

CITY OF WACONIA
October 16, 2023

1) **CALL MEETING TO ORDER AND ROLL CALL**

Pursuant to due call and notice thereof, the regular meeting of the City Council of the City of Waconia was called to order by Mayor Waldron at 6:00 p.m. The following members were present: Nicole Waldron, Randy Sorensen, Steve Yetzer, Nick Gleason, Jeff Grengs.

Staff Present: Jackie Schulze, Lane Braaten, Justin Sorensen, Jake Saulsbury, Nicole Meyer, Mike Melchert, Tyler Stahn, Brenda Stein.

2) **PLEDGE OF ALLEGIANCE**

PUBLIC HEARING

2023 Downtown Reconstruction Project Assessment Public Hearing

Cover Page

2023-219 Approving Final Assessments

2023-10-16 Downtown Ph 1 Final Assmt Roll - revised (002).pdf

Special Benefit Consultation Report

Jake Saulsbury-Bolton Menk. Downtown Reconstruction Phase 1 Project Assessment Hearing.

Saulsbury presented the format of the Public Hearing which includes Project Scope, Project Schedule, Final Project Cost Summary and Assessments.

Saulsbury mentioned the remaining work that needs to be completed. Signage and lighting installation, paving, and striping along with a few punch list items. Project schedule dates show the 1st Phase completion will be in 2024. The final project breakdown was displayed. Property assessments show 26 properties to be assessed. Fineran mentioned as of today, the assessment for address 128 Main Street West was reduced.

Motion by Sorensen, seconded by Yetzer to open the Public Hearing. **MOTION CARRIED.**

No comments.

Motion by Sorensen, second by Grengs to close the Public Hearing. **MOTION CARRIED.**

Comments and Concerns:

Motion by Yetzer, seconded by Grengs to approve Resolution 2023-219 to adopt the Proposed Assessment. **MOTION CARRIED.**

Certification of Delinquent Charges for Payment with Taxes - Pay 2024

Cover Page

2023-224 _Approving delinquent certifications UB-AR

Fineran presented the certification of delinquent charges for payment.

Questions regarding the list:

- Sorensen reconfirmed that all properties on the list have been notified.
- Are there additional charges to the certifications. Fineran stated there will be late charges added along with interest.

Motion by Sorensen, seconded by Grengs to open the Public Hearing. **MOTION CARRIED.**

Motion by Grengs, second by Yetzer to close the Public Hearing. **MOTION CARRIED.**

Motion by Sorensen, seconded by Gleason to approve Resolution 2023-224 to adopt the Certification. **MOTION CARRIED.**

3) ADOPT AGENDA

Motion by Gleason, second by Sorensen to adopt the agenda. **MOTION CARRIED.**

4) VISITOR'S PRESENTATIONS, PETITIONS, AND CORRESPONDENCE

Mark Metz - Carver County Attorney.

Annual presentation on prosecution contracts and items happening in the attorney's office. Metz explained the determination of contract fees and the comparison between cities. Implementation of a new case management system and talked highly about treatment courts. Yetzer asked where the funds are coming from for these treatment courts. Metz stated they had received a significant grant and additional funding through the state.

Stephanie Alexandra- Executive Director of WeCAB.

WeCAB is Supplemental transportation for Carver County. Alexandra presented the fiscal numbers. A large percentage of riders have a Waconia address with only a very few drivers in the area. The service is completely volunteer with drivers using their own vehicle. Alexandra talked about WeCAB being unable to fulfill some requests because of

more people needing rides. Where do people find the information on WeCAB - Word of mouth, Facebook, Instagram, City's website and doing presentations.

The drivers go through a screening process, background check and training sessions.

Kristie Larson – Executive Director of Southern Valley Alliance.

Nonprofit organization that provides supportive services for victims of domestic violence in Scott and Carver Counties. Larson summarized the organization addressing the organizations Southern Valley works with. Additional housing and shelters are in great need. Support and community groups are offered both in person and virtual.

A new Domestic Advocacy Center is currently being built in downtown Shakopee with a completion date around the holidays.

5) [ADOPT CONSENT AGENDA](#)

5.1 [October 2, 2023 Minutes](#)

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[10.2.23 Minutes](#)

5.2 [October 16, 2023 Expenditures](#)

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[Council List-Expenditures 10.16.23 - Other.pdf](#)

[Council List-Expenditures 10.16.23 - Purchasing Card.pdf](#)

[Council List-Expenditures 10.16.23 - Regular.pdf](#)

5.3 [Rink Management Services Corporation Waconia Ice Arena Expenditures Incurred September 2023](#)

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[Waconia Ice Bills & Applied Payments Sept 23.pdf](#)

5.4 [Rink Management Services Corporation Safari Island Community Center Expenditures Incurred September 2023](#)

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[Safari Island - Bills & Applied Payments Sept 23.pdf](#)

