37
	05/01/2022	Bill	2,001,861.00	Refund Credit Balance	3059 Reimbursements & Refunds	6.37
Kimberly Feehan	05/20/2022	Bill Payment (Check)	4363		0012 Cash - SI/RMSC	-6.37
	05/01/2022	Bill	2,001,879.00	Refund Credit Balance	3059 Reimbursements & Refunds	6.37
Kristi Sherlock - Expense Reimbursement	05/06/2022	Bill Payment (Check)	4291		0012 Cash - SI/RMSC	-11.20
	04/18/2022	Bill	ER41822	Bank runs for 4 days	4043 2 Travel & Entertainment:Travel & Mileage	11.20
	05/13/2022	Bill Payment (Check)	4300		0012 Cash - SI/RMSC	-11.20
	04/25/2022	Bill	ER4.25.22	Mileage to and from bank	4043 2 Travel & Entertainment:Travel & Mileage	11.20
Kristyn Martin	05/20/2022	Bill Payment (Check)	4364		0012 Cash - SI/RMSC	-6.37
	05/01/2022	Bill	2,001,911.00	Refund Credit Balance	3059 Reimbursements & Refunds	6.37
Kruppersmith, Jady	05/06/2022	Bill Payment (Check)	4292		0012 Cash - SI/RMSC	-5.37
	04/28/2022	Bill	2,001,835.00	Transfer from youth membership to employee membership	3043 Memberships	5.37
Laura Guetzkow	05/20/2022	Bill Payment (Check)	4365		0012 Cash - SI/RMSC	-6.37
	05/01/2022	Bill	2,001,891.00	Refund Credit Balance	3059 Reimbursements & Refunds	6.37
Lindsay Streeter	05/20/2022	Bill Payment (Check)	4366		0012 Cash - SI/RMSC	-6.37
	05/01/2022	Bill	2,001,864.00	Refund Credit Balance	3059 Reimbursements & Refunds	6.37
Lori Jorgenson	05/20/2022	Bill Payment (Check)	4367		0012 Cash - SI/RMSC	-6.37
	05/01/2022	Bill	2,001,899.00	Refund Credit Balance	3059 Reimbursements & Refunds	6.37
Mackenzie Ronnkvist	05/20/2022	Bill Payment (Check)	4368		0012 Cash - SI/RMSC	-6.37
	05/01/2022	Bill	2,001,915.00	Refund Credit Balance	3059 Reimbursements & Refunds	6.37
Maggie Hostetter	05/20/2022	Bill Payment (Check)	4369		0012 Cash - SI/RMSC	-6.37
	05/01/2022	Bill	2,001,895.00	Refund Credit Balance	3059 Reimbursements & Refunds	6.37
Matt Brakefield	05/20/2022	Bill Payment (Check)	4370		0012 Cash - SI/RMSC	-6.37

	Date	Transaction Type	Num	Memo/Description	Split	Amount
Matthew Sackett	05/01/2022	Bill	2,001,856.00	Refund Credit Balance	3059 Reimbursements & Refunds	6.37
	05/20/2022	Bill Payment (Check)	4371		0012 Cash - SI/RMSC	-6.37
Michael Johnson	05/01/2022	Bill	2,001,847.00	Refund Credit Balance	3059 Reimbursements & Refunds	6.37
	05/20/2022	Bill Payment (Check)	4372		0012 Cash - SI/RMSC	-6.37
Michael Mereness	05/01/2022	Bill	2,001,897.00	Refund Credit Balance	3059 Reimbursements & Refunds	6.37
	05/20/2022	Bill Payment (Check)	4373		0012 Cash - SI/RMSC	-6.37
Mike Alexander	05/01/2022	Bill	2,001,913.00	Refund Credit Balance	3059 Reimbursements & Refunds	6.37
	05/20/2022	Bill Payment (Check)	4375		0012 Cash - SI/RMSC	-6.37
Minneapolis Oxygen Company	05/01/2022	Bill	2,001,919.00	Refund Credit Balance	3059 Reimbursements & Refunds	6.37
	05/13/2022	Bill Payment (Check)	4301		0012 Cash - SI/RMSC	-19.62
Nathan Shanklin	04/30/2022	Bill	92314	Helium for birthday parties	4023 4 COGS - Operating:COGS - Birthday Parties	19.62
	05/20/2022	Bill Payment (Check)	4376		0012 Cash - SI/RMSC	-6.37
Nathan Welle	05/01/2022	Bill	2,001,854.00	Refund Credit Balance	3059 Reimbursements & Refunds	6.37
	05/20/2022	Bill Payment (Check)	4377		0012 Cash - SI/RMSC	-6.37
Pamela Potter	05/01/2022	Bill	2,001,873.00	Refund Credit Balance	3059 Reimbursements & Refunds	6.37
	05/20/2022	Bill Payment (Check)	4378		0012 Cash - SI/RMSC	-6.37
Patty Sorensen	05/01/2022	Bill	2,001,894.00	Refund Credit Balance	3059 Reimbursements & Refunds	6.37
	05/20/2022	Bill Payment (Check)	4379		0012 Cash - SI/RMSC	-6.37
Rebecca Hintz	05/01/2022	Bill	2,001,858.00	Refund Credit Balance	3059 Reimbursements & Refunds	6.37
	05/20/2022	Bill Payment (Check)	4380		0012 Cash - SI/RMSC	-6.37
Refund - Brian Hood	05/01/2022	Bill	2,001,909.00	Refund Credit Balance	3059 Reimbursements & Refunds	6.37
	05/20/2022	Bill Payment (Check)	4381		0012 Cash - SI/RMSC	-6.37
Rink Management Services Corporation	05/14/2022	Bill	2,001,898.00	Refund Credit Balance	3059 Reimbursements & Refunds	6.37
	05/06/2022	Bill Payment (Check)	4293		0012 Cash - SI/RMSC	-180.00
	04/06/2022	Bill	107484	Quick Books Subscription	4053 Subscript., Memberships & Dues	180.00
	05/13/2022	Bill Payment (Check)	4302		0012 Cash - SI/RMSC	-25,733.68
	05/05/2022	Bill	107682	Payroll Period Ending 5/1/22; Pay Date 5/9/22, WK 19	4004 1 Contracted Payroll:Payroll	24,276.29
	04/30/2022	Bill	107611	Verizon Billing Period 3/13 - 4/12/22	-Split-	143.19
	04/25/2022	Bill	107598	Paychex Processing Invoice #2022042101, WK 17	4004 3 Contracted Payroll:Payroll Expenses	494.52
	04/20/2022	Bill	107567	Paychex Invoice #2287854; Timeclocks	4004 3 Contracted Payroll:Payroll Expenses	297.00

	Date	Transaction Type	Num	Memo/Description	Split	Amount
	04/17/2022	Bill	107518	Principal Health Insurance Invoice 4/17/22; Billing Period 5/1 - 5/31/22	-Split-	195.48
	04/15/2022	Bill	107551	Paychex Statement #25020572; Monitoring Charges	4004 3 Contracted Payroll:Payroll Expenses	251.55
	04/15/2022	Bill	107530	Paychex Statement #25020572; Screening Service	4004 3 Contracted Payroll:Payroll Expenses	30.41
	04/06/2022	Bill	107654	HR Classroom; Split Charge from Bill #040622th	4004 3 Contracted Payroll:Payroll Expenses	45.24
	05/19/2022	Bill Payment (Check)	4476		0012 Cash - SI/RMSC	-27,270.62
	05/19/2022	Bill	107737	Payroll Period Ending 5/15/22; Pay Date 5/23/22, WK 21	4004 1 Contracted Payroll:Payroll	27,270.62
	05/27/2022	Bill Payment (Check)	4406		0012 Cash - SI/RMSC	-6,198.04
	05/05/2022	Bill	107715	Cigna Health Insurance Billing Period 5/1 - 5/31/22	4004 2 Contracted Payroll:Health Insurance	1,448.04
	06/01/2022	Bill	107755	June 2022 Management Fees	4069 1 Contract Services:Management Fees	4,750.00
Ryan Gentz						
	05/20/2022	Bill Payment (Check)	4382		0012 Cash - SI/RMSC	-6.37
	05/01/2022	Bill	2,001,885.00	Refund Credit Balance	3059 Reimbursements & Refunds	6.37
Samantha Anderson						
	05/20/2022	Bill Payment (Check)	4383		0012 Cash - SI/RMSC	-6.37
	05/01/2022	Bill	2,001,922.00	Refund Credit Balance	3059 Reimbursements & Refunds	6.37
Scott Brown						
	05/20/2022	Bill Payment (Check)	4384		0012 Cash - SI/RMSC	-6.37
	05/01/2022	Bill	2,001,859.00	Refund Credit Balance	3059 Reimbursements & Refunds	6.37
Shanna Fink						
	05/20/2022	Bill Payment (Check)	4385		0012 Cash - SI/RMSC	-6.37
	05/01/2022	Bill	2,001,880.00	Refund Credit Balance	3059 Reimbursements & Refunds	6.37
Shannon Anderson						
	05/20/2022	Bill Payment (Check)	4386		0012 Cash - SI/RMSC	-6.37
	05/01/2022	Bill	2,001,845.00	Refund Credit Balance	3059 Reimbursements & Refunds	6.37
Sharon Anderson						
	05/20/2022	Bill Payment (Check)	4387		0012 Cash - SI/RMSC	-6.37
	05/01/2022	Bill	2,001,923.00	Refund Credit Balance	3059 Reimbursements & Refunds	6.37
Stacie Dehn						
	05/20/2022	Bill Payment (Check)	4388		0012 Cash - SI/RMSC	-6.37
	05/01/2022	Bill	2,001,929.00	Refund Credit Balance	3059 Reimbursements & Refunds	6.37
Stephanie Baynes						
	05/20/2022	Bill Payment (Check)	4389		0012 Cash - SI/RMSC	-6.37
	05/01/2022	Bill	2,001,851.00	Refund Credit Balance	3059 Reimbursements & Refunds	6.37
Stephanie Smith						
	05/20/2022	Bill Payment (Check)	4399		0012 Cash - SI/RMSC	-100.00
	05/11/2022	Bill	ER5.11.22	Aquatic Training Conference	4041 Training & Education	100.00
The Lifeguard Store, INC						
	05/20/2022	Bill Payment (Check)	4400		0012 Cash - SI/RMSC	-1,627.00
	05/01/2022	Bill	1177521	Aquatic Uniforms	4085 Uniforms	1,581.00
	05/01/2022	Bill	1178565	Uniforms	4085 Uniforms	46.00
	05/27/2022	Bill Payment (Check)	4407		0012 Cash - SI/RMSC	-36.00
	05/05/2022	Bill	1183269	Lanyard for whistles	4023 6 COGS - Operating:COGS - Reg., Programs & Lessons	36.00
Timi Klaustermeier						

	Date	Transaction Type	Num	Memo/Description	Split	Amount
	05/20/2022	Bill Payment (Check)	4390		0012 Cash - SI/RMSC	-6.37
	05/01/2022	Bill	2,001,901.00	Refund Credit Balance	3059 Reimbursements & Refunds	6.37
Tony Barron						
	05/20/2022	Bill Payment (Check)	4391		0012 Cash - SI/RMSC	-6.37
	05/01/2022	Bill	2,001,849.00	Refund Credit Balance	3059 Reimbursements & Refunds	6.37
Troy Simonson						
	05/20/2022	Bill Payment (Check)	4392		0012 Cash - SI/RMSC	-6.37
	05/01/2022	Bill	2,001,855.00	Refund Credit Balance	3059 Reimbursements & Refunds	6.37
Waconia Community Education						
	05/27/2022	Bill Payment (Check)	4408		0012 Cash - SI/RMSC	-100.00
	05/16/2022	Bill	612	Advertising Adult Basketball and volleyball leagues	4046 Advertising & Promotion	100.00
Waconia Ice Arena						
	05/13/2022	Bill Payment (Check)	4305		0012 Cash - SI/RMSC	-4,351.73
	04/25/2022	Bill	ST 03/31	Sales & Use tax payment for March 2022	-Split-	4,351.73
Watson Company						
	05/06/2022	Bill Payment (Check)	4294		0012 Cash - SI/RMSC	-52.18
	04/04/2022	Bill	123662	Concessions Inventory	1500 Inventory	52.18
	05/20/2022	Bill Payment (Check)	4401		0012 Cash - SI/RMSC	-921.14
	04/07/2022	Bill	124297	Concessions Inventory	-Split-	531.28
	05/05/2022	Bill	124890	Concessions Inventory	-Split-	389.86
	05/27/2022	Bill Payment (Check)	4409		0012 Cash - SI/RMSC	-188.56
	05/19/2022	Bill	125258	Ice Cream for Concessions	4024 1 COGS - Merchan. for Resale:COGS - Concessions	188.56
Welcome Neighbor Inc						
	05/13/2022	Bill Payment (Check)	4304		0012 Cash - SI/RMSC	-99.45
	05/02/2022	Bill	16198	Welcome Package	4046 Advertising & Promotion	99.45
Zak Ulwelling						
	05/20/2022	Bill Payment (Check)	4393		0012 Cash - SI/RMSC	-6.37
	05/01/2022	Bill	2,001,871.00	Refund Credit Balance	3059 Reimbursements & Refunds	6.37
Total Expenses:						\$79,662.82



REQUEST FOR CITY COUNCIL ACTION

Meeting Date:	June 20, 2022		
Item Name:	Motion to Approve Request for Lodging Tax Reimbursement from the Waconia CVB for Expenditures Incurred April - June 2022.		
Originating Department:	Finance		
Presented by:	Nicole Meyer		
Previous Council Action (if any):			
Item Type (X only one):	Consent	X	Regular Session
			Discussion Session
RECOMMENDATIONS/COUNCIL ACTION/MOTION REQUESTED <i>(Include motion in proper format.)</i>			
The Waconia Chamber Convention & Visitors Bureau (CVB) has requested a lodging tax reimbursement for expenditures accrued through June 2022. Staff reviewed the request for reimbursement and supporting invoices as approved by the CVB. Lodging tax funds are currently available for payment of these expenditures. Staff recommends approval of the request in the amount of \$1,000.00.			
EXPLANATION OF AGENDA ITEM <i>(Include a description of background, benefits, and recommendations.)</i>			
<u>Attachments:</u>			
FINANCIAL IMPLICATIONS:		ADVISORY BOARD RECOMMENDATIONS:	
Funding Sources & Uses:			
Lodging Tax Fund (701)			
Budget Information:		Planning Commission	
☒ Budgeted		Parks and Recreation Board	
☐ Non Budgeted		Safari Island Advisory Board	
☐ Amendment Required		Other	



REQUEST FOR CITY COUNCIL ACTION

Meeting Date:		June 20, 2022					
Item Name:		Contractor Pay Request #5 - Waconia Parkway South Improvements					
Originating Department:		Finance					
Presented by:		Nicole Meyer					
Previous Council Action (if any):							
Item Type (X only one):		Consent	X	Regular Session		Discussion Session	
RECOMMENDATIONS/COUNCIL ACTION/MOTION REQUESTED <i>(Include motion in proper format.)</i>							
Motion to approve Pay Estimate No. 5 to GMH Asphalt, Inc. for the Waconia Parkway South Improvements.							
EXPLANATION OF AGENDA ITEM <i>(Include a description of background, benefits, and recommendations.)</i>							
Staff has reviewed the contractor pay request for the Waconia Parkway South Improvements and recommends payment of \$613,033.47 based on the engineering request for payment. This payment represents approximately 53.0% of the total approved contract for the project.							
<u>Attachments:</u>							
1. 2022-06-15 WPS Payment #5.pdf							
FINANCIAL IMPLICATIONS:				ADVISORY BOARD RECOMMENDATIONS:			
Funding Sources & Uses:							
PIR Capital, Water and Storm Water Utility Funds							
Budget Information:				Planning Commission			
☒ Budgeted				Parks and Recreation Board			
☐ Non Budgeted				Safari Island Advisory Board			
☐ Amendment Required				Other			



Real People. Real Solutions.

2638 Shadow Lane
Suite 200
Chaska, MN 55318-1172

Ph: (952) 448-8838
Fax: (952) 448-8805
Bolton-Menk.com

June 15, 2022

City of Waconia
Attn: Nicole Meyer
201 South Vine St.
Waconia, MN 55387

**RE: Waconia Parkway South Improvements
Pay Request No. 5**

Dear Mrs. Meyer:

Enclosed please find Pay Request No. 5 for work completed from through 6/10/2022 on the above referenced project. The work completed includes payment for watermain, sidewalk, grading, turf restoration, trail.

We have reviewed the estimate, verified the quantities, and recommend the City make payment in the amount of **\$613,033.47** to GMH Asphalt, Corp. Below is a total for the project as well as the estimated percent of work completed for each funding type.

Funding Group	Total Payment	Street	Storm	Watermain	Trail	Sidewalk
WPS-LRIP	\$172,243.74	81.86%	18.14%			
WPS-CITY	\$440,789.73	33.87%	0.36%	57.94%	4.02%	3.81%
Total:	\$613,033.47					

Please contact me if you have any questions regarding this pay request.

Respectfully Submitted,
Bolton & Menk, Inc.

Jake Saulsbury, P.E.

cc: Craig Eldred, City of Waconia
Josh Eckstein, Bolton & Menk

Enclosure

CONTRACTOR'S PAY REQUEST

WACONIA PARKWAY SOUTH IMPROVEMENTS

**BOLTON
& MENK**

Real People. Real Solutions.

DISTRIBUTION:

CONTRACTOR (1)

OWNER (1)

ENGINEER (1)

CITY OF WACONIA

BMI PROJECT NO. C14.120614

TOTAL AMOUNT BID PLUS APPROVED CHANGE ORDERS	\$3,168,706.58
TOTAL, COMPLETED WORK TO DATE	\$1,774,697.68
TOTAL, STORED MATERIALS TO DATE	\$129,984.14
DEDUCTION FOR STORED MATERIALS USED IN WORK COMPLETED	\$114,842.74
TOTAL, COMPLETED WORK & STORED MATERIALS	\$1,789,839.08
RETAINED PERCENTAGE (5.0%)	\$89,491.95
TOTAL AMOUNT OF OTHER PAYMENTS OR (DEDUCTIONS)	\$0.00
NET AMOUNT DUE TO CONTRACTOR TO DATE	\$1,700,347.13
TOTAL AMOUNT PAID ON PREVIOUS ESTIMATES	\$1,087,313.66
PAY CONTRACTOR AS ESTIMATE NO. 5	\$613,033.47

CERTIFICATE FOR PARTIAL PAYMENT

I hereby certify that, to the best of my knowledge and belief, all items quantities and prices of work and material shown on this Estimate are correct and that all work has been performed in full accordance with the terms and conditions of the Contract for this project between the Owner and the undersigned Contractor, and as amended by any authorized changes, and that the foregoing is a true and correct statement of the contract amount for the period covered by this Estimate.

Contractor:

GMH Asphalt Corp
9180 Laketown Road
Chaska, MN 55318

By

Name

VP

Title

Date

6-14-22

CHECKED AND APPROVED AS TO QUANTITIES AND AMOUNT:

ENGINEER: BOLTON & MENK, INC., 2638 SHADOW LANE, STE 200, CHASKA, MN 55318

By

CONSULTING ENGINEER

Date

6/14/2022

APPROVED FOR PAYMENT:

OWNER:

By

Name

Title

Date

And

Name

Title

Date

Pay Request No.:
WACONIA PARKWAY SOUTH IMPROVEMENTS

CITY OF WACONIA
BMT PROJECT NO. C14.120614

WORK COMPLETED THROUGH FRIDAY, JUNE 10, 2022



ITEM NO.	ITEM DESC.	UNIT PRICE	AS BIDS			ESTIMATED			POST-BIDS ESTIMATE			COMPLETED TO DATE		
			ESTIMATED QUANTITY	UNIT	AMOUNT	ESTIMATED QUANTITY	UNIT	AMOUNT	ESTIMATED QUANTITY	UNIT	AMOUNT	ESTIMATED QUANTITY	UNIT	AMOUNT
1	MOBILIZATION	\$215,000.00	1.00	LUMP SUM	\$215,000.00	0.50	LUMP SUM	\$107,500.00	0.75	LUMP SUM	\$161,250.00			
2	CLEARING	\$474.00	5.00	TREE	\$2,370.00			\$474.00	15.00	TREE	\$7,110.00			
3	GRUBBING	\$105.00	5.00	TREE	\$525.00			\$105.00	15.00	TREE	\$1,575.00			
4	PAVEMENT MARKING REMOVAL	\$2.11	190.00	LIN FT	\$400.90	0.00	LIN FT	\$0.00	0.00	LIN FT	\$0.00			
5	REMOVE LIGHT UNIT	\$421.00	4.00	EACH	\$1,684.00	3.00	EACH	\$1,263.00	4.00	EACH	\$1,684.00			
6	REMOVE HYDRANT	\$790.00	7.00	EACH	\$5,530.00	0.00	EACH	\$0.00	2.00	EACH	\$1,580.00			
7	REMOVE DRAINAGE STRUCTURE	\$474.00	11.00	EACH	\$5,214.00	5.00	EACH	\$2,370.00	12.00	EACH	\$5,688.00			
8	REMOVE SIGN	\$42.10	41.00	EACH	\$1,726.10	13.00	EACH	\$547.30	13.00	EACH	\$547.30			
9	REMOVE WATERMAIN	\$21.05	269.00	LIN FT	\$5,662.45	0.00	LIN FT	\$0.00	90.00	LIN FT	\$1,894.50			
10	REMOVE PIPE SNIER (STORM)	\$36.85	582.00	LIN FT	\$21,446.70	420.00	LIN FT	\$15,477.00	420.00	LIN FT	\$15,477.00			
11	REMOVE CURB & GUTTER	\$3.50	2,575.00	LIN FT	\$9,012.50	1,402.00	LIN FT	\$4,907.00	2,404.00	LIN FT	\$8,414.00			
12	SALVAGE RETAINING WALL	\$27.00	155.00	LIN FT	\$4,185.00	0.00	LIN FT	\$0.00	155.00	LIN FT	\$4,185.00			
13	REMOVE BITUMINOUS DRIVEWAY/WALK	\$6.00	1,156.00	SQ YD	\$6,936.00	56.00	SQ YD	\$336.00	1,637.00	SQ YD	\$9,822.00			
14	REMOVE BITUMINOUS PAVEMENT	\$4.00	13,264.00	SQ YD	\$53,056.00	8,264.00	SQ YD	\$33,056.00	13,624.00	SQ YD	\$54,496.00			
15	REMOVE CONCRETE DRIVEWAY/WALK	\$2.75	866.00	SQ FT	\$2,381.50	0.00	SQ FT	\$0.00	856.00	SQ FT	\$2,354.00			
16	SALVAGE SIGN AND FIELD STONE	\$1,000.00	1.00	EACH	\$1,000.00	1.00	EACH	\$1,000.00	1.00	EACH	\$1,000.00			
17	ABANDON WATER MAIN	\$8.95	2,220.00	LIN FT	\$19,869.00	0.00	LIN FT	\$0.00	0.00	LIN FT	\$0.00			
18	COMMON EXCAVATION (RV) (P)	\$29.10	7,571.00	CU YD	\$220,316.10	3,785.50	CU YD	\$110,158.05	6,688.50	CU YD	\$194,635.35			
19	SUBGRADE EXCAVATION (RV)	\$24.00	566.00	CU YD	\$13,584.00	214.00	CU YD	\$5,136.00	241.00	CU YD	\$5,784.00			
20	STABILIZING AGGREGATE (CV)	\$29.90	566.00	CU YD	\$16,923.40	0.00	CU YD	\$0.00	0.00	CU YD	\$0.00			
21	SUBGRADE PREPARATION	\$0.50	14,258.00	SQ YD	\$7,129.00	7,129.00	SQ YD	\$3,564.50	14,758.00	SQ YD	\$7,379.00			
22	AGGREGATE BASE CLASS 5	\$0.01	12,833.00	TON	\$128.33	5,916.00	TON	\$59.16	10,344.00	TON	\$103.44			
23	JOINT AND CRACK FILLER	\$10.55	300.00	POUND	\$3,165.00	0.00	POUND	\$0.00	0.00	POUND	\$0.00			
24	MILL BITUMINOUS SURFACE (1.0")	\$1.35	12,568.00	SQ YD	\$16,966.80	4,896.00	SQ YD	\$6,609.60	4,896.00	SQ YD	\$6,609.60			
25	MILL BITUMINOUS SURFACE (2.0")	\$2.60	1,344.00	SQ YD	\$3,494.40	0.00	SQ YD	\$0.00	0.00	SQ YD	\$0.00			
26	CONCRETE PAVEMENT 8.0"	\$85.30	240.00	SQ YD	\$20,352.00	237.50	SQ YD	\$20,258.75	237.50	SQ YD	\$20,258.75			
27	DRILL & GROUT REINF BARS (EPOXY COATED)	\$26.30	1,346.00	EACH	\$35,399.80	408.00	EACH	\$10,730.40	408.00	EACH	\$10,730.40			
28	TYPE SP 9.5 WEARING COURSE MIX (3.C)	\$81.85	4,753.00	TON	\$389,033.05	0.00	TON	\$0.00	0.00	TON	\$0.00			
29	TYPE SP 12.5 NON WEAR COURSE MIX (3.C)	\$80.05	2,305.00	TON	\$184,515.25	1,806.00	TON	\$144,570.30	1,806.00	TON	\$144,570.30			
30	TYPE SP 9.5 BITUMINOUS MIXTURE (3.C) (LEVELING COURSE)	\$67.35	1,350.00	TON	\$90,922.50	0.00	TON	\$0.00	0.00	TON	\$0.00			
31	INSTALL RETAINING WALL	\$30.00	155.00	LIN FT	\$4,650.00	0.00	LIN FT	\$0.00	0.00	LIN FT	\$0.00			
32	PREFABRICATED MODULAR BLOCK WALL	\$57.00	480.00	SQ FT	\$27,360.00	0.00	SQ FT	\$0.00	0.00	SQ FT	\$0.00			
33	22" SPAN RC PIPE-ARCH CULVERT CLASS V	\$156.00	93.00	LIN FT	\$14,508.00	92.00	LIN FT	\$14,352.00	92.00	LIN FT	\$14,352.00			
34	12" RC PIPE APRON (W/ TRASHGUARD)	\$1,237.00	2.00	EACH	\$2,474.00	1.00	EACH	\$1,237.00	2.00	EACH	\$2,474.00			
35	15" RC PIPE APRON (W/ TRASHGUARD)	\$1,343.00	2.00	EACH	\$2,686.00	2.00	EACH	\$2,686.00	2.00	EACH	\$2,686.00			
36	18" RC PIPE APRON (W/ TRASHGUARD)	\$3,670.00	1.00	EACH	\$3,670.00	1.00	EACH	\$3,670.00	1.00	EACH	\$3,670.00			
37	12" RC PIPE SNIER DESIGN 3006 CLASS V	\$64.90	509.00	LIN FT	\$33,034.10	402.00	LIN FT	\$26,089.80	506.00	LIN FT	\$32,839.40			
38	15" RC PIPE SNIER DESIGN 3006 CLASS V	\$69.55	458.00	LIN FT	\$31,853.90	335.00	LIN FT	\$23,289.25	335.00	LIN FT	\$23,289.25			
39	18" RC PIPE SNIER DESIGN 3006 CLASS V	\$73.55	64.00	LIN FT	\$4,707.20	205.00	LIN FT	\$15,077.75	205.00	LIN FT	\$15,077.75			
40	21" RC PIPE SNIER DESIGN 3006 CLASS V	\$81.45	137.00	LIN FT	\$11,158.65	125.00	LIN FT	\$10,181.25	125.00	LIN FT	\$10,181.25			
41	CONNECT TO EXISTING WATERMAIN	\$2,894.00	9.00	EACH	\$26,046.00	0.00	EACH	\$0.00	8.00	EACH	\$23,152.00			
42	CONNECT TO EXISTING WATER SERVICE	\$478.00	2.00	EACH	\$956.00	0.00	EACH	\$0.00	2.00	EACH	\$956.00			
43	INSTALL HYDRANT	\$4,617.00	7.00	EACH	\$32,319.00	0.00	EACH	\$0.00	7.00	EACH	\$32,319.00			
44	ADJUST VALVE BOX	\$790.00	4.00	EACH	\$3,160.00	2.00	EACH	\$1,580.00	3.00	EACH	\$2,370.00			
45	1" CORPORATION STOP	\$856.00	2.00	EACH	\$1,712.00	0.00	EACH	\$0.00	2.00	EACH	\$1,712.00			
46	6" GATE VALVE AND BOX	\$1,891.00	8.00	EACH	\$15,128.00	0.00	EACH	\$0.00	10.00	EACH	\$18,910.00			
47	8" GATE VALVE AND BOX	\$2,452.00	4.00	EACH	\$9,808.00	0.00	EACH	\$0.00	3.00	EACH	\$7,356.00			
48	10" GATE VALVE AND BOX	\$3,371.00	7.00	EACH	\$23,597.00	0.00	EACH	\$0.00	8.00	EACH	\$26,968.00			
49	12" BUTTERFLY VALVE AND BOX	\$2,555.00	2.00	EACH	\$5,110.00	0.00	EACH	\$0.00	2.00	EACH	\$5,110.00			
50	1" CURB STOP AND BOX	\$641.00	2.00	EACH	\$1,282.00	0.00	EACH	\$0.00	2.00	EACH	\$1,282.00			

WACONIA PARKWAY SOUTH IMPROVEMENTS



Real People. Real Solutions.

CITY OF WACONIA

BMI PROJECT NO. C14.120614

WORK COMPLETED THROUGH FRIDAY, JUNE 10, 2022

ITEM NO.	ITEM	UNIT PRICE	AS BIDD		ESTIMATED QUANTITY	ESTIMATED AMOUNT	REVISIONS		ESTIMATED QUANTITY	ESTIMATED AMOUNT	COMPLETED TO DATE	
			QUANTITY	AMOUNT			QUANTITY	AMOUNT			QUANTITY	AMOUNT
51	HYDRANT EXTENSION (0.5')	\$1,132.00	2.00	EACH	\$2,264.00			0.00	EACH	\$0.00		\$0.00
52	1" TYPE K COPPER PIPE	\$64.85	70.00	LIN FT	\$4,539.50			0.00	LIN FT	\$0.00	40.00	LIN FT
53	6" WATERMAIN DUCTILE IRON CL 52	\$57.75	238.00	LIN FT	\$13,744.50			0.00	LIN FT	\$0.00	182.00	LIN FT
54	6" PVC WATERMAIN C900 DR18	\$41.35	75.00	LIN FT	\$3,101.25			0.00	LIN FT	\$0.00	136.00	LIN FT
55	8" PVC WATERMAIN C900 DR18	\$50.55	65.00	LIN FT	\$3,285.75			0.00	LIN FT	\$0.00	48.00	LIN FT
56	10" PVC WATERMAIN C900 DR18	\$55.80	1,070.00	LIN FT	\$59,706.00			0.00	LIN FT	\$0.00	1,016.00	LIN FT
57	12" PVC WATERMAIN C900 DR18	\$77.95	1,360.00	LIN FT	\$106,012.00			0.00	LIN FT	\$0.00	1,305.00	LIN FT
58	4" POLYSTYRENE INSULATION	\$34.75	25.00	SQ YD	\$868.75			0.00	SQ YD	\$0.00	37.00	SQ YD
59	PIPE FITTINGS	\$12.10	3,031.00	POUND	\$36,675.10			0.00	POUND	\$0.00	2,669.00	POUND
60	CASTING ASSEMBLY (STORM)	\$552.00	18.00	EACH	\$9,936.00			5.00	EACH	\$2,760.00	5.00	EACH
61	ADJUST FRAME & RING CASTING (SANITARY)	\$1,200.00	4.00	EACH	\$4,800.00			0.00	EACH	\$0.00	1.00	EACH
62	ADJUST FRAME & RING CASTING (STORM)	\$1,200.00	3.00	EACH	\$3,600.00			0.00	EACH	\$0.00	0.00	EACH
63	CONSTRUCT DRAINAGE STRUCTURE DESIGN G	\$421.00	3.00	LIN FT	\$1,263.00			0.00	LIN FT	\$0.00	3.00	LIN FT
64	CONSTRUCT DRAINAGE STRUCTURE DES 48-4020	\$459.00	13.30	LIN FT	\$6,104.70			21.30	LIN FT	\$9,776.70	21.30	LIN FT
65	CONSTRUCT DRAINAGE STRUCTURE DESIGN R-1	\$310.00	27.60	LIN FT	\$8,556.00			25.20	LIN FT	\$7,812.00	31.80	LIN FT
66	CONSTRUCT DRAINAGE STRUCTURE DESIGN 48-4022	\$450.00	30.90	LIN FT	\$13,905.00			11.70	LIN FT	\$5,265.00	24.20	LIN FT
67	CONSTRUCT DRAINAGE STRUCTURE DESIGN 60-22	\$614.00	6.50	LIN FT	\$3,991.00			0.00	LIN FT	\$0.00	6.50	LIN FT
68	CONNECT TO EXISTING DRAINAGE STRUCTURE	\$395.00	1.00	EACH	\$395.00			1.00	EACH	\$395.00	1.00	EACH
69	CONNECT TO EXISTING STORM SEWER	\$395.00	7.00	EACH	\$2,765.00			0.00	EACH	\$0.00	5.00	EACH
70	EXTERNAL CHIMNEY SEAL (STORM)	\$198.00	18.00	EACH	\$3,564.00			7.00	EACH	\$1,386.00	7.00	EACH
71	RANDOM RT/PRAP CLASS III	\$121.00	24.00	CU YD	\$2,904.00			20.40	CU YD	\$2,468.40	28.80	CU YD
72	4" CONCRETE WALK	\$9.25	4,628.00	SQ FT	\$42,809.00			3,628.00	SQ FT	\$33,559.00	3,628.00	SQ FT
73	6" CONCRETE DRIVEWAY/WALK	\$17.15	4,102.00	SQ FT	\$70,349.30			2,083.00	SQ FT	\$35,723.45	2,083.00	SQ FT
74	3" BITUMINOUS WALK	\$22.50	1,787.00	SQ YD	\$40,207.50			604.00	SQ YD	\$13,590.00	604.00	SQ YD
75	CONCRETE CURB & GUTTER DESIGN B424	\$18.85	3,485.00	LIN FT	\$65,315.25			3,432.00	LIN FT	\$64,693.20	3,432.00	LIN FT
76	CONCRETE CURB & GUTTER DESIGN B424 (MODIFIED)	\$33.10	18.00	LIN FT	\$595.80			0.00	LIN FT	\$0.00	0.00	LIN FT
77	CONCRETE CURB & GUTTER DESIGN B618	\$18.85	3,210.00	LIN FT	\$60,508.50			642.00	LIN FT	\$12,101.70	642.00	LIN FT
78	CONCRETE CURB & GUTTER DESIGN R424	\$26.30	258.00	LIN FT	\$6,785.40			266.00	LIN FT	\$6,955.80	266.00	LIN FT
79	CONCRETE CURB DESIGN V4	\$26.30	77.00	LIN FT	\$2,025.10			0.00	LIN FT	\$0.00	0.00	LIN FT
80	ADA COMPLIANCE SUPERVISOR	\$2,106.00	1.00	LUMP SUM	\$2,106.00			1.00	LUMP SUM	\$2,106.00	1.00	LUMP SUM
81	TRUNCATED DOMES	\$52.65	604.00	SQ FT	\$31,800.60			320.00	SQ FT	\$16,848.00	320.00	SQ FT
82	FENCE DESIGN SPECIAL 1	\$132.00	241.00	LIN FT	\$31,812.00			0.00	LIN FT	\$0.00	0.00	LIN FT
83	FENCE DESIGN SPECIAL 2	\$132.00	170.00	LIN FT	\$22,440.00			0.00	LIN FT	\$0.00	0.00	LIN FT
84	TRAFFIC CONTROL	\$26,325.00	1.00	LUMP SUM	\$26,325.00			0.50	LUMP SUM	\$13,162.50	0.75	LUMP SUM
85	TRAFFIC CONTROL SIGNAL SYSTEM	\$226,391.00	1.00	SYSTEM	\$226,391.00			0.00	SYSTEM	\$0.00	0.80	SYSTEM
86	EMERGENCY VEHICLE PREEMPTION SYSTEM	\$6,318.00	1.00	SYSTEM	\$6,318.00			0.00	SYSTEM	\$0.00	0.00	SYSTEM
87	STORM DRAIN INLET PROTECTION	\$166.00	48.00	EACH	\$7,968.00			9.00	EACH	\$1,494.00	30.00	EACH
88	SILT FENCE, TYPE MS	\$2.00	4,115.00	LIN FT	\$8,230.00			1,264.00	LIN FT	\$2,528.00	2,421.00	LIN FT
89	SEDIMENT CONTROL LOG TYPE WOOD FIBER	\$3.40	1,420.00	LIN FT	\$4,828.00			10.00	LIN FT	\$34.00	10.00	LIN FT
90	ROCK DITCH CHECK	\$211.00	2.00	EACH	\$422.00			0.00	EACH	\$0.00	0.00	EACH
91	STABILIZED CONSTRUCTION EXIT	\$953.00	4.00	EACH	\$3,812.00			0.00	EACH	\$0.00	0.00	EACH
92	COMMON TOPSOIL BORROW (LY)	\$40.00	550.00	CU YD	\$22,000.00			745.00	CU YD	\$29,800.00	745.00	CU YD
93	SUBSOILING	\$0.11	12,000.00	SQ YD	\$1,320.00			0.00	SQ YD	\$0.00	0.00	SQ YD
94	LANDSCAPING ALLOWANCE	\$10,000.00	1.00	LUMP SUM	\$10,000.00			0.00	LUMP SUM	\$0.00	0.00	LUMP SUM
95	IRRIGATION SYSTEM AND ELECTRIC FENCE REPAIR ALLOWANCE	\$10,000.00	1.00	LUMP SUM	\$10,000.00			0.00	LUMP SUM	\$0.00	0.00	LUMP SUM
96	INSTALL SIGN AND FIELD STONE	\$14,000.00	1.00	EACH	\$14,000.00			0.75	EACH	\$10,500.00	1.00	EACH
97	HYDROMULCH TYPE BONDED FIBER MATRIX, 3/4" SEED MIX 25-131	\$1.90	6,014.00	SQ YD	\$11,426.60			4,511.00	SQ YD	\$8,570.90	4,511.00	SQ YD
98	EROSION CONTROL BLANKET CAT 3A/W SEED MIX 25-131	\$1.05	6,280.00	SQ YD	\$6,573.00			1,669.00	SQ YD	\$1,752.45	1,669.00	SQ YD
99	4" SOLID LINE MULTI COMP	\$0.38	25,582.00	LIN FT	\$9,709.76			11,941.00	LIN FT	\$4,537.58	11,941.00	LIN FT
100	24" SOLID LINE MULTI COMP	\$5.70	3,569.00	LIN FT	\$20,343.30			270.00	LIN FT	\$1,539.00	270.00	LIN FT
101	12" DOTTED LINE MULTI COMP	\$0.55	72.00	LIN FT	\$759.60			60.00	LIN FT	\$633.00	60.00	LIN FT

WACONIA PARKWAY SOUTH IMPROVEMENTS



Real People. Real Solutions.

CITY OF WACONIA

BMI PROJECT NO. C14.120614

WORK COMPLETED THROUGH FRIDAY, JUNE 10, 2022

[illegible]

WACONIA PARKWAY SOUTH IMPROVEMENTS

BMI PROJECT NO. C14.120614

PAY REQUEST NO. 5

TOTAL:



REQUEST FOR CITY COUNCIL ACTION

Meeting Date:	June 20, 2022						
Item Name:	Approve Temporary Liquor License for Lions Club						
Originating Department:	Administration						
Presented by:	Ann Meyerhoff						
Previous Council Action (if any):	The Office of City Administrator received an application for a temporary on-sale liquor license from Waconia Lions Club for an event to be held on June 26, 2022. Sale and consumption of alcoholic beverage will be limited to the Carver County Fairgrounds. Staff recommends approval of this request.						
Item Type (X only one):	Consent	X	Regular Session		Discussion Session		
RECOMMENDATIONS/COUNCIL ACTION/MOTION REQUESTED <i>(Include motion in proper format.)</i>							
Adopt Resolution 2022-167 Approving Temporary On-Sale Liquor License Applications for Lions Club							
EXPLANATION OF AGENDA ITEM <i>(Include a description of background, benefits, and recommendations.)</i>							
Attachments: 1. 22167res Temp On Sale Waconia Lions.doc							
FINANCIAL IMPLICATIONS:				ADVISORY BOARD RECOMMENDATIONS:			
Funding Sources & Uses:							
Budget Information:				Planning Commission			
_____ Budgeted				Parks and Recreation Board			
_____ Non Budgeted				Safari Island Advisory Board			
_____ Amendment Required				Other			

**CITY OF WACONIA
RESOLUTION NO. 2022-167**

**RESOLUTION APPROVING TEMPORARY ON-SALE
LIQUOR LICENSE APPLICATION**

WHEREAS, An application for a temporary on-sale liquor license has been received in the Office of the City Administrator from the Waconia Lions Club for an event to held on June 26, 2022 at Carver County Fair Grounds, Waconia, MN, and

WHEREAS, Sale and consumption of alcoholic beverages will be limited to the Concessions area.

NOW, THEREFORE, BE IT RESOLVED, That the City Council of the City of Waconia hereby approves the temporary on-sale liquor license application of the Waconia Lions Club on June 26 2022, contingent upon completion of all forms, payment of fees, receipt of certificates of insurance, and proof of compliance with state and local requirements.

Adopted by the City Council of the City of Waconia this 20th day of June, 2022.

Kent Bloudek, Mayor

ATTEST: _____
Shane Fineran, City Administrator



REQUEST FOR CITY COUNCIL ACTION

Meeting Date:		June 20, 2022					
Item Name:		Amendment to Chapter 580 Regulating Alcoholic Beverages					
Originating Department:		Administration					
Presented by:		Shane Fineran					
Previous Council Action (if any):							
Item Type (X only one):	☐ Consent	☐	☐ Regular Session	☐	☐ Discussion Session	☐	☐
RECOMMENDATIONS/COUNCIL ACTION/MOTION REQUESTED <i>(Include motion in proper format.)</i>							
Adopt Ordinance 750, Amending Chapter 580 Regarding Alcoholic Beverages							
EXPLANATION OF AGENDA ITEM <i>(Include a description of background, benefits, and recommendations.)</i>							
At the conclusion of the last state legislative session, a number of changes were made to state alcohol laws and license types that municipalities could issue. In order to conform to state law amendments are needed to Chapter 580 of city code regulating the sale of alcohol in the community. Highlights of the state changes reflected in the ordinance amendment include: 1. Off-sale license for micros distilleries 2. On-sale licenses for resorts 3. Off-sale license changes for small brewers, including additional volume and packing types. 4. On-sale license changes for micro distilleries to include Sunday sales. 5. On-sale licenses for agricultural society's (i.e. Carver County Fair) 6. On-sale licenses for baseball leagues established by the Minnesota Baseball Association (i.e. Waconia Baseball Association) 7. On-sale licenses for venues broadcasting World Cup Soccer matches.							
<u>Attachments:</u>							
1. Ordinance 750 Amending Chapter 580 and Chapter 1100 (Draft 06-10-2022).docx							
FINANCIAL IMPLICATIONS:				ADVISORY BOARD RECOMMENDATIONS:			
Funding Sources & Uses:							
Budget Information:				Planning Commission			
☒ Budgeted				Parks and Recreation Board			
☐ Non Budgeted				Safari Island Advisory Board			
☐ Amendment Required				Other			

**CITY OF WACONIA
ORDINANCE NO. 750**

**AN ORDINANCE AMENDING CHAPTER 580 REGARDING
ALCOHOLIC BEVERAGES**

The City Council of the City of Waconia Ordains:

FINDINGS AND PURPOSE

The City Council of the City of Waconia (the “City”) finds the State of Minnesota has amended its statutes to allow more options for the production and sale of alcoholic beverages by breweries and distilleries within the State of Minnesota. The City Council further finds that amending the Waconia City Code to implement the updated laws will increase economic activity within the City and provide its residents with more options regarding the consumption and purchase of alcoholic beverages. Therefore, it is in the best interests of the City and its residents to amend the City’s ordinances regulating alcoholic beverages.

The purpose of this ordinance is to: i) amend Chapter 580 of the Waconia City Code to allow more options for the production and sale of alcoholic beverages within the City; and ii) amend provisions in Chapter 1100 of the Waconia City Code regarding related fees.

AMENDMENTS

1. Chapter 580 of the Waconia City Code, *Alcoholic Beverages*, is amended as follows

**CHAPTER 580
ALCOHOLIC BEVERAGES**

580.01 Definitions.

The following terms, as used in this Chapter, shall have the meanings stated in this section:

“3.2 percent malt liquor” means malt liquor containing not less than one-half of one percent alcohol by volume nor more than 3.2 percent alcohol by weight.

“Alcoholic beverage” means any beverage containing more than one-half of one percent alcohol by volume.

“Applicant” means a person making an application for a license under this Chapter 580.

“Application” means the form provided by the City that an applicant must complete as a prerequisite for license consideration.

“Beer” means any beverage meeting the definition of malt liquor below.

“Bona fide association of owners and operators of wineries” means an association of more than ten wineries that has been in existence for more than two years at the time an application is made.

“Brewer” means a person who manufactures malt liquor for sale.

“Clean Indoor Air Act” means, collectively, Minnesota’s Clean Indoor Air Act, as amended, and the rules implementing such act, as amended.

“Club” means an incorporated organization organized under the laws of the State of Minnesota for civic, fraternal, social, or business purposes, or for intellectual improvement, or for the promotion of sports, or a congressionally chartered veteran’s organization, which: i) has more than thirty (30) members; ii) has owned or rented a building or space in building for more than one (1) year that is suitable and adequate for the accommodation of its members; and iii) is directed by a board of directors, executive committee, or other similar body chosen by the members at a meeting held for that purpose, none of whose members, officers, agents, or employees receive any profit from the distribution or sale of beverages to the members of the club, or to their guests, beyond a reasonable salary or wages fixed and voted each year by the governing body.

“Chapter 580” means this Chapter 580 of the Waconia City Code, as amended.

“Cocktail room” means on-sale of distilled liquor produced by a distillery for consumption on the premises of the distillery or adjacent to one distillery location owned by the distiller.

“Commissioner” means the Minnesota Commissioner of Public Safety.

“Distilled spirits” means ethyl alcohol, hydrated oxide of ethyl, spirits of wine, whiskey, rum, brandy, gin, and other distilled spirits, including all dilutions and mixtures thereof, for nonindustrial use.

“Distilled spirits manufacturer” mean a distillery operated within the State of Minnesota producing distilled spirits in a total quantity exceeding the proof gallons limit for a microdistillery in a calendar year.

“Exclusive liquor store” means an establishment used exclusively for the sale of: alcoholic beverages; tobacco products; ice; beverages, either liquid or powder, specifically designed for mixing with intoxicating liquor; soft drinks; liquor-filled candies; food products that contain more than one-half of one percent alcohol by volume; cork extraction devices; books and videos on the use of alcoholic beverages, magazines and other publications published primarily for information and education on alcoholic beverages; multiple use bags designed to carry purchased items; devices designed to ensure the safe storage and monitoring of alcohol in the home to prevent access by underage drinkers; home brewing equipment; and clothing marked with the specific name, brand or identifying logo of the exclusive liquor store and bearing no other name, brand or identifying logo.

“Farm winery” means a winery operated by the owner of a Minnesota farm and producing table, sparkling, or fortified wines from grapes, grape juice, other fruit bases, or honey with a majority of the ingredients grown or produced in Minnesota.

“General food store” means a business primarily engaged in selling food and grocery supplies to the public for off-premise consumption.

“Home brewing equipment” means portable equipment designed for use in home manufacturing of malt liquor in quantities of ten (10) gallons or less and supplies and ingredients for home manufacture of malt liquor.

“Hotel” means an establishment where food and lodging are regularly furnished to transients and which has: i) a dining room serving the general public at tables and having facilities for seating at least thirty (30) guests at one time; and ii) ten (10) or more guest rooms.

“Intoxicating liquor” means ethyl alcohol, distilled, fermented, spirituous, vinous, and malt beverages containing more than 3.2 percent of alcohol by weight.

“License” means a license, permit, special permit, or registration document issued to an applicant allowing the applicant to carry on and transact the business stated in such document.

“License fee” means the sum of money paid to the City for the issuance of a license issued by the City to transact and carry on the business stated in the license, which fee shall be paid in full and prior to issuance of the license, unless installment payments are expressly allowed by this Chapter 580.

“Licensed premises” means the compact and contiguous space specified in the license granted. In the case of a restaurant, club, or exclusive liquor store licensed for on-sale of alcoholic beverages and located on a golf course, “licensed premises” means the entire golf course except for areas where motor vehicles are regularly parked or operated.

“Licensee” means an applicant who applied for, received and holds a valid, current, unexpired, and unrevoked license for carrying on the business stated in such license.

“Malt Liquor” means any beverage made from malt by fermentation, or by the fermentation of malt substitutes, including rice, grain of any kind, glucose, sugar, molasses, or other malt substitute that has not undergone distillation and that contains not less than one-half of one percent alcohol by volume.

“Manufacturer” means a person who, by any process of manufacture, fermenting, brewing, distilling, refining, rectifying, blending, or by the combination of different materials, prepares or produces intoxicating liquor for sale.

“Minn. Stat. Chapter 340A” means Minn. Stat. Chapter 340A, as amended.

“Microdistillery” means a distillery operated within the State of Minnesota producing premium, distilled spirits in total quantity not to exceed 40,000 proof gallons in a calendar year.

“Nudity” means the showing of the human male or female genitals, pubic area or buttocks with less than a fully opaque covering, or the showing of the female breast with less than a fully opaque covering of any portion thereof below the top of the nipple, or the depiction of covered male genitals in a discernibly turgid state.

“Off-sale” means the sale of alcoholic beverages in original packages for consumption off the licensed premises only.

“On-sale” means the sale of alcoholic beverages for consumption on the licensed premises only.

“Outdoor area” means any area that is not bounded by walls, doorways, and closeable windows covering one hundred percent (100%) of the combined surface area of the vertical planes constituting the perimeter of the area. A wall does not include any retractable divider, garage door, or other physical barrier, whether temporary or permanent.

“Package” means a sealed or corked container of alcoholic beverage.

“Person” means any individual, partnership, unincorporated association, or entity.

“Restaurant” means any establishment, other than a hotel, under the control of a single proprietor or manager, where meals are regularly prepared on the premises and served at tables to the general public, and having a seating capacity for twenty-five (25) or more guests at one time.

“Resorts” shall have the meaning given it in Minn. Stat. §157.15, Subd. 11.

“Retail” means sale for consumption.

“Sale”, “sell”, and “sold” means furnishing merchandise to any person in exchange for money, as part of bartering, or as part of a business transaction,

“Smoking” means inhaling or exhaling smoke from any lighted cigar, cigarette, pipe, or any other lighted tobacco or plant product and the act of carrying a lighted cigar, cigarette, pipe, or any other lighted smoking equipment, tobacco or plant product intended for inhalation.

“Wholesaler” means a person who sells alcoholic beverages to persons to whom sale is permitted by Minn. Stat. 340A.310 from a stock maintained in a warehouse in the State of Minnesota.

“Wine” means the product made from the normal alcoholic fermentation of grapes, including still wine, sparkling and carbonated wine, wine made from condensed grape must, wine made from other agricultural products than sound, ripe grapes, imitation wine, compounds sold as wine, vermouth, cider, perry and sake, in each instance containing not less than one-half of one percent nor more than twenty-four percent (24%) alcohol by volume for nonindustrial use. Wine does not include distilled spirits.

580.02 Authority.

Subd. 1 Adoption of State Law by Reference. The provisions of Minn. Stat. Chapter 340A (pertaining to the retail sale, distribution, and consumption of intoxicating liquor and 3.2 percent malt liquor) are incorporated into this Chapter 580 by reference. Any term used in this Chapter 580 that is not defined in Section 580.01 above but is defined in Minn. Stat. Chapter 340A shall be given the meaning ascribed to it in Minn. Stat. Chapter 340A. References to any section of Minn. Stat. Chapter 340A shall mean such section, as amended.

Subd. 2 City's Authority. Pursuant to Minn. Stat. Chapter 340A, the City may impose additional restrictions on the sale and possession of alcoholic beverages within its limits beyond those set forth in Minn. Stat. Chapter 340A.

580.03 General Provisions.

Subd. 1 Consumption in Public Places Prohibited. No person shall consume an alcoholic beverage in a public park, on any public street, sidewalk, parking lot or alley, or in any other public place, except as expressly allowed by this Chapter 580 or Minn. Stat. Chapter 340A.

Subd. 2 License Required for Sale. No person shall sell or offer for on-sale or off-sale any alcoholic beverage without a valid, current, unexpired, and unrevoked license therefor issued by the City or, if Minn. Stat. Chapter 340A so requires, the Commissioner.

Subd. 3 Prohibitions Regarding Persons Under Twenty-One (21) Years of Age.

- A. No licensee or any employee of a licensee shall sell or serve any alcoholic beverage to any person under twenty-one (21) years of age or permit any such person to consume any alcoholic beverage at a licensed premises unless such person under twenty-one (21) years of age is under the supervision of a responsible person over the age of twenty-one (21) for training, education, or research purposes. Prior notification to the City is required unless the supervised alcohol purchase attempt is for professional research conducted by post-secondary educational institutions or state, county, or local health departments.
- B. No person under twenty-one (21) years of age shall enter an establishment licensed for the sale of alcoholic beverages for the purpose of purchasing or having served or delivered any alcoholic beverage. However, a person who is eighteen (18), nineteen (19), or twenty (20) years of age may enter such a premises to perform work for the establishment (including the serving of alcoholic beverages), to consume meals, or to attend social functions that are held in a portion of the establishment where liquor is not sold.
- C. No person under twenty-one (21) years of age shall misrepresent his or her age for the purpose of obtaining any alcoholic beverage.
- D. No person under twenty-one (21) years of age shall consume or have in his or her possession any alcoholic beverage, with the intent to consume the same at a place other than the household of his or her parent or legal guardian. Possession of any alcoholic beverage by a person under twenty-one (21) years of age at a place other than the household of his or her parent or legal guardian shall be prima facie evidence of his or her intent to consume same at a place other than the household of his or her parent or legal guardian.

580.04 License Applications.

Subd. 1 Forms. Each application for a license issued pursuant to this Chapter 580 shall be made at the office of the City Clerk using the forms prescribed by the Commissioner, together with such additional information as the City Council may require, from time to time. All

questions asked or information required by such application form shall be answered fully and completely by each applicant. Upon completion of such application form and the provision of all required information, the application form shall be referred to the City Clerk for examination and verification.

Subd. 2 Description of Premises. The application shall specifically describe the compact and contiguous premises within which alcoholic beverages may be dispensed and consumed and no license shall be effective or valid beyond the licensed premises. The description may not include any parking lot or sidewalk. No license shall describe any outdoor area as part of the licensed premises except as follows:

A. Golf Courses. In the case of a restaurant, club or exclusive liquor store licensed for on-sale of alcoholic beverages and located on a golf course, the licensed premises shall include the entire golf course except for areas where motor vehicles are regularly parked or operated.

B. Temporary Licenses. The following temporary licenses may describe an outdoor area as the licensed premises:

1. A temporary on-sale intoxicating liquor license issued pursuant to Section 580.06, Subd. 4;
2. A temporary 3.2 percent malt liquor license issued pursuant to Section 580.06, Subd. 7 ;
3. A temporary license for a farm winery to sell intoxicating liquor at a county fair issued pursuant to Section 580.06, Subd. 9; and
4. A temporary license for a bona fide association of owners and operators of wineries to showcase wines produced by members of such association issued pursuant to Section 580.06, Subd. 10.

C. Outdoor Areas Adjacent to a Structure. Outdoor areas immediately adjacent to a building or structure comprising the remainder of the licensed premises including, but not limited to, porches, decks and patios may be included as part of the licensed premises provided all of the following conditions are met:

1. Not less than one-third (1/3) of the licensee's gross sales shall be derived from the sale of food or other products other than on-sale alcoholic beverages;
2. The licensee's dram shop liability carrier shall have acknowledged, in writing, that the outdoor area is covered by dram shop insurance;
3. The outdoor area shall have a permanent surface of concrete, asphalt, wood or other fabricated construction material;
4. Any portion of an outdoor area at grade or less than six (6) feet above grade shall be enclosed by an opaque fence at least six (6) feet high (with

an emergency exit) so as to require all persons using the outdoor area to enter and exit such area through the building or structure comprising the remainder of the licensed premises; provided, however, this requirement shall not apply to any licensed premises that is a restaurant or a hotel;

5. Any exterior stairway or ramp access to an outdoor area six (6) feet or more above grade must be gated so as to require all persons using the outdoor area to enter and exit such area through the building or structure comprising the remainder of the licensed premises; provided, however, this requirement shall not apply to any licensed premises that is a restaurant or a hotel;
6. If any portion of the outdoor area lies within 200 feet of a residential district, the outdoor area shall be screened in a manner approved by the City Council so as to prevent viewing of the outdoor area from the residential district and to dampen noise and/or deflect noise away from the residential district;
7. The outdoor area shall comply with all applicable laws, zoning district regulations and building codes, including but not limited to those relating to handicap accessibility;
8. Exterior lighting for the outdoor area shall be designed and installed so that the globe is recessed and enclosed on all sides except the bottom and no light is cast directly at any other property;
9. The outdoor area and surrounding landscaping shall be designed to complement the building or structure comprising the remainder of the licensed premises structure; and
10. The outdoor area shall meet all such other requirements as the City Council finds necessary or desirable to protect nearby properties and the public.

Subd. 3 Financial Responsibility. Each applicant shall demonstrate to the City Clerk, as a condition of issuance or renewal of a license: i) proof of financial responsibility as required by Minn. Stat. §340A.409 with regard to liability under Minn. Stat. §340A.409; or ii) exemption from such requirements in conformance with Minn. Stat. §340A.409, Subd. 4. The City will file this proof or affidavit of exemption with the Commissioner. Any liability insurance policy, bond, proof of deposit, or affidavit filed as proof of financial responsibility under this section shall conform to Minn. Stat. §340A.409. Operation of a business that is required to be licensed by this Chapter 580 without current proof of financial responsibility or exemption on file with the City is a cause for revocation of the license.

Subd. 4 False Statements and Omissions. If any applicant intentionally makes a false statement or material omission on any application form, the false statement or material omission shall

constitute cause for denial of the application or, if a license has been issued, revocation of the license.

