

CITY OF WACONIA
APRIL 20, 2026

1. CALL MEETING TO ORDER AND ROLL CALL

Mayor Litfin called the April 20, 2026, City Council Meeting to order at 6:00 p.m. with all Council Members Present.

2. PLEDGE OF ALLEGIANCE

1) Rylie Kelzer will lead all in the Pledge of Allegiance

Rylie Kelzer led all in the Pledge of Allegiance.

3. PROCLAMATIONS

1) Arbor Day Proclamation

Mayor Litfin read the Arbor Day Proclamation into the record.

4. ADOPT AGENDA

Motion to adopt the Agenda as published was made by Council Member Coleman, seconded by Council Member Grengs.

MOTION CARRIED.

5. PUBLIC HEARING

None.

6. OPEN FORUM

John Findley, 9135 Airport Road, spoke in opposition to the proposed Woodland Trail Preliminary Plat. He stated that the east side of the planned roundabout would encroach onto his property and suggested that the roundabout could instead be shifted to the west, where the land is currently vacant. Mr. Findley indicated that relocating the roundabout westward would result in little to no impact on this property. He also expressed concerns regarding the lack of notification about the potential relocation of the roundabout, as well as questions about the process for any land acquisition or transfer.

7. COMMUNITY INTEREST PRESENTATIONS

None.

8. ADOPT CONSENT AGENDA

- 1) **Approve City Council Minutes 04-02-2026**
- 2) **Approve April 20, 2026 Expenditures**
- 3) **Safari Island Community Center Expenditures from Sports Facilities Companies Incurred March 2026**
- 4) **Ice Arena Expenditures from Sports Facilities Companies Incurred March 2026**
- 5) **Donation and Approve Pass Thru Recommendation - Waconia Fire Relief Association**
- 6) **Cash Donations for Fire Safety and Prevention Efforts and Approving Pass Thru to the National Fire Safety Council**
- 7) **Hire of Park Maintenance Lead**
- 8) **Facade Improvement & Start-Up Grant - 136 Main Street West, Coney's**
- 9) **2026 2nd Quarter Budget Amendments**
- 10) **Election Write-In Candidates**

Motion to adopt the consent agenda as published was made by Council Member Siddons, seconded by Council Member Coleman.
MOTION CARRIED.

9. COUNCIL BUSINESS

1) Woodland Trail Preliminary Plat, & PUD Zoning Request– 9350 Airport Road

Lane Braaten, Community Development Director, reported that the Findley's visited City Hall last week to discuss concerns related to the proposed roundabout. Staff will provide additional feedback as information becomes available from Carver County. Mr. Braaten noted that the Planning Commission reviewed this agenda item on April 9th. The subject property, approximately 61 acres in size, is currently guided for a mix of low-and-medium density residential uses, which aligns with single-family homes and townhomes. The City received a Preliminary Plat application, proposing to subdivide the property at 350 Airport Road into 127 single-family lots and four outlots. In addition, the applicant has requested rezoning to a Planned Unit Development (PUD) to allow for a mix of 65-foot and 40-foot wide single-family lots. The site includes an existing farmstead and remains largely agricultural. The northern third of the property consists of wetlands. The eastern boundary is adjacent to the planned right-of-way for the future extension of County Road 92. Mr. Braaten explained that in 2022, Carver County entered into a right-of-way exchange agreement with the Kirsch property owners, establishing this area as the future corridor for County Road 92. Construction of the roadways is not part of the project, and no timeline has been established. Additionally, Carver County has identified a regional trail search corridor along the future County Road 92 alignment, while the City has identified a parallel trail corridor slightly to the east. The City's planned trail would connect areas south of Highway 5 to the northern portion of the community.

The PUD request would allow increased lot coverage and reduce setbacks to

accommodate the proposed housing mix within the medium-density residential designation. A gas line easement runs through the northern portion of the site, and the applicant is continuing to coordinate around this constraint. With the 20 conditions outlined in the staff report, the Planning Commission unanimously recommended approval of both the Preliminary Plan and the PUD.

