

CITY OF WACONIA
August 21, 2023

1) [CALL MEETING TO ORDER AND ROLL CALL](#)

Pursuant to due call and notice thereof, the regular meeting of the City Council of the City of Waconia was called to order by Mayor Waldron at 6:00 p.m. The following members were present: Nicole Waldron, Randy Sorensen, Steve Yetzer, Nick Gleason, Jeff Grengs

Staff Present: Shane Fineran, Jackie Schulze, Lane Braaten, Craig Eldred, Ann Meyerhoff, Justin Sorensen, Jake Salisbury, Nicole Meyer.

2) [PLEDGE OF ALLEGIANCE](#)

3) [ADOPT AGENDA](#)

The Comprehensive Plan Amendment for 7845 County Road 10 North was removed by the applicant from Council Business.

Motion by Sorensen seconded by Grengs 3) ADOPT AGENDA as amended.

MOTION carried

4) [VISITOR'S PRESENTATIONS, PETITIONS, CORRESPONDENCE](#)

5) [ADOPT CONSENT AGENDA](#)

5.1 City Council Meeting Minutes

[Cover Page](#)

[8-7-2023 Minutes.pdf](#)

5.2 August 21, 2023 Expenditures

[Cover Page](#)

[Council List-Expenditures 08.21.23_Regular.pdf](#)

[Council List-Expenditures 08.21.23_Purchasing Card.pdf](#)

[Council List-Expenditures 08.21.23_Other-Electronic.pdf](#)

5.3 Kraus Anderson Contractor Pay Request - New Fire Station

[Cover Page](#)

[3.2023.07 Waconia Fire Station.pdf](#)

- 5.4 Horizon Commercial Pool Contractor Pay Request #1 - Safari Island Filter Pump Replacement Project

[Cover Page](#)

[Safari Island Pay App 1.pdf](#)

- 5.5 Contractor Pay Request #11 - New Fire Station

[Cover Page](#)

[Waconia - Pay App #11 - July 2023.pdf](#)

- 5.6 Rink Management Services Corporation Waconia Ice Arena Expenditures Incurred July 2023

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[Ice Arena - Bills & Applied Payments July 23.pdf](#)

- 5.7 Rink Management Services Corporation Safari Island Community Center Expenditures Incurred July 2023

[Cover Page](#)

[Safari Island - Bills & Applied Payments July 23.pdf](#)

- 5.8 Accept Resignation of Park Board Member

[Cover Page](#)

[23184res_Park_Board_Anaao_resignation.docx](#)

- 5.9 Appointment of Street Maintenance Worker

[Cover Page](#)

[23185res_Appointment_of_Street_Maintenance_Worker_August_23.docx](#)

- 5.10 Authorize Submission of Minnesota Board of Water and Soil Resources, (BWSR) Clean Water fund Grant

[Cover Page](#)

[23186res 2023_BWSR_Grant_App_Res..doc](#)

[Grant Information Sheet Reuse Application.pdf](#)

5.11 Use of Municipal Lot - House Fire Benefit

[Cover Page](#)

[23187res_WBC_Benefit.docx](#)

[Waconia Brewing Benefit](#)

5.12 LED Lighting Upgrade - Waconia Ice Arena

[Cover Page](#)

[23188res LED_Lighting_Project_Res_final.docx](#)

[Laketown Electric Proposal.pdf](#)

[Noble Electric Proposal.pdf](#)

5.13 Donation Acceptance & Pass Thru Recommendation - Waconia Fire Relief Association

[Cover Page](#)

[23189res Gambling_Donation_Resolution \(6\).doc](#)

5.14 Acceptance of Quotes and Award Tree Removal Services

[Cover Page](#)

[23190res_Award_of_Tree_Removal.doc](#)

[Cover Sheet and Improvement Area Image.pdf](#)

[2023-08-16 Apartment Tree Clearing Award - Revised.pdf](#)

[Castle Rock Quote.pdf](#)

[Tree Top Cleaning, Inc..pdf](#)

5.15 Application for Exempt Permit for Church of St Joseph

[Cover Page](#)

[23195res Church of St Joseph gambling.doc](#)

Motion by Yetzer, seconded by Sorensen 5) ADOPT CONSENT AGENDA
MOTION carried

6) COUNCIL BUSINESS

6.1 Site Plan, Design Review & Variance - 219 Frontage Road East

Cover Page

23191res_Site_Plan_Design_Review_and_Variance.docx

Location Map.pdf

Applicant Statement.pdf

Variance Request Letter_Property Setback.pdf

Crusher Crossfit_Site Plan & Design Review_Plan Set.pdf

Lane Braaten shared that Kelsey Jarrett/HTG Architects, has submitted applications for Site Plan, Design Review and a Variance for the property located at 219 Frontage Road East. The applicant is proposing an addition to the Crusher Crossfit building. The applications include the Site Plan and Design Review for the proposed addition to the structure and Variance requests to allow the use of metal shipping containers as a building material and location of the addition within the 20 ft rear yard setback.

