

**CITY OF WACONIA
MAY 18, 2026**

1. CALL MEETING TO ORDER AND ROLL CALL

Mayor Litfin called the May 18, 2026, City Council Meeting to order at 6:00 p.m. with all Council Members present.

2. PLEDGE OF ALLEGIANCE

Mayor Litfin led all in the Pledge of Allegiance.

3. PROCLAMATIONS

1) National Public Works Week May 18 through May 24, 2026

Mayor Litfin read the Proclamation proclaiming May 18 through May 24, 2026, as National Public Works Week.

4. ADOPT AGENDA

Motion to adopt the agenda as published was made by Council Member Siddons seconded by Council Member Grengs.

MOTION CARRIED.

5. PUBLIC HEARING

None

6. OPEN FORUM

None

7. COMMUNITY INTEREST PRESENTATIONS

1) Stewardship Award Presentation

Third Annual Stewardship Award Presentation. The Mayor stated this award is presented in recognition of two Waconia residents — Mike and Joann Werner.

The Werners exemplify their spirit of stewardship through their lifelong dedication to serving others and to giving back to the Waconia community. Their impact can be seen across countless organizations, programs, and community events where they consistently give their time, energy, and support. Together, Mike and Joann volunteer at Ridgeview Medial Center, St. Joseph's Catholic School, Meals on Wheels, and

many other local organizations. At St. Joseph's, Joann serves as an elector, sings in the funeral and assists with funeral dinners while Mike serves as an usher. They also are dependable Meals on Wheels drivers. Delivering Meals on Wheels to seniors throughout the Waconia area and even taking on additional routes in surrounding communities when needed—regardless of the weather. Even in retirement, both continue serving local students and schools. Joann assists with local testing at Bayview Elementary while Mike continues to substitute teach in the Waconia School District. Joann also serves as an election judge and has volunteered as a judge at the Carver County Fair. Mike is actively involved in Rotary, Lions Club, and American Legion Post #150. In addition to their volunteer work, Mike and Joann are dedicated supporters of local athletics, fine arts, and community activities. Their consistent presents reflect their deep pride in Waconia. What makes Mike and Joann deserving of this stewardship award is not the quality and quantity of their service but their humility, positivity, and the reliability of which they serve. They would be the first to tell us that they do not do any of this for recognition, but simply because they love giving back and staying involved in the community is why they do it. Time and time again, they step up wherever help is needed. Inspiring others, through their generosity, compassion and unwavering commitment to serving others and to serving this community. That impact was very evident during the nomination process. As four different individuals nominated the Warners for this award. Mike and Joann Werner truly embody the meaning of stewardship. Our community is stronger because of their lifelong dedication to others. The Mayor presented the Warners with a symbol of appreciation from the City of Waconia.

Mike Werner stated he and his wife are very grateful and humbled to be nominated for and receive this award. He noted that there are many residents in the City of Waconia who do great things for the community. Mike shared that he and his wife moved to Waconia nearly 50 years ago and cannot imagine a better place to live and raise a family. Mr. Werner thanked the Mayor, City Council, and Waconia staff for making Waconia the community it is today.

There are many residents in the City of Waconia who do a lot of good things in the community. Mike and his wife moved into Waconia about 50 years ago and cannot imagine a better place to live and raise a family. Mr. Werner thanked the Mayor, the City Council, and Waconia Staff for making Waconia the place that it is.