Subd. 5 Investigation. The City shall investigate each applicant applying for an initial or renewal license to determine whether the applicant is qualified to hold the license applied for in the initial or renewal application. No license provided for herein shall be issued less than thirty-five (35) days after completion and filing of the application form with the City Clerk; provided, however, that such restriction may be waived by the City Council in any case where the applicant has recovered possession of the premises previously licensed by such applicant through mortgage foreclosure, contract for deed cancellation, or through any other type of involuntary reversion, or in the event all necessary investigations have been completed prior to the expiration of such thirty-five (35) day period.

Subd. 6 Licenses are Granted or Denied in the City Council's Discretion; Approval of Commissioner. The City Council may, in its sound discretion, either grant or deny the application for any license or for the transfer or renewal of any license. No applicant has a right to a license. Further, if Minn. Stat. Chapter 340A requires the Commissioner to approve a license, the granting of the license is conditioned on such approval being obtained.

Subd. 7 Conditions. The City Council may attach any special conditions to a license as it deems appropriate given the nature of the business, the location of the premises, and verified complaints, if any, to protect the health, safety, welfare and quietude of the community and ensure harmony within the location where the premises are located. Violation of any of the conditions shall be grounds for revocation of the license.

Subd. 8 Restrictions on Issuance.

- A. Each license shall be issued only to the applicant for the premises described in the application.
- B. Not more than one (1) license shall be directly or indirectly issued within the City to any one (1) person.
- C. No license shall be issued regarding any premises on which taxes, assessments, utility charges, service charges, or other financial claims of the City are delinquent and unpaid.
- D. No license shall be issued to a person under twenty-one (21) years of age.
- E. No license shall be issued to a person who has had, within five (5) years of the date of the application, an intoxicating liquor or 3.2 percent malt liquor license revoked.
- F. No license shall be issued to a person who, within five (5) years of the date of the application, has been convicted of a felony or a willful violation of any federal or state law regarding the manufacture, sale, distribution, or possession for sale or distribution of an alcoholic beverage.

- G. No license shall be issued to any entity if a controlling interest in such entity is held by a person that would be ineligible for a license under the standards set forth in subsections D, E, or F above.
- H. No license shall be issued for any premises or for any business ineligible for a license under federal law or Minnesota law.

Subd. 9 License Period. The City Council may approve any application for license as provided herein for the period of the remainder of the then current calendar year or for the entire ensuing license year, which, for the purposes of this Chapter 580, shall be from February 1 to January 31. All applications including proposed license periods must be consistent with this section.

Subd. 10 Fees.

- A. Investigation Fee. Except as provided below, each applicant for a license shall pay the investigation fee listed in Chapter 1100 of the Code when the application is submitted to the City. An application for which an investigation fee is required will not be considered until the fee is paid in full. No investigation fee is required for temporary licenses.
- B. Payment of License Fee. The fee for each type of license available under this Chapter 580 is listed in Chapter 1100 of the Code. Each applicant shall pay, on or before the day the license is issued, the full, annual fee for the type of license issued unless either of the below sections apply:
 - 1. Partial License Years. Unless expressly provided herein to the contrary, the license fee for any partial license year shall be pro-rated and paid, in advance, on the basis of one-twelfth (1/12) of the total license fee for each calendar month, or part thereof, remaining in the then current license year.
 - 2. Option to Pay On-Sale Liquor License Fee in Installments. An applicant for an on-sale liquor license may elect to pay the license fee listed in Chapter 1100 for “Liquor, On-Sale” in two (2) equal installments, subject to the following conditions:
 - a. The first installment payment shall be paid, in advance, before the license is issued.
 - b. Together with the first installment payment, the applicant shall also pay the “Installment Option Fee” listed in Chapter 1100 or installment payments will not be allowed.
 - c. The second installment payment shall be paid on or before the close of business on July 1st of the then current license year. If July 1st is a Saturday or Sunday, payment must be made by the close of business on the last business day prior to July 1st. Failure

to pay such installment payment on or before the date due shall constitute a violation of this Chapter. Further, no renewal license or new license shall be granted to a person that owes the City a past due installment payment or any fine associated with a past due installment payment.

- d. The entire license fee shall be paid even if the license holder ceases operations before the second installment payment becomes due. As such, the obligation to pay the second installment payment may not be waived unless relief is granted pursuant to this Chapter 580.
- e. The installment payment option may only be elected for full license years and is not available for partial license years, limited licenses, or temporary licenses.

C. Refunds. The City Council, in its discretion, may refund a pro rata share of an annual license fee to a licensee, or to the licensee's estate, if:

- 1. The business ceases to operate because of destruction or damage; or
- 2. The licensee is an individual and the licensee dies.

Subd. 11 Issuance. If an application is approved and the required fee is paid (or the first installment payment is made, if applicable), the Mayor and the City Clerk shall, upon payment of the appropriate license fee, promptly issue a license in the form prescribed by the City and by the Commissioner. A license shall be valid only for the licensed premises described in the application for the license.

Subd. 12 Duplicate License. The City Clerk may issue a duplicate of an original license without action by the City Council if the licensee produces a sworn affidavit that the original license has been lost and pays the fee for issuance of a duplicate license as listed in Section 1100 of this Code. All duplicate licenses shall be clearly marked DUPLICATE.

Subd. 13 Transfer. No license may be transferred between persons or locations without prior approval of the City Council. If a controlling interest in any entity with a license is transferred, the transfer of the controlling interest shall be deemed to be a transfer of the license. The City Council may revoke any license transferred without its prior approval. An application to transfer a license shall be treated the same as an application for a new license, and all of the provisions of this Chapter 580 regarding a new license application shall apply.

580.05 Requirements and Restrictions Regarding Licensees.

Subd. 1 Posting. Each person holding a license shall post the license at the premises described in the license, except that a temporary license shall be posted at the premises where alcoholic beverages may be sold, as defined in the license. All licenses shall be posted in full view of the public.

Subd. 2 Hours and Days of Sale. A licensee shall not sell 3.2 percent malt liquor or intoxicating liquor except in compliance with the hours and days established in Minn. Stat. §340A.504. A licensee holding a special permit pursuant to Section 580.06, Subd. 18, below, however, shall be allowed to serve alcohol as described in such section.

Subd. 3 Hours of Business.

- A. No person or customer, other than the licensee or his or her bona fide employees, shall remain on any licensed premises more than thirty (30) minutes after closing hour. There shall be no consumption of any alcoholic beverage by any person, including the licensee and his or her bona fide employees, more than thirty (30) minutes after closing hour. It shall be the duty of the licensee to enforce compliance with this section at the licensed premises.
- B. Total evacuation of the licensed premises shall occur not later than one (1) hour after closing hour, unless prior notification is provided to the Carver County Sheriff's Department and approval is obtained therefrom. It shall be the duty of the licensee to enforce compliance with this section at the licensed premises.
- C. Sales on Sundays shall be allowed as described in this Chapter 580.
- D. Notwithstanding subsections A and B above, a licensee holding a special permit pursuant to Section 580.06, Subd. 18, below shall be allowed to operate outside of normal hours of business as described in such section.

Subd. 4 Sales to Intoxicated Persons Prohibited. No person shall sell 3.2 percent malt liquor, intoxicating liquor, or wine to any person who is obviously or visibly in an intoxicated condition.

Subd. 5 Line of Sight Requirements.

- A. All licensed sales of any alcoholic beverage shall be made in full view of the public.
- B. For security purposes, the front door or entrance of each licensed premises shall contain an unobstructed clear glass window that shall provide a clear view of the interior of such licensed premises.
- C. Any room or rooms where any alcoholic beverage is sold shall be arranged such that an unobstructed view of any part of such room shall be visible to at least one (1) employee of the licensee.

Subd. 6 Responsibility of Licensee.

- A. Every licensee shall maintain sobriety and order at the licensed premises and all parking areas, outdoor areas or other property adjacent to the licensed premises owned or controlled by the licensee.
- B. The act of any employee on the licensed premises authorized to sell or serve any alcoholic beverage shall be deemed the act of the licensee as well and the licensee shall be liable to all penalties equally with the employee.

- Subd. 7 Employment of Felons Prohibited. No person who has been convicted of a felony shall serve or sell liquor in a retail intoxicating liquor establishment.
- Subd. 8 Employment of Minors Prohibited. No person under the age of eighteen (18) years shall serve or sell intoxicating liquor in a retail intoxicating liquor establishment.
- Subd. 9 Removal of Alcoholic Beverages. No licensee shall permit any person to remove, and no person shall remove, from the space or building named in the on-sale license for which it was granted, any bottle or receptacle which contains any alcoholic beverage, which has been opened, or the seal broken, or the contents of which have been partially removed except a restaurant licensed to sell intoxicating liquor or wine at on-sale may permit a person purchasing a full bottle of wine in conjunction with the purchase of a meal to remove the bottle on leaving the licensed premises provided that the bottle has been opened and the contents partially consumed. A removal of a bottle under the conditions described herein is not an off-sale of intoxicating liquor and may be permitted without an additional license. Each licensee shall post, in a conspicuous location near each exit from the space or building named in the license for which it was granted, a sign advising the public of this prohibition. It shall be the duty of the licensee to enforce compliance with this section.
- Subd. 10 Samples of Alcoholic Beverages. Samples of alcoholic beverages may be provided as allowed by Minn. Stat. 340A.510.
- Subd. 11 Nudity at a Licensed Premises Prohibited. The City Council finds that it is in the best interests of the public health, safety and general welfare of residents of the City to prohibit the following:
- A. A licensee allowing a hostess, barmaid, waitress, waiter, bartender, independent contractor or any such other such person to perform services at the premises described in the licensee's license while the person is in a state of nudity.
 - B. A licensee allowing any person to perform, whether by dancing, displaying lingerie or any other activities or entertainment services at the premises described in the licensee's license while the person is in a state of nudity.
- Subd. 12 Gambling Prohibited. No retail establishment licensed to sell alcoholic beverages may keep, possess, operate or permit the keeping, possession or operation on the licensed premises of dice or any gambling device, or permit gambling, except as allowed by Minnesota law.
- Subd. 13 Inspection.
- A. Any licensed premises may be inspected by a health officer at such time or times as is necessary or advisable to maintain clean and sanitary conditions.
 - B. No licensee shall prevent any law enforcement officer from entering upon and inspecting the licensed premises regardless of whether or not the law enforcement officer has obtained a search and seizure warrant for such purpose. Such law enforcement officer shall be authorized to seize all alcoholic beverages found in such licensed premises for which the licensed premises do not have a license.

Subd. 14 Exclusive Stores. No exclusive store shall sell food for on-premises consumption unless the City has specifically authorized such consumption in the license for the premises. An exclusive store may offer live or recorded entertainment provided it complies with all other provisions of the Waconia City Code in regard to such entertainment.

Subd. 15 Requirements Applicable to Outdoor Areas Adjacent to a Structure. If licensed premises includes an outdoor area adjacent to a structure as allowed by Section 580.04, Subd. 2, C, the licensee of such premises shall:

- A. Assign an employee to supervise the outdoor area at all times;
- B. Not use any device in the outdoor area after 9:00 p.m. that is designed, in whole or in part, to produce, reproduce or amplify sound including, but not limited to, loudspeakers, amplifiers, radio, televisions, or musical instruments (provided, however, the personal use of cellular phones, radio communication devices and devices solely emitting sound through headphones shall not be prohibited);
- C. Not serve any alcoholic beverages in the outdoor area after 9:00 p.m., provided, however, this restriction shall not apply to any licensed premises that is a restaurant or a hotel and shall not be construed to prohibit the consumption of alcoholic beverages in the outdoor area after 9:00 p.m.;
- D. Remove any person from the outdoor premises that becomes unruly or noisy;
- E. Maintain at least one (1) waste receptacle in the outdoor area;
- F. Maintain at least one (1) fire safe cigarette disposal receptacle in the outdoor area;
- G. Pick up trash and litter generated by the operation of the outdoor area within a reasonable distance from the outdoor area; and
- H. At all times maintain the outdoor area in full compliance with the requirements of Section 580.04, Subd. 2, C.

Subd. 16 Smoking in Outdoor Areas. If the licensed premises includes an outdoor area adjacent to a structure as allowed by Section 580.04, Subd. 2, C, the licensee of such premises may allow or prohibit smoking in the outdoor area (or divide the outdoor area into smoking and no smoking areas in such proportions as the licensee desires) subject to the following limitations and requirements:

- A. Smoking shall be prohibited in those portions of the outdoor area, if any, that are considered “indoor area” under the Clean Indoor Air Act.
- B. If the licensed premises are a restaurant or hotel, not less than twenty-five percent (25%) of the seats in the outdoor area shall be designated and signed by the licensee as a no smoking area, which seats shall be contiguous. The licensee shall treat such no smoking area as an area where smoking is not allowed under the Clean Indoor

Air Act and shall take the actions set forth in the Clean Indoor Air Act to prevent smoking in such area.

Subd. 17 Mandatory License Training Seminars. Except as provided below, each licensee holding a license must either attend, or have a representative of licensee attend, the mandatory license training seminar offered by the City (in conjunction with the Carver County Sheriff's Department) during the year or partial year that the license is in effect. Any representative attending on behalf of a licensee must hold a position of responsibility in either the ownership or management of the licensee. Failure to attend a required training seminar without reasonable justification, as determined by the City Council, shall result in the imposition of the penalties set forth in Section 580.08 below. If a person just holds a temporary license, the person shall not be required to attend the license training seminar.

580.06 Number and Types of Licenses Issued by the City.

Subd. 1 Number. Expect as otherwise provided in this Section 580.06 or Minn. Stat. Chapter 340A, there shall be no limit on the number of licenses that may be issued by the City Council. Under no circumstance, however, shall the City Council issue more than 12 days of temporary licenses to any one applicant in one calendar year.

Subd. 2 Off-Sale Intoxicating Liquor.

- A. Liquor Stores. The City Council may issue off-sale intoxicating liquor licenses to exclusive liquor stores and to any drugstore to which an off-sale license had been issued on or prior to May 1, 1994.
- B. Microdistilleries. The City Council may issue off-sale intoxicating liquor licenses to microdistilleries for the off-sale of distilled spirits. A license allows for the sale of up to a total 750 milliliters per customer, per day, of product manufactured on site in and size container or combination of containers approved in compliance with Minn. Stat. 340A.22.

Subd. 3 On-Sale Intoxicating Liquor. The City Council may issue up to ten (10) on-sale intoxicating liquor licenses. In addition to the ten (10) on-sale intoxicating liquor licenses described above, the City Council may also issue intoxicating liquor licenses to the following without limitation as to number:

- A. Clubs, provided that with respect to clubs, the organization has been in existence for at least three (3) years and intoxicating liquor sales will only be to members and bona fide guests;
- B. Restaurants;
- C. Establishments that hold on-sale licenses to sell wine;
- D. Resorts;
- E. Hotels; and
- F. Bowling centers.

- Subd. 4 Temporary On-Sale Intoxicating Liquor. The City Council may issue a temporary on-sale license to sell intoxicating liquor to a club or to a charitable, religious, or nonprofit organization that has been in existence for at least three (3) years in connection with a social event sponsored by the licensee within the City. Such license may be issued regarding premises that the licensee either does or does not own or permanently occupy. Such temporary license shall be limited to one (1) 24-hour period and shall be subject to the same conditions and restrictions as set forth in this Chapter 580 and Minn. Stat. Chapter 340A. Each club or organization shall be limited to one (1) temporary license per year and must, at the time of application, present proof of property liability insurance for the premises where the social event is to be located in addition to providing the required proof of financial responsibility. The minimum property liability insurance coverage shall be the same as that required for liquor liability coverage. To allow adequate processing time by the City, all applications for temporary on-sale licenses under this section must be submitted at least sixty (60) days prior to the event for which the licenses will be used. This requirement may, under appropriate circumstances, be waived at the discretion of the City Clerk.
- Subd. 5. Off-Sale 3.2 Percent Malt Liquor. The City Council may issue off-sale 3.2 percent malt liquor licenses as allowed by Minn. Stat. Chapter 340A.403.
- Subd. 6. On-Sale 3.2 Percent Malt Liquor. The City Council may issue on-sale 3.2 percent malt liquor licenses as allowed by Minn. Stat. Chapter 340A.403
- Subd. 7. Temporary 3.2 Percent Malt Liquor. The City Council may issue a temporary license to a club or to a charitable, religious, or non-profit organization for the on-sale of 3.2 percent malt liquor on and off school grounds and in and out of school buildings.
- Subd. 8. On-Sale Wine. The City Council may issue on-sale licenses to sell wine not exceeding 24 percent alcohol by volume. The holder of an on-sale wine license issued pursuant to this section who also holds a license to sell 3.2 percent malt liquors on-sale whose may also sell intoxicating malt liquors on-sale without an additional license.
- Subd. 9. Temporary Farm Winery at a County Fair. The City Council may issue a temporary license to a farm winery for the on-sale of intoxicating liquor at a county fair located within the corporate limits of the City provided that all intoxicating liquor sold must have been produced by the farm winery.
- Subd. 10 Temporary Wine Festival. Once per calendar year, the City Council may issue a temporary license to a bona fide association of owners and operators of wineries sponsoring an annual festival to showcase wines produced by members of such association. A license issued under this subdivision authorizes the sale of table, sparkling, or fortified wines produced by the wineries at on-sale by the glass, provided that no more than two glasses per customer may be sold. A license issued under this subdivision further authorizes the sale of table, sparkling, or fortified wines produced by the wineries at off-sale by the bottle, provided that no more than six bottles in total per customer may be sold. The license also authorizes the dispensing of free samples of the wines offered for sale within designated premises of the festival.
- Subd. 11 Brewers.
- A. Off-Sale Small Brewer.

1. Growler/Bottle License. The City Council may issue one license to a brewer licensed under Minn. Stat. 340A.301, Subd. 6 (c), (i) or (j) for the off-sale of malt liquor at the brewer's licensed premises that has been produced and packaged by the brewer. This license allows for the sale of malt liquor in 64-ounce containers (growlers) and 750 milliliter bottles. In addition to the requirements of this Chapter 580, this issuance and use of this license is subject to the requirements set forth in Minn. Stat. §340A.28, Subd.1, the prohibitions set forth in Minn. Stat. §340A.28, Subd. 2, and the packaging requirements set forth in Minn. Stat. §340A.285.
2. 128 Ounce License. In addition to the license described above, the City Council may also issue a 128 ounce license to a brewer who has a license under Minn. Stat. §340A.301, Subds. 6 (c), (i), or (j) and produces 7,500 barrels or less of malt liquor annually. This license allows for the sale of malt liquor in smaller containers such as six 12 ounce cans or four 16 ounce tallboys. In addition to the requirements of this Chapter 580, the issuance and use of this license is subject to the requirements set forth in Minn. Stat. §340A.29, Subds.1 and 2, the additional distribution rights set forth in Minn. Stat. §340A.29, Subd. 3, and the benefit of the 2021 production exception set forth in Minn. Stat. §340A.29, Subd. 4, when applicable.

B. On-Sale Brewer Taproom. The City Council may issue one license to a brewer licensed under Minn. Stat. 340A.301, Subd. 6 (c), (i) or (j) for a brewer taproom. A brewer taproom license authorizes on-sale of malt liquor produced by the brewer for consumption on the premises of or adjacent to one brewery location owned by the brewer. In addition to the requirements of this Chapter 580, the issuance of such a license is subject to the requirements set forth in Minn. Stat. §340A.26, Subd.1, and the prohibitions set forth in Minn. Stat. §340A.26, Subd.2. The holder of a brewer taproom license may open the taproom and conduct on-sale business on Sundays between the hours of 10:00 a.m. and 11:59 p.m. without obtaining a separate license for Sunday sales.

Subd. 12 On-Sale Cocktail Room. The City Council may issue one cocktail room license to the holder of a Minnesota microdistillery license or a distilled spirits manufacturer license if the licensee's annual production is processed and distilled on premises in compliance with Minn. Stat. §340A.22, Subds. 2(c), (d) and (e). The holder of a cocktail room license may open the cocktail room and conduct on-sale business on Sundays between the hours of 10:00 a.m. and 11:59 p.m., without obtaining a separate license for Sunday sales.

Subd. 13 Culinary Class Limited On-Sale. The City Council may issue a limited on-sale intoxicating liquor license to a business establishment: i) not otherwise eligible for an on-sale intoxicating liquor license; and ii) that, as part of its business, conducts culinary or cooking classes for which payment is made by each participant or advance reservation required. The license authorizes the licensee to furnish to each participant in each class, at no additional cost to the participant, up to a maximum of six (6) ounces of wine or twelve (12) ounces of intoxicating malt liquor, during and as part of the class, for consumption on the

licensed premises only. A licensee under this subdivision shall not be required to show financial responsibility.

- Subd. 14 Clubs. The City Council may issue licenses to sell intoxicating liquor on-sale to clubs. Each such license shall be subject to the requirement that the club shall not sell intoxicating liquor to persons other than its members and their bona fide guests.
- Subd. 15 Sunday Liquor. The City Council may issue licenses to sell intoxicating liquor on-sale on Sundays to a hotel, restaurant, club or bowling center with a seating capacity of at least thirty (30) people. Any licensee holding a Sunday license may sell intoxicating liquor for consumption on the premises in conjunction with the sale of food between the hours of 10:00 a.m. on Sundays and 2:00 a.m. on Mondays.
- Subd. 16 On-Sale License for a County Fair. The City Council may issue one seven-day temporary license per year to a county agricultural society established under Minnesota Statutes §38.01 for the sale of alcoholic beverage sales at a County Fair.
- Subd. 17 Baseball Leagues. The City Council may issue an on-sale wine license and an on-sale malt liquor license to a person who is the owner of a summer collegiate league baseball team or baseball team competing in a league established by the Minnesota Baseball Association, or to a person holding a concessions or management contract with the owner, for beverage sales at a ballpark or stadium located within the city municipality for the purposes of summer collegiate league baseball games, town ball games, and any other events at the ballpark or stadium, notwithstanding any law, local ordinance, or charter provision. A license issued under this paragraph authorizes sales on all days of the week to persons attending baseball games and any other events at the ballpark or stadium.
- Subd. 18 World Cup Soccer Games. Notwithstanding the limitations found in Section 580.05, Subds. 2 and 3 above, the City Council may issue a special permit to the holder of on-sale license to sell intoxicating liquors or 3.2 percent malt liquor at the licensed premises beginning 30 minutes before, during, and up to 30 minutes after the live broadcast of a FIFA Women's World Cup or FIFA World Cup competition. A licensee desiring a special permit shall apply using the City's required application form and shall pay the nonrefundable fee listed in Chapter 1100 of the Code when the application is submitted. This Section 580.06, Subd. 18, automatically expires on September 1, 2023.

580.07 3.2 Bottle Clubs.

A "bottle club" is a club that is not otherwise licensed for the sale of intoxicating liquor that permits its members to bring and keep a personal supply of liquor in lockers assigned to such members. No business establishment or club that does not hold an on-sale intoxicating liquor license may directly or indirectly allow the consumption and display of alcoholic beverages or knowingly serve any liquid for the purpose of mixing with intoxicating liquor without first having obtained a permit from the Commissioner.

580.08 Presumptive Civil Penalties.

- Subd. 1 Purpose. This section sets forth presumptive civil penalties for certain violations of this Chapter 580. Although the presumptive penalties are presumed to be appropriate for every case, the City Council may deviate and impose a different civil penalty in any individual case where the City Council finds substantial reasons make it appropriate to do so (e.g., a

licensee's efforts to cooperate with the City or the Commissioner to prevent further sales of alcohol to persons under twenty-one (21) years of age at the licensed premises). When deviating from the presumptive civil penalties, the City Council shall provide written findings that support the penalty imposed. Nothing herein shall be interpreted as preventing the City from also prosecuting any violation of this Chapter 580 as a criminal violation pursuant to Chapter 102 of the Code.

Subd. 2 Presumptive Civil Penalties for Violations. The presumptive penalties are as follows:

<i>Type I Violations</i>	<i>Penalty</i>
Commission of a felony related to the licensed activity Sale of alcoholic beverages while license is under suspension Sale of intoxicating liquor where only license is for 3.2 percent malt liquor	License revoked
<i>Type II Violations</i>	<i>Penalty</i>
<i>Failure to comply with Financial Responsibility</i>	License suspended for three (3) days, unless the next penalty applies License revoked if a second Type II Violation occurs within twenty-four (24) months of a previous Type II Violation.
<i>Type III Violations</i>	<i>Penalty</i>
<i>Refusal to allow City inspectors or the Carver County Sheriff's Department admission to inspect the premises</i>	License suspended for five (5) days, unless the next penalty applies License suspended for fifteen (15) days if a second Type III Violation occurs within twenty-four (24) months of a previous Type III Violation, unless the next penalty applies License revoked if three Type III Violations occur within twenty-four (24) months of each other.
<i>Type IV Violations</i>	<i>Penalty</i>
Sale of alcoholic beverages to a person under twenty-one (21) years of age Sale of alcoholic beverages to obviously intoxicated person	\$200.00 penalty, unless the next penalty applies \$500.00 penalty if a second Type IV Violation occurs within twenty-four (24)

After hours sale of alcoholic beverages After hours display or consumption of alcoholic beverages Illegal gambling on premises Consumption of an alcoholic beverage by a patron of a licensee outside of the compact and contiguous premises described in the licensee's license Failure to attend mandatory license training seminars	months of a previous Type IV Violation, unless the next penalty applies License suspended for three (3) days if three Type IV Violations occur within twenty-four (24) months of each other, unless the next penalty applies License revoked if four Type IV Violations occur within twenty-four (24) months of each other.
<i>Type V Violations</i>	<i>Penalty</i>
Failure to pay a license fee installment payment on or before the date it is due	Installment payments permanently prohibited

Subd. 3 Payment of Monetary Penalties. Any monetary penalty imposed shall be due and payable, in full, on the tenth (10th) day after it is imposed by the City Council. Failure to pay any monetary penalty on or before the date it is due shall constitute another violation of the same type.

580.09 Right to a Hearing.

Any applicant who has been denied the issuance of a license or any licensee upon whom a civil penalty has been imposed may, upon written request to the City Clerk promptly made after the denial or imposition has occurred, request a hearing before the City Council to present evidence and to appeal the decision. Further, no suspension or revocation of a license shall take effect until the licensee has been afforded an opportunity for a hearing pursuant to Minn. Stat. §§14.57 to 14.70 of the Administrative Procedure Act, as amended.

2. The Liquor & Tobacco section of Chapter 1100 of the Waconia City Code, *Fees*, is amended as follows:

Liquor & Tobacco

Cigarette	\$	150.00	Annual	510.03
Duplicate Alcoholic Beverage License	\$	25.00	License	580.04
3.2% Malt Liquor On□Sale	\$	300.00	Annual	580.06
3.2% Malt Liquor Temporary On□Sale	\$	50.00	Day	580.06
3.2% Malt Liquor Temporary On□Sale□	\$	150.00	Event	580.06
Multi Day				
3.2% Malt Liquor Off□Sale	\$	150.00	Annual	580.06
Wine	\$	500.00	Annual	580.06
Liquor On□Sale	\$	4,000.00	Annual	580.06
Liquor On□Sale Installment Fee	\$	100.00	Annual	580.06
Liquor On□Sale Brewer Tap Room	\$	300.00	Annual	580.06
Liquor Off□Sale	\$	310.00	Annual	580.06
Liquor Off□Sale Small Brewer	\$	300.00	Annual	580.06

Liquor Sunday for Hotels, Restaurants, Clubs And Bowling	\$	200.00	Annual	580.06
Liquor Temporary On Sale	\$	150.00	Annual	580.06
Liquor Temporary Wine Festival	\$	150.00	Annual	580.06
Liquor Temporary Farm Winery at County Fair	\$	50.00	Annual	580.06
Liquor Limited On Sale (Culinary Classes)	\$	200.00	Annual	580.06
License Investigation Fee	\$	200.00	Offense	580.04
Clubs	\$	300.00	Annual	580.06
Cocktail Room License	\$	300.00	Annual	580.06
Microdistillery Off Sale License	\$	300.00	Annual	580.06
Small Brewer Growler/Bottle License	\$	350.00	Annual	580.06
Small Brewer 128 Ounce License	\$	350.00	Annual	580.06
Brew Pub Off Sale License	\$	300.00	Annual	580.06
Brew Pub On Sale License	\$	300.00	Annual	580.06
World Cup Soccer Special Permit	\$	250.00	Event	580.06
Baseball League	\$	500.00	Annual	580.06
Bottle Clubs, Consumption and Display	\$	200.00	Annual	580.07
Beer/Wine Permit for Park Event Use	\$	25.00	Event	

EFFECTIVE DATE

This ordinance is effective upon publication.

Passed and adopted by the City Council of the City of Waconia this ____ day of June, 2022.

Kent Bloudek, Mayor

ATTEST: _____
Shane Fineran, City Administrator

M/ _____	Bloudek	_____
	Leo	_____
S/ _____	Pierson	_____
	Sorensen	_____
	Waldron	_____



REQUEST FOR CITY COUNCIL ACTION

Meeting Date:	June 20, 2022						
Item Name:	Small Brewer Off Sale - 128 Ounces, Waconia Brewing Company						
Originating Department:	Administration						
Presented by:	Ann Meyerhoff						
Previous Council Action (if any):	The City has updated Chapter 580 of the Waconia City Code regarding Off-Sale – 128 Ounces License for Small Brewers. The Waconia Brewing Company has submitted a complete application for said license. The Ordinance Amendment will be effective upon publication of Ordinance 750. It is important to note that the license for Off Sale – 128 Ounces applies only to the sale of malt liquor in smaller containers that are allowed to be sold by Waconia Brewing Company. Staff recommends approval.						
Item Type (X only one):	Consent	X	Regular Session		Discussion Session		
RECOMMENDATIONS/COUNCIL ACTION/MOTION REQUESTED <i>(Include motion in proper format.)</i>							
Adopt Resolution No. 2022-168, Small Brewer Off-Sale - 128 Ounces Liquor License, Waconia Brewing Company							
EXPLANATION OF AGENDA ITEM <i>(Include a description of background, benefits, and recommendations.)</i>							
<u>Attachments:</u> 1. 22168res Waconia Brewing Company Off Sale License.docx							
FINANCIAL IMPLICATIONS:				ADVISORY BOARD RECOMMENDATIONS:			
Funding Sources & Uses:							
Budget Information: ☐ Budgeted ☐ Non Budgeted ☐ Amendment Required				Planning Commission			
				Parks and Recreation Board			
				Safari Island Advisory Board			
				Other			

**CITY OF WACONIA
RESOLUTION NO. 2022-168**

**RESOLUTION APPROVING 128 OUNCE OFF-SALE LIQUOR LICENSE,
WACONIA BREWING COMPANY**

WHEREAS, an application for Small Brewer Off-Sale – 128 Ounces Liquor License has been received in the Office of the City Clerk for the Waconia Brewing Company; and:

WHEREAS, the City has recently amended sections of Section 580 regarding Alcoholic Beverages to allow for this license; and

WHEREAS, the amended sections of Section 580 of the Waconia City Code will be in effective upon publication of Ordinance 750.

NOW, THEREFORE, BE IT RESOLVED, That the City Council of the City of Waconia hereby approves Small Brewer Off-Sale – 128 Ounces Liquor Licenses for Waconia Brewing Company, contingent upon publication of the amended ordinance and approval by the State Liquor Control.

Adopted by the City Council of the City of Waconia this 20th day of June, 2022.

Kent Bloudek, Mayor

ATTEST: _____
Shane Fineran, City Administrator



REQUEST FOR CITY COUNCIL ACTION

Meeting Date:		June 20, 2022					
Item Name:		Performance Measures and Report for 2021					
Originating Department:		Administration					
Presented by:		Jackie Schulze					
Previous Council Action (if any):		Approve on an annual basis					
Item Type (X only one):		Consent	X	Regular Session		Discussion Session	
RECOMMENDATIONS/COUNCIL ACTION/MOTION REQUESTED <i>(Include motion in proper format.)</i>							
Adopt Resolution 2022-169, Approving Performance Measures and Report for Local Results and Innovation.							
EXPLANATION OF AGENDA ITEM <i>(Include a description of background, benefits, and recommendations.)</i>							
In 2010, the State Legislature created the Council on Local Results and Innovation, which consisted of a variety of local elected and appointed officials. In 2011, the Council on Local Results released a standard set of ten performance measures for local governments that will aid residents, taxpayers, and state and local elected officials in determining the efficacy of local government in providing services, and measure residents' opinions of those services. Local units of government that choose to participate in the new standards measure program may be eligible for reimbursement in LGA, up to \$.14 per capita, up to \$25,000 and an exemption from levy limits, if levy limits are in effect. In reviewing the performance standards for cities, staff determined that many of the measures were again easy to gather data for Waconia. Much of this data is already being generated, such as law enforcement data and fire service response. The City stands to gain somewhere around \$1,800 in additional revenue through the implementation of this program. Attached is a copy of the measurement report showing data trends for the last several years. If the City wishes to continue its involvement for 2022, we need to adopt the measures, report on the measures, submit the report to the Office of the State Auditor, and provide a report to our residents. We will often publish this info in the newsletter and post to our website. City staff recommends participation in this program for 2022.							
Attachments:							
1. 22169res Performance_Measurement_Local_Results_-_Res_2022.docx 2. 2021 Data Performance Measures for 2022.pdf							
FINANCIAL IMPLICATIONS:				ADVISORY BOARD RECOMMENDATIONS:			
Funding Sources & Uses:							
Budget Information:				Planning Commission			
_____ Budgeted				Parks and Recreation Board			
_____ Non Budgeted				Safari Island Advisory Board			
_____ Amendment Required				Other			

**CITY OF WACONIA
RESOLUTION NO. 2022-169**

**RESOLUTION ADOPTING PERFORMANCE MEASURES
AND AUTHORIZING REPORTING**

WHEREAS, Benefits to the City of Waconia for participation in the Minnesota Council on Local Results and Innovation's comprehensive performance measurement program are outlined in MS 6.91 and include eligibility for a reimbursement as set by State statute; and

WHEREAS, Any city/county participating in the comprehensive performance measurement program is also exempt from levy limits for taxes, if levy limits are in effect; and

WHEREAS, The City Council of Waconia has adopted and implemented at least 10 of the performance measures, as developed by the Council on Local Results and Innovation, and a system to use this information to help plan, budget, manage and evaluate programs and processes for optimal future outcomes; and

NOW THEREFORE LET IT BE RESOLVED THAT, The City Council of Waconia will continue to report the results of the performance measures to its citizenry by the end of the year through publication, direct mailing, posting on the city's/county's website, or through a public hearing at which the budget and levy will be discussed and public input allowed.

BE IT FURTHER RESOLVED, The City Council of Waconia will submit to the Office of the State Auditor the actual results of the performance measures adopted by the city.

Adopted by the City Council of the City of Waconia this 20th day of June, 2022.

Kent Bloudek, Mayor

ATTEST: _____
Shane Fineran, City Administrator

Annual Performance Measures Review											
	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021
General											
Percent change in the taxable property value	-6.40%	-7.83%	-9.65%	6.83%	13.01%	7.53%	2.69%	7.45%	6.7%	12.6%	3.42%
Number of Library Visits per 1,000 population	n/a	n/a	n/a	9,322	8,340	7,727	7,447	7,223	8260	1547	2964
Bond Rating AA AA	AA	AA	AA	AA	AA+	AA+	AA+	AA+	AA+	AA+	AA+
Streets											
Average city street pavement condition rating	62	62	73.00	70.71	61.40	61.40	61.82	60.34	59.64	59.19	57.23
Average hours to complete road system during snow event	n/a	n/a	2,579	1,651	849	849	835.5	2,304.0	2264	535.25	532.23
Police Services*											
A Offenses	204	113	105	78	128	223	264	257	247	298	346
B Offenses	304	283	198	210	290	146	103	105	86	86	63
Non-Criminal Activity						2778	2775	2814	2713	2759	2892
Traffic						2798	3135	2946	2627	2261	2281
Total Crimes per 1,000 population	46.73	36.43	26.20	24.35	34.59	29.52	29.19	28.40	26.02	29.45	29.55
Fire & EMS Services											
Insurance industry rating of fire services	4	4	4	4	4	4	4	4	3	3	3
Average fire response time (minutes)**	1	1	1	2	1	2	**	2.43	2.10	2.48	1.43
Fire calls per 1,000 population	31.0	31.6	30.4	31.7	30.6	29.6	31.8	40.1	56.6	40.3	46.0
Total Fire Calls	337	344	352	375	370	370	400	511	724	526	636
Water											
Operating costs per 1,000,000 Gallons of water pumped/produced	\$4,748	\$4,748	\$3,917	\$4,362	\$6,156	\$6,580	\$6,126	\$5,176	\$5,926	\$5,692	\$4,575
Total Population	10,621	10,873	11,563	11,827	12,085	12,500	12,571	12,745	12,797	13,038	13,841
per 1,000	10.87	10.87	11.56	11.83	12.09	12.50	12.57	12.75	12.80	13.04	13.84
per 100	108.73	108.73	115.63	118.27	120.85	125.00	125.71	127.45	127.97	130.38	138.41



REQUEST FOR CITY COUNCIL ACTION

Meeting Date:		June 20, 2022					
Item Name:		Authorize Master SCADA Upgrade					
Originating Department:		Public Services					
Presented by:		Craig Eldred					
Previous Council Action (if any):		None					
Item Type (X only one):	Consent	X	Regular Session		Discussion Session		
RECOMMENDATIONS/COUNCIL ACTION/MOTION REQUESTED <i>(Include motion in proper format.)</i>							
Adopt Resolution 2022-170; Authorizing Approval of Master SCADA Upgrade with Electric Pump							
EXPLANATION OF AGENDA ITEM <i>(Include a description of background, benefits, and recommendations.)</i>							
The purpose of this request is to authorize the Public Services Director to execute two documents; One, is the Master SCADA Upgrade document. Second, is the Xylem OutPost SCADA system upgrade. The focus of this update is to meet the current software updates for the master alarm systems, aka SCADA for the communities Sanitary Sewer Lift Stations. The software allows staff to monitor remotely operations and receive alarms for possible power outages, high levels or pumping issues surrounded with Sanitary Sewer Lift Stations. Attached are both the Master SCADA Upgrade Document detailing the associated costs. We are assuming the "Adder Price" will be substantially less due to the fact that most of the upgrade software items can be completed remotely opposed to trim and travel costs. Overall, the potential improvement amounts to \$31,750.00. We will be recommending an budget amendment, or work with Electric Pump on a Partial Payment in 2022 and closeout in January of 2023. Staff recommend approval of this request allowing for the updates and work with Jody to occur prior to the October 1, 2022 deadline.							
<u>Attachments:</u>							
1. 22170res Master_SCADA_Upgrade_Agreement.doc 2. Master SCADA Fee Information.pdf 3. XYLEM Outpost SCADA.pdf							
FINANCIAL IMPLICATIONS:				ADVISORY BOARD RECOMMENDATIONS:			
Funding Sources & Uses:							
Sewer Operations Budget							
Budget Information:				Planning Commission			
_____ Budgeted				Parks and Recreation Board			
X _____ Non Budgeted				Safari Island Advisory Board			
_____ Amendment Required				Other			

**CITY OF WACONIA
RESOLUTION NO. 2022-170**

**RESOLUTION AUTHORIZING APPROVAL OF MASTER SCADA UPGRADE WITH
ELECTRIC PUMP**

WHEREAS, one of the City’s Priorities “Infrastructure – managing, maintaining, and improving our current and future physical assets”; and

WHEREAS, it is necessary for an update to the SCADA systems for the Sanitary Sewer Lift Stations; and

WHEREAS, the dead-line for this update is October 1, 2022; and

WHEREAS, the Public Services Director is authorized to execute the Master SCADA Upgrade Agreement.

NOW, THEREFORE, BE IT RESOLVED That the City Council of the City of Waconia hereby authorizes approval of Master SCADA upgrade with Electric Pump.

Adopted by the City Council of the City of Waconia this 20th day of June, 2022.

Kent Bloudek, Mayor

Attest: _____
Shane Fineran, City Administrator



4280 E. 14th St.
Des Moines, IA 50313
Office: 515-265-2222
Toll Free: 800-383-7867
Fax: 515-265-8079

201 4th Ave SW
New Prague, MN 56071
Office: 952-758-6600
Toll Free: 800-536-5394
Fax: 952-758-7778

TO: City of Waconia / Doug Bode / 612-760-1799 / dbode@waconia.org
REF: Master SCADA Upgrade at WTP
DATE: June 5, 2022

Master SCADA Upgrade

- One (1) Outpost SCADA software upgrade to most current version to include software and programming
One (1) Lot of freight, remote programming, & startup

Total Selling Price: \$23,115.00 plus tax

Annual SCADA Support:

- One (1) Lot of future annual support from Flygt ADS (Automation & Digital Services) team. This will be an annual bill if you choose to sign up.

Total Selling Price: \$1,500.00 plus tax

Adder Price:

- One (1) Lot of trip/travel/labor for Flygt Engineering to make a site visit to troubleshoot anything that can't be done remotely. This price reflects one (1) 8hr business day. If more days are required the price is subject to change.

Total Selling Price: \$7,135.00 plus tax

Note the following:

- Anticipated completion of this SCADA upgrade is 15 business days from the time we receive a formal purchase order.
- Anything that's not specifically mentioned in this proposal is the responsibility of others

Thank you for your consideration,

Steven Forsythe
C: 612-840-9499
E: stevenf@electricpump.com

cc: Eric Pikal 952-220-8898
cc: Jennifer Stepka 612-799-8143

Purchase Agreement: Waconia, MN Master SCADA Upgrade

Note the following:

- Return this purchase agreement to Steven Forsythe at stevenf@electricpump.com or via fax (515) 265-8079

Payment: Net 30 Days – Retainage upon completion

We are pleased to make the following offer to sell the listed Merchandise which is firm for (30) thirty days from the above date, and is automatically withdrawn thereafter without any further notice.

1. Signing and returning this document to Electric Pump's office in Des Moines, IA may accept this offer.
2. This offer and acceptance constitutes the entire Agreement between the parties and may be modified only by a writing signed by both parties.
3. The prices quoted for equipment are valid for (30) thirty days. If the quote includes start up services and it is scheduled by the request of the buyer for a time other than Monday through Friday 8:00 to 5:00 additional charges will be due.
4. Payment terms are NET 30 (thirty days) after the mailing of seller's invoice.
5. Delivery terms are F.O.B. Place of Shipment. Seller agrees to put the merchandise in the possession of the carrier, to make a reasonable contract of carriage for their transportation, to obtain and deliver or tender such documents as may be necessary to enable Buyer to obtain possession, and to promptly notify the Buyer of shipment. After seller has delivered the merchandise to the carrier, the risk of loss of the merchandise will be borne by the Buyer. The prices quoted herein include transportation charges based on existing truckload rates, any change in delivery rates existing at the time of delivery will be billed to your account. Dates of delivery are determined from the date of Seller's acceptance of any order or orders by Buyer and are estimates of approximate dates of delivery, not a guaranty of a particular day of delivery.
6. Sales and use tax are not included.
7. Buyer shall notify seller in writing at Seller's place of business as shown on the reverse side of this page, within twenty (20) days of receipt of merchandise, or any complaint whatsoever buyer may have concerning such merchandise. Failure to give such notice shall constitute a waiver by Buyer of all claims in respect to such goods.
8. If notice of complaints is provided within twenty (20) days of Buyer's receipt of the merchandise, Seller agrees to inspect the merchandise at Seller's place of business during Seller's normal business hours and days. Upon inspection, if the merchandise is determined to be defective in material or workmanship, Seller, at Seller's option, shall repair or replace said merchandise at no cost to Buyer, or Seller may refund the purchase price. If the examined merchandise is found not to be defective or is not for some other reason within the warranty coverage, Seller's service time expended on and off-location will be charged to Buyer.
9. Seller will have no further warranty obligation under this Agreement if the Equipment is subjected to abuse, misuse, negligence or accident or if buyer fails to perform any of its duties set forth in Paragraphs 8 and 9.
10. THE WARRANTY PRINTED ABOVE IS THE ONLY WARRANTY MADE BY THE SELLER REGARDING THIS PURCHASE. SELLER DISCLAIMS ALL OTHER WARRANTIES, EXPRESS OR IMPLIED, INCLUDING, BUT NOT LIMITED TO, THE IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE. NOTHING HEREIN CONTAINED SHALL LIMIT BUYER'S RIGHTS AGAINST THE MANUFACTURER, WITH RESPECT TO MANUFACTURER'S WARRANTIES, IF ANY.

11. WARRANTY REPAIRS (which fall under the manufacturer's warranty, if any) ARE F.O.B. ELECTRIC PUMP, INC. SERVICE LOCATION. ELECTRIC PUMP, INC. WILL NOT ASSUME ANY EXTENDED WARRANTIES UNLESS APPROVED BY PRIOR WRITTEN CONSENT. THIS INCLUDES SERVICE CALLS TO JOB SITES ON PRODUCT COVERED DURING THE WARRANTY PERIOD. *PLEASE REFER TO THE ATTACHED PRODUCT WARRANTY STATEMENT FOR CLARIFICATION.*
12. IT IS UNDERSTOOD AND AGREED THAT SELLER'S LIABILITY WHETHER IN CONTRACT, IN TORT, UNDER ANY WARRANTY, IN NEGLIGENCE OR OTHERWISE SHALL NOT EXCEED THE RETURN OF THE AMOUNT OF THE PURCHASE PRICE PAID BY BUYER AND UNDER NO CIRCUMSTANCES SHALL SELLER BE LIABLE FOR SPECIAL, INDIRECT OR CONSEQUENTIAL DAMAGES. THE PRICE STATED FOR THE MERCHANDISE IS A CONSIDERATION IN LIMITING SELLER'S LIABILITY. NO ACTION, REGARDLESS OF FORM, ARISING OUT OF THE TRANSACTION UNDER THIS AGREEMENT MAY BE BROUGHT BY BUYER MORE THAN ONE-YEAR AFTER THE CAUSE OF ACTION HAS ACCRUED.
13. This Agreement shall be governed by and interpreted in accordance with the laws of the State of Iowa. Any dispute or disputes arising between the parties hereunder, insofar as the same cannot be settled by friendly agreement, shall be litigated only in The Iowa District Court for Polk County, in Des Moines, Iowa. Seller also has the right to commence an action against the Buyer in the County of the Buyer's principal place of business.

We need a hard copy of this agreement and/or a Purchase Order to start the submittal process.**

Business Name _____

Street Address _____

City/State/Zip _____

Phone _____ Fax _____

Email _____

Purchase Order Number _____

Purchase Order Amount _____

SIGNATURE _____

DATE _____

A signed copy of this must be returned with your P.O.

Is Project Taxable? Y or N, if No a tax exempt form must be supplied for our records



Waconia, MN **Xylem OutPost SCADA System Upgrade**

1. Project Objectives

The objective of this project is to upgrade the existing version of the Waconia OutPost System to the current software version. In doing so the alarm callout issues that Waconia is currently experiencing will be resolved.

2. Proposed Scope of Work

Xylem is proposing to perform an upgrade of the existing Outpost SCADA system (running VTSCADA) to the latest stable version of the software.

In doing so, the email callout system that is currently being used will be correct to allow the city of Waconia to utilize an “@waconia.org” email domain. To resolve the current email notification issue, the created email account must be supplied by Waconia that contains standard login credentials and utilizes SMTP and POP3 protocols. Currently, only standard login credentials are required. However, future software updates by email providers may require the use of OAuth 2.0 for credential authentication. It is our recommendation to secure a standard email account and pursue OAuth authentication prior to Microsoft’s OAuth enforcement.

3. Exception/Notes

- As the current system is; the proposed software upgrade will still be limited to 10K tags
- Microsoft 365 will require OAuth by October 1, 2022
- The customer will be responsible for configuring the email account for OAuth. Xylem will configure the email account with the OAuth information provided by the customer once available.
- Please see attached doc for how to configure OAuth in Microsoft 365.

Approval of the above project work scope:

Waconia, MN Representative: _____

Electric Pump Representative: _____

Xylem ADS Engineering Representative: Jessie Eckerley



REQUEST FOR CITY COUNCIL ACTION

Meeting Date:		June 20, 2022					
Item Name:		Approve Parking Request					
Originating Department:		Public Services					
Presented by:		Craig Eldred					
Previous Council Action (if any):		None					
Item Type (X only one):	Consent	☒ X	Regular Session	☐	Discussion Session	☐	
RECOMMENDATIONS/COUNCIL ACTION/MOTION REQUESTED <i>(Include motion in proper format.)</i>							
Adopt Resolution 2022-171; Authorizing Approval of Domino's Carside Delivery Use of Two Parking Stalls Within Lot One							
EXPLANATION OF AGENDA ITEM <i>(Include a description of background, benefits, and recommendations.)</i>							
In late May staff received a request from Scott Bartel the Regional Manager for Domino's who operate said business within the retail space near Lot One. The focuses is "Carside Pickup" model. Discussion of the type of sign and use of two parking stalls with dedication during business hours was discussed. While the property line of the current facility encompasses the sidewalk and a portion of the building side parking stalls, the City has rehabilitated the parking lot in 2015, maintains the surface, and clears snow during the winter season. Staff feel the request of use for two stalls for Carside Pickup for the Domino's business site is viable. (See Attachment) Domino's business hour's are outside of some of the local peak use's found in the morning and weekend hours for business's near-by. Keeping in mind there's on street and side street parking available of adjacent streets. Staff would request of the Business Owner to place signage as close to the Business, or Back of Sidewalk to prevent impacts of pedestrian accessibility. The model or type's provided should work with back of walk placement and reduce snow removal impacts completed by the Business. Staff recommends approval of this request of use for two Carside Pickup stall dedications for the Domino's site within Lot One. Attachments: 1. 22171memo Domino_s_Carside_Delivery_Res.doc 2. Parking Stall Location Request Carside Pickup Domino's.pdf 3. DCD_Signage_Options.pdf							
FINANCIAL IMPLICATIONS:				ADVISORY BOARD RECOMMENDATIONS:			
Funding Sources & Uses:							
No Impact							
Budget Information:				Planning Commission			
_____ Budgeted				Parks and Recreation Board			
☒ Non Budgeted				Safari Island Advisory Board			
_____ Amendment Required				Other			

**CITY OF WACONIA
RESOLUTION NO. 2022-171**

**RESOLUTION AUTHORIZING APPROVAL OF DOMINO’S CARSIDE DELIVERY USE OF
TWO PARKING STALLS WITHIN LOT ONE**

WHEREAS, one of the City’s Priorities “Infrastructure – managing, maintaining, and improving our current and future physical assets”; and

WHEREAS, staff received a request from the Domino’s Regional Manager to utilize two Lot One parking stalls for Carside delivery; and

WHEREAS, dedication of two parking stalls and sign placement for this business plan shouldn’t impact the number of available parking stalls within Lot One; and

WHEREAS, the Public Services Director is authorized to work with the Regional Manager on sign placement and provide the use of two parking stalls within Lot One as requested.

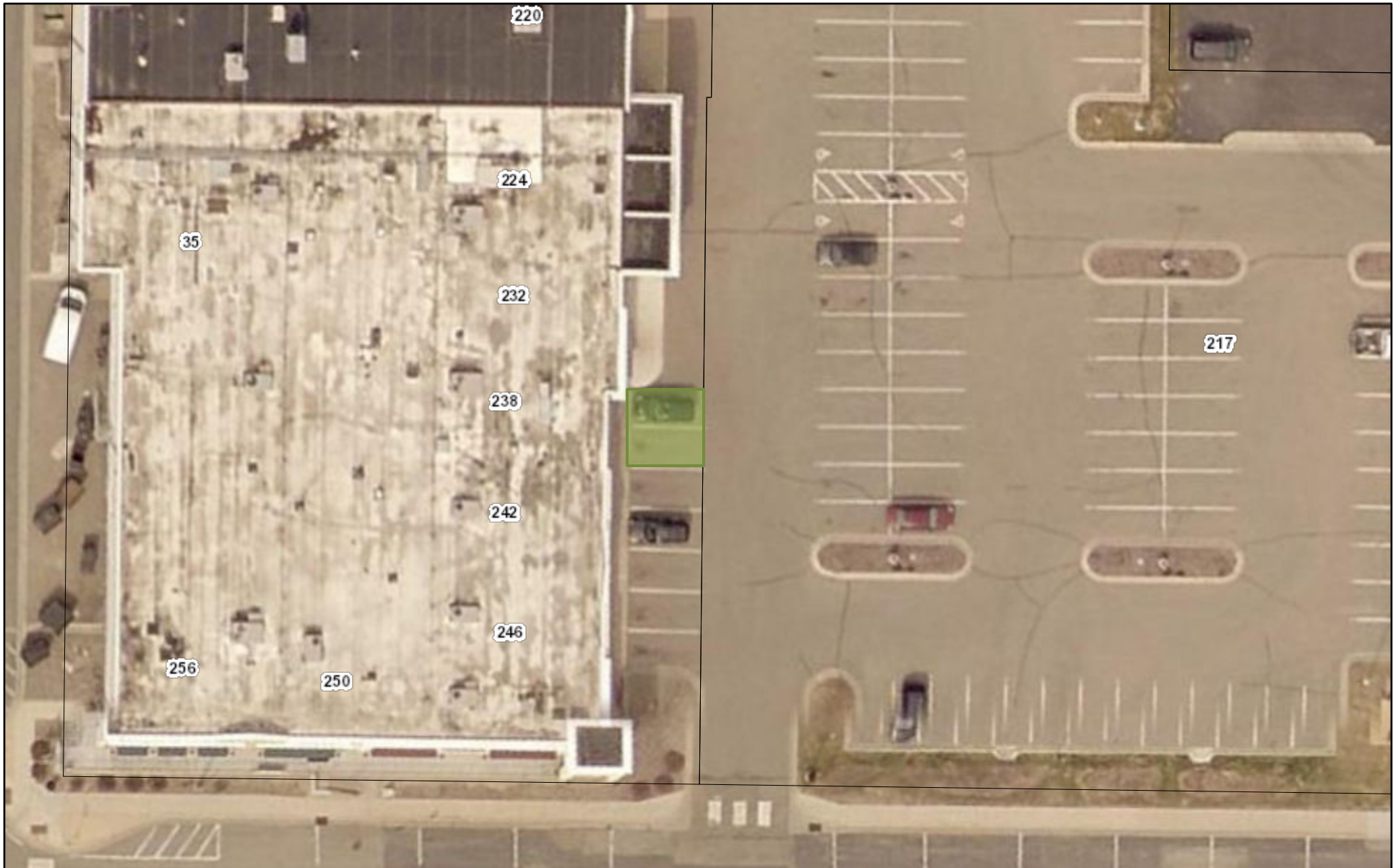
NOW, THEREFORE, BE IT RESOLVED That the City Council of the City of Waconia hereby authorizes approval of Domino’s Carside Delivery use of two parking stalls within Lot One.

Adopted by the City Council of the City of Waconia this 20th day of June, 2022.

Kent Bloudek, Mayor

Attest: _____
Shane Fineran, City Administrator

ArcGIS Web Map



5/24/2022, 5:44:00 AM



Override 1

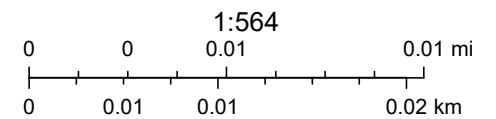


Waconia Parcels



Address Points - Active

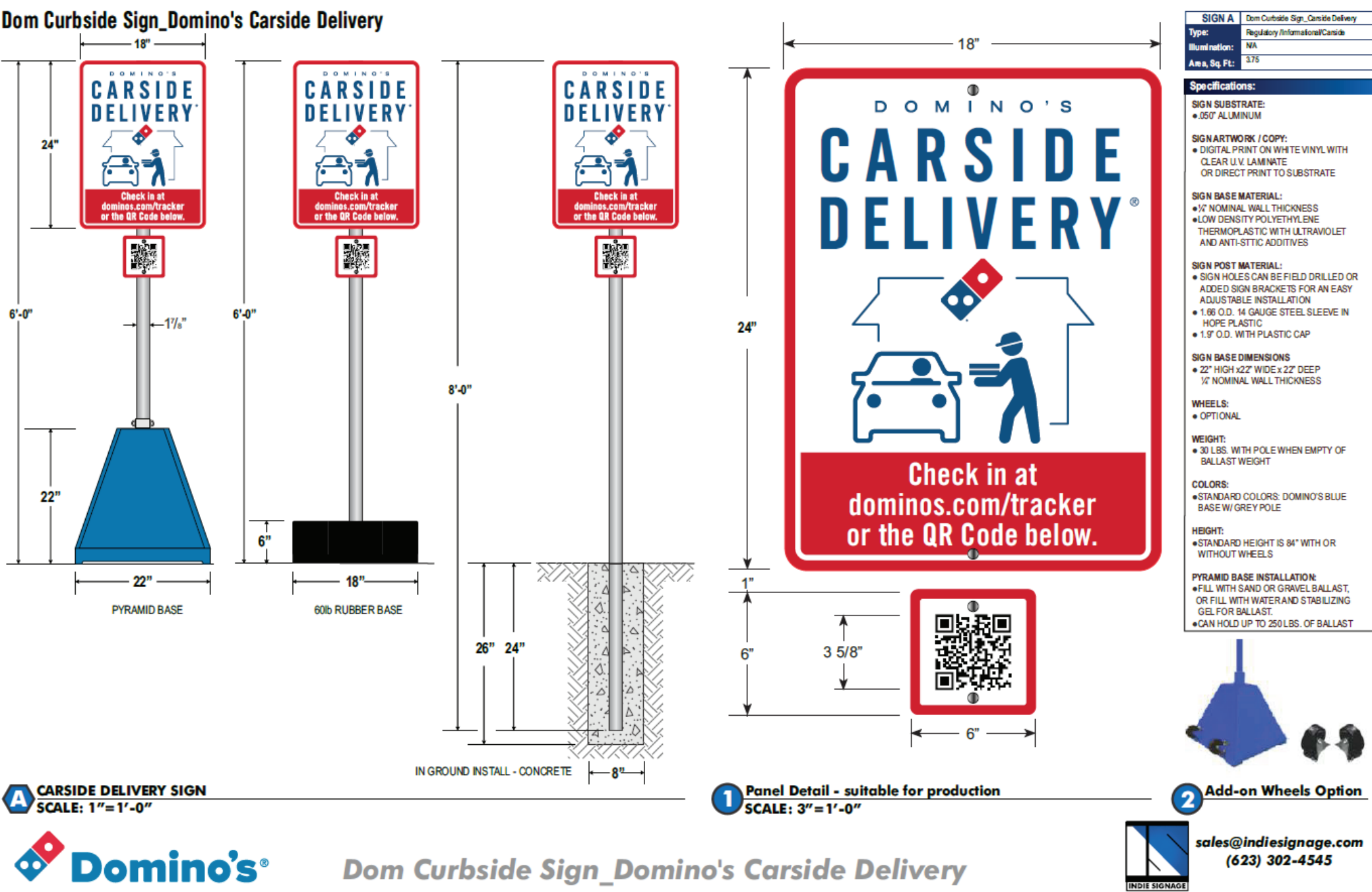
Address Number- Labels



Carver County GIS

Domino's Carside Delivery exterior signage options

- All DCD signage must transition to this creative to meet standards by 6/20/22.
- Contact Indie Signage at sales@indiesignage.com or (623) 302-4545 if you'd like to place an order or request additional information.
- To obtain a download link with pdf and vector eps files of the spec drawings, please email a request for the files to: creative@dominos.com.