Braaten summarized all the applications and indicated that Planning Commission held a public hearing, reviewed the pertinent information and recommended approval via a 5-0 vote with 10 conditions.

The applicant approached the podium. Council Member Yetzer asked why shipping containers. The applicant said it is mainly the cost. Coming out of the pandemic it was the most cost effective.

Motion by Yetzer, seconded by Gleason Adopt Resolution No. 2023-191 approving the Site Plan, Design Review, & Variance applications for the proposed addition to the Crusher Crossfit building located at 219 Frontage Road East.

MOTION carried

6.3 Ordinance Amendment - Park Dedication

Cover Page

Ord 763 Amendment_to_Park_Ordinance (1).docx

Lane Braaten shared that in 2000 the City of Waconia amended Section 1000, Subd. 7 of the Waconia City Code, specifically in reference to public land dedication and open space requirements in relation to property subdivision/plats. In summary, the ordinance amendment established findings for the required park dedication, identified a land dedication of presumably 10% for parks and open space, and included a payment in lieu of land dedication in the amount of \$4,000 per gross acre for each acre of land in a residential subdivision and \$3,000 per gross acre of land in each commercial, industrial or other land use classification. Since the initial adoption of the payment in lieu language the per acre fee has been updated from time to time in the City's annual fee resolution. The current per acre fees of \$6,000 per gross acre of land in a residential subdivision and \$5,000 per gross acre of land in each commercial, industrial or other land use classification subdivision, were adopted in 2004.

The Park Board discussed the payment in lieu fees at their regular meeting on November 17, 2022 and recommended the City Code pertaining to payment in lieu be updated. Specifically, the Park Board recommended the per acre fee be based upon the fair market value of the land to be subdivided. As such, staff drafted an ordinance amendment, which was reviewed by the Planning Commission earlier this year. The Planning Commission reviewed the proposed ordinance Amendment, held the required public hearing, and took all public comments. They recommend approval of the amendment via a 5-0 vote at their regular meeting on August 2, 2023.

Braaten mentioned that Council has the proposed ordinance and a resolution approving summary publication of the amendment.

Motion by Grengs, seconded by Sorensen Adopt Ordinance No. 763 amending Section 1000 of the City Code pertaining to park dedication.

MOTION carried

Motion by Yetzer, seconded by Gleason Adopt Resolution No. 2023-193 approving Summary Publication of the Ordinance.

MOTION carried

[6.4 Receive Feasibility Report and Call Hearing](#)

[Cover Page](#)

[23194res_Feasibility_and_Call_Hearing.doc](#)

[2023-08-15 Downtown Recon Ph 2 Feasibility Report - reduced.pdf](#)

Jake Salisbury presented an overview of a revised design of the Feasibility Report. Included was design layouts and cost associated for the 2024 Improvement Project. The areas include:

- Main Street West from Olive Street to Elm Street
- Main Street East from Elm Street to Spruce Street
- Elm Street East from Elm Street to Spruce Street
- Pine Street South from Main Street East to First Street
- Spruce Street South from Main Street East to First Street

Staff asked for approval of this request allowing for continued work on the plans and opportunity to hold a Public Hearing on September 18, 2023 at City Hall at 6:00 p.m. as part of the regularly held City Council Meeting.

Motion by Sorensen, seconded by Grengs Adopt Resolution 2023-194; Receiving Feasibility Report & Calling Hearing on Improvements

MOTION carried

7) ITEMS REMOVED FROM CONSENT AGENDA

8) STAFF REPORTS

9) BOARD REPORTS

Council Member Sorensen: CIP meeting August 29th

Council Member Gleason: School Board meeting August 28th.

10) ANNOUNCEMENTS

11) ADJOURN REGULAR MEETING

Motion by Gleason, seconded by Grengs 11) ADJOURN REGULAR MEETING at 6:59 p.m.

MOTION carried

Work Session:

UPCOMING CALENDAR OF EVENTS/MEETINGS:

Nicole Waldron, Mayor

ATTEST: _____

Ann Meyerhoff, Office Assistant