

6:30 PM

A thriving, connected community with deep roots: a great place to live for a lifetime.

A city that leads, serves, and governs to enhance the quality of life for all community members.

CHAIR: LACEY SHAW
MEMBER: ADAM HEGEHOLZ
MEMBER: THOMAS ADAMINI
MEMBER: ANDREW ANAUO
MEMBER: LEAH SOLTIS
ALTERNATE: BEN STRASHEIM

NOTE: TO ENSURE THAT YOU ARE PRESENT FOR ITEMS OF INTEREST, PLEASE BE PRESENT AT 6:30 P.M.

Those with items on the agenda should reach out to their staff contact. Others who wish to participate in the meeting, please contact the Community Development Director at 952-442-3106 or lbraaten@waconia.org to make certain that you are called upon during the meeting.

1. **Call Meeting to Order**
2. **Approval of Agenda**
3. **Approval of Minutes**
 - 1) [Approve June 16, 2022 Meeting Minutes](#)
Motion to approve regular meeting minutes of June 16, 2022.
4. **Regular Business**
 - 1) [Resident Request - Pickleball Courts](#)
Discussion & Direction
 - 2) [Park Board Capital Planning Discussion](#)
Adopt and Discuss Capital Project Direction for Park & Recreational Items on a Community Wide Basis
& Approve Staff Project Report to be Hand Delivered
5. **Staff Park Items Update**
6. **Board Updates & Questions**
7. **Adjourn**

Upcoming Meetings September 15th - Inclusive Playground Grand Opening



REQUEST FOR CITY COUNCIL ACTION

Meeting Date:		August 18, 2022			
Item Name:		Approve June 16, 2022 Meeting Minutes			
Originating Department:		Administration			
Presented by:		Shane Fineran			
Previous Council Action (if any):					
Item Type (X only one):	Consent	☒	X	Regular Session	Discussion Session
RECOMMENDATIONS/COUNCIL ACTION/MOTION REQUESTED <i>(Include motion in proper format.)</i>					
Motion to approve regular meeting minutes of June 16, 2022.					
EXPLANATION OF AGENDA ITEM <i>(Include a description of background, benefits, and recommendations.)</i>					
Attachments: 1. 6.16.22 PB Minutes.pdf					
FINANCIAL IMPLICATIONS: Funding Sources & Uses:			ADVISORY BOARD RECOMMENDATIONS:		
Budget Information: _____ Budgeted _____ Non Budgeted _____ Amendment Required			Planning Commission		
			Parks and Recreation Board		
			Safari Island Advisory Board		
			Other		

**CITY OF WACONIA
MINUTES OF SCHEDULED MEETING
PARKS & RECREATION BOARD
June 16, 2022**

Pursuant to due call and notice thereof, the Regular Meeting of the Waconia Parks & Recreation Board was called to order at 6:30 p.m. by Adamini.

Park Board Members Present: Leah Soltis, Adam Hegeholz, Thomas Adamini, Ben Strasheim

Park Board Members Absent: Andrew Anauo, Lacey Shaw

Council Liaison: None

Staff Present: Shane Fineran, Craig Eldred, Deanna LaPlant

Guests: Scott Trumpei

Adopt Agenda

Hegeholz made a motion to approve the agenda, seconded by Strasheim. All in favor.

Approval of Minutes from May 19th, 2022, Meeting

Hegeholz made a motion to approve the May 19, 2022, meeting minutes, seconded by Strasheim. All in favor.

Windmill Creek 8th Addition Park Dedication

City Administrator Fineran presented the preliminary plat information for Windmill Creek 8th Addition. The development is proposing to develop 11.43 gross acres with delineated wetlands consisting of 4.85 acres, providing 7.63 acres. Under the city's park dedication requirements .278 acres or cash in lieu of totaling \$16,680 shall be provided. The developer of the property, Trumpy Homes is requesting that the Park Board consider the removal of .99 acres of land be removed from the calculation due to access to this area. The Park Board discussed the potential future land use in the area for a park site and concluded that due to the proximity to Waterford Park that no additional park land would be desirable, and that cash in lieu of would be acceptable. The Park Board also discussed the removal of the .99 acres as requested by the developer and did not support this request.

Hegeholz motioned to accept cash in lieu of in the amount of \$16,680. Seconded by Adamini. All in favor.

