

6:30 PM

A thriving, connected community with deep roots: a great place to live for a lifetime.

A city that leads, serves, and governs to enhance the quality of life for all community members.

CHAIR: LACEY SHAW
MEMBER: ADAM HEGEHOLZ
MEMBER: THOMAS ADAMINI
MEMBER: ANDREW ANAUO
MEMBER: LEAH SOLTIS
ALTERNATE: BEN STRASHEIM

NOTE: TO ENSURE THAT YOU ARE PRESENT FOR ITEMS OF INTEREST, PLEASE BE PRESENT AT 6:30 P.M.

Those with items on the agenda should reach out to their staff contact. Others who wish to participate in the meeting, please contact the Community Development Director at 952-442-3106 or lbraaten@waconia.org to make certain that you are called upon during the meeting.

- 1. Call Meeting to Order**
- 2. Approval of Agenda**
- 3. Approval of Minutes**
 - 1) [Approve June 15th, 2023 Park Board Minutes](#)
Adopt a motion to approve the regular meeting minutes of June 15th, 2023.
- 4. Regular Business**
 - 1) [Discussion Items For Consideration and Direction](#)
Review and Discuss Consideration of Individual Subject Matters and Provide Staff Direction of Considered Items Individually
- 5. Staff Park Items Update**
- 6. Board Updates & Questions**
- 7. Adjourn**

Upcoming Meetings September 21st, 2023 at 6:30 p.m.



REQUEST FOR CITY COUNCIL ACTION

Meeting Date:		August 17, 2023					
Item Name:		Approve June 15th, 2023 Park Board Minutes					
Originating Department:		Administration					
Presented by:		Shane Fineran					
Previous Council Action (if any):							
Item Type (X only one):		Consent	X	Regular Session		Discussion Session	
RECOMMENDATIONS/COUNCIL ACTION/MOTION REQUESTED <i>(Include motion in proper format.)</i>							
Adopt a motion to approve the regular meeting minutes of June 15th, 2023.							
EXPLANATION OF AGENDA ITEM <i>(Include a description of background, benefits, and recommendations.)</i>							
<u>Attachments:</u> 1. June 15th Park Board Minutes							
FINANCIAL IMPLICATIONS:				ADVISORY BOARD RECOMMENDATIONS:			
Funding Sources & Uses:							
Budget Information: ☐ Budgeted ☐ Non Budgeted ☐ Amendment Required				Planning Commission			
				Parks and Recreation Board			
				Safari Island Advisory Board			
				Other			

**CITY OF WACONIA
MINUTES OF SCHEDULED MEETING
PARKS & RECREATION BOARD
June 15, 2023**

Pursuant to due call and notice thereof, the Regular Meeting of the Waconia Parks & Recreation Board in the Maple Conference Room was called to order at 6:30 p.m. by Shaw.

Park Board Members Present: Lacey Shaw, Adam Hegeholz, Leah Soltis, Tom Adamini, Ben Strasheim.

Park Board Members Absent: Andrew Anauo

Council Liaison: Randy Sorensen

Staff Present: Shane Fineran, Craig Eldred, Mike Mawdsley

Guests: None

Adopt Agenda

Adamini made a motion to approve the agenda, seconded by Hegeholz. All in favor.

Approval of Minutes from May 18, 2023 Meeting

Hegeholz made a motion to approve the May 18, 2023 meeting minutes, seconded by Adamini. All in favor.

Hegeholz had to leave the meeting at approximately 6:40 p.m.

Park Board Round Table

The Park Board had requested to meet in round table format to discuss in more detail individuals ideas and priorities related to various projects identified in the park & trail capital investment plan. The main discussion points included the phasing and costs related to the flexible use space & restrooms at Waterford Park, request for cash flow analysis of the park & trail CIP, and desire to see the city undertake a community survey to get better community input on park and trail needs and wants by the community.

Staff Updates

Mike Mawdsley provided an update on park maintenance activities that have and are occurring throughout the system.

Adjournment

Adamini motion to adjourn. Soltis second. All in favor. Adjourn at 7:50 p.m.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'Shane Fineran', with a large, stylized loop at the end.

Shane Fineran
City Administrator



REQUEST FOR CITY COUNCIL ACTION

Meeting Date:	August 17, 2023					
Item Name:	Discussion Items For Consideration and Direction					
Originating Department:	Public Services					
Presented by:	Craig Eldred					
Previous Council Action (if any):	None					
Item Type (X only one):	Consent		Regular Session	X	Discussion Session	
RECOMMENDATIONS/COUNCIL ACTION/MOTION REQUESTED <i>(Include motion in proper format.)</i>						
Review and Discuss Consideration of Individual Subject Matters and Provide Staff Direction of Considered Items Individually						
EXPLANATION OF AGENDA ITEM <i>(Include a description of background, benefits, and recommendations.)</i>						
Item I; Sauna Experience is an item brought forth by Paul Modeen who desires to rent space at Cedar Point Park during the winter months. This space rental would be similar to our summer rental of kayak spaces provided by the city to Neverboard, LLC. Paul will provide some insight into his idea of renting the sauna during the days of Thursday through Sunday in the winter season. Operational hours would be 9:00 a.m. to 9:00 p.m. Currently Neverboard is renting Cedar Point to utilize the 18 kayak spaces and placement of a trailer in the summer for \$450.00. Is this something the Park Board might recommend being presented to the City Council as an alternative winter use of Park space? Item II; This summer staff received a request of Audra Lehrke, Owner/Manager of Neverboard, LLC. regarding the opportunity to rent space at Reitz Lake for Kayak's and other water type elements. As stated previously Neverboard, LLC. has rented space at Cedar Point Park for two seasons, and has a formal agreement for the summer period of 2024 with expiration on October 31st. The question of the Park Board is this something you feel might work in this area? We would need to acquire kayak racks. The previous racks at Cedar Point were built by staff in the winter season. Staff will provide some details on costs as part of the discussion. Item III; Staff were approached by KTJ, parcel owner of the Otto Apartment Building located at 601 Industrial Boulevard and the possibility of partnering in adding pickle ball courts and/or a play system in Sudheimer Park space adjacent the apartment building site. Park Board members should know that we have agreements for trail easements east of the apartment building and non-commercial vehicle access across the driveway access and entrance to the secondary parking lot with 10 parking stalls designated for Sudheimer Park use. Staff attached the vehicle and parking access documents. The question of park use, and what the Park Board might consider desirable in Sudheimer Park in regards to a play system or pickleball courts for the adjacent park land to the Otto apartment building. Attachments: 1. Drive and Access Easement.pdf 2. Parking Stall Easement Area.pdf						
FINANCIAL IMPLICATIONS:			ADVISORY BOARD RECOMMENDATIONS:			
Funding Sources & Uses: Non-committed funding at present time						

