

CITY OF WACONIA
JULY 15, 2024

1) **CALL MEETING TO ORDER AND ROLL CALL**

Pursuant to due call and notice thereof, the regular meeting of the City Council of the City of Waconia was called to order by Mayor Waldron at 6:00 p.m.

The following Council Members were present: Nicole Waldron, Randy Sorensen, Jeff Grengs and Nick Gleason.

The following staff were present: Shane Fineran, Jackie Schulze, Lane Braaten, Nichole Meyer Justin Sorensen, Nevin Waldron, Jon Haukaas, Jake Saulsbury of Bolton & Menk, and City Attorney Mike Melchert

2) **PLEDGE OF ALLEGIANCE**

APPOINTMENT AND OATH OF OFFICE

Appointment and Oath of Office

[Cover Page](#)

[Resolution No. 2024-147 Appointing City Council Member](#)

The Mayor stated the Council has a Resolution before them to appoint Council Person Jacob Coleman with the oath of office.

Motion by Sorensen second by Gleason to Adopt Resolution No. 2024-147 Appointing City Council Member Jacob Coleman with a term through December 31, 2024.

Assistant City Administrator Jackie Schulz administered Jacob Coleman with the oath of office.

3) **ADOPT AGENDA**

Motion by Sorensen second by Coleman to adopt the agenda as published.

MOTION CARRIED.

4) **VISITOR'S PRESENTATIONS, PETITIONS, CORRESPONDENCE**

Tim Litfin representing Tour de Tonka stated that on Saturday, August 3, 2024, Tour De Tonka will be coming through Waconia. He gave a brief history of the event and thanked the Council and staff for their help and assistance with the event. This event has run consecutively for 19 years and each year the event came through Waconia.

5) **ADOPT CONSENT AGENDA**

5.1 Approve City Council Minutes July 1, 2024

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[July 1, 2024 Council Minutes](#)

5.2 Minutes from July 10, 2024 Special City Council Meeting

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[July 10, 2024 Council Minutes](#)

5.3 Approve July 15, 2024 Expenditures

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5.4 Approve Rink Management Services Corporation Safari Island Community Center Expenditures Incurred June 2024

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5.5 Approve Rink Management Services Corporation Waconia Ice Arena Expenditures Incurred June 2024

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5.6 Contractor Pay Request #1-Final - Fire Station Construction - Storm Water Reuse Irrigation Installation

[Cover Page](#)

5.7 Contract with ArchiveSocial for Social Media Archiving Solution

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[Resolution No. 2024-148 Authorizing Contract with ArchiveSocial](#)

[ArchiveSocial Solution Overview](#)

[ArchiveSocial Account Order Form Updated](#)

5.8 CivicClerk Agenda and Meeting Management Software

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[Resolution No. 2024-149 Authorizing Contract with CivicPlus for CivicClerk Software](#)

[CivicClerk - Overview](#)

[CivicClerk Statement of Work](#)

5.9 Ordinance Amendment - Edits to City Code Chapter 580: Alcoholic Beverages

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[Ordinance No. 773 Amending Chapter 580 Alcoholic Beverages](#)

[Resolution No. 2024-150 Approving Ordinance No. 773 Summary Publication](#)

5.10 Special Event Permit - Back to School Ice Cream Social

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[Resolution No. 2024-151 Approving Special Event Permit for Thrivent Financial for an Ice Cream Social](#)

[Special Event Permit Thrivent Backyard Wishes Back to School](#)

[Location Map Thrivent Backyard Wishes](#)

5.11 Approve Application for Optional 2 am Closing for:

The Saloon, 16 Elm Street South

Hoppers Bar & Grill, 119 Olive Street South

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[Resolution No. 2024-152 Approving Optional 2 am Closing for The Saloon](#)

[Resolution No. 2024-153 Approving Optional 2 am Closing for Hoppers](#)

5.12 Approve Temporary On-Sale Liquor License and Application for an Exempt Permit to Conduct Bingo

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[Resolution No. 2024-154 Approving Temporary On-Sale Liquor License Knights of Columbus](#)

[Resolution No. 2024-155 Approving Exempt Permit Knights of Columbus](#)

5.13 Approve Temporary On-Sale Liquor License for the Lions Club at the Hometown Bank

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[Resolution No. 2024-156 Approving Temporary On-Sale Liquor License for Waconia Lions Club](#)

- 5.14 Approve Temporary On-Sale Liquor License for the Waconia Lions - Beach Bash rescheduled.

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[Resolution No. 2024-157 Approving Temporary On-Sale Liquor License for Waconia Lions Club](#)

- 5.15 Approve Temporary On-Sale Liquor Licenses for the Waconia American Legion Post 150

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[Resolution No. 2024-158 Temporary On-Sale Liquor License Waconia American Legion Post 150](#)

- 5.16 Resignation of Finance Clerk & Promotion of Finance Specialist

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[Resolution No. 2024-159 Accepting Resignation of Finance Clerk and Promotion of Financial Specialist](#)

Motion by Grengs second by Sorensen to Adopt the Consent Agenda as published.