8. ADOPT CONSENT AGENDA

- 1) Approve the May 4, 2026, City Council Minutes**
- 2) Approve May 18, 2026 Expenditures**
- 3) Safari Island Community Center Expenditures from Sports Facilities Companies Incurred April 2026**
- 4) Ice Arena Expenditures from Sports Facilities Companies Incurred April 2026**
- 5) Contractor Pay Request - CSAH 10 Trail Project to GMH Asphalt, Inc. #1**
- 6) Highway 5 Reconstruction MnDOT Contract #1062988**

- 7) **Accept Proposal for Pavement Preservation Program**
- 8) **Lake Waconia Park Trail Maintenance JPA**
- 9) **Updates to the Manual of Design and Construction Standards - May 2026**
- 10) **2026 2nd Quarter Budget Amendments**
- 11) **Facade Improvement Grant 17 1st Street West**
- 12) **Waconia Works Loan, 136 Main Street West, Coney's Candies LLC**
- 13) **Optional 2 a.m. Closing Applications**

Motion to adopt the consent agenda as published was made by Council Member Coleman second by Council Member Gleanson.

MOTION CARRIED.

9. COUNCIL BUSINESS

1) Pavement Mangement Project — Mill & Overlay CIP No. 132-A

Jon Haukaas, Public Services Director, stated that previously the Council directed Staff to develop a long-term Pavement Management Plan (PMP) to guide the future investment in improving the transportation infrastructure throughout the City. The PMP has been used to create a recommendation for streets that would benefit from a mill and overlay pavement rehabilitation. Utilizing the data collected from 2024's pavement condition rating contract as well as the knowledge of staff, the Landings Neighborhood was recommended for mill and overlay in 2026. At the April 6, 2026, Council meeting, the Council authorized the preparation of plans and specifications, and advertisement for bids. Four bids were opened on May 12, 2026, with Wm Mueller & Sons, Inc. being the apparent low bid. This project is not yet scheduled. However, staff is confident the project will begin in June and does not include assessments as the project is funded by the franchise fees.

Motion to adopt Resolution No. 2026-131 authorizing the award of a construction contract for the 2026 PMP Mill & Overlay Project was made by Council Member Grengs second by Council Member Coleman.

MOTION CARRIED.

2) Accepting Audited Annual Comprehensive Financial Report as of December 31, 2025

Nicole Meyer, Finance Director, stated staff and the city's auditing firm, Redpath Company, have completed the 2025 audit and is being presented to the Council for approval. The reports that were provided by the auditors are included in the packet, which are the internal control report, the legal compliance report, the governance letter, and the Auditors report. The complete report can be found online on the city's website or a hard copy is available at City Hall.

Andy Hering, representing Redpath Company, presented findings to the Council. In

2025, the City, again, received the Certificate of Achievement in Financial Reporting from the Government Officers Finance Association. This award demonstrates the City's commitment to preparing financial statements that are comprehensive, transparent and consistent with accounting standards. This is the 12th consecutive year the City of Waconia has received this award.

There are four reports issued by the Auditor which include the Opinion on the Fair Presentation of the Financial Statements (unmodified audit opinion), Report on Internal Controls over Financial Reporting (no findings), Minnesota Legal Compliance Report (no findings), and Communication with those Charged with Governance (standard communications from the auditor to the governing body). Mr. Hering explained the importance of a sufficient unassigned fund balance, which should not drop below 40%, as 40-60% is the status quo in other cities.

The Council thanked the finance department for another great year.

Motion to adopt Resolution No. 2026-132 accepting the audited annual comprehensive financial report as of December 31, 2025, was made by Council Member Gleason, seconded by Council Member Grengs.

MOTION CARRIED.

10. ITEMS REMOVED FROM CONSENT AGENDA

None.

11. BOARD REPORTS

1) Staff Reports

Jon Haukaas, provided the Council with the following project updates:

Pine Hill playground is mostly installed with the new curbing, new pad, new sidewalk, and all the equipment is installed and is expected to open within two weeks.

Fox Run Ravine Project will soon be out for bids, then Council will review approval and staff will then conduct outreach programs, including a neighborhood meeting on July 1, 2026.

The Sugarbush neighborhood project is in pre-design at this time with a neighborhood meeting scheduled for mid-July.

The Downtown Reconstruction Project is on schedule. The underground utilities are 50% complete on 1st Street. The sewer and watermain will be completed this week.

The County Road Trail Project has begun with the same contractor as the Downtown Reconstruction Project.

