

CITY OF WACONIA

July 17, 2023

1) [CALL MEETING TO ORDER AND ROLL CALL](#)

Pursuant to due call and notice thereof, the regular meeting of the City Council of the City of Waconia was called to order by Mayor Waldron at 6:00 p.m. The following members were present: Nicole Waldron, Randy Sorensen, Steve Yetzer, Jeff Grengs, Nick Gleason

Staff Present: Shane Fineran, Jackie Schulze, Lane Braaten, Nicole Meyer, Ann Meyerhoff

2) [PLEDGE OF ALLEGIANCE](#)

3) [ADOPT AGENDA](#)

Motion by Yetzer, seconded by Sorensen 3) ADOPT AGENDA
MOTION carried.

4) [VISITOR'S PRESENTATIONS, PETITIONS, CORRESPONDENCE](#)

Tim Litfin updated Council on the upcoming Tour De Tonka event.

5) [ADOPT CONSENT AGENDA](#)

5.1 June 20, 2023 City Council Meeting Minutes

[Cover Page](#)

[6-20-2023 Minutes.pdf](#)

5.2 July 17, 2023 Expenditures

[Cover Page](#)

[Council List-Expenditures 07.17.23_Regular.pdf](#)

[Council List-Expenditures 07.17.23_Other.pdf](#)

5.3 Contractor Pay Request #7 - Waterford Park - Water Reuse Station Project

[Cover Page](#)

[2023-06-29 Waterford Reuse Payment #7.pdf](#)

5.4 Contractor Pay Request #8 - Waconia 2022 Infrastructure Improvements

[Cover Page](#)

[2023-07-13 2022 Project Payment #8.pdf](#)

5.5 Contractor Pay Request #2 - Waconia Downtown Reconstruction - Phase 1

[Cover Page](#)

[2023-07-12 Downtown Recon Ph 1 Payment #2.pdf](#)

5.6 Kraus Anderson Contractor Pay Request - New Fire Station

[Cover Page](#)

[2.2023.06 Waconia Fire Station.pdf](#)

5.7 Lodging Tax Fund Request - Waconia CVB

[Cover Page](#)

5.8 Rink Management Services Corporation Safari Island Community Center
Expenditures Incurred June 2023

[Cover Page](#)

[Safari Island - Bills & Applied Payments June 23.pdf](#)

5.9 Rink Management Services Corporation Waconia Ice Arena Expenditures
Incurred June 2023

[Cover Page](#)

[Ice Arena - Bills & Applied Payments June 23.pdf](#)

5.10 Cigarette License for Waconia Tobacco & Vape LLC

[Cover Page](#)

[23158res Cigarette License for Waconia Tobacco & Vape Center LLC.docx](#)

5.11 Special Event Permit - UHCCF Century Ride

[Cover Page](#)

[23159res_UHCCF_Century_Ride_Special_Event_Permit.doc](#)

[UHC Century Ride SEP.pdf](#)

5.12 Special Event Permit - Waconia Brewing Nickle Dickle Day Beer Garden

[Cover Page](#)

[23160res_WBC_Nickle_Dickle_Event.doc](#)

[Nickle Dickle Beer Garden - Waconia Brewing.pdf](#)

5.13 Special Event Permit - Waconia Brewing Flannel Crawl Beer Garden

[Cover Page](#)

[23161_WBC_Flannel_Crawl_Event.doc](#)

[Flannel Crawl - Waconia Brewing.pdf](#)

5.14 Temp. On-Sale Liquor License and Application to Conduct Bingo

[Cover Page](#)

[23162res Temp On Sale Carver Co. Ag. Society.doc](#)

[23163res Exempt Permit Carver Co. Ag. Society.doc](#)

5.15 Temp. On-Sale Liquor License Waconia Brewing Company

[Cover Page](#)

[23164res Temp On Sale Waconia Brewing.doc](#)

5.16 Temp. On-Sale Liquor License Waconia Brewing Company

[Cover Page](#)

[23165res Flannel Crawl Temp License.docx](#)

5.17 Small Business Start-Up Grant - Bode Gray's

[Cover Page](#)

[23166res_Small_Business_Grant_Bode_Grays.docx](#)

5.18 Authorize Grant Application

[Cover Page](#)

[23167res_LSL_Inventory_Tech_Ass. \(1\).doc](#)

[MDH Grant Information.pdf](#)

5.19 Authorize Grant Application Submittals

[Cover Page](#)

[23168res LRIP_TED_TEDI_Funding_Application_Resolution_Waconia.doc](#)

[Local Road Improvement Program \(LRIP\) Funding Flyer.pdf](#)

[MnDOT TED 2023 Information.docx](#)

[Transportation Economic Development Infrastructure \(TEDI\) Information](#)

5.20 Probationary Firefighters to Active Status

[Cover Page](#)

[23169res_Active_FF_Status_-_Resolution.docx](#)

5.21 Phone System Upgrade

[Cover Page](#)

[23170res Phone Contract.docx](#)

[Marco Phone System Upgrade Contract.pdf](#)

5.23 Authorize Preliminary Design Trunk Highway 5 Corridor

[Cover Page](#)

[23175res_Preliminary_Design_TH_5_Phase_II.doc](#)

[TH 5 Phase II Layout.pdf](#)

Item 5.22 Appointment of Street Maintenance Worker was removed from the Consent Agenda.