Staff Park Item Update

Parks Maintenance Supervisor LaPlant provided an update to the board regarding various maintenance items occurring in the park and trail system currently.

Public Services Director Eldred requested that the Park Board begin thinking about various park development items and opportunities for Sudheimer Park, as this will be a future action item for the Board as capital planning efforts continue.

Adjournment

Hegeholz motion to adjourn. Strasheim second. All in favor. Adjourn at 7:11 p.m.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Shane Fineran". The signature is stylized with a large, looping initial "S" and a trailing flourish.

Shane Fineran
City Administrator



REQUEST FOR CITY COUNCIL ACTION

Meeting Date:		August 18, 2022			
Item Name:		Resident Request - Pickleball Courts			
Originating Department:		Administration			
Presented by:		Shane Fineran			
Previous Council Action (if any):					
Item Type (X only one):	Consent		Regular Session		Discussion Session X
RECOMMENDATIONS/COUNCIL ACTION/MOTION REQUESTED <i>(Include motion in proper format.)</i>					
Discussion & Direction					
EXPLANATION OF AGENDA ITEM <i>(Include a description of background, benefits, and recommendations.)</i>					
Resident John Douville would like to present to the board his perspective on the interest and demand for more pickleball courts within the community.					
<u>Attachments:</u>					
FINANCIAL IMPLICATIONS:			ADVISORY BOARD RECOMMENDATIONS:		
Funding Sources & Uses:					
Budget Information: _____ Budgeted _____ Non Budgeted _____ Amendment Required			Planning Commission		
			Parks and Recreation Board		
			Safari Island Advisory Board		
			Other		



REQUEST FOR CITY COUNCIL ACTION

Meeting Date:		August 18, 2022				
Item Name:		Park Board Capital Planning Discussion				
Originating Department:		Public Services				
Presented by:		Craig Eldred				
Previous Council Action (if any):		Previous Items related have been discussed and proposed for this type of directive effort				
Item Type (X only one):	Consent	☐	Regular Session	☐	Discussion Session	X
RECOMMENDATIONS/COUNCIL ACTION/MOTION REQUESTED <i>(Include motion in proper format.)</i>						
Adopt and Discuss Capital Project Direction for Park & Recreational Items on a Community Wide Basis & Approve Staff Project Report to be Hand Delivered						
EXPLANATION OF AGENDA ITEM <i>(Include a description of background, benefits, and recommendations.)</i>						
The focus of the Capital Plan review is to align current Four-Year Programmed Projects with Fundable Plans and review public requests of projects for prioritization of potential improvements. By completing this effort Staff will be able to work internally and with outside sources to formulate a more specific cost benefit analysis for the Park Board. Thus allowing for follow-up on these items for placement into the Capital Improvement Plan for Capital Improvement Committee review. Please review the attached two-page Capital Plan Documents detailing current projects. We have highlighted the next four-years for specific review. The second attachment details the Projects over the four-years with comments and a final list of project requests by the general public. Some of these request may be placed, or targeted beyond the focus funding years based upon priority. Staff do need to visit the Park Play Systems Replacement Schedule for the last two fiscal years. Our play systems are currently on a programmed update or replacement every fifteen-years. Internally, we have discussed partial replacements of high-use items such as poly slides and climbing features of the play systems at mid-life to reduce major replacement costs. This would provide for some programmed or planned maintenance We will provide a Operations and Maintenance update via a hand-out at the Park Board Meeting.						
<u>Attachments:</u>						
1. Four-Year CIP Emphasis Parks.pdf 2. Four-Year CIP Emphasis Parks.pdf						
FINANCIAL IMPLICATIONS:				ADVISORY BOARD RECOMMENDATIONS:		
Funding Sources & Uses:						
Park Capital Improvement Plan; Public Improvement Funds						
Budget Information:				Planning Commission		
☒ Budgeted				Parks and Recreation Board		
☐ Non Budgeted				Safari Island Advisory Board		
☐ Amendment Required				Other		