Thanked the Council for the National Public Works Week Proclamation.

The Public Services Open House will be on Wednesday, May 20th, from 4 pm to 7 pm with activities for children, including adventure games, as well as project updates for residents.

a. Downtown Parking Time Limits - Shane Fineran

Shane Fineran, City Administrator, updated the Council on downtown parking limits. By ordinance, the City designates certain areas of downtown streets as 90-minute parking. Recently, staff received inquiries regarding the purpose of these time restrictions, as well as questions about overnight on-street parking prohibitions during non-winter months. The overnight parking restrictions allow for street sweeping operations, which are typically conducted during the early morning hours every two to four weeks. During non-winter months, parking is permitted in municipal lots from 2 am to 6 a.m. Sgt. Howard noted that the Department does not actively enforce the 2 am to 6 am parking restriction.

Mayor Litfin and Council requested this item be brought back for further discussion at an upcoming work session meeting.

2) Councilmember Siddons

Nothing to report.

3) Councilmember Coleman

Nothing to report.

4) Councilmember Gleason

Nothing to report.

5) Councilmember Grengs

Nothing to report.

6) Mayor Litfin

Mayor's Report for 05-18-2026:

On Tuesday, May 5, hosted a Cinco-de-Mayo Game Day at the Waconia Senior center. I created some fun games for 30 members. Fun is waiting for older adults every day at the Waconia Senior Center. If you are an older adult and are looking for a great place to meet people and connect, check out the Waconia Senior Center.

On Thursday, May 7th, the Waconia Youth Mayor's Advisory Council had our last meeting of the school year. It was a good time to celebrate the group's

accomplishments for year 1. The students were very pleased with this first year. As they said, most groups do not do much in year one. And this MYMAC Group accomplished several things. The group is looking forward to next year already.

On Monday, May 11th, joined with Cub Scout Pack #372 leader, Mr. David Deering, to go on a 2-mile hike with the 15-member Pack as they quizzed the Mayor on city facts and elections. What a smart group! Thanks and congratulations to Scout leader David Deering for his great work with these scouts and future leaders.

On Thursday, May 14th, I attended the *Meet with an Entrepreneur* group of students at Southview Elementary. The students demonstrated their problem-solving and business skills. They did a fantastic job! Congratulations to Mr. Sell and his Southview Students.

12. ANNOUNCEMENTS

Jackie Schulze, Assistant City Administrator, stated that the Summer Music Series begins on June 4th with Anti Skp Protection performing on Oliver Street between 1st Street and 2nd Street from 6:30 to 8:30. On July 9th the Emerson Avenue Band will be performing on Main Street between Vine Street and Olive Street. Bring lawn chairs and enjoy a family-friendly summer night.

Shane Fineran told the Council that on May 18th the City received confirmation that the legislature adopted a bonding bill. The City has secured and has been awarded 4.7 million dollars for the work related to Trunk Highway 5 for 2027. This last piece of funding was needed to deliver a completion project on improvement of the frontage road system along the Phase 2 area. This is a huge opportunity for the community.

13. CLOSED SESSION

1) **Closed Session - The City Council will meet in closed session pursuant to Minn. Stat. 13.05, subd. 3(c)(3)**

Motion to enter into a closed session at 7:00 p.m. was made by Council Member Coleman, seconded by Council Member Grengs.

MOTION CARRIED.

Motion to close the closed session was made by Council Member Grengs, seconded by Council Member Siddons.

MOTION CARRIED.

14. ADJOURN REGULAR MEETING

Motion to adjourn May 18, 2026, Council Meeting at 7:30 p.m. was made by Council Member Grengs, second by Council Member Siddons.

MOTION CARRIED.

WORK SESSION: JOINT MEETING WITH ISD110 SCHOOL BOARD

UPCOMING CALENDAR OF EVENTS/MEETINGS:

Tim Litfin, Mayor

ATTEST: _____
Sue Schwalbe, Administrative Specialist