

CITY OF WACONIA
JUNE 16, 2025

1. CALL MEETING TO ORDER AND ROLL CALL

Mayor Litfin called the June 16, 2025, Waconia City Council Meeting to order at 6:00 p.m.

Mayor Litfin stated that Council Members Nick Gleason and Derek Siddons would not be attending this meeting.

2. PLEDGE OF ALLEGIANCE

Mayor Litfin led all in the Pledge of Allegiance.

3. PROCLAMATIONS

None.

Mayor Litfin stated the following:

Ladies and gentlemen, this past weekend we were shocked, angry, and saddened by the senseless violence and loss of life that took place in Brooklyn Park, Minnesota. As well as the shootings that severely injured two innocent people in Champlin, Minnesota. On behalf of the Waconia City Council, all staff that works for the City of Waconia, and all the wonderful citizens of this great City of Waconia, we wish to extend our heart-felt sympathies to the family and friends of Melissa and Mark Hortman. Furthermore, we pray for the speedy recovery for John and Yvette Hoffman. We also extend our deepest condolences, thoughts, and prayers to all who work at our Minnesota State Capital. Thank you to our law enforcement community for their constant quick thinking and response to keep us all safe. I am so proud of our citizens here in the City of Waconia who call and email and text and come in person to these Waconia City Council Meetings to share your opinions. It is always your communication that makes this City better. Please continue to show up and share your wants and desires and opinions with City staff and this Council. Together we are better. Since I began working for you as your Mayor, I have consistently said that this City and that this Council is your City and your Council. We work for you.

4. ADOPT AGENDA

Motion to Adopt the Agenda as Published made by Council Member Coleman second by Council Member Grengs.

MOTION CARRIED.

5. PUBLIC HEARING

None

6. OPEN FORUM

None.

7. COMMUNITY INTEREST PRESENTATIONS

Nick Hansberry, Waconia High School Band Director, Jenny Moran of the Lake Waconia Band Festival and Jill Stineman of the Lake Waconia Band Festival.

Nick stated that the Lake Waconia Band Festival is a non-profit event hosted by the Lake Waconia Band Boosters. This is the 26th year of the festival sponsored by local businesses and volunteers. This is a bands-only parade and competition with an expected audience of 3,000.

Jenny Moran shared the parade route and staging area with the Council as well as the variety of food trucks participating along with the Waconia American Legion selling food. There will be five Class A bands, four Class AA bands, and five Class AAA bands participating. With each band, there will be participants, parents, and family members to visit the restaurants and shops in Waconia. Then the presenters gave a special thank you to all the sponsors of both cash donations and in-kind donations. New this year is a special VIP Rooftop Viewing Experience from the Iron Tap that will be actioned off to raise money.

8. ADOPT CONSENT AGENDA

Mayor Litfin pulled Consent Agenda Item 8.8, *Reitz Lake Lift Station on Airport Road - Accept Design Proposal for Future Construction*.

- 1) Approve City Council Minutes June 2, 2025**
- 2) Approve June 16, 2025 Expenditures**
- 3) Ice Arena Expenditures from Sports Facilities Companies Incurred May 2025**
- 4) Safari Island Community Center Expenditures from Sports Facilities Companies Incurred May 2025**
- 5) Downtown Reconstruction Phase 3 Pay Request No. 1 to GMH Asphalt Corporation**
- 6) Industrial Park Wetland Excavation Pay Request No. 2-Final to S.M. Hentges & Sons**
- 7) Waconia Parkway North Mill & Overlay to Bituminous Roadways, Inc. No. 2-Final to Bituminous Roadways**
- 8) Reitz Lake Lift Station on Airport Road - Accept Design Proposal for Future Construction**

Mayor Litfin pulled this item off the consent agenda for further discussion. Jon Haukaas, Public Services Director, stated this is a proposal for the design and eventual construction of the Reitz Lake Lift Station on Airport Road. This project was identified in the Feasibility Study for the East Area Development. Staff have received requests for proposed development in this area and, because of the regional nature of this project, staff are requesting the design and construction be led by the City. Staff requested Bolton and Menk provide the City with a professional services agreement to provide a scope and design fee estimate. The design work could be completed in 2025 to be ready for a 2026 construction project or whenever a viable development project moves forward.