Reid Schulz of Tamarack Land Development stated that the gas line easement spans 50 feet on either side of the line in the northern portion of the property. At this time, a homeowners' association (HOA) is not proposed, as a builder has not yet been selected. Mr. Schulz added that the project was previously reviewed by the Park Board and City Council in 2023 with multiple feasibility studies completed. The development team anticipates closing on the property with the Kirsch family soon, with grading to begin late spring or early summer. Streets, utilities and lots are expected to be completed by November of this year.

Motion to adopt Resolution No. 2026-112 approving the Woodland Trail Preliminary Plat and Planned Unit Development was made by Council Member Grengs, seconded by Gleason.

MOTION CARRIED.

2) Annexation Petition – Wolter and Klingelhutz - WITHDRAWN

The annexation application has been withdrawn by the applicants.

10. ITEMS REMOVED FROM CONSENT AGENDA

None.

11. BOARD REPORTS

1) Staff Reports

Jon Haukaas, Public Services Director, provided the Council with an update on the Downtown Reconstruction Project stating that a pre-construction meeting was held on April 16th, April 27th, traffic control will begin, and sidewalks will remain until June. Notices were mailed to affected residents on April 20, 2026.

Jackie Schulze, Assistant City Administrator, stated the Public Services Open House is scheduled for May 20th from 3 p.m. to 7 p.m. with food trucks and an up-close look at the Public Works fleet. Also, the Community Survey is now live with approximately 3000 random households receiving the request. If any resident did not receive a card, the remainder will be mailed this week. The survey link can be found on the City website, newsletter, and Facebook page for the link to complete. Thursday, June 4th, is the first Waconia Farmers Market for this season and also the first concert in the City's Summer Music Series with Anti Skip Protection performing on Olive

Street between 1st Street and 2nd Street.

2) Councilmember Siddons

Nothing to report.

3) Councilmember Coleman

Nothing to report.

4) Councilmember Gleason

Nothing to report.

5) Councilmember Grengs

Nothing to report.

6) Mayor Litfin

Mayor's Report for 04-20-2026:

Thank you to Waconia Senior High School students Kate Meath and Oscar Butler for their time participating in a *Mayor's Minute*. The segment was recorded and will be posted in two weeks.

On Wednesday, April 8, I met with the Chamber Board of Directors, where I shared City updates and heard their thoughts on our great community.

On Thursday, April 16, I met with the Waconia High School Mayor's Youth Advisory Council. That was the group's final planning meeting for their Earth Day event, which will be held on Wednesday, April 22, 2026.

On Friday, April 17, I met with Carver County Commissioner, Tom Workman to discuss construction projects, current and future recreational amenities, and other opportunities for the City and County to strengthen collaboration.

As a reminder, two weeks ago, the Carver County Board and the City Council approved a new trail connector along County Road 10. This trail will be located on the west side of town between Waconia Parkway North and Sterling Road.

Last Saturday, April 18, the annual Home and Business Expo was held at Waconia High School. This Chamber of Commerce-hosted event was well attended, well organized, and continues to be a great community building tradition.

Congratulations to Fire Chief Sorenson and the entire Waconia Fire Department for hosting another successful pancake breakfast on April 19.

12. ANNOUNCEMENTS

13. ADJOURN REGULAR MEETING

Motion to adjourn the April 20, 2026, City Council Meeting at 6:30 was made by Council Member Grengs, seconded by Council Member Coleman
MOTION CARRIED.

**WORK SESSION: CIP PROJECT PRIORITIZATION, PAY PLAN POLICY,
250TH ANNIVERSARY**

UPCOMING CALENDAR OF EVENTS/MEETINGS:

Tim Litfin, Mayor

ATTEST: _____
Sue Schwalbe, Administrative Specialist