GO Bonds							5,400,000	5,400,000
Infrastructure 2030 - Overlay Sierra	632-A						1,000,000	1,000,000
Development/Marketplace Drive/Mill Lane/Industrial							1,000,000	1,000,000
GO Bonds								
Infrastructure 2031 - Willowbrooke Lane/Woodlawn	683						5,600,000	5,600,000
Circle/Dunsmore Drive/Courtland West/East							5,600,000	5,600,000
429 Bonds								
Infrastructure 2031 - Overlay Tenth Street/Starlight	683-A						1,100,000	1,100,000
Drive/Campfire Court/Feather Circle							1,100,000	1,100,000
GO Bonds								
Public Services-Parks			2023	2024	2025	2026		
Finish Mower (Land Pride) - Replacement Unit #5001	260	70			15,000			15,000
Cap Equip Cash					15,000			15,000
Legacy Village Park Equipment Upgrades	288	75		225,000				225,000
PIR Cash				225,000				225,000
Windmill Creek Park Equipment Upgrades	290	75	195,000					195,000
PIR Cash			195,000					195,000
Future Community Park Land Purchase	348						3,000,000	3,000,000
Park Ded Cash							3,000,000	3,000,000
Wildhurst Park Equipment Upgrades	385	70					260,000	260,000
PIR Cash							260,000	260,000
Fox Run Park Equipment Upgrades	386	70		260,000				260,000
PIR Cash				260,000				260,000
Interlaken Park Equipment Upgrades	387	70				265,000		265,000
PIR Cash						265,000		265,000
Pinehill Park Equipment Upgrades	388	70					255,000	255,000
PIR Cash							255,000	255,000
Large Front Mount Mower Toro 5910 - Replacement Unit #182	393	90			125,000			125,000
Cap Equip Cash					125,000			125,000
Sudheimer Park Additions	517				500,000			500,000
GO Bonds					500,000			500,000
F-550 One Ton Dump - Replacement Unit #48	541						111,300	111,300
Cap Equip Cash							111,300	111,300
City Square Park Play Equipment Replacement	580						350,000	350,000
PIR Cash							350,000	350,000
Front Mount Mower - Addition to Fleet	581				87,550			87,550

		2023	2024	2025	2026		
Cap Equip Cash				87,550			87,550
Front Mount Mower & Winter Equipment Toolcat #178 Multiple Replacement	582		80,000			85,000	165,000
Cap Equip Cash			80,000			85,000	165,000
Zero Turn Mower - Successive Replacement Unit #175	585	78,000			140,000		218,000
Cap Equip Cash		78,000			140,000		218,000
Workman Toro - Replacement Unit #184	586			44,500			44,500
Cap Equip Cash				44,500			44,500
Waterford Park Facility Improvement	597	2,300,000					2,300,000
GO Bonds		2,300,000					2,300,000
Park Maintenance Pick-up Truck - Replacement Unit #55	600				65,000		65,000
Cap Equip Cash					65,000		65,000
Parks Maintenance Pick-up Truck - Replacement Unit #57	601					40,000	40,000
Cap Equip Cash						40,000	40,000
Upgrade Brook Peterson Park Fields 1-4 Lighting to LED	623	77	950,000				950,000
PIR Cash			950,000				950,000
Toro 3280 - Replacement Unit #181	636			71,000		82,000	153,000
Cap Equip Cash				71,000		82,000	153,000
Toro Propass Top Dresser - Replacement Unit #5002	637					29,000	29,000
Cap Equip Cash						29,000	29,000
Enclosed Trailer - Addition to Fleet	660	20,000					20,000
Cap Equip Cash		20,000					20,000
Toro 3280 - Replacement Unit #178	667			53,773			53,773
Cap Equip Cash				53,773			53,773
Bobcat Tool Cat - Replacement Unit #188	670				31,055		31,055
Cap Equip Cash					31,055		31,055
Toro 7210 - Replacement Unit #189	671				43,192		43,192
Cap Equip Cash					43,192		43,192
Lakeview Terrace Park Playground Equipment Installation	696	150,000					150,000
PIR Cash		150,000					150,000
Park Maintenance Pick-up Truck - Addition to Fleet	697	79,000					79,000
Cap Equip Cash		79,000					79,000
Brook Peterson Park - Dug-Out Replacement	705	40,000			65,000		105,000
Donations		40,000					40,000

GO Bonds							5,400,000	5,400,000
Infrastructure 2030 - Overlay Sierra	632-A						1,000,000	1,000,000
Development/Marketplace Drive/Mill Lane/Industrial							1,000,000	1,000,000
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Brook Peterson Park - Dug-Out Replacement	705	40,000			65,000		105,000
Donations		40,000					40,000