REQUEST FOR CITY COUNCIL ACTION

Meeting Date:		June 20, 2022					
Item Name:		Kwik Trip 1173 Final Plat					
Originating Department:		Community Development					
Presented by:		Lane Braaten					
Previous Council Action (if any):							
Item Type (X only one):	Consent	X	Regular Session		Discussion Session		
RECOMMENDATIONS/COUNCIL ACTION/MOTION REQUESTED <i>(Include motion in proper format.)</i>							
Adopt Resolution 2022-172, approving the Kwik Trip Final Plat for the property located at 1300 Sparrow Road.							
EXPLANATION OF AGENDA ITEM <i>(Include a description of background, benefits, and recommendations.)</i>							
Attached is the proposed subdivision of the City owned property at 1300 Sparrow Road. Previously, the City and Kwik Trip entered into a purchase agreement for the eastern half of the property identified on the proposed plat as Lot 1, Block 1. The City will retain Outlot A and Kwik Trip will build their second location on Lot 1. The Kwik Trip 1173 Final Plat consists of the following: 1. One commercial parcel and one outlot. 2. The proposed street and lot configuration are generally consistent with the comments provided by City staff and Carver County. 3. The final construction plans and plat are subject to final review and approval by the Public Services Director and City Engineer prior to any work commencing on the subject parcel. CONCLUSION / RECOMMENDATION City Staff recommends approval of the Kwik Trip 1173 Final Plat subject to the findings and conditions stated in the attached resolution. Attachments: 1. 22172res_Kwik_Trip_Final_Plat.doc 2. Location Map Kwik Trip Final Plat.pdf 3. Kwik Trip 1173 Final Plat.pdf							
FINANCIAL IMPLICATIONS:				ADVISORY BOARD RECOMMENDATIONS:			
Funding Sources & Uses:							
Budget Information: _____ Budgeted _____ Non Budgeted _____ Amendment Required				Planning Commission			
				Parks and Recreation Board			
				Safari Island Advisory Board			
				Other			

**CITY OF WACONIA
RESOLUTION NO. 2022-172**

**RESOLUTION APPROVING KWIK TRIP 1173 FINAL PLAT
BY KWIK TRIP, INC.**

WHEREAS, Kwik Trip, Inc. (the “Applicant”), on behalf of the City of Waconia, has submitted a final plat application for the Kwik Trip 1173 commercial development consisting of one (1) commercial lot and one (1) outlot pursuant to Chapter 1000 of the Waconia Code of Ordinances; and

WHEREAS, the property is described as Outlot E, Interlaken Cottages West; and

WHEREAS, the Kwik Trip 1173 Final Plat is consistent with the Kwik Trip Site Plan and Design Review application approved by the City Council on October 18th, 2021, per Resolution No. 2021-243; and

WHEREAS, staff has reviewed the final plat application and recommends approval of the Kwik Trip 1173 Final Plat subject to the following conditions:

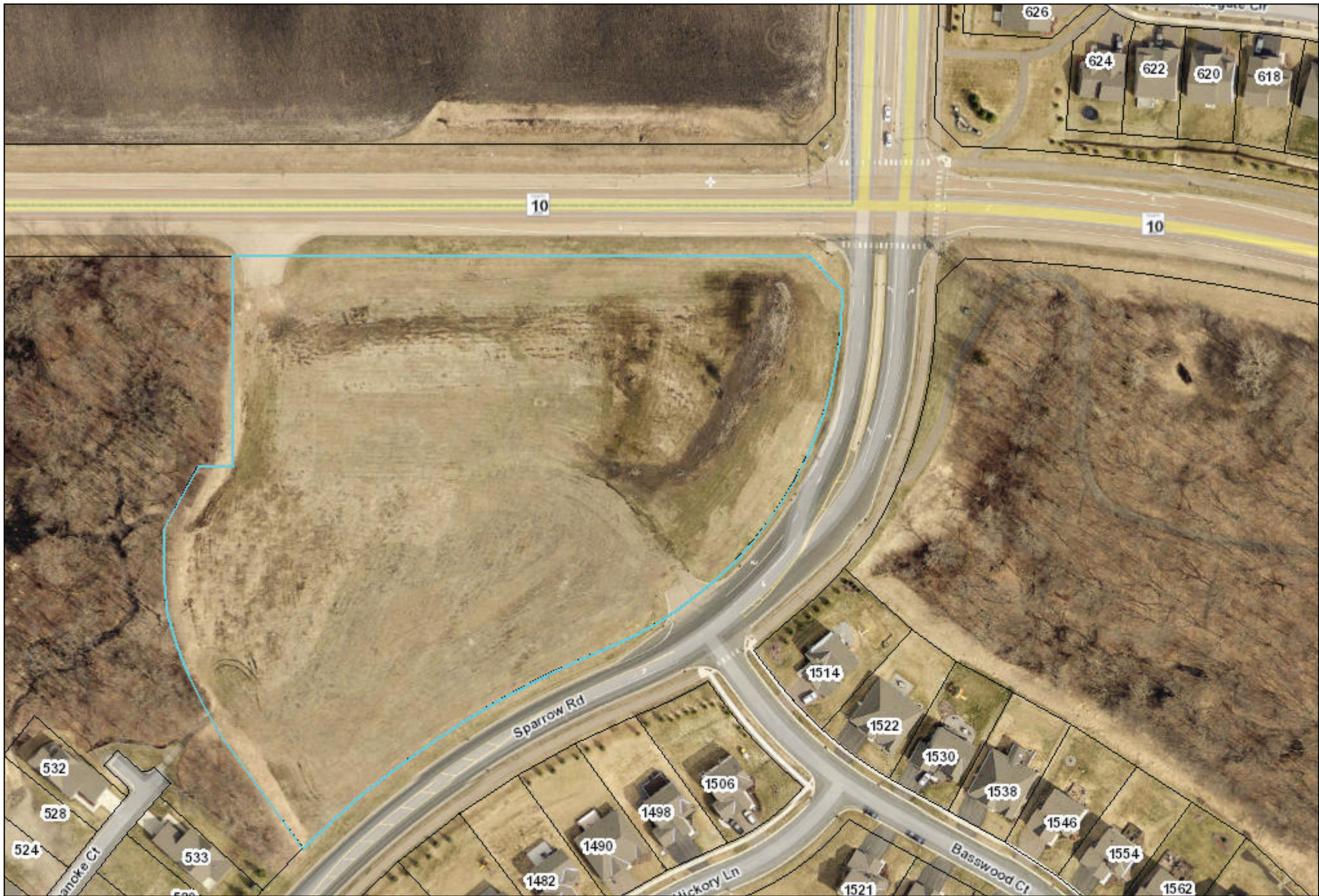
1. Compliance with applicable items contained in Chapter 1000 of the City of Waconia Subdivision Ordinance.
2. Compliance with the conditions of approval for the Kwik Trip Site Plan and Design Review as stated in Resolution No. 2020-243.
3. Compliance with the final plan review of the Public Services Director and City Engineer.
4. Execution and approval of a developers agreement prior to work commencing on site.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Waconia hereby approves the Kwik Trip 1173 Final Plat subject to the conditions noted above.

Adopted by the City Council of the City of Waconia this 20th day of June, 2022.

Kent Bloudek, Mayor

Attest: _____
Shane Fineran, City Administrator



City of Waconia

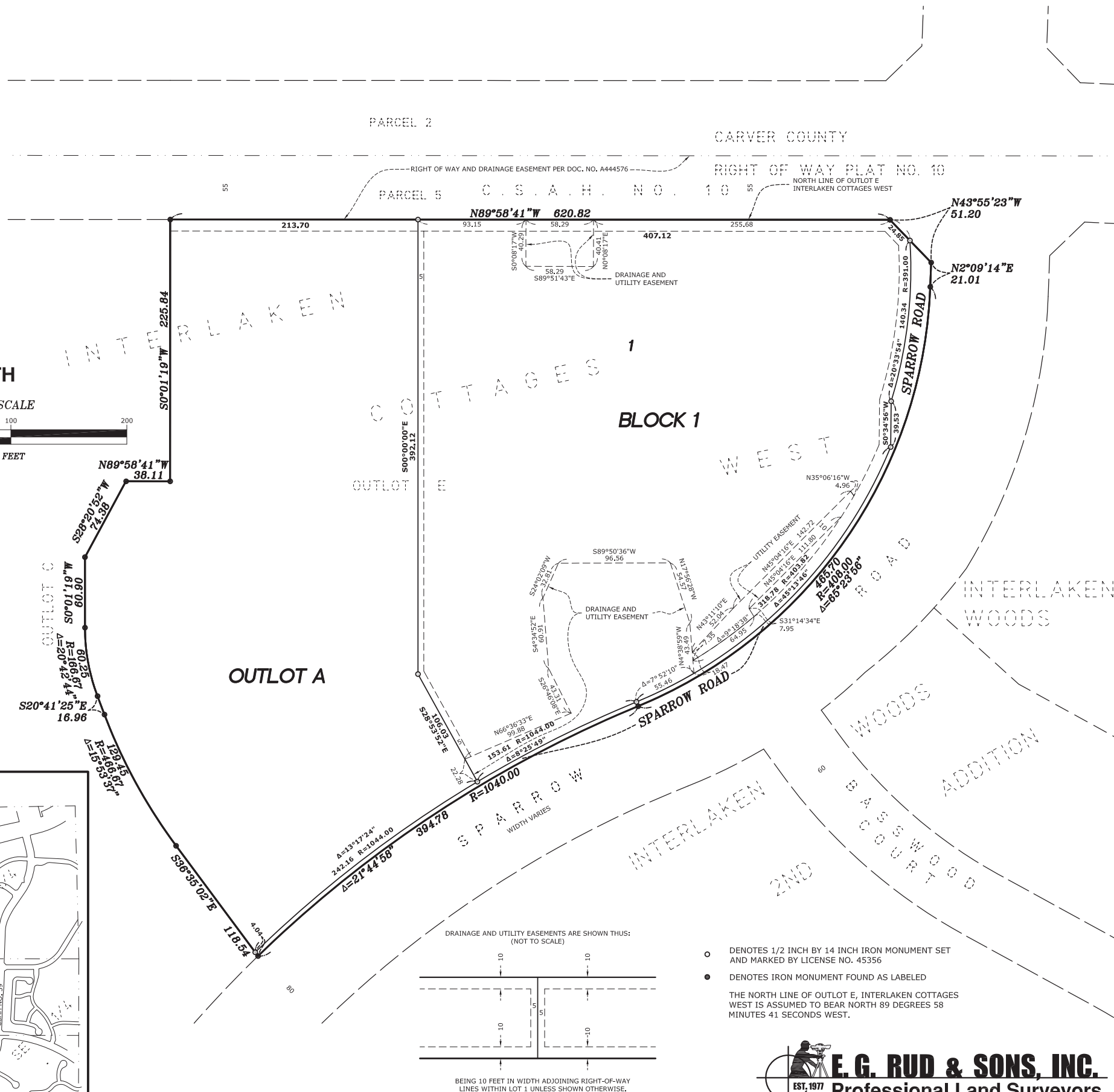
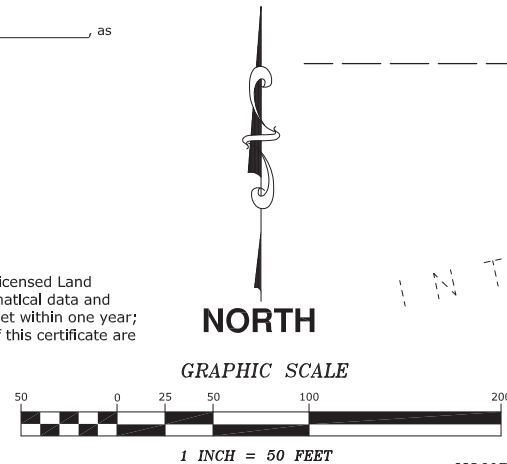
201 Vine Street South, Waconia, MN 55387

Waconia GIS

September 2021

PLAT FILE NO. _____
R.T. DOC. NO. _____

By Kaaren Lewis, Registrar of Titles





REQUEST FOR CITY COUNCIL ACTION

Meeting Date:		June 20, 2022					
Item Name:		Gift Card Donation for Organizational Use					
Originating Department:		Finance					
Presented by:		Nicole Meyer					
Previous Council Action (if any):							
Item Type (X only one):		Consent	X	Regular Session		Discussion Session	
RECOMMENDATIONS/COUNCIL ACTION/MOTION REQUESTED <i>(Include motion in proper format.)</i>							
Adopt Resolution 2022-173, Accepting Gift Card Donation for Organizational Use							
EXPLANATION OF AGENDA ITEM <i>(Include a description of background, benefits, and recommendations.)</i>							
Staff received a gift certificate from an anonymous donor for appreciation of their service during a duty crew shift for \$30.00 to the Dairy Queen. Staff is requesting acceptance of the donation for organizational use by the fire department. Attachments: 1. 22173res Donation_Received_Fire_DQ.doc							
FINANCIAL IMPLICATIONS:				ADVISORY BOARD RECOMMENDATIONS:			
Funding Sources & Uses:							
None							
Budget Information:				Planning Commission			
_____ Budgeted				Parks and Recreation Board			
X Non Budgeted				Safari Island Advisory Board			
_____ Amendment Required				Other			

**CITY OF WACONIA
RESOLUTION NO. 2022-173**

RESOLUTION ACCEPTING GIFT CARD DONATION FOR ORGANIZATIONAL USE

WHEREAS, the City of Waconia is generally authorized to accept contributions of real and personal property pursuant to Minnesota Statutes Sections 412.21 and 465.03 for the benefit of its citizens and is specifically authorized to accept gifts and requests for the benefit of facilities, services and the development of programs to benefit residents pursuant to Minnesota Statutes Section 471.17; and

WHEREAS, the following persons and/or entities have offered to contribute the items set forth below to the City:

<u>Name of Donor</u>	<u>Item</u>	<u>Value</u>
Anonymous	Dairy Queen Gift Card	\$30.00

WHEREAS, these donations have been contributed for the benefit of residents within the City's corporate limits either alone or in cooperation with others, as allowed by law; and

WHEREAS, the City Council hereby finds that it is appropriate to accept the contributions offered.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF WACONIA, MINNESOTA, AS FOLLOWS:

1. The contribution described above is hereby accepted and acknowledged with gratitude.
2. Said contribution shall be used for the designated purposes of providing meal or beverages for staff or city council meeting use.
3. That the Finance Director is hereby directed to issue receipts to the donor acknowledging the City's receipt of the donor's contribution.

Adopted by the City Council of the City of Waconia this 20th day of June, 2022.

Kent Bloudek, Mayor

ATTEST: _____
Shane Fineran, City Administrator



REQUEST FOR CITY COUNCIL ACTION

Meeting Date:	June 20, 2022				
Item Name:	Temp. On-Sale Liquor License and Application to Conduct Bingo				
Originating Department:	Administration				
Presented by:	Ann Meyerhoff				
Previous Council Action (if any):	The City has received an application for a temporary on-sale liquor license from the Carver County Ag. Society to sell liquor at the Carver County Fair, August 10, 2022 through August 14, 2022. Sales and consumption of 3.2% malt liquor beverages and liquor will be limited to the beer garden and the grandstand. All liquor beverage containers must be completely opened upon sale. The Carver County Agricultural Society has submitted an application for an exempt permit in order to conduct "BINGO" from August 10-14, 2021 at the Carver County Fairgrounds, 501 West Third Street, Waconia. This event is being held in conjunction with Carver County Fair activities.				
Item Type (X only one):	Consent	X	Regular Session	Discussion Session	
RECOMMENDATIONS/COUNCIL ACTION/MOTION REQUESTED <i>(Include motion in proper format.)</i>					
Adopt Resolution No. 2022-174, Approving Temporary On-Sale Liquor License, Carver County Agricultural Society					
Adopt Resolution No. 2022-175, Approving Application for Exempt Permit, Carver County Agricultural Society					
EXPLANATION OF AGENDA ITEM <i>(Include a description of background, benefits, and recommendations.)</i>					
<u>Attachments:</u> 1. 22174res Temp On Sale Carver Co. Ag. Society.doc 2. 22175res Bingo Carver Co. Ag. Society.doc					
FINANCIAL IMPLICATIONS:			ADVISORY BOARD RECOMMENDATIONS:		
Funding Sources & Uses:					
Budget Information:			Planning Commission		
_____ Budgeted			Parks and Recreation Board		
_____ Non Budgeted			Safari Island Advisory Board		
_____ Amendment Required			Other		

**CITY OF WACONIA
RESOLUTION NO. 2022-174**

**RESOLUTION APPROVING APPLICATION FOR EXEMPT PERMIT,
CARVER COUNTY AG. SOCIETY**

WHEREAS, The City Council of the City of Waconia, Minnesota has received an Application for Exempt Permit from the Carver County Agricultural Society; and

WHEREAS, The Carver County Agricultural Society requested this exempt permit in order to conduct “Bingo” at the Carver County Fairgrounds on August 10-15, 2022 in conjunction with the Carver County Fair as stated on the application for said exempt permit; and

WHEREAS, The City Council of the City of Waconia has no objection to the said application.

NOW, THEREFORE, BE IT RESOLVED, That the City Clerk is hereby instructed to provide a copy of this Resolution to be included with the permit application to the Department of Gaming, Gambling Control Division, State of Minnesota.

Adopted by the City Council of the City of Waconia this 20th day of June, 2022.

Kent Bloudek, Mayor

ATTEST: _____
Shane Fineran, City Administrator

**CITY OF WACONIA
RESOLUTION NO. 2022-175**

**RESOLUTION APPROVING APPLICATION FOR EXEMPT PERMIT,
CARVER COUNTY AG. SOCIETY**

WHEREAS, The City Council of the City of Waconia, Minnesota has received an Application for Exempt Permit from the Carver County Agricultural Society; and

WHEREAS, The Carver County Agricultural Society requested this exempt permit in order to conduct “Bingo” at the Carver County Fairgrounds on August 10-14, 2022 in conjunction with the Carver County Fair as stated on the application for said exempt permit; and

WHEREAS, The City Council of the City of Waconia has no objection to the said application.

NOW, THEREFORE, BE IT RESOLVED, That the City Clerk is hereby instructed to provide a copy of this Resolution to be included with the permit application to the Department of Gaming, Gambling Control Division, State of Minnesota.

Adopted by the City Council of the City of Waconia this 20th day of June, 2022.

Kent Bloudek, Mayor

ATTEST: _____
Shane Fineran, City Administrator



REQUEST FOR CITY COUNCIL ACTION

Meeting Date: June 20, 2022

Item Name: Variance - 115 Maple Terrace - Patrick Olson

Originating Department: Community Development

Presented by: Ethan Nelson

Previous Council Action (if any):

Item Type (X only one):	Consent		Regular Session	X	Discussion Session	
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RECOMMENDATIONS/COUNCIL ACTION/MOTION REQUESTED (Include motion in proper format.)

Adopt Resolution No. 2022-177 approving the Variance application for the proposed rear yard site improvements, rain garden and other improvements for the property located at 115 Maple Terrace.

EXPLANATION OF AGENDA ITEM (Include a description of background, benefits, and recommendations.)

BACKGROUND

Applicant: Patrick Olson

Owner: Patrick and Marnie Olson

Address: 115 Maple Terrace

PID# 754430630

Zoning: PUD, Planned Unit Development

REQUEST:

The City has received a Variance application from Patrick Olson (the “applicant”) requesting approval of a variance to construct a 442 sq. ft. permeable patio, a 371 sq. ft. synthetic putting green and other stormwater improvements, which is proposed to improve to the property to 42.5% impervious surface versus the 35% maximum allowed in the PUD, Planned Unit Development District.

APPLICABLE ORDINANCE PROVISIONS:

1. Section 900.05 – District Regulations, Subd. 2.O – PUD, Planned Development District
2. Section 900.12 – Administration, Enforcement and Procedures, Subd. 4 – Variances

VARIANCE REVIEW CRITERIA:

Waconia City Code Section 900.12, Subd. 4 and Minnesota State Statute 462.357, Subd. 6 establishes criteria to be considered when contemplating the issuance of a Variance in terms of “practical difficulty” as follows: “Variances shall only be permitted when they are in harmony with the general purposes and intent of the ordinance and when the terms of the Variance are consistent with the Comprehensive Plan.” So a City evaluating a Variance application should make findings as to:

1. Is the Variance in *harmony* with the purposes and intent of the ordinance?
2. Is the Variance *consistent* with the Comprehensive Plan?
3. Does the proposal put the property to use in a *reasonable* manner?

4. Are there *unique circumstances* to the property not created by the landowner?
5. Will the Variance, if granted, alter the *essential character* of the locality?

State Statute specifically notes that economic considerations alone cannot create a practical difficulty. Whereas, practical difficulties exist only when the three statutory factors are met (1. Reasonableness, 2. Uniqueness, and 3. Essential character).

VARIANCE ANALYSIS:

The subject property currently includes an existing principal structure and driveway. The applicants are proposing a 773 square foot improvement to the rear yard behind the existing home. The patio, putting green and rain garden would improve the property's impervious surface to 42.5%, or 7.5% over the maximum impervious surface allowed within the Planned Unit Development District. The initial submission proposed improvements that would have an inflow and infiltration element directing stormwater runoff into the proposed rain garden. After Planning Commission review, the applicant has submitted a revised stormwater plan dated May 11, 2022, which has been included in this report. The Public Services Director has reviewed the revised plan and his comments have been included in the Planning Considerations section below.

PLANNING CONSIDERATIONS:

1. The property currently exists slightly under the impervious surface maximum. In August 2019, the developer, M/I Homes received PUD approval based upon the 35% impervious surface maximum. In September of 2020, the developer requested to increase the maximum hardcover requirement from 35% to 45%. The Planning Commission and City Council considered the request and denied the application based upon the following items: a. The request was submitted after the setbacks and other approvals for the PUD were previously addressed as part of an integrated plan; b. The purpose of managing the impervious surface is to manage the water quality and the requested change will result in reduced water quality; and c. If houses are built on lots that allow 45% impervious surface, it will create situations where variances and code enforcement are inevitable in the future.
2. The applicant is proposing to add 773 sq. ft. of patio and synthetic putting green. Both areas are proposed with a pervious design under the surface to allow drainage into the proposed rain garden adjacent to the improvements in the original
3. The Public Services Director and City Engineer reviewed the proposed stormwater plan and recommend denial. Their review comments have been attached to this report.
4. The City Council should review the proposed location and property circumstances and determine if the request meets the variance criteria.

CONCLUSION / RECOMMENDATION:

The Planning Commission, at their regular meeting on May 5th, 2022, reviewed the pertinent information, held the required public hearing and recommended approval of the proposed Variance application via a 3-2 vote with the condition that the applicant receive approval of the proposed stormwater plan. The applicant has not received approval of the stormwater plan at this time. Staff and the Planning Commission recommend denial of the application.

Attachments:

1. [22177res_115_Maple_Terrace.docx](#)
2. [Location map \(1 Page\).pdf](#)
3. [Variance Application and Letter \(5 Pages\).pdf](#)
4. [Existing and Proposed Plan \(5 Pages\).pdf](#)
5. [Revised Stormwater Plan \(1 Page\).pdf](#)
6. [Permeable Plan Review \(1 Page\).doc](#)

FINANCIAL IMPLICATIONS:

Funding Sources & Uses:

Budget Information:

_____ Budgeted

_____ Non Budgeted

_____ Amendment Required

ADVISORY BOARD RECOMMENDATIONS:

Planning Commission

Parks and Recreation Board

Safari Island Advisory Board

Other

**CITY OF WACONIA
RESOLUTION 2022-177**

**A RESOLUTION DENYING A VARIANCE
FOR THE PROPERTY LOCATED AT 115 MAPLE TERRACE**

WHEREAS, Patrick Olson (the “**Applicant**”), has submitted a Variance application for the property located at 115 Maple Terrace (the “**Property**”) pursuant to Section 900.12 of the City Zoning Code; and

WHEREAS, the subject parcel is identified as PID# 752970180; and

WHEREAS, the City received a variance application from the Applicant to construct a 442 sq. ft. permeable patio, a 371 sq. ft. synthetic putting green and other stormwater improvements, which is proposed to improve to the property to 42.5% impervious surface versus the 35% maximum allowed in the PUD, Planned Unit Development District.

WHEREAS, the Planning Commission, at their regular meeting on May 5th, 2022, reviewed the pertinent information, held the required public hearing and recommended approval of the proposed Variance application via a 3-2 vote with the condition that the applicant receive approval of the proposed stormwater plan from the City Engineer and Public Services Director. The applicant has not received approval of the stormwater plan at this time. Staff and the Planning Commission recommend denial of the application:

WHEREAS, the City Council further finds and concludes:

- 1) Unique circumstances do not exist for the subject property as the lot was recently developed with consideration with all the current ordinances.
- 2) The property would not be used in a reasonable manner as the stormwater plan submitted does not meet the necessary permeable benefits, and with that intent to reduce run-off impacts.
- 3) The request is not reasonable as it would be inconsistent with the essential character of the design of the development.
- 4) The variance is not harmony with the purposes and intent of the ordinance because the increase in impervious surface and inadequate stormwater plan would negatively affect the development as designed in regard to the 35% maximum allowed.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Waconia hereby denies the Variance application for Patrick Olson to construct a 442 sq. ft. permeable patio, a 371 sq. ft. synthetic putting green and other stormwater improvements for the located at 115 Maple Terrace subject to the findings and recommendations of the Waconia Planning Commission stated above.

Adopted by the City Council of the City of Waconia this 20th day of June, 2022.

Kent Bloudek, Mayor

ATTEST: _____
Shane Fineran, City Administrator



Server County GIS, City of Waconia

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0.0095

0.019

0.0285

0.038

mi

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April 2022

Coordinate System:

WGS 1984 Web Mercator Auxiliary Sphere



City of Waconia

201 Vine Street South, Waconia, MN 55387

Waconia GIS



CITY OF WACONIA
201 South Vine Street
Waconia, MN 55387
Phone: (952) 442-2184 Ext. 2
Fax (952) 442-2135
www.waconia.org

VARIANCE

APPLICANT INFORMATION

1. Owner's Name: Patrick and Marnie Olson
2. Address of Property: 115 Maple Terrace, Waconia MN 55387
3. Legal Description: Lot 13, Block 6, Shores of Lake Waconia, Carver County, Minnesota
4. Applicant's Name: Patrick Olson
5. Mailing Address: 115 Maple Terrace, Waconia MN 55387
6. Daytime Phone(s): 952 807 4209
7. Email Address: patolson1368@gmail.com

The City will distribute copies & appropriate information to applicant via email

OFFICE USE ONLY

Date Received: _____

Fee: \$ _____
Receipt #: _____



CITY OF WACONIA
201 South Vine Street
Waconia, MN 55387
Phone: (952) 442-2184 Ext. 2
Fax (952) 442-2135

VARIANCE APPLICATION

1. Present Zoning: PUD
2. Existing use of Property: Single Family Residential
3. Has request for a variance on this property been sought previously? If so, when? No

IMPORTANT

Subd. 4. Variances

- A. No variance shall be granted to allow a use not permitted under the terms of this Ordinance in the district involved. In granting a variance the Board may prescribe appropriate conditions in conformity with this Ordinance. When such conditions are made part of the terms under which the variance is granted, violation of the conditions is a violation of this Ordinance. A variance shall not be granted by the Board unless it conforms to the following standards:
1. Special conditions and circumstances exist which are peculiar to the land, structure, or building involved and do not result from the actions of the petitioner.
 2. Literal interpretation of the provisions of this Ordinance would deprive the petitioner of rights commonly enjoyed by other properties in the same district under the terms of this Ordinance.
 3. Granting the variance requested will not confer on the applicant any special privilege that is denied by this Ordinance to other lands, structures, or buildings in the same district.
 4. The proposed variance will not impair an adequate supply of light and air to adjacent property, or unreasonably diminish or impair established property values within the surrounding area, or in any other respect impair the public health, safety, or welfare of the residents of the City.
 5. FINANCIAL SAVINGS WILL NOT CONSTITUTE A HARDSHIP.

THE FOLLOWING INFORMATION MUST BE FURNISHED IN ORDER TO PROCESS THE APPLICATION

1. A letter from the applicant(s) which should address the following:
 - Explain (in detail) the variance you are requesting (giving distances where appropriate).
 - Conditions or peculiar difficulties to the structure or land, which makes a variance necessary.
 - Why do you feel a variance should be granted in this instance?
2. Payment of application fee (\$125 residential; \$275 non-residential)
3. Residential applications requiring the submittal of a stormwater plan shall submit a \$150 non-refundable stormwater plan review fee.
4. Non-residential variance requests are required to submit an escrow payment in the amount of \$1,000.00.

****Additional information may be requested by staff, based on the proposal. Additional consulting review fees may apply, such as civil engineering and legal counsel.**

5. Certificate of Survey with north arrow indicating existing structures and proposed additions or modification to structures.
6. Show all distances of buildings and structures from property lines.
7. Show any unique features to property associated with variance request (i.e. trees, ravines, steep slopes, etc.).
8. Stormwater Plan for all properties located within the Shoreland Overlay District and for all properties that currently exceed, or propose to exceed, the hardcover maximum identified in the applicable zoning district.

The Planning Commission may or may not hold a public hearing on the request (based on the amount of the variance requested). The Planning Commission should make a recommendation to the City Council within sixty (60) days. If they do not, the City Council may proceed without the Planning Commission's recommendation.

The City Council may approve, approve with conditions, or deny the variance. If a variance is denied the applicant cannot resubmit a variance request for that same property until six (6) months has lapsed. If a variance is approved, it should be made use of within one (1) year or it will become void.

A violation of any condition set forth in the granting of the variance shall be a violation of the zoning ordinance and automatically terminate the variance.

Applicant's Signature: Patrick Olson

Date: 4/5/22

Printed Name: Patrick Olson

Property Owner Signature: Patrick Olson

Date: 4/5/22

Printed Name: Patrick Olson

Patrick Olson

155 Maple Terrace, Waconia, MN 55387
(952) 897-4209 patolson1368@gmail.com



Apr 6, 2022

City of Waconia
201 South Vine Street
Waconia, MN 55387

Dear City of Waconia,

My wife and I moved to 115 Maple Terrace in the new Island View Estates neighborhood this past December. Prior to having our sod installed this spring/summer, we would like to install a paver patio and synthetic putting green in our back yard. In researching city permit process and regulations for this project, we were surprised to learn that our property as built is already at the maximum for the city's impervious surface ratio regulation. The plat survey of our property shows us at 34% hard cover, and the maximum allowed is 35% (Attachment A). In order to stay within the 35% maximum, a patio or any other impervious feature would have to be less than 96 square feet on our property.

Our plan is to have a 444 square foot paver patio (much of which would be located under our existing deck), and an adjacent 371 square foot putting green. These features would be located against the back of our house. We have reached out to the original survey company, James R Hill Inc, and they have provided a proposed plat map showing the proposed size and location of the patio and putting green. The new calculated hardcover ratio with the patio and putting green is 42.5% (Attachment B).

We are seeking a variance to the city's maximum impervious surface ratio to install the patio and putting green. To minimize the effects on rainwater run-off, we plan on using permeable pavers for the patio, to be professional installed using methods set forth in the Permeable Pavement Example Diagram, which was provided to me by Ethan Nelson, Assistant Planner for the city of Waconia (Attachment C). The synthetic putting green will also be constructed with a 6" base of varying gravel size, to divert water away from the surface and allow it to be stored and soak into the ground.

To further ensure that these improvements do not adversely affect the flow of rainwater away from our property, we are also planning on the addition of a rain garden, which would be located adjacent to the new patio and putting green. Excess run-off water from the patio and putting green would be diverted to the rain garden. In addition, roof run-off from the two gutter downspouts that are currently located on the back of the house would also be diverted into the rain garden. Currently, the downspout at the southernmost corner directs rainwater down a steep slope and into the property line with the adjacent property. The rain garden would be professionally designed and installed per the design suggestion as shown in Attachment D. A sketch of the proposed rainwater management plan is shown in Attachment E. Plantings in the rain garden would be species recommended for rain gardens in accordance with page 13 of the Carver County Water Resource Management Ordinance and BMP Guidelines 10/15/2016, (Attachment F).

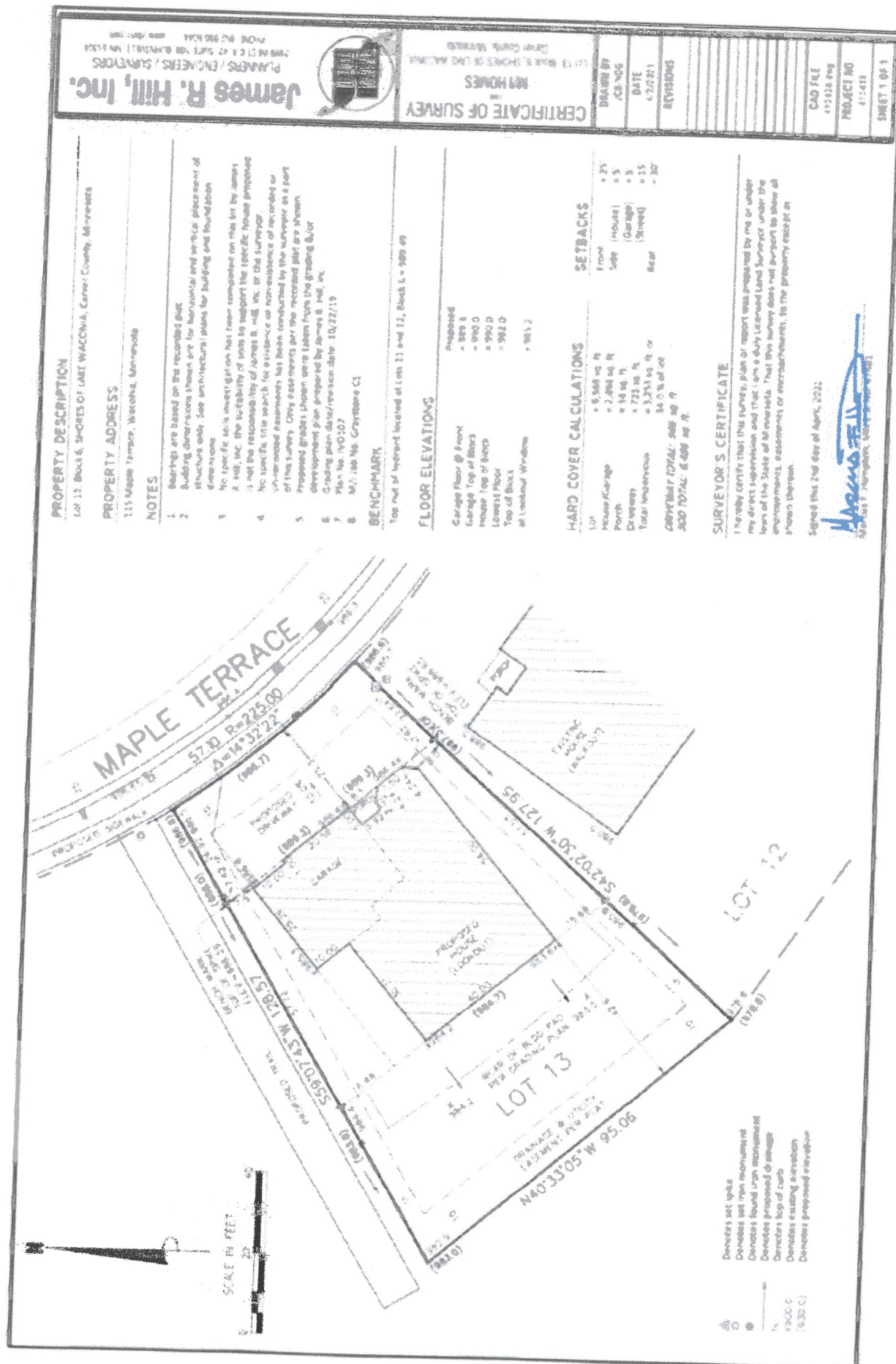
We chose to leave our house in Victoria and build this house in Waconia because we love the town and the surrounding amenities. As we are empty nesters nearing retirement age, we wanted a beautiful property that was smaller and would require less maintenance in terms of lawn to mow. Our dream home includes a backyard oasis that we can spend time with family and friends. We feel a paver patio is the best solution and will enhance our property value. Without this variance, we will be forced to explore alternate patio materials such as gravel or wood chips, which in the end we feel is less attractive, is harder to maintain, and does not enhance property values.

Sincerely,

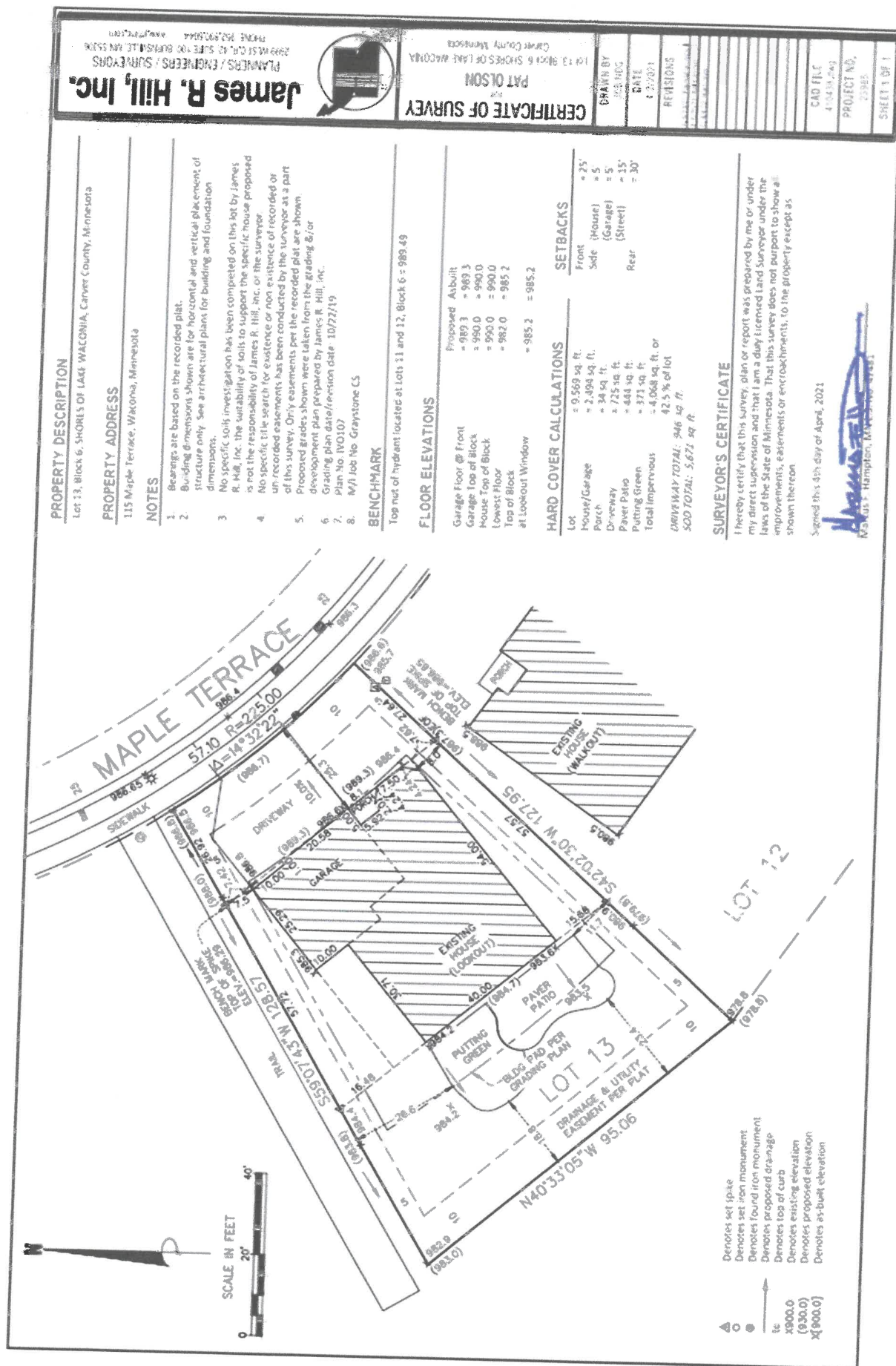
A handwritten signature in cursive script, appearing to read 'Patrick Olson', written in dark ink.

Patrick Olson

Attachment A: Current Plat Map of 115 Maple Terrace Showing 34% Hardcover



Attachment B: Proposed Plat Map of 115 Maple Terrace Showing 42.5% Hardcover



G. Selecting Vegetation

Selecting appropriate vegetation is essential for proper functioning of a stormwater BMP. Below are links to tools that can aid in selecting vegetation. Table 1 (below) contains a list of suitable plants for infiltration/filtration areas based on soil moisture level. The Carver SWCD is available to assist in selecting regionally appropriate plants, call 952.466.5230 for more information.

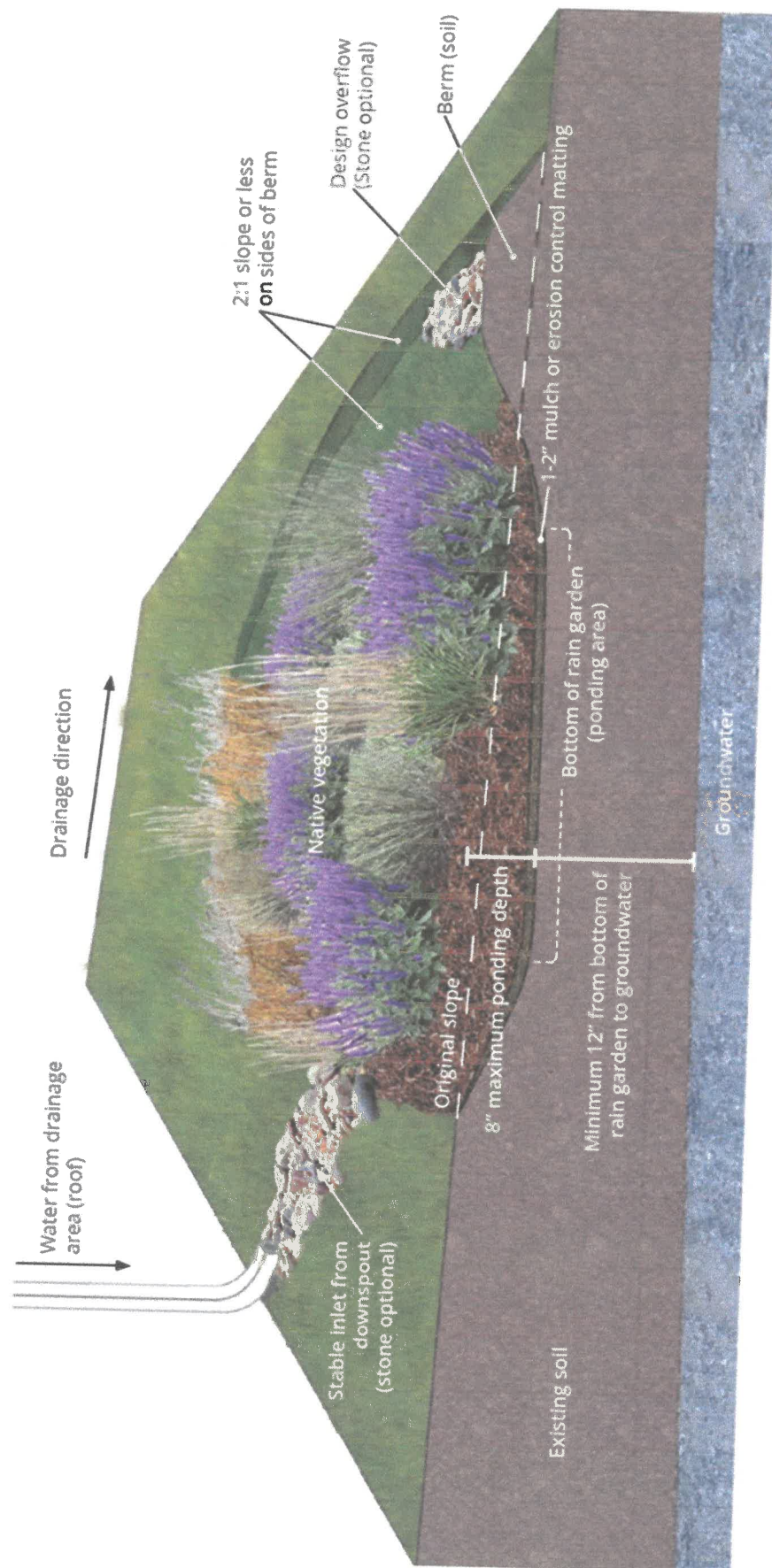
Plant Selection Tools

- **Plants for Stormwater Design** (MPCA, July 2003). Copies of this guidebook are available for viewing at the Planning & Water Management Office, the SWCD Office, or online at <http://www.pca.state.mn.us/yhiza85>.
- The **MnDOT Seeding Manual** is available online. The following MnDOT seeding mixtures are recommended:
 - Mixture 33-261 – Ponds & Wet Areas
 - Mixture 34-262 – Wet Prairie
 - Link: <http://www.dot.state.mn.us/environment/erosion/pdf/seedingmanual.pdf>

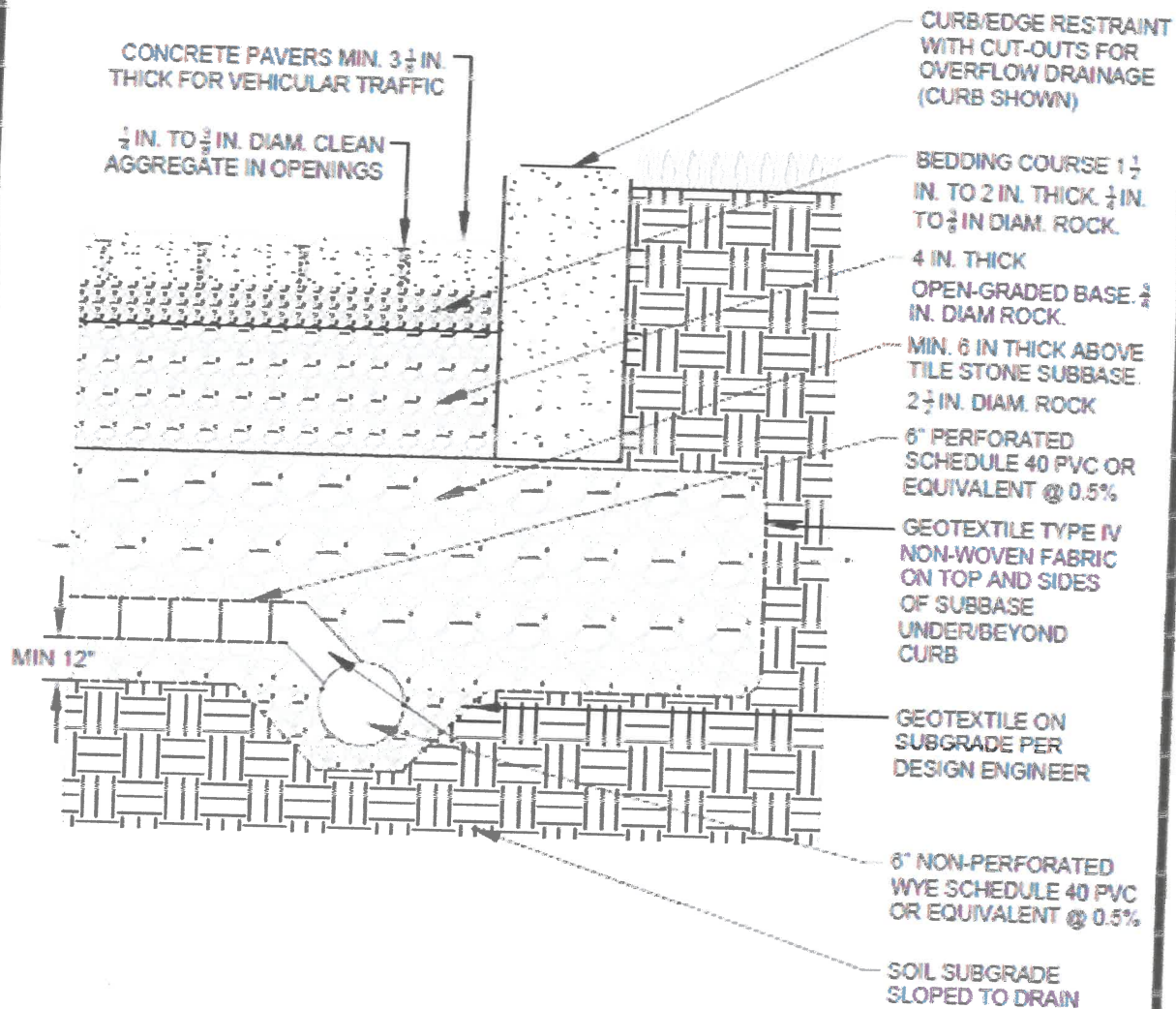
Table 1. List of Suitable Plants for Infiltration/Filtration Areas

Wet (Basin Base)			
<u>Common Name</u>	<u>Scientific Name</u>	<u>Common Name</u>	<u>Scientific Name</u>
Fox Sedge	<i>Carex vulpinoidea</i>	Joe-Pye Weed	<i>Eupatorium maculatum</i>
Sweet Black Eyed Susan	<i>Rudbeckia subtomentosa</i>	Ironweed	<i>Vernonia fasciculata</i>
Common Elderberry	<i>Sambucus canadensis</i>	Dense Blazingstar	<i>Liatris spicata</i>
Blue Flag Iris	<i>Iris versicolor</i>	Boneset	<i>Eupatorium perfoliatum</i>
Swamp Milkweed	<i>Asclepias incarnata</i>	River Birch	<i>Betula nigra</i>
Redosier Dogwood	<i>Cornus sericea</i>	Highbush Cranberry	<i>Viburnum trilobum</i>
Wet Edge (Lower Side Slopes)			
<u>Common Name</u>	<u>Scientific Name</u>	<u>Common Name</u>	<u>Scientific Name</u>
Purple Coneflower	<i>Echinacea purpurea</i>	New England Aster	<i>Aster novae-angliae</i>
Ohio Goldenrod	<i>Solidago ohioensis</i>	Ox Eye Sunflower	<i>Heliopsis helianthoides</i>
Marsh Phlox	<i>Phlox glaberrima</i>	Culver's Root	<i>Veronicastrum virginicum</i>
Yellow Coneflower	<i>Ratibida pinnata</i>	Black Chokeberry	<i>Aronia melanocarpa</i>
Prairie Blazingstar	<i>Liatris pycnostachya</i>	Wild Quinine	<i>Parthenium integrifolium</i>
Smooth Penstemon	<i>Penstemon digitalis</i>	Blue False Indigo	<i>Baptisia australis</i>
Mesic Upland (Upper Side Slopes & Edge)			
<u>Common Name</u>	<u>Scientific Name</u>	<u>Common Name</u>	<u>Scientific Name</u>
Little Bluestem	<i>Schizachyrium scoparium</i>	Rattlesnake Master	<i>Eryngium yuccifolium</i>
Switch Grass	<i>Panicum virgatum</i>	Purple Prairie Clover	<i>Petalostemum purpureum</i>
Indian Grass	<i>Sorghastrum nutans</i>	Sideoats Grama	<i>Bouteloua curtipendula</i>
Stiff Goldenrod	<i>Solidago rigida</i>	Bush Honeysuckle	<i>Diervilla lonicera</i>
Black Eyed Susan	<i>Rudbeckia hirta</i>	Purple Coneflower	<i>Echinacea purpurea</i>
Bergamot	<i>Monarda fistulosa</i>	Butterfly Milkweed	<i>Asclepias tuberosa</i>

Attachment D: Rain Garden Design Diagram



Attachment C: Permeable Paver Installation Diagram:



NOTES:

1. $2\frac{1}{2}$ IN. THICK PAVERS MAY BE USED IN PEDESTRIAN AND RESIDENTIAL APPLICATIONS.
2. VOLUME REDUCTION IS CALCULATED AS 50% OF TOTAL ROCK VOLUME BELOW TILE INVERT.
3. NO WATER QUALITY CREDIT PROVIDED.

CARVER
COUNTY

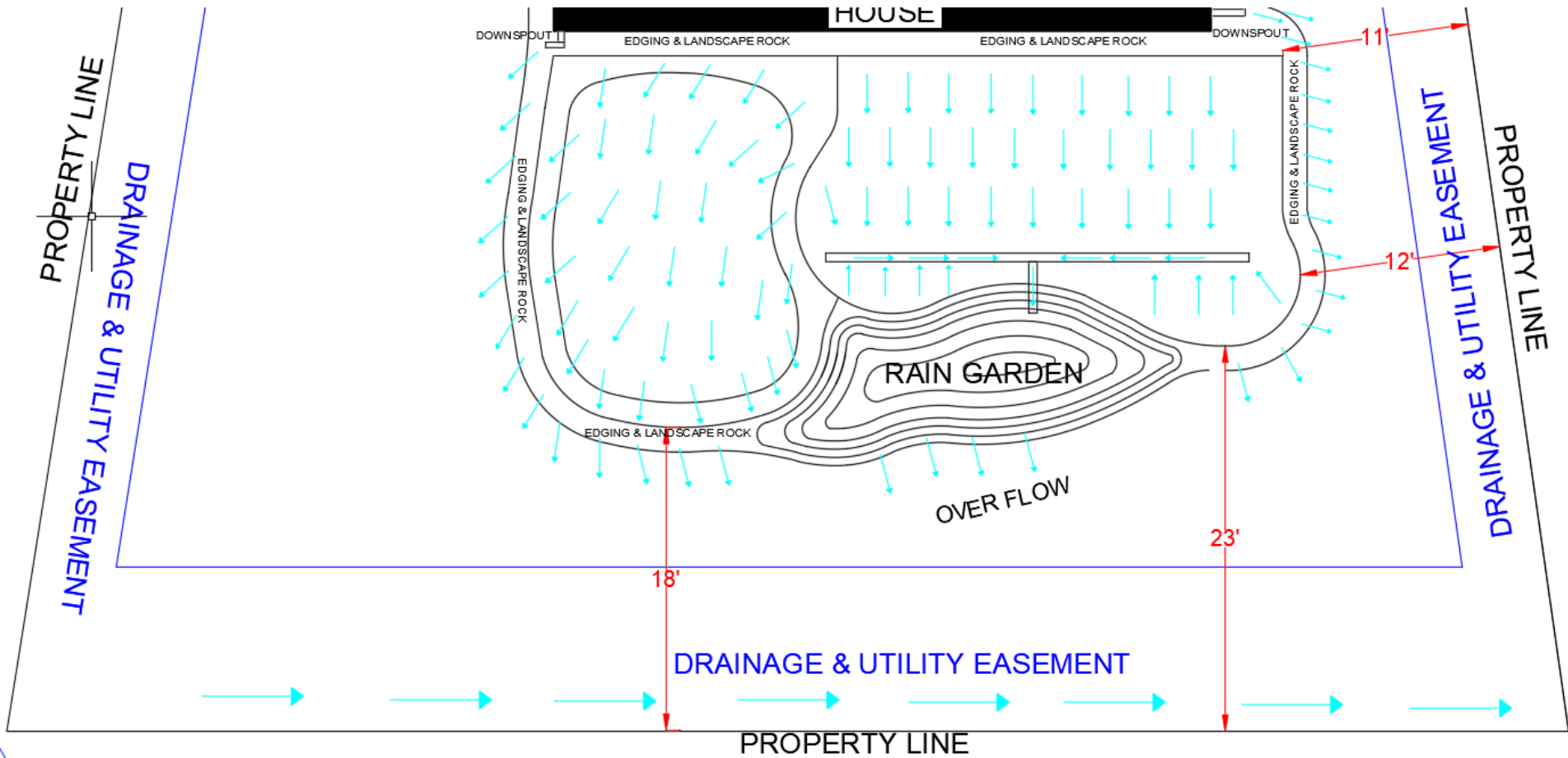


PERMEABLE PAVEMENT
EXAMPLE

DEC 2016

DETAIL

11





PUBLIC SERVICES DEPARTMENT MEMO

To: Ethan Nelson, Assistant Planner

From: Craig Eldred, Public Services Director

Date: June 14, 2022

RE: 115 Maple Terrace Impervious Review

CC: Lane Braaten, City Community Development Director & Jake Saulsbury, City Engineer

While this request was approved pending Director and Engineering Review by the Waconia Planning Commission. It is recommended that the proposed improvements be denied for the following reasons.

1. The City currently does not have a defined plan of providing credits for increased impervious surfaces and a means for reductions to comply with current Permeable Development Guide Lines. This current Development, Island View Estates has a limit of 35% hard cover, or permeable restriction
2. The lot in question; 115 Maple Terrace is at 34% impervious in its current condition (1% below the restriction). The improvements are proposed to exceed the maximum impervious allowed for the development.
3. The focus of the permeable restrictions were put into place to protect the upland wooded area to which this lot directly drains to and that of the receiving watershed.
4. It is of our opinion that the proposed plan does not meet the necessary permeable benefits, and with that intent to reduce run-off impacts.



REQUEST FOR CITY COUNCIL ACTION

Meeting Date: June 20, 2022

Item Name: Variance - 24 Dana Circle - John Rosenau

Originating Department: Community Development

Presented by: Ethan Nelson

Previous Council Action (if any):

Item Type (X only one):	Consent		Regular Session	X	Discussion Session	
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RECOMMENDATIONS/COUNCIL ACTION/MOTION REQUESTED (Include motion in proper format.)

Adopt Resolution No. 2022-178, approving the Variance application for the proposed improvements to the principal structure and other site improvements for the property located at 24 Dana Circle.

EXPLANATION OF AGENDA ITEM (Include a description of background, benefits, and recommendations.)

BACKGROUND

Applicant: John Rosenau

Owner: Gary & Holly Zajicek

Address: 24 Dana Circle

PID# 752970180

Zoning: R-2, Single Family District

Special District: Shoreland Overlay District

REQUEST:

The City has received a variance application from John Rosenau (the "Applicant") requesting approval of a variance to construct a porch addition that would be located 21.6 ft. from the rear yard versus the minimum 30 ft. rear yard setback allowed in the R-2 Single Family District and increase the impervious surface to 28.4% versus the maximum 25% allowed in the Shoreland Overlay District. The applicants indicated the variance is necessary due to the limited living space, privacy needs and to limit headlight shine into the home.