Budget Information:		Planning Commission	
☐	Budgeted	Parks and Recreation Board	
☒	Non Budgeted	Safari Island Advisory Board	
☐	Amendment Required	Other	

Exhibit "B"
Legal Description and Depiction of the Access Easement Area
[TO BE UPDATED WITH LEGAL DESCRIPTION]

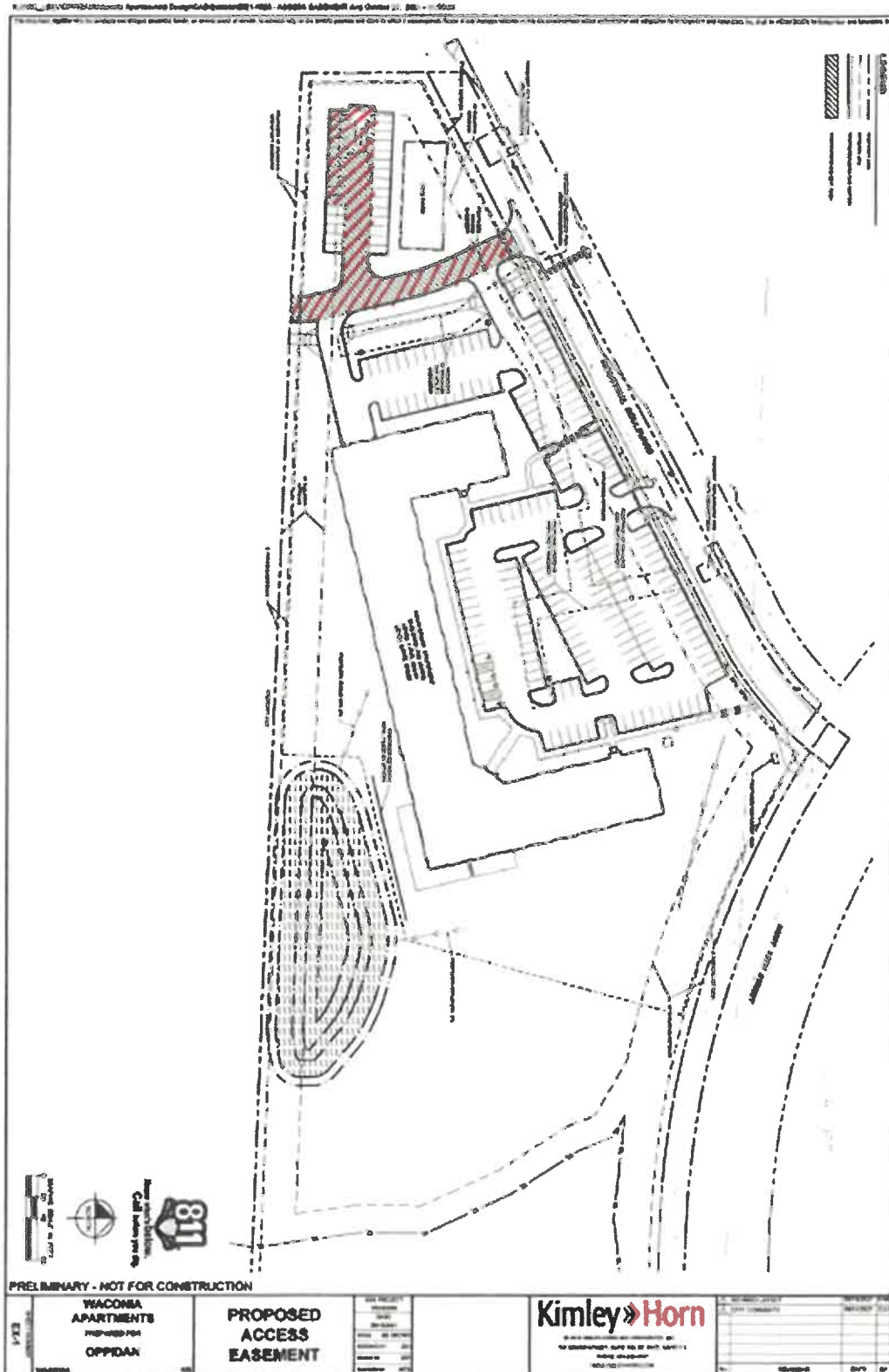


Exhibit "C"

Legal Description and Depiction of the Parking Easement Area
[TO BE UPDATED WITH LEGAL DESCRIPTION]