Motion by Sorensen, seconded by Grengs 5) ADOPT CONSENT AGENDA

MOTION carried.

6) **COUNCIL BUSINESS**

6.1 New Firefighter Oath & Badge Pinning

[Cover Page](#)

Mayor Waldron swore in Firefighters Tony Kuczek and Ryan Thayer to Active Firefighter status.

6.2 National Night Out

[Cover Page](#)

[National Night Out Map.pdf](#)

[National Night Out Special Event Permit](#)

[23172_National_Night_Out_Event.doc](#)

[National Night Out Flyer](#)

Shane Fineran shared that Angie Cruzen with Gather and Grow has submitted a Special Event Permit for August 1st, 2023 for a community wide National Night Out Event. Gather & Grow has been awarded a \$5,000 grant to support the event and make available games, face painting, and food free to the public. The City has been requested to consider this a City supported event and provide some logistical support with street closures on Pine Street and portion of Spruce, as well as be present during the event with vehicles from the Fire Department, Sheriff's Office, and Public Services for demonstration and review by the public as well as cross promotion. The city will be listed as a co-host of the event. The event will be held at city Square Park on Tuesday, August 1, 2023 from 6:30 – 8:00 p.m.

Motion by Gleason, seconded by Sorensen Adopt Resolution 2023-172, Approving Special Event Permit.

MOTION carried.

6.3 Site Plan & Design Review - Valvoline

[Cover Page](#)

[23173res Site Plan Vavoline.docx](#)

[Location Map \(1 Page\)](#)

[Proposed_Valvoline Plan Set.pdf](#)

Lane Braaten stated that Valvoline LLC has submitted an application for Site Plan and Design Review for the property located at 840 Marketplace Drive. The applicant is proposing to construct a new freestanding 2,080 sq. ft. structure and site improvements in the B-1, Highway Business District.

Braaten shared the site plan and elevations explaining that it meets all site plan and design review elements. The Planning Commission at their regular meeting on July 6, 2023, reviewed the pertinent information and recommended approval via a 5-0 vote.

Motion by Yetzer, seconded by Sorensen Adopt Resolution 2023-173, Approving the Site Plan & Design Review application for the proposed Valvoline at 840 Marketplace Drive

MOTION carried.

6.4 After-the-Fact Variance Request - 125 First Street West

[Cover Page](#)

[23174res_Variance_Approval_Bode_Grays.docx](#)

[Location Map.pdf](#)

[Proposed Elevation_Bode Grays.pdf](#)

[JAmdal Architects Letter.pdf](#)

[Herzog Engineering Bode Gray Rooftop Duct Screening Opinion Letter.pdf](#)

[Public Hearing Comment.pdf](#)

[Bode Grays Planning Commission Recommendation PDF.pdf](#)

Braaten indicated that the city has received an application by Greg James requesting approval of an after-the-fact variance from the Downtown District Design Standards which requires all rooftop equipment to be screened from view from adjacent streets, public rights-of-way and adjacent properties.

It was noted that screening is required but a plan was not included in the Mechanical Permits at the time they were pulled. Public Notice was published in the Waconia Patriot on June 22nd and posted at Waconia City Hall. Individual notices were mailed to all property owners within 350 feet of the subject parcel. The Planning Commission reviewed the pertinent information, held the public hearing, and took all public comment. The Commission recommended approval of the after-the-fact variance application to allow partial screening of the existing rooftop mechanical equipment with the following conditions:

1. The rooftop mechanical equipment shall be screened to the full extent possible with the proposed dark bronze pre-finished metal panel to match the existing storefront and roof coping.
2. The rooftop mechanical equipment that cannot be physically screened from view shall be painted a uniform color that is consistent with the design of the building.

Greg James, 300 W Lake Street, addressed the Council stating that most of this work was done in the Winter and his structural engineer was not comfortable putting anything else on the roof because of concerns with the snow load.

Council had a short discussion.

Motion by Gleason, seconded by Grengs Adopt Resolution 2023-174, Approving the after-the-fact variance application to partially waive the rooftop screening requirement state in the Downtown District Design standards for 125 1st Street West.

MOTION carried.

- 7) ITEMS REMOVED FROM CONSENT AGENDA
- 8) STAFF REPORTS
- 9) BOARD REPORTS

Council Member Sorensen: CIP meetings are ongoing.

Council Member Yetzer: Southwest Corridor Transportation Coalition has fully funded 82nd Street which is on the north side of the arboretum.

- 10) ANNOUNCEMENTS
- 11) ADJOURN REGULAR MEETING

Motion by Gleason, seconded by Sorensen 11) ADJOURN REGULAR MEETING 6:38

MOTION carried.

Work Session:

UPCOMING CALENDAR OF EVENTS/MEETINGS:

Nicole Waldron, Mayor

ATTEST: _____

Ann Meyerhoff, Office Assistant