APPLICABLE ORDINANCE PROVISIONS:

1. Section 900.05 – District Regulations, Subd. 2.B. - R-2, Single Family District
2. Section 900.06.7 - Shoreland Overlay Regulations
3. Section 900.12 – Administration, Enforcement and Procedures, Subd. 4 – Variances

VARIANCE REVIEW CRITERIA:

Waconia City Code Section 900.12, Subd. 4 and Minnesota State Statue 462.357, Subd. 6 establishes criteria to be considered when contemplating the issuance of a Variance in terms of “practical difficulty” as follows: “Variances shall only be permitted when they are in harmony with the general

purposes and intent of the ordinance and when the terms of the Variance are consistent with the Comprehensive Plan.” So a City evaluating a Variance application should make findings as to:

1. Is the Variance in *harmony* with the purposes and intent of the ordinance?
2. Is the Variance *consistent* with the Comprehensive Plan?
3. Does the proposal put the property to use in a *reasonable* manner?
4. Are there *unique circumstances* to the property not created by the landowner?
5. Will the Variance, if granted, alter the *essential character* of the locality?

State Statute specifically notes that economic considerations alone cannot create a practical difficulty. Whereas, practical difficulties exist only when the three statutory factors are met (1. Reasonableness, 2. Uniqueness, and 3. Essential character).

VARIANCE ANALYSIS:

The subject property currently includes an existing principal structure, driveway, concrete patios and a shed. The property has received permit approvals in the late 90's and early 2000's for various improvements that encroach beyond existing City Code requirements. The applicant is proposing a 360 square foot porch attached to the rear portion of the principle structure, replacing the existing 221 square foot porch. The applicant is also proposing to remove a rear yard patio area and a shed. Since patios do not require a permit with the city, it is believed the patio improvements along with the existing rear yard shed were made at some point after the last city permit review and would not be counted towards the existing impervious surface below. The existing lot circumstances, legal nonconformities and proposed changes to the lot conditions are reflected in Table 1.1 below.

Table 1.1

	Lot Requirements R-2 Single Family Residential District & Shoreland Overlay District	Existing Conditions	Proposed Conditions
Minimum Lot Size	15,000 sq. ft.	12,706 sq. ft.	12,706 sq. ft.
Maximum Impervious Surface	25%	27.27%	28.4%*
Front Yard Setback	25 ft.	19.6 ft.	19.6 ft.
Left Side Yard Setback	10 ft.	17.1 ft.	17.1 ft.
Right Side Yard Setback	10 ft.	20.3 ft.	19.9 ft.
Rear Yard Setback	30 ft.	23.1 ft.	21.6 ft.*

*Proposed improvements beyond existing legal nonconformities that require a variance.

PLANNING CONSIDERATIONS:

1. The subject property currently has an impervious surface of 30.9% versus the 25% maximum allowed in the Shoreland Overlay District. It is important to note that the last city permit review of the property occurred in 2004 and approved 27.27% of impervious surface. Since the last staff approval, the property has had additional patio surface and a shed installed that have increased the impervious surface to 30.9%. Despite proposed removals of the aforementioned patio and

shed areas, these improvements do not appear to have been reviewed or approved via city permits based upon existing city records. Therefore, staff considers the variance request as a 1.13% increase to the approved existing impervious surface of 27.27% to the proposed 28.4%.

2. The applicant is proposing to demolish the previously approved 221 sq. ft. attached porch and replace it with a 360 sq. ft. attached porch and two rain barrels with drip irrigation. The Public Services Director and City Engineer reviewed the proposed stormwater plan and are not in favor of the plan as proposed and the expansion of hard cover.
3. The Planning Commission should review the proposed location and property circumstances and determine if the request meets **all** of the variance criteria.

CONCLUSION / RECOMMENDATION:

The Planning Commission, at their regular meeting on June 2nd, 2022, reviewed the pertinent information, held the required public hearing and recommended approval of the proposed Variance application via a 4-0 vote.

If the City Council chooses to approve the afore-mentioned land use applications, the Planning Commission and staff would recommend the approvals with the following conditions:

1. The property owner shall notify and obtain approval from city staff for future improvements that would increase impervious surface on the subject property.

Attachments:

1. [22178res 24 Dana Circle.docx](#)
2. [Location Map \(1 Page\).pdf](#)
3. [Proposed Site Plan \(1 Page\).pdf](#)
4. [Stormwater Plan \(1 Page\).pdf](#)
5. [Variance Letter \(1 Page\).pdf](#)

FINANCIAL IMPLICATIONS:

Funding Sources & Uses:

ADVISORY BOARD RECOMMENDATIONS:

Recommended approval via a 4-0 during the June 2nd, 2022 regular session.

Budget Information:

_____ Budgeted
 _____ Non Budgeted
 _____ Amendment Required

Planning Commission

Parks and Recreation Board

Safari Island Advisory Board

Other

**CITY OF WACONIA
RESOLUTION 2022-178**

**A RESOLUTION APPROVING A VARIANCE
FOR THE PROPERTY LOCATED AT 24 DANA CIRCLE**

WHEREAS, John Rosenau (the “**Applicant**”), has submitted a Variance application for the property located at 24 Dana Circle (the “**Property**”) pursuant to Section 900.12 of the City Zoning Code; and

WHEREAS, the subject parcel is identified as PID# 752970180; and

WHEREAS, the City received a variance application from the Applicant to construct a porch addition that would be located 21.6 ft. from the rear yard versus the minimum 30 ft. rear yard setback allowed in the R-2 Single Family District and increase the impervious surface to 28.4% versus the maximum 25% allowed in the Shoreland Overlay District.

WHEREAS, the Planning Commission, at their regular meeting on June 2nd, 2022, held the required public hearing and recommended approval of the Variance application to allow an addition to a principal structure for the property located at 24 Dana Circle via a 4-0 vote with the following condition:

1. The applicant shall complete all proposed removals as indicated in the proposed plan and contact staff at the completion of the project for final inspection of the property.
2. The property owner shall notify and obtain approval from city staff for future improvements that would increase impervious surface on the subject property.

WHEREAS, the City Council further finds and concludes:

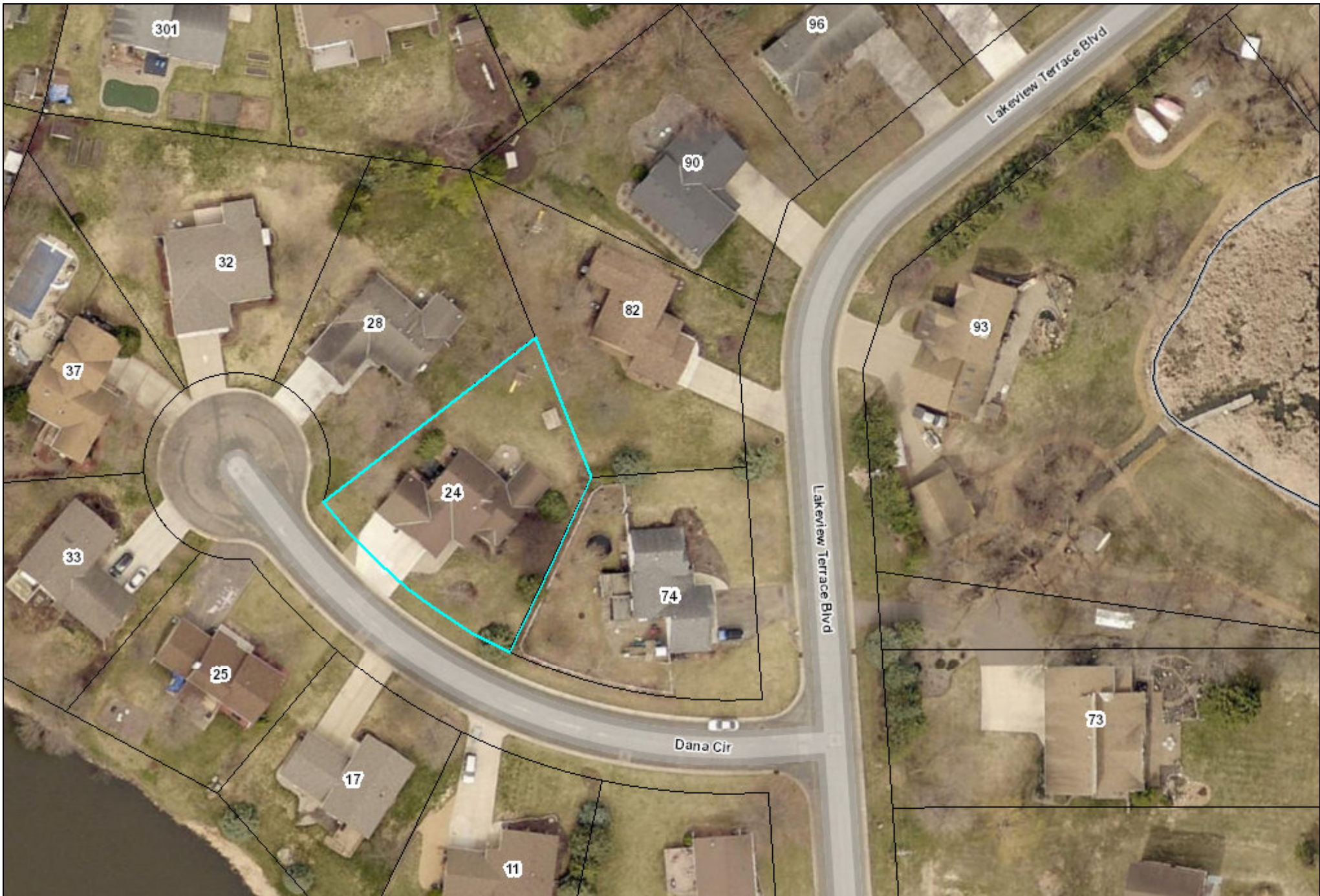
- 1) Unique circumstances exist in that the property is not a traditional shape in relation to the principal structure rear yard setback.
- 2) The property would be put to use in a reasonable manner as the stormwater plan submitted proposes to offset the impervious surfaces.
- 3) The request is reasonable as it would not be inconsistent with similar existing single family home sites in the neighborhood or the City’s Comprehensive Plan, which identifies the area as residential.
- 4) The variance is in harmony with the purposes and intent of the ordinance because of the reduction of the impervious surface existing on the subject property.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Waconia hereby approves the Variance application for John Rosenau to construct an addition to the principal structure and make site improvements for the located at 24 Dana Circle subject to the conditions, findings and recommendations of the Waconia Planning Commission stated above.

Adopted by the City Council of the City of Waconia this 20th day of June, 2022.

Kent Bloudek, Mayor

ATTEST: _____
Shane Fineran, City Administrator



City of Waconia

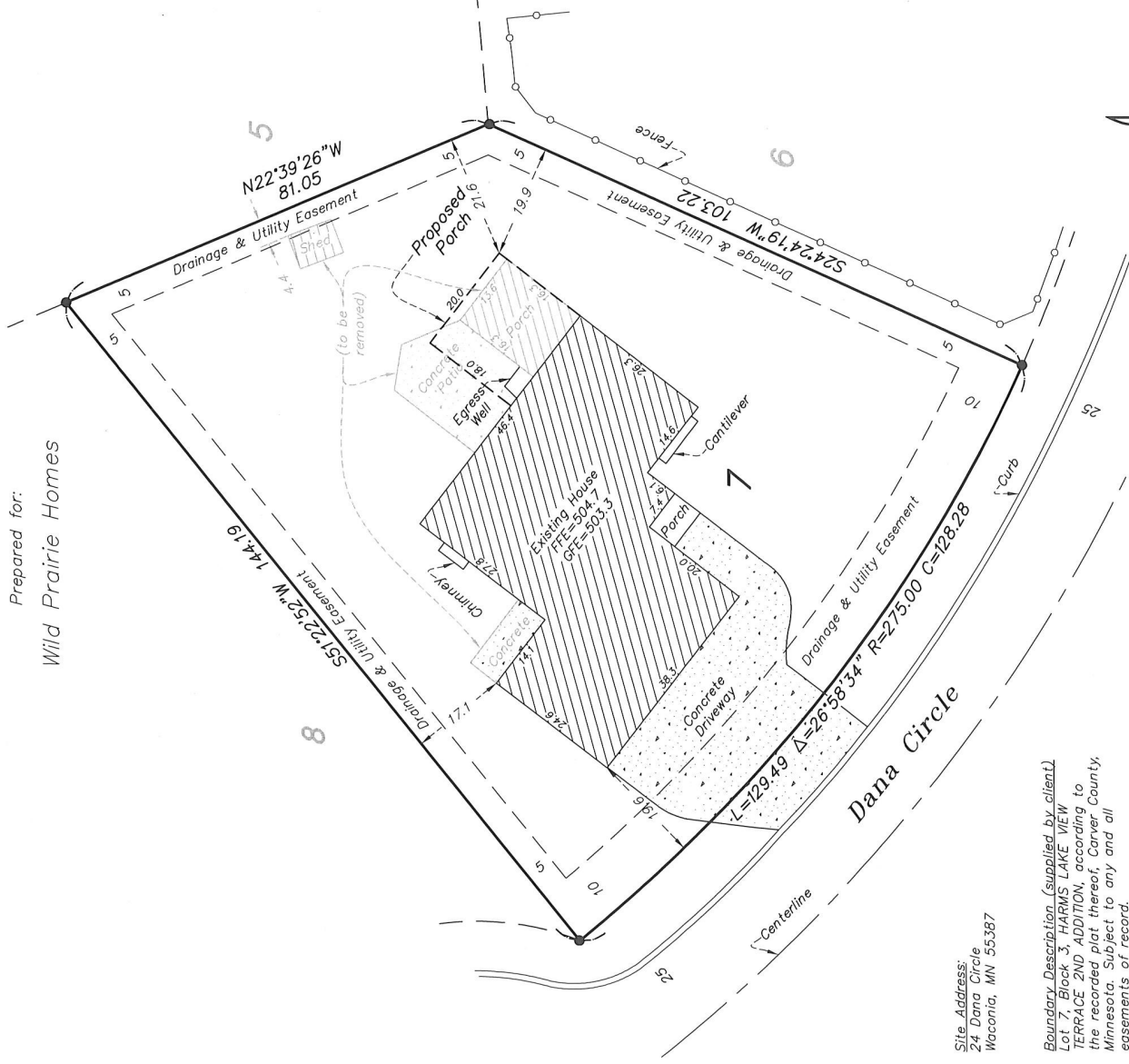
201 Vine Street South, Waconia, MN 55387

Waconia GIS

May 2022
118

Certificate of Survey

Prepared for:
Wild Prairie Homes



Site Address:
24 Dana Circle
Waconia, MN 55387

Boundary Description (supplied by client):
Lot 7, Block 3, HARMS LAKE VIEW
TERRACE 2ND ADDITION, according to
the recorded plat thereof, Carver County,
Minnesota. Subject to any and all
easements of record.

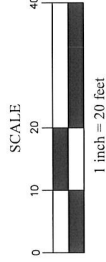
Proposed Impervious Surfaces(sq. ft.)	
House	2,243
Concrete Driveway	936
Front Porch	42
Cantilever	14
Chimney	9
Proposed Porch	360
Total Proposed Impervious	3,604

Lot Area = 12,706 sq. ft.

Percent Impervious = 28.4%

Other surfaces (sq. ft.)	
Egress Well	14 --- under proposed porch
Concrete Pad	82 --- to be removed
Concrete Patio	314 --- to be removed
Rear Porch	221 --- to be removed
Shed	51 --- to be removed

Legend
● Found Iron Monument



Bearings & elevations based on assumed datum.

A SCHOBORG
LAND SERVICES
INC.

763-972-3221 8997 Co. Rd. 13 SE
www.SchoborgLand.com Delano, MN 55328

I hereby certify that this certificate of survey was
prepared by me or under my direct supervision and
that I am a duly Registered Land Surveyor under the
laws of the State of Minnesota.

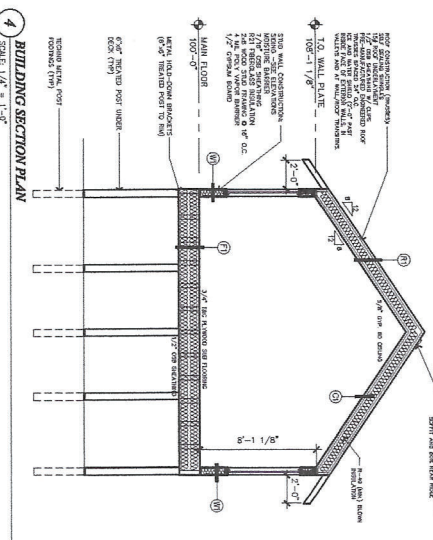
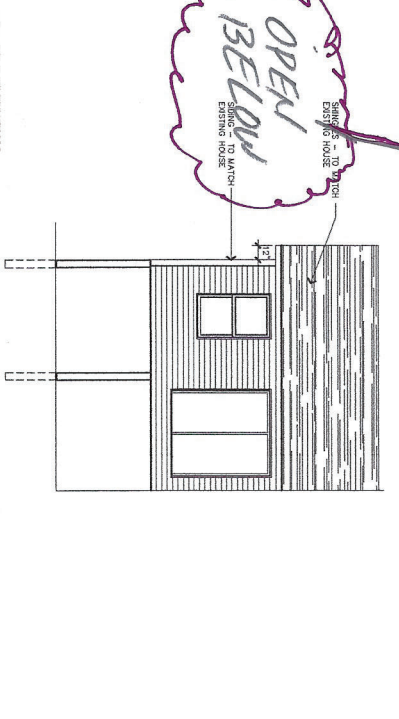
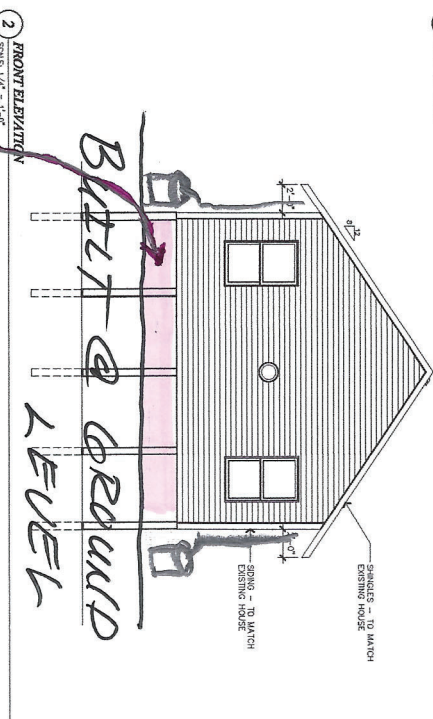
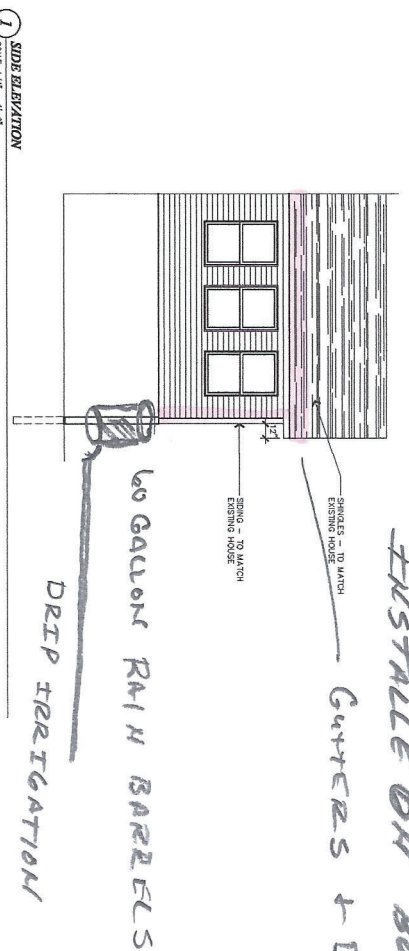
Paul B. Schoborg
Paul B. Schoborg

Date: APRIL 29, 2022 Registration No. 14700

Job Number: 9435
Survey Date: 4/4/22
Drawing Name: WPH.dwg
Drawn by: DMS
Revisions: 4/29/22 (proposed porch)

INSTALL ON BOTH CORNERS OF PORCH

GUTTERS + DOWNS



WINDOW SCHEDULE NOTES
1. WINDOW UNIT TYPES ARE TO BE DETERMINED BY ARCHITECT.
2. WINDOW UNITS ARE TO BE SUPPLIED BY ARCHITECT.
3. WINDOW UNITS ARE TO BE SUPPLIED BY ARCHITECT.
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SECTION NOTES
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10. ROOF CONSTRUCTION (FRAMING):

FLOOR PLAN NOTES
1. EXTERIOR WALL CONSTRUCTION: 2x4 STUDS AT 16" O.C. WITH 1/2" GYPSUM BOARD.
2. INTERIOR WALL CONSTRUCTION: 2x4 STUDS AT 16" O.C. WITH 1/2" GYPSUM BOARD.
3. WALL PARTITION: 2x4 STUDS AT 16" O.C. WITH 1/2" GYPSUM BOARD.
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PARTITION TYPES
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PARTITION TYPES
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3 SIDE ELEVATION
SCALE 1/4" = 1'-0"

4 BUILDING SECTION PLAN
SCALE 1/4" = 1'-0"

Dear Planning Commission,

Like many other families, the pandemic has highlighted for us, that we need more space in our home for our family. We love living in Waconia and especially our neighborhood. The most affordable option for our family is to expand our existing home. Our plan is to replace an existing porch which has limited seasonal use, with an integrated addition that will open up our main floor living space. Based on our existing structure, specifically the roof line and the rest of our home on the northwest side, this limits the width of the addition that we can build. To gain the necessary square footage we need, we are planning to extend the addition to the northeast 18 feet. This would be 2 feet past the existing structure, and requires your approval of this variance. A key consideration for our addition is our proximity to Lakeview Terrace Blvd. We live along a fairly busy portion of this street, with line of sight to traffic, specifically headlights that commonly shine into our home. We have designed the addition to limit the impact of this effect into the main floor, and the added width and length will help to block line of sight to the windows on the back of our home. Once completed, another benefit we will realize, will be the additional privacy area created behind our home. This will be partially blocked from the view of passing traffic and we are hope traffic noise is reduced as well.

We appreciate your time, your attention to the details of our project and your consideration of our application for this variance.

Sincerely,

Gary and Holly Zajicek



REQUEST FOR CITY COUNCIL ACTION

Meeting Date:		June 20, 2022					
Item Name:		Approve Americans with Disabilities Act Self-Evaluation and Transition Plan					
Originating Department:		Public Services					
Presented by:		Craig Eldred					
Previous Council Action (if any):		January 18, 2022 City Council Work Session Review and Discussion					
Item Type (X only one):	☐ Consent	☐	☐ Regular Session	☒ X	☐ Discussion Session	☐	☐
RECOMMENDATIONS/COUNCIL ACTION/MOTION REQUESTED <i>(Include motion in proper format.)</i>							
Adopt Resolution 2022-179; Approving Waconia Americans with Disabilities Act Self-Evaluation and Transition Plan							
EXPLANATION OF AGENDA ITEM <i>(Include a description of background, benefits, and recommendations.)</i>							
As Council Members are aware, we have been working on the communities ADA Self-Evaluation and Transition Plan since late calendar year 2020. The first step was an evaluation of all of the communities pedestrian facilities, preparing tables of issues, concerns and road-mapping a financial strategy to amend and repair the negative findings. The emphasis of the financial strategy was developed on a pavement preservation plan including re-construction and street surfacing projects, which predicate the requirement for said improvements. A comment period was provided as were mailings to local businesses, School's, Day Care and Assisted living facilities. Attached is a final copy of the report for your review. Within Council will find information on the findings, priority and severity items surrounding the plan. Appendix's attachments provide work elements and information on proposed capital plans. Upon approval, we will create an avenue for public outreach including forms for procedures and standard practices to be maintained on the city website, ultimately allowing staff to work with residents who may have filed a grievance or concern of an accessible path or sidewalk. Finally, there will be a monitoring process to measure and maintain said improvements on an annual basis. Staff recommend approval of this request of action allowing for placement of the plan on the city website and creation of access for said forms as detailed previously.							
<u>Attachments:</u> 1. 22179res ADA_Self-Evaluation_and_Transition_Plan_Res.doc 2. Waconia_Transition_Plan_FINAL_-_May_2022.pdf							
FINANCIAL IMPLICATIONS:				ADVISORY BOARD RECOMMENDATIONS:			
Funding Sources & Uses:				Subject matter was reviewed twice Park Board, much like the Council's opportunity.			
Street Budget, Engineering							
Budget Information:				Planning Commission			
☒ Budgeted				Parks and Recreation Board			
☐ Non Budgeted				Safari Island Advisory Board			
☐ Amendment Required				Other			

**CITY OF WACONIA
RESOLUTION NO. 2022-179**

**RESOLUTION AUTHORIZING APPROVAL OF WACONIA AMERICANS WITH
DISABILITIES ACT SELF-EVALUATION AND TRANSITION PLAN**

WHEREAS, one of the City’s Priorities “Infrastructure – managing, maintaining, and improving our current and future physical assets”; and

WHEREAS, communities such as Waconia are required to complete a Self-Evaluation and Transition Plan review community wide; and

WHEREAS, Waconia initiated its review in late 2020 with assistance from its City Engineer; and

WHEREAS, the plan was provided for Public Comment, vetted out, and reviewed by Engineering and Staff for final approval of the City Council.

NOW, THEREFORE, BE IT RESOLVED That the City Council of the City of Waconia hereby authorizes approval of Waconia Americans with Disabilities Act Self-Evaluation and Transition Plan.

Adopted by the City Council of the City of Waconia this 20th day of June, 2022.

Kent Bloudek, Mayor

Attest: _____
Shane Fineran, City Administrator



**BOLTON
& MENK**

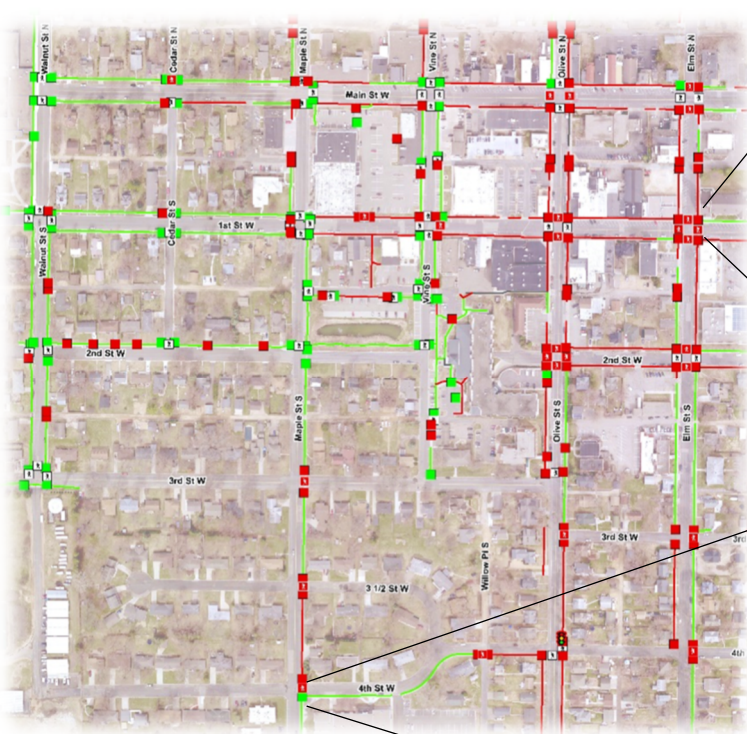
Real People. Real Solutions.



Waconia, MN

Americans with Disabilities Act Self-Evaluation and Transition Plan

FINAL – May 2022



Prepared by:

Bolton & Menk, Inc.
111 Washington Ave S., Suite 650
Minneapolis, MN 55401

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Appendix D: Public Outreach Results
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Appendix F: Contact Information
Appendix G: ADA Design Standards and Procedures
Appendix H: Policy Review

I. INTRODUCTION

A. Transition Plan Need and Purpose

The Americans with Disabilities Act (ADA), enacted on July 26, 1990, is a civil rights law prohibiting discrimination against individuals on the basis of disability. ADA consists of five titles outlining protections in the following areas:

1. Employment
2. State and local government services
3. Public accommodations
4. Telecommunications
5. Miscellaneous Provisions

Title II of ADA pertains to the programs, activities and services public entities provide. As a provider of public transportation services and programs, the City of Waconia must comply with this section of the Act as it specifically applies to public service agencies. Title II of ADA provides that, "...no qualified individual with a disability shall, by reason of such disability, be excluded from participation in or be denied the benefits of the services, programs, or activities of a public entity, or be subjected to discrimination by any such entity." ([42 USC. Sec. 12132](#); [28 CFR. Sec. 35.130](#))

As required by Title II of [ADA, 28 CFR. Part 35 Sec. 35.105 and Sec. 35.150](#), the City of Waconia has conducted a self-evaluation of its facilities within public rights-of-way and has developed this Transition Plan detailing how the organization will ensure that all of those facilities are accessible to all individuals.

B. ADA and its Relationship to Other Laws

Title II of ADA is companion legislation to two previous federal statutes and regulations: the [Architectural Barriers Acts of 1968](#) and [Section 504 of the Rehabilitation Act](#) of 1973.

The Architectural Barriers Act of 1968 is a Federal law that requires facilities designed, built, altered, or leased with Federal funds to be accessible. The Architectural Barriers Act marks one of the first efforts to ensure access to the built environment.

Section 504 of the Rehabilitation Act of 1973 is a Federal law that protects qualified individuals from discrimination based on their disability. The nondiscrimination requirements of the law apply to employers and organizations that receive financial assistance from any Federal department or agency. Title II of ADA extended this coverage to all state and local government entities, regardless of whether they receive federal funding or not.

C. Agency Requirements

Under Title II, the City of Waconia must meet these general requirements:

- Must operate their programs so that, when viewed in their entirety, the programs are accessible to and useable by individuals with disabilities [[28 C.F.R. Sec. 35.150](#)].
- May not refuse to allow a person with a disability to participate in a service, program or activity simply because the person has a disability [[28 C.F.R. Sec. 35.130](#)]
- Must make reasonable modifications to policies, practices and procedures that deny equal access to individuals with disabilities unless a fundamental alteration in the program would result [[28 C.F.R. Sec. 35.130\(b\) \(7\)](#)].
- May not provide services or benefits to people with disabilities through programs that are separate or different unless the separate or different measures are necessary to ensure that benefits and services are equally effective [[28 C.F.R. Sec. 35.130\(b\)\(1\)\(iv\) & \(d\)](#)].
- Must take appropriate steps to ensure that communications with applicants, participants and members of the public with disabilities are as effective as communications with others [[29 C.F.R. Sec. 35.160\(a\)](#)].
- Must designate at least one responsible employee to coordinate ADA compliance [[28 C.F.R. Sec. 35.107\(a\)](#)]. This person is often referred to as the "ADA Coordinator." The public entity must provide the ADA coordinator's name, office address, and telephone number to all interested individuals [[28 C.F.R. Sec. 35.107\(a\)](#)].
- Must provide notice of ADA requirements. All public entities, regardless of size, must provide information about the rights and protections of Title II to applicants, participants, beneficiaries, employees, and other interested persons [[28 C.F.R. Sec. 35.106](#)]. The notice must include the identification of the employee serving as the ADA coordinator and provide this information on an ongoing basis [[28 C.F.R. Sec. 107\(a\)](#)].
- Must establish a grievance procedure. Public entities must adopt and publish grievance procedures providing for prompt and equitable resolution of complaints [[28 C.F.R. Sec. 35.107\(b\)](#)]. This requirement provides for a timely resolution of all problems or conflicts related to ADA compliance before they escalate to litigation and/or the federal complaint process.

This document has been created to specifically cover accessibility within the **public rights-of-way** and does not include information on city programs, practices, or building facilities not related to public rights-of-way.

II. SELF-EVALUATION

A. Overview

The City is required, under Title II of the Americans with Disabilities Act (ADA) and 28 C.F.R. Sec. 35.105, to perform a Self-Evaluation of current transportation infrastructure policies, practices, and programs. A Self-Evaluation identifies what policies and practices impact accessibility and examine how the city implements these policies. The goal of the Self-

Evaluation is to verify that, in implementing policies and practices, the city is providing accessibility and not adversely affecting the full participation of individuals with disabilities.

The Self-Evaluation also examines the condition of the city's Pedestrian Circulation Route/Pedestrian Access Route (PCR/PAR) and identifies potential need for PCR/PAR infrastructure improvements. This will include the sidewalks, curb ramps, bicycle/pedestrian trails, traffic control signals, and transit facilities that are located within the city public rights-of-way. Any barriers to accessibility identified in the Self-Evaluation and actions to remedy identified barriers are identified in this document and appendices. Pedestrian facilities were evaluated for ADA deficiencies throughout the city. Pedestrian facilities located within MN Department of Transportation (MnDOT) or Carver County right-of-way were not included in this evaluation unless a cost-share agreement exists between the city and those agencies for the maintenance/reconstruction of facilities.

B. Methodology

The Self-Evaluation field data inventory occurred between November 25, 2020 and May 7, 2021. During this time, city staff had the inventoried components of the PCR/PAR environment inventoried using the latest GPS technology to collect field data for pedestrian infrastructure features. Data was imported into Esri ArcGIS for analysis, reporting, and mapping as part of the Transition Plan. ADA accessibility evaluation included the following:

- *Pedestrian Ramps* – All pedestrian ramps were inventoried and evaluated for compliance. Data collected for each pedestrian ramp includes condition, truncated dome type, landing size and slope, ramp type, ramp slope, detectable warning system, and other required compliance information. Maintenance issues include vertical discontinuity, gaps, steep cross slope, cracking, standing water, vegetation, spalling, and others as shown in **Appendix A** of this document.

Ramps received one of the following condition ratings based on the following criteria:

Rating	Pedestrian Ramp Condition Rating
1	Uniform slopes, no noticeable cracks, no vertical discontinuities, no spalling, joints intact
2	Uniform slopes, some cracks, vertical discontinuities less than ¼", no spalling, joints intact
3	Gutter slope beyond flare flows back towards curb ramp at <1.5%, some large cracks and minor spalling, noticeable vertical discontinuities, joints beginning to deteriorate, no detectable warnings
4	Gutter slope beyond flare flows back towards curb ramp at >1.5%, many cracks, multi-directional, excessive spalling, excessive vertical discontinuities, joints badly deteriorated, >1/2" vertical discontinuities, no detectable warnings

To achieve ADA-compliance, a pedestrian ramp must achieve a condition rating of 1 or 2 and exhibit the following:

- Maximum ramp slope is less than or equal to 8.34% (1/12 rise/run ratio)
- Cross slope is less than or equal to 2% (1/50 rise/run ratio)
- Presence of a landing area greater than or equal to 4-feet by 4-feet and less than or equal to 2% cross slopes in all directions.
- An ADA-compliant detectable warning* is present (i.e., truncated domes, brushed concrete, etc.)

Pedestrian ramps receiving a condition rating of 3 or 4 and not exhibiting the above criteria are not compliant with ADA and are candidates for future reconstruction. The timeline for modification of each of these pedestrian ramps will depend on its priority ranking, correlation to planned projects, reasonable accommodation requests, and available funding.

*A note on detectable warnings: Current guidance from the US Access Board and ADA standards require the use of truncated domes as the only acceptable detectable warning for new ramp construction. However, MnDOT does not require agencies to retrofit truncated domes into ramps where brushed concrete, exposed aggregate, or another detectable warning that was previously acceptable under standards at that time were employed. Ramps were identified as compliant if one of these types of detectable warnings were present and all other ramp elements were compliant. If a ramp with this type of detectable warning is adjacent to an alteration project such as roadway reconstruction or repaving, MnDOT requires that a truncated dome detectable warning device be installed.

Compliant and non-compliant pedestrian ramp locations are identified in **Appendix B**.

- Sidewalks and Trails – Sidewalk and trail maintenance issues include vertical discontinuity, gaps, steep cross slope, cracking, standing water, vegetation, spalling, and others. Barriers to accessibility include items obstructing the PAR which could include hydrants, lighting/traffic signal poles, power poles, manhole/handhole, valve boxes, and locations with a narrowed PCR/PAR among others (see **Appendix A**).

Sidewalks and trails received one of the following condition ratings based on the above criteria:

Rating	Sidewalk and Trail Condition Rating
1	Sidewalk is smooth with no vertical discontinuities
2	Sidewalk has vertical discontinuities less than ½ inch, and the surface still passable
3	Sidewalk has vertical discontinuities more than ½ inch
4	Sidewalk is crumbling, has many cracks, and is unpassable for wheelchairs in many spots

To achieve ADA-compliance, a sidewalk or trail must achieve a condition rating of 1 or 2 and exhibit the following:

- Sidewalk width is a minimum of 4 feet, with 5-foot passing zones at a maximum distance of 200 feet apart (passing zone does not apply when the sidewalk is a continuous 5 feet wide).
- Cross slope is less than or equal to 2%.

Sidewalk and trail segments exhibiting condition ratings of 3 or 4 and not exhibiting the above criteria are not compliant with ADA and are candidates for future reconstruction.

- Crosswalks – Crosswalks were evaluated for their general condition. Marked crosswalk locations were assessed for marking visibility issues and pavement condition.
- Signals – Signals were evaluated for the presence of Accessible Pedestrian Signal (APS) technology. Signals with APS are compliant with ADA standards, Signals without it are not.

APS technology communicates crossing information (i.e. Walk/Don't Walk) in a non-visual format (audible tones/messages or vibrotactile surfaces), allowing those who are blind or have low vision to use the facility safely.

C. Summary of Self-Evaluation Inventory

The City of Waconia conducted the Self-Evaluation review of programs from November 25, 2020 to May 7, 2021. This included an inventory of pedestrian facilities within public rights-of-way. **Figure 1** provides a summary of ADA compliance among the surveyed pedestrian facilities in Waconia, which includes pedestrian ramps, sidewalks/trails, signals, and crosswalks. **Table 1** details-ADA compliance and non-compliance with the actual number or amount of facilities by type.

Figure 1: Pedestrian facility ADA compliance in Waconia

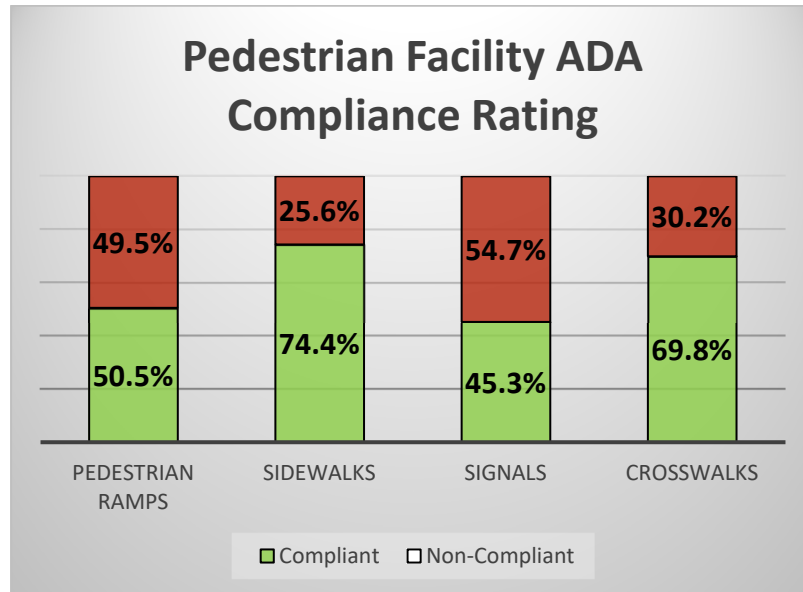


Table 1: Waconia Infrastructure ADA-Compliance Rates

Infrastructure Type	Compliant	Non-Compliant	Total	% Compliant
Sidewalks & Trails (SF)	172,573	59,486	232,059	74.37%
Pedestrian Ramps	400	392	792	50.51%
Crosswalks	220	95	315	69.84%
Signals	43	52	95	45.26%

Of the 792 pedestrian ramps in Waconia, 400 were found to be in compliance with ADA standards, while 392 were not. Most of the non-complaint ramps were located in the downtown area, which had relatively few compliant ramps. Most of downtown is scheduled to be reconstructed through planned capital improvement projects within the next few years, during which time the pedestrian ramps will be replaced with ADA-compliant ramps.

About 75 percent of sidewalks were determined to be ADA-compliant. Approximately 11,897 linear feet (59,486 square feet when allocating for five foot wide sidewalks) were not in compliance. Similar to pedestrian ramps, much of the non-complaint infrastructure is located within the downtown area.

The majority of crosswalks (220 of the 315 total) were in compliance. Most downtown Waconia crosswalks were non-complaint; other non-complaint locations were scattered around the city.

Additionally, 95 signals at 24 intersections were evaluated, of which 52 were not in compliance. There was no overarching pattern to the location of non-complaint signals.

Downtown Waconia exhibits the highest concentration of non-compliant infrastructure. Most of the sidewalks, crosswalks, and curb ramps are non-complaint, and the area includes many sidewalk barriers. However, most of this aging infrastructure is scheduled to be reconstructed over the next decade, which should bring most of downtown Waconia into compliance with ADA standards.

III. POLICIES AND PRACTICES

The City of Waconia is required, under Title II of the ADA and 28 CFR 35.105, to perform a self-evaluation of its policies, practices, and programs. The goal of this self-evaluation is to verify that, in implementing the policies and practices, the city is providing accessibility and not adversely affecting the full participation of individuals with disabilities. The self-evaluation identifies policies and practices that affect accessibility and examine city implementation of these policies.

A. Previous Practices

Since the adoption of the ADA, the City of Waconia has endeavored to provide accessible pedestrian features as part of the city's capital improvement projects and through city ordinances for site plan review and subdivision of land. As additional information was made available as to the methods and standards of providing accessible pedestrian features, the city updated its procedures to accommodate these methods.

B. Waconia ADA Policy

The City of Waconia is committed to providing accessible pedestrian infrastructure as part of the city's capital improvement projects and via all applicable ordinances. Waconia's goal is to continue to provide accessible pedestrian design features as part of the city's capital improvement projects. The city has adopted the Public Rights-of-Way Accessibility Guidelines (PROWAG) and procedures to be in accordance with the Minnesota Department of Transportation Standards (see **Appendix G**). These standards and procedures will be kept up to date with nationwide and local best management practices.

The city will consider and respond to all accessibility improvement requests. All accessibility improvements that have been deemed reasonable will be scheduled consistent with transportation priorities and available funding. The city will coordinate with external agencies

to ensure that all new or altered pedestrian facilities within the city's jurisdiction are ADA compliant to the maximum extent feasible.

Requests for accessibility improvements can be submitted to the City of Waconia's ADA Coordinator (see **Appendix F**).

Maintenance of pedestrian facilities within the public rights-of-way will continue to follow the policies set forth by the city. The current policies were reviewed, and potential changes were discussed. The breakdown of relevant policies can be seen in Appendix H which includes relevant excerpts of the following documents:

- City of Waconia City Code
- City of Waconia Comprehensive Plan (2019)

Also included in Appendix H is the Trails & Sidewalks Figure (Figure 5-4). This figure shows the existing pedestrian facilities as well as the future trail and sidewalk locations.

New Construction

The City of Waconia has the discretion to determine the need for a new sidewalk or shared use trail with new street construction projects. All new street construction projects with pedestrian accommodations will be designed and constructed to conform with the most current ADA guidance and design practices to the maximum extent feasible.

Reconstruction Projects

All city street reconstruction projects with pedestrian accommodations will be designed and constructed in accordance with the most current ADA guidance and design practices to the maximum extent feasible. Street reconstruction projects will require reconstruction of any non-compliant pedestrian curb ramps and sidewalks to meet ADA standards.

Rehabilitation/Resurfacing projects

All city major rehabilitation and resurfacing projects will include construction of missing or non-compliant pedestrian curb ramps as needed.

Curb ramps must be brought into compliance with roadway construction activities determined to be *alterations* per current US Department of Transportation / Department of Justice requirements. Alterations include new asphalt layers, mill and overlay, major rehabilitation, and similar activities. Routine maintenance does not require curb ramp upgrades. Maintenance includes seal coats, crack filling/sealing, fog seals, pavement patching and similar activities.

Stand-Alone Projects

As grant or additional city funding opportunities are available, independent ADA projects may be undertaken by the city. Candidate sites will be evaluated on a case-by-case basis for facility condition, pedestrian volumes, public safety, public benefit, and improvement costs as well as the ability to provide alternative barrier removal options. High-priority areas such as those in close proximity to specific land uses (i.e., schools, government offices, and medical facilities) will be given additional consideration. Improvements will be undertaken at the discretion of the Public Services Director.

Development Projects

As private development continues to grow, both new and reconstruction, the City of Waconia will require new and adjacent infrastructure to comply with ADA standards.

IV. IMPLEMENTATION PLAN

A. Priority Areas

All intersections and roadway segments in the City of Waconia were classified based on the following criteria:

Priority Level 1 – High Priority

- Locations exhibiting accessibility barriers identified through the public process by stakeholders and the general public.
- Locations and roadway segments serving Level 1 facilities including:
 - Government facilities (city, county, state)
 - Public libraries
 - Public and private primary and secondary schools (within a one-quarter mile radius from the school property)
 - Hospitals, health clinics and health centers (public and private)
 - Public housing and homeless shelters, including senior facilities and rehabilitation facilities
 - Transportation hubs
 - Parks

For these high priority locations and roadway segments, field collection staff measured a variety of detailed accessibility and pedestrian data, as described in **Section II**.

Priority Level 2 – Medium Priority

- Locations and roadway segments serving Level 2 facilities including:
 - Central business districts, supermarkets, and retail centers
 - Churches and places of worship
 - Major employment sites
 - Housing complexes, including apartments

For these medium priority locations and roadway segments, field collection staff measured a detailed variety of accessibility and pedestrian data.

Priority Level 3 – Lower Priority

- Single-family residential areas
- Industrial areas
- Other areas not classified as Priority Level 1 and 2

B. Severity Index

Within these priority levels, projects were ranked using a severity index, a method of identifying the locations that are the least compliant and most in need of replacement. This rating runs from 0 to 10, with 0 being compliant and 10 being the most non-compliant. The overall score takes into account a variety of data collected in the Self-Evaluation Inventory, including ramp and gutter condition, slope class, ramp width, and size of the landing area.

The City of Waconia used the priority ranking outlined above combined with the severity index to create the plan and schedule for integrating ADA compliance projects in future street projects. Priority 1 locations are ranked by their severity index and then ordered so that locations most in need of repair are prioritized. Reporting on the results of the Self-Evaluation is included in **Appendix B**.

C. External Agency Coordination

Many other agencies are responsible for pedestrian facilities within the jurisdiction of the City of Waconia. The city will coordinate with those agencies to track and assist in the facilitation of the elimination of accessibility barriers along their routes.

D. Cost Estimates

Planning level cost estimates were prepared for non-compliant ADA infrastructure. These estimates are based on design engineering expertise and 2021 bid pricing. They are subject to change over time due to inflation and changes in material and labor costs.

Table 2. Planning-Level Cost Estimates for Remediation Categories

Infrastructure Type	Planning-Level Cost
Sidewalks and Trails	\$6/SF
Pedestrian Ramps	\$1,000/Detectable Warning \$6,000/Full Ramp Reconstruction
Crosswalks	\$500/Each
Signals (APS)	\$7,000/Corner
Spot Repairs & Barriers	\$8/SF

Sidewalk, Trail and Barrier Remediation

The conditions of mainline sidewalks and trails had been classified and inventoried by city staff during the data collection period. For cost estimating purposes, an entire segment of sidewalk or trail was classified as non-compliant if it contained multiple smaller sections that were considered non-compliant and it would be more cost effective to replace the entire segment. This is common for sidewalk and trail located in the older parts of Waconia. A planning level cost estimate of \$6/square foot was estimated for removal and replacement of non-compliant mainline sidewalk and trail segments.

Sidewalk and trail segments that were generally ADA-compliant but contained small sections that were non-compliant do not require the entire segment to be replaced. Instead, only the areas classified as non-compliant were noted. This was common with sidewalk and trail segments constructed within the last 5-15 years and generally were in good condition and ADA compliant, except for a few isolated areas. A planning level cost of \$6/square foot was estimated for repair of these isolated areas of mainline sidewalk and trail.

The area of mainline sidewalk and trail that contained barriers such as poles, hydrants, utility boxes that were too close to the PAR, or a PAR that was too narrow, were measured by the width of the walkway multiplied by the length of the barrier to the nearest 5 linear feet. The repair area was then multiplied by a unit price of \$8/square foot.

Pedestrian Ramp Remediation

Pedestrian ramps that are ADA compliant but missing a detectable warning (such as truncated domes, tined surface, etc.) are estimated to cost \$1,000 per ramp to install a compliant detectable warning system while maintaining the existing, concrete pedestrian ramp and landing. Ramps that have a detectable warning system compliant under earlier ADA guidance (exposed aggregate, brushed concrete) must be upgraded to include compliant truncated domes

when adjacent to a street undergoing an alteration activity (reconstruction, resurfacing, etc.).

Ramps that are non-compliant because of slope, vertical discontinuities, lack of appropriate level landing and other related conditions require that the entire ramp be replaced. Replacing non-compliant ramps was estimated to cost \$6,000 each. Note that site-specific conditions for ramps can vary widely, affecting cost.

Crosswalk Remediation

Crosswalk compliance was estimated to be \$500 per crosswalk.

APS Signal Remediation

Each signal that was classified as non-compliant was estimated to cost \$7,000 per corner bring into compliance and add APS. The cost of adding APS signal elements can vary significant for each signal location depending on the width of roadways and other factors.

E. Implementation Schedule

Overall, this Plan estimates \$4.7M (2021 dollars) in ADA improvements are necessary for pedestrian facilities throughout the city. This includes \$1.8M for mainline sidewalk and trail remediation, \$2.6M for pedestrian ramp remediation, \$47,000 for Crosswalk Remediation, \$26,000 for Signal Remediation and \$241,000 for mainline sidewalk and trail barrier remediation. Waconia aims to achieve ADA compliance among these facilities responsibly, and as expeditiously as possible, recognizing that \$4.7M is a significant cost. **Table 3** shows the cost of the program for each type of pedestrian facility as well as what parts of the program take place in Waconia's Capital Improvement Plan (CIP).

Table 3. Estimated Costs for ADA-Compliance Needs

Infrastructure Type	CIP Project Related Cost	Non-CIP Project Related Cost	Total Cost
Sidewalks & Trails	\$1,173,000	\$610,000	\$1,783,000
Pedestrian Ramps	\$1,356,000	\$1,250,000	\$2,606,000
Crosswalks	\$36,000	\$11,000	\$47,000
Signals	\$20,000	\$6,000	\$26,000
Barriers	\$99,000	\$142,000	\$241,000
Total Cost	\$2,684,000	\$2,019,000	\$4,703,000

The City of Waconia will utilize three methods for upgrading pedestrian facilities to the current ADA standards. The first and most comprehensive of the three methods are scheduled street and utility improvement projects already in the CIP. All pedestrian facilities impacted by these projects will be upgraded to current ADA accessibility standards. The second method is the stand alone sidewalk and ADA accessibility improvement project. These projects will be incorporated into the CIP on a case by case basis as determined by city staff. Lastly, the City of Waconia will use site redevelopment, new development, and cooperative agreement projects to bring all adjacent pedestrian facilities into compliance.

Much of the work necessary to bring Waconia's pedestrian infrastructure into compliance with ADA standards is in projects already included in the CIP. This will include \$1.17M for sidewalk remediation, \$1.36M for pedestrian ramp remediation, \$36,000 for crosswalk remediation, and \$20,000 for signal remediation. Over 50% of the cost of this plan is part of the CIP from 2022-2032, with the cost to bring the rest of the infrastructure into ADA compliance totaling approximately \$2M.

New instances of non-compliance will surface each year as normal wear-and-tear and extreme weather take their toll on pedestrian facilities. These conditions will likely prevent any Minnesota city from achieving 100% ADA compliance among facilities. However, known deficiencies have been carefully prioritized in this plan to ensure steps are taken where they matter most, and in the shortest timeframe possible. With this in mind, Waconia aims to greatly improve deficiencies identified in this plan over a 30-year period. The improvements made in the first decade will primarily be CIP related projects. It is anticipated that during the first decade, CIP projects will average to a cost of \$250,000 per year, with the following two decades averaging a cost of approximately \$100,000 to complete the remaining accessibility features defined in this plan. Both figures use 2021 dollars. This does not include unknown contributions from private development or potential cooperative agreements which will decrease the future cost to the city.

The city has set the following implementation goals for improving the accessibility of its pedestrian facilities within its jurisdiction:

- After 10 years, 25% of accessibility features identified in this Plan would be improved.
- After 20 years, 50% of accessibility features identified in this Plan would be improved.
- After 30 years, 75% of accessibility features identified in this Plan would be improved.

The City of Waconia anticipates updating this plan every five years to capture new instances of non-compliance and to document progress achieved since the previous plan was adopted. This plan serves as a framework for the city to follow and implementation goals will likely change as the city pursues ADA compliance.

V. ADA COORDINATOR

In accordance with 28 CFR 35.107(a), the City of Waconia has identified an ADA Title II Coordinator to oversee the city's policies and procedures. Contact information for this individual is in **Appendix F**.

VI. PUBLIC OUTREACH

The City of Waconia recognizes that public participation is an important component in the development of this document. Input from the community has been gathered and used to help define priority areas for improvements within the public rights-of-way of the City of Waconia.

Public outreach for the creation of this document consisted of the following activities:

- **Grievance Procedure:**
In compliance with 28 CFR 35.107, the city has established the grievance procedure to take future comments and concerns for the city. This can be seen in **Appendix E** and is further detailed in Section VII below.
- **Virtual Public Comment:**
The City created an interactive website for this project. This site allowed for residents to zoom in to certain areas, review the findings of the plan, and comment virtually. This website was live and the comment period was held between the dates of February 2nd, 2022 and April 9th, 2022 to solicit feedback from the public on the draft ADA Transition Plan. A comment summary can be seen in **Appendix D**.
- **City Website:**
A pdf of the draft Plan along with a link to the interactive website discussed above was placed on the homepage of the City's website at www.waconia.org.
 - **Mailer:** A mailer was sent to identified organizations (medical facilities, assisted living facilities, schools, city commissions, etc.). This mailer solicited feedback from these groups and contained links to the interactive website and the city website.
 - **In-Person Comment:** A printed copy of this plan along with a comment form was made available at Waconia City Hall from February 7th, 2022 to April 2nd, 2022 .
 - **Summary of Comments / Feedback:** A printed summary of all comments and feedback received has been tabulated and is located in **Appendix D**.

VII. GRIEVANCE PROCEDURE

Under the Americans with Disabilities Act, each agency is required to publish its responsibilities in regard to the ADA. A draft of this public notice is provided in **Appendix E**. If users of the City of Waconia facilities and services believe the city has not provided reasonable accommodation, they have the right to file a grievance.

In accordance with 28 CFR 35.107(b), the city has developed a grievance procedure for the prompt and equitable resolution of citizens' complaints, concerns, comments, and other grievances. This grievance procedure is outlined in **Appendix E**.

VIII. MONITOR THE PROGRESS

This document will be updated as needed to reflect the City of Waconia's approach to complying with ADA and providing accessible pedestrian infrastructure. The appendices in this document will be updated periodically to account for improvements, while the main body of the document will be updated within five to ten years with a future update schedule to be developed at that time. With each main body update, a public comment period will be established to continue public outreach.

