

CITY OF WACONIA

August 5, 2024

1) CALL MEETING TO ORDER AND ROLL CALL

Pursuant to due call and notice thereof, the regular meeting of the city Council of the City of Waconia was called to order by Mayor Waldron at 6:00 p.m.

The following Council members were present: Nicole Waldron, Randy Sorensen, Jacob Coleman, Jeff Grengs. Absent: Council Member Nick Gleason.

The following staff were present: Shane Fineran, Jackie Schulze, Lane Braaten, Nicole Mayer, Justin Sorensen, Jody Lechner, Jon Haukaas, Jake Saulsbury of Bolton & Menk, and City Attorney Mike Melchert

2) PLEDGE OF ALLEGIANCE

3) ADOPT AGENDA

Motion by Coleman second by Sorensen to adopt the agenda as published.

MOTION CARRIED.

4) PUBLIC HEARING

PUBLIC HEARING- Vacation of Drainage and Utility Easement 219 Frontage Road East

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Resolution No. 2024-163 Vacating Drainage and Utility Easement at 219 East Frontage Road

Public Hearing Notice (1 Page)

Application (1 Page)

Easement Exhibit (1 Page)

Lane Braaten, Community Development Director presented the Council with the background of this agenda item stating the property owner of 219 East Frontage Road has petitioned for the Vacation of the Drainage and Utility Easement at 219 East Frontage Road in Waconia. This is needed to complete the conditions of approval from the Site Plan and Design Review approved by the Council at the July 15, 2024, meeting.

Motion by Sorensen second by Coleman to open the Public Hearing.

MOTION CARRIED.

No comments from the public.

Motion by Grengs second by Sorensen to close the Public Hearing.

MOTION CARRIED.

Motion by Grengs second by Coleman to Adopt Resolution No. 2024-163 Vacating Drainage and Utility Easement at 219 East Front Road.

MOITON CARRIED.

5) VISITOR'S PRESENTATIONS, PETITIONS, CORRESPONDENCE

6) ADOPT CONSENT AGENDA

5.1 Approve City Council Minutes July 15, 2024

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[July 15, 2024 Council Minutes](#)

5.2 Approve August 5, 2024 Expenditures

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[Council List Expenditures 08-05-2024](#)

5.3 Approve Kraus-Anderson Construction Pay Request #22 for the New Fire Station

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[Fire Station Pay Request #22 with Kraus-Anderson Construction](#)

5.4 Approve Kraus-Anderson Contractor Pay Request for the New Fire Station

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[Fire Station Construction Management Pay Request thru 06-30-2024 with Kraus-Anderson](#)

5.5 Contractor Pay Request #8 - Waconia East Frontage Road Improvements

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[East Frontage Road Improvements Payment Request #8 with GMH Asphalt](#)

5.6 Contractor Pay Request #2-Final - 2023 Alley Improvement Project

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[Alley Improvement Project Final Pay Request #2 with Kusske Construction](#)

- 5.7 Approve 2023 Infrastructure Improvement Project Pay Request #5-Final with GMH Asphalt, Inc.

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[2023 Infrastructure Improvements Final Pay Request 5 with GMH Asphalt](#)

- 5.8 Approve Waconia Downtown Reconstruction - Phase 1 Pay Request #9-Final with GMH Asphalt

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[2023 Downtown Reconstruction Final Pay Request 9 with GMH Asphalt](#)

- 5.9 Contractor Pay Request #3 - Waconia Downtown Reconstruction - Phase 2

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[2024 Downtown Reconstruction Phase 2, Pay Request 3 with W.M. Mueller and Sons](#)

- 5.10 Accepting Woodland Creek Phases 1 thru 4 Development Municipal Improvements

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[Resolution No. 2024-164 Accepting Woodland Creek Phases 1 thru 4 Development Municipal Improvements](#)

- 5.11 Call Public Hearing - Revision to City's Fee Schedule : Waconia City Code - Chapter 1100

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- 5.12 Recruitment for Finance Clerk Position

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[Resolution No. 2024-165 Authorizing Recruitment for Finance Clerk](#)

- 5.13 Special Event Permit - Nickle Dickle Day

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Special Event Permit Nickle Dickle Day.pdf

2024 City Council Request

NDD 5K Run Map

NDD 10K Run Map

NDD Tickle Run Map

Resolution 2024-166, Approving Special Event and Temporary Noise Permit

5.14 Approve Temporary On-Sale Liquor Licenses for Nickle Dickle Day

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Resolution No. 2024-167 Temporary On-Sale Liquor License Waconia Legion Post 150