Council Member Coleman stated this is a standard request for design so that the City is prepared for growth.

Mayor Litfin stated the reason for pulling this \$300,000 item off the consent agenda was to request a formal bid process for the contract. The Mayor went on to say that he is not opposed to the project, but would like to see it competitively bid and, until then, would not support the project.

Council Member Grengs stated this was discussed two weeks ago at a work session and feels comfortable working with the design team.

Motion to Adopt Resolution No. 2025-159 Accepting the Proposal for The Design of the Reitz Lake Lift Station CIP Projects No. 479 and No. 480 made by Grengs, second by Coleman.

Aye: Grengs

Aye: Coleman

Nay: Litfin

MOTION CARRIED

- 9) Accept Proposal for Tower 3 Reconditioning**
- 10) Allocate Local Housing Aid**
- 11) Approve Temporary On-Sale Liquor License and Application for Exempt Gambling Bingo at the Carver County Fair**
- 12) Special Event Permit - Bode Gray's**

Mayor Litfin pulled Consent Agenda Item 8.8, *Reitz Lake Lift Station on Airport Road - Accept Design Proposal for Future Construction*.

Motion made to Adopt the Consent Agenda as Published pulling Item 8.8 made by Coleman second by Grengs.

MOTION CARRIED.

9. REGULAR BUSINESS

1) Authorize the Issuance and Awarding Sale of \$8,740,000 General Obligation Bonds, Series 2025A-2025 Infrastructure Improvement Projects & Equipment Certificates

Nicole Meyer, Finance Director, provided the Council with an updated Resolution and updated dollar amounts. The final bond amount is less than originally listed.

Todd Hagen, Ehlers and Associates, reviewed the sales day reports for the Council.

On May 19, 2025, the Council approved Resolution No. 2025-150, providing for the sale of General Obligation Bonds, Series 2025A. The bonds are to be issued to finance the 2025 downtown infrastructure improvement project, the City's portion of water and sewer over-sizing for the Holbrook Development, and for the purchase of a fire truck and public services equipment. The City budgeted to issue bonds for these improvements and equipment as part of the 2025 capital improvement plan. Ehlers will provide a final resolution for approval at the meeting if the bond can be reduced due to the premium offered as part of the sale and with all the details of the sale. The City has maintained its double AA+ Bond rating. The analysis and credit committee notes in the report that the City continues to be a strong credit with a strong management team and strong reserves. The report has a numbering system which indicates numbers one through six. The City continues to perform well in the categories of financial performance, reserves and liquidity, management, and credit profile. Staff received seven bids which were all listed in the bid tabulation.

The council thanked Ehlers and Associates and staff for a great job.

Motion to Adopt Resolution No. 2025-165 Authorizing the Issuance and Awarding the Sale of \$8,740,000 General Obligation Bonds, Series 2025A-2025 Infrastructure Improvement Projects and Equipment Certificates made by Coleman second by Grengs.

MOTION CARRIED

2) Variance - 1517 Sparrow Road

Lane Braaten, Community Development Director, gave a brief history of this agenda item stating that the City received a variance application from the property owners of 1517 Sparrow Road to construct an 8-foot by 12-foot deck at the back of the house. The deck would encroach on the required 30-foot rear yard setback. The variance is necessary due to the location of an existing second-level sliding door that leads directly to the backyard. Due to the configuration of the property, any deck would require a variance.

The applicant owner stated that a larger 12 by 15-foot deck was shown on the 2006 proposed house survey, and they are requesting approval for a reduced version to safely access the backyard from the existing door.

All council members stated they are in agreement.