Appendix A: Deficiencies

I. Appendix A: Self-Evaluation – Examples of Commonly Identified Deficiencies and Obstructions

Figure A.1 – Commonly Identified Deficiencies



Vertical Discontinuity



Horizontal Discontinuity



Cross Slope



Cracking



Ponding



Vegetation

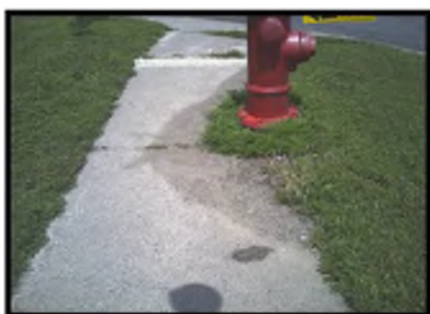


Spalling

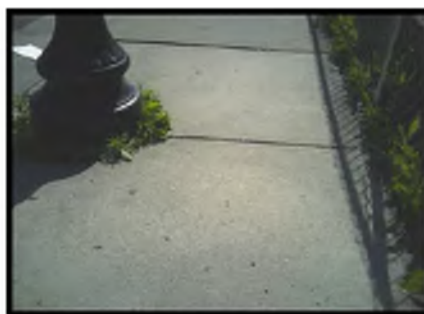


Vertical Slope

Figure A.2 – Sidewalk Obstruction Examples



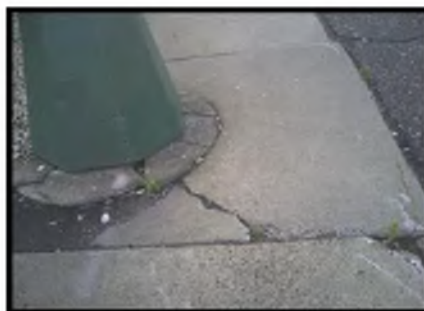
Fire Hydrant



Lighting Pole



Traffic Signal Handhole



Traffic Signal Pole

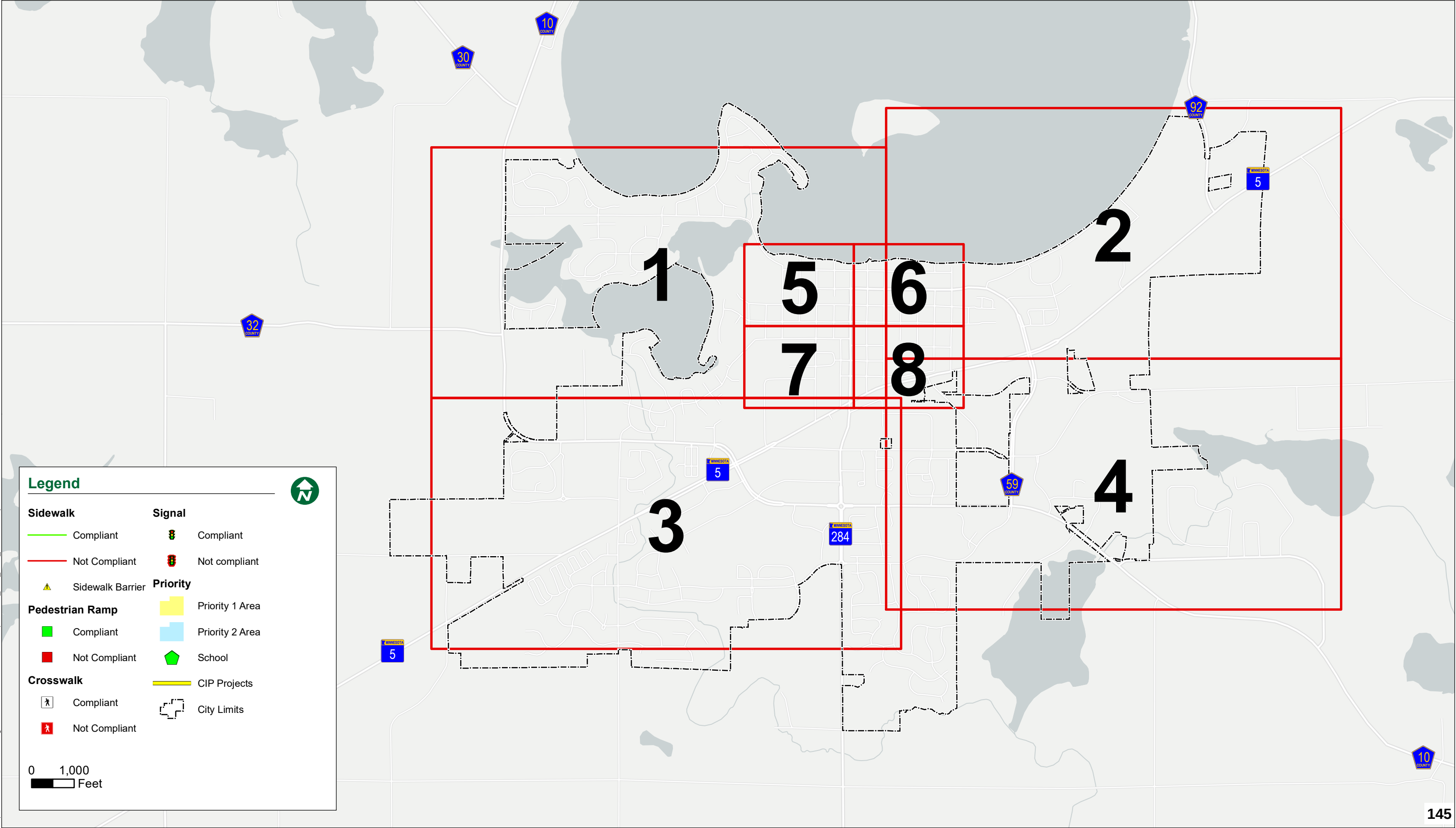


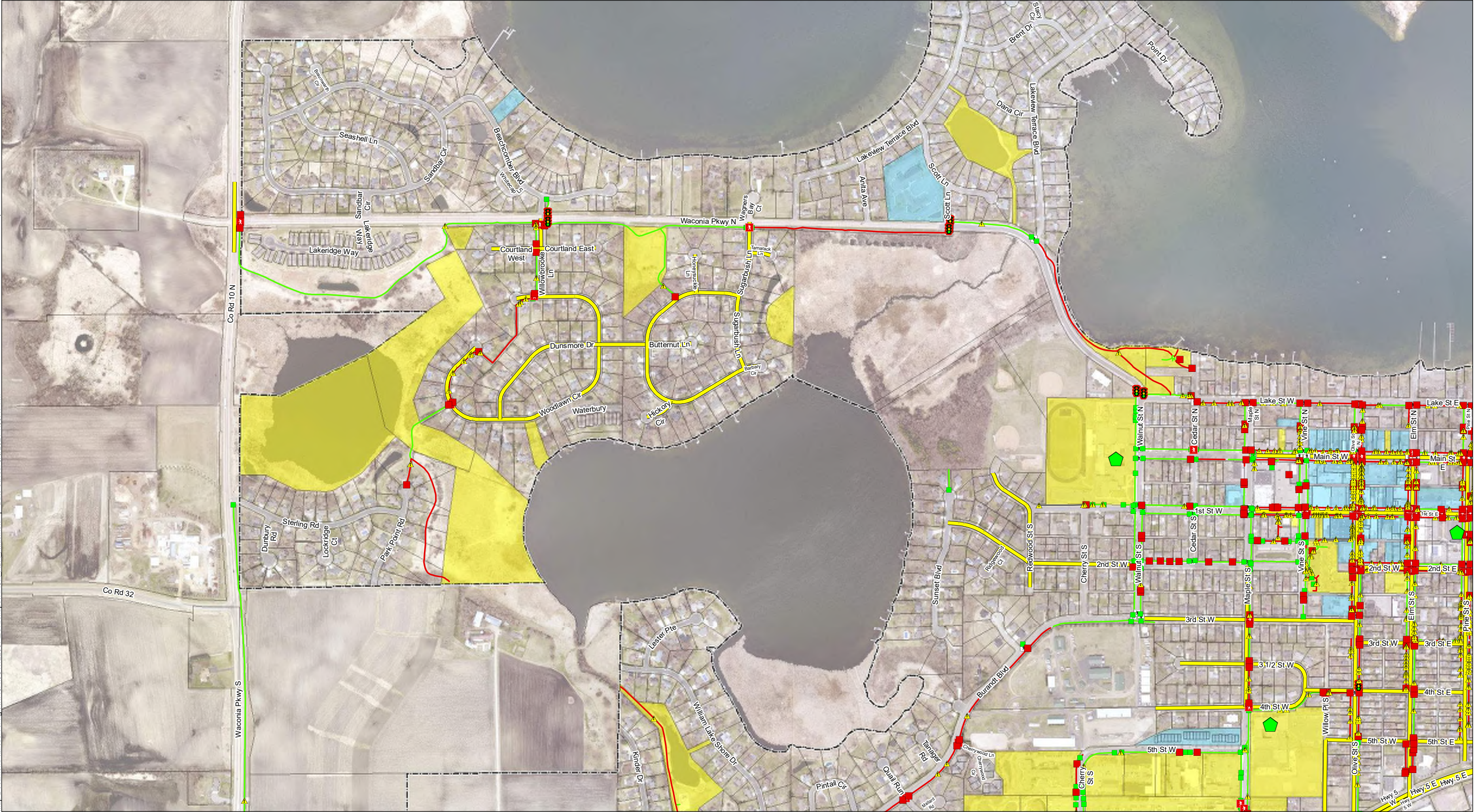
Utility Pole



Water Gate Valve

Appendix B: Self-Evaluation

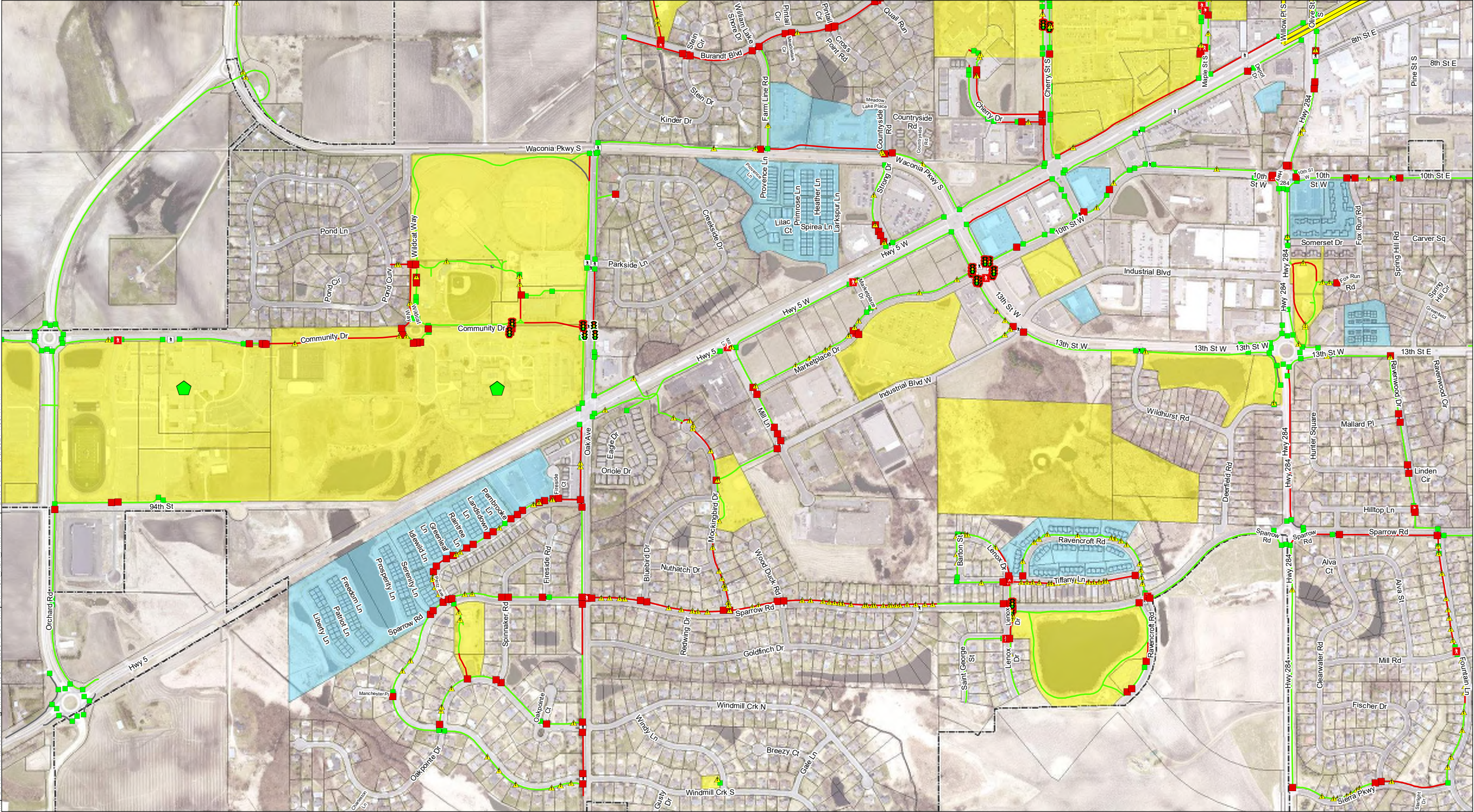




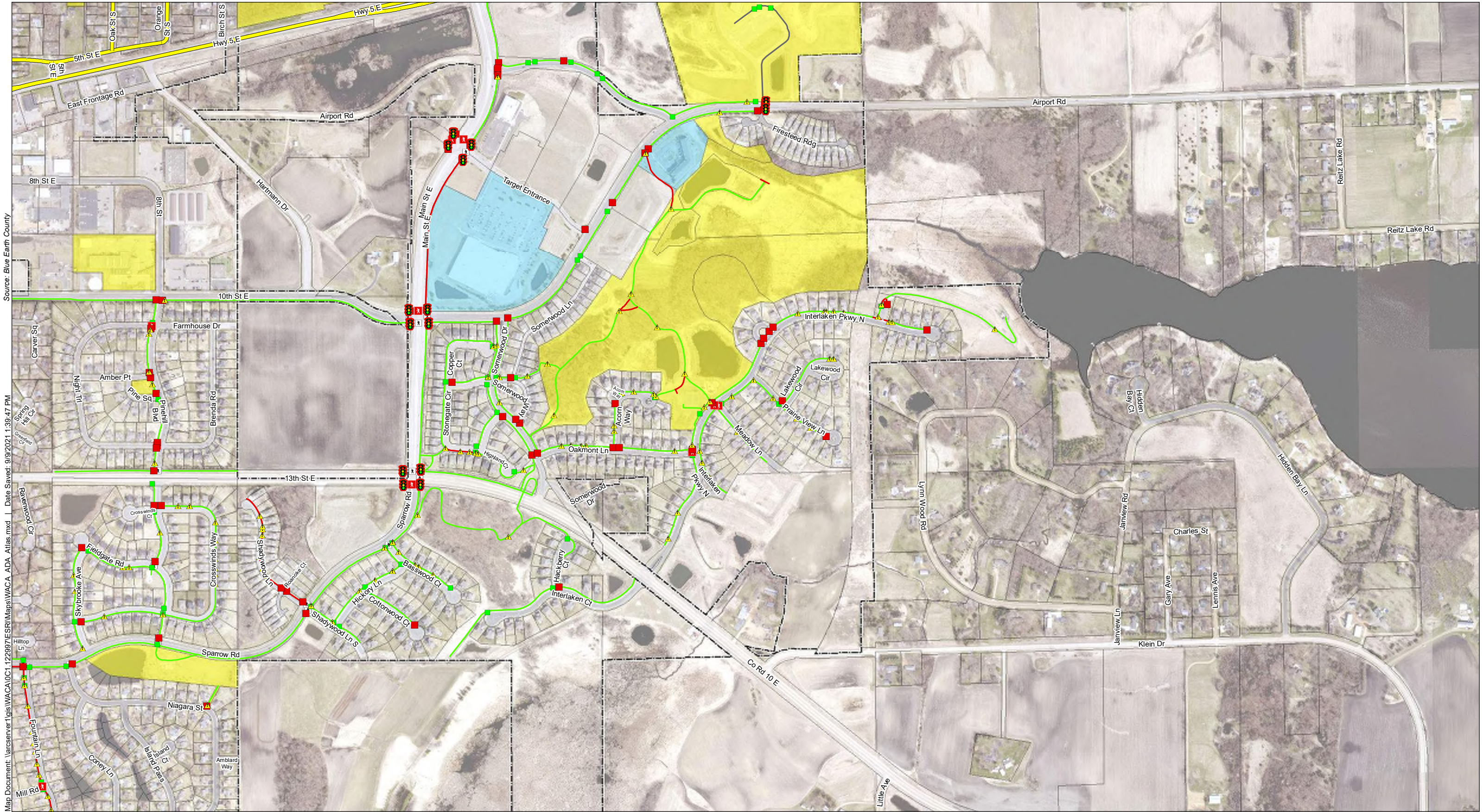
- Figure 1 -



- Figure 2 -



- Figure 3 -



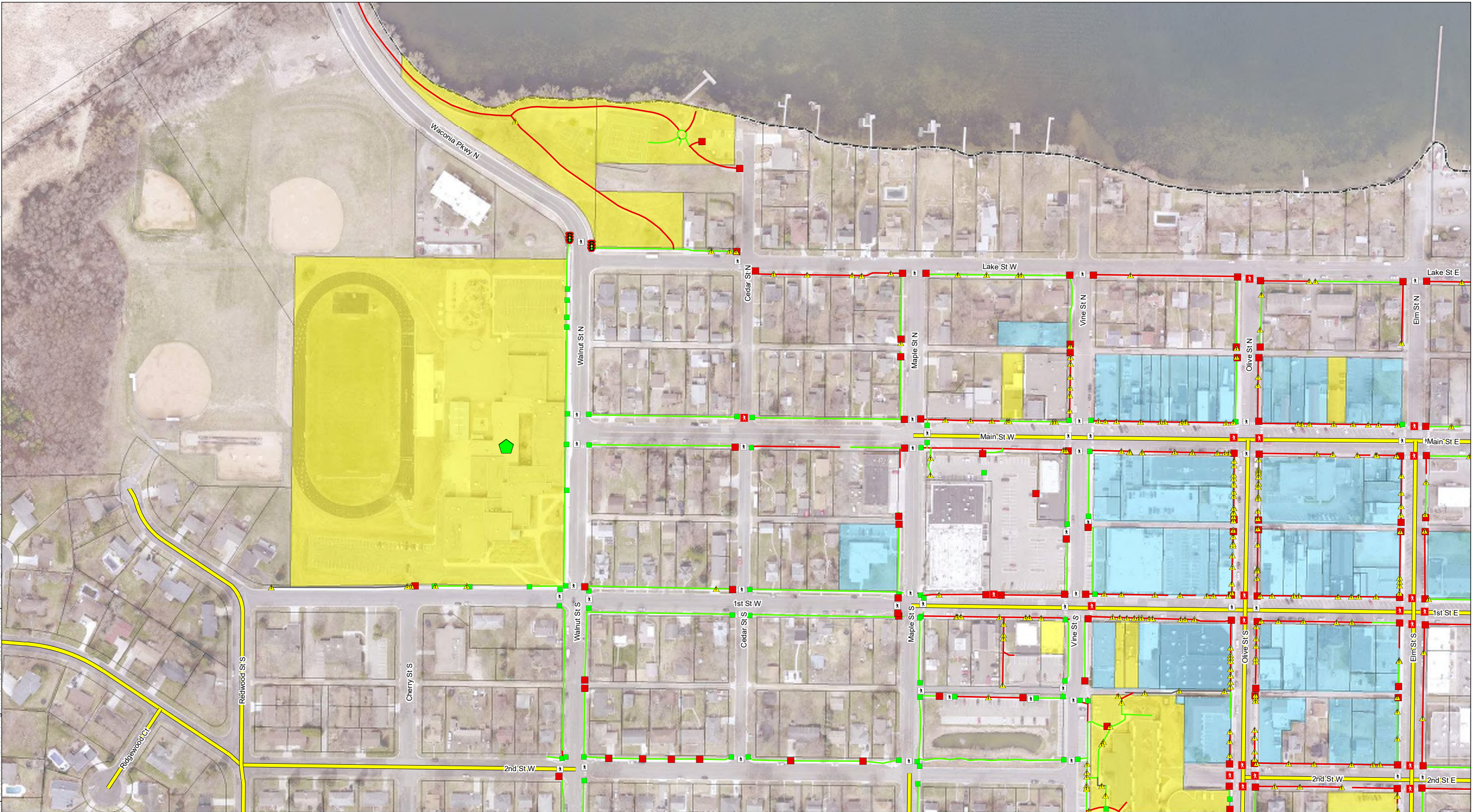
Source: Blue Earth County
Map Document: \arcserver1\gis\WACADOC1\22997\ESRI\Maps\WACA ADA Atlas.mxd | Date Saved: 9/9/2021 1:39:47 PM

- Figure 4 -



Source: Blue Earth County

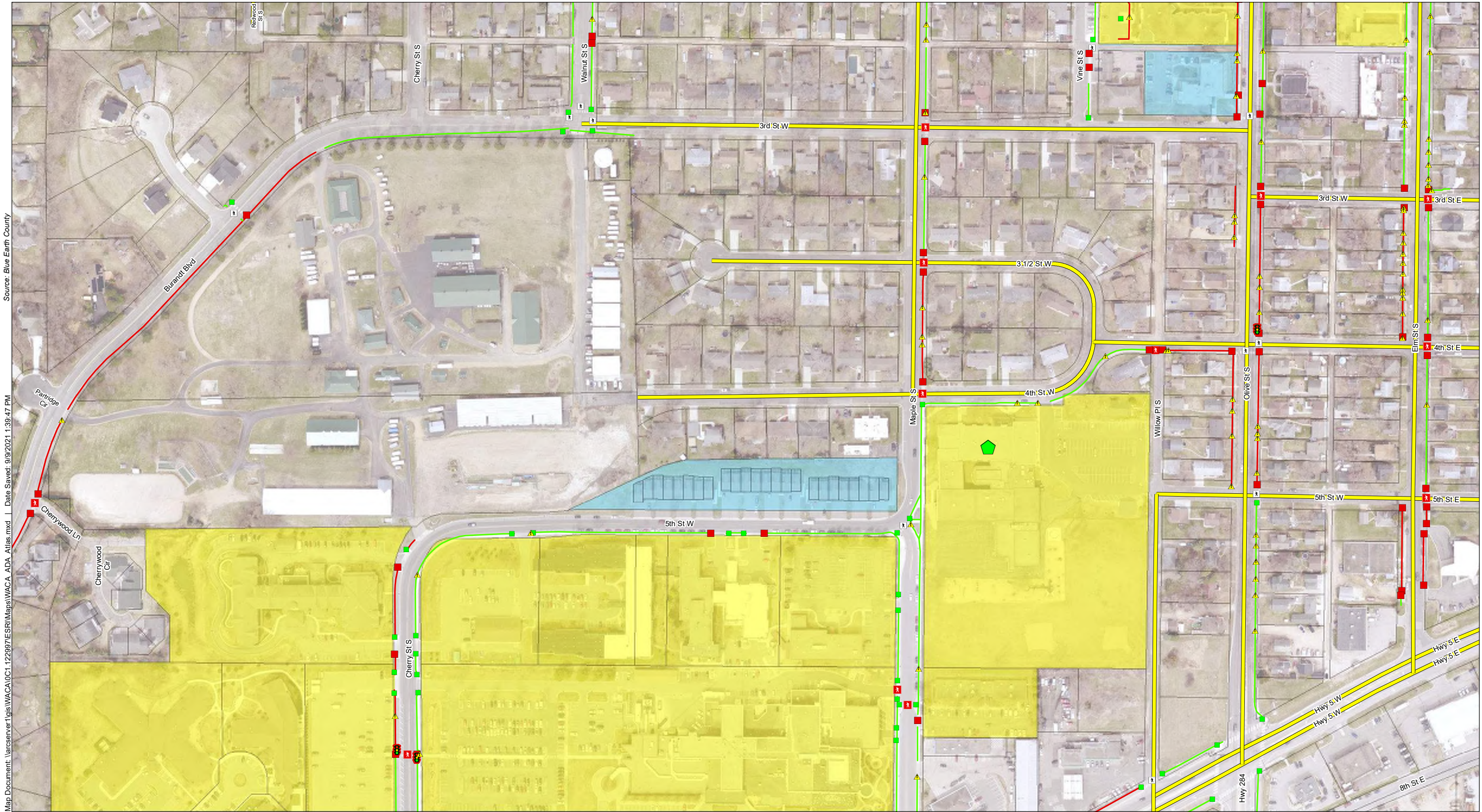
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- Figure 5 -

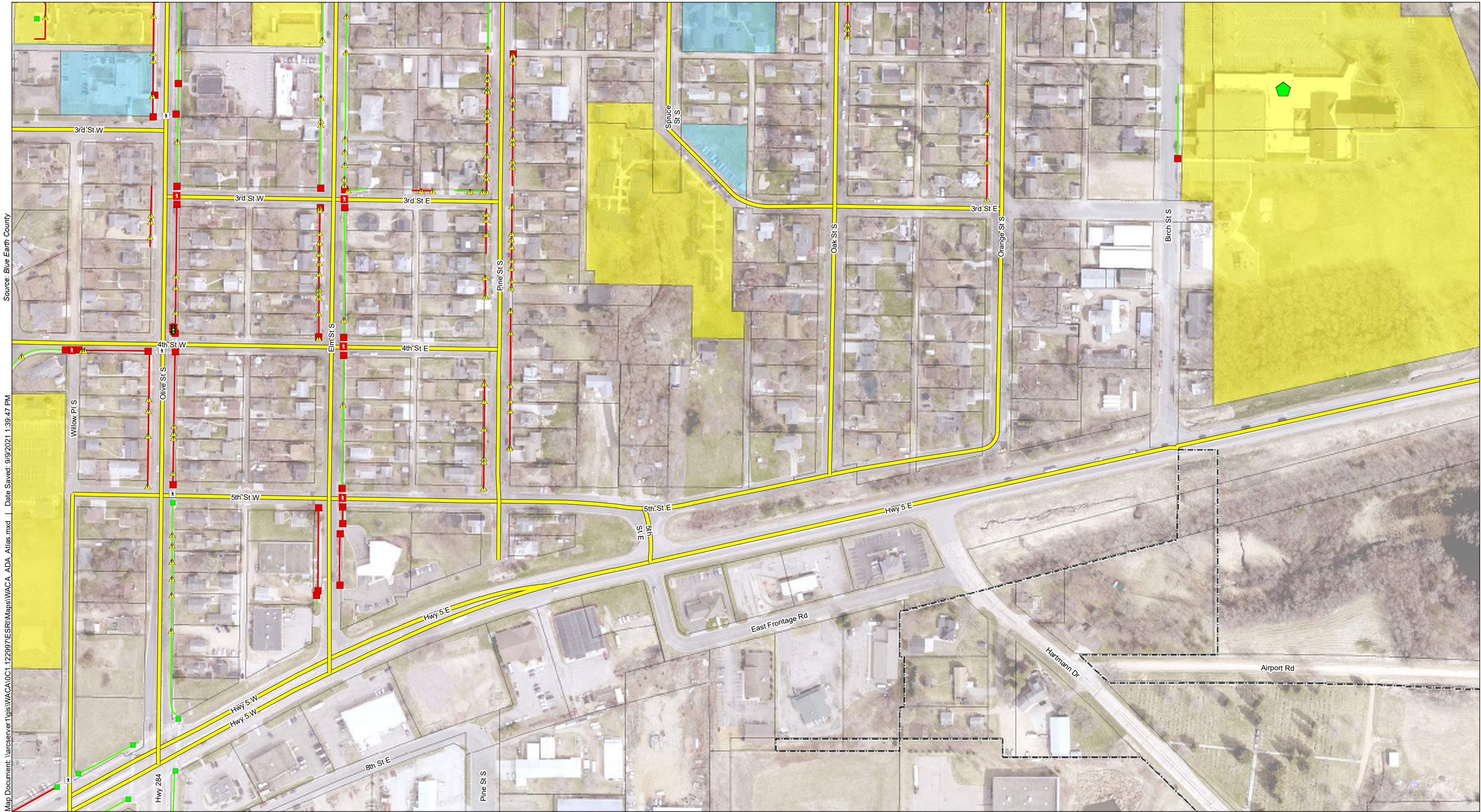


- Figure 6 -



Map Document: \arcserver1\gis\WACA\DC1.122997\ESRI\Maps\WACA ADA Atlas.mxd | Date Saved: 9/9/2021 1:39:47 PM
Source: Blue Earth County

- Figure 7 -



- Figure 8 -

Self-Evaluation: All Project Summary

Location	Land Use	Sidewalk Remediation Cost	Pedestrian Ramp Remediation Cost	Traffic Signal Remediation Cost	Crosswalk Remediation Cost	Barrier Remediation Cost	Priority	Severity	CIP Project	Total Cost	Rank	Running Total Cost
3rd St E	Schools	\$1,430	\$0	\$0	\$0	\$0	\$0	1	8 2029	\$1,430	1	\$1,430
Mockingbird Dr	Schools; Parks	\$31,863	\$6,000	\$0	\$0	\$0	\$5,400	1	8	\$43,263	2	\$44,693
Vine St N	Schools; Central Business Districts, Shopping Malls, Supermarkets and Strip Retail Centers; Housing Complexes, Including Apartments	\$4,694	\$30,000	\$0	\$0	\$600	\$0	1	7 2023	\$35,294	3	\$79,987
Maple St S	Schools; Hospitals, Health Clinics, and Medical Facilities (Public and Private); Housing Complexes, Including Apartments; School	\$8,004	\$84,000	\$0	\$3,000	\$3,600	\$0	1	7 2022; 2023; 2025; 2030	\$98,604	4	\$178,591
1st St W & Olive St S	Schools; Central Business Districts, Shopping Malls, Supermarkets and Strip Retail Centers	\$1,800	\$0	\$0	\$0	\$0	\$0	1	7 2023; 2025	\$1,800	5	\$180,391
Burandt Blvd	Schools; Parks	\$138,704	\$84,000	\$0	\$2,500	\$0	\$0	1	6 2023; 2024; 2027	\$225,204	6	\$405,595
Waconia Pkwy S	Schools; Housing Complexes, Including Apartments; Parks; Polling Locations	\$26,912	\$18,000	\$0	\$0	\$4,800	\$0	1	6 2023	\$49,712	7	\$455,307
Oak St S	Schools	\$3,456	\$18,000	\$0	\$500	\$0	\$0	1	6 2027; 2028	\$21,956	8	\$477,263
Pine St S & Spruce St S	Schools; Parks	\$0	\$0	\$0	\$0	\$1,000	\$0	1	5	\$1,000	9	\$478,263
Olive St S	Schools; Central Business Districts, Shopping Malls, Supermarkets and Strip Retail Centers; Government Facilities; Hospitals, Health Clinics, and Medical Facilities (Public and Private); Housing Complexes, Including Apartments; Libraries; Parks	\$65,694	\$163,000	\$500	\$4,500	\$5,000	\$0	1	2022; 2023; 2024; 2025; 5 2026; 2027; 2029; 2030	\$238,694	10	\$716,957
Maple St N	Schools	\$0	\$24,000	\$0	\$0	\$600	\$0	1	5	\$24,600	11	\$741,557
1st St W	Schools; Central Business Districts, Shopping Malls, Supermarkets and Strip Retail Centers; Churches and Places of Worship; Hospitals, Health Clinics, and Medical Facilities (Public and Private); Housing Complexes, Including Apartments; School	\$62,163	\$54,000	\$0	\$2,500	\$1,600	\$0	1	5 2024; 2025; 2026	\$120,263	12	\$861,820
Pine St S & 1st St E	Schools; Parks	\$0	\$0	\$0	\$0	\$3,200	\$0	1	5	\$3,200	13	\$865,020
Fireside Ct & Peitz Ave	Schools; Churches and Places of Worship; Housing Complexes, Including Apartments	\$0	\$0	\$0	\$0	\$600	\$0	1	5	\$600	14	\$865,620
Walnut St S	Schools; School	\$0	\$24,000	\$0	\$0	\$1,000	\$0	1	5	\$25,000	15	\$890,620
Egret Ln	Schools	\$0	\$36,000	\$0	\$0	\$3,600	\$0	1	5	\$39,600	16	\$930,220
3rd St E & Elm St S	Schools	\$0	\$0	\$0	\$0	\$400	\$0	1	5 2029; 2030	\$400	17	\$930,620
Mill Ln & Mockingbird Dr	Schools; Parks	\$0	\$0	\$0	\$0	\$1,200	\$0	1	5	\$1,200	18	\$931,820
5th St W	Schools; Hospitals, Health Clinics, and Medical Facilities (Public and Private)	\$0	\$12,000	\$0	\$0	\$400	\$0	1	5	\$12,400	19	\$944,220
Marketplace Dr	Schools; Central Business Districts, Shopping Malls, Supermarkets and Strip Retail Centers; Hospitals, Health Clinics, and Medical Facilities (Public and Private)	\$0	\$18,000	\$4,000	\$1,500	\$7,400	\$0	1	5 2027; 2030	\$30,900	20	\$975,120
Main St W & Vine St S	Schools; Central Business Districts, Shopping Malls, Supermarkets and Strip Retail Centers	\$2,830	\$0	\$0	\$0	\$0	\$0	1	5 2023	\$2,830	21	\$977,950
Elm St N & Main St E	Schools	\$0	\$0	\$0	\$0	\$200	\$0	1	5 2024	\$200	22	\$978,150
1st St E & Pine St S	Schools; Parks	\$0	\$0	\$0	\$0	\$800	\$0	1	5 2024; 2026	\$800	23	\$978,950
2nd St E & Birch St S	Schools; Churches and Places of Worship; Polling Locations	\$0	\$0	\$0	\$0	\$400	\$0	1	5	\$400	24	\$979,350
Main St E & Pine St N	Schools	\$0	\$0	\$0	\$0	\$3,000	\$0	1	5 2024	\$3,000	25	\$982,350
Spruce St S	Schools; Parks	\$8,936	\$30,000	\$0	\$1,000	\$1,600	\$0	1	5 2024; 2027; 2028	\$41,536	26	\$1,023,886
3rd St E & Pine St S	Schools	\$0	\$0	\$0	\$0	\$1,200	\$0	1	5 2029	\$1,200	27	\$1,025,086
10th St W	Schools; Central Business Districts, Shopping Malls, Supermarkets and Strip Retail Centers; Housing Complexes, Including Apartments	\$0	\$30,000	\$0	\$0	\$1,200	\$0	1	5 2031	\$31,200	28	\$1,056,286
Mill Ln	Schools	\$0	\$36,000	\$0	\$500	\$0	\$0	1	4 2030	\$36,500	29	\$1,092,786
1st St W & Elm St S	Schools; Central Business Districts, Shopping Malls, Supermarkets and Strip Retail Centers	\$1,741	\$0	\$0	\$0	\$0	\$0	1	4 2025; 2026	\$1,741	30	\$1,094,527
Pine St S	Schools; Churches and Places of Worship; Parks	\$73,219	\$115,000	\$0	\$3,500	\$2,800	\$0	1	4 2024; 2026; 2028; 2029	\$194,519	31	\$1,289,046
3rd St W	Schools	\$0	\$36,000	\$0	\$1,000	\$0	\$0	1	4 2022; 2029; 2030	\$37,000	32	\$1,326,046
Sparrow Rd	Schools; Housing Complexes, Including Apartments; Parks	\$105,332	\$212,000	\$4,000	\$2,000	\$11,400	\$0	1	4 2022; 2029	\$334,732	33	\$1,660,778
Elm St S	Schools; Central Business Districts, Shopping Malls, Supermarkets and Strip Retail Centers; Churches and Places of Worship; Post Offices	\$43,457	\$120,000	\$0	\$2,000	\$10,200	\$0	1	4 2024; 2025; 2026; 2029; 2030	\$175,657	34	\$1,836,435
Main St W & Maple St N	Schools	\$2,696	\$0	\$0	\$0	\$0	\$0	1	4 2023	\$2,696	35	\$1,839,131
Cedar St N	Schools; Parks	\$6,825	\$30,000	\$0	\$500	\$0	\$0	1	4	\$37,325	36	\$1,876,456
Elm St S & Main St E	Schools	\$1,312	\$0	\$0	\$0	\$0	\$0	1	4 2024	\$1,312	37	\$1,877,768
Peitz Ave & Pembroke Ln	Schools; Churches and Places of Worship; Housing Complexes, Including Apartments	\$2,032	\$0	\$0	\$0	\$0	\$0	1	4	\$2,032	38	\$1,879,800
Peitz Ave	Schools; Churches and Places of Worship; Housing Complexes, Including Apartments	\$19,474	\$90,000	\$0	\$0	\$2,000	\$0	1	4	\$111,474	39	\$1,991,274
Main St W	Schools; Central Business Districts, Shopping Malls, Supermarkets and Strip Retail Centers; Government Facilities; Hospitals, Health Clinics, and Medical Facilities (Public and Private)	\$53,445	\$1,000	\$0	\$0	\$800	\$0	1	4 2023; 2024	\$55,245	40	\$2,046,519
Wildcat Way	Schools; Parks; Polling Locations; School	\$12,344	\$60,000	\$0	\$1,000	\$600	\$0	1	4 2028	\$73,944	41	\$2,120,463
Spruce St N	Schools	\$4,803	\$6,000	\$0	\$0	\$0	\$0	1	4	\$10,803	42	\$2,131,266
Main St E & Spruce St N	Schools	\$886	\$0	\$0	\$0	\$0	\$0	1	4 2024; 2027	\$886	43	\$2,132,152
Lake St E	Schools	\$20,908	\$0	\$0	\$0	\$0	\$0	1	4	\$20,908	44	\$2,153,060
Wildcat Way & Pond Curve	Schools; Parks; Polling Locations	\$4,713	\$0	\$0	\$0	\$0	\$0	1	3	\$4,713	45	\$2,157,773
2nd St W	Schools; Central Business Districts, Shopping Malls, Supermarkets and Strip Retail Centers; Government Facilities; Housing Complexes, Including Apartments; Libraries; Post Offices	\$19,549	\$66,000	\$0	\$1,000	\$0	\$0	1	3 2022; 2025; 2026; 2029; 2030	\$86,549	46	\$2,244,322
2nd St E	Schools; Churches and Places of Worship; Polling Locations	\$44,819	\$42,000	\$0	\$1,500	\$4,000	\$0	1	3 2026; 2028	\$92,319	47	\$2,336,641
2nd St E & Orange St S	Schools	\$1,648	\$0	\$0	\$0	\$0	\$0	1	3 2028	\$1,648	48	\$2,338,289
2nd St W & Olive St S	Schools; Central Business Districts, Shopping Malls, Supermarkets and Strip Retail Centers; Government Facilities; Housing Complexes, Including Apartments; Libraries	\$4,844	\$0	\$0	\$0	\$0	\$0	1	3 2025; 2030	\$4,844	49	\$2,343,133
4th St W	Schools; School	\$5,156	\$12,000	\$0	\$500	\$600	\$0	1	3 2030	\$18,256	50	\$2,361,389
1st St E	Schools; Churches and Places of Worship; Parks	\$63,679	\$66,000	\$0	\$3,000	\$1,800	\$0	1	3 2024; 2026; 2027; 2028	\$134,479	51	\$2,495,868
2nd St W & Elm St S	Schools; Post Offices	\$1,047	\$0	\$0	\$0	\$0	\$0	1	3 2025; 2026; 2030	\$1,047	52	\$2,496,915
Orange St S	Schools	\$8,430	\$12,000	\$0	\$500	\$0	\$0	1	3 2027; 2028	\$20,930	53	\$2,517,845

	Schools; Central Business Districts, Shopping Malls, Supermarkets and Strip Retail Centers; Hospitals, Health Clinics, and Medical Facilities (Public and Private); Housing Complexes, Including Apartments; Parks	\$118,924	\$72,000	\$6,000	\$2,000	\$1,800	1	3 2024; 2026; 2027; 2028; 2031	\$200,724	54	\$2,718,569
Main St E	Schools; Parks	\$3,101	\$0	\$0	\$0	\$2,000	1	3 2024; 2027	\$5,101	55	\$2,723,670
Main St E & Spruce St S	Schools; Parks	\$1,060	\$0	\$0	\$0	\$0	1	3 2024; 2026; 2027	\$1,060	56	\$2,724,730
1st St E & Spruce St S	Schools; Parks	\$28,922	\$36,000	\$1,000	\$0	\$400	1	2 2028	\$66,322	57	\$2,791,052
Old Beach Ln											
Waconia Pkwy N	Schools; Parks; School	\$88,307	\$36,000	\$3,000	\$1,500	\$400	1	2 2024; 2025; 2026; 2031; 2032	\$129,207	58	\$2,920,259
Wildcat Way & Community Dr	Schools; Parks; Polling Locations; School	\$3,228	\$0	\$0	\$0	\$200	1	2 2028	\$3,428	59	\$2,923,687
Pine St N	Schools	\$1,990	\$30,000	\$0	\$0	\$2,200	1	2	\$34,190	60	\$2,957,877
Lake St W & Waconia Pkwy N	Schools; Parks	\$15,194	\$0	\$0	\$0	\$0	1	2	\$15,194	61	\$2,975,071
	Schools; Central Business Districts, Shopping Malls, Supermarkets and Strip Retail Centers; Churches and Places of Worship; Government Facilities; Hospitals, Health Clinics, and Medical Facilities (Public and Private); Housing Complexes, Including Apartments; Libraries	\$10,467	\$66,000	\$0	\$500	\$2,400	1	2 2022; 2025	\$79,367	62	\$3,052,438
Vine St S	Schools	\$2,374	\$0	\$0	\$0	\$0	1	2	\$2,374	63	\$3,054,812
Lake St W & Maple St N	Schools	\$5,130	\$0	\$0	\$0	\$0	1	2	\$5,130	64	\$3,059,942
Maple St S & Vine St S	Schools; Housing Complexes, Including Apartments; Parks	\$57,161	\$32,000	\$0	\$1,000	\$1,600	1	2 2030; 2031	\$91,761	65	\$3,151,703
Hwy 284	Schools	\$1,383	\$0	\$0	\$0	\$600	1	2 2023	\$1,983	66	\$3,153,686
Main St W & Maple St S	Schools	\$4,312	\$12,000	\$0	\$0	\$0	1	2	\$16,312	67	\$3,169,998
Elm St N	Schools; School	\$0	\$18,000	\$0	\$0	\$0	1	2	\$18,000	68	\$3,187,998
94th St	Schools; Polling Locations	\$0	\$18,000	\$0	\$500	\$0	1	2 2027; 2028	\$18,500	69	\$3,206,498
Birch St S	Schools; Housing Complexes, Including Apartments	\$11,212	\$24,000	\$0	\$0	\$4,400	1	2 2028	\$39,612	70	\$3,246,110
Yellowstone Trl	Schools; Parks; Polling Locations; School	\$59,911	\$24,000	\$500	\$0	\$0	1	2 2022; 2027; 2028	\$84,411	71	\$3,330,521
Oak Ave	Schools	\$330	\$0	\$0	\$0	\$0	1	2	\$330	72	\$3,330,851
Peitz Ave & Sparrow Rd	Schools; Central Business Districts, Shopping Malls, Supermarkets and Strip Retail Centers; Hospitals, Health Clinics, and Medical Facilities (Public and Private)	\$75,200	\$7,000	\$0	\$0	\$600	1	2 2027; 2030	\$82,800	73	\$3,413,651
Hwy S W											
Olive St N	Schools; Central Business Districts, Shopping Malls, Supermarkets and Strip Retail Centers	\$4,670	\$36,000	\$0	\$500	\$1,800	1	2	\$42,970	74	\$3,456,621
2nd St W & Walnut St S	Schools	\$664	\$0	\$0	\$0	\$0	1	2 2029	\$664	75	\$3,457,285
Cherry St S	Schools; Hospitals, Health Clinics, and Medical Facilities (Public and Private); Parks	\$36,408	\$42,000	\$1,000	\$500	\$1,200	1	2	\$81,108	76	\$3,538,393
	Schools; Central Business Districts, Shopping Malls, Supermarkets and Strip Retail Centers	\$1,868	\$0	\$0	\$0	\$0	1	2 2024	\$1,868	77	\$3,540,261
Elm St S & Main St W	Schools; Housing Complexes, Including Apartments; Parks	\$24,323	\$54,000	\$4,000	\$500	\$1,800	1	2 2028	\$84,623	78	\$3,624,884
Vista Blvd	Schools; Parks	\$1,262	\$0	\$0	\$0	\$0	1	2 2024	\$1,262	79	\$3,626,146
Main St E & Pine St S	Schools; Parks; Polling Locations; School	\$55,134	\$24,000	\$1,000	\$1,500	\$200	1	2 2023; 2028	\$81,834	80	\$3,707,980
Community Dr	Schools; Parks	\$22,657	\$0	\$0	\$0	\$5,800	1	2	\$28,457	81	\$3,736,437
Lake St W	Schools; Parks	\$6,188	\$0	\$0	\$0	\$0	1	2	\$6,188	82	\$3,742,625
Oakpoint Dr	Schools	\$1,396	\$0	\$0	\$0	\$0	1	2 2026; 2030	\$1,396	83	\$3,744,021
5th St E & Elm St S	Schools; Parks; Polling Locations	\$0	\$6,000	\$0	\$0	\$0	1	0.75	\$6,000	84	\$3,750,021
Community Dr & Oak Ave	Schools; School	\$0	\$0	\$0	\$0	\$0	1	0	\$0	85	\$3,750,021
Community Dr & Orchard Rd	Schools; School	\$0	\$0	\$0	\$0	\$0	1	0	\$0	86	\$3,750,021
1st St W & Walnut St S	Other	\$0	\$0	\$0	\$0	\$0	1	0	\$0	87	\$3,750,021
10th St W & Hwy 284	Schools; Hospitals, Health Clinics, and Medical Facilities (Public and Private)	\$0	\$0	\$0	\$0	\$0	1	0	\$0	88	\$3,750,021
Cherry St S & 5th St W	Schools; Parks; Polling Locations	\$0	\$0	\$0	\$0	\$0	1	0	\$0	89	\$3,750,021
Waconia Pkwy S & Oak Ave	Schools; School	\$0	\$0	\$0	\$0	\$0	1	0	\$0	90	\$3,750,021
Walnut St N	Schools	\$0	\$0	\$0	\$0	\$0	1	0	\$0	91	\$3,750,021
Hwy 10 & Community Dr	Schools; Parks; Polling Locations	\$0	\$0	\$0	\$0	\$0	1	0	\$0	92	\$3,750,021
Waconia Pkwy S & Wildcat Way	Schools	\$0	\$0	\$0	\$0	\$0	1	0	\$0	93	\$3,750,021
3rd St W & Vine St S	Schools	\$0	\$0	\$0	\$0	\$0	1	0	\$0	94	\$3,750,021
Oak Ave & Creekside Dr	Schools; School	\$0	\$0	\$0	\$0	\$0	1	0	\$0	95	\$3,750,021
Orchard Rd	Schools	\$0	\$0	\$0	\$0	\$0	1	0	\$0	96	\$3,750,021
Sunset Blvd	Schools; School	\$0	\$0	\$0	\$0	\$0	1	0 2022	\$0	97	\$3,750,021
Hwy S W & Oak Ave	Schools; School	\$0	\$0	\$0	\$0	\$0	1	0	\$0	98	\$3,750,021
Waconia Pkwy N & Walnut St	Schools	\$0	\$0	\$0	\$0	\$0	1	0 2026; 2030	\$0	99	\$3,750,021
Hwy S W & Olive St S	Schools	\$0	\$0	\$0	\$0	\$0	1	0 2022	\$0	100	\$3,750,021
2nd St W & Maple St S	Schools; School	\$0	\$0	\$0	\$0	\$0	1	0	\$0	101	\$3,750,021
Orchard Rd & Community Dr	Schools; School	\$0	\$0	\$0	\$0	\$0	1	0 2028	\$0	102	\$3,750,021
Community Dr & Wildcat Way	Schools	\$0	\$6,000	\$0	\$0	\$0	1	0	\$6,000	103	\$3,756,021
Creekside Dr	Parks	\$34,020	\$18,000	\$0	\$0	\$800	1	2	\$52,820	104	\$3,808,841
Cherry Dr											
	Central Business Districts, Shopping Malls, Supermarkets and Strip Retail Centers; Parks	\$0	\$12,000	\$0	\$0	\$1,600	1	5 2027; 2030	\$13,600	105	\$3,822,441
13th St W											
Olive St S & 13th St W Roundabout	Parks	\$0	\$0	\$0	\$0	\$200	1	5 2027	\$200	106	\$3,822,641
Waconia Pkwy N & Co Rd 10 N	Parks	\$0	\$0	\$0	\$0	\$1,800	1	5 2025	\$1,800	107	\$3,824,441
Fox Run Rd	Parks	\$0	\$6,000	\$0	\$0	\$1,000	1	5	\$7,000	108	\$3,831,441
Saint George St	Other	\$0	\$0	\$0	\$0	\$2,000	1	5	\$2,000	109	\$3,833,441
Meadow Ln	Parks	\$0	\$6,000	\$0	\$1,000	\$1,200	1	5	\$8,200	110	\$3,841,641
Somerwood Way	Parks	\$0	\$6,000	\$0	\$0	\$4,400	1	5	\$10,400	111	\$3,852,041
Hwy 284 & Wildhurst Rd	Parks	\$0	\$0	\$0	\$0	\$4,000	1	5	\$4,000	112	\$3,856,041
Windmill Crk S & Windy Ln	Parks	\$0	\$0	\$0	\$0	\$400	1	5	\$400	113	\$3,856,441
Niagara St	Parks	\$0	\$6,000	\$0	\$0	\$600	1	5	\$6,600	114	\$3,863,041
Pinehill Blvd	Parks	\$0	\$72,000	\$0	\$1,000	\$2,400	1	5 2025; 2031	\$75,400	115	\$3,938,441
Intenaken Pkwy N	Parks	\$0	\$0	\$0	\$0	\$2,200	1	5	\$2,200	116	\$3,940,641
Waconia Pkwy N & Sugarbush Ln	Parks	\$0	\$0	\$0	\$0	\$2,000	1	5	\$2,000	117	\$3,942,641
Oakpointe Dr	Parks	\$0	\$24,000	\$0	\$0	\$3,800	1	5	\$27,800	118	\$3,970,441
Somerwood Dr	Parks	\$7,127	\$42,000	\$0	\$0	\$4,800	1	4	\$53,927	119	\$4,024,368
Park Point Rd	Parks	\$38,449	\$6,000	\$0	\$0	\$0	1	4	\$44,449	120	\$4,068,817
	Housing Complexes, Including Apartments; Parks	\$12,971	\$18,000	\$0	\$1,500	\$3,200	1	2	\$35,671	121	\$4,104,488
Lenox Dr	Parks	\$280	\$6,000	\$0	\$0	\$5,400	1	2	\$11,680	122	\$4,116,168
Beach Rd	Parks	\$4,679	\$18,000	\$0	\$0	\$3,600	1	2	\$26,279	123	\$4,142,447
Acorn Way											
Airport Rd	Housing Complexes, Including Apartments; Parks; School	\$17,007	\$48,000	\$1,000	\$500	\$2,600	1	2	\$69,107	124	\$4,211,554
	Housing Complexes, Including Apartments; Parks	\$4,566	\$30,000	\$0	\$0	\$11,200	1	2	\$45,766	125	\$4,257,320
Ravencroft Rd	Parks	\$5,937	\$42,000	\$0	\$500	\$13,600	1	2	\$62,037	126	\$4,319,357
Interlaken Pkwy N	Other	\$0	\$0	\$0	\$0	\$0	1	0 2029	\$0	127	\$4,319,357
Ravenscroft Rd & Sparrow Rd	Other	\$0	\$0	\$0	\$0	\$0	1	0 2029	\$0	128	\$4,319,357
Lenox Dr & Sparrow Rd	Parks	\$0	\$0	\$0	\$0	\$0	1	0	\$0	129	\$4,319,357
Woodlawn Cir & Park Point Rd											
13th St W & Olive St S & 13th St W Roundabout	Parks	\$0	\$0	\$0	\$0	\$0	1	0	\$0	130	\$4,319,357
13th St W & Hwy 284	Other	\$0	\$0	\$0	\$0	\$0	1	0 2027	\$0	131	\$4,319,357
Sparrow Rd & Hwy 284	Other	\$0	\$0	\$0	\$0	\$0	1	0 2029	\$0	132	\$4,319,357
Paradise Ln	Parks	\$0	\$0	\$0	\$0	\$0	1	0	\$0	133	\$4,319,357
Windmill Crk S & Windy Ln	Parks	\$0	\$0	\$0	\$0	\$0	1	0	\$0	134	\$4,319,357
Paradise Lane	Parks	\$0	\$6,000	\$0	\$0	\$0	1	0	\$6,000	135	\$4,325,357
Farm Line Rd	Housing Complexes, Including Apartments	\$0	\$0	\$0	\$0	\$1,000	2	5 2023	\$1,000	136	\$4,326,357
Strong Dr	Other	\$0	\$18,000	\$0	\$0	\$1,400	2	5	\$19,400	137	\$4,345,757
10th St E	Other	\$0	\$6,000	\$0	\$0	\$1,200	2	5 2031	\$7,200	138	\$4,352,957

Tiffany Ln	Other	\$28,355	\$0	\$0	\$0	\$800	2	2	\$29,155	139	\$4,382,112
Hickory Ln	Other	\$0	\$0	\$0	\$0	\$4,000	3	5	\$4,000	140	\$4,386,112
Industrial Blvd W	Other	\$0	\$0	\$0	\$0	\$1,000	3	5 2030	\$1,000	141	\$4,387,112
Basswood Ct	Other	\$0	\$0	\$0	\$0	\$2,800	3	5	\$2,800	142	\$4,389,912
Lakewood Cir	Other	\$0	\$6,000	\$0	\$0	\$1,200	3	5	\$7,200	143	\$4,397,112
Co Rd 10	Other	\$0	\$0	\$0	\$0	\$800	3	5	\$800	144	\$4,397,912
Highland Ct & Somerwood Dr	Other	\$0	\$0	\$0	\$0	\$4,000	3	5	\$4,000	145	\$4,401,912
Barton St	Other	\$0	\$0	\$0	\$0	\$2,200	3	5	\$2,200	146	\$4,404,112
Sparrow Rd & 13th St E	Other	\$0	\$0	\$0	\$0	\$6,800	3	5	\$6,800	147	\$4,410,912
Skybrooke Ave	Other	\$0	\$12,000	\$0	\$0	\$2,800	3	5	\$14,800	148	\$4,425,712
Woodlawn Cir	Other	\$18,354	\$19,000	\$0	\$1,000	\$0	3	5 2031	\$38,354	149	\$4,464,066
Interlaken Pkwy N & Prairie View Ln	Other	\$0	\$0	\$0	\$0	\$800	3	5	\$800	150	\$4,464,866
Willowbrooke Ln	Other	\$0	\$12,000	\$0	\$0	\$1,000	3	5 2026; 2031	\$13,000	151	\$4,477,866
Shadywood Ln S	Other	\$0	\$0	\$0	\$0	\$400	3	5	\$400	152	\$4,478,266
Crosswinds Way	Other	\$0	\$0	\$0	\$0	\$8,000	3	5	\$8,000	153	\$4,486,266
Prairie View Ln	Other	\$0	\$0	\$0	\$0	\$1,400	3	5	\$1,400	154	\$4,487,666
Copper Ct	Other	\$0	\$0	\$0	\$0	\$400	3	5	\$400	155	\$4,488,066
Fieldgate Rd	Other	\$0	\$0	\$0	\$0	\$1,400	3	5	\$1,400	156	\$4,489,466
Oakmont Ln	Other	\$0	\$0	\$0	\$0	\$4,200	3	5	\$4,200	157	\$4,493,666
Highland Ct	Other	\$0	\$0	\$0	\$0	\$1,200	3	5	\$1,200	158	\$4,494,866
Ravenwood Dr	Other	\$0	\$30,000	\$0	\$500	\$200	3	4	\$30,700	159	\$4,525,566
Sugarbush Ln	Other	\$0	\$6,000	\$0	\$0	\$0	3	4 2032	\$6,000	160	\$4,531,566
Hwy 5 W & Strong Dr	Other	\$1,761	\$0	\$0	\$0	\$0	3	3	\$1,761	161	\$4,533,327
Airport Rd & Firesteed Rdg	Other	\$817	\$0	\$0	\$0	\$0	3	2	\$817	162	\$4,534,144
Fountain Ln	Other	\$37,149	\$0	\$0	\$500	\$3,200	3	2 2030	\$40,849	163	\$4,574,993
Stonegate Cir	Other	\$6,668	\$6,000	\$0	\$0	\$0	3	2	\$12,668	164	\$4,587,661
Shadywood Ln	Other	\$27,063	\$12,000	\$0	\$0	\$0	3	2	\$39,063	165	\$4,626,724
Olive St S & Sparrow Rd	Other	\$3,914	\$0	\$0	\$0	\$0	3	2 2029	\$3,914	166	\$4,630,638
Sierra Pkwy	Other	\$15,206	\$12,000	\$0	\$0	\$6,400	3	2 2030	\$33,606	167	\$4,664,244
Woodlawn Circle	Other	\$18,620	\$0	\$0	\$0	\$0	3	2 2031	\$18,620	168	\$4,682,864
13th St E	Other	\$0	\$6,000	\$0	\$0	\$0	3	1.875 2025; 2027	\$6,000	169	\$4,688,864
Prairie View Ln	Other	\$0	\$6,000	\$0	\$0	\$0	3	0.75	\$6,000	170	\$4,694,864
Hackberry Ct	Other	\$0	\$6,000	\$0	\$0	\$0	3	0.375	\$6,000	171	\$4,700,864
Cottonwood Ct	Other	\$0	\$6,000	\$0	\$0	\$0	3	0.375	\$6,000	172	\$4,706,864
Waconia Pkwy N & Willowbrooke Ln	Other	\$0	\$0	\$0	\$0	\$0	3	0 2025; 2026; 2031	\$0	173	\$4,706,864
13th St E & Hackberry Ct	Other	\$0	\$0	\$0	\$0	\$0	3	0	\$0	174	\$4,706,864
Old Beach Ln & Beach Rd	Other	\$0	\$0	\$0	\$0	\$0	3	0	\$0	175	\$4,706,864
Sparrow Rd & Hilltop Ln	Other	\$0	\$0	\$0	\$0	\$0	3	0	\$0	176	\$4,706,864
Cormorant Ct	Other	\$0	\$0	\$0	\$0	\$0	3	0	\$0	177	\$4,706,864
Hwy 5 & Orchard Rd	Other	\$0	\$0	\$0	\$0	\$0	3	0	\$0	178	\$4,706,864
Industrial Blvd W & Mill Ln	Other	\$0	\$0	\$0	\$0	\$0	3	0 2030	\$0	179	\$4,706,864
13th St E & Somerwood Dr	Other	\$0	\$0	\$0	\$0	\$0	3	0	\$0	180	\$4,706,864
Crosswinds Way & Sparrow Rd	Other	\$0	\$0	\$0	\$0	\$0	3	0	\$0	181	\$4,706,864
Island View Rd	Other	\$0	\$0	\$0	\$0	\$0	3	0	\$0	182	\$4,706,864
Laketown Pkwy	Other	\$0	\$0	\$0	\$0	\$0	3	0	\$0	183	\$4,706,864
Orchard Rd & Hwy 5	Other	\$0	\$0	\$0	\$0	\$0	3	0	\$0	184	\$4,706,864
Interlaken Ct	Other	\$0	\$0	\$0	\$0	\$0	3	0	\$0	185	\$4,706,864
13th St E & Main St E	Other	\$0	\$0	\$0	\$0	\$0	3	0	\$0	186	\$4,706,864
Hwy 5	Other	\$0	\$0	\$0	\$0	\$0	3	0	\$0	187	\$4,706,864
Sterling Rd & Co Rd 10 N	Other	\$0	\$0	\$0	\$0	\$0	3	0 2024	\$0	188	\$4,706,864
Hwy 5	Other	\$0	\$0	\$0	\$0	\$0	3	0	\$0	189	\$4,706,864
						\$241,800					