Resolution No. 2024-168 Temporary On-Sale Liquor License Parley Lake Winery

Resolution No. 2024-169 Temporary On-Sale Liquor License Schram Vineyards

Resolution No. 2024-170 Temporary On-Sale Liquor License The Winery at Sovereign Estate

5.16 Application for an Exempt Permit from the Church of St. Joseph to Conduct a Raffle on September 14, 2024

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Resolution No. 2024-171 Approving Application for Exempt Permit Church of St. Joseph to Conduct a Raffle

Motion by Coleman second Sorensen by to adopt the Consent Agenda as published.

MOTION CARRIED.

7) COUNCIL BUSINESS

6.1 Senior Services Programming with Rink Management

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Resolution No. 2024-172 Approving Agreement with Rink Management For Senior Center Programming Services

August Senior Center Calendar

24 08 01 Senior Center Management Agreement.docx

Shane Fineran, City Administrator, provided the Council a brief description of this agenda item stating the contract with the Senior Community Services to provide programming and senior center director staffing was terminated effective July 31, 2024. Staff recommends approving the contract with Rink Management to provide staffing and programming support for the Senior Center space. The contract includes 20 hours per week with day-to-day staffing and support and will be provided by one to two dedicated staff. This transition will be budget neutral as the contract rate will remain unchanged from what was budgeted in 2024.

Mayor Waldron stated she is very pleased with staff's process and recommendation.

Motion by Grengs second by Coleman to adopt Resolution No. 2024-172 Authorizing Agreement with Rink Management for Senior Center Programming Services.

MOTION CARRIED.

6.2 Closed Session

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Agenda item moved to item 24

8) ITEMS REMOVED FROM CONSENT AGENDA

No items were removed from the Consent Agenda

9) STAFF REPORTS

Sergeant Stahn provided the Council an update on July, 2024; for total patrol activity, there was a 4% drop with a total of 640 calls for service in 2024 compared to 669 from 2023.

There was an increase in criminal activity compared to last July with a total 49 criminal incidences, mostly due to curfew violations at Lake Waconia Regional Park, and there will be additional enforcements actions to alleviate this increase.

Non-criminal incidences remain constant comparing the Julys with a total of 318 in 2024 and 324 in 2023.

The Carver County Fair will be starting this week and the Department will be providing a full complement of staff within the fair grounds and a full patrol complement assigned to the City.

Special thank you to the Public Works Department for the hydrant painting of the curb and designated parking lines along Third Street.

Special thank you to Chief Sorensen for allowing the Department to utility a parking bay at the Old Fire Station during the Fair.

10) BOARD REPORTS

Sorensen: Met with the Personnel Committee to discuss finance department positions.

Coleman: Nothing to report

Grengs: Will be attending meeting the Planning Commission on August 8th at 6:30 pm.

Waldron: Thanked everyone who attended the Fire Station Recognition Ceremony. Also continues to meet with the Senior Center Group to discuss upcoming projects, continued growth and other community issues.

11) ANNOUNCEMENTS

Jackie Schulze, Assistant City Administrator, reminded the Council of National Night Out scheduled for August 6th beginning at 5:30 at Brook Peterson Park.

Absentee voting is still open and will be open Saturday August 10th from 9 am to 3 pm.

Candidate Filing is open now through August 13th at 5 p.m.

Election Day is Tuesday August 13, 2024. Polls are open 7 am to 8 pm.

The last summer street concert is Thursday at 6:30 with Traveled Ground performing.

12) CLOSED SESSION

6.2 Closed Session

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The mayor stated the Council will be moving into closed session (Agenda Item 6.2) pursuant to Minnesota Statute 13d.05 subdivision 3b. The City Council will be in closed session to review an attorney client privilege relating to the lawsuit of Bruce Allan vs the City of Waconia.

Motion Sorensen by second by Grengs to move into closed session.

MOTION CARRIED.

Motion by Coleman second by Grengs to close the August 5, 2024, Closed Session

MOTION CARRIED.

13) ADJOURN REGULAR MEETING

Motion by Sorensen second by Coleman to adjourn the August 5, 2024, City Council meeting at 6:41 pm.

MOTION CARRIED.

Nicole Waldron, Mayor

ATTEST: _____

Sue Schwalbe Office Specialist