

CITY OF WACONIA
September 5, 2023

1) [CALL MEETING TO ORDER AND ROLL CALL](#)

Pursuant to due call and notice thereof, the regular meeting of the City Council of the City of Waconia was called to order by Mayor Waldron at 6:00 p.m. The following members were present: Nicole Waldron, Randy Sorensen, Steve Yetzer, Nick Gleason, Jeff Grengs

Staff Present: Shane Fineran, Jackie Schulze, Lane Braaten, Nicole Meyer, Craig Eldred, Ann Meyerhoff, Justin Sorensen, Christophe Morschen.

2) [PLEDGE OF ALLEGIANCE](#)

3) [ADOPT AGENDA](#)

Motion by Gleason, seconded by Yetzer 3) ADOPT AGENDA

MOTION carried

4) [VISITOR'S PRESENTATIONS, PETITIONS, CORRESPONDENCE](#)

5) [ADOPT CONSENT AGENDA](#)

5.1 [August 21, 2023 City Council Meeting Minutes](#)

[Cover Page](#)

[Minutes 8-21-2023.pdf](#)

5.2 [September 5, 2023 Expenditures](#)

[Cover Page](#)

[Council Bills List_09.05.2023.pdf](#)

5.3 [Contractor Pay Request #3 - Waconia Downtown Reconstruction - Phase 1](#)

[Cover Page](#)

[2023 Downtown Recon Pay Request 4.pdf](#)

5.4 [Contractor Pay Request #9-Final - Waconia 2022 Infrastructure Improvements](#)

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[2022 Infrastructure Pay Request 9 - Final.pdf](#)

5.5 Lodging Tax Fund Request - Waconia CVB

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5.6 Authorize Staff to Obtain Quotes

[Cover Page](#)

[23196res Authorize_Quotes_Towing_Services_Res.doc](#)

5.7 Authorize Staff to Submit Grant Application

[Cover Page](#)

[23197res 2023_Shade_tree_Program_Bonding_Grant_Resolution.doc](#)

[Shade Tree Bonding Grant Email Blast.pdf](#)

5.8 Street Re-Opening Celebration

[Cover Page](#)

[23198res_Street_Reopening_Celebration.docx](#)

[Street Re-Opening Celebration Map](#)

5.9 Resignation of Administration Office Assistant

[Cover Page](#)

[23199res_-_Office_Assistant_Resignation___Recruitment.docx](#)

[Administration Specialist - Elections & Licensing Job Description 2023](#)

5.10 Amendment to Chapter 830 of Municipal Code

[Cover Page](#)

[Ord 764 Chapter_830_Ordinance_Amendment__Draft_08-17-2023_.docx](#)

[23200res Chapter_830__Summary_Publication_Resolution__Draft_08-17-2023_.docx](#)

Motion by Sorensen, seconded by Yetzer 5) ADOPT CONSENT AGENDA

MOTION carried

6) COUNCIL BUSINESS

6.1 Waconia High School Homecoming Parade

Cover Page

23201res_Homecoming_Parade_Permit.docx

Special-Event-Permit-Application.pdf

Homecoming_2023_Parade_Route.pdf

Members of Waconia High School Student Council presented to Council a request for City support and to have Community Drive closed from 4:45 – 5:45 on September 29, 2023 for the annual homecoming parade.

Motion by Grengs, seconded by Sorensen Adopt Resolution 2023-201, Approving Special Event Permit for Waconia High School Homecoming

MOTION carried

6.2 Site Plan & Design Review - New Creations Child Day Care - 150 Sparrow Road

Cover Page

23202res_Site_Plan_New_Creations.docx

Location Map (1 Page)

Proposed Site Plan (10 Pages)

Staff Review #2 (3 Pages)

Lane Braaten shared that Amcon Construction has submitted an application for Site Plan and Design Review for the property located at 150 Sparrow Road. The applicant is proposing to construct a new freestanding 12,000 sq. ft. New Creations Child Day Care facility and site improvements in the B-1, Highway Business District.

Based on a review of the plan set provided by the applicant for the proposed New Creations Child Day Care, the Planning Commission and staff find that the applicant meets all of the design review requirements and recommend approval via a 5-0 vote with 6 conditions.

A short discussion has had by Council about requiring a fence as condition number 7. It was decided to add that condition to the resolution for approval.

Motion by Sorensen, seconded by Yetzer Adopt Resolution 2023-202, Approving the Site Plan & Design Review application for the proposed New Creations Child Day Care located at 150 Sparrow Road.

MOTION carried

7) ITEMS REMOVED FROM CONSENT AGENDA

8) STAFF REPORTS

Sargent Stahn presented the call review for the month of August.

9) BOARD REPORTS

Council Member Sorensen: CIP committee met and will bringing it before Council soon.

Council Member Gleason: Attended the School Board meeting on August 28th. Standard business was discussed.

Council Member Grengs: Attended the Chamber Lunch at TCO.

10) ANNOUNCEMENTS

Main Street will be reopening by this weekend.

11) ADJOURN REGULAR MEETING

Motion by Grengs, seconded by Sorensen 11) ADJOURN REGULAR MEETING at 6:29 p.m.

MOTION carried

Work Session:Preliminary Budget & Levy

UPCOMING CALENDAR OF EVENTS/MEETINGS:

Nicole Waldron, Mayor

ATTEST: _____

Ann Meyerhoff, Office Assistant