Self-Evaluation: Pedestrian Ramps

		# of Non-Compliant Ramps		# of Missing Ramps	Total # of Compliant Ramps	Cost for Remediation		Priority Level	Secondary Priority	City	Severity
Intersection/Location	Land Use	Total # of Ramps				CIP Project #					
Maple St S & 2nd St W	Schools	0	4	1	4	\$6,000 2022		1	1 -	10	
Midblock - Pine St S	Churches and Places of Worship; Parks; Schools	1	1	7	0	\$43,000 2024; 2026; 2029		1	1 -	10	
Midblock - Mockingbird Dr	Parks; Schools	1	1	0	0	\$6,000 -		1	1 -	7.5	
Walnut St S & 2nd St W	Schools	1	5	1	4	\$12,000 2029		1	1 -	5.75	
Elm St S & 5th St W & 5th St E	Schools	5	5	0	0	\$30,000 2026; 2030		1	1 -	5	
4th St W & Olive St S	Schools	3	3	0	0	\$18,000 2030		1	1 -	5	
Lake St W & Cedar St N	Schools	2	2	0	0	\$12,000 -		1	1 -	4.5	
Spruce St N & Lake St E	Schools	1	1	0	0	\$6,000 -		1	1 -	4	
Pine St N & Lake St E	Schools	2	2	0	0	\$12,000 -		1	1 -	4	
Midblock - Elm St S	Central Business Districts, Shopping Malls, Supermarkets and Strip Retail Centers; Churches and Places of Worship; Schools	7	7	2	0	\$54,000 2024; 2025; 2030		1	1 -	3.75	
Midblock - Peitz Ave	Churches and Places of Worship; Housing Complexes, Including Apartments; Schools	2	2	0	0	\$12,000 -		1	1 -	3.75	
Peitz Ave & Fireside Ct	Churches and Places of Worship; Housing Complexes, Including Apartments; Schools	3	3	0	0	\$18,000 -		1	1 -	3.5	
Old Beach Ln & Main St E	Schools	2	3	0	1	\$12,000 2028		1	1 -	3	
Olive St N & Main St W & Olive St S	Central Business Districts, Shopping Malls, Supermarkets and Strip Retail Centers; Schools	3	4	0	1	\$18,000 2023; 2024		1	1 -	3	
Midblock - Vine St S	Central Business Districts, Shopping Malls, Supermarkets and Strip Retail Centers; Government Facilities; Housing Complexes, Including Apartments; Libraries; Schools	6	15	2	9	\$48,000 -		1	1 -	2.625	
4th St W & Willow Pl S	Schools	2	2	0	0	\$12,000 2030		1	1 -	2.5	
2nd St E & Pine St S	Schools	4	4	0	0	\$24,000 2026; 2028; 2029		1	1 -	2.25	
Midblock - Community Dr	Parks; Polling Locations; School; Schools	4	12	0	8	\$24,000 2023; 2028		1	1 -	1.5	
Vine St N & Main St W & Vine St S	Central Business Districts, Shopping Malls, Supermarkets and Strip Retail Centers; Schools	1	4	0	3	\$6,000 2023		1	1 -	1.5	
Hwy 5 W & Maple St S	Hospitals, Health Clinics, and Medical Facilities (Public and Private); Schools	0	2	0	2	\$0 -		1	1 -	0	
Midblock - 94th St	School; Schools	2	4	0	2	\$12,000 -		1	1 -	2	
Community Dr & Orchard Rd & Hwy 10	School; Schools	0	12	0	12	\$0 -		1	1 -	0	
Cedar St S & 2nd St W	Schools	0	2	2	2	\$12,000 -		1	1 -	10	
Midblock - 1st St W	School; Schools	2	3	0	1	\$12,000 2025		1	1 -	6.5	
Maple St N & Lake St W	Schools	2	2	0	0	\$12,000 -		1	1 -	4.5	
Vine St N & Lake St W	Schools	2	2	0	0	\$12,000 -		1	1 -	4	
Birch St N & Main St E & Birch St S	Schools	2	2	0	0	\$12,000 2027; 2028		1	1 -	2	
Cedar St S & 1st St W	Schools	1	4	0	3	\$6,000 -		1	1 -	0	
Elm St S & 2nd St E & 2nd St W	Central Business Districts, Shopping Malls, Supermarkets and Strip Retail Centers; Post Offices; Schools	4	4	0	0	\$24,000 2025; 2026; 2030		1	1 -	4	
Midblock - Burandt Blvd	Parks; Schools	2	4	0	2	\$12,000 2023; 2024		1	1 -	3	
Midblock - Wildcat Way	Parks; Polling Locations; Schools	4	6	0	2	\$24,000 -		1	1 -	1.5	
3rd St W & Vine St S	Schools	0	1	0	1	\$0 2022		1	1 -	0	
Midblock - 1st St E	Churches and Places of Worship; Schools	2	2	0	0	\$12,000 2026		1	1 -	2.75	
Hwy 5 W & Willow Pl S	Schools	0	2	0	2	\$0 2030		1	1 -	0	
Cherry St S & 5th St W	Hospitals, Health Clinics, and Medical Facilities (Public and Private); Schools	0	1	0	1	\$0 -		1	1 -	0	
Sparrow Rd & Peitz Ave & Serenity Ln	Housing Complexes, Including Apartments; Schools	1	1	0	0	\$6,000 -		1	1 -	1	
Midblock - Community Dr & Oak Ave	Parks; Polling Locations; Schools	1	4	0	3	\$6,000 -		1	1 -	0.75	
Midblock - Hwy 5 W	Schools	0	2	0	2	\$0 -		1	1 -	0	
Sparrow Rd & Fireside Rd	Schools	1	2	0	1	\$6,000 -		1	1 -	1.5	
Waconia Pkwy S & Oak Ave	Parks; Polling Locations; Schools	0	4	0	4	\$0 2027		1	1 -	0	
Spruce St S & 1st St E	Parks; Schools	2	3	1	1	\$18,000 2024; 2026; 2027; 2028		1	1 -	4	
Lakeview Terrace Blvd & Waconia Pkwy N	Schools	0	2	0	2	\$0 -		1	1 -	0	
Midblock - Olive St N	Central Business Districts, Shopping Malls, Supermarkets and Strip Retail Centers; Schools	0	0	4	0	\$24,000 -		1	1 -	10	
Sparrow Rd & Peitz Ave	Parks; Schools	2	3	0	1	\$12,000 -		1	1 -	4.75	
Oriole Dr & Hwy 5 W	Schools	0	1	0	1	\$0 -		1	1 -	0	
Hwy 5 W & Hwy 5 & Mill Ln	Schools	0	3	0	3	\$0 2030		1	1 -	0	
Midblock - Maple St N	Schools	0	0	2	0	\$12,000 -		1	1 -	10	
Midblock - Walnut St S	School; Schools	0	1	4	1	\$24,000 -		1	1 -	10	
Maple St S & 3 1/2 St W	Schools	2	2	0	0	\$12,000 2022; 2030		1	1 -	5.25	
Elm St S & 1st St E & 1st St W	Central Business Districts, Shopping Malls, Supermarkets and Strip Retail Centers; Churches and Places of Worship; Schools	4	4	0	0	\$24,000 2024; 2025; 2026		1	1 -	5	
Oak St S & 2nd St E	Schools	2	2	0	0	\$12,000 2028		1	1 -	2.5	
Midblock - Spruce St N	Schools	0	2	0	2	\$0 -		1	1 -	0	
Oak St S & Main St E & Oak St N	Schools	2	2	1	0	\$18,000 2027		1	1 -	5	
2nd St W & Olive St S	Central Business Districts, Shopping Malls, Supermarkets and Strip Retail Centers; Government Facilities; Housing Complexes, Including Apartments; Libraries; Schools	5	6	0	1	\$30,000 2025; 2030		1	1 -	3.5	
Hwy 5 W & Depot Dr	Schools	1	2	0	1	\$6,000 -		1	1 -	0.75	
Yellowstone Trl & Main St E	Housing Complexes, Including Apartments; Schools	0	4	0	4	\$0 2028		1	1 -	0	
3rd St W & Elm St S & 3rd St E	Schools	3	3	1	0	\$24,000 2029; 2030		1	1 -	4	
Sparrow Rd & Oak Ave	Schools	3	3	0	0	\$18,000 2022		1	1 -	3	
1st St E & Pine St S	Churches and Places of Worship; Parks; Schools	4	4	0	0	\$24,000 2024; 2026		1	1 -	2.625	
Midblock - 5th St W	Hospitals, Health Clinics, and Medical Facilities (Public and Private); Schools	2	6	0	4	\$12,000 -		1	1 -	1.5	
1st St E & Birch St S	Schools	0	1	0	1	\$0 2027		1	1 -	0	
Midblock - Maple St S	Hospitals, Health Clinics, and Medical Facilities (Public and Private); Housing Complexes, Including Apartments; Schools	2	15	3	13	\$30,000 -		1	1 -	10	
5th St W & Olive St S	Schools	1	2	0	1	\$6,000 2030		1	1 -	3	
Midblock - Oak Ave	Schools	0	2	0	2	\$0 -		1	1 -	0	
Midblock - Main St E	Parks; Schools	2	2	0	0	\$12,000 2024		1	1 -	5.25	
Lake St W & Lake St E & Elm St N	Schools	2	2	0	0	\$12,000 -		1	1 -	4	
Peitz Ave & Landsdown Ln	Housing Complexes, Including Apartments; Schools	2	2	0	0	\$12,000 -		1	1 -	1.875	
Sparrow Rd & Serenity Ln	Housing Complexes, Including Apartments; Schools	2	2	0	0	\$12,000 -		1	1 -	1.625	
94th St & Orchard Rd	School; Schools	1	2	0	1	\$6,000 -		1	1 -	0	
Hwy 5 W & Hwy 284 & Olive St S	Schools	0	4	0	4	\$0 2026; 2030		1	1 -	0	

Spruce St S & 2nd St E	Churches and Places of Worship; Schools	2	2	0	0	\$12,000 2028	1	1 -	4.25
Peitz Ave & Raintree Ln	Housing Complexes, Including Apartments; Schools	2	2	0	0	\$12,000 -	1	1 -	1
Midblock - Walnut St N	School; Schools	0	2	0	2	\$0 -	1	1 -	0
Midblock - Spruce St S	Parks; Schools	1	1	0	0	\$6,000 2024	1	1 -	4
Spruce St S & Main St E & Spruce St N	Parks; Schools	4	4	0	0	\$24,000 2024; 2027	1	1 -	3.5
Midblock - 10th St W	Central Business Districts, Shopping Malls, Supermarkets and Strip Retail Centers; Schools	3	13	0	10	\$18,000 -	1	1 -	1.75
Walnut St S & 1st St W	School; Schools	1	7	0	6	\$6,000 -	1	1 -	0
Midblock - Vine St N	Housing Complexes, Including Apartments; Schools	0	0	2	0	\$12,000 -	1	1 -	10
Midblock - Pine St N	Schools	0	0	3	0	\$18,000 -	1	1 -	10
Vista Blvd & Main St E	Housing Complexes, Including Apartments; Schools	4	4	0	0	\$24,000 2028	1	1 -	4
Pine St N & Main St E & Pine St S	Parks; Schools	4	4	0	0	\$24,000 2024	1	1 -	3.75
Midblock - Cherry St S	Hospitals, Health Clinics, and Medical Facilities (Public and Private); Parks; Schools	5	19	0	14	\$30,000 -	1	1 -	3.5
Greenleaf Ln & Idlewild Ln & Peitz Ave	Housing Complexes, Including Apartments; Schools	1	1	0	0	\$6,000 -	1	1 -	3
Community Dr & Wildcat Way & Wildcat Way & Community Dr	Parks; Polling Locations; School; Schools	3	9	0	6	\$18,000 2028	1	1 -	3
2nd St E & Birch St S	Polling Locations; Schools	2	2	0	0	\$12,000 2028	1	1 -	2.75
Cherry St S & 1st St W	School; Schools	1	2	0	1	\$6,000 -	1	1 -	2.5
Sparrow Rd & Spinnaker Rd	Schools	2	2	0	0	\$12,000 -	1	1 -	2.5
Orange St S & 1st St E	Schools	2	2	1	0	\$18,000 2027; 2028	1	1 -	2
Midblock - Old Beach Ln	Schools	2	3	1	1	\$18,000 -	1	1 -	2
Idlewild Ln & Peitz Ave	Housing Complexes, Including Apartments; Schools	2	2	0	0	\$12,000 -	1	1 -	1.75
8th St E & Hwy 284	Schools	1	2	0	1	\$6,000 -	1	1 -	1.5
Midblock - Main St W	Schools	1	2	0	1	\$1,000 2023	1	1 -	1
Hwy 5 E & Main St E	Schools	0	6	0	6	\$0 2026; 2028	1	1 -	0
Hwy 5 W & Oak Ave	School; Schools	0	6	0	6	\$0 2022	1	1 -	0
Midblock - 2nd St W	Schools	0	0	2	0	\$12,000 -	1	1 -	10
Midblock - Creekside Dr	Schools	0	0	1	0	\$6,000 -	1	1 -	10
Midblock - Birch St S	Polling Locations; Schools	1	1	0	0	\$6,000 -	1	1 -	6
3rd St W & Maple St S	Schools	2	2	0	0	\$12,000 2022	1	1 -	5.5
Peitz Ave & Oak Ave	Schools	2	2	0	0	\$12,000 2022	1	1 -	2.75
Orange St S & 2nd St E	Schools	1	2	0	1	\$6,000 2028	1	1 -	2.5
Olive St N & Lake St W	Schools	2	2	0	0	\$12,000 -	1	1 -	2.25
Maple St N & Maple St S & Main St W	Schools	3	6	0	3	\$18,000 2023	1	1 -	1.5
Maple St S & 1st St W	Housing Complexes, Including Apartments; Schools	3	8	0	5	\$18,000 2025	1	1 -	1.5
Vista Blvd & Egret Ln	Schools	4	6	0	2	\$24,000 -	1	1 -	1.5
Midblock - Hwy 284	Parks; Schools	2	4	0	2	\$2,000 -	1	1 -	1
Walnut St S & Main St W & Walnut St N	School; Schools	0	4	0	4	\$0 -	1	1 -	0
3rd St W & Walnut St S	Schools	0	4	0	4	\$0 2022	1	1 -	0
4th St E & Elm St S & 4th St W	Schools	2	2	1	0	\$18,000 2029; 2030	1	1 -	2
Parkside Ln & Oak Ave	Parks; Polling Locations; Schools	0	4	0	4	\$0 -	1	1 -	0
Elm St S & Main St E & Main St W & Elm St N	Central Business Districts, Shopping Malls, Supermarkets and Strip Retail Centers; Schools	3	4	0	1	\$18,000 2024	1	1 -	4
Midblock - Cedar St N	Parks; Schools	2	2	0	0	\$12,000 -	1	1 -	4
Cedar St S & Cedar St N & Main St W	Schools	1	4	0	3	\$6,000 -	1	1 -	1.5
Oak Ave & Community Dr	Parks; Polling Locations; School; Schools	0	5	0	5	\$0 2028	1	1 -	0
Waconia Pkwy N & Lake St W & Walnut St N	Parks; School; Schools	0	4	0	4	\$0 -	1	1 -	0
Oak St S & 1st St E	Schools	2	3	1	1	\$18,000 2027; 2028	1	1 -	5
Greenleaf Ln & Peitz Ave	Housing Complexes, Including Apartments; Schools	1	1	0	0	\$6,000 -	1	1 -	2.5
2nd St W & Vine St S	Central Business Districts, Shopping Malls, Supermarkets and Strip Retail Centers; Government Facilities; Housing Complexes, Including Apartments; Libraries; Schools	0	3	0	3	\$0 -	1	1 -	0
Midblock - Olive St S	Central Business Districts, Shopping Malls, Supermarkets and Strip Retail Centers; Schools	2	2	4	0	\$36,000 2023; 2025	1	1 -	10
Maple St S & 5th St W	Hospitals, Health Clinics, and Medical Facilities (Public and Private); Schools	0	2	0	2	\$0 -	1	1 -	0
Midblock - Sunset Blvd	Schools	0	1	0	1	\$0 -	1	1 -	0
Pembroke Ln & Peitz Ave	Churches and Places of Worship; Housing Complexes, Including Apartments; Schools	2	3	0	1	\$12,000 -	1	1 -	5.25
1st St W & Olive St S	Central Business Districts, Shopping Malls, Supermarkets and Strip Retail Centers; Schools	4	4	0	0	\$24,000 2023; 2025	1	1 -	4.75
4th St W & Maple St S	School; Schools	1	2	0	1	\$6,000 2022; 2030	1	1 -	4
3rd St W & Olive St S	Housing Complexes, Including Apartments; Schools	5	5	1	0	\$31,000 2022; 2030	1	1 -	2.75
Marketplace Dr & Mill Ln	Schools	2	2	0	0	\$12,000 2030	1	1 -	2
Orange St S & Main St E	Schools	2	2	0	0	\$12,000 2027	1	1 -	2
Community Dr & Wildcat Way & Community Dr	School; Schools	3	3	0	0	\$18,000 2028	1	1 -	2
1st St W & Vine St S	Central Business Districts, Shopping Malls, Supermarkets and Strip Retail Centers; Churches and Places of Worship; Hospitals, Health Clinics, and Medical Facilities (Public and Private); Schools	3	5	0	2	\$18,000 2025	1	1 -	1.5
Hwy 284 & 10th St W	Housing Complexes, Including Apartments; Schools	3	10	0	7	\$18,000 2031	1	1 -	1.125
Cherry St S & Hwy 5 W	Central Business Districts, Shopping Malls, Supermarkets and Strip Retail Centers; Hospitals, Health Clinics, and Medical Facilities (Public and Private)	0	6	0	6	\$0 -	1	3 -	0
Midblock - Marketplace Dr	Central Business Districts, Shopping Malls, Supermarkets and Strip Retail Centers; Hospitals, Health Clinics, and Medical Facilities (Public and Private)	2	4	0	2	\$12,000 2030	1	3 -	3.25
Cherry St S & Cherry Dr	Hospitals, Health Clinics, and Medical Facilities (Public and Private)	2	4	0	2	\$12,000 -	1	3 -	2.75
Sparrow Rd & Ravencroft Rd	Parks	2	3	0	1	\$12,000 2029	1	8 -	4.5
Pinehill Blvd & Pine Sq	Parks	1	2	0	1	\$6,000 -	1	8 -	2.5
Vista Blvd & Beach Rd	Parks	3	4	0	1	\$18,000 -	1	8 -	1.75
Windmill Crk S & Windy Ln	Parks	0	1	0	1	\$0 -	1	8 -	0
Midblock - Paradise Lane	Parks	1	1	0	0	\$6,000 -	1	8 -	0

Sparrow Rd & Lenox Dr	Parks	4	4	0	0	\$24,000 2029	1	8 -	3
Pinehill Blvd & Amber Pt	Parks	2	2	0	0	\$12,000 -	1	8 -	3
Interlaken Pkwy N & Meadow Ln	Parks	1	4	0	3	\$6,000 -	1	8 -	2
Midblock - Interlaken Pkwy N	Parks	6	8	0	2	\$36,000 -	1	8 -	1.5
Wildhurst Rd & 13th St W	Parks	0	2	0	2	\$0 2027	1	8 -	0
Midblock - Sparrow Rd	Parks	1	2	0	1	\$6,000 2029	1	8 -	5
Midblock - Vista Blvd	Housing Complexes, Including Apartments; Parks	1	4	0	3	\$6,000 -	1	8 -	4
Midblock - 13th St W	Parks	0	3	0	3	\$0 2027	1	8 -	0
Midblock - Niagara St	Parks	1	1	0	0	\$6,000 -	1	8 -	3.5
OLIVE ST S & 13TH ST W ROUNDABOUT & Hwy 284 & 13th St W	Parks	0	12	0	12	\$0 2027	1	8 -	0
Saint George St & Lenox Dr	Parks	1	2	0	1	\$6,000 -	1	8 -	2
Midblock - Acorn Way	Parks	1	3	0	2	\$6,000 -	1	8 -	1.5
Midblock - Ravencroft Rd	Parks	3	4	0	1	\$18,000 -	1	8 -	1.5
Midblock - Oakpointe Dr	Parks	1	1	0	0	\$6,000 -	1	8 -	1.5
Midblock - Cherry Dr	Parks	3	10	0	7	\$18,000 -	1	8 -	1.5
Wildhurst Rd & Hwy 284	Parks	0	1	0	1	\$0 -	1	8 -	0
Midblock - Airport Rd	Housing Complexes, Including Apartments; School	4	17	0	13	\$24,000 -	1	10 -	1.75
Airport Rd & Firesteed Rdg	School	1	2	0	1	\$6,000 -	1	10 -	1
10th St E & Airport Rd & Main St E	Central Business Districts, Shopping Malls, Supermarkets and Strip Retail Centers	3	4	0	1	\$18,000 2031	2	10 -	4
Ravencroft Rd & Tiffany Ln	Housing Complexes, Including Apartments	2	2	0	0	\$12,000 -	2	10 -	3
Lenox Dr & Tiffany Ln	Housing Complexes, Including Apartments	2	2	0	0	\$12,000 -	2	10 -	2.75
Fox Run Rd & 10th St E & 10th St W	Housing Complexes, Including Apartments	2	2	0	0	\$12,000 2031	2	10 -	2.5
Strong Dr & Countryside Rd & Waconia Pkwy S	Housing Complexes, Including Apartments	2	3	0	1	\$12,000 -	2	10 -	1.75
Hwy 5 W & Waconia Pkwy S & 13th St W	Central Business Districts, Shopping Malls, Supermarkets and Strip Retail Centers	0	4	0	4	\$0 2027	2	10 -	0
Marketplace Dr & 10th St W & 13th St W	Central Business Districts, Shopping Malls, Supermarkets and Strip Retail Centers	1	5	0	4	\$6,000 2027; 2030	2	10 -	1.5
Somerset Dr & Hwy 284	Housing Complexes, Including Apartments	0	2	0	2	\$0 -	2	10 -	0
Farm Line Rd & Waconia Pkwy S & Provence Ln	Housing Complexes, Including Apartments	1	2	0	1	\$6,000 2023	2	10 -	1.5
Willowbrooke Ln & Beachcomber Blvd		0	1	0	1	\$0 2026	3	10 -	0
Barton St & Tiffany Ln		0	2	0	2	\$0 -	3	10 -	0
Old Beach Ln & Beach Rd		0	0	1	0	\$6,000 -	3	10 -	10
Pinehill Blvd & Farmhouse Dr & Night Trl		1	2	0	1	\$6,000 -	3	10 -	5
Sparrow Rd & Mockingbird Dr		2	2	0	0	\$12,000 -	3	10 -	4.5
Waconia Pkwy N & Co Rd 10 N		2	2	0	0	\$12,000 2024; 2025	3	10 -	2.75
Cormorant Ct & Egret Ln		2	2	0	0	\$12,000 -	3	10 -	2
Midblock - Fox Run Rd		1	1	0	0	\$6,000 -	3	10 -	2
Prairie View Ln & Lakewood Cir		1	2	0	1	\$6,000 -	3	10 -	1.75
Wagners Bay Ct & Waconia Pkwy N & Sugarbush Ln		0	2	0	2	\$0 2025; 2032	3	10 -	0
Midblock - Interlaken Ct		0	1	0	1	\$0 -	3	10 -	0
Quail Run & Burandt Blvd		2	2	0	0	\$12,000 2023	3	10 -	5.75
Roanoke Ct & Shadywood Ln		2	2	0	0	\$12,000 -	3	10 -	2.75
Yellowstone Trl & Vista Blvd		4	4	0	0	\$24,000 -	3	10 -	1.5
Oakpointe Ct & Oakpointe Dr		1	2	0	1	\$6,000 -	3	10 -	1.5
Oakmont Ln & Acorn Way		2	2	0	0	\$12,000 -	3	10 -	1.5
Scott Ln & Waconia Pkwy N		1	2	0	1	\$6,000 2025	3	10 -	1.5
13th St E & 13th St W		0	1	0	1	\$0 2027	3	10 -	0
Midblock - Hwy 5		0	5	0	5	\$0 -	3	10 -	0
Basswood Ct & Hickory Ln		0	1	0	1	\$0 -	3	10 -	0
Sparrow Rd & Bluebird Dr		2	2	0	0	\$12,000 -	3	10 -	3.25
Fischer Dr & Sierra Pkwy		2	2	0	0	\$12,000 2030	3	10 -	2.25
Hwy 284 & Sierra Pkwy		1	1	0	0	\$6,000 2030	3	10 -	2
Pinehill Blvd & Fieldgate Rd		1	2	0	1	\$6,000 -	3	10 -	2
Somerwood Way & Somerwood Ln		1	2	0	1	\$6,000 -	3	10 -	0.75
Sparrow Rd & OLIVE ST S & SPARROW RD & Hwy 284		0	10	0	10	\$0 2029; 2030	3	10 -	0
Sparrow Rd & Shadywood Ln & Shadywood Ln S		2	3	0	1	\$12,000 2029	3	10 -	1
Copper Ct & Stonegate Cir		1	2	0	1	\$6,000 -	3	10 -	0.75
Midblock - Orchard Rd		0	4	0	4	\$0 -	3	10 -	0
Midblock - Sugarbush Ln		1	1	0	0	\$6,000 2032	3	10 -	4
Airport Rd & Main St E		3	3	0	0	\$18,000 -	3	10 -	2.75
Spinnaker Rd & Oakpointe Dr		2	2	0	0	\$12,000 -	3	10 -	2.25
Midblock - Fountain Ln		0	1	0	1	\$0 -	3	10 -	0
Hwy 5 & Orchard Rd		0	6	0	6	\$0 -	3	10 -	0
Sparrow Rd & Oakpointe Dr		1	3	0	2	\$6,000 -	3	10 -	2
Somerwood Way & Stonegate Cir & Somerwood Dr		2	5	0	3	\$12,000 -	3	10 -	1.625
Hilltop Ln & Ravenwood Dr		1	2	0	1	\$6,000 -	3	10 -	1
Midblock - Cottonwood Ct		1	1	0	0	\$6,000 -	3	10 -	0.75
Somerwood Ln & Airport Rd		0	2	0	2	\$0 -	3	10 -	0
OLIVE ST S & 13TH ST W ROUNDABOUT & Hwy 284		0	2	0	2	\$0 2027	3	10 -	0
Fieldgate Rd & Crosswinds Way		0	2	0	2	\$0 -	3	10 -	0
Midblock - Yellowstone Trl		0	1	0	1	\$0 -	3	10 -	0
Sparrow Rd & Basswood Ct		0	1	0	1	\$0 2029	3	10 -	0
Midblock - Beach Rd		0	0	1	0	\$6,000 -	3	10 -	10
Willowbrooke Ln & Woodlawn Cir		1	2	0	1	\$6,000 2031	3	10 -	6
Pinehill Blvd & 10th St E & 8th St		2	2	0	0	\$12,000 2031	3	10 -	5.25
Burandt Blvd & Pintail Cir & Meadowlark Cir		2	2	0	0	\$12,000 2023	3	10 -	4.25
Midblock - Park Point Rd		1	1	0	0	\$6,000 -	3	10 -	4
Midblock - Mill Ln		1	1	0	0	\$6,000 2030	3	10 -	4
Ravenwood Dr & 13th St E		1	1	0	0	\$6,000 2025; 2027	3	10 -	3.75
Industrial Blvd & Industrial Blvd W & 13th St W		2	2	0	0	\$12,000 2027; 2030	3	10 -	2.5
Linden Cir & Ravenwood Dr & Hunter Square		2	2	0	0	\$12,000 -	3	10 -	1.75
Pinehill Blvd & Crosswinds Way & Crosswinds Ct		2	3	0	1	\$12,000 -	3	10 -	1.75
Fountain Ln & Sierra Pkwy		0	1	0	1	\$0 2030	3	10 -	0
Cross Point Rd & Burandt Blvd & Pintail Cir		2	2	0	0	\$12,000 2023	3	10 -	5.875
Somerwood Way & Somerwood Dr		1	1	0	0	\$6,000 -	3	10 -	2.75
Barton St & Lenox Dr		0	2	0	2	\$0 -	3	10 -	0
Pinehill Blvd & 13th St E		1	2	0	1	\$6,000 2025	3	10 -	3
Copper Ct & Somerwood Dr		0	1	0	1	\$0 -	3	10 -	0
Windmill Crk N & Oak Ave & Oakpointe Dr		2	2	0	0	\$12,000 2022	3	10 -	3.375
Stonegate Cir & Highland Ct		0	2	0	2	\$0 -	3	10 -	0

Fountain Ln & Mill Rd	0	2	0	2	\$0 -	3	10 -	0
Airport Rd & Target Entrance	1	1	0	0	\$6,000 -	3	10 -	6
Industrial Blvd W & Mill Ln	3	3	0	0	\$18,000 2030	3	10 -	4
Pinehill Blvd & Brenda Rd & Night Trl	2	2	0	0	\$12,000 -	3	10 -	3.5
Sparrow Rd & Wood Duck Rd	2	2	0	0	\$12,000 -	3	10 -	3
Sparrow Rd & Fountain Ln	1	4	0	3	\$6,000 2029	3	10 -	2.5
Midblock - Strong Dr	3	3	0	0	\$18,000 -	3	10 -	2.5
Somerwood Dr & Oakmont Ln	2	2	0	0	\$12,000 -	3	10 -	2.25
Main St E & Target Entrance	4	4	0	0	\$24,000 -	3	10 -	1.625
Airport Rd & Firesteed Rdg & Firesteed Ct	2	3	0	1	\$12,000 -	3	10 -	1.5
Hwy 5 W & Marketplace Dr	0	2	0	2	\$0 2030	3	10 -	0
Sparrow Rd & Main St E & 13th St E	4	4	0	0	\$24,000 2029	3	10 -	3.25
Stonegate Cir & Somerwood Dr	0	1	0	1	\$0 -	3	10 -	0
Airport Rd & Somerwood Dr	2	2	0	0	\$12,000 -	3	10 -	1.75
Sparrow Rd & Oak Ave & Windmill Crk S	2	2	0	0	\$2,000 2022	3	10 -	1
Midblock - Hackberry Ct	0	1	0	1	\$0 -	3	10 -	0
Hickory Ln & Cottonwood Ct	0	2	0	2	\$0 -	3	10 -	0
Hickory Ln & Shadywood Ln S	0	2	0	2	\$0 -	3	10 -	0
Midblock - Basswood Ct	0	1	0	1	\$0 -	3	10 -	0
Basswood Ct & Sparrow Rd	0	1	0	1	\$0 2029	3	10 -	0
Willowbrooke Ln & Courtland West & Courtland East	2	2	0	0	\$12,000 2031	3	10 -	4.375
Waconia Pkwy N & Willowbrooke Ln	3	4	0	1	\$18,000 2025; 2026; 2031	3	10 -	3.5
Interlaken Pkwy N & Oakmont Ln	1	2	0	1	\$6,000 -	3	10 -	3.5
Stein Cir & Burandt Blvd & Stein Dr	2	2	0	0	\$12,000 2024; 2027	3	10 -	2.75
Fieldgate Rd & Skybrooke Ave	1	2	0	1	\$6,000 -	3	10 -	1.5
Sterling Rd & Co Rd 10 N	0	1	0	1	\$0 2024	3	10 -	0
Somerwood Way & Stonegate Cir & Somerwood Dr & Somerwood Ln	0	1	0	1	\$0 -	3	10 -	0
Sparrow Rd & Manchester Pl	1	2	0	1	\$6,000 -	3	10 -	3.5
Mallard Pl & Ravenwood Dr	2	2	0	0	\$12,000 -	3	10 -	2
Midblock - Prairie View Ln	1	1	0	0	\$6,000 -	3	10 -	1.5
Interlaken Ct & Hackberry Ct	1	2	0	1	\$6,000 -	3	10 -	0.75
Ravencroft Rd & Lenox Dr & Tiffany Ln	0	1	0	1	\$0 -	3	10 -	0
Burandt Blvd & Cherrywood Ln	2	2	0	0	\$12,000 2023	3	10 -	6.25
Crosswinds Way & Skybrooke Ave	1	2	0	1	\$6,000 -	3	10 -	2
Kinder Dr & Burandt Blvd	0	1	0	1	\$0 2024; 2027	3	10 -	0
Spring Hill Rd & 10th St E	1	2	0	1	\$6,000 2031	3	10 -	4
Farm Line Rd & Burandt Blvd & William Lake Shore Dr	2	2	0	0	\$12,000 2023; 2024	3	10 -	2.5
Cormorant Ct & Vista Blvd	1	2	0	1	\$6,000 -	3	10 -	2
Sparrow Rd & Niagara St	1	2	0	1	\$6,000 2029	3	10 -	1.5
Midblock - Woodlawn Cir	3	3	0	0	\$13,000 2031	3	10 -	1
Strong Dr & Hwy 5 W	1	3	0	2	\$1,000 -	3	10 -	1
Sparrow Rd & Clearwater Rd	1	2	0	1	\$6,000 2029	3	10 -	0.75
Midblock - Highland Ct	0	1	0	1	\$0 -	3	10 -	0
					\$2,607,000			

Self-Evaluation: Sidewalks

Location	Land Use	Total Length	Total Non-Compliant Length	Total Compliant Length	Cost for Remediation	CIP Project #	Priority Level	Secondary Priority	Barrier Length	Barrier Remediation Cost	City	Severity
Burandt Blvd	Parks; Schools	4666	4623	43	\$138,704	2023; 2024	1	1	0	\$0 -		6
Wildcat Way & Pond Curve	Parks; Polling Locations; Schools	157	157	0	\$4,713	-	1	1	0	\$0 -		3
Pine St S & Spruce St S	Parks; Schools	147	0	147	\$0 -		1	1	25	\$1,000 -		0
Mill Ln	Schools	616	0	616	\$0	2030	1	1	0	\$0 -		0
Vine St N	Housing Complexes, Including Apartments; Schools	324	156	168	\$4,694	-	1	1	15	\$600 -		7
	Central Business Districts, Shopping Malls, Supermarkets and Strip Retail Centers; Government Facilities; Hospitals, Health Clinics, and Medical Facilities (Public and Private); Housing Complexes, Including Apartments; Libraries; Schools											
Olive St S		3590	2190	1400	\$65,694	2023; 2025; 2030	1	1	125	\$5,000 -		5
1st St W & Elm St S	Central Business Districts, Shopping Malls, Supermarkets and Strip Retail Centers; Schools	123	58	65	\$1,741	2025; 2026	1	1	0	\$0 -		4
Pine St S	Churches and Places of Worship; Parks; Schools	3448	2441	1007	\$73,219	2024; 2026; 2029	1	1	70	\$2,800 -		4
	Central Business Districts, Shopping Malls, Supermarkets and Strip Retail Centers; Post Offices; Schools											
2nd St W		1674	652	1022	\$19,549	2025	1	1	0	\$0 -		3
2nd St E	Churches and Places of Worship; Schools	2658	1494	1164	\$44,819	2026; 2028	1	1	100	\$4,000 -		3
Old Beach Ln	Parks; Schools	2777	964	1813	\$28,922	-	1	1	10	\$400 -		2
Waconia Pkwy N	Parks; Schools	5708	2944	2764	\$88,307	2025	1	1	10	\$400 -		2
Community Dr & Orchard Rd	School; Schools	345	0	345	\$0 -		1	1	0	\$0 -		0
Wildcat Way & Community Dr	Parks; Polling Locations; School; Schools	313	108	205	\$3,228	2028	1	1	5	\$200 -		2
1st St W & Walnut St S	School; Schools	102	0	102	\$0 -		1	1	0	\$0 -		0
Pine St N	Schools	392	66	326	\$1,990	-	1	1	55	\$2,200 -		2
10th St W & Hwy 284		226	0	226	\$0 -		1	1	0	\$0 -		0
Cherry St S & 5th St W	Hospitals, Health Clinics, and Medical Facilities (Public and Private); Schools	215	0	215	\$0 -		1	1	0	\$0 -		0
Lake St W & Waconia Pkwy N	Parks; Schools	506	506	0	\$15,194	-	1	1	0	\$0 -		2
	Central Business Districts, Shopping Malls, Supermarkets and Strip Retail Centers; Churches and Places of Worship; Government Facilities; Hospitals, Health Clinics, and Medical Facilities (Public and Private); Housing Complexes, Including Apartments; Libraries; Schools											
Vine St S		2209	349	1860	\$10,467	-	1	1	60	\$2,400 -		2
Lake St W & Maple St N	Schools	79	79	0	\$2,374	-	1	1	0	\$0 -		2
3rd St W	Schools	732	0	732	\$0	2022	1	1	0	\$0 -		0
	Hospitals, Health Clinics, and Medical Facilities (Public and Private); Housing Complexes, Including Apartments; School; Schools											
Maple St S		3325	267	3058	\$8,004	2022	1	1	90	\$3,600 -		7
Waconia Pkwy S & Oak Ave	Parks; Polling Locations; Schools	220	0	220	\$0 -		1	1	0	\$0 -		0
Maple St N	Schools	326	0	326	\$0 -		1	1	15	\$600 -		0
3rd St E	Schools	48	48	0	\$1,430	2029	1	1	0	\$0 -		8
	Central Business Districts, Shopping Malls, Supermarkets and Strip Retail Centers; Churches and Places of Worship; Hospitals, Health Clinics, and Medical Facilities (Public and Private); Housing Complexes, Including Apartments; School; Schools											
1st St W & Olive St S		60	60	0	\$1,800	2023; 2025	1	1	0	\$0 -		7
	Central Business Districts, Shopping Malls, Supermarkets and Strip Retail Centers; Churches and Places of Worship; Hospitals, Health Clinics, and Medical Facilities (Public and Private); Housing Complexes, Including Apartments; School; Schools											
1st St W		3956	2072	1884	\$62,163	2025	1	1	40	\$1,600 -		5
Sparrow Rd	Housing Complexes, Including Apartments; Parks; Schools	13486	3511	9975	\$105,332	2029	1	1	285	\$11,400 -		4
	Central Business Districts, Shopping Malls, Supermarkets and Strip Retail Centers; Churches and Places of Worship; Post Offices; Schools											
Elm St S		3343	1449	1894	\$43,457	2024; 2025; 2030	1	1	255	\$10,200 -		4
Main St W & Maple St N	Schools	107	90	17	\$2,696	2023	1	1	0	\$0 -		4
2nd St E & Orange St S	Schools	55	55	0	\$1,648	2028	1	1	0	\$0 -		3
Maple St S & Vine St S	Schools	171	171	0	\$5,130	-	1	1	0	\$0 -		2
Pine St S & 1st St E	Parks; Schools	143	0	143	\$0 -		1	1	80	\$3,200 -		0
Walnut St N	School; Schools	322	0	322	\$0 -		1	1	0	\$0 -		0
	Churches and Places of Worship; Housing Complexes, Including Apartments; Schools											
Fireside Ct & Peitz Ave		74	0	74	\$0 -		1	1	15	\$600 -		0
	Central Business Districts, Shopping Malls, Supermarkets and Strip Retail Centers; Government Facilities; Housing Complexes, Including Apartments; Libraries; Schools											
2nd St W & Olive St S		192	161	31	\$4,844	2025; 2030	1	1	0	\$0 -		3
	Housing Complexes, Including Apartments; Parks; Schools											
Hwy 284		6161	1905	4256	\$57,161	2030; 2031	1	1	40	\$1,600 -		2
Walnut St S	School; Schools	1652	0	1652	\$0 -		1	1	25	\$1,000 -		0
4th St W	School; Schools	729	172	557	\$5,156	2030	1	1	15	\$600 -		3
Main St W & Maple St S	Schools	128	46	82	\$1,383	2023	1	1	15	\$600 -		2
Elm St N	Schools	144	144	0	\$4,312	-	1	1	0	\$0 -		2
94th St	School; Schools	1340	0	1340	\$0 -		1	1	0	\$0 -		0
Egret Ln	Schools	928	0	928	\$0 -		1	1	90	\$3,600 -		0
Birch St S	Polling Locations; Schools	181	0	181	\$0 -		1	1	0	\$0 -		0
Hwy 10 & Community Dr	Schools	2552	0	2552	\$0 -		1	1	0	\$0 -		0
3rd St E & Elm St S	Schools	53	0	53	\$0	2029; 2030	1	1	10	\$400 -		0
Mill Ln & Mockingbird Dr	Parks; Schools	515	0	515	\$0 -		1	1	30	\$1,200 -		0
	Hospitals, Health Clinics, and Medical Facilities (Public and Private); Schools											
5th St W		792	0	792	\$0 -		1	1	10	\$400 -		0
Cedar St N	Parks; Schools	407	227	180	\$6,825	-	1	1	0	\$0 -		4
	Churches and Places of Worship; Parks; Schools											
1st St E		2996	2123	873	\$63,679	2026; 2027	1	1	45	\$1,800 -		3
2nd St W & Elm St S	Post Offices; Schools	35	35	0	\$1,047	2025; 2026; 2030	1	1	0	\$0 -		3
Yellowstone Trl	Schools	1439	374	1065	\$11,212	-	1	1	110	\$4,400 -		2
Marketplace Dr	Schools	1885	0	1885	\$0	2030	1	1	185	\$7,400 -		0
	Central Business Districts, Shopping Malls, Supermarkets and Strip Retail Centers; Schools											
Main St W & Vine St S		94	94	0	\$2,830	2023	1	1	0	\$0 -		5
Oak Ave	Parks; Polling Locations; School; Schools	6533	1997	4536	\$59,911	2022	1	1	0	\$0 -		2
Waconia Pkwy S & Wildcat Way	Parks; Polling Locations; Schools	1967	0	1967	\$0 -		1	1	0	\$0 -		0
Elm St N & Main St E	Schools	79	0	79	\$0	2024	1	1	5	\$200 -		0
3rd St W & Vine St S	Schools	82	0	82	\$0 -		1	1	0	\$0 -		0
Elm St S & Main St E	Schools	44	44	0	\$1,312	2024	1	1	0	\$0 -		4

Peitz Ave & Sparrow Rd	Schools	38	11	27	\$330 -	1	1	0	\$0 -	2
1st St E & Pine St S	Parks; Schools	125	0	125	\$0 2024; 2026	1	1	20	\$800 -	0
Mockingbird Dr	Parks; Schools	2154	1062	1092	\$31,863 -	1	1	135	\$5,400 -	8
Peitz Ave & Pembroke Ln	Churches and Places of Worship; Housing Complexes, Including Apartments; Schools	68	68	0	\$2,032 -	1	1	0	\$0 -	4
Peitz Ave	Churches and Places of Worship; Housing Complexes, Including Apartments; Schools	1046	649	397	\$19,474 -	1	1	50	\$2,000 -	4
Hwy 5 W	Central Business Districts, Shopping Malls, Supermarkets and Strip Retail Centers; Hospitals, Health Clinics, and Medical Facilities (Public and Private); Schools	9467	2507	6960	\$75,200 -	1	1	15	\$600 -	2
Oak Ave & Creekside Dr	Schools	153	0	153	\$0 -	1	1	0	\$0 -	0
Orchard Rd	School; Schools	788	0	788	\$0 -	1	1	0	\$0 -	0
Olive St N	Central Business Districts, Shopping Malls, Supermarkets and Strip Retail Centers; Schools	641	156	485	\$4,670 -	1	1	45	\$1,800 -	2
2nd St W & Walnut St S	Schools	59	22	37	\$664 2029	1	1	0	\$0 -	2
Cherry St S	Hospitals, Health Clinics, and Medical Facilities (Public and Private); Parks; Schools	3022	1214	1808	\$36,408 -	1	1	30	\$1,200 -	2
2nd St E & Birch St S	Churches and Places of Worship; Polling Locations; Schools	94	0	94	\$0 -	1	1	10	\$400 -	0
Sunset Blvd	Schools	148	0	148	\$0 -	1	1	0	\$0 -	0
Elm St S & Main St W	Central Business Districts, Shopping Malls, Supermarkets and Strip Retail Centers; Schools	62	62	0	\$1,868 2024	1	1	0	\$0 -	2
Hwy 5 W & Oak Ave	School; Schools	76	0	76	\$0 2022	1	1	0	\$0 -	0
Main St W	Central Business Districts, Shopping Malls, Supermarkets and Strip Retail Centers; Government Facilities; Hospitals, Health Clinics, and Medical Facilities (Public and Private); Schools	3207	1782	1425	\$53,445 2023; 2024	1	1	20	\$800 -	4
Vista Blvd	Housing Complexes, Including Apartments; Parks; Schools	3036	811	2225	\$24,323 -	1	1	45	\$1,800 -	2
Main St E & Pine St N	Schools	76	0	76	\$0 2024	1	1	75	\$3,000 -	0
Spruce St S	Parks; Schools	609	298	311	\$8,936 2024; 2028	1	1	40	\$1,600 -	5
Wildcat Way	Parks; Polling Locations; Schools	1971	411	1560	\$12,344 -	1	1	15	\$600 -	4
Waconia Pkwy N & Walnut St	School; Schools	126	0	126	\$0 -	1	1	0	\$0 -	0
Waconia Pkwy S	Housing Complexes, Including Apartments; Parks; Polling Locations; Schools	3989	897	3092	\$26,912 -	1	1	120	\$4,800 -	6
Spruce St N	Schools	160	160	0	\$4,803 -	1	1	0	\$0 -	4
Hwy 5 W & Olive St S	Schools	54	0	54	\$0 2026; 2030	1	1	0	\$0 -	0
2nd St W & Maple St S	Schools	42	0	42	\$0 2022	1	1	0	\$0 -	0
Main St E & Spruce St N	Schools	30	30	0	\$886 2024; 2027	1	1	0	\$0 -	4
Orange St S	Schools	281	281	0	\$8,430 2028	1	1	0	\$0 -	3
3rd St E & Pine St S	Schools	76	0	76	\$0 2029	1	1	30	\$1,200 -	0
Orchard Rd & Community Dr	School; Schools	1245	0	1245	\$0 -	1	1	0	\$0 -	0
10th St W	Central Business Districts, Shopping Malls, Supermarkets and Strip Retail Centers; Housing Complexes, Including Apartments; Schools	2407	0	2407	\$0 2031	1	1	30	\$1,200 -	0
Oak St S	Schools	115	115	0	\$3,456 2028	1	1	0	\$0 -	6
Lake St E	Schools	697	697	0	\$20,908 -	1	1	0	\$0 -	4
Main St E	Central Business Districts, Shopping Malls, Supermarkets and Strip Retail Centers; Hospitals, Health Clinics, and Medical Facilities (Public and Private); Housing Complexes, Including Apartments; Parks; Schools	10319	3964	6355	\$118,924 2024; 2027; 2028	1	1	45	\$1,800 -	3
Main St E & Spruce St S	Parks; Schools	238	103	135	\$3,101 2024; 2027	1	1	50	\$2,000 -	3
Community Dr & Wildcat Way	School; Schools	111	0	111	\$0 2028	1	1	0	\$0 -	0
1st St E & Spruce St S	Parks; Schools	99	35	64	\$1,060 2024; 2026; 2027	1	1	0	\$0 -	3
Main St E & Pine St S	Parks; Schools	182	42	140	\$1,262 2024	1	1	0	\$0 -	2
Community Dr	Parks; Polling Locations; School; Schools	3905	1838	2067	\$55,134 2023; 2028	1	1	5	\$200 -	2
Lake St W	Parks; Schools	1671	755	916	\$22,657 -	1	1	145	\$5,800 -	2
Oakpoint Dr	Parks; Schools	206	206	0	\$6,188 -	1	1	0	\$0 -	2
5th St E & Elm St S	Schools	47	47	0	\$1,396 2026; 2030	1	1	0	\$0 -	2
Cherry Dr	Parks	1680	1134	546	\$34,020 -	1	3	20	\$800 -	2
Lenox Dr	Housing Complexes, Including Apartments; Parks	1352	432	920	\$12,971 -	1	8	80	\$3,200 -	2
13th St W	Central Business Districts, Shopping Malls, Supermarkets and Strip Retail Centers; Parks	4173	0	4173	\$0 2027	1	8	40	\$1,600 -	0
Olive St S & 13th St W Roundabout	Parks	336	0	336	\$0 2027	1	8	5	\$200 -	0
Waconia Pkwy N & Co Rd 10 N	Parks	2135	0	2135	\$0 2025	1	8	45	\$1,800 -	0
Somerwood Dr	Parks	3581	238	3343	\$7,127 -	1	8	120	\$4,800 -	4
Ravencroft Rd & Sparrow Rd	Parks	25	0	25	\$0 2029	1	8	0	\$0 -	0
Fox Run Rd	Parks	156	0	156	\$0 -	1	8	25	\$1,000 -	0
Beach Rd	Parks	1573	9	1564	\$280 -	1	8	135	\$5,400 -	2
Saint George St	Parks	751	0	751	\$0 -	1	8	50	\$2,000 -	0
Meadow Ln	Parks	538	0	538	\$0 -	1	8	30	\$1,200 -	0
Lenox Dr & Sparrow Rd	Parks	30	0	30	\$0 2029	1	8	0	\$0 -	0
Somerwood Way	Parks	508	0	508	\$0 -	1	8	110	\$4,400 -	0
Woodlawn Cir & Park Point Rd	Parks	543	0	543	\$0 -	1	8	0	\$0 -	0
Hwy 284 & Wildhurst Rd	Parks	404	0	404	\$0 -	1	8	100	\$4,000 -	0
Acorn Way	Parks	915	156	759	\$4,679 -	1	8	90	\$3,600 -	2
Windmill Crk S & Windy Ln	Parks	53	0	53	\$0 -	1	8	10	\$400 -	0
13th St W & Olive St S & 13th St W Roundabout	Parks	16	0	16	\$0 -	1	8	0	\$0 -	0
Airport Rd	Housing Complexes, Including Apartments; Parks; School	8202	567	7635	\$17,007 -	1	8	65	\$2,600 -	2
13th St W & Hwy 284	Parks	110	0	110	\$0 2027	1	8	0	\$0 -	0
Niagara St	Parks	170	0	170	\$0 -	1	8	15	\$600 -	0
Pinehill Blvd	Parks	1694	0	1694	\$0 -	1	8	60	\$2,400 -	0
Sparrow Rd & Hwy 284	Parks	1184	0	1184	\$0 2029	1	8	0	\$0 -	0
Intenaken Pkwy N	Parks	1611	0	1611	\$0 -	1	8	55	\$2,200 -	0
Waconia Pkwy N & Sugarbush Ln	Parks	568	0	568	\$0 -	1	8	50	\$2,000 -	0
Paradise Ln	Parks	7704	0	7704	\$0 -	1	8	0	\$0 -	0
Oakpointe Dr	Parks	1351	0	1351	\$0 -	1	8	95	\$3,800 -	0
Park Point Rd	Parks	1282	1282	0	\$38,449 -	1	8	0	\$0 -	4
Ravencroft Rd	Housing Complexes, Including Apartments; Parks	2785	152	2633	\$4,566 -	1	8	280	\$11,200 -	2
Interlaken Pkwy N	Parks	4824	198	4626	\$5,937 -	1	8	340	\$13,600 -	2
Farm Line Rd	Housing Complexes, Including Apartments	713	0	713	\$0 2023	2	10	25	\$1,000 -	0

Strong Dr	484	0	484	\$0 -	2	10	35	\$1,400 -	0
Tiffany Ln	1305	945	360	\$28,355 -	2	10	20	\$800 -	2
10th St E	3378	0	3378	\$0 2031	2	10	30	\$1,200 -	0
13th St E	2576	0	2576	\$0 -	3	10	0	\$0 -	0
Waconia Pkwy N & Willowbrooke Ln	30	0	30	\$0 2025; 2026; 2031	3	10	0	\$0 -	0
Hickory Ln	665	0	665	\$0 -	3	10	100	\$4,000 -	0
Industrial Blvd W	183	0	183	\$0 2030	3	10	25	\$1,000 -	0
Basswood Ct	719	0	719	\$0 -	3	10	70	\$2,800 -	0
Lakewood Cir	541	0	541	\$0 -	3	10	30	\$1,200 -	0
Hackberry Ct	433	0	433	\$0 -	3	10	0	\$0 -	0
13th St E & Hackberry Ct	401	0	401	\$0 -	3	10	0	\$0 -	0
Airport Rd & Firesteed Rdg	27	27	0	\$817 -	3	10	0	\$0 -	2
Old Beach Ln & Beach Rd	296	0	296	\$0 -	3	10	0	\$0 -	0
Fountain Ln	1857	1238	619	\$37,149 -	3	10	80	\$3,200 -	2
Co Rd 10	2677	0	2677	\$0 -	3	10	20	\$800 -	0
Sparrow Rd & Hilltop Ln	294	0	294	\$0 -	3	10	0	\$0 -	0
Highland Ct & Somerwood Dr	153	0	153	\$0 -	3	10	100	\$4,000 -	0
Hwy 5 W & Strong Dr	59	59	0	\$1,761 -	3	10	0	\$0 -	3
Stonegate Cir	928	222	706	\$6,668 -	3	10	0	\$0 -	2
Cormorant Ct	316	0	316	\$0 -	3	10	0	\$0 -	0
Barton St	340	0	340	\$0 -	3	10	55	\$2,200 -	0
Sparrow Rd & 13th St E	1223	0	1223	\$0 -	3	10	170	\$6,800 -	0
Hwy 5 & Orchard Rd	1112	0	1112	\$0 -	3	10	0	\$0 -	0
Skybrooke Ave	778	0	778	\$0 -	3	10	70	\$2,800 -	0
Prairie View Ln	12	0	12	\$0 -	3	10	0	\$0 -	0
Industrial Blvd W & Mill Ln	48	0	48	\$0 2030	3	10	0	\$0 -	0
Woodlawn Cir	612	612	0	\$18,354 2031	3	10	0	\$0 -	5
Shadywood Ln	902	902	0	\$27,063 -	3	10	0	\$0 -	2
Interlaken Pkwy N & Prairie View Ln	407	0	407	\$0 -	3	10	20	\$800 -	0
Olive St S & Sparrow Rd	259	130	129	\$3,914 2029	3	10	0	\$0 -	2
Willowbrooke Ln	577	0	577	\$0 2026; 2031	3	10	25	\$1,000 -	0
Sierra Pkwy	1175	507	668	\$15,206 2030	3	10	160	\$6,400 -	2
Shadywood Ln S	396	0	396	\$0 -	3	10	10	\$400 -	0
Crosswinds Way	2117	0	2117	\$0 -	3	10	200	\$8,000 -	0
13th St E & Somerwood Dr	294	0	294	\$0 -	3	10	0	\$0 -	0
Woodlawn Circle	621	621	0	\$18,620 2031	3	10	0	\$0 -	2
Prairie View Ln	413	0	413	\$0 -	3	10	35	\$1,400 -	0
Crosswinds Way & Sparrow Rd	175	0	175	\$0 -	3	10	0	\$0 -	0
Island View Rd	3326	0	3326	\$0 -	3	10	0	\$0 -	0
Copper Ct	1132	0	1132	\$0 -	3	10	10	\$400 -	0
Laketown Pkwy	1053	0	1053	\$0 -	3	10	0	\$0 -	0
Fieldgate Rd	891	0	891	\$0 -	3	10	35	\$1,400 -	0
Orchard Rd & Hwy 5	864	0	864	\$0 -	3	10	0	\$0 -	0
Interlaken Ct	1620	0	1620	\$0 -	3	10	0	\$0 -	0
13th St E & Main St E	28	0	28	\$0 -	3	10	0	\$0 -	0
Cottonwood Ct	419	0	419	\$0 -	3	10	0	\$0 -	0
Oakmont Ln	1092	0	1092	\$0 -	3	10	105	\$4,200 -	0
Ravenwood Dr	1051	0	1051	\$0 -	3	10	5	\$200 -	0
Highland Ct	422	0	422	\$0 -	3	10	30	\$1,200 -	0
\$1,784,564									

Self-Evaluation: Crosswalks

Intersection/Location	Land Use	# of Non-Compliant Crosswalks	Total # of Crosswalks	# of Missing Crosswalks	Total # of Compliant Crosswalks	Cost for Remediation	CIP Project #	Priority Level	Secondary Priority	City	Severity
Midblock - Community Dr	Parks; Polling Locations; School; Schools	3	5	0	2	\$1,500 2023; 2028		1	1 -		6
Orange St S & Main St E	Schools	1	1	0	0	\$500 2027		1	1 -		4
Elm St S & 5th St W & 5th St E	Schools	1	1	0	0	\$500 2026; 2030		1	1 -		4
Olive St N & Main St W & Olive St S	Central Business Districts, Shopping Malls, Supermarkets and Strip Retail Centers; Schools	2	4	0	2	\$1,000 2023; 2024		1	1 -		4
4th St W & Olive St S	Schools	0	2	0	2	\$0 2030		1	1 -		0
4th St W & Willow Pl S	Schools	1	1	0	0	\$500 2030		1	1 -		4
Midblock - Pine St S	Schools	1	1	0	0	\$500 2026		1	1 -		4
Hwy 5 W & Maple St S	Schools	0	1	0	1	\$0 -		1	1 -		0
Old Beach Ln & Main St E	Schools	0	2	0	2	\$0 2028		1	1 -		0
Community Dr & Orchard Rd & Hwy 10	Schools	0	4	0	4	\$0 -		1	1 -		0
Vista Blvd & Egret Ln	Schools	0	2	0	2	\$0 -		1	1 -		0
Birch St N & Main St E & Birch St S	Schools	1	1	0	0	\$500 2027; 2028		1	1 -		4
Vine St N & Lake St W	Schools	0	1	0	1	\$0 -		1	1 -		0
Cedar St S & 1st St W	Schools	0	2	0	2	\$0 -		1	1 -		0
Midblock - Wildcat Way	Parks; Polling Locations; Schools	1	1	0	0	\$500 -		1	1 -		4
Midblock - 1st St W	Schools	1	1	0	0	\$500 2025		1	1 -		4
Midblock - Burandt Blvd	Schools	1	2	0	1	\$500 2023; 2024		1	1 -		4
Vine St N & Main St W & Vine St S	Schools	0	4	0	4	\$0 2023		1	1 -		0
Elm St S & 2nd St E & 2nd St W	Central Business Districts, Shopping Malls, Supermarkets and Strip Retail Centers; Post Offices; Schools	2	4	0	2	\$1,000 2025; 2026; 2030		1	1 -		4
Midblock - 1st St E	Schools	1	1	0	0	\$500 2026		1	1 -		4
Hwy 5 W & Willow Pl S	Schools	0	1	0	1	\$0 2030		1	1 -		0
Maple St N & Lake St W	Schools	0	1	0	1	\$0 -		1	1 -		0
Midblock - Hwy 5 W	Schools	0	2	0	2	\$0 -		1	1 -		0
Lake St W & Cedar St N	Schools	0	2	0	2	\$0 -		1	1 -		0
Midblock - Vine St S	Central Business Districts, Shopping Malls, Supermarkets and Strip Retail Centers; Government Facilities; Housing Complexes, Including Apartments; Libraries; Schools	0	6	0	6	\$0 -		1	1 -		0
2nd St E & Pine St S	Schools	1	4	0	3	\$500 2026; 2028; 2029		1	1 -		4
Midblock - Cherry St S	Parks; Schools	1	1	0	0	\$500 -		1	1 -		4
Pine St N & Lake St E	Schools	0	1	0	1	\$0 -		1	1 -		0
Spruce St S & 1st St E	Parks; Schools	3	3	0	0	\$1,500 2024; 2026; 2027; 2028		1	1 -		4
Lakeview Terrace Blvd & Waconia Pkwy N	Schools	0	1	0	1	\$0 -		1	1 -		0
Oak Ave & Community Dr	Parks; Polling Locations; School; Schools	0	3	0	3	\$0 2028		1	1 -		0
Sparrow Rd & Oak Ave	Schools	1	2	0	1	\$500 2022		1	1 -		4
Maple St S & 3 1/2 St W	Schools	1	1	0	0	\$500 2022; 2030		1	1 -		4
1st St W & Olive St S	Central Business Districts, Shopping Malls, Supermarkets and Strip Retail Centers; Schools	2	4	0	2	\$1,000 2023; 2025		1	1 -		4
Oak St S & Main St E & Oak St N	Schools	1	1	0	0	\$500 2027		1	1 -		4
Walnut St S & 2nd St W	Schools	0	2	0	2	\$0 2029		1	1 -		0
Hwy 5 W & Hwy 5 & Mill Ln	Schools	1	1	0	0	\$500 2030		1	1 -		4
Oak St S & 2nd St E	Schools	1	1	0	0	\$500 2028		1	1 -		4
Hwy 5 W & Depot Dr	Schools	0	2	0	2	\$0 -		1	1 -		0
2nd St W & Olive St S	Central Business Districts, Shopping Malls, Supermarkets and Strip Retail Centers; Schools	4	4	0	0	\$2,000 2025; 2030		1	1 -		4
Midblock - Maple St S	Hospitals, Health Clinics, and Medical Facilities (Public and Private); Schools	4	6	0	2	\$2,000 -		1	1 -		4
Yellowstone Trl & Main St E	Schools	0	1	0	1	\$0 2028		1	1 -		0
3rd St W & Elm St S & 3rd St E	Schools	1	1	0	0	\$500 2029; 2030		1	1 -		4
1st St E & Pine St S	Churches and Places of Worship; Schools	4	4	0	0	\$2,000 2024; 2026		1	1 -		4
Elm St S & 1st St E & 1st St W	Central Business Districts, Shopping Malls, Supermarkets and Strip Retail Centers; Schools	4	4	0	0	\$2,000 2024; 2025; 2026		1	1 -		4
Hwy 284 & 10th St W	Housing Complexes, Including Apartments; Schools	2	4	0	2	\$1,000 2031		1	1 -		4
5th St W & Olive St S	Schools	0	1	0	1	\$0 2030		1	1 -		0
Midblock - Oak Ave	Schools	0	1	0	1	\$0 -		1	1 -		0
Peitz Ave & Fireside Ct	Churches and Places of Worship; Housing Complexes, Including Apartments; Schools	0	1	0	1	\$0 -		1	1 -		0
Sparrow Rd & Serenity Ln	Schools	0	1	0	1	\$0 -		1	1 -		0
Hwy 5 W & Hwy 284 & Olive St S	Schools	0	4	0	4	\$0 2026; 2030		1	1 -		0
Walnut St S & Main St W & Walnut St N	School; Schools	0	2	0	2	\$0 -		1	1 -		0
Spruce St S & Main St E & Spruce St N	Schools	2	4	0	2	\$1,000 2024; 2027		1	1 -		5
Spruce St S & 2nd St E	Schools	1	1	0	0	\$500 2028		1	1 -		4
Walnut St S & 1st St W	School; Schools	0	3	0	3	\$0 -		1	1 -		0
Orange St S & 1st St E	Schools	1	1	0	0	\$500 2027; 2028		1	1 -		4
Sparrow Rd & Spinnaker Rd	Schools	0	1	0	1	\$0 -		1	1 -		0
Vista Blvd & Main St E	Schools	0	4	0	4	\$0 2028		1	1 -		0
8th St E & Hwy 284	Schools	0	1	0	1	\$0 -		1	1 -		0
3rd St W & Walnut St S	Schools	0	3	0	3	\$0 2022		1	1 -		0
Sparrow Rd & Fireside Rd	Schools	0	1	0	1	\$0 -		1	1 -		0
2nd St E & Birch St S	Schools	0	1	0	1	\$0 2028		1	1 -		0
Cedar St S & 2nd St W	Schools	0	1	0	1	\$0 -		1	1 -		0
Hwy 5 E & Main St E	Schools	0	3	0	3	\$0 2026; 2028		1	1 -		0
Hwy 5 W & Oak Ave	School; Schools	0	4	0	4	\$0 2022		1	1 -		0
Pine St N & Main St E & Pine St S	Schools	1	4	0	3	\$500 2024		1	1 -		4
Midblock - Old Beach Ln	Schools	0	1	0	1	\$0 -		1	1 -		0
Waconia Pkwy S & Oak Ave	Schools	0	2	0	2	\$0 2027		1	1 -		0
Community Dr & Wildcat Way & Wildcat Way & Community Dr	Parks; Polling Locations; School; Schools	0	3	0	3	\$0 2028		1	1 -		0
3rd St W & Maple St S	Schools	1	1	0	0	\$500 2022		1	1 -		4
Maple St N & Maple St S & Main St W	Schools	0	3	0	3	\$0 2023		1	1 -		0
Maple St S & 1st St W	Housing Complexes, Including Apartments; Schools	0	4	0	4	\$0 2025		1	1 -		0
Peitz Ave & Oak Ave	Schools	0	1	0	1	\$0 2022		1	1 -		0
Lake St W & Lake St E & Elm St N	Schools	0	1	0	1	\$0 -		1	1 -		0
Midblock - Hwy 284	Schools	0	2	0	2	\$0 -		1	1 -		0
Orange St S & 2nd St E	Schools	1	1	0	0	\$500 2028		1	1 -		8
Maple St S & 2nd St W	Schools	0	1	0	1	\$0 2022		1	1 -		0
Olive St N & Lake St W	Schools	1	1	0	0	\$500 -		1	1 -		4
Maple St S & 5th St W	Hospitals, Health Clinics, and Medical Facilities (Public and Private); Schools	0	1	0	1	\$0 -		1	1 -		0