Motion to Adopt Resolution No. 2025-166 Approving a Variance To Construct an 8-

Foot by 12-Foot Deck Within the 30-Foot rear Yard setback for the property located at 1517 Sparrow Road.made by Coleman second by Grengs.

MOTION CARRIED

3) Variance - ACPI Wood Products at 231/233 Industrial Blvd.

Lane Braaten gave a brief description of this variance to parking standards, stating that the City received a variance application from the property owners requesting approval of a variance to reduce the existing parking on the property located at 231 Industrial Blvd in Waconia by two spaces to allow for a new external dust collector on the site.

For environmental and safety reasons, the applicant is requesting to install an external duct collector which would cause the loss of two parking spaces. The location of the duct collector would be on the east side of the building. Parking has not been an issue and there is additional parking across the street. The Planning Commission held a public hearing and recommended 4-0 with approval. This piece of equipment would make it safer for employees and, if the business moves, the duct collector would be removed and the two parking stalls would be returned.

Motion to Adopt Resolution No. 2025-167 Approving the Variance to Reduce the Existing Parking on the Subject Property by Two (2) spaces to Allow for a New External Dust Collector on Site made by Grengs second by Coleman.

MOTION CARRIED.

10. REPORTS/EMERGING ISSUES

1) Staff Reports

Jon Haukaas updated the Council and stated:

The Waconia Parkway North and Highway 10 roundabout is under construction with a full detour route. The closure will remain in place until around September 1, 2025. The intent is to have this completed by school opening.

The Downtown Reconstruction Project Phase 3 is on schedule and moving to Stage 2, which is the first piece of Olive Street. The paving is complete on 1st Street and the sidewalks are becoming poured.

The Neighborhood Mill and Overlay Project will be put to the Council for bid approval as soon as plans are finalized.

Well No. 9 Project is scheduled to begin in the next two weeks.

As directed by the Council, staff have begun evaluation of stop signs. Specifically, Main Street and Spruce Street. Oak Street and Sparrow Street will be driven by pedestrian movements. The pedestrian studies are \$1,500 to \$2,000 and will be evaluated in the fall.

The Speed Limit Data Collectors are moved to different locations based on citizens' requests. Staff will continue to work with the Carver County Sheriff's Department.

2) Councilmember Siddons

Absent

3) Councilmember Coleman

Nothing to report

4) Councilmember Gleason

Absent

5) Councilmember Grengs

No board reports; however, would like to acknowledge and thank the residents of Waconia for patience during this construction season.

6) Mayor Litfin

Mayor Litfin met with the following:

06-10 Met with Carver County Mayors to share knowledge and events happening in the communities.

06-11 Presented to the West Carver Rotary Club

11. ANNOUNCEMENTS

Shane Fineran, City Administrator, stated that the first Music in the Street event was canceled due to weather and will be rescheduled for August. Tonight the Council approved a special event permit for a street opening event sponsored by Bode Grays.

12. CLOSED SESSION

Motion to move into closed session made by Coleman, second by Grengs

MOTION CARRIED.

1) Closed Session - The City Council will meet in closed session pursuant to Minn. Stat. 13.05, subd. 3(c)(3)

2) Closed Session - The City Council will meet in closed session pursuant to Minn. Stat. 13.05, subd. 3(c)(3)

Motion to close the City Council Closed Session was made by Grengs second by Coleman.

MOTION CARRIED.

13. ADJOURN REGULAR MEETING

Motion to adjourn the June 16, 2025, City Council Meeting at 7:15 p.m. was made by

Grengs, second by Coleman.
MOTION CARRIED.

**WORK SESSION: LOCAL HOTEL FEASIBILITY STUDY, HWY 5 PHASE 2
LIGHTING DESIGN**

UPCOMING CALENDAR OF EVENTS/MEETINGS:

Tim Litfin, Mayor

ATTEST:

Sue Schwalbe, Administrative Specialist