MOTION CARRIED

6) COUNCIL BUSINESS

6.1 Local Affordable Housing Aid

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[Resolution No. 2024-160 Allocating Local Affordable Housing Aid](#)

Shane Fineran, City Administrator staff is recommending allocating some of the City's Local Affordable Housing Aid which is a new revenue/aid stream from the State of Minnesota during the 2023 legislative session the legislature. This created a new aid program for metropolitan cities to develop and preserve affordable housing within their communities called the Local Affordable Housing Aid. The first allocation has

been certified and the City stands to receive \$73,322.56 with all fund expended within five years. The funds can be used for emergency rental assistance, financial support to nonprofit affordable housing providers, financial support for projects that meet income targets for ownership or rental housing, and housing rehabilitated that is affordable to the local workforce. The Carver County CDA is applying for grant funds from Minnesota Housing for the Single-Family Stand-Alone Affordability Gap program and seeks to expand the land trust program within Waconia. Currently there are ten properties within Waconia as part of the program. As part of the Carver County CDA grant application, it is recommended that the City allocates \$20,000 of this new funding aid to the application to continue to support and expand the land trust program in the community.

Motion by Coleman second by Grengs to adopt Resolution No. 2024-160 Allocating Local Affordable Housing Aid.

MOTION CARRIED

6.2 Zoning Administrator Appeal - Bode Gray's Trash Enclosure - 125 1st Street West

[Cover Page](#)

[March 21 2022 Council Packet Info Trash Enclosure](#)

[Trash Enclosure Images](#)

Community Development Director Lane Braaten provided a timeline with a description of this agenda item. The trash enclosure plans were to be submitted to staff for review and approval, so it matches the building before being installed. The trash enclosed was installed prior to approval which leads to this agenda item.

The City received a Notice of Appeal from Greg James requesting the Council review the applicable information regarding the existing trash enclosure structure and determine if the City Zoning Administrator's interpretation requiring the materials to be updated according to the Site Plan and Design Review approval and the City's Design Standards is appropriate. The applicant believes this is an appropriate design and meets the design standards. The Council and staff reviewed acceptable materials.

Mayor Waldron questioned staff regarding clarifying the process and the appeal.

Motion by Coleman second from Gleason to approve the appeal of Bode Gray's Trash Enclosure – 125 1st Street West.

MOTION CARRIED. (4-1 with Sorensen opposed)

6.3 Variance - 343 Lakeview Terrace Boulevard

Cover Page

Resolution No. 2024-161 Approving Variance at 343 Lakeview Terrace Boulevard

Location Map (1 Page)

Existing & Proposed Site Plan (2 Pages)

Stormwater Plan (1 Page)

Staff Review Comments (1 Page)

DNR Comments (1 Page)

Site Photos (5 Pages)

Native Plant Guidelines

The City received a variance application from the property owner of 343 Lakeview Terrace Boulevard requesting approval of a variance to make hardcover improvements up to 27.84% versus the maximum 25% allowed in the Shoreline Overlay District. The applicant would like to connect the two walkout doors and deck steps for accessibility of the rear portion of their home. The applicants are agreeable to all the conditions associated with the application.

Council Member Sorensen questioned if the rain gardens are a need or a want. Braaten stated that the location and design works for the site and is treating the stormwater necessary to stay under the 25% and therefore both rain gardens are necessary.

Mayor's concern is that the 25% maximum is established in the Shoreline Overlay District and should be accounted for in the initial design.

Motion by Gleason, second by Coleman to adopt Resolution No. 2024-161 Approving Variance at 343 Lakeview Terrace Boulevard.

MOTION CARRIED.

6.4 Site Plan & Design Review - 219 Frontage Road East

Cover Page

Resolution No. 2024-162 Approving Site Plan and Design Review East Frontage Road

[Location Map](#)

[Crusher Crossfit Waconia Project Narrative](#)

[Crusher Crossfit Architectural Drawings](#)

[Crusher Crossfit Civil Drawings](#)

[Crusher Crossfit Supplemental Drawings](#)

Braaten gave the Council a description of agenda item stating the City received an application for a Site Plan and Design Review to construct a 680 square foot addition to the Crusher Crossfit building at 219 Frontage Road East. The addition will be on the west side of the south building. All materials are consistent with the City's design standards. The applicant is available for questions.

Motion by Sorensen second by Grengs to adopt Resolution No. 2024-162 Approving Site Plan and Design Review East Frontage Road.

MOTION CARRIED

7) [ITEMS REMOVED FROM CONSENT AGENDA](#)

No items were removed from the Consent Agenda

8) [STAFF REPORTS](#)

No Staff Reports

9) [BOARD REPORTS](#)

Councilmember Sorensen – Nothing to report

Councilmember Coleman - Nothing to report

Councilmember Gleason - Nothing to report

Councilmember Grengs – Attended the Planning Commission Meeting

Mayor Waldron - Nothing to report

10) [ANNOUNCEMENTS](#)

Shane Fineran stated the Parks Commission meeting has been cancelled and will meet again in August.

Jackie Schulze reminded residents that City Hall will be closed from 12:00 am to 4:30 pm on July 18th for an employee appreciation event. National Night Out is scheduled for August 6, 2024, at Brook Peterson Park starting at 5:30 p.m. with food trucks, games, and a fun night.

Mayor Waldron reminded residents the next scheduled Music in the Streets is scheduled for August 15, 2024, with Traveled Ground performing.

11) **ADJOURN REGULAR MEETING**

Motion by Sorensen second by Gleason to adjourn the July 18, 2024, Council meeting at 7:00 p.m.

MOTION CARRIED

Nicole Waldron, Mayor

ATTEST: _____

Sue Schwalbe, Administrative Specialist