4th St E & Elm St S & 4th St W	Schools	1	1	0	0	\$500 2029; 2030	1	1 -	4
Parkside Ln & Oak Ave	Parks; Polling Locations; Schools	0	3	0	3	\$0 -	1	1 -	0
Cedar St S & Cedar St N & Main St W	Schools	1	2	0	1	\$500 -	1	1 -	8
Elm St S & Main St E & Main St W & Elm St N	Central Business Districts, Shopping Malls, Supermarkets and Strip Retail Centers; Schools	2	4	0	2	\$1,000 2024	1	1 -	4
Sparrow Rd & Peitz Ave	Housing Complexes, Including Apartments; Parks; Schools	0	2	0	2	\$0 -	1	1 -	0
Oak St S & 1st St E	Schools	1	2	0	1	\$500 2027; 2028	1	1 -	4
1st St W & Vine St S	Central Business Districts, Shopping Malls, Supermarkets and Strip Retail Centers; Hospitals, Health Clinics, and Medical Facilities (Public and Private); Schools	1	4	0	3	\$500 2025	1	1 -	4
2nd St W & Vine St S	Schools	0	1	0	1	\$0 -	1	1 -	0
3rd St W & Olive St S	Housing Complexes, Including Apartments; Schools	1	2	0	1	\$500 2022; 2030	1	1 -	4
Marketplace Dr & Mill Ln	Schools	0	1	0	1	\$0 2030	1	1 -	0
Waconia Pkwy N & Lake St W & Walnut St N	Parks; Schools	0	1	0	1	\$0 -	1	1 -	0
4th St W & Maple St S	School; Schools	1	1	0	0	\$500 2022; 2030	1	1 -	6
Community Dr & Wildcat Way & Community Dr	School; Schools	1	1	0	0	\$500 2028	1	1 -	4
Cherry St S & Hwy 5 W	Hospitals, Health Clinics, and Medical Facilities (Public and Private)	0	4	0	4	\$0 -	1	3 -	0
Midblock - Marketplace Dr	Central Business Districts, Shopping Malls, Supermarkets and Strip Retail Centers; Hospitals, Health Clinics, and Medical Facilities (Public and Private)	1	2	0	1	\$500 2030	1	3 -	4
Pinehill Blvd & Pine Sq	Parks	0	1	0	1	\$0 -	1	8 -	0
Pinehill Blvd & Amber Pt	Parks	0	1	0	1	\$0 -	1	8 -	0
Sparrow Rd & Lenox Dr	Parks	1	2	0	1	\$500 2029	1	8 -	4
Wildhurst Rd & 13th St W	Parks	0	1	0	1	\$0 2027	1	8 -	0
Vista Blvd & Beach Rd	Parks	1	3	0	2	\$500 -	1	8 -	6
OLIVE ST S & 13TH ST W ROUNDABOUT & Hwy 284 & 13th St W	Parks	0	4	0	4	\$0 2027	1	8 -	0
Midblock - Paradise Ln	Parks	0	1	0	1	\$0 -	1	8 -	0
Strong Dr & Countryside Rd & Waconia Pkwy S	Housing Complexes, Including Apartments	0	1	0	1	\$0 -	2	10 -	0
Somerset Dr & Hwy 284	Housing Complexes, Including Apartments	0	1	0	1	\$0 -	2	10 -	0
Fox Run Rd & 10th St E & 10th St W	Housing Complexes, Including Apartments	0	1	0	1	\$0 2031	2	10 -	0
Lenox Dr & Tiffany Ln	Housing Complexes, Including Apartments	2	2	0	0	\$1,000 -	2	10 -	4
Waconia Pkwy N & Co Rd 10 N		1	1	0	0	\$500 2024; 2025	3	10 -	8
Wagners Bay Ct & Waconia Pkwy N & Sugarbush Ln		1	1	0	0	\$500 2025; 2032	3	10 -	4
Waconia Pkwy N & Willowbrooke Ln		1	2	0	1	\$500 2025; 2026; 2031	3	10 -	4
Sparrow Rd & Ravenscroft Rd		1	2	0	1	\$500 2029	3	10 -	4
Prairie View Ln & Lakewood Cir		0	1	0	1	\$0 -	3	10 -	0
Quail Run & Burandt Blvd		1	1	0	0	\$500 2023	3	10 -	4
Main St E & Target Entrance		2	3	0	1	\$1,000 -	3	10 -	4
Yellowstone Trl & Vista Blvd		0	4	0	4	\$0 -	3	10 -	0
Windmill Crk N & Oak Ave & Oakpointe Dr		0	1	0	1	\$0 2022	3	10 -	0
Oakpointe Ct & Oakpointe Dr		0	1	0	1	\$0 -	3	10 -	0
Fountain Ln & Mill Rd		1	1	0	0	\$500 -	3	10 -	4
Cormorant Ct & Egret Ln		0	1	0	1	\$0 -	3	10 -	0
Oakmont Ln & Acorn Way		0	1	0	1	\$0 -	3	10 -	0
Sparrow Rd & Mockingbird Dr		0	1	0	1	\$0 -	3	10 -	0
Marketplace Dr & 10th St W & 13th St W		1	4	0	3	\$500 2027; 2030	3	10 -	4
Midblock - Hwy 5		0	3	0	3	\$0 -	3	10 -	0
Sparrow Rd & OLIVE ST S & SPARROW RD & Hwy 284		0	4	0	4	\$0 2029; 2030	3	10 -	0
Fischer Dr & Sierra Pkwy		0	1	0	1	\$0 2030	3	10 -	0
Spinnaker Rd & Oakpointe Dr		0	1	0	1	\$0 -	3	10 -	0
Airport Rd & Main St E		1	1	0	0	\$500 -	3	10 -	4
Pinehill Blvd & Fieldgate Rd		0	1	0	1	\$0 -	3	10 -	0
Hwy 5 & Orchard Rd		0	1	0	1	\$0 -	3	10 -	0
Hilltop Ln & Ravenwood Dr		1	1	0	0	\$500 -	3	10 -	4
Sparrow Rd & Oakpointe Dr		0	2	0	2	\$0 -	3	10 -	0
Linden Cir & Ravenwood Dr & Hunter Square		0	1	0	1	\$0 -	3	10 -	0
Industrial Blvd & Industrial Blvd W & 13th St W		0	1	0	1	\$0 2027; 2030	3	10 -	0
Pinehill Blvd & 10th St E & 8th St		0	1	0	1	\$0 2031	3	10 -	0
Sparrow Rd & Shadywood Ln & Shadywood Ln S		0	2	0	2	\$0 2029	3	10 -	0
Sparrow Rd & Bluebird Dr		0	1	0	1	\$0 -	3	10 -	0
Willowbrooke Ln & Woodlawn Cir		1	1	0	0	\$500 2031	3	10 -	4
Cherry St S & Cherry Dr		0	1	0	1	\$0 -	3	10 -	0
Farm Line Rd & Waconia Pkwy S & Provence Ln		0	1	0	1	\$0 2023	3	10 -	0
Burandt Blvd & Pintail Cir & Meadowlark Cir		0	1	0	1	\$0 2023	3	10 -	0
Midblock - Woodlawn Cir		1	1	0	0	\$500 2031	3	10 -	4
Cross Point Rd & Burandt Blvd & Pintail Cir		1	1	0	0	\$500 2023	3	10 -	4
Pinehill Blvd & 13th St E		0	1	0	1	\$0 -	3	10 -	0
Hwy 5 W & Waconia Pkwy S & 13th St W		0	4	0	4	\$0 2027	3	10 -	0
Pinehill Blvd & Farmhouse Dr & Night Trl		1	1	0	0	\$500 -	3	10 -	4
Industrial Blvd W & Mill Ln		0	1	0	1	\$0 2030	3	10 -	0
Midblock - Interlaken Pkwy N		0	2	0	2	\$0 -	3	10 -	0
Interlaken Pkwy N & Meadow Ln		2	2	0	0	\$1,000 -	3	10 -	4
Midblock - 10th St W		0	2	0	2	\$0 -	3	10 -	0
Strong Dr & Hwy 5 W		0	1	0	1	\$0 -	3	10 -	0
Sparrow Rd & Fountain Ln		0	2	0	2	\$0 2029	3	10 -	0
Airport Rd & Firesteed Rdg & Firesteed Ct		1	2	0	1	\$500 -	3	10 -	4
Somerwood Dr & Oakmont Ln		0	1	0	1	\$0 -	3	10 -	0
Willowbrooke Ln & Courtland West & Courtland East		0	1	0	1	\$0 2031	3	10 -	0
Midblock - Sparrow Rd		0	1	0	1	\$0 2029	3	10 -	0
Sparrow Rd & Main St E & 13th St E		1	3	0	2	\$500 2029	3	10 -	4
Pinehill Blvd & Brenda Rd & Night Trl		1	1	0	0	\$500 -	3	10 -	4
Sparrow Rd & Wood Duck Rd		0	2	0	2	\$0 -	3	10 -	0
Hwy 5 W & Marketplace Dr		1	1	0	0	\$500 2030	3	10 -	4
Basswood Ct & Sparrow Rd		0	1	0	1	\$0 2029	3	10 -	0
Sparrow Rd & Oak Ave & Windmill Crk S		0	1	0	1	\$0 2022	3	10 -	0
Stein Cir & Burandt Blvd & Stein Dr		1	1	0	0	\$500 2024; 2027	3	10 -	4

10th St E & Airport Rd & Main St E	1	3	0	2	\$500 2031	3	10 -	4
Mallard Pl & Ravenwood Dr	0	1	0	1	\$0 -	3	10 -	0
Sparrow Rd & Manchester Pl	0	1	0	1	\$0 -	3	10 -	0
Interlaken Pkwy N & Oakmont Ln	1	1	0	0	\$500 -	3	10 -	4
Scott Ln & Waconia Pkwy N	0	1	0	1	\$0 2025	3	10 -	0
Saint George St & Lenox Dr	1	1	0	0	\$500 -	3	10 -	4
Sparrow Rd & Clearwater Rd	0	1	0	1	\$0 2029	3	10 -	0
Sparrow Rd & Goldfinch Dr	0	1	0	1	\$0 2029	3	10 -	0
Farm Line Rd & Burandt Blvd & William Lake								
Shore Dr	0	1	0	1	\$0 2023; 2024	3	10 -	0
Cormorant Ct & Vista Blvd	0	1	0	1	\$0 -	3	10 -	0
Spring Hill Rd & 10th St E	0	1	0	1	\$0 2031	3	10 -	0
Sparrow Rd & Niagara St	0	1	0	1	\$0 2029	3	10 -	0
Burandt Blvd & Cherrywood Ln	1	1	0	0	\$500 2023	3	10 -	4
\$47,500								

Self-Evaluation: Signals

Intersection/Location	Land Use	# of Non-Compliant Signals	Total # of Signals	# of Missing Signals	Total # of Compliant Signals	Cost for Remediation	CIP Project #	Priority Level	Secondary Priority	City	Severity
Old Beach Ln & Main St E	Schools	2	2	0	0	\$1,000 2028		1	1 -		10
Hwy 5 W & Olive St S	Schools	0	1	0	1	\$0 2026; 2030		1	1 -		0
Midblock - Cherry St S	Hospitals, Health Clinics, and Medical Facilities (Public and Private); Parks; Schools	2	2	0	0	\$1,000 -		1	1 -		10
Midblock - Community Dr	Parks; Polling Locations; School; Schools	2	2	0	0	\$1,000 2028		1	1 -		10
4th St W & Olive St S	Schools	1	1	0	0	\$500 2030		1	1 -		10
Oak Ave & Community Dr	Parks; Polling Locations; School; Schools	1	6	0	5	\$500 2028		1	1 -		10
Waconia Pkwy N & Lake St W & Walnut St N	Parks; Schools	2	2	0	0	\$1,000 -		1	1 -		10
Hwy 5 W & Hwy 284 & Olive St S	Schools	0	7	0	7	\$0 2026; 2030		1	1 -		0
Vista Blvd & Main St E	Housing Complexes, Including Apartments; Schools	8	8	0	0	\$4,000 2028		1	1 -		10
Hwy 5 E & Main St E	Schools	0	6	0	6	\$0 2026; 2028		1	1 -		0
Hwy 5 W & Oak Ave	School; Schools	0	8	0	8	\$0 2022		1	1 -		0
Cherry St S & Hwy 5 W	Central Business Districts, Shopping Malls, Supermarkets and Strip Retail Centers; Hospitals, Health Clinics, and Medical Facilities (Public and Private)	0	8	0	8	\$0 -		1	3 -		0
Sparrow Rd & Lenox Dr	Parks	2	2	0	0	\$1,000 2029		1	8 -		10
Airport Rd & Firesteed Rdg	School	1	1	0	0	\$500 -		1	10 -		10
Hwy 5 W & Waconia Pkwy S & 13th St W	Central Business Districts, Shopping Malls, Supermarkets and Strip Retail Centers	0	8	0	8	\$0 2027		2	10 -		0
10th St E & Airport Rd & Main St E	Central Business Districts, Shopping Malls, Supermarkets and Strip Retail Centers	6	6	0	0	\$3,000 2031		2	10 -		10
Marketplace Dr & 10th St W & 13th St W	Central Business Districts, Shopping Malls, Supermarkets and Strip Retail Centers	8	8	0	0	\$4,000 2027; 2030		2	10 -		10
Main St E & Target Entrance		4	4	0	0	\$2,000 -		3	10 -		10
Midblock - Main St E		2	2	0	0	\$1,000 -		3	10 -		10
Airport Rd & Firesteed Rdg & Firesteed Ct		1	1	0	0	\$500 -		3	10 -		10
Waconia Pkwy N & Willowbrooke Ln		1	1	0	0	\$500 2025; 2026; 2031		3	10 -		10
Waconia Pkwy N & Willowbrooke Ln & Beachcomber Blvd		1	1	0	0	\$500 2025; 2026; 2031		3	10 -		10
Scott Ln & Waconia Pkwy N		2	2	0	0	\$1,000 2025		3	10 -		10
Sparrow Rd & Main St E & 13th St E		6	6	0	0	\$3,000 2029		3	10 -		10
						\$26,000					

Appendix C: City of Waconia Capital Improvement Plan



CITY OF WACONIA
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PAVEMENT IMPROVEMENT
OVERVIEW

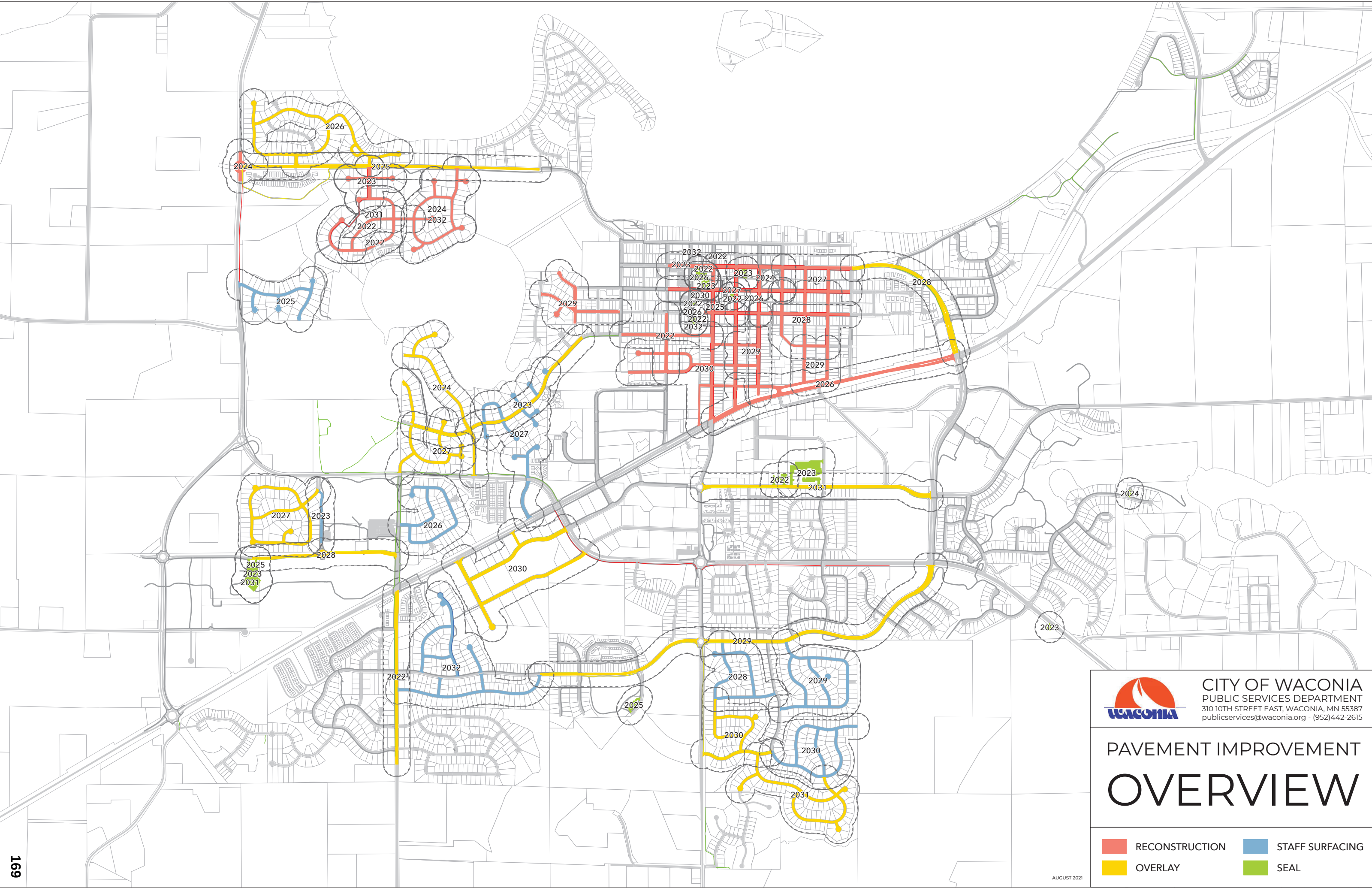
RECONSTRUCTION

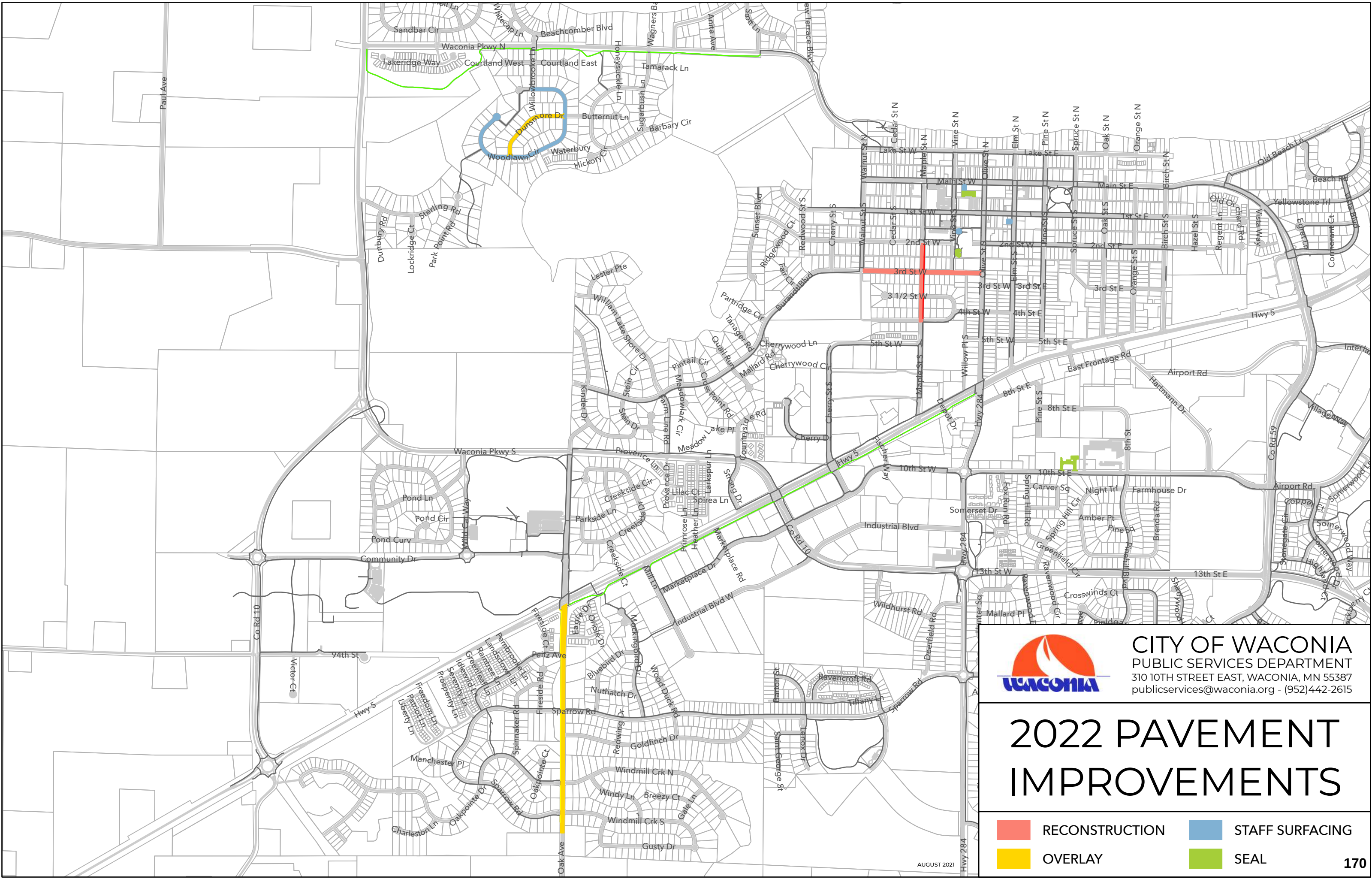
OVERLAY

STAFF SURFACING

SEAL

AUGUST 2021





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2022 PAVEMENT IMPROVEMENTS

- | | |
|--|---|
|  RECONSTRUCTION |  STAFF SURFACING |
|  OVERLAY |  SEAL |



- RECONSTRUCTION
- OVERLAY
- STAFF SURFACING
- SEAL

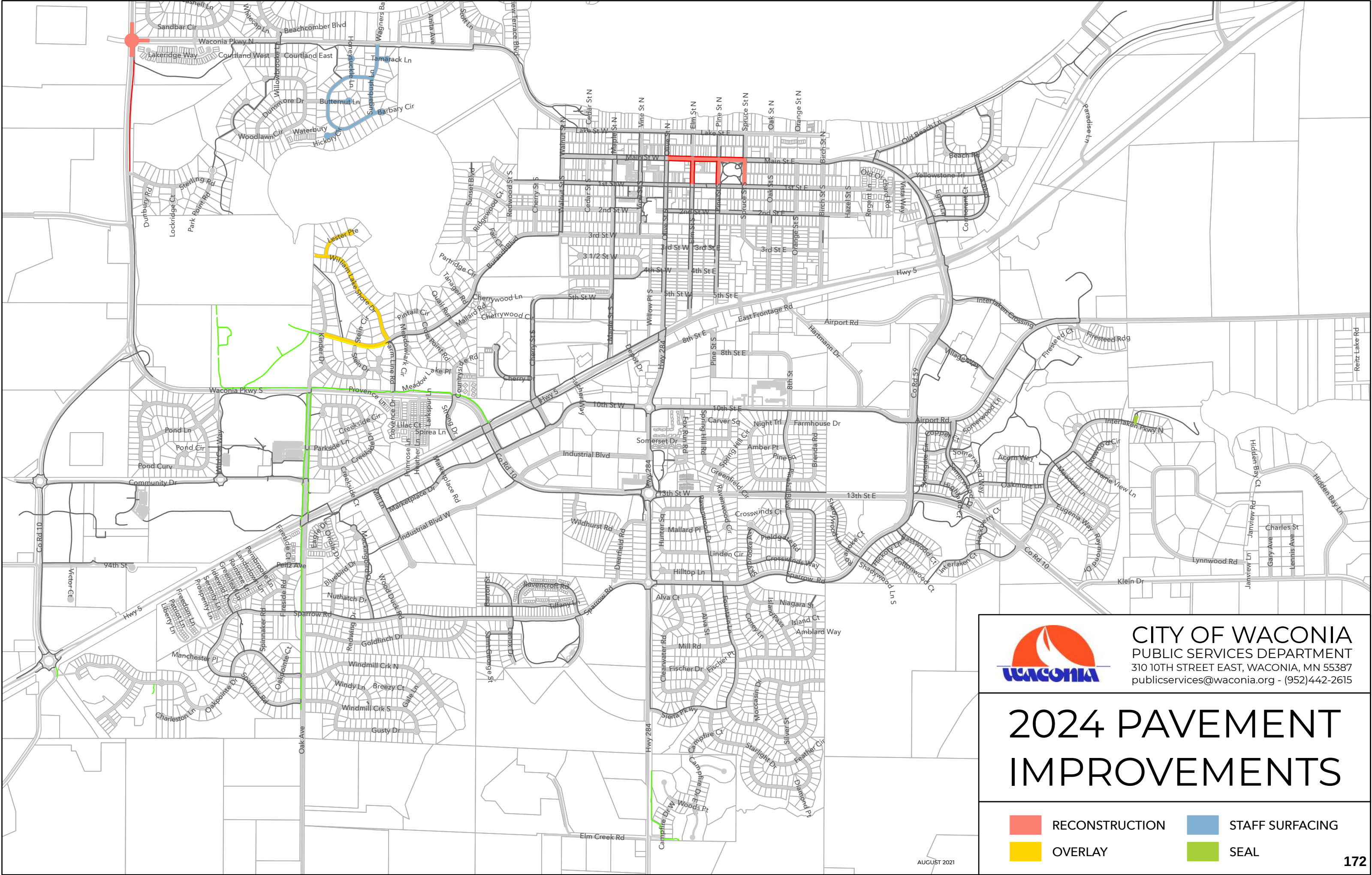


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2023 PAVEMENT
IMPROVEMENTS

AUGUST 2021

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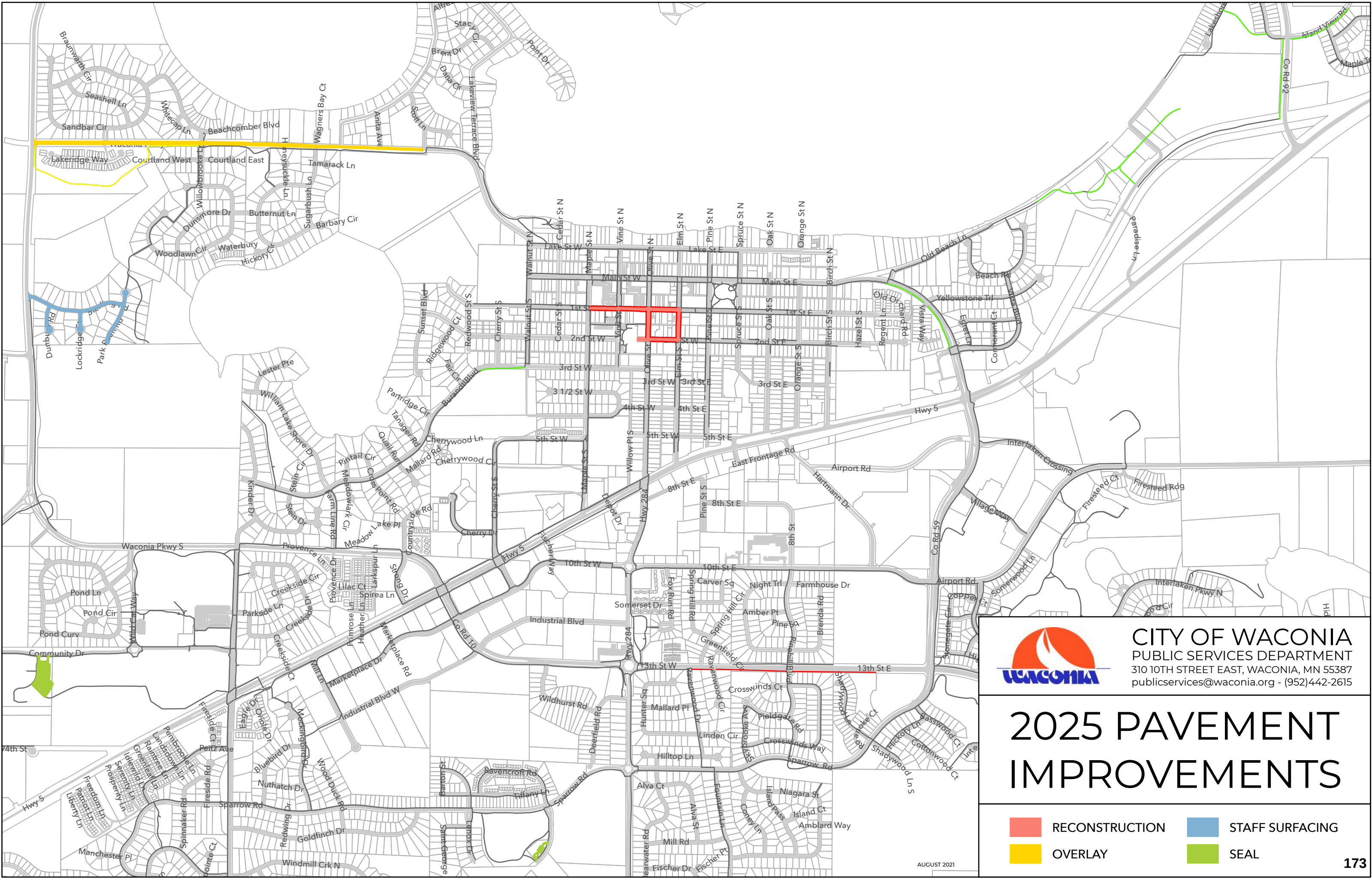
2024 PAVEMENT IMPROVEMENTS

RECONSTRUCTION

OVERLAY

STAFF SURFACING

SEAL





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2025 PAVEMENT IMPROVEMENTS

RECONSTRUCTION

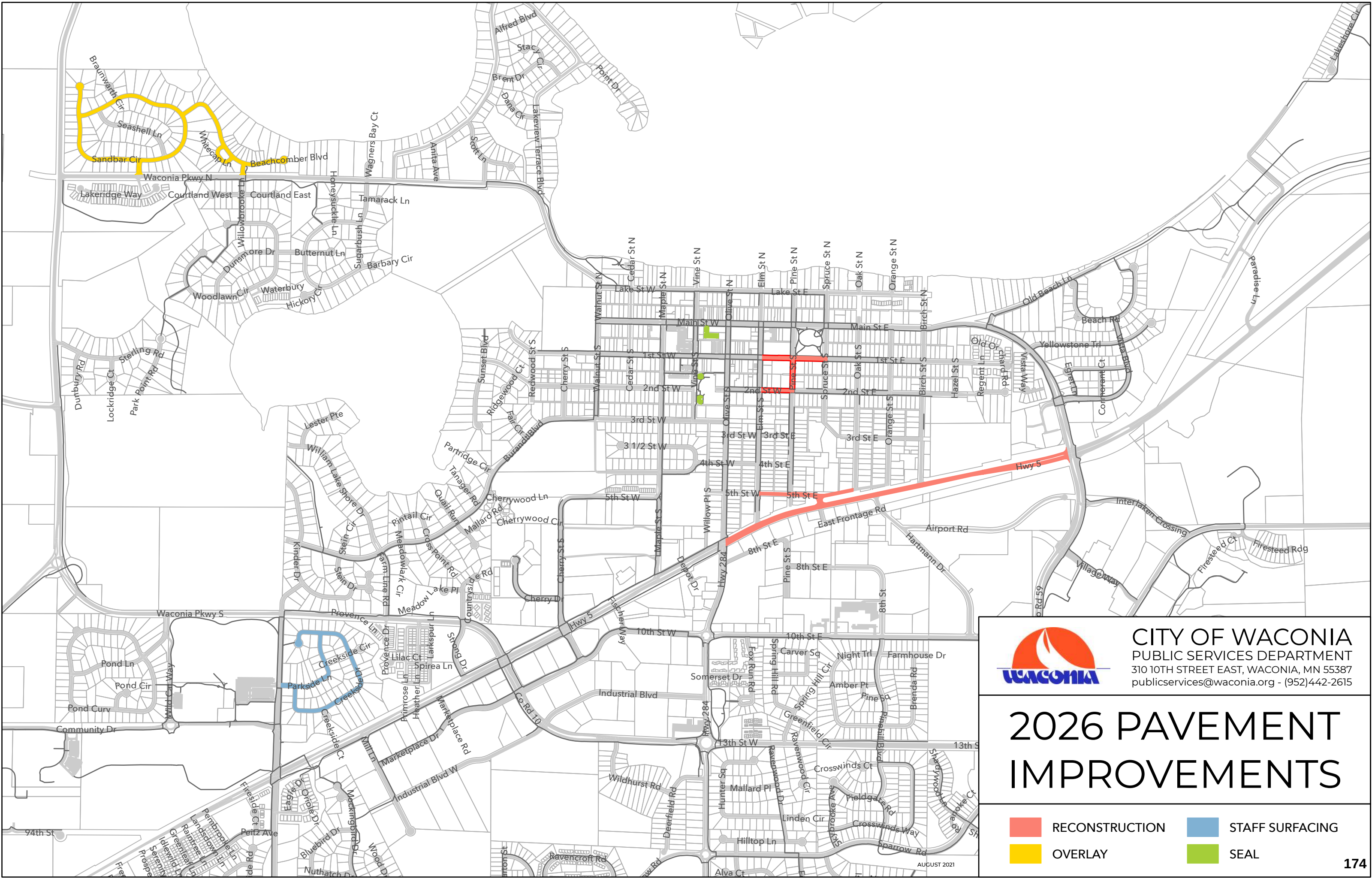
OVERLAY

STAFF SURFACING

SEAL

AUGUST 2021

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2026 PAVEMENT IMPROVEMENTS

RECONSTRUCTION

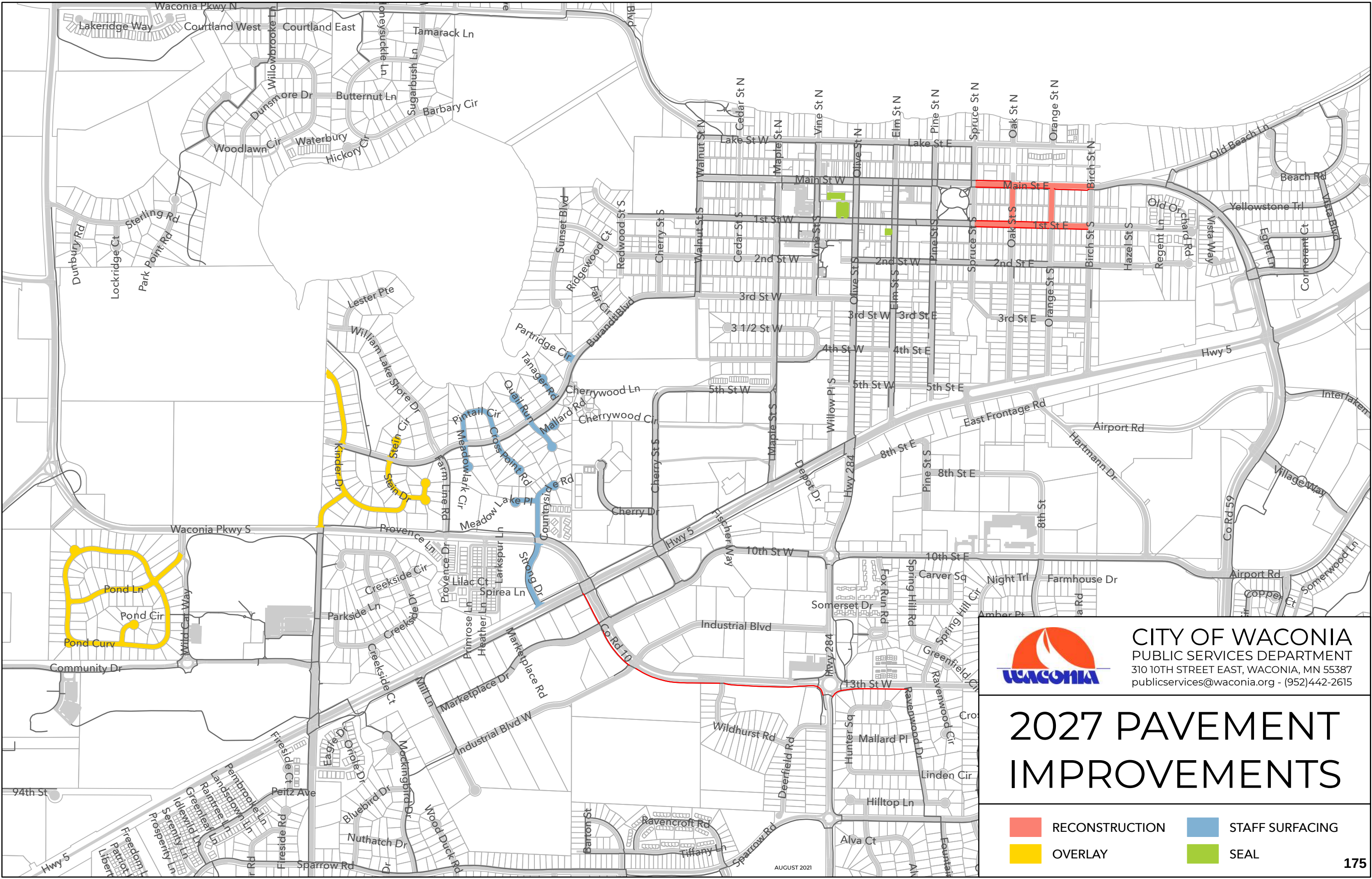
OVERLAY

STAFF SURFACING

SEAL

AUGUST 2021

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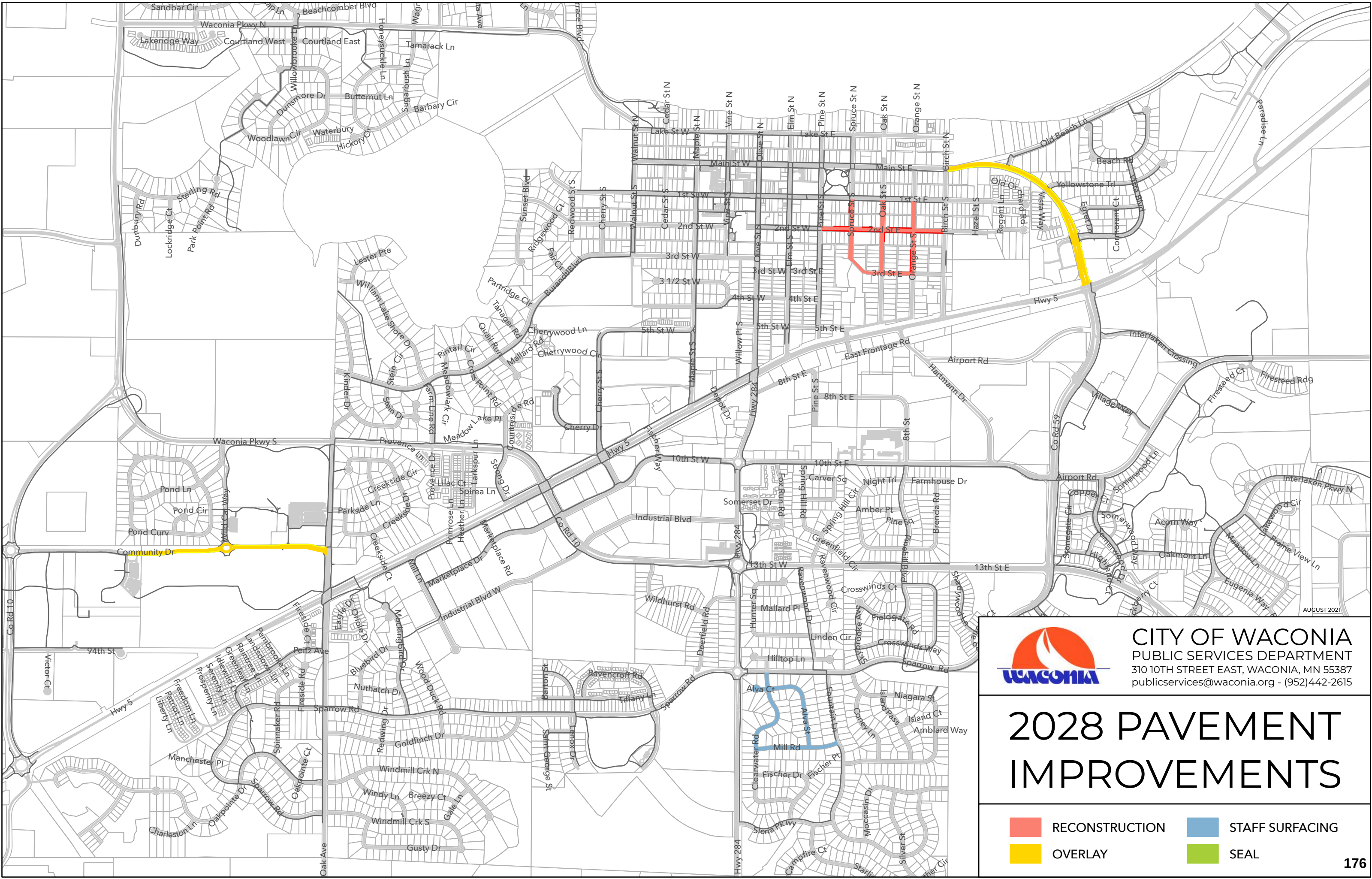
2027 PAVEMENT IMPROVEMENTS

 RECONSTRUCTION

 STAFF SURFACING

 OVERLAY

 SEAL



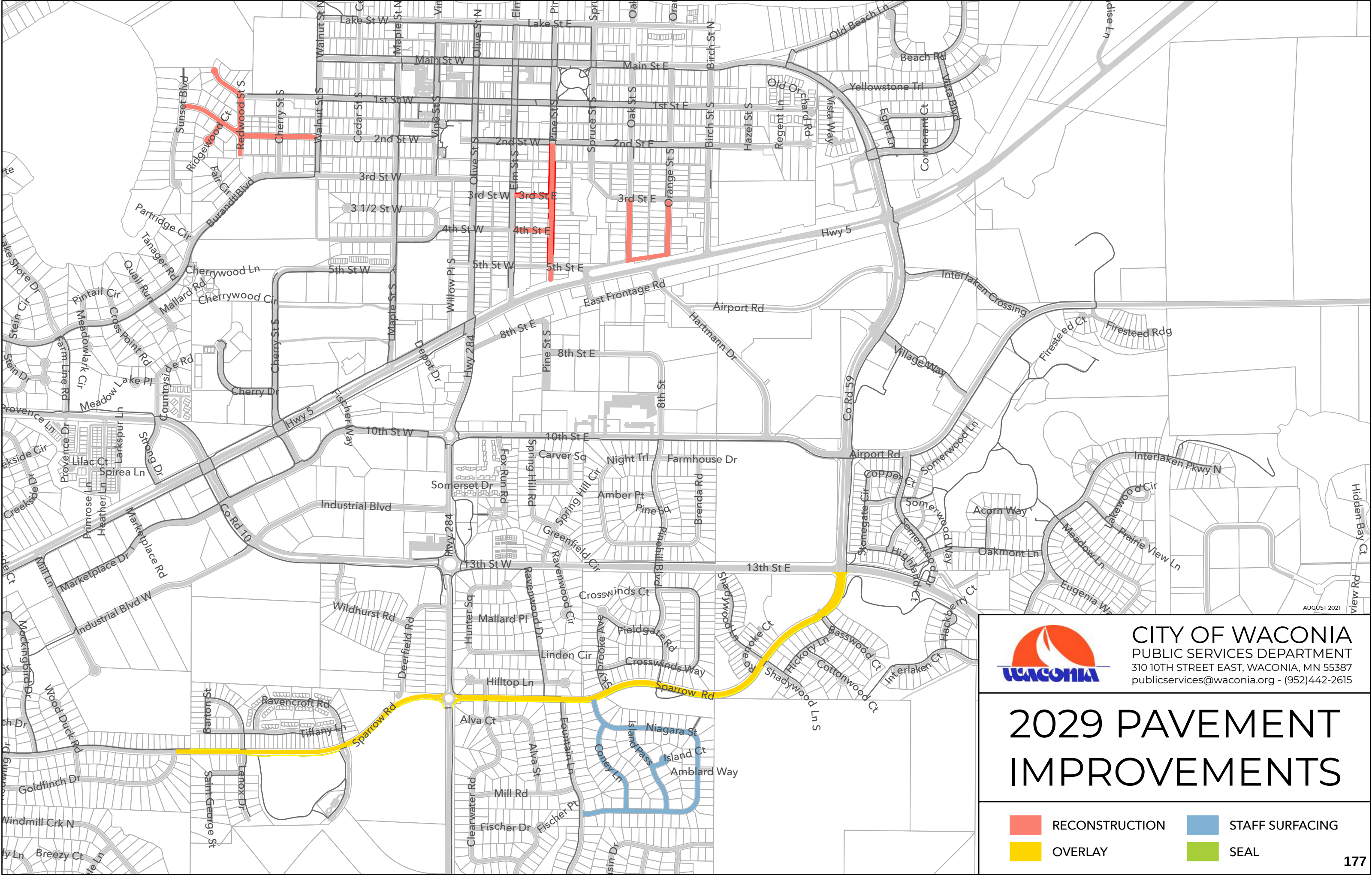
AUGUST 2021



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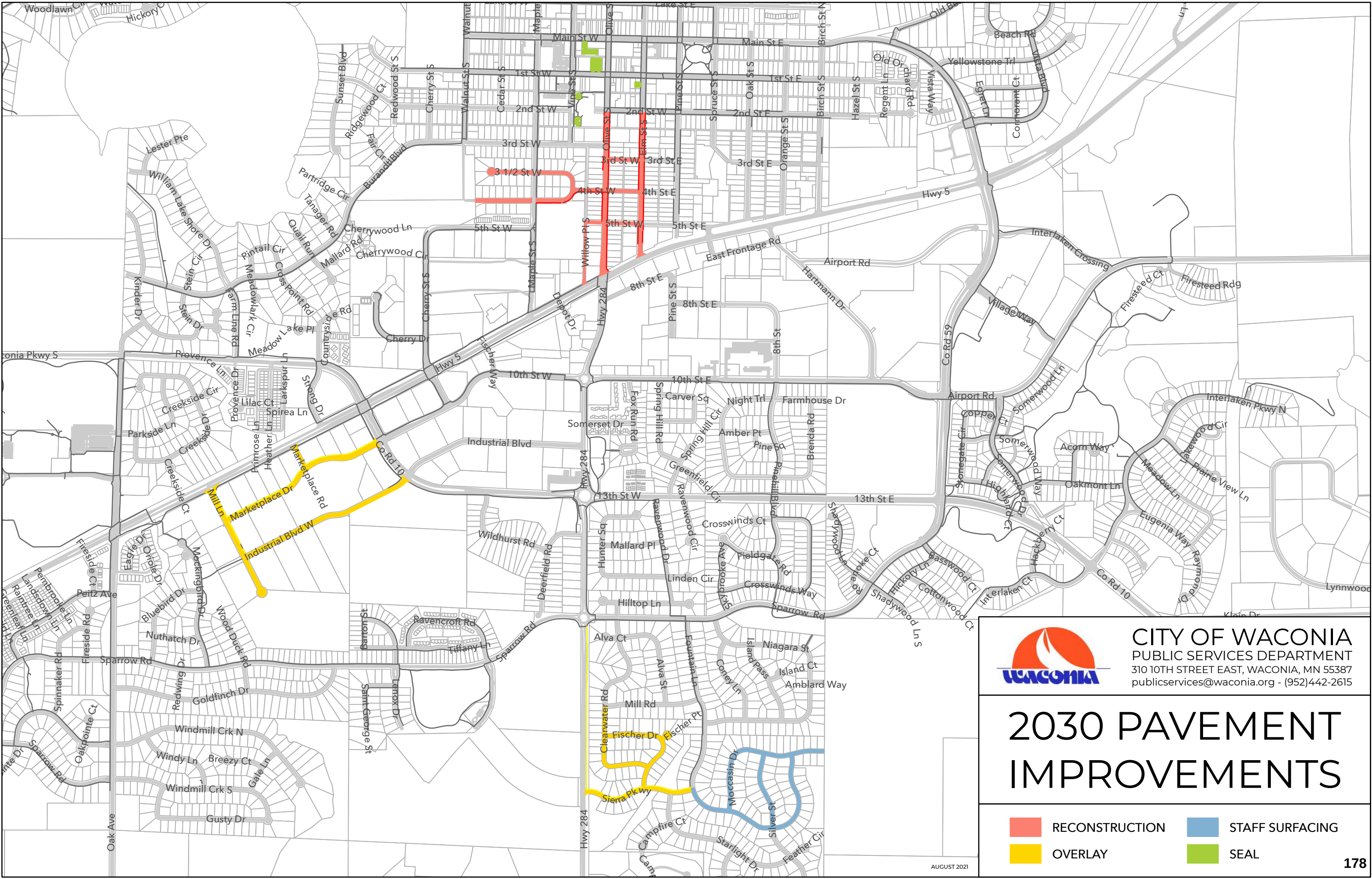
2028 PAVEMENT IMPROVEMENTS

- | | |
|--|---|
|  RECONSTRUCTION |  STAFF SURFACING |
|  OVERLAY |  SEAL |



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2029 PAVEMENT IMPROVEMENTS





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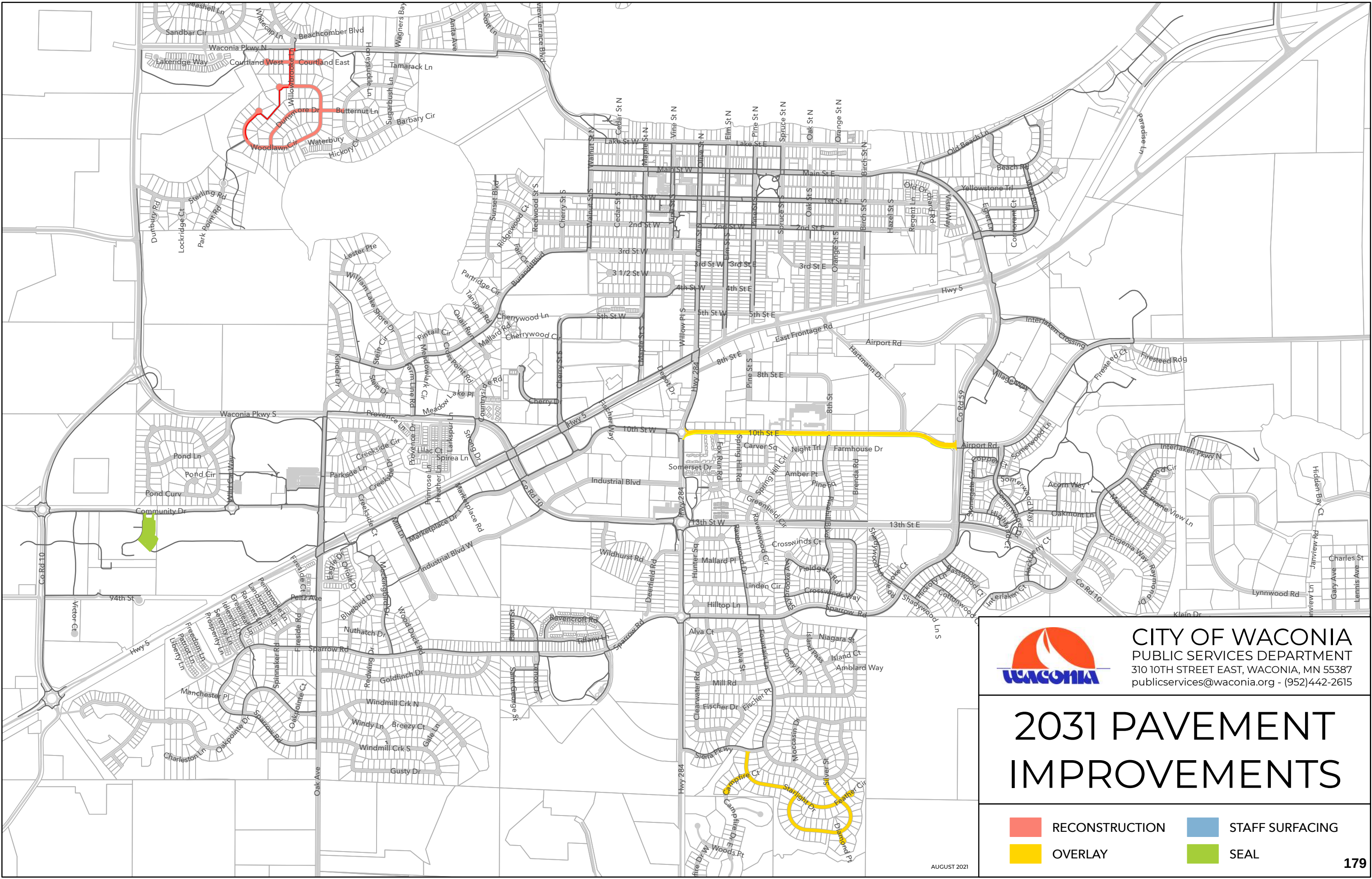
2030 PAVEMENT IMPROVEMENTS

 RECONSTRUCTION

 OVERLAY

 STAFF SURFACING

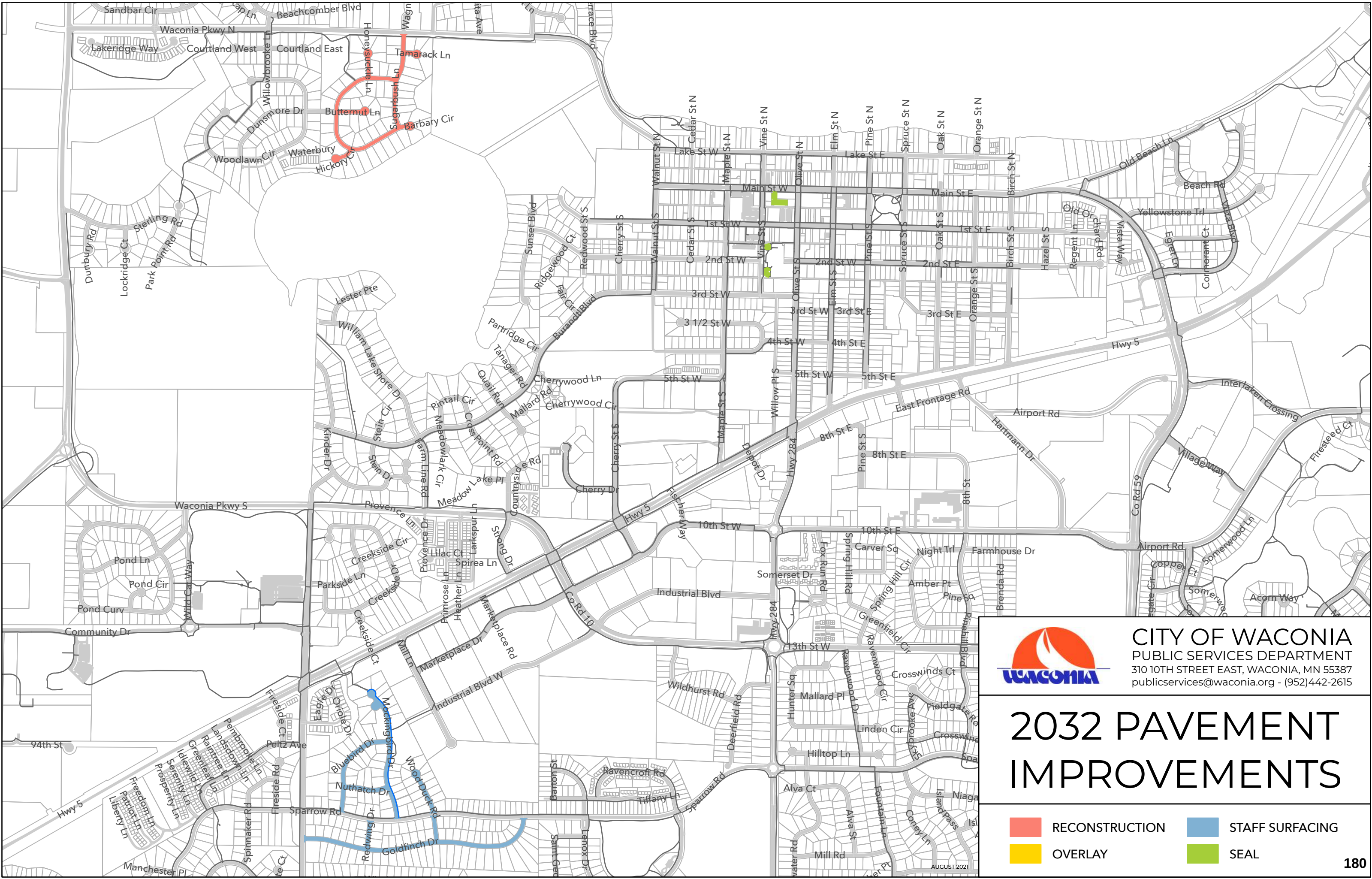
 SEAL



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2031 PAVEMENT IMPROVEMENTS

- RECONSTRUCTION STAFF SURFACING
- OVERLAY SEAL





CITY OF WACONIA
PUBLIC SERVICES DEPARTMENT
310 10TH STREET EAST, WACONIA, MN 55387
publicservices@waconia.org - (952)442-2615

2032 PAVEMENT IMPROVEMENTS

 RECONSTRUCTION

 STAFF SURFACING

 OVERLAY

 SEAL

AUGUST 2021

180

Appendix D: Public Outreach Results

Identification Type	Category	Location	Comment
Concerns	Resident	South side of East Main Street in front of 517 E Main Street.	Cross slope across driveway with frequent ice in the winter causing dangerous walking conditions.
Concerns	Resident	South side of East Main Street in front of 9 South Birch Street.	Horizontal discontinuity down the middle of the sidewalk and street side of sidewalk slopes significantly.
Dislikes	Resident	North side of East 2nd Street east of South Pine Street .	Discontinuous sidewalk requires additional street crossing. Sidewalks should be continuous on both sides of street on through streets.
Dislikes	Resident	Trail connecting Highway 5 W to Mockingbird Drive.	This section of trail is very steep. OK for able walker, too steep for wheelchair or walker with limited mobility. Surrounding foliage encroaches on path.

Appendix E: Grievance Procedure

I. Appendix E: City of Waconia ADA Grievance Procedure

In accordance with 28 CFR 35.107(b), the city has developed the following ADA grievance procedure for the purpose of the prompt and equitable resolution of citizens' complaints, concerns, comments, and other grievances.

The city understands that members of the public may desire to contact staff to discuss ADA issues without filing a formal grievance. Members of the public wishing to contact the ADA Coordinator should reference the contact information in **Appendix F**. Contacting staff to informally discuss ADA issues is welcome and does not limit a person's ability or right to file a formal grievance later.

Those wishing to file a formal written grievance with the City of Waconia may do so by one of the following methods:

A. Telephone

Contact the City of Waconia's ADA Coordinator listed in the **Contact Information** section of **Appendix F** to submit an oral grievance. The staff person will use the internet to electronically submit the grievance on behalf of the person filing it.

B. Paper Submission

A paper copy of the city's grievance form is available by request from the City of Waconia's ADA Coordinator (contact information in **Appendix F**). Complete the form and submit it to the City of Waconia ADA Coordinator at the address listed.

The city of will acknowledge receipt of the grievance to the citizen within 10 working days of the submission. City staff will then provide a response or resolution to the grievance or will provide information on when the citizen can expect a response. If the grievance filed does not fall within the City of Waconia's jurisdiction, staff will work with the citizen to contact the agency with jurisdiction.

When possible (typically within 60 calendar days or less of the grievance submission) city staff will conduct an investigation to determine the validity of the alleged violation. As a part of the investigation, internal staff will be consulted to fully understand the complaint and possible solutions. The City of Waconia staff will contact the citizen to discuss the investigation and proposed resolution.

The City of Waconia will consider all grievances within its particular context or setting. Furthermore, the department will consider many varying circumstances including: access to applicable services, programs, or facilities; the nature of the disability; essential eligibility requirements for participation; health and safety of others; and degree to which a potential solution would constitute a fundamental alteration to the program, service, or facility, or cause undue hardship to the City of Waconia.

Accordingly, the resolution by the City of Waconia of any one grievance does not constitute a precedent upon which the city is bound or upon which other complaining parties may rely.

Complaints of Title II violations may be filed with the Department of Justice (DOJ) within 180 days of the date of discrimination. In certain situations, cases may be referred to a mediation program sponsored by the DOJ. The DOJ may bring a lawsuit where it has investigated a matter and has been unable to resolve violations.

For more information, contact:

U.S. Department of Justice

Civil Rights Division

950 Pennsylvania Avenue, N.W.

Disability Rights Section – NYAV

Washington, D.C. 20530

www.ada.gov

(800) 514-0301 (voice)

(800) 514-0383 (TTY)

Title II may also be enforced through private lawsuits in Federal court. It is not necessary to file a complaint with the DOJ or any other Federal agency, or to receive a "right-to-sue" letter, before going to court.

File Retention

The City of Waconia shall maintain ADA grievance files on behalf of the city for a period of seven years.

City of Waconia, MN ADA Grievance Form

Instructions: Please fill out this form completely and submit to:

Craig Eldred, Public Services Director, ADA Coordinator
City of Waconia, MN
201 South Vine Street
Waconia, MN 55387

Or it can be e-mailed to: celdred@waconia.org

Complainant – person filing grievance:

Name: _____ Date: _____

Address: _____ City, State, Zip Code: _____

Home: _____ Cell: _____

Work: _____ Email: _____

Representing – person claiming an accessibility issue or alleging an ADA violation (if not the complainant):

Name: _____

Address: _____ City, State, Zip Code: _____

Home: _____ Cell: _____

Work: _____ Email: _____

Description and location of the alleged violation and the nature of a remedy sought.

If the complainant has filed the same complaint or grievance with the United States Department of Justice (DOJ), another federal or state civil rights agency, a court, or others, the **name of the agency or court where the complainant filed it and the filing date**.

Agency or Court: _____ Contact Person: _____

Address: _____ City, State, Zip Code: _____

Phone Number: _____ Date Filed: _____

Appendix F: Contact Information

Waconia ADA Coordinator:

Craig Eldred, Public Services Director

Phone: 952-442-4265

Email: celdred@waconia.org

Appendix G: ADA Design Standards and Procedures

Design Standards

1. Public Rights-of-Way Accessibility Guidelines

Public Rights-of-Way Accessibility Guidelines (PROWAG), developed by the Access Board, are draft guidelines that address accessibility in the public rights-of-way. Sidewalks, street crossings, and other elements of the public rights-of-way present unique challenges to accessibility for which specific guidance is considered essential. The Access Board is developing these guidelines that will address various issues, including access for visually impaired pedestrians at street crossings, wheelchair access to on-street parking, and various constraints posed by space limitations, roadway design practices, slope, and terrain. PROWAG can be found at <https://www.access-board.gov/files/prowag/PROW-SUP-SNPRM-2013.pdf>.

In 2010 and 2015, as a part of the development of MnDOT's Transition Plan, MnDOT Issued Technical Memorandum 10-02-TR-01 Adoption of Public Rights of way Accessibility Guidance and Technical Memorandum No. 15--02-TR-01 Adoption of Public Rights-of -Way Accessibility Guidance (PROWAG), respectively to their staff, cities, and counties. These memorandums, which have both expired, make the PROWAG the primary guidance for accessible facility design on MnDOT projects. In addition, these technical memorandums can be found on MnDOT's website. See (<http://techmemos.dot.state.mn.us/>).

2. Proposed Accessibility Guidelines for Pedestrian Facilities in the Public Right-of-Way

The Access Board is proposing these accessibility guidelines for the design, construction, and alteration of pedestrian facilities in the public right-of-way. The guidelines ensure that sidewalks, pedestrian street crossings, pedestrian signals, and other facilities for pedestrian circulation and use constructed or altered in the public right-of-way by state and local governments are readily accessible for pedestrians with disabilities. When the guidelines are adopted, with or without additions and modifications, as accessibility standards in regulations issued by other federal agencies implementing the ADA, Section 504 of the Rehabilitation Act, and the Architectural Barriers Act, compliance with these accessibility standards is mandatory. These proposed accessibility guidelines can be found on the Access Board website (<http://www.access-board.gov>) under Public Rights-of-Way.

3. Accessible Public Rights-of-Way Planning and Design for Alterations (August 2007)

This report and its recommendations are the work of the Public Rights-of-Way Access Advisory Committee (PROWAAC) – Subcommittee on Technical Assistance and are intended to provide technical assistance only. The report is not a rule and has no legal effect. It has not been endorsed by the U.S. Access Board, the Department of Justice, or the Federal Highway Administration of the Department of Transportation. Still it can be a technical advisory source for engineers and technicians who are planning and designing for alterations to pedestrian elements. This document is on the Access Board website (<http://www.accessboard.gov>) or at <https://www.access-board.gov/files/prowag/planning-and-design-for-alterations.pdf>.

4. Minnesota Department of Transportation

Building on the adoption of PROWAG as planning and design guidance for accessible pedestrian facilities, MnDOT has developed additional planning, design, and construction guidance that is available to local agencies. Listed below is information on additional design guidance available. This is not intended to be an exclusive or comprehensive list of ADA guidance, but rather an acknowledgement of guidance staff should consider and a starting point for information on providing accessible pedestrian facilities. The MnDOT Accessibility webpage, which has good information in a variety of subject areas related to ADA and accessibility, can be found at <http://www.dot.state.mn.us/ada/index.html>. The webpage also provides the ability to sign up for ADA policy and design training classes when available and to review material from previous trainings.

Curb Ramp Guidelines: <http://www.dot.state.mn.us/ada/pdf/curbramp.pdf>

ADA Project Design Guide Memo:

<http://www.dot.state.mn.us/ada/pdf/adaprojectdesignguidememo.pdf>

ADA Project Design Guide: <http://www.dot.state.mn.us/ada/pdf/adaprojectdesignguide.pdf>

Pedestrian Curb Ramp Details Standard Plans 5-297.250 can be found on MnDOT's website at <http://standardplans.dot.state.mn.us/>

Driveway and Sidewalk Details Standard Plans 5-297.254 can be found on MnDOT's website at <http://standardplans.dot.state.mn.us/>

MnDOT's 7000 series Standard Plates, which are approved standards drawings, provide information on standard details of construction and materials related to curbs, gutters, and sidewalks are on MnDOT's website at <http://standardplates.dot.state.mn.us/stdplate.aspx>. The MnDOT Road Design Manual serves as a uniform design guide for engineers and technicians working on MnDOT projects. The document is available to others as a technical resource. Chapter 11 – Special Designs, includes information on the design of pedestrian facilities. The Road Design Manual can be found at <http://roaddesign.dot.state.mn.us/roaddesign.aspx>

MnDOT's Pedestrian Accommodations Through Work Zones webpage, <http://www.dot.state.mn.us/trafficeng/workzone/apr.html> contains information on providing accessibility during impacts due to maintenance or construction activities.

Appendix H: Policy Review

Waconia Policy Review

Waconia City Code Review and Recommendations

Chapter 320: Streets, Sidewalks and Other Public Places

Adopts State of MN definitions: “definitions included in Minnesota Statute Section 237.162, Minnesota Rules 7810.0100, subps. 1 through 23, and Minnesota Rules 7560.0100 subps. 1 through 12, as they shall be amended from time to time, are hereby adopted by reference and are incorporated into this chapter as if set out in full.”

Chapter 320.03 Regulation of Street Openings or Excavations, Subd. 6 Refund of Deposit

Refund of Deposit. The deposit required for street openings or excavations will be refunded to the original applicant upon approval by the Public Works Director that restoration of the public property was completed satisfactorily. If such restoration is performed by the City, the cost of the restoration will be withheld from the deposit. If the costs exceed the amount of the deposit, the remaining amount will be billed by the City to the applicant and/or abutting property owner, and payable within 30 days of the date of the billing. If such billing is not paid, the amount outstanding, plus finance charges will be reported to the City Council to obtain its approval thereof. When such certificate has been approved, it shall be extended as a special assessment against such abutting land and such special assessment, shall, at the time of certifying taxes to the County Auditor, be certified for collection in the same manner as other special assessments are certified and collected pursuant to the provisions of Minnesota Statutes, Section 429.101.

Recommendation/Discussion

- It is useful to be explicit that all restoration of sidewalks, curb ramps, trails and associated paths or linkages to and from public buildings be fully compliant with the Americans with Disabilities Act. Suggested revision to first sentence: “...upon approval by the Public Works Director that restoration of the public property was completed satisfactorily and in compliance with the Americans with Disabilities Act.”
- Rationale: Overtly state that ADA will be the standard for restoration.
- This ordinance does not discuss requirements for temporary accommodation or detouring when a sidewalk is closed during construction. Options range from providing a temporary pedestrian access route ([MnDOT Guidance](#)) to appropriate sidewalk closure and pedestrian detour signage (see Minnesota Manual on Uniform Traffic Control Devices, section 6F.14 SIDEWALK CLOSED signs). An ordinance revision could refer to appropriate use of signage and other traffic control devices to close a sidewalk, indicate a pedestrian detour, or provide an appropriate temporary pedestrian accessible route, at the discretion of the Public Works Director.
- Rationale: Explicitly state the city’s policy on temporary pedestrian accessible accommodation.

320.04 Prevention of Obstruction and Encumbrances of Streets and Other Public Places, Subd 6 Signs and Awnings

Signs and Awnings. It shall be unlawful for any person within the City of Waconia to erect, build, set up, place or keep any sign or wooden awning over any street or sidewalk in the City of Waconia at a height less than eight feet from and above such street and sidewalk. Further, it shall be unlawful for any person within the City of Waconia to erect, build, place, or keep any cloth awnings over any street or sidewalk in said City at a height less than six and one-half feet above such street or sidewalk.

Recommendation/Discussion

- Height standards (8' for signs, 6.5' for awnings) agree with ADA. PROWAG language states that: "Objects with leading edges more than 685 mm (2.25 ft) and not more than 2 m (6.7 ft) above the finish surface shall protrude 100 mm (4 in) maximum horizontally into pedestrian circulation paths."
- Ordinance revision language could state that no object is allowed to protrude into the pedestrian circulation path.
- Rationale: Maintain pedestrian accessible route.

320.04 Prevention of Obstruction and Encumbrances of Streets and Other Public Places, Subd. 7 Outdoor Display

Outdoor Display. It shall be unlawful for any person within the City of Waconia to place or permit to be placed upon or over any sidewalk in the City of Waconia or suspend over any streets or sidewalks in said City, any goods, wares, or merchandise for sale, show, or otherwise, beyond the front line of said lot, unless a permit has been obtained in accordance with the provisions of Section 320.01 of this Code.

Recommendation/Discussion

- Consider adding: "In no circumstance will any outdoor display be permitted to block the accessible pedestrian path."
- Rationale: Maintain pedestrian accessible route.

320.05 Construction, Reconstruction and Repair of Roadway Surfaces, Sidewalks, Curbs and Gutters, Subd. 1 Duty of Property Owners

Duty of Property Owners. It is the duty of all owners of land abutting on any street or avenue in the City of Waconia to construct, reconstruct, and maintain in good repair sidewalks, curbs, and gutters along any such street or avenue in accordance with the regulations hereinafter set forth. Abutting or affected property owners may contract for, construct, or reconstruct, roadway surfacing, sidewalks, curbs, or gutters in accordance with the regulations hereinafter set forth.

Recommendation/Discussion

- Consider adding to this paragraph: "All construction or reconstruction of pedestrian features must comply fully with the standards of the Americans with Disabilities Act."
- Rationale: Overtly states that ADA will be the standard for maintenance and restoration.

320.06 Removal of Ice, Snow, Dirt, and Rubbish from Public Sidewalks, Subd. 2 Removal

Removal. The City of Waconia, upon notice thereof, may cause to be removed from all public sidewalks, beginning 24 hours after snow, ice, dirt, or rubbish has been deposited thereon, all such matter which may be discovered thereon, and the Clerk shall keep a record of the cost of such removal and the private property adjacent to which such accumulations were found and removed and shall report same to the Council for action at its next regular meeting.

Recommendation/Discussion

- ADA allows that “reasonable snow-removal efforts” must be conducted in a timely manner, but that snow removal is a maintenance activity and may result in temporary disruption.
- Curb ramps are a common problem for snow removal. Public snow plowing activities cause the buildup of windrows (plowed snow rows) at the edges of streets, making curb ramps inaccessible. Clearing them can be difficult. Waconia may wish to consider whether it wishes to craft a policy or ordinance language that it will attempt to clear curb ramps in the winter under the “reasonable snow-removal efforts” under ADA. Note that this policy would have operational and funding dimensions.
- Rationale: Establish effective year-round policy for accessibility.

320.07 Regulation of Grass, Weeds, and Trees in Streets and Other Public Property, Subd 3 Duty of Property Owners to Cut Grass and Weeds and Maintain Shrubs and Trees

Subd 3: Duty of Property Owners to Cut Grass and Weeds and Maintain Shrubs and Trees

Duty of Property Owners to Cut Grass and Weeds and Maintain Shrubs and Trees. Every owner of property abutting upon any street shall cut any grass or weeds growing thereon from the line of such property nearest to said street to the center of such street. If such grass or weeds shall attain a height in excess of four inches it shall be prima facie evidence of a failure to comply with this Subdivision. Every owner of property abutting on any street shall, subject to the provisions herein requiring a permit therefor, trim, cut and otherwise maintain all trees and shrubs from the line of such property nearest to such street to the center of such street.

Recommendation/Discussion

- Consider adding to end of paragraph: “No trees or shrubs shall be allowed to overhang and obstruct public sidewalks or other accessible paths.”
- Rationale: Maintain pedestrian accessible route.

402 Construction Standards

402.09 Protection of Work

All excavations for building sewer installation shall be adequately guarded with barricades and lights so as to protect the public from hazard. Streets, sidewalks, parkways and other public property disturbed in the course of the work shall be restored in a manner satisfactory to the City Council.

Recommendation/Discussion

- Consider adding to last sentence: “Streets, sidewalks, parkways and other public property disturbed in the course of the work shall be restored in a manner satisfactory to the City Council, the Public Works Director, and in accordance with the Americans with Disabilities Act.”
- Rationale: Overtly states that PW Director has final say and standard will be ADA.

570 Sidewalk Cafes

570.02, Subd 4: License application

License Application. A person desiring to use any portion of a public sidewalk or municipal parking lot for a sidewalk café in connection with the operation of an eligible venue must apply for a sidewalk café license using forms supplied by the City Clerk. Each application must include a plan, drawn to scale, illustrating: i) the exact location of the proposed sidewalk café; ii) distances to, and dimensions of, adjoining buildings; iii) all sidewalks, curbs and striped parking stalls within 100 feet of the perimeter of the proposed sidewalk café; iv) the distance to and location of the traveled portion of the nearest adjacent street; and v) distances to all obstructions in the vicinity.

Recommendation/Discussion

- Consider revising: “Each application must include a plan, drawn to scale, illustrating: i) the exact location of the proposed sidewalk café; ii) distances to, and dimensions of, adjoining buildings; iii) all sidewalks, curbs and striped parking stalls within 100 feet of the perimeter of the proposed sidewalk café; iv) the distance to and location of the traveled portion of the nearest adjacent street; v) the location and dimensions of the unobstructed sidewalk with a minimum width of 5 feet; and ~~v)vi)~~ distances to all obstructions in the vicinity.
- Rationale: Maintain pedestrian accessible route.

570.04 Operation, Subd 1 Requirements

Requirements. Every sidewalk café shall be operated in strict conformance with the following requirements:

Recommendation/Discussion

- Consider adding G: The person holding the sidewalk café license shall maintain an unobstructed sidewalk with a minimum width of 5 feet to open and accessible for public traffic at all times.
- Rationale: Maintain pedestrian accessible route.

630 Parking Regulations

630.03 General and Business District Time Limits

Recommendation/Discussion

- Consider adding a new Subd 4: No vehicle shall ever be parked on any sidewalk or public ground at any time, nor shall any vehicle be parked in such a way as to block a curb ramp or crosswalk at an intersection.
- Note: There is some similar language in the winter parking restrictions, but it's important this be a general and year-round rule.
- Rationale: Maintain pedestrian accessible route. Other safety benefits for all traffic.

710 Protection of Public Peace and Safety

710.20 Public Nuisances Affecting Peace and Safety

Recommendation/Discussion

- Consider revising this definition of a public nuisance – A: All trees, hedges, billboards, or other obstructions which prevent persons from having a clear view of all traffic approaching an intersection or obstruct or partially obstruct a public sidewalk or trail.
- Rationale: Overtly states that obstructions to a sidewalk or trail are a public nuisance.

900 Zoning

900.09 Off Street Parking, Subd 1 Off-Street Parking Regulations; C: Location Requirements

Recommendation/Discussion

- REQUIRED REVISION: 6. Except for single family, two family, and townhouse dwellings, at least one ~~handicapped~~accessible parking space shall be provided for each development. An additional space shall be provided for each increment of ~~50~~25 spaces in excess of the initial ~~50~~25 spaces. ~~Handicapped~~Accessible spaces shall be at a minimum 12 feet wide by 20 feet long, ~~shall be van-accessible, shall be adjacent to an accessible aisle with a minimum width of 5 feet, and shall be marked with pavement markings and signage per Minnesota statute.~~ They shall be located as to provide convenient, priority access to the principal use.
- REQUIRED ADDITION: 8. Where parking spaces are provided, the number of accessible parking spaces shall be provided for various land use types in accordance with the ADA Accessibility Guidelines (2010), Section 208: Parking Spaces.
- Rationale: This revision is intended to bring Waconia code in line with the Americans with Disabilities Act Accessibility Guidelines (ADAAG) for accessible parking spaces, which are the current adopted guidance. Note that guidelines do not require that all spaces be van accessible, but the standards for length and width in Waconia code already meet these standards, with the exception of an accessible aisle.
- ADAAG Standards:
https://www.ada.gov/regs2010/2010ADAStandards/2010ADAStandards_prt.pdf

900.10 Sign Regulations, Subd 3 General Provisions; D: Freestanding Temporary Signs

Freestanding temporary signs are allowed in all districts subject to the following restrictions and qualifications:

Recommendations/Discussion

- Consider adding 3. Each freestanding temporary sign shall: e. Not be placed in such a way as to obstruct any public sidewalk or right-of-way.
- Rationale: Maintain pedestrian accessible route.

900.10 Sign Regulations, Subd 5: General Design, Construction and Setback Requirements

Recommendation/Discussion

- Consider adding D: Obstruction: No sign shall be placed in a location where it partially or wholly obstructs a public sidewalk or right-of-way.
- Maintain pedestrian accessible route.

900.11 Uses Permitted by Conditional Use Permit (CUP) and Interim Use Permit (IUP), Subd 1 Uses Permitted; B: Conditional Uses/Specific Requirements

Recommendation/Discussion

- Consider adding to 16. Large Retail Projects, part L: The entire site containing the large retail project shall provide for safe pedestrian and bicycle access to all uses within the site development, connections to existing and planned public pedestrian and bicycle facilities, and connections to adjacent properties. Pedestrian walkways shall be provided from all building entrances to existing or planned public sidewalks or pedestrian/bike facilities. The minimum width for sidewalks adjacent to buildings shall be ten feet; and the minimum width for sidewalks elsewhere in the development shall be five feet. Where pedestrian walkways cross driveways or drive aisles, ADA-compliant curb ramps, crosswalks and signage shall be provided following Minnesota Department of Transportation standards. The site shall provide secure, integrated bicycle parking at a rate of one (1) bicycle rack space for every 25 vehicle parking spaces.
- Rationale: Improves pedestrian accessibility and safety to and through parking lots.

900.12 Administration, Enforcement and Procedures, Subd 10 Site Plan Review

B. Site Plan Required. As a condition to issuance of a building permit for any structure, except detached, single family residential structures or structures accessory thereto, any applicant for such a building permit shall be required to submit to the City Clerk a Site Plan which must contain the following information:

**Ten (10) 24" x 36" copies and an 8 1/2" x 11" transparency, drawn to scale and dimensioned, with North arrow showing*

Recommendation/Discussion

- Consider adding to 7. Off Street Parking: locations, layout, dimensions, circulation, landscaped areas, total number of stalls, total number of handicapped stalls and access aisles, surface proposed with cross section, elevation, curb and gutter.
- Rationale: Allows city to ascertain compliance with accessible parking standards during site plan review.

1000 Subdivision Ordinance

Section 1000.02 Definitions

Recommendation/Discussion

- Consider adding new Subd. 23. Sidewalk: A smooth, paved, stable and slip resistant, exterior pathway intended for pedestrian use along a vehicular way separated with a curb offset in the public right-of-way or in a public pedestrian easement, designed in accordance with the Americans with Disabilities Act.
- Renumber remaining subdivisions.
- Rationale: Explicitly define sidewalk in subdivision ordinance.

Section 1000.03 Sketch Plan, Subd 2

A proposed subdivision sketch plan shall contain the following information:

Recommendation/Discussion

- Consider adding: H. Sidewalks, curb ramps and crosswalks
- Rationale: ADA does not *require* that a local municipality provide sidewalks, but if they do, these are required to be fully compliant with the ADA. Sidewalks and/or bituminous paths are already required in Waconia Code, Section 1000.07, Subd 13.
- Adding sidewalks in the subdivision sketch plans from the outset will save on implementation time and costs later on.
- Some funding, such as from the state Safe Routes to Schools Program, require that cities adopt subdivision ordinances affirming that new developments have bicycle and pedestrian infrastructure (see [MN State Statute 174.40](#)). Including language about accommodating bicycle and pedestrian infrastructure in the subdivision ordinance will allow access to future grant funds.

Section 1000.06 Subdivision Design Standards, Subd 2 Street Plan

Subd. 2. Street Plan

Recommendation/Discussion

- Consider revising A: The arrangement, character, extent, width, grade and location of all streets shall conform to the Comprehensive Plan, the approved standard street specifications, and all

applicable ordinances, and all streets shall be considered in their relation to existing and planned streets, to reasonable circulation of traffic, to topographical convenience and safety, and in their appropriate relation to the proposed uses of the area to be served. All streets will include concrete sidewalks or bituminous trails as specified in Section 1000.07, Subd. 13.

- Rationale: Reiterate the requirement that sidewalks or trails be included on street plans.

Subd 3. Streets; K. Intersections

Recommendations/Discussion

- Consider revising: The angle formed by the intersection of streets shall not be less than 60 degrees, with 90 degree intersections preferred. Intersections of more than four corners are prohibited. Where intersections include sidewalks, ADA-compliant curb ramps shall be required, and crosswalk pavement markings and signage should be considered where the city deems appropriate.

Subd 7. Public Land Dedication, Open Space

Recommendations/Discussion

- Consider adding to: F. Pedestrian Ways and Trails: Subdividers shall define and construct a meaningful pedestrian circulation system subject to City approval which provides general access throughout a subdivision, connects to the major trail system and to schools, parks and shopping areas and shall provide easements to accommodate such movement. Pedestrian ways will be provided on every newly planned street. Said pedestrian ways shall be coordinated with those of adjacent subdivisions and the Comprehensive Plan.
- Rationale: Comprehensive provision of sidewalks for new streets.

1000.07 Construction of Improvements, Subd. 9. Street Improvement Standards

- Consider adding to: E. Private Driveways. All private driveways providing access to public right-of-ways shall approach at grade level. All private driveways intersecting planned sidewalks, trails and pedestrian ways shall ensure that the cross slope of the pedestrian path not exceed 2 percent.
- Rationale: Meets ADA Guidelines.

Subd. 13. Sidewalks and Trails

- This subdivision affirmatively states that a 6' sidewalk shall be required on all local roads, and on both sides if the city determines a need. If the city feels this meets the need of the earlier statements about requiring sidewalks, then feel free to disregard references from the Sketch Plan and Street Plan subdivisions above.

City of Waconia Comprehensive Plan (2019) - Trails and Sidewalks Plan

- 1. Local Trails and Sidewalks:** In order to promote walking and bicycling, the City will implement system updates indicated in Figure 5-4 (attached). Further, City staff will continue to use the information developed in the Waconia Master Trail and Sidewalk Parks Improvements Plan (2011) to inform ongoing maintenance and replacement of local trails and sidewalks.

In addition, Waconia will continue to require land developers to build a concrete sidewalk on at least one side of every new local residential street and both sides of every new collector street. A multiple-use path may be built on one side of certain collector streets in lieu of a sidewalk if approved by the City.

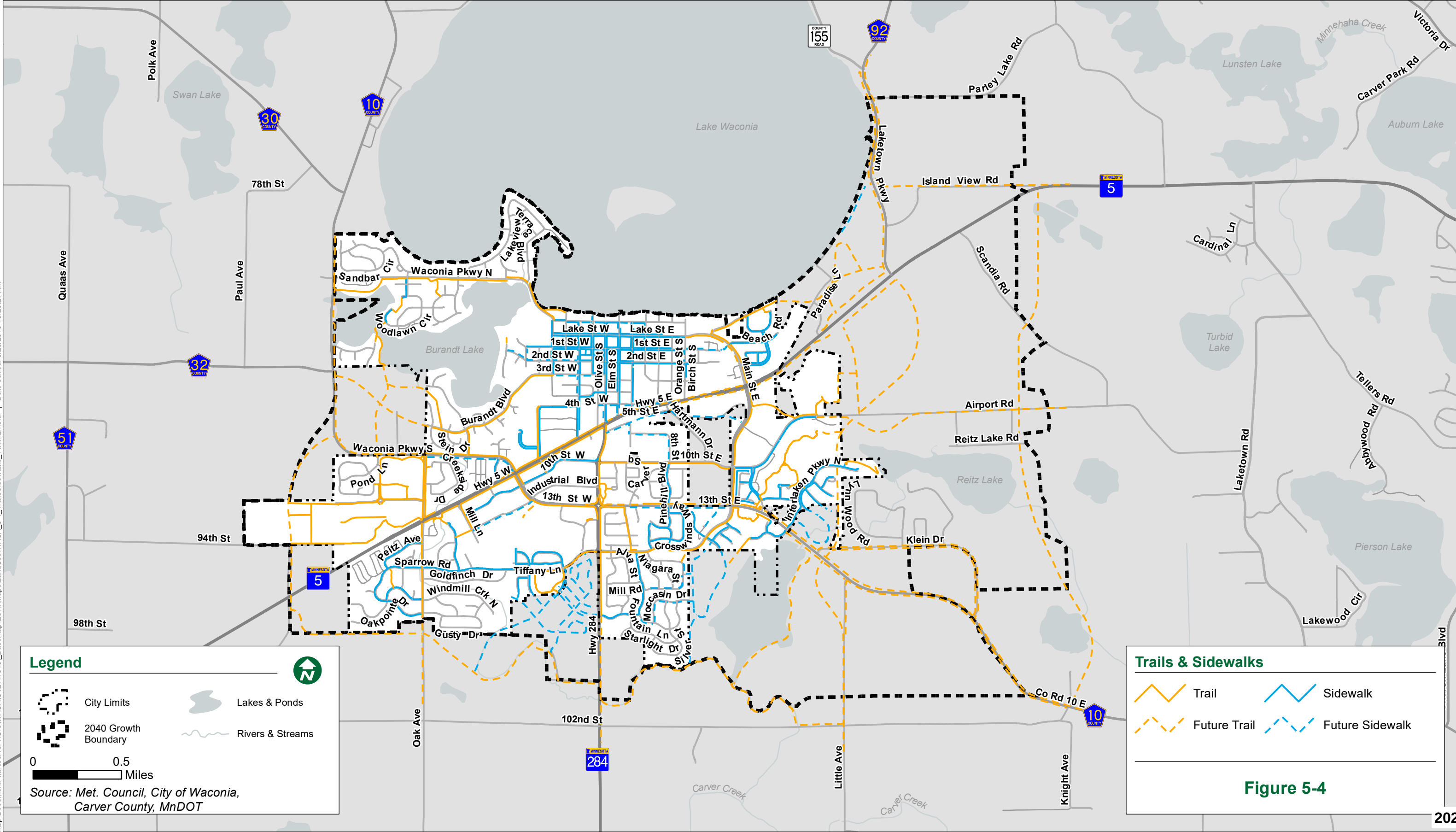
City of Waconia Master Sidewalk & Trails Improvement Plan (2011)

The goals stated in the 2011 Master Plan are:

- To link neighborhoods with other neighborhoods.
- To link neighborhoods with priority destinations (schools, parks, churches, public facilities, natural areas, medical facilities, commercial areas, and other points of interest.)
- To ensure public safety by allowing a safe route for sidewalk and trail users off of major roadways.
- To provide an alternative transportation option for residents, reducing the reliance on the automobile.
- To promote healthy lifestyles and provide residents with outdoor recreation activities.
- To provide individuals with disabilities access to the system.
- To assist in the planning for future growth and development of the community.

The design of the future trail and sidewalk system was based on these guidelines:

- Facilities should be located to link neighborhoods.
- Facilities should be located to link priority destinations to neighborhoods and other priority destinations.
- Facilities should be located to coincide with established pedestrian and user patterns.
- Facilities should be located along side streets that serve as major pedestrian ways and/or carry a higher level of vehicular traffic.
- Facilities should be located to connect and make the best use of existing facilities.
- Facilities should be located to provide visual access to quality landscapes and natural areas.
- Facilities should be located to allow for the future connectivity to surrounding communities, Carver County Parks, and regional trails.
- Facilities (all sidewalks and trunk trails) should be located and designed to meet the requirements of the Americans with Disabilities Act.



Waconia City Code

Chapter 320

STREETS, SIDEWALKS, AND OTHER PUBLIC PLACES

320.05 Construction, Reconstruction and Repair of Roadway Surfaces, Sidewalks, Curbs and

Gutters.

Subd. 1.

Duty of Property Owners. It is the duty of all owners of land abutting on any street or avenue in the City of Waconia to construct, reconstruct, and maintain in good repair sidewalks, curbs, and gutters along any such street or avenue in accordance with the regulations hereinafter set forth. Abutting or affected property owners may contract for, construct, or reconstruct, roadway surfacing, sidewalks, curbs, or gutters in accordance with the regulations hereinafter set forth.

Subd. 2.

Permit Required; Procedure and Granting Thereof. It shall be unlawful for any person to construct, reconstruct, or repair any roadway surface, sidewalk, curb, or gutter, in any street or other public property within the City of Waconia without first obtaining a permit in writing therefor from the City Engineer and/or Zoning Administrator. Application for such permit shall be made on forms approved and provided by the City Clerk and shall sufficiently describe the contemplated improvements, the contemplated beginning date of such work, and the length of time required to complete the same, provided, however, that no permit shall be required for any such improvement ordered by the City Council. All applications shall be referred by the building inspector to the city engineers and no permit shall be issued until approval has been received from such department. All such applications shall contain an agreement by the applicant to be bound by this Ordinance and plans and specifications consistent with the provisions of this Ordinance and the recommendations of the City Engineers shall also accompany the application. A permit from the City shall not relieve the holder from liability for damages to the person or property of another caused by such work.

Subd. 3.

Specifications. All construction, reconstruction, and repair of roadway surfaces, sidewalks, curbs, or gutters shall be performed strictly in accordance with the specifications and standards provided by the city engineers.

Subd. 4.

Duty of Building Inspector. The Building Inspector shall inspect such improvements as deemed necessary or advisable. Any work not done according to the applicable specifications and standards shall be removed and corrected at the expense of the permit holder. Any work performed hereunder may be

stopped by the Building Inspector if found to be unsatisfactory or not in accordance with the specifications and standards provided. However, this Section shall not impose upon the City of Waconia a continuing responsibility to inspect or supervise such work.

Subd. 5.

Action by City Council. Whenever the City Council shall deem it necessary or advisable that any sidewalks, curbs, or gutters shall be constructed, reconstructed, or repaired, it may, by Resolution, order the owner of such premises to cause such construction, reconstruction, or repair to be made forthwith in accordance with this Ordinance. A duly certified copy of such Resolution shall be served upon the owner of such premises and shall describe with specificity the construction, reconstruction, or repair to be made. If the owner of such premises shall fail to make such construction, reconstruction, or repair within four (4) weeks from the time of service of such Resolution upon him, the City Council may proceed to cause such construction, reconstruction, or repair to be made and to assess the cost thereof against the premises, such assessment to be collected in the same manner as provided for the collection of special assessments, pursuant to the provisions of Minnesota Statutes, Section 429.101.



REQUEST FOR CITY COUNCIL ACTION

Meeting Date:		June 20, 2022					
Item Name:		Small Business Trunk Fee Deferral Policy					
Originating Department:		Administration					
Presented by:		Shane Fineran					
Previous Council Action (if any):							
Item Type (X only one):	☐ Consent	☐	☐ Regular Session	☒ X	☐ Discussion Session	☐	☐
RECOMMENDATIONS/COUNCIL ACTION/MOTION REQUESTED <i>(Include motion in proper format.)</i>							
Adopt Resolution 2022-180, Approving the Small Business Trunk Fee Deferral Plan Policy							
EXPLANATION OF AGENDA ITEM <i>(Include a description of background, benefits, and recommendations.)</i>							
The City Council met in work session on June 6th to review its trunk fee waiver program and other potential options or amendments to assist small businesses with expansion or new construction. Staff have prepared a new policy statement, that will work in partnership with the SAC Deferral Program of the Metropolitan Council, which will allow small commercial projects to defer and finance the investment related to paying for utility trunk fees associated with new builds or expansion. This policy is consistent and in support of the strategic priorities of the city in Effective Growth Management and its desired outcomes of improved properties, reduced vacancy's, and increased business retention. The City's plan will allow commercial projects that result in 25 SAC unit determinations or less to defer up to 80% of the trunk fees associated with water, sewer, and storm water utilities up to 10 years. The program would require 20% of the trunk fees to be paid in year 1, with the balance amortized out in equal bi-annual installments in years 2 through 10. The deferred amount will be subject to an interest rate charge equal to the rate charged by the Metropolitan Council SAC Deferral Program. This program will reduce start-up costs for small businesses that are constructing new or expanded buildings and will ensure that the enterprise funds of the city will not be asked to support economic development efforts in the community. Staff recommend approval of the policy and authorization for the City Administrator to execute the master agreement with the Metropolitan Council to participate in their SAC Deferral Program. The city's existing Trunk Fee Waiver program will remain in affect and will be available for commercial projects with SAC determinations over 25 units, industrial projects, and housing projects.							
<u>Attachments:</u>							
1. 22180res_Trunk_Fee_Deferral_Policy.doc 2. SAC Deferral Program Application.pdf 3. Small Business Trunk Fee Deferral_.docx							
FINANCIAL IMPLICATIONS:				ADVISORY BOARD RECOMMENDATIONS:			
Funding Sources & Uses:							
Water, Sewer, Storm Water Operating Funds							
Budget Information:				Planning Commission			
☐ Budgeted ☒ X Non Budgeted				Parks and Recreation Board			
				Safari Island Advisory Board			

_____Amendment Required	Other
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**CITY OF WACONIA
RESOLUTION NO. 2022-180**

RESOLUTION APPROVING SMALL BUSINESS TRUNK FEE DEFERRAL POLICY

WHEREAS, the City has set a strategic priority as effective growth management; and

WHEREAS, desired outcomes include downtown vitality with improved properties, low vacancy rates, and increased retention; and

WHEREAS, charges and fees associated with new commercial business development and expansion for small operators and owners can be a fiscal challenge to the desired outcome; and

WHEREAS, a program policy has been developed to support small commercial development through the financing and deferral of utility trunk fees associated with development and expansion; and

WHEREAS, the city can also partner with the Metropolitan Council's SAC Deferral Program, which offers similar benefits to property owners levied similar charges; and

NOW, THEREFORE, BE IT RESOLVED That the City Council of the City of Waconia hereby approves the Small Business Trunk Fee Deferral Plan Policy and authorizes the City Administrator to execute any agreements with the Metropolitan Council necessary to enroll the city in the SAC Deferral Program.

Adopted by the City Council of the City of Waconia this 20th day of June 2022.

Kent Bloudek, Mayor

Attest: _____
Shane Fineran, City Administrator

SAC Deferral Program

Description and Application

To promote business development, Metropolitan Council Environmental Services (MCES) provides communities the option to participate in the SAC Deferral Program to defer some SAC payment obligations. This option allows deferral of up to 80% of SAC due for the wastewater demand created by businesses (communities are required to pass on the benefits of deferred SAC payments to the participating businesses). Businesses allowed to participate are those within an eligible city and where a new SAC determination of 25 or fewer SAC units occurs (total charge before credits). To obtain these deferments, communities must first complete and submit to MCES a signed master SAC Deferral Agreement (Agreement). This Agreement will be sent to interested communities for signature after the information in the following table is completed and returned to MCES.

1. Community: City of Waconia
2. Community Address: 201 S Vine Street, Waconia, MN 55387
3. Contact (Finance Director or CFO): Nicole Myers
4. Community-Wide Maximum Percent of SAC that can be Deferred (80% maximum): 80%
5. Community-Wide SAC Deferment Period (years): 10
6. Payment Month(s): Bi-Annual

For 4, 5 and 6 above, each participating community has additional implementation options that will apply to all its deferrals:

4. For qualifying SAC liabilities (businesses with total determinations of 25 units or fewer), MCES allows the community to defer up to 80% of SAC due; however, a community can set a maximum that is lower than this (fill in this percentage on line 4 above). Once this community maximum is set, the percentage deferred for each individual site deferral can be lower than this maximum but cannot be higher (e.g., a community chooses a 75% maximum, but a business chooses to pay 50% up front). For each individual deferment, this site-specific percentage must be noted on the MCES SAC-E Form, available at: <http://www.metrocouncil.org/SACforms>
5. Deferment period (term): Choose any whole number up to a maximum of 10 years. This term will apply to all individual deferments from the community. However, note that the Agreement allows any individual deferment to prepay the remaining principal (and interest up to the payoff date) at any time.
6. Timing of payments: Annual or semi-annual payments are allowed, on any month-end during the year (e.g., a schedule may be preferred that corresponds with local SAC collections, assessments, or other payments from businesses). Mid-year (end of June) and end of December payments are most common, and what MCES prefers.

Communities are strongly encouraged to:

- Consider which staff will be responsible for authorizing SAC deferrals and what the process will be to implement site specific deferral arrangements as are allowed under the Agreement with MCES;
- Consider the need for policies or ordinances around your agreements or arrangements with business and property owners (in some cases those parties may have different interests);
- Consider in advance how to react if a business fails to pay, which will not relieve the community of its deferral payment obligation to MCES, unless the business closes as described below; and
- Review the Agreement with involved community staff and legal advisors before signing. Please note that this program is offered only as described in the Agreement; MCES does not anticipate changing it.

Once the Agreement is executed, SAC reporting staff in your community must also attach the MCES SAC-E form with monthly SAC reporting for each qualified business for which the community is allowing the deferred SAC payment. Each deferment liability will be effective the first day of the subsequent month (e.g., for an April building permit that is due and typically reported in May, interest will begin accruing June 1).

Principal on the deferred amount will be amortized monthly at a fixed interest rate based on MCES' average cost of debt (per statute). MCES' average cost of debt, computed on December 31 each year, will be used as the interest rate for all new deferrals entered into the following calendar year. For example, the average rate was 2.27% on 12/31/18, so all deferrals originating in 2019 use this rate, and the rate will be fixed for the duration of each individual deferral started in 2019. Near the end of January each year, MCES will provide the new interest rate (for deferrals started in the new calendar year) to participating communities.

If a participating business completely closes, the community has an option to discontinue making deferral payments to MCES. If this option is chosen, it requires a notification to MCES and a certification of the business closing. In this situation, the site will not be credited with the unpaid wastewater capacity (for future SAC determinations), but will get credit for each SAC unit paid. No payments will be refunded and no net credits will be transferrable off the site (unless and until a redevelopment requires less wastewater capacity, as on any site). Alternatively, for each such business closure, the community has the option of simply finishing the payments to MCES, which will result in full SAC credit for the next use of the site.

Late payments on deferrals will incur an additional administrative charge of 2% per month plus the maximum interest allowed by law.

SAC Deferral Example #1:

1. Community signs SAC Deferral Agreement in October 2018, establishing basic deferral terms including maximum amount deferred (e.g., 80%), standard community deferral length (e.g., 5 years), and the payment timing requested (e.g., billing only on anniversary of Agreement).
2. An 8-SAC unit business is permitted February 2019. On the SAC Activity Report for February, the community chooses a deferral and:
 - a) Pays 20% of the SAC for the site = $8 \times 20\% = 1.60 \times \$2485/\text{unit}$ [2019 SAC rate] = \$3976

- b) Attaches SAC-E form that details the information for this individual deferral:
 - i. Property Address = 123 45th Street, City of XYZ
 - ii. Business Name = Acme Genetics, Ltd.
 - iii. Permit Issued Date = 2/15/19
 - iv. Start of Loan Date = 4/1/19 (1st day of month after SAC report is due)
 - v. Deferred amount = 8 SAC units X 80% = 6.40 X \$2485/unit = \$15,904
- 3. MCES sends an invoice detailing the amount due on the SAC deferral(s) in October 2019. In this single deferral example:
 - a) \$15,904 is spread over 5 years with monthly amortization at 2.27% interest (the 2019 interest rate) = \$280.64/month.
 - b) Payment on this loan = \$280.64 X 7 months [April through October] = \$1,964.48
 - c) Invoice is sent out annually (aggregating all community deferrals).
 - d) Payment is due in 30 days.

In this example, unless the deferral is prepaid, the community will pay for 12 months in 2020, 2021, 2022 and 2023, and only 5 months on the last year's invoice (2024). At that point the full 8 SAC is paid and creditable to future use.

SAC Deferral Example #2:

Same circumstances as above but the business closes in 2021 after community made 2 payments (for 7 months in 2019 and 12 months in 2020).

In June 2021, community notifies MCES that the business closed. Community has two options:

1. Continue remitting the remainder of the SAC deferral payments as scheduled. The full 8 SAC units will be credited to future use on the site as all units are paid for. Of course, if the new use is different, a new SAC determination must be made, and the community will owe SAC for any incremental capacity demand.
2. Discontinue accruing liability. The community still needs to pay for the 5 months that wastewater demand was needed in 2021, but it has no obligation for the rest of the scheduled payments. Only what was paid is creditable for future use (24 months of 60 is paid = 40% X 6.4 SAC units = 2.56 credits available for the site, in addition to 1.60 units from the original down payment).

If you wish to participate in the deferral program and are ready for the master SAC Deferral Agreement, fill out the boxes at the top of this application and return it to Dan Schueller, MCES, 390 North Robert Street, St. Paul, MN 55101 or dan.schueller@metc.state.mn.us. For questions about the SAC program in general, please contact Jessie Nye at jessica.nye@metc.state.mn.us. For SAC determinations, please contact the SAC program at SACprogram@metc.state.mn.us.



City of Waconia – Small Business Trunk Fee Deferral Plan Policy

Description:

The City of Waconia Small Business Trunk Fee Deferral Plan is an economic development financing tool for small commercial properties located in the City. The policy allows for developers, property, and business owners to apply for a payment plan for water, sewer, and storm water trunk fees due with new construction and remodel building permits. This program is offered in conjunction with the Metropolitan SAC Deferral Program.

Purpose:

The purpose of the policy is to establish the application and administration process of the City of Waconia Small Business Trunk Fee Payment Plan.

Guidelines:

1. New Metropolitan SAC determinations of 25 or fewer SAC units on commercial projects are eligible.
2. Water, sewer, and storm water trunk fees can be financed with up to 80% of the total fees deferred over the program period selected. Deferred balance amounts will carry a financing charge annually determined by the rate set for the Metropolitan Council SAC Deferral Program. This rate is determined by the average interest of the outstanding debt of the Metropolitan Council
3. This plan cannot be used with other City financing or municipal subsidy plans; this includes the City's revolving loan program or any of the City's municipal subsidy programs.
4. This plan can be used for commercial building permits only. The building permit maybe for a new or remodel project.
5. Permitting and project plans must be approved by the City's Building Inspector, Planning Commission, and City Council (whatever body is applicable).
6. Water, sewer and storm trunk fees may be financed at a rate determined annually by the Metropolitan Council SAC Deferral Program and repaid over a maximum 10-year term; this including the year the project takes place. Payments must be made semiannually.
 - a. An 8-SAC unit business is permitted in February of 2022. Total Fees Due: (2022 Rates)
\$83,880
 - b. Pays 20% of the SAC and trunk fee for the site at time of building permit. $\$83,880 \times 20\% = \$16,776$

- c. Remainder balance \$67,104/Interest rate. Semi-annual payments on a 10-year loan at 3.0% interest rate – estimated: \$3,909
7. Each application is subject to City Council approval. After the application is received, City staff will prepare the request for an upcoming City Council meeting where it will be reviewed.
8. If the developer/applicant is not the property owner of the building, a disclosure must be signed by the building owner that acknowledges the improvements to the property and the fees that are being financed.
9. If the established trunk fee payment plan goes into default, all fees that were financed and due in the calendar year of default become payable immediately by the developer/applicant and property owner. Upon default, the City will provide a written letter to the developer/applicant and property owner requesting payment within 10 business days and notice of cancellation of the payment plan. If the fees are not paid to the City after written notice of default, all fees will be certified to the County Assessor for payment with the property taxes of the property that was improved in the City limits. The assessment will be a one-year assessment subject to interest of 6.0%. Credit for trunk and SAC units on the property will only be equal to the amount paid to the date of default.

Applying and Process for Repayment Plan:

1. Submit building permit plans and application to the planning department for review and approval.
2. Submit building plans and Met Council SAC Determination to Met Council for review and consideration.
3. Planning staff will provide comments regarding any necessary revisions to the building permit application.
4. All fees will be determined by planning staff and the applicant will be notified of fees.
5. Applicant determines that a payment plan is needed and prepares application for payment plan for trunk fees.
6. City staff prepares application for review by the City Council at an upcoming meeting for approval of the application by resolution.
7. With all approvals, permit and application process can move forward with all other building permit fees when the permit is picked up by the developer/applicant.

-Note for Finance Staff/Auditors: Water, sewer, and storm trunk fees will be recognized as revenue when they are paid in full by the developer. In the past, we would recognize the revenue the year the project occurred because the developer or property owner was given the credits at the time of the building permit issuance. With this updated payment plan, only the credits paid will stay with the property. Any credits left unpaid by the developer or property owner before the end of the initial term will not be credited to the property. The remainder of the amount due will not be collected.



REQUEST FOR CITY COUNCIL ACTION

Meeting Date:		June 20, 2022					
Item Name:		New Gambling Premises for American Legion					
Originating Department:		Administration					
Presented by:		Shane Fineran					
Previous Council Action (if any):							
Item Type (X only one):		Consent		Regular Session	X	Discussion Session	
RECOMMENDATIONS/COUNCIL ACTION/MOTION REQUESTED <i>(Include motion in proper format.)</i>							
Adopt Resolution 2022-181, Approving New Premises							
EXPLANATION OF AGENDA ITEM <i>(Include a description of background, benefits, and recommendations.)</i>							
The American Legion is licensed to conduct lawful gambling activities in the City of Waconia. As of September 1st, 2022 the lawful gambling will occur at a new premises located in the community at 4 E Main Street. The City needs to pass a resolution approving this new location as part of the approved licenses and update provided to the Minnesota Gambling Control Board to be completed by the American Legion. <u>Attachments:</u> 1. 22181res_Legion_New_Premises_Gambling.doc							
FINANCIAL IMPLICATIONS:				ADVISORY BOARD RECOMMENDATIONS:			
Funding Sources & Uses:							
Budget Information:				Planning Commission			
☒ Budgeted				Parks and Recreation Board			
☐ Non Budgeted				Safari Island Advisory Board			
☐ Amendment Required				Other			

**CITY OF WACONIA
RESOLUTION NO. 2022-181**

**A RESOLUTION APPROVING PREMISES FOR ON-SITE GAMBLING BY THE AMERICAN
LEGION**

WHEREAS, The City Council of the City of Waconia, Minnesota has received an application to Conduct On-Site Gambling; and

WHEREAS, The American Legion has requested that the new premises located at 4 E Main Street in Waconia be approved as the new approve premises for all lawful gambling conducted by the group: and

WHEREAS, The City Council of the City of Waconia has no objection to the said application.

NOW, THEREFORE, BE IT RESOLVED That the City Clerk is hereby instructed to provide a copy of this Resolution to be included with the permit application to the Department of Gaming, Gambling Control Division, State of Minnesota.

Adopted by the City Council of the City of Waconia this 20th day of June 2022.

Kent Bloudek, Mayor

ATTEST: _____
Shane Fineran, City Administrator



REQUEST FOR CITY COUNCIL ACTION

Meeting Date:		June 20, 2022					
Item Name:		Revolving Loan Request by Waconia American Legion Post 150					
Originating Department:		Finance					
Presented by:		Nicole Meyer					
Previous Council Action (if any):							
Item Type (X only one):	Consent		Regular Session	X	Discussion Session		
RECOMMENDATIONS/COUNCIL ACTION/MOTION REQUESTED <i>(Include motion in proper format.)</i>							
Adopt Resolution 2022-182, Approving the Revolving Loan Request for American Legion Post 150							
EXPLANATION OF AGENDA ITEM <i>(Include a description of background, benefits, and recommendations.)</i>							
City staff received a revolving loan application from Thomas Kaliher on behalf of Waconia American Legion Post 150. The Waconia American Legion Post 150 is in the process of moving their operations from 233 Olive Street South to 4 Main Street East in downtown Waconia. The request for revolving loan funds is for large equipment purchases for their updated rental space; this including kitchen equipment, walk-in and bar coolers. The total equipment costs are estimated to be \$115,000. Staff reviewed the loan application and supporting documentation to generate the following business summary and overview: - Financial projections support the debt coverage. - The property being improved is located in the business districts identified in the loan policy. - Security for the loan has been offered with a UCC filing on assets owned by the Waconia American Legion. - The interest rate for the loan is determined by the final loans to value for the project. The total loans to value for all mortgages and small business loans is less than 80%. The interest rate will be determined by the Wall Street Journal prime rate plus 1% based on the City's policy. The total interest rate today would be 5.00%. According to all the information received by the loan applicant, staff recommends approval of a \$115,000 revolving loan for a term of ten (10) years with the following conditions: - The revolving loan of \$115,000 is amortized for ten (10) years according to the RLF policy with the interest rate being calculated based on the final loan to value. - Letter of commitment from the applicant to complete the project during the proposed project duration. - Execution of the required loan closing documents to include, but not limited to, promissory note, personal guaranty, UCC filing, and direct payment authorization. The application fee of 1% of the loan amount has been paid by the applicant.							
<u>Attachments:</u>							
1. 22182res_rlf_loan_new.doc							
FINANCIAL IMPLICATIONS:				ADVISORY BOARD RECOMMENDATIONS:			
Funding Sources & Uses:							
Revolving Loan Fund (202)							
Budget Information:				Planning Commission			
_____ Budgeted				Parks and Recreation Board			
X _____ Non Budgeted				Safari Island Advisory Board			
_____ Amendment Required				Other			

**CITY OF WACONIA
RESOLUTION NO. 2022-182**

**RESOLUTION APPROVING THE REVOLVING LOAN REQUEST FOR WACONIA
AMERICAN LEGION POST 150**

WHEREAS, the City of Waconia (the “City”) desires to promote general economic prosperity of the community; and

WHEREAS, the City has developed policies for the administration of a revolving loan fund; and

WHEREAS, Waconia American Legion Post 150 (the “Applicant”), desire to move their operations from 233 Olive Street South to 4 Main Street East in downtown Waconia; and

WHEREAS, the applicant has applied for a \$115,000 loan for large equipment purchases at their new location; and

WHEREAS, the total project costs for construction and equipment are estimated to be \$790,760; and

WHEREAS, the business is located in the business districts identified in the loan policy; and

WHEREAS, the application substantially meets the policy requirements of the revolving loan program regarding financial projections to fund the debt; and

WHEREAS, the applicant does not meet the policy requirements regarding pledged security with a mortgage; however, is providing security for the loan with a UCC filing for retained equipment and assets; and

WHEREAS, staff is recommending that the revolving loan request submitted by Waconia American Legion Post 150 be funded provided that:

1. The revolving loan of \$115,000 is amortized for ten (10) years according to the RLF policy with the interest rate being calculated based on the final loan to value.
2. Letter of commitment from the applicant to complete the project during the proposed project duration.
3. Execution of the required loan closing documents to include, but not limited to, promissory note, UCC filing, personal guaranty, and direct payment authorization.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of Waconia hereby approves the revolving loan request for Waconia American Legion Post 150 subject to the provisions recommend.

Adopted by the City Council of Waconia, Minnesota this 20th day of June, 2022.

Kent Bloudek, Mayor

ATTEST: _____
Shane Fineran, City Administrator