5.5 [Contractor Pay Request #13 - New Fire Station](#)

[Cover Page](#)

[Waconia - Pay App #13 - September 2023.pdf](#)

5.6 Kraus Anderson Contractor Pay Request - New Fire Station

[Cover Page](#)

[5.2023.09 Waconia Fire Station.pdf](#)

5.7 Contractor Pay Request #5 - Waconia Downtown Reconstruction - Phase 1

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[2023-10-11 Downtown Recon Ph 1 - Payment #5.pdf](#)

5.8 Contractor Pay Request #1-Final - Lakeview Terrace & Industrial Blvd Storm Sewer Project

[Cover Page](#)

[2023-10-09 LTB Storm Sewer Payment #1.pdf](#)

5.9 Call Public Hearing - Revision to City's Fee Schedule : Waconia City Code - Chapter 1100

[Cover Page](#)

5.10 Application for Exempt Permit for Waconia Hockey Association

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[2023-220 Waconia Hockey Association Exempt Permit.doc](#)

5.11 Interlaken Village 3rd Addition - Development Agreement

[Cover Page](#)

[2023-221 Interlaken Village 3rd Addition DA](#)

[Interlaken Village 3rd Addition Development Agreement for Lot 1 Block 1 \(Draft 09-28-23\).pdf](#)

5.12 200 & 10250 10th Street East - Quit Claim Deed

[Cover Page](#)

[Resolution 2023-222 \(1 Page\)](#)

[Location Map \(1 Page\)](#)

[Quit Claim Deed \(2 Pages\)](#)

Nothing to add to the Consent Agenda.

No comments.

Motion by Yetzer, second by Grengs to adopt the Consent Agenda. **MOTION CARRIED.**

6) COUNCIL BUSINESS

6.1 Ordering Improvements for the 2024 Downtown Reconstruction Project

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[2023-223 Order Improvements](#)

[2023-08-15 Downtown Recon Ph 2 Feasibility Report - reduced.pdf](#)

Saulsbury presented the next phase of the 2024 Downtown Reconstruction Project. 4/5 vote is needed on Resolution number 2023-223. Fineran mentioned staff is not recommending proceeding with the storm water reuse treatment and collection/distribution. Also, the off-street parking property owner changes will need to be dealt with at a later date. The middle block of Main Street has parking options. Saulsbury added that the cost of this project would be 5.6 million keeping in mind that the 2nd phase is 35% larger than phase 1 explaining some of the comparison differences.

Comments and concerns from the City Council Members:

- Businesses that will not have access.
- Concerns with the size of the project.
- Discussion regarding Nickle Dickle Day.
- Parking
 - The American Legion not having alley access.
- Completing phase 2 in two stages instead of 3 or 4 will help the cost.
- Reward for early completion of work.
- Questions about keeping the width on the south side of main street instead of the bump out.
- Take parallel parking away from homes on the north side of the middle block.
- Parking lot improvement off Elm and 1st Street.
- Safety around the park or closing the park.
- Concerns with the Food Shelf access
- Question where to park and the placement of the work trailer.

Waldron reconfirmed discussion items to consideration at a work session are the middle block parking, timing, and scope of work with incentives, and staging for Legion and Food shelf.

Melchert stated that if we materially change the scope of the project, that a new public improvement hearing. Melcher's recommendation is to add a conditional item to the resolution to remove city council findings that the two items deleted from the project as discussed, the feasibility study does not materially affect the scope of the project. After tonight, we will not be adding or deleting blocks from the project moving forward.

Motion by Grengs, second by Yetzer to adopt resolution number 2023-223 to amend that the two items deleted for the project-parking and reuse do not materially impact the scope of the project. **MOTION CARRIED.**

6.2 Closed Session

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Next the City Council will enter a closed session pursuant to Minnesota Statutes Section 13D.05, subd.3 (b) to have a discussion with the City Attorney that is protected by the attorney-client privilege. The discussion will relate to how the City should handle the lawsuit titled JMH Land Development Company LLC v Siegle Family Limited Partnership, where one of the parties is seeking to assert claims against the City of Waconia.

Motion by Sorensen, seconded by Yetzer to move to close session. **MOTION CARRIED.**

Motion by Sorensen, second by Yetzer to adjourn the closed session. **MOTION CARRIED.**

- 7) ITEMS REMOVED FROM CONSENT AGENDA
- 8) STAFF REPORTS
- 9) BOARD REPORTS
- 10) ANNOUNCEMENTS
- 11) ADJOURN REGULAR MEETING

Motion Grengs, seconded by Gleason to adjourn the meeting. **MOTION CARRIED.**

Work Session:

UPCOMING CALENDAR OF EVENTS/MEETINGS:

Nicole Waldron, Mayor

ATTEST: _____

Brenda Stein